

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
February 25, 2015
Work Session Meeting 7:00 pm**

MEMBERS PRESENT:

Mozell Booker, Fork Union District, Chairperson
Bob Ullenbruch, Palmyra District, Vice-Chairperson
Tony O'Brien, Rivanna District (Arrived at 7:02pm)
Mike Sheridan, Columbia District (Arrived at 7:01pm)
Donald W. Weaver, Cunningham District

ALSO PRESENT:

Steven M. Nichols, County Administrator
Andrew "Mel" Sheridan, Commissioner of the Revenue
Linda Lenherr, Treasurer
Eric Hess, Sheriff
Captain Tom Brennan, Sheriff's Office
Captain Von Hill, Sheriff's Office
Andrea Gaines, Communications Director
Eric Dahl, Finance Director
Mary Anna Twisdale, Management Analyst
Kelly Belanger Harris, Clerk to the Board of Supervisors

CALL TO ORDER

At 7:00pm, Chairperson Booker called the Work Session meeting of February 25, 2015 to order. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

PRESENTATIONS

Clerk of the Circuit Courts Budget—B.E. Peterson (*not in attendance*.) Mr. Nichols presented the budgets for the Clerk of the Circuit Court and Circuit Court Judge. Mr. Nichols highlighted the changes suggested in the County Administrator's Proposed Budget. Questions and discussion covered mandatory expenses, current request compared to historical expenditures, and staffing.

Commissioner of the Revenue Budget—Andrew "Mel" Sheridan, Commissioner of the Revenue, presented his proposed budget and highlighted the areas affected by the County Administrator's proposed budget. There were no questions or discussion.

Sheriff's Office Budget—Eric Hess, Sheriff, presented the FY16 Sheriff's Office Budget, highlighting accomplishments and points of pride of the Sheriff's Office. Questions and discussion staffing requests, fuel expenses, increased presence of deputies throughout the community and impact on vehicles and fuel, and fleet maintenance and replacement.

Treasurer's Office Budget—Linda Lenherr, Treasurer, presented the budget for the Treasurer's Office. Ms. Lenherr noted that the \$23,000 proposed cut to the Treasurer's Office operational budget calls her staff to do more with less than it ever has. There were no questions and no discussion.

After presentations were completed, Mr. Sheridan offered his appreciation for the collaborative efforts between County Staff and Constitutional Officers during this budget process.

Supervisors' discussion included the process of arriving at a 10% decrease in requested funds, the total savings achieved by the 10% cut.

UNFINISHED BUSINESS

FY16 Budget Update—Steve Nichols, County Administrator, added information about real estate sales, tax rate compared to tax bill. Wide-ranging discussion.

NEW BUSINESS

Review BOS Agenda for March 4, 2015 – Steve Nichols, County Administrator.

Mr. Nichols reviewed the agenda items proposed for the March 4, 2015, BOS Meeting, including Action Items for the Zion Crossroads Water and Sewer System (DOC Option) and the James River Water Authority (JRWA) Service Agreement. Mr. Nichols requested that Supervisors review the JRWA Agreement and comment before the next BOS meeting on the March 4. Board discussed various provisions in the draft Service Agreement.

Chair Booker advised a move to Closed Session,

MOTION TO ENTER INTO A CLOSED MEETING

At 9:33pm, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.6 of the Code of Virginia, 1950, as amended, for the purpose of discussing Investment of Funds. Mr. Sheridan seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 10:08pm, Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting

requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. Sheridan seconded. The motion carried, with a roll call vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

Prior to calling for a motion to adjourn, Chair Booker discussed several points of decorum.

ADJOURN

MOTION:

At 10:13pm Mr. Ullenbruch moved to adjourn the meeting of Wednesday, February 25, 2015.

Mr. Sheridan seconded and the motion carried with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

Mozell H. Booker
Chairperson

APPROVED