



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

April 1, 2015, at 4:00 pm

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**TAB AGENDA ITEMS**

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**1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE**

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**2 – ADOPTION OF AGENDA**

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**3 – COUNTY ADMINISTRATOR'S REPORT**

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**4 – BOARD OF SUPERVISORS' UPDATES**

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**5 – PUBLIC COMMENTS #1** (5 minutes each)

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**6 – PUBLIC HEARING**

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FY16 Proposed Tax Rate – Eric Dahl, Finance Director

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**7 – ACTION MATTERS**

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- V Celebrating Children Month Proclamation—David McGlothlin, Fluvanna Social Services
  - W Resolution Against Citizens United – Steve Nichols, County Administrator
  - X Parks and Recreation Rental Fees Update—Jason Smith, Director of Parks and Recreation
  - YZ Employee Ethics and Recognition Program—Gail Parrish, Director of Human Resources
  - A JRWA Service Agreement—Steve Nichols, County Administrator
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**8 – PRESENTATIONS** (normally not to exceed 10 minutes each)

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Procurement Update: Public Works Uniforms—Joe Rodish, Procurement Officer

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**9 – CONSENT AGENDA**

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- B Minutes of the March 11, 2015 Work Session—Kelly Belanger Harris, Clerk to the Board
  - C Minutes of the March 18, 2015 Meeting—Kelly Belanger Harris, Clerk to the Board
  - D Bowlesville, Agricultural-Forestal District Renewal—Steve Tugwell, Senior Planner
  - E CIP Request: Schools Implementation of Munis Financials Modules—Chuck Breslauer, FCPS Finance Director
  - F CRM Fund Request: Carysbrook Elementary School Roof Repair—Chuck Winkler
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**10 – UNFINISHED BUSINESS**

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- G Barking Dog Ordinance Discussion—Fred Payne, County Attorney & Jay Lindsay, Planner
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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

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**13 – CLOSED MEETING**

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TBD

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*Fluvanna County...The heart of central Virginia and your gateway to the future!*

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*



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County Administrator Review

*Fluvanna County...The heart of central Virginia and your gateway to the future!*

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For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

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## **PLEDGE OF ALLEGIANCE**

I pledge allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

\*\*\*\*\*

## **ORDER**

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## **PUBLIC HEARING RULES OF PROCEDURE**

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

*Fluvanna County...The heart of central Virginia and your gateway to the future!*



**FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM**

**Meeting Date:**

<b>AGENDA TITLE:</b>	Celebrating Children Month Proclamation				
<b>MOTION(s):</b>	<b>I move the Fluvanna County Board of Supervisors approve the proclamation proclaiming the month of April 2015 as Celebrating Children Month in Fluvanna County in observation of Child Abuse Prevention Month.</b>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>XX</b>			
<b>STAFF CONTACT(S):</b>	David McGlothlin, DSS Family Services Supervisor				
<b>PRESENTER(S):</b>	David McGlothlin, DSS Family Services Supervisor				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Normal				
<b>DISCUSSION:</b>					
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>					
<b>ENCLOSURES:</b>	Proclamation—Child Abuse Prevention Month				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other





## Proclamation

### Proclaiming April as Child Abuse Prevention Month

By virtue of the authority vested in us, we hereby proclaim the month of April as **CHILD ABUSE PREVENTION MONTH** in **FLUVANNA COUNTY**.

**WHEREAS**, every child in our great county is a precious gift, full of promise and potential; and

**WHEREAS**, child abuse and neglect is a serious problem in Virginia and across the nation; and

**WHEREAS**, the prevention of child abuse is crucial to the preservation of the health and well-being of Fluvanna's families and can be accomplished by providing support and information to families as well as through increased community awareness; and

**WHEREAS**, all children learn from role models at home, at church, at school, and in their communities and all children benefit from the love and leadership displayed by caring and responsible adults; and

**WHEREAS**, children are our most precious resource and we are committed to keeping children of our great community safe and happy;

**NOW, THEREFORE, WE**, the Fluvanna County Board of Supervisors, do hereby proclaim April 2004 as **CHILD ABUSE PREVENTION MONTH** in **FLUVANNA COUNTY** and we call this observance to the attention of all our citizens.

Adopted this 1<sup>st</sup> day of April 2015  
by the Fluvanna County Board of Supervisors

ATTEST:

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Mozell H. Booker, Chair



**FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM**

**Meeting Date:** April 1, 2015

<b>AGENDA TITLE:</b>	Resolution Against Citizens United				
<b>MOTION(s):</b>	<b>I move that the Board of Supervisors approve the RESOLUTION To Amend the Constitution to Correct Citizens United.</b>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
<b>STAFF CONTACT(S):</b>	Steve Nichols, County Administrator				
<b>PRESENTER(S):</b>	Steve Nichols, County Administrator				
<b>RECOMMENDATION:</b>	N/A				
<b>TIMING:</b>	Current				
<b>DISCUSSION:</b>					
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<b>RESOLUTION To Amend the Constitution to Correct Citizens United</b>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	XX				





## BOARD OF SUPERVISORS

County of Fluvanna  
Palmyra, Virginia

### RESOLUTION

#### To Amend the Constitution to Correct Citizens United

**Whereas**, government of, by, and for the people has long been a cherished American value, and We The People's fundamental and inalienable right to self-govern, and thereby secure rights to life, liberty, property, and the pursuit of happiness is guaranteed in the US Constitution and the Declaration of Independence, and;

**Whereas**, free and fair elections are essential to democracy and effective self-governance, and;

**Whereas**, persons are rightfully recognized as human beings whose essential needs include clean air, clean water, safe and secure food, and;

**Whereas**, corporations are entirely human-made legal fictions created by express permission of We The People and our government, and;

**Whereas**, corporations can exist in perpetuity, can exist simultaneously in many nations at once, need only profit for survival, and exist solely through the legal charter imposed by the government of We The People, and;

**Whereas**, in addition to these advantages, the great wealth of large corporations allows them to wield coercive force of law to overpower human beings and communities, thus denying We The People's exercise of our Constitutional rights, and;

**Whereas**, corporations are not mentioned in the Constitution, and The People have never granted constitutional rights to corporations, nor have We decreed that corporations have authority that exceeds the authority of We The People of the United States, and;

**Whereas**, interpretation of the U.S. Constitution by appointed Supreme Court justices to include corporations in the term "persons" has long denied We The Peoples' exercise of self-governance by endowing corporations with Constitutional protections intended for We The People, and;

**Whereas**, the illegitimate judicial bestowal of civil and political rights upon corporations usurps basic human and Constitutional rights guaranteed to human persons, and also empowers corporations to sue municipal and state governments for adopting laws that violate 'corporate rights' even when those laws serve to protect and defend the rights of human persons and communities, and;

**Whereas**, corporations are not and have never been human beings, and therefore are rightfully subservient to human beings and governments as our legal creations, and;

**Whereas**, large corporations' profits and survival are often in direct conflict with the essential needs and rights of human beings, and;

**Whereas**, the recent Citizens United v. the Federal Election Commission Supreme Court decision that rolled back the legal limits on spending in the electoral process creates an unequal playing field and allows unlimited spending by wealthy individuals, corporations and other entities to influence elections, candidate selection, policy decisions and sway votes, and forces elected officials to divert their attention from The Peoples' business, or even vote against the interest of their human constituents, in order to ensure competitive campaign funds for their own re-election, and;

**Whereas**, the judicial interpretation to construe spending money in political campaigns as speech is contrary of the notion of one person, one vote and allows those with the most money to have an unfair advantage in a political system that should be about ensuring that all citizens have equal access to the political process and to influencing the outcome of elections, and;

**Whereas**, money is property, not speech, and;

**Whereas**, large corporations own most of America's mass media and use that media as a megaphone to express loudly their political agenda and to convince Americans that their primary role is that of consumers, rather than sovereign citizens with rights and responsibilities within our democracy, and this forces citizens to toil to discern the truth behind headlines and election campaigning, and;

**Whereas**, tens of thousands of people and municipalities across the nation are joining with the Move to Amend campaign to call for an Amendment to the U.S. Constitution to Abolish Corporate Personhood and the doctrine of Money as Speech;

**Therefore be it resolved** that the County of Fluvanna hereby calls on our elected officials to join the tens of thousands of citizens, grassroots organizations and local governments across the country in the Move to Amend campaign to call for an Amendment to the Constitution to Abolish Corporate Personhood and the doctrine of Money as Speech and return our democracy, our elections, our communities to America's human persons and to thus claim our sovereign right to self-governance.

**Be it further resolved** that the County of Fluvanna calls on other communities and jurisdictions to join with us in this action by passing similar Resolutions. Be it further resolved that the County of Fluvanna supports education to increase public awareness of the threats to our democracy posed by Corporate Personhood, and encourages lively discussion to build understanding and consensus to take appropriate community and municipal actions to democratically respond to these threats.

Adopted this 1<sup>st</sup>, day of April, 2015 by the Fluvanna County Board of Supervisors

Attest:

\_\_\_\_\_  
Kelly Belanger Harris  
Clerk to the Board of Supervisors  
Fluvanna County  
Commonwealth of Virginia

\_\_\_\_\_  
Mozell H. Booker  
Chair, Board of Supervisors  
Fluvanna County  
Commonwealth of Virginia

\_\_\_\_\_  
Date

**FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM**

**Meeting Date:** April 1, 2015

<b>AGENDA TITLE:</b>	Parks and Recreation updated Fee Structure				
<b>MOTION(s):</b>	<b>I move that the Board of Supervisors approve the proposed fee structures for the Parks and Recreation special events form, use of the Pleasant Grove House Museum kitchen and meeting room, 8' round tables, as well as the permanent stage rental fee to be effective immediately.</b>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>X</b>			
<b>STAFF CONTACT(S):</b>	Jason Smith/Parks and Recreation Director				
<b>PRESENTER(S):</b>	Jason Smith				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Immediately.				
<b>DISCUSSION:</b>	Parks and Recreation has recently invested in some additional equipment and amenities in relation to community rental opportunities and would like to advertise these rates as soon as they are approved.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Current as well as proposed Parks and Recreation Fee Structure for new amenities.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other





# **Parks, Facilities, Events, and Rental Equipment Fee Structure Proposal**

**April 1, 2015**



## Fee Schedule Review Process

- » **Comprehensive review of all existing Parks & Recreation rental and usage fees**
- » **Added categories for permanent stage at PG park, round tables, PGHM kitchen and room use as well as updated special event fees**
- » **Concurrence from Parks and Recreation Advisory Board**
- » **Revised and additional fees are intended to support better maintenance of P&R facilities and help expand offerings**
- » **Proposed fees to go into effect immediately if approved.**



# Fee Schedule

Location	Category	Fees (1)	Period	Notes
Pleasant Grove Park	<b>Stage</b>	<b>\$100.00</b>	<b>Per Day</b>	<b>\$100 Deposit</b>
	Athletic Field	\$10.00	Per Hour	Max of \$75 per day
	Tournaments (per Field)	\$75.00	Per Day	\$100 Deposit
	Pole Barns	\$75.00	Per Day	\$100 Deposit
	Use of Utilities	\$25.00	Per Day	
Pleasant Grove House Museum (2)	<b>Meeting Room (6 people)</b>	<b>\$10.00</b>	<b>Per Hour</b>	<b>\$100 Deposit</b>
	<b>Kitchen</b>	<b>\$10.00</b>	<b>Per Hour</b>	<b>\$25 Deposit</b>
Heritage Trail Pavilions	Large (40 people)	\$50.00	Per Day	\$100 Deposit
	Small (25 people)	\$25.00	Per Day	\$100 Deposit
Carysbrook Recreation Complex (2)	Athletic Field	\$10.00	Per Hour	Max of \$75 per day
	Athletic Field (w/Lights)	\$20.00	Per Hour	
	Tournaments (per Field)	\$75.00	Per Day	\$100 Deposit
	Gymnasium	\$50.00	Per Hour	\$100 Deposit
	Gymnasium (w/tarp)	\$75.00	Per Hour	\$100 Deposit
Fluvanna Community Center (2)	Meeting Room (30 people)	\$20.00	Per Hour	\$50 Deposit
	Auditorium (125 people)	\$75.00	Per Hour	\$100 Deposit
	Kitchen	\$10.00	Per Hour	\$25 Deposit
Bremono Park	Picnic Shelter	\$75.00	Per Day	\$100 Deposit
	Softball Field	\$10.00	Per Hour	Max of \$75 per day
	Tournaments (per Field)	\$75.00	Per Day	\$100 Deposit

Notes: (1) Non-county residents please add 15% to rental fee. (2) \$15 per hour staffing fee (After Business Hours)



## Fee Schedule (cont.)

Category	Category	Fees (1)	Period	Notes
<b>Rental Equipment</b>	6' Tables	\$3.00 ea	Per Day	\$50 Deposit
	<b>6' Round Tables (Seats 8)</b>	<b>\$5.00 ea</b>	<b>Per Day</b>	<b>\$50 Deposit</b>
	Chairs	\$1.00 ea	Per Day	\$50 Deposit
	PA System	\$50.00	Per Day	\$100 Deposit
	Tent Canopy 18'x30'	\$100.00	Per Day	\$100 Deposit
	Tent Canopy 14'x20'	\$75.00	Per Day	\$100 Deposit
<b>Delivery &amp; Setup Fees (Per Day) (2)</b>	Chairs (Folding)	\$1/Chair (Min. \$25)		No Setup Available
	Tables	\$1/Table (Min. \$25)		No Setup Available
	Tent Canopies	\$25.00		Setup Available \$50
<b>Canoe Rentals</b>	Resident	\$25.00 ea	Per Day	\$100 Deposit
	Resident	\$45.00 ea	Weekend	\$100 Deposit
	Non Resident	\$35.00 ea	Per Day	\$100 Deposit
	Non Resident	\$55.00 ea	Weekend	\$100 Deposit

Notes:

- (1) Non-county residents please add 15% to rental fee.
- (2) Deliver and Setup only apply to county facilities.



**No Changes**

# Field Use Priorities and Field Use Fees

No.	Sponsor
1	<b>Fluvanna County Parks and Recreation (FCPR) supported activities</b> , games, practices, leagues and tournaments, including FCPR Youth Sports League Partners open to all individuals, regardless of skill level and must allow any eligible player to participate (e.g. Fluvanna Youth Soccer Association, Fluvanna Youth Baseball Association, Fluvanna Girls Softball Association, Fluvanna Lacrosse, etc.)
2	<b>Fluvanna County Public School (FCPS) sponsored activities</b> related to School Division programs
3	<b>All others</b>

Category	Season Fees	Notes
Fluvanna Youth Sports Leagues ("Open to All")	<b>\$3.00 per youth participant</b>	Total fee paid by league based on number of youth participants at start of season.
Fluvanna Adult Sports Leagues ("Open to All")	<b>\$5.00 per adult participant</b>	Total fee paid by league based on number of adult participants at start of season.

Category	Season Fees	Notes
Travel and Try Out-based Leagues	<b>\$5.00 per field per day</b> (Lights - Add \$5.00 Per Day/Per Field)	Total fee paid by league based on number of fields used.



# Special Event Fees

Event Participants	Standard Fees (1) (2)	Period	Reservation Fee (3)	Damage Deposit (Min. \$100)	Setup/Breakdown/ Site Manager (4)
Up to 250	<del>\$100</del> \$200	Per Day	\$25.00	50% of standard fee	\$25.00/hour per employee
251 - 500	<del>\$150</del> \$250	Per Day	\$25.00	50% of standard fee	\$25.00/hour per employee
501 – 2,500	<del>\$250</del> \$500	Per Day	\$25.00	50% of standard fee	\$25.00/hour per employee
2,501 – 5,000	<del>\$500</del> \$750	Per Day	\$25.00	50% of standard fee	\$25.00/hour per employee
5,001 and up	<del>\$1000</del> \$1250	Per Day	\$25.00	50% of standard fee	\$25.00/hour per employee

## Notes:

- 1) Non-county based residents/groups – Add 15% to standard fee.
- 2) **501(c)XX Non-Profit/Charitable Organizations – 50% off standard fee.**
- 3) Reservation fee will be deducted from standard fee unless event is cancelled without advance notice.
- 4) Employee support fees apply when County staff support is required by the event holder.



## Farmers Market Fee

### » Farmers Market at Pleasant Grove Park

- Tuesdays
- April to October
- \$100 each season/annually

### » Collaboration between Parks and Recreation, Fluvanna Cooperative Extension Office, and the Fluvanna Farmers Market Association



# Department Revenue History

Classification	FY12 Revenue	FY13 Revenue	FY14 Revenue	FY15 Revenue (YTD)
Recreation Programs	\$58,588	\$60,040	\$62,500	\$39,305
Amusement Park Tickets	\$13,237	\$16,130	\$17,200	\$12,655
Rentals	\$12,384	\$1,855	\$10,300	\$13,340
Donations/Sponsorships	\$3,441	\$3,920	\$1,500	\$4,155
<b>Total</b>	<b>\$87,650</b>	<b>\$81,945</b>	<b>\$91,500</b>	<b>\$69,455</b>

- » **Programs:** Fitness, sports, pottery, aquatics, trips, dog training, etc.
- » **Parks:** Kings Dominion, Carowinds, and Water Country USA
- » **Rentals:** Fields, equipment, shelters and facilities



Questions?



## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** April 1, 2015

<b>AGENDA TITLE:</b>	Fluvanna County Employees' Ethics Statement and Recognition Program				
<b>MOTION(s):</b>	<b>I move the Board of Supervisors approve the presented Fluvanna County Employees' Ethics Statement and the Fluvanna County's Employee Recognition Program with the first "P.R.I.D.E. in Public Service Award" to be awarded at the FY17 annual awards dinner.</b>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>XX</b>			
<b>STAFF CONTACT(S):</b>	Gail Parrish, Tiger Team Representative				
<b>PRESENTER(S):</b>	Gail Parrish, HR Manager				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Immediately				
<b>DISCUSSION:</b>	<p>The Tiger Team goal was to develop a recognition plan that incorporates the County's Mission and values by infusing the Employees' Ethic Statement with the Recognition Program that will help create a positive work environment, reinforce desired behaviors and motivate excellent performance. Both the Ethic Statement and the Recognition program emphasizes the use of "P.R.I.D.E."</p> <p style="text-align: center;"><i>People First; Respect; Integrity; Deliver; Excel</i></p> <p>The Recognition program establishes the standards to strive to accomplish and ways for employees to be recognized. The recognition is not just once a year, but every day through a new website that will allow for citizens, co-workers, supervisors, etc. to publically recognize people for work well done. The plan enhances the current recognition plan by keeping the annual service awards and establishing a more targeted behaviors/work ethics to award employees. The plan also encourages recognition to employees all year, rather than just one time during the year.</p>				
<b>FISCAL IMPACT:</b>	None for FY16, @ \$1,500 initial set up fee, @ \$2,400 - \$5,000 per year				
<b>POLICY IMPACT:</b>	Update policy				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Presentation and draft plan				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
				<b>X</b>	<b>Tiger Team</b>



## Fluvanna County Employee Ethics Statement

The mission of Fluvanna County is to provide an excellent quality of life for its citizens and businesses through the delivery of competitive public services and programs in an efficient and effective manner.

As employees of Fluvanna County we will act with integrity in all relationships by dedicating our efforts toward earning the respect, trust, and confidence of all whom we serve -- citizens, elected and appointed officials, and county staff.

We will perform our work with **P.R.I.D.E.**:

- P***eople First* We will give priority to the needs of citizens, coworkers, and employees.
- R***espect* We will treat others with courtesy and dignity by valuing their ideas, opinions, needs, and differences.
- I***ntegrity* We will serve with honesty, diligence, and responsibility and we will be accountable for our actions.
- D***eliver* We will follow through on commitments to self, staff, and the community, and we will exceed expectations.
- E***xcel* We will create a work environment that stimulates innovation and continuous improvement.

# 1. EMPLOYEE APPRECIATION AND RECOGNITION PROGRAM (DRAFT 4-1-2015)

**1.1 Purpose.** Fluvanna County recognizes the importance of developing, motivating, and rewarding employees. The Employee Appreciation and Recognition Program has been developed to recognize individual and team efforts and to encourage employees to work to the fullest extent of their capabilities.

The program provides opportunities for citizens, employees, and supervisors to recognize county staff members at all levels for individual and team achievements in areas such as customer service, suggestions, committee memberships/roles or activism, special skills, tasks forces, projects, superior performance, and years of service to the County, and to nominate them for these awards.

**1.2 Background.** Employees are the County's most valuable asset and play a critical role in contributing to the attainment of the Board of Supervisors' goals, objectives, and mission. Fluvanna County recognizes the importance of motivating, rewarding, and developing employees. As such, this program has been developed to recognize individual and team efforts and to encourage employees to work to the fullest extent of their capabilities. To perform their work with **P.R.I.D.E.**, these are the values that guide the employees of Fluvanna County:

- |                     |   |
|---------------------|---|
| <i>People First</i> | We will give priority to the needs of citizens, coworkers and employees.  |
| <i>Respect</i>      | We will treat others with courtesy and dignity by valuing their ideas, opinions, needs and differences.         |
| <i>Integrity</i>    | We will serve with honesty, diligence, and responsibility, and we will be accountable for our actions.          |
| <i>Deliver</i>      | We will follow through on commitments to self, staff, and the community, and we will exceed their expectations. |
| <i>Excel</i>        | We will create a work environment that stimulates innovation and continuous improvement.                        |

## 1.3 P.R.I.D.E. Recognitions

### 1.3.1 Purpose

- a. To recognize employees for their achievements and dedication to public service, and special contributions.
- b. Recognizing the accomplishments of employees contributes to a supportive work environment and supports the attraction and retention of committed and engaged employees.

- c. To promote team spirit and unity of purpose within the County based on shared achievement.
- d. To instill a sense of “P.R.I.D.E.” in work (*People First, Respect, Integrity, Deliver, and Excel*).
- e. To involve the community and employees of Fluvanna County, as partners in the pursuit of excellence in customer service.

**1.3.2 Eligibility.** All full-time, part-time, and seasonal employees are eligible for this program unless otherwise noted. Individual employees and employee team/groups are also eligible.

### **1.3.3 Recognition Process**

- a. Recognitions can be made throughout the year by any citizen, employee, volunteer, contract employee/vendor, appointed, or elected official.
- b. Recognitions may be submitted via email, letter, or by the on-line appreciation and recognition system accessed through the County Website.
- c. Recognitions should provide detailed factual information and be specific about what makes the employee(s) outstanding. Recognitions should also explain how the employee(s) meets the ideal(s) identified in the selection criteria. Forms will be available online.
- d. All recognitions received electronically or by letter/email of appreciation will be added to the on-line appreciation and recognition system. This allows citizens and employees to view who is being recognized and why they are being recognized throughout the organization.

## **1.4 P.R.I.D.E. in Public Service Annual Award**

**1.4.1 Annual Award Selection Criteria.** An employee(s) selected for annual award recognition must demonstrate one or more of the following:

- a. A high level of service to the public or other staff.
- b. Actions to improve relations - with the public, staff, and/or across department lines.
- c. Leadership.
- d. Substantial contribution that enhances the image of the County, improves efficiency, displays creativity, or employs innovation.
- e. Outstanding and courteous performance in an emergency or safety situation.
- f. Exceptional performance in a specific project or situation.

**1.4.2 Annual Award Selection Committee.** The committee will be comprised of a total of 13 representatives (management or non-management). Members will serve on the committee for one fiscal year and will meet at least one month prior to the annual Employee Recognition Dinner. The Committee will be comprised of:

- a. Five (5) employees, one (1) from each Constitutional Officer's office
- b. One (1) employee from Library staff
- c. One (1) employee from Social Services staff
- d. One (1) employee from the Registrar's office
- e. Five (5) employees from County Administration staff; 1 from Community Development, 1 from Finance, 1 from Parks & Recreation, 1 from Public Works and 1 from Special Assistants to the County Administrator group.

**1.4.3 Selection Process**

a. The Selection Committee will review the nominations and recognitions given throughout the fiscal year and select six (6) nominees (may be an individual or group/team) for the annual award consideration.

b. One individual from the six nominees will be selected for the "P.R.I.D.E. in Public Service" award for the year. This individual will have demonstrated and received nominations throughout the year that meet several of the criteria categories and has consistently demonstrated P.R.I.D.E. in performing their job throughout the year.

Note: Recipients of the annual "P.R.I.D.E. in Public Service Award" will not be eligible to receive the award two years in a row.

c. The five remaining individual/group nominees will receive recognition for one of the specified selection criteria.

**1.4.4 Awardee Recognitions**

a. The finalists for the annual "P.R.I.D.E. in Public Service Award" will be publicized prior to the yearly Service and Recognition Dinner, and the recipient of the annual "P.R.I.D.E. in Public Service Award" will be announced at the dinner.

b. The P.R.I.D.E. in Public Service Award" selectee will receive the following:

(1) Bonus payment of the one hundred dollars per month (\$100.00) for 12 months.

(a) The County will pay the monthly bonus payment in the first pay period each month for 12 months, so long as the employee is employed by the County.

(b) The Bonus payment will begin the first month after the award is presented.

(2) Name added to P.R.I.D.E. plaque that is displayed in the County Administration Offices building.

(3) A Certificate of Recognition.

(4) A Letter of Appreciation from the Board of Supervisors and public recognition at a Board of Supervisor's meeting.

c. The other five nominees (individuals and/or group/teams) will receive a \$250 bonus check. If a group/team is one of the five nominees, each individual in the group will receive a \$250 bonus check up to a maximum of \$1000 per group/team.

### **1.5 On the Spot Awards**

a. These recognitions are given unexpectedly for random reasons, including work well-done, putting in extra hours on a project, a unique contribution to a specific project or program enhancement, and other similar circumstances.

b. Awards are at the discretion of the department/agency head. They may be any of the following:

(1) A personal thank you note.

(2) A lunch ordered in for the team.

(3) An hour or two of personal leave time to leave early or arrive late.

(4) Praise either in private or during a team meeting.

(5) Certification for the specific behavior and/or action being recognized.

### **1.6 Service Recognition Awards**

a. The length of service is valued and recognized by the County. We recognize milestones in employee's tenure through rewards, tokens of appreciation, and recognition at the annual dinner for employees and family members.

b. Years of Service awards are presented annually to regular full-time and regular part-time employees for cumulative years of service.

c. Active employees become eligible for a service award in the year in which they complete 5, 10, 15, 20, 25, 30, 35, 40, 45 and 50 years of service.

d. Appropriate commemorative gifts are presented along with a County certificate during the County's Annual Staff Recognition Dinner.

### **1.7 Retirement Recognitions**

(Adopted by the Board of Supervisors on September 1, 2004, unless otherwise noted.)

a. **Definitions.** For the purpose of Retirement Recognitions, "Employee" is defined as a person filling a permanent part-time or permanent full-time position that is paid on the County's payroll.

b. **Recognition.**

(1) All employees retiring from Fluvanna County shall be honored at a reception and presented with a plaque noting their years of service to the County.

(2) In addition, employees retiring with twenty (20) or more years of service shall receive a retirement gift chosen by their peers with a contribution of not more than \$100 from the Board of Supervisors.

(3) A gift in excess of \$100 shall be funded by individuals with non-public money.

c. **Department Responsibilities**

(1) At the beginning of budget preparation (November), each Department shall notify the County Administrator of possible retirements coming up in the next fiscal year.

(2) The Department shall notify the Clerk to the Board of Supervisors three months prior to any retirement to make arrangements for a plaque to be ordered. Such notification shall include the employee's name, Department, and years of service to Fluvanna County.

(3) The Department shall make all arrangements for the reception, including the date, time, location, food, set-up, and clean-up.

(4) The Department shall prepare a flyer announcing the retirement reception and receive RSVP information in order to establish an accurate count of attendees.

(5) The Department shall be responsible for any other forms of distribution of the reception invitation.

(6) For employees retiring with twenty (20) or more years of service to Fluvanna County, the Department shall choose and order a gift appropriate for that employee.

d. **Board of Supervisors Responsibilities**

(1) The Board shall fund the purchase of a plaque recognizing the years of service to Fluvanna County.

(2) The Board shall fund the purchase of a cake and non-alcoholic beverages sufficient for the number of RSVPs. Any additional food may be provided, however, the Board shall not cover that expense.

(3) For employees retiring with twenty (20) or more years of service to Fluvanna County, the Board shall contribute up to \$100 toward the purchase of a retirement gift.

(4) When possible, the plaque and gift shall be presented at the reception by a member of the Board of Supervisors.

(5) Upon receipt of all pertinent information, the Clerk to the Board of Supervisors shall order the plaque.



# **Employee Ethics Statement and Employee Recognition Program**

**Gail Parrish, HR Manager**

**April 1, 2015**



# **Tiger Team Goals for this project**

- 1. Develop an Ethics Statement that will establish standards for achieving the County's mission and goals, and to set principals for employees to use in their jobs.**
- 2. Develop an Employee Recognition Program that incorporates the Employee Ethics Statement, provides standards for recognizing employees, ways the County recognizes its employees on a regular basis.**



# Fluvanna County Employees' Ethics Statement

The mission of Fluvanna County is to provide an excellent quality of life for its citizens and businesses through the delivery of competitive public services and programs in an efficient and effective manner.

As employees of Fluvanna County we will act with integrity in all relationships by dedicating our efforts toward earning the respect, trust, and confidence of all whom we serve -- citizens, elected and appointed officials, and county staff.

We will perform our work with **P.R.I.D.E.:**

- People First*** We will give priority to the needs of citizens, coworkers and employees.
- Respect*** We will treat others with courtesy and dignity by valuing their ideas, opinions, needs, and differences.
- Integrity*** We will serve with honesty, diligence, and responsibility and we will be accountable for our actions.
- Deliver*** We will follow through on commitments to self, staff, and the community, and we will exceed their expectations.
- Excel*** We will create a work environment that stimulates innovation and continuous improvement.



# Fluvanna County Recognition Program

- **Create a website to post “P.R.I.D.E.” Recognitions**
  - Citizens, co-workers, supervisors, vendors, etc. may contribute recognition
- **“P.R.I.D.E.” in Service Annual Awards**
  - Annual Award selection committee – 13 representatives
  - “Pride in Service Award” and 5 “P.R.I.D.E.” awards
- **On the Spot Awards**
  - Encourages supervisors, managers and co-workers to immediately acknowledge good work behavior and/or performance
- **Continues Annual Service Awards program**
- **Continues Retirement Recognition program**



**QUESTIONS?**

**FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM**

**Meeting Date:** April 1, 2015

<b>AGENDA TITLE:</b>	JRWA Service Agreement				
<b>MOTION(s):</b>	<b>I move that the Board of Supervisors approve the James River Water Authority Service Agreement, subject to County Attorney approval as to form.</b>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>XX</b>			
<b>STAFF CONTACT(S):</b>	Steve Nichols, County Administrator				
<b>PRESENTER(S):</b>	Steve Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Immediate				
<b>DISCUSSION:</b>	<p>Fluvanna County has been studying water/sewer infrastructure options for more than two decades.</p> <p>Board of Supervisors’ actions over the past two years have led to the renewed efforts of the James River Water Authority (JRWA).</p> <ul style="list-style-type: none"> <li>a. The JRWA is proceeding with efforts to have the 3M gal/day DEQ water withdrawal permit reissued for withdrawal in the Columbia area near the confluence of the James and Rivanna Rivers.</li> <li>b. The JRWA has also engaged in a PPEA process to select a contractor to design and build the JRWA intake, pump station and pipeline. That process appears to be on track for permit issuance this spring and for subsequent start of construction.</li> <li>c. The JRWA project will provide a long-term supply of bulk raw water to both Fluvanna and Louisa Counties to support residential and business development needs for decades to come.</li> <li>d. Louisa County is also proceeding with a plan to build a raw water pipeline from the JRWA pipeline near Columbia along the eastern portion of Fluvanna County and to a planned Water Treatment Plant in Louisa County near Ferncliff.</li> <li>e. Plans are to then supply bulk treated water to the Zion Crossroads area, among other needs.</li> </ul> <p>This Service Agreement between the JRWA, Fluvanna County, and Louisa County specifies terms and procedures for:</p>				

	<ul style="list-style-type: none"> <li>• Construction, operation and financing of raw water intake system</li> <li>• Provision of services</li> <li>• Payments by the participating jurisdictions</li> <li>• Annual budgeting requirements</li> </ul>										
<b>FISCAL IMPACT:</b>	<p>It is estimated that cost of for JRWA design and construction will be approximately \$5,000,000 - \$5,500,000, with the costs split by Fluvanna and Louisa Counties.</p> <p>Fluvanna’s estimated debt service costs for the JRWA project design and construction have been included in FY16 and future years planning budgets.</p> <p>In addition, estimated annual system operating costs for the Fluvanna portion of the JRWA Project are included in the FY17 and out year budget proposals.</p>										
<b>POLICY IMPACT:</b>	The County is currently pursuing a clear vision for the development of public utilities in the Community Planning Areas. The design and construction of the JRWA project is an essential long-term part of implementing that vision.										
<b>LEGISLATIVE HISTORY:</b>	N/A										
<b>ENCLOSURES:</b>	JRWA Service Agreement between JRWA, Fluvanna County, and Louisa County										
<b>REVIEWS COMPLETED:</b>	<table border="1"> <thead> <tr> <th>Legal</th> <th>Finance</th> <th>Purchasing</th> <th>HR</th> <th>Other</th> </tr> </thead> <tbody> <tr> <td>XX</td> <td>XX</td> <td>XX</td> <td></td> <td></td> </tr> </tbody> </table>	Legal	Finance	Purchasing	HR	Other	XX	XX	XX		
Legal	Finance	Purchasing	HR	Other							
XX	XX	XX									

**DRAFT: 1.30.2015**

**SERVICE AGREEMENT**

**THIS SERVICE AGREEMENT** (this “Agreement”), made and entered into as of February \_\_\_, 2015, by and among the **JAMES RIVER WATER AUTHORITY** (the “Authority”), and the **COUNTY OF FLUVANNA, VIRGINIA**, and the **COUNTY OF LOUISA, VIRGINIA** (the “Counties” or individually the “County”).

**RECITALS:**

**WHEREAS**, the Authority is a public body politic and corporate created in 2009 upon agreement of the governing bodies of the Counties, and in accordance with the Virginia Water and Waste Authorities Act, Virginia Code § 15.2-5100, et seq. (the “Act”), for the purpose of servicing the water needs of the Counties; and

**WHEREAS**, the County of Fluvanna, Virginia and the County of Louisa, Virginia are counties and political subdivisions of the Commonwealth of Virginia (the “Commonwealth”);

**WHEREAS**, the Counties entered into a Memorandum of Understanding executed on March 30, 2004 stating their mutual intention to enter into a formal contract for the development of a joint water supply and service utilizing the James River (the “MOU”); and

**WHEREAS**, the Authority, the Counties and the Louisa County Water Authority (“LCWA”) entered into an agreement (the “2013 Interjurisdictional Agreement”) dated October 1, 2013 to reflect the desire to move the James River intake from Bremo Bluff to Columbia, Virginia and to set forth the parties’ respective rights and duties with respect to a James River Pipeline Project; and

**WHEREAS**, the Authority and the Counties desire to enter into this Agreement to provide for, among other things, the development of a System for the supply of raw water by the Authority to the Counties, the sale of raw water by the Authority to the Counties, the allocation of the Authority’s capacity to the Counties and the method for fixing and collecting rates and charges for the use by the Counties of the Authority’s water system.

**NOW, THEREFORE**, in consideration of the premises and the mutual covenants and agreements herein contained, the parties hereto agree as follows:

**ARTICLE I  
DEFINITIONS**

**“Bond Fund”** shall mean the Bond Fund established in the Trust Agreement.

**“Bonds”** shall mean, collectively, any series of bonds, notes, debt, capital leases or other obligations issued by the Authority.

**“Capital Costs”** shall mean the debt service payments required to pay any Bonds issued by the Authority and other capital improvement costs, including required payments to the Operating Fund, required payments to the Debt Service Reserve Fund, and required payments to any Bond Fund.

**“Consulting Engineer”** shall mean the Consulting Engineer retained by the Authority s referenced in the Trust Agreement.

**“Debt Service Reserve Fund”** shall mean the Debt Service Reserve Fund established in the Trust Agreement.

**“Fiscal Year”** shall mean in respect to the Authority the twelve months beginning on July 1 and ending on June 30, or such other twelve month period as may be determined by the Authority.

**“Fixed Operating and Maintenance Costs”** shall mean any Operating and Maintenance Costs that are incurred by the Authority in the absence of or regardless of the amount of System water flow to the Counties.

**“Gross Revenues”** shall mean all moneys received by the Authority in connection with or as a result of its ownership or operation of the System.

**“MGD”** shall mean million gallons per 24 hour day.

**“Month” or “Monthly”** shall mean calendar month, unless this Agreement specifies otherwise.

**“Operating and Maintenance Costs”** shall mean all current expenses directly or indirectly attributable to the ownership or operation of the System, including, without intending to limit or restrict any proper definition of such expenses under any applicable laws or generally accepted accounting principles, reasonable and necessary usual expenses of administration, operation, maintenance and repair, costs for billing and collecting the rates, fees and charges for the use of or the services furnished by the System, insurance and surety bond premiums and other charges and fees necessary for the maintenance of adequate insurance coverage for the Authority and the System, legal, engineering and auditing expense, expenses and compensation of the Trustee, and other current expenses of the Authority required to be paid by law or under the Trust Agreement, but shall not include Capital Costs.

**“Operating Fund”** shall mean the Operating Fund established in the Trust Agreement.

**“Replacement Fund”** shall mean the Replacement Fund established in the Trust Agreement.

**“System”** shall mean the raw water intake, raw water pump station, booster pump stations, raw water storage facilities, raw water pipelines and all associated appurtenances necessary for a complete and functional installation, all plants, systems, facilities, equipment or

property owned, operated or maintained by the Authority and used in connection with the supply, storage or distribution of raw water, including, without limitation, dams, water supply systems, water distribution systems, reservoirs, wells, intakes, mains, laterals, pumping stations, standpipes, filtration plants, purification plants, hydrants, meters, valves and equipment and apparatus, all properties, rights, easements and franchises relating thereto. The raw water intake and raw water pump station shall be constructed along the James River in the vicinity of the Town of Columbia in the County of Fluvanna. The raw water pipeline shall proceed northward from the intake facility to a point near Route 6 and the Columbia Community Planning Area (“CPA”), as the CPA is shown on the Fluvanna County Comprehensive Plan as of the date of the execution of this Agreement, and shall include “T” connections and valves to allow the Counties to connect to the System. Booster pump stations, raw water storage facilities and associated appurtenances shall be constructed as required along the pipeline route on Authority owned and/or leased property.

“**Trust Agreement**” shall mean the Agreement of Trust, or any similar agreement, if any, between the Authority and the Trustee designated therein, entered into for the purpose of allowing the Authority to issue Bonds, as supplemented and amended from time to time.

“**Trustee**” shall mean the Trustee or its successor serving as such under the Trust Agreement.

“**Variable Operating and Maintenance Costs**” shall mean any Operating and Maintenance Costs that are incurred by the Authority attributable to the amount of water flowing from the System to each County.

## **ARTICLE II CONSTRUCTION, OPERATION AND FINANCING OF RAW WATER INTAKE SYSTEM**

**Section 2.1 Agreement to Construct.** The Authority, subject to obtaining financing therefor, agrees to construct and operate the System.

**Section 2.2 Agreement to Finance.** The Authority anticipates financing the costs of designing, constructing, and equipping the System, including expenses associated with the financing, as well as the acquisition of property, through the issuance of Bonds. Any issuance of Bonds by the Authority shall require the approval of the governing bodies of each County.

## **ARTICLE III PROVISION OF SERVICES**

### **Section 3.1 Supply of Raw Water**

(a) The Counties, subject to subsection (c), shall each have an allocation of 50% of the raw water provided by the System.

(b) The Authority shall use its best efforts to remain in a position to furnish raw water as herein provided to the Counties, but its obligation shall be limited to the amount of raw water available.

(c) A County may temporarily or permanently reallocate any portion of its allocated capacity to the other County on such terms as may be mutually agreeable. The County shall give the Authority written notice of any such transfer and the Authority shall change the capacity allocations on its books and records. However, these reallocations shall not alter the obligations of each County unless agreed to by the parties.

(d) The Authority will not sell raw water to any governmental entity, person, firm, or corporation that is not a party to this Agreement without the prior approval of the Counties.

(e) Notwithstanding any other provisions of this Agreement, a County may assign its capacity allocation to anyone without consent of the other County or the Authority.

(f) The raw water allocation above shall supersede the provisions of the 2013 Interjurisdictional Agreement contained in Paragraph 1.3(a) therein.

**Section 3.2 Purchase of Raw Water.**

(a) Each County shall have the right to purchase from the Authority raw water for use and/or for resale up to their respective allocation.

(b) In the event the Authority is unable to furnish all of the raw water required under this Agreement, each County shall have the right to construct, acquire, utilize, purchase, procure or take water from any facilities other than the System constructed by the Authority.

**Section 3.3 Expansion of System.**

(a) Either County may request an expansion of the capacity of the System and issue bonds to finance the cost of such expansion. The County requesting such an expansion shall be solely responsible for all capital costs of the expansion, and shall promptly reimburse the Authority for any additional costs incurred by the Authority occasioned by the construction necessary for such an expansion as such costs are incurred. The County requesting such an expansion shall be allocated the entire additional capacity created through the expansion.

(b) If both of the Counties simultaneously request an expansion of the capacity of the System, the provision of this subsection shall apply to each in proportion to the capacities each has requested. Following completion of an expansion, any resulting increases in routine Operating Expenses shall be paid for by the Counties according to their proportional interest in the System as provided for in Article IV.

(c) The Authority must approve any such expansion.

## **ARTICLE IV PAYMENTS**

### **Section 4.1 Payments for Variable Operating and Maintenance Costs**

The Variable Operating and Maintenance Costs which can be attributed to water flows shall be proportionally split between the Counties based on actual water flow to each Party. The Authority will invoice each County on the tenth day of each month for its proportionate share of the Variable Operating and Maintenance Costs based on actual usage during the previous month. Within 90 days after the end of each Fiscal Year, the payments from each County for Variable Operating and Maintenance Costs shall be adjusted to account for any excess or deficit in the amount of Variable Operating and Maintenance Costs actually paid by the County during such Fiscal Year. Each County that has paid Variable Operating and Maintenance Costs to the Authority in an amount less than its share of total Variable Operating and Maintenance Costs shall promptly pay to the Authority for deposit directly into the Operating Fund from any funds legally available to it on a subject to appropriation basis the amount of such deficit. If a County has paid Variable Operating and Maintenance Costs in excess of its share of total Variable Operating and Maintenance Costs for the Fiscal Year, then the Authority shall credit such County with the amount of the excess against future Variable Operating and Maintenance Costs becoming due under Section 4.1 of this Agreement.

### **Section 4.2 Payments for Fixed Operating and Maintenance Costs and Bonds**

(a) The Fixed Operating and Maintenance Costs incurred in the absence or regardless of flow, and the monthly debt service charges for Bonds issued by the Authority for purposes of constructing the Authority's System, improving or repairing the System or refunding any outstanding series of Bonds issued for such purpose, shall be divided evenly between Counties.

(b) The Authority will invoice each County on the tenth day of each month for its half of the Fixed Operating and Maintenance Costs for the previous month. The Counties each shall pay, on a subject to appropriation basis, to the Authority, at least ten (10) days in advance of each payment date on any series of Bonds, their half of the monthly debt service charges sufficient to pay when due the principal of, premium, if any, and interest on the Bonds and provision for any reserves therefor. All such monthly debt service charges shall be calculated based on the period of the debt service payment by the Authority. For example, if the Authority is obligated to make semiannual payments on a debt, the corresponding advance Monthly debt service charges payable by each County concerning that debt shall be one-sixth of each County's share of the semiannual payment.

### **Section 4.3 Annual Reserve Payments**

On the first day of each Fiscal Year, the Authority shall bill to each County, and each County agrees to pay to the Authority, its proportionate share (as determined pursuant to Section 6.4) of an Operating and Maintenance reserve payment equal to sixty (60) days of its projected Annual Budget less Capital Costs and the funds on hand in the operating fund.

**Section 4.4 Invoices**

Except as otherwise provided in this Agreement, on the tenth day of each Month, the Authority shall prepare and submit invoices to the Counties for payment of all charges and surcharges payable to the Authority by the Counties hereunder. The Counties shall pay the amount invoiced within 30 days after receipt of such invoice. Failure to pay in full any uncontested amounts within 30 days of the date of receipt shall cause the County to be liable for interest on the unpaid amount at a rate of one (1) point above the prime interest rate announced from time to time by the bank with which the Authority maintains its primary banking relationship.

**Section 4.5 Payment Disputes**

If any County disputes any portion of the charges billed to it by the Authority, it shall so notify the Authority within 10 days of receipt of the invoice. If the payment dispute is unresolved within 30 days of the date of the County's receipt of the invoice, the County shall be liable for interest on the unpaid amount at a rate of one (1) point above the prime interest rate announced from time to time by the bank with which the Authority maintains its primary banking relationship if the amount in question is determined to have been appropriately billed to the County. The Authority may make such other rules as it deems appropriate for resolution of payment disputes.

**Section 4.6 Payment from Participating Jurisdictions**

Each County agrees to promptly pay from any funds legally available to it on a subject to appropriation basis, all amounts required by this Agreement. Each County hereby directs its County Administrator to include in each annual budget submitted to the governing body of his or her County or in an amendment thereto, sufficient funds to cover the County's payment obligations required by this Agreement. If at any time the revenues available to the Authority shall be insufficient to pay in a timely fashion any of the Fixed Operating and Maintenance Costs, Variable Operating and Maintenance Costs, or Capital Costs, the Authority shall notify each County of the amount of such insufficiency and the County Administrator of the County shall request a supplemental appropriation from the governing body of the County for its share of the amount necessary to make such payment. Nothing in this Agreement shall be deemed to constitute a pledge of the faith and credit or the taxing power of either County. The obligations herein of each County are independent and no County shall have any obligation to pay any amounts owed to the Authority by any other County.

**ARTICLE V  
METERS**

**Section 5.1 Installation of Meters**

In order to permit the delivery to the Participating Jurisdictions of raw water sold to each County, the Authority shall permit the Counties or an authority created under the Act by the County to connect its system with the raw water supply mains maintained by the Authority, the

specific location of such connection to be designated by the Authority in a location or locations not inconsistent with the 2013 Interjurisdictional Agreement and reasonably acceptable to the Counties. The volume of raw water delivered to such County shall be determined by a meter or meters installed by the Authority.

**Section 5.2 Failure of Meters to Register**

In the event the meter or meters so installed shall fail to register correctly the flow of raw water for any period of time, the amount of raw water supplied by the Authority shall be determined by the average daily consumption of raw water over a period of 30 days preceding the date when such meter or meters failed to register the correct flow.

**ARTICLE VI  
ANNUAL BUDGET**

**Section 6.1 Budget Request and Adoption of Annual Budget**

By February 1st each year, the Authority shall submit its budget request to the Counties for the operation of the System for the ensuing Fiscal Year, which shall be called the Annual Budget. The Annual Budget shall be adopted by June 30 of each year.

**Section 6.2 Report of Consulting Engineer and Estimate of Water Usage**

Prior to making its budget request and preparing the Annual Budget, the Authority shall obtain a report from an engineer giving advice and making recommendations as to the proper maintenance, repair and operation of the Authority's System, including any capital expenditures, during the ensuing Fiscal Year and estimating the amount necessary for such purposes. In addition each County shall give the Authority an estimate of total water usage during the ensuing Fiscal Year.

**Section 6.3 Details of Annual Budget**

The budget request and Annual Budget shall be prepared in such manner as to show in reasonable detail all rates, fees and other charges to be derived by the Authority to pay, in the ensuing Fiscal Year (i) all Operating Expenses expected to be incurred in connection with the ownership or operation of the Authority's System, (ii) any amount required to be paid, if any, into the Replacement Fund, (iii) the amount of principal of a premium, if any, and interest on the Bonds, that shall become due, including any amount necessary to be paid into the Debt Service Reserve Fund to restore the balance therein to the amount of the Debt Service Reserve, and (iv) any other lawful costs and expenses the Authority deems necessary or desirable.

**Section 6.4 Amendments to Annual Budget**

The Authority may amend the Annual Budget at any time during the Fiscal Year.

**Section 6.5 Delay in Adoption of Annual Budget**

If for any reason an Annual Budget has not been adopted within the time required by Section 6.1 of this Article VI, the last previously adopted Annual Budget will be deemed to provide for and regulate and control expenditures during such Fiscal Year until an Annual Budget for such Fiscal Year has been adopted.

## **ARTICLE VII MISCELLANEOUS**

### **Section 7.1 Sale or Transfer of System**

Each County agrees not to sell, transfer or dispose of its water system unless:

- (a) The transferee agrees to comply with the terms of this Agreement to the extent applicable to raw water delivered by the Authority;
- (b) The transferee agrees to fix and collect rates and charges sufficient to satisfy the obligation of the transferring County under Article IV above, to the extent such County does not fix and collect such rate and charges; and
- (c) The transferee agrees to make payments to the Authority required to be made by the transferring County to the extent such payments are not made by the County.
- (d) In addition, each County agrees not to sell, transfer or dispose of more than five percent (5%) of the book value of its water system in any one year (excluding obsolete, unnecessary or unused parts of its water system unless:
  - (i) such transfer is to another governmental unit within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended; and
  - (ii) the sale, transfer or other disposal is approved by the Authority.
- (e) Notwithstanding the foregoing, no such sale, transfer or disposition shall release the transferring County from any obligation or liability under this Agreement or affect any County agreement or understanding between the County and the transferee.

### **Section 7.2 Amendments**

This Agreement may be changed or modified only with the consent of the Authority and each of the Counties. Such modification may be requested by any party, in which event a joint meeting of such governing bodies shall be held not less than 90 days after giving such notice, at which joint meeting the requested changes or modifications shall be considered and discussed. No such change or modification may be made which will affect adversely the prompt payment when due of all moneys required to be paid, by each of the Counties under the terms of this Agreement and no such change shall be effective that would cause a violation of any provision of the resolution authorizing or the indenture securing the bonds.

**Section 7.3 Compliance with Laws**

This Agreement shall be subject to all valid rules, regulations and laws applicable hereto passed or promulgated by the United States of America, the Commonwealth, or any governmental body or agency having lawful jurisdiction or any authorized representative or agency of any of them.

**Section 7.4 Distribution Upon Dissolution**

At such time as it shall become necessary to determine the respective interests of the Counties in the assets of the Authority for the purpose of distributing or otherwise disposing of the same, unless otherwise required under Section 15.2-5109 of the Act, the interest of each County shall be in the ratio that the capacity of the System allocated to such County at such time bears to the entire capacity of the System.

**Section 7.5 Rates Charged by Participating Jurisdictions**

Nothing in this Agreement shall in any way affect the rights and obligations of the Counties to charge such rates as it may determine for the use of water and other facilities and services supplied by its System, as now existing or hereafter extended and enlarged.

**Section 7.6 Audit of Authority Books and Records**

The Authority agrees to have made an annual audit of the books and records of the Authority and to deliver to each of the Counties a copy of the annual audit within 10 days after receiving the annual audit.

**Section 7.7 Term of Agreement**

This Agreement shall continue in force and effect for a period from the date hereof and for so long as the Authority shall remain in existence.

**IN WITNESS WHEREOF**, the parties caused this Service Agreement to be signed by their respective officers thereunto duly authorized, and this Agreement to be dated as of the date and year first above written.

**JAMES RIVER WATER AUTHORITY**

By: \_\_\_\_\_  
Chairman

Approved as to Form

\_\_\_\_\_  
JRWA Attorney

**COUNTY OF FLUVANNA, VIRGINIA**

By: \_\_\_\_\_  
Chair, Board of Supervisors

Approved as to Form

\_\_\_\_\_  
Fluvanna County Attorney

**COUNTY OF LOUISA, VIRGINIA**

By: \_\_\_\_\_  
Chair, Board of Supervisors

Approved as to Form

\_\_\_\_\_  
Louisa County Attorney

## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** April 1, 2015

<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, March 11, 2015 Work Session be adopted.</b>				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Kelly Belanger Harris, Clerk to the Board				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Draft minutes for March 11, 2015 WS				
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
WORK SESSION MEETING MINUTES  
Morris Room—County Administration Building  
March 11, 2015, 7:00 pm**

**MEMBERS PRESENT:**

Mozell Booker, Fork Union District, Chairperson  
Bob Ullenbruch, Palmyra District, Vice-Chairperson  
Tony O'Brien, Rivanna District  
Mike Sheridan, Columbia District  
Donald W. Weaver, Cunningham District

**ALSO PRESENT:**

Steven M. Nichols, County Administrator  
Eric Dahl, Finance Director  
Mary Anna Twisdale, Management Analyst  
Kelly Belanger Harris, Clerk to the Board of Supervisors

**CALL TO ORDER**

At 7:00pm, Chairperson Booker called the Work Session meeting of March 11, 2015 to order. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**COUNTY ADMINISTRATOR'S REPORT**

- JRWA Interim Agreement Cost
  - Interim costs to get things moving
- Meeting scheduled with Louisa County
  - March 19<sup>th</sup>, with BOS Chairs, another BOS member, County Administrators, and County Attorneys
- Event Planning (SCC Public Hearings)
  - Clear parking lots of County and staff vehicles by Noon on Monday
  - Two shuttle vans & drivers available in case offsite parking is required
  - Will have video and audio in lower District Court for overflow
  - Staff available to support SCC group and Sheriff's Office
  - Note on website and FAN Mail about high traffic Monday PM
- Must decide advertised Operating Budget, Tax Rates, and CIP at March 18, 2015 meeting
- Work Session Extension
  - May choose to continue this Work Session to a specific Date, Time, & Place, as necessary.

**WORK SESSION**

*FY16 Budget/CIP—Steve Nichols, County Administrator, Eric Dahl, Finance Director, Mary Anna Twisdale, Management Analyst.* Discussion focused on the availability of additional revenue through increased vehicle fees and emergency services fees. Mr. Mel Sheridan, Commissioner of the Revenue, noted that the Commonwealth sets the cap on the amount a locality can collect on vehicle fees. Supervisors discussed the ramifications on the budget by adding to and changing items in the County Administrator's proposed budget.

**MOTION TO EXTEND****MOTION**

Mr. Weaver moved to extend the regular meeting to 1am. Mr. Sheridan seconded and the motion passed 5-0.

AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

**MOTION TO ADJOURN**

At 11:40pm, Mr. O'Brien moved to adjourn the Budget Work Session and reconvene at 5:00 pm, March 18, 2015. The motion carried with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Kelly Belanger Harris  
Clerk to the Board

\_\_\_\_\_  
Mozell H. Booker  
Chairperson



## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** April 1, 2015

<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, March 18, 2015 Adjourned Meeting and Regular Meeting, be adopted.</b>				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Kelly Belanger Harris, Clerk to the Board				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Draft minutes for March 18, 2015				
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other



**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**REGULAR MEETING MINUTES**  
**Circuit Court Room**  
**March 18, 2015**  
**Work Session 5:00 pm**  
**Regular Meeting 7:00pm**

**MEMBERS PRESENT:**

Mozell Booker, Fork Union District, Chairperson  
 Bob Ullenbruch, Palmyra District, Vice-Chairperson  
 Tony O'Brien, Rivanna District  
 Mike Sheridan, Columbia District (arrived at 5:04pm)  
 Donald W. Weaver, Cunningham District

**ALSO PRESENT:**

Steven M. Nichols, County Administrator  
 Fred Payne, County Attorney  
 Eric Dahl, Finance Director  
 Mary Anna Twisdale, Management Analyst  
 Kelly Belanger Harris, Clerk to the Board of Supervisors

**RECONVENE WORK SESSION FROM MARCH 11, 2015****CALL TO ORDER**

At 5:00 pm, Chairperson Booker called the Work Session of March 18, 2015 to order. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**WORK SESSION**

*FY16 Budget Update*—Steve Nichols, County Administrative briefed the Board about findings regarding Vehicle License Fees. Vagaries in the language of the State Code cloud the maximum amount that localities may charge for Vehicle Registration Fees. Pending a clear answer from the State, Mr. Nichols has recommended the Board set forth a budget that does not rely on increased vehicle fees, while holding a wedge for the potential revenue generated by any increase. Mr. Payne, County Attorney, has interpreted the Code to inhibit localities from charging more than the base fee as set by the State and recommends abiding by the most conservative interpretation of the Code.

**MOTION TO ENTER INTO A CLOSED MEETING**

At 5:47 pm, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.6, & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Investment of Funds, and Legal Matters. Mr. O'Brien seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

**MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION**

At 6:52pm, Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. Sheridan seconded. The motion carried, with a roll call vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

**REGULAR MEETING****CALL TO ORDER**

At 7:00 pm, Chairperson Booker called the Regular Meeting of March 18, 2015 to order. After the recitation of the Pledge of Allegiance, a moment of silence was observed. Recognizing many 12<sup>th</sup> Grade students from Fluvanna County High School in attendance, Chair Booker welcomed them to the meeting.

**ADOPTION OF AGENDA****MOTION**

Mr. Weaver moved to accept the Agenda for the March 18, 2015, Regular Meeting of the Board of Supervisors, as presented. Mr. O'Brien seconded and the Agenda was adopted by a vote of 5-0. AYES: Booker, O'Brien, Sheridan, Ullenbruch, & Weaver. NAYS: None.

**COUNTY ADMINISTRATOR'S REPORT**

Mr. Nichols reported on the following topics:

- SCC Public Hearings on Aqua Rate Increase Request
  - Coordinated by Kelly Belanger Harris
  - Supported by Sheriff Hess and numerous Sheriff's Office staff, Wayne Stephens and Public Works staff, Jonathan McMahon, and State Police Troopers
  - Well attended and well-orchestrated event despite facility limitations
  - ~300 citizens attended

- Kudos for Aaron Spitzer, Parks & Recreation
  - Citizen note complimenting Aaron Spitzer for his work with a group of homeschoolers on batting practice. Commenting that he was patient, instructive, and encouraging.
- Sale of Columbia and Cunningham Schools
  - Drafting Request for Proposals document to engage realty firm
- FCSS Request
  - Interested in pursuing lease of county land on which to build a new Food Bank facility (The Board directed the County Administrator to move forward with negotiations.)
- New web address available to support our volunteer program efforts: fluvannavolunteers.org
- Requesting BOS Special Work Session
  - May 6th at 7:00 pm (following 4:00 pm Regular Meeting)
  - FRA Recommendations, Water & Sewer Infrastructure Update, FUSD, ZXR Design Update, and Master Water & Sewer Plan Update
  - Board declined to schedule the Work Session for May 6<sup>th</sup> and Mr. Nichols will research other available dates
- Fork Union Streetscape
  - Ceremonial Ground Breaking for the project, Date Pending
  - Project start date of April 6, 2015
  - Construction is projected to last approximately 60-90 days
  - Work hours: Monday – Friday from 8:00 A.M. – 5:00 P.M.
- Next Meetings
  - Wednesday, March 25
    - 7:00 pm – Budget Work Session (Board agreed to cancel)
  - Wednesday, April 1
    - 7:00 pm – Regular Meeting (Tax Rate Public Hearing)

### **BOARD OF SUPERVISORS' UPDATES**

*Sheridan*— Didn't make it to the Parks and Recreation Advisory Committee, but has discussed it with members and staff. Columbia Task Force has not met recently; Special Election was held yesterday and on a vote of 18-1 voted to annul the Town Charter.

*Weaver*—None.

*Ullenbruch*—None.

*O'Brien*— PWN Piedmont Workforce Network; was at SCC Public Hearings.

*Booker*— JABA Executive Board Meeting—PACE Program, urges citizens and county leaders to attend with the hopes Fluvanna can become an advocate for the program; attended SCC Public Hearings.

### **PUBLIC COMMENTS #1**

Chairperson Booker opened the first round of Public Comments.

Patricia Burkett, 14 Wisteria Way, addressed the Board regarding the ruling by the Supreme Court on Citizens United. With no one else wishing to speak, Chairperson Booker closed the first round of Public Comments.

### **PUBLIC HEARINGS**

*ZMP 15-01 Memory Lane Property*—Steve Tugwell, Senior Planner, addressed the Board with a request to amend the Fluvanna County Zoning Map with respect to 6.746 acres of Tax Map 4, Section A, Parcel 97A to rezone the same from I-1, Industrial, Limited and I-2, Industrial, General, to I-2, Industrial, General. Noting that the Planning Commission recommended approval, Mr. Tugwell concluded the presentation.

Chair Booker opened the Public Hearing to the public.

Mr. Justin Shimp, Project Engineer, addressed the Board to clarify the request, noting that the property has a divided zoning in place currently. In addition, Mr. Shimp also noted the property has the potential to use treated effluent from the Correctional Center in some production-related manner.

Mr. O'Brien asked what sorts of uses might be considered. Mr. Shimp noted that construction, concrete, water tanks to control dust.

Mr. Payne clarified that it is treated effluent, not sewage that is under consideration for use.

No citizens presented to speak.

With no discussion,

#### **MOTION**

Mr. O'Brien moved that the Board of Supervisors approve ZMP 15:01 of the attached ordinance for ZMP 15:01, a request to amend the Fluvanna County Zoning Map with respect to 6.746 acres of Tax Map 4, Section A, Parcel 97A to rezone the same from I-1, Industrial, Limited and I-2, Industrial, General, to I-2, Industrial, General. Mr. Ullenbruch seconded and the motion passed 5-0. AYES: Booker, O'Brien, Sheridan, Ullenbruch, & Weaver. NAYS: None.

*Cost Recovery Ordinance*—Cheryl Elliott, Emergency Services Coordinator, brought before the Board a request to amend Chapter 8 of the County Code by adding an ordinance allowing for collection of Emergency Medical Services transport fees, a first step in establishing a Cost Recovery program.

Chair Booker opened the Public Hearing.

Lyle Plitt, 25 Piedmont Lane, Lake Monticello, addressed the Board regarding the proposed Ordinance. Mr. Plitt, an EMT that runs nearly 300 calls each year, is concerned that there may be unintended consequences to the proposed Ordinance, resulting in delayed care.

Chair Booker thanked Mr. Plitt, closed the Public Hearing, and opened the floor to discussion among Supervisors.

Mr. Nichols recommended omitting a paragraph that designates how any collected funds will be used.

Mr. Ullenbruch noted, and Mr. Payne concurred, that the ordinance as written locks the County into a specific use. Mr. Payne noted that the Ordinance does not obligate charging for services, it allows for the potential.

Mr. Sheridan stated that he believes that the Ordinance as written assures citizens that the County is not trying to use the collected funds to pay for other County expenses.

Chair Booker asked Ms. Elliott about other counties' policies. Ms. Elliott noted that the policies are varied and provide no consistency in form.

Chair Booker asked the Supervisors for input on leaving or removing the passage in question; general consensus called for leaving the Ordinance as written with the possibility of amending in the future if necessary.

Chair Booker closed the Public Hearing.

With no further discussion:

**MOTION**

Mr. Sheridan moved to approve an ordinance to amend Chapter 8 of the County Code to add a new Section 8-6, including subsections 8-6-1 through 8-6-4, to provide for the licensing of ambulances and for the collection of fees to defray costs and improving services associated with providing emergency medical transport services. Mr. Weaver seconded and the motion passed 5-0. AYES: Booker, O'Brien, Sheridan, Ullenbruch, & Weaver. NAYS: None

**ACTION MATTERS**

*Advertisement of the Proposed Fiscal Year 2016 Operations Budget, Capital Improvements Plan & Tax Rates*—Eric Dahl, Finance Director, presented the advertisement for FY16 Budget, Tax Rate, and Capital Improvement Plan (CIP) in compliance with State Code for holding Public Hearings on same.

Mr. Nichols highlighted changes to the County Administrator's Budget made during Budget Work Sessions:

- School funding increased &750,000 over base;
- County Staff receives 1.5% cost of living increase;
- Operations cuts to department—funds restored;
- JAUNT funding increased;
- Social Services—two additional staff included;
- E911 position added;
- CVRJ funded to request;
- County Administrator's request for additional ½ time staff person rescinded;
- JRWA debt service decreased;
- Commonwealth's Attorney office, paralegal position added;
- Parks and Recreation software module added;
- Professional services funding restored to Commissioner of Revenue and Treasurer's budgets;
- LMVFRS debt support for additional facilities added;
- Cost Recovery support position---funds added to Finance budget;
- ~\$47,000 from Fund Balance to balance budget;
- Increased Personal Property Rate--\$4.15/\$100 to \$4.35/\$100.
- Real Estate Tax rate increased to \$.899/\$100—a 4.5% increase from equalized rate of \$0.86.
- Increase in State revenue compensation for DSS, Registrar and staff, and Constitutional Officers and associated staff;

**MOTION**

Mr. Ullenbruch moved the Board of Supervisors authorize staff to advertise the FY16 Budget, the Tax Rate and the Capital Improvements Plan (CIP) for public hearing on April 8, 2015; the proposed budget amount for FY16 is \$68,312,005, the advertised Real Property tax rate is \$0.899 per \$100, the advertised Personal Property tax rate is \$4.35 per \$100, the advertised Machinery & Tools tax rate is \$2.00 per \$100. Mr. O'Brien seconded and the motion passed 5-0. AYES: Booker, O'Brien, Sheridan, Ullenbruch, & Weaver. NAYS: None.

*Department of Forestry Grant Award Letter*—Jason Smith, Director of Parks and Recreation, brought before the Board a request to accept an award from the Department of Forestry. Mr. Smith reported that the County, through Parks and Recreation, has received an award of \$3,632.00 from the Department of Forestry (DOF) to be used towards the purchase of 500 tree seedlings and 750 tree tube kits to continue planting along hedgerows and in other meadow management areas at Pleasant Grove Park. Mr. Smith noted that volunteers have been recruited to help with planting the trees and installing tree tube kits at the Pleasant Grove Park to begin once acceptance of this grant is approved. Mr. Walt Hussey, Master naturalist, spoke about the variety of trees and other native plant species that are being planted in the park. Mr. Smith reported that 250 first grade students from Central Elementary will be learning about the many native plants and helping plant the trees purchased with the grant funds.

**MOTION**

Mr. O'Brien moved to accept the \$3,632.00 tree grant award from the Department of Forestry. Mr. Weaver seconded and the motion passed 5-0. AYES: Booker, O'Brien, Sheridan, Ullenbruch, & Weaver. NAYS: None.

**PRESENTATIONS**

None.

**CONSENT AGENDA**

Mr. Nichols noted that the Accounts Payable Report was not available in time for this meeting.

The following were approved under the Consent Agenda:

- Minutes of the February 25, 2015 Work Session Meeting—Kelly Belanger Harris, Clerk to the Board
- Minutes of the March 4, 2015 Regular Meeting—Kelly Belanger Harris, Clerk to the Board

**MOTION**

Mr. Weaver moved to approve the items on the Consent Agenda for March 4, 2014. Mr. Sheridan seconded and the motion passed 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

*Central Virginia Regional Jail Board—Mr. O’Brien*

MOTION

Mr. O’Brien moved to appoint Robert Ullenbruch to the Central Virginia Regional Jail Board, replacing David Haney, with a term to begin immediately.

And

Moved to appoint Steve Nichols to the Central Virginia Regional Jail Board, At-Large position, replacing Robert Ullenbruch, with a term to begin immediately and to terminate on June 30, 2015.

Mr. Weaver seconded and the motion passed on a vote of 4-0-1. AYE: Booker, O’Brien, Weaver, Ullenbruch. NAY: None. ABSTAIN: Mr. Sheridan.

*Citizens United Response--*Mr. O’Brien asked that the Board consider passing a resolution in opposition to the Supreme Court decision regarding Citizens United and asked for it to be available for ratifying at the next regular meeting.

**PUBLIC COMMENTS #2**

Chairperson Booker opened the floor for the second round of public comments.

With no one wishing to speak, Chairperson Booker closed the second round of public comments.

**ADJOURN**

MOTION:

At 8:38pm, Mr. Weaver moved to adjourn the meeting of Wednesday, March 18, 2015. Mr. O’Brien seconded and the motion carried with a vote of 5-0. AYES: Booker, Ullenbruch, O’Brien, Sheridan, and Weaver. NAYS: None.

ABSENT: None.

ATTEST:

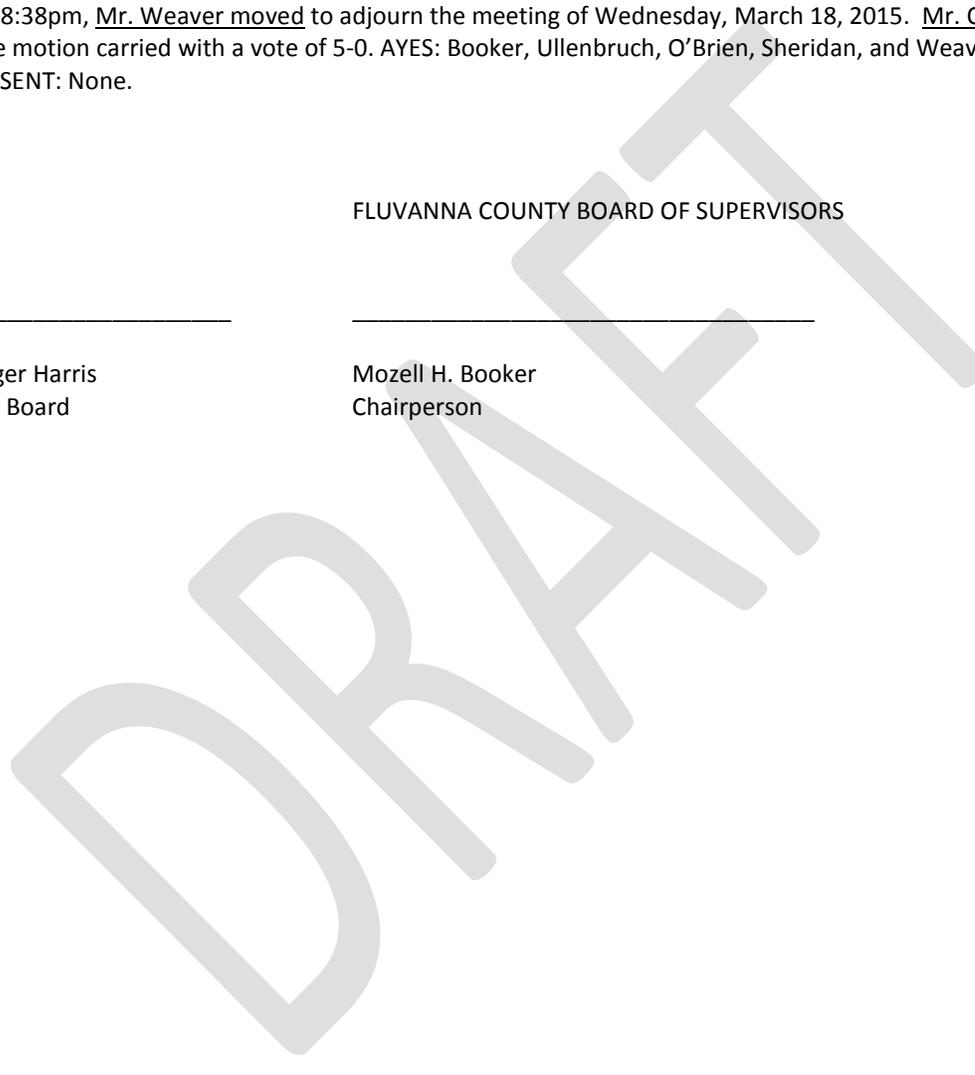
FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_

Kelly Belanger Harris  
Clerk to the Board

\_\_\_\_\_

Mozell H. Booker  
Chairperson



## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** April 1, 2015

<b>AGENDA TITLE:</b>	Bowlesville Agricultural/Forestal District renewal				
<b>MOTION(s):</b>	I move that the Board of Supervisors renew the Bowlesville Agricultural/Forestal District, which consists of 11 parcels totaling 732.76 acres, for an additional 8 year period, expiring on August 1, 2023.				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				x	
<b>STAFF CONTACT(S):</b>	Steve Tugwell, Senior Planner				
<b>PRESENTER(S):</b>	Steve Tugwell, Senior Planner				
<b>RECOMMENDATION:</b>	It is the recommendation of the Planning & Community Development Department that the Board of Supervisors renew the Bowlesville Agricultural/Forestal District for an additional eight (8) year period, removing Tax Map Parcels 34-A-17, 34-A-9, and 34-A-7 containing a total of 165.23 acres owned by Ms. Carolyn H. Copenhaver, James Bowles & Barbara Bertrams, and Ms. Nancy T. Bowles.				
<b>TIMING:</b>	Immediate decision requested at current meeting.				
<b>DISCUSSION:</b>	Request to renew the Bowlesville Agricultural/Forestal District for an additional eight (8) year period, removing Tax Map Parcels 34-A-17, 34-A-9, and 34-A-7 containing a total of 165.23 acres owned by Ms. Carolyn H. Copenhaver, James Bowles & Barbara Bertrams, and Ms. Nancy T. Bowles.				
<b>FISCAL IMPACT:</b>	-				
<b>POLICY IMPACT:</b>	-				
<b>LEGISLATIVE HISTORY:</b>	<p>Board of Supervisors approved the creation of the Bowlesville agricultural/Forestal District on August 1, 1999 for an eight-year period; and</p> <p>Board of Supervisors approved the renewal of the Bowlesville Agricultural/Forestal District on December 19, 2007; and</p> <p>The district expired on March 16, 2015; and is currently up for renewal for an additional eight (8) year period.</p>				
<b>ENCLOSURES:</b>	BOS renewal motion with attached resolution.				



**MOTION:** I move to renew the Bowlesville Agricultural/Forestal District, which consists of 11 parcels totaling 732.76 acres, for an additional 8 year period, expiring on August 1, 2023.

**AGENDA**

**BOARD OF SUPERVISORS**

**April 1, 2015**

**SUBJECT:** Review and renewal of the Bowlesville Agricultural/Forestal District.

**TIMING:** The Bowlesville Agricultural/Forestal District (AFD) expired on March 16, 2015 without further Board of Supervisor’s action to either review or renew the district.

**POLICY IMPLICATIONS:** This action would renew the AFD for an additional eight (8) year period to expire on August 1, 2023.

**LEGISLATIVE HISTORY:** In 1999, the Board of Supervisors approved the Bowlesville Agricultural/Forestal District. The previous adoption and implementation of the Agricultural/Forestal District sections of the state code was intended to further the County’s goal of rural preservation, and to protect participants from the potential for encroaching development and escalating property taxes.

There are fourteen (14) parcels that currently encompass the Bowlesville Agricultural/Forestal District. A response was received on six (6) of these parcels, three (3) requesting that the parcels remain in the Bowlesville Agricultural/Forestal District and three requests to remove three (3) parcels from the district. It is the recommendation of the Planning & Community Development Department that the Board of Supervisors renew the Bowlesville Agricultural/Forestal District for an additional eight (8) year period, removing Tax Map Parcels 34-A-17, 34-A-9, and 34-A-7 containing a total of 165.23 acres owned by Ms. Carolyn H. Copenhaver, James Bowles & Barbara Bertrams, and Ms. Nancy T. Bowles. Removal of these parcels will not affect the required 200-acre core of the district or the required distance between the core and any outlying parcels. Removal of these parcels will result in district acreage of 732.76, and 11 total parcels.

The Bowlesville District consists of the following property owners, tax map parcel numbers and parcel acreages:

<u>OWNER’S NAME</u>	<u>TAX MAP PARCEL #</u>	<u>ACREAGE</u>	<u>RECEIVED FORM</u>
McCarthy, Judith G.	23 (A) 105	12.753	X
Burton, Beulah	23 (A )105A	22.800	
Burton, Beulah	23(A) 107	38.500	
Ross, Jr., Cecil L.	23 (A) 36	40.237	
Fleming, Thomas W.	23 (A) 52	38.883	
Peterson, David J.	33 (A) 34	35.000	
Smith, Jill Marvel	34 (2) C1	24.137	
Smith, Jill Marvel	34 (5) 1	5.000	
Fools Gold, LLC	34 (A) 12	296.450	X
Smith, Jill Marvel	34 (A) 13	48.000	
Bowles, Gregory	34(A) 6	171.00	X
<b>Total</b>		<b>732.76</b>	

DISCUSSION: The 2009 Comprehensive Plan designates this area of Fluvanna County as Rural Preservation.

Please be advised that Section 15.2-4311 (State Code) titled Review of Districts, states in part that “the local governing body may complete a review of any district created under this section. If the local governing body determines that a review is necessary, it shall ask for the recommendations of the local advisory committee and the planning commission in order to determine whether to terminate, modify or continue the district.”

It further states “if the local governing body determines that a review is unnecessary, it shall set the year in which the next review shall occur.” This is interpreted to mean that the Board of Supervisors has the authority to discuss the disposition and renew the qualifying districts without the recommendation of the advisory committee and the planning commission; however, if the Board feels that a review is necessary, the normal process, inclusive of a public hearing, shall be required.

In accordance with Section 15.2-4311 of the State Code of Virginia, the Fluvanna County Planning & Community Development Department has contacted the current property owners of parcels identified in the above referenced Agricultural/Forestral district and advised them that the approved district would expire on March 16, 2015. This letter also advised the property owners that if the Planning & Community Development Department did not receive a response, then it would be determined that the property owner desired their property to remain in the existing district. Based on this notification and response by the property owners, Staff’s recommendation regarding the disposition of this existing district is to renew the district for an additional eight (8) year period.

Staff: Steven Tugwell, Senior Planner

Copy: Steven M. Nichols, County Administrator

Attachments:

- A. Resolution renewing AFD for an additional eight (8) year period

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County Administrator’s Use Only

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Steven M. Nichols, County Administrator

**BOARD OF SUPERVISORS  
COUNTY OF FLUVANNA  
RESOLUTION**

At a regular meeting of the Board of Supervisors of the County of Fluvanna held in the Fluvanna County Courts Building at 4:00 p.m. on the 1<sup>st</sup> day of April 2015, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

---

<u>PRESENT</u>	<u>VOTE</u>
Mozell Booker, Chairperson .....	
Bob Ullenbruch, Vice-Chairman. ....	
Mike Sheridan.....	
Donald Weaver .....	
Tony O'Brien.....	

---

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried by a vote of \_\_\_\_ the following resolution was adopted:

**A RESOLUTION TO AUTHORIZE RENEWAL OF THE UNION MILLS  
AGRICULTURAL/FORESTAL DISTRICT FOR AN ADDITIONAL EIGHT-YEAR  
PERIOD TO EXPIRE AUGUST 1, 2023**

**WHEREAS**, the Fluvanna County Board of Supervisors approved the creation of the Bowlesville Agricultural/Forestal District on August 1, 1999 for an eight-year period; and

**WHEREAS**, the Fluvanna County Board of Supervisors approved the renewal of the Bowlesville Agricultural/Forestal District on December 19, 2007; and

**WHEREAS**, the district expired on March 16, 2015; and

**WHEREAS**, in accordance with Section 15.2-4311 of the State Code of Virginia, the Fluvanna County Planning & Community Development Department contacted the current property owners of parcels identified in the Bowlesville Agricultural/Forestal District and advised them that the approved district would expire on March 16, 2015 and inquired whether the owners desired that the property remain in or be removed from the district.

**NOW, THEREFORE BE IT RESOLVED**, on this 1<sup>st</sup> day of April 2015 that the Fluvanna County Board of Supervisors hereby renews the Bowlesville Agricultural/Forestal District for an additional eight-year period to expire on August 1, 2023

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Kelly Belanger Harris, Clerk  
Board of Supervisors  
Fluvanna County, Virginia





# Capital Reserve Maintenance Fund Request

**MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request to:** purchase equipment required to support the Schools implementation of Munis Financials modules.

## Section 1 - REQUEST

Requesting Department/Agency	Dept/Agency Contact	Date of Request
FCPS	Ed Breslauer	03/18/2015
Phone	Fax	Fiscal Year
434-589-8208	434-589-7256	FY15

Reserve Fund Purpose Category: Other one-time, minor capital projects less than \$20,000

Description of Project/Repair	Qty	Unit Price	Total Price
Scanners required for purchase order/invoice processing in Munis.	2	\$1,616.00	\$3,232.00
Bar code label printers to support purchase order/invoice processing in Munis.	2	\$535.00	\$1,070.00
Additional Purchase Order Forms Kit in support of Schools Munis implementation	1	\$500.00	\$500.00
Additional AP Check and EFT Forms Kit in Support of Schools Munis implementation	2	\$750.00	\$1,500.00
<b>Total Request:</b>			<b>\$6,302.00</b>

**Description and justification for proposed use.**  
 The scanners and bar code label printers are required to process purchase orders/invoice documents into the Munis system. They were not included as part of the original contract with Tyler and not identified as a need by Tyler until February 2015.  
  
 The Munis implementation contract includes one (1) Purchase Order Forms Kit and one (1) AP Check and EFT Forms Kits. In January during training with Tyler it was learned that the Schools in fact require one additional (1) Purchase Order Forms Kit and two (2) additional AP Check and EFT Forms Kits. The Schools must use two (2) different purchase orders and write checks from three different accounts. Each Kit is for a single item.

Department/Agency Head Name	Signature	Date
Fluvanna Co. Public Schools	Chuck Winkler <small>Digitally signed by Chuck Winkler                  DN: cn=Chuck Winkler, o=Fluvanna County Public Schools, ou,                  email=winkler@fcps.k12.va.us, c=US                  Date: 2015.05.20 11:51:28 -0400</small>	

## Section 2 - REVIEW

Recommended?	County Finance Director	Date
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	EDahl <small>Digitally signed by Eric Dahl                  DN: cn=Eric Dahl, o=County of Fluvanna, ou=Finance Department, email=edahl@fluvannacounty.org, c=US                  Date: 2015.03.26 08:31:33 -0400</small>	
Recommended?	County Administrator	Date
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Steven M. Nichols 2015.03.26 08:34:48 -0400	

## Section 3 - BOARD OF SUPERVISORS

Approved?	Decision Date	Comments
<input type="checkbox"/> Yes <input type="checkbox"/> No		



# Capital Reserve Maintenance Fund Request

**MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request to:** repair the roof leaks (Gymnasium roof, 100 Hallway, and 300 Hallway) at Carysbrook Elementary School.

## Section 1 - REQUEST

Requesting Department/Agency	Dept/Agency Contact	Date of Request
FCPS	Chuck Winkler	2015/03/17
Phone	Fax	Fiscal Year
434-589-8208	434-589-2248	FY15

Reserve Fund Purpose Category: Other one-time, minor capital projects less than \$20,000

Description of Project/Repair	Qty	Unit Price	Total Price
Replace roof member and/or repair aggregated area where multiple leaks are present	10	\$800.00	\$8,000.00
Total Request:			\$8,000.00

**Description and justification for proposed use.**  
 There are multiple areas of roofing at Carysbrook Elementary that are in need of repair. Leaks have appeared in the hallways, classrooms and other work areas causing both safety issues and other costly damage. Our maintenance department has patched these areas on several occasions, but the scope of work has exceeded our capabilities (equipment and materials).

Department/Agency Head Name	Signature	Date
Fluvanna Co. Public Schools	Chuck Winkler <small>Digitally signed by Chuck Winkler DN: cn=Chuck Winkler, o=Fluvanna County Public Schools, ou=, email=chuckw@fcps.k12.va.us, c=US Date: 2015.03.20 11:51:28 -0400</small>	2015/03/18

## Section 2 - REVIEW

Recommended?	County Finance Director	Date
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<i>EDahl</i> <small>Digitally signed by Eric Dahl DN: cn=Eric Dahl, o=County of Fluvanna, ou=Finance Department, email=redahl@fluvannacounty.org, c=US Date: 2015.03.26 08:19:03 -0400</small>	
Recommended?	County Administrator	Date
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<i>SMN</i> Steven M. Nichols 2015.03.26 08:28:19 -0400	

## Section 3 - BOARD OF SUPERVISORS

Approved?	Decision Date	Comments
<input type="checkbox"/> Yes <input type="checkbox"/> No		

**FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM**

**Meeting Date:** April 1, 2015

<b>AGENDA TITLE:</b>	Barking Dogs Ordinance Discussion				
<b>MOTION(s):</b>					
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
					<b>XX</b>
<b>STAFF CONTACT(S):</b>	Fred Payne, County Attorney				
<b>PRESENTER(S):</b>	Fred Payne, County Attorney				
<b>RECOMMENDATION:</b>					
<b>TIMING:</b>					
<b>DISCUSSION:</b>					
<b>FISCAL IMPACT:</b>	.				
<b>POLICY IMPACT:</b>					
<b>LEGISLATIVE HISTORY:</b>					
<b>ENCLOSURES:</b>	Barking Dogs Ordinance Presentation; Draft Ordinance				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	<b>x</b>				



# Barking Dogs Ordinance

Frederick Payne, County Attorney

Fluvanna County  
Planning & Zoning Department



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**AN ORDINANCE TO AMEND  
CHAPTER 4, ARTICLE 2 OF THE  
FLUVANNA COUNTY CODE BY THE  
ADDITION THEREIN OF A SECTION  
4-2-5 CONCERNING DOGS MAKING  
EXCESSIVE NOISE WITHIN CERTAIN  
AREAS OF THE COUNTY**

**BE IT ORDAINED BY THE FLUVANNA BOARD OF SUPERVISORS that the County Code be, and it is hereby, amended, in Chapter 4, Article 2 by the addition of a Section 4-2-5, as follows:**

**Sec. 4-2-5. Barking and howling dogs.**

- A. Certain noise from dogs unlawful. It shall be unlawful for any person to harbor or keep any dog, or any number of dogs, within the County which frequently or for extended period howls, barks or makes other excessive, continuous or untimely sounds which are audible on any property in the County which is not owned by such person; provided however, that this section shall apply only to any animal located within the area described hereinbelow. For the purposes of this section, “excessive, continuous or untimely sounds” shall mean any howling, barking or other animal noise which continues for thirty (30) consecutive minutes or more with no cessation of such sounds for time periods greater than five (5) minutes during the thirty (30) consecutive minutes; and which noise shall be of such volume and duration as to affect adversely the quiet enjoyment of the public in adjacent property.**

- B.** Complaints of animal noise; prerequisites to charges. No person shall be charged with a violation of this section unless the complainant shall have made a reasonable effort to procure abatement of such sounds by agreement with such person, either with or without the assistance an animal control officer or police officer.
- C.** Penalty for violation. Each violation of this section shall be punishable by a fine not to exceed \$500 for such violation.
- D.** Declaration of public nuisance; Abatement. Any dog which makes excessive, continuous or untimely sounds as defined hereinabove shall be deemed a public nuisance. In addition to the foregoing penalty, any such nuisance may be abated by action brought on behalf of the board of supervisors.
- E.** Area subject to section. The foregoing shall apply only to the following areas of the County:

**Questions or Suggestions?**

**AN ORDINANCE TO AMEND CHAPTER 4, ARTICLE 2 OF THE FLUVANNA COUNTY  
CODE BY THE ADDITION THEREIN OF A SECTION 4-2-5 CONCERNING DOGS MAKING  
EXCESSIVE NOISE WITHIN CERTAIN AREAS OF THE COUNTY**

BE IT ORDAINED BY THE FLUVANNA BOARD OF SUPERVISORS that the County Code be, and it is hereby, amended, in Chapter 4, Article 2 by the addition of a Section 4-2-5, as follows:

**Sec. 4-2-5. Barking and howling dogs.**

A. **Certain noise from dogs unlawful.** It shall be unlawful for any person to harbor or keep any dog, or any number of dogs, within the County which frequently or for extended period howls, barks or makes other excessive, continuous or untimely sounds which are audible on any property in the County which is not owned by such person; provided however, that this section shall apply only to any animal located within the area described hereinbelow. For the purposes of this section, "excessive, continuous or untimely sounds" shall mean any howling, barking or other animal noise which continues for thirty (30) consecutive minutes or more with no cessation of such sounds for time periods greater than five (5) minutes during the thirty (30) consecutive minutes; and which noise shall be of such volume and duration as to affect adversely the quiet enjoyment of the public in adjacent property.

B. **Complaints of animal noise; prerequisites to charges.** No person shall be charged with a violation of this section unless the complainant shall have made a reasonable effort to procure abatement of such sounds by agreement with such person, either with or without the assistance an animal control officer or police officer.

C. **Penalty for violation.** Each violation of this section shall be punishable by a fine not to exceed \$500 for such violation.

D. **Declaration of public nuisance; Abatement.** Any dog which makes excessive, continuous or untimely sounds as defined hereinabove shall be deemed a public nuisance. In addition to the foregoing penalty, any such nuisance may be abated by action brought on behalf of the board of supervisors.

E. **Area subject to section.** The foregoing shall apply only to the following areas of the County:

1. Lake Monticello subdivision as shown on plats recorded in DB \_\_\_\_\_, p. \_\_\_\_\_.
2. ....



# COUNTY OF FLUVANNA

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P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

## MEMORANDUM

**Date:** April 1, 2015  
**From:** Mary Anna Twisdale/ Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY15 Capital Reserve Balances

The FY15 Capital Reserve account balances are as follows:

### County Capital Reserve:

FY14 Carryover	\$2,470.00
<b>FY15 Beginning Budget:</b>	<b>\$200,000.00</b>
Less: Permanent Pleasant Grove Sign at Entrance to Pleasant Grove 9.3.14	-\$15,000.00
Less: Correct Health & Safety Code Violations at Various County Bldgs 9.3.14	-\$35,000.00
Less: Mold Remediation & Related Work at Community Center & Performing Arts Building 12.3.14	-\$21,000.00
Less: Installation of Restroom Fans, Treasurer's Building 12.3.14	-\$3,000.00
Less: Correction to Mold Remediation & Related Work at Community Center & Performing Arts Building 12.17.14	-\$2,100.00
Less: Plaster Repairs and Painting of Water Damaged Ceiling at Performing Arts Center 12.17.14	-\$2,400.00
Less: Specified Repairs to Exterior of the Administration Building 12.17.14	-\$22,500.00
Less: Replace Gutters and Downspouts on Administration Building 1.7.15	-\$12,900.00
Less: Correction to Plaster Repairs and Painting of Water Damaged Ceiling at Performing Arts Center 1.7.15	-\$600.00
Less: Unforeseen work on Work Space Renovation and Space Utilization Project (formerly MACAA) 3.4.15	-\$25,000.00



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Less: Heavy Duty Equipment Trailer 3.4.15	-\$10,000.00
<b>Available:</b>	<b>\$52,970.00</b>

## Schools Capital Reserve:

FY14 Carryover	\$122,693.00
<b>FY15 Beginning Budget:</b>	<b>\$200,000.00</b>
Less: Carysbrook Elementary Music Room Carpet Replacement 7.2.14	-\$3,520.00
Less: Central Elementary Asbestos Abatement and Air Tests 7.2.14	-\$3,100.00
Less: Central/West Central Flooring 9.3.14	-\$76,600.00
Less: Materials and Service to Migrate the FCPS Bus Radio System to the Base of the Communication Towers as directed by the LOA Agreement 1.7.15	-\$5,750.00
Less: Fluvanna Middle School Track Repairs 3.4.15	-\$7,490.00
<b>Available:</b>	<b>\$226,233.00</b>



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## MEMORANDUM

**Date:** April 1, 2015  
**From:** Mary Anna Twisdale/ Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY15 BOS Contingency Balance

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The FY15 BOS Contingency line balance is as follows:

<b>Beginning Budget:</b>	<b>\$150,000.00</b>
Less: Sheriff's Office Unclaimed Body Charges 10.1.14	-\$1,712.00
Less: Info Tech MUNIS Tax Project Training 10.1.14	-\$16,000.00
Less: Parks & Recreation Earth Day Funding 12.3.14	-\$13,500.00
<b>Available:</b>	<b>\$118,788.00</b>

