

**FLUVANNA COUNTY BOARD OF SUPERVISORS
ORGANIZATIONAL MEETING AND REGULAR MEETING MINUTES
Circuit Court Room
April 6, 2016
Regular Meeting 4:00 pm**

MEMBERS PRESENT: Mike Sheridan, Columbia District, Chair
Mozell Booker, Fork Union District, Vice Chair
Patricia Eager, Palmyra District,
Donald W. Weaver, Cunningham District

MEMBERS ABSENT: Tony O'Brien, Rivanna District

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk to the Board of Supervisors

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chair Sheridan called to order the Regular Meeting of Wednesday, April 6, 2016, at 4:01 pm, in the Circuit Courtroom in Palmyra, Virginia. After the Pledge of Allegiance was recited, Chair Sheridan called for a moment of silence.

ADOPTION OF AGENDA

MOTION

Mrs. Booker moved to accept the Agenda for the April 6, 2016, Regular Meeting of the Board of Supervisors. Mr. Weaver seconded and the Agenda was adopted with a vote of 4-0. AYE: Sheridan, Booker, Eager, and Weaver. NAY: None. ABSENT: O'Brien.

COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- Good news: We now have public safety radio coverage in the high school. The amplifier has been installed and the system was tested Wednesday, March 23rd. The amplifier system includes a series of five-inch antennas throughout the building, connecting to a roof antenna that can "talk" to our current public safety radio system. When the new radio system comes on line, this system will simply be re-tuned to the new frequencies. Firefighters and law enforcement will no longer need to form 2-3 person relays to get signal out of the building, but can communicate directly with dispatch and with each other.
- Fluvanna High School Forensics Team—Won Division 3 State Championship; Ten Flucos qualified for Nationals
- FSPCA--New stainless steel kennel doors
- Easter Eggstravaganza, March 26th--400+ community members attended; 12 volunteers from FUMA assisted with event; Claire Lowande, Recreation Program Specialist, coordinated another successful event
- PGHM Rivanna History Traveler/Living History Open House, held March 26th
 - 100+ members participated, 8 volunteers assisted with event, Brian Coffield, PGHM Attendant, coordinated event
 - Palmyra Lock Gate structure now displayed--HUGE thanks to Public Works staff team of Johnny Vaughn and Robert Bryant for securing lock gate; This piece was donated to the Virginia Canals and Navigation Society from Minnie Lee McGehee and now is on permanent loan to the County to be displayed at the museum.
- Business Spotlight--Red Rocker Candy to Showcased Products at Virginia Food and Beverage Expo, Wed, March 23, Greater Richmond Convention Center
- Ladder Truck 53 is now fully operational
 - All repairs/updates completed and firefighters are aggressively training with it.
 - Original BOS commitment was up to \$50K
 - Purchase Price: \$75,000
 - Old ladder truck sale: -\$25,000
 - Brokers' Commission: +\$2,500
 - LMVRDRS maintenance budget: -\$7,500
 - Reimbursed to LMVFD&RS, Inc. \$ 45,000
- Proposal: Community Cleanup Day--In conjunction with Earth Day in April, obtain orange bags from VDOT and distribute/make available
- Easier Access to County Policy Documents on Website—Financial, Procurement, Personnel
- EMS Cost Recovery--~\$102,000 revenue to date.
- 2016-17 Strategic Initiatives Update
- Steve Nichols on vacation: Eric Dahl, Acting County Administrator, Apr 7-10
- Next Meetings:
 - Wednesday, April 13, 2016, 7:00pm—Budget Public Hearing, Circuit Courtroom
 - Wednesday, April 20, 2016, 7:00pm—Regular Meeting, Adopt FY17 Budget, Circuit Courtroom
 - Wednesday, May 4, 2016, 4:00pm—Regular Meeting, Circuit Courtroom
 - Wednesday, May 18, 2016, 7:00pm—Regular Meeting, Circuit Courtroom

BOARD OF SUPERVISORS UPDATE

Booker—JABA Board.
Eager—None.
O'Brien—Absent.

Sheridan—None.

Weaver—None.

PUBLIC COMMENTS #1

At 4:15pm, Chair Sheridan opened the first round of Public Comments.

Marlene Thompson, 487 Buckhorn Lane, spoke regarding leash laws and livestock loss because of dogs. Mr. Weaver asked Fred Payne, County Attorney, whether the County reimburses for livestock loss. Mr. Payne indicated that the County has a history of reimbursing farmers, though it hasn't for many years. Mr. Payne also noted that the farmer has recourse through the legal system as the owner of animals that kill livestock is liable for the farmer's loss.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:25pm.

PUBLIC HEARINGS

None.

ACTION MATTERS

Memorandum of Understanding (MOU) For Technical Energy and Water Savings Audit —Cyndi Toler, Purchasing Officer, brought forward a request to ratify a Memorandum of Understanding or Technical Energy and Water Savings Audit. Ms. Toler reported that during interviews the consensus was to contract with Trane for energy performance and water savings auditing. Ms. Toler gave a breakout of expenses associated with the contract, and highlighted the expected savings.

MOTION

Mr. Weaver moved to approve the Memorandum of Understanding (MOU) for the Technical Energy and Water Savings Audit with Trane, Inc. Mrs. Eager offered second and the motion passed 4-0. AYE: Sheridan, Booker, Eager, & Weaver. NAY: None. ABSENT: O'Brien.

Appointment to the Fluvanna Partnership for Aging-Rivanna Representative – Steve Nichols, County Administrator, presented the candidate for appointment to the Fluvanna Partnership for Aging-- Rivanna Representative Position.

MOTION

Mrs. Booker moved to appoint Suzanne Cotellessa to the Fluvanna Partnership for Aging Committee, Rivanna Position, replacing Diane Everline, with a term to begin immediately and to terminate December 31, 2017. Mrs. Eager gave second and the motion passed 4-0. AYE: Sheridan, Booker, Eager, & Weaver. NAY: None. ABSENT: O'Brien.

Appointment to the Central Virginia Regional Jail Authority – Steve Nichols, County Administrator, brought forward a request to appoint Mr. Don Weaver as the Fluvanna County Representative in the Central Virginia Regional Jail Authority, replacing Robert Ullenbruch, effective May 1, 2016.

MOTION

Mrs. Booker moved to appoint Donald W. Weaver to the Central Virginia Regional Jail Authority, replacing Robert Ullenbruch, with a term to begin May 1, 2016. Mrs. Eager seconded and the motion passed 3-0-1. AYE: Sheridan, Booker, & Eager. NAY: None. ABSTAIN: Weaver. ABSENT: O'Brien.

Appointment to the JABA Advisory Council – Steve Nichols, County Administrator, presented Linda Bernick as a candidate for the JABA Advisory Council, replacing Richard Bucci, who has not sought reappointment.

MOTION

Mrs. Booker moved to appoint Linda Bernick to the Jefferson Area Board for Aging (JABA) Advisory Council, Fluvanna Representative, with a term to begin May 1, 2016 and to terminate April 30, 2018. Mrs. Eager offered second and the motion passed Booker. Mrs. Eager offered second and the motion passed 4-0. AYE: Sheridan, Booker, Eager, & Weaver. NAY: None. ABSENT: O'Brien.

Community Service Awards Program Policy – Steve Nichols, County Administrator, presented a program by which Community members may be recognized for deeds and actions that positively impact the County. Mr. Nichols noted that this program was an action item on the 2017-18 Strategic Initiatives.

MOTION

Mr. Weaver moved to approve the Community Service Awards Program Policy as presented. Mrs. Eager gave second and the motion passed 4-0. AYE: Sheridan, Booker, Eager, Weaver. NAY: None. ABSENT: O'Brien.

PRESENTATIONS

JABA Satisfaction Survey Update—Emily Daidone and Marta Keane, JABA, addressed the Board with an update of the Jefferson Area Board for Aging (JABA) activities and briefed the Board on a satisfaction survey conducted in 2015.

Comparison of DEQ Permitting Options – Water Treatment Plant—Wayne Stephens, Direct of Public Works & County Engineer, briefed the Board on DEQ permitting options for County-owned water treatment plants. Mr. Stephens has identified a program through which the County can combine individual permits and join a single, general State permit, thereby reducing staff time, fees, and administration costs. Mr. Stephens will pursue this option.

CONSENT AGENDA

The following items on the Consent Agenda for April 6, 2016 were discussed before approval:

Mrs. Booker read the following Proclamation:

- *Tab F: Proclamation Recognizing April as Child Abuse Prevention Month*—David McGlothlin, DSS Family Service Supervisors

The following items were approved under the Consent Agenda:

- *Minutes of March 9, 2016*—Kelly Belanger Harris, Clerk to the Board
- *Minutes of March 23, 2016*—Kelly Belanger Harris, Clerk to the Board

- *Proclamation Recognizing April as Child Abuse Prevention Month*—David McGlothlin, DSS Family Services Supervisor
- *CRMF Request: Commonwealth's Attorney Building*—Wayne Stephens, Director of Public Works and County Engineer
- *FY16 Commonwealth's Attorney Building Repairs*—Eric Dahl, Finance Director
- *FY16 BOS Contingency Budget Transfer- Legal Fees*—Eric Dahl, Finance Director
- *FY16 Surplus Property Sale - Fire Department*—Cyndi Toler, Purchasing Officer
- *Approval of 2nd Addendum to EMS billing and Collection Services Contract*—Cyndi Toler, Purchasing Officer

MOTION

Mrs. Booker moved to approve the items on the Consent Agenda for April 6, 2016. Mr. Weaver seconded and the motion passed 4-0. AYE: Sheridan, Booker, & Eager. NAY: None. ABSENT: O'Brien.

UNFINISHED BUSINESS

FY17 Budget Review—Steven M. Nichols, County Administrator & Eric Dahl, Finance Director, discussed the latest updates to the FY17 Budget.

NEW BUSINESS

Mrs. Eager shared that she has been contacted by several citizens recently, with concerns regarding van der Linde Recycling Center. Mrs. Eager would like information regarding compliance and monitoring. Mrs. Eager also noted that citizens are concerned about the amount of trash on County roadways. Mrs. Booker recommended that the Board tour van der Linde Recycling. Mr. Nichols will reach out to Mr. Peter van der Linde to arrange a tour of the facility.

PUBLIC COMMENTS #2

At 5:29pm, Chair Sheridan opened the floor for the second round of public comments.

With no one else wishing to speak, Chair Sheridan closed the second round of public comments at 5:29pm.

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING

At 5:29pm, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.6, and A.7, of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Investment of Funds, and Legal Matters. Mrs. Booker seconded and the motion carried, with a vote of 4-0. AYE: Sheridan, Booker, Eager, and Weaver. NAY: None. ABSENT: O'Brien.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 7:21pm, Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mrs. Booker seconded. The motion carried, with a roll call vote of 4-0. AYE: Sheridan, Booker, Eager, and Weaver. NAY: None. ABSENT: O'Brien.

MOTION

Mrs. Eager moved to approve a hiring salary of \$60,500 for the new Building Official, Mr. Florin Moldovan, effective April 25, 2016. Mrs. Booker seconded and the motion passed 4-0. AYE: Sheridan, Booker, Eager, & Weaver. NAY: None. ABSENT: O'Brien.

ADJOURN

MOTION:

At 10:23pm, Mrs. Booker moved to adjourn the meeting of Wednesday, April 6, 2016. Mr. Weaver seconded and the motion carried with a vote of 4-0. AYE: Sheridan, Booker, Eager, & Weaver. NAY: None. ABSENT: O'Brien.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair