



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

February 17, 2016

4:00 PM - Budget Work Session – Constitutional Officers’ Presentations

7:00 PM – Regular Meeting

TAB	AGENDA ITEMS
A – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE	
B – BUDGET WORK SESSION	
13	Treasurer’s Budget Brief – Linda Lenherr, Treasurer
25/26	Sheriff’s Budget Brief – Sheriff Eric Hess
23	Commonwealth’s Attorney Budget Brief – Jeff Haislip, Commonwealth’s Attorney
11	Commissioner of the Revenue Budget Brief – Andrew (Mel) Sheridan, Commissioner of the Revenue
21	Clerk of the Circuit Court Budget Brief – Tristana Pace Treadway, Clerk to the Circuit Court
C – CLOSED MEETING	
TBD	
DINNER RECESS	
1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE	
SPECIAL PRESENTATION:	
<i>Resolution Honoring the Town of Columbia and Town Council Members</i>	
2 – ADOPTION OF AGENDA	
3 – COUNTY ADMINISTRATOR’S REPORT	
4 – BOARD OF SUPERVISORS’ UPDATES	
5 – PUBLIC COMMENTS #1 (5 minutes each)	
6 – PUBLIC HEARING	
F	SUP 15-10: The Catholic Diocese of Richmond—Steve Tugwell, Senior Planner
G	ZMP 15-06: The Gardner Trust—Steve Tugwell, Senior Planner
7 – ACTION MATTERS	
H	Adoption of Fluvanna County’s Revised Vision Statement – Steven M. Nichols, County Administrator
I	Appointment to the James River Water Authority—Steven M. Nichols, County Administrator
J	Appointment/Reappointment to the Economic Development Authority—Steven M. Nichols, County Administrator
K	Appointment/Reappointment to the JABA Board of Directors—Steven M. Nichols, County Administrator
8 – PRESENTATIONS (normally not to exceed 10 minutes each)	
L	2015 Board of Equalization Summary – Steve Nichols, County Administrator

Fluvanna County...The heart of central Virginia and your gateway to the future!

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

- M CSA Mid-Year Update – Dr. Jackie Meyers, CSA Coordinator
- N Public Safety Radio System Towers Update—Cheryl Elliott, Emergency Services Coordinator

9 – CONSENT AGENDA

- O Minutes of January 20, 2016—Kelly Belanger Harris, Clerk to the Board
 - P Minutes of February 3, 2016—Kelly Belanger Harris, Clerk to the Board
 - Q Release of County Matching Funds for Rt. 53/Rt.15 Intersection Improvement—Bobby Popowicz, Community Development Director
 - R AP Report, January 2016—Eric Dahl, Finance Director
 - S Resolution Honoring the Town of Columbia and Town Council Members—Steven M. Nichols, County Administrator
-

10 – UNFINISHED BUSINESS

TBD

11 – NEW BUSINESS

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

TBD

14 – ADJOURN



Steven M. Nichols
2016.02.11 07:34:56
-05'00'

County Administrator Review

Fluvanna County...The heart of central Virginia and your gateway to the future!

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PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

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FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: February 17, 2016

AGENDA TITLE:	SUP 15:10 – The Catholic Diocese of Richmond				
MOTION(s):	I move that the Board of Supervisors [approve/deny/defer] SUP 15:10, a special use permit to allow for an educational facility and after-school daycare with respect to a portion of Tax Map 18, Section A, Parcels 7 & 7A, with the five (5) conditions as described in the staff report.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	Steve Tugwell, Senior Planner				
PRESENTER(S):	Steve Tugwell, Senior Planner				
RECOMMENDATION:	At its meeting on December 14, 2015, the Planning Commission recommended approval (5-0); Mrs. Eager moved to approve; Mr. Gaines seconded; Ayes: Bibb, Eager, Gaines, Johnson, and Zimmer.				
TIMING:	Immediate decision requested at current meeting.				
DISCUSSION:	Request for a special use permit to allow for an educational facility and after-school daycare with respect to a portion of Tax Map 18, Section A, Parcels 7 & 7A.				
FISCAL IMPACT:	-				
POLICY IMPACT:	<p>The Board of Supervisors may:</p> <ul style="list-style-type: none"> • Approve this request, allowing the expansion of the educational facility and after-school daycare ; OR • Deny this request, preventing the expansion of the educational facility and after-school daycare ; OR • Defer this request and make a final decision at a later date. 				
LEGISLATIVE HISTORY:	<p>Review of an educational facility in accordance with Chapter 22, Article 4 of the Fluvanna County Code (Zoning Ordinance: Uses permitted by special use permit only).</p> <p>Application was received on October 23, 2015.</p> <p>Planning Commission reviewed the request on December 14, 2015.</p>				
ENCLOSURES:	Staff Report (with accompanying attachments)				
REVIEWS	Legal	Finance	Purchasing	HR	Other
					X



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.fluvannacounty.org

STAFF REPORT

To: Fluvanna County Board of Supervisors

Case Number: SUP 15:10

Tax Map: Tax Map 18, Section A, Parcel 7 & 7A

From: Steve Tugwell

District: Cunningham

Date: February 17, 2016

General Information:

This request is to be heard by the Board of Supervisors on Wednesday February 17, 2016 at 7:00 pm in the Circuit Court Room in the Courts Building.

Owner/Applicant:

The Catholic Diocese of Richmond

Representative:

Pam Dempsey

Requested Action:

Request for special use permit to allow for an educational facility and after-school daycare with respect to a portion of Tax Map 18, Section A, Parcels 7 & 7A. (Attachment A)

Location:

The affected property is located on the west side of Route 53 (Thomas Jefferson Parkway), approximately 1,380 feet northwest of its intersection with Route 600 (South Boston Road). (Attachment B)

Existing Zoning:

A-1, Agricultural, General (Attachment C)

Planning Area:

Rivanna Community Planning Area

Existing Land Use:

St. Peter & Paul Catholic Church

Adjacent Land Use:

The surrounding area is zoned A-1, Agricultural, General.

Zoning History:

- SUP 99-15 for a church addition;
- SDP 99-15 for a church expansion;
- SDP 05-20 for additional parking;
- SDP 08-17 for a cemetery;
- SDP 10-04 for a parish hall, rectory, and a cemetery

Comprehensive Plan:

Land Use Chapter:

The Comprehensive Plan designates this property as within the Rivanna Community Planning Area. According to this chapter, “*additional services and infrastructure are needed to accommodate more growth*”. Additionally, “*medium and small commercial businesses, along with office, civic, and residential uses, combine to form a series of neo-traditional developments that are interconnected with surrounding development*”. This is a heavily populated area of the county, with a variety of retail establishments designed to support the existing residential community.

Further, “*surrounding growth should be a mixture of uses and residential dwelling types that serve a variety of incomes. Neighborhood mixed-use is needed to help offset the volume of single-family residential development already in this community. Additional services and infrastructure are needed to accommodate more growth.*”

The Rivanna Community Planning Area is the most developed planning area in the county, and represents a good mixture of residential and commercial uses to sustain the citizenry. A variety of retail, food service, and professional service oriented businesses are located in and around the Rivanna CPA.

ECONOMIC DEVELOPMENT

The 2015 Comprehensive Plan states that “*the primary infrastructure service areas will be the Zion Crossroads, Lake Monticello, and Fork Union community planning areas*”. This property is located within the Rivanna Community Planning Area, in close proximity to the high-density residential Lake Monticello Community.

Analysis:

St. Peter & Paul Catholic Church is requesting a special use permit in order to operate “*Saint Nicholas Learning Center*”, a full-day/year-round educational facility that will provide pre-school services for up to 150 children, ages 2 years to 6 years. Saint Nicholas is proposed to be located in a portion of the new Parish Hall, with hours of operation as 7:00 a.m. through 3:30 p.m. As part of this application, Saint Nicholas also is requesting permission to operate an after-school daycare facility for children grades K-8 with the hours of 3:30 p.m. to 6:30 p.m., and Monday through Friday 7:00 a.m. to 6:30 p.m. during the summer months of May through August.

According to their application, the Parish Hall building has a certificate of occupancy “Use Group A3/E”. Staff has confirmed this occupancy use with the Building Official, and the building is equipped with the appropriate fire alarm systems. (Attachment D)

When evaluating proposed uses for a special use permit, in addition to analyzing the potential adverse impacts of the use, staff utilizes two (2) general guidelines for evaluation as set forth in the zoning ordinance.

First, the proposed use should not tend to change the character and established pattern of the area or community.

The educational facility would be located in the new Parish Hall at the St. Peter & Paul Catholic Church compound, on an approximate 29 acre parcel with the nearest dwelling being located approximately 400 feet away. The nearest dwelling is located in Taylor Ridge subdivision, and there is an approximate 300-foot tree buffer along the back of three (3) homes within Taylor's Ridge. The surrounding area features a mix of residential and agricultural uses. The church has been located here for many years and staff has not received any feedback with regard to this application, therefore it does not appear that the established pattern of the community would be altered or changed.

Second, the proposed use should be compatible with the uses permitted by-right in that zoning district and shall not adversely affect the use/or value of neighboring property.

The educational facility's proposed location would be in a very large church building that has been specifically designed to accommodate large groups of people. The church was granted a special use permit in 1999 for an addition, and the nearby residential uses do not appear to have been adversely affected by church activities.

Neighborhood Meeting:

Other than staff and the applicants, there were no other attendees at the November 12, 2015 neighborhood meeting.

Technical Review Committee:

At the November 12, 2015 Technical Review Committee meeting:

1. The Health Dept. stated they have no comments;
2. VDOT stated that they reviewed the conceptual floor plan to utilize two existing rooms (four classrooms with folding wall dividers) inside of New Parish Hall for Preschool/Daycare (2 ½ to 5 ½ years old) during weekdays from 8:00 a.m. – 3:00 p.m. and extended hours from 3:00 p.m. to 6:00 p.m. for approximately 50 children. The church has an existing commercial entrance and right turn lane off Rte. 53 and a large paved and striped parking lot that will provide safe ingress/egress for dropoff/pickup of students;
3. The Fire Dept. stated they have no issues with the application;
4. Planning staff inquired about the number of enrolled students, age groups, hours of operation, and recreational facility space.
(Attachment E)

Planning Commission:

The Planning Commission discussed this SUP request at their December 14, 2015 meeting, and voted unanimously 5-0 to recommend approval.

Conclusion:

The Board of Supervisors should consider any potential adverse impacts, such as traffic entering and exiting the property, noise, or potential visual impacts to adjacent properties.

Recommended Conditions

If approved, Staff recommends the following conditions:

1. The maximum number of students enrolled at this facility during the academic school year shall not exceed 150.
2. The regular school hours of operation shall be 7 a.m. to 3:30 p.m. pm Monday through Friday.
3. The after-school daycare and summer services hours of operation shall be 3:30 p.m. to 6:30 p.m. Monday through Friday.
4. The Board of Supervisors, or representative, reserves the right to inspect the business for compliance with these conditions at any time.
5. Under Sec. 22-17-4 F (2) of the Fluvanna County Code, the Board of Supervisors has the authority to revoke a Special Use Permit if the property owner has substantially breached the conditions of the Special Use Permit.

Suggested Motion:

I move that the Board of Supervisors [approve/deny/defer] SUP 15:10, a special use permit to allow for an educational facility and after-school daycare with respect to a portion of Tax Map 18, Section A, Parcels 7 & 7A, with the five (5) conditions as described in the staff report.

Attachments:

A – Application, APO Letter, Bishop’s permission letter, Dept. of Social Services letter, County of Fluvanna Certificate of Occupancy report, Report of Environmental Sanitation Inspections

B – Zoning map

C – Aerial Vicinity Map

D – St. Nicholas Learning Center informational bulletin, classroom floorplan, site plan

E – TRC Comment Letter, emails

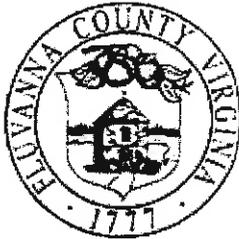
F – Applicant’s request to defer

Cc: The Catholic Diocese of Richmond – St. Peter & Paul Catholic Church, 4309 Thomas Jefferson Parkway, Palmyra, VA 22963, Rev. Gerald F. Musuubire, Pastor - office@saintspeterpaul.org

Ms. Pamela Dempsey – office@saintspeterpaul.org

Mr. Richard van Nierop - vannierop@comcast.net

File



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA

Application for Special Use Permit (SUP)

Received

OCT 23 2015

Planning Dept.

Owner of Record: The Catholic Diocese of Richmond
E911 Address: 4309 Thomas Jefferson Parkway, Palmyra
Phone: (434) 589-5201 Fax: (434) 589-4463
Email: office@saintspeterpaul.org

Applicant of Record: St, Peter & Paul Church
E911 Address: 4309 Thomas Jefferson Parkway, Palmyra
Phone: (434) 589-5201 Fax: (434) 589-4463
Email: office@saintspeterpaul.org

Representative: Rev. Gerald F. Musubire, Pastor
E911 Address: 4309 Thomas Jefferson Parkway, Palmyra
Phone: (434) 589-5201 Fax: (434) 589-4463
Email: office@saintspeterpaul.org

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

Is property in Agricultural Forestal District? No Yes
If Yes, what district: _____

Tax Map and Parcel(s): 18-A-7

Deed Book Reference: 181 page no. 631

Acreeage: 29

Zoning: A-1

Deed Restrictions? No Yes (Attach copy)

Request for a SUP in order to: Operate PreSchool&AfterCare **Proposed use of Property:** Operate PreSchool & After Care

*Two copies of a plan must be submitted, showing size and location of the lot, dimensions and location of the proposed building, structure or proposed use, and the dimensions and location of the existing structures on the lot.

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the board of Supervisors during the normal discharge of their duties in regard to this request and acknowledges that county employees will make regular inspections of the site.

Date: 10/15/2015 Signature of Owner/Applicant: _____

Subscribed and sworn to before me this 15 day of October, 2015

Notary Public: Pamela Dempsey Register # 7619381

My commission expires: 10/31/2018

Certification: Date: November 3, 2014

Zoning Administrator: _____

All plats must be folded prior to submission to the Planning Department for review. Rolled plats will not be accepted.

OFFICE USE ONLY			
Date Received: <u>10-23-15</u>	Pre-Application Meeting:	PH Sign Deposit Received: <u>V# 6194</u>	Application #: SUP <u>15 : 010</u>
\$800.00 fee plus mailing costs paid: <u>V# 6194</u>		Mailing Costs: \$20.00 Adjacent Property Owner(APO) after 1st 15, Certified Mail	
Amendment of Condition: \$400.00 fee plus mailing costs paid:			
Telecommunications Tower \$1,500.00 fee plus mailing costs paid:		\$5,500 w/Consultant Review paid:	
Election District: <u>Conroyham</u>	Planning Area: <u>R Hanna CPA</u>		
Public Hearings			
Planning Commission		Board of Supervisors	
Advertisement Dates: <u>Nov 23rd / Dec 3rd & Dec 14th</u>	Advertisement Dates: <u>Dec 28th / Jan 7th & 14th</u>		
APO Notification: <u>Nov 30th</u>	APO Notification: <u>Jan 4th</u>		
Date of Hearing: <u>Dec 14th</u>	Date of Hearing: <u>Jan 20th</u>		
Decision:	Decision:		

Describe briefly the **improvements** proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.

The use of our building – Parish Center – 4309 Thomas Jefferson Parkway, Palmyra. Proposal to use eleven (11) classrooms for the purpose of providing Pre-School services for 150 children ages 2 – 6 years of age from 7:00am – 6:30pm. The Center will also provide After School and Summer services for children grades k- 8 – Afterschool 3:30-6:30; summer - Mon – Fri 7:00am – 6:30pm.

Received

DEC 09 2015

Fluvanna County

NECESSITY OF USE: Describe the reason for the requested change.

Currently our Certificate of Occupancy is Use Group A3/E – We are located in Zone A-1, which limits our ability to offer educational services only to our parishioners, but not on a daily basis. Our proposed plan is to offer educational services to our parishioners and our community at large on a daily – year round schedule.

PROTECTION OF ADJOINING PROPERTY: Describe the effects of the proposed use on adjacent property and the surrounding neighborhood. What protection will be offered adjoining property owners?

There are no intended effects on adjacent property and the surrounding neighborhood. No increase in traffic is anticipated and there will be no increase in noise level associated with having children on the premises. There will be a minimal increase in activity at the Center, with no impact on the surrounding neighborhoods.

ENHANCEMENT OF COUNTY: Why does the applicant believe that this requested change would be advantageous to the County of Fluvanna? (Please substantiate with facts.)

We believe the proposed educational facility will be advantageous to our county as the program offers care for pre-school and elementary/middle school age children – daily – 7:00am – 6:30pm – in an effort to help working parents have a safe, educational place for their children while they are away at work. The program will also provide these children with care in an educational setting when public schools are closed and over summer break, allowing for year round consistency in child care. Our program also provides preschool age children an opportunity to better prepare for the elementary school environment.

PLAN: Furnish plot plan showing boundaries and dimensions of property, width of abutting right-of-ways, location and size of buildings on the site, roadways, walks, off-street parking and loading space, landscaping, etc. Architect's sketches showing elevations of proposed buildings and complete plans are desirable and may be required with the application. Remarks:

No changes need to be made to the current facility.

Received
DEC 08 2015
Fluvanna County

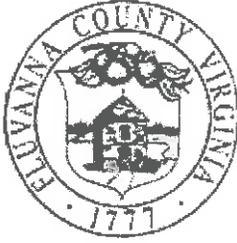
The use of our building – Parish Center – 4309 Thomas Jefferson Parkway, Palmyra. Proposal to use eleven (11) classrooms for the purpose of providing Pre-School services for 150 children ages 2 – 6 years of age from 7:00am – 6:30pm. The Center will also provide After School and Summer services for children grades k- 8 – Afterschool 3:30-6:30; summer - Mon – Fri 7:00am – 6:30pm.

Currently our Certificate of Occupancy is Use Group A3/E – We are located in Zone A-1, which limits our ability to offer educational services only to our parishioners, but not on a daily basis. Our proposed plan is to offer educational services to our parishioners and our community at large on a daily – year round schedule.

There are no intended effects on adjacent property and the surrounding neighborhood. No increase in traffic is anticipated and there will be no increase in noise level associated with having children on the premises. There will be a minimal increase in activity at the Center, with no impact on the surrounding neighborhoods.

We believe the proposed educational facility will be advantageous to our county as the program offers care for pre-school and elementary/middle school age children – daily – 7:00am – 6:30pm – in an effort to help working parents have a safe, educational place for their children while they are away at work. The program will also provide these children with care in an educational setting when public schools are closed and over summer break, allowing for year round consistency in child care. Our program also provides preschool age children an opportunity to better prepare for the elementary school environment.

No changes need to be made to the current facility.



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Public Hearing Sign Deposit

Name: St. Peter & Paul Church

Address: 4309 Thomas Jefferson Parkway

City: Palmyra

State: VA Zip Code: 22963

I hereby certify that the sign issued to me is my responsibility while in my possession. Incidents which cause damage, theft, or destruction of these signs will cause a partial or full forfeiture of this deposit.

[Handwritten Signature] October 15, 2015
Applicant Signature Date

*Number of signs depends on number of roadways property adjoins.

OFFICE USE ONLY	
Application #: BZA _____ : CPA _____ : SUP <u>15</u> : <u>010</u> ZMP _____ : ZTA _____ :	
\$90 deposit paid per sign*: <u>✓ # 6/94</u>	Approximate date to be returned: <u>Jan 21st 2014</u>

Received
OCT 23 2015
Planning Dept.

Memorandum

DATE: February 8, 2016

RE: Board of Supervisors APO Letter

TO: Jason Stewart

FROM: James Newman



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

NOTICE OF PUBLIC HEARING

February 2, 2016

Name
Address
City State ZIP
TMP#

Re: Public Hearing on SUP 15:10

Dear Name

This letter is to notify you that the Fluvanna County Board of Supervisors will hold a public hearing on the above referenced item as noted below:

Purpose: Board of Supervisors Public Hearing
Day/Date: Wednesday, February 17, 2016
Time: 7:00 PM
Location: Fluvanna County Circuit Court Room, Palmyra, VA

The applicant or applicant's representative will be present at the Board of Supervisors meeting for the special use permit request that is described as follows:

SUP 15:10 – St. Peter & Paul Catholic Church - A request for a Special Use Permit (SUP) to allow for an educational facility with respect to a portion of 29 acres of Tax Map 18, Section A, Parcels 7 & 7A. The affected property is located on the west side of Route 53 (Thomas Jefferson Parkway), approximately 1,380 feet northwest of its intersection with Route 600 (South Boston Road). The property is located in the Cunningham Election District and is within the Rivanna Community Planning Area.

You are welcome to attend the Public hearing and you will have an opportunity to comment, if desired. The tentative agenda and staff report for this action is available for public review on the County website at: <http://fluvannacounty.org/government/bos/agendasactionsminutes>. You can also view the report in the Fluvanna County Planning and Zoning Department during working hours (8:00 am – 5:00 pm, Monday through Friday).

If you have any questions regarding this special use permit application or the Public Hearing, please contact me at 434-591-1910.

Sincerely,

Jason Stewart
Planning and Zoning Administrator

Elizabeth Sadler Et.Al
5063 Thomas Jefferson Pkwy
Palmyra, Va 22963

Charlie & Hazel Parrish
2234 Crestview Lane
Charlottesville, Va 22902

Catholic Diocese of Richmond
7800 carousel lane
Richmond VA 23294

Joseph & Elaine Nailler
103 Taylor Ridge Way
Palmyra, Va 22963

John & Linda Carpenter
115 Taylor Ridge Way
Palmyra, Va 22963

GRABSCH FAMILY TRUST
177 TAYLOR RIDGE WAY
Palmyra, Va 22963

Alfred & Freda Wilson
225 TAYLOR RIDGE WAY
Palmyra, Va 22963

Kara & Thomas Cara
267 TAYLOR RIDGE WAY
Palmyra, Va 22963

Slawomir Witkowski
283 TAYLOR RIDGE WAY
Palmyra, Va 22963

PAUL & AMY KARASZ
343 TAYLOR RIDGE WAY
Palmyra, Va 22963

JACK & DEANNA POORE
367 TAYLOR RIDGE WAY
Palmyra, Va 22963

Richard & Linda Fletcher
147 CHAPEL CT
Palmyra, Va 22963

Richard & Katherine Skovira
153 CHAPEL CT
Palmyra, Va 22963

Catholic Diocese of Richmond
4309 Thomas Jefferson Pkwy
Palmyra, Va 22963

Diocese of Richmond

Pastoral Center • 7800 Carousel Lane, Richmond, Virginia 23294-4201 • Phone: (804) 359-5661 • Fax: (804) 358-9159



Office of the Bishop

Rev. Gerald Musuubire
Saints Peter & Paul Catholic Church
4309 Thomas Jefferson Pkwy
Palmyra, VA 22963-9506

Dear Father Gerald:

Mrs. Francine Conway, Diocesan Superintendent of Catholic Schools, informed me that she received your proposal to open a preschool for children ages 3 and 4. She is confident that the Saint Nicholas Learning Center program and the financial plan to provide for the development and sustainability of the program are well thought out and have been properly vetted. Perhaps you could send me a copy of the proposal.

After consultation with the Office of Catholic Education, I am pleased to give you permission to embark on this initiative. I ask that you maintain contact with the Office of Catholic Education and provide them with beginning of the year and quarterly updates on the progress of the preschool and its program.

Mrs. Conway reported that you have suggested Saint Nicholas Learning Center's program might become a preparatory program for Charlottesville Catholic School. Therefore, I also ask that you contact the Principal, Mike Riley, to explain this initiative and your thoughts on how you envision it relating to Charlottesville Catholic School.

Thank you for your leadership in this all and all your pastoral endeavors.

Sincerely yours in Our Lord,

Most Rev. Francis X. DiLorenzo
Bishop of Richmond

July 14, 2015

C: Msgr. Mark Lane, Msgr. Francis Muench, Mike McGee, Sarah Rabin,
Kurt Hickman, Francine Conway

Received

OCT 28 2015

Planning Dept.



COMMONWEALTH of VIRGINIA

DEPARTMENT OF SOCIAL SERVICES

September 4, 2015

Ms. Pamela Dempsey, Director
Saints Peter & Paul Church
St. Nicholas Learning Center
4309 Thomas Jefferson Parkway
Palmyra, VA 22968

Dear Ms. Dempsey:

St. Nicholas Learning Center, operated by Saints Peter & Paul Church and located at 4309 Thomas Jefferson Parkway, Palmyra, Virginia 22963, has filed the required documentation for exemption as a child day center that is operated or conducted under the auspices of a religious institution pursuant to Section 63.2-1716 of the Code of Virginia. This exemption is effective 9/04/2015 through 9/03/2016.

According to the documentation provided to us by the County of Fluvanna Building Official, you have A-3/E Use Group Code and the occupancy for the classroom area is 150 occupants (classrooms currently being used capacity is 56). According to the Staff-Child Ratio Information Sheets filed with us, you are currently providing services for a maximum of 33 children at any one time, ages two and one-half years through five and one-half years..

Pursuant to the information you have filed with us, your operation is in compliance with the staff-child ratios required in the law. The exemption law requires that you maintain these staff-child ratios throughout the year. Any significant changes in the number of staff or children should be documented on a new Staff/Child Ratio Sheet (along with the supporting health statement for any new employees) and be submitted to this office in order that we may update our records for your facility. Please be sure to get both the Criminal History Record Check and Central Registry Search on all new employees.

The exemption law requires that you file the required documentation annually. You will be notified approximately 90 days before the expiration date. It is very important to distribute the health forms to your staff and schedule the necessary inspections far enough in advance of the expiration date to accomplish a timely filing of all of the renewal documentation. If you have any questions, please feel free to contact Rebecca Zickefoose, Administrative and Program Specialist, at (540) 332-2330.

Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Fracher", written over a large, stylized "F" that extends across the signature line.

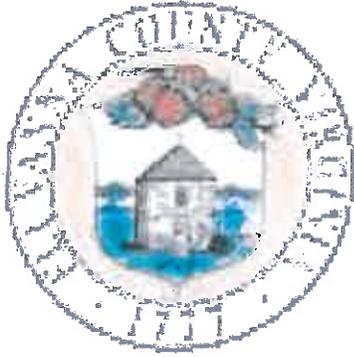
Christopher H. Fracher
Licensing Administrator

Received

OCT 23 2015

Planning Dept.

VALLEY LICENSING OFFICE
57 BEAM LANE, SUITE 102, FISHERSVILLE, VIRGINIA 22939
MAIN TELEPHONE (540) 332-2330 FAX: (540) 332-7748



COUNTY OF FLUVANNA CERTIFICATE OF OCCUPANCY

No change in occupancy of the structure will be permitted without first obtaining a new certificate. Failure to comply with all building and zoning conditions for the structure shall be cause to revoke this Certificate of Occupancy.

DATE ISSUED: 3/20/2015

PERMIT #: B-14-000133

CERTIFICATE # 002832

ADDRESS: 4309 THOMAS JEFFERSON PARKWAY 22963

OWNER NAME: ST. PETER & PAUL CHURCH

BUILDING CODE: IRC09

TYPE OF 2B

TOTAL SQUARE FEET: 12,400

USE GROUP: A3/E

DECSRIPTION: New Parish Hall

SPRINKLERED?: NO

SPECIAL PROVISIONS: New Parish Hall

BUILDING OFFICIAL

Received

OCT 20 2015

Planning Dept.

Melvin D. Carter
Executive Director

Charles E. Altizer, P.E.
State Fire Marshal



Northern Regional Office
State Fire Marshals Office
Post Office Box 1140
Orange, VA 22960
Phone: (540) 661-4661
Fax: (540) 672-1560
Steven Sites
Fire Marshal Manager

**Commonwealth Of Virginia
Department of Fire Programs
State Fire Marshal's Office
Inspection Notice**

Date of Inspection:

10/09/2015

Owner/Occupant: Saints Peter and Paul Church	File Number: N-2749-001
Building Name: Saint Nicholas Learning Center	Occ/Use Code: CCF
Address: Saints Peter and Paul Church 4309 Thomas Jefferson Parkway Palmyra, 22963-____	

The violation(s) of the Virginia Statewide Fire Prevention Code noted on the previous inspection report have been corrected.

Received

OCT 23 2015

Planning Dept.

Failure to correct violations within the time limit specified in this notice may result in appropriate legal proceedings. An owner or occupant may appeal a decision of the State Fire Marshal to the State Building Code Technical Review Board within fourteen (14) days from receipt of this notice.

Notice Issued To: **Pam Dempsey**

Page 1 of 1

Inspected By: **Clinton Butts, Fire Marshal**

Date: 10/9/2015^{21/173}

REPORT OF ENVIRONMENTAL SANITATION INSPECTION
Requested by VIRGINIA DEPARTMENT OF SOCIAL SERVICES
As authorized by Title 63.2, Code of Virginia

OCT 23 2015

Planning Dept.

NAME OF FACILITY: Saint Nicholas Learning Center LICENSED CAPACITY: 53

NAME OF OPERATOR: Sts Peter & Paul Church LOCATION ADDRESS: 4309 Thomas Jeff. Pkwy

Palmyra, VA 2296

- TYPE OF FACILITY (Choose one)
- Assisted Living Facility
 - Children's Residential Facility
 - Independent Foster Home
 - Family Day Home
 - Licensed Child Day Center
 - Adult Day Care Center
 - Religiously Exempt Child Day Center
 - Certified Preschool or Nursery School Program

SECTION A: GENERAL SANITATION

1. Approved by the health department: Yes No
2. If No, describe general observations: _____

Date to be corrected: _____

SECTION B: WATER SUPPLY AND SEWAGE DISPOSAL SYSTEMS

1. Water Supply: _____
- A. Owned by Sts Peter & Paul Church
- B. If public, operated by one or more municipalities: Yes No N/A
- C. Approved by health department: Yes No
- D. Date of most recent non-public water sample: 7/23/15
- E. Comments/description of violations: _____

Date to be corrected: _____

2. Sewage Disposal System: _____
- A. Owned by Sts Peter & Paul Church
- B. If public, operated by one or more municipalities: Yes No
- C. Approved by health department: Yes No
- D. Comments/description of violations: _____

Date to be corrected: _____

SECTION C: FOOD SERVICE OPERATIONS: (Attach copy of Health Department Inspection Form)

1. Food service operations are in compliance with The Commonwealth of Virginia Board of Health Food Regulations: Yes No N/A
2. Comments/Description of violations: No food prep allowed Snacks only

Date to be corrected: _____

SECTION D: SWIMMING POOLS:

(Applicable to: children's residential facilities annually; local ordinance may dictate inspections at other types of facilities listed in section A of this form. Check appropriate category below and complete rest of this section as applicable to the type of facility being inspected. Attach a copy of the health department's inspection form if applicable.)

1. Local ordinance does not require inspection of pools. This facility does not have a pool on site. Inspection conducted today.
2. Date last inspection: _____ Completed by: health department state local or private swimming pool business
3. Specify name of private business: _____
4. Comments/Description of violations: _____

Date to be corrected: _____

SUMMARY AND RECOMMENDATIONS:

1. Additional health hazards observed? No Yes If yes specify the hazard observed and the date by which the facility is to have the corrections completed: _____

2. Do you plan to conduct a follow-up inspection to verify correction of the above violation(s)? No Yes, specify date: _____

Fluvanna
(County/City)

434-927-4311
(Telephone Number)

[Signature]
(Signature of Health Director or Designee)

7/28/15
(Date of Inspection)

Camela Dempsey

WATER

Biological, Chemical, and Physical Analysis of Water, Air, and Solids;
Biological and Chemical Treatability Studies; Flow Measurements
607 Blue Street • Charlottesville, Va. 22903-1341
Phone (434)290-1710

DRINK WATER FROM PAUL CHURCH
1300 THOMAS JEFFERSON PKWY
FLEMING, VA. 22030

17/20/2015

BACTERIOLOGICAL ANALYSIS REPORT
TOTAL COLIFORM IN DRINKING WATER

JOB NUMBER: A22013
SAMPLE NUMBER: A22013
TITLE PROJECT: STATE DELE
DATE REPORTED: 07/22/2015

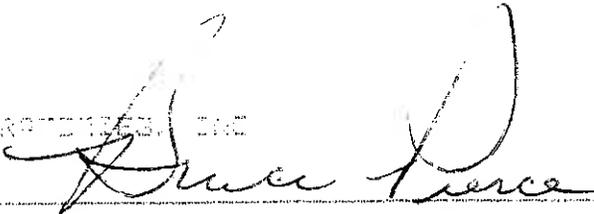
ADDRESS:
1300 THOMAS JEFFERSON PKWY, 7/22/15

SAMPLE MEETS STATE STANDARD FOR COLIFORM BACTERIA
IN DRINKING WATER. TOTAL COLIFORMS WERE NOT DETECTED.
E. COLI BACTERIA WERE NOT DETECTED.

FOR BY THE COLLECTING AGENCY.

LABORATORY: LABORATORY, INC

REPORTED BY



Received

OCT 23 2015

Planning Dept.



St. Peter & Paul - St. Nicholas Learning Center



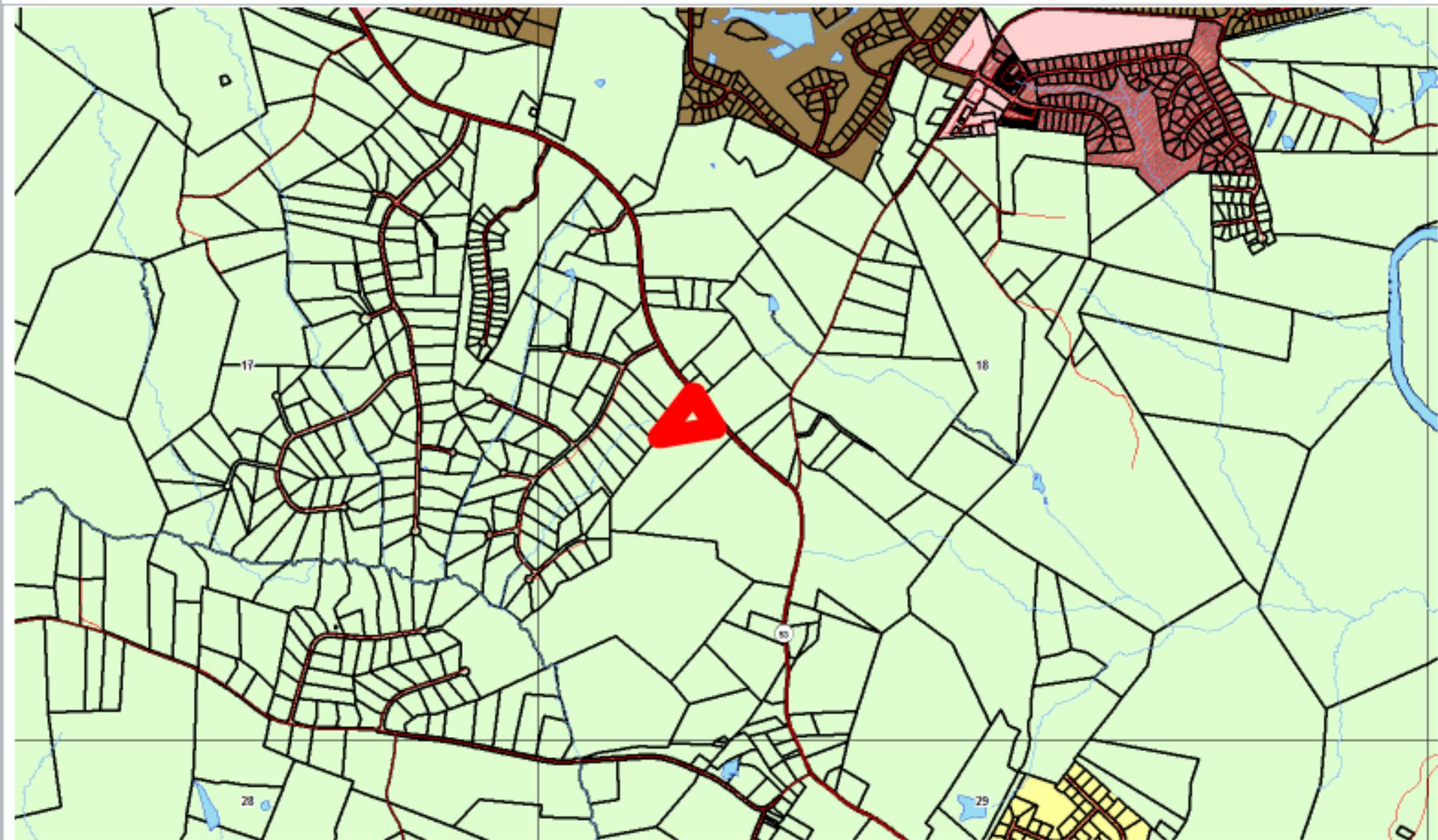
Scale: 1:9027.977411

Date: 12/07/2015

Printed By:



St. Peter & Paul - St. Nicholas Learning Center



Scale: 1:36111.909643

Date: 12/07/2015

Printed By:

Under Virginia State Law, these real estate assessment records are public information. Display of this property information on the internet is specifically authorized by the Code of Virginia §58.1-3122.2(as amended).

Saints Peter and Paul Parish



Contact Us

Located on Route 53
one mile East of Lake Monticello Turkey Sag Gate:

Saints Peter and Paul Church
4309 Thomas Jefferson Parkway
Palmyra, VA 22963

Phone: (434) 589-5201
FAX: (434) 589-4463
Email: SNLC@saintspeterpaul.org

Prayer and Care

Ora et Caritas

Received

OCT 23 2015

Planning Dept.



Saint Nicholas Learning Center



HELPING OUR CHILDREN
DEVELOP AND LEARN
THROUGH FUN AND CREATIVITY

Program Overview

Saint Nicholas

Patron Saint of Children and Students



Saint Nicholas, a lover of the poor and patron saint of children, is a model of how Christians are meant to live. As priest and bishop, St. Nicholas put Jesus Christ at the center of his life and ministry. His love for God, which emphasized his love for Jesus, was the source of his true caring and compassion for children and others in need.

Project-Zero Program

Methodology	This is a Project-Zero program that is inquiry and problem-based learning through emergent projects. The curriculum is tailored to encourage each child to reach their fullest potential in a safe, inspirational, and nurturing environment.	Environment
Individual, ordered, methodical		Group-centered, open-ended, spontaneous
Emphasis on nature, hypotheses driven		Emergent, co-learning flowing between children
Visually quiet		Filled with artifacts created by children

Development



Social-Emotional

Building a classroom community that fosters the development of positive relationships with others.

Physical

A variety of physical activities designed to guide children to move their bodies purposefully for children to develop strength, balance, coordination, and motor skills.

Language

Intentionally engaging children in meaningful conversations with others about their experiences and ideas as a means of communicating about what they are learning.

Cognitive

Children have the chance to connect their experiences and to use important process skills that help them to represent their learning by creating charts, graphs, drawings, and models.

Shaping Lives

Our Mission

The Saint Nicholas Learning Center, in collaboration with parishioners and parents, strives to facilitate the learning of the Christian principles and values, fosters academic excellence, and nurtures the desire to live a life serving God.

Our Philosophy

The staff and faculty of the Saint Nicholas Learning Center work together with home and church to provide a safe, caring environment that is aesthetically pleasing, offering emergent, fluid, open-ended, project-based learning experiences designed to help our children achieve their individual potential. We endeavor to model Catholic values to others and to develop the concept of learning as a life-long goal.

Our Vision

Our program utilizes *The Creative Curriculum*, a curriculum that has been designed to observe the progress of each child daily and partners with families through effective communication.

Therefore, our Student:Teacher ratio does not exceed 10:1.

The goal of each teacher is to facilitate your child's learning experience, helping each child to meet and exceed developmental milestones.

Curriculum

Literacy/Dramatic Play

- Developing a foundation for Reading & Writing
- Creative, interactive Storytelling
- Building rich, expressive language
- Print-rich environment
- Developing Socialization Skills through play

STEAM

(Science, Technology, Engineering, Art, Mathematics)

- Exploration of Engineering techniques
- Investigating emergent curiosities
- Solving problems and predicting outcomes through experiments
- Using manipulatives to understand number concepts
- Plan, build, test robotics

Fine Arts/Music/Movement

- Using a variety of art resources to create masterpieces
- Improving motor coordination
- Developing expressive creativity
- Developing a sense of pride in personal accomplishments
- Encouraging expressive body movements

Extended Day

- Homework assistance
- Dance Classes
- Karate
- Gymnastics

Academics



Literacy

Children engage in literacy activities that focus on phonological awareness, comprehension, print awareness, and letter knowledge encouraging them to write for a variety of purposes.

STEAM

STEM concepts are incorporated into everyday experiences and throughout the classroom using project-based investigations of meaningful topics so they become familiar with technological tools and their use in our everyday world.

Art and Movement

Art, music, drama, gymnastic activities are integrated into daily classroom activities keeping the children active and helping them to learn to be expressive.

Social Studies

Children are encouraged to examine how others live and work through an exploration of families, communities, and cultural diversity

Full Day/Year Round

In an effort to provide parents a continuous quality program for their children, Saint Nicholas Learning Center has been designed to offer a Full Day, Year Round Schedule:

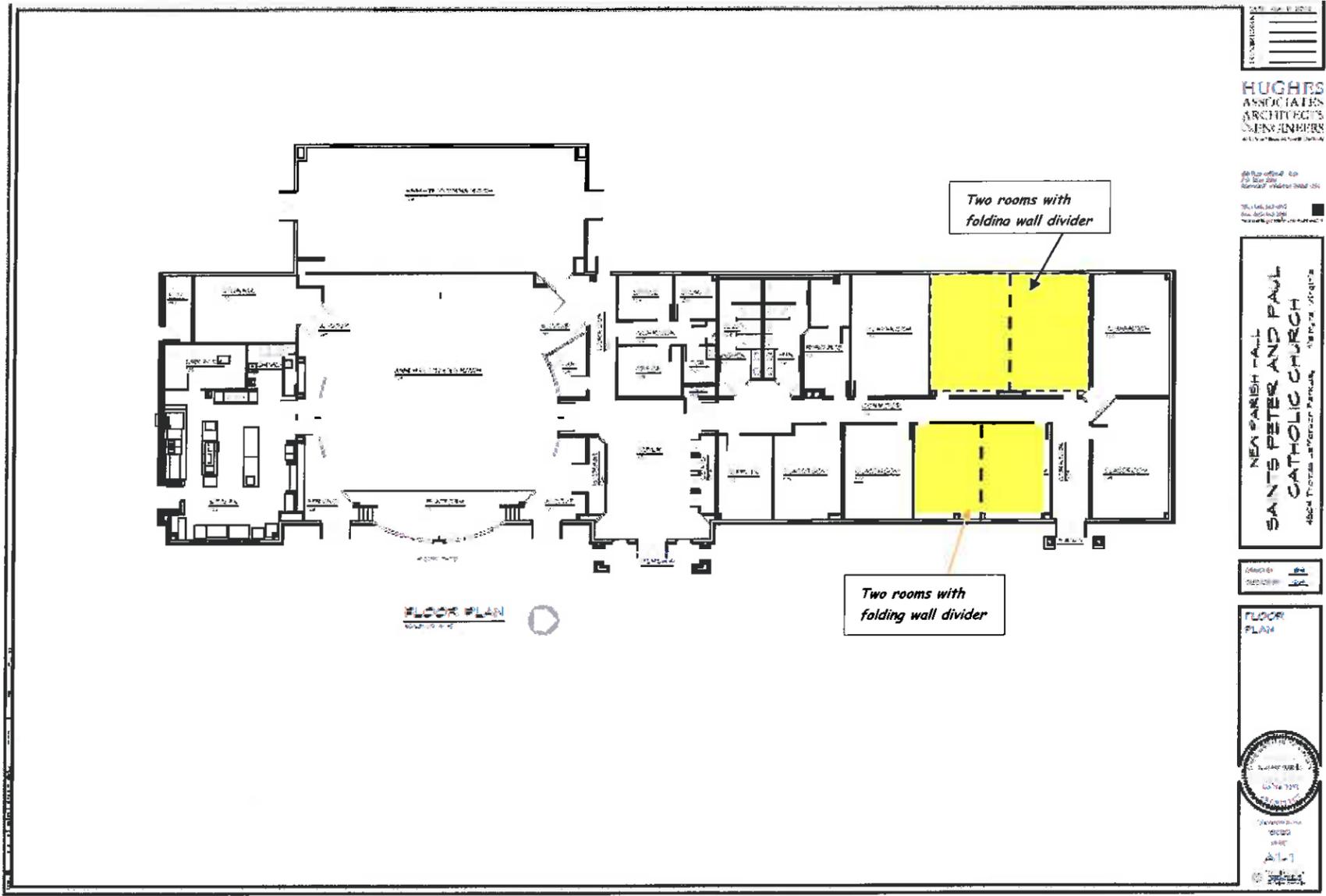
Full-Day Schedule

Arrival Time:	beginning at 7:15 am
Program Start Time:	8:00am
Lunch Time:	11:55am
Program End Time:	3:00pm
Extended Day Start Time:	3:00pm
Extended Day End Time:	6:30pm

Holiday Closing Schedule

Labor Day	September 11
Thanksgiving	November 25-27
Christmas	December 21- January 1
Spring Break	April 4-8
Memorial Day	May 30

“Saint Nicholas Learning Center is truly a special place. Classrooms are warm and inviting. Teachers actively engage each child in the learning process. This is the program we have been looking for.”



Received

OCT 23 2015

Planning Dept.

REVISIONS

HUGHES ASSOCIATES ARCHITECTS & ENGINEERS
 Architecture • Engineering • Consulting

656 ELM AVENUE, S.W.
 P.O. BOX 1034
 ROANOKE, VIRGINIA 24005-1034
 TEL (540) 342-4002
 FAX (540) 342-2080
 www.HughesArchitects.com

**NEW PARISH HALL
 SAINTS PETER AND PAUL
 CATHOLIC CHURCH**
 4809 Thomas Jefferson Parkway Palmyra, Virginia

DRAWN BY: EHS
 CHECKED BY: DJP

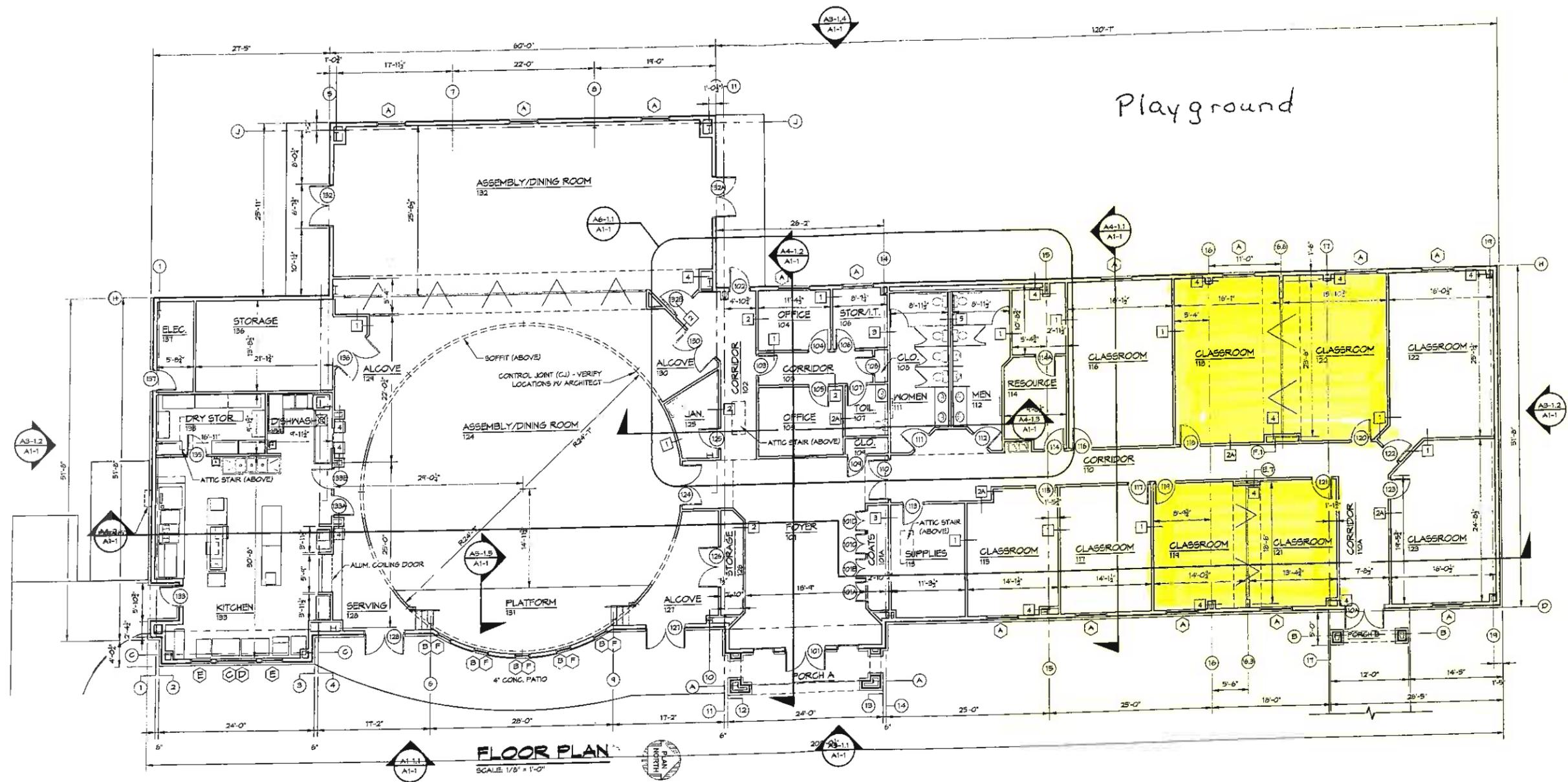
FLOOR PLAN



COMMISSION No.
13082
 SHEET
A1-1

COPYRIGHT 2014
 HUGHES ASSOCIATES
 ARCHITECTS & ENGINEERS
 A PROFESSIONAL CORPORATION

Playground



FLOOR PLAN
 SCALE 1/8" = 1'-0"

PLAN NOTE:
 DIMENSIONS TO WALLS MEASURE TO FACE OF STUD AND
 DIMENSIONS TO COLUMNS MEASURE TO THE COLUMN UNLESS
 OTHERWISE NOTED.

DATE: 04/03/2014
 TIME: 11:27 AM
 PROJECT: 4809 THOMAS JEFFERSON PARKWAY
 SHEET: A1-1 OF 2
 DRAWN BY: EHS
 CHECKED BY: DJP
 SCALE: 1/8" = 1'-0"



Sts. Peter & Paul Site Plan

Palmyra, Virginia

August



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.co.fluvanna.va.us

November 16, 2015

St. Peter & Paul Catholic Church – Ms. Pamela Dempsey
4309 Thomas Jefferson Parkway
Palmyra, VA 22963

Delivered via email - office@saintspeterpaul.org

Re: SUP 15:10 St. Nicholas Learning Center & after-school daycare

Tax Map: 18, Section A, Parcels 7 & 7A

Dear Ms. Dempsey:

The following comments are the result of the Technical Review Committee meeting that was held on Thursday, November 12, 2015.

1. The Health Dept. stated they have no comments;
2. VDOT stated that they reviewed the conceptual floor plan to utilize two existing rooms (four classrooms with folding wall dividers) inside of New Parish Hall for Preschool/Daycare (2 ½ to 5 ½ years old) during weekdays from 8:00 a.m. – 3:00 p.m. and extended hours from 3:00 p.m. to 6:00 p.m. for approximately 50 children. The church has an existing commercial entrance and right turn lane off Rte. 53 and a large paved and striped parking lot that will provide safe ingress/egress for dropoff/pickup of students.
3. The Fire Dept. stated they have no issues with the application;
4. Planning staff inquired about the number of enrolled students, age groups, hours of operation, and recreational facility space;

The Planning Commission will have a meeting to discuss this item at their Monday, December 14, 2015 meeting. Your attendance or your designee is required at this meeting.

If you have any questions or need additional information, please contact me at 434-591-1910.

Sincerely,



Steve Tugwell

Senior Planner

Dept. of Planning & Community Development

Cc: The Catholic Diocese of Richmond – St. Peter & Paul Catholic Church, 4309 Thomas Jefferson Parkway,
Palmyra, VA 22963, Rev. Gerald F. Musubire, Pastor - office@saintspeterpaul.org

Ms. Pamela Dempsey – office@saintspeterpaul.org

Mr. Richard van Nierop - vannierop@comcast.net

File

Steven Tugwell

From: Wood, Mark, P.E., L.S (VDOT) <James.Wood@VDOT.virginia.gov>
Sent: Tuesday, November 17, 2015 3:16 PM
To: Steven Tugwell
Cc: Reed, James M. (VDOT); Wolfrey, Sharon A. (VDOT); Kelly Strickland; 'Justin Shimp, P.E.'
Subject: VDOT Comments from the Fluvanna County TRC Meeting on November 12, 2015

Importance: High

Steve,

SDP 15:17 – Paul M. Bever (Tax Map 62, Section 1, Parcels 1 & 2), Fluvanna County (Borrow Area for Decommissioning of Bremono Power Plant Fly Ash Ponds, Rte. 656, Bremono Road)

VDOT has previously met with Allen Leatherwood (Dominion Power) and coordinated the traffic control for dump trucks hauling borrow soil on Rte. 656 to the fly ash ponds. Obtaining the 350,000 to 400,000 cubic yards of borrow soil from a nearby location such as the Brent Property reduces the distance that dump trucks are hauling on Rte. 656 which is good from a traffic safety perspective and this approach also reduces wear and tear on the surfaced treated secondary road.

SUP 15:10 – St. Peter & St. Paul Catholic Church (Tax Map 18, Section A, Parcels 7 & 7A), (Operate an educational facility from the existing church classrooms, Rte. 53, Thomas Jefferson Parkway)

VDOT reviewed the conceptual floor plan to utilize two existing rooms (four classrooms with folding wall dividers) inside of New Parish Hall for Preschool/Daycare (2 ½ to 5 ½ years old) during weekdays from 8:00 a.m. – 3:00 p.m. and extended hours from 3:00 p.m. to 6:00 p.m. for approximately 50 children. The church has an existing commercial entrance and right turn lane off Rte. 53 and a large paved and striped parking lot that will provide safe ingress/egress for dropoff/pickup of students.

ZMP 15:06 – Gardner Trust (Tax Map 9, Section A, Parcel 9), (Fluvanna Self Storage, Rte. 618, Lake Monticello Road)

- Rte. 618 (Lake Monticello Road) is a Rural Major Collector with a posted speed limit of 45 mph. VDOT's 2013 Traffic Data shows an estimated Annual Average Daily Traffic Volume of 3000 vehicles.
- Rte. 618 (Lake Monticello Road) has a posted speed limit of 45 mph which requires a minimum of 500 ft. of Intersection Sight Distance for a standard commercial entrance. Phase I development shows self storage units which are typically low volume traffic generators. If the traffic generated does not exceed 50 vpd then a low volume commercial entrance can be utilized (minimum Stopping Sight Distance = 360 ft. with 500 ft. preferred). When additional Phases are proposed that trigger over 50 vpd then a commercial entrance with a minimum 500 ft. of Intersection Sight Distance will be required by VDOT. If a right turn lane is required, then the sight distance is measured 14.5 ft. off the edge of the right turn lane.
- If a left turn lane is not required for the development, ensure that there is a minimum of 360 ft. of Stopping Sight Distance for motorists on Rte. 618 that are approaching stopped vehicles waiting to make a left turn into the Self Storage.
- Ensure there is a minimum entrance spacing of at least 335 ft. from the center of the proposed commercial entrance to the center of the closest existing commercial entrance.
- If delivery trucks will be entering the proposed entrance ensure that the entrance radii are adequate to allow for truck ingress/egress without encroaching into the opposing travel lanes (Rte. 618 and the internal access road).
- Graphically demonstrate (horizontally and vertically) that the proposed commercial entrance provides the minimum 500 ft. of Intersection Sight Distance for a commercial entrance or the minimum 360 ft. for a Low Volume Entrance (50 vpd or less) with the height of eye = 3.5 ft. and 14.5 ft. off edge of pavement and the height of object = 3.5 ft. and 4 ft. off centerline of travel lane of approaching vehicle. Height of eye is located 14.5 ft. off edge of closest travel lane and 14.5 ft. off edge of right turn lane if one is required.

J. Mark Wood, P.E., L.S.
Area Land Use Engineer
Virginia Department of Transportation
Land Development – South
P.O. Box 2194
Louisa, VA 23093
Phone: (540) 967-3708
Cell: (540) 223-5240
Email: Mark.Wood@VDOT.Virginia.gov

Steven Tugwell

From: Mike-Kathy Brent <mkbrent7@gmail.com>
Sent: Tuesday, November 17, 2015 8:18 AM
To: Steven Tugwell
Subject: Re: November 12, 2015 TRC comments

Steve
I have no issues with any of the applicants.

Mike

On Mon, Nov 16, 2015 at 3:00 PM, Steven Tugwell <stugwell@fluvannacounty.org> wrote:

Hello,

Please forward me your TRC comments, if any, so that I can get them out to the applicant.

Thanks!

Steve

Steve Tugwell

Senior Planner

Dept. of Planning & Community Development

Fluvanna County, VA

[434-591-1910](tel:434-591-1910)

stugwell@fluvannacounty.org

 please conserve, do not print this e-mail unless necessary

Steven Tugwell

From: Miller, Charles (VDH) <Charles.Miller@vdh.virginia.gov>
Sent: Thursday, November 05, 2015 10:20 AM
To: Steven Tugwell
Subject: RE: November 12, 2015 TRC agenda

Steve,

We have reviewed the Nov. agenda and feel that no comments are necessary. Thanks.

Charles

From: Steven Tugwell [<mailto:stugwell@fluvannacounty.org>]
Sent: Wednesday, November 04, 2015 3:27 PM
To: Alyson Sappington; Andrea Gaines; Andy Wills; Barry Bibb; Brad Sheffield; Miller, Charles (VDH); Wright, Chuck (DOF); Deidre Creasy; Donald Gaines; Ed Zimmer; Jason Stewart; Jay Lindsey; Lewis Johnson; Lucas Lyons; Wood, Mark, P.E., L.S (VDOT); Brent, Mike; Patricia Eager; Robert Popowicz; Roger Black; solson@forcvec.com; Tony O'Brien; Wayne Stephens; James Newman
Subject: November 12, 2015 TRC agenda

Dear TRC members:

There are three (3) items on our November agenda. I look forward to hearing from you with any questions or comments you may have regarding these applications.

Thanks!
Steve

Steve Tugwell
Senior Planner
Dept. of Planning & Community Development
Fluvanna County, VA
434-591-1910
stugwell@fluvannacounty.org

 please conserve, do not print this e-mail unless necessary

Steven Tugwell

From: Pam Dempsey <office@saintspeterpaul.org>
Sent: Tuesday, December 15, 2015 11:58 AM
To: Steven Tugwell
Subject: RE: Sts. Peter & Paul

Steve:

We are requesting to defer the presentation of our SUP to the Board of Supervisors from January 20th to February 17th.

Thank you

Pam Dempsey

Saint Nicholas Learning Center

(434) 589-5201

From: Steven Tugwell [<mailto:stugwell@fluvannacounty.org>]
Sent: Tuesday, December 15, 2015 11:45 AM
To: Pam Dempsey <office@saintspeterpaul.org>
Subject: RE: Sts. Peter & Paul

Hi Pam,

If you still want to defer the special use permit to the February 17th Board of Supervisors meeting, please email me a request. It's your decision, but it could make for a long meeting on January 20th.

Thanks!

Steve

From: Pam Dempsey [<mailto:office@saintspeterpaul.org>]
Sent: Tuesday, December 08, 2015 4:50 PM
To: Steven Tugwell
Subject: RE: Sts. Peter & Paul
Importance: High

Steven:

Attached are the changes to our SUP for your use –

Let me know if I have not clarified everything.

Thanks you

Pam Dempsey

434-589-5201

From: Steven Tugwell [<mailto:stugwell@fluvannacounty.org>]
Sent: Thursday, November 12, 2015 2:14 PM
To: vannierop@urgrad.rochester.edu
Cc: office@saintspeterpaul.org

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: February 17, 2016

AGENDA TITLE:	ZMP 15:06 – The Gardner Trust				
MOTION(s):	I move that the Board of Supervisors approve/deny/defer ZMP 15:06 of the attached ordinance for ZMP 15:06, a request to amend the Fluvanna County Zoning Map with respect to approximately 13.4 acres of Tax Map 9, Section A, Parcel 9, to rezone the same from A-1, Agricultural, General, to B-1, Business, General (conditional).				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	x				
STAFF CONTACT(S):	Steve Tugwell, Senior Planner				
PRESENTER(S):	Steve Tugwell, Senior Planner				
RECOMMENDATION:	At its meeting on January 27, 2016, the Planning Commission recommended approval of ZMP 15:06 (3-0-1); Mr. Gaines moved to recommend approval, Mr. Lagomarsino seconded; AYES: Bibb, Gaines, Lagomarsino. Mr. Johnson abstained, and Mr. Zimmer was absent.				
TIMING:	Immediate decision requested at current meeting.				
DISCUSSION:	Request to amend the Fluvanna County Zoning Map with respect to 13.4 acres of Tax Map 9, Section A, Parcel 9 to rezone the same from A-1, Agricultural, General, to B-1, Business, General (conditional).				
FISCAL IMPACT:	-				
POLICY IMPACT:	<p>Regarding ZMP 15:06, The Board of Supervisors may:</p> <ul style="list-style-type: none"> • Approve this request, allowing the Fluvanna County Zoning Map to be amended; OR • Deny this request, preventing the Fluvanna County Zoning Map to be amended; OR • Defer this request and make a final decision at a later date. 				
LEGISLATIVE HISTORY:	<p>Review of a proposed Zoning Map Amendment in accordance with Chapter 22, Article 17 of the Fluvanna County Code (Zoning Ordinance: Conditional rezoning).</p> <p>Application was received on November 2, 2015;</p> <p>Planning Commission reviewed the request on January 27, 2016.</p>				
ENCLOSURES:	Staff Report (with accompanying attachments)				



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.co.fluvanna.va.us

STAFF REPORT

To: Fluvanna County Board of Supervisors
Case Number: ZMP 15:06
Tax Map: Tax Map 9, Section A, Parcel 9

From: Steve Tugwell
District: Palmyra
Date: February 17, 2016

General Information: This request is to be heard by the Board of Supervisors on Wednesday, February 17, 2016 at 7:00 pm in the Circuit Court Room in the Courts Building.

Owner/Applicant: Gardner Trust/Len Gardner

Representative: Shimp Engineering, P.C. – Justin M. Shimp, P.E.

Requested Action: To amend the Fluvanna County Zoning Map with respect to approximately 13.4 acres of Tax Map 9, Section A, Parcel 9, to rezone the same from A-1, Agricultural, General, to B-1 Business, General (conditional). (Attachment A)

Location: The affected property is located on the south side of State Route 618 (Lake Monticello Road) approximately ½ mile northwest of its intersection with Ashlawn Boulevard (The Main Gate to Lake Monticello). The property is located in the Palmyra Election District and is within the Rivanna Community Planning Area. (Attachment B)

Existing Zoning: A-1, Agricultural, General (Attachment C)

Proposed Zoning: B-1, Business, General (conditional)

Existing Land Use: Vacant, wooded

Planning Area: Rivanna Community Planning Area

Adjacent Land Use: Adjacent properties are zoned A-1, R-4, and B-C.

Zoning History: None

Neighborhood Meeting:

Excluding staff and the applicant, there were six (6) attendees at the November 12, 2015 neighborhood meeting.

A second neighborhood meeting was held on November 30, 2015 in which approximately 25 attendees were present. (Attachment D)

Technical Review Committee:

The following comments were generated from the November 12, 2015 Technical Review Committee meeting:

1. VDOT stated the following:
 - Rte. 618 (Lake Monticello Road) is a Rural Major Collector with a posted speed limit of 45 mph. VDOT's 2013 Traffic Data shows an estimated Annual Average Daily Traffic Volume of 3000 vehicles.
 - Rte. 618 (Lake Monticello Road) has a posted speed limit of 45 mph which requires a minimum of 500 ft. of Intersection Sight Distance for a standard commercial entrance. Phase I development shows self-storage units which are typically low volume traffic generators. If the traffic generated does not exceed 50 vpd then a low volume commercial entrance can be utilized (minimum Stopping Sight Distance = 360 ft. with 500 ft. preferred). When additional Phases are proposed that trigger over 50 vpd then a commercial entrance with a minimum 500 ft. of Intersection Sight Distance will be required by VDOT. If a right turn lane is required, then the sight distance is measured 14.5 ft. off the edge of the right turn lane.
 - If a left turn lane is not required for the development, ensure that there is a minimum of 360 ft. of Stopping Sight Distance for motorists on Rte. 618 that are approaching stopped vehicles waiting to make a left turn into the self-storage.
 - Ensure there is a minimum entrance spacing of at least 335 ft. from the center of the proposed commercial entrance to the center of the closest existing commercial entrance.
 - If delivery trucks will be entering the proposed entrance ensure that the entrance radii are adequate to allow for truck ingress/egress without encroaching into the opposing travel lanes (Rte. 618 and the internal access road).
 - Graphically demonstrate (horizontally and vertically) that the proposed commercial entrance provides the minimum 500 ft. of Intersection Sight Distance for a commercial entrance or the minimum 360 ft. for a Low Volume Entrance (50 vpd or less) with the height of eye = 3.5 ft. and 14.5 ft. off edge of pavement and the height of object = 3.5 ft. and 4 ft. off centerline of travel lane of approaching vehicle. Height of eye is located 14.5 ft. off edge of closest travel lane and 14.5 ft. off edge of right turn lane if one is required.
2. This site is within Dominion Power's jurisdiction;
3. The erosion and sediment control inspector stated that an E&S plan will be required;
4. Mrs. Eager asked if there will be room for a tractor-trailer to get in and out of the site;

5. Planning Staff commented that a major site development plan will be required prior to the construction of any site improvements, including landscaping and screening requirements between adjoining residentially-zoned properties. Also, the one area that is shown on the sketch plan where screening is interrupted will need to be screened. A fence using privacy slats or a masonry wall that would deflect light-intrusion from headlights is recommended.
6. The Fire Chief inquired about the width of the travel-way, and whether or not there would be any hazardous materials stored in any of the storage units, and for management to be aware of what will be stored inside of the units ;
7. Aqua Virginia stated that water and sewer service is available to this site, but that the utility lines will need to be extended in order to do so;
8. Health Dept. stated they have no comments;
(Attachment E)

Planning Commission: January 27, 2016

The Planning Commission considered this request at their January 27, 2016 meeting, and voted to recommend approval 3-0-1. AYES: Bibb, Gaines, Lagomarsino. Mr. Johnson abstained, and Mr. Zimmer was absent.

Statement of Intent:

This district is composed of certain low to medium density concentrations of residential uses, together with certain complementary public, semi-public, institutional, commercial and recreational uses, all of which are intended to be at a scale appropriate to support the residential needs of the district. It is intended that this district be applied to the existing community of Lake Monticello and Community Planning Areas as defined by the Comprehensive Plan. The regulations for this district are designed to stabilize and protect the essential characteristics of the district, to promote and encourage, insofar as compatible with the intensity of land use, a suitable environment for family life and to permit certain related public, semi-public, institutional and recreational uses and certain commercial uses of a character compatible with such residential uses and which are unlikely to develop general concentrations of traffic, crowds of customers, and general outdoor advertising. To these ends, retail activity is sharply limited and this district is protected against encroachment of general commercial or industrial uses.

Analysis:

The applicant is requesting to rezone 13.4 acres of (Tax Map 9, Section A, Parcel 9) from A-1, Agricultural, General, to B-1, Business, General (conditional). The subject parcel is located on

the south side of State Route 618 (Lake Monticello Road) approximately ½ mile northwest of its intersection with Ashlawn Boulevard (The Main Gate to Lake Monticello).

The proposed use of the property stated on the application is a self-storage facility and future retail center. In accordance with the applicant's sketch plan, the property will be developed in three (3) phases, with a self-storage facility planned for the first two (2) phases, and a future commercial retail center in phase 3. After hearing much constructive feedback from adjoining property owners at two (2) neighborhood meetings, the applicants revised their plan and draft proffers to address light control and screening components of the plan. The access easement and proposed locations of the storage buildings were revised to reduce the amount of potential light trespass from vehicle headlights during evening hours. The applicant has submitted a draft proffer statement which would exclude certain uses that would otherwise be allowed by-right in the B-1 zoning district. Uses that are allowed by special use permit in the B-1 zoning district may still be permitted, subject to an approved special use permit. In addition, the applicant has restricted land-uses on Phase 1 and 2 to self-storage facilities only. The following uses have been voluntarily excluded as part of this application: *Automobile repair service establishments, automobile sales, car washes, gas stations, laundries, large-scale retail stores, and indoor shooting ranges*. Being that the property is currently zoned A-1 (Agricultural, General), there are a wide-range of uses permitted by-right, and by special use permit. A few by-right uses include equestrian facilities, hunting preserves, temporary sawmills, rural cluster developments, and group homes. Uses permitted by special use permit in the A-1 zoning district include but are not limited to: correctional facilities, automobile service establishments, boarding houses, and car washes.

In addition to the tree protection standards required by Article 24 of the Fluvanna County Zoning Ordinance, the applicant has proffered to establish a minimum 50-foot wide tree buffer as generally delineated on sheet 3 of the revised plan submitted on December 4, 2015. Also, the applicant has proffered that all lighting fixtures be "*full cut-off*", which is a requirement of Article 25 (outdoor light control), of the Zoning Ordinance.

If this rezoning is approved, then a site development plan that is in full compliance with county ordinances and associated proffers shall be reviewed and approved by planning staff prior to the commencement of any site improvements or construction.

(Attachment F)

Comprehensive Plan:

Land Use Chapter:

The Comprehensive Plan designates this property as within the Rivanna Community Planning Area. According to this chapter, "*additional services and infrastructure are needed to accommodate more growth*". Additionally, "*medium and small commercial businesses, along with office, civic, and residential uses, combine to form a series of neo-traditional developments that are interconnected with surrounding development*". This is a heavily populated area of the county, with a variety of retail establishments designed to support the existing residential community.

Further, *“surrounding growth should be a mixture of uses and residential dwelling types that serve a variety of incomes. Neighborhood mixed-use is needed to help offset the volume of single-family residential development already in this community.”*

The Rivanna Community Planning Area is the most developed planning area in the county, and represents a good mixture of residential and commercial uses to sustain the citizenry. A variety of retail, food service, and professional service oriented businesses are located in and around the Rivanna CPA.

ECONOMIC DEVELOPMENT

The 2015 Comprehensive Plan states that *“the primary infrastructure service areas will be the Zion Crossroads, Lake Monticello, and Fork Union community planning areas”*. This property is located within the Rivanna Community Planning Area, in close proximity to the high-density residential Lake Monticello Community.

Conclusion:

This rezoning request appears to meet the intent of the Comprehensive Plan in that the proposed rezoning may contribute to *“medium and small commercial businesses, along with office, civic, and residential uses, combine to form a series of neo-traditional developments that are interconnected with surrounding development”*. Additionally, the proposed use may contribute to the sustainability of services for the greater Lake Monticello residential community.

In addition to conformance with the Comprehensive Plan, the Board of Supervisors may want to consider any potential adverse impacts, such as traffic entering and exiting the property, noise, or potential impacts to adjacent properties.

Suggested Motion:

I move that the Board of Supervisors **approve/deny/defer** ZMP 15:06 of the attached ordinance for ZMP 15:06, a request to amend the Fluvanna County Zoning Map with respect to approximately 13.4 acres of Tax Map 9, Section A, Parcel 9, to rezone the same from A-1, Agricultural, General, to B-1, Business, General (conditional).

Attachments:

- A – Application, owner’s permission letter, and APO letter
- B – Aerial Vicinity Map
- C – Existing zoning map
- D – 1st and 2nd Neighborhood meeting sign-in sheets and comments
- E – TRC comment letter and emails from the Fire Chief & Aqua Virginia
- F - Applicant’s site rendering, revised draft proffer statement – dated 12-16-2015
- G - Proposed ordinance
- H – Emails and comments/concerns from the neighbors

Copy: Mr. Len Gardner, Gardner Trust – 3 Cove Circle, Palmyra, VA 22963
Mr. Carlos Burns - carlos@storefss.com

Justin M. Shimp, P.E., Shimp Engineering, P.C. via email - justin@shimp-engineering.com
Kelly Strickland, Shimp Engineering, P.C., via email - kelly@shimp-engineering.com
Mr. & Mrs. Steve Carney - srcarney@gmail.com
Mr. & Mrs. Christopher Perez - christopherperez123@gmail.com
Mr. & Mrs. Edward Moore – mooree@fuma.org
File



WARREN TASKER GLOVER
Notary Public
Commonwealth of Virginia
7560052
My Commission Expires Apr 30, 2017

COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Application for Rezoning

Received
NOV 02 2015

Owner of Record: Gardner Trust

Applicant of Record: Fluvanna Self Storage

E911 Address: 3 Cove Circle Palmyra, VA 22963

E911 Address: 21 Burns Plaza Palmyra, VA 22963

Phone: 434-589-3074 Fax: _____

Phone: 434-906-3552 Fax: _____

Email: _____

Email: carlos@storefss.com

Representative: Shimp Engineering PC - Justin Shimp

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

E911 Address: 201 E Main St Suite M Charlottesville VA 22902

Phone: (434) 277-5140 Fax: _____

Is property in Agricultural Forestal District? No Yes

Email: justin@shimp-engineering.com

If Yes, what district: _____

Tax Map and Parcel(s): Tax Map 9(A) Parcel 9

Deed Book Reference: DB 496 P 641

Acreage: 13.4 acres Zoning: A-1 (agricultural)

Deed Restrictions? No Yes (Attach copy)

Location of Parcel: Property located on south side of Lake Monticello Road (S.R. 618), 1,000 FT west of River Run Drive

Requested Zoning: B-1

Proposed use of Property: Self-Storage facility and future retail center

Affidavit to Accompany Petition for Rezoning

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the Board of Supervisors during the normal discharge of their duties in regard to this request.

I/We, being duly sworn, depose and say that we are Owner/Contract Owner of the property involved in this application and that we have familiarized ourselves with the rules and regulations of the Zoning Ordinance with respect to preparing and filing this application, and that the foregoing statements and answers herein contained and the information on the attached map to the best of our ability present the argument on behalf of the application herewith requested and that the statements and information above referred to are in all respects true and correct to the best of our knowledge.

Date: 11-2-15

Signature of Owner/Applicant: Carlos Burns

Subscribed and sworn to before me this 2

day of November, 2015 Register # 7560052

My commission expires: April 30 2017

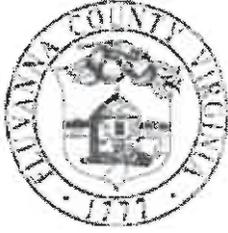
Notary Public: Warren Tasker Glover

All plats must be folded prior to submission to the Planning Department for review. Rolled plats will not be accepted.

OFFICE USE ONLY			
Date Received: <u>11/02/15</u>	Pre-Application Meeting:	PH Sign Deposit Received: <u>11/2/15 \$20</u>	Application #: <u>ZMP 15 : 006</u>
\$1,000 plus \$50 for per acre plus mailing costs fee paid: Mailing Costs: \$20.00 Adjacent Property Owner (APO) after 1st 15, Certified			
Proffer or Master Plan Amendment: \$750.00 plus mailing costs			
Election District: <u>Palmyra</u>	Planning Area: <u>Palmyra CPA</u>		
Public Hearings			
Planning Commission		Board of Supervisors	
Advertisement Dates: <u>Nov 23rd (Dec 3rd + 10th)</u>	Advertisement Dates: <u>Dec 2nd (Jan 7th + 14th)</u>		
APO Notification: <u>Nov 30th</u>	APO Notification: <u>Jan 6th</u>		
Date of Hearing: <u>Dec 14th 2015</u>	Date of Hearing: <u>Jan 20th</u>		
Decision:	Decision:		

Fluvanna County Department of Planning & Community Development * Box 540 * Palmyra, VA 22963 * (434)591-1910 * Fax (434)591-1911

This form is available on the Fluvanna County website: www.fluvannacounty.org



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Public Hearing Sign Deposit

Received
NOV 02 2015

Fluvanna County

Name: Fluvanna Self Storage

Address: 21 Burns Plaza

City: Palmyra

State: VA

Zip Code: 22963

I hereby certify that the sign issued to me is my responsibility while in my possession. Incidents which cause damage, theft, or destruction of these signs will cause a partial or full forfeiture of this deposit.

Charles Burns

Applicant Signature

11/2/15

Date

*Number of signs depends on number of roadways property adjoins.

OFFICE USE ONLY

Application #: BZA _____ : CPA _____ : SUP _____ : ZMP _____ : ZTA _____ :

\$90 deposit paid per sign*:

Approximate date to be returned:

October 30, 2015

I, Len Gardner, Owner/Manager of the Gardner Trust, which owns the 13.4 acre Fluvanna County Tax Map 9 (A) Parcel 9, do hereby authorize Carlos Burns, Owner/Manager of Fluvanna Self Storage and his agent, Shimp Engineering, to act on my behalf with any and all matters concerning the request to rezone Fluvanna Tax Map 9 (A) Parcel 9.

A handwritten signature in black ink, appearing to read "Len Gardner", written over a horizontal line.

Len Gardner
3 Cove Circle
Palmyra, VA 22963
434-589-3074

Received
NOV 02 2015
Fluvanna County



Received

NOV 02 2015

Fluvanna County

**Fluvanna Self Storage Facility
Rezoning Request #
Project Narrative
November 2, 2015**

Written Description of the Proposal:

In Accordance with Article 20 of the Fluvanna County Zoning Ordinance, Fluvanna Self Storage (the Applicant), representing Gardner Trust (the Owner) has applied for a rezoning of 13.4 acres to B-1 (General Business District). The property consists of one parcel: Tax Map 9 Section A Parcel 9 (13.4 acres). The property is currently zoned A-1 Agricultural.

The property has 514 feet of frontage on S.R. 618 (Lake Monticello Road) and is located approximately 2.1 miles west of the intersection of Lake Monticello Road and Thomas Jefferson Parkway (S.R. 53) and approximately 0.6 miles east of the main entrance to Lake Monticello.

The site is heavily wooded with no existing structures. Slopes, measured from topography available from the County GIS Mapping system, range from 6% to a maximum slope of approximately 20%. No wetlands or critical resources are evident on the site. A drainage swale traverses the site from north to south and provides an opportunity to capture storm runoff from potential development of the property.

The Applicant currently operates a self-storage facility on 5.23 acres located approximately 1.3 miles west of the site. The existing facility is at full capacity and the applicant would like to expand the Fluvanna Self Storage facility on the subject parcel. An Application Plan is included with this request and sheets 3 and 4 of the Application Plan provide a general and conceptual description of the development proposed by the Applicant. A proffer is included with the request that requires any development of the property to be in general accordance with sheet 3. An additional proffer restricts development of phase 1 (as shown on sheet 4 of the Application Plan) to the self-storage use and its associated accessory uses.

Consistency with the Comprehensive Plan:

The subject property lies within the Rivanna Community Planning Area and shares a southern and western boundary with the Lake Monticello Community. Figure LU-14 of the Comprehensive Plan identifies neighborhood residential elements within the Rivanna Community Planning Area. The subject parcel is generally located within an identified Neighborhood Mixed Use element of the growth area which encourages the following uses: storefront retail, civic, office, restaurant, multi-family residential and single-family residential. The Applicant proposes a self-storage use to be located behind a future residential storefront development. The self-storage use is currently in demand and the Applicant is requesting to expand his current business to accommodate the demand.

Impacts on Traffic:

A self-storage facility will provide a minimal traffic increase on S.R. 618. The current Fluvanna Self Storage facility generates less than 50 trips per day and the Applicant plans to provide a nominal increase to the facility over the next 15 years (see conceptual plan for Phase 1 on sheet 4 of the Application Plan). If an opportunity to develop a future commercial use on Phase 2 or Phase 3 of the site (as shown on sheet 4 of the Application Plan), traffic impacts will be analyzed and mitigated with the development of the site.

Environmental Impacts and Features:

While the property lies within the Aqua Virginia jurisdictional area and sanitary sewer and water is available from adjoining systems within Lake Monticello; development of a self-storage facility with limited need for sewer capacity does not warrant a connection to the Aqua Virginia utilities. It is the intent of the Applicant to provide a small septic field and a well to serve the limited needs of the self-storage facility. Should the Applicant wish to provide onsite septic and well facilities, this shall be done in accordance with the Virginia Department of Health regulations and the requirements

The drainage swale located on the site will be graded to create an onsite stormwater management facility.

Existing trees located near the rear of the site will be preserved and incorporated into a 30 ft. deep landscape buffer adjoining the adjacent residential uses in Lake Monticello.

Impacts on Archaeological, Cultural and Historic Resources:

Archeological, Cultural, and Historic resources have not been identified on this site.

Fire and Safety:

The site is located approximately 3.5 miles from the Lake Monticello Fire and Rescue Department.

Concept / Sketch Plan:

Please see attached application plan.



December 4, 2015

Received

DEC 04 2015

Planning Dept.

Mr. Steve Tugwell, Planner
Fluvanna County
Department of Planning and Zoning
132 Main Street
Palmyra, VA 22963

**Regarding: ZMP 15:06 Fluvanna Self Storage
Rezoning Application
Requested B-1 (General Business) District
Plan Revisions**

Dear Mr. Tugwell,

As we discussed in conversations over the phone and through e-mail this past week, based on conversations and discussions with neighbors, we have revised the application plan for Fluvanna Self Storage to do the following: switch phases 1 and 2 so that phase 1 development is further from the neighbors, restrict phases 1 and 2 to the self-storage use requested, include additional buffers and screenings and proffers as discussed with neighbors. Please find the attached find the following:

- 1) 12 copies of the revised application plan, and
- 2) 2 copies of the revised proffers.

Please feel free to call and discuss any additional questions and concerns.

Best Regards,

Kelly Strickland
Shimp Engineering, P.C.
201 E. Main Street - Suite M
Charlottesville, VA 22902
434.981.6029

Cc: Mr. Carlos Burns, Applicant
Fluvanna Self Storage

Memorandum

DATE: February 8, 2016

RE: Board of Supervisors APO Letter

TO: Jason Stewart

FROM: James Newman



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

NOTICE OF PUBLIC HEARING

February 2, 2016

Name
Address
City State ZIP
TMP#

Re: Public Hearing on ZMP 15:06

Dear Name,

This letter is to notify you that the Fluvanna County Board of Supervisors will hold a public hearing on the above referenced item as noted below:

Purpose: Board of Supervisors Public Hearing
Day/Date: Wednesday, February 17, 2016
Time: 7:00 PM
Location: Fluvanna County Circuit Court Room, Palmyra, VA

The applicant or applicant's representative will be present at the Board of Supervisors meeting for the rezoning request that is described as follows:

ZMP 15:06 – Gardner Trust - An ordinance to amend the Fluvanna County Zoning Map with respect to 13.4 acres of Tax Map 9, Section A, Parcel 9 to rezone the same from A-1, Agricultural, General to B-1, Business, General (conditional). The affected property is located on the south side of State Route 618 (Lake Monticello Road) approximately ½ mile northwest of its intersection with Ashlawn Boulevard (The Main Gate to Lake Monticello). The property is located in the Palmyra Election District and is within the Rivanna Community Planning Area.

You are welcome to attend the Public hearing and you will have an opportunity to comment, if desired. The tentative agenda and staff report for this action is available for public review on the County website at: <http://fluvannacounty.org/government/bos/agendasactionsminutes>. You can also view the report in the Fluvanna County Planning and Zoning Department during working hours (8:00 am – 5:00 pm, Monday through Friday).

If you have any questions regarding this rezoning application or the Public Hearing, please contact me at 434-591-1910.

Sincerely,

Jason Stewart
Planning and Zoning Administrator

Valerie Wood
735 JEFFERSON DR
Palmyra, Va 22963

Edward & Susan Moore
737 JEFFERSON DR
Palmyra, Va 22963

Gardner Trust
3 Cove Circle
Palmyra, Va 22963

Albert and Susan Ringwood
2224 LAKE MONTICELLO RD
Palmyra, Va 22963

Steven & Francis Carney
8 ROADVIEW TERR
Palmyra, Va 22963

Hosea Mitchell
5 ROADVIEW TER
Palmyra, Va 22963

Christopher and Savitri Perez
739 JEFFERSON DR
Palmyra, Va 22963

Ann Hurley
6 ROADVIEW TER
Palmyra, Va 22963

Jeri Goldstein
10 CHESTNUT CT
Palmyra, Va 22963

Rivanna Investments LLC
2228 LAKE MONTICELLO RD
Charlottesville, Va 22911

Lake Monticello Owner's Assoc.
41 Ashlawn Blvd
Palmyra, Va 22963

Louis & Norma Kramer
P.O. Box 6653
Charlottesville, Va 22906

James L Higginbotham
2077 Lake Monticello Rd
Palmyra VA 22963

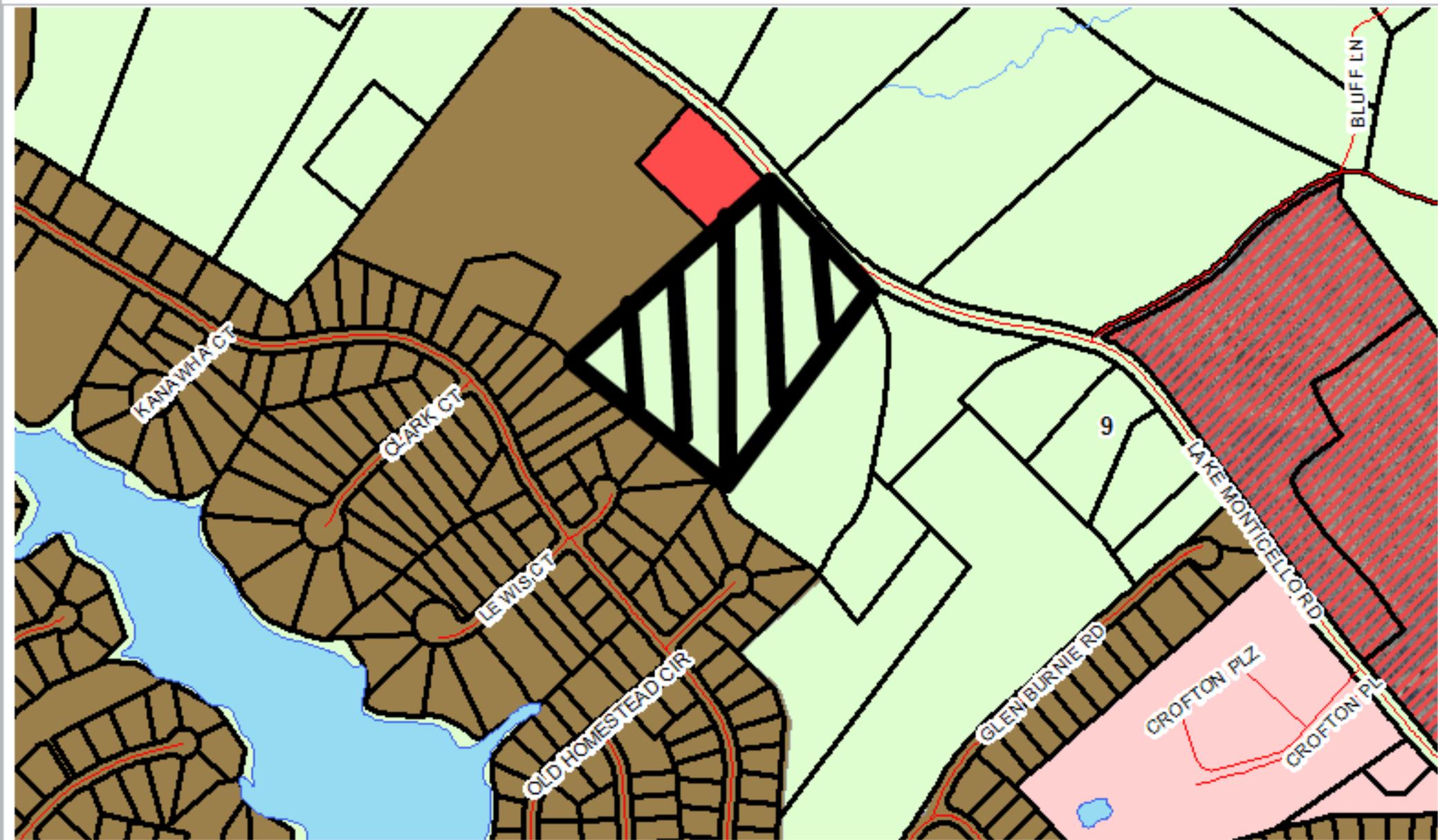
Timothy D Christian
93 Bluff Lane
Palmyra VA 22963



Scale: 1:9027.977411

Date: 12/09/2015

Printed By:



Scale: 1:9027.977411

Date: 12/09/2015

Printed By:

November 12, 2015 Neighborhood Meeting

SIGN IN SHEET FOR:

ZMP 15:06 – Gardner Trust - An ordinance to amend the Fluvanna County Zoning Map with respect to 13.4 acres of Tax Map 9, Section A, Parcel 9 to rezone the same from A-1, Agricultural, General to B-1, Business, General. The affected property is located on the south side of State Route 618 (Lake Monticello Road) approximately ½ mile northwest of its intersection with Ashlawn Boulevard (The Main Gate to Lake Monticello). The property is located in the Palmyra Election District and is within the Rivanna Community Planning Area.

Please Print Your Name & Address:

1. Frances + Steven Carney 7 Roadview Terrace Palmyra, Va 22963
2. Dawn Hurley 6 Roadview Terrace Palmyra, Va 22963
3. EDWARD & SUSAN MOORE 737 JEFFERSON DR, PALMYRA 22963
4. Kelly Strickland - Shimp Eng.
5. Christopher P. Perez 739 Jefferson Dr.
6. Cperez@albemarle.org ~~739 Jefferson Dr.~~
7. Emails: Carney SRCARNEY@gmail.com
8. Hurley HMINUS@CENTURYLINK.NET
9. MOORE: moore@fuma.org
- 10.
- 11.
- 12.
- 13.
- 14.

7 Roadview Terrace
 Palmyra, VA 22963 3250
 434-591-070p
 srcarney@gmail.com

Steven R. Carney

Fax

To:	Steve Tugwell	From:	Steven Carney
Fax:	(434) 591-1911	Page:	4
Phone:	(434) 591-1910 EXT 1061	Date:	January 2, 2014
Re:	2nd Neighborhood Meeting	CC:	Chris Perez

Hi Mr. Tugwell,

Chris Perez, drafted a summary of what occurred at last night's meeting. In addition, please find the attached sign-in sheets and emails of attendees. The people who provided their email addresses would like to receive communications on the Gardner Trust ZMP 15:06 application.

Minutes:

Notably, tonight the applicant held a second community meeting, which lasted from 7pm till 9:30pm. Many of our fellow neighbors came out to discuss the proposal with the applicant and their project engineers. Also in attendance was Ms. Eager (PC member for our district), as well as Catherine Neely, General Manager who was representing the LMOA Board. Much was discussed and after 2 long hours of debate the applicant agreed to revise the plan to try and address some of the neighbors' concerns with lighting, screening, and phasing. The revised plans will not be available for a week or two, and then onto the Public Hearings. The applicant refused to defer the proposal to allow adequate time to review the revised plans prior to the Planning Commission meeting because they want to be able to revise the plans with the Planning Commission input rather than just citizen input. Once we receive copies of the revised plans we will disseminate them to you for review. While many of the neighbors' concerns are promised to be addressed much is still desired with this proposal.

Thanks,

Steve Carney

November 30, 2015 2nd Neighborhood Meeting

ZMP 15:06 Gardner Trust - An ordinance to amend the Fluvanna County Zoning Map with respect to 13.4 acres of Tax Map 9, Section A, Parcel 9 to rezone the same from A-1 Agricultural, General to B-1, Business, General. The affected property is located on the south side of the State Route 618 (Lake Monticello Road) approximately ½ mile northwest of its intersection with Ashlawn Boulevard (The Main Gate to Lake Monticello). The property is located in the Palmyra Election District and is within the Rivanna Planning Area.

Please Print Your Name & address:

1. Christopher Ramos 3 Roadview Terrace
2. ANN HURLEY 6 ROADVIEW TERR
3. MARIE CARDUCK 33 MULLIGAN DR.
4. PHILIP CARDUCK 33 MULLIGAN DR.
5. CARLOS P. BURNS 29 WHIPPORWILL LN
6. Steven + Frances Carney 7 Roadview Terrace
7. Valarie + Jim Marsh 735 Jefferson Dr.
8. Patricia + Linda Cager 1107 Mechanics Creek Trcy, Va
9. John Halpin 1 Roadview Terrace Palmyra, VA
10. Ken Gardner 23 Court Circle Palmyra
11. Christopher P. Perez 739 Jefferson Dr. Palmyra VA
12. Susan + Edward WARE 739 Jefferson, Palmyra, VA
13. Don + Eileen Zuckerman Circle Palmyra VA
14. CARLOS A. + CARLOS P. BURNS Applicant
15. Justin Shimp

November 30, 2015 2nd Neighborhood Meeting

ZMP 15:06 Gardner Trust - An ordinance to amend the Fluvanna County Zoning Map with respect to 13.4 acres of Tax Map 9, Section A, Parcel 9 to rezone the same from A-1 Agricultural, General to B-1, Business, General. The affected property is located on the south side of the State Route 618 (Lake Monticello Road) approximately 1/2 mile northwest of its intersection with Ashlawn Boulevard (The Main Gate to Lake Monticello). The property is located in the Palmyra Election District and is within the Rivanna Planning Area.

Please Print Your Name & address:

lily
raisinglily@yahoo.com

- 16. _____
- 17. *Anthony Thomas 32 Englewood Dr*
- 18. *Lily Thomamas 32 Englewood Dr*
- 19. *Minor EAGER 1107 Mechuuk Creek Dr. Tracy*
- 20. _____
- 21. _____
- 22. _____
- 23. _____
- 24. _____
- 25. _____
- 26. _____
- 27. _____
- 28. _____
- 29. _____
- 30. _____

November 30, 2015 2nd Neighborhood Meeting

ZMP 15:06 Gardner Trust - To be added to the Fluvanna County Planning Commission email list:

Please Print Your Name & Email address:

1. Christopher Kuras DragonkyberZoo@gmail.com
2. ANN HURLEY HMINUS@EMBERGMAIL.COM
3. PHIL CARDUCK PW CARDUCK@AOL.COM
4. Jane Zimmerman jainec@sciveyourdata.info
5. Steve + Frances Carney SRCarney@gmail.com
6. Carlos P Burns CARLOSPBURNS@gmail.com
7. Valerie Marsh JMOMX3@comcast.net
8. Jim Marsh MarshJ51@gmail.com
9. Lev Kramer LATEREALITY1@yahoo.com
10. Patricia Eager pbeager@icloud.com
11. John Halpin shurg9786@comcast.net
12. Christopher P. Perez christopherperez123@gmail.com
13. SUSAN & EDWARD MOORE mooree@luma.org, s.e.moore@
14. John West Miller B@+459@E-maildragmail.com embergmail.com
15. Jimmy + Jean Blankenship jimmyjeanb1@yahoo.com
16. Theresa RAJU-Arroyo 742 Jefferson Dr
17. Raymond Arroyo terriarroyo@yahoo.com
18. MARIA RAJU 3 Clark court
19. _____
20. _____
21. _____
22. _____
23. _____
24. _____
25. _____



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.co.fluvanna.va.us

November 17, 2015

Shimp Engineering, P.C. (Kelly Strickland)
201 E. Main Street, Suite M
Charlottesville, VA 22902

Delivered via email

Re: ZMP 15:06 Gardner Trust Rezoning Request from A-1 to B-1 (conditional)

Tax Map: 9, Section A, Parcel 9

Dear Mr. Strickland:

The following comments are the result of the Technical Review Committee meeting that was held on Thursday, November 12, 2015.

1. VDOT stated the following:

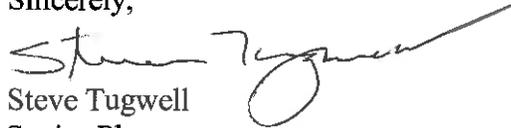
- Rte. 618 (Lake Monticello Road) is a Rural Major Collector with a posted speed limit of 45 mph. VDOT's 2013 Traffic Data shows an estimated Annual Average Daily Traffic Volume of 3000 vehicles.
- Rte. 618 (Lake Monticello Road) has a posted speed limit of 45 mph which requires a minimum of 500 ft. of Intersection Sight Distance for a standard commercial entrance. Phase I development shows self-storage units which are typically low volume traffic generators. If the traffic generated does not exceed 50 vpd then a low volume commercial entrance can be utilized (minimum Stopping Sight Distance = 360 ft. with 500 ft. preferred). When additional Phases are proposed that trigger over 50 vpd then a commercial entrance with a minimum 500 ft. of Intersection Sight Distance will be required by VDOT. If a right turn lane is required, then the sight distance is measured 14.5 ft. off the edge of the right turn lane.
- If a left turn lane is not required for the development, ensure that there is a minimum of 360 ft. of Stopping Sight Distance for motorists on Rte. 618 that are approaching stopped vehicles waiting to make a left turn into the self-storage.
- Ensure there is a minimum entrance spacing of at least 335 ft. from the center of the proposed commercial entrance to the center of the closest existing commercial entrance.
- If delivery trucks will be entering the proposed entrance ensure that the entrance radii are adequate to allow for truck ingress/egress without encroaching into the opposing travel lanes (Rte. 618 and the internal access road).
- Graphically demonstrate (horizontally and vertically) that the proposed commercial entrance provides the minimum 500 ft. of Intersection Sight Distance for a commercial entrance or the minimum 360 ft. for a Low Volume Entrance (50 vpd or less) with the height of eye = 3.5 ft. and 14.5 ft. off edge of pavement and the height of object = 3.5 ft. and 4 ft. off centerline of travel

lane of approaching vehicle. Height of eye is located 14.5 ft. off edge of closest travel lane and 14.5 ft. off edge of right turn lane if one is required.

2. This site is within Dominion Power's jurisdiction;
 3. The erosion and sediment control inspector stated that an E&S plan will be required;
 4. Mrs. Eager asked if there will be room for a tractor-trailer to get in and out of the site;
 5. Planning Staff commented that a major site development plan will be required prior to the construction of any site improvements, including landscaping and screening requirements between adjoining residentially-zoned properties. Also, the one area that is shown on the sketch plan where screening is interrupted will need to be screened. A fence using privacy slats or a masonry wall that would deflect light-intrusion from headlights is recommended.
 6. The Fire Chief inquired about the width of the travel-way, and whether or not there would be any hazardous materials stored in any of the storage units, and for management to be aware of what will be stored inside of the units ;
 7. Aqua Virginia stated that water and sewer service is available to this site, but that the utility lines will need to be extended in order to do so;
 8. Health Dept. stated they have no comments;
- The plan revision deadline is Friday, December 4, 2015.
 - This item is scheduled for a public hearing at the Monday, December 14, 2015 Planning Commission meeting. The applicant's attendance or their designee is required at this meeting.

If you have any questions or need additional information, please contact me at 434-591-1910.

Sincerely,



Steve Tugwell
Senior Planner

Dept. of Planning & Community Development

cc: Justin Shimp, P.E., via email - justin@shimp-engineering.com
Kelly Strickland via email - kelly@shimp-engineering.com
Carlos Burns via email - carlos@storefss.com
Chris Perez via email - christopherperez123@gmail.com
Steven & Frances Carney via email - srcarney@gmail.com
Edward & Susan Moore via email - mooree@fuma.org
Gardner Trust via mail - 3 Cove Circle, Palmyra, VA 22963
File

Steven Tugwell

From: Mike-Kathy Brent <mkbrent7@gmail.com>
Sent: Tuesday, November 17, 2015 8:18 AM
To: Steven Tugwell
Subject: Re: November 12, 2015 TRC comments

Steve
I have no issues with any of the applicants.

Mike

On Mon, Nov 16, 2015 at 3:00 PM, Steven Tugwell <stugwell@fluvannacounty.org> wrote:

Hello,

Please forward me your TRC comments, if any, so that I can get them out to the applicant.

Thanks!

Steve

Steve Tugwell

Senior Planner

Dept. of Planning & Community Development

Fluvanna County, VA

[434-591-1910](tel:434-591-1910)

stugwell@fluvannacounty.org

 please conserve, do not print this e-mail unless necessary

Steven Tugwell

From: Parker IV, Clifton L. <CLParkerIV@aquaamerica.com>
Sent: Tuesday, November 17, 2015 9:43 AM
To: Steven Tugwell
Subject: RE: water and sewer?

Yes and he will need to extend the lines in order to do so.

Cliff Parker
804.310.0398

From: Steven Tugwell [<mailto:stugwell@fluvannacounty.org>]
Sent: Tuesday, November 17, 2015 9:27 AM
To: Parker IV, Clifton L.
Subject: water and sewer?
Importance: High

Hi Cliff,

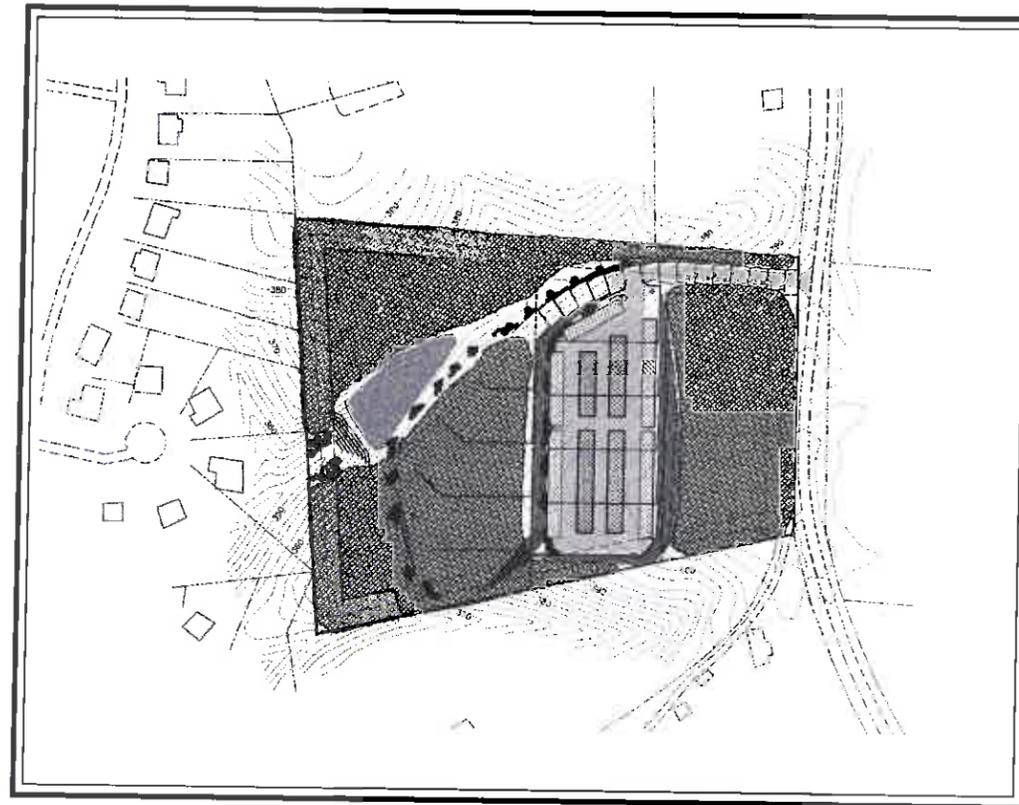
I'm reviewing a rezoning request for a parcel on Lake Monticello Road here in Fluvanna, Tax Map 9-A-9, and I wanted to ask you if water and sewer are available to this property via Aqua?

Thanks!
Steve

Steve Tugwell
Senior Planner
Dept. of Planning & Community Development
Fluvanna County, VA
434-591-1910
stugwell@fluvannacounty.org

 please conserve. do not print this e-mail unless necessary

REZONING APPLICATION PLAN FOR FLUVANNA SELF STORAGE



Received
DEC 04 2015
Fluvanna County

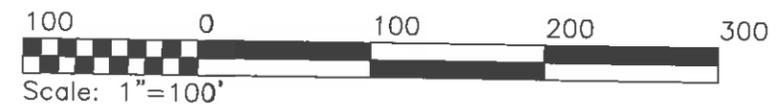
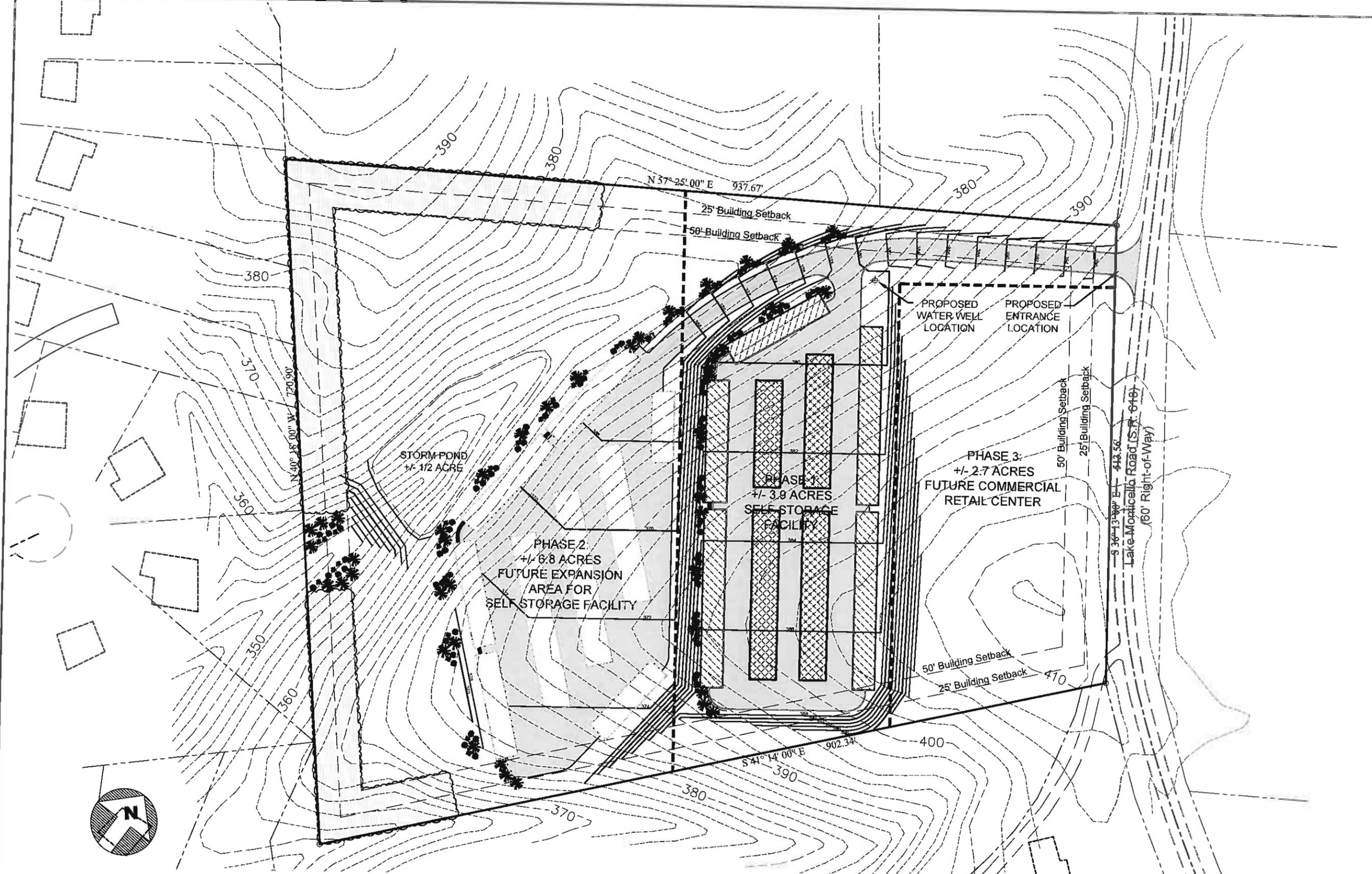
TAX MAP 9, SECTION A, PARCEL 9
PALMYRA MAGISTERIAL DISTRICT
FLUVANNA COUNTY, VIRGINIA
November 2, 2015
Revision Date: December 4, 2015



201 EAST MAIN STREET, SUITE M
CHARLOTTESVILLE, VA 22902
(434) 227-5140

SHEET INDEX

- C1 = COVER SHEET
- C2 = EXISTING CONDITIONS
- C3 = GENERAL PLAN OF DEVELOPMENT
- C4 = CONCEPTUAL PLAN OF DEVELOPMENT
- = PHASE I



NOTE: PHASE 1 AND 2 SHALL BE LIMITED TO SELF STORAGE USE IN ACCORDANCE WITH PROFFERS ACCOMPANYING THIS APPLICATION PLAN. PHASE 3 SHALL BE LIMITED TO USES AS SPECIFIED IN PROFFERS ACCOMPANYING THIS APPLICATION PLAN.

Conceptual Plan of Development

Seq #	Date	Description	Neighborhood	Comments
1	12/02/2015			

REZONING APPLICATION PLAN FOR:

FLUVANNA SELF STORAGE

FLUVANNA COUNTY, VIRGINIA

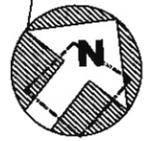
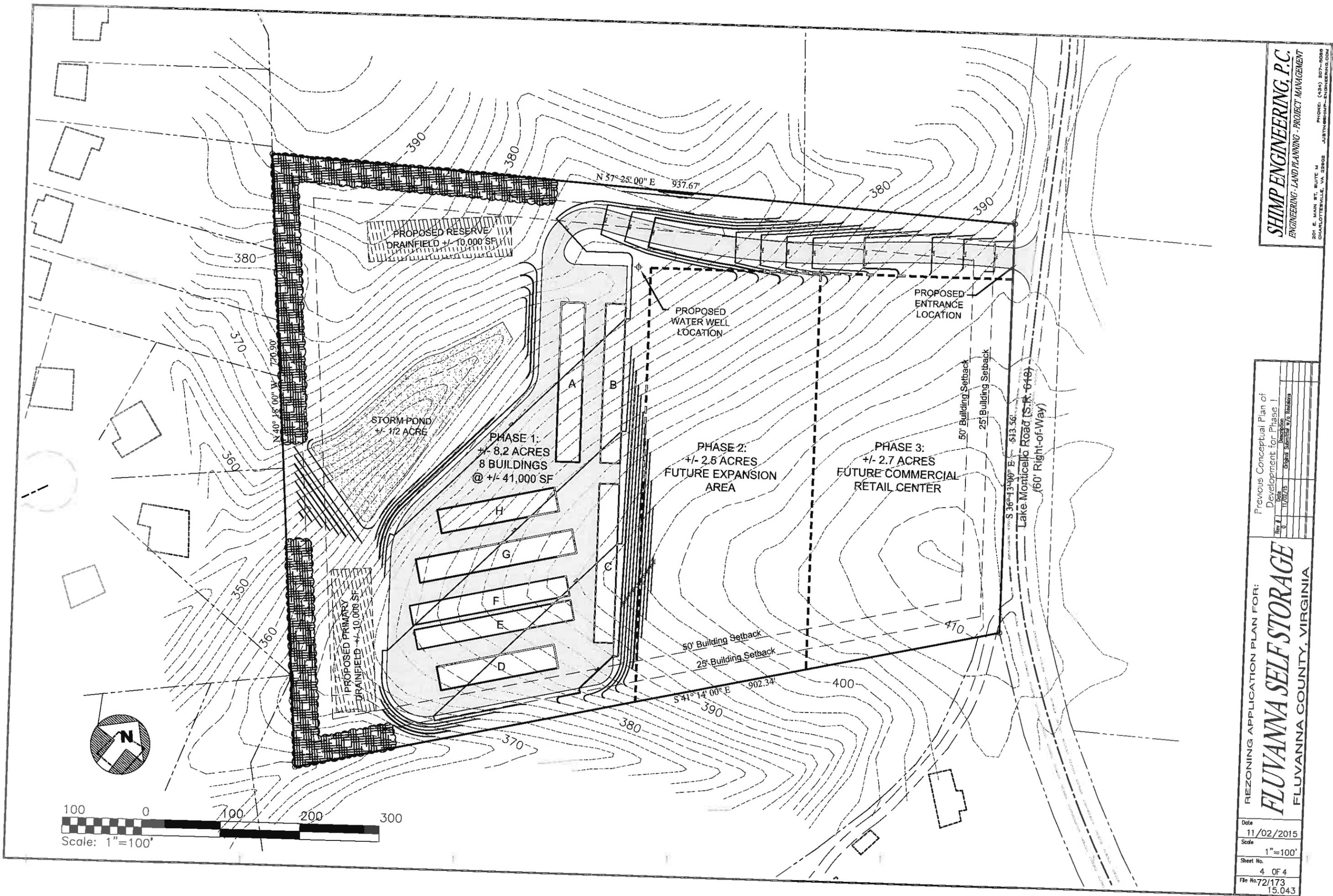
Date	11/02/2015
Scale	1"=100'
Sheet No.	4 OF 4
File No.	15.043

Previous Conceptual Plan of Development for Phase I

Rev.	Date	Description
0	11/02/15	Original Submission by the Applicant

REZONING APPLICATION PLAN FOR:
FLUVANNA SELF STORAGE
 FLUVANNA COUNTY, VIRGINIA

Date	11/02/2015
Scale	1"=100'
Sheet No.	4 OF 4
File No.	72/173 15.043



DRAFT PROFFER STATEMENT

Fluvanna Self Storage Facility

Date of Proffer: 11-02-2015
Date of Revision: 12-04-2015
12-11-2015
12-16-2015

Received

JAN 13 2016

Planning Dept.

Project Name: Fluvanna Self Storage

Rezoning Number: 15-06

Owner: Gardner Trust
3 Cove Circle
Palmyra, VA 22963

Applicant: Fluvanna Self Storage
21 Burns Plaza
Palmyra, VA 22963

Tax Map / Parcel: Tax Map 9 Section A Parcel 9

Existing Zoning: A-1 Agricultural

Zoning Requested: B-1, General Business

Acreage of Parcels: 13.4

Magisterial District: Palmyra

Legal Reference: Fluvanna County Deed Book # 496 Page 641

Exhibit(s)/References: 1) **Rezoning Application Plan for Fluvanna Self Storage** (sheets 1 through 4 dated November 2, 2015 and last revised on December 4, 2015, prepared by Justin Shimp, P.E.

The Term "Owner" as referenced within this document shall include within its meaning the owner, or owners, of record of the Property, or properties, and their successors in interest.

The Owner hereby voluntarily proffers that if the Fluvanna County Board of Supervisors acts to rezone the 13.4 acre Property from the A-1 (Agricultural) District to the B-1 General Business District as requested, the Owner shall develop the Property in accord with the following

proffered development conditions (each, a “Proffer,” and collectively, the “Proffers”), which the Owner acknowledges are reasonable, pursuant to Section 15.2-2303 of the Code of Virginia, 1950, as amended, and pursuant to Article 20 of the Fluvanna County Zoning Ordinance. . If rezoning application # _____(Fluvanna Self Storage) is denied, these proffers shall immediately be null and void and of no force and effect.

As used throughout these Proffers, the following capitalized terms shall have the following meanings:

“Application Plan” shall refer to the Rezoning Application Plan for Fluvanna Self Storage (sheets 1-4 dated November 2, 2015 and last revision date _____). Prior to development of any phase of the site, a preliminary and/or final plat shall be submitted for review and approval in accordance with Article 23 of the Fluvanna County Subdivision Ordinance, as amended.

“Site” shall refer to the total acreage of tax parcel 9-A-9 at the time that these proffers are approved along with any future divisions or consolidations thereof.

“Automobile sales”, as defined in the Fluvanna County Zoning Ordinance at the time of drafting of these proffers, shall mean: *The use of any building, land area or other premises for the display of new and used automobiles, trucks, vans, or motorcycles for sale or rent, including any warranty repair work and other repair service conducted as an accessory use.*

1) **Site Layout.** Development of the Site will be in General Conformity with the Application Plan and any future amendments to the Application Plan and/or the proffers volunteered herein. The Zoning Administrator shall determine General Conformity. In particular, development of the site shall provide development areas, open space areas, and tree buffers in the general locations as shown on sheets 3 and 4 of the Application Plan.

2) **Uses Permitted by right.** The following uses along with any customarily incidental accessory uses shall be permitted within this B-1 General Business District:

Civic Uses

- Amusements, public
- Cultural services
- Public recreation assembly
- Public uses
- Religious assembly
- Sheltered care facilities

Commercial Uses

- Assisted living facilities
- Auction houses

~~Automobile repair service establishments~~

Automobile sales, as defined herein, excluding the use of any building, land area or other premises for the display of new and used automobiles, trucks, vans, or motorcycles for sale, including any warranty repair work and other repair service conducted as an accessory use.

Bakeries
Bed and breakfasts
Boarding houses
Butcher shops
~~Car washes~~
Cemeteries, commercial
Communications service
Corporate offices
Daycare centers
Financial institutions
Flea markets
Funeral homes
Garden center
~~Gas station~~
Greenhouses, commercial
Grocery stores
Guidance services
Hospitals
Hotels
Indoor entertainment
Indoor recreation facilities
Laundries
Marinas, commercial
Medical clinics
Nursing homes
Offices
Parking facilities
Personal improvement services
Personal service establishments
Pharmacies
Professional schools
Recreational vehicle sales
Restaurants, fast food
Restaurants, general
Restaurants, small
Retail stores, general
~~Retail stores, large scale~~
Retail stores, neighborhood convenience
Retail stores, specialty
Self-storage facilities

~~Shooting ranges, indoor~~
Studios, fine arts
Taxidermists
Vending carts
Veterinary offices

Miscellaneous Uses
Accessory uses
Utilities, minor

The strikethrough uses above are not permitted as part of the zoning of this property. Special Use permits shall be allowed in conformance with Section 22-9-2.2 of the Fluvanna County Zoning Ordinance along with any future amendments thereto.

3) **Additional Land Use Restrictions.**

Phases 1 and 2: Development of the Phase 1 and Phase 2 portion of the site, as depicted on sheet 4 of the Application Plan, shall be limited to the Self-storage facility and Automobile sales (as defined with constraints above) use along with any customarily incidental accessory uses.

4) **Residential Buffers.**

Tree Buffers.

A tree buffer with a minimum width of 50 feet shall be provided along the exterior of the site in the general locations as shown on sheet 3 of the Application Plan. Any existing trees which are removed from this location shall be replanted with a mixture of native deciduous and evergreen trees. Where existing trees are not present in these locations, additional native deciduous and evergreen trees shall be planted to create the equivalent screening buffer of a staggered row of trees, planted at 15 feet on center.

Screening.

Screening, including a mixture of evergreen trees and shrubs, shall be provided in the general locations as shown on sheet 3 of the Application Plan. Additionally, the exterior walls, trim, and doors of the storage buildings in Phases 1 and 2 shall be finished in earthtone colors.

Lighting/Doors.

All exterior lighting in phases 1 and 2 shall be wall mounted full cut-off fixtures. Storage buildings which are on the side of the development that is closest to the existing adjoining residences within Lake Monticello shall not have lighting or storage unit doors on that side of the buildings.

WITNESS the following signature:

Carlos Burns

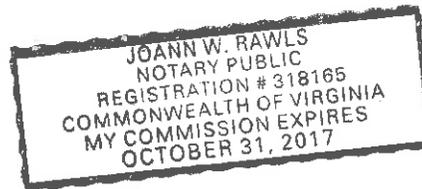
By: Carlos P. Burns
Owner and/or designated Agent.

COMMONWEALTH OF VIRGINIA
CITY/COUNTY OF Shenandoah, to wit:

The foregoing instrument was acknowledged before me this 13th day of January 2016
by Carlos P. Burns, Owner and or designated Agent of Tax Map 9(A) Parcel 9.

My Commission expires: Oct 31 2017

Joann W. Rawls
Notary Public



An Ordinance To Amend The Fluvanna County Zoning Map, With Respect To 13.4 acres of Tax Map 9, Section A, Parcel 9 to rezone the same from A-1, Agricultural, General to B-1, Business, General (conditional).

(ZMP 15:06)

BE IT ORDAINED BY THE FLUVANNA BOARD OF SUPERVISORS, pursuant to Virginia Code Section 15.2-2285, that the Fluvanna County Zoning Map be, and it is hereby, amended, as follows:

That 13.4 acres of Tax Map 9, Section A, Parcel 9, be and is hereby, rezoned from A-1, Agricultural, General to B-1, Business, General (conditional), subject to the submitted revised proffer statement as set out in the letter dated December 16, 2015, which is attached hereto.

1) **Site Layout.** Development of the Site will be in General Conformity with the Application Plan and any future amendments to the Application Plan and/or the proffers volunteered herein. The Zoning Administrator shall determine General Conformity. In particular, development of the site shall provide development areas, open space areas, and tree buffers in the general locations as shown on sheets 3 and 4 of the Application Plan.

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- Amusements, public
- Cultural services
- Public recreation assembly
- Public uses
- Religious assembly
- Sheltered care facilities

Commercial Uses

- Assisted living facilities
- Auction houses
- ~~Automobile repair service establishments~~
- Automobile sales, as defined herein, excluding the use of any building, land area or other premises for the display of new and used automobiles, trucks, vans, or motorcycles for sale, including any warranty repair work and other repair service conducted as an accessory use.
- Bakeries
- Bed and breakfasts
- Boarding houses
- Butcher shops
- ~~Car washes~~
- Cemeteries, commercial

Communications service
Corporate offices
Daycare centers
Financial institutions
Flea markets
Funeral homes
Garden center
~~Gas station~~
Greenhouses, commercial
Grocery stores
Guidance services
Hospitals
Hotels
Indoor entertainment
Indoor recreation facilities
~~Laundries~~
Marinas, commercial
Medical clinics
Nursing homes
Offices
Parking facilities
Personal improvement services
Personal service establishments
Pharmacies
Professional schools
Recreational vehicle sales
Restaurants, fast food
Restaurants, general
Restaurants, small
Retail stores, general
~~Retail stores, large-scale~~
Retail stores, neighborhood convenience
Retail stores, specialty
Self-storage facilities
~~Shooting ranges, indoor~~
Studios, fine arts
Taxidermists
Vending carts
Veterinary offices

Miscellaneous Uses

Accessory uses
Utilities, minor

The strikethrough uses above are not permitted as part of the zoning of this property. Special Use permits shall be allowed in conformance with Section 22-9-2.2 of the Fluvanna County Zoning Ordinance along with any future amendments thereto.

3) **Additional Land Use Restrictions.**

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Lighting/Doors.

All exterior lighting in phases 1 and 2 shall be wall mounted full cut-off fixtures. Storage buildings which are on the side of the development that is closest to the existing adjoining residences within Lake Monticello shall not have lighting or storage unit doors on that side of the buildings.

Steven Tugwell

From: steve carney <srcarney@gmail.com>
Sent: Monday, December 07, 2015 1:07 PM
To: Carlos Burns
Cc: Steven Tugwell; Barry Bibb; Donald Gaines; Ed Zimmer; Lewis Johnson; Patricia Eager; Tony O'Brien; Donald Weaver; Mike Sheridan; Mozell Booker; Robert Ullenbruch; Carlos P Burns; Kelly Strickland; Christopher and Savi Perez
Subject: Re: Proffers and other Concerns
Attachments: FSS Red Logo small.jpg; DSC01901.JPG; DSC01908.JPG

Mr. Burns,

Sorry, I did not respond earlier but we took advantage of the beautiful weather we are having and to tell you the truth, take a timeout from the communications about our concerns on how this project will impact all of our lives and property values.

Fran and I both appreciate the communications we continue to have and your willingness to compromise to date on many of the initial concerns that were raised. However, we still feel strongly this application to expand your business right next to our community is not the right fit for our neighbors and ourselves.

For our part, a good deal of confusion exists because out of ALL of the conversations you, Fran and I have had on the impact to us personally, the conversations are not what is written into the application in respect to evergreen screenings and especially the distance to the phase two site. We need to be assured that if this application is eventually approved we need to have covered every detail that will need to be adhered to by you the developer.

For example, when we discussed the placement of the dam for the retention pond and not only our concern about where it is located and how it will look, but who will inspect and maintain it on a regular schedule for years to come. You told us, the engineering firm would get the information from DCR for a schedule and what needs to be done, but nowhere is that in the proffers for the developer to adhere to the schedule and the routine maintenance it will require. You informed me once the dam was complete you would plant grass on the facing, and in time it would eventually be covered with leaves and look very much like the existing topography. I don't know how this can be the case, because once you clear the area of ALL the trees, the area will receive an abundant amount of light allowing all kinds of vegetation to grow. Will we have to contend with unkempt grass, weeds and whatever else might take root on what is now the dam facing that is 50' from our property line and will not blend into the existing topography? Needless to say, this will have a major impact on how things look from our home and will significantly impact interested parties for future resale of our property if we should decide to sell in the future. In each of the areas of concern (dam, screenings, distances, removal of trees, etc.) we are dealing with approximations that you have provided to try and help us better understand where everything will be. The reality is, nothing is how it will be but to the best of your ability what you approximate it to be. We appreciate all of your efforts to date but surely you can understand why we continue to request the time necessary for EVERYONE to weigh-in on this project and not feel like we are rushing to get to the finish line.

Don't get me wrong, we are very grateful that you are willing to make compromises and discuss these concerns, But if things are not clearly defined in writing, you are only obligated to adhere to what is in

the proffers. Our emails and our conversations are not what will be adhered to in the future, the final application and what is clearly defined will be what you are obligated to adhere too.

We still feel we need to ask the County to defer, which would allow us all the ability to meet as many times as necessary with ALL affected parties to iron out ALL of our concern/issues. The neighborhood meeting was very productive but it was the only meeting we have had. Yes, the email exchanges are letting everyone know to some degree what is being discussed but in my estimation we need to sit down with everyone again to collectively address what was agreed to be done and add that as an addendum to the application. The property on Chestnut Court, owned by Geri Goldstein, is currently under contract and I'm sure the new owner's will not be happy to find out that things have changed dramatically since they negotiated with the seller. Mr. Mitchell next door was not able to attend the meeting at the firehouse because he was out of town and I'm certain if given the opportunity to be in attendance at a future meeting would make every attempt to do so. Many neighbors were out of town because of the Thanksgiving holiday and were not present to participate.

I'm certain there will be other things that we will think of and will get in touch as needed.

Sincerely,

Mr. and Mrs. Steven Carney

P.S. We attached two photos taken of the Acres dam. We are assuming the grade and discharge piping will be similar or smaller.

Steven Tugwell

From: steve carney <srcarney@gmail.com>
Sent: Sunday, December 06, 2015 9:53 AM
To: Carlos Burns
Cc: Steven Tugwell; Barry Bibb; Donald Gaines; Ed Zimmer; Lewis Johnson; Patricia Eager; Tony O'Brien; Donald Weaver; Mike Sheridan; Mozell Booker; Robert Ullenbruch; Carlos P Burns; Kelly Strickland
Subject: Re: Proffers and other Concerns

Carlos,

My wife and I will respond to you sometime later today. We are on our way out and will be home sometime this evening.

Thank you,

Steve Carney

On Sun, Dec 6, 2015 at 6:45 AM, Carlos Burns <carlos@storefss.com> wrote:
Mr. Carney,

It was good to talk to you yesterday while staking my estimated location of the end of the storm water pond. I have no problem with removing the items you listed below with regard to "Uses Permitted by Right". With regard to the cell tower, it is not in the uses permitted by right already. I am sure that would require a zoning change request beyond this application.

With regard to your clarifications items:

1. I am sorry that you are having trouble understanding the distances. I believe the tape we placed on the property showing where the rear of each phase provides the best example of distances. My father and I pulled tape to measure those distances based on the latest application plan and believe them to be a good faith estimate on the backs of the Phase 1 & 2 areas. As for modifying the application, I don't believe it describes distances, but instead use the site plan for that purpose. It was my explanation of the application changes that confused you. After our discussion last night behind your property, I believe it is clear what the distances are now.
2. As we discussed last night, I will be happy to thin some of the large trees in the Phase 1 area beyond those that will have to be removed for the pond and Phase 1.
3. The site plan provided shows the screening as well as the proffer that states: "A tree buffer with a minimum width of 50 feet shall be provided along the exterior of the site in the general locations as shown on sheet 3 of the Application Plan. Any existing trees which are removed from this location shall be replanted with a mixture of native deciduous and evergreen trees. Where existing trees are not present in these locations, additional native deciduous and evergreen trees shall be planted to create the equivalent screening buffer of a staggered row of trees, planted at 15 feet on center." I am confident you will be happy with what we do at the exit outlet of the dam.
4. As far as the order of the buildings, I have promised that we would always construct a climate controlled building that would provide screening to the rear of the property before constructing a non-climate controlled

building in that same site line. While I cannot commit to the exact order of constructions for Phase 1, I believe one of the two climate controlled buildings at the rear of the Phase 1 area with one regular building adjacent to the climate controlled building selected. Given that changes to a site plan must be reapproved after 5 years and Phase 2 is likely four times that period, there is no way I can project order of construction at this time. What I can promise is that we will construct a climate controlled building that will provide screening to the rear of the property before constructing a non-climate controlled building in that same site line.

I am very sorry you are feeling pressured by the December 14th meeting. Please remember that this is just the first stage and only a recommendation to the Fluvanna County Board of Supervisors that will make the final decision in mid January at the earliest. In all honesty, we are resiting delaying the project given the long development process still ahead of us once any rezoning is approved, if it is. We provide a service to the local population around Lake Monticello and will be hampered in providing that service without the additional storage space we need to build to meet local demand. This past fall we were already in the situation where we could not provide some of our customers space they needed. Given the location of this property, its characteristics, the county's development plans for this area, and Mr. Gardner's stated desire to sell this property to someone, we are convinced that this property will some day be commercial and have a commercial enterprise operating on it. We believe the our proposal along with the compromises we have made make this an extremely low impact project on adjoining properties and is an excellent use for this property. We have made a good faith effort to compromise to meet our neighbor's needs and desires. My dad and I appreciate the cordial nature of our discussions and communications. I wish to continue to hear yours and your neighbors' concerns and will act on reasonable requests where we can. Thanks again, Carlos

On 12/5/2015 7:38 PM, steve carney wrote:

Mr. Burns,

Below please find the proffers that we would like removed in addition to the original proffers that you already removed:

Civic Uses

Amusements, public

Commercial Uses

Auction houses

Flea Market

Hotel

Marinas commercial

Recreational Vehicle Sales

Vending Carts

NO CELL TOWER

Here are some other items we would like to have clarified as well:

1. My wife and I are also having some difficulty with how the application is worded in respect to the interchanging of the wording property and property line. This makes it extremely difficult for us to understand the distances that are being provided. We would like all verbiage to clearly state the distance from the property line.
2. At our meeting on November 30th, we were under the impression that the screening for both phases would be a mix of evergreens, during phase one development. We also discussed the removal of trees at the back of phase two to allow light to penetrate the canopy which would allow the evergreen screening to grow. This would insure that when phase two is started the screening would be in place.

3. We also discussed placement of additional screening besides the Outlet Channel Screening. This would be to the area surrounding the retention pond which would break up the barrenness of the dam. We know nothing can be planted on the dam, this would be between the 50' buffer and prior to the dam.
4. We need clarification for both phases on the order of placement of the the storage units. Please understand that we have discussed these items in three different forums and none of this is in the application.

There may be other items that come to mind and we will contact Mr. Tugwell and you as needed.

My wife and I are feeling extremely pressured by the fact we have a December 14th deadline to make knowledgeable decisions. I will be asking the Planning Commission to honor our request because in all honesty we are feeling very rushed to think of everything which may have serious ramifications in the future if something is omitted. We appreciate the discussions we have had to date and the your willingness to compromise. Thank you.

Sincerely your,

Mr. and Mrs. Steven Carney

--

Carlos A Burns



21 Burns Plaza

Palmyra, VA 22963

[434-589-1321](tel:434-589-1321) (Office)

[434-906-3552](tel:434-906-3552) (Cell)

carlos@StoreFSS.com

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

Dear Madams and Sirs,

I respectfully request that the Planning Commission defer the decision to rezone the Gardner Trust from residential to business until all concerned parties have had the opportunity to provide input. The December 14th deadline has caught many residents off guard. As seen in the neighborhood meeting on November 30th, there are many details to be discussed. While the applicant has shown a sincere desire to work with property owners who will be affected by his rezoning request and new construction, I do not believe all issues have been presented and properly addressed.

It is my belief that a successful negotiation concludes with a win-win outcome. In this situation, I see only one winner—the applicant. All residential property owners involved will lose, either through a reduction in property value or through an aesthetic loss.

Commercial real estate is available in Fluvanna County. I am certain the owners of such properties would be delighted to sell to Fluvanna Self Storage, resulting in a desirable win-win outcome.

I believe we need to encourage business in Fluvanna County, and I believe Fluvanna Self Storage is a desirable business which has proven itself over the last 20-some years. But not at all costs. Why should a business benefit at the expense of our residents? Just because this proposal is legal does not make it ethical. Let's do the right thing.

Again, I respectfully request the Planning Commission defer the proposed request for a zoning change for the Gardner Trust.

Sincerely,

Jane Zimmermann

The following letters were written for the Fluvanna Review and The Planning Commission. I include them here because of their relevance to the issue at hand.

Pave Paradise?

I am writing to express my concern over the application for a change in zoning that would allow Fluvanna Self Storage to commercially develop a tract of land that is currently zoned as residential. This 13.4 acre parcel of land lies on Route 618 and is surrounded on three sides by Lake Monticello properties. If approved, our Lake neighbors will essentially have a commercial parking lot with 24-hour lighting in their back yards. Not to mention an open door to our community for unregistered visitors.

This is not the vision for Fluvanna County development that we have worked so hard to design. We need and want businesses to grow and flourish in our county, but not on every little tract of land that can be had. We have specifically designated zones for business development because of our desire to preserve the rural nature of our county.

If approved, this zoning change would set an undesirable precedent, paving the way for additional unplanned rural business sprawl. The next zoning change could affect your back yard and property value, too. Let's ask our Board of Supervisors to carefully consider the consequences before approving any zoning changes.

Jane Zimmermann

Letter for the Planning Commission

Subject: Rezoning Application for the Gardner Trust

To Whom It May Concern,

I am writing to express my opposition to the rezoning request presented by Fluvanna Self Storage for the parcel of land known as the Gardener Trust.

I have seen the preliminary plans and everything looks fine—on paper. However, the reality presents a vastly different, unappealing picture of commercial development in our neighbors' back yards.

What looks like ample room for a buffer between the business and neighboring private residences is in fact a small ravine. Planting trees in this depression would do nothing to alleviate the glaring fact that homes at the end of Roadview Terrace would be eye to eye with commercial buildings on the upper sides of this ravine. In addition, ordinances require round-the-clock lighting for the storage facility. Would you want this in your back yard?

I have seen the existing facility owned and operated by Fluvanna Self Storage. It is neatly landscaped and clean, and it appears to be the kind of business we want in Fluvanna County—but not at any cost. The current facility is adjacent to other businesses, not residential units, and I believe the new facility should be placed on a similar tract of land. The parcel in question for the rezoning is surrounded on three sides by Lake Monticello property.

Fluvanna County has rezoned land near Zion Crossroads for business, and there is ample acreage in our county for Fluvanna Self Storage to expand elsewhere. It is a business. Please do not put it in a residential development.

Please drive to Roadview Terrace and see for yourselves. I lived on that street for eight years and I am now just around the corner on Pleasant View Terrace, less than a tenth of a mile away. The reality of this proposal is nothing like the paper version.

Steven Tugwell

From: steve carney <srcarney@gmail.com>
Sent: Thursday, December 03, 2015 10:08 AM
To: Steven Tugwell; Jason Stewart
Cc: Barry Bibb; Ed Zimmer; Donald Gaines; Lewis Johnson; Tony O'Brien; Patricia Eager; Catherine Neelley; Carlos Burns; Donald Weaver; Mike Sheridan; Mozell Booker; Robert Ullenbruch
Subject: Carney Site Visit December 1st

Mr. Tugwell,

First, my wife and I are very appreciative of the fact we had the opportunity to meet with everyone yesterday, and were able to clarify how we will view this project from our home. As you saw from the site visit based on the topography and the layout of the land the proposal will severely impact the views and quality of life of many neighbors' back yards, porch, and homes. In this letter I have laid out a couple big issues and provided possible solutions to these issues. I ask that you take these suggestions into consideration when writing your staff report and provide them to the PC/BOS in an effort to hopefully come to some type of common middle ground everyone can live with.

1) As discussed many times we would prefer that the storage units in phase 1 located directly behind our property be pushed further into the property, closer to the road, more in line with where phase 2 ends. This would provide more of a screening natural buffer between the existing residential uses and the proposed business use. I understand that is not what is being proposed or is in front of us today; however, that would be the most prudent solution to help mitigate the impacts of proposed commercial uses adjacent to existing residential uses. I ask that you take this suggestion into consideration when writing your staff report and provide this suggestion to the PC/BOS.

2) Also, to help mitigate the visual impacts and reduce glare of the proposed buildings, as part of this proposal we would like to lock down the color scheme of the storage units. The current color scheme at the existing facility would never be acceptable as it is highly visible. We would prefer the proposed buildings be a 'muted java brown' building façade w/ an earth tone roof color to help reduce visibility and glare. A proffer noting the above color schemes or a note on the rezoning's application plan that designates the color scheme of the buildings would do the trick. I ask that you take this suggestion into consideration when writing your staff report and provide this suggestion to the PC/BOS.

3) Also, we have concerns with the screening as proposed – My wife and I would feel a lot better to have the screening placed further up the ravine hill rather than at 125 feet and leave as many deciduous trees as possible between our home and the proposed evergreen screening that will be placed behind Phase 1 buildings. This will help break up the monolithic block wall/ rear wall of the building that was discussed at the Neighborhood 2 meeting on the 30th of Nov. I ask that you take this suggestion into consideration when writing your staff report and mention it to the PC/BOS.

4) A major concern as my wife expressed is the fact of dam/retention pond failure. Needless to say, we were not happy with the response that any damage that would occur to our home and other properties would be the individual homeowner's responsibility. Ms. Neelly, LMOA's representative expressed similar concerns because a catastrophic failure would significantly impact lake health. We would like to be assured that the dam for the retention pond will be inspected on a regular schedule by the owner or his designated representatives. A proffer

calling out the parameters for such a schedule would do the trick. I ask that you take this suggestion into consideration when writing your staff report and mention it to the PC/BOS.

Unlike Mr. Burns, this is not a business venture for us. For the last ten years we have enjoyed our natural surroundings, our extended family within our cul-de-sac and our community at large. Good things are going on here at Lake Monticello, with the renovations being done by our HOA to all of our amenities. My wife and I have a mortgage, we don't own our home outright, and **if** we ever decide to relocate, we need some form of return on our existing home. The closer that line is drawn to the rear of our home the less chance we have with potential purchasers showing an interest in our home. Yes, Mr. Burns may have fewer units to rent, but according to his projections, Phase 2 is at least fifteen years down the line. Please take our concerns seriously and help us come to some type of middle ground that everyone can live with. We have worked all our lives and this is our legacy. I believe if the County could afford us a larger buffer with appropriate natural screening being placed after that line, Mr. Burns will still have enough units to rent in Phase 2 without it costing us so dearly for everything we have worked so hard for.

Sincerely,

Mr. and Mrs. Carney

Steven Tugwell

From: steve carney <srcarney@gmail.com>
Sent: Wednesday, December 02, 2015 1:22 PM
To: Carlos Burns
Cc: Steven Tugwell; Christopher and Savi Perez
Subject: Re: Gardner Trust Rezoning Neighborhood Meeting 2 Information

Carlos,

I would ask that you BCC the group in the future with the exception of the County or someone you may be responding to directly. This way if someone forwards this email to others who were not there as attendees the email addresses will not continue to be displayed on every PC this message might be sent too. In this instance I have no objection to having my email displayed but I'm not sure everyone else would feel the same.

I will be sending Fran and my comments about our site visit yesterday to Mr. Tugwell and will include you and the other attendees when my wife and I are finished.

I will let you know if I have any concerns but from what I see you have outlined accurately what was discussed.

Thanks,

Steve Carney

P.S. I saw where the low level lighting fixtures were affixed to the building at FSS earlier today and will pass by in the evening at some point, to see how they look.

On Wed, Dec 2, 2015 at 9:56 AM, Carlos Burns <carlos@storefss.com> wrote:

I would like to thank everyone for attending the Monday night neighborhood meeting. We appreciate your comments and believe the meeting was very productive. We have asked Shimp Engineering, our consultant on this project, to make several changes to our rezoning application. We expect to complete these changes by the end of the week. I will forward that information to you as soon as I get it.

The change to the layout of the facility will swap the phase one and two areas such that the area closest to the rear of the property will now be phase two. The phase two pad will not be cleared nor graded until after the build out of phase one is completed and additional storage buildings are needed. We are also planning on planting evergreens behind where the phase two pad would be to give them time to grow prior to using that area. The new phase one move will result in the distance from the closest phase one building to the closest house at the rear of the property to be over 500 feet. At current growth rates, phase two is not projected to be needed in less than 15 years or more.

In addition to swapping phase one and two, Shimp Engineering is looking into the feasibility of pushing the dam away from the rear of the property to minimize the break in the tree buffer. Trees and bushes are not

allowed on the dam to insure its integrity. The dam will be planted with grass and eventually covered with leaves.

The following proffers will be modified:

1. **Uses Permitted by right:** In addition to existing restrictions, gas stations will not be permitted.
2. **Additional Land Use Restrictions:** Both phases one and two will be specified in this proffer. This restricts both pads to self storage type of operation.

The following proffers will be added*:

5. Storage building layout: Buildings at the rear of phase one and phase two will not have rear facing doors and be a plain wall.
6. Fencing and plant screening shall be provided at the end of the main driveway and in gaps between and around buildings that would allow vehicle headlights to shine into homes at the rear of the property.
7. Storage security lighting shall be full cutoff and only be placed on buildings and not on poles extending above the building heights. Placement on the buildings shall be on the sides facing away from the rear of the facility.

* The exact wording of these proffers may be modified as appropriate for a rezoning application.

I would like to make one final clarification from the meeting. There was some confusion about what trees will be removed from the rear of the property. Obviously trees will be removed from the new phase one pad and main driveway spaces. Trees will be removed for dam and the area directly behind it that will hold the water run off. That area is marked on the site plans. The trees in the southwest and southeast corners of the property will remain.

I have sent this email to everyone on the list I was given on Monday night. I think I got all the email correct, but just in case, let you neighbors know they should be on the lookout for this email. You can give them my email address and if they send me a request, I can send this a copy of this email.

Please respond with any questions or comments and I will attempt to answer them as soon as possible.

Thanks again,

Carlos

Carlos A Burns



21 Burns Plaza

Palmyra , VA 22963

[434-589-1321](tel:434-589-1321) (Office)

[434-906-3552](tel:434-906-3552) (Cell)

carlos@StoreFSS.com

Steven Tugwell

From: steve carney <srcarney@gmail.com>
Sent: Thursday, November 19, 2015 8:53 AM
To: Steven Tugwell
Subject: Re: Electronic Copy of Conceptual Overview Map, Draft Proffer Statement

Mr. Tugwell,

The information you provided is exactly what I needed. I greatly appreciate, your timely responses and cooperation.

Thank you,

Mr. Carney

----- Forwarded message -----

From: **steve carney** <srcarney@gmail.com>
Date: Thu, Nov 19, 2015 at 7:04 AM
Subject: Electronic Copy of Conceptual Overview Map, Draft Proffer Statement
To: Steven Tugwell <stugwell@fluvannacounty.org>

Mr. Tugwell,

Can you please provide me with electronic versions (pdf) of the plat and associated information (application, A-1 vs. B-1, Memorandum, November 4, 2015) we received at the Neighborhood meeting? Is this information available online? If yes, how would we access it? I would like to share this information with neighbors who do not border the Gardner Trust Property, but have a direct line of sight to the area being proposed to develop and will negatively impact them as well. Can I tell neighbors to contact you directly for this information? Do they have a right to be included in our communications as interested parties who would also be negatively impacted if the rezoning request is approved?

I thank you in advance to assist us with getting the information needed for residents within Lake Monticello to have a clear understanding of what the rezoning application request would mean to all of us. Again, with the holidays upon us, and the unwillingness of Mr. Burns to defer his application request until after the holidays, we need to disseminate this information to our neighbors ASAP so they can make an informed decision. In addition, they can participate in the upcoming Planning Commission Meeting on December 14th and the Board of Supervisors meeting on January 20th, if they so choose. One last item, can you provide the contact information for the Planning Commissioners and the Board of Supervisors?

Thank you,

Mr. Carney

Steven Tugwell

From: County of Fluvanna website <donotreply@fluvannacounty.org>
Sent: Monday, November 16, 2015 12:26 AM
To: Steven Tugwell
Subject: Fluvanna County, VA - The Heart of Central Virginia: ZMP 15.06 Gardner Trust Rezoning Application

This is an enquiry email via <http://fluvannacounty.org/> from:
Steven & Frances Carney <srcarney@gmail.com>

Mr. Tugwell,

My wife Fran and I were at the TRC and the Neighborhood meeting on November 12th. I would like to know how I can be provided all communications to date that deal with the rezoning application. My primary interest is in the applicants request for rezoning and if he represented in any form that his facility was built out or he no longer had units available to rent to the public.

I would also like to request a site visit by Mr. Barry A. Bibb, Chair for the Planning Commission and I'm not certain whether Ms. Patricia Eager would be available to accompany him on a site visit to my property. As you are probably aware, my wife and I reside at 7 Roadview Terrace and will be the parties most significantly impacted by this rezoning change if it occurs. The plats can not do justice for how our line of sight will be impacted regardless of the buffer that is currently being proposed.

I find it difficult to understand how the SPOT would even be entertained for possible consideration for B-1 Business, when everything surrounding the area is either residential or Agricultural in nature. It was my understanding that the County adopted a Comprehensive Plan years ago to avoid SPOT ZONING which would stop the situations such as the situation we currently have. I would greatly appreciate if my request for a site visit could be accomadated because our elevation off our rear deck and any widow looking out the rear of our home will look directly onto the proposed trailers that will be placed on the site if the rezoning request is approved.

Thank you,

Steven and Frances Carney
7 Roadview Terrace
Palmyra, VA 22963

Steven Tugwell

From: Steven Tugwell
Sent: Monday, November 16, 2015 3:14 PM
To: 'Steven & Frances Carney'
Cc: 'christopherperez123@gmail.com'; Jason Stewart
Subject: RE: Fluvanna County, VA - The Heart of Central Virginia: ZMP 15.06 Gardner Trust Rezoning Application

Dear Mr. & Mrs. Carney,

Thank you very much for your inquiry, and I enjoyed meeting you all at the TRC and neighborhood meetings last week. I plan on trying to send out the TRC comment letter to the applicants by tomorrow afternoon, and I will include you on that letter. At your request, I will also copy you on all future staff reports generated by the planning dept., to include the Planning Commission and Board of Supervisors staff reports.

This particular parcel of land happens to be located within the Rivanna Community Planning Area as designated by our Comprehensive Plan, and therefore it may be an appropriate candidate for rezoning. Spot zoning would be more along the lines of, if someone was asking to rezone from A-1 to B-1 in a part of the county that our Comp. Plan designates as either Rural Residential or Rural Preservation. In that case, planning staff would advise the potential applicant that their desired rezoning request is inconsistent with the Comp. Plan.

Please keep in mind that if the rezoning request is successful, then a site development plan must be reviewed and approved by the county prior to any site construction or site improvements. This includes landscaping and screening requirements, and a minimum 50-foot setback between your property. Per Sec. 22-9-6. "setback regulations", "the minimum yard requirements for permitted uses adjoining or adjacent to a residential or agricultural district shall be fifty (50) feet. All parking lots and accessory uses shall be located not less than twenty-five (25) feet from any residential or agricultural district". Also, per Sec. 22-24-7 "screening", "commercial and industrial uses shall be screened from view of adjacent properties in residential and agricultural zoning districts". If the rezoning request is approved and a site plan submitted, we will ensure that the site is in full compliance with all aspects of the zoning ordinance prior to approval.

Please also keep in mind that this property is zoned A-1 (Agricultural, General), and there is a fairly long list of uses permitted by-right and by special use permit that could be equally interpreted as intensive, or undesirable if located near or adjacent to a residential development, such as Lake Monticello. Whether or not Mr. Burns is at full or near capacity at his existing facility doesn't have any bearing on his current rezoning request, which is based squarely on its own merits and the Comprehensive Plan. Having said that, it is always the sincere hope of planning staff that feedback from the adjoining property owners generated by neighborhood meetings is strongly addressed and considered by an applicant as they move forward.

If acceptable to you, I will forward your request for a site visit to Mr. Bibb and Mrs. Eager, and then I'll get back to you with an available time for the site visit. I have also copied Mr. Perez on this email as he also asked to be included on correspondences regarding this application.

I look forward to working with you, and please let me know if you have any questions.

Thanks!

Steve Tugwell

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

Meeting Date: February 17, 2016

AGENDA TITLE:	Adoption of Fluvanna County's Revised Vision Statement				
MOTION(s):	I move the Board of Supervisors adopt the revised Fluvanna County Vision statement by removing the word "central" from the prior Vision Statement.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Steve Nichols, County Administrator				
PRESENTER(S):	Steve Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Current				
DISCUSSION:	<p>A modification to the Fluvanna County Vision Statement was recommended during the Board's Leadership Planning retreat on January 30, 2016. The revision would remove the word "central" from the vision as shown below.</p> <p><u>Vision Statement</u> Fluvanna County...The heart of central Virginia and your gateway to the future. Tagline: A great place to live, learn, work, and play.</p>				
FISCAL IMPACT:	TBD				
POLICY IMPACT:	Will need to add the revised Vision statement to the Comprehensive Plan in the future.				
LEGISLATIVE HISTORY:	Current Fluvanna County Mission and Vision Statements were adopted in 2014.				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

Meeting Date: February 17, 2016

AGENDA TITLE:	Appointment to the James River Water Authority (JRWA) Citizen Representative Position				
MOTION(s):	I move to appoint _____ to the James River Water Authority (JRWA) Citizen Representative Position, replacing Erick Gomez, who resigned, with a term to begin immediately and to terminate April 19, 2017.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approval				
TIMING:	Normal				
DISCUSSION:	Applicants who have shown an interest in this position are: Mark Dunning John Easter Curtis Putnam Jerry Swiggett				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Boards and Commissions Applications				
REVIEWS	Legal	Finance	Purchasing	HR	Other

Interest in James River Water Authority (JRWA)

Columbia

Last Name **First Name** **Date Recieved**
Mailing Address **City** **State** **Postal Code**
Home Phone **Work Phone** **Cell Phone/Other**
Fax **Email Address**
Physical Address **City** **State** **Postal Code**

Education and Experience:

30 years, Water Resources Planner, Division Chief, US Army Corps of Engineers; 7 years, Project Manager, Water Resources, CDM Smith, Fairfax, VA; 3 Years, Water Resources Planner, Marstel Day Consultants, Fredericksburg, VA; Ph.D. Social Science, Washington University, St. Louis, MO; Federal Executive Institute, Charlottesville, VA; Fluvanna County Leadership Development Program. President, American Water Resources Association, 2014; Board of Directors, American Water Resources Association, 2009-2015.

Civic Activities and Committee Memberships:

Founding Board Member, Norathern VA Mediation Service

Interest in Committee:

I have extensive experience in all facets of water project developmement, particularly in public involvement and political interface, as well as in program development and evaluation activities. I believe some of my experience and insights maybe relevant as Fluvanna moves forward on the important and vital water development projects that it is undertaking with Louisa County.

Comments:

Interest in James River Water Authority (JRWA)

Fork Union

Last Name Easter **First Name** John **Date Recieved**
Mailing Address 94 Middle Farms Trail **City** Bremono Bluff **State** VA **Postal Code** 23022-
Home Phone (434) 842-3185 **Work Phone** **Cell Phone/Other** (434) 987-0602
Fax (434) 842-3185 **Email Address** easters4@nexet.net
Physical Address 94 Middle Farms Trail **City** Bremono Bluff **State** VA **Postal Code** 23022

Education and Experience:

B/A, UVA, MAS, ERAU, US Air Force, US Army, Commercial Pilot, Real Estate Broker, Farmer

Civic Activities and Committee Memberships:

Rivanna Scenic River Advisory Committee, Fluvanna Chamber of Commerce, Rivanna River Basin Commission, Thomas Jefferson Soil and Water Conservation District

Interest in Committee:

Thomas Jefferson Water Resources Protection Foundation

Comments: Mr. Easter is the current Associate Director of TJSWCD. Reappointed as of 1/1//2015 to serve another 4 year term as At-Large Director. Term

Interest in James River Water Authority (JRWA)

Columbia

Last Name Putnam **First Name** Curtis **Date Recieved** 6/1/2015
Mailing Address 16408 James Madison Hwy. **City** Palmyra **State** VA **Postal Code** 22963-
Home Phone **Work Phone** **Cell Phone/Other** (434) 906-8400
Fax **Email Address** curtislputnam@hotmail.com
Physical Address **City** **State** **Postal Code**

Education and Experience:

Retail Sales - Sears 4 years, Maintenance Technician - Fluvanna County 11 years. Western Michigan University, BS Sociology, Chemistry, Teaching; Penn Valley Community College, coursework in Psychology and Accounting; University of MO, KC - 1 year Masters level in Biochemistry; Piedmont Virginia Community College, Project Management, Reading Construction Documents, and Personal Development courses.

Civic Activities and Committee Memberships:

Writers Group of Fluvanna, Founded and participated for 7 years. Fluvanna County Leadership Development Course (2007?). Kiwanis Club, 1 year; Tiger Team, Fluvanna County Government, 2014.

Interest in Committee:

I wish to be a vital part of my community, adding my experience, expertise and enthusiasm to a number of essential services. I will retire this July and wish to maintain and access my extensive network of friends in County Government.

Comments:

Interest in James River Water Authority (JRWA)

Palmyra

Last Name Swiggett **First Name** Dr. Gerald E. **Date Recieved** 1/30/2014
Mailing Address 787 Taylor Ridge Way **City** Palmyra **State** VA **Postal Code** 22963-
Home Phone (434) 589-8537 **Work Phone** 7032440125 **Cell Phone/Other** (703) 244-0125
Fax **Email Address** gisent@ix.netcom.com
Physical Address **City** **State** **Postal Code**

Education and Experience:

BS in Chemical Engineering at Trinity University; PhD in Chemical Engineering at Oregon State University. 45 years of technical and executive positions in the energy, manned spaceflight, environmental industries and the Federal Government with Dupont, Olin, Atlantic Richfield, Lockheed, SAIC and the Department of Energy and NASA. 15 years experience in owning/operating my energy/management consulting business (GIS Enterprises, Inc.) in Washington, DC. Many years of assisting individuals with career planning and employment searches has provided me with a good understanding of the skills necessary for solid, worthwhile careers.

Civic Activities and Committee Memberships:

Member and President, Spring Creek Golf Club Seniors Golf Association. Member, Spring Creek Golf Club Board of Advisors. Rivanna Rifle and Pistol Club.

Interest in Committee:

I have a strong desire to help the citizens of Fluvanna County better their lives through meaningful and affordable education. I want to share my many years of business and political experience with PVCC students, staff and administrators. I have the time and monetary resources to permit me to serve.

Comments: Replaced Pamela Ross on Region Ten. Replaced Dick Bucci on EDA.

J

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

Meeting Date: February 17, 2016

AGENDA TITLE:	Appointment to the Economic Development Authority (EDA)				
MOTION(s):	I move to appoint/reappoint _____ to the Economic Development Authority (EDA), with a term to begin retroactively on January 1, 2016 and to terminate December 31, 2019.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approval				
TIMING:	Normal				
DISCUSSION:	Applicants who have shown an interest in this position are: Bert Flood, current secretary to the EDA, and wishes to be reappointed Robert Dorsey Mark Dunning David Perry				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Boards and Commissions Applications				
REVIEWS	Legal	Finance	Purchasing	HR	Other

Interest in Economic Development Authority (EDA)

Rivanna

Last Name Dorsey **First Name** Robert E. **Date Recieved** 12/28/2015
Mailing Address 6 Dover Court **City** Palmyra **State** VA **Postal Code** 22963-
Home Phone **Work Phone** **Cell Phone/Other** (434) 466-3870
Fax **Email Address** bobdorsey58@gmail.com
Physical Address **City** **State** **Postal Code**

Education and Experience:

I am a retired USAF Officer and Member of the Intelligence community having served since 1976 to 2016. While a USAF officer, I designed, developed, contracted for, taught and operated military command and control systems in national level command centers. While an IC member, I was a trusted science, technology, systems engineering and intelligence analytical advisor tot the senior leadership of the 16 USG departments comprising the IC. I worked in remote sensing and the use of sensor information in combination with other types/sources of information to determine what was really going on in the world. For a short time, I worked for WEIFT, a Belgium based internet service and banking standards provider to the World Banks. Here I was in charge of the core elements of the world banking transactions system, specifically for the cryptographic security of worldwide operation locations. When I was in school in Fauquier County, I delivered newspapers, made pizza, worked in commercial kitchens, was a day laborer for a stone mason, cattle farmer, construction company and commercial haying operator. BS Engineering (Computer Science UVA 1980). MS Management Information Systems, Eller School of Business UAZ 1987. MS Systems Engineering, Verturbi School of Engineering USC 1988. Certificate Software Engineering, Colorado Tech 1990. Certificate-UVA Law School, Government contracting and Contract Case Law 2006. Instructor NATO AWACS Geilenkirchen Germany. Programming Languages taught to NATO soldiers and airment 1983-1986. Instructor Webster Univ. Decision Support Systems Space Systems Management Graduate Program 1990-1992. Squadron Officers School, USAF 1985. USAF Instructors School 1983. Air command and Staff College 1992. Advanced CommComputer School 1992. Departmental Industrial Advisor UVA School of Engineering Computer Science. Systems Engineering VaTech. School of Engineering. Electrical Engineering UAZ Electrical Engineering 2005-Present.

Civic Activities and Committee Memberships:

Wellington HOA, Manassas VA, Covenants Committee 6 yrs., Chair 2 Yrs. BOD member-1 year. Manassas City School Board. Chair, Citizens Committee on Inclusion of Home Schooled Students in School Board govered educational, sports, clubs and social activities. Fluvanna Leadership development Program, Class 12, Executive Committee fluvanna Volunteer Fair, 2015. Lake Monticello HOA, Safety and Security committee, 2015-present. Member Manassas St. thomas UMC 1990-2003. Church council 3 yr.s Children's Ministry Worship Leader 3 yrs. Sunday School teacher 3 yrs. Member Effort Baptist Church 2003-present. Member Mid-Atlantic Aviation Partnership 2015-present. Member International Council on Systems Engineering 2002-present. Member Association for Computing Machinery 1976-present. Member Shenandoah Valley Emmaus 2001-present. Wellington HOA, Board of Dirctors, Covenants Committee. Manassas City School Board, Chair, Citizens Committee on Inclusion of Home Schooled Students in School

Interest in Committee:

After 40 years of national and local service, I want to work with others to help make Fluvanna a great place to live, work, and play. I am particularly interested in economic development, workforce/STEM education development, and stewardship of human/natural resources (education, zoning, planning, conservation).

Comments:

Wednesday, February 10, 2016

Page 1 of 4

Interest in Economic Development Authority (EDA)

Columbia

Last Name **First Name** **Date Recieved**
Mailing Address **City** **State** **Postal Code**
Home Phone **Work Phone** **Cell Phone/Other**
Fax **Email Address**
Physical Address **City** **State** **Postal Code**

Education and Experience:

30 years, Water Resources Planner, Division Chief, US Army Corps of Engineers; 7 years, Project Manager, Water Resources, CDM Smith, Fairfax, VA; 3 Years, Water Resources Planner, Marstel Day Consultants, Fredericksburg, VA; Ph.D. Social Science, Washington University, St. Louis, MO; Federal Executive Institute, Charlottesville, VA; Fluvanna County Leadership Development Program. President, American Water Resources Association, 2014; Board of Directors, American Water Resources Association, 2009-2015.

Civic Activities and Committee Memberships:

Founding Board Member, Norathern VA Mediation Service

Interest in Committee:

I have extensive experience in all facets of water project developmement, particularly in public involvement and political interface, as well as in program development and evaluation activities. I believe some of my experience and insights maybe relevant as Fluvanna moves forward on the important and vital water development projects that it is undertaking with Louisa County.

Comments:

Interest in Economic Development Authority (EDA)

Rivanna

Last Name Flood **First Name** Robert **Date Recieved** 1/6/2010
Mailing Address 25 Stonefield Rd. **City** Palmyra **State** VA **Postal Code** 22963-
Home Phone (434) 249-2901 **Work Phone** **Cell Phone/Other**
Fax **Email Address** lakebert@comcast.net
Physical Address **City** **State** **Postal Code**

Education and Experience:

some college; U. S. Naval Schools; owner and operator residential and commercial general contractor

Civic Activities and Committee Memberships:

Vice-Chair Fluvanna County Economic Development Authority; membershin in the Rotary of Fluvanna

Interest in Committee:

I want to be actively involved with sustainable, green economic development in Fluvanna County.

Comments:

Interest in Economic Development Authority (EDA)

Cunningham

Last Name **First Name** **Date Recieved**
Mailing Address **City** **State** **Postal Code**
Home Phone **Work Phone** **Cell Phone/Other**
Fax **Email Address**
Physical Address **City** **State** **Postal Code**

Education and Experience:

20 years CEO/President of technology based manufacturing business (resume enclosed)

Civic Activities and Committee Memberships:

Virginia Herpetological Society

Interest in Committee:

Economic Development Authority, Economic Development Commission, Fork Union sanitary District Advisory Committee, Parks & Recreation Advisory Board, Planning Commission, Southeast Rural Community Assistance Project, Inc., Thomas Jefferson Partnership for Economic Development

Comments:

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

K

Meeting Date: February 17, 2016

AGENDA TITLE:	Appointment to the Jefferson Area Board for Aging (JABA) Board of Directors				
MOTION(s):	I move to appoint/reappoint _____ to the Jefferson Area Board for Aging (JABA) Board of Directors, Fluvanna Representative, with a term to begin February 29, 2016 and to terminate February 28, 2018.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approval				
TIMING:	Normal				
DISCUSSION:	Applicants who have shown an interest in this position are: Linda Bernick, currently on Fluvanna Partnership for Aging Committee Mozell Booker, current member				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Boards and Commissions Applications				
REVIEWS	Legal	Finance	Purchasing	HR	Other

Interest in Jefferson Area Board for Aging (JABA) Board

Palmyra

Last Name	<input type="text" value="Bernick"/>	First Name	<input type="text" value="Linda E."/>	Date Recieved	<input type="text" value="9/29/2015"/>		
Mailing Address	<input type="text" value="1011 Broken Island Road"/>	City	<input type="text" value="Palmyra"/>	State	<input type="text" value="VA"/>	Postal Code	<input type="text" value="22963-"/>
Home Phone	<input type="text"/>	Work Phone	<input type="text"/>	Cell Phone/Other	<input type="text" value="(540) 922-2955"/>		
Fax	<input type="text"/>	Email Address	<input type="text" value="voxlinda@aol.com"/>				
Physical Address	<input type="text"/>	City	<input type="text"/>	State	<input type="text"/>	Postal Code	<input type="text"/>

Education and Experience:

B.A. in Spanish - College of William and Mary. M.A.T. in Spanish - UVA. Adjunct Instructor (Spanish, French) - UVA, Virginia Tech, Roanoke College, New River Community College.

Civic Activities and Committee Memberships:

Co-President, VP Publicity/Marketing, Audience Development-Blacksburg Master Chorale Fellowship Committee Chair, Missions Co-Chair, Member of Administrative Board, Member of Team ministering at Radfprd Rejab. Care Shepherd - Central United Methodist Chrch (Radford) Tourism Commission Chair, Member of Child Protection Management Team - Ciry of Radford. Member Central United Methodist Church - Radford and Effort Baptist - Palmyra, VA.

Interest in Committee:

Personal interest and desire to assist.

Comments: Will switch to Palmyra Dist. Position 2/3/16, leaving vacancy on At-Large. New term exp. date of 12/31/17 to match new position.

Interest in Jefferson Area Board for Aging (JABA) Board

Fork Union

Last Name Booker **First Name** Mozell H. **Date Recieved** 1/27/2010
Mailing Address P.O. Box 284 **City** Fork Union **State** VA **Postal Code** 23055-
Home Phone (434) 842-3311 **Work Phone** 4345894342 **Cell Phone/Other** (434) 987-0038
Fax (434) 842-1303 **Email Address** mbooker@fluvannacounty.org
Physical Address 258 Bass Lane **City** Palmyra **State** VA **Postal Code** 22963

Education and Experience:

Master Degree post-grad Virginia Union University, UVA, Michigan State, Educator for 35 years(retired 2001)

Civic Activities and Committee Memberships:

Youth Advisory Council, 4-H Extension Council, Fluvanna League of Woman Voters, Chamber of Commerce, NAACP, Thessalonia Baptist Church-Budget Chair, Secretary VUU Alumni Chapter

Interest in Committee:

I have enjoyed the time spent on this board, JABA Advisory Board, and would love to continue.

Comments: Indicated she has enough on her plate w/these two boards. Elected for Second Term - 2007/11 and 2012/15

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: February 17, 2016

AGENDA TITLE:	2015 Board of Equalization Activity Summary				
MOTION(s):	N/A				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
STAFF CONTACT(S):	Steven M. Nichols, County Administrator				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	Briefing on the activities of the 2015 Board of Equalization.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Briefing				
REVIEWS	Legal	Finance	Purchasing	HR	Other



County of Fluvanna

2015 Board of Equalization Summary

February 3, 2016



2015 Members

- **Gary Ellis, Chair**
- **Everett Hannah, Secretary**
- **Joe Ronan**

- **Karen Bercaw, Alternate**

- **Joann Rawls, Administrative Assistant**



2015 Assessment Year Summary

Category	2015	2013
Appeals Received	29	55
Residential	28	54
Commercial	0	1
Multi-Family	0	0
Industrial	0	0
Agricultural	1	0
Appeals where Values were Changed (All Residential)	11	21
Reduced	3	16
Increased	8	5
Reason for Appeal		
Assessment not uniform to comparable properties	11	41
Assessment exceeded fair market value	5	3
Assessment based on incorrect data	13	10
Assessment not determined per generally accepted appraisal practice	0	0
Other reasons – “Possible Clerical error”	0	1
Reasons for Change		
Assessment not uniform in relation to comparable property	4	13
Assessment exceeded fair market value	2	1
Assessment based on incorrect data	5	6
Assessment not determined per generally accepted appraisal practice	0	119/03
Other reasons – “Possible Clerical error”	0	1



Questions?

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

Meeting Date: February 17, 2016

AGENDA TITLE:	CSA Mid-Year Report				
MOTION(s):	None				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Dr. Jacqueline A. Meyers				
PRESENTER(S):	Dr. Jacqueline A. Meyers				
RECOMMENDATION:	none				
TIMING:					
DISCUSSION:	A mid-year update on numbers in mandated categories, comparing January 2016 to June 2015.				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other



Children's Services Act

Midyear update

2/3/16



Special Education and Placements

Category	FY 15 (June)	FY 16 (January)
Day School	19	20
Foster Care	2	8
Residential Placements	9	11*

* This number does not include three youth in residential care as of 7/1/15 have left, or will soon leave, residential care.



Day School Costs (approximate)

School	Yearly Cost	Fluvanna Students
Virginia Institute for Autism	\$84,976-101,851	5
Harambee (Elk Hill)	\$36,380	5
The Faison School	\$57,575	2
Lafayette School	\$57,980	7
Elk Hill- Charlottesville	\$36,855	1



Foster Care

- **July 1, 2015 through January 12, 2016**
- **\$116,136 (6 months)**
- **9 youth, 1 has left foster care**



Residential Placements (approximate)

Facility	Yearly Cost	Fluvanna Youth
Fairwinds	\$98,428	1
Discovery	\$62,220	5 3 currently placed
Grafton	\$102,938	2
Bridges	\$154,040	1
Newport News	\$102,310	1
VA Home for Boys & Girls	\$117,853	1
Intercept	\$57,541	1
Poplar Springs	\$135,276	1



Questions?

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

N

Meeting Date: February 17, 2016

AGENDA TITLE:	Public Safety Radio System Towers Update				
MOTION(s):	N/A				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
STAFF CONTACT(S):	Cheryl J. Elliott, Emergency Services Coordinator				
PRESENTER(S):	Cheryl J. Elliott, Emergency Services Coordinator				
RECOMMENDATION:	Direct Staff to proceed with construction of two new 350' towers to increase coverage and reduce co-location costs.				
TIMING:	IMMEDIATE				
DISCUSSION:	<p>The RFP for this project requested the vendor to develop a system utilizing existing towers sites or ones that were in process of being constructed, with preference for using towers under 200'. Motorola's proposal gives us the coverage guarantee we desired with towers under 200' but required that we co-lease space on these towers. When the team began the negotiations for these co-leases, we discovered the cost for these co-leases would be cost prohibitive and other alternatives were proposed.</p> <p>At the January 6th BOS meeting, the Board requested the Radio Project Team to research additional options for public safety towers. The team explored several scenarios to improve coverage, leverage existing towers, and to possibly construct additional county-owned towers, all geared to give us needed public safety coverage and increase potential ongoing revenue (or be revenue neutral).</p> <p>Using coverage to determine location and height of potential new towers, the team recommends the County build two 350' towers, bringing all 7 towers in the new system into the county, eliminating the need for co-leasing on Carter's Mountain and Cohasset sites.</p>				
FISCAL IMPACT:	<p>Leases have potentially substantial impact since they are in perpetuity and could easily amount into the millions over time.</p> <p>Each new 350' tower construction ROM pricing is estimated ~\$275,000 plus site acquisition. (The structures, generators and fuel tanks for these replacement sites are already accounted for in the contract.) Since these new towers were not included in the project's RFP, the new construction will go out for bid. (Per the Contract, the Sheriff's tower is 195' and the tower, foundation and site costs are</p>				

	<p>\$150,754. Since the County owns the property, there is no additional cost for this site acquisition.)</p> <p>Plus, with construction of new 350' towers and continuing to restrict commercial towers to under 200', carriers will be drawn to the taller towers (with better coverage options) for co-leasing instead of applying to build their own. This option more likely "guarantees" additional revenue for the County.</p>				
POLICY IMPACT:					
LEGISLATIVE HISTORY:					
ENCLOSURES:					
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
			XX		

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

Meeting Date: February 17, 2016

AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, January 20, 2016 Regular Meeting, be adopted.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft minutes for January 20, 2016				
REVIEWS	Legal	Finance	Purchasing	HR	Other

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
January 20, 2016
Regular Meeting 7:00pm

BOARD OF SUPERVISORS

MEMBERS PRESENT:

Mozell Booker, Fork Union District, Vice Chair
Patricia Eager, Palmyra District
Tony O'Brien, Rivanna District
Donald W. Weaver, Cunningham District

BOARD OF SUPERVISORS

MEMBERS ABSENT:

Mike Sheridan, Columbia District, Chair

PLANNING COMMISSION

MEMBERS PRESENT:

Barry Bibb, Cunningham District, Chair
Ed Zimmer, Columbia District, Vice Chair
Donald Gaines, Rivanna District (*Arrived at 7:32pm*)
Lewis Johnson, Fork Union District
Howard Lagomarsino, Palmyra District

ALSO PRESENT:

Steven M. Nichols, County Administrator
Fred W. Payne, County Attorney
Kelly Belanger Harris, Clerk to the Board of Supervisors
Jason Stewart, Planning and Zoning Director
Steve Tugwell, Senior Planner
Joann Rawls, Senior Program Assistant, Planning

CALL TO ORDER

At 7:00 pm, Board of Supervisors (*BOS*) Vice Chair Booker called the Regular Meeting of January 20, 2016 to order. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

ADOPTION OF AGENDA

MOTION

Supervisor Weaver moved to accept the Agenda for the January 20, 2016 Regular Meeting of the Board of Supervisors, as presented. Supervisor O'Brien seconded and the Agenda was adopted by a vote of 4-0.

AYES: Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following:

- Better Living
 - Now doing all area deliveries from its Troy location
- Fluvanna Radio Project Team traveled to Schaumburg, Ill.
 - Ran tests for our new public safety radio system
 - As the tower sites are available, this equipment will be installed in the County
 - The anticipated completion date is late 2016/early 2017. Along with the Fluvanna team in the picture are the Motorola project management team and the Motorola engineers who built our system.
- DEQ is developing a TMDL Project for Cunningham Creek and its tributaries in Fluvanna County.
 - Preliminary meeting: Fluvanna County Library on Jan 25 at 3:00pm, Roger Black will attend as the Fluvanna County Representative
 - Topics: Introduction of the TMDL process and timeline, details of the impairments in the stream DEQ wishes to gather feedback from representatives of Local and Regional government that have a stake in the process, and to also gather input as to the best way to introduce the project to the general public in the area
- Ms. Candace Stanford, New IT Systems Engineer started Monday, Jan 11th
- BOS Leadership Planning Retreat: Saturday, January 23, 8:30 am – 5:00 pm, Fluvanna Community Center, Fork Union; Weather date, January 30, 2016.
- Upcoming Meetings
 - Wednesday, February 3, 4:00 pm – Regular Meeting, 7:00 pm - Budget Work Session - Revenue/Exp. & Agency Briefs
 - Wednesday, February 10, 7:00 pm - Budget Work Session - Non-Profit Presentations
 - Wednesday, February 17, 4:00 pm – Budget Work Session - Constitutional Officers, 7:00 pm – Regular Meeting
 - Wednesday, February 24, 7:00 pm - Budget Work Session - Adopted School Budget Brief

BOARD OF SUPERVISORS' UPDATES

Booker—Interagency Council, New Supervisors Forum, Louisa Reentry Council, JABA, Kents Store FVD Annual Awards, Fluvanna-Louisa Housing Foundation.

Weaver—January School Board Meeting.

Sheridan— Absent.

O'Brien—None.

Eager—Region Ten, CAARS Banquet, Kent Store VFD Annual Award, New Supervisors Forum.

PUBLIC COMMENTS #1

At 7:11 pm BOS Vice Chair Booker opened the first round of Public Comments.

- Brenda Beasley, Dogwood Drive, spoke regarding the amount of trash on County roadways.

With no one else wishing to speak, BOS Vice Chair Booker closed the first round of Public Comments.

PUBLIC HEARINGS

At 7:17pm Planning Commission (PC) Chair Bibb called the Planning Commission Special Meeting of January 20, 2016 to order.

BOS Vice Chair Booker announced the topics to be heard.

SUP 15:11 James River Water Authority—Jason Stewart, Planning and Zoning Administrator

SUP 15:12 Louisa County Water Authority—Jason Stewart, Planning and Zoning Administrator

SUP 15:11 James River Water Authority—Jason Stewart, Planning and Zoning Administrator, apprised the Board and Planning Commission of a request for a Special Use Permit to allow for Major Utilities, to construct a raw water supply system which includes a raw water intake and pump station. Mr. Stewart noted the history of these requests, having been previously deferred (BOS 2015-11-17), and denied (BOS 2015-12-02.)

Mr. Payne, County Attorney noted a typo in the Staff Report, in Condition 5, it erroneously reads "...and a mediation.." and should read, "...and remediation.."

Staff recommends the following ten (10) conditions:

1. Construction, operation, and maintenance of the raw waterline major utility shall comply with all local, State, and Federal requirements.
2. The project shall comply with all Virginia erosion and sediment control regulations as specified in the 1992 Virginia Erosion and Sediment Control Handbook as amended.
3. For construction of the raw waterline major utility occurring adjacent to existing development, adequate dust and siltation control measures shall be taken to prevent adverse effects on the adjacent property. It is intended that the present and future results of the proposed raw waterline major utility not create adverse effects on the public health, safety, comfort, or convenience, or value of the surrounding property and uses thereon.
4. Vehicular access to all residences along the affected right-of-ways shall be maintained at all times.
5. Except in cases of emergencies including prevention of danger to public health, safety, and welfare and remediation of soil erosion and as requested by VDOT in the case of work done on public highways, all construction activity for the raw waterline major utility shall occur between 7:00 a.m. and 5:00 p.m. Monday through Saturday. Applicant shall comply with VDOT standards for performing open-cut sections on affected roadways.
6. The applicant shall avoid removing trees and bushes along the raw waterline major utility corridor, except as necessary in order to facilitate the utility. Trees and bushes damaged during construction shall be replaced with a tree or bush of equal type as approved by the Planning Director.
7. Any areas or land associated with this project that may become disturbed as a result of construction of the raw waterline major utility shall be restored to its original condition or better prior to the pipe crew's departure of the respective areas and/or land. This includes restoration of any/all areas of erosion.
8. Withdrawal and pumping facilities shall be so designed and built as to minimize sound propagation beyond the limits of buildings and other structures, to the maximum extent reasonably feasible.
9. The use that is permitted with this special use permit is limited to the raw water intake structure, raw water pumping facility and ancillary raw water pipelines, fittings and appurtenances, including reasonable temporary access routes for construction and permanent access roads for ongoing operations and maintenance.
10. In no event shall any of the foregoing conditions be construed to be duplicative of, contradictory to or inconsistent with any statute, rule, regulation or condition imposed under the authority of State or federal law; but all such conditions shall, on the contrary, be construed as arising out of the police power of the County pursuant to Title 15.2 of the Virginia Code (1950), as amended.

SUP 15:12 Louisa County Water Authority—Jason Stewart, Planning and Zoning Administrator, brought forward a request for a special use permits to allow for major utilities to construct a raw water pipeline to support a raw water supply system. Mr. Stewart reviewed the history of the request, noting that a similar SUP was deferred on Nov 17, 2016 by the Board, and during a Special Meeting on Dec 2, 2016, was denied. Mr. Stewart also reviewed amendments to the Comprehensive Plan, adopted in 2012 by the Board of Supervisors, that specifically address these types of structures.

Mr. Nichols noted one typo in the presentation; the LCWA pipeline is located in the Columbia District only.

Staff recommends the following nine (9) conditions:

1. Construction, operation, and maintenance of the raw waterline major utility shall comply with all local, State, and Federal requirements.

2. The project shall comply with all Virginia erosion and sediment control regulations as specified in the 1992 Virginia Erosion and Sediment Control Handbook as amended.
3. For construction of the raw waterline major utility occurring adjacent to existing development, adequate dust and siltation control measures shall be taken to prevent adverse effects on the adjacent property. It is intended that the present and future results of the proposed raw waterline major utility not create adverse effects on the public health, safety, comfort, or convenience, or value of the surrounding property and uses thereon.
4. Vehicular access to all residences along the affected right-of-ways shall be maintained at all times.
5. Except in cases of emergencies including prevention of danger to public health, safety, and welfare and remediation of soil erosion and as requested by VDOT in the case of work done on public highways, all construction activity for the raw waterline major utility shall occur between 7:00 a.m. and 5:00 p.m. Monday through Saturday. Applicant shall comply with VDOT standards for performing open-cut sections on affected roadways.
6. The applicant shall avoid removing trees and bushes along the raw waterline major utility corridor, except as necessary in order to facilitate the utility. Trees and bushes damaged during construction shall be replaced with a tree or bush of equal type as approved by the Planning Director.
7. Any area or land associated with this project that may become disturbed as a result of construction of the raw waterline major utility shall be restored to original condition or better prior to the pipe crew's departure from the affected area and/or land or as soon thereafter as conditions permit. This includes restoration of any/all areas of erosion.
8. The use that is permitted with this special use permit is limited to the raw water pipelines, fittings and appurtenances as currently proposed by the applicant, including reasonable roads and other access for construction and ongoing maintenance.
9. In no event shall any of the foregoing conditions be construed to be duplicative of, contradictory to or inconsistent with any statute, rule, regulation or condition imposed under the authority of State or federal law; but all such conditions shall, on the contrary, be construed as arising out of the police power of the County pursuant to Title 15.2 of the Virginia Code (1950), as amended.

BOS Vice Chair Booker called for questions from the Planning Commission and the Board of Supervisors.

Mr. Nichols provided a detailed history of the project, and outlined the historical time-line of discussion and planning for the water project, noting that in the last 18 months there have been fourteen (14) community information meetings of the James River Water Project. Mr. Nichols highlighted the proposed and researched locations for the intake structure, engineering considerations, and noted that the pipeline is routed in existing easements for the majority of the project route.

Bringing attention to long-term water concerns for the County, Mr. Nichols provided an overview of differences and overlap between the James River Water Project and the Zion Crossroads Water and Sewer Project, and spoke briefly about limitations and prospects for the Fork Union Sanitation District.

PC Chair Bibb inquired about a Board action on September 18, 2013 that directed the Planning Commission to amend the Comprehensive Plan to allow for the construction of major utilities related to this project. Mr. Nichols affirmed that this action was a requirement of the Interjurisdictional Agreement.

Further discussion touched on known and potential costs, expected outcomes, and existing and potential revenue streams.

BOS Vice Chair Booker Opened joint public hearing, first reading the *Public Hearing Rules of Procedure*.

- Barbara Seay, Point of Fork Farm, spoke against the JRWP.
- Elizabeth Franklin, Columbia District, Spoke against the proposed lawsuit by Louisa County and against the JRWP.
- George Bialkowski, 1215 Point of Fork Rd, noting that he hopes the SUP is denied, would like to note that the residents of Point of Fork recommend Site B, R3 joining R1 (as displayed in the presentation for the SUP.) Mr. Bialkowski further asked that the Board consider a different location for the intake.
- Dennis Holder, Kents Store, spoke against the JRWP.
- Dave Thomas, 610 Bell Farms Lane, spoke against the JRWP.
- Wayne Griffin, 3474 Coverdell Rd, spoke against the JRWP.
- Louis Cable, 651 West River Rd, spoke against the JRWP and expressed that the decision should have been put to a referendum.
- Perrie Johnson, 5039 James Madison Highway, speaking on her own behalf, and not as a School Board member, spoke in support of the JRWP.
- Roger Bowles, 5520 James Madison Highway, spoke against the JRWP.
- Helen Cauthen, CVPED, spoke in support of the JRWP.
- Frank Hardy, Columbia Rd, spoke against the JRWP and advocated a public referendum.
- Jim Summers, 1841 Columbia Rd, spoke against the JRWP.
- Fred Hardy, 7091 Columbia Rd, indicated that he is not a Fluvanna County resident, and spoke against the JRWP.
- Kathleen Swenson-Miller, 94 Fairview Lane, spoke in support of the JRWP.

- Snead Gillam, Rassawek, asked for clarification on several points, and spoke against the JRWP.
- Rhett Townsend, Goldsborough Lane, spoke against the JRWP.
- Sandra Patterson, Palmyra, VA, asked for clarification on the duration of the project and the positive impact on citizens.
- Elizabeth Tanner, 11732 James Madison Highway, is a Fluvanna native, and spoke in support of improving the County and the JRWP.
- Bob Dorsey, 6 Dover Ct, spoke against the JRWP.
- Minor Eager, 1107 Mechunk Creek Drive, spoke against the JRWP.
- Patricia Burkett, Palmyra, spoke in support of the JRWP.
- John Carrier, Overlook Circle, spoke in support of the JRWP.
- Lindsay Nolting, 1317 Stage Junction Rd, spoke against the JRWP.

At 9:53pm, BOS Vice Chair Booker closed the Public Hearing.

At 9:53pm, PC Chair Bibb opened discussion among the Planning Commission members. After opening discussion, PC Chair Bibb voiced concerns regarding the James River Water Project and the involvement and processes of the Planning Commission with regards to this SUP.

Planning Commissioners discussed the number and location of the sites, as well as the appropriateness of the proposed sites. Commissioner Zimmer asked if this SUP places the Interjurisdictional Agreement (IA) in conflict with the Comprehensive Plan. Mr. Payne noted that the Interjurisdictional Agreement does not improperly address the Comprehensive Plan, and finds no conflict. PC Chair Bibb asked if the IA has been terminated; Mr. Payne affirmed that the IA is still in effect.

MOTION

Commissioner Johnson moved that the Planning Commission recommend approval of SUP 15:11, a special use permit request to allow construction of raw water supply system major utility, including a raw water river intake, a SITE A pump station on an approximately 2 acres, and a ROUTE 1 raw water pipeline, within a portion of 330 acres of Tax Map Parcels 53-A-62, 53-A-62C, 53-A-61, 53-11-5, and 53-11-19, and 61-A-4, subject to the ten (10) conditions (*as above*) listed in the staff report. Commissioner Gaines offered a second and the motion passed 5-0. AYE: Bibb, Gaines, Johnson, Lagomarsino, Zimmer. NAY: None. ABSENT: None.

BOS Vice Chair Booker opened discussion among the Board.

Supervisor Eager brought to the attention of the public that the Board received additional advice from outside counsel. Supervisor Weaver indicated that the contract and agreement was made two years ago. Noting that he voted against it, Supervisor Weaver reiterated that the contract is nevertheless binding. Citing his concerns with the amount of debt that will be incurred if the County moves forward, Supervisor Weaver enumerated further concerns with the project.

Supervisor Weaver, reading from a prepared statement and speaking extemporaneously shared these thoughts.

“As many of you are aware, the James River Water Project has been years in development. And it has. We have had many, many public meetings. But we are tied into three people. It seems like, that you the people, never really get listened to. And that’s what’s bothers me over the year. We have done some things that have put this county in the hole, and that’s where we are today. We have started and stopped the process numerous times in the past two decades, and it has taken those years and hundreds of meetings to get to this point. A public works project such as this one is a complex undertaking. Project development and review has required a good many players to be successful, and many Board members, staff members, contractors, and citizens from Fluvanna County and Louisa have contributed. As part of our due diligence process and as we have occasionally done in the past, the Fluvanna County Board of Supervisors recently sought additional legal advice regarding this project to add to that already rendered by our County Attorney. In other words, again, we’re saying, “Trust and verify.” That’s what this Board has been doing. They have been doing their homework since the last vote in December. We engaged a specialized firm to look at the broad range of contractual and constitutional aspects of the project agreements. I can tell you that the information and opinions presented to myself and the other Board members, was strongly worded and compelling.

We do want to collaborate and to work closely with regional partners in this world that is becoming increasingly more complex and more expensive. Did you ever want to do something, or did you ever not want to do something, but you had to do it? Did you ever find yourself in a situation like that? That’s where I am, tonight. This county will be put to its knees under the circumstances we’re now presented with. My dedication isn’t to me, it’s dedicated to the people of this county. I cannot stick my head in the sand, or cut off my nose to spite to my face; I have to go beyond what I want, and what I feel. I have to do what I think is best for this county, and the vote I make tonight, that vote will be what I consider to keep this county afloat. Because we are, we have been out of control in the past, as far as I’m concerned. We’ve spent money here and there, and it never seems to cease. And we’re ready for another budget period. But that we’re standing, we’re here where we are here tonight, and we have to make a decision on that. So, when the votes are ready and people have spoken, I will make a decision, that will, in my opinion, do less damage to the county, than what it would do otherwise.”

Mr. O’Brien reiterated that the Board is charged with being accountable to all Fluvanna tax payers, and that moving forward with this project is indeed in the best interest of the County.

Supervisor Eager indicated that her personal feelings about the project run contrary to what she feels the Board must do for the betterment of the County.

Supervisor Weaver stated that offering the public a chance to be heard, through the use of referenda, is a good idea.

MOTION

Mr. O'Brien moved that the Board of Supervisors approve SUP 15:11, a special use permit request to allow construction of raw water supply system major utility, including a raw water river intake, a SITE A pump station on an approximately 2 acres, and a ROUTE 1 raw water pipeline, within a portion of 330 acres of Tax Map Parcels 53-A-62, 53-A-62C, 53-A-61, 53-11-5, and 53-11-19, and 61-A-4, subject to the ten (10) conditions listed in the staff report (*as above*.) Mr. Weaver seconded and the motion passed 4-0. AYE: Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Sheridan.

BOS Vice Chair Booker called for a short recess.

At 10:48pm, BOS Vice Chair called the meeting back to order.

BOS Vice Chair Booker opened the joint public hearing for SUP 15:12 Louisa County Water Authority. Noting that many citizens who had signed up to speak, were no longer in attendance, BOS Vice Chair Booker invited those still in attendance to speak.

- Louis Cable, West River Rd, appealed to the Board to be careful stewards of the newly approved JRWA project. Mr. Cable also noted that any businesses that might be attracted to the County, can be encouraged to be active partners in the stewardship of the County.
- Bob Dorsey, 6 Dover Ct, spoke regarding the actions of the Board tonight.

At 10:54, Vice Chair Booker closed the public hearing.

At 10:54pm Supervisors O'Brien moved to extend the meeting until 1:00am. Supervisor Weaver seconded and the motion passed 4-0. AYE: Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: Sheridan.

PC Chair Bibb opened the discussion among Planning Commission members.

After brief discussion,

MOTION

Planning Commissioner Gaines moved that the Planning Commission recommend approval of SUP 15:12, a request for a special use permit to allow for major utilities with respect to the construction of a raw water pipeline from near Route 6 along the James River north to the Louisa County and Fluvanna County border with respect to the attached list of Tax Map & Parcel Numbers, subject to the nine (9) conditions (*as above*) listed in the staff report. Commissioner Zimmer offered second and the motion passed 5-0. AYE: Bibb, Zimmer, Gaines, Johnson, Lagomarsino. NAY: None. ABSENT: None.

BOS Vice Chair Booker opened the discussion among the Board.

After brief discussion, and with Supervisor O'Brien acknowledging the dedicated work by staff and collaboration with Louisa County,

MOTION:

Supervisor O'Brien moved that the Board of Supervisors approve SUP 15:12, a special use permit request to allow construction of raw water supply system major utility, including a raw water pipeline, from near Route 6 in southeastern Fluvanna County and north to the Fluvanna County and Louisa County border near Ferncliff, within a portion of the attached list of Tax Map Parcel numbers, subject to the nine (9) conditions listed in the staff report (*as above*.) Supervisor Weaver seconded and the motion passed 4-0. AYE: Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: Sheridan.

At 11:05pm, PC Chair Bibb adjourned the Planning Commission.

ACTION MATTERS

Appointment to TJPDC Rural Transportation Advisory Council—Steven M. Nichols, County Administrator, brought forward a request to appoint Bobby Popowicz, Director of Community Development, to the Thomas Jefferson Planning District Commission (TJPDC) Rural Transportation Advisory Council.

MOTION

Supervisor O'Brien moved to appoint Bobby Popowicz, Director of Community Development, to the TJPDC Rural Transportation Advisory Council, effective immediately. Supervisor Weaver offered second and the motion passed 4-0. AYES: Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

Appointment to the Board of Zoning Appeals, At-Large Position—Steven M. Nichols, County Administrator, presented a slate of candidates to be appointed to the position on the Board of Zoning Appeals, recently vacated by Supervisor Eager. Supervisor Eager noted that having a Planning Commissioner on the BZA is very helpful.

MOTION

Supervisor Eager moved to recommend Ed Zimmer to the Circuit Court, for appointment to the Board of Zoning Appeals, At-Large position, with a term to begin immediately and to terminate on December 31, 2019. Supervisor O'Brien offered second and the motion passed 4-0. AYES: Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

Appointment Thomas Jefferson Area Community Criminal Justice Board (CCJB)—Steven M. Nichols, County Administrator, brought forward a request to appoint Commonwealth’s Attorney Jeff Haislip the Thomas Jefferson Area Community Criminal Justice Board (CCJB.)

MOTION

Supervisor O’Brien moved to appoint Jeff Haislip, Commonwealth’s Attorney, to the Thomas Jefferson Area Community Criminal Justice Board (CCJB), replacing Robert Ullenbruch, for a three year term beginning January 1, 2016 and ending December 31, 2018. Supervisor Weaver seconded and the motion passed 4-0. AYES: Booker, Eager, O’Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

PRESENTATIONS

None.

CONSENT AGENDA

The following items were discussed before approval:

AP Report December 2016—Eric Dahl, Finance Director

The following were approved under the Consent Agenda:

Minutes of January 6, 2016 Meeting—Kelly Belanger Harris, Clerk to the Board

AP Report December 2015—Eric Dahl, Finance Director

MOTION

Supervisor O’Brien moved to approve the items on the Consent Agenda, with corrections in January 6, 2016 Minutes, for January 20, 2016, and that Accounts Payable and Payroll be ratified for December 2015 in the amount of \$2,331,694.45. Supervisor Weaver seconded and the motion passed 4-0. AYES: Booker, Eager, O’Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENTS #2

At 11:15 pm, BOS Vice Chair Booker opened the second section of Public Comments.

- Bob Dorsey, 6 Dover Ct, remarked on the Agenda Packet posted on the website.

With no one else wishing to speak, Chair Booker closed the second round of public comments at 11:17pm.

ADJOURN

MOTION:

At 11:17pm, January 20, 2016, on a motion by Supervisor O’Brien the meeting of Wednesday, January 20, 2016, was adjourned.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: February 17, 2016

AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, February 3, 2016 Regular Meeting, be adopted.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft minutes for February 3, 2016				
REVIEWS	Legal	Finance	Purchasing	HR	Other

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**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

Meeting Date: 02/17/2016

AGENDA TITLE:	Release of County Matching Funds for Rt. 53/Rt.15 Intersection Improvement				
MOTION(s):	I move to approve the release of the remaining local match funds in the amount of \$224,700.00 to the Virginia Department of Transportation for the purpose of completing the Rt.53/Rt.15 Roundabout Project.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Bobby Popowicz, Director of Community Development Eric Dahl, Director of Finance				
PRESENTER(S):	Steve Nichols, County Administrator				
RECOMMENDATION:	Approve to release funds to VDOT for the Rt.53/Rt.15 HB2 Project				
TIMING:	Immediate				
DISCUSSION:	The funds for this project were previously approved and reserved. VDOT is asking for the remaining funds to be released in anticipation of the HB2 funding for this project. VDOT will begin the bidding and construction as soon as the HB2 funds are released to the District.				
FISCAL IMPACT:	Funds previously approved and reserved.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	Funds previously approved. Have issued other releases for Engineering and Right-of-Way acquisition				
ENCLOSURES:					
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		XX			XX

COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

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MEMORANDUM

Date: February 17, 2016
From: Finance Department
To: Board of Supervisors
Subject: **Accounts Payable Report for January 2016**

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$715,315.06
Capital Improvements	\$103,089.53
Debt Service	\$1,428,678.84
Sewer	\$1,635.74
Fork Union Sanitary District	\$15,063.28
TOTAL AP EXPENDITURES	\$2,263,782.45
Payroll	\$ 723,588.02
TOTAL	\$2,987,370.47

MOTION

I move the Accounts Payable and Payroll be ratified for **January 2016** in the amount of **\$2,987,370.47**.

Encl:
AP Report

	A	B	C	D	F	G	H	I	J	
1	County of Fluvanna		From Date: 1/1/2016							
2	Accounts Payable List		To Date: 1/31/2016							
3										
4										
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
7	Fund # - 100 GENERAL FUND									
8	GENERAL FUND									
9	FIRST FINANCIAL ADMINISTRATORS,	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 011516	000000040472	1/14/2016	1/29/2016	5,718.04			
10	HERBERT L BESKIN, TRUSTEE	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 012916	000000040702	1/28/2016	1/29/2016	888.00			
11	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 011516	000000040470	1/14/2016	1/29/2016	132.62			
12	NEW YORK LIFE INSURANCE CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 011516	000000040467	1/14/2016	1/29/2016	497.08			
13	NY LIFE INSURNAGE & ANNUITY CORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 011516	000000040468	1/14/2016	1/29/2016	90.00			
14	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 011516	000000040471	1/14/2016	1/29/2016	459.48			
15								Total:	\$7,785.22	
16										
17	REAL ESTATE TAXES									
18	ESTES, JIMMIE D & LORRAINE M	R E 2015 - 1ST	RE 2015 18A-6-33	40322	1/11/2016	1/14/2016	719.65			
19	JOBES, CHRIS E & DENISE M	R E 2014 - 1ST	RE 2014 39-13-7	40321	1/11/2016	1/14/2016	830.28			
20	JOBES, CHRIS E & DENISE M	R E 2015 - 1ST	RE 2015 39-13-7	40324	1/11/2016	1/14/2016	150.58			
21	LICKS, DOUGLAS F ET AL	R E 2015 - 1ST	RE 2015 18A-8-248	40743	1/29/2016	1/29/2016	139.77			
22								Total:	\$1,840.28	
23										
24	REAL & PERSONAL PUBLIC SERV									
25	CONTERRA ULTRA BROADBAND, LLC	PS CORP 2015 - 1ST	RE 2015 6918	40323	1/11/2016	1/14/2016	101.85			
26	CONTERRA ULTRA BROADBAND, LLC	PS CORP 2015 - 2ND	RE 2015 6918	40323	1/11/2016	1/14/2016	101.84			
27								Total:	\$203.69	
28										
29	PERSONAL PROPERTY TAXES									
30	BATTEN, JAMES	P P 2015 - 1ST	PP 2015 3311	40326	1/11/2016	1/14/2016	10.96			
31	CHIRICO, PAUL JOSEPH JR	P P 2014 - 1ST	PP 2014 230121	40325	1/11/2016	1/14/2016	51.34			
32	CHIRICO, PAUL JOSEPH JR	P P 2014 - 2ND	PP 2014 230121	40325	1/11/2016	1/14/2016	51.33			
33	CRILL II, JAMES EDWARD	P P 2015 - 1ST	PP 2015 597	40327	1/11/2016	1/14/2016	101.01			
34	CRILL, COLLEEN MARIE	P P 2015 - 1ST	PP 2015 230197	40328	1/11/2016	1/14/2016	106.00			
35	DUNN, HOWARD RANDOLPH	P P 2014 - 1ST	PP 2014 201951	40336	1/11/2016	1/14/2016	134.64			
36	DUNN, HOWARD RANDOLPH	P P 2014 - 2ND	PP 2014 201951	40336	1/11/2016	1/14/2016	134.64			
37	ENGLE, MICHAEL PHILLIP	P P 2015 - 1ST	PP 2015 227643	40329	1/11/2016	1/14/2016	324.62			
38	GOUGH, TASHONDA JANE	P P 2015 - 1ST	PP 2015 227791	40330	1/11/2016	1/14/2016	110.41			
39	GUNN, ANDREW WILLIAM III	P P 2015 - 1ST	PP 2015 230491	40331	1/11/2016	1/14/2016	166.79			
40	NG, KENNY LONEAN	P P 2015 - 1ST	PP 2015 226109	40332	1/11/2016	1/14/2016	172.65			
41	TYLER, JOANNE MARY	P P 2015 - 1ST	PP 2015 2763	40333	1/11/2016	1/14/2016	655.77			



	A	B	C	D	F	G	H	I	J	
1	County of Fluvanna From Date: 1/1/2016 Accounts Payable List To Date: 1/31/2016									
2										
3										
4										
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
42	VAULT	P P 2015 - 1ST	PP 2015 203196	40334	1/11/2016	1/14/2016	1,819.90			
43	VAULT	P P 2015 - 2ND	PP 2015 203196	40334	1/11/2016	1/14/2016	1,819.90			
44								Total:	\$5,659.96	
45										
46	PROPERTY TAX PENALTIES & INT									
47	CHIRICO, PAUL JOSEPH JR	PENALTIES-ALL PROPERTY	PP 2014 230121	40325	1/11/2016	1/14/2016	21.09			
48	GOUGH, TASHONDA JANE	PENALTIES-ALL PROPERTY	PP 2015 227791	40330	1/11/2016	1/14/2016	27.05			
49								Total:	\$48.14	
50										
51	OTHER LOCAL TAXES									
52	CHIRICO, PAUL JOSEPH JR	ADMIN FEE VEHICLE	PP 2014 230121	40325	1/11/2016	1/14/2016	33.00			
53	CRILL II, JAMES EDWARD	ADMIN FEE VEHICLE	PP 2015 597	40327	1/11/2016	1/14/2016	33.00			
54	CRILL, COLLEEN MARIE	ADMIN FEE VEHICLE	PP 2015 230197	40328	1/11/2016	1/14/2016	33.00			
55	DAVIS, ERIN MELINDA	ADMIN FEE VEHICLE	PP 2015 201401	40744	1/29/2016	1/29/2016	2.04			
56	ENGLE, MICHAEL PHILLIP	ADMIN FEE VEHICLE	PP 2015 227643	40329	1/11/2016	1/14/2016	33.00			
57	GOUGH, TASHONDA JANE	ADMIN FEE VEHICLE	PP 2015 227791	40330	1/11/2016	1/14/2016	33.00			
58	GRAZIANO, MICHAEL RODGER	ADMIN FEE VEHICLE	PP 2015 203445	40745	1/29/2016	1/29/2016	319.42			
59	GUNN, ANDREW WILLIAM III	ADMIN FEE VEHICLE	PP 2015 230491	40331	1/11/2016	1/14/2016	33.00			
60	NG, KENNY LONEAN	ADMIN FEE VEHICLE	PP 2015 226109	40332	1/11/2016	1/14/2016	33.00			
61	ROGERS, KATHLEEN MARIE	ADMIN FEE VEHICLE	PP 2015 2340	40746	1/29/2016	1/29/2016	80.19			
62	VAULT	ADMIN FEE VEHICLE	PP 2015 203196	40334	1/11/2016	1/14/2016	66.00			
63	WIELOCH, TAMMY ANN	ADMIN FEE VEHICLE	PP 2015 229096	40747	1/29/2016	1/29/2016	65.14			
64								Total:	\$763.79	
65										
66	BOARD OF SUPERVISORS									
67	BANK OF AMERICA	ADVERTISING	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	272.95			
68	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	295.00			
69	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	122.60			
70	BROOKBINDERS, LTD.	BOOKS/PUBLICATIONS	MINUTE BOOK 19	52355	12/28/2015	1/8/2016	274.61			
71	E.W. THOMAS	OTHER OPERATING	BOS DINNER/SNACKS	010516	12/16/2015	1/8/2016	49.62			
72	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING	2015F53-7	12/31/2015	1/8/2016	303.00			
73	HARMAN CLAYTOR CORRIGAN &	PROFESSIONAL SERVICES	LEGAL FEES	80596-A	12/31/2015	1/8/2016	8,844.18			
74	PAYNE & HODOUS, LLP.	PROFESSIONAL SERVICES	LEGAL FEES	010416	1/4/2016	1/14/2016	496.00			
75	PITNEY BOWES INC	POSTAL SERVICES	SUPPLIES	820826	1/17/2016	1/29/2016	4.48			
76	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	44170785	12/28/2015	1/8/2016	29.61			

	A	B	C	D	F	G	H	I	J																		
1	County of Fluvanna Accounts Payable List																										
2										From Date: 1/1/2016 To Date: 1/31/2016																	
3																											
4																											
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount																				
77	PRINCE WILLIAM COUNTY	OFFICE SUPPLIES	BUSINESS CARDS	975	12/28/2015	1/14/2016	36.74																				
78	ROBERT W. DOTY	PROFESSIONAL SERVICES	LEGAL FEES	092514	12/30/2015	1/8/2016	18,857.00																				
79	SUPERIOR DOCUMENT SERVICES	PROFESSIONAL SERVICES	IN-ACTIVE HOSTING	970282	11/30/2015	1/8/2016	495.84																				
80	THOMPSON MCMULLAN	PROFESSIONAL SERVICES	LEGAL FEES	278093	12/31/2015	1/14/2016	6,900.00																				
81	VERIZON WIRELESS	TELECOMMUNICATIONS	VERIZON WIRELESS	9757493482	12/19/2015	1/8/2016	269.46																				
82							Total:	\$37,251.09																			
83																											
84	COUNTY ADMINISTRATOR																										
85	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	59.49																				
86	BLUE RIDGE SPACE INNOVATORS LTD	OTHER OPERATING	MEGASTAR LEKTREIVER	102-16	1/5/2016	1/8/2016	380.00																				
87	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	29.77																				
88	CONTAINER RENTALS, LLC.	OTHER OPERATING	CAN DROP FEE	168643	12/4/2015	1/8/2016	75.00																				
89	KODIAK, LLC.	LEASE/RENT	SHRED	54239	11/16/2015	1/21/2016	105.00																				
90	PITNEY BOWES INC	POSTAL SERVICES	SUPPLIES	820826	1/17/2016	1/29/2016	2.76																				
91	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ID# 20799422868	122215	12/22/2015	1/8/2016	34.68																				
92	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	A3464300-16	1/1/2016	1/8/2016	76.45																				
93	STAPLES CONTRACT &	OFFICE SUPPLIES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	80.32																				
94	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	18.24																				
95	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	STAPLER FNISHER	18084032	12/31/2015	1/8/2016	274.33																				
96							Total:	\$1,136.04																			
97																											
98	COUNTY ATTORNEY																										
99	PAYNE & HODOUS, LLP.	PROFESSIONAL SERVICES	LEGAL FEES	010416	1/4/2016	1/14/2016	18,846.15																				
100							Total:	\$18,846.15																			
101																											
102	COMMISSIONER OF THE REVENUE																										
103	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	41.00																				
104	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	32.76																				
105	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	010416	1/4/2016	1/14/2016	47.49																				
106	KODIAK, LLC.	LEASE/RENT	SHRED	54239	11/16/2015	1/21/2016	45.00																				
107	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE METER/ACCT	010716	1/7/2016	1/14/2016	600.00																				
108	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	WATER	A4232210-16	1/1/2016	1/14/2016	30.72																				
109	STAPLES CONTRACT &	FURNITURE & FIXTURES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	170.38																				
110	STAPLES CONTRACT &	OFFICE SUPPLIES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	162.64																				
111	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	VAMANET PUBLIC SITE	8543	12/31/2015	1/14/2016	300.00																				

	A	B	C	D	F	G	H	I	J																		
1	County of Fluvanna Accounts Payable List																										
2										From Date: 1/1/2016 To Date: 1/31/2016																	
3																											
4																											
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount																				
112	V.A.A.O.	DUES OR ASSOCIATION	MEMBERSHIP FEES	010516	1/5/2016	1/14/2016	60.00																				
113	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	17.53																				
114	VERIZON WIRELESS	TELECOMMUNICATIONS	VERIZON WIRELESS	9757493482	12/19/2015	1/8/2016	51.11																				
115	VESSEL VALUATION SERVICE	PROFESSIONAL SERVICES	BOATS, MOTORS AND CD ROM	201602	1/18/2016	1/29/2016	732.97																				
116								Total:	\$2,291.60																		
117																											
118	TREASURER																										
119	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	39.31																				
120	KODIAK, LLC.	LEASE/RENT	SHRED	54239	11/16/2015	1/21/2016	45.00																				
121	MECHUMS RIVER SECURITY	LEASE/RENT	ELECTRONIC SYSTEM	024105	12/31/2015	1/8/2016	120.00																				
122	PITNEY BOWES INC	OFFICE SUPPLIES	RED INK	695979	1/3/2016	1/14/2016	220.82																				
123	QUILL	OFFICE SUPPLIES	CLOCK WALL	2106039	1/8/2016	1/21/2016	271.82																				
124	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	A3464500-16	1/1/2016	1/8/2016	46.70																				
125	STAPLES CONTRACT &	OFFICE SUPPLIES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	203.94																				
126	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	17.24																				
127	VERIZON WIRELESS	TELECOMMUNICATIONS	VERIZON WIRELESS	9757493482	12/19/2015	1/8/2016	49.81																				
128	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	18077826	12/30/2015	1/8/2016	171.18																				
129	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	5 DMV STOPS	010516	1/5/2016	1/8/2016	100.00																				
130								Total:	\$1,285.82																		
131																											
132	INFORMATION TECHNOLOGY																										
133	BANK OF AMERICA	ADP SERVICES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	1,176.12																				
134	BANK OF AMERICA	ADP SUPPLIES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	263.00																				
135	BANK OF AMERICA	BOOKS/PUBLICATIONS	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	42.99																				
136	CDW GOVERNMENT, INC.	ADP SUPPLIES	APC SMARTUPS C	BNK4331	12/21/2015	1/8/2016	485.00																				
137	CDW GOVERNMENT, INC.	EDP EQUIPMENT	APPLE IPADS AND CASE	BMV1933	12/17/2015	1/8/2016	2,127.60																				
138	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	9.73																				
139	IBM CORPORATION	ADP SERVICES	SOFTWARE	1609317	1/2/2016	1/14/2016	137.37																				
140	SUMMIT BUSINESS ASSOC., INC.	ADP SERVICES	SWMA RENEWAL	2015416	12/29/2015	1/8/2016	1,299.99																				
141	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	2,134.16																				
142	VERIZON WIRELESS	TELECOMMUNICATIONS	VERIZON WIRELESS	9757493482	12/19/2015	1/8/2016	89.82																				
143								Total:	\$7,765.78																		
144																											
145	FINANCE																										
146	BANK OF AMERICA	DUES OR ASSOCIATION	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	35.00																				

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
147	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	29.39			
148	PITNEY BOWES INC	POSTAL SERVICES	SUPPLIES	820826	1/17/2016	1/29/2016	28.88			
149	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	44170785	12/28/2015	1/8/2016	247.59			
150	STAPLES CONTRACT &	FURNITURE & FIXTURES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	616.99			
151	STAPLES CONTRACT &	OFFICE SUPPLIES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	268.41			
152	TYLER TECHNOLOGIES	PROFESSIONAL SERVICES	VA YEC IMPLEMENTATION	045-148860	12/10/2015	1/8/2016	637.50			
153	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	3.67			
154	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	18180644	1/21/2016	1/29/2016	169.45			
155							Total:	\$2,036.88		
156										
157	REGISTRAR/ELECTORAL BOARD									
158	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	MONTHLY CHARGES/METER	069696	10/15/2015	1/29/2016	478.32			
159	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	11.22			
160	CENTURYLINK	TELECOMMUNICATIONS	ACCT 309884111	1216157	12/16/2015	1/8/2016	223.79			
161	INTAB, LLC	OFFICE SUPPLIES	VOTING BOOTHS	1144525A	1/8/2016	1/29/2016	217.28			
162	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	2.73			
163	VERIZON WIRELESS	TELECOMMUNICATIONS	VERIZON WIRELESS	9757493482	12/19/2015	1/8/2016	49.81			
164	VRAV	DUES OR ASSOCIATION	MEMBER DUES	012116	1/21/2016	1/29/2016	180.00			
165							Total:	\$1,163.15		
166										
167	HUMAN RESOURCES									
168	CENTURYLINK	TELECOMMUNICATIONS	ACCT 309762613	011616	1/16/2016	1/29/2016	3.18			
169	FLUVANNA REVIEW	RECRUITMENT	PAGE AD	2016F2-12	1/14/2016	1/21/2016	62.00			
170	STAPLES CONTRACT &	OFFICE SUPPLIES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	33.99			
171							Total:	\$99.17		
172										
173	GENERAL DISTRICT COURT									
174	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	8.53			
175	VIRGINIA BUSINESS SYSTEMS	MAINTENANCE CONTRACTS	COPIER	18052100	12/24/2015	1/21/2016	161.51			
176							Total:	\$170.04		
177										
178	COURT SERVICE UNIT									
179	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	26.21			
180	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	10.60			
181							Total:	\$36.81		



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182										
183	CLERK OF THE CIRCUIT COURT									
184	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	53.78			
185	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	52.38			
186	CHARLOTTESVILLE OFFICE MACHINE	BLDGS EQUIP REP & MAINT	TIME STAMP	670780	12/30/2015	1/8/2016	175.00			
187	FLUVANNA CO CIRCUIT COURT	CONTRACT SERVICES	BANK SERVICE CHARGE	01112016	1/11/2016	1/14/2016	75.13			
188	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	PRFESSIONAL SERVICES	47578	1/15/2016	1/21/2016	2,541.67			
189	PALMYRA PRESS, INC.	PRINTING AND BINDING	BUSINESS CARDS	3292	1/11/2016	1/21/2016	109.00			
190	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	WATER	A24843500-16	1/1/2016	1/14/2016	46.80			
191	STAPLES CONTRACT &	FURNITURE & FIXTURES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	74.99			
192	STAPLES CONTRACT &	OFFICE SUPPLIES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	174.61			
193	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	26.00			
194	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	18147905	1/14/2016	1/21/2016	196.53			
195							Total:	\$3,525.89		
196										
197	CIRCUIT COURT JUDGE									
198	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	20.41			
199	BOUSON E. PETERSON, JR.	OFFICE SUPPLIES	JURY REFRESHMENTS	123015	12/30/2015	1/8/2016	12.69			
200	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	19.65			
201	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	JURY QUESTIONNAIRES	16-065C-JMS	1/7/2016	1/14/2016	2,139.00			
202	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	2.89			
203							Total:	\$2,194.64		
204										
205	COMMONWEALTH ATTY									
206	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	102.28			
207	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	63.17			
208	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	29.39			
209	MATTHEW BENDER & CO INC	BOOKS/PUBLICATIONS	LEXIS NEXIS	79615430	12/30/2015	1/8/2016	153.43			
210	PITNEY BOWES INC	POSTAL SERVICES	SUPPLIES	820826	1/17/2016	1/29/2016	2.59			
211	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	A3547800-16	12/22/2015	1/8/2016	28.85			
212	STAPLES CONTRACT &	OFFICE SUPPLIES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	171.50			
213	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	12.37			
214	VERIZON WIRELESS	TELECOMMUNICATIONS	VERIZON WIRELESS	9757493482	12/19/2015	1/8/2016	49.81			
215							Total:	\$613.39		
216										



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217	SHERIFF									
218	AT&T 286-3642	TELECOMMUNICATIONS	LONG DISTANCE	7305055282001	12/6/2015	1/8/2016	177.24			
219	BANK OF AMERICA	FURNITURE & FIXTURES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	498.00			
220	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	383.60			
221	BANK OF AMERICA	POLICE SUPPLIES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	3.94			
222	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	8.85			
223	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	22.84			
224	BROWN HONDA-DODGE	VEHICLES REP & MAINT	PARTS	417356	1/5/2016	1/8/2016	514.18			
225	CENTRAL BATTERY SPECIALIST	POLICE SUPPLIES	CAR BATTERY	700579	1/8/2016	1/21/2016	71.21			
226	CENTRAL BATTERY SPECIALIST	VEHICLE/POWER EQUIP	CAR BATTERY	700579	1/8/2016	1/21/2016	92.00			
227	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	1,279.44			
228	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	PARTS	015-290893	1/9/2016	1/21/2016	262.11			
229	FISHER AUTO PARTS, INC.	VEHICLES REP & MAINT	PARTS AND LABOR	015-290319	12/28/2015	1/8/2016	205.39			
230	FLUVANNA ACE HARDWARE	POLICE SUPPLIES	SUPPLIES	50348	1/5/2016	1/8/2016	78.96			
231	GALLS, LLC.	UNIFORM/WEARING	UNIFORMS	004612080	12/19/2015	1/8/2016	1,983.47			
232	GE CAPITAL	LEASE/RENT	TAXES	64045853	12/27/2015	1/8/2016	99.81			
233	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	010416	1/4/2016	1/14/2016	3,867.90			
234	KODIAK, LLC.	LEASE/RENT	SHRED	54239	11/16/2015	1/21/2016	105.00			
235	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/00133376	1/4/2016	1/8/2016	7.53			
236	AARON HURD	POLICE SUPPLIES	THUMB DRIVES	AH1	1/8/2016	1/29/2016	39.78			
237	PALMYRA AUTOMOTIVE, INC.	VEHICLES REP & MAINT	VA STATE INSPECTION	55812	10/6/2015	1/21/2016	87.25			
238	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	17033861-122015	12/20/2015	1/8/2016	339.99			
239	PORTER LEE CORPORATION	POLICE SUPPLIES	LABELS	16783	1/5/2016	1/21/2016	70.50			
240	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	A3822710-16	1/1/2016	1/8/2016	123.25			
241	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	1001606	12/31/2015	1/8/2016	40.00			
242	STAPLES CONTRACT &	OFFICE SUPPLIES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	659.31			
243	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	MEDICAL EXAMINER	101615	10/16/2015	1/8/2016	80.00			
244	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	475.11			
245	VACORP	VOLUNTEER ACCIDENT &	ACCIDENT AND SICKNESS	CCSIC15-16-032	11/30/2015	1/8/2016	1,000.00			
246	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	COPIER/METER CHARGE	160108-0017	1/8/2016	1/21/2016	56.83			
247	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	PHONE BILL	06083992	12/25/2015	1/8/2016	15.56			
248	VERIZON	TELECOMMUNICATIONS	WIRELESS PHONE BILL	9758525903	1/8/2016	1/21/2016	1,392.35			
249	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	18097111	1/1/2016	1/21/2016	77.45			
250	WEST RIVER AUTO	VEHICLES REP & MAINT	OIL/FILTER	33129	11/24/2015	1/8/2016	123.26			
251							Total:	\$14,242.11		



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2	Accounts Payable List		To Date: 1/31/2016							
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252										
253	E911									
254	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	196.00			
255	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	4,489.39			
256	COMPUTER PROJECTS OF ILLINOIS	MAINTENANCE CONTRACTS	LICENSE AND MAINTENANCE	15-12-122ME	12/23/2015	1/8/2016	520.20			
257	NWG SOLUTIONS, LLC.	CONTRACT SERVICES	ON SITE SERVICE HOURS	36666	12/21/2015	1/8/2016	14,150.00			
258	NWG SOLUTIONS, LLC.	EDP EQUIPMENT	KEYBOARD REPLACEMENT	36701	12/30/2015	1/8/2016	16.99			
259	STAPLES CONTRACT &	OFFICE SUPPLIES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	543.20			
260	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	0.35			
261	VERIZON	TELECOMMUNICATIONS	WIRELESS PHONE BILL	9758525903	1/8/2016	1/21/2016	399.81			
262	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	18097111	1/1/2016	1/21/2016	78.00			
263	WORLDWIDE INTERPRETERS, INC.	OTHER OPERATING	SPANISH INTERPRETATION	26648	1/1/2016	1/21/2016	9.80			
264							Total:	\$20,403.74		
265										
266	FIRE AND RESCUE SQUAD									
267	FLUVANNA COUNTY RESCUE SQUAD	FIRE & RESCUE ASSN	RESCUE SQUAD	FR3 010116	1/1/2016	1/29/2016	15,979.50			
268	FLUVANNA COUNTY VOLUNTEER	FIRE & RESCUE ASSN	FCVFD	FF3 010116	1/1/2016	1/29/2016	30,167.50			
269	LAKE MONTICELLO FIRE & RESCUE	FIRE & RESCUE ASSN	LM FIRE/RESCUE AND W.R.	LM3	1/1/2016	1/29/2016	23,757.75			
270	LAKE MONTICELLO FIRE & RESCUE	FIRE & RESCUE CAPITAL	LM FIRE/RESCUE AND W.R.	LM3	1/1/2016	1/29/2016	20,000.00			
271							Total:	\$89,904.75		
272										
273	CORRECTION AND DETENTION									
274	E.W. THOMAS	FOOD SUPPLIES	INMATE'S MEAL	EWT1 -	12/2/2015	1/8/2016	3.88			
275							Total:	\$3.88		
276										
277	BUILDING INSPECTIONS									
278	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	26.21			
279	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	010416	1/4/2016	1/14/2016	51.28			
280	JMBCOA	DUES OR ASSOCIATION	MEMBERSHIP DUE	010516	1/5/2016	1/8/2016	50.00			
281	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/00133376	1/4/2016	1/8/2016	90.74			
282	PITNEY BOWES INC	POSTAL SERVICES	SUPPLIES	820826	1/17/2016	1/29/2016	6.28			
283	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	44170785	12/28/2015	1/8/2016	49.51			
284	STAPLES CONTRACT &	OFFICE SUPPLIES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	36.98			
285	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	2.48			
286	VERIZON WIRELESS	TELECOMMUNICATIONS	VERIZON WIRELESS	9757493482	12/19/2015	1/8/2016	167.79			



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287								Total:	\$481.27																		
288																											
289	EMERGENCY MANAGEMENT																										
290	CENTURYLINK	TELECOMMUNICATIONS	ACCT 309762613	011616	1/16/2016	1/29/2016	3.18																				
291	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	010416	1/4/2016	1/14/2016	48.54																				
292	PALMYRA VOL FIRE	CONVENTION AND	CPR TRAINING CLASS	011216	1/12/2016	1/21/2016	120.00																				
293	ROGER WILKINS	CONVENTION AND	INSTRUCTOR FEES	122815	12/28/2015	1/21/2016	475.00																				
294								Total:	\$646.72																		
295																											
296	ANIMAL CONTROL																										
297	FLUVANNA SPCA	CONTRACT SERVICES	POUND SERVICES	020116	1/20/2016	1/21/2016	9,959.74																				
298	GALLS, LLC.	UNIFORM/WEARING	ANIMAL CONTROL/UNIFORMS	004715309	1/12/2016	1/21/2016	280.50																				
299	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	010416	1/4/2016	1/14/2016	57.54																				
300	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/00133376	1/4/2016	1/8/2016	1,440.35																				
301	TREASURER OF VIRGINIA	CONTRACT SERVICES	ANIMAL CONTROL	266364	1/6/2016	1/21/2016	75.00																				
302	VERIZON	TELECOMMUNICATIONS	WIRELESS PHONE BILL	9758525903	1/8/2016	1/21/2016	212.35																				
303								Total:	\$12,025.48																		
304																											
305	LITTER																										
306	BANK OF AMERICA	OTHER OPERATING	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	1,081.79																				
307								Total:	\$1,081.79																		
308																											
309	FACILITIES																										
310	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	21.20																				
311	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	126.50																				
312	BANK OF AMERICA	GENERAL MATERIALS AND	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	162.94																				
313	BROWN MOTOR PARTS, INC.	MACHINERY AND	BLOWER	ID-68556	12/31/2015	1/14/2016	239.95																				
314	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRES FOR F250	012116	1/21/2016	1/29/2016	787.96																				
315	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	26.21																				
316	CII SERVICE	BLDGS EQUIP REP & MAINT	MACAA WO# 2197	8446	12/31/2015	1/29/2016	10,615.61																				
317	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394719423	1/7/2016	1/14/2016	320.02																				
318	COMMONWEALTH INTERIORS	BLDGS EQUIP REP & MAINT	TESTS RAN	2016-004	1/4/2016	1/14/2016	296.00																				
319	E.W. THOMAS	GENERAL MATERIALS AND	MATERIALS AND SUPPLIES	010416	12/31/2015	1/8/2016	81.68																				
320	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	ACCT 127	123115	12/31/2015	1/14/2016	623.98																				
321	FLUVANNA REVIEW	ADVERTISING	PROPOSALS	2015F53-8	12/31/2015	1/14/2016	61.00																				

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322	GARY OSTEEN PLUMBING	CONTRACT SERVICES	LABOR	011416	1/14/2016	1/21/2016	5,612.75																				
323	INBODEN ENVIRONMENTAL	CONTRACT SERVICES	WASTEWATER MONITORING	58420	1/11/2016	1/21/2016	667.00																				
324	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	010416	1/4/2016	1/14/2016	793.43																				
325	JOHN VAUGHAN	GENERAL MATERIALS AND	EXPENSE CLAIM	012116	1/21/2016	1/29/2016	47.90																				
326	JOHN VAUGHAN	VEHICLE FUEL	EXPENSE CLAIM	012516	1/25/2016	1/29/2016	5.00																				
327	JONES AUTOMOTIVE/ALL STAR AUTO	VEHICLES REP & MAINT	PARTS	123115	12/31/2015	1/14/2016	3,916.99																				
328	LANDSCAPE SUPPLY, INC.	AGRICULTURAL SUPPLIES	ICEMELT	0091838-IN	1/19/2016	1/29/2016	1,160.00																				
329	LOWE'S	GENERAL MATERIALS AND	ACCT 99000330383	122515	12/25/2015	1/14/2016	1,817.86																				
330	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ID# 20799422868	122215	12/22/2015	1/8/2016	0.49																				
331	RAFALY ELECTRICAL	BLDGS EQUIP REP & MAINT	REPAIRS	6640	1/5/2016	1/14/2016	240.00																				
332	T.G.'S LOCK & SAFE SERVICE	BLDGS EQUIP REP & MAINT	LOCK SERVICE AND REPAIR	010516	1/5/2016	1/14/2016	585.00																				
333	TJL ENVIRONMENTAL HEALTH	BLDGS EQUIP REP & MAINT	PROFESSIONAL SERVICES	FLUCOADMIN1215	1/12/2016	1/21/2016	2,240.00																				
334	TRACTOR HILL EQUIPMENT, LLC.	VEHICLES REP & MAINT	PARTS	16467	11/23/2015	1/8/2016	75.40																				
335	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	2.45																				
336	VALLEY IMPLEMENT SALES INC	VEHICLES REP & MAINT	WORK ORDER	WB01866	1/1/2016	1/14/2016	750.13																				
337	VERIZON WIRELESS	TELECOMMUNICATIONS	VERIZON WIRELESS	9757493482	12/19/2015	1/8/2016	410.54																				
338																											
339																											
340	GENERAL SERVICES							Total:	\$31,687.99																		
341	AQUA VIRGINIA, INC.	WATER SERVICES	0007970740556855	0107161	1/7/2016	1/14/2016	236.98																				
342	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	ANNUAL MONITORING OF FIRE	1918779	1/11/2016	1/21/2016	780.00																				
343	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	479 CUNNINGHAM RD	2133-003-	12/28/2015	1/8/2016	6,312.69																				
344	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	ACCT 85473-001	01051611	1/5/2016	1/21/2016	223.61																				
345	CENTURYLINK 589-8525	TELECOMMUNICATIONS	PAYPHONE BILL	A346129	12/28/2015	1/8/2016	50.00																				
346	CENTURYLINK	TELECOMMUNICATIONS	ACCT 309428096	1216155	12/16/2015	1/8/2016	1,989.22																				
347	CII SERVICE	MAINTENANCE CONTRACTS	CONTRACT 00422-4 1/15/16	8534	12/31/2015	1/29/2016	2,437.00																				
348	CINTAS	MAINTENANCE CONTRACTS	FIRST AID	5004018694	11/24/2015	1/8/2016	139.53																				
349	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ACCT 1424085007	012716	12/23/2015	1/14/2016	13,177.22																				
350	DOMINION VIRGINIA POWER	STREET LIGHTS	ACCT 7080078962	1231157	12/31/2015	1/14/2016	677.50																				
351	INTRASTATE PEST	MAINTENANCE CONTRACTS	ACCT 10181545	011516	1/15/2016	1/29/2016	40.00																				
352	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	TRASH - BASIC SERVICE	0410-000596204	12/31/2015	1/14/2016	1,289.85																				
353	SHENANDOAH VALLEY WATER	WATER SERVICES	EQUIPMENT RENT	A24842500-16	1/1/2016	1/14/2016	48.85																				
354	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	208186	1/7/2016	1/14/2016	2,735.52																				
355	THYSSENKRUPP ELEVATOR	MAINTENANCE CONTRACTS	FULL MAINTENANCE	3002270355	1/1/2016	1/8/2016	1,410.99																				
356	TIGER FUEL COMPANY	HEATING SERVICES	FUEL	767740	12/24/2015	1/8/2016	3,106.82																				

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2	Accounts Payable List		To Date: 1/31/2016							
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357	TREASURER, FLUVANNA CO	SEWER SERVICES	ACCT 201100-575	24021	12/23/2015	1/8/2016	403.95			
358	TREASURER, FLUVANNA CO	WATER SERVICES	ACCT 11266-3955	23980	12/22/2015	1/8/2016	1,803.00			
359							Total:	\$36,862.73		
360										
361	PUBLIC WORKS									
362	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	26.21			
363	STAPLES CONTRACT &	OFFICE SUPPLIES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	392.15			
364	VERIZON WIRELESS	TELECOMMUNICATIONS	VERIZON WIRELESS	9757493482	12/19/2015	1/8/2016	103.06			
365	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	18084033	12/31/2015	1/14/2016	230.24			
366							Total:	\$751.66		
367										
368	CONVENIENCE CENTER									
369	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	TRASH	4347-000005750	12/15/2015	1/8/2016	5,310.45			
370	CAMPBELL EQUIPMENT, INC.	BLDGS EQUIP REP & MAINT	TIRE DISPOSAL	011316	1/11/2016	1/21/2016	144.00			
371	CAROLINA SOFTWARE	BLDGS EQUIP REP & MAINT	SOFTWARE SUPPORT	59866	1/1/2016	1/8/2016	250.00			
372	CENTURYLINK	TELECOMMUNICATIONS	ACCT 310392717	1216152	12/16/2015	1/8/2016	60.68			
373	HERITAGE CRYSTALCLEAN, LLC	BLDGS EQUIP REP & MAINT	TRIP FEE	13857396	1/12/2016	1/29/2016	75.00			
374	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	010416	1/4/2016	1/14/2016	37.99			
375	JONES AUTOMOTIVE/ALL STAR AUTO	BLDGS EQUIP REP & MAINT	PARTS	123115	12/31/2015	1/14/2016	66.39			
376	MO-JOHNS, INC.	LEASE/RENT	PORTABLE TOILET	87928	12/21/2015	1/8/2016	120.00			
377	VERIZON WIRELESS	TELECOMMUNICATIONS	VERIZON WIRELESS	9757493482	12/19/2015	1/8/2016	30.34			
378							Total:	\$6,094.85		
379										
380	LANDFILL POST CLOSURE									
381	DRAPER ADEN ASSOCIATES	PROFESSIONAL SERVICES	PROFESSIONAL SERVICES	2015120501	12/31/2015	1/29/2016	5,974.00			
382							Total:	\$5,974.00		
383										
384	HEALTH									
385	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	308.78			
386	THOMAS JEFFERSON HEALTH	CONTRACT SERVICES	FY16 3RD QTR ALLOCATION	10116	1/1/2016	1/8/2016	64,327.50			
387	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	9.80			
388							Total:	\$64,646.08		
389										
390	VJCCCA									
391	COMMUNITY ATTENTION CENTER	PROFESSIONAL SERVICES	ELECTRONIC MONITORING	15561	11/5/2015	1/8/2016	1,035.00			



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392	REBECCA MAYO PITTS	PROFESSIONAL SERVICES	COUNSELING SERVICES	1284 -	12/15/2015	1/8/2016	134.48																				
393						Total:	\$1,169.48																				
394																											
395	CSA																										
396	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	148.14																				
397	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	13.10																				
398	PITNEY BOWES INC	POSTAL SERVICES	SUPPLIES	820826	1/17/2016	1/29/2016	11.31																				
399	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	44170785	12/28/2015	1/8/2016	49.49																				
400	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	18172357	1/19/2016	1/29/2016	44.80																				
401						Total:	\$266.84																				
402																											
403	CSA PURCHASE OF SERVICES																										
404	BARRETT EARLY LEARNING CENTER,	COMM SVCS		P11919131462	11/30/2015	1/8/2016	1,470.00																				
405	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P12919137458	12/31/2015	1/21/2016	150.00																				
406	BLUE RIDGE FIRST STEP	COMM SVCS		P07919116059	7/31/2015	1/21/2016	390.00																				
407	CHILD CONNECTION DEVELOPMENT	COMM SVCS		P10919125280	10/31/2015	1/8/2016	2,403.00																				
408	COMPASS YOUTH & FAMILY	COMM SVCS		P11919136563	11/30/2015	1/8/2016	3,435.00																				
409	DETOUR MENTORING	COMM SVCS		P12000775159	12/31/2015	1/8/2016	4,350.00																				
410		POS MANDATED FFOP		P12919126865	12/31/2015	1/14/2016	1,227.00																				
411	DISCOVERY SCHOOL	RES. CONG. CARE		P11000782392	11/30/2015	1/8/2016	21,840.00																				
412	ED MURPHY & ASSOCIATES	RES. CONG. CARE		P08000792167	8/31/2015	1/14/2016	13,695.00																				
413	ELK HILL	COMM SVCS		P11000789866	11/30/2015	1/8/2016	570.00																				
414	ELK HILL	POS MANDATED SPED-		P11000784857	11/30/2015	1/8/2016	20,340.00																				
415	ELK HILL	RES. CONG. CARE		P07000790991	7/31/2015	1/8/2016	8,389.80																				
416	FAMILY PRESERVATION SERV.	COMM SVCS		P11000778473	11/30/2015	1/8/2016	11,090.00																				
417	GRAFTON INTERGRATED HEALTH	EDUC SVCS CONG CARE		P11000789486	11/30/2015	1/8/2016	9,138.50																				
418	GRAFTON INTERGRATED HEALTH	RES. CONG. CARE		P11000782493	11/30/2015	1/8/2016	12,735.00																				
419		COMM SVCS		P07000785559	7/1/2015	1/14/2016	125.00																				
420		COMM SVCS		P12000787758	12/31/2015	1/14/2016	225.00																				
421	KEYSTONE NEWPORT NEWS, LLC.	EDUC SVCS CONG CARE		P11919129087	11/30/2015	1/8/2016	4,320.00																				
422		COMM SVCS		P12919121460	12/31/2015	1/8/2016	930.00																				
423	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P12000778850	12/31/2015	1/8/2016	31,200.00																				
424	PEOPLE PLACES, INC.	COMM SVCS		P11919121876	11/30/2015	1/8/2016	2,401.88																				
425	PRANA OT LLC	COMM SVCS		P11919136677	11/30/2015	1/8/2016	775.00																				
426	SECURE CHILD IN- HOME PROGRAM	COMM SVCS		P11919136878	11/30/2015	1/8/2016	1,900.00																				

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427	THE FAISON SCHOOL FOR AUTISM,	POS MANDATED SPED-		P12000785349	12/31/2015	1/21/2016	7,800.00																				
428	UNITED METHODIST FAMILY	POS MAND FC LIC RES		P11919126989	11/30/2015	1/8/2016	1,120.00																				
429	UNITED METHODIST FAMILY	TFC LIC. RES CONG CARE		P11919121696	11/30/2015	1/8/2016	3,300.30																				
430	VA HOME FOR BOYS & GIRLS	EDUC SVCS CONG CARE		P11000787988	11/30/2015	1/8/2016	6,460.00																				
431	VA HOME FOR BOYS & GIRLS	RES. CONG. CARE		P11000786895	11/30/2015	1/8/2016	13,713.60																				
432	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P12000787353	12/31/2015	1/21/2016	22,899.75																				
433						Total:	\$208,393.83																				
434																											
435	PARKS & RECREATION																										
436	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	MONTHLY CHARGE	070508	12/29/2015	1/8/2016	155.00																				
437	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	42.99																				
438	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	2,840.82																				
439	BANK OF AMERICA	SITE IMPROVEMENTS	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	1,142.68																				
440	CENTURYLINK	TELECOMMUNICATIONS	ACCT 309373828	1216151	12/16/2015	1/8/2016	596.99																				
441	DEVI PETERSON	PROFESSIONAL SERVICES	YOGA	21-	1/4/2016	1/21/2016	142.40																				
442	E.W. THOMAS	RECREATIONAL SUPPLIES	SENIOR LUNCHEON	010416-	12/15/2015	1/8/2016	230.68																				
443	FLUVANNA ACE HARDWARE	RECREATIONAL SUPPLIES	ACCT 127	123115	12/31/2015	1/14/2016	363.30																				
444	FLUVANNA REVIEW	ADVERTISING	PAGE AD COMMUNITY GARDEN	2016F3-15	1/21/2016	1/29/2016	62.00																				
445	HEALTH NUTZ	PROFESSIONAL SERVICES	WATER AEROBICS	215	1/21/2016	1/29/2016	70.00																				
446	IMAGE DESIGNERS, INC.	RECREATIONAL SUPPLIES	WRESTLING SUPPLIES	061554	12/23/2015	1/8/2016	638.75																				
447	IMAGE DESIGNERS, INC.	UNIFORM/WEARING	JACKETS	061555	12/23/2015	1/8/2016	239.75																				
448	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	010416	1/4/2016	1/14/2016	181.41																				
449	JAUNT, INC.	PROFESSIONAL SERVICES	FIELD TR GRAVES	8724	12/16/2015	1/8/2016	181.90																				
450	LOCAL FOOD HUB	RECREATIONAL SUPPLIES	APPLES	20950	1/11/2016	1/21/2016	35.00																				
451	LOWE'S	SITE IMPROVEMENTS	ACCT 99000330383	122515	12/25/2015	1/14/2016	180.10																				
452	MO-JOHNS, INC.	CONTRACT SERVICES	PORTA JOHN	88177-88178	1/8/2016	1/14/2016	120.00																				
453	PROTECT YOUTH SPORTS	PROFESSIONAL SERVICES	BACKGROUND CHECK	403808	1/1/2016	1/8/2016	31.80																				
454	RIDDEL/ALL AMERICAN SPORTS	RECREATIONAL SUPPLIES	SUPPLIES	98226073	12/22/2015	1/8/2016	1,775.00																				
455	SHENANDOAH VALLEY WATER	CONTRACT SERVICES	EQUIPMENT RENT	A3442800-16	1/1/2016	1/14/2016	108.75																				
456	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	A4031010-16	1/1/2016	1/14/2016	18.73																				
457	STAPLES CONTRACT &	FURNITURE & FIXTURES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	869.57																				
458	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	6.14																				
459	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	PHONE BILL	06083992	12/25/2015	1/8/2016	15.57																				
460	VERIZON WIRELESS	TELECOMMUNICATIONS	VERIZON WIRELESS	9757493482	12/19/2015	1/8/2016	49.81																				
461	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	18052099	12/24/2015	1/8/2016	647.34																				

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2	Accounts Payable List		To Date: 1/31/2016							
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462							Total:	\$10,746.48		
463										
464	LIBRARY									
465	BANK OF AMERICA	CONVENTION AND	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	99.00			
466	DEMCO	OFFICE SUPPLIES	SUPPLIES	5769735	1/4/2016	1/21/2016	37.59			
467	GALE	BOOKS/PUBLICATIONS	BOOK	57011270	1/7/2016	1/21/2016	31.44			
468	MICROMARKETING LLC	BOOKS/PUBLICATIONS	CD	601578	12/16/2015	1/14/2016	25.00			
469	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	A5329010-16	1/1/2016	1/21/2016	10.00			
470	SHENANDOAH VALLEY WATER	MAINTENANCE CONTRACTS	WATER	A5329010-16	1/1/2016	1/21/2016	24.80			
471							Total:	\$227.83		
472										
473	COUNTY PLANNER									
474	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	32.76			
475	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	010416	1/4/2016	1/14/2016	91.74			
476	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/00133376	1/4/2016	1/8/2016	21.54			
477	PITNEY BOWES INC	POSTAL SERVICES	SUPPLIES	820826	1/17/2016	1/29/2016	97.52			
478	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	POSTAGE	44170785	12/28/2015	1/8/2016	1.95			
479	STAPLES CONTRACT &	OFFICE SUPPLIES	SUPPLIES/FURNITURE	8037416652	1/2/2016	1/14/2016	87.96			
480	TIMMONS GROUP	CONTRACT SERVICES	PROFESSIONAL SERVICES	176400	1/12/2016	1/21/2016	6,800.00			
481	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	16.16			
482	VERIZON WIRELESS	TELECOMMUNICATIONS	VERIZON WIRELESS	9757493482	12/19/2015	1/8/2016	99.62			
483							Total:	\$7,249.25		
484										
485	PLANNING COMMISSION									
486	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING	2016F1-20	1/7/2016	1/14/2016	133.00			
487	PITNEY BOWES INC	POSTAL SERVICES	SUPPLIES	820826	1/17/2016	1/29/2016	84.18			
488	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ID# 20799422868	122215	12/22/2015	1/8/2016	2,173.05			
489							Total:	\$2,390.23		
490										
491	ECONOMIC DEVELOPMENT									
492	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	6.55			
493	PITNEY BOWES INC	POSTAL SERVICES	SUPPLIES	820826	1/17/2016	1/29/2016	1.24			
494	VERIZON WIRELESS	TELECOMMUNICATIONS	VERIZON WIRELESS	9757493482	12/19/2015	1/8/2016	49.81			
495							Total:	\$57.60		
496										



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497	VA COOPERATIVE EXTENSION									
498	CENTURYLINK	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	309762613	12/16/2015	1/8/2016	32.76			
499	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	22.68			
500							Total:	\$55.44		
501										
502	NON PROFITS									
503	JAUNT, INC.	JAUNT	FY 16 3RD QTR ALLOCATION	010116	1/1/2016	1/8/2016	19,535.25			
504	JEFFERSON AREA BOARD FOR AGING	JEFFERSON AREA	FY16 3RD QUARTER	010116	1/1/2016	1/8/2016	20,986.50			
505	JEFFERSON AREA CHIP	JEFFERSON AREA CHIP	FY16 3RD QTR ALLOCATION	010116	1/5/2016	1/8/2016	12,750.00			
506	MONTICELLO AREA COMMUNITY	MACAA	FY16 3RD QTR ALLOCATION	010116	1/4/2016	1/8/2016	12,478.25			
507	REGION TEN	REGION TEN COMMUNITY	FY16 3RD QTR ALLOCATION	010116	1/1/2016	1/8/2016	31,562.50			
508	THOMAS JEFFERSON PLANNING	T J PLANNING DIST. COMM.	FY16 3RD QTR ALLOCATION	010116	1/1/2016	1/8/2016	7,921.00			
509							Total:	\$105,233.50		
510										
511							100 GENERAL FUND	Fund Total:	\$715,315.06	
512	Fund # - 302 CAPITAL IMPROVEMENT									
513	PUBLIC SAFETY CAPITAL PROJ									
514	GALLS, LLC.	VEHICLE	SUPPLIES	004731776	1/14/2016	1/21/2016	326.00			
515							Total:	\$326.00		
516										
517	E911 CAPITAL PROJECT									
518	BANK OF AMERICA	CONTRACT SERVICES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	761.32			
519	CHERYL ELLIOTT	CONTRACT SERVICES	REIMBURSEMNET	122316	12/23/2015	1/21/2016	25.00			
520							Total:	\$786.32		
521										
522	FIRE & RESCUE CAP PROJ									
523	PHILIPS ELECTRONICS NORTH	CONTRACT SERVICES	MRX DEVICE UPGRADE	932222239	1/12/2016	1/21/2016	7,167.16			
524							Total:	\$7,167.16		
525										
526	FACILITIES CAP PROJ									
527	CMD SALES LLC	CONTRACT SERVICES	CARPORT	531021	12/11/2015	1/8/2016	3,475.00			
528	COMMONWEALTH INTERIORS	CONTRACT SERVICES	ACOUSTICAL CEILING GRID	2016-027	1/19/2016	1/29/2016	4,059.00			
529	RAFALY ELECTRICAL	CONTRACT SERVICES	MATERIALS AND LABOR	6642	1/5/2016	1/14/2016	1,390.00			
530	SOUTHERN AIR, INC.	CONTRACT SERVICES	REPLACE CIRCUIT BOARD	582027	11/16/2015	1/8/2016	748.59			
531	T.G.'S LOCK & SAFE SERVICE	CONTRACT SERVICES	LEVER LOCKS	0105162	1/5/2016	1/14/2016	1,475.00			



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532							Total:	\$11,147.59		
533										
534	SCHOOL TRANSPORT CAP PROJ									
535	BASIC RENT-A-CAR COMPANY, INC.	VEHICLE	FACILITY VEHICLES	112863 & 112864	1/7/2016	1/21/2016	25,000.00			
536							Total:	\$25,000.00		
537										
538	SCHOOL OPS & MAINT CAP PROJ									
539	MIKE'S STAIN & PAINT INC	CONTRACT SERVICES	FCHS GYM FLOOR	1467	12/18/2015	1/8/2016	5,470.00			
540	SOUTHEASTERN EMERGENCY	CONTRACT SERVICES	EVACUATION CHAIRS	615537	12/22/2015	1/8/2016	7,561.54			
541	TRANE U.S., INC.	CONTRACT SERVICES	FMS HVAC	35829445	10/29/2015	1/14/2016	38,508.88			
542							Total:	\$51,540.42		
543										
544	SCHOOL TECH CAP PROJ									
545	NET100, LTD	CONTRACT SERVICES	WIRELESS UPGRADE	071449	1/14/2016	1/21/2016	5,947.04			
546	TYLER TECHNOLOGIES	CONTRACT SERVICES	MUNIS IMPLEMENTATION	045-149589	12/23/2015	1/21/2016	1,175.00			
547							Total:	\$7,122.04		
548										
549							302 CAPITAL IMPROVEMENT	Fund Total:	\$103,089.53	
550	Fund # - 401 DEBT SERVICE									
551	DEBT SERVICE - COUNTY									
552	U.S. BANK	ADMINISTRATIVE FEES	ADMIN FEES	4173773	12/24/2015	1/8/2016	550.00			
553							Total:	\$550.00		
554										
555	DEBT SERVICE - SCHOOLS									
556	REGIONS BANK	VPSA SERIES 2012A INT	DEBT SERVICE PAYMENT	JANWIRE	1/12/2016	1/12/2016	65,212.50			
557	REGIONS BANK	VPSA SERIES 2012B INT	DEBT SERVICE PAYMENT	JANWIRE	1/12/2016	1/12/2016	1,170,571.25			
558	U.S. BANK OPERATIONS CENTER	G O SCH BOND 2005A INT	DEBT SERVICE PAYMENT	JANWIRE	1/12/2016	1/12/2016	85,615.50			
559	U.S. BANK OPERATIONS CENTER	MIDDLE SCHOOL VPSA 1996	DEBT SERVICE PAYMENT	JANWIRE	1/12/2016	1/12/2016	1,292.09			
560	U.S. BANK OPERATIONS CENTER	VPSA 1999 SERIES-CENTRAL	DEBT SERVICE PAYMENT	JANWIRE	1/12/2016	1/12/2016	5,162.50			
561	U.S. BANK OPERATIONS CENTER	VPSA SERIES 2014C INT	DEBT SERVICE PMT VPSA 2014	JAN16WIRE	1/12/2016	1/12/2016	100,275.00			
562							Total:	\$1,428,128.84		
563										
564							401 DEBT SERVICE	Fund Total:	\$1,428,678.84	
565	Fund # - 502 SEWER									
566	UTILITY OPERATIONAL EXPENSES									



	A	B	C	D	F	G	H	I	J	
1	County of Fluvanna From Date: 1/1/2016 Accounts Payable List To Date: 1/31/2016									
2										
3										
4										
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount			
567	CENTURYLINK	TELECOMMUNICATIONS	ACCT 310089744	121915	12/16/2015	1/8/2016	88.03			
568	CINTAS	LAUNDRY AND DRY	UNIFORMS	394717489	12/31/2015	1/14/2016	28.59			
569	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ACCT 7712348080	1231155	12/31/2015	1/14/2016	952.26			
570	E.W. THOMAS	GENERAL MATERIALS AND	MATERIALS AND SUPPLIES	010416	12/31/2015	1/8/2016	79.51			
571	INBODEN ENVIRONMENTAL	CONTRACT SERVICES	WASTEWATER MONITORING	58419	1/11/2016	1/21/2016	297.00			
572	JONES AUTOMOTIVE/ALL STAR AUTO	GENERAL MATERIALS AND	PARTS	1231151	12/31/2015	1/14/2016	161.73			
573	LOWE'S	GENERAL MATERIALS AND	ACCT 99000330383	122515	12/25/2015	1/14/2016	28.62			
574								Total:	\$1,635.74	
575										
576										
577	Fund # - 505 FORK UNION SANITARY DISTRICT									
578	FORK UNION SANITARY DISTRICT									
579	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	MONTHLY DEBT PAYMENT	JAN-16	1/28/2016	1/28/2016	3,040.02			
580								Total:	\$3,040.02	
581										
582	FUSD OPERATIONAL EXPENSES									
583	BANK OF AMERICA	POSTAL SERVICES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	50.00			
584	BANK OF AMERICA	PURCHASE OF SERVICES	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	1,554.00			
585	BANK OF AMERICA	VEHICLE/POWER EQUIP	P-CARD PURCHASES	123115	12/31/2015	1/21/2016	121.20			
586	CAMPBELL EQUIPMENT, INC.	BLDGS EQUIP REP & MAINT	F150 TIRES	011916	1/11/2016	1/21/2016	377.98			
587	CENTURYLINK	TELECOMMUNICATIONS	ACCT 309719161	1216156	12/16/2015	1/8/2016	181.71			
588	CINTAS	LAUNDRY AND DRY	UNIFORMS	394717489	12/31/2015	1/14/2016	107.69			
589	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ACCT 9594215007	1228151	12/28/2015	1/14/2016	3,369.86			
590	E.W. OWEN	LEASE/RENT	WELL RENT	01012016	1/1/2016	1/8/2016	150.00			
591	E.W. THOMAS	GENERAL MATERIALS AND	MATERIALS AND SUPPLIES	010416	12/31/2015	1/8/2016	5.18			
592	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	010416	1/4/2016	1/14/2016	322.24			
593	LOWE'S	GENERAL MATERIALS AND	ACCT 99000330383	122515	12/25/2015	1/14/2016	256.43			
594	MANSFIELD OIL COMPANY OF	VEHICLE FUEL	FUEL	SQLCD/00133376	1/4/2016	1/8/2016	159.58			
595	MO-JOHNS, INC.	PURCHASE OF SERVICES	PORTABLE TOILET	87929	12/21/2015	1/8/2016	120.00			
596	PITNEY BOWES INC	POSTAL SERVICES	SUPPLIES	820826	1/17/2016	1/29/2016	40.30			
597	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ID# 20799422868	122215	12/22/2015	1/8/2016	431.15			
598	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	ANALYSIS	153647	12/22/2015	1/14/2016	30.00			
599	UNIVAR USA, INC.	AGRICULTURAL SUPPLIES	SULFATE	RI690907	1/4/2016	1/8/2016	2,585.33			
600	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	MONTHLY DEBT PAYMENT	JAN-16	1/28/2016	1/28/2016	1,919.98			
601	VA INFORMATION	TELECOMMUNICATIONS	PHONE BILL	T294407	12/29/2015	1/8/2016	84.59			

	A	B	C	D	F	G	H	I	J																		
1	County of Fluvanna Accounts Payable List																										
2										From Date: 1/1/2016 To Date: 1/31/2016																	
3																											
4																											
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount																				
602	VERIZON BUSINESS/MCI COMM	TELECOMMUNICATIONS	PHONE BILL	06083992	12/25/2015	1/8/2016	15.56																				
603	VERIZON WIRELESS	TELECOMMUNICATIONS	VERIZON WIRELESS	9757493482	12/19/2015	1/8/2016	140.48																				
604						Total:	\$12,023.26																				
605																											
606					505 FORK UNION SANITARY DISTRICT	Fund Total:	\$15,063.28																				
607					Total Expenditures by Fund:	\$2,263,782.45																					

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: February 17, 2016

AGENDA TITLE:	Resolution Honoring the Town of Columbia and Town Council Members				
MOTION(s):	I move to approve the Resolution entitled, "A RESOLUTION RECOGNIZING THE HISTORIC STANDING OF THE TOWN OF COLUMBIA AND THE DEDICATION OF TOWN COUNCIL MEMBERS."				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	This resolution honors the Town of Columbia and all current/former Town Council members on the occasion of the dissolution of the Town.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Proposed Resolution				
REVIEWS	Legal	Finance	Purchasing	HR	Other



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

RESOLUTION No. 05-2016

A RESOLUTION RECOGNIZING THE HISTORIC STANDING OF THE TOWN OF COLUMBIA AND THE DEDICATION OF TOWN COUNCIL MEMBERS

At a regular meeting of the Board of Supervisors of Fluvanna County held in the Fluvanna County Courts Building at 7:00 PM on Wednesday, February 17, 2016, at which the following members were present, the following resolution was adopted by a majority of all members of the Board of Supervisors, the vote being recorded in the minutes of the meeting as shown below:

WHEREAS, this area of Fluvanna County now known as Columbia, was thriving long before European exploration and was known as Rassawek by the Monacan Nation; and

WHEREAS, the Town of Columbia was established by an Act of the Virginia General Assembly on the 25th Day of November in 1788; and

WHEREAS, this Town, at its incorporation was home to white settlers and free people of color, as well as those who were still enslaved; and

WHEREAS, the Town sits near the confluence of the James River and the Rivanna River, the Town was an important port during its early years of incorporation; and

WHEREAS, the Point of Fork Arsenal, the only post-Revolutionary arsenal in Virginia, was instrumental in the security of the Commonwealth when it housed the State Arsenal until 1801; and

WHEREAS, the Town is the home of the Shrine of Saint Katherine Drexel, a Catholic saint who during her life was dedicated to helping those of African-American and Native American ancestry; and

WHEREAS, this same confluence of rivers, as a result of flooding of the James River, did initiate the decline of this venerable Town; and

WHEREAS, the People of Columbia, with thoughtful discernment and democratic process, did vote on the 17th of March, 2015, to repeal the Town Charter;

NOW, THEREFORE BE IT RESOLVED, that the Fluvanna County Board of Supervisors does hereby recognize on this day the Importance of the Town of Columbia and its rightful place in the History of Fluvanna County.

BE IT FURTHER RESOLVED, that the Fluvanna County Board of Supervisors also honors the leadership, commitment, and dedication of the most recent Mayor and the Town Council members of Columbia, and their many predecessors, who over more than 200 years served the citizens of the Town of Columbia well and faithfully.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 17th day of February, 2016:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					
Anthony P. O'Brien, Rivanna District	X					
John M. Sheridan, Columbia District	X					
Donald W. Weaver, Cunningham District	X					

A Copy, teste:

Kelly Belanger Harris, Clerk to the Board of Supervisors



**FLUVANNA COUNTY BUILDING INSPECTIONS
MONTHLY BUILDING INSPECTION REPORT
JANUARY 2016**

USE	Jan-15	VALUE	YTD 15	VALUE	Jan-16	VALUE	YTD 16	VALUE	Jan/Diff	VALUE	YTD	VALUE
											PERMITS	
New Homes	4	650,000	4	650,000	11	1,591,517	11	1,591,517	7	941,517	7	941,517
Duplex	0	0	0	0	0	-	0	-	0	-	0	-
Single Family (Attached)	2	423,000	2	423,000	0	-	0	-	-2	(423,000)	-2	(423,000)
Adds&Alterations	21	134,631	21	134,631	13	98,464	13	98,464	-8	(36,167)	-8	(36,167)
Garages & Carports	2	40,500	2	40,500	1	25,000	1	25,000	-1	(15,500)	-1	(15,500)
Accessory Buildings	0	0	0	-	1	8,500	1	8,500	1	8,500	1	8,500
Single Wide MH	0	0	0	-	0	-	0	-	0	-	0	-
Swimming Pools	1	36,500	1	36,500	0	-	0	-	-1	(36,500)	-1	(36,500)
Recreational Bldgs	0	0	0	-	0	-	0	-	0	-	0	-
Business Bldgs	0	0	0	-	0	-	0	-	0	-	0	-
Industrial Bldgs	0	0	0	-	0	-	0	-	0	-	0	-
Other Buildings	2	100,000	2	100,000	1	94,500	1	94,500	-1	(5,500)	-1	(5,500)
TOTALS	32	1,384,631	32	1,384,631	27	1,817,981	27	1,817,981	-5	433,350	-5	433,350

FEES	Jan-15	PREV TOT	YTD 15	Jan-16	PREV TOT	YTD 16	DIFFERENCE	DIFFERENCE YTD
Building Permits	\$ 6,731.09	-	6,731.09	\$ 11,850.19	\$ -	\$ 11,850.19	5,119.10	5,119.10
Land Disturb Permits	\$ 1,775.00	-	1,775.00	\$ 3,200.00	\$ -	\$ 3,200.00	1,425.00	1,425.00
Zoning Permits/Proffers	\$ 1,200.00	-	1,200.00	\$ 1,150.00	\$ -	\$ 1,150.00	(50.00)	(50.00)
TOTALS	\$ 9,706.09	-	9,706.09	\$ 16,200.19	\$ -	\$ 16,200.19	\$ 6,494.10	6,494.10

INSPECTIONS	Jan-15	PREVIOUS	YTD 15	Jan-16	PREVIOUS	YTD 16		
INSPECTIONS	105	0	105	116	116	116	11	11

Darius S. Lester

Darius S. Lester
Building Official

(-) represents a negative

COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: February 17, 2016
From: Mary Anna Twisdale/ Management Analyst
To: Board of Supervisors
Subject: FY16 Capital Reserve Balances

The FY16 Capital Reserve account balances are as follows:

County Capital Reserve:

FY15 Carryover	\$15,970.00
FY16 Beginning Budget:	\$100,000.00
Less: HVAC Repairs at Various County Buildings 9.2.15	-\$42,900.00
Less: FSPCA Repairs 9.2.15	-73,700.00
Plus: Transfer from Unassigned Fund Balance 9.2.15	\$50,000.00
Less: Equipment Replacement at Carysbrook Sewage Pump Station 12.16.15	-\$35,000.00
Available:	\$14,370.00

Schools Capital Reserve:

FY15 Carryover	\$203,733.00
FY16 Beginning Budget:	\$125,000.00
Less: Evacuation Chairs and Installation 10.21.15	-\$7,600.00
Less: School Board Office Roof Repair 12.16.15	-\$90,000.00
Less: New Clocks Fluvanna Middle School 12.16.15	-\$17,300.00

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Less: Replace Doors on Walk-in Cooler/Freezer Fluvanna Middle School 1.6.16	-\$8,090.00
Available:	\$205,743.00

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MEMORANDUM

Date: February 17, 2016
From: Mary Anna Twisdale/ Management Analyst
To: Board of Supervisors
Subject: FY16 BOS Contingency Balance

The FY16 BOS Contingency line balance is as follows:

Beginning Budget:	\$150,000.00
Less: Rivanna River Renaissance Conference Funding Support 9.2.15	-\$500.00
Less: State Vet Fee for FSPCA 9.16.15	-\$250.00
*Less: Fire Ladder Truck Replacement 9.16.15	-\$50,000.00
Less: Advertising Columbia/Cunningham Schools 12.2.15	-\$2,500.00
Less: Pleasant Grove House Security System Installation 1.6.16	-\$3,100.00
Available:	\$93,650.00

*Actual amount to be determined, not to exceed \$50,000.

CODE COMPLIANCE VIOLATION STATISTICS

January - 2016

Scott B. Miller, Code Compliance Officer

Complaint Number	Tax Map Number	Property Owner	Address	Date of Complaint	Violation Type	Status	Deadline	District
1503-04	51A-(A)-22	JWS Enterprises, LLC.	4985 James Madison Hwy.	9/16/2014	Improper Use	Court Conviction	Pending Abatement	Fork Union
1503-14	4-(A)-109A	Bahr, Kenneth	Richmond Rd. (Vacant)	3/23/2015	Improper Use	Pending (2nd)	02/20/2016	Columbia
1511-03	18-(A)-25B	Stevens, Roger	Thomas Farm La. (Vacant)	11/9/2015	Junk/Inoperable Vehicle	Extended	02/20/2016	Palmyra
1601-01	11-(1)-4	Harrison, Robert	671 Troy Rd.	1/5/2016	Trash, Burning	Cleared	02/05/2016	Columbia
1601-02	21-(10)-1	Stringer, Nancy	642 Mountain Laurel Rd.	1/11/2016	Trash, Debris	Cleared	02/11/2016	Columbia
1601-03	54-(A)-20, 25	VATN LLC.	2214 Stage Junction Rd.	1/21/2016	Tires	Extended	02/21/2016	Columbia
1601-04	47-(8)-5	Sprouse Land Trust	599 Beals Ln.	1/28/2016	Trash, Junk	Extended	02/28/2016	Cunningham
MISCELLANEOUS					STATUS	DEFINITIONS		
Biosolids Applied and Signs Displayed (37 properties)					Court Pending:	Summons to be issued		
Compliance with Tenaska Virginia Sound Levels 01/14/2016					Court:	Case is before Judge		
Placed Thirteen (13) Public Hearing Signs					Pending:	Violation Notice Sent		
Removed Thirteen (13) Public Hearing Signs					Permit Pending:	Applied for Permit to Abate Violation		
Fifty One (51) Signs Removed From Public Rights-Of-Way					Extended:	Extension Given/Making Progress to Abate Violations		
Deliver packets to BOS, PC Members and Library					Board:	Case is pending Board Approval		
Survey Research - Pleasant Grove House Site and Cemetery					Cleared:	Violation Abated		
Survey portion of Lot 44, Section III, Fox Hollow (Gene Ott) to determine possible encroachment by adjoining neighbor					Rezoning:	Property is in Rezoning Process		
					SUP Pending:	Special Use Permit Application made to Abate Violation		