

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Courtroom
Fluvanna Courts Building
March 2nd, 2011
2:00 p.m.**

MEMBERS PRESENT: John Y. Gooch, Chairman
Shaun V. Kenney, Vice-Chairman
Joe Chesser
Donald W. Weaver
Mozell H. Booker
Chris S. Fairchild

MEMBERS ABSENT: None

ALSO PRESENT: Jay Scudder, County Administrator
Fred Payne, County Attorney
Renee Hoover, Finance Director
Manny Rodriguez, Information Technology Director
John Robins, Public Works Director
Garland Nuckols, Facilities Director
Mary L. Weaver, Clerk, Board of Supervisors

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairman Gooch called the regular meeting of March 2nd, 2011, to order at 2:00 p.m. in the Circuit Courtroom of the New Courts Building in Palmyra, Virginia; and the Pledge of Allegiance was recited, after which Chairman Gooch called for a moment of silence.

REPORTS

Ms. Karen Kilby, VDOT, was unable to attend, but sent a monthly report to the Board for review. The VDOT six year plan will be advertised for the April 20th, 2011 Board meeting. Mr. Chesser asked staff for clarification of the status on the Turkey's Project. Mr. Jay Scudder, County Administrator, had nothing to report at this time.

Mr. Kenney arrived at 2:11

PUBLIC COMMENTS #1

Chairman Gooch opened the floor for the first round of public comments.

The following citizens addressed the Board:

- Minor Eager, Palmyra District – addressed the Board in reference to the upcoming reassessment.
- Adrian Miller, Rivanna District – addressed the Board in reference to the budget.
- Sam Patterson, Palmyra District – addressed the Board in reference to the budget and upcoming reassessment.
- Jerry Patchen, Palmyra District – addressed the Board with the top ten things FTA members are saying about the 2012 budget.
- Mike Lawson, Columbia District – addressed the Board in reference to the budget and upcoming reassessment.
- Bob Ullenbruch, Palmyra District – addressed the Board in reference to the hard decisions that are ahead; please consider wants and needs.

With no one else wishing to speak, Chairman Gooch closed the first round of public comments.

CONSENT AGENDA

The following items were pulled from the consent agenda:

- Minutes of February 9th, 2011 – Budget Work Session

Minutes of February 9th 2011

The following items were approved under the consent agenda:

Mr. Weaver requested the minutes of February 9th, 2011, be deferred to the March 16th, 2011, meeting to allow time to make corrections.

MOTION:

Mr. Kenney moved to approve the consent agenda, which consisted of:

- Minutes of February 16th, 2011

➤ **Conterra Contract Amendment**

Mr. Chesser seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

Mr. Weaver wanted to let the audience know that there will be a very strong discussion in reference to the budget, under Old Business.

ACCOUNTS PAYABLE

Renee Hoover, Finance Director, addressed the Board regarding the accounts payable.

MOTION:

Mr. Weaver moved the Accounts Payable from January 24th, 2011, through February 22nd, 2011, and payroll for the month of January, 2011, in the amount of \$1,191,473.88, be ratified. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

| | | |
|----------------|------------------------------|-------------------|
| Fund 100 | General Fund | \$ 556,552.72 |
| Fund 105 | Social Services | 389.20 |
| Fund 120 | Recreation | 4,474.70 |
| Fund 202 | Federal Grants | 1,988.32 |
| Fund 302 | Capital | 46,749.60 |
| Fund 401 | Debt Services | 2,900.00 |
| Fund 502 | Utility (Sewer) | 36,408.27 |
| Fund 505 | Fork Union Sanitary District | 6,489.91 |
| <u>Payroll</u> | | <u>535,521.16</u> |
| Total | | \$ 1,191,473.88 |

PUBLIC HEARING

None

PRESENTATIONS:

None

ACTION MATTERS

Information Technology Projects

Mr. Manny Rodriguez, Information Technology Director, addressed the Board regarding this item.

MOTION:

Mr. Chesser moved to authorize additional funding, not to exceed \$11,000, from Personnel Contingency, for the purpose of completing ongoing Information Technology projects. Ms. Booker seconded. The motion carried with a vote of 5-1. AYES: Gooch, Weaver, Fairchild, Chesser and Booker. NAYS: Kenney. ABSENT: None.

Budget Supplement for Renovations to Health Department

Mr. Garland Nuckols, Facilities Director, addressed the Board regarding the Budget Supplemental for Renovations to the Health Department.

MOTION:

Mr. Kenney moved that the Board of Supervisors approve a supplemental appropriation of \$6,263.77, to the Alterations to County Building budget line, within the Facilities budget, to reflect funds received to cover the cost of renovations to the Health Department. The following budget line would increase by the stated amount, 3-100-018030-0003 and Expenditure line 4-100-043200-9904. Mr. Fairchild seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Fairchild, Chesser, Booker and Kenney. NAYS: None. ABSENT: None.

Request to include the former Fork Union School Building in the Fluvanna County School Board Facilities Study

Ms. Gena Keller, School Superintendent, was not present for this request.

MOTION:

Mr. Kenney moved to include the former Fork Union School, currently used by Parks and Recreation, in the facilities study associated with the Domino Plan. Mr. Weaver seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Fairchild, Chesser, Booker and Kenney. NAYS: None. ABSENT: None.

Contract DJG for the design and Construction Administration of the Fork Union Firehouse

Mr. John Robins, Public Works Director, addressed the Board, regarding this request, with the recommendation to use DJG of Williamsburg for this project.

MOTION:

Ms. Booker moved to accept the DJG Engineers Architects and Planners proposal (as amended) for the design and construction administration, for the Fork Union Firehouse, to be constructed next to the existing Community Center on Route 15 for an amount of \$212,290, plus reimbursable expenses (not to exceed \$25,000); and authorize the County Administrator to execute a contract, after approval by the County Attorney. Mr. Chesser seconded. The Board discussed further; Mr. Weaver would like more information on grants ahead of time. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Fairchild, Chesser, Booker and Kenney. NAYS: None. ABSENT: None.

Construction Contract for the renovation of the old library at Carysbrook

Mr. John Robins, Public Works Director, addressed the Board, regarding this request, with the recommendation to use Fife, Inc. for this project and not to exceed \$290,800. Mr. Weaver would like to defer this request until after the budget discussions, to allow for a better idea of where we are with the budget.

MOTION:

Mr. Chesser moved to award the construction contract of the renovation work of the old library at Carysbrook to Fife, Inc., for the amount not to exceed \$290,800, and authorize the County Administrator to execute the contract, after approval by the County Attorney. Additionally, direct staff to transfer funds from the General Fund unreserved fund balance, in the amount of \$126,680, to the Human Services Building account 4-302-094110-3175. Mr. Kenney seconded. The motion carried with a vote of 5-1. AYES: Gooch, Fairchild, Chesser, Booker and Kenney. NAYS: Weaver. ABSENT: None.

Confirmation of Local Emergency Declaration

Mr. Garland Nuckols, Facilities Director, addressed the Board regarding this request. Chief Mike Brent, Fluvanna County Fire Chief, addressed the Board with an overview of the significant fire that took place on Saturday, February 19, 2011, and why a local emergency was requested.

MOTION:

Ms. Booker moved to confirm the decision to declare a local emergency on Saturday, February 19, 2011, in response to a significant fire. Mr. Chesser seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Fairchild, Chesser, Booker and Kenney. NAYS: None. ABSENT: None.

OLD BUSINESS

FY 12 Budget Discussion

Chairman Gooch corrected a statement that he made at the last meeting in reference to what was built in the tax rate for the school debt. Chairman Gooch also reviewed what was and was not included in Mr. Scudder's FY12 proposed budget. Mr. Weaver reviewed the history of the school debt. The supervisors discussed that there are some very tough decisions to be made for the FY12 budget.

NEW BUSINESS

Sign Ordinance

Mr. Scudder addressed the Board in reference to the sign ordinance flyer that was given out recently to county businesses to review the amended sign ordinance.

PUBLIC COMMENTS #2

Chairman Gooch opened the floor for the second round of public comments.

The following citizens addressed the Board:

- Sam Patterson, Palmyra District – addressed the Board in reference to the budget, and a “Come to Jesus Moment”, regarding the County's current budget situation.
- Minor Eager, Palmyra District – addressed the Board in reference to the school boards job and submitted to the Board his proposed FY12 budget.
- Claudia Thomas, Kents Store – addressed the Board in reference to debt.
- Faith Stuart, Fork Union – addressed the Board in reference to the wonderful people we have in Fluvanna County.
- Bob Ullenbruch, Palmyra District – addressed the Board in reference to the current sign ordinance.
- Jerry Patchen, Palmyra District – addressed the Board in reference to the School Board's budget.

- Emerson Farley, Fork Union District - addressed the Board in reference to deferring items that don't need to be done.

With no one else wishing to speak, Chairman Gooch closed the second segment of public comments.

CLOSED MEETING

None

RECESS

The Board recessed at 4:37 p.m.

RECONVENE

The Board reconvened at 6:02 p.m.

BUDGET WORK SESSIONS – AGENCY PRESENTATIONS

The following agencies provided a quick presentation to the Board regarding each of their respective agencies and their budget requests:

- JAUNT, by Donna Shaunesey
- TJ Soil & Water Conservation District, by Rob Parrish
- JABA, by Cheryl Cooper
- CHIP, by Judy Smith
- Legal Aid, by Alex Gulotta
- Fluvanna Social Services, by Susan Muir
- TJPED; CV Small Business Development Center; Piedmont Workforce Network, by Michael Harvey
- Health Department, by Lilian Peake
- Piedmont Housing Alliance, by Shelley Murphy
- MACAA, by Berth Armstrong

ADJOURN

MOTION:

At 7:52 p.m., Mr. Chesser moved to adjourn the meeting of Wednesday, March 2nd, 2011. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Chesser, Gooch, Kenney, Booker, Weaver and Fairchild. NAYS: None. ABSENT: None

John Y. Gooch, Chairman