



FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

May 15, 2013, 7:00 pm

TAB AGENDA ITEMS

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

2 - COUNTY ADMINISTRATOR'S REPORT

3 - PUBLIC COMMENTS #1 (5 minutes each)

4 - PUBLIC HEARING

VDOT Six-Year Plan for Fiscal Years 2013/14 through 2018/2019 and the Secondary System Construction Budget for Fiscal Year 2013/14 – Greg Banks, VDOT Secondary Programming Coordinator & Joel DeNunzio, VDOT Residency Administrator

5 - ACTION MATTERS

- E Motion to Accept VDOT Six-Year Plan Resolution – Bobby Popowicz, Community Development Director
 - F VACORP Line of Duty Act (LODA) Trust – Eric Dahl, Budget Analyst
 - G Appointment of Zion Crossroads Steering Committee – Jay Lindsey, Planner
 - H EDA Conduit Bond - Governing Body Resolution – Barbara Horlacher, Finance Director
-

6 - PRESENTATIONS (normally not to exceed 10 minutes each)

- I Fork Union Streetscape Update – Patricia Groot, Grants Administrator
-

7 - CONSENT AGENDA

- J Minutes of May 1, 2013 – Mary Weaver, Clerk to the Board
 - K FY14 & FY13 Schools CIP – Eric Dahl, Budget Analyst
 - L Ruritan Week Proclamation – Steve Nichols, County Administrator
 - M County Capital Reserve Maintenance Fund Request – HVAC (Performing Arts) – Wayne Stephens, Public Works Director
 - Mc Schools Capital Reserve Maintenance Fund Request – Facility Painting – Chuck Winkler, Asst Superintendent, FCPS
-

8 - UNFINISHED BUSINESS

None

9 - NEW BUSINESS

10 - PUBLIC COMMENTS #2 (5 minutes each)

11 - CLOSED MEETING

TBD

County Administrator Review

PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 05/15/2013

SUBJECT:	Approval of a Resolution Adopting the Virginia Department of Transportation Plan for Fluvanna County
MOTION(s):	I move to accept the Resolution for the VDOT Secondary Six-Year Plan (2013/14 through 2018/19) and VDOT Construction Priority List (2013/14) as required by sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia *** (As amended per discussion during the Public Hearing)
STAFF CONTACT:	Bobby Popowicz, Director of Community Development
RECOMMENDATION:	Approve
TIMING:	ASAP
DISCUSSION:	Deletions, additions or changes to VDOT proposed work.
FISCAL IMPLICATIONS:	None
POLICY IMPLICATIONS:	In compliance with state code
LEGISLATIVE HISTORY:	Re-occurring plan per the State Code of Virginia
ENCLOSURES:	Resolution for adoption of the Six Year Plan in accordance with Sections 33.1-23 and 33.1-23.4 of the 1950 State Code of Virginia



**BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia**

RESOLUTION

At a regular monthly meeting of the Fluvanna County Board of Supervisors held at 7:00 p.m. on Wednesday, May 15, 2013 in Palmyra, Virginia, the following action was taken:

Present

Shaun V. Kenney, Chairman
Bob Ullenbruch, Vice Chairman
Mozell H. Booker
Joe Chesser
Donald W. Weaver

Vote

On a motion by _____ seconded by _____ and carried by a vote of ____ the following resolution was adopted.

**RESOLUTION
VDOT Secondary Six-Year Plan (2013/14 through 2018/19)
and
VDOT Construction Priority List (2013/14)**

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2013/14 through 2018/19) as well as the Construction Priority List (2013/14) on May 15th, 2013 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Joel DeNunzio, Residency Administrator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2013/14 through 2018/19) AND Construction Priority List (2013/14) for Fluvanna County.

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interest of the Secondary Road System in Fluvanna County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2013/14 through 2018/19) and Construction Priority List (2013/14) are hereby approved as presented at the public hearing.

Adopted this 15th day of May 2013
by the Fluvanna County Board of Supervisors

ATTEST:

Shaun V. Kenney, Board of Supervisor, Chairman

BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 05/15/13

SUBJECT:	VACORP Line Of Duty Act (LODA)Trust
MOTION(s):	I move the Board of Supervisors adopt the LODA Trust membership document, in order for VACORP to book the liabilities associated with the claim that existed before the county opted out of the state fund.
STAFF CONTACT:	Eric Dahl, Budget Analyst
RECOMMENDATION:	Approve
TIMING:	Immediate
DISCUSSION:	<p>LODA covers volunteer and paid hazardous duty personnel and their survivors. This includes providing continued health insurance for disabled uniformed officers and their families, as well as death benefits and continued health insurance for families of officers killed in the line of duty.</p> <p>The VACORP LODA Trust was created to address the following issues related to funding of these claims:</p> <ol style="list-style-type: none">1. Recording the liabilities for known, pre-existing LODA claims that occurred prior to July 1, 2011; and2. Recording the liabilities for unknown, pre-existing LODA claims that occurred but were not reported prior to July 1, 2011. <p>Members pay the annual cost of the LODA claims that existed and were reported before opting out of the state fund administered by VRS. The establishment of the VACORP LODA Trust allows the Pool to direct annual contributions for the above-described claims to the LODA Trust. This enables the Trust to book the liabilities associated with these claims. Absent membership in the VACORP LODA Trust, the liability for these claims must be carried on the county's financial statements. With the LODA Trust, the financial liability exposure for the Pool and its members is diminished. Members that had LODA claims before opting out of the state fund must join the VACORP LODA Trust. There is no membership cost.</p>
FISCAL IMPLICATIONS:	None
POLICY IMPLICATIONS:	None
LEGISLATIVE HISTORY:	As part of the 2012 Appropriations Act, the Virginia General Assembly adopted budget language authorizing the creation of trust funds to finance the cost of LODA claims. In light of this, the VACORP Supervisory Board has taken action to create the VACORP LODA Trust.
ENCLOSURES:	“VACORP LODA Trust” – Revised and Approved by the County Attorney.

VACORP LODA TRUST

The undersigned Counties, Cities, Towns, and Regional Jails of the Commonwealth of Virginia (“Grantors”) being authorized and directed to so, do make this trust agreement dated June 29, 2012 with VACORP, a local government risk sharing pool, which is an instrument of the government of the Commonwealth of Virginia, as Trustee (“the Trustee”). The Trustee and any successor Trustees are all referred to herein as “the Trustee.”

The name of this trust agreement is the “VACORP LODA TRUST dated June 29, 2012” (“Trust”) and is effective July 1, 2012.

ARTICLE 1

TRUST PROVISIONS

- A. Transfer of Assets and Liabilities. Contemporaneously with the execution of this trust, Grantors (hereinafter “Members”) do transfer to the Trustee of the Trust all liabilities appertaining to any claim which they may have prior to June 30, 2011 under the Line of Duty Act pursuant to §9.1-400 et seq. of the 1950 Code of Virginia, as amended (“Act”) and do promise to timely pay for said liabilities.
- B. Line of Duty Act Trust Fund. By entering into this Trust, each Member Acknowledges that they have opted out of the Commonwealth of Virginia Line of Duty Act Trust Fund.
- C. Eligibility of Members. Each member shall purchase liability insurance from Trustee covering claims under the Act. Likewise each member shall timely pay to

the Trustee all premiums for said insurance and monies for claims prior to June 30, 2011 consistent with the Member's coverage. In the event a Member purchases insurance from other than the Trustee, the Trustee and this Trust shall have no liability or obligation to such Member.

- D. Administration of Claims. During the existence of this Trust, the Trustee shall administer all pre-June 30, 2011 claims of its members under this Trust, shall provide the administration of all claims and shall provide insurance to insure against claims under the Act to all Members after July 1, 2011.
- E. Insurance & Payments by Members. Each Member is obligated to purchase liability insurance for claims under the Act from the Trustee and pay the Trustee those payments for insurance and claims as provided for under the Act, which payments must be timely made. If a payment is overdue by thirty (30) days, or if an insurance premium payment is not made within thirty (30) days of the invoice date, then the Trustee shall not provide claims administration, insurance or payment to claimants, until payments are brought current and all insurance coverage is purchased from the Trustee.

ARTICLE II

TRUSTEE PROVISIONS

- A. Trustee's Management Powers. The Trustee shall have the powers granted by law and the powers in Sections 64.2-105, 64.2-777 and 64.2-778 of the 1950

Code of Virginia, as amended, as in effect on the date of the signing of this agreement. These sections are incorporated in this agreement by this reference.

- B. Trustee's Compensation. The Trustee, or any successor Trustee, may receive compensation for services rendered. The corporate Trustee, or any successor corporate Trustee, shall receive compensation for services rendered according to their list of fees published from time to time and approved in writing by the Member.
- C. Resignation of Trustee. The Trustee may resign as Trustee by notice to the Members. The resignation shall take effect upon the effective appointment of a successor Trustee.
- D. Successor Trustee. The Trustee shall have the right to designate a successor Trustee who shall be any natural person or corporation having trust powers, which shall be effective upon the resignation or termination of corporate existence of the Trustee. Such designation shall be made while such Trustee is serving as Trustee by an instrument executed by the Trustee during and by the successor Trustee. In the event that the Trustee does not appoint a successor Trustee or a successor Trustee does not appoint its successor Trustee, which it shall have the privilege to do hereunder, the Members shall have the right to appoint a Trustee.
- E. Actions of Prior Trustee. No Trustee serving under this agreement shall be responsible for or required to inquire into any acts or omissions of a prior Trustee.

ARTICLE III

RIGHTS RESERVED BY MEMBERS

- A. Revocation and Amendment. Members reserve the right to opt out of this Trust by a writing signed by the Member and delivered to the Trustee. All obligations of Member to the Trust shall be paid by Member prior to opting out. Any amendment that changes the duties or compensation of the Trustee shall require the consent of the Trustee.
- B. New Members. Members agree that new members as defined by the Act may become Members if the Trustee accepts them.

ARTICLE IV

MISCELLANEOUS PROVISIONS

- A. Protection from Claims. To the extent permitted by law, the principal and income of any trust shall not be liable for the debts of any beneficiary or subject to alienation or anticipation by a beneficiary, except as otherwise provided.
- B. Governing Law. This agreement shall be governed by the laws of Virginia.
- C. Signatures. This trust may be executed in counterparts and electronically.

WITNESS the following signatures and seals:

The Trustee accepts the terms of the VACORP LODA TRUST dated June 29, 2012.

VACORP

By: _____
Administrator, Officer

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF _____, To-wit:

The foregoing instrument was acknowledged before me this ___ day of _____, 2013, by _____, Trustee, _____ of VACORP, on behalf of VACORP, who is identified and known to me.

Notary Public

Name of County/Jail/City/Town

By: _____
Authorized Person

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF _____, To-wit:

The foregoing instrument was acknowledged before me this ___ day of _____, 2013 by _____, on behalf of _____, Grantor, who is identified and known to me.

Notary Public

BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: May 15, 2013

SUBJECT:	Appointment of Zion Crossroads Steering Committee
MOTION(s):	I move to designate the selected candidates as members of the Steering Committee for the Zion Crossroads Sketch Plan.
STAFF CONTACT:	Jay M. Lindsey
RECOMMENDATION:	Approve
TIMING:	ASAP
DISCUSSION:	This committee is appointed in accordance with the proposed timetable for completion of the Zion Crossroads Sketch Plan. The Steering Committee will work from June to September and will assist Staff and the County to prepare a useful guide for future development and growth in Zion Crossroads.
FISCAL IMPLICATIONS:	None
POLICY IMPLICATIONS:	
LEGISLATIVE HISTORY:	
ENCLOSURES:	Applicants will forwarded to the Board of Supervisors by Tuesday. May 14, 2013 at 5:00pm.

BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 5/15/2013

SUBJECT:	A Resolution Approving the Issuance by the Economic Development Authority of Fluvanna County, Virginia, of its Tax-Exempt Revenue Bond in an Amount not to Exceed \$4,000,000 for the Benefit of the Veritas School
MOTION(s):	I move the Board of Supervisors approve “A RESOLUTION APPROVING THE ISSUANCE BY THE ECONOMIC DEVELOPMENT AUTHORITY OF FLUVANNA COUNTY, VIRGINIA, OF ITS TAX-EXEMPT REVENUE BOND IN AN AMOUNT NOT TO EXCEED \$4,000,000 FOR THE BENEFIT OF VERITAS SCHOOL”
STAFF CONTACT:	Barbara Horlacher, Finance Director
RECOMMENDATION:	Approve
TIMING:	Immediate
DISCUSSION:	The VA code provides that the governing body (the Fluvanna County Board of Supervisors) of the locality on behalf of which the bonds of the Fluvanna Economic Development Authority are issued must approve financing of the facility as recommended by the EDA at their May 8, 2013 meeting.
FISCAL IMPLICATIONS:	Resolution includes the following language: “the Bonds shall provide that no political subdivision of the Commonwealth of Virginia, including the County, shall be obligated to pay the Bonds or the interest thereon or other costs incident thereto and neither the faith and credit nor the taxing power of the Commonwealth of Virginia or any political subdivision thereof, including the County, shall be pledged thereto.”
POLICY IMPLICATIONS:	None
LEGISLATIVE HISTORY:	VA Code, Section 15.2-4905 and 15.2-4906
ENCLOSURES:	Resolution

A RESOLUTION APPROVING THE ISSUANCE BY THE ECONOMIC DEVELOPMENT AUTHORITY OF FLUVANNA COUNTY, VIRGINIA, OF ITS TAX-EXEMPT REVENUE BOND IN AN AMOUNT NOT TO EXCEED \$4,000,000 FOR THE BENEFIT OF VERITAS SCHOOL

WHEREAS, there has been described to the Economic Development Authority of the Fluvanna County, Virginia (the Fluvanna Authority), the plans of the Veritas Classical Christian School (also known as Veritas School) (the Borrower), whose principal place of business is located at 6627-B Jahnke Road, Richmond, Virginia 23225, for the issuance by the Fluvanna Authority, of its Tax-Exempt Revenue Bond (the Bonds) in an amount not to exceed \$4,000,000 to assist the Borrower in financing or refinancing, as the case may be, (1) the costs of (a) the acquisition of (I) a parcel of land comprised of approximately six (6) acres, located at 3400 Brook Road in the City of Richmond, Virginia (the Land), and (II) two (2) existing buildings and related improvements located on the Land comprising up to a total of 57,000 square feet (the Buildings), (b) construction, renovation, and equipping of the Buildings and related site improvements to the Land (collectively, the matters described in clauses (1)(a) and (1)(b) are referred to as the Project), and (2) certain costs of issuance of the Bonds; and

WHEREAS, the above facility will be owned by the Borrower; and

WHEREAS, a public hearing with respect to the Bonds as required by Section 15.2-4906 of the Code of Virginia of 1950, as amended (the Virginia Code), and the Internal Revenue Code of 1986, as amended (the Code), was held by the Fluvanna Authority on May 8, 2013; and

WHEREAS, the Fluvanna Authority after such public hearing with respect to the Bonds adopted a resolution (the Fluvanna Authority Resolution) with respect to the Bonds; and

WHEREAS, the Fluvanna Authority has recommended in the Fluvanna Authority Resolution that the Board take the actions set forth in this resolution; and

WHEREAS, Section 15.2-4906 of the Virginia Code provides that the governing body of the locality on behalf of which the bonds of the Fluvanna Authority are issued must approve financing of the facility as recommended by the Fluvanna Authority; and

WHEREAS, the Bonds constitute a private activity bond and will finance property located in the City of Richmond, Virginia, and the members of the Board of Supervisors of Fluvanna County, Virginia (the Board) constitute the highest elected governmental officials of the County; and

WHEREAS, a copy of the Fluvanna Authority Resolution, summaries of the comments made at the public hearing held by the Fluvanna Authority and statements in the form prescribed by Section 15.2-4907 of the Virginia Code have been filed with the Board;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF FLUVANNA COUNTY, VIRGINIA:

1. The Board approves the issuance of the Bonds by the Fluvanna Authority to the extent required by the Code and Sections 15.2-4905 and 15.2-4906 of the Virginia Code, subject to the prior satisfaction by the Fluvanna Authority, the City of Richmond, Virginia and the Economic Development Authority of the City of Richmond, Virginia of all applicable requirements of the Code and the Virginia Code.

2. The approval of the issuance of the Bonds, as required by the Code and Sections 15.2-4905 and 15.2-4906 of the Virginia Code, does not constitute an endorsement to a prospective purchaser of the Bonds of the creditworthiness of the Borrower or the project being financed and the Bonds shall provide that no political subdivision of the Commonwealth of Virginia, including the County, shall be obligated to pay the Bonds or the interest thereon or other costs incident thereto and neither the faith and credit nor the taxing power of the Commonwealth of Virginia or any political subdivision thereof, including the County, shall be pledged thereto.

3. The County, including its elected representatives, officers, employees and agents, shall not be liable and all such parties hereby disclaim all liability for any damage to the Borrower, direct or consequential, resulting from the Fluvanna Authority's failure to issue the Bonds for any reason.

4. This resolution shall take effect immediately upon its adoption.

Read and Adopted on _____, 2013, by the following vote:

Board of Supervisors Members

Vote

Shaun V. Kenney, Chairman
Robert Ullenbruch, Vice Chairman
Mozell Booker
Joseph Chesser
Donald W. Weaver

TESTE:

Clerk, Board of Supervisors of
Fluvanna County, Virginia

**INDUCEMENT RESOLUTION REGARDING THE ISSUANCE OF TAX-EXEMPT
REVENUE BONDS BY THE ECONOMIC DEVELOPMENT AUTHORITY OF
FLUVANNA COUNTY, VIRGINIA FOR VERITAS SCHOOL**

WHEREAS, there has been described to the Economic Development Authority of Fluvanna County, Virginia (the Authority), the plan of financing of Veritas Classical Christian School (also known as Veritas School), a nonstock, not-for-profit Virginia corporation (the School), the principal business address of which is 6627-B Jahnke Road, Richmond, Virginia 23225, for the issuance by the Authority of its tax-exempt revenue bonds in an amount not to exceed \$4,000,000 (the Bonds) to assist the School in financing or refinancing, as the case may be, (1) the costs of (a) the acquisition of (I) a parcel of land comprised of approximately six (6) acres, located at 3400 Brook Road in the City of Richmond, Virginia (the Land), and (II) two (2) existing buildings and related improvements located on the Land comprising up to a total of 57,000 square feet (the Buildings), (b) construction, renovation, and equipping of the Buildings and related site improvements to the Land (collectively, the matters described in clauses (1)(a) and (1)(b) are referred to as the Project), and (2) certain costs of issuance of the Bonds; and

WHEREAS, the Authority is a political subdivision of the Commonwealth of Virginia duly created by the Board of Supervisors of Fluvanna County, Virginia (the Board) under the Industrial Development and Revenue Bond Act, Chapter 49, Title 15.2, of the Code of Virginia of 1950, as amended (the Act), and exists and operates as a public body corporate and politic; and

WHEREAS, the School in its appearance before the Authority has described the benefits to be derived from the above undertakings and has requested the Authority hold a public hearing on behalf of the Board and agree to approve and recommend to the Board that it concur with the Inducement Resolution of the Authority relative to the issuance of the Bonds and approve such issuance pursuant to the Act, in order to assist the School in financing and refinancing the Facility; and

WHEREAS, the School in its appearance before the Authority has described the debt service cost savings relating to the issuance of the Bonds by the Authority as a "qualified tax-exempt obligation" within the meaning of Section 265(b)(3) of the Code, hereinafter defined; and

WHEREAS, a public hearing with respect to the plan of finance heretofore described has been held by the Authority as required by the Act and Section 147(f) of the Internal Revenue Code of 1986, as amended (the Code), on the date hereof; and

WHEREAS, the School has elected to proceed with a plan of finance pursuant to which the Bonds will be privately placed with StellarOne Bank (the Lender); and

WHEREAS, there have been presented to this meeting or to the Authority in accordance with its procedures the following documents and instruments which the Authority proposes to execute to carry out the transactions described above:

- (a) The Resolution of the Authority; and
- (b) The application of the School for assistance from the Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE ECONOMIC DEVELOPMENT AUTHORITY OF FLUVANNA COUNTY, VIRGINIA:

1. The foregoing recitals made in the preambles to this resolution are hereby approved by the Authority and are incorporated in, and deemed a part of, this resolution.

2. It is hereby found and determined that the issuance of the Bonds for the purposes described herein will promote education in the City of Richmond, Virginia (the City) and the Commonwealth of Virginia (the Commonwealth), benefit the inhabitants of the City and the Commonwealth, increase their commerce, and promote their safety, health, welfare, convenience and prosperity.

3. To assist the School to finance the Facility and to pay costs of issuance of the Bonds, the Authority hereby agrees to undertake the issuance of the Bonds. Principal of and premium, if any, and interest on the Bonds shall be limited obligations of the Authority payable solely from the revenues and receipts derived by the Authority from the School or other available funds provided by the School. As required by the Act, the principal of and premium, if any, and interest on the Bonds shall not be deemed to constitute a debt or pledge of the faith and credit of the Commonwealth or any political subdivision thereof, including the Authority and the City. Neither the Commonwealth nor any political subdivision thereof, including the Authority and the City, shall be obligated to pay the principal of or premium, if any, or interest on the Bonds or other costs incident thereto except from revenues and receipts derived by the Authority from the School or other available funds provided by the School, and neither the faith and credit nor the taxing power of the Commonwealth or any political subdivision thereof, including the Authority and the City, will be pledged to the payment for principal of or premium, if any, or interest on the Bonds or other costs incident thereto. No covenant, condition or agreement contained in the Bonds or in any financing instrument executed and delivered in connection therewith shall be deemed to be a covenant, agreement or obligation of any present, past or future director, officer, employee or agent of the Authority in his individual capacity, and no officer of the Authority executing the Bonds or any other financing document or instrument shall be liable personally thereon or subject to any personal liability or accountability by reason of the issuance or execution thereof.

4. The Authority hereby recommends and requests that the Board approve the issuance of the Bonds in accordance with Virginia law and the Code. The Authority hereby directs the Chairman or Vice Chairman of the Authority to promptly submit to the Board a

fiscal impact statement in the form prescribed by Section 15.2-4907 of the Act, a reasonably detailed summary of the comments expressed at the public hearing held at this meeting pursuant to Section 15.2-4906 of the Act and a copy of this resolution.

5. It having been represented to the Authority that it is necessary to proceed immediately with the financing or refinancing of the Facility, the Authority hereby agrees that the School may proceed with plans for the Facility, enter into contracts for acquisition, construction and equipping of the Facility and take such other steps as the School may deem appropriate in connection therewith, provided that nothing herein shall be deemed to authorize the School to obligate the Authority without its consent in each instance to the payment of any monies or the performance of any acts in connection with the Facility. The Authority hereby agrees that the School may be reimbursed from the proceeds of the Bonds for all costs so expended from and after the date of this resolution together with costs previously expended by the School within sixty (60) days prior hereto.

6. The School having requested the appointment of Kaufman & Canoles, P.C., as Bond Counsel in connection with the issuance of the Bonds, the Authority hereby consents to the appointment of Kaufman & Canoles, P.C., as Bond Counsel by the Authority to supervise the proceedings and approve the issuance of the Bonds.

7. The Authority hereby designates the Bonds as "qualified tax-exempt obligations" of the Authority for calendar year 2013 within the meaning of the provisions of Section 265(b)(3) of the Code.

8. All costs and expenses in connection with the financing and the acquisition, construction and equipping of the Facility, including the fees and expenses of the Authority, including the fees and expenses of Bond Counsel, counsel to the Authority, counsel to the School and counsel to the Lender, shall be paid promptly from the proceeds of the Bonds to the extent permitted by law or from funds provided by the School. If for any reason the Bonds are not issued, it is understood that all such fees and expenses shall be paid promptly by the School upon presentation of an invoice and that the Authority shall have no responsibility therefor. The School shall also pay the Authority's annual administrative fee as provided by the Authority's rules and procedures, in an amount not to exceed 1/8th of 1% of the outstanding principal balance of the Bonds.

9. It is understood that the financing documents shall provide that and, by acceptance of this resolution, the School has agreed to, indemnify and save harmless the Authority, its officers, directors, employees and agents from and against all liabilities, obligations, claims, damages, penalties, fines, losses, costs and expenses in any way connected with the adoption of this resolution the financing or use of the Facility and the issuance and sale of the Bonds.

10. The Bonds shall not be issued until all governmental approvals as required by the Act and the Code have been obtained and the Authority has adopted a Resolution approving the

form of the Bond Purchase and Financing Agreement (the Agreement) and authorizing the execution thereof and of all related transaction documents.

11. All other acts of the officers of the Authority which are in conformity with the purposes and intent of this Resolution and in furtherance of the issuance and sale of the Bonds are hereby approved and confirmed.

12. The effectiveness of the approvals set forth in this Resolution are subject to the concurrence of the City Council of the City of Richmond, Virginia in accordance with Section 15.2-4905 of the Act.

13. Subject to paragraph 10, this resolution shall take effect immediately upon its adoption.

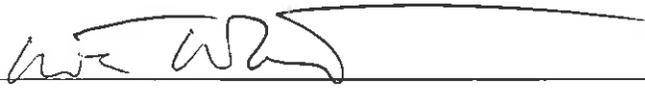
CERTIFICATE

Record of the roll-call vote by the Economic Development Authority of Fluvanna County, Virginia upon reading on a resolution titled "**INDUCEMENT RESOLUTION REGARDING THE ISSUANCE OF TAX-EXEMPT REVENUE BONDS BY THE ECONOMIC DEVELOPMENT AUTHORITY OF FLUVANNA COUNTY, VIRGINIA FOR VERITAS SCHOOL,**" taken at a meeting of the Authority held on May 8, 2013:

	AYE	NAY	ABSTAIN	ABSENT
Scott T. Marshall, Chairman	X			
Robert Flood, Vice Chairman	X			
Richard C. Van Nierop <i>Bucci</i>				X
Donnie Scott	X			
Everett M. Hannah	X			
Stephen Scott				X
Shelley Murphy	X			

Dated: May 8, 2013

(SEAL)



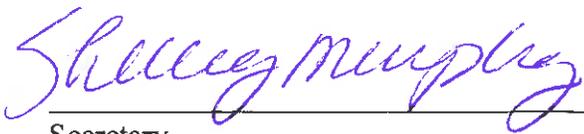
 Vice Chairman, Economic Development Authority of
 Fluvanna County, Virginia

ATTEST: *Shelley Murphy*

 Secretary

The undersigned Secretary of the Economic Development Authority of Fluvanna County, Virginia hereby certifies that the foregoing is a true, correct, and complete copy of a Resolution adopted by the Authority's directors present and voting at a meeting duly called and held on May 8, 2013, in accordance with law, and that such Resolution has not been repealed, revoked, rescinded, or amended, but is in full force and effect as of the date hereof.

Dated: May 8, 2013



 Secretary

FISCAL IMPACT STATEMENT
 SUBMITTED TO THE
 ECONOMIC DEVELOPMENT AUTHORITY OF FLUVANNA COUNTY, VIRGINIA

The undersigned applicant submits the following information in compliance with Section 15.2-4907 of the Code of Virginia of 1950, as amended:

Name of applicant: Veritas Classical Christian School (also known as Veritas School), 6627-B Jahnke Road, Richmond, VA 23225

Facility: 3400 Brook Road, Richmond, Virginia

1.	Maximum amount of financing sought	\$4,000,000
2.	Estimated taxable value of facility's real property to be constructed in the locality	\$4,300,000
3.	Estimated real property tax per year using present tax rates	N/A (tax exempt)
4.	Estimated personal property tax per year using present tax rates	\$5,000
5.	Estimated merchant's capital tax per year using present tax rates	N/A
6.	a. Estimated dollar value per year of goods that will be purchased from Virginia companies within the locality*	\$250,000 (const.) \$50,000 (ongoing)
	b. Estimated dollar value per year of goods that will be purchased from non-Virginia companies within the locality*	\$250,000 (const.) \$100,000 (ongoing)
	c. Estimated dollar value per year of services that will be purchased from Virginia companies within the locality*	\$700,000 (const.) \$150,000 (ongoing)
	d. Estimated dollar value per year of services that will be purchased from non-Virginia companies within the locality*	\$100,000 (const.) \$50,000 (ongoing)
7.	Estimated number of regular employees on year round basis	40
8.	Average annual salary per employee	\$40,000

Dated: May 8, 2013

ECONOMIC DEVELOPMENT AUTHORITY
 OF FLUVANNA COUNTY, VIRGINIA

By: 
 Vice Chairman

* The Facility is located in the City of Richmond, Virginia. Amounts shown in this Section reflect amounts to be spent in the City of Richmond, Virginia.

SUMMARY OF PUBLIC HEARING STATEMENTS

At 5:24 p.m. on May 8, 2013, the Chairman of the Economic Development Authority of Fluvanna County, Virginia (the "Authority") announced the commencement of a public hearing at the Issuer's offices at Administration Building, Morris Room, 132 Main Street, Palmyra, Virginia 22963, on the issuance of the Issuer's tax-exempt revenue bonds (the "Bonds") in an amount not to exceed \$4,000,000, the proceeds of which will be used to assist the School in financing or refinancing, as the case may be, (1) the costs of (a) the acquisition of (I) a parcel of land comprised of approximately six (6) acres, located at, 3400 Brook Road in the City of Richmond, Virginia (the "Land"), and (II) two (2) existing buildings and related improvements located on the Land comprising up to a total of 57,000 square feet (the Buildings), (b) construction, renovation, and equipping of the Buildings and related site improvements to the Land (collectively, the matters described in clauses (1)(a) and (1)(b) are referred to as the Project), and (2) certain costs of issuance of the Bonds.

No members of the public appeared and spoke at the public hearing in support or opposition to the Bonds or the Project and the Chairman closed the public hearing at 5:25 p.m.



Fork Union Streetscape

**VDOT Transportation Enhancement
Grant Update**



History

➤ March 2004

- Fork Union Community Plan developed along with other community plans for Lake Monticello, Palmyra and Zion Crossroads (Thomas Jefferson Planning District Commission facilitated plan development)

➤ October 2004

- Fork Union Village Project formed
- Citizens group whose goal was to revitalize Fork Union and participate in implementation of the community plan
- Advocated for County submission of VDOT grants
- Fork Union Village Project group met monthly from 2004 to 2012. May regroup when project resumes.





Original Project Scope

- **Improvements in center of Fork Union on the EAST side of Rt. 15 at Rt. 6, including short distance west on Rt. 6**
 - **Gateway entrance signage**
 - **Sidewalks**
 - **Crosswalks**
 - **Streetlights**
 - **Bike lanes**
 - **Utility wires moved underground**



Project Scope Modified

➤ Utility relocation

- Added an estimated \$1.7 million to the project cost
- Grant fund cutbacks eliminated moving utility lines underground
- Deleted from scope

➤ Gateway signs

- June 2010 Gateway signs were removed from the project after the Village Project group rejected the architect designs



Project Scope Modified

- **Project shifted to the WEST side of Rt. 15**
 - June 2009 Public meeting input and new leadership within the Village Project group spurred change
 - Scope redefined to West side Rt. 15 from Post Office, south to the Dollar General store next to the church cemetery
 - Future phases to focus on the east side of Rt. 15

- **Proscriptive right-of-way issues arose**
 - Scope redefined further - Academy Road to Dollar General Store moved to future



Current Plan

❖ **Within 30 days plans to be submitted to VDOT for final review with updated estimate**

➤ **Base Bid - Post Office to Pettit Foster Drive**

- Curb and gutter, crosswalks, concrete sidewalks, with grass utility strip, vehicle entrances, street lights and metering equipment

➤ **Alternate 1**

- Install site furnishings and dry-laid brick paver in lieu of grass utility strip



Utility Strips and Brick Pavers





Route 6 & Route 15

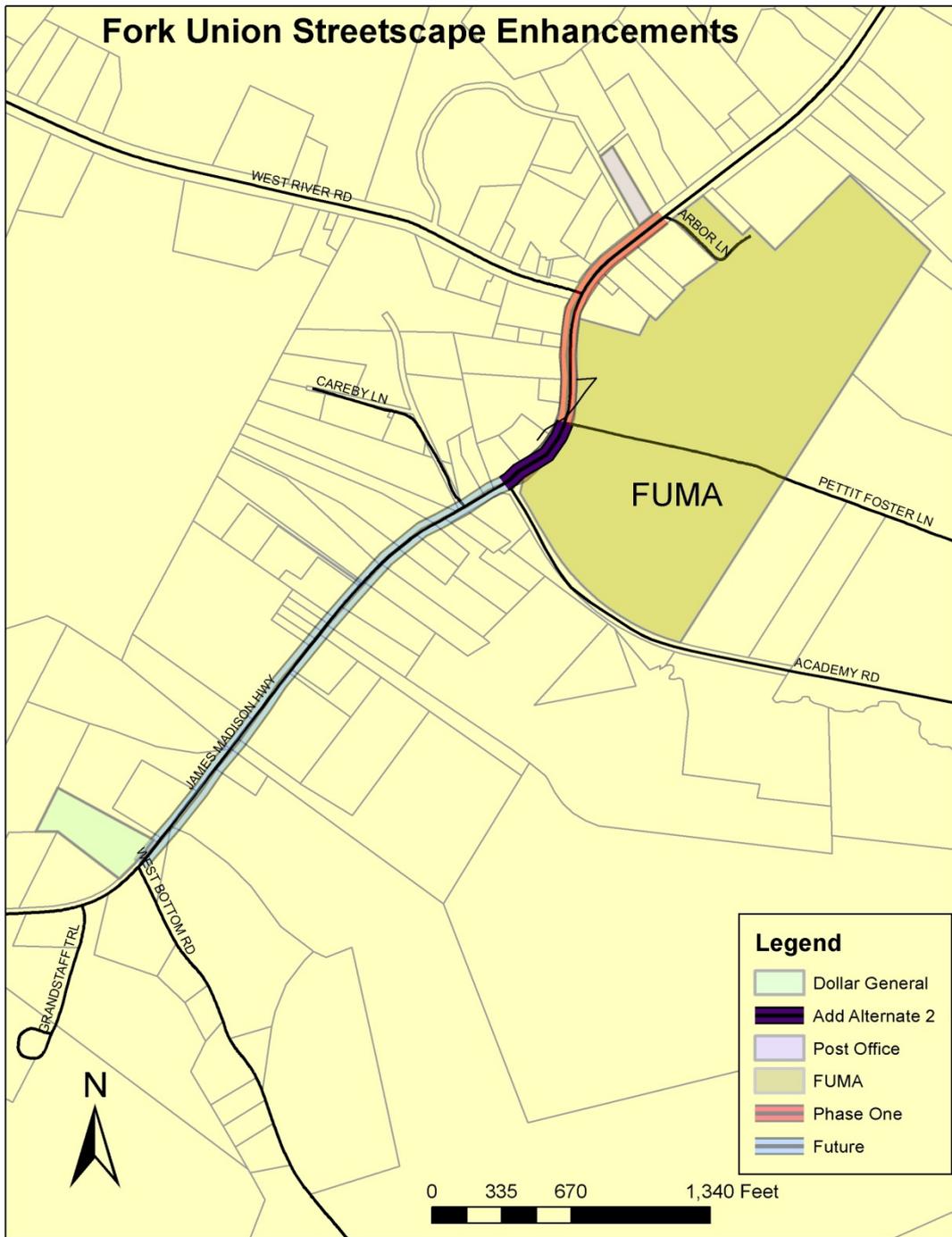




- **Alternate 2 – Pettit Foster Drive south to Academy Road**
 - Curb and gutter, crosswalks, concrete sidewalks, with grass utility strip, vehicle entrances, street lights and metering equipment
- **Alternate 3 –**
 - Install site furnishings and dry-laid brick paver in lieu of grass utility strip
- **Alternate 4 –**
 - Street Trees installed in areas prepared in base bid
- **Future – Academy Road south to Dollar Store**



Fork Union Streetscape Enhancements





VDOT Grants Awarded

➤ 2006 – 2008

- Fluvanna County awarded 2 VDOT Transportation Enhancement grants to construct a streetscape project in Fork Union
- \$385,000 in grants and \$96,760 in County cash match
- Total \$481,760

➤ Board of Supervisors approved a Professional Services Agreement with Hill Studio, Roanoke VA, July 22, 2008

- Initial contract \$54,690
- Subsequent modifications in scope added \$27,045
- Total A&E costs are \$81,735



Estimated Project Budget – July 2012

Budget

Hill Studio A&E	\$ 81,735
Construction	\$ 400,025
	\$ 481,760

Estimated Construction Costs (July 2012)

Base Bid	PO to Pettit Foster	\$ 353,400
Alternate 1	Furnishings/brick paver	\$ 42,500
Alternate 2	Pettit Foster to Academy	\$ 62,900
Alternate 3	Furnishings/brick paver	\$ 10,500
Alternate 4	Street Trees PO to Pettit Foster	\$ 6,000
	Construction Total	\$ 475,300



Questions?

BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: May 15, 2013

SUBJECT:	Adoption of the Fluvanna County Board of Supervisors regular meeting minutes.
MOTION(s):	I move the regular meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, May 1, 2013 be adopted.
STAFF CONTACT:	Mary L. Weaver, Clerk to the Board of Supervisors
RECOMMENDATION:	Approval
TIMING:	Routine
DISCUSSION:	None
FISCAL IMPLICATIONS:	N/A
POLICY IMPLICATIONS:	N/A
LEGISLATIVE HISTORY:	None
ENCLOSURES:	Draft minutes for May 1, 2013

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
May 1, 2013, 2:00 p.m. Regular Meeting
6:00 p.m. Work Session**

MEMBERS PRESENT: Shaun V. Kenney, Chairman
Bob Ullenbruch, Vice-Chairman
Donald W. Weaver
Mozell H. Booker
Joe Chesser

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Mary Weaver, Clerk to the Board of Supervisors

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairman Kenney called the meeting of Wednesday, May 1, 2013, to order at 2:00 p.m., in the Circuit Courtroom in Palmyra, Virginia; and the Pledge of Allegiance was recited, after which, Chairman Kenney called for a moment of silence.

COUNTY ADMINISTRATOR’S REPORT

Mr. Nichols reported on the following topics:

- New look at Carysbrook Elementary their new sign has been put up.
- Children’s Fair hosted by Social Services on Saturday April 27, 2013 was a great success.
- Stolen vehicle case has been resolved.
- VDOT is resurfacing highway 15.
- Fork Union Streetscape meeting tomorrow, getting close to kicking off.
- A new sign for Pleasant Grove Park is being designed and will be up soon.
- Reviewed ongoing projects.

PUBLIC COMMENTS #1

Chairman Kenney opened the floor for the first round of public comments. With no one wishing to speak, Chairman Kenney closed the first round of public comments.

PUBLIC HEARING

None

ACTION MATTERS

Zion Crossroads Plan – Committee Formation – Mrs. Allison Finchum, Planning Director, and Mr. Jay Lindsey, Planner addressed the Board with their recommendations on establishing a Zion Crossroads steering committee.

The Board **directed staff** to prepare a list of interested individuals for the Zion Crossroads Steering

Committee and present it at the May 15, 2013 meeting for selection.

Appointment to the Economic Development Authority (EDA) – Ms. Mary Weaver, Clerk to the Board of Supervisors

MOTION:

Mr. Chesser moved to appoint Richard Bucci to the Economic Development Authority (EDA) replacing Richard van Nierop, who resigned, with a term to begin immediately and to terminate August 31, 2015. Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Ullenbruch, Booker, Weaver and Chesser. NAYS: None. ABSENT: None.

PRESENTATIONS

Central Virginia Partnership for Economic Development – Ms. Helen Cauthen, President, CVPED, addressed the Board on the rebranding of the Thomas Jefferson Partnership for Economic Development to Central Virginia Partnership for Economic Development.

FY14 Social Services Budget – Mr. Tom Payne, Social Services Board Representative, addressed the Board in regards to the Social Services staff issues:

- All staff will be going to going to a 40 hour work week from the current 37.5 hour week beginning May 19, 2013. He stated that this would be at no cost to the County.
- Social Services opted to follow the State approved raise of 3% for all staff. However, the Social Services Board is implementing a plan for 3 to 5% pay increases, effective July 1, 2013.

He also addressed questions for the Board regarding differences between Administrative and Advisory boards, and deviating versus no-deviating agency status.

County Credit Card Update – Ms. Barbara Horlacher, Finance Director, reviewed with the Board the policy and procedures for use of County credit cards.

County Cell Phone Update – Mr. Jonathan McMahon, IT Director, reviewed with the Board the current use and cost of County cell phones.

Board Directives/Requests Update – Mr. Steve Nichols, County Administrator, reviewed with the Board a procedure to keep up with the status of Board directives and requests. A report will be included in the packets monthly.

The Board **directed staff** to present an update of the Fork Union Streetscape at the May 15, 2013 meeting.

CONSENT AGENDA

The following items were approved under the consent agenda:

MOTION:

Mrs. Booker moved to approve the consent agenda, which consisted of:

- Minutes from April 17, 2013 as amended.
 - FY13 Schools CIP – Flooring Replacement and Playground Equipment.
- Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Booker, Ullenbruch, Chesser and Weaver. NAYS: None. ABSENT: None.

ACCOUNTS PAYABLE AND BUDGET REPORT

Ms. Barbara Horlacher, Finance Director addressed the Board regarding the Accounts Payable.

MOTION:

Mr. Weaver moved the Accounts Payable and Payroll be ratified for the period March 23, 2013 through April 19, 2013 in the amount of \$2,233,430.30. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Booker, Ullenbruch, Weaver and Chesser. NAYS: None. ABSENT: None.

General Fund	\$ 627,188.12
Federal Grants	1,500.00
Capital Improvements	\$ 944,527.14
Debt Service	41,668.77
Sewer	\$ 1,011.12
Fork Union Sanitary District	<u>\$ 12,154.29</u>
Total Expenditures by Fund	\$1,628,049.44

Payroll –	\$ 605,380.86
-----------	---------------

Total Payables & Payroll **\$2,233.43030**

UNFINISHED BUSINESS

None

NEW BUSINESS

Mr. Nichols presented two new issues for board consideration:

- Proposed moving \$296K in School technology funding from the approved FY14 CIP to FY13 in order for the School System to have adequate time for contracting and completion of work during the summer school break. Board concurred with adding the item to the May 15, 2013, Meeting Consent Agenda.
- Proposed moving the monthly Accounts Payable Report and quarterly Budget Report to the Consent Agenda. Items would still be included in the Board packages and always able to be pulled for questions or discussion.

The Board **directed staff** to put the Accounts Payable and the Budget Report into the Consent Agenda for future meetings.

PUBLIC COMMENTS #2

Chairman Kenney opened the floor for the second round of public comments.

- Tom Payne, Palmyra District – Addressed the Board in regards to the Fork Union Streetscape project and would be happy to help in any way he could.

With no one else wishing to speak, Chairman Kenney closed the second round of public comments.

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING:

At 3:34 p.m., Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed session, pursuant to the Virginia Code Section 2.2-3711-A-1, 2.2-3711-A-3, and 2.23711-A-6 for discussion of Investment of Funds, and Legal Matters. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Ullenbruch, Weaver, Booker and Chesser. NAYS: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION:

At 4:49 p.m., Mr. Weaver moved the closed meeting be adjourned and the Fluvanna County Board of Supervisors reconvene again in open session. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Ullenbruch, Weaver, Booker and Chesser. NAYS: None. ABSENT: None.

MOTION:

At 4:50 p.m., the following resolution was adopted by the Fluvanna County Board of Supervisors, following a closed meeting held Wednesday, May 1, 2013, on motion of Mr. Weaver, seconded by Mr. Ullenbruch, and carried by the following vote of 5-0. AYES: Kenney, Ullenbruch, Weaver, Booker and Chesser. NAYS: None. ABSENT: None.

“BE IT RESOLVED to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.”

BOARD RECESSED AT 4:51 p.m. for Dinner

BOARD RECONVENED AT 6:00 p.m. for a Work Session

VDOT Six-Year Plan for Fiscal Year 2013/14 through 2017/2018 and the Secondary System construction Budget for Fiscal Year 2013/14 – Mr. Greg Banks, VDOT Secondary Programming Coordinator & Joel DeNunzio, VDOT Residency Administrator reviewed with the Board the project priorities scheduled in the six-year plan for Fluvanna. Mr. DeNunzio asked the Board to give him any additions or changes they would like to see prior to the Public Hearing on May 15, 2013.

Educational Costs Survey of Eight Counties – Ms. Elizabeth Franklin, Fluvanna Taxpayers Association Co-Chair, briefed the Board on the results of a cost education survey of eight surrounding counties. The study was researched and prepared by the Fluvanna Taxpayers Association.

The Board discussed the data that was used for this survey.

The Board **directed the County Administrator** to coordinate a joint meeting between the Board of Supervisors and the Social Services Board for the June 5, 2013 work session.

ADJOURN

MOTION:

At 6:57 p.m., Mr. Weaver moved to adjourn the meeting of Wednesday, May 1, 2013. Mr. Chesser seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Booker, Chesser, Ullenbruch and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Mary L. Weaver, Clerk

Shaun V. Kenney, Chairman

DRAFT

BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 05/15/13

SUBJECT:	FY14 & FY13 Schools CIP - Internet Equipment and Server Virtualization
MOTION(s):	<p>#1. I move the Board of Supervisors remove the \$146,000 appropriation in FY14 to upgrade internet equipment for the Fluvanna County Public Schools and approve a supplemental appropriation of \$146,000 in FY13 for the Fluvanna County Public Schools to upgrade internet equipment with funding to come from fund balance.</p> <p>#2. I move the Board of Supervisors remove the \$250,000 appropriation in FY14 to upgrade and implement server virtualization for the Fluvanna County Public Schools and approve a supplemental appropriation of \$250,000 in FY13 for the Fluvanna County Public Schools to upgrade and implement server virtualization with funding to come from fund balance.</p>
STAFF CONTACT:	Eric Dahl, Budget Analyst
RECOMMENDATION:	Approve.
TIMING:	Immediate.
DISCUSSION:	<p>\$396,000 is being requested to be removed from the FY14 Adopted CIP Budget for the replacement of internet equipment and server virtualization implementation. Delaying these projects until 7/1/13 (FY14) will not allow enough time to complete while students are out of school for the summer. The Fluvanna County Public Schools is requesting the \$396,000 CIP appropriation in FY13 instead, therefore providing additional time to negotiate contracts, order equipment and begin projects as soon as schools are out for the summer. Both projects were being funded with fund balance in FY14 and it is recommended that the funding for the projects in FY13 remain the same.</p>
FISCAL IMPLICATIONS:	The Capital Improvements Plan budget in FY14 will decrease \$396,000 for both revenues and expenditures and the Capital Improvements Plan budget in FY13 will increase \$396,000 for both revenues and expenditures.
POLICY IMPLICATIONS:	None
LEGISLATIVE HISTORY:	None
ENCLOSURES:	None

COUNTY OF FLUVANNA



PROCLAMATION

Ruritan Week, May 19-25, 2013

WHEREAS, the Three Chopt Ruritan Club has served the Fluvanna County community since its founding in 1958; and

WHEREAS, Ruritan National had its beginning on May 21, 1928, by community leaders in Holland, Virginia; and

WHEREAS, during the past 85 years, Ruritan has grown to an organization of more than 33,000 members and more than 1,200 clubs across the nation; and

WHEREAS, Ruritan under its motto Fellowship, Goodwill and Community Service has made substantial contributions to the well-being of the citizens of this community and the nation;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Fluvanna County does hereby proclaim the week of May 19 through May 25, 2013 as Ruritan Week.

Dated this ____ day of May, 2013.

Chairman, Board of Supervisors



Capital Reserve Maintenance Fund Request

MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request to: Fund the replacement of the dual-train Heating, Ventilation & Air Conditioning (HVAC) systems at the Carysbrook Performing Arts Building.

Section 1 - REQUEST

Requesting Department / Agency: Public Works		Dept / Agency Contact: Wayne Stephens		Date of Request: May 8, 2013	
Phone: (434) 591-1925	Fax: (434) 591-1925	email: jwstephens@fluvannacounty.org		Fiscal Year: FY13	
Reserve Fund Purpose Category: Unexpected equipment failure					
Description of Project/Repair		Qty	Unit Price	Total Price	
Repair & Replacement of HVAC equipment at Performing Arts Building		1	\$40,564.00	\$40,564.00	
(see below for description of work)					
				Total Request:	\$40,564.00

Description and justification for proposed use

The HVAC system at the Performing Arts Auditorium consists of two "trains" of HVAC rooftop units (RTUs). RTU#2 has been out of service since approximately 2006 due to failures of several major components. Since that time, the RTU#1 has served as the only heating and air conditioning system for the Auditorium. Recently, RTU#1 has begun experiencing operational failures and is need of major repair work which would total more than \$17,000.00.

Since both rooftop units can be replaced for \$40,564.00 (a little over \$20,000 per train), it is recommended that both units be replaced, instead attempting to repair RTU#1 while still needing to replace RTU#2.

Department / Agency Head Name: Wayne Stephens	Signature 	Date 2013/05/09
--	---------------	--------------------

Section 2 - REVIEW

Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Finance Director Barbara J. Horlacher <small>Digitally signed by Barbara J. Horlacher DN: cn=Barbara J. Horlacher, o=Fluvanna County, ou=Finance Department, email=bhorlacher@co.fluvanna.va.us, c=US Date: 2013.05.09 15:17:28 -0400</small>	Date May 9, 2013
Recommended? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Administrator Steven M. Nichols 2013.05.09 15:24:21 -04'00'	Date

Section 3 - BOARD OF SUPERVISORS

Approved? <input type="checkbox"/> Yes <input type="checkbox"/> No	Decision Date:	Comments:
---	----------------	-----------



April 23, 2013

Mr. Wayne Stephens
Fluvanna County
P. O. Box 540
Palmyra, Virginia 22963

RE: Auditorium Heat Pumps

Wayne:

After our last inspection we found the RTU #1, has refrigerant leaks, the 1st stage compressor is bad and the 2nd stage is knocking, both compressor contactors, check valves, expansion valves, reversing valves and blower contactors replaced along with the liquid line driers.

This unit was built in 1995

Cii Service will complete the following:

➤ RTU #1

- ✓ Remove the refrigerant and dispose of properly
- ✓ Pressure test and repair minor refrigerant leaks
- ✓ Replace both compressors
- ✓ Replace both compressor contactors
- ✓ Replace both liquid line check valves
- ✓ Replace both expansion valves
- ✓ Replace both liquid line driers
- ✓ Replace both reversing valves
- ✓ Flush both circuits with acid neutralizer
- ✓ Replace one condenser fan motor, fan blade, slinger and capacitor
- ✓ Pressure test and evacuate the system

- ✓ Charge with new refrigerant
- ✓ Start up and check operation
- ✓ Log information for your records

❖ Total cost parts, crane and labor **\$17,707.00**

- This quote is good for thirty days or subject to revision.

We look forward to working with you in the future. Please contact me if you have any questions at 434-977-5626 or 800-868-5610 and E-mail me at cedwards@ciiservice.com

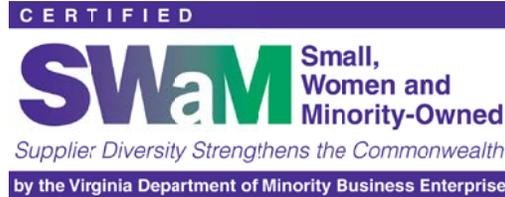
Please visit us for news and information at our web site www.ciiservice.com

Sincerely,

Cii Service of Charlottesville, Inc.

Curtis E. Edwards

Curtis E. Edwards
Regional Manager
CEE/vae



www.ciiservice.com



April 23, 2013

Mr. Wayne Stephens
Fluvanna County
P. O. Box 540
Palmyra, Virginia 22963

RE: Auditorium Heat Pump # 2 Replacement

Wayne:

Per your request Cii Service is pleased to quote on the Installation a new heat pump:

➤ Cii Service will provide the following:

- ❖ Remove refrigerant from all circuits
- ❖ Disconnect all electrical wiring and lock out
- ❖ Disconnect all duct work
- ❖ Remove old roof top unit and dispose of as per EPA guidelines
- ❖ Supply a new Trane 15 Ton roof top package unit with
 - ✓ 36 KW Electric Heat
 - ✓ 0-100% Economizer
 - ✓ Five-year compressor and One-year parts warranty
- ❖ Supply all material and crane service
- ❖ Reconnect all duct work
- ❖ Reconnect all electrical
- ❖ Start up, check operation and log unit for your records

⇒ Unit replacement

\$21,428.00

- These prices included all equipment, ductwork, crane service, labor and materials needed to complete a turnkey job.

✚ Two units approved and work being done at the same time Total cost **\$40,564.00**

A savings of (\$2,292.00) 5.3%

- This quote is good for thirty days or subject to revision.

We look forward to working with you in the future. Please contact me if you have any questions at 434-977-5626 or 800-868-5610 and E-mail me at cedwards@ciiservice.com

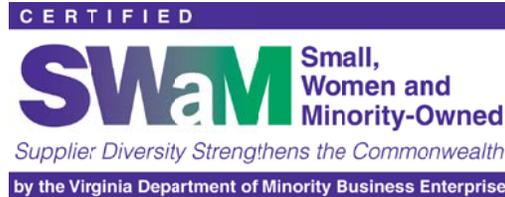
Please visit us for news and information at our web site www.ciiservice.com

Sincerely,

Cii Service of Charlottesville, Inc.

Curtis E. Edwards

Curtis E. Edwards
Regional Manager
CEE/vae



www.ciiservice.com



Capital Reserve Maintenance Fund Request

Section 1 - REQUEST		
Requesting Department/Agency	Dept/Agency Contact	Date of Request
Fluvanna County Public Schools	Chuck Winkler	2013/05/08
Phone	Fax	Fiscal Year
(434) 589-8208	(434) 589-2248	FY13

Reserve Fund Purpose Category: Unexpected facility repairs or replacements

Description of Project/Repair	Qty	Unit Price	Total Price
Interior paint for Central Elementary School to prepare for transition of students from Cunningham and Columbia.	150	\$200.00	\$30,000.00
Total Request:			\$30,000.00

Description and justification for proposed use.
<p>With the closing of Cunningham Elementary and Columbia Elementary all Pre-K through second grade students in the county will attend Central Elementary. Central requires painting - Areas requiring attention are the main corridors, classrooms and common areas. Bids have been solicited for the project to cover materials, supplies and work hours. It is estimated that 150 gallons of paint will be required.</p>

Department/Agency Head Name	Signature	Date
Chuck Winkler	<i>C. Winkler</i>	5-9-13

Section 2 - REVIEW		
Recommended?	County Finance Director	Date
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Recommended?	County Administrator	Date
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

Section 3 - BOARD OF SUPERVISORS		
Approved?	Decision Date	Comments
<input type="checkbox"/> Yes <input type="checkbox"/> No		



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540, Palmyra, VA 22963 · (434) 591-1910 · FAX (434) 591-1911 · www.fluvannacounty.org

MEMORANDUM

TO: Board of Supervisors
FROM: Eric Dahl, Budget Analyst
SUBJECT: Contingency Balance
DATE: May 7, 2013

The balance for the BOS Contingency line for FY13 is as follows:

Board of Supervisors Contingency:

Beginning Budget:	\$100,000.00
LESS: Robinson, Farmer, Cox and Assoc. - Schools Efficiency Review 8.1.12	-\$20,249.80
LESS: Board of Supervisors Dept. – Davenport Case 3.20.13	-\$79,750.00
Available:	\$0.20

EMS Contract Services:

Beginning Budget:	\$150,000.00
LESS: Emergency Management Services Dept. 1.2.13	-\$110,000.00
LESS: Board of Supervisors Dept. – Zion Crossroads ROI Study 3.20.13	-\$10,000.00
Available:	\$30,000.00

Total Available Budget: Board of Supervisors Contingency Line

\$ 30,000.20



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540, Palmyra, VA 22963 · (434) 591-1910 · FAX (434) 591-1911 · www.fluvannacounty.org

MEMORANDUM

TO: Board of Supervisors
FROM: Eric Dahl, Budget Analyst
SUBJECT: Capital Reserve Balance
DATE: May 7, 2013

The balance for the Capital Reserve for County and Schools in FY13 is as follows:

County Capital Reserve:

Beginning Budget:	\$156,026.00
LESS: Carysbrook Performing Arts Center Roof Replacement 11.7.12	-\$40,000.00
LESS: Public Safety Building Battery Replacement in Static UPS 1.2.13	-\$30,000.00
LESS: Courthouse Building HVAC Equipment 4.17.13	-\$17,887.00
Available:	\$68,139.00

Schools Capital Reserve:

Beginning Budget:	\$169,748.00
LESS: Abrams School Handicap Ramp 11.7.12	-\$2,483.00
LESS: Fuel Site Computer System Replacement 11.20.12	-\$20,403.00
LESS: Replace Tube Bundle Heat Exchange Unit at Central Elementary 11.20.12	-\$5,180.00
LESS: Refurbish Original Lockers at Fluvanna Middle School 11.20.12	-\$7,400.00
LESS: Un-interruptible Power Supplies 12.19.12	-\$14,869.00
LESS: Carysbrook Elementary and Fluvanna Middle School Signage 3.13.13	-\$3,833.00
Available:	\$115,580.00