

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Courtroom
Fluvanna Courts Building
November 02, 2011
2:00 p.m.**

MEMBERS PRESENT: John Y. Gooch, Chairman
Shaun V. Kenney, Vice-Chairman
Donald W. Weaver
Mozell H. Booker
Joe Chesser
Chris Fairchild

ALSO PRESENT: Jay Scudder, County Administrator
Fred Payne, County Attorney
Renee Hoover, Finance Director
Dwight Godwin, Director of Parks and Recreation
Darren Coffey, Planning Director
Mary Weaver, Clerk, Board of Supervisors

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairman Gooch called the meeting of November 2nd, 2011, to order at 2:00 p.m., in the Circuit Courtroom of the New Courts Building in Palmyra, Virginia; and the Pledge of Allegiance was recited; after which, Chairman Gooch called for a moment of silence.

REPORTS

Mr. Christopher Byington, VDOT representative, provided the Board with an update regarding the following topics:

- Changes in the Manual Uniform Traffic Devices.
- Resurfacing schedule.
- Completed Route 709 and 675 Rural Rustic Projects.
- Traffic study under review along Route 15 between Troy and Route 618.
- Speed study for Route 53, tentatively scheduled for the August – September 2012 time frame.

Mr. Mark Wood, Area Land Use Engineer, provided the Board with an update regarding the following topics:

- Route 53 progress near the new high school.
- Speed study complete for Route 721, Pleasant Grove Sports Park Drive, and awaiting approval.
- Grace and Glory Church on Route 53, Fluvanna Auto on Route 250, and Sycamore Square Phase IV all under construction.

Mr. Fairchild questioned the wavy road in front of the new high school. Mr. Wood stated that it does meet minimum required standards. Mr. Kenney asked about the directional sign between Kents Store Way and Venable Road; four months is unacceptable to get a sign replaced.

Mr. Jay Scudder, County Administrator, introduced the new Human Resources Director, Ms. Brandy Amos.

PUBLIC COMMENTS #1

Chairman Gooch opened the floor for the first round of public comments.

- Jim Toms, Business Owner on Route 15 – addressed the Board in regards to the Sign Ordinance.
- Elizabeth Franklin, Kents Store – addressed the Board in support of Mr. Jim Toms' sign request.
- Robin Bryant, Palmyra District – addressed the Board regarding which county responds to her house for emergency help.

With no one else wishing to speak, Chairman Gooch closed the first round of public comments.

CONSENT AGENDA

The following items were pulled from the consent agenda:

- Minutes of October 19th, 2011.

The following items were approved under the consent agenda:

MOTION:

Mr. Weaver moved to approve the consent agenda, which consisted of:

- Minutes of October 5th, 2011.

Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

Minutes of October 19, 2011

The minutes were deferred for clarification of motion made in reference to the Economic Development Director Position.

ACCOUNTS PAYABLE

Renee Hoover, Finance Director, addressed the Board regarding accounts payable.

After some discussion, the following motion was made:

MOTION:

Mr. Weaver moved that the Accounts Payable from September 27th, 2011, through October 25th, 2011, and payroll for the month of September, 2011, in the amount of \$1,896,355.07, be ratified. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Fairchild, Chesser and Kenney. NAYS: None. ABSENT: None.

| | |
|------------------------------|-------------------|
| General | \$ 855,935.04 |
| Community Programs | 5,268.79 |
| Federal Grants | 16,040.00 |
| Capital Improvements | 135,104.70 |
| Debt Service | 100,764.86 |
| Sewer | 3,662.08 |
| Fork Union Sanitary District | <u>8,857.44</u> |
| Total Expenditures by Fund | \$1,125,632.91 |
| Payroll - September | <u>770,722.16</u> |
| Total Payables & Payroll | \$ 1,896,355.07 |

Mr. Weaver requested an accounting of the health insurance fund.

PUBLIC HEARING

None

PRESENTATIONS

Urban Development Area Presentation – Mr. Darren Coffey, Planning Director, introduced Mr. Todd Gordon, from The Cox Company, who presented the Board with a review of the State’s Urban Development Areas Legislation. Mr. Gordon discussed the Urban Development Area project, the process and how it will translate into the zoning text and comprehensive plan amendments. Mr. Coffey mentioned the next steps would be: Public Hearing on November 16, 2011; amend the Zoning Ordinance and Comprehensive Plan; look at what will be needed in this area such as Water and Sewer, Integrated Transportation Network (proposed), Civic Space (proposed), Transportation Engineering, Utility Engineering and Geotechnical.

Pleasant Grove Active Park Master Plan – Mr. Dwight Godwin, Director of Parks and Recreation, introduced Mr. Don Rismeyer, A. Morton Thomas and Associates, who presented the Board with an overview of the Pleasant Grove Active Park Master Plan. Mr. Rismeyer discussed the importance of a Master Plan, the survey used and the proposed projects on the Master Plan.

ACTION MATTERS

Adoption of the Draft 2012 Thomas Jefferson Planning District Legislative Program– Mr. David Blount, TJPDC Legislative Liaison, addressed the Board regarding this issue and reviewed the changes to the program.

After Board discussion the following motion was offered:

MOTION:

Mrs. Booker moved to adopt the 2012 Draft Thomas Jefferson Planning District (TJPD) Legislative Program, understanding that additional, suggested revisions to the draft may be incorporated into the final version. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

Adoption of the Economic Development Commission Strategic and Business Plan – Mr. Darren Coffey, Planning Director, addressed the Board regarding this item.

After Board discussion the following motion was offered:

MOTION:

Mr. Chesser moved to adopt the Economic Development Business and Strategic Plan as prepared by the Economic Development Commission and dated October 19, 2011 Mr. Kenney seconded. The motion carried with a vote of 5-1. AYES: Gooch, Booker, Kenney, Fairchild, and Chesser. NAYS: Weaver. ABSENT: None.

Approval of the Pleasant Grove Active Park Master Plan – Mr. Dwight Godwin, Director of Parks and Recreation, addressed the Board regarding this item.

After Board discussion, the following motion was offered:

MOTION:

Mr. Chesser moved that the Board approve the final layout design of the Pleasant Grove Active Park Master Plan, developed by A. Morton Thomas and Associates, for future recreation facility development. Mr. Kenney seconded. The motion carried with a vote of 5-1. AYES: Gooch, Booker, Kenney, Fairchild and Chesser. NAYS: Weaver. ABSENT: None.

Request for Funding to Complete Erosion & Sediment Control Plan – Mr. Dwight Godwin, Director of Parks and Recreation, addressed the Board requesting funding to complete a required Erosion and Sediment Control Plan for two additional ball fields at Pleasant Grove Park using the excess soil from the construction of the new high school.

After Board discussion, the following motions were offered:

MOTION:

Mrs. Booker moved that the Board approve an appropriation in the amount of \$7,800 from the Board of Supervisors contingency fund 10086000-405870, to develop an Erosion and Sediment Control Plan for the construction of two (2) new ball fields at Pleasant Grove Park. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

MOTION:

Mrs. Booker moved that the Board enter into a professional services contract with A. Morton Thomas and Associates, to develop the Erosion and Sediment Plan for the construction of two (2) new athletic fields at Pleasant Grove Park. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

EMS Presentation – Mr. Leonard Bozza, Lake Monticello Rescue, reviewed with the Board the urgent need for additional staffing of rescue coverage for the County. The EMS Committee is requesting Board of Supervisors representation on the County EMS Committee to help formulate recommendations on adequate staffing and revenue sources for the staffing.

Chairman Gooch appointed Mr. Kenney and Mr. Fairchild to the County EMS Committee and requested the committee to return to the Board in a month with a recommendation.

Mr. Garland Nuckols discussed how revenue recovery is working with Louisa County.

Change in Town of Columbia Polling Place – Mr. Jay Scudder, County Administrator, addressed the Board regarding this request. The Town of Columbia is requesting assistance with changing the polling place and timing for the Town elections to allow Columbia residents to vote at one location at the same time all other local, state and national elections are held.

After Board discussion the following motion was offered:

MOTION:

Mr. Kenney moved to instruct the County Administrator and the County Attorney to prepare the required documents and facilitate the steps required, to assist the Columbia Town Council in changing the polling location and timing of the Council elections. Mrs. Booker seconded. The motion carried with a vote of 5-1. AYES: Gooch, Booker, Kenney, Fairchild and Chesser. NAYS: Weaver. ABSENT: None.

UNFINISHED BUSINESS

Budget Matters – Mr. Weaver asked for clarification on where the bonus money was pulled from. Staff was directed to research where the remainder of the bonus money came from and where did the Board direct the money to come from.

Mr. Weaver had some concerns regarding the \$125,000.00 scholarship fund, who would monitor it and could the money be better used somewhere else. Mr. Kenney mentioned that the Fluvanna County Education Foundation will speak to the Board at the next meeting; and their presentation should address those concerns.

Munis Conversion – Mr. Fairchild inquired on the integrity of the new system. Ms. Hoover stated there is not an integrity problem with the system, just growing pains, in the transition from the Bright System to the Munis System.

NEW BUSINESS

Sign Ordinance – Mr. Gooch asked what the options for Mr. Jim Toms' sign issue are. Mr. Payne suggested the business owner propose an amendment to Mr. Coffey and let him evaluate it.

Budget Retreat – The Board discussed scheduling a budget retreat and having Mr. Grant Tate facilitate for November 18, 2011. December 2, 2011, would work better for most Board members. Chairman Gooch was going to check with Mr. Tate and let everyone know.

PUBLIC COMMENTS #2

Chairman Gooch opened the floor for the second round of public comments.

With no one wishing to speak, Chairman Gooch closed the second segment of public comments.

EXTEND MEETING

MOTION:

Mr. Weaver moved to extend the Board of Supervisors meeting to 8:00 p.m. Mr. Kenney seconded. The motion carried, with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Fairchild. NAYS: None.

RECESS

The Board recessed at 5:32 p.m., for dinner.

RECONVENE

The Board reconvened at 6:03 p.m..

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING:

At 6:04 p.m., Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION:

At 8:07 p.m., Mr. Weaver moved the closed meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None. (Meeting was extended in closed session.)

MOTION:

At 8:08 p.m., the following resolution was adopted by the Fluvanna County Board of Supervisors, following a closed meeting held Wednesday, November 2nd, 2011, on motion of Mr. Weaver, seconded by Mr. Kenney and carried by the following vote: AYES: Gooch, Kenney, Booker, Chesser, Fairchild and Weaver. NAYS: None. ABSENT: None.

“**BE IT RESOLVED** to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.”

MOTION:

Mr. Kenney moved to ratify the exception to the meeting.
Mr. Fairchild seconded. The motion carried, with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Fairchild. NAYS: None.

Mr. Kenney notified the Board that Mr. Jay Scudder resigned his position as County Administrator effective this evening.

ADJOURN

MOTION:

At 8:09 p.m., Mr. Kenney moved to adjourn the meeting of Wednesday, November 2nd, 2011. Mrs. Booker seconded. The motion carried, with a vote of 6-0. AYES: Chesser, Gooch, Kenney, Booker, Weaver and Fairchild. NAYS: None. ABSENT: None

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Mary L. Weaver, Clerk

John Y. Gooch, Chairman