

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
January 15, 2014, 7:00 pm**

MEMBERS PRESENT: Mozell Booker, Chairperson
Mike Sheridan
Donald W. Weaver
Tony O'Brien

MEMBERS ABSENT: Bob Ullenbruch, Vice-Chairperson

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Mary Weaver, Clerk to the Board of Supervisors

SCHOOLBOARD MEMBERS PRESENT: Camilla Washington, Chairperson
Brenda Pace, Vice-Chairperson
Bertha Armstrong
Carol Tracy Carr
Charles Rittenhouse

ALSO PRESENT: Chuck Winkler, Assistant School Superintendent
Edward Breslauer, Director of Finance
Brandi Critzer, Clerk to the School Board

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairperson Booker called the meeting of Wednesday, January 15, 2014, to order at 7:00 p.m., in the Circuit Courtroom in Palmyra, Virginia; and the Pledge of Allegiance was recited, after which, Chairperson Booker called for a moment of silence.

CLOSED SESSION

MOTION TO ENTER INTO A CLOSED MEETING:

At 7:01 p.m., Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed session, pursuant to the Virginia Code Section 2.2-3711A.7 for discussion of Legal Matters. Mr. O'Brien seconded. The motion carried, with a vote of 4-0. AYES: Booker, Sheridan, Weaver and O'Brien. NAYS: None. ABSENT: Ullenbruch.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION:

At 7:48 p.m., Mr. Weaver moved the closed meeting be adjourned and the Fluvanna County Board of Supervisors reconvene again in open session. Mr. Sheridan seconded. The motion carried, with a vote of 4-0. AYES: Booker, Sheridan, Weaver and O'Brien. NAYS: None. ABSENT: Ullenbruch.

MOTION:

At 7:49 p.m., the following resolution was adopted by the Fluvanna County Board of Supervisors, following a closed meeting held Wednesday, January 15, 2014, on motion of Mr. Weaver, and carried by the following vote of 4-0. AYES: Booker, Sheridan, Weaver and O'Brien. NAYS: None. ABSENT: Ullenbruch.

"BE IT RESOLVED to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting."

COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- Sheriff Washington named to National Commission on Forensic Science.
- Reviewed a 2012 debt per capita comparison of Virginia counties.
- In need of members for the Fluvanna Partnership for Aging Committee.
- Reviewed Building Inspections Activity from 2006-2013.
- Fork Union Streetscape update, project still on track.
- Budget calendar updated on website to reflect new BOS meeting times.
- Two-by-Two Budget Review meetings scheduled for January 22, 2014.
- BOS Planning Retreat – January 24 & 25, 2014 at the Fluvanna County Public Library.
- Return on Investment Community Modelling Meetings is ongoing through the end of January.
- Update on County Driver DMV Checks Policy and County Fuel Farm Controls will be presented at the February 5, 2014 meeting.

PUBLIC COMMENTS #1

Chairperson Booker opened the floor for the first round of public comments.

- Mr. Fredrick Adams, Fork Union District – Addressed the Board in regards to opening the Cosmetology/Barber program at the Fluvanna County High school.

With no one else wishing to speak, Chairperson Booker closed the first round of public comments.

PUBLIC HEARING

ZMP 13:02/Cowboys, LLC – Mr. Steven Tugwell, Senior Planner, addressed this request to amend the Fluvanna County Zoning Map with respect to 2.631 acres of Tax Map 30, Section A, Parcel 84B, to conditionally rezone the same from A-11, Agricultural, General, to B-1 Business, General. The applicant requested a deferral based on the circumstance that the Board is not at full strength.

MOTION:

Mr. O'Brien moved to defer ZMP 13:02, with respect to 2.631 acres of Tax Map 30, Section A, Parcel 84B, to conditionally rezone the same from A-1, Agricultural, General, to B-1, Business, General, subject to the submitted proffer. Mr. Weaver seconded. The motion carried, with a vote of 4-0. AYES: Booker, Sheridan, O'Brien and Weaver. NAYS: None. ABSENT: Ullenbruch.

ACTION MATTERS

Grant Application for FY15 School Resource Officers – Mr. Edward Breslauer, Director of Finance, and Ms. Camilla Washington, School Board Chairperson, addressed this request for local funding associated with a DCJS grant to secure three School Resource Officers for Fluvanna County Schools. The Board discussed the extra funding these positions would require along with the benefits they would give. The Board tabled this request to the February 5, 2014 meeting for additional information.

PRESENTATIONS

Region 10 Legislative Update – Dr. Pamela Ross, Region 10 Community Services Board Representative for Fluvanna County, reviewed with the Board the accomplishments of Region 10 for 2013. Region 10 respectfully requests the Board consider any additional funding for three particular areas of service; Medical Services, Emergency Services Crisis Intervention and Case Management. Mr. Charles Fawcett, Director Fluvanna Counseling Center, discussed the lack of mental health services in Fluvanna County. Mr. Robert Johnson, Executive Director for Region 10, discussed with the Board that Region 10 is moving very strongly in the near future to Integrated Health Care.

Board of Equalization Wrap-up Summary – Mr. Everett Hannah, Secretary for the 2013 Board of Equalization, reviewed with the 2013 Assessment Year in which 55 resident's assessments were reviewed.

School Board Budget Discussion – Ms. Camilla Washington, School Board Chairperson and Mr. Chuck Winkler, Assistant Superintendent, discussed various items the school is looking at: Health Insurance, Salary Scale, Staffing, and Opening Technical Programs along with grant money that is going away. Mr. Edward Breslauer, Finance Director, discussed the schools finances and funding need projections.

CONSENT AGENDA

Mr. Weaver requested additional information to be included in the Open Space Applications to include property addresses and photos or plats.

The following items were approved under the consent agenda:

MOTION:

Mr. Weaver moved to approve the consent agenda, which consisted of:

- Open Space Application/Mr. & Mrs. Jeffrey Lyn Johnson, II
- Open Space Application/Mrs. Ginger Smith Johnson
- Open Space Application/Ms. Melissa D. Marks
- Appointment of Zoning Administrator
- Resolution/Secondary Road Addition

Mr. Sheridan seconded. The motion carried, with a vote of 4-0. AYES: Booker, Sheridan, O'Brien and Weaver. NAYS: None. ABSENT: Ullenbruch.

UNFINISHED BUSINESS

Mr. Fred Payne, County Attorney, clarified with the Board some legal standing about a sanitary district, he also discussed how sanitary districts are created, enlarged and abolished. The Board discussed the options with Fork Union Sanitary District.

NEW BUSINESS

Mrs. Booker requested the BOS Tasks and Directive Report be updated to reflect items that have been completed.

PUBLIC COMMENTS #2

Chairperson Booker opened the floor for the second round of public comments.

With no one wishing to speak, Chairperson Booker closed the second round of public comments.

CLOSED SESSION

None

ADJOURN

MOTION:

At 10:00 p.m., Mr. Weaver moved to adjourn the meeting of Wednesday, January 15, 2014. Mr. O'Brien seconded. The motion carried, with a vote of 4-0. AYES: Booker, Sheridan, O'Brien and Weaver. NAYS: None. ABSENT: Ullenbruch.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Mary L. Weaver, Clerk

Mozell Booker, Chairperson

APPROVED



BOARD OF SUPERVISORS

**County of Fluvanna
Palmyra, Virginia**

RESOLUTION

At a regular meeting of the Board of Supervisors of Fluvanna County held in the Fluvanna County Courts Building at 7:00 PM on Wednesday, January 15th, 2014, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

<u>Present</u>	<u>Vote</u>
Mozell H. Booker, Chairman	YEA
Robert Ullenbruch, Vice Chairman	YEA
Mike Sheridan	YEA
Tony O'Brien	YEA
Donald W. Weaver	YEA

A RESOLUTION TO TAKE STREETS IN THE SYCAMORE SUBDIVISION INTO THE SECONDARY SYSTEM OF HIGHWAYS IN FLUVANNA COUNTY, VIRGINIA

WHEREAS, the eligible streets described on the attached VDOT AM-4.3 form, fully incorporated herein by reference, are shown on plats recorded in the clerk's office of the Circuit Court of Fluvanna County; and

WHEREAS, the streets described in the Sycamore Square subdivision have been developed in Fluvanna County and the developer has constructed the streets in accordance with the plans submitted to and approved by the Virginia Department of Transportation and the streets have been inspected by the Office of the Land Development Engineer and found to be acceptable in the State Highway System; and

NOW, THEREFORE BE IT RESOLVED, on this 15th day of January 2014, that the Fluvanna County Board of Supervisors hereby requests that the Virginia Department of Transportation add the described roads listed on the attached VDOT AM-4.3 form to the Secondary System of State Highways of Fluvanna County pursuant to Section 33.1-229 of the Code of Virginia as amended, and the Subdivision Street Requirements; and

BE IT FURTHER RESOLVED, that the Fluvanna County Board of Supervisors guarantees a clear and unrestricted right-of-way, and any necessary easements for cuts, fills, and drainage; and

BE IT YET FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Land Development Engineer for the Virginia Department of Transportation.

Adopted this 15th day of January 2014
by the Fluvanna County Board of Supervisors

A Copy, teste:

Mary L. Weaver, Clerk
Board of Supervisors
Fluvanna County, Virginia

In the County of Fluvanna

By resolution of the governing body adopted January 15, 2014

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee

Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision Sycamore Square

Type Change to the Secondary System of State Highways: **Addition**

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for Change: **New subdivision street**
Pursuant to Code of Virginia Statute: **§33.1-229**

Street Name and/or Route Number

◆ Rosalyn Way, State Route Number 1049

Old Route Number: 0

● From: Justin Drive

To: W to end of cul de sac, a distance of: 0.11 miles.

Recordation Reference: PB 848 Pg 132-135

Right of Way width (feet) = 50

Street Name and/or Route Number

◆ Kathy Court, State Route Number 1048

Old Route Number: 0

● From: Rte 1038, Justin Drive

To: SW to end of cul de sac, a distance of: 0.06 miles.

Recordation Reference: PB 2, pg 255

Right of Way width (feet) = 50

Street Name and/or Route Number

◆ Justin Drive, State Route Number 1038

Old Route Number: 0

● From: Rte 1047, Robins Court

To: Rosalyn Way, a distance of: 0.24 miles.

Recordation Reference: PB 848 , pg 132-135

Right of Way width (feet) = 50

VDOT Form AM-4.3 (4/20/2007) Maintenance Division

Date of Resolution: January 15, 2014 Page 1 of 1

