



FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
Circuit Courtroom, Fluvanna Courts Building
August 5, 2015, at 4:00 pm

TAB AGENDA ITEMS

1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

2 – ADOPTION OF AGENDA

3 – COUNTY ADMINISTRATOR’S REPORT

4 – BOARD OF SUPERVISORS’ UPDATES

5 – PUBLIC COMMENTS #1 (5 minutes each)

6 – PUBLIC HEARING

Scheduled for 7pm meeting.

7 – ACTION MATTERS

O FY15 Budget Amendment—Eric Dahl, Finance Director

P FY16 Social Service New Eligibility Worker Allocation Supplemental Appropriation—Kim Mabe, Director of Social Services

Q FY16 Social Service Overtime Pay Supplemental Appropriation –Kim Mabe, Director of Social Services

R Reclassification of Maintenance Position—Gail Parrish, Human Resources Manager

S Appointment to the Economic Development Authority (EDA) – Steven M. Nichols, County Administrator

T Appointment to the Fluvanna Partnership for Aging Committee – Steven M. Nichols, County Administrator

8 – PRESENTATIONS (normally not to exceed 10 minutes each)

2015 Ratio for Public Utilities – Mel Sheridan, Commissioner of the Revenue

9 – CONSENT AGENDA

U Minutes of July 15, 2015 Meeting—Kelly Belanger Harris, Clerk to the Board

V FY15 Aid to Localities Funding- Fire Department—Mary Anna Twisdale, Management Analyst

10 – UNFINISHED BUSINESS

TBD

11 – NEW BUSINESS

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

TBD

RECESS – DINNER BREAK

RECONVENE @ 7:00pm

06 – PUBLIC HEARING

W ZMP 15-04/SUP 15-04 George Dansey—Steve Tugwell, Senior Planner

14 – ADJOURN


County Administrator Review

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PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

Fluvanna County...The heart of central Virginia and your gateway to the future!

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 08/05/15

AGENDA TITLE:	FY15 Budget Amendment of \$3,690,100 for Refinancing of Bonds				
MOTION(s):	I move the Board of Supervisors approve a FY15 capital budget amendment of \$3,690,100 to reflect refinancing of bonds, and increasing the FY15 Amended Budget to \$85,120,579.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Eric Dahl, Director of Finance				
PRESENTER(S):	Eric Dahl, Director of Finance				
RECOMMENDATION:	Approval				
TIMING:	Effective for FY15				
DISCUSSION:	<p>This action is necessary to correctly reflect an increase in the FY15 budget from the issuance of the VRA bonds issued for the refinancing of the Series 2005 Courthouse Bond and the Series 2006 Library Bond. These results of the refundings were as follows:</p> <ul style="list-style-type: none"> • The Series 2005 Courthouse Bond achieved a Net PV Savings of \$117,822 or 6.72%. • The Series 2006 Library Bond achieved a Net PV Savings of \$217,712 or 12.24%. <p>Per the Debt Management Policy 1-10.2.4.3 “As a general guideline, the issuance of refunding bonds shall occur if the present value of debt service savings (net of all issuance costs and any cash contribution to the refunding) exceeds three (3) percent of the debt service amount of the refunded bonds and/or the net present value of future savings warrants such refunding”. In addition, the Series 2005 Courthouse Bond contained a \$735,853 balloon payment in 2026 prior to the refunding and the new debt eliminated the balloon payment.</p>				
FISCAL IMPACT:	Revenues from issuance of refunding bonds will increase by \$3,690,100. Expenditures for payment to refunded bond escrow agents will increase by \$3,690,100. The current total amended budget for FY15 is \$81,430,479. With this budget amendment, it would bring the total amended budget for FY15 to \$85,120,579.				
POLICY IMPACT:	Per VA Code Section 15.2-2507, a public hearing is required for any budget amendment which exceeds one percent of total expenditures shown in the currently adopted budget. The advertisement for the public hearing was in the Fluvanna Review seven days prior to the BOS meeting on 7/15/15. A				

	public hearing was held on 7/15/15.				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	FY15 Budget Amendment Presentation				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



Public Hearing

(Continuation from July 15, 2015)

FY15 Budget Amendment

Eric Dahl, Director of Finance

August 5 , 2015



VA Code Sec. 15.2-2507

- **Public hearing required for any budget amendment which exceeds one percent of total expenditures shown in the currently adopted budget**
 - Public Hearing Held 7/15/15
- **Proposed budget amendment will increase the FY15 budget by \$3,690,100.**
- **Amended FY15 Budget (Before Amendment)**
 - **\$81,430,479**
- **Amended FY15 Budget (After Amendment)**
 - **\$85,120,579**



Budget Amendments

- **Increase revenues from issuance of refunding bonds by \$3,690,100.**
- **Increase expenditures by \$3,690,100**
 - **2005 Series Courthouse debt: \$1,844,200**
 - Payment of refunded bond \$1,804,414
 - Cost of Issuance \$39,786
 - **2006 Series Library debt: \$1,845,900**
 - Payment of refunded bond \$1,807,545
 - Cost of Issuance \$38,355



Savings & Debt Details

- **Refunding Results**
 - **Series 2005 Courthouse Bond**
 - Net PV Savings of \$117,822 or 6.72%
 - **Series 2006 Library Bond**
 - Net PV Savings of \$217,712 or 12.24%
- **Refunded debt (no longer on balance sheet)**
 - **\$2,420,100 Series 2005 Revenue Bond - Courthouse**
 - **\$2,695,000 Series 2006 Revenue Bond - Library**
- **Replaced with**
 - **\$3,520,000 Series 2014C VPFP – VRA**



Questions?

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: August 5, 2015

AGENDA TITLE:	FY16 Social Service New Eligibility Worker Allocation Supplemental Appropriation				
MOTION(s):	<p style="text-align: center;">I move the Board of Supervisors approve a FY16 supplemental appropriation of \$12,675 from State and Federal funds to the FY16 Social Services Budget for a New Benefit Specialist, Part-Time Position to aid with Medicaid backlog.</p>				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		x			
STAFF CONTACT(S):	Kim Mabe, Social Services Director				
PRESENTER(S):	Kim, Mabe, Social Services Director				
RECOMMENDATION:	I recommend approval of the following action.				
TIMING:	Routine.				
DISCUSSION:	<ul style="list-style-type: none"> • These funds will be used for a Part-Time Benefit Specialist to assist with the Medicaid backlog • The matching funds of \$2,325 will come from the current Social Services budget. • This is a permanent allocation 				
FISCAL IMPACT:	<p>The following FY16 budget changes will be made:</p> <p style="text-align: center;">Increase revenue for State and Federal funds by \$12,675.00, increase expenditures for Social Services Part-Time Wages \$12,675.00</p>				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		x			

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: August 5, 2015

AGENDA TITLE:	FY16 Social Service Overtime Pay Supplemental Appropriation				
MOTION(s):	<p style="text-align: center;">I move the Board of Supervisors approve a FY16 supplemental appropriation of \$13,545 from One time State and Federal funds to the FY16 Social Services Budget for additional overtime through October 9, 2015 to assist with the current Medicaid Backlog.</p>				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		x			
STAFF CONTACT(S):	Kim Mabe, Director of Social Services				
PRESENTER(S):	Kim, Mabe, Director of Social Services				
RECOMMENDATION:	I recommend approval of the following action.				
TIMING:	Routine.				
DISCUSSION:	<ul style="list-style-type: none"> • A Supplemental Appropriation of One time State and Federal funds of \$13,545.00 is being allocated to cover additional overtime through October 9, 2015 to assist with the current Medicaid Backlog. • There is no county match required. 				
FISCAL IMPACT:	<p>The following FY16 budget changes will be made:</p> <ol style="list-style-type: none"> 1. Increase revenue for State and Federal funds by \$13,545.00 and increase expenditures for Social Services Overtime Wages \$13,545.00 				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		x			

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: August 5, 2015

AGENDA TITLE:	Reclassification of Maintenance Position				
MOTION(s):	I move to reclassify the Maintenance/Energy Technician position, Classification 3190, Pay Band 9, to a Facilities Maintenance Specialist position, Classification 3181, Pay Band 12, and to transfer \$2,800 from FY16 Personnel Contingency to the FY16 Facilities personnel budget.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Wayne Stephens, Director Public Works/Engineer				
PRESENTER(S):	Gail Parrish, Human Resources Manager				
RECOMMENDATION:	Approve				
TIMING:	Effective immediately				
DISCUSSION:	<p>The employee in the Maintenance/Energy Technician position will be retiring as of July 31st and a department assessment was conducted. When this position was classified in 2004, the primary duties were performing non-complex service/repairs in facilities maintenance under close supervision. (Note: Current position is already 17% below market rate.)</p> <p>Due to the changing needs for maintaining the County's aging facilities and the ongoing preventative maintenance, an increase in skill level is needed. The proposed Facility Maintenance Specialist position will meet the specific needs for diagnosing maintenance problems and recommending how to efficiently correct them, as well as performing routine repairs to facilities, equipment and systems. The new position requires a higher skill and knowledge level than the current position and therefore we request a reclassification to a pay band 12.</p> <p>Per the Bureau of Labor Statistics, the County's pay band 12 meets the average hiring range in Central Virginia for a position that would perform the duties and requires the skill and experience level as describe in the attached job description.</p>				
FISCAL IMPACT:	<p>Existing Position Base Salary: \$26,770 Current Employee Salary: \$30,466 New Position Base Salary: \$33,280</p> <p>Results in ~\$2,800 increase above current budget amount for the position, with such funds to come from FY16 Personnel Contingency.</p>				

POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Facilities Maintenance Specialist Position Description				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				X	X

FACILITY MAINTENANCE SPECIALIST - #3181

GENERAL DEFINITION OF WORK:

Maintain County facilities systems in a complete and thorough journeyman like manner; using proper procedures, tools and equipment to perform maintenance and repair of architectural, plumbing, electrical, mechanical, and structural components and systems as assigned to maintain facility functions and environment. Duties may involve, but are not limited to:

- Perform routine maintenance, preventive maintenance, and repairs to buildings, equipment, and systems.
- Repair walls, ceilings, floors, stairs, windows, or doors.
- Repair or replace lights, plumbing fixtures, receptacles, or hardware.
- Diagnose maintenance problems and recommend how to correct them, checking blueprints, repair manuals, or parts catalogs, as necessary.
- Repair machines, equipment, or structures using tools such as hammers, hoists, saws, drills, wrenches, or equipment such as precision measuring instruments or electrical or electronic testing devices.
- Work is performed under minimal supervision.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

- Performs maintenance and repairs to County buildings, structures, equipment, and systems.

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Demonstrates and applies knowledge of methods and general procedures in multiple building maintenance/construction trades and/or equipment service/repair.
- Duties and tasks are varied and range from moderately to considerably complex.
- Applies advanced skills in at least one area of specialization.
- Demonstrates proficiency with hand and power tools.
- Applies skill in use of required measuring devices and related mathematics.
- Adapts procedures, techniques, tools, materials, and/or equipment to meet special needs.
- Identifies and procures parts and materials.
- Demonstrates basic computer competency including email, web browser, and word processing.
- Anticipates and solves problems on the job.
- Demonstrates ability to assess an assigned situation and determine scope and work to be done, and to follow through to completion.
- Works independently and as part of a team; provides guidance while working with a team and can function as crew leader.
- Performs assignments related to special event setups, completes special projects as assigned.
- Performs snow removal and ice control, assists as directed in emergencies.
- Performs and assists in performing building maintenance and repair tasks such as carpentry, plumbing, masonry, electrical, HVAC, roofing, flooring, and painting.
- Assists and substitutes for custodial and grounds maintenance staff as needed.

- Complete training as assigned.
- Other duties as assigned.
- Essential status.

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to learn.
- Knowledge of machines and tools, including their designs, uses, repair and maintenance.
- Knowledge of materials, methods, and the tools involved in the construction or repair of buildings or other structures.
- Knowledge of multiple trades including plumbing, electrical, and carpentry.
- Skill in hand and power tools.
- Basic computer skills.
- Ability to read blueprints.
- Ability to determine causes of operating errors and deciding what to do about it.
- Ability to communicate orally and in writing.
- Ability to establish and maintain effective working relationships with associates.

EDUCATION AND EXPERIENCE:

- Minimum 5 years industrial/commercial maintenance experience.
- Preferably completion of a recognized Journey level maintenance program or training involving both on-the-job formal and informal training with experienced workers.
- High school diploma or equivalent. Preferable vocational school training, certification or associate degree in relevant coursework.

PHYSICAL REQUIREMENTS:

- This is heavy work requiring exertion in excess of 100 pounds of force occasionally, in excess of 50 pounds of force frequently, and in excess of 20 pounds of force constantly to move objects; work requires climbing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for depth perception, color perception, visual inspection involving small defects and/or small parts, use of measuring devices, assembly or fabrication of parts at or within arm's length, operation of machines, operation of motor vehicles or equipment, and determining the accuracy and thoroughness of work; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, and oils. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

SPECIAL REQUIREMENTS:

- Possession of and maintain a driver's license valid in the Commonwealth of Virginia.
- Essential Services Designation – must be available to work during inclement weather and emergency call back to perform essential and/or emergency services for the County.
- Must be willing to submit to and able to successfully pass a criminal background check.

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: August 5, 2015

AGENDA TITLE:	Appointment to the Fluvanna Partnership for Aging Committee				
MOTION(s):	I move to appoint Deborrah Foreman to the Palmyra District position on the Fluvanna Partnership for Aging (FPA) Committee replacing Bobbie Gallo, with a term to begin immediately, and to terminate December 31, 2017.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Current				
DISCUSSION:	<p>Ms. Deborrah Foreman, FPA Chair, is currently one of the FPAs At Large representatives, but lives in the Palmyra District. Ms. Bobbie Gallo, recently resigned as the Palmyra District representative on the FPA. This change will move Ms. Foreman to the Palmyra District position, and we will then work to fill the vacant At Large and Fork Union positions on the Committee.</p> <p>Other member positions will remain unchanged.</p> <p style="padding-left: 40px;">Columbia – Curtis Putnam Fork Union – VACANT Cunningham – Stephanie Fick Rivanna – Diane Everline At Large – Amy Kirchner At Large - VACANT</p>				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: August 5, 2015

AGENDA TITLE:	Appointment to the Economic Development Authority (EDA)				
MOTION(s):	I move to appoint/reappoint _____ to the Economic Development Authority (EDA), with a term to begin September 1, 2015 and to terminate August 31, 2019.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approval				
TIMING:	Normal				
DISCUSSION:	Applicants who have shown an interest in this position are: Daniel Nunziato, who wishes to be reappointed.				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Boards and Commissions Applications				
REVIEWS	Legal	Finance	Purchasing	HR	Other

Interest in Economic Development Authority (EDA)**Cunningham**

Last Name Nunziato **First Name** Daniel T. **Date Recieved** 9/19/2013
Mailing Address PO Box 358 **City** Palmyra **State** VA **Postal Code** 22963-
Home Phone (434) 589-4587 **Work Phone** **Cell Phone/Other** (434) 996-4587
Fax **Email Address** dan_nunziato@yahoo.com
Physical Address 182 Fox Hollow Lane **City** Palmyra **State** VA **Postal Code** 22963

Education and Experience:

BA in Economics, New England College. Graduate of the Virginia Rural Leadership Development Program and the Virginia Industrial Development Authorities institute. Retired October 2012. 40+ years experience in both the private sector as a Senior Manager, responsible for advanced administrative and support duties that required the exercise of independent judgement and involved the application of rules, regulations, policies and procedures. Former Chariman of the Fluvanna County Industrial Development Authority. Also previously served as a Director of MACAA, the Thomas Jefferson Housing Improvement Corp., and as a member of the Fluvanna County Board of Assessors. Since I am now retired, I have the time, experience and energy to continue service to the community.

Civic Activities and Committee Memberships:

Currently Volunteer Medicare Counselor with JABA. Former President and Director of the Fluvanna Chamber of Commerce. Founding President of the Fluvanna Housing Foundation.

Interest in Committee:

Comments: filling unexpired term for Stephen Scott

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: Aug 5, 2015

AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, July 15, 2015 Adjourned Meeting and Regular Meeting, be adopted.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft minutes for July 15, 2015				
REVIEWS	Legal	Finance	Purchasing	HR	Other

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
July 15, 2015
Regular Meeting 7:00pm

MEMBERS PRESENT: Mozell Booker, Fork Union District, Chairperson
 Bob Ullenbruch, Palmyra District, Vice-Chairperson
 Tony O'Brien, Rivanna District
 Donald W. Weaver, Cunningham District

MEMBERS ABSENT: Mike Sheridan, Columbia District

ALSO PRESENT: Steven M. Nichols, County Administrator
 Fred W. Payne, County Attorney
 Kelly Belanger Harris, Clerk to the Board of Supervisors

CALL TO ORDER

At 7:01pm, Chairperson Booker called the Regular Meeting of May 20, 2015 to order. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

ADOPTION OF AGENDA

MOTION

Mr. Weaver moved to accept the Agenda for the July 15, 2015, Regular Meeting of the Board of Supervisors. Mr. Ullenbruch seconded and the Agenda was adopted by a vote of 4-0. AYES: Booker, Ullenbruch, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- Social Service's Adult Programs Quality Review Admin Review
 - Great report results--Kudos to Karen Hebert, who supervises those programs, and staff members Jamie Vest and Kristin Buchanan
 - Received an email from the Commissioner of DARS
 - Surveyor Comments--"The AS/APS unit has a cohesiveness and feeling of mutual respect, and Ms. Hebert and her staff work extremely well together. As part of the review, it was noted that ASAPS, the AS/APS database, and compliance with policy was managed quite well. Staff is to be commended for their excellent completion of the Virginia Uniform Assessment Instrument (UAI) and narrative notes. This review had almost no errors; ASAPS and hard record entries were consistently complete and well done. Thanks to all who contributed to this cohesive and effective performance!"
- Review of Social Service's Energy Assistance Program
 - Kudos to Ester Proffitt who processes all energy assistance applications.
 - Surveyor Comments--"Your agency is doing a great job administering the Energy Assistance Program to the citizens of Fluvanna. The timely processing of cases with no payment errors demonstrates your commitment to service."
- Fluvanna Recipients of the Allen and Allen Hometown Hero Awards
 - Jonathan Carrier, Palmyra—Life devoted to service as an organ transplant coordinator and local fire department volunteer.
 - Sam Carannante, Palmyra—Devotes his time, effort, and money to helping those in need every day.
 - Walter Hussey, Palmyra—Master Gardener selected for his work on Pleasant Grove.
 - Adam Rodriguez, Palmyra—Work through Celebrate Recovery Inside (CRI), a program designed to help incarcerated men recover from alcoholism and drug addiction.
 - Recognized this Friday, July 17th, at the Fridays after 5 at Ntelos Wireless Pavilion in Charlottesville--The 2015 Hometown Heroes will be recognized on stage after the opening act. All are welcome at the presentation.
- Larsen's Amazing World of Reptiles invaded the Library today!
 - Almost 300 people came to check out the snakes, lizards and a large tortoise.
- Congratulations to graduates of the CIC Fluvanna-Louisa Entrepreneurial Workshop!
 - Fluvanna Graduates: Sam Rochester - Restaurant To Go; Jane Skafte - Art Smart; Margarita Startseva - possible Health Coaching
- New hand rail on the paved handicap access ramp at the north end of historic courthouse green near the Treasurer's Office
- Next Meeting: Wednesday, August 5
 - Regular Meeting at 4:00 pm and continued at 7:00 pm, if needed

BOARD OF SUPERVISORS' UPDATES

Sheridan— Absent.

Weaver—Naturalization at Monticello on July 4, 2015. VFW.

Ullenbruch—None.

O'Brien— Firefighters Graduation, July 19, 2015.

Booker— Finance Board; Eagle Scout Honor Court; Firefighters Graduation, July 19, 2015.

Chair Booker invited Mr. Eric Dahl, Finance Director to give a brief update on the progress of the Finance Board. Mr. Dahl noted that \$5million was moved into the VACo/VML VIP on July 14, 2015 to begin valuation on July 15, 2015.

PUBLIC COMMENTS #1

Chairperson Booker clarified the intent behind asking citizens to provide input regarding the park in the center of the Village of Palmyra.

After which, Chair Booker opened the first round of Public Comments.

- Linda McVay, 176 Village Blvd, recounted her experiences working with animals throughout her career and asked the Board to bring, when necessary, constructive criticism directly to the Board of Directors for the FSPCA.
- Brian Eberhart, 431 Cunningham Meadows Drive, spoke with regards to the appeal by Liberty Homes to be heard this evening. Thanked the Board for current stand on subdivision road standards.
- Rose Lemaster, 15316 James Madison Highway, Columbia District, voiced concerns about a pattern of disregard for safety by the FSPCA.
- Kelly Crawford, 127 Holmhead Circle, Fork Union District, former Operations Manager at FSPCA, spoke regarding the ongoing issues at the FSPCA.
- Patricia Johnson, 317 Shannon Hill Road, Columbia District, former FSPCA Executive Director, spoke regarding her concerns with systemic issues at FSPCA.
- Bertha Armstrong, 323 Thessalonina Rd, voiced concerns regarding the park, would like to bring the community together, would like to see a monument to the end of the Civil War and the Emancipation Proclamation also included.
- Lyle Plitt, 25 Piedmont Lane, voiced his concerns with the Cost Recovery agenda item, and would like to see the insurance only billing option be approved by the Board.
- Mary Tilman, 15686 James Madison Highway, spoke with regards to the proposed dog leash policy, wants dogs on leashes in Pleasant Grove Park.
- Marty Foster, 783 Courthouse Rd, walks her dogs on the trails at Pleasant Grove without leashes and has no problems. Is concerned about being restricted.
- Bob Sheets, 8 Hopi Way, Fluvanna resident 23 years, off-leash concerns, would like designated trails and times for dogs to be off leash.
- Brian Moeller 133 Oak Hill Lane, brought forward concerns about changes to dog leash rules.
- Fawn Madere, 133 Oak Hill Lane, advised the Board that she doesn't want a policy restricting dogs off leash.

With no one else wishing to speak, Chairperson Booker closed the first round of Public Comments.

PUBLIC HEARINGS

FY15 Budget Amendment—Eric Dahl, Finance Director, presented a request to amend the FY15 Budget to correctly reflect an increase in the FY15 budget from the issuance of the VRA bonds issued for the refinancing of the Series 2005 Courthouse Bond and the Series 2006 Library Bond. Revenues from issuance of refunding bonds will increase by \$3,690,100. Expenditures for payment to refunded bond escrow agents will increase by \$3,690,100. Per VA Code Section 15.2-2507, a public hearing is required for any budget amendment which exceeds one percent of total expenditures shown in the currently adopted budget. After brief discussion, the Board chose hold the Public Hearing but defer action on the item until the August 5, 2015 Board of Supervisors meeting.

Chair Booker opened the Public Hearing.

With no one wishing to speak, Chair Booker closed the Public Hearing.

MOTION

Mr. Weaver moved to defer action on the FY15 Budget Amendment until August 5, 2015. Mr. Ullenbruch seconded and the motion passed 4-0. AYE: Booker, Ullenbruch, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

ZMP 15-03: Figgins Revocable Trust—Steve Tugwell, Senior Planner, brought before the Board a Request to amend the Fluvanna County Zoning Map with respect to 4.337 acres of Tax Map 5, Section A, Parcel 59 to rezone the same from A-1, Agricultural, General, to I-1, Industrial, Limited. Noting that the Planning Commission recommended approval, Mr. Tugwell asked for questions from the Board.

Following general discussion on allowable uses of I-1 zoning, and a planning vision for Zion Crossroads, Chair Booker invited the applicant to address the Board.

Mr. Dave Hefren, co-owner of White Oak Stone Company, thanked the Board for the opportunity to speak and clarified the intent and purpose of White Oak Stone Company as a commercial stone company.

Chair Booker opened the Public Hearing.

- Lou Cramer, 700 Miller's Cottage Lane, Earlysville, VA, adjacent land owner, expressed concern about the aesthetics of the proposed business and potential for any future properties that could

Chair Booker closed the Public Hearing.

In light of the discussion regarding development vision for Zion Crossroads, Mr. Jason Stewart, Planning and Zoning Administrator, asked the Board to provide suggestions and direction to the Planning Commission, with regards to the Public Hearing for the Comprehensive Plan to be heard at the August 2015 Planning Commission meeting.

MOTION

Mr. O'Brien moved that the Board of Supervisors approved ZMP 15:03 of the attached ordinance for ZMP 15:03, a request to amend the Fluvanna County Zoning Map with respect to approximately 4.337 acres of Tax Map 5, Section A, Parcel 59, to rezone the same from A-1, Agricultural, General, to I-1, Industrial, Limited. Mr. Weaver seconded and the motion passed 4-0. AYES: Booker, Ullenbruch, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

ACTION MATTERS

BSA 15-01: Request for Appeal of Subdivision Agent's Decision—Jason Stewart, Planning and Zoning Administrator, brought before the Board a request in which the appellant, Liberty Homes, Inc., is appealing the Subdivision Agent's decision to deny final inspection and Certificate of Occupancy for the Structure at Lot 24 in Cunningham Meadows, as it relates to Fluvanna County Code Section 19-8-1(a) (Required Improvements) 19-7-5.2 (Lot Layout) of the Subdivision Ordinance. Section 19-1-3(e) of the Subdivision Ordinance provides that no "permit or other approval shall be issued by any official of the County for any improvement relating to any lot or parcel of land subdivided or transferred or sold in violation of this chapter until such

violation shall have been abated.” Further, Section 22-17-11 (Frontage and Width Requirements) of the Fluvanna County Zoning Ordinance requires that every parcel of land shall abut a road dedicated to public use until the subdivision roads are brought into VDOT compliance.

Chair Booker invited the appellant forward.

Mr. Neil Talegaonkar, legal counsel for appellant, spoke on behalf of Liberty Homes, Inc. Mr. Talegaonkar asked the Board for fairness, as there are several subdivisions in the County with unapproved roads that have not had permits withheld by the County.

Mr. Payne advised the Board that by ordinance Mr. Stewart does not have the authority to issue final inspection and Certificate of Occupancy; and under the particulars of the case, the County is not being unfair.

MOTION

Mr. Ullenbruch moved to uphold the Subdivision Agent’s finding that Cunningham Meadows Rural Cluster Development Lot 24 is in Violation of the Fluvanna County Subdivision Ordinance. Mr. Weaver seconded and the motion passed 4-0. AYES: Booker, Ullenbruch, O’Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

Dogs Off-Leash Policy—Jason Smith, Director of Parks and Recreation presented to the Board a leash policy for dogs in Pleasant Grove Park. After the presentation and discussion among the Board, Mr. Ullenbruch noted that he would be like to defer action, directing Staff to return with further-defined time and space schedules during which dogs may be permitted off-leash in County parks, including trail use options. Action was deferred until September 2015.

EMS Cost Recovery Fees—Cheryl Elliott, Emergency Services Coordinator, brought to the Board a request to set fees for Emergency Medical Services and to establish billing policies.

MOTION TO EXTEND

Mr. Weaver moved to extend the meeting until 1am, July 16, 2015. Mr. Ullenbruch seconded and the motion passed 4-0. AYES: Booker, Ullenbruch, O’Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

After detailed discussion about federal and state requirements for billing policies and procedures,

MOTION

Mr. Ullenbruch moved to approve the Resolution entitled, “A Resolution to Establish Emergency Medical Services Cost Recovery Program Fees” to establish a fee schedule effective on and after September 1, 2015 for transport services by emergency medical services vehicles, pursuant to Section 8-6-4.B of the Fluvanna County EMS Cost Recovery Ordinance, with such fees set at 125% of the Medicare allowable charges at the time of service for Basic Life Support, Advanced Life Support 1, and Advanced Life Support 2, and for loaded mileage charges. Mr. O’Brien gave second and the motion passed 4-0. AYES: Booker, Ullenbruch, O’Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

MOTION

Mr. O’Brien moved to approve the “Compassionate Billing” model EMS Cost Recovery Program Policy, subject to County Attorney approval as to form. Mr. Weaver seconded and the motion passed 3-1. AYES: Booker, O’Brien, and Weaver. NAYS: Ullenbruch. ABSENT: Sheridan.

Hiring of Additional Deputy to Cover Military Deployment—Eric Hess, Sheriff, addressed the Board with a request to hire additional staff to fill the position created when a deputy left on military deployment.

MOTION

Mr. Ullenbruch moved to approve the Sheriff’s Office hiring of an additional deputy to cover the loss of a current full-time deputy who will be on military deployment for one year starting in September 2015. The additional deputy’s salary for FY16 will be funded by Sheriff’s Office vacancy savings due to deployments. Mr. O’Brien seconded and the motion passed 4-0. AYES: Booker, Ullenbruch, O’Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

Appointment Economic Development Authority—Steven M. Nichols, County Administrator, presented the candidate to succeed Mr. Richard Bucci on the Economic Development Authority.

MOTION

Mr. Weaver moved to appoint Dr. Gerald Swiggett to the Economic Development Authority, At Large Position, with a term to begin September 1, 2015 and to terminate August 31, 2019. Mr. Ullenbruch seconded and the motion passed 4-0. AYES: Booker, Ullenbruch, O’Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

PRESENTATIONS

FSPCA Facility Maintenance Requirements Review—Wayne Stephens, Public Works Director and County Engineer, briefed the Board on existing building and maintenance issues at the Fluvanna SPCA building. Mr. Stephens indicated the need for a clear determination of fiscal responsibility. Mr. Nichols noted that a repair list has been prioritized and with Board direction, request for funding would be forthcoming as necessary.

CONSENT AGENDA

The following items were discussed before approval:

AP Report; Cunningham District Schools Electric Bill; Albemarle Lock and Safe; Blue Ridge Builders Supply invoice.

The following were approved under the Consent Agenda:

Minutes July 1, 2015 Meeting—Kelly Belanger Harris, Clerk to the Board of Supervisors

Accounts Payable Report, June 2015—Eric Dahl, Finance Director

FY15 Budget Supplement Cell Towers—Mary Anna Twisdale, Management Analyst

MOTION

Mr. Weaver moved to the items on the Consent Agenda for July 15, 2015 and ratified the June 1st- 29th, 2015 Accounts Payable and payroll in the amount of \$1,529,814.18. Mr. Ullenbruch seconded and the motion passed 4-0. AYES: Booker, Ullenbruch, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENTS #2

Chairperson Booker opened the floor for the second round of public comments.

Susan Morris, 6840 Thomas Jefferson Parkway, spoke with regards to the positive movements of the FSPCA and thanked Mr. Stephens for his efforts.

Melissa Cawley, Rivanna District, spoke to the divide she feels is occurring between those who are otherwise working toward the same purpose.

Melissa McBride, Rivanna District, wished to extend her thanks to County Staff, and the Board for their support.

Kate Murray, 39 Bremono Rd, former FSPCA employee, expressed her happiness at the sentiments expressed by FSPCA Board Members.

With no one wishing to speak, Chairperson Booker closed the second round of public comments.

CLOSED SESSION

MOTION TO ENTER INTO A CLOSED MEETING

At 12:11am, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.6, & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Investment of Funds, and Legal Matters. Mr. Ullenbruch seconded and the motion carried, with a vote of 4-0. AYES: Booker, Ullenbruch, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 12:53pm, Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. Ullenbruch seconded. The motion carried, with a roll call vote of 4-0. AYES: Booker, Ullenbruch, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

ADJOURN

MOTION:

At 12:55am Mr. O'Brien moved to adjourn the meeting of Wednesday, May 6, 2015. Mr. Ullenbruch seconded and the motion carried with a vote of 4-0. AYES: Booker, Ullenbruch, O'Brien, Weaver. NAYS: None. ABSENT: Sheridan.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

Mozell H. Booker
Chairperson



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 15-2015

**A Resolution to Establish Emergency Medical Services
Cost Recovery Program Fees**

WHEREAS, on March 18, 2015, the Board of Supervisors of Fluvanna County enacted Chapter 8, Section 8-6 of the Fluvanna County Code (the “EMS Cost Recovery Ordinance”), which established the legal structure for providing transport services by emergency medical services vehicles and accompanying fees as provided for by the Code of Virginia; and

WHEREAS, Section 8-6-4 of the EMS Cost Recovery Ordinance authorizes the Board to set reasonable fees to be charged for transport services provided by emergency medical services vehicles operated by fire departments, rescue agencies or by any private agency permitted under said Section 8-6; and

WHEREAS, funds collected under the EMS Cost Recovery Ordinance shall be used for purposes of defraying costs and improving services associated with providing emergency medical transport services, including but not limited to capital, facility, vehicle, equipment and supply costs, and professional services; and

WHEREAS, it is hereby determined and declared that the exercise of the powers and duties set forth herein is necessary to assure the provision of adequate and continuing emergency services to the citizens of Fluvanna County and to preserve, protect and promote the public health, safety and general welfare;

NOW THEREFORE, BE IT RESOLVED that the Fluvanna County Board of Supervisors, pursuant to Section 8-6-4.B of the EMS Cost Recovery Ordinance, hereby establishes a fee schedule of 125% of the Medicare allowable charges at the time of service for emergency medical service transport services, including Basic Life Support, Advanced Life Support 1, Advanced Life Support 2, and loaded mileage. In no event shall a person be denied transport for emergency medical services due to his or her inability to pay.

AND BE IT FURTHER RESOLVED, that the fees established by this resolution shall be effective on and after September 1, 2015, and shall be implemented in accordance with the policies and procedures to be established by the County Administrator pursuant to Section 8-6-4.C of the EMS Cost Recovery Ordinance.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 15th day of July, 2015, on a motion by Mr. Ullenbruch, seconded by Mr. O’Brien, and by the following vote:

AYES: Booker, Ullenbruch, O’Brien, Weaver
NAYS: None
ABSENT: Sheridan

Mozell H. Booker, Chair
Fluvanna County Board of Supervisors

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

V

Meeting Date: August 5, 2015

AGENDA TITLE:	FY15 Aid to Localities Funding- Fire Department				
MOTION(s):	I move the Board of Supervisors approve the supplemental appropriation of \$19,520 for the FY15 State Fire Program's Aid to Localities pass-through funding.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Mary Anna Twisdale, Management Analyst				
PRESENTER(S):	Mary Anna Twisdale, Management Analyst				
RECOMMENDATION:	I recommend approval of the following action.				
TIMING:	Routine.				
DISCUSSION:	<p>Each locality in the Commonwealth receives annual funding to be passed on to the Fire Departments. The allocation is different each year and the budgeted difference for FY15 is as follows:</p> <p>The funding amount in FY15 was \$81,130 which is \$19,520 over the budgeted amount.</p> <p>This supplemental appropriation would authorize staff to appropriate the additional revenue and expense.</p>				
FISCAL IMPACT:	Aid to Localities funding is based on a formula allocation. The Commonwealth sends this funding to the County as a direct pass through to the Fire Departments.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: August 5, 2015

AGENDA TITLE:	ZMP 15:04 & SUP 15:04 – George W. Dansey				
MOTION(s):	<p>I move that the Board of Supervisors approve/deny/defer ZMP 15:04 of the attached ordinance for ZMP 15:04, a request to amend the Fluvanna County Zoning Map with respect to approximately 1.95 acres of Tax Map 36, Section 1, Parcel 1, to amend the same from R-1, Residential, Limited to A-1, Agricultural, General); and</p> <p>I move that the Board of Supervisors approve/deny/defer SUP 15:04, a request for a special use permit to allow for a small restaurant with respect to approximately 1.95 acres of Tax Map 36, Section 1, Parcel 1 [if approved] subject to the seven (7) conditions listed in the staff report.</p>				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	x				
STAFF CONTACT(S):	Steve Tugwell, Senior Planner				
PRESENTER(S):	Steve Tugwell, Senior Planner				
RECOMMENDATION:	<p>At its meeting on July 22, 2015, the Planning Commission recommended approval of ZMP 15:04 (4-0); Mrs. Eager moved to recommend approval, Mr. Gaines seconded; Ayes: Bibb, Eager, Gaines, and Johnson. Mr. Zimmer was absent.</p> <p>At its meeting on July 22, 2015, the Planning Commission recommended approval of SUP 15:04 (4-0); Mr. Gaines moved to recommend approval, Mrs. Eager seconded; Ayes: Bibb, Eager, Gaines, Johnson.</p>				
TIMING:	Immediate decision requested at current meeting.				
DISCUSSION:	Request to amend the Fluvanna County Zoning Map with respect to 1.95 acres of Tax Map 36, Section 1, Parcel 1 to rezone the same from R-1, Residential, Limited to A-1, Agricultural, General; and a request for a special use permit to allow for a small restaurant with respect to approximately 1.95 acres of Tax Map 36, Section 1, Parcel 1 [if approved] subject to the seven (7) conditions listed in the staff report.				
FISCAL IMPACT:	-				
POLICY IMPACT:	<p>Regarding ZMP 15:04, The Board of Supervisors may:</p> <ul style="list-style-type: none"> • Approve this request, allowing the Fluvanna County Zoning Map to be amended; OR • Deny this request, preventing the Fluvanna County Zoning Map to be amended; OR 				

	<ul style="list-style-type: none"> • Defer this request and make a final decision at a later date. <p>Regarding SUP 15:04, The Board of Supervisors may:</p> <ul style="list-style-type: none"> • Approve this request, allowing the small restaurant; OR • Deny this request, preventing the small restaurant ; OR • Defer this request and make a final decision at a later date
LEGISLATIVE HISTORY:	<p>Review of a proposed rezoning request in accordance with Chapter 22, Article 20 of the Fluvanna County Code (Zoning Ordinance: Amendments & Rezoning)</p> <p>Application was received on June 1, 2015;</p> <p>Planning Commission reviewed the request on July 22, 2015.</p>
ENCLOSURES:	Staff Report (with accompanying attachments)



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.co.fluvanna.va.us

STAFF REPORT

To: Fluvanna County Board of Supervisors
Case Number: ZMP 15:04 & SUP 15:04
Tax Map: Tax Map 36, Section 1, Parcel 1

From: Steve Tugwell
District: Cunningham
Date: August 5, 2015

General Information: This request is to be heard by the Board of Supervisors on Wednesday, August 5, 2015 at 7:00 p.m. in the Circuit Courtroom in the Courts Building.

Owner/Applicant: George W. Dansey

Representative: George W. Dansey

Requested Action: To amend the Fluvanna County Zoning Map with respect to approximately 1.95 acres of Tax Map 36, Section 1, Parcel 1, to rezone the same from R-1, Residential, Limited to A-1, Agricultural, General. (Attachment A)

Location: The affected property is located on the north side of West River Road (Route 6), approximately .30 miles west of its intersection with The Cross Road (Route 773). (Attachment B)

Existing Zoning: R-1, Residential, Limited (Attachment C)

Proposed Zoning: A-1, Agricultural, General

Existing Land Use: Dwelling, accessory buildings

Planning Area: Rural Residential Planning Area

Adjacent Land Use: Adjacent properties are zoned A-1 and R-1

Zoning History: An area along Route 6, approximately 300' in width was zoned to R-1 during the 1970's when zoning was adopted in the county. (No written documentation found)

Neighborhood Meeting:

With the exception of planning staff and the applicant, there were no other attendees present at the June 10, 2015 Neighborhood meeting.

Technical Review Committee:

The following comments were generated from the June 11, 2015 Technical Review Committee meeting:

1. VDOT comments are forthcoming;
2. The Health Dept. stated that the owner should contact Jason Fulton at the Thomas Jefferson Health Dept. at 434-972-4311 for restaurant requirements and regulations;
3. Central Virginia Electric Cooperation stated they have no conflicts with the project as proposed;
4. The Fire Chief suggested that bollards be installed around the above-ground propane tank that is located behind the building;
5. Planning staff- a site development plan meeting all ordinance requirements may be required if any new parking is needed, and to check with the Building Inspections Dept. to see what permits are required.
(Attachment D)

Planning Commission: July 22, 2015

The Planning Commission considered this request at their July 22, 2015 meeting, and voted to recommend approval 4-0. AYES: Bibb, Eager, Gaines, and Johnson. Mr. Zimmer was absent.

Statement of Intent:

The Statement of Intent indicates the purpose of the zoning district and describes the characteristics of uses generally found within the district.

The Statement of Intent for the A-1, Agricultural, General Zoning District is as follows:

“This district covers areas of the county consisting of woodland, farmland, open space, mountains and areas of low density residential development. The primary objectives of this district are to conserve water and other natural resources, reduce soil erosion, protect watersheds and reduce hazards from floods; to preserve the rural character of the county; to promote existing and future farming and forestry operations; and to promote the retention of undisturbed open space. Limited residential development, and limited commercial and industrial uses which are supportive of and directly related to agriculture, forestry or other traditionally rural uses, are to be permitted, but only in a manner consistent with the primary objectives of the district. In particular, the provisions of this district are intended to

significantly limit conventional and roadside strip development, especially on major arteries and commuter routes.”

Analysis:

The applicant is requesting to rezone 1.95 acres of a 16.704 acre parcel (Tax Map 36, Section 1, Parcel 1) from R-1, Residential, Limited to A-1, Agricultural, General. The 1.95 acre portion of this parcel requested for rezoning represents an approximate 300-foot wide band along Route 6. While staff could not locate any written documentation, it has been reported from long-time county residents that this area was zoned to R-1 in the 1970’s in order to stay in keeping with the large number of residential units along Route 6 at that time. This area remains largely residential today.

There is a small building on this property that according to Mr. Dansey, has been used for a variety of business-related activities since the 1940’s. A general store, a plumbing and heating office, and numerous retail businesses have all existed on this property, but not a restaurant. The applicant is requesting to rezone this parcel back to A-1, and apply (jointly with this rezoning), for a special use permit to in order to operate a small restaurant, or specifically a bakery. Small restaurants are allowed by special use permit in the A-1 zoning district, and the zoning ordinance defines a small restaurant as “*an establishment engaged in the preparation of food and beverages containing no more than 2,000 gross square feet and typically characterized by table service to customers.*” The existing building where the bakery would be located contains less than 2,000 gross square feet. (Attachment E)

Special Use Permit for a small restaurant:

When evaluating special use permit applications, staff utilizes two (2) general guidelines as set forth in the zoning ordinance:

1. The proposed use should not tend to change the character and established pattern of the area or community.

Small restaurants are allowed by special use permit in the A-1 zoning district. The area is mostly residential in character, and the building where the bakery would operate is much less than 2,000 square feet. The scale of this building is similar to that of an accessory structure allowed by-right in the same zoning district, and has been existing on-site for many years.

2. The proposed use should be compatible with the uses permitted by-right in that zoning district and shall not adversely affect the use/or value of neighboring property.

Surrounding parcels are zoned A-1 and R-1, which permits single-family detached, and single-family attached (duplexes) by-right, but on a much smaller scale and density. Small restaurants are also allowed by special use permit, and may benefit area residents by providing a service that isn’t readily accessible without traveling for many miles.

The zoning ordinance allows one (1) accessory dwelling unit per parcel; detached garages, and storage barns. By-right uses that are similar (in operation or size of structures) include single-

family detached and attached residences (duplexes) home occupations, equestrian facilities, farm sales, non-commercial greenhouses, and accessory dwellings.

If the Special Use Permit for the small restaurant is approved, staff is recommending the following conditions:

1. This site must meet all Virginia Department of Transportation requirements.
2. A site plan may be required if the building expands or parking needs change in the future.
3. The site must meet the requirements set forth by the Virginia Department of Health.
4. The property shall be maintained in a neat and orderly manner so that the visual appearance from Route 6 is acceptable to County officials.
5. The Board of Supervisors, or its representative, reserves the right to inspect the business for compliance with these conditions at any time.
6. Under Sec. 22-17-4 F (2) of the Fluvanna County Code, the Board of Supervisors has the authority to revoke a Special Use Permit if the property owner has substantially breached the conditions of the Special Use Permit.
7. Hours of operation for the small restaurant shall be Monday through Sunday 7 a.m. to 7 p.m.

Comprehensive Plan:

Land Use:

This property is located in the Rural Residential Planning Area. Rural residential areas are closely linked to the rural cluster community element and generally surround the six identified growth areas, or community planning areas. Rural residential areas are intended to conserve open space by clustering development, or developing on larger lots. Regardless of the type of development, the project should achieve the goal of preserving as much open space, and thus rural character, as possible. The open space should be strategically located to preserve viewsheds from roads and existing developments, and to be used by the residents of the planned community. Open spaces in subdivisions should be available to the community, be available for rural uses such as farming, wildlife, and recreation, and minimize or exclude utilities such as wells and septic fields or reserve areas. Streets are neighborhood streets within developments, or rural roads. Commercial and multifamily developments are limited, neighborhood-oriented, and smaller in scale.

While this is a predominately residential area, the building on this parcel has been used for commercial in some form for a number of years, and the small restaurant/bakery will serve area residents.

Conclusion:

This rezoning request appears to meet the intent of the Comprehensive Plan in that, “*Commercial and multifamily developments are limited, neighborhood-oriented, and smaller in scale.*” The proposed small restaurant is allowed by special permit in the A-1 district, and is small-scale in size.

When reviewing this rezoning request, the Board of Supervisors should take into consideration how this request accomplishes (or does not accomplish) the goals and intent of the Comprehensive Plan.

Suggested Motion:

I move that the Board of Supervisors **approve/deny/defer** ZMP 15:04 of the attached ordinance for ZMP 15:04, a request to amend the Fluvanna County Zoning Map with respect to approximately 1.95 acres of Tax Map 36, Section 1, Parcel 1, to amend the same from R-1, Residential, Limited to A-1, Agricultural, General); and

I move that the Board of Supervisors **approve/deny/defer** SUP 15:04, a request for a special use permit to allow for a small restaurant with respect to approximately 1.95 acres of Tax Map 36, Section 1, Parcel 1 [if approved] subject to the seven (7) conditions listed in the staff report.

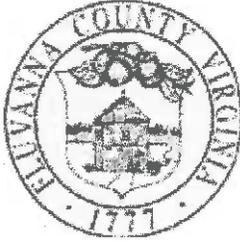
Attachments:

- A – Applications and APO letters
- B – Aerial Vicinity Map
- C – Zoning Map
- D – TRC comment letter and emails
- E – Sketch Plan
- F – Draft Ordinance

Copy: File

Reset Form

Print Form



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Application for Rezoning

Received
JUN 01 2015

Fluvanna County

Owner of Record: George W. Dansey
E911 Address: 1691 West River Road, Scottsville, VA 24590
Phone: 434-531-4542 Fax: 434-286-2637
Email: georgedansey@yahoo.com

Applicant of Record: George W. Dansey
E911 Address: 1691 West River Road, Scottsville, VA 24590
Phone: 434-531-4542 Fax: 434-286-2637
Email: georgedansey@yahoo.com

Representative:
E911 Address:
Phone: Fax:
Email:

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

Is property in Agricultural Forestal District? No Yes
If Yes, what district:

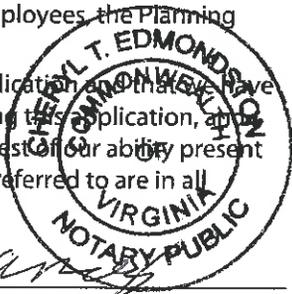
Tax Map and Parcel(s): 36-1-1
Acreage: 1.95 Zoning: R-1
Location of Parcel: Cunningham District

Deed Book Reference:
Deed Restrictions? No Yes (Attach copy)

Requested Zoning: A-1 Proposed use of Property: Small restaurant pending sup approval

Affidavit to Accompany Petition for Rezoning

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees the Planning Commission, and the Board of Supervisors during the normal discharge of their duties in regard to this request. I/We, being duly sworn, depose and say that we are Owner/Contract Owner of the property involved in this application and that we have familiarized ourselves with the rules and regulations of the Zoning Ordinance with respect to preparing and filing this application, and that the foregoing statements and answers herein contained and the information on the attached map to the best of our ability present the argument on behalf of the application herewith requested and that the statements and information above referred to are in all respects true and correct to the best of our knowledge.



Date: 5-29-15 Signature of Owner/Applicant: George W. Dansey
Subscribed and sworn to before me this 29 day of May, 20 15 Register # 307605
My commission expires: July 31, 2018 Notary Public: [Signature]

All plats must be folded prior to submission to the Planning Department for review. Rolled plats will not be accepted.

OFFICE USE ONLY			
Date Received: <u>06/01/15</u>	Pre-Application Meeting:	PH Sign Deposit Received: <u>✓ \$215</u>	Application #: <u>ZMP 15:04</u>
\$1,000 plus \$50 for per acre plus mailing costs fee paid <input checked="" type="checkbox"/> Mailing Costs: \$20.00 Adjacent Property Owner(APO) after 1st 15, Certified			
Proffer or Master Plan Amendment: \$750.00 plus mailing costs			
Election District: <u>Cunningham</u>	Planning Area: <u>Rural Residential</u>		
Public Hearings			
Planning Commission		Board of Supervisors	
Advertisement Dates: <u>9th & 16th July 2015</u>	Advertisement Dates: <u>Aug 6th & 13th 2015</u>		
APO Notification: <u>July 16th</u>	APO Notification: <u>Aug 3rd</u>		
Date of Hearing: <u>July 22nd 2015</u>	Date of Hearing: <u>Aug 13th 2015</u>		
Decision:	Decision:		



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA

Application for Special Use Permit **Received**

JUN 01 2015

Owner of Record: George W. Dansey
E911 Address: 1691 West River Road, Scottsville, VA 24590
Phone: 434-531-4542 Fax: 434-286-2637
Email: georgedansey@yahoo.com

Applicant of Record: George W. Dansey **Fluvanna County**
E911 Address: 1691 West River Road, Scottsville, VA 24590
Phone: 434-531-4542 Fax: _____
Email: georgedansey@yahoo.com

Representative: George W. Dansey
E911 Address: same as above
Phone: same as above Fax: same as above
Email: same as above

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

Is property in Agricultural Forestal District? No Yes
If Yes, what district: _____

Tax Map and Parcel(s): 36-1-1
Acreage: _____ **Zoning:** _____

Deed Book Reference: _____
Deed Restrictions? No Yes (Attach copy)

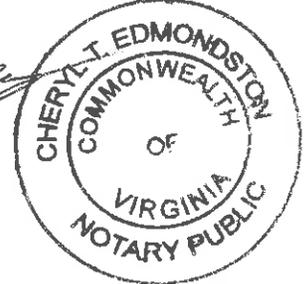
Request for a SUP in order to: Crust and Crumb

Proposed use of Property: Bakery

*Two copies of a plan must be submitted, showing size and location of the lot, dimensions and location of the proposed building, structure or proposed use, and the dimensions and location of the existing structures on the lot.

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the board of Supervisors during the normal discharge of their duties in regard to this request and acknowledges that county employees will make regular inspections of the site.

Date: 5/27/2015 Signature of Owner/Applicant: George W. Dansey
Subscribed and sworn to before me this 27th day of May, 2015
Notary Public: [Signature] Register # 3076005
My commission expires: July 31, 2018
Certification: Date: _____
Zoning Administrator: _____



All plats must be folded prior to submission to the Planning Department for review. Rolled plats will not be accepted.

OFFICE USE ONLY			
Date Received: <u>06/01/15</u>	Pre-Application Meeting: _____	PH Sign Deposit Received: <u>✓ # 315 Sec 215.4</u>	Application #: <u>SUP 15 : 04</u>
\$800.00 fee plus mailing costs paid: <u>✓ # 314</u>		Mailing Costs: \$20.00 Adjacent Property Owner(APO) after 1st 15, Certified Mail	
Amendment of Condition: \$400.00 fee plus mailing costs paid: _____			
Telecommunications Tower \$1,500.00 fee plus mailing costs paid: _____		\$5,500 w/Consultant Review paid: _____	
Election District: <u>Cunningham</u>	Planning Area: <u>Rural Residential</u>		
Public Hearings			
Planning Commission		Board of Supervisors	
Advertisement Dates: <u>July 6th & 13th 2015</u>		Advertisement Dates: <u>Aug 6th & 13th 2015</u>	
APO Notification: <u>July 6th</u>		APO Notification: <u>Aug 3rd</u>	
Date of Hearing: <u>July 22nd 2015</u>		Date of Hearing: <u>Aug 19th 2015</u>	
Decision: _____		Decision: _____	

Describe briefly the **improvements** proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.

Repair to existing building.

NECESSITY OF USE: Describe the reason for the requested change.

Rezoned back to A1

PROTECTION OF ADJOINING PROPERTY: Describe the effects of the proposed use on adjacent property and the surrounding neighborhood. What protection will be offered adjoining property owners?

None. Self owned adjoining property. Has been retail since approximately 1950.

ENHANCEMENT OF COUNTY: Why does the applicant believe that this requested change would be advantageous to the County of Fluvanna? (Please substantiate with facts.)

Will add a thriving and much needed business to this end of the county.

PLAN: Furnish plot plan showing boundaries and dimensions of property, width of abutting right-of-ways, location and size of buildings on the site, roadways, walks, off-street parking and loading space, landscaping, etc. Architect's sketches showing elevations of proposed buildings and complete plans are desirable and may be required with the application. Remarks:

Existing footprint. No additions added.

Planning Dept.

JUN 01 2015

Received



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Public Hearing Sign Deposit

Name: George W. Dansey

Address: 1691 West River Road

City: Scottsville

State: VA Zip Code: 24590

I hereby certify that the sign issued to me is my responsibility while in my possession. Incidents which cause damage, theft, or destruction of these signs will cause a partial or full forfeiture of this deposit.

George W. Dansey
Applicant Signature

6-1-15
Date

*Number of signs depends on number of roadways property adjoins.

1 Ph fee
Same property

OFFICE USE ONLY			
Application #: BZA _____ :	CPA _____ :	SUP 15 :04 _____ :	ZMP 15 :04 _____ : ZTA _____ :
\$90 deposit paid per sign*: <input checked="" type="checkbox"/> #315		Approximate date to be returned: <u>Aug 20th 2015</u>	

Memorandum

DATE: July 28, 2015
RE: Board of Supervisors APO Letter
TO: Jason Stewart
FROM: Deidre Creasy

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the August 5, 2015 Board of Supervisors meeting.



COUNTY OF FLUVANNA

“Responsive & Responsible Government”

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.fluvannacounty.org

NOTICE OF PUBLIC HEARING

July 28, 2015

«Owner»

«Address»

«City_State» «Zip_Code»

TMP# «TMP»

Re: Public Hearing on ZMP 15:04 & SUP 15:04

Dear «Owner»:

This letter is to notify you that the Fluvanna County Board of Supervisors will hold a public hearing on the above referenced items on **Wednesday, August 5, 2015** at **7:00 PM** in the Circuit Court Room at the Fluvanna County Courts Building in Palmyra, VA. The requests are described as follows:

ZMP 15:04 – George W. Dansey - *An ordinance to amend the Fluvanna County Zoning Map with respect to 1.95 acres of Tax Map 36, Section 1, Parcel 1 to rezone the same from R-1, Residential, Limited, to A-1 Agricultural, General. The affected property is located on the north side of West River Road (Route 6), approximately .30 miles west of its intersection with The Cross Road (Route 773). The property is located in the Cunningham Election District and is within the Rural Residential Planning Area; and*

SUP 15:04 – George W. Dansey – *A request for a Special Use Permit (SUP) to operate a small restaurant with respect to 1.95 acres of Tax Map 36, Section 1, Parcel 1. The property is zoned R-1, Residential, Limited, and is located on the north side of West River Road (Route 6), approximately .30 miles west of its intersection with The Cross Road (Route 773). The property is located in the Cunningham Election District and is within the Rural Residential Planning Area.*

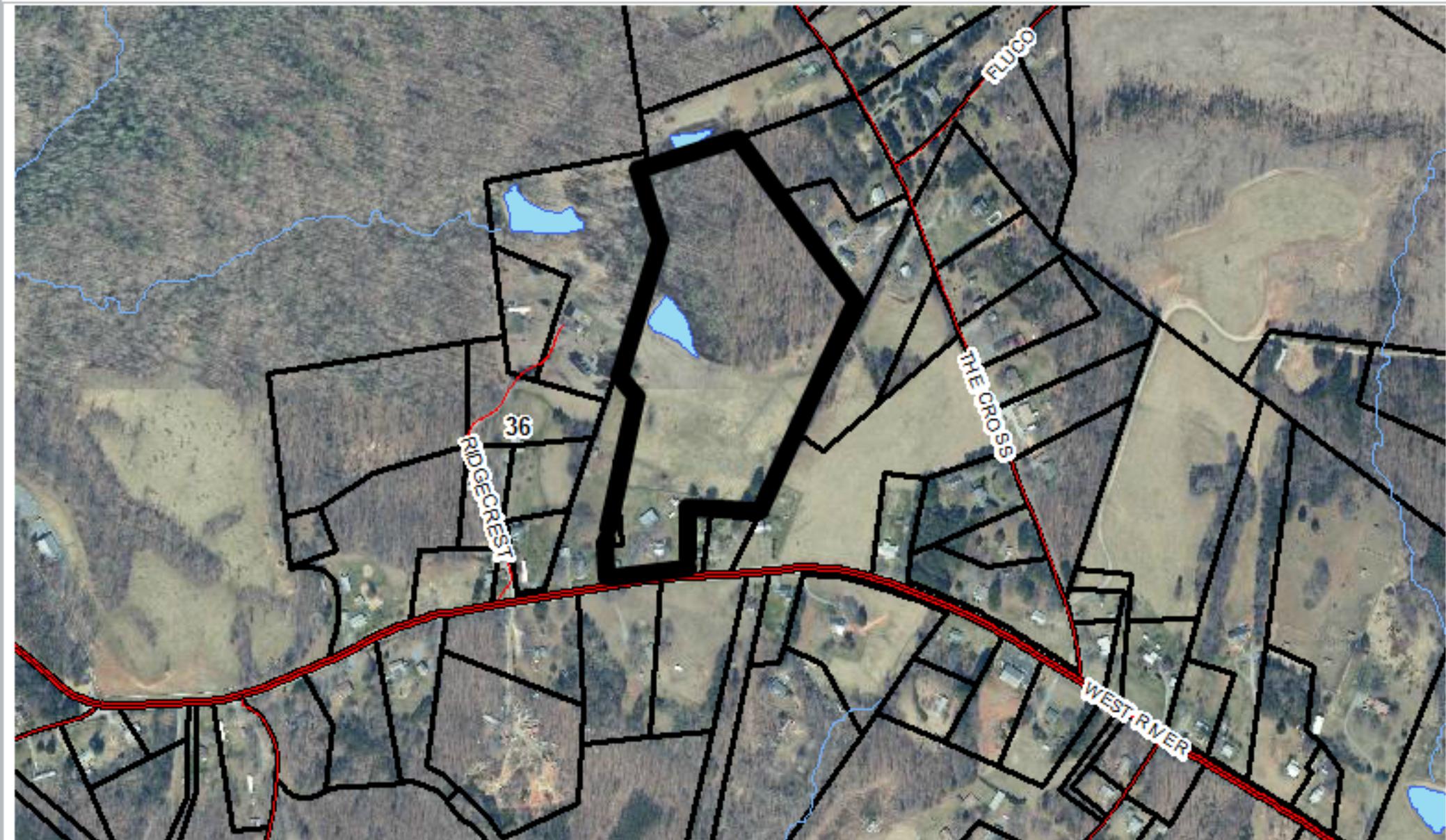
The applicant or applicant's representative must be present at the Board of Supervisors meeting. The tentative agenda and staff report will also be available for review by the public in the Fluvanna County Planning and Community Development Department during working hours (8:00 a.m. – 5:00 p.m., Monday through Friday). If you have any questions, please feel free to contact me at 434-591-1910.

Sincerely,

Steven Tugwell
Senior Planner

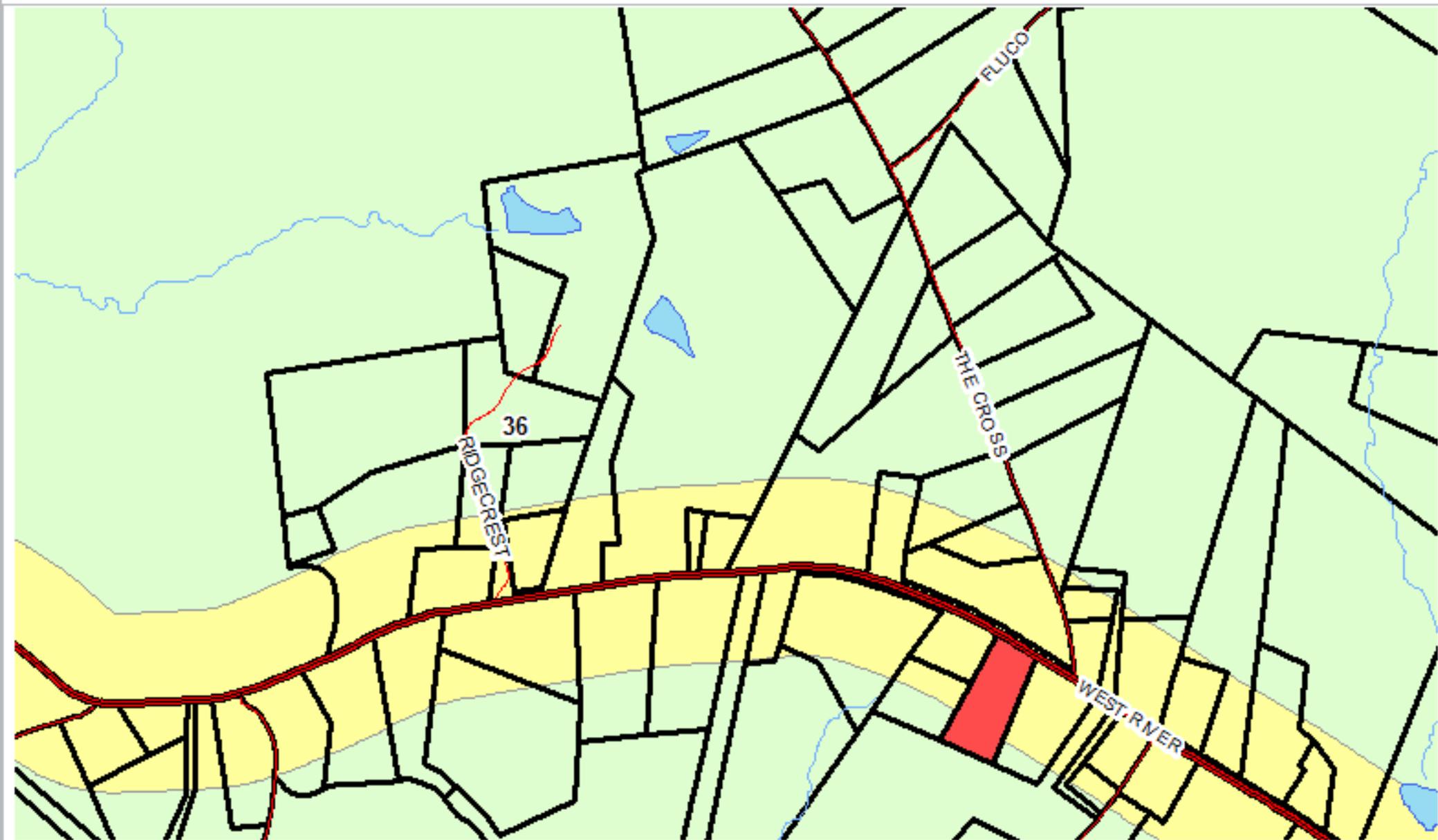
ZMP 15:04 George W. Dansey

TMP	Name	Address	City, State	MZIP5
36 A 54	Joseph and Lucy Thompson	435 THE CROSS RD	Scottsville, Va	24590
36 19 1	Roger O'Brien & Sharon Watkins	323 THE CROSS RD	Scottsville, Va	24590
36 1 1	George W. Dansey	P.O. Box 130	Scottsville, Va	24590
36 A 93	David and Jennifer Tinnell	198 RIDGECREST LN	Scottsville, Va	24590
36 19 2	Roger & Laurie Jean O'Brien	323 THE CROSS RD	Scottsville, Va	24590
36 A 56	Eva Ownby Lily	299 THE CROSS RD	Scottsville, Va	24590
36 A 64	Beverly Baber	701 Stoney Creek W	Nellysford, Va	22958
36 A 92A	George W. Dansey	P.O. Box 130	Scottsville, Va	24590
36 1 A	Malcolm & Lila Butler	1721 WEST RIVER RD	Scottsville, Va	24590
36 A 65	Malcolm & Lila Butler	1721 WEST RIVER RD	Scottsville, Va	24590
36 5 1	Roger & Sandra Tooley	8601 Rosedale Dr	Oak Ridge, NC	27310
36 5 2	Roger & Sandra Tooley	8601 Rosedale Dr	Oak Ridge, NC	27310



Scale: 1:9027.977411	Date: 07/16/2015	Printed By:
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Under Virginia State Law, these real estate assessment records are public information. Display of this property information on the internet is specifically authorized by the Code of Virginia §58.1-3122.2(as amended).



Scale: 1:9027.977411

Date: 07/16/2015

Printed By:

Under Virginia State Law, these real estate assessment records are public information. Display of this property information on the internet is specifically authorized by the Code of Virginia §58.1-3122.2(as amended).



COUNTY OF FLUVANNA

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P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.co.fluvanna.va.us

June 16, 2015

George W. Dansey
1691 West River Road
Scottsville, VA 24590

Delivered via email

Re: ZMP 15:04 & SUP 15:04 George W. Dansey rezoning from R-1 to A-1, and special use permit request for a small restaurant
Tax Map: 36, Section 1, Parcel 1

Dear Mr. Dansey:

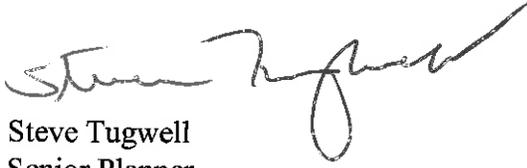
The following comments are the result of the Technical Review Committee meeting that was held on Thursday, June 11, 2015.

1. VDOT comments are forthcoming;
2. The Health Dept. stated that the owner should contact Jason Fulton at the Thomas Jefferson Health Dept. at 434-972-4311 for restaurant requirements and regulations;
3. Central Virginia Electric Cooperation stated they have no conflicts with the project as proposed;
4. The Fire Chief suggested that bollards be installed around the above-ground propane tank that is located behind the building;
5. Planning staff- a site development plan meeting all ordinance requirements may be required if any new parking is needed, and to check with the Building Inspections Dept. to see what permits are required.

The Planning Commission will have a meeting to discuss this item at their Wednesday, July 22, 2015 meeting. Your attendance is required at this meeting.

If you have any questions or need additional information, please contact me at 434-591-1910.

Sincerely,



Steve Tugwell
Senior Planner
Dept. of Planning & Community Development

cc: File

Steven Tugwell

From: Mike-Kathy Brent <mkbrent7@gmail.com>
Sent: Friday, June 26, 2015 8:18 AM
To: Steven Tugwell
Cc: Alyson Sappington; Andrea Gaines; Andy Wills; Barry Bibb; Brad Sheffield; charles.miller@vdh.virginia.gov; chuck.wright@dof.virginia.gov; Deidre Creasy; Donald Gaines; Ed Zimmer; gary.rice@vdh.virginia.gov; Jason Stewart; Jay Lindsey; Lewis Johnson; Lucas Lyons; Mark Wood; Patricia Eager; Robert Popowicz; Roger Black; solson@forcvec.com; Tony O'Brien; Wayne Stephens
Subject: Re: June 11th, 2015 TRC meeting comments

Steve

My only comment is for SUP15:04, George W. Dansey. I suggested that Bollards be installed around the above ground Propane tank behind the building. Mr. Dansey advised that it had been suggested by the Propane Co. and would install.

Mike

On Thu, Jun 25, 2015 at 2:54 PM, Steven Tugwell <stugwell@fluvannacounty.org> wrote:

Please reply with your comments for the projects that were on the June 11th TRC agenda.

Thanks,

Steve Tugwell

Senior Planner

Dept. of Planning & Community Development

Fluvanna County, VA

[434-591-1910](tel:434-591-1910)

stugwell@fluvannacounty.org

 please conserve, do not print this e-mail unless necessary

Steven Tugwell

From: Miller, Charles (VDH) <Charles.Miller@vdh.virginia.gov>
Sent: Thursday, June 11, 2015 11:21 AM
To: Steven Tugwell
Subject: RE: June 11, 2015 TRC agenda

Health Dept. comments for June 11, 2015 agenda:

SDP 15:09 – This development has an engineered sewage disposal which was designed to accommodate all the parcels. Details for the connection and usage figures should be obtained from the developer or the designing engineer. (Mike Craun @ Old Dominion Engineering 540-942-5600)

SDP 15:10 – If water fixtures will be installed in the proposed building, an approved sewage disposal system designed by a licensed AOSE will be required.

SUP 15:04 – Owner should contact Jason Fulton, EHS @TJHD (434-972-4311) for restaurant requirements and regulations.

No other comments for the June agenda.

Thanks,
 Charles

From: Steven Tugwell [<mailto:stugwell@fluvannacounty.org>]
Sent: Monday, June 08, 2015 2:07 PM
To: Alyson Sappington; Andrea Gaines; Andy Wills; Barry Bibb; Brad Sheffield; Miller, Charles (VDH); Wright, Chuck (DOF); Deidre Creasy; Donald Gaines; Ed Zimmer; Rice, Gary (VDH); Jason Stewart; Jay Lindsey; Lewis Johnson; Lucas Lyons; Wood, Mark, P.E., L.S (VDOT); Brent, Mike; Patricia Eager; Robert Popowicz; Roger Black; solson@forcvec.com; Tony O'Brien; Wayne Stephens
Cc: Deidre Creasy; Kelly Belanger Harris (belangerharris@gmail.com)
Subject: June 11, 2015 TRC agenda
Importance: High

Dear TRC,

Attached is the agenda for our June 11, 2015 TRC meeting to be held at 10a.m. in the Historic Courthouse.

Let me know if you have any questions, and I hope to see you all there.

Thanks,
 Steve

Steve Tugwell
Senior Planner
Dept. of Planning & Community Development
Fluvanna County, VA
434-591-1910
stugwell@fluvannacounty.org

Steven Tugwell

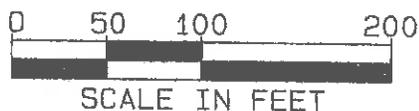
From: Edward McDonald <emcdonald@MyCVEC.com>
Sent: Thursday, June 11, 2015 8:01 AM
To: Steven Tugwell
Cc: Steve Olson
Subject: June 11th TRC meeting

Steve,

I have looked over the agenda for this meeting and see no conflicts for CVEC. Sorry that I am unable to attend.

Eddie McDonald
Staking Technician II
Central Virginia Electric Cooperative
1-800-367-2832 ext. 3401





Record Meridian
D.B.146 Pg.742 (Adj.)



This survey was prepared for George W. Dansey. The property lines are shown according to plats of record and are not from a current field run survey.

Survey performed without the benefit of a title report and may not indicate all encumbrances on the property.

Owner:
George W. Dansey

Legal References:
D.B.746 Pg.748

Note: The purposed for this plat is to show the approximate area, for that portion of Tax Map 36 Parcel 1-1, currently zoned as R-1.

R-1 Area = +/- 1.95 Acres

The zoning line shown is 300' North from the centerline of State Route 6.

Currently Zoned: A-1

Zoning Line
(Approximate)

Currently Zoned: R-1

TMP 36-A-92A
George W. Dansey
D.B.746 Pg.748

**Tax Map 36
Parcel 1-1**
16.704 Acres
Record Area

TMP 36-1-A
Malcolm & Lila Butler
D.B.169 Pg.324

TMP 36-A-65
Malcolm & Lila Butler
D.B.59 Pg.334

S84°41'39"E
53.81'

N05°18'21"E
136.58'

N01°36'41"E 274.78'

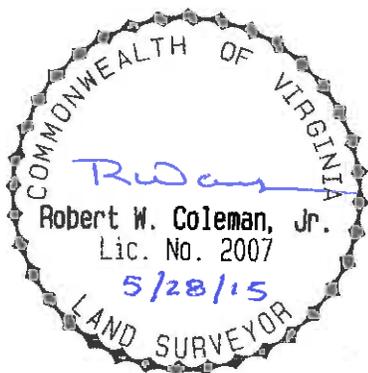
S14°08'51"W 277.55'

N75°21'55"W 179.79'

3 - 2 - 1 R=1499.22' L=187.24'

State Route 6
West River Road

- 1) S86°09'17"W 11.76'
- 2) S86°04'48"W 22.94'
- 3) S86°52'10"W 39.80'



**RESIDENTIAL
SURVEYING SERVICES**
(434) 245-8744
1701D-7 ALLIED STREET
CHARLOTTESVILLE, VIRGINIA 22903

PLAT SHOWING
A PORTION OF
T.M.P. 36-1-1
ADDRESSED AS
1691 WEST RIVER ROAD
CUNNINGHAM DISTRICT
FLUVANNA COUNTY, VIRGINIA
MAY 28, 2015

1"= 100'

An Ordinance To Amend The Fluvanna County Zoning Map, With Respect To 1.95 acres of Tax Map 36, Section 1, Parcel 1 to rezone the same from R-1, Residential, Limited to A-1, Agricultural, General (ZMP 15:04)

BE IT ORDAINED BY THE FLUVANNA BOARD OF SUPERVISORS, pursuant to Virginia Code Section 15.2-2285, that the Fluvanna County Zoning Map be, and it is hereby, amended, as follows:

That 1.95 acres of Tax Map 36, Section 1, Parcel 1, be and is hereby, rezoned from R-1, Residential, Limited to A-1, Agricultural, General.



BOS Directives and Tasks Status Report

Updated: July 24, 2015

Status	Date	Directive/Task	Action By	Comments
Pending	3-Jun-17	Add the Cooperative Extension Kitchen Requirements request to the June 17, 2015, Action Agenda for consideration.	Extension	Deferred indefinitely
Pending	6-May-15	Move forward with Business License Fee, Vehicle License Fee, Business Equip Tax	Finance/COR/Comm Dev	TBD
Pending	15-Apr-15	Review existing Sign Ordinance and return with recommendations.	Planning/County Attorney	
Pending	1-Apr-15	Draft a proposed policy regarding Cellphone Usage while driving County vehicles.	PW/HR	
Pending	21-Jan-15	Return to the Board with a final billing policy and fee schedule on March 18, 2015	ESC	Pending
Pending	17-Dec-14	Leash Policy for Dogs in County Parks	P&R/County Attorney	Sep 2015
Pending	3-Dec-14	Compile a comprehensive list of financial policies and agreements with FRA	ESC	
Pending	19-Nov-14	Research possible methodologies to restructure the County's Business Personal Property Tax for presentation to the Board in Feb/Mar 2015.	Comm Dev COR	Delayed until after Budget Season
Pending	19-Nov-14	Research Business License Fee options and costs for presentation to the Board at the January 21, 2015, meeting.	Comm Dev COR	Delayed until after Budget Season
Pending	17-Jul-13	Prepare cash proffer guidance for consideration by the Board	Planning	
Pending	15-May-13	Request a speed study be done between the Town of Columbia and the Rivanna Bridge on Route 6.	Comm Dev	Request submitted to VDOT
Pending	2-Jan-13	Review collection options for personal property taxes	Treasurer	
Ongoing	1-Aug-12	Investigate Carysbrook wells ("Thomasville") and the County's existing unused James River water intake to determine viability to support county water needs.	PW	
Complete	21-Jan-15	Present a proposal for a revised Rescue Service structure for the County.	FRA Leadership	June 3, 2015 Work Session
Complete	1-Apr-15	Return with an Employee Recognition program that relies less on a large financial bonus.	Tiger Team	Adopted on July 1, 2015
Complete	18-Feb-15	In consultation with the Sheriff and the County Attorney, to develop a draft ordinance for Nuisance Barking.	Planning	Cancelled
Complete	1-Jul-15	Survey the community for opinions regarding formal naming of bridges and County buildings.	Admin	Report to BOS Sep 2015
Complete	1-Jul-15	Survey the community for opinions regarding formal naming of the park in Courts Square.	Admin	Report to BOS Sep 2015
Complete	21-Jan-15	Proceed with procuring a billing provider for EMS cost recovery	ESC	May 20, 2015 BOS
Complete	15-Oct-14	Review FUSD debt refinancing opportunities and alternatives	Finance	May 20, 2015 Work Session
Complete	15-Oct-14	Present a FUSD revenue forecast update in January 2015	PW	May 20, 2015 Work Session
Complete	4-Feb-15	Return with a proposal for future Task Force efforts after the March 17, 2015 special election for the Repeal and Annulment of the Town Charter of Columbia.	Columbia Task Force	May 20, 2015
Complete	4-Feb-15	Pursue a venue change, from the Circuit Court Room to the High School Auditorium, for the March 16, 2015 State Corporation Commission hearing on the proposed Aqua Virginia rate increase.	COAD/Clerk	SCC can not change venues.
Complete	21-Jan-15	Move forward with EMS Cost Recovery Program	ESC	2015
Complete	21-Jan-15	Advertise and hold a Public Hearing on February 18, 2015 to approve an ordinance to allow for EMS Cost Recovery	ESC	March 18, 2015
Complete	21-Jan-15	Cancel FY09 Ambulance chassis, return funds to General Fund Balance	Finance	February 4, 2015
Complete	21-Jan-15	Hold and not proceed on FY15CIP, Pleasant Grove Picnic Shelter	PW	April 15, 2015
Complete	21-Jan-15	Hold and not proceed on FY15CIP, Pleasant Grove Restroom Facility	PW	April 15, 2015
Complete	7-Jan-15	Barking Dogs ordinance from other localities	Planning	February 18, 2015

CODE COMPLIANCE VIOLATION STATISTICS

June-2015

Scott B. Miller, Code Compliance Officer

Complaint Number	Tax Map Number	Property Owner	Address	Date of Complaint	Violation Type	Status	Deadline	District
1503-02	4-9A)-109A	Kenneth Bahr	3180 Richmond Rd.	3/23/2015	Improper Use	Pending	7/23/2015	Palmyra
1503-04	51A-(A)-22	JWS Enterprises, LLC.	4985 James Madison Hwy.	9/16/2014	Improper Use	Court	Court	Fork Union
1503-14	4-(A)-99	Kenneth Bahr	Richmond Rd. (Vacant)	3/23/2015	Improper Use	Cleared	6/01/2015	Columbia
1504-01	4-(A)-114	Vernon Herrion	15 Blue Ridge Dr.	4/7/2015	Mobile Home	Extended	7/07/2015	Palmyra
1505-01	36-(A)-33	Altisource (foreclosure)	120 Antioch Rd.	5/5/2015	Junk/Trash/Debris	Cleared	6/05/2015	Cunningham
1505-04	40-(14)-2	Christine M. Wine (foreclosure)	1241 Shiloh Church Rd.	5/26/2015	Trash	Cleared	6/26/2015	Fork Union
1506-01	8-(A)-25B	Roger A. Stevens	Thomas Farm (vacant)	6/1/2015	Inoperable Vehicles	Extended	7/01/2015	Palmyra
1506-02	Various	Various Comm. Businesses	Various (Lake Monticello Area)	6/5/2015	Political Signs	Cleared	7/05/2015	Palmyra
1506-03	10-(16)-12	Kevin A. & Erika R. Proctor	1171 N. Boston Rd.	6/9/2015	SUP ?	Cleared	7/09/2015	Palmyra
1506-04	4-(34)-2	Russell L. Deane	4020 Richmond Rd.	6/17/2015	Junk/Debris	Extended	7/17/2015	Palmyra
1506-05	37-(5)-8	David M. & Christine C. Belew	523 Aldridge Rd.	6/22/2015	Inoperable Vehicles	Extended	7/22/2015	Cunningham
MISCELLANEOUS					STATUS	DEFINITIONS		
Biosolids Applied and Signs Displayed (31 properties)					Court Pending:	Summons to be issued		
Compliance with Tenaska Virginia Sound Levels 6/19/2015					Court:	Case is before Judge		
Placed One (1) Public Hearing Sign					Pending:	Violation Notice Sent		
Removed Five (5) Public Hearing Signs					Permit Pending:	Applied for Permit to Abate Violation		
Seventy Three (73) Signs Removed From Public Rights-Of-Way					Extended:	Extension Given/Making Progress to Abate Violations		
Deliver packets to BOS, PC members and Library					Board:	Case is pending Board Approval		
Field Surveys and produce digital maps - Fluvanna Extension Bldg.,(Fork Union) and FSPCA Bldg. (Union Mills Rd.)					Cleared:	Violation Abated		
					Rezoning:	Property is in Rezoning Process		
					SUP Pending:	Special Use Permit Application made to Abate Violation		



COUNTY OF FLUVANNA

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P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: August 5, 2015
From: Mary Anna Twisdale/ Management Analyst
To: Board of Supervisors
Subject: FY16 Capital Reserve Balances

The FY16 Capital Reserve account balances are as follows:

County Capital Reserve:

FY15 Carryover	\$15,970.00
FY16 Beginning Budget:	\$100,000.00
Available:	\$115,970.00

Schools Capital Reserve:

FY15 Carryover	\$203,733.00
FY16 Beginning Budget:	\$125,000.00
Available:	\$328,733.00



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MEMORANDUM

Date: August 5, 2015
From: Mary Anna Twisdale/ Management Analyst
To: Board of Supervisors
Subject: FY16 BOS Contingency Balance

The FY16 BOS Contingency line balance is as follows:

Beginning Budget:	\$150,000.00
Available:	\$150,000.00



Culpeper District Fluvanna County Monthly Report August 2015

Preliminary Engineering

PROJECT	LAST MILESTONE	NEXT MILESTONE	AD DATE
Route 53 Safety Project – Intersection Improvements at Route 618	Re-Advertised	Award	TBD
Route 656, Bridge replacement over Holman Creek	Field Inspection	Right of Way	TBD
Route 15/53 Roundabout	Public Hearing	Field Inspection	January 2016
Route 600 North Boston Road – Reconstruction	--	Project Scoping – 2015	January 2018
Route 633 North Boston Road – Reconstruction	--	Project Scoping – 2015	2023
Route 629 Deep Creek Road– Bridge Replacement	--	Project Scoping	January 2018
Route 636 Garden Lane – Unpaved Road		Scoping	State Force Construction
Route 1007 Stoneleigh Road – Unpaved Road		Construction 2015	State Force Construction
Route 714 Union Church Road – Unpaved Road		Construction 2015	State Force Construction

Construction Activities

Guardrail Repair GR07-967-096, N501

- **Scope:** Guardrail repairs – on call – District wide.
- **Next Major Milestone:** Contract ***Renewed***
- **Contract Completion:** June 30, 2015

Route 6 Hardware River Bridge (NFO)0006-032-201, C501, B602

- **Scope:** Bridge Replacement
- **Next Major Milestone:** Demolish existing bridge and portions of existing roadway. Perform final grading and complete project.
- **Contract Completion:** August 14, 2015

Route 6 Rivanna River Bridge (NFO)0006-032-108, C501, B603

- **Scope:** Bridge Replacement
- **Next Major Milestone:** Install deck pans and resteel, Phase 1.
- **Contract Completion:** November 20, 2015

Bridge Maintenance Contract (NFO)BRDG-967-240, N501

- **Scope:** Renewable On-call Bridge Maintenance
- **Next Major Milestone:** Planned start date is 7-13-15.
- **Contract Completion:** August 31, 2016

Surface Treatment Schedule ST7A-967-F14, P401

- **Scope:** Albemarle, Greene, Fluvanna, Louisa Counties
- **Next Major Milestone:** Eradication complete. Currently working on Routes 611, 619, 635, 682, 683 and 693.
- **Contract Completion:** November 1, 2015

Plant Mix Asphalt Schedule (NFO)PM7F-967-F15,P401

- **Scope:** Greene, Fluvanna, and Louisa Counties
- **Next Major Milestone:** Project has a delayed NTP of March 14, 2016
- **Contract Completion:** July 31, 2016

Surface Treatment Schedule ST7A-967-F15, P401

- **Scope:** Albemarle, Greene, Fluvanna, Louisa Counties
- **Next Major Milestone:** Eradication complete. Currently working on Routes 620, 640 and 773.
- **Contract Completion:** October 30, 2015

(NFO) BRDG-967-241, N501

- **Scope:** Concrete deck washing
- **Next Major Milestone:** Washing to start approximately August 2015
- **Contract Completion:** October 30, 2015

Traffic Engineering Studies

Completed

- **Route 618 Lake Monticello Road**
Signing; review complete – pending sign installation
VDOT Study Number—065-0618-20150522-010

Under Review

- **Route 600 North Boston Road**
Road Safety Audit; pending
VDOT Study Number—065-0600-20150417-021

Maintenance Activities

VDOT Area Headquarter crews completed the following activities during the past month. For specific route activities, please contact the Charlottesville Residency Office.

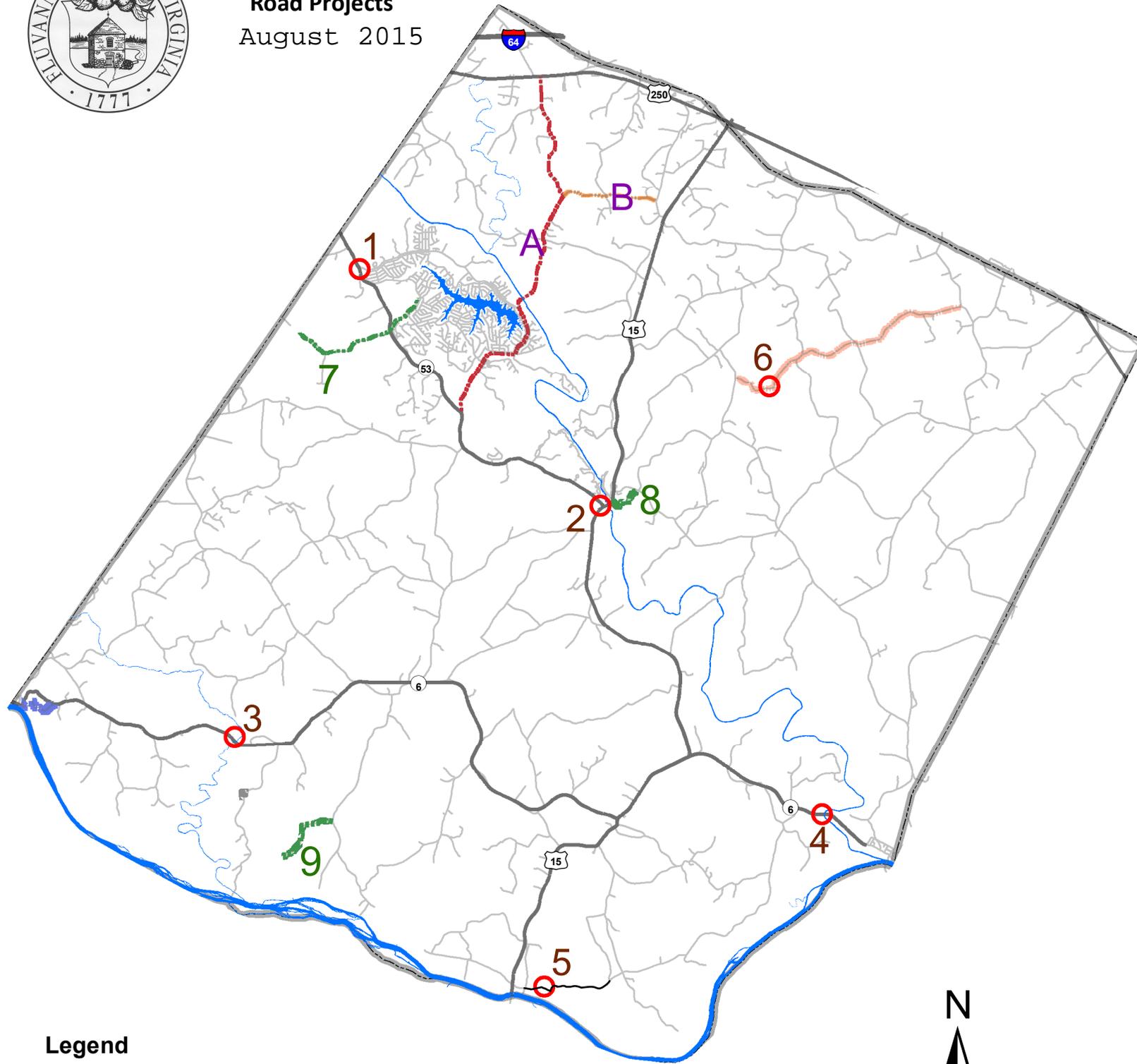
- Culvert replaced on 2 secondary routes
- Debris removal on 3 primary route and 2 secondary routes
- Machining of non-hard surface roads has been performed on 2 secondary routes
- Mowing on 3 primary routes and 26 secondary routes
- Patching was performed on 8 secondary routes
- Shoulders repaired on 1 secondary route
- Tree removal on 2 secondary routes
- Trimming on 1 primary route and 2 secondary routes



Fluvanna County

Road Projects

August 2015



Legend

Engineering and Construction

- 1 Rte 53 Safety Project - Intersection Improvements @ Rte 618
- 2 Route 15/53 Roundabout
- 3 Rte 6 Bridge Replacement (Hardware)
- 4 Rte 6 Bridge Replacement (Rivanna)
- 5 Rte 656 Bridge Replacement (Holman)
- 6 Rte 629 (Deep Creek Rd) Bridge Replacement
- 7 Rte 636 (Garden Ln)- unpaved road (scoping)
- 8 Rte 1007 (Stoneleigh Rd) - unpaved road (scoping 2017)
- 9 Rte 714 (Union Church Rd) - unpaved road (scoping 2019)

Road Reconstruction

- A Rte 600 (South Boston Rd) - Reconstruction
- B Rte 633 (North Boston Rd) - Reconstruction

