



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

September 2, 2015, at 4:00 pm

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#### TAB AGENDA ITEMS

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#### 1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

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#### 2 – ADOPTION OF AGENDA

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#### 3 – COUNTY ADMINISTRATOR'S REPORT

Special Presentation – Jim Campbell, Executive Director, Virginia Association of Counties

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#### 4 – BOARD OF SUPERVISORS' UPDATES

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#### 5 – PUBLIC COMMENTS #1 (5 minutes each)

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#### 6 – PUBLIC HEARING

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None

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#### 7 – ACTION MATTERS

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- XYZ Dog Leash Policy—Jason Smith, Director of Parks and Recreation
  - A Motor Vehicle Policy Update—Gail Parrish, Human Resources Manager
  - B EMS Cost Recovery Agency Memorandum of Understanding with LMVFRS, Inc., and Fluvanna Rescue Squad, Inc.—Cheryl Elliott, Emergency Services Coordinator
  - C EMS Cost Recovery Business Associate Agreement—Cheryl Elliott, Emergency Services Coordinator
  - D EMS Cost Recovery Provider and Billing Company Confidentiality and Non-Disclosure Agreement—Cheryl Elliott, Emergency Services Coordinator
  - E Capital Reserve Maintenance Request - HVAC—Wayne Stephens, Public Works Director / County Engineer
  - F Capital Reserve Maintenance Request - FSPCA—Wayne Stephens, Public Works Director / County Engineer
  - G FY16 County Capital Reserve Maintenance Fund Supplemental Appropriation Request—Mary Anna Twisdale, Management Analyst, Finance Department
  - H Naming of Palmyra Park Survey Results—Steven M. Nichols, County Administrator
  - I BOS Compensation Proposal—Steven M. Nichols, County Administrator
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#### 8 – PRESENTATIONS (normally not to exceed 10 minutes each)

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- J TJPDC Legislative Agenda Review—David Blount, TJPDC Legislative Liaison
- K Fluvanna Feral Cat Coalition—Lizz McKenzie, Fluvanna Feral Cat Coalition
- L County Fair Wrap-Up—Jason Smith, Director of Parks and Recreation
- M Subdivision Roads—Jason Stewart, Planning and Zoning Administrator
- Mc Comprehensive Plan Update Review—Jay Lindsey, Long Range Planner
- N Strategic Initiatives Review Update—Dr. Jackie Meyers, CSA Coordinator

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**9 – CONSENT AGENDA**

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- O Minutes of August 5, 2015 Meeting—Kelly Belanger Harris, Clerk to the Board
- P Market-Based Pay Increase (P&R Director)—Gail Parrish, Human Resources Manager
- Q Waiver of Special Use Permit (SUP) Fees for James River Water Project—Steve Nichols, County Administrator
- R Rivanna River Renaissance Conference Funding Support—Steve Nichols, County Administrator
- S FY16 Sheriff's Department Vehicle Reimbursement—Mary Anna Twisdale, Management Analyst, Finance Department
- T FY16 Supplemental Appropriation Career & Technical Education (CTE) Funds—Mary Anna Twisdale, Management Analyst, Finance Department
- U FY16 Schools Supplemental Appropriation of State Funding for Local Alternative Assessments —Mary Anna Twisdale, Management Analyst, Finance Department
- V FY15 Cell Tower Budget Supplement—Mary Anna Twisdale, Management Analyst, Finance Department
- W FY15 Budget Transfer for Reassessment Services—Mary Anna Twisdale, Management Analyst, Finance Department
- XYZZ Public Safety Building UPS Maintenance Contract Addendum and Renewal—Public Safety Bldg—Eric Dahl, Finance Director
- A2 Virginia Information Technologies Agency FY17 Wireless E-911 PSAP Grant—Andrea Gaines, Director of Communications
- B2 Walmart Community Grant Program—Andrea Gaines, Director of Communications
- C2 Virginia Information Technologies Agency FY17 Wireless E-911 PSAP Education Program Grant Award—Andrea Gaines, Director of Communications
- D2 Contract Revision Approval for Task 2, Emergency Communications Radio System Consultant—Cheryl Elliott, Emergency Services Coordinator
- E2 Bourne Tract Agricultural/Forestral District Renewal—Steve Tugwell, Senior Planner

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**10 – UNFINISHED BUSINESS**

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TBD

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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

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**13 – CLOSED MEETING**

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TBD

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**14 – ADJOURN**

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Steven M. Nichols  
2015.08.27 10:13:28  
-04'00'

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County Administrator Review

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## PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

## ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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