



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### WORK SESSION AGENDA

Circuit Courtroom, Fluvanna Courts Building

June 15, 2016

**4:00 PM (Morris Room)**

#### TAB AGENDA ITEMS

#### A – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

#### B – WORK SESSION

County Revenue Enhancement Options

Residential Loans for Large Lot Development

Zoning Overlay Options for Community Planning Areas

Water/Sewer Planning and Ordinances Overview

#### C – CLOSED MEETING AND DINNER RECESS

TBD



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

June 15, 2016 at 7:00 pm

#### TAB AGENDA ITEMS

#### 1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

#### 2 – ADOPTION OF AGENDA

#### 3 – COUNTY ADMINISTRATOR'S REPORT

#### 4 – BOARD OF SUPERVISORS' UPDATES

#### 5 – PUBLIC COMMENTS #1 (5 minutes each)

#### 6 – PUBLIC HEARING

None.

#### 7 – ACTION MATTERS

- A Social Services Part-Time to Full-Time Conversion Staffing Request – Kim Mabe, Social Services Director
- B Elevator Maintenance Contract—Cyndi Toler, Purchasing Officer
- C Community & Economic Development Position Upgrades – Jason Smith, Community & Economic Development Director, and Gail Parrish, HR Manager
- D Request for Reimbursement of VDOT Fees—Jason Stewart, Planning and Zoning Administrator
- E E911 Radio Project: Change Order #2 – New Columbia School Tower—Cheryl Elliott, Emergency Services Coordinator
- F E911 Radio Project: Change Order #3 - Additional Erosion & Sediment Control Tasks For Sheriff's Office Tower Site—Cheryl Elliott, Emergency Services Coordinator

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- G E911 Radio Project: Change Order #4 – R56 Pre-Audit and Corrective Actions for E911 Center/Master Site —Cheryl Elliott, Emergency Services Coordinator
- H Appointment – Economic Development and Tourism Advisory Council (EDTAC) – Steven M. Nichols, County Administrator
- I Appointment – Reappointment – JAUNT Board – Steven M. Nichols, County Administrator

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**8 – PRESENTATIONS** (normally not to exceed 10 minutes each)

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- J Correction to Computation of Sewer Bills - Wayne Stephens, Director of Public Works and County Engineer
  - K 2015 Development Activity Report—James Newman, Acting Senior Planner
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**9 – CONSENT AGENDA**

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- L Minutes of May 4, 2016—Kelly Belanger Harris, Clerk of the Court
  - M Minutes of May 18, 2016—Kelly Belanger Harris, Clerk of the Court
  - Mc Accounts Payable Report, May 2016 – Eric Dahl, Finance Director
  - N Resolution Recognizing Lucas J. Valleau, Eagle Scout—Steven M. Nichols, County Administrator
  - O A Resolution to Take Streets in the Meadow Brook Subdivision into the Secondary System of Highways in Fluvanna County, Virginia—Jason Stewart, Planning and Zoning Administrator
  - P FY16 Schools Supplemental Appropriation of State Funding for Project RETURN—Eric Dahl, Finance Director
  - Q FY16 Budget Transfer- Board of Supervisors Legal Fees – Eric Dahl, Finance Director
  - R FY16 BOS Contingency Budget Transfer- County Attorney – Eric Dahl, Finance Director
  - S Compensation for Livestock Killed – Marlene Thompson – Captain David Wells, Sheriff’s Department
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**10 – UNFINISHED BUSINESS**

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TBD

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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

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**13 – CLOSED MEETING**

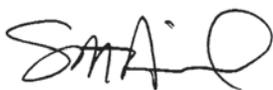
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TBD

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**14 – ADJOURN**

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Steven M. Nichols  
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County Administrator Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

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## PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

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### ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

### PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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