

**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**REGULAR MEETING MINUTES**  
**Circuit Courtroom**  
**Fluvanna Courts Building**  
**March 3<sup>rd</sup> 2010**  
**2:00 p.m.**

**MEMBERS PRESENT:** Gene F. Ott, Chairman  
Shaun V. Kenney, Vice Chair  
Mozell H. Booker  
Joe Chesser  
John Y. Gooch  
Donald W. Weaver

**ALSO PRESENT:** Shelly H. Wright, Interim County Administrator  
Frederick W. Payne, County Attorney  
James Glass, VDOT Residency Administrator  
Renee Hoover, Finance Director  
Darren Coffey, Planning & Community Development Director  
Pat Groot, Grants Administrator  
Alice F. Jones, Clerk to the Board of Supervisors

**CALL TO ORDER/PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE**

Chairman Ott called the regular meeting of March 3<sup>rd</sup> 2010 to order at 2:00 p.m. in the Circuit Courtroom of the New Courts Building in Palmyra, Virginia and the Pledge of Allegiance was recited along with a moment of silence.

**REPORTS**

Mr. James Glass, VDOT Residency Administrator, reported on the following topics:

- tree cutting
- snow removal
- provided the Board with their annual report
- apprised the Board that VDOT operations at the Louisa office will shut down on April 23<sup>rd</sup> 2010

Mrs. Shelly H. Wright, Interim County Administrator, reported on the following topics:

- apprised the Board that in a report by the Thomas Jefferson Institute for Public Policy comparing the “degree to which [locality] websites provided fiscal transparency”, Fluvanna County tied for a ranking of eleven (11) out of 134 Virginia localities; a copy of that report will be in the Board’s Friday mail packet
- apprised the Board that staff has been made aware that the Piedmont Crossings Visitors Center at the Best Western in Zion Crossroads will be closing; Vicki Karabinus sent out a notice to the Board, the Chamber of Commerce, the EDC and other stakeholders inviting them to attend a meeting to discuss options for alternatives to the Fluvanna County Visitors’ Center; the meeting will be held

on Tuesday, March 9<sup>th</sup> 2010 at 4:30 p.m. at the Historic Courthouse; please RSVP by Friday to Vicki if anyone plans to attend

- apprised the Board that staff has sent a request to meet with the leadership of the volunteer rescue agencies to begin discussions about Revenue Recovery; this is a result of the Board's last budget work session; staff will continue to keep the Board apprised as to the progress
- apprised the Board that Crystal Besecker, Budget Analyst, has provided them with a memorandum which includes a listing of the tax rates of surrounding jurisdictions which was compiled and distributed at the request of a Board member and provided updated information from the Department of Education with regard to where the House and Senate are on their funding formulas so far and the local required contribution; explained that it was misleading though because of the requirement to return some of the money through a credit
- reminded the Board of its next Budget work session on Wednesday, March 10<sup>th</sup> 2010 in the Circuit Courtroom at 7:00 p.m.
- apprised the Board that the House version of the Budget is proposing taking the Communications Sales and Use Tax local revenue and using that to fund the money the State took away from the Commissioners of the Revenue and Treasurers; however, that is not on the Senate side

Chairman Ott apprised the Board that Michael Anthony Warren was receiving an Eagle Scout award and asked the Boards' consensus to have staff prepare a resolution.

The Board **directed** staff to prepare a resolution in honor of Eagle Scout Michael Anthony Warren.

### **PUBLIC COMMENTS #1**

Chairman Ott opened the floor for the first round of public comments.

The following citizens addressed the Board with their concerns:

- Mr. Robert Mayfield, Tenaska, invited the Board and all citizens to an OSHA Safety ceremony at the Tenaska site at the end of April 2010; apprised the board that the Tenaska plant had received notification from the Virginia Department of Labor Industries Occupational Safety and Health Program announcing the designation of the Tenaska/Virginia Generating Station as a Voluntary Protection Program (VPP) Star Award worksite [which is the nations highest safety honor]; VPP star status is held by approximately 2,300 out of 7.2M work sites nationally; Tenaska will be one of the forty-two (42) active sites and the first natural gas fuel power plant to receive the VPP Star designation in the state of Virginia
- Ms. Donna Douma, Palmyra District, addressed the Board regarding a higher tax rate; the School Board budget; and transparency issues with money refunded to the School system
- Mr. Brandon Henning, Rivanna District, addressed the Board advocating for education; concern for the future of his children's progress if the school budget is cut, and his willingness to have his taxes raised if it will help support education

- Ms. Katherine Wall, Rivanna District, addressed the Board regarding education and is concerned with athletic program cuts; half filled school busses; non nutritious lunches; look at other venues and alternatives instead of cutting teachers and programs
- Ms. Laura Campbell, Rivanna District, expressed support for the School system and not cutting athletic programs
- Mr. Robert Flood, Palmyra District, expressed support of the Sheriff's budget, Emergency Services and the Schools budget; supports a tax increase
- Ms. Lauren Tamari, Rivanna District, expressed support for the School budget
- Mrs. Elva Key, Columbia District, asked the Board to continue looking at budget alternatives; completion of the water line; commended custodians that work for the Schools

With no one else wishing to speak, Chairman Ott closed the first round of public comments.

### **CONSENT AGENDA**

The following items were pulled from the consent agenda:

- Minutes of February 3<sup>rd</sup> 2010 [including the Minutes of the Work Session on the Board's Vision and Goals on February 17<sup>th</sup> 2010]
- Minutes of February 17<sup>th</sup> 2010 [to include the Minutes of the Joint Work Session with the School Board on February 20<sup>th</sup> 2010]

The following items were approved under the consent agenda

#### **MOTION:**

Mr. Weaver moved to approve the following items as amended:

- Minutes of February 3<sup>rd</sup> 2010 [include the Minutes of the Work Session on the Board's Vision and Goals on February 17<sup>th</sup> 2010]
- Minutes of February 17<sup>th</sup> 2010 [to include the Minutes of the Joint Work Session with the School Board on February 20<sup>th</sup> 2010]

Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None

### **ACCOUNTS PAYABLE**

Renee Hoover, Finance Director, addressed the Board regarding the accounts payable.

#### **MOTION:**

Mr. Weaver moved the Accounts Payable from January 25<sup>th</sup> 2010 to February 19<sup>th</sup> 2010 and payroll for the month of January 2010 in the amount of \$2,713,111.22 be ratified. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

Fund 100	General Fund	\$ 541,678.27
Fund 120	Community Programs (Parks & Rec)	2,426.51
Fund 130	Landfill	6,743.63
Fund 202	Federal Grants	39,279.00
Fund 204	State & Local Grants	16,750.00

Fund 302	Capital	1,444,453.98
Fund 502	Utility (Sewer)	146,214.10
Fund 505	Fork Union Sanitary District	17,292.28
<u>Payroll</u>		<u>498,273.45</u>
Total		\$ 2,713,111.22

**PUBLIC HEARING**

None

**PRESENTATIONS:**

2009 Development Activity Report

Mr. Darren Coffey, Planning Director, provided a PowerPoint presentation to the Board of Supervisors with an update to the Development Activity Report. Items of interest he pointed out to the Board were in regards to the land use planning areas; how many 2009 new home building permits were issued; a listing of new 2009 subdivisions; 2009 site development plans; 2009 special use permits; 2009 land use taxation and Agricultural and Forestal districts and 2009 zoning issues. Mr. Coffey also provided Comp Plan strategies which have been completed or are in progress along with a long range projects schedule.

**ACTION MATTERS**

Request from the Fluvanna County Garden Club to Plant Daffodils

The Fluvanna Garden Club began a fundraiser the Fall of 2009, the purpose was to raise money for the club and to beautify the County by encouraging people to plant daffodils. The Club is also setting aside a number of daffodils to be planted on public property by the members themselves.

**MOTION:**

With unanimous consent, the request from the Fluvanna Garden Club to plant daffodils at the small circle at the Fluvanna Government Complex on Thomas Jefferson Parkway was approved; the Garden Club will work with the Facilities Department regarding the project.

Contract with United Way to Develop Strategic Plan for Smart Beginnings Fluvanna County

Two (2) vendors have been selected for negotiation from responses received from the RFP which permits multiple awards as to separate portions of the RFP. This contract is for the strategic plan portion. The community assessment authorized under the contract with Frog Pond Enterprises, LLC in August has been completed. The scope of work includes developing a strategic plan for use in guiding the progress of the Smart Beginnings model in Fluvanna. The plan will be written using the framework of the

School Readiness Indicators and will be developed in consultation with the County, the Coalition, and the Virginia Early Childhood Foundation staff. In addition, the Consultant will collaborate with Frog Pond Enterprises conferring as need through the completion of the strategic plan. The plan will identify what children in Fluvanna need, recommend methods of demonstrating when needs are met, include an implementation

timeline with benchmarks, detail available funding options, and outline steps for attaining fiscal sustainability.

**MOTION:**

Mrs. Booker moved to accept the United Way – Thomas Jefferson Area contract for the completion of a strategic plan in connection with the development of the Smart Beginnings Fluvanna County project for an amount of \$8,260 plus reimbursable expenses and authorize the Interim County Administrator to execute the contract subject to the approval as to form by the County Attorney. Mr. Gooch seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None

**OLD BUSINESS**

The following old business was discussed:

- comfort station at Pleasant Grove [questioned clapboard versus brick]
- Economic Development
- Formation of a Water Committee
- the consolidation of the Fluvanna County Extension Office as proposed in the state budget

The Board **directed** staff to prepare a letter to send to the Budget Conferees regarding opposition to the consolidation of the Virginia Cooperative Extension Office in Fluvanna County with Albemarle County.

The Board **directed** staff to get information regarding the request to use brick instead of clapboard on the comfort station proposed on Pleasant Grove.

**NEW BUSINESS**

**County Administrator Search**

Supervisor Kenney addressed the Board with results from the County Administrator Search Committee meeting. With unanimous consent, the Search Committee has permission to move forward with its recommendations for the hiring process for the new County Administrator.

**PUBLIC COMMENTS #2**

Due to time constraints, Chairman Ott addressed the citizens waiting to address the Board during the second public comment section. He indicated he understood that most of them were there to express their concerns regarding cuts to the School budget, tax increases, and their frustration. He suggested that any citizens that could wait, address the Board at the next BOS meeting on March 17<sup>th</sup> 2010.

Chairman Ott opened the second Public Comment Section.

The following citizens addressed the Board:

- Mr. Tom Payne, Palmyra District, addressed the Board regarding the County's budget, Economic Development, education; the need for infrastructure and the water needs of the Fork Union District

- Mr. Bob Peake, Cunningham District, addressed the board regarding the Fluvanna County tax rate compared to surrounding localities; supports a tax increase
- Ms. Elena Calhoun, Rivanna District, addressed the Board regarding the building of the new high school and how it is being blamed for all the County's budget problems; she indicated that the new school is for the entire County and this issue needs to be moved along
- Ms. Christina Harlow Garrett, supports a tax increase; provided a trickle down effect of what happens when someone is laid off
- Ms. Sarah Childs, Rivanna District, supports the School budget, supports a tax increase
- Ms. Alicia Phillips, Rivanna District [senior at the high school] supports the School board budget and discussed the effect any cuts on the School budget will have on the future students of Fluvanna County and the teachers
- Ms. Claudia Thomas, Columbia District, does not support a tax increase
- Ms. Kelli Henning, Rivanna District, addressed the Board and indicated that it will be the children of Fluvanna County that will suffer if the School budget is cut
- Ms. Linda Fletcher, Cunningham District, encouraged the Board to move forward with plans for infrastructure in Fluvanna County and supporting the Schools
- Mr. Michael Strickler, Band Director at Fluvanna County High School, discussed budgetary concerns and fund raising events for everything the School Band does

With no one else wishing to speak, Chairman Ott closed the second segment of public comments.

### **CLOSED MEETING**

None

### **RECESS**

The Board recessed at 4:43 p.m.

### **RECONVENE**

The Board reconvened at 4:53 p.m.

### **BUDGET WORK SESSION – CONSTITUTIONAL OFFICERS**

The Treasurer, the Commissioner of Revenue, and the Commonwealth's Attorney each provided the Board with a presentation on their respective offices and what a decrease in each of their budgets would entail.

Due to time constraints, Chairman Ott, asked the Sheriff and the Clerk of Circuit Court if they would hold off their presentations and present at the next work session which is scheduled for Wednesday, March 10<sup>th</sup> 2010. The Sheriff indicated he was prepared and would prefer to present his. Mr. Peterson indicated he would put his presentation off until the work session.

**EXTEND MEETING**

**MOTION:**

Mr. Weaver moved to extend the Board of Supervisors meeting to 9:00 p.m. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Booker, Chessser, Gooch, Kenney, Weaver and Ott. NAYS: None.

**RECESS**

The Board recessed for dinner at 5:43 p.m.

**RECOVNENE**

The Board reconvened at 6:01 p.m.

**BUDGET WORK SESSION – CONSTITUTIONAL OFFICERS (continued)**

Sheriff Washington provided the Board with a PowerPoint presentation regarding his office and how budget cuts would affect service to the County.

**BUDGET WORK SESSIONS – AGENCY PRESENTATIONS**

The following agencies provided a quick presentation to the Board regarding each of their respective agencies and their budget requests:

- Legal Aid by Virginia Needham
- TJ Soil & Water Conservation District by Alysson Sappington
- JAUNT by Donna Shaunesey
- StreamWatch by John Murphy
- JABA by Cheryl Cooper
- TJPED; CV Small Business Development Center; Piedmont Workforce Network by Michael Harvey
- CHIP by Judy Smith
- TJ Emergency Medical Services by Stephen Rea
- Offender Aid and Restoration by Ross Carew
- Sexual Assault Resource Agency by Margaret Mikkelson
- Leadership Development Program by Al Colville
- Fluvanna Social Services by Susan Muir
- Piedmont Housing Alliance by Kevin Wood
- MACAA by Karen Shephard

**OTHER BOARD OF SUPERVISOR COMMENTS**

Supervisors Gooch and Kenney discussed comments made at the last Board meeting.

**ADJOURN**

**MOTION:**

At 8:47 p.m., Mr. Chessser moved to adjourn the meeting of Wednesday, March 3<sup>rd</sup> 2010 to Wednesday, March 10<sup>th</sup> 2010 for a budget work session. Mr. Gooch seconded. The motion carried with a vote of 6-0. AYES: Booker, Chessser, Gooch, Kenney, Weaver and Ott. NAYS: None

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
BUDGET WORK SESSION  
Circuit Courtroom  
Fluvanna Courts Building  
March 10<sup>th</sup> 2010  
7:00 p.m.**

**MEMBERS PRESENT:** Gene F. Ott, Chairman  
Shaun V. Kenney, Vice Chair  
Mozell H. Booker  
Joe Chesser  
John Y. Gooch  
Donald W. Weaver

**ALSO PRESENT:** Shelly H. Wright, Interim County Administrator  
Renee Hoover, Finance Director  
Crystal Besecker, Budget Analyst  
Manny Rodriguez, IT Director  
Alice F. Jones, Clerk to the Board of Supervisors

**CALL TO ORDER**

Chairman Ott called the budget work session, continued from the regular meeting of March 3<sup>rd</sup> 2010, to order at 7:00 p.m. in the Circuit Courtroom, Palmyra, VA.

**PRESENTATIONS**

Mr. B. E. Peterson, Clerk of the Circuit Court, provided the Board with a PowerPoint presentation regarding his FY 2011 Budget. Mr. Peterson provided information of the budget for the Judge's office along with the budget for his office, which he indicated was his primary focus. Information was provided to the Board of Supervisors on the unique elements to his budget; salaries; operational; and an explanation of what type of revenue is collected in his office and services provided. Mr. Peterson provided information on what a ten (10) percent reduction to his budget would entail, basically the loss of personnel.

Chairman Ott provided a PowerPoint presentation to provide information on the history of the use of Fund Balance; Schools General Fund Appropriations; the Tax Rate Comparison; the School Salary Comparison; Community Profile Information and the deficits for FY10 and FY11 along with the Real Estate Tax Rate History for Fluvanna County from the year 2000 up to 2010.

Mrs. Shelly H. Wright, Interim County Administrator, provided a PowerPoint presentation on the FY11 Budget. She provided information on housekeeping issues; legislative updates; a 50¢ budget; comparable analysis of salary reductions; the Capital Improvement Plan; and indicated the next meeting will be held on Wednesday, Marcy 17<sup>th</sup> 2010 in the Circuit Court Room. However, discussion ensued regarding where to hold the next meeting due to expected turnout and parking availability. It was

suggested to move the meeting to the Central Elementary School Auditorium. Staff is inquire if the auditorium is available and post notices as required.

**DISCUSSION ITEMS**

**FY11 Budget**

Board of Supervisors discussion ensued regarding the FY11 Budget with each Board member stating what their recommendations would be. It ranged from a 5¢ increase up to approximately 10¢; \$500,000 - \$600,000 taken from the fund balance; suggested closing of the convenience center [at the landfill]; suggested closing of the weight center at the Carysbrook Gym; \$1M cut to the schools; a five (5) to seven (7) percent cut across administration, constitutional offices and the Department of Social Services. A consensus on the tax rate was not settled at the work session.

**ADJOURN**

**MOTION:**

Mr. Chesser moved to adjourn the work session of March 10<sup>th</sup> 2010 which was continued from the regular meeting of March 3<sup>rd</sup> 2010. Mr. Weaver seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.