



FLUVANNA COUNTY BOARD OF SUPERVISORS
WORK SESSION AND REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

October 19, 2016

4:00 PM (Courthouse)

7:00 PM (Courthouse)

TAB AGENDA ITEMS

A – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

B – WORK SESSION

Energy Savings Contract Review

Business License Fee Impacts

Ordinances, Policies, Procedures for Public Utilities and Economic Development

Organizational Structure Options for Public Utilities

5:30 pm RECESS FOR COOPERATIVE EXTENSION DINNER BREAK

RECONVENE @ 7:00pm

1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

2 – ADOPTION OF AGENDA

SPECIAL ACTION ITEM AND PRESENTATION

E Community Service Award Resolution Recognizing Deborah Johnson – Steve Nichols, County Administrator

Presentation of Community Service Award Resolution

3 – COUNTY ADMINISTRATOR'S REPORT

4 – BOARD OF SUPERVISORS' UPDATES

5 – PUBLIC COMMENTS #1 (5 minutes each)

6 – PUBLIC HEARING

F SUP 16:10 NCT Tower at VFW Site—James Newman, Planner

G SUP 16:09 Coronal Development Services—Brad Robinson, Senior Planner

H ZMP 16:05 Fluvanna Self Storage—Brad Robinson, Senior Planner

7 – ACTION MATTERS

I Appointment/Reappointment to the Board of Building Code Appeals— Steve Nichols, County Administrator

J Resolution Supporting Cigarette Taxation Equality—Steven M. Nichols, County Administrator

K Assessment and Collection of Reasonable Charges, Related to Virginia Freedom of Information Act Requests — Kelly Harris, Clerk to the Board / FOIA Officer and Fred Payne, County Attorney

L E911 Radio Project: Dominion Bremo Lease—Cheryl Elliott, Emergency Services Coordinator

M \$8,250,000 Equipment Lease Purchase Financing Resolution—Eric Dahl, Deputy County Administrator / Finance Director

Fluvanna County...The heart of central Virginia and your gateway to the future!

- Mc Advertisement of the Proposed Fluvanna County Code Update Relating to a License Fee For Businesses, Professions and Occupations – Steve Nichols, County Administrator
- N FY16-17 Carryover and Capital Project Requests—Marty Brookhart, Management Analyst

8 – PRESENTATIONS (normally not to exceed 10 minutes each)

None

9 – CONSENT AGENDA

- O Minutes of Special Meeting, September 21, 2016 – Elected Officials Breakfast—Kelly Belanger Harris, Clerk to the Board
- P Accounts Payable Report, September 2017—Eric Dahl, Deputy County Administrator / Finance Director
- Q FY17 1st Quarter Voluntary Contributions—Martin Brookhart, Management Analyst
- R Assistant Commonwealth Attorney’s Hiring Salary—Gail Parrish, Human Resources Manager
- S Approval of Open Space Contract for the Mozell H. Booker Living Trust—Andrew M. Sheridan, Commissioner of the Revenue
- T Fluvanna Fire Flat-Bed Brush Truck Build Agreement—Cyndi Toler, Purchasing Officer
- U Proclaim October Domestic Violence Awareness Month—Steven M. Nichols, County Administrator

10 – UNFINISHED BUSINESS

TBD

11 – NEW BUSINESS

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

TBD

14 – ADJOURN



Steven M. Nichols
2016.10.13
11:09:00 -04'00'

County Administrator Review

Fluvanna County...The heart of central Virginia and your gateway to the future!

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

Fluvanna County...The heart of central Virginia and your gateway to the future!

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*