

**FLUVANNA COUNTY BOARD OF SUPERVISORS
WORK SESSION MINUTES
Circuit Court Room
February 26, 2014, 7:00 p.m.
(Constitutional Officer Presentations)**

MEMBERS PRESENT: Mozell H. Booker, Chairperson
Bob Ullenbruch, Vice-Chairperson
Mike Sheridan
Tony O'Brien
Donald W. Weaver

ALSO PRESENT: Steven M. Nichols, County Administrator
Mary Weaver, Clerk to the Board of Supervisors

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairperson Booker called the work session of Wednesday, February 26, 2014, to order at 7:00 p.m., in the Circuit Courtroom in Palmyra, Virginia; and the Pledge of Allegiance was recited, after which, Chairperson Booker called for a moment of silence.

COUNTY ADMINISTRATOR'S REPORT

- FUSD Staff did a great job on the emergency repair of the water line leak on February 21, 2014.
- Chamber of Commerce Ribbon Cutting for Sadie's Stay N' Play on Monday, March 3, 2014.
- Reviewed JAUNT Funding Options, FY12 Actual – FY15 Requested and FY15 Optional.
- Potential additional FY14 funding needs for CSA, Schools and Pleasant Grove House.
- New BOS Meeting Table Set-up proposal.
- Fluvanna County Housing Snapshot from the US Census Bureau as updated in January 2012.
- Upcoming BOS Meetings:
 - Wednesday, March 5, 2014 – Regular meeting and Joint Work Session with Planning Commission
 - Wednesday, March 12, 2014 – Budget Work Session
 - Wednesday, March 19, 2014 – Regular meeting and School Budget Presentation

CONSTITUTIONAL OFFICER PRESENTATIONS

The following Constitutional Officers provided a presentation to the Board regarding each of their respective departments/office and their budget requests:

- Clerk of the Circuit Court Budget - B.E. Peterson, Clerk to the Circuit Court
- Commissioner of the Revenue Budget - Mel Sheridan, Commissioner of the Revenue
- Commonwealth's Attorney Budget - Jeff Haislip, Commonwealth's Attorney
- Sheriff's Budget – Ryant Washington, Sheriff
- Treasurer's Budget – Linda Lenherr, Treasurer

RECESS at 9:06 p.m.

RECONVENED at 9:17 p.m.

UNFINISHED BUSINESS

Capital Improvement Plan (CIP) Infrastructure Projects Review – Mr. Steve Nichols, County Administrator, reviewed with the Board with major projects in the CIP. The Board discussed the options available for CIP projects needing debt financing. The Board identified the following projects to include/consolidate for an approximate total FY 2016 debt service cost \$1,172,000. (FY15 debt service from new CIP items is \$212,000) The FY16 items and their respective annual debt payments (20 years) were:

- Vehicle Apparatus – Replacement/Rechassis, \$62,000 (10 years)
- James River Water Authority Water System Construction, \$255,000
- Construction of Water/Sewer System for ZXR, Debt payment - \$380,000

- Middle School HVAC, \$335,000
- Middle School – Main Gym and Locker Room, \$95,000
- Middle School – Annex Gym HVAC, \$45,000

NEW BUSINESS

Review of Strategic Planning Retreat (Mission, Vision, Strategic Initiatives, and Action Plan) – Mr. Steve Nichols, County Administrator, reviewed with the Board the Mission, Vision, Strategic Initiatives, and Action Plan that the Board worked on during their retreat and asked them to decide whether or not to adopt.

MOTION:

Mr. O'Brien moved to adopt the new Fluvanna County Mission and Vision statements, and the 2014-2015 Strategic Initiatives and Action Plan (as amended). Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, Sheridan, O'Brien, and Weaver. NAYS: None. ABSENT: None.

Review of Draft BOS Code of Performance – The Board deferred to another meeting.

CLOSED MEETING

None

ADJOURN

MOTION:

At 10:14 p.m., Mr. Weaver moved to adjourn the work session of Wednesday, February 26, 2014. Mr. Sheridan. The motion carried, with a vote of 4-1. AYES: Booker, Sheridan, Weaver and O'Brien. NAYS: Ullenbruch. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Mary L. Weaver, Clerk

Mozell H. Booker, Chairperson