



**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING AGENDA**

Circuit Courtroom, Fluvanna Courts Building
December 20, 2016 at 7:00 pm (Date Change)

TAB AGENDA ITEMS

1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

2 – ADOPTION OF AGENDA

SPECIAL PRESENTATION - Recognition of Fluvanna County Public Schools Superintendent

3 – COUNTY ADMINISTRATOR'S REPORT

4 – BOARD OF SUPERVISORS' UPDATES

5 – PUBLIC COMMENTS #1 (5 minutes each)

6 – PUBLIC HEARING

- O ZMP 16:02 Rivanna Heights Rezoning—James Newman, Planner
- P SUP 16:11 Gardenkeepers of Virginia, LLC—James Newman, Planner
- Q Ordinance to Amend Fluvanna County Code: Personal Property Tax Returns – Steven M. Nichols, County Administrator
- R Ordinance to Amend Fluvanna County Code: Tax Exemptions-Solar Equipment, Facilities, Devices—Steven M. Nichols, County Administrator

7 – ACTION MATTERS

- S FCPS FY16 Carryover Request – Gena Keller, FCPS Superintendent
- T FY18 Budget Calendar Revision – Marty Brookhart, Management Analyst
- U N.8 Inclement Weather and Emergencies Policy – Steven M. Nichols, County Administrator
- V Tyler Technology/ Munis Municipal Software Upgrade – Cyndi Toler, Purchasing Officer
- W Reclassification of Building Official Position – Gail Parrish, Human Resources Manager

8 – PRESENTATIONS (normally not to exceed 10 minutes each)

- X FY16 Comprehensive Annual Financial Report (CAFR)—Eric Dahl, Deputy County Administrator and Finance Director
- YZ Fluvanna County Public Schools – Fiber Network Project—Josh Gifford, FCPS IT Director
- A Family Subdivisions – James Newman, Planner
- B I.6 Constitutional Officer Pay Policy Proposal – Steven M. Nichols, County Administrator
- C Proposal to Establish a Broadband Access Taskforce (BAT) – Steven M. Nichols, County Administrator

9 – CONSENT AGENDA

- D Minutes of the December 7, 2016—Kelly Belanger Harris, Clerk to the Board of Supervisors
- E Accounts Payable Report, November 2016—Eric Dahl, Deputy County Administrator and Finance Director
- F FY17 FCPS Supplemental Appropriation of State Funding for Alternative Assessment Assistance

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Training—Ed Breslauer, FCPS Finance Director

G Approval of Open Space Contract for James E. & Joyce G. Johnson—Andrew M. Sheridan,
Commissioner of the Revenue

H Approval of Mr. Darius Lester as Interim Building Official for Fluvanna County—Steven M. Nichols,
County Administrator

10 – UNFINISHED BUSINESS

TBD

11 – NEW BUSINESS

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

TBD

14 – ADJOURN



Steven M. Nichols

2016.12.15

10:45:03 -05'00'

County Administrator Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

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COUNTY OF FLUVANNA

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BOS Packet 2016-12-20 p.5/343
P.O. Box 540
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www.fluvannacounty.org

2016-2017 STRATEGIC INITIATIVES AND ACTIONS

Strategic Initiative A -- SERVICE DELIVERY

- A1** - Create a local Broadband Task Force to: assess our current status county-wide, determine our gaps and needs, develop alternatives and options for improvement, and to identify potential funding sources for broadband expansion.
- A2** - Perform Process Improvement Review of Planning and Zoning Processes.
- A3** - Perform Process Improvement Review of Building Inspection Processes.
- A4** - Implement credit card payment option for citizen at all County funds collection points through MUNIS Cashiering process.
- A5** - Update, format, and improve web-accessibility of all County Personnel Policies.
- A6** - Create Fluvanna County Data Website Dashboard with key metrics.
- A7** - Perform a comprehensive review and update of all ordinances, rules, policies, and practices relating to junk cars, trash and litter, waste tires, condemnation of structures, etc.
- A8** - Create an improved system for managing and tracking of SUPs and Subdivisions (Bond status, project status, etc.).

Strategic Initiative B -- COMMUNICATION

- B1** - Create a Community Impact Awards Program.
- B2** - Hold an Elected Official Breakfast for our State Representatives in Spring 2016
- B3** - Collect and analyze the results of the local Business Climate Survey.
- B4** - Hold a Local Business Forum - Subtitle: "The Future of Fluvanna's 250 Corridor"
- B5** - Create a local Business Support Action Plan.
- B6** - Assess options to communicate more efficiently, effectively, and economically with Fluvanna residents.
- B7** - Expand County Website to receive, answer, and post questions from residents.
- B8** - Improve communication and collaboration with the School Board to improve understanding of school system funding needs and better plan future budgets.
- B9** - Create a brief, easy to understand tax impact message showing Fluvanna advantages for both residential and business.

Strategic Initiative C -- PROJECT MANAGEMENT

- C1** - Investigate the use of Technology or other types of Overlay Zones for the Zion Crossroads Community Planning Area to support economic development aims.
- C2** - Create a County-wide overlay map showing utilities and other key features that support business growth and development.
- C3** - Investigate all options for GIS system delivery and management to support needs of all County departments.
- C4** - Develop and adopt a Fluvanna County Master Water and Sewer Service Plan and implementation schedule.
- C5** - Successfully oversee and manage Fluvanna County aspects of the James River Water project.

- C6** - Finalize locations and fund installation of Fire Hydrants in the Columbia District along the route of the Louisa County Water Authority raw water pipeline.
- C7** - Successfully oversee and manage the design and construction of the Zion Crossroads water and sewer system.
- C8** - Successfully oversee and manage the County's E911 Emergency Communications System Project.
- C9** - Proceed with the Pleasant Grove Farm Museum design.
- C10** - Investigate opportunities and options for a Palmyra Village Streetscape project to improve safety, parking, walkability, and overall appearance.

Strategic Initiative D -- ECONOMIC DEVELOPMENT AND TOURISM

- D1** - Create EDTAC - Economic Development and Tourism Advisory Council.
- D2** - Plan for Fluvanna County activities to celebrate the Virginia Business Appreciation Month in May 2016.
- D3** - Draft and adopt a formal County-wide economic development and tourism strategy inclusive of an implementation schedule.
- D4** - Create separate Tourism and Business information pages for the County website.
- D5** - Create a Fluvanna County "triangle" tourism brochure describing a Monticello, Pleasant Grove House & Museum, Old Stone Jail, Historic Courthouse, and Montpelier history and tourism route.
- D6** - Create a "Faces and Places of Fluvanna" Poster and Rack Card to market Fluvanna County as a destination for tourism and recreational activities.
- D7** - Create a "New Residents Guide" package for distribution to local Real Estate agents.
- D8** - Develop a "This is Fluvanna County" video message to be shared with county citizens and businesses as well as use with county economic development initiatives.
- D9** - Investigate and pursue with State offices the installation of select Boat Ramps along the Rivanna and James Rivers to support additional recreational and tourism opportunities.
- D10** - Investigate opportunities for park expansion or Rivanna River access points to support expanded recreational activities in Fluvanna (e.g., Crofton Park, LMOA river access areas, Town of Columbia flood plain/potential park, etc.).
- D11** - Support local businesses and entrepreneurs by establishing a focused business appreciation and expansion program.

Strategic Initiative E -- FINANCIAL STEWARDSHIP AND EFFICIENCY

- E1** - Identify all sources of revenue the county can use to finance local government programs and services and determine which sources Fluvanna County should utilize.
- E2** - Investigate creation of a "Capital Depreciation Fund" that would be funded within the tax rate each fiscal year to save for future capital needs.
- E3** - Update, format, and improve web-accessibility of all County Financial Policies.
- E4** - Review, update, and approve new Fluvanna County Proffer Guidelines.
- E5** - Reduce the County's reliance on creating and mailing paper checks for payments and to implement ACH/EFT transaction options.
- E6** - Research and provide samples of Monthly Treasurer Report options and formats so that the Board can decide what they would like to see on a recurrent basis (e.g., what reports are provided in other counties?). Create report for inclusion in Board package each month, as well as a quarterly in-person briefing on the data.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB O

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	ZMP 16:02 Rivanna Heights Rezoning				
MOTION(s):	I move that the Board of Supervisors [approve/deny/defer] ZMP 16:02 a request to rezone from A-1 Agricultural General to R-3 Residential Planned Community, with respect to approximately 13.81 acres of Tax Map 18, Section A, Parcel 10				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	James Newman, Planner				
PRESENTER(S):	James Newman, Planner				
RECOMMENDATION:	Planning Commission recommends Approval				
TIMING:	Immediate				
DISCUSSION:	Request to rezone from A-1 Agricultural General to R-3 Residential Planned Community, with respect to approximately 13.81 acres of Tax Map 18, Section A, Parcel 10				
FISCAL IMPACT:	-				
POLICY IMPACT:	<p>The Board of Supervisors may:</p> <ul style="list-style-type: none"> • Approve this request, OR; • Deny this request, OR; • Defer this request and make a final decision at a later date 				
LEGISLATIVE HISTORY:	Application was received May 26, 2016 Planning Commission reviewed several drafts, and at their Nov. 14, 2016 meeting recommended approval .				
ENCLOSURES:	Staff Report				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



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STAFF REPORT

To: Fluvanna County Board of Supervisors
Case Number: ZMP 16:02
Tax Map: Tax Map 18, Section A, Parcel 10

From: James Newman
District: Palmyra
Date: December 20, 2016

General Information: This request is to be heard by the Board of Supervisors on Tuesday, December 20, 2016 at 7:00 pm in the Circuit Court Room in the Courts Building.

Owner/Applicant: Owner is Bevley and Carolyn Butler. Applicant is William Bailey.

Representative: Bryan Chambers.

Requested Action: A request to rezone from A-1, Agricultural General, to R-3, Residential Planned Community, with respect to 13.81 acres of Tax Map 18, Section A, Parcel 10. (Attachment A)

Location: The property is located on South Boston Road, roughly 1,000 feet south of the intersection of South Boston Road (State Route 600) and Lake Monticello Road (State Route 618). The parcel is within the Rivanna Community Planning Area and the Palmyra Election District.

Existing Zoning: A-1, Agricultural General (Attachment B)

Proposed Zoning: R-3, Residential Planned Community

Existing Land Use: Forested/vacant

Planning Area: Rivanna Community Planning Area

Adjacent Land Use: Adjacent properties are zoned A-1, R-4

Zoning History: This item was heard at the Planning Commission work session on June 22, 2016.

This item was heard at the Planning Commission regular session on August 24, 2016. The item was deferred, on a vote of 5-0-0.

This item was heard at the Planning Commission work session on September 28, 2016.

This item was heard at the Planning Commission regular session on November 14, 2016. It was **recommended for approval** by a vote of 4-0-1 (Mr. Lagomarsino was absent).

Neighborhood Meeting:

Neighborhood meeting was held June 8, 2016. There was one (1) attendee specifically for this item (on the Sign In Sheet in the attachment, Mike Brown and Bryan Chambers have written their names, but they were there only to present. The sole attendee is the person listed last on the list). The attendee had several concerns which are explained in detail in Attachment C.

In short, the questions (and answers) boiled down to:

1. *What type of affordable housing will be constructed?* Housing affordable to service workers. This is not intended to be Section 8 or otherwise subsidized housing. Meant to house many different age groups, and create a community.
2. *Will these be rental or owner-occupied units?* While these are intended to be owner-occupied, rentals are possible.
3. *What will happen to the trees on sight?* Buffer zones will be placed.
4. *How many vehicle entrances to the sight will there be?* Just one entering from South Boston Road, unless Riverside Drive is extended into the property.
5. *South Boston Road has heavy and fast moving traffic. What will this project do regarding that?* A de-acceleration lane has been placed for people making a right turn into the development. We have also thought about placing an area aside for a Sheriff's vehicle to stay in and monitor traffic.

A letter of support for this item was received, and is included in Attachment A.

Technical Review Committee:

The following comments are the result of the Technical Review Committee meeting that was held on Thursday, June 9, 2016.

1. Planning Staff: This is a rezoning from A-1 to R-3. The parcel is located within a Community Planning Area and is surrounded by R-4 Residential, Limited District zoned parcels. The sketch plan appears to conform to R-3 zoning requirements. No comments for rezoning application (if rezoning is approved, staff will do another TRC review for site plan). County needs affordable housing for service workers. Applicant does not plan on having rentals in development plan.

2. Fire Chief wanted to know if Aqua would be providing water service for site. Fire Dept. will need at least 2 hydrants with a 6 inch main. Proposed buildings need to have firewalls. Road width must be large enough to allow emergency vehicle access.
3. Erosion and Sediment Control had no comments on the rezoning. The Site Plan is a challenging site for stormwater management. Further comments will be given if Site Development Plan is submitted, pending rezoning approval.
4. VDOT offers the following preliminary comments:
Rte. 600 (South Boston Road) is a Rural Major Collector with a posted speed limit of 45 mph. VDOT's 2015 Traffic Data shows an estimated Annual Average Daily Traffic Volume of 5300 vehicles.

Provide an entrance analysis for the proposed development at full build out (residential and commercial) along with the recommended road improvements to support the proposed the development, VDOT will review the entrance analysis and provide comments if applicable. Base traffic volumes for the study off of VDOT's 2015 Traffic Data (5300 AADT), the additional traffic generated by other proposed developments at full build out (Sycamore Square, Houchens Place, etc.) and the projected traffic volumes from the existing approved developments (Village Oaks, River Oaks, etc.) along Rte. 618 that are under construction or have not yet been built out .

Rte. 600 (South Boston Road) has a posted speed limit of 45 mph which requires a minimum of 500 ft. of Intersection Sight Distance for a standard commercial entrance. Intersection Sight Distance will be measured from 14.5 ft. behind the edge of the right turn lane.

If a left turn lane is not required for the development, ensure that there is a minimum of 425 ft. of Stopping Sight Distance for motorists on Rte. 618 that are approaching stopped vehicles waiting to make a left turn into Lafayette Village.

Graphically demonstrate (horizontally and vertically) that the proposed commercial entrance provides the minimum 500 ft. of Intersection Sight Distance (height of eye = 3.5 ft., height of object = 3.5 ft. and 14.5 ft. off edge of pavement) at all points along the travel lane between the proposed entrance and the approaching travel lanes.

Provide all necessary sight easements (on site and off site) to provide and protect the 500 ft. sight triangles. The sight easement extends 5 ft. outside of and parallel to the sight lines.

The preliminary site plan of "Rivanna Heights" shows approximately 50 ft. of corner clearance from the edge of the right turn lane to the closest edge of Rivanna Heights Lane. VDOT's Access Management Regulations require a minimum of 225 ft. of corner clearance.

Master Plan shows the "Approximate Location of Existing Line of Sight Easement". Show the exact location of the existing sight easement on the site plan as well as the line

of sight for the minimum 500 feet of sight distance in relationship to the existing sight easement. Provide the legal reference (Deed/Plat Book & Page Number) for the existing sight easement.

Provide the distances in feet (center line to center) from the center of the proposed entrance to the closest commercial entrances or state road intersections (north and south of the proposed entrance).

Design of turn lane(s) shall conform to VDOT's Geometric Design for Rural Collector Road System (GS-3) with ADT over 2000, Rolling Terrain (12 ft. min. lane width, 8 ft. graded shoulder, etc.).

Rte. 600 improvements associated with Rivanna Heights shall conform to VDOT's WP-2 detail (mill and overlay to the center of road) along with any and all pavement marking eradication and installation of new pavement markings per VDOT standards and specifications.

A VDOT Land Use Permit and Security Bond will be required.

5. Health Department had no comments.
6. Sheriff: Rezoning would increase traffic on a road that is already dangerous. VDOT needs to modify speed limits. Applicant proposed putting in a spot for police vehicles to lie-in-wait of watching traffic and catching offenders. Sheriff appreciated offer but says VDOT needs to do more to control traffic speeds.
(Attachment D)

UPDATE

This item was heard once again by the TRC on October 13, 2016:

1. Planning Dept. is satisfied with the latest sketch. Applicant stated that they have designed the entrance way and deceleration lane to a standard currently met by the Riverside entrance for Lake Monticello, which serves approx. 370 lots. This subdivision will consist of approx. 40 units.
2. Joe Chesser of the Chamber of Commerce: There has been considerable push back concerning townhouses. Increasing density and impact on services. From a business standpoint we would want increase density to support business that are in place. The increase density in that area will impact traffic on 600 and 618. Especially, at the intersection.

I wonder what impact the increase density will have on Aqua Va's ability to provide. I heard that they may be at their limit from a plant processing capability and may need to expand the current plant. The result would be higher water bills????

3. Fire Chief was satisfied with the improvements, especially with the road width increase and improved roundabout design for fire apparatus mobility. All requirements have been met and satisfied. Any emergency road access needs to have a gravel base or a paved surface.
4. Environmental Health Dept. had no comments.
5. VDOT: Rte. 600 (South Boston Road) is a Rural Major Collector with a posted speed limit of 45 mph. VDOT's 2015 Traffic Data shows an estimated Annual Average Daily Traffic Volume of 5300 vehicles.
 - Provide an entrance analysis for the proposed development at full build out (residential and commercial) along with the recommended road improvements to support the proposed the development, VDOT will review the entrance analysis and provide comments if applicable. Base traffic volumes for the study off of VDOT's 2015 Traffic Data (5300 AADT), the additional traffic generated by other proposed developments at full build out (Sycamore Square, Houchens Place, etc.) and the projected traffic volumes from the existing approved developments (Village Oaks, River Oaks, etc.) along Rte. 618 that are under construction or have not yet been built out .
 - Rte. 600 (South Boston Road) has a posted speed limit of 45 mph which requires a minimum of 500 ft. of Intersection Sight Distance for a standard commercial entrance. Intersection Sight Distance will be measured from 14.5 ft. behind the edge of the right turn lane.
 - If a left turn lane is not required for the development, ensure that there is a minimum of 425 ft. of Stopping Sight Distance for motorists on Rte. 618 that are approaching stopped vehicles waiting to make a left turn into Lafayette Village.
 - Graphically demonstrate (horizontally and vertically) that the proposed commercial entrance provides the minimum 500 ft. of Intersection Sight Distance (height of eye = 3.5 ft., height of object = 3.5 ft. and 14.5 ft. off edge of pavement) at all points along the travel lane between the proposed entrance and the approaching travel lanes.
 - Provide all necessary sight easements (on site and off site) to provide and protect the 500 ft. sight triangles. The sight easement extends 5 ft. outside of and parallel to the sight lines.
 - Master Plan shows the "Approximate Location of Existing Line of Sight Easement". Show the exact location of the existing sight easement on the site plan as well as the line of sight for the minimum 500 feet of sight distance in relationship to the existing sight easement. Provide the legal reference (Deed/Plat Book & Page Number) for the existing sight easement.
 - Provide the distances in feet (center line to center) from the center of the proposed entrance to the closest commercial entrances or state road intersections (north and south of the proposed entrance).
 - Design of turn lane(s) shall conform to VDOT's Geometric Design for Rural Collector Road System (GS-3) with ADT over 2000, Rolling Terrain (12 ft. min. lane width, 8 ft. graded shoulder, etc.).
 - Rte. 600 improvements associated with Rivanna Heights shall conform to VDOT's WP-2 detail (mill and overlay to the center of road) along with any and all pavement marking eradication and installation of new pavement markings per VDOT standards and specifications.

- A VDOT Land Use Permit and Security Bond will be required.

Surveys and applicable paperwork can be found in attachment F.

Please see attachment E for Mr. Chamber's response to the Updated TRC comment letter.

Analysis:

A request to rezone from A-1, Agricultural General, to R-3, Residential Planned Community, with respect to 13.81 acres of Tax Map 18, Section A, Parcel 10. The property is located on South Boston Road, roughly 1,000 feet south of the intersection of South Boston Road (State Route 600) and Lake Monticello Road (State Route 618). The parcel is within the Rivanna Community Planning Area and the Palmyra Election District.

According to the 2015 Comprehensive plan, the purpose of the Rivanna Community Planning Area is such that:

"While there are a range of opinions on the extent and type of growth desired, most residents agree that it is important to take steps to maintain the rural character of the surrounding area, enhance the "country suburban" character of the community, promote a vibrant quality of life for residents, and plan for the future. The Lake proper is nearing build-out, but there is significant growth outside of the Lake. The desirable form of growth at the "Lake gates" is neighborhood mixed-use. Beyond the gates, growth should be neighborhood residential development." (pgs.50-51).

R-3 Residential Planned Community is defined in the Zoning Ordinance as:

"This district is intended to permit compact village-style residential development and associated institutional uses, community serving mixed uses, open spaces, and creative design in accordance with a master plan. The development should occur in a manner that will protect and preserve the natural resources, trees, watersheds, contours and topographic features of the land; and to protect and enhance the natural scenic beauty of the area and support. The scale of the housing and the commercial use should be appropriate to support the residential needs at a neighborhood scale." (pg. 308)

While the property is within a Community Planning Area and is surrounded by residential growth, there are concerns about potential increases in traffic. The Virginia Department of Transportation is in charge of managing the roads; the developer has offered to dedicate an easement to the County (the applicant may choose to officially voluntarily propose such an easement during the Site Development Application, pending approval of this rezoning).

Overall, the Site Plan appears to conform to the requirements of Fluvanna County Code. However, this application is purely in regards to the rezoning, and the Site Development Application will be reviewed separately.

Comprehensive Plan:

Land Use Chapter:

The Comprehensive Plan designates this property as within the Rivanna Community Planning Area. According to this chapter, *“additional services and infrastructure are needed to accommodate more growth”*. Additionally, *“medium and small commercial businesses, along with office, civic, and residential uses, combine to form a series of neo-traditional developments that are interconnected with surrounding development”*. This is a heavily populated area of the county, with a variety of retail establishments designed to support the existing residential community.

Further, *“surrounding growth should be a mixture of uses and residential dwelling types that serve a variety of incomes. Neighborhood mixed-use is needed to help offset the volume of single-family residential development already in this community”*. While this proposed development is not mixed use, it does encourage the building of affordable housing, which is something Fluvanna County needs.

The Rivanna Community Planning Area (CPA) is the most developed planning area in the county, and represents a good mixture of residential and commercial uses to sustain the citizenry. A variety of retail, food service, and professional service oriented businesses are located in and around the Rivanna CPA.

Revisions:

This proposed rezoning has gone through several revisions to ensure better compliance with Planning Commission and VDOT remarks about the entrance and proposed roadway layout. The latest iteration of the roadway plan calls for a deceleration lane, separate entrance/exit lanes, two roundabouts, internal two-way traffic access, and an emergency access road for emergency vehicles.

Planning Commission

The Planning Commission recommended this item for approval 4-0-1 (Mr. Lagomarsino absent) at their November 14, 2016 meeting. The Commission was satisfied with all the work the applicant had done to come into compliance with VDOT and Fire Department standards. The applicant worked closely with the Planning Commission and Technical Review Committee to revise several draft of their plan to meet or exceed expectations.

Conclusion:

This rezoning amendment request appears to meet the intent of the Comprehensive Plan in that the proposed rezoning may contribute to *“maintain the rural character of the surrounding area, enhance the country suburban character of the community, promote a vibrant quality of life for residents, and plan for the future”* (Comprehensive pg. 50).

In addition to conformance with the Comprehensive Plan, the Board of Supervisors may want to consider any potential adverse impacts, such as traffic entering and exiting the property, noise, or

potential impacts to adjacent properties that future development may cause as a result of this rezoning.

The applicant and surveyor have been responsive to VDOT and Planning Commission critiques, and have revised their plans several times to better conform to their respective requirements.

Planning Commission recommended approval 4-0-1.

Suggested Motion:

I move that the Board of Supervisors [approve/deny/defer] ZMP 16:02 a request to rezone from A-1 Agricultural General to R-3 Residential Planned Community, with respect to approximately 13.81 acres of Tax Map 18, Section A, Parcel 10

Attachments:

- A – Application and APO Letter
- B – Aerial Vicinity Map
- C – Neighborhood meeting sign in sheet
- D – TRC comment letter
- E—Surveyor response to TRC letter
- F—Surveys and associated paperwork
- G- Draft Ordinance for BOS

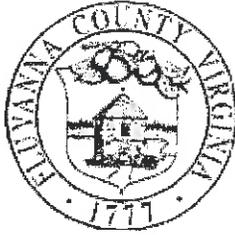
Copy: File

Representative: Bryan Chambers at chamberslandsurveying@yahoo.com

Applicant of Record: billbailey@centurylink.net

Received

MAY 26 2016



Planning Dept.
COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Application for Rezoning

Owner of Record: Bevley F. & Carolyn B. Butler

E911 Address: P.O. Box 785, Scottsville VA 24590

Phone: (434) 286-3795 Fax: _____

Email: bevbutler@aol.com

Applicant of Record: William Bailey, Real Estate III

E911 Address: 2271 Seminole Trail, Ch'ville VA 22901

Phone: (434) 760-1900 Fax: _____

Email: billbailey@centurylink.net

Representative: Bryan Chambers

E911 Address: 253 Willow Drive, Keswick VA 22947

Phone: (434) 962-3746 Fax: _____

Email: chamberslandsurveying@yahoo.com

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

Is property in Agricultural Forestal District? No Yes

If Yes, what district: _____

Tax Map and Parcel(s): TM 18 (A) -10

Deed Book Reference: DB 550-41

Acreage: 13.811 Ac. **Zoning:** A-1

Deed Restrictions? No Yes (Attach copy)

Location of Parcel: 0.3 miles south on S. Boston Road from its intersection with Lake Monticello Road

Requested Zoning: R-3

Proposed use of Property: Affordable housing units (40 townhouses - 2.9 DU per acre)

Affidavit to Accompany Petition for Rezoning

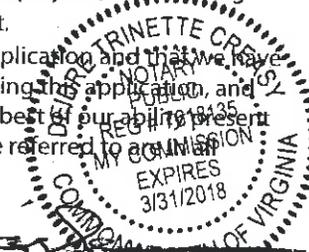
By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the Board of Supervisors during the normal discharge of their duties in regard to this request.

I/We, being duly sworn, depose and say that we are Owner/Contract Owner of the property involved in this application and that we have familiarized ourselves with the rules and regulations of the Zoning Ordinance with respect to preparing and filing the application, and that the foregoing statements and answers herein contained and the information on the attached map to the best of our ability present the argument on behalf of the application herewith requested and that the statements and information above referred to are true and correct to the best of our knowledge.

Date: 06/03/2016 Signature of Owner/Applicant: [Signature]

Subscribed and sworn to before me this 3rd day of June, 2016 Register # 47610135

My commission expires: 03-31-2018 Notary Public: [Signature]



All plats must be folded prior to submission to the Planning Department for review. Rolled plats will not be accepted.

OFFICE USE ONLY			
Date Received: <u>5/26/16</u>	Pre-Application Meeting: _____	PH Sign Deposit Received: <u>172476</u>	Application #: <u>ZMP 16 :002</u>
\$1,000 plus \$50 for per acre plus mailing costs fee paid: Mailing Costs: \$20.00 Adjacent Property Owner(APO) after 1st 15, Certified			
Proffer or Master Plan Amendment: \$750.00 plus mailing costs			
Election District: <u>Rivanna</u>	Planning Area: <u>Palmyra CPA</u>		
Planning Commission		Board of Supervisors	
Advertisement Dates: <u>July 1st (July 14th & July 21st)</u>	Advertisement Dates: <u>July 25th (Aug 4th & Aug 11th)</u>		
APO Notification: <u>July 1st</u>	APO Notification: <u>Aug 1st</u>		
Date of Hearing: <u>July 27th 2016</u>	Date of Hearing: <u>August 17th 2016</u>		
Decision: _____	Decision: _____		

November 10, 2015

William W. Bailey
Real Estate III
2271 Seminole Trail
Charlottesville, VA 22901

Re: TM 18 A 10

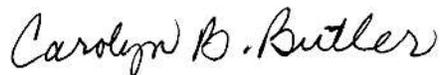
To whom it may concern:

Please be advised William W. Bailey is hereby authorized to act as our duly authorized agent in all transactions involving the rezoning application with Fluvanna County Planning Department regarding the above referenced property containing 13.811 acres – 0.141 acres to Rte. 600.

Sincerely,



Bevley F. Butler



Carolyn B. Butler

cc: Fluvanna County Department of Planning & Zoning, Bryan Chambers, Mike Brown



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

June 3, 2016

Bryan Chambers
253 Willow Drive
Keswick VA, 22947

Delivered via email to chamberslandsurveying@yahoo.com

Mr. Chambers,

The presence of either yourself or a duly-appointed (in writing) agent as regards your Application for Rezoning, **is required** for the **Neighborhood Meeting** to be held at **4:30pm, Wednesday June 8, 2016** in the **Morris Room** of the Fluvanna County VA, Administrative Building. The purpose of this meeting is for you or the agent to answer any questions adjacent property owners may have about your project.

Also, the presence of either yourself or a duly-appointed (in writing) agent as regards your Special Use Permit, **is required** for the **Technical Review Committee** to be held at **10am, Thursday June 9, 2016** in the **Historic Courthouse** of the in Palmyra, Fluvanna County VA. The purpose of this meeting is for you or the agent to answer any questions the Committee members may have about your project.

If you have any questions or comments, please email me at jnewman@fluvannacounty.org, or call me at 434 591 1910. Thank you.

Sincerely,

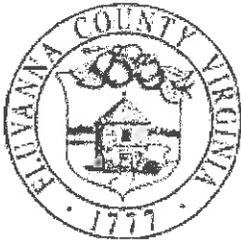
James Newman

Planner

Dept. Planning and Community Development

Copy: File

Applicant of Record: William Bailey, at billbailey@centurylink.net



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Public Hearing Sign Deposit

Name: William W. Bailey

Address: Better Homes and Gardens Real Estate III, 2271 Seminole Trail

City: Charlottesville

State: VA

Zip Code: 22901

I hereby certify that the sign issued to me is my responsibility while in my possession. Incidents which cause damage, theft, or destruction of these signs will cause a partial or full forfeiture of this deposit.

William W. Bailey
Applicant Signature

5/26/2016
Date

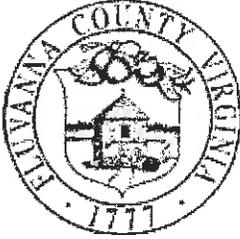
*Number of signs depends on number of roadways property adjoins.

OFFICE USE ONLY	
Application #: BZA _____ : CPA _____ : SUP _____ : ZMP 16 : 002 ZTA _____ :	
\$90 deposit paid per sign*: <u>✓ #2478</u>	Approximate date to be returned: <u>08/18/2016</u>

Received

MAY 26 2016

Planning Dept.



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Rezoning Processing Checklist

The following information shall be submitted with the application and is to be provided by the applicant for the processing of the application:

All maps and plans submitted are to be either 8 1/2" x 11" or 11" x 17". One original of any size may be provided to staff for use at the Public Hearing.

COUNTY STAFF USE ONLY

- Completed Rezoning Application signed by the current owner of the property or a separate statement signed by the current owner authorizing the application (Affidavit to accompany Petition for Rezoning.
Copy of plat(s) showing existing and proposed improvements
Copy of Tax Map (preferred)
Copy of deed restrictions (if applicable)
Description of proposed use
Preliminary site plan (10 required, 18 preferred)
Any applicable contracts, easements, etc.
Application fee in full made payable to Fluvanna County.

Review of the Application

- Preliminary review by planning staff for completeness and content.
Copies of application: office, agencies and county attorney
Government agency review and comment (not an inclusive listing)
VDOT, Health Department, Fire Chief, FUSD Manager, Aqua Virginia, School Superintendent, Army Corp of Engineers, County Administer
Any concerns addressed by the governmental agencies shall be discussed in a meeting with the applicant and a representative from the agency.
Placed as a Public Hearing on the next available agenda of the Planning Commission.
Notification of the scheduled Public Hearing to the following:
Applicant, All adjacent property owners
Advertise in accordance with VA Code § 15.1-431
Staff Report to include, but not be limited to:
Is the need for change necessary?
Is the change consistent with good planning practices?
Is the change consistent with the comprehensive plan?
Is the change consistent with the adjacent land uses?
Will the change constitute spot zoning?
Are proffers necessary?
Is there any detriment to the health, safety and welfare of the community?

Handwritten signatures and dates on a lined form, including a signature and the date July 14, 2016.

Received

MAY 26 2016

COUNTY STAFF USE ONLY

Meetings for the processing of the application

Applicant for a representative must appear at the scheduled hearing. The Planning Commission may: defer the request pending further consideration or recommend to the Board of Supervisors: Approval; Approval subject to submittal or correction; or denial.

Notification to the applicant regarding the Planning Commission's decision.

Placed as a Public Hearing on the next available agenda of the Board of Supervisors.

Staff Report and Planning Commission recommendation forwarded to the Board of Supervisors.

Notification of the scheduled Public Hearing to the following:

- Applicant All adjacent property owners
- Advertise in accordance with VA Code § 15.1-431

Applicant or a representative must appear at the scheduled hearing. After considering all relevant information from the applicant and the public, the Board of Supervisors will deliberate on points addressed in the Staff Report.

The Board of Supervisors may: Approve; Deny; or defer the request pending further consideration; or remand the case back to the Planning Commission for further consideration.

Actions

- With approval, the development may proceed.
- If denied, an appeal to the Courts may be prescribed by law.
- No similar request for a Rezoning for the same use at the same site may be made within one year after the denial.

Received

MAY 26 2016

Planning Dept.



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA

Received

MAY 26 2016

Major Site Development Plan - Sketch Plan Checklist

Planning Dept.

Developed from the Zoning Ordinance April 1, 2006

This checklist must be completed and submitted with the completed application. Any applications submitted without the completed checklist will be promptly returned to the applicant.

Project Name: Rivanna Heights

Tax Map(s) and Parcel Number(s): TM 18 (A) Par. 10

Individual and Firm Completing Checklist: Bryan Chambers

Signature of Person Completing Checklist: *Bryan Chambers*

Date: 5/11/16

- Administration:** *provided requested copies. Will provide additional copies if*
- 20 11" x17" and 3 full-size folded clearly legible blue or black line copies [22-23-8.1] *regal*
 - After review by technical Review Committee, revisions may be required. If such revisions are required, 20 11"x17" and 3 full-size clearly legible blue or black line copies of the site plan will be required by the revision deadline indicated by staff (see attached permitting schedule) [22-23-8.A.2]
 - Site Development Plan Application Fee (See attached fee schedule) [22-23-8.3]

The sketch plan will convey the general concept of the proposed site development and shall **only** include the following:

- A general analysis of the site, showing existing slopes, drainageways, tree stands, site features and amenities to be preserved, conservation areas, historic features, & the like [22-23-8.A.5.a]
- Approximate location and size of the buildings [22-23-8.A.5.b]
- General points of access [22-23-8.A.5.c]
- General street, roadway, and parking layouts [22-23-8.A.5.d]
- Any exterior lighting [22-23-8.A.5.e]

Staff: COUNTY STAFF ONLY
Jenny Spwan

Date Received: _____

Date Reviewed: _____

Additional Notes:

Jenny's factory

William W. Bailey
P. O. Box 6700
Charlottesville, Virginia 22906
Telephone: (434) 760-1900

May 25, 2016

Mr. Jason Stewart, Planning & Zoning Administrator
County of Fluvanna
132 Main Street
Palmyra, Virginia 22963

Dear Mr. Stewart;

I am presenting, for your review, the Application for re-zoning of property described as TM 18(A) Parcel 10. I am a Realtor and the Purchaser will be Mr. Michael Brown.

It is our desire to develop this property in accordance with the attached plans and to be called Rivanna Heights containing forty attractive housing units to hopefully meet the needs of affordable attached homes in Fluvanna.

Much consideration has been given in the design plans to create maximum privacy for the owners with a buffer between South Boston Road and the actual homes. From the entrance to the development you will see appealing and inviting community gardens. There will be well thought out home designs with a mixture of one and two level home to accommodate all ages of residents.

The resident parking areas will be well lighted and convenient to the homes. There will be a centrally located playground and around the property will be a proposed picnic area of over five acres and will include a 12 feet by 18 feet shelter. There is an abundance of walking trails and pedestrian paths.

Mr. Brown and I appreciate your consideration of this development. We will look forward to creating a very desirable community that will prove to be a positive and welcomed asset to the already beautiful Fluvanna County.

Sincerely,



William W. Bailey

Received
MAY 26 2016
PLANNING DEPT.

Public Hearing Processing Checklist

(Rezoning, Special Use Permits, Variances, and Text Amendments)

Planning & Zoning Department

Initials	Responsible	Action
		BEFORE PC PUBLIC HEARING
	Applicant	The applicant will contact the Planning Dept., discuss ideas with the Planner, and schedule a pre-application meeting if required.
	Staff	Date of pre-application meeting. _____ *Ideally, at least two (2) planning staff members will meet with the applicant to discuss his or her proposals, and advise them on the application process.
	Applicant	Applicant files the application on the 1 st working day of the month by 5 p.m.
DK	Program Asst	Review application for completeness and process all fees.
DK	Program Asst	Enter project information into the DID
DK	Program Asst	Schedule public hearing advertisement dates.
DK	Program Asst	Schedule Adjoining Property Owner (APO) notification dates.
DK	Program Asst	Schedule Planning Commission public hearing meeting dates.
DL	Program Asst	Schedule date to post Planning Commission public notice sign two (2) weeks meeting.
DL	Program Asst	Schedule Board of Supervisors public hearing meeting dates.
DL	Program Asst	Schedule date to post BOS public notice sign two (2) weeks prior to meeting.
g	Planner	Review the DID for accuracy of all the scheduled dates.
g	Staff	Notify adjacent property owners of the subject property.
g	Staff	Schedule neighborhood meeting on 2 nd Wednesday of the month at 4:30 p.m. in the Morris Room.
g	Staff	Schedule Technical Review Committee meeting on the 2 nd Thursday of the month at 10 a.m. in the Historic Courthouse.
g	Program Asst	Reserve Historic Courthouse and Morris Room (or alternate location, if needed).
g	Staff	Compile all comments from the TRC meeting.
g	Staff	Notify applicant in writing about TRC comments.
g	Applicant	File revised plan based on TRC comments NLT last Friday of the month by 5 p.m.
g	Planner	Prepare legal ad and email to Senior Program Assistant.
g	Program Asst	Email legal ad to Fluvanna Review NLT noon on the Wednesday three (3) weeks before the public hearing is scheduled.

Initials	Responsible	Action
<i>JH</i>	Program Asst	Receive ad "proof" from Fluvanna Review and email proof to Planner for review.
	Planner	Planner approves proof.
<i>AS</i>	Program Asst	Notify newspaper to publish ad for two (2) consecutive weeks prior to the public hearing meeting date. (Save in ad proof folder for future reference.)
<i>JH</i>	Code Enforce. Officer	Place public notice signs on subject property two (2) weeks prior to all public hearing dates.
<i>JH</i>	Planner	Verify sign posting with a site visit and photographs.
<i>JH</i>	Program Asst	Mail APO letters two (2) week prior to Planning Comm. public hearing.
<i>JH</i>	Staff	Planning Commission public hearing scheduled for fourth (4 th) Wednesday of the following month.
		BEFORE BOS PUBLIC HEARING
	Staff	Schedule BOS public hearing for third (3 rd) Wednesday of the following month.
	Program Asst	Mail APO letters two (2) week prior to BOS public hearing.
		AFTER BOS PUBLIC HEARING
	Program Asst	Return \$90.00 sign deposit fee to applicant.



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.fluvannacounty.org

MEMORANDUM

TO: Area Property Owners and Residents
 FROM: Jason Stewart, AICP, Planning Director
 DATE: June 1, 2016
 SUBJECT: Neighborhood Meeting –June 8, 2016 – 4:30 p.m.

The following meetings have been scheduled to consider this request:

ZMP 16:02– Rivanna Heights Rezoning- A request to rezone from A-1, Agricultural General, to R-3, Residential Planned Community, with respect to 13.81 acres of Tax Map 18, Section A, Parcel 10. The property is located on South Boston Road, roughly 1,000 feet south of the intersection of South Boston Road (State Route 600) and Lake Monticello Road (State Route 618). The parcel is within the Rivanna Community Planning Area and the Palmyra Election District.

Neighborhood Meeting: The Neighborhood Meeting is scheduled for Wednesday, June 8, 2016 beginning at 4:30 p.m. at the County Administrative Building's Morris Room (former Board Room) – Main Level. This is an informal meeting that will give the applicant the opportunity to present his/her plan, and residents the opportunity to ask questions and express their views regarding the application prior to the Planning Commission and Board of Supervisors public hearings.

Technical Review Committee: This Committee Meeting is scheduled for Thursday, June 9, 2016 from 10:00 a.m. – 12:00 p.m. at the Historic Courthouse).

Fluvanna County Planning Commission Public Hearing: The Planning Commission's Public Hearing is scheduled for Wednesday, July 27, 2016, at 7:00 p.m. in the Circuit Court Room – Main Level of the Fluvanna County Courts Building. The Planning Commission will hold a public hearing, where there will be an opportunity for public comment, and forward a recommendation to the Board of Supervisors. A separate notice will be sent to adjacent property owners.

Fluvanna County Board of Supervisors Public Hearing: The Fluvanna County Board of Supervisors' Public Hearing is scheduled for Wednesday, August 17, 2016, at 7:00 p.m. in the Circuit Court Room – Main Level of the Fluvanna County Courts Building. The Board of Supervisors will hold a public hearing, where there will be an opportunity for public comment. A separate notice will be sent to adjacent property owners.

If you have further questions or need additional information, please contact the Fluvanna County Planning & Community Development Department at (434) 591-1910.

The above is a projected timeline for meetings. Meeting dates may be subject to change. Please contact the Planning Dept. to confirm the meeting dates above.

**YOUR NEIGHBORS MAY NOT HAVE RECEIVED THIS MAILING.
PLEASE SHARE THIS INFORMATION.**

Memorandum

DATE: June 29, 2016
RE: Planning Commission APO Letter
TO: Jason Stewart
FROM: Deidre Creasy

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the July 27, 2016 Planning Commission Meeting.



COUNTY OF FLUVANNA

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132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

NOTICE OF PUBLIC HEARING

June 29, 2016

«Name»
«Address»
«City_State» «ZIP»
TMP#«TMP»

Re: Public Hearing on ZMP 16:02

Dear «Name»:

This letter is to notify you that the Fluvanna County Planning Commission will hold a public hearing on the above referenced item as noted below:

Purpose: Planning Commission Public Hearing
Day/Date: Wednesday, July 27, 2016
Time: 7:00 PM
Location: Fluvanna County Circuit Court Room, Palmyra, VA

The applicant or applicant's representative will be present at the Planning Commission meeting for the special use permit request that is described as follows:

ZMP 16:02- Rivanna Heights Rezoning: A request to rezone from A-1, Agricultural General, to R-3, Residential Planned Community, with respect to 13.81 acres of Tax Map 18, Section A, Parcel 10. The property is located on South Boston Road, roughly 1,000 feet south of the intersection of South Boston Road (State Route 600) and Lake Monticello Road (State Route 618). The parcel is within the Rivanna Community Planning Area and the Palmyra Election District.

You are welcome to attend the Public hearing and you will have an opportunity to comment, if desired. The tentative agenda and staff report for this action is available for public review on the County website at: <http://fluvannacounty.org/government/pc/agendasactionsminutes>. You can also view the report in the Fluvanna County Planning and Zoning Department during working hours (8:00 am – 5:00 pm, Monday through Friday).

If you have any questions regarding this special use permit application or the Public Hearing, please contact me at 434-591-1910.

Sincerely,

Jason Stewart
Planning and Zoning Administrator

Attachment A

Parcel ID	Owner	Owner Address	City/State/Zip
18A 6 237	Ebony & Patrick Montgomery	15 MECHUNK TERR	PALMYRA, VA 22963
18 A 1E	FLUVANNA COUNTY	P O BOX 299	PALMYRA, VA 22963
18A 6 236	Richard Ashdown	1358 CENTENNIAL WAY	ROCKLEDGE, FL 32955
18A 6 245	Stephen & Sandra Thomas	804 SEABORN WAY	CHESAPEAKE, VA 23322
18A 6 238	Barbara Jean Vest	13 MECHUNK TERRACE	PALMYRA, VA 22963
18A 6 246	Matthew & Edelmyra Johnson	1 RIVERSIDE DR	PALMYRA, VA 22963
18A 1 382	Cheryl & Matthew Montgomery	27 Jefferson Dr	PALMYRA, VA 22963
18A 1 381	Adam White	25 Jefferson Dr.	PALMYRA, VA 22963
18A 1 380	Robert & Pamela	23 Jefferson Dr.	PALMYRA, VA 22963
18A 1 379	Cardinal Point LLC	8249 Crown Colony Pkwy	Mechanicsville, Va 23116
18A 1 378	Joshua Green Et. Al	19 Jefferson Dr.	PALMYRA, VA 22963
18A 1 377	Sharlene Ann Cope	17 Jefferson Dr.	PALMYRA, VA 22963
18A 1 375	Gregory & Michelle Truslow	13 Jefferson Dr.	PALMYRA, VA 22963
18A 1 374	John & Nancy Hutcherson	5802 Union Mills Rd	Troy, Va 22974
18A 1 373	William B. Mc Duffie	9 Jefferson Dr.	PALMYRA, VA 22963
18A 1 372	Marchella Lewis	7 Jefferson Dr.	PALMYRA, VA 22963
18A 1 369	Shriley & Terry Callison	3 Hilltop Circle	PALMYRA, VA 22963
18A 1 368	Tony Shorter	5 Hilltop Circle	PALMYRA, VA 22963
18A 1 367	Alexander & Nguyen Tran	6 Hilltop Circle	PALMYRA, VA 22963
18 A 10	Bevely & Carolyn Butler	P.O. Box 785	Scottsville, Va 24590



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS Packet 2016-12-20 p.31/343

132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: December 2, 2016
From: Stephanie Keuther
To: Jason Stewart
Subject: Dqctf "qh"Uwr gtxkuqtu"APO Letter

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the December 20, 2016 Board of Supervisors Meeting.



COUNTY OF FLUVANNA

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BOS Packet 2016-12-20 p.32/343
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

NOTICE OF PUBLIC HEARING

December 2, 2016

Name
Address
Address Line 2
Tax Map

Re: Public Hearing on ZMP 16:02

Dear Name:

This letter is to notify you that the Fluvanna County Board of Supervisors will hold a public hearing on the referenced item as noted below:

Purpose: Board of Supervisors Public Hearing
Day/Date: Tuesday December 20, 2016
Time: 7:00 PM
Location: Fluvanna County Circuit Court Room, Palmyra, VA

The applicant or applicant's representative will be present at the Board of Supervisors meeting for the special use permit request that is described as follows:

ZMP 16:02- Rivanna Heights Rezoning: A request to rezone from A-1, Agricultural General, to R-3, Residential Planned Community, with respect to 13.81 acres of Tax Map 18, Section A, Parcel 10. The property is located on South Boston Road, roughly 1,000 feet south of the intersection of South Boston Road (State Route 600) and Lake Monticello Road (State Route 618). The parcel is within the Rivanna Community Planning Area and the Palmyra Election District.

You are welcome to attend the Public hearing and you will have an opportunity to comment, if desired. The tentative agenda and staff report for this action is available for public review on the County website at: <http://fluvannacounty.org/government/pc/agendasactionsminutes>. You can also view the report in the Fluvanna County Planning and Zoning Department during working hours (8:00 am – 5:00 pm, Monday through Friday).

If you have any questions regarding this special use permit application or the Public Hearing, please contact me at 434-591-1910.

Sincerely,

Jason Stewart
Planning and Zoning Administrator

Adjacent Propert Owners for ZMP 16 : 02

<u>TMP</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>CITY, STATE ZIP</u>
18A 6 237	Ebony & Patrick Montgomery	15 MECHUNK TERR	PALMYRA, VA 22963
18 A 1E	FLUVANNA COUNTY	P O BOX 299	PALMYRA, VA 22963
18A 6 236	Richard Ashdown	1358 CENTENNIAL WAY	ROCKLEDGE, FL 32955
18A 6 245	Stephen & Sandra Thomas	804 SEABORN WAY	CHESAPEAKE, VA 23322
18A 6 238	Barbara Jean Vest	13 MECHUNK TERRACE	PALMYRA, VA 22963
18A 6 246	Matthew & Edelmyra Johnson	1 RIVERSIDE DR	PALMYRA, VA 22963
18A 1 382	Cheryl, Matthew Montgomery	27 Jefferson Dr	PALMYRA, VA 22963
18A 1 381	Adam White	25 Jefferson Dr.	PALMYRA, VA 22963
18A 1 380	Robert & Pamela	23 Jefferson Dr.	PALMYRA, VA 22963
18A 1 379	Cardinal Point LLC	8249 Crown Colony Pkwy	Mechanicsville, Va 23116
18A 1 378	Joshua Green Et. Al	19 Jefferson Dr.	PALMYRA, VA 22963
18A 1 377	Sharlene Ann Cope	17 Jefferson Dr.	PALMYRA, VA 22963
18A 1 375	Gregory & Michelle Truslow	13 Jefferson Dr.	PALMYRA, VA 22963
18A 1 374	John & Nancy Hutcherson	5802 Union Mills Rd	Troy, Va 22974
18A 1 373	William B. Mc Duffie	9 Jefferson Dr	PALMYRA, VA 22963
18A 1 372	Marchella Lewis	7 Jefferson Dr.	PALMYRA, VA 22963
18A 1 369	Shriley & Terry Callison	3 Hilltop Circle	PALMYRA, VA 22963
18A 1 368	Tony Shorter	5 Hilltop Circle	PALMYRA, VA 22963
18A 1 367	Alexander & Nguyen Tran	6 Hilltop Circle	PALMYRA, VA 22963
18 A 10	Bevely & Carolyn Butler	P.O. Box 785	Scottsville, Va 24590

James Newman

From: County of Fluvanna Website <donotreply@fluvannacounty.org>
Sent: Wednesday, June 08, 2016 3:58 PM
To: James Newman
Subject: Fluvanna County, VA - The Heart of Virginia: NEIGHBORHOOD meeting Rezoning

This is an enquiry email via <http://fluvannacounty.org/> from:
Fitzgerald Barnes <vsuque@hotmail.com>

DEAR planner,

This letter is to voice my support of the one of the Applicants of THE Rivanna Heights Project. Mr. Michael Brown has been a pillar in his community for many years. Mike has an old school characteristic of being a man of his word. He has always supported youth and worked hard in his community. I have known Mike as a Business man and personal friend for years. I have been on the Board of Supervisors in Louisa for 18 years and would love to have a businessman like Mike Brown in Louisa. I will be present to support him at the Planning Commission Meeting and the Board of Supervisors meeting

Attachment B





Green=A1 Zoning

Brown=R4 Zoning

Fluvanna County Neighborhood Meeting June 8, 2016

Sign In Sheet

Items:

1. **SUP 16:06- Silver Linings LLC**-Request for a special use permit for a **commercial greenhouse**. 35.26 Acres of A1 property, tmp 40 19 D, northeast of intersection Haden Martin/Forest Glen
2. **SUP 16:07 Sycamore Square**-Request for a special use permit to operate an **assisted living facility**. 3.36 Acres of R3 property, tmp 9 A 14. Intersection of Ashlawn Blvd/Lake Mont. Rd.
3. **ZMP 16:02 Rivanna Heights Rezoning**- Request to **rezone** parcel 18 A 10 from **A1 to R3**, Residential Planned Community. 13.81 acres, tmp 18 A 10, located on S. Boston Rd.
4. **ZMP 16:03 Columbia Floodplain Adoption**: Bringing Columbia into the Fluvanna County Flood Ordinance. All of former town, allows federal flood plain insurance

Name	Address	Contact info	Item interested in
1 <i>Carroll Morse</i>	<i>Kent Store</i>	<i>434-589-4106</i>	<i>Columbia Floodplain</i>
2 <i>MURRAY BUCKNER</i>	<i>IVY</i>	<i>434-242-3136</i>	<i>SILVER LINING</i>
3 <i>Bryan Chambers</i>	<i>Keswick</i>	<i>434-962-3747</i>	<i>Rivanna Heights</i>
4 <i>Kerry Murphy-Hammond</i>		<i>434-842-1097</i>	<i>Columbia Floodplain</i>
5 <i>Mike Brown</i>	<i>Charlottesville VA</i>	<i>434-531-4724</i>	<i>RIVANNA Hg. (OT)</i>
6 <i>R. T. HARRY</i>	<i>467, marion rd, VA</i>		
7	<i>Ch VA 22902</i>	<i>434-589-4710</i>	<i>Flood Plain</i>
8 <i>Paul Gandy</i>	<i>P.O. Box 109 IVY 22945</i>	<i>434-996-6630</i>	<i>COLUMBIA</i>
9 <i>Terry L.C. Callison</i>	<i>3 Hilltop Cir, Lake Monticello</i>		
10	<i>dixiebd@gmail.com</i>	<i>434/607-2117</i>	<i>Rivanna Hts. Rezoning</i>
11			
12			
13			
14			
15			
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21			

Applicant: Community garden & trail

We know traffic is a concern

- What type of affordable housing?

↳ Housing affordable to service workers Not Sec. 8 or subsidized housing. Mean to house many age groups.
Not the intent

- ~~How~~ ^{rental} or owned units?

↳ Not designed for rental: but is a possibility

- What will happen to trees on site?

↳ Buffer zones will be placed

- How many entrances?

↳ Just 1 unless Riverside is extended

- Why returning to GIS project? Too much traffic,

↳ Have deal + ~~can~~ can add an acceleration lane

Attachment C

3 Hilltop Circle
 Lake Monticello, VA 22763-2011
 June 8, 2016

To Whom it May Concern;

As a Lake Monticello resident (Lot 369-Phase I) whose home is directly across Route 600 (South Boston Rd) from the proposed rezoning (Tax Map 18, Sect. A, Parcel 10), I have several concerns.

On June 8, 2016, I attended a Neighborhood Meeting to learn about the proposed rezoning.

Subsequently, I request that this submission be included as part of the official file re: proposed rezoning of this property.

1. What is the purpose of revisiting this project, when a very similar one was fully rejected by Fluvanna Board of Supervisors approximately six years ago?

2. Although the primary change in the current version involves minimal tapering and deceleration lanes, the roadway remains the same. These lanes occur on a curve, at the top of a steep hill, where the single entry (ingress/egress) is placed.

3. Although the applicant stated the anticipation that Lake Monticello's Riverside road could be extended, the Lake Monticello Board of Directors representative gave an emphatic "No" to this idea, which was given in the earlier proposal.

4. Extending the Riverside road would provide a new 40-unit community with

full access to an established — and frequently dangerous — exit to South Boston Road. Lake Monticello is a private community which has built — and fully maintains its own roadways and gated areas; no public access is allowed.

5. No mention was made of estimated ingress/egress for these 40 housing units. I believe the estimate for the former 40-unit proposal was 275-400 daily entries/exits. From a safety standard alone, this would appear to be an unacceptable risk, particularly when every entry and exit must be made on a sight-limiting curve at the top of a hill!

6. Would it not be more prudent to continue the current zoning (A-1, Agricultural General) and use this land as, perhaps, a fruit orchard? Commercial growth of flowers, trees, shrubs, etc., would be appropriate, as would be grape vineyards. How about a cemetery?

7. Of particular concern is the apparent plan to clear-cut the area of abundant mature hardwood trees, except for a short distance on either side of the entrance "to make a buffer for the neighborhood across the road." This project is environmentally unhealthy.

8. The Rivanna Heights survey map calls for "Typical Parking Lot Lights" on either side of the units on the front (west) side of the development. The many serious astronomers and stargazers at Lake Monticello would be extremely negatively impacted by light pollution, which we work diligently to eliminate. Any "typical parking lot lighting" would be considered unwelcome, unfriendly, and environmentally inappropriate.

It is my fervent hope that you address these concerns, since I was the only member of the neighborhood who was able to attend the constructive Neighborhood Meeting; all others are employed and unable to attend a meeting scheduled for 4:30 pm on a weekday.

Sincerely yours,
Terry L. C. Callison

TERRY L. C. CALLISON



November 8 2016

Bryan Chambers
253 Willow Drive
Keswick VA, 22947

Delivered via email to chamberslandsurveying@yahoo.com

Re: ZMP 16:02 –Rivanna Heights Rezoning

Tax Map: 18, Section A, Parcel 10

Dear Mr. Chambers:

The following comments are the result of the Technical Review Committee meeting that was held on Thursday, October 13 2016.

1. Planning Dept. is satisfied with the latest sketch. Applicant stated that they have designed the entrance way and deceleration lane to a standard currently met by the Riverside entrance for Lake Monticello, which serves approx. 370 lots. This subdivision will consist of approx. 40 units.
2. Joe Chesser of the Chamber of Commerce (via email): There has been considerable push back concerning townhouses. Increasing density and impact on services. From a business standpoint we would want increase density to support business that are in place. The increase density in that area will impact traffic on 600 and 618. Especially, at the intersection.

I wonder what impact the increase density will have on Aqua Va's ability to provide. I heard that they may be at their limit from a plant processing capability and may need to expand the current plant. The result would be higher water bills????

3. Fire Chief was satisfied with the improvements, especially with the road width increase and improved roundabout design for fire apparatus mobility. All requirements have been met and satisfied. Any emergency road access needs to have a gravel base or a paved surface.
4. Environmental Health Dept. had no comments.
5. VDOT: Rte. 600 (South Boston Road) is a Rural Major Collector with a posted speed limit of 45 mph. VDOT's 2015 Traffic Data shows an estimated Annual Average Daily Traffic Volume of 5300 vehicles.
 - Provide an entrance analysis for the proposed development at full build out (residential and commercial) along with the recommended road improvements to support the proposed the development, VDOT will review the entrance analysis and provide comments if applicable. Base traffic volumes for the study off of VDOT's 2015 Traffic

Data (5300 AADT), the additional traffic generated by other proposed developments at full build out (Sycamore Square, Houchens Place, etc.) and the projected traffic volumes from the existing approved developments (Village Oaks, River Oaks, etc.) along Rte. 618 that are under construction or have not yet been built out .

- Rte. 600 (South Boston Road) has a posted speed limit of 45 mph which requires a minimum of 500 ft. of Intersection Sight Distance for a standard commercial entrance. Intersection Sight Distance will be measured from 14.5 ft. behind the edge of the right turn lane.
- If a left turn lane is not required for the development, ensure that there is a minimum of 425 ft. of Stopping Sight Distance for motorists on Rte. 618 that are approaching stopped vehicles waiting to make a left turn into Lafayette Village.
- Graphically demonstrate (horizontally and vertically) that the proposed commercial entrance provides the minimum 500 ft. of Intersection Sight Distance (height of eye = 3.5 ft., height of object = 3.5 ft. and 14.5 ft. off edge of pavement) at all points along the travel lane between the proposed entrance and the approaching travel lanes.
- Provide all necessary sight easements (on site and off site) to provide and protect the 500 ft. sight triangles. The sight easement extends 5 ft. outside of and parallel to the sight lines.
- Master Plan shows the “Approximate Location of Existing Line of Sight Easement”. Show the exact location of the existing sight easement on the site plan as well as the line of sight for the minimum 500 feet of sight distance in relationship to the existing sight easement. Provide the legal reference (Deed/Plat Book & Page Number) for the existing sight easement.
- Provide the distances in feet (center line to center) from the center of the proposed entrance to the closest commercial entrances or state road intersections (north and south of the proposed entrance).
- Design of turn lane(s) shall conform to VDOT’s Geometric Design for Rural Collector Road System (GS-3) with ADT over 2000, Rolling Terrain (12 ft. min. lane width, 8 ft. graded shoulder, etc.).
- Rte. 600 improvements associated with Rivanna Heights shall conform to VDOT’s WP-2 detail (mill and overlay to the center of road) along with any and all pavement marking eradication and installation of new pavement markings per VDOT standards and specifications.
- A VDOT Land Use Permit and Security Bond will be required.

The Planning Commission will have a meeting to discuss this item at their Wednesday, July 27, 2016 meeting. Your attendance is required at this meeting.

If you have any questions or need additional information, please contact me at 434-591-1910.

Sincerely,
James Newman
Planner
Dept. of Planning & Zoning
cc: File

Attachment E

Chambers Land Surveying
112 Crofton Plaza – Suite K
Lake Monticello, VA 22963
434-589-5139 (o) 434-962-3746 (c)
chamberslandsurveying@yahoo.com

To: Mr. James Newman
Fluvanna Co. Dept. Of Planning & Zoning
P.O. Box 540
Palmyra, VA 22963

Re: "Rivanna Heights" TM 18 (A) Par. 10, Request for Rezoning From A-1 To R-3

11/09/2016

Dear Mr. Newman;

I'd like to address the issues that were mentioned in the update section of the November Staff Report for the Planning Commission Technical Review Session held on 10/13/2016 in the order that they have been listed.

- Planning Dept. is satisfied with the latest sketch. Applicant stated that they have designed the entrance way and deceleration lane to a standard currently met by the Riverside entrance for Lake Monticello, which serves approx. 370 lots. This subdivision will consist of approx. 40 units. **As we mentioned, we are dedicated to making this a safe and attractive community to address the need stated by Fluvanna County for creatively designed affordable housing in the designated Rivanna Community Planning Area. The tapering and deceleration lanes will meet or exceed VDOT requirements for safety.**
- Joe Chesser of the Chamber of Commerce: There has been considerable push back concerning townhouses. Increasing density and impact on services. From a business standpoint we would want increase density to support business that are in place. The increased density in that area will impact traffic on 600 and 618. Especially, at the intersection. **VDOT requested this be addressed from a safety standpoint and required that a minimum of 425' of Stopping Sight Distance be verified for motorists on Rte. 600 that are approaching stopped vehicles waiting to turn into the subdivision. Based on my observations, I believe the proposed entrance would be visible from a distance exceeding 900' as you approach it on Rte. 600 since I've re located the entrance at the crest of the hill.**
- Joe Chesser of the Chamber of Commerce: I wonder what impact the increase density will have on Aqua Va's ability to provide. **We do have the letter from Aqua Virginia stating that they are willing to work with us for water and sewer service. We can, or Fluvanna Planning can, make an inquiry on Aqua Va's ability to provide these services.**
- Fire Chief was satisfied with the improvements, especially with the road width increase and improved roundabout design for fire apparatus mobility. All requirements have been met and satisfied. **Planned fire hydrants are shown per the fire chief's designated locations (with a designation for a**

6" water main). Firewalls will be shown on the architectural plans for the townhouses. County code calls for a minimum of 18' of paved road for emergency vehicles. The current plan designates a 22' paved road width.

- Environmental Health Dept. had no comments. **Erosion & Sediment Control comments will be addressed pending zoning approval & site plan submittal.**
- VDOT comments and my responses involving safety with respect to traffic volume and posted speed are:
 - o VDOT: Rte. 600 (South Boston Road) is a Rural Major Collector with a posted speed limit of 45 mph. VDOT's 2015 Traffic Data shows an estimated Annual Average Daily Traffic Volume of 5300 vehicles. Provide an entrance analysis for the proposed development at full build out (residential and commercial) along with the recommended road improvements to support the proposed the development, VDOT will review the entrance analysis and provide comments if applicable. Base traffic volumes for the study off of VDOT's 2015 Traffic Data (5300 AADT), the additional traffic generated by other proposed developments at full build out (Sycamore Square, Houchens Place, etc.) and the projected traffic volumes from the existing approved developments (Village Oaks, River Oaks, etc.) along Rte. 618 that are under construction or have not yet been built out . **VDOT previously requested an entrance analysis (based on a future traffic study which I assumed was to take place upon preliminary plan submittal upon rezoning) to be able to approve the current design. I spoke with Mr. Mark Wood (the technical review session VDOT representative) to line up a qualified traffic volume analyst for the traffic study. Do you desire that this sort of detailed engineering study take place at this stage of the submittal for rezoning?**
 - o Rte. 600 (South Boston Road) has a posted speed limit of 45 mph which requires a minimum of 500 ft. of Intersection Sight Distance for a standard commercial entrance. Intersection Sight Distance will be measured from 14.5 ft. behind the edge of the right turn lane. **I've shown Sight Distance Easements designed to these specifications on the latest revised plan.**
 - o If a left turn lane is not required for the development, ensure that there is a minimum of 425 ft. of Stopping Sight Distance for motorists on Rte. 618 that are approaching stopped vehicles waiting to make a left turn into(Lafayette Village?). **VDOT previously requested this be addressed from a safety standpoint and required that a minimum of 425' of Stopping Sight Distance be verified for motorists on Rte. 600 that are approaching stopped vehicles waiting to turn into the subdivision. Based on my observations, I believe the proposed entrance would be visible from a distance exceeding 900' as you approach it on Rte. 600 since I've relocated the entrance at the crest of the hill. If detailed engineering needs to take place at this stage of the submittal for rezoning I am up to date on my VDOT permit to survey state roads and can rent signs and regulate traffic to do the required road topography study to satisfy the requirement.**
 - o Graphically demonstrate (horizontally and vertically) that the proposed commercial entrance provides the minimum 500 ft. of Intersection Sight Distance (height of eye = 3.5 ft., height of

object = 3.5 ft. and 14.5 ft. off edge of pavement) at all points along the travel lane between the proposed entrance and the approaching travel lanes. **I've indicated the horizontal components on the latest revised plan.**

- VDOT requested that I provide all necessary sight easements and protect the 500' site triangles. The sight easement extends 5 ft. outside of and parallel to the sight lines. **I've done this (with the 5' offsets) on the latest revised plan for the proposed entrance and for the proposed turn-around for Fluvanna County and Law Enforcement use.**
- VDOT mentioned that an "Approximate Location of Existing Line of Sight Easement" was shown on a Master Plan. **Since it was not shown on my previous plan, and since VDOT referenced "Lafayette Village" in their previous comments, I assume this comment was a mix-up and is not relevant to "Rivanna Heights".**
- VDOT requested that distances in feet be provided from the proposed entrance to the closest commercial entrances or state road intersections to the north and south. **I've included these on the latest revised plan (Refer to the details of the entrance shown on Sheet 1) .**
- VDOT required that the design of the turn shall conform to VDOT's Geometric Design for Rural Collector Road System (GS-3) with ADT over 2000, Rolling Terrain (12 ft. min. lane width, 8 ft. graded shoulder, etc.). **These specifications are listed on the details of the entrance shown on Sheet 1 of the latest revised plan. I've included a note that deceleration lane length is subject to VDOT approval due to my concern to fully cover safety issues.**
- VDOT's last two issues concerned design requirements for Rte. 600 improvements, and permit and security bond requirements. **I listed them in Note 7 on sheet 1 of the latest revised plan.**

We take pride in our design and we welcome creative comments in order to make this county a beautiful, healthy, and affordable place to live.

Sincerely;

Bryan Chambers

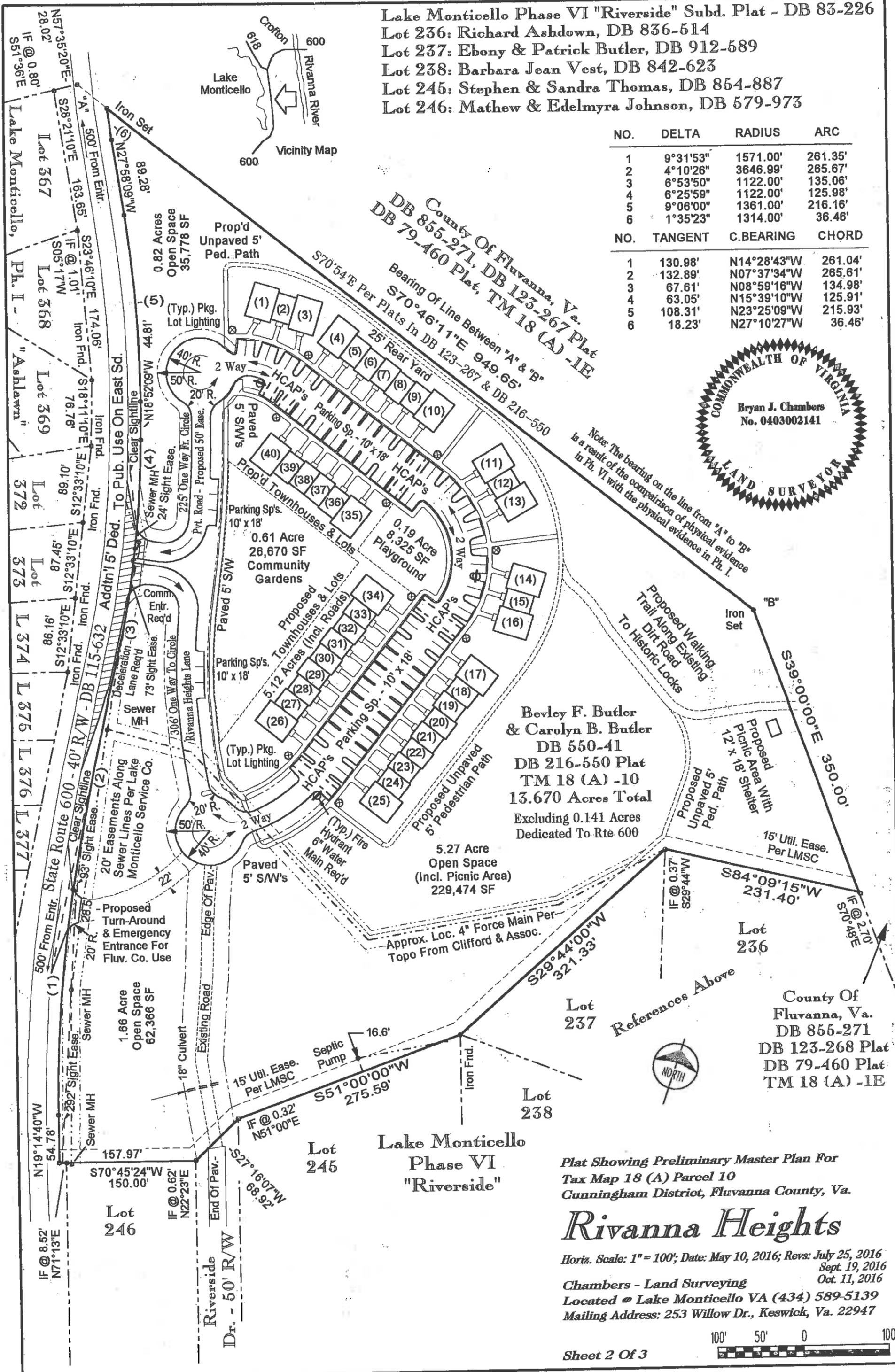
Lake Monticello Phase VI "Riverside" Subd. Plat - DB 83-226
 Lot 236: Richard Ashdown, DB 836-514
 Lot 237: Ebony & Patrick Butler, DB 912-589
 Lot 238: Barbara Jean Vest, DB 842-623
 Lot 245: Stephen & Sandra Thomas, DB 854-887
 Lot 246: Mathew & Edelmyra Johnson, DB 579-973

NO.	DELTA	RADIUS	ARC
1	9°31'53"	1571.00'	261.35'
2	4°10'26"	3646.99'	265.67'
3	6°53'50"	1122.00'	135.06'
4	6°25'59"	1122.00'	125.98'
5	9°06'00"	1361.00'	216.16'
6	1°35'23"	1314.00'	36.46'

NO.	TANGENT	C.BEARING	CHORD
1	130.98'	N14°28'43"W	261.04'
2	132.89'	N07°37'34"W	265.61'
3	67.61'	N08°59'16"W	134.98'
4	63.05'	N15°39'10"W	125.91'
5	108.31'	N23°25'09"W	215.93'
6	18.23'	N27°10'27"W	36.46'



Note: The bearing on the line from "A" to "B" is a result of the comparison of physical evidence in Ph. VI with the physical evidence in Ph. I.



Bevley F. Butler
 & Carolyn B. Butler
 DB 550-41
 DB 216-550 Plat
 TM 18 (A) -10
 13.670 Acres Total
 Excluding 0.141 Acres
 Dedicated To Rte 600

County Of
 Fluvanna, Va.
 DB 855-271
 DB 123-268 Plat
 DB 79-460 Plat
 TM 18 (A) -1E

Plat Showing Preliminary Master Plan For
 Tax Map 18 (A) Parcel 10
 Cunningham District, Fluvanna County, Va.

Rivanna Heights

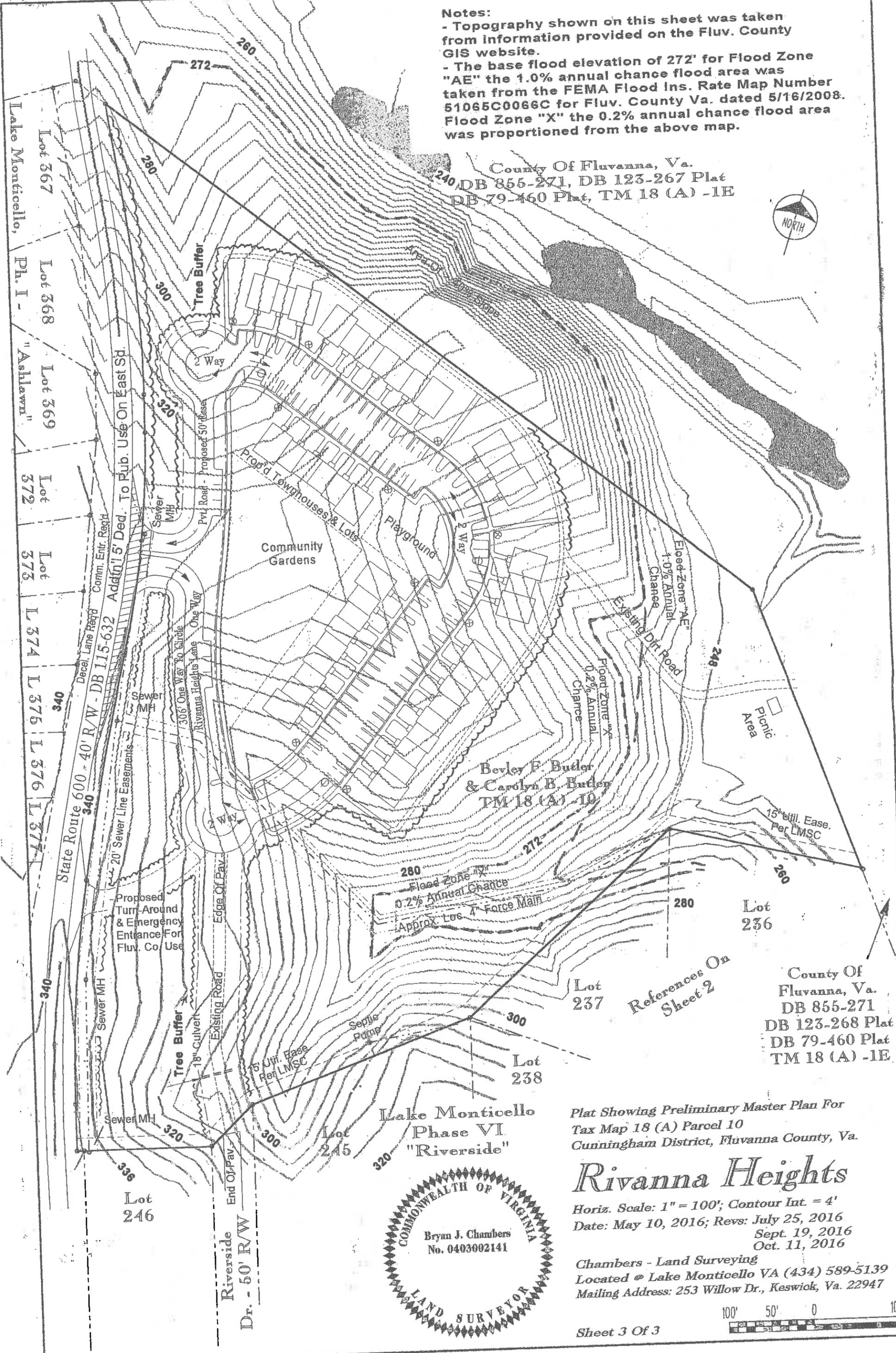
Horiz. Scale: 1" = 100'; Date: May 10, 2016; Revs: July 25, 2016
 Sept. 19, 2016
 Oct. 11, 2016

Chambers - Land Surveying
 Located @ Lake Monticello VA (434) 589-5139
 Mailing Address: 253 Willow Dr., Keswick, Va. 22947



Notes:
 - Topography shown on this sheet was taken from information provided on the Fluv. County GIS website.
 - The base flood elevation of 272' for Flood Zone "AE" the 1.0% annual chance flood area was taken from the FEMA Flood Ins. Rate Map Number 51065C0066C for Fluv. County Va. dated 5/16/2008. Flood Zone "X" the 0.2% annual chance flood area was proportioned from the above map.

County Of Fluvanna, Va.
 DB 855-271, DB 123-267 Plat
 DB 79-460 Plat, TM 18 (A) -1E



Beverly F. Butler
 & Carolyn B. Butler
 TM 18 (A) -10

References On
 Sheet 2

County Of
 Fluvanna, Va.
 DB 855-271
 DB 123-268 Plat
 DB 79-460 Plat
 TM 18 (A) -1E

Lake Monticello
 Phase VI
 "Riverside"

Plat Showing Preliminary Master Plan For
 Tax Map 18 (A) Parcel 10
 Cunningham District, Fluvanna County, Va.

Rivanna Heights

Horiz. Scale: 1" = 100'; Contour Int. = 4'
 Date: May 10, 2016; Revs: July 25, 2016
 Sept. 19, 2016
 Oct. 11, 2016

Chambers - Land Surveying
 Located @ Lake Monticello VA (434) 589-5139
 Mailing Address: 253 Willow Dr., Keswick, Va. 22947



Attachment F

Turning Radius: It depends on the area fire apparatus being used.

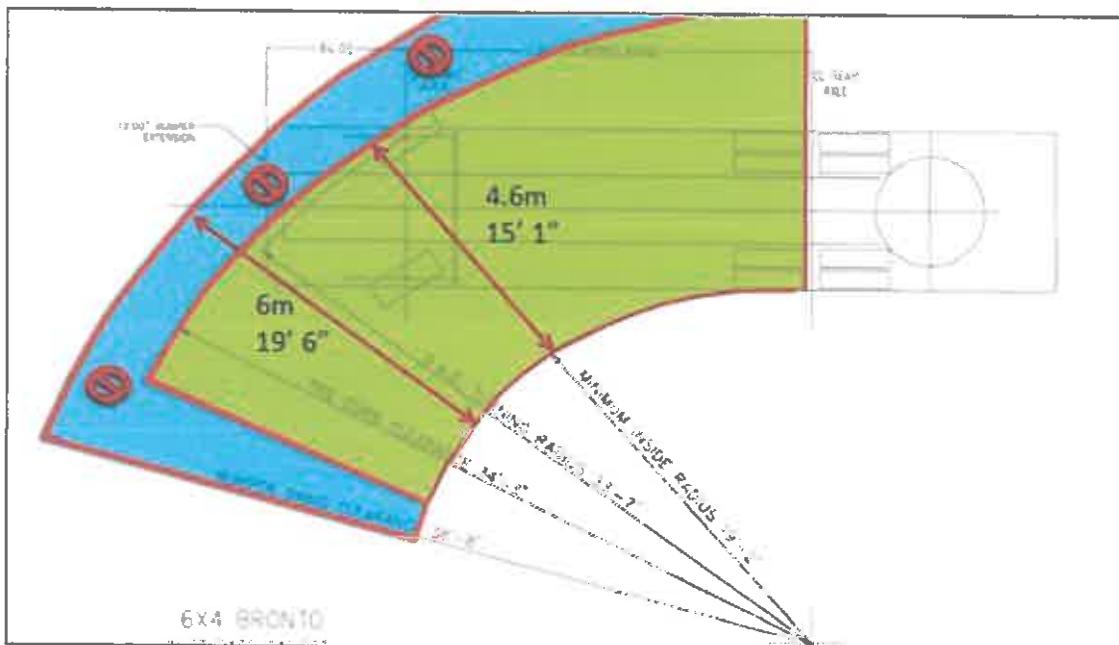


Figure 1: Example of Turning Radius for Ladder Fire Apparatus.

In Figure 1 above, it must be taken into consideration the minimum inside turning radius and the bumper swing clearance. No obstructions such as fire hydrants shall be located on the bumper swing clearance to avoid any collision when turning. It is accepted to design roads within the minimum inside radius limitation given that the bumper swing is clear and the curb height is below the bumper height.

Importance of Road Loading Capacity

- When designing fire trucks, special consideration and calculations must be done on the road and soil.
- This is by comparing Vehicle Cone Index (VCI) to the Soil Index (RCI)
- VCI: Minimum strength of the soil critical layer that permits the vehicle to pass on it.
- Soil Index: usually referred to as Rating Cone Index (RCI).
- If $VCI < RCI$, then the vehicle will plow through.

Attachment F

Chambers Land Surveying
112 Crofton Plaza – Suite K
Lake Monticello, VA 22963
434-589-5139 (o) 434-962-3746 (c)
chamberslandsurveying@yahoo.com

To: Mr. James Newman
Fluvanna Co. Dept. Of Planning & Zoning
P.O. Box 540
Palmyra, VA 22963

Re: "Rivanna Heights" TM 18 (A) Par. 10, Request for Rezoning From A-1 To R-3

7/27/2016

Dear Mr. Newman;

We've proposed a layout for an attractive shielded townhouse development with a decent sized small kid's playground, a community garden surrounded by head high hedges viewed upon entry to the development, walking trails around the perimeter while making use of an existing road to the historic Rivanna Locks, and a picnic area overlooking the Rivanna River in order to meet the needs of Fluvanna County for affordable housing within the Rivanna Community Planning Area while using creative design to protect and enhance the natural scenic beauty of the area and maintain a healthy lifestyle for its residents and provide an alternative for living spaces as Lake Monticello proper approaches build-out.

Per Fluvanna Planning: "This district (the Rivanna Community Planning Area) is intended to permit compact village-style residential development and associated institutional uses, community serving mixed uses, open spaces, and creative design in accordance with a master plan. The development should occur in a manner that will protect and preserve the natural resources, trees, watersheds, contours and topographic features of the land; and to protect and enhance the natural scenic beauty of the area and support. The scale of the housing and the commercial use should be appropriate to support the residential needs at a neighborhood scale."

I'd like to address some of the issues that were mentioned in the staff report for the Planning Commission work session on June 20th, and the July 5th technical review session in the order that they have been listed.

- The Fire Chief provided a sketch showing required fire hydrant placement which has been incorporated into the latest revised plan (with a designation for a 6" water main). Firewalls will be shown on the architectural plans for the townhouses. County code calls for a minimum of 18' of paved road for emergency vehicles. The current plan designates a 20' paved road width.
- Erosion & Sediment Control comments will be addressed pending zoning approval & site plan submittal.

-
- VDOT comments and my responses involving safety with respect to traffic volume and posted speed are:
 - o VDOT requested an entrance analysis (based on a future traffic study) and Sight Distance Easements to be able to approve the current design. I spoke with Mr. Mark Wood (the technical review session VDOT representative) to line up a qualified traffic volume analyst for the traffic study, and I've shown Sight Distance Easements on the latest revised plan.
 - o VDOT required that a minimum of 425' of Stopping Sight Distance be verified for motorists on Rte. 600 that are approaching stopped vehicles waiting to turn into the subdivision. I've listed a distance of 1100' from the intersection of Rte. 618 to the proposed entrance which would be visible as I've re located it at the crest of the hill.
 - o VDOT requested that I graphically demonstrate that the proposed entrance provides the required 500' sight distances. I've re located the proposed entrance at the crest of the hill to accommodate the vertical component (to be shown subsequent to field run topography) and I've indicated the horizontal components on the latest revised plan.
 - o VDOT requested that I provide all necessary sight easements and protect the 500' site triangles which I've done on the latest revised plan for the proposed entrance. The sight easements for the proposed turn-around for Fluvanna County use will be incorporated upon Law Enforcement review and acceptance.
 - o VDOT required that minimum of 225' be established along the previous entrance road to its intersection with the main subdivision road for "corner clearance". I spoke with Mr. Mark Wood (VDOT) to determine that a redesign for one way traffic would eliminate the concern. He assured me that it would, and I've incorporated it into the latest revised plan.
 - o VDOT mentioned that an "Approximate Location of Existing Line of Sight Easement" was shown on a Master Plan. Since it was not shown on my previous plan, and since VDOT referenced "Lafayette Village" in their previous comments, I assume this comment was a mix-up.
 - o VDOT requested that distances in feet be provided from the proposed entrance to the closest commercial entrances or state road intersections to the north and south. I've included these on the latest revised plan.
 - o VDOT required that the design of the turn lane conform to VDOT's GS-3 specification sheet. I pulled the specifications and listed them on my deceleration lane details on sheet 1 of the latest revised plan. I've included a note that deceleration lane length is subject to VDOT approval due to my concern to fully cover safety issues.
 - o VDOT's last two issues concerned design requirements for Rte. 600 improvements, and permit and security bond requirements. I listed them in Note 7 on sheet 1 of the latest revised plan.
 - The Fluvanna Sherriff voiced concerns about the speed limit on Rte. 600 (there was talk at the meeting of plans to identify roads in Fluvanna which would be subject to reduced speed limits) and the unavailability of turn-arounds to monitor motorist speeds. My clients and I are

Attachment F

concerned as well that this subdivision design will do everything possible to meet and exceed road safety requirements. First my clients suggested the dedication of the turn-around. Second, we've noted that the Rte. 618 intersection to the north and the Rivanna Rd., LM Riverside Entrance, and Broken Island commercial entrances to the south do not have deceleration lanes. We intend to eliminate hazards by working closely with VDOT to make this subdivision as safe as we possibly can.

Additionally Mrs. Terry Callison (A Lake Monticello resident across Rte. 600) wrote concerns about revisiting the project, "minimal tapering and deceleration lanes".."on a curve at the top of a steep hill", extension of the subdivision road to Riverside Drive, increased traffic volume, clear cutting trees for an unhealthy environment, and parking lot lights.

In response we desire to make all Lake Monticello residents and future middle-income homeowners aware that we are addressing a need stated by Fluvanna County for creatively designed affordable housing in the designated Rivanna Community Planning Area. The tapering and deceleration lanes will meet or exceed VDOT requirements for safety. The sight and stopping distances will also meet or exceed VDOT requirements. We did not state that it was anticipated to connect the subdivision road to Riverside Drive (although VDOT requires that an easement be shown for connectivity, whether it is used or not). We have no plans to do so. The subdivision road will be subject to a homeowner's maintenance agreement, and its end of pavement has been designated over 250' to the north of the end of pavement for Riverside Drive on the latest revised plat to avoid confusion. Traffic volume drives safe entrance design, and the subdivision will not be approved if we fall short. Trees will be cleared for townhouses and the road & parking. To balance that and create a healthy environment we plan to have a Rte. 600 tree buffer in addition to a community garden surrounded by head high hedges viewed upon entry to the development, a decent sized small kid's playground, walking trails around the perimeter while making use of an existing road to the historic Rivanna Locks, and a picnic area overlooking the Rivanna River. Parking lot lighting will be low level and directed to illuminate the sidewalks for safety and will be buffered by vegetation from adjoining neighbors.

In closing we take pride in our design. We look forward to satisfying this need in Fluvanna County, and we welcome creative comments in order to make this county a beautiful, healthy, and affordable place to live.

Sincerely;

Bryan Chambers

Attachment F



May 17, 2016

Mr. Bevley F. Butler
PO Box 785
Scottsville, Virginia 24590
Email: bevbulter@aol.com

SUBJECT: Land Parcel on South Boston Rd, Rt. 600, Tax Map 18-A-10, Deed Book 550 page 41, Ac 13.811, Fluvanna County, Virginia

Dear Mr. Butler:

The purpose of this letter is to indicate Aqua's interest in working with you to provide water and sewer service to the subject parcel, described above and attached hereto as Exhibit A, subject to all required regulatory and governing approvals as well as Aqua's contracts' terms and conditions.

Aqua Virginia, Inc., a Virginia Corporation, (herein "Aqua") is a subsidiary of Aqua America, Inc., and regulated by the Virginia State Corporation Commission as a public service company. Aqua America is one of the nation's largest investor owned utilities serving millions of customers for 130 years. Aqua serves 180 water and sewer systems in Virginia, including the Lake Monticello service area.

Let me know if there are any questions as you prepare your plans for this community expansion. I can be contacted at (804) 749-8868 x54412 (office), (804) 310-0398 (cell), or CLParkerIV@aquaamerica.com.

With Regards,

A handwritten signature in black ink, appearing to read "Clifton L. Parker, IV".

Clifton L. Parker, IV, P.E.,
Director, Corporate Development & Engineering
Aqua Virginia, Inc.

Cc: Engineering file

ATTACHMENT G

Draft Ordinance for the Board of Supervisors to consider:

An Ordinance To Amend The Fluvanna County Zoning Map, With Respect To 13.81 acres of Tax Map 18, Section A, Parcel 10, to rezone the same from A-1, Agricultural, General to R-3, Residential Planned Community

BE IT ORDAINED BY THE FLUVANNA BOARD OF SUPERVISORS, pursuant to Virginia Code Section 15.2-2285, that the Fluvanna County Zoning Map be, and it is hereby, amended, as follows:

That 13.81 acres of Tax Map 18, Section A, Parcel 10, be and is hereby, rezoned from A-1, Agricultural, General to R-3, Residential Planned Community

ZMP 16:02

Rivanna Heights Rezoning

Board of Supervisors

December 20, 2016

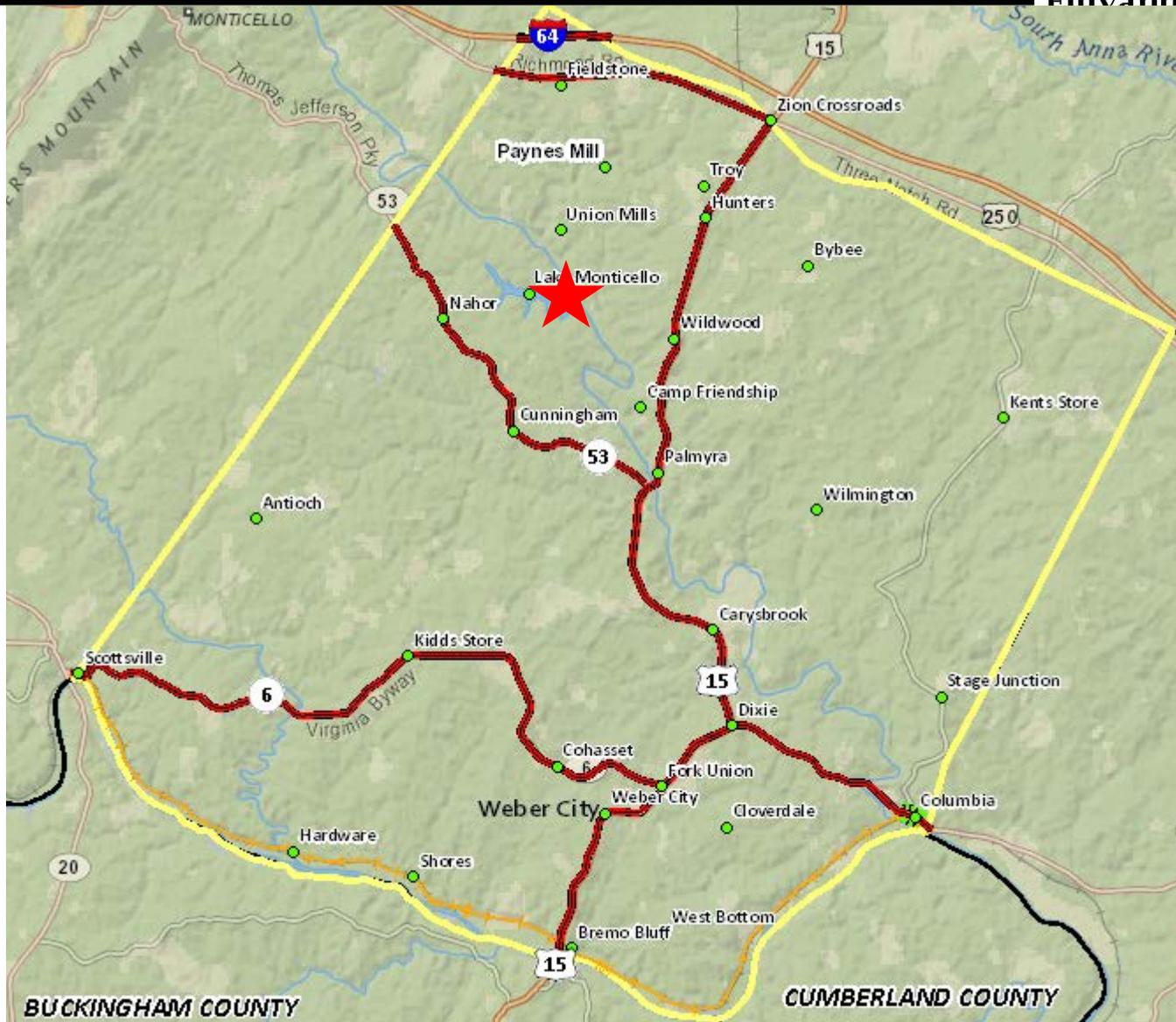
Fluvanna County
Planning & Zoning Department



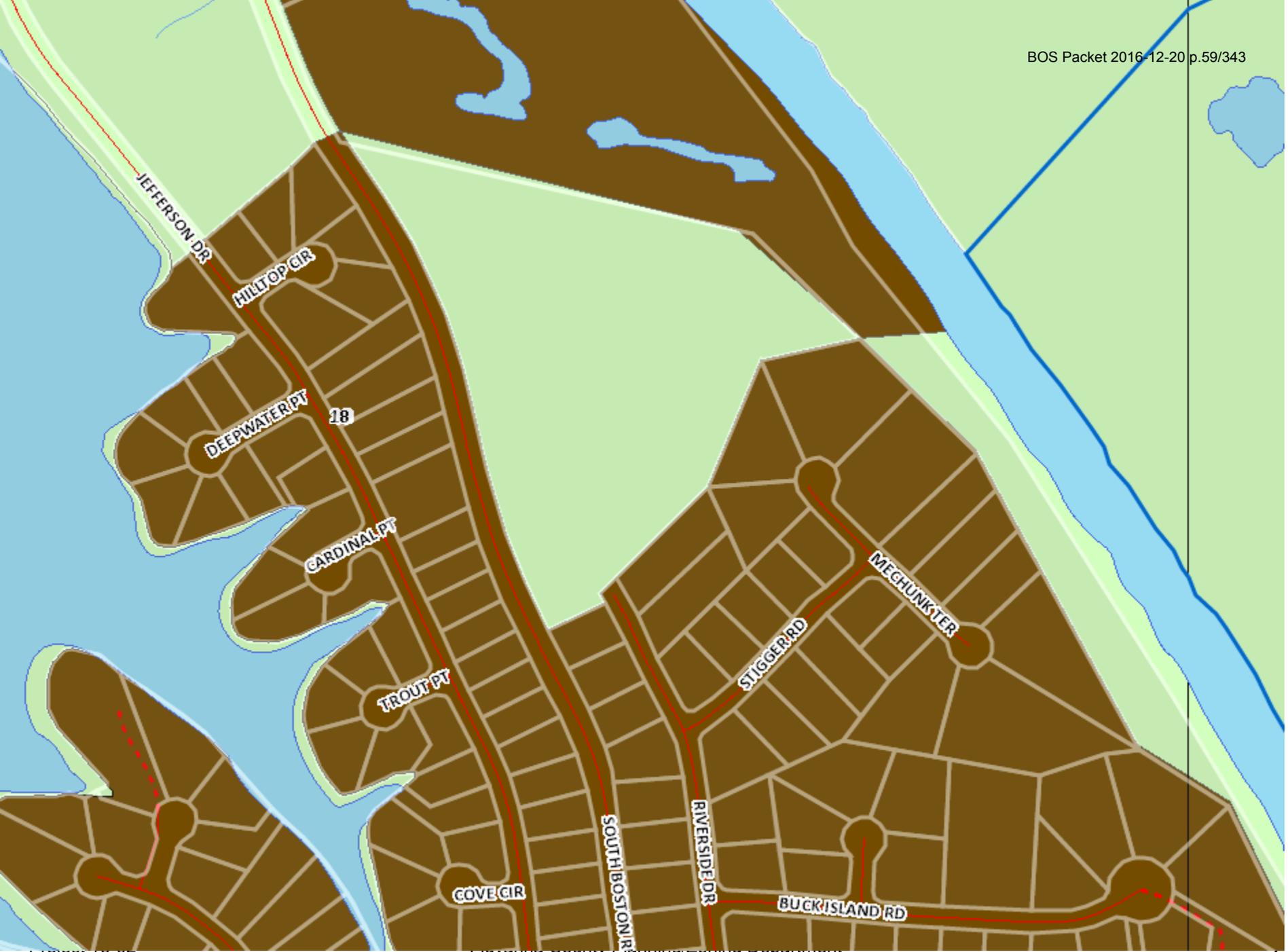
"Responsive & Responsible Government"

Location

Fluvanna County







Request is to rezone 13.81 acres of Tax Map 18, Section A, Parcel 10, from A-1, Agricultural, General to R-3 Residential, Planned Community

This parcel is located within the Rivanna Community Planning Area.

- One letter of support (Att. A)
- One letter against (Att. C)

Neighborhood meeting June 8, 2016:

-What type of affordable housing? Rental or owner-occupied?

Housing meant to be affordable for service workers: police, teachers. Intent is **not** to have Section 8 or otherwise subsidized housing. Intent is for owner occupied units, not rentals.

-How many public road entrances?

Just one, with an emergency access road for emergency vehicles

-S. Boston has too much traffic.

Deceleration lane and smaller acceleration lane are part of planned development. Land dedicated for police to monitor traffic

Planning Commission asked for revisions to original plans: emergency access, increased traffic circle diameter, two-way traffic

Applicant complied with Planning Commission and Technical Review Committee comments

Several drafts were submitted to Planning Commission

Planning Commission recommended **Approval** 4-0-1 at their Nov. 14 meeting

Conclusion

Fluvanna County

- Request is to rezone 13.81 acres of Tax Map 18, Section A, Parcel 10, from A-1, Agricultural, General to R-3 Residential, Planned Community
- One letter of support, one letter against
- Applicant has modified plans to meet or exceeds requirements
- If approved, project goes through site plan process for additional review and comments
- **Potential Impacts:**
 - Increase in traffic

Fluvanna County

- I move that the Board of Supervisors [approve/deny/defer] ZMP 16:02 a request to rezone from A-1 Agricultural General to R-3 Residential Planned Community, with respect to approximately 13.81 acres of Tax Map 18, Section A, Parcel 10

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB P

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	SUP 16:11 Gardenkeepers of Virginia LLC				
MOTION(s):	I move that the Board of Supervisors [<i>approve/deny/defer</i>] SUP16:11 a request for a Special Use Permit to authorize a Landscaping Materials Supply use with respect to 4.0 acres of Tax Map 10, Section A, Parcel 33, [<i>if approved</i>] subject to the eight (8) conditions listed in the staff report.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
	X				
STAFF CONTACT(S):	James Newman, Planner				
PRESENTER(S):	James Newman, Planner				
RECOMMENDATION:	Planning Commission recommended Approval.				
TIMING:	Immediate				
DISCUSSION:	Request to authorize a Landscaping Materials Supply use with respect to 4.0 acres of tax map 10, section A, parcel 33.				
FISCAL IMPACT:	-				
POLICY IMPACT:	The Board of Supervisors may: <ul style="list-style-type: none"> • Approve this request, OR; • Deny this request, OR; Defer this request and make a final decision at a later date				
LEGISLATIVE HISTORY:	Application received October 3, 2016 Planning Commission recommended Item for Approval 4-0-1 on Nov. 14, 2016.				
ENCLOSURES:	Staff Report				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

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STAFF REPORT

To: Fluvanna County Board of Supervisors
Case Number: SUP 16:11
Tax Map: Tax Map 10, Section A, Parcel 33

From: James Newman
District: Columbia
Date: December 20, 2016

General Information: This request is to be heard by the Fluvanna County Board of Supervisors on Tuesday December 20, 2016 at 7:00 pm in the Circuit Court Room in the Courts Building.

Owner/Applicant: Owner and Applicant is Catherine Edwards Grey.

Representative: Ronald Edwards II

Requested Action: A request for a Special Use Permit to authorize a Landscaping Materials Supply use with respect to 4.0 acres of Tax Map 10, Section A, Parcel 33. (Attachment A)

Location: The property is located on James Madison Highway (State Route 15), approximately 400 ft south of the intersection of Union Mills Road (State Road 616) and James Madison Highway. The parcel is zoned A-1 Agricultural, General. The parcel is within the Rural Residential Community Planning Area and the Columbia Election District.

Existing Zoning: A-1, Agricultural General (Attachment B)

Existing Land Use: Landscaping Materials Supply business currently operates on site without special use permit. Applicant is attempting to comply with the law by applying for this Special Use Permit, hence the use of the word '*authorize*' in the Requested Action stated above.

Planning Area: Rural Residential Planning Area

Adjacent Land Use: Adjacent properties are all zoned A-1

Zoning History: Planning Commission recommended this item, SUP 16:11, for approval 4-0-1 (Mr. Lagomarsino absent) at their November 14, 2016 meeting.

Neighborhood Meeting:

Neighborhood meeting was held October 12, 2016. There were no attendees. Though there were no attendees at the neighborhood meeting, the applicant has received 59 letters of support for their project. (Attachment F)

Analysis:

There currently exists a Landscaping Material Supply business at the property, operating without a Special Use Permit. The business is 'Gardenkeepers of Virginia, LLC.' The applicant is attempting to comply with the law by applying for this Special Use Permit, hence the use of the word 'authorize' in the Requested Action stated above.

The applicant informed Staff at the Technical Review Committee meeting (TRC) on October 13, 2016 that they currently employ four (4) full-time workers, and wish to eventually employ up to 10 people, perhaps reaching that point three years from now.

There exists on site a house, several storage sheds, and piles of landscaping supplies. The proposed layout of the site as submitted by the applicant will largely conform to existing conditions. (Attachment C)

In the front of the property, the applicant proposes to have bulk storage for mulch, stone, and other supplies. There are existing sheds which are used for storing equipment, storing tools, and office space. The applicant plans to demolish the existing house and replace it with an office building less than 2,000 sq ft in size. Parking areas for employees and customers will be located in the front of the property. These are all to be screened by shrubbery in the front of the property near the roadway; the applicant believes that due to existing power lines, trees should not be planted for screening but that shrubbery would be acceptable. In the rear of the property, the applicant proposes to have dedicated planting area for trees, shrubs, flowers, and other plants.

Pictures of the property (taken on Nov. 7 2016) can be found as Attachment D.

Comprehensive Plan:

The subject property is located in a Rural Residential Community Planning Area .According to the 2015 Comprehensive plan, the purpose of the Rural Residential Community Planning Area

“Rural residential areas are linked to the rural cluster community element and generally surround the six community planning areas. Rural residential areas conserve open space by clustering development or developing on larger lots. Projects should achieve the goal of preserving as much open space, and thus rural character, as possible. The open space should be strategically located to preserve viewsheds from roads and existing developments, and to be used by the residents of the planned community. Open spaces in subdivisions should be available to the community for rural uses such as farming, wildlife, and recreation.

Streets are neighborhood streets within developments, or rural roads. Commercial and multifamily developments are limited, neighborhood-oriented, and smaller in scale. Multiuse trails should connect rural cluster developments wherever possible. Provisions should be made for future connections.

Some mixed-use development may be possible at a very small, rural neighborhood scale, but most development is single-family or two-family residential projects with limited commercial uses. Structures do not exceed two stories, and residential density is up to one unit every two acres gross (i.e., counting the acreage for the whole parcel), or six units per acre net (i.e., just the developable area, not including the permanent open space), whichever is most restrictive. There are no density incentives outside of the cluster development concept in the rural residential areas. Larger subdivisions should be located within identified community planning areas and discouraged in the rural residential areas.” (page 61)

Technical Review Committee:

The following comments are the result of the Technical Review Committee meeting that was held on Thursday, October 13, 2016:

1. Planning: Wanted to know how many employees would be working on-site. Applicant stated there are four full-time employees and three-part time employees currently, but could increase to 10 employees within three years.
2. Fire Chief: Asked that applicant have a defensible fire safety zone around every mulch pile, preferably 25ft in radius from the ‘yard blocks’ used to contain the mulch pile. Fire Chief found the use of ‘yard blocks’ to be acceptable for storage of mulch.
3. VDOT made a site visit and the existing entrance proposed for access to the development and it meet Stopping Sight Distance requirements.

The existing entrance needs to be upgraded to a Low Volume Commercial Entrance. This will require a 20 ft. wide gravel entrance with 35 ft. radii and a minimum of 8” of compacted VDOT 21A and an entrance culvert (Note: this will be a Low Volume Entrance and does not have to be paved).

The existing “Courtesy Entrance for Janice’s Field” at the southwest corner of the property (sketch dated 9/30/2016) does not have a good angle of intersection with Rte. 15 and it has limited sight distance. VDOT recommends removing the southwestern entrance and sharing the Low Volume Commercial Entrance for Garden Keeps of Virginia.

4. Health Department (via email, Oct. 13, 2016): The existing septic system must be evaluated by a licensed AOSE (soil evaluator) and a suitable 100% reserve site located if they plan to use it for the sales office. A new drainfield site and reserve must be found

for the new house. If existing water supply is to be used, a negative coliform sample will be required.

5. Erosion and Sediment Control: Any grade changes when new office and house are to be built? Applicant stated that they have graded the driveway to make it flat, but that they have no other grading or disturbing planned; new structures will conform to existing grade. E&S also wanted to know how high the yard blocks would be, and recommended that the Applicant contact the Building Dept. E&S also wanted to know if any new parking would be created. Applicant stated that all parking which is required currently exists on site.
6. Chamber of Commerce: No comment.

Planning Commission:

This item was heard by the Fluvanna County Planning Commission at their November 14, 2016 meeting. There were no questions from the public. The Commission wanted to know if there had been any opposition to this item. Staff stated there were no phone calls, emails, letters, or visits by the public against this item; 59 letters of support were provided by the applicant. The Commission also wanted to know if there were any safety concerns. Staff stated that at the TRC meeting, the Fire Chief had told the applicant that he was satisfied with their use of yard blocks to contain mulch piles, and that there ought to be a 25' cleared area around any mulch piles.

Planning Commission **recommended approval** 4-0-1 (Mr. Lagomarsino absent).

Conclusion:

This Special Use Permit request appears to meet the intent of the Comprehensive Plan in that the proposed rezoning appears to be compatible with the description of the Rural Residential Community Planning Area.

In addition to conformance with the Comprehensive Plan, the Board of Supervisors may want to consider any potential adverse impacts, such as traffic entering and exiting the property, noise, or potential impacts to adjacent properties that future development may cause as a result of this special use permit.

Conditions

- 1) Prior to proposed development of the site, a site development plan that meets the requirements of the Fluvanna County Zoning Ordinance, must be submitted for review and approval;
- 2) Meeting all VDOT and Health Department requirements;
- 3) Any lighting will not be directed toward adjacent properties and will be limited in nature.
- 4) All screening shall be maintained in a condition acceptable to the County;
- 5) Outside storage of materials and machinery shall be screened from the public rights-of-way with either architectural or vegetative screening as approved by the County;

- 6) Retail business hours of operation shall be limited to: 7AM-6PM, Monday-Sunday. Staff hours of operation may vary beyond this (including setup, cleanup, work on site, etc...).
- 7) The Board of Supervisors, or representative, reserves the right to inspect the business for compliance with these conditions at any time.
- 8) The use of a greenhouse for commercial purposes shall not be allowed, except if a Special Use Permit for such use is granted. Non-commercial greenhouses are currently allowed by-right in A-1 Zoning.

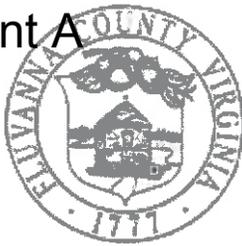
Suggested Motion:

I move that the Board of Supervisors [*approve/deny/defer*] SUP16:11 a request for a Special Use Permit to authorize a Landscaping Materials Supply use with respect to 4.0 acres of Tax Map 10, Section A, Parcel 33, [*if approved*] subject to the eight (8) conditions listed in the staff report.

Attachments:

- A – Application and APO Letter
- B – Aerial Vicinity Map
- C – Site Plan
- D – Site Pictures from 11-7-2016
- E—TRC Comment Letter
- F—Letters of Support

Copy: File
Applicant



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Application for Special Use Permit (SUP)

Owner of Record: CATHERINE EDWARDS GREY **Applicant of Record:** CATHERINE GREY
 E911 Address: 17934 JM Highway/PO Box 241 E911 Address: _____
 Phone: 434 981 8968 Fax: N/A Phone: _____ Fax: _____
 Email: N/A Email: _____

Representative: Ronald Edwards II **Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.**
 E911 Address: 30 OVERLOOK CIR
 Phone: 434 466 6697 x: N/A
 Email: N/A

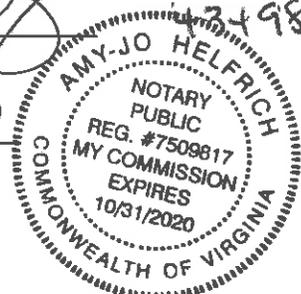
Is property in Agricultural Forestal District? No Yes
 If Yes, what district: N/A

Tax Map and Parcel(s): 10A33 **Deed Book Reference:** 162-149, 151-700
Acreage: 4 **Zoning:** A-1 **Deed Restrictions?** No Yes (Attach copy)

Request for a SUP in order to: add zoning category **Proposed use of Property:** landscaping business
 *Two copies of a plan must be submitted, showing size and location of the lot, dimensions and location of the proposed building, structure or proposed use, and the dimensions and location of the existing structures on the lot.

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, and the board of Supervisors during the normal discharge of their duties in regard to this request and acknowledges that county employees will make regular inspections of the site.

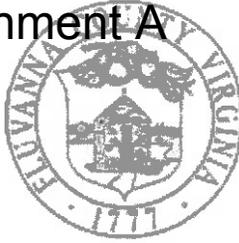
Date: 10/3/16 Signature of Owner/Applicant: [Signature] **PLEASE SCHEDULE SITE VISITS @**
 Subscribed and sworn to before me this 4th day of October, 2016
 Notary Public: Amy-Jo Helfrich Register # 7509817
 My commission expires: 10/31/2020
 Certification: Date: _____
 Zoning Administrator: _____



All plats must be folded prior to submission to the Planning Department for review. Rolled plats will not be accepted.

OFFICE USE ONLY			
Date Received: <u>10/3/16</u>	Pre-Application Meeting:	PH Sign Deposit Received: <u>10-3-16</u>	Application #: SUP _____
\$800.00 fee plus mailing costs paid: <input checked="" type="checkbox"/>		Mailing Costs: \$20.00 Adjacent Property Owner(APO) after 1st 15, Certified Mail	
Amendment of Condition: \$400.00 fee plus mailing costs paid:			
Telecommunications Tower \$1,500.00 fee plus mailing costs paid:		\$5,500 w/Consultant Review paid:	
Election District: <u>Columbia</u>	Planning Area: <u>Rural Residential</u>		
Public Hearings			
Planning Commission		Board of Supervisors	
Advertisement Dates: <u>Nov 3 + 10, 2016</u>	Advertisement Dates:		
APO Notification: <u>Nov 3, 2016</u>	APO Notification:		
Date of Hearing: <u>Nov 14, 2016</u>	Date of Hearing:		
Decision:	Decision:		

Attachment A



COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Public Hearing Sign Deposit

Name: CATHERINE GREY

Address: 17934 JAMES MADISON HIGHWAY / PO BOX 241

City: Palmyra

State: VA Zip Code: 22963

I hereby certify that the sign issued to me is my responsibility while in my possession. Incidents which cause damage, theft, or destruction of these signs will cause a partial or full forfeiture of this deposit.

Catherine Grey
Applicant Signature

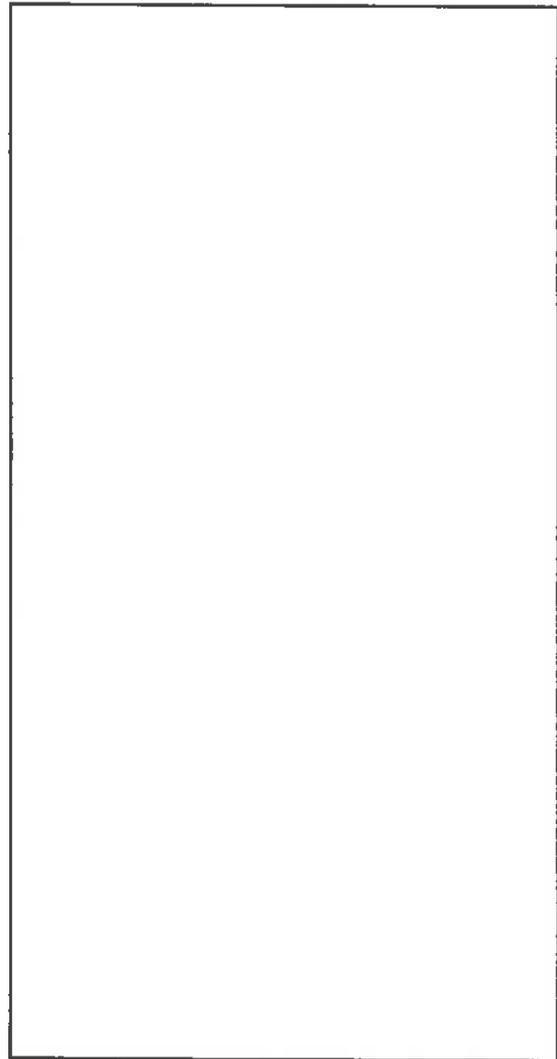
10/3/16
Date

*Number of signs depends on number of roadways property adjoins.

OFFICE USE ONLY	
Application #: BZA _____ : CPA _____ : SUP <u>6</u> : <u>11</u> ZMP _____ : ZTA _____ :	
\$90 deposit paid per sign*: <u>/</u>	Approximate date to be returned: <u>Dec 21, 2016</u>

Meetings for the processing of the application

- 棋 Applicant or a representative must appear at the scheduled hearing. The Planning Commission may recommend to the Board of Supervisors: approval; approval subject to submittal or correction; or denial of the special use permit.
- 棋 Notification to the applicant regarding the Planning Commission's decision.
- 棋 Placed as a Public Hearing on the next available agenda of the Board of Supervisors.
- 棋 Staff Report and Planning Commission recommendation forwarded to the Board.
- 棋 Notification of the scheduled Public Hearing to the following:
 - Applicant
 - All adjacent property owners
 - Local Newspaper advertisement
- 棋 Applicant or a representative must appear at the scheduling hearing. After considering all relevant information from the applicant and the public, the Board will deliberate on points addressed in the Staff Report.
- 棋 The Board may approve; deny; or defer the request pending further consideration; or remand the case back to the Planning Commission for further consideration.



Actions

- 棋 With approval, the development may proceed.
- 棋 If denied, an appeal to the Courts may be prescribed by law
- 棋 No similar request for a special use permit for the same use at the same site may be made within one year after the denial.
- 棋 The Special Use Permit Application fee is made payable to the **County of Fluvanna**.

Describe briefly the improvements proposed. State whether new buildings are to be constructed, existing buildings are to be used, or additions made to existing buildings.

See applicant provided sheet

NECESSITY OF USE: Describe the reason for the requested change.

PROTECTION OF ADJOINING PROPERTY: Describe the effects of the proposed use on adjacent property and the surrounding neighborhood. What protection will be offered adjoining property owners?

ENHANCEMENT OF COUNTY: Why does the applicant believe that this requested change would be advantageous to the County of Fluvanna? (Please substantiate with facts.)

PLAN: Furnish plot plan showing boundaries and dimensions of property, width of abutting right-of-ways, location and size of buildings on the site, roadways, walks, off-street parking and loading space, landscaping, etc. Architect's sketches showing elevations of proposed buildings and complete plans are desirable and may be required with the application. Remarks:

Attachment A

Note for James Newman Fluvanna County Planner: The information is provided solely for use by Fluvanna County for a Special Use Permit. The information contained in this email/document is property of Gardenkeepers of Virginia, LLC. Photographs and graphics are copyrighted.

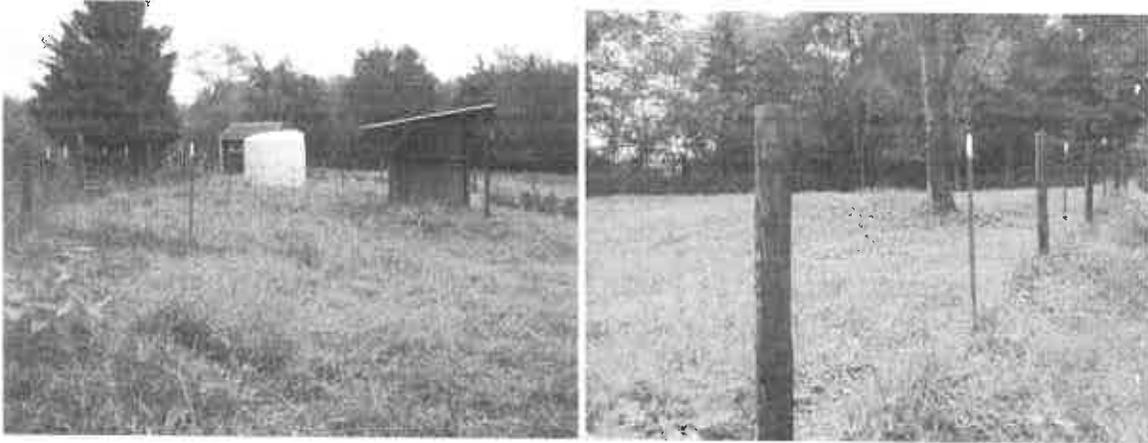
Improvements proposed:

Remove existing house and build a new house in the rear 2 acre portion



The new house site indicated by the four metal posts is for a 2 story house with a walk out style basement approximately 2000 sq ft.

Attachment A

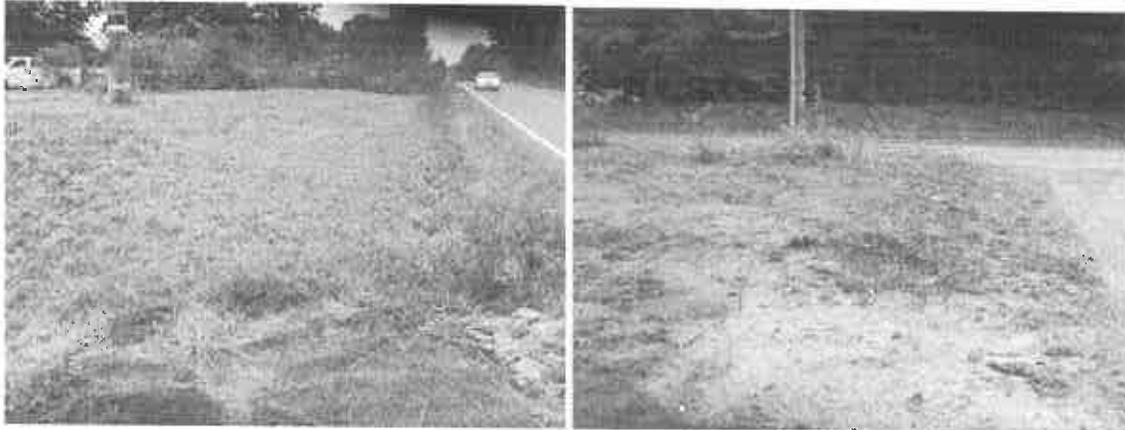


Relocate bulk storage to the north side of the property. These fields would have plant stock grown for sale. Create a mulch storage area near the south entrance using yard blocks (concrete blocks that are large). This allows for more compact storage. The non-combustible storage boundary would limit the quantity of mulch stored on site. Mulch is delivered with a tractor trailer. The best delivery location given site limitations is the south storage spot.

Build a operations office structure on the original house retaining the existing septic system for a restroom and sink/shower. Replace the "tool shed", build an awning over the concrete pad as an equipment work area

Plant shrub and tree screening along the west, north and south property lines

Note for James Newman Fluvanna County Planner: The information is provided solely for use by Fluvanna County for a Special Use Permit. The information contained in this email/document is property of Gardenkeepers of Virginia, LLC. Photographs and graphics are copyrighted.



These photos indicate the location of existing communication and electric line.

Within the VDOT right of way is a fiber optic cable

The pole contains CVEC electric lines with a horizontal right of way currently of 40 feet and a vertical right of way of less than 15 feet

The property contains three telephone cables at (from the pole) 16 feet, 27 feet and 37 feet.

In 2015 a row of large oak trees was removed from the CVEC right of way because of the potential risk the canopy presented to the electric service for the county. CVEC might tolerate shrubs under the line but will seek to have trees removed when they are greater than 10 feet tall.

The screening shrubs selection and placement MUST be arranged around each right of way that exists. Since the soil should not be disturbed on a regular basis either the forward location is best suited to a screened parking area.

Necessity of use

A landscaping business has operated on this site since 1998. In the beginning years the business was a single person. In 2011 the sole proprietor changed to a limited liability company able to hire employees. Bulk storage on the site began as a way to manage job-site deliveries and provide competitive bids for work. The change in business operations has been successful. The business has grown steadily and continues to acquire new customers and employees. For the business to continue to prosper at the current location a change in use permit must be acquired.

Protection of adjoining property.

The land surrounding 17934 is fallow, livestock or hay land. The owner maintains by semi-annual mowing or leasing the fields.

Tree screening as well as existing fences at 17934 will continue to separate the properties.

Attachment A

A courtesy access to the southern hay field is permitted by 17934. It is not a right of way or deed restriction. Preference would be to continue to allow that access unless a tree screening must be installed. The larger community also uses that access for recreational activities.

Bulk storage of stone, stone products, mulch and plants have a limited visual impact on the neighboring property. Mechanical equipment is stored in sheds. Additional garage sheds are planned. Vehicles are parked in assigned areas.

Hours of operation fall within daylight (farming community) hours of operation. Rarely do hours extend into dark - exception would be emergency services - for example snow removal or storm damage mitigation.

Signage for the businesses would total less than 40 square feet (2 signs approximately 3x5 feet) lighted with a maximum 250 wattage (discreet lighting)

Enhancement of county:

- Increased tax revenues from a successful business

- Increased job opportunities - currently four employees from within Fluvanna County

- Increased tax revenues from higher valued structures

- Increased visible aesthetic appeal from landscaping

- Increased scenic appeal for travelers

Deliveries to the property come from plant nurseries, mulch, assorted landscaping products are delivered by a local hauling company usually by tandem dump truck, Average delivery per month is less than five. A growing business would entail more deliveries. All deliveries are scheduled for 8am - 5pm Monday thru Friday. Emergency deliveries (sand for snow removal etc) might occur outside of those hours.

Long term plans include production of plants for wholesale "to the trade". Retail sales are envisioned as a special feature for example holiday landscape features or botanical calendar sales - "Spring is for planting"! A future retail plant sales aspect when sufficient stock/staff and resources are available to support the expansion. Of course retail sales also produce increased sales, business property and real estate tax revenue for the county.

Memorandum

DATE: P qxgo dgt 3, 2016
RE: Planning Commission APO Letter
TO: Jason Stewart
FROM: Stephanie Keuther

Please be advised the attached letter went out to the attached list of Adjacent Property Owners for the November 14, 2016 Planning Commission Meeting.



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

BOS Packet 2016-12-20 p.87/343
132 Main Street
P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

NOTICE OF PUBLIC HEARING

October 31, 2016

Re: Public Hearing on SUP 16:11

Dear:

This letter is to notify you that the Fluvanna County Planning Commission will hold a public hearing on the above referenced item as noted below:

Purpose: Planning Commission Public Hearing
Day/Date: Monday, November 14, 2016
Time: 7:00 PM
Location: Fluvanna County Circuit Court Room, Palmyra, VA

The applicant or applicant's representative will be present at the Planning Commission meeting for the special use permit request that is described as follows:

1. **SUP 16:11 – Gardenkeepers of Virginia, LLC**– A request for a Special Use Permit to authorize a Landscape Materials Supply use with respect to 4.0 acres of Tax Map 10, Section A, Parcel 33. The property is located on James Madison Highway (State Route 15), approximately 400 ft south of the intersection of Union Mills Road (State Road 616) and James Madison Highway. The parcel is zoned A-1 Agricultural, General. The parcel is within the Rural Residential Community Planning Area and the Columbia Election District.

You are welcome to attend the Public hearing and you will have an opportunity to comment, if desired. The tentative agenda and staff report for this action is available for public review on the County website at: <http://fluvannacounty.org/government/pc/agendasactionsminutes>. You can also view the report in the Fluvanna County Planning and Zoning Department during working hours (8:00 am – 5:00 pm, Monday through Friday).

If you have any questions regarding this special use permit application or the Public Hearing, please contact me at 434-591-1910.

Sincerely,

Jason Stewart
Planning and Zoning Administrator

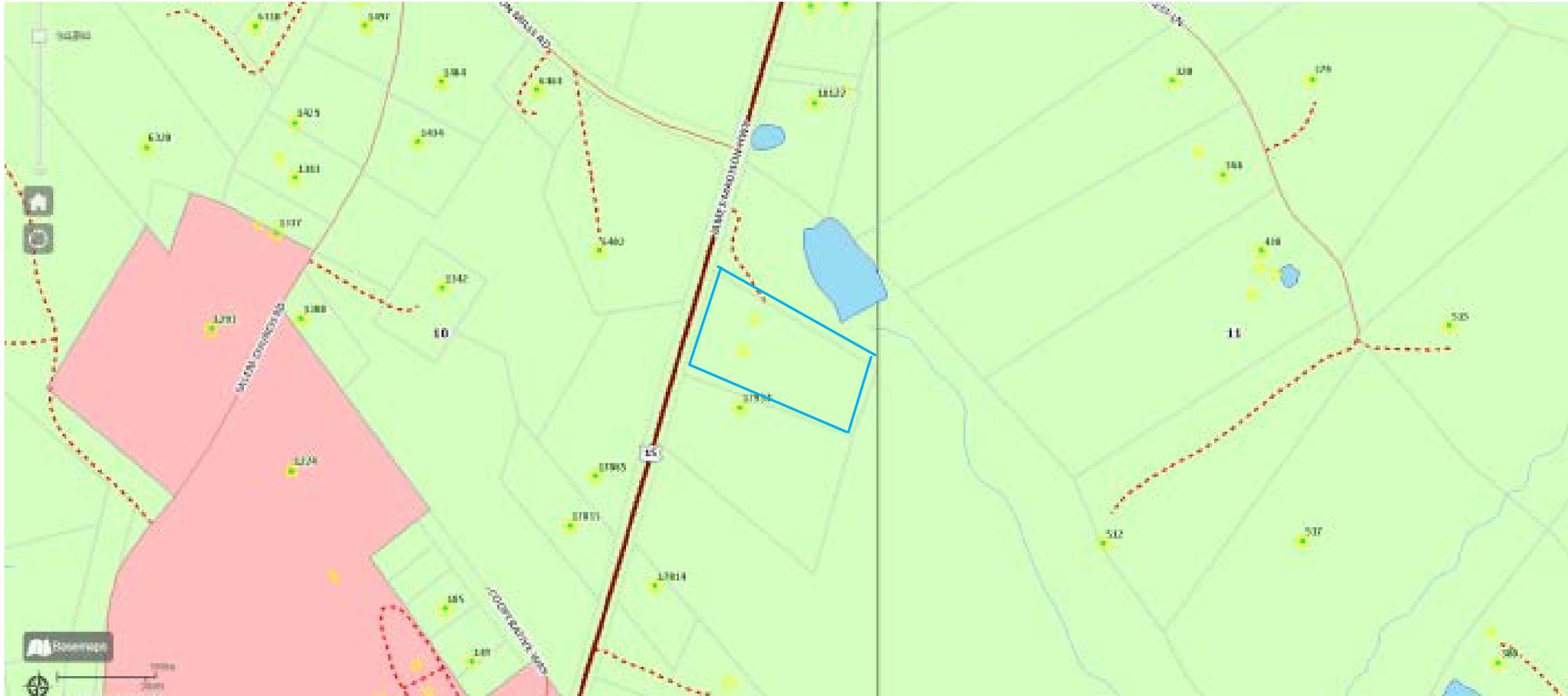
Adjacent Propert Owners for SUP 16 :11

<u>TMP</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>CITY, STATE ZIP</u>
10 A 33	Catherin Edwards	PO Box 241	Palmyra, VA 22963
10 A 36	Janice C Farrar	17865 James Madison	Palmyra, VA 22963
10 A 36A	Janice C Farrar	17865 James Madison	Palmyra, VA 22963
10 A 36D	Ty & Erin Denby	31 Acre Ln	Palmyra, VA 22963

Attachment B

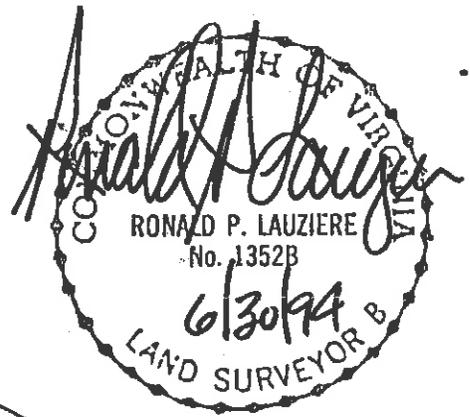


Attachment B



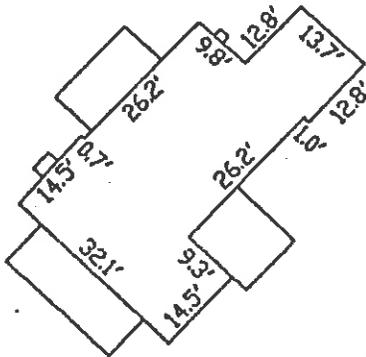
THIS IS TO CERTIFY THAT ON JUNE 7, 1994 I MADE AN ACCURATE SURVEY OF THE PREMISES SHOWN HEREON AND THAT THERE ARE NO EASEMENTS OR ENCROACHMENTS VISIBLE ON THE GROUND OTHER THAN THOSE SHOWN HEREON.

THE PROPERTY SHOWN HEREON FALLS WITHIN ZONE "C" AS SHOWN ON THE DEPARTMENT OF H.U.D. FLOOD HAZARD MAP.

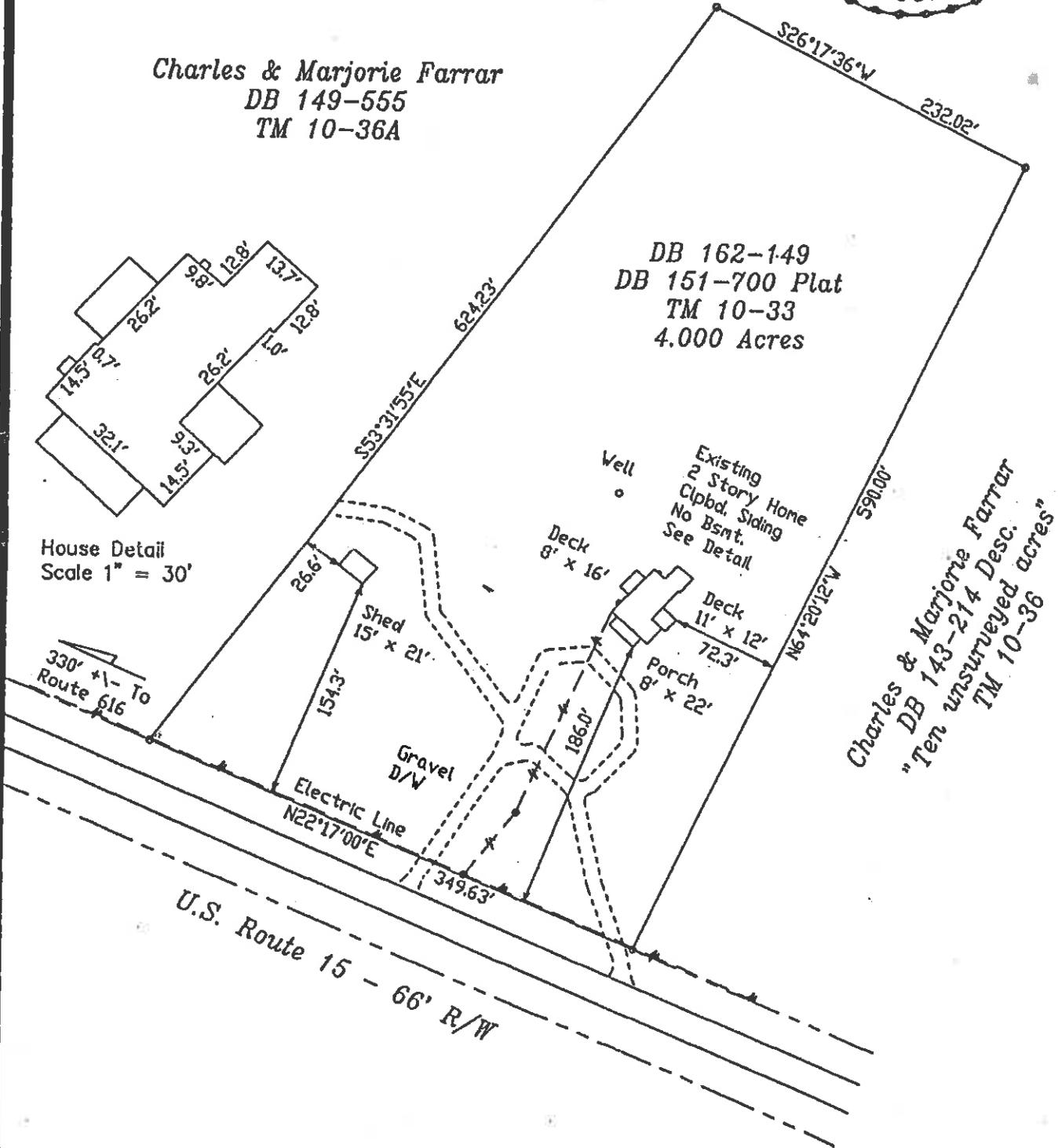


Charles & Marjorie Farrar
DB 149-555
TM 10-36A

DB 162-149
DB 151-700 Plat
TM 10-33
4.000 Acres



House Detail
Scale 1" = 30'



Charles & Marjorie Farrar
DB 148-214 Desc.
"Ten unsurveyed acres"
TM 10-36

PHYSICAL SURVEY SHOWING
TAX MAP 10 PARCEL 33

THE ROGER & BERTHA CLOWATER PROPERTY

PALMYRA DISTRICT, FLUVANNA COUNTY, VIRGINIA
SCALE: 1" = 100' DATE: JUNE 30, 1994

ROBERT L. LUM

LAND PLANNING & SURVEYING

PALMYRA, VIRGINIA 22963-0154



R.O.W.'s

CVEC- 40' ↓ & AIR

CENTEL- 3-900PAIR

at 16, 27 & 37'

from POLE

FIBEROPTIC(?)

11' forward of pole
SUBSURFACE

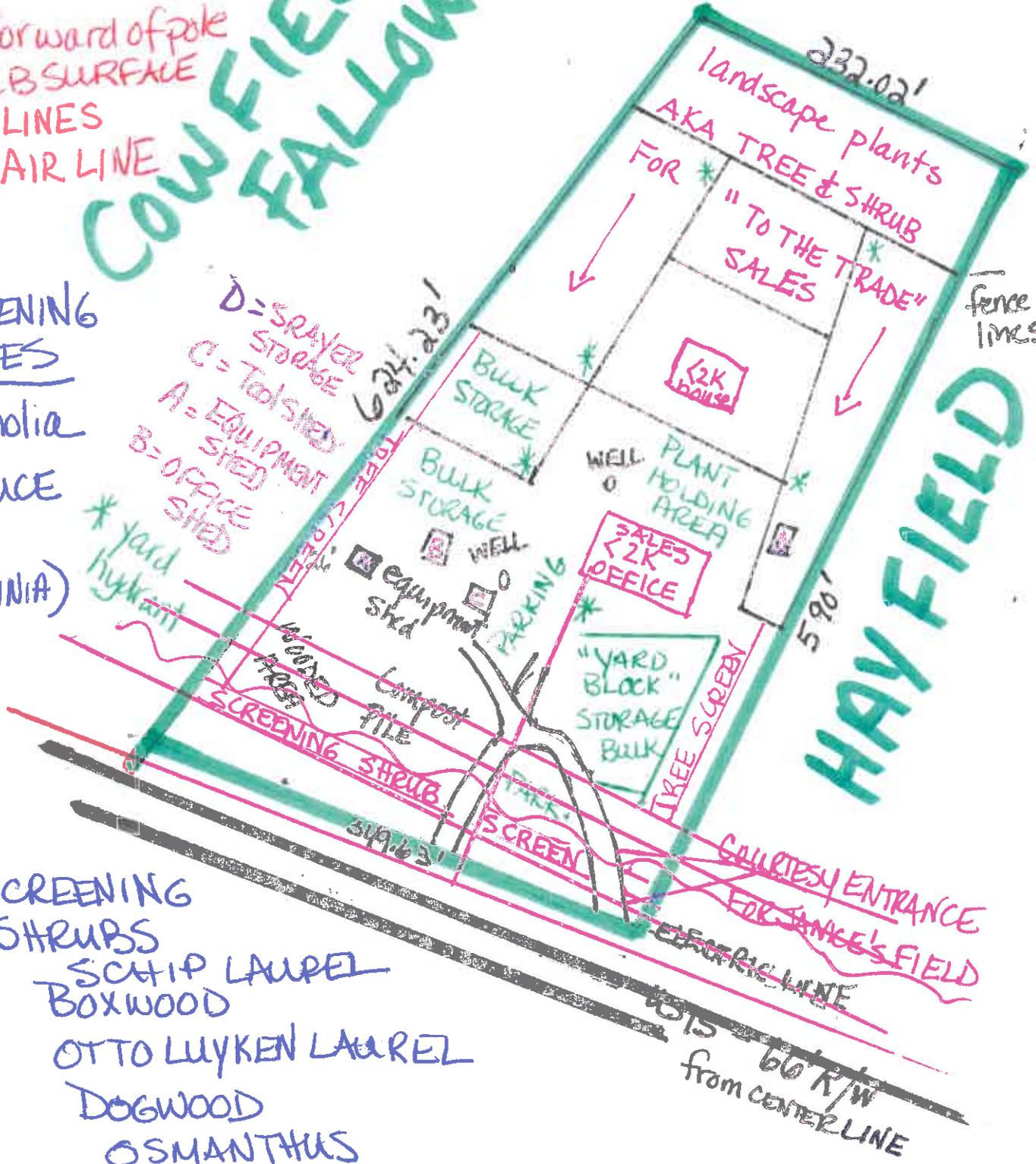
LINES

AIR LINE

232.02' 177' PLANT
DB 151-722 PLANT
TM 10-33
4.000 ACRES

COW FIELD

COW FIELD



SCREENING TREES

- Magnolia
- SPRUCE
- PINE (VIRGINIA)

- D = SPRAYER STORAGE
- C = TOOL SHED
- A = EQUIPMENT SHED
- B = OFFICE SHED

SCREENING SHRUBS

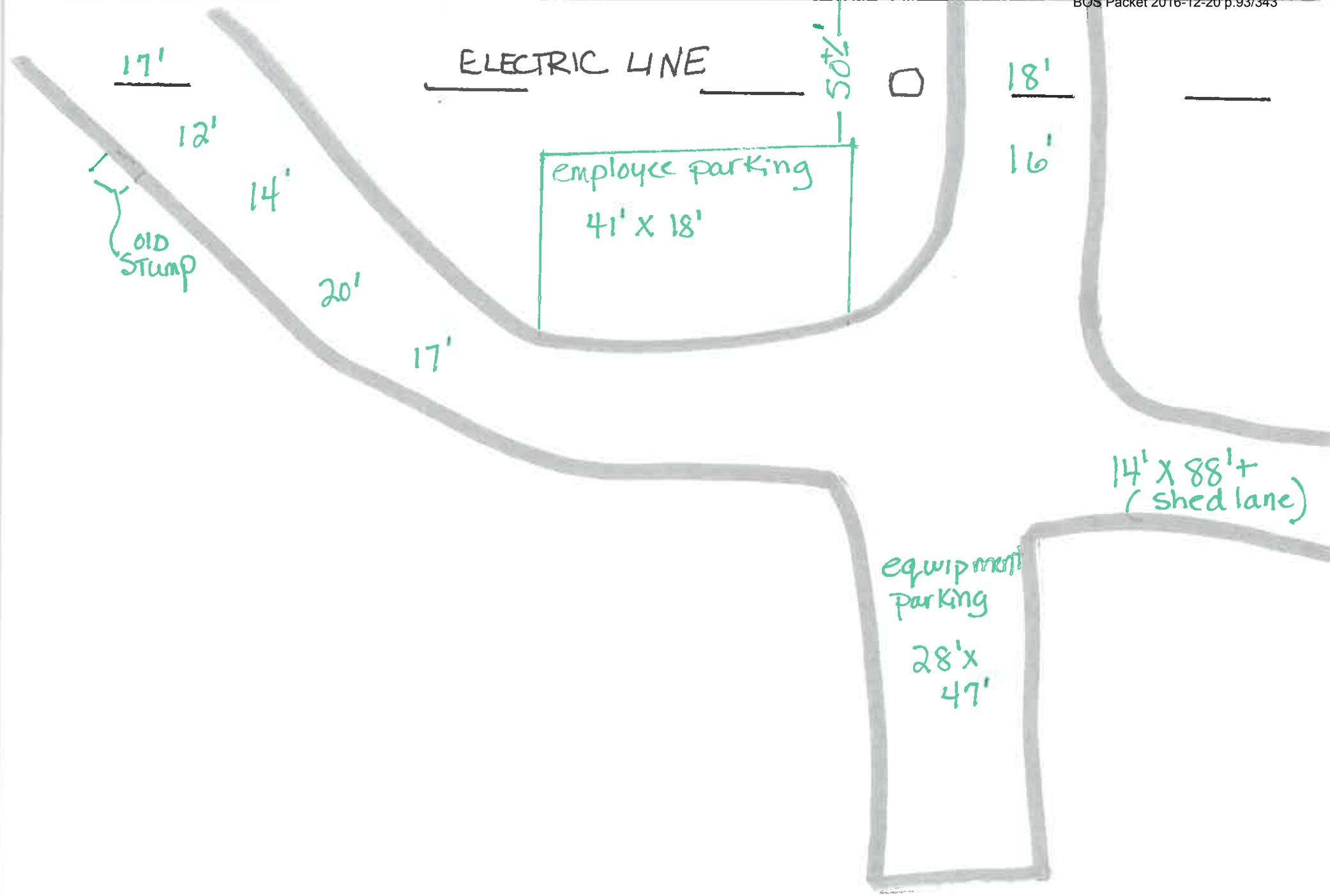
- SCHIP LAUREL
- BOXWOOD
- OTTO LUYKEN LAUREL
- DOGWOOD
- OSMANTHUS

9/30/16

20' VDOT

SR 15

25' VDOT















ATTACHMENT D







ATTACHMENT D- Example of Yard Blocks

OS Packet 2016-12-20 p.103/343



ATTACHMENT D- Example of Yard Blocks

OS Packet 2016-12-20 p. 104/343



ATTACHMENT D- Example of Yard Blocks

OS Packet 2016-12-20 p.105/343





COUNTY OF FLUVANNA

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P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.co.fluvanna.va.us

November 8, 2016

Catherine Edwards Grey
17934 James Madison Highway
PO Box 241
Palmyra VA 22963

Delivered via email to mail

Ms. Grey,

The following comments are the result of the Technical Review Committee meeting that was held on Thursday, October 13, 2016:

1. Planning: Wanted to know how many employees would be working on-site. Applicant stated there are four full-time employees and three-part time employees currently, but could increase to 10 employees within three years.
2. Fire Chief: Asked that applicant have a defensible fire safety zone around every mulch pile, preferably 25ft in radius from the 'yard blocks' used to contain the mulch pile. Fire Chief found the use of 'yard blocks' to be acceptable for storage of mulch.
3. VDOT made a site visit and the existing entrance proposed for access to the development and it meet Stopping Sight Distance requirements.

The existing entrance needs to be upgraded to a Low Volume Commercial Entrance. This will require a 20 ft. wide gravel entrance with 35 ft. radii and a minimum of 8" of compacted VDOT 21A and an entrance culvert (Note: this will be a Low Volume Entrance and does not have to be paved).

The existing "Courtesy Entrance for Janice's Field" at the southwest corner of the property (sketch dated 9/30/2016) does not have a good angle of intersection with Rte. 15 and it has limited sight distance. VDOT recommends removing the southwestern entrance and sharing the Low Volume Commercial Entrance for Garden Keeps of Virginia.

4. Health Department (via email, Oct. 13, 2016): The existing septic system must be evaluated by a licensed AOSE (soil evaluator) and a suitable 100% reserve site located if they plan to use it for the sales office. A new drainfield site and reserve must be found for the new house. If existing water supply is to be used, a negative coliform sample will be required.
5. Erosion and Sediment Control: Any grade changes when new office and house are ot be built? Applicant stated that they have graded the driveway to make it flat, but that they have no other grading ir disturbing planned; new structures will conform to existing

grade. E&S also wanted to know how high the yard blocks would be, and recommended that the Applicant contact the Building Dept. E&S also wanted to know if any new parking would be created. Applicant stated that all parking which is required currently exists on site.

6. Chamber of Commerce: No comment.

The Planning Commission will have a meeting to discuss this item at their Monday, November 14, 2016 meeting. Your attendance is required at this meeting.

If you have any questions or need additional information, please contact me at 434-591-1910, or jnewman@fluvannacounty.org .

Sincerely,
James Newman
Planner
Dept. of Planning & Zoning

cc: File

B4

Fluvanna County Planning Commission
Fluvanna County Board of Supervisors
132 Main Street
PO Box 540
Palmyra, VA 22963

October 2016

I support the Special Use Application by Catherine Grey, property owner at 17934 James Madison Highway, Palmyra, to operate a landscape business and to establish a plant nursery at the same location. This business employs Fluvanna residents and supports local business when purchasing supplies and materials.

Thank you for your approval of this Special Use Application.

Jonathan Wills
signature Video by the Lake

Jonathan Wills (owner)
print name

202 Turkeyssy Trail Suite 3 Palmyra VA 22963
address

434-589-5566 video by the lake@yahoo.com
phone and email address

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

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Thank you for your approval of this Special Use Application.

Scott Buzgala

signature

Scott Bazzarre

print name

Budget Electrical & Mechanical, LLC (owner)
13610 James Madison Highway Palmyra, VA 22963

address

434-989-2225 skwzarr@budgetemllc.com

phone and email address

B2

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

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Palmyra, VA 22963

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signature Jon Wills


print name Jon Wills

202 Turkeysey Trail Suite 3 Palmyra VA 22963
address

434-466-2917 jon-wills@fc.jhwl.com
phone and email address

BI

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

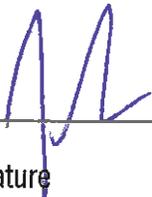
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signature

JAMES R. MOREHEAD

print name

ACE HARDWARE 114 CROFTON PLACE

address

(434) 591-0670

phone and email address

ASB

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

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Thank you for your approval of this Special Use Application.



signature

Asher Bazzarre

print name

414 Taylor Ridge Way Palmyra, VA 22963

address

(434) 906-6258 , abazzarre@budgetemllc.com

phone and email address



Attachment F

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

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Palmyra, VA 22963

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Thank you for your approval of this Special Use Application.

Robert Livingston

signature

Robert Livingston

print name

13510 James Madison Highway
Palmyra Va 22963

address

804-338-3432 RLivingood@BudgetEMLLC.com

phone and email address

RSI

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Marvin F. Moss

signature

Marvin F. Moss

print name

14054 James Madison Hwy

address

Palmyra, VA 22963

434-589-4839 mmoss8@centurylink.net

phone and email address

Fluvanna County Planning Commission

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Palmyra, VA 22963

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Thank you for your approval of this Special Use Application.

Elizabeth C Thomas

signature

Elizabeth C Thomas

print name

PO Box 101 Palmyra VA 22963

address

434 509 8412

phone and email address

RSZ

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

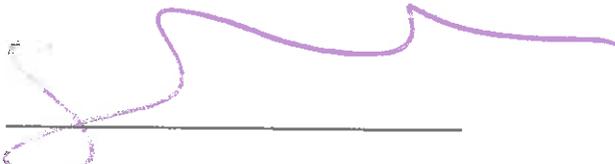
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signature

Georganna Shaw

print name

4608 Kenable Rd Kents Store VA

address

23084

gmehfoud@gmail.com

phone and email address

804-426-3081

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signature



print name

address

phone and email address

R50

Attachment F

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Thank you for your approval of this Special Use Application.

Helen R. Gowen

signature

Helen R. Gowen

print name

17934 James Madison Hwy, Palmyra, Va 22963

address

434 (589-8801

phone and email address

R 49

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

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Thank you for your approval of this Special Use Application.

Charles E. Gowen

signature

CHARLES E. GOWEN

print name

1718 James Madison Hwy

address

434-589-8801

phone and email address

RVB

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

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Thank you for your approval of this Special Use Application.

Donna P. Wills

signature

Donna P. Wills

print name

15852 James Madison Hwy Palmyra VA 22963

address

434-589-8332 5687919@gmail.com

phone and email address

R417

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

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Thank you for your approval of this Special Use Application.



signature

Andrew W. Wills

print name

15858 James Madison Hwy Palmyra VA 22963

address

434-962-0888

kswaww97@gmail.com

phone and email address

R46

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

• 132 Main Street

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Thank you for your approval of this Special Use Application.



signature

Jonathan Wills

print name

9 Long Leaf Lane Palmyra VA 22963

address

434-466-2917

videobythelake@yahoo.com

phone and email address

244

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

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Thank you for your approval of this Special Use Application.

Katelin Perkins

signature

Katelin Perkins

print name

5307 Buritan Lake Rd Palmyra VA 22963

address

kep@lyhac.com

phone and email address

R43

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

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Thank you for your approval of this Special Use Application.

Michael Gribbe

signature

Michael Gribbe

print name

5307 Ruritan Lake Rd. Palmyra VA

address

(434) 806-1428

phone and email address

B/112

Fluvanna County Planning Commission

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Thank you for your approval of this Special Use Application.

Martha K. Wills

signature

Martha K. Wills

print name

387 Zion Rd Gordonsville, VA 22942 (Fluvanna County)

address

434-466-5714 martiewills10@gmail.com

phone and email address

R41

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

Palmyra, VA 22963

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Thank you for your approval of this Special Use Application.



signature

David Jones

print name

6052 Stage Junction Rd Charlottesville VA 23038

address

434-989-4873

phone and email address

RW

Attachment F

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

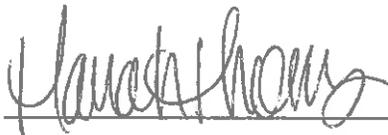
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signature

Hannah Thomas

print name

6052 Stage Junction Rd Columbia VA 23038

address

434)989-9874 hrthomas08@gmail.com

phone and email address

R39

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signature

Jennifer Hasher

print name

590 Blue Ridge View Ln, Palmyra VA 22963

address

434-996-1935

jwhasher@gmail.com

phone and email address

Attachment F

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Jeremiah D. Hasher

signature

Jeremiah D Hasher

print name

590 Blue Ridge View Lane Palmyra Va 22963

address

(434) 996-1728

phone and email address

R37

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

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Thank you for your approval of this Special Use Application.

Otis P Hash

signature

OTIS P HASHEA

print name

589 BLUE Ridge View LANE PALMYRA

address

434-466-4640

phone and email address

R36

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

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signature

CHRISTIAN BRENDT

print name

3532 JAMES MADISON HWY
FORK UNION VA 23055

address

434 987 1457 TREFGREEZY@GMAIL.COM

phone and email address

R35

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

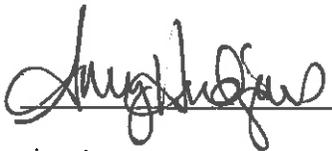
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Thank you for your approval of this Special Use Application.



signature

Amy Hudgins

print name

1365 Chapel Road New Canton Va 23123

address

(434) 808-3073

phone and email address

834

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

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Palmyra, VA 22963

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Donald C. Wyant

signature

Donald C. Wyant

print name

2452 Hadley Martin Rd Palmyra Va

address

(434)242-8916

wyantfireducks@aol.com

phone and email address

Attachment F

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

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Palmyra, VA 22963

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Thank you for your approval of this Special Use Application.

Shawn Rigby

signature

Shawn Rigby

print name

23 Antioch Road Scottsville VA 24590

address

434 981-8162 smrigby9972@gmail.com

phone and email address

P32

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

• 132 Main Street

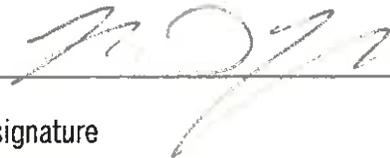
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signature

Ross Duffield
print name

53 Wildwood Dr, Palmyra
address

434 272 8377 rossdjunkmail@gmail.com
phone and email address

R31

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

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signature

Stephanie M Marchi

print name

18639 James Madison Hwy Troy VA 22974

address

434-242-5321 Greyvaldesigns@gmail.com

phone and email address

R30

Fluvanna County Planning Commission

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Thank you for your approval of this Special Use Application.

Samantha Oliff

signature

Samantha Oliff

print name

3396 Cedar Lane Rd Kents Store, VA 23084

address

434-589-3158

mingo1993@gmail.com

phone and email address

R29

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

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Thank you for your approval of this Special Use Application.


signature

John Oliff
print name

3396 Cedar Lane Rd. Kents Store, VA 23084
address

434-996-4581
phone and email address

R28

Attachment F

Fluvanna County Planning Commission

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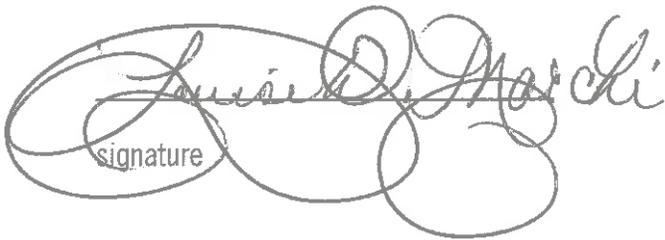
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signature

Louise D. Marchi
print name

18639 James Madison Hwy. Troy, VA 22979
address

434-589-3121
phone and email address

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

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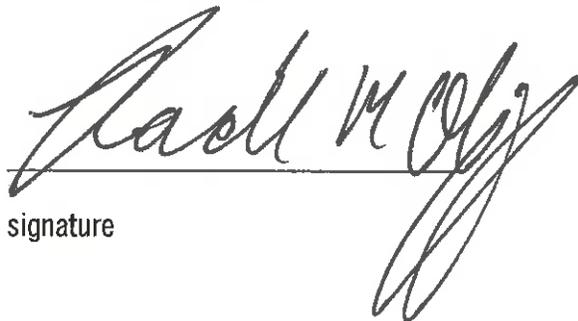
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signature

Rachel M Oliff

print name

19136 Lahore Rd Orange Va 22960

address

434-962-4413 rolloff@gmail.com

phone and email address

R26

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Fluvanna County Board of Supervisors

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Thank you for your approval of this Special Use Application.

Marvin A. Oliff

signature

Marvin A. Oliff, Jr.

print name

141 Wilmington Rd, Palmyra, Va. 22963

address

434.989-8944

phone and email address

R25

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

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Thank you for your approval of this Special Use Application.

Joseph L Marchi Jr
signature

Joseph L Marchi Jr
print name

18639 James Madison Hwy Troy VA 22974
address

434 589 3421
phone and email address

P24

Fluvanna County Planning Commission

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Thank you for your approval of this Special Use Application.

Gregory Edwards

signature

Gregory Edwards

print name

36 Overlook Circle Palmyra Va 22963

address

434-249-9986

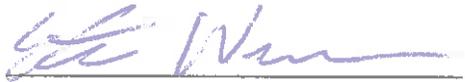
phone and email address

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signature

Ethan Weaver

print name

1201 Sclaters Ford Rd Palmyra VA 22963

address

540-470-7658 Ethan.weaver07@gmail.com

phone and email address

R21

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Thank you for your approval of this Special Use Application.

William P. Juli
signature

WILLIAM P. JULI
print name

PO Box 356 Palmyra, VA. 22963
address

hmmelodie@gmail.com
phone and email address

R20

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Thank you for your approval of this Special Use Application.

Stephen James Juli

signature

STEPHEN JAMES JULI

print name

14054 James Madison Hwy, Palmyra VA 22963

address

phone and email address

219

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

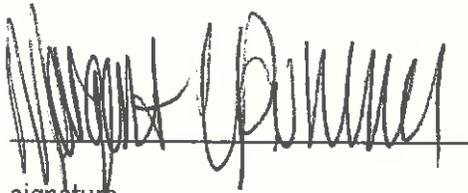
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Thank you for your approval of this Special Use Application.



signature

Margaret L Bohlman

print name

216 Rolling Rd. S. Scottsville Va 24590

address

434-422-0474 mumbug1989@gmail.com

phone and email address

R18

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

I support the Special Use Application by Catherine Grey, property owner at 17934 James Madison Highway, Palmyra, to operate a landscape business and to establish a plant nursery at the same location. This business employs Fluvanna residents and supports local business when purchasing supplies and materials.

Thank you for your approval of this Special Use Application.

Greg Mowbray
signature

Greg Mowbray
print name

2957 Rolling Rd S. Scottsville VA 24590
address

434-286-7057
phone and email address

B17

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

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Thank you for your approval of this Special Use Application.


signature


print name

372 EchoBrook Ln Keswick VA 22947
address

434-977-0004
phone and email address

R16

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

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Thank you for your approval of this Special Use Application.



signature

Larry Pedesini

print name

4651 Dogwood Dr. Palmyra VA.

address

phone and email address

R15

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

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Thank you for your approval of this Special Use Application.



signature

JUSTIN R. RUHLMAN

print name

216 Rolling Rd. South, Scottsville VA 24590

address

434-422-0474

phone and email address

R14

Attachment F

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

I support the Special Use Application by Catherine Grey, property owner at 17934 James Madison Highway, Palmyra, to operate a landscape business and to establish a plant nursery at the same location. This business employs Fluvanna residents and supports local business when purchasing supplies and materials.

Thank you for your approval of this Special Use Application.

Janice C Farrar
signature

Janice C Farrar
print name

17865 James Madison Hwy, Palmyra Va 22963
address

434-589-3795 26jesawford@comcast.net
phone and email address

R13

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

I support the Special Use Application by Catherine Grey, property owner at 17934 James Madison Highway, Palmyra, to operate a landscape business and to establish a plant nursery at the same location. This business employs Fluvanna residents and supports local business when purchasing supplies and materials.

Thank you for your approval of this Special Use Application.

Lester Field

signature

LESTER FIELD

print name

P.O. Box 212 Palmyra, VA 22963

address

434-760-1958

phone and email address

R12

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

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Thank you for your approval of this Special Use Application.



signature

KEVIN ANDERSON

print name

498 Helen Martin Rd Palmyra Va 22963

address

(804) 338-3720

phone and email address

Attachment F

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

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Thank you for your approval of this Special Use Application.

Hannah Anderson

signature

Hannah Anderson

print name

498 Haden Martin Road Palmyra, Virginia 22963

address

(804) 316-7063

phone and email address

R10

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

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Thank you for your approval of this Special Use Application.

Brandi Henney

signature

Brandi Kennedy

print name

5394 Ruritan Lake Road Palmyra VA 22963

address

phone and email address

PA

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

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Thank you for your approval of this Special Use Application.

Brad Kennedy

signature

Brad Kennedy

print name

5394 Riverton Lake Rd. Palmyra VA 22963

address

(434) 531-4008

phone and email address

R8

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

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Palmyra, VA 22963

October 2016

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Thank you for your approval of this Special Use Application.

Jason Powell

signature

Jason Powell

print name

5394 Ruritan Lake Rd Palmyra VA ~~22963~~ 22963

address

phone and email address

87

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

• 132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

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Thank you for your approval of this Special Use Application.

Ay Bird
signature

Ay Bird
print name

5506 Union Mills Rd. Troy, Va
address
22974

434-589-8848
phone and email address

R5

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

• 132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

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Thank you for your approval of this Special Use Application.

Kalli R. Mayton

signature

Kalli R. Mayton

print name

1201 Sclaters Ford Rd. Palmyra, VA 22963

address

804-837-8894 krm4cf@virginia.edu

phone and email address

R5

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

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Thank you for your approval of this Special Use Application.


signature

Edward D. Mayo
print name

5296 Bybees Church Rd. Troy VA 22974
address

434 981 6209 mpelectr@ yahoo.com
phone and email address

B4

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

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Thank you for your approval of this Special Use Application.



signature

Trevonne Q Bradley

print name

127 Allen Lane Palmyra VA 22963

address

phone and email address

RS

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

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Thank you for your approval of this Special Use Application.

Gary Morris

Gary Morris

signature

print name

568 Zion Gordonsville VA. 22942

address

434-953-6167 HOT_Rodddd22@yahoo.com

phone and email address

RZ



gardenkeepers of virginia (gardenkeepers2007@gmail.com)

From: Planning Commission Item

2 messages

wilfishaw@juno.com <wilfishaw@juno.com>
To: gardenkeepers2007@gmail.com

Tue, Oct 11, 2016 at 10:44 AM

Hi Willy, I chose M. Zinke because he met with

----- Forwarded Message -----

From: "Catherine Grey" <Catherine@juno.com>
To: wilfishaw@juno.com
Subject: Planning Commission Item
Date: Tue, 11 Oct 2016 14:25:55 GMT

Hi Willy, Mr. Zinke is there's an item coming before the Planning Commission, on which you advise

Ms. Catherine Grey of Gardenkeepers is pursuing a special use permit for her home at 1754 Jumbo Jackson Highway, Palmyra, VA 22965. I don't know the exact details, but I suppose it's to continue using her yard for her landscape business purposes.

I have just Ms. Grey's address on US 15 twice daily, and there's a just fine. I hope you all make the decision and a zoning, which is supposed to be business. We need to support businesses in Palmyra.

Will Show
Zoo Crittercasts

gardenkeepers of virginia (gardenkeepers2007@gmail.com)
To: wilfishaw@juno.com <wilfishaw@juno.com>

Tue, Oct 12, 2016 at 7:02 AM

Thank you Will! Very nice job!
(Catherine Grey)

Gardenkeepers of Virginia, LLC
Catherine Grey
PO Box 241
Palmyra VA 22962
434-381-0940
gardenkeepers2007@gmail.com

RI

Attachment F

Fluvanna County Planning Commission

Fluvanna County Board of Supervisors

132 Main Street

PO Box 540

Palmyra, VA 22963

October 2016

I support the Special Use Application by Catherine Grey, property owner at 17934 James Madison Highway, Palmyra, to operate a landscape business and to establish a plant nursery at the same location. This business employs Fluvanna residents and supports local business when purchasing supplies and materials.

Thank you for your approval of this Special Use Application.

Matthew F Searcy
signature

Matthew F Searcy
print name

267 Main Street Apt B Palmyra VA
address 22963

434 996 7910 house_ogrc287@yahoo.com
phone and email address

Special Use Permit Gardenkeepers of Virginia LLC SUP 16:11

Board of Supervisors
Staff Presentation
December 20, 2016

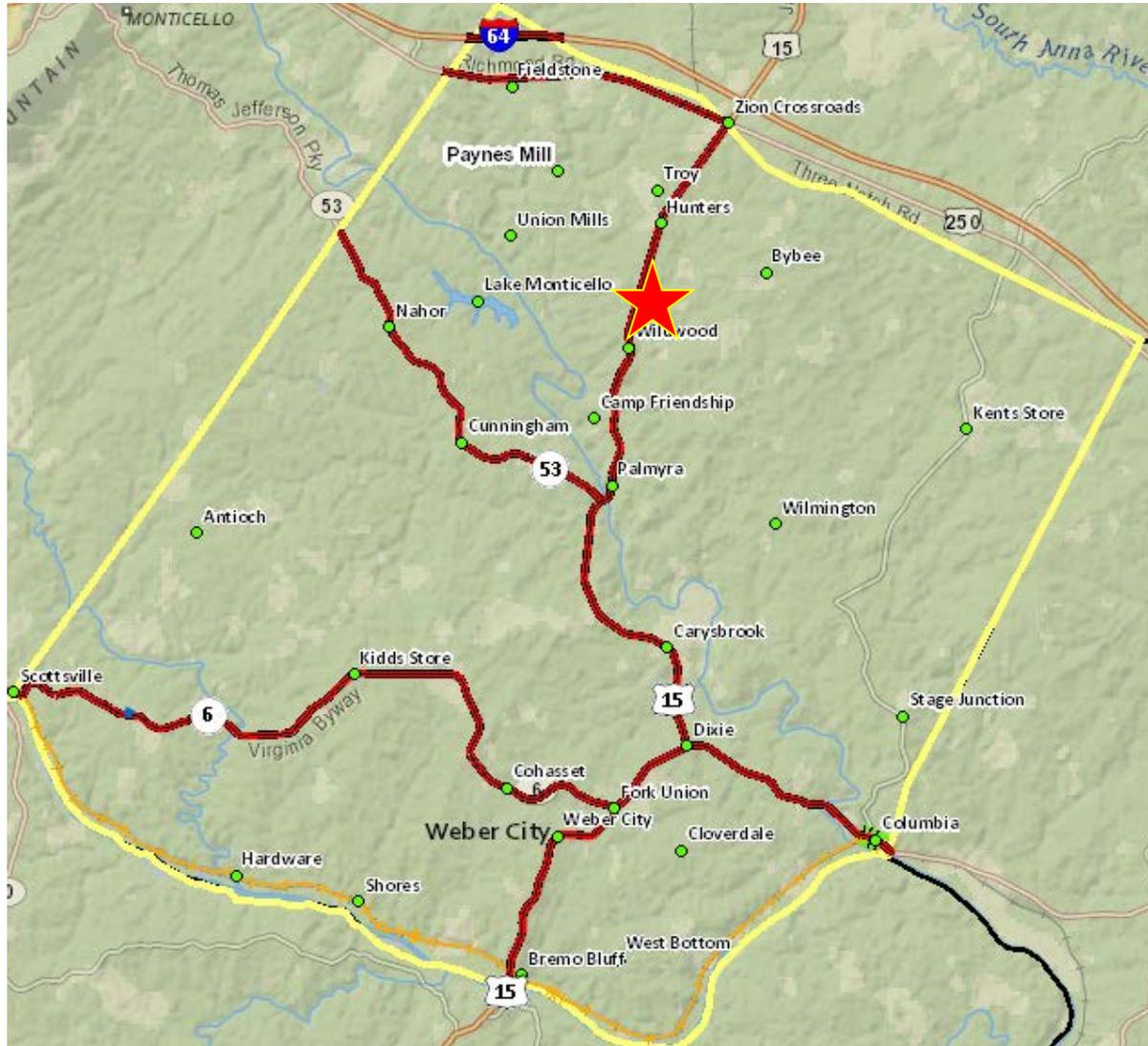
Fluvanna County
Planning & Zoning Department



"Responsive & Responsible Government"

Location in County

Fluvanna County







Fluvanna County

- Request for a Special Use Permit to authorize a Landscaping Materials Supply Use with respect to 4 acres of Tax Map 10, Section A, Parcel 33;

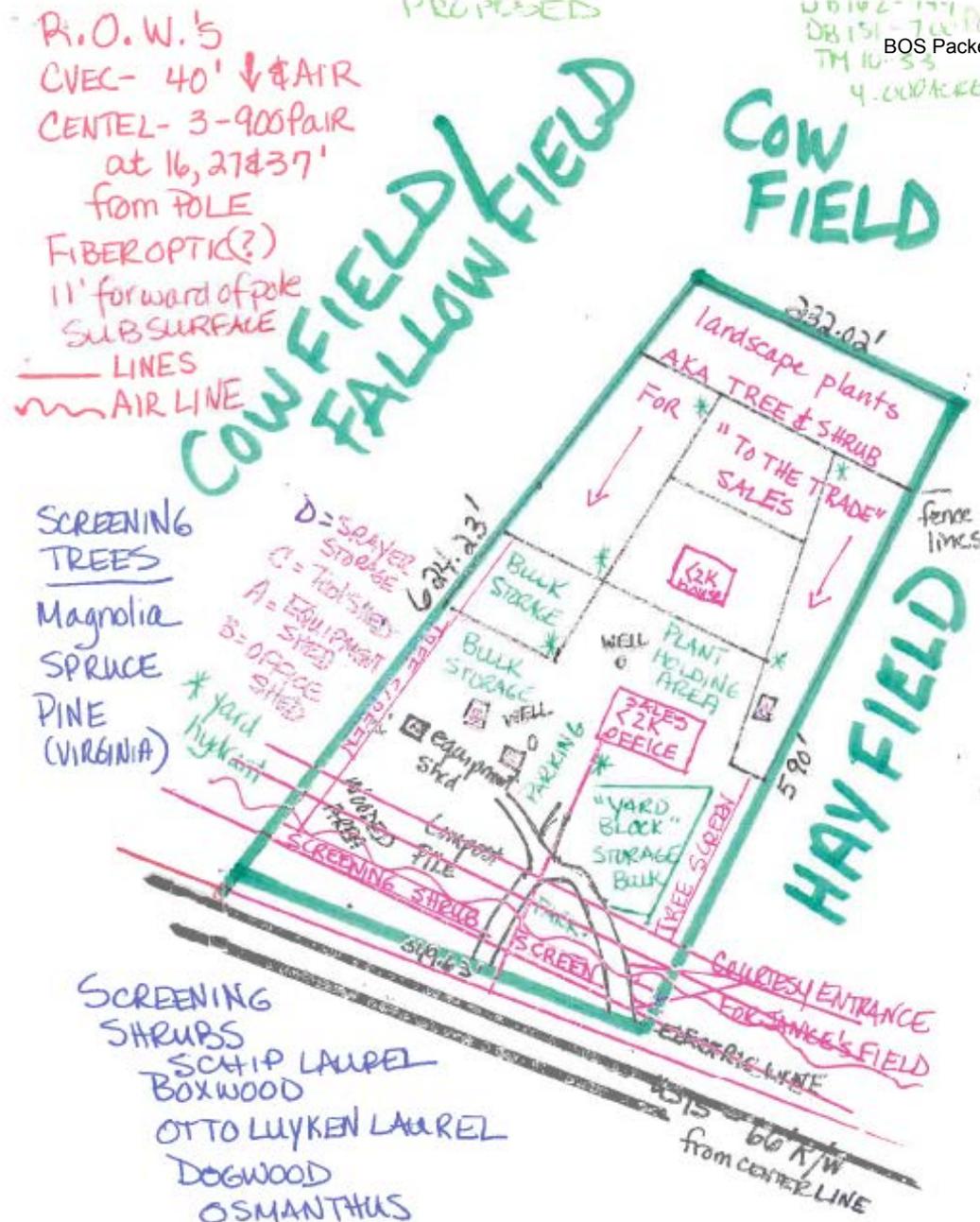
- Landscape Materials Supply:

“A business used primarily for the bulk storage and sale of landscaping supplies, such as soil, gravel, potting mix, mulch, sand, stone, and the like, either wholesale or at retail, necessitating the frequent use of heavy equipment. Plants and supplemental items used in planting and landscaping, such as plant containers, yard ornaments, hand tools, and the like, may be sold on-site as secondary or incidental items.”

- Rural Residential Planning Area;
- Low-density residential and nearby industrial/commercial (CVEC, Marty's Race Cars)
- Business attempting to comply with ordinance through SUP process;
- Employs 4 full time and 3 part time positions

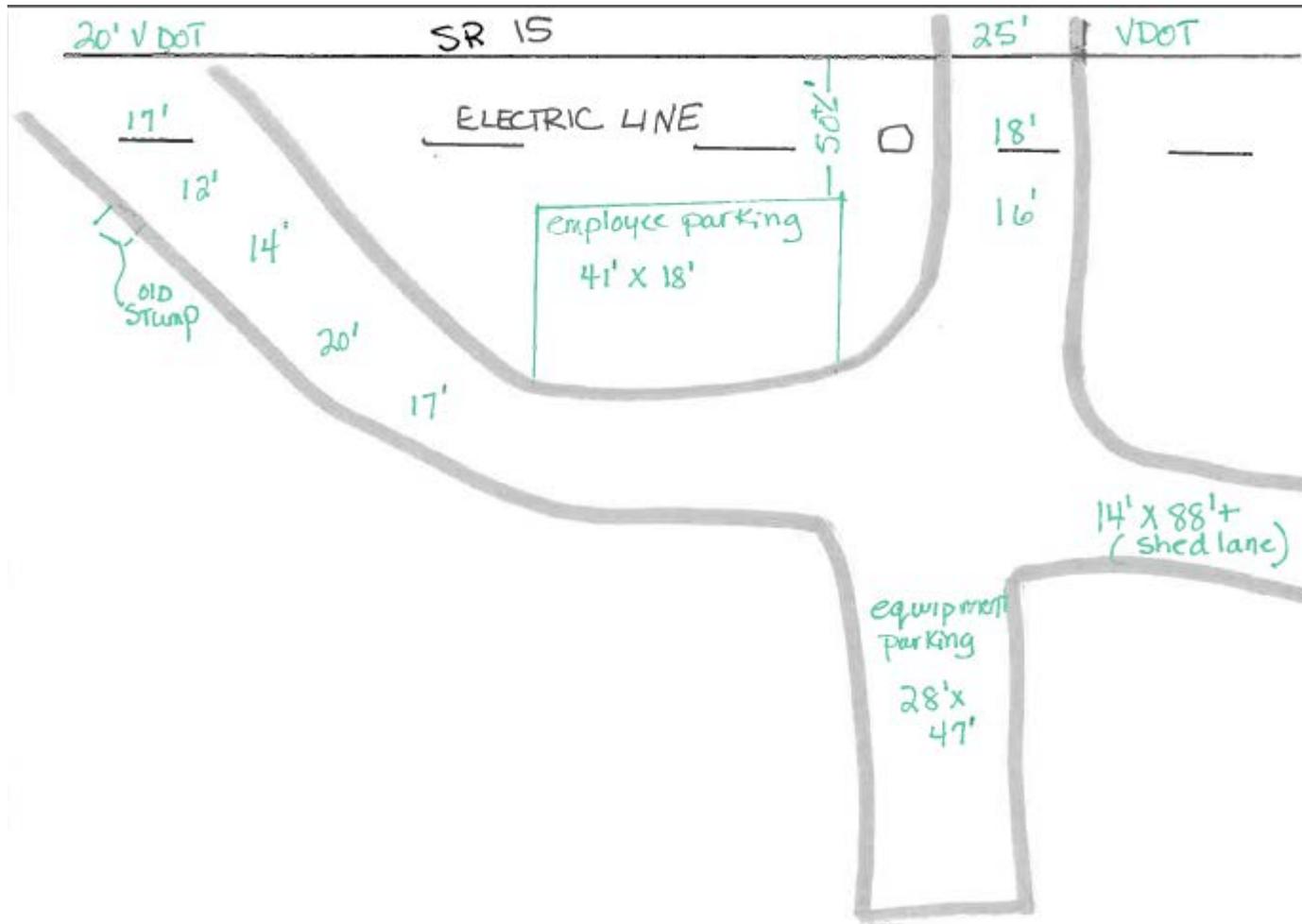
Site Layout

na County



Site Layout

Fluvanna County



View of Property

Fluvanna County



Parking and Material Storage

BOS Packet 2016-12-20 p.176/343

Fluvanna County



Left side yard (if facing house)

BOS Packet 2016-12-20 p.177/343

Fluvanna County



Rear of Property



- No attendees at Oct. 12, 2016 Neighborhood Meeting
- Applicant provided 59 letters of support
- Planning Commission recommend **Approval** 4-0-1 on Nov. 14, 2016

- Request is to authorize an existing Landscape Materials Supply use
- Appears to meet all County Code requirements; site development plan will be required
- Retail hours of operation: 7AM-6PM, Monday-Sunday. Staff hours of operation may differ.
- **Potential adverse impacts**
 - Increase in traffic on highway

- I move that the Board of Supervisors [*approve/deny/defer*] Special Use Permit 16:11 a request for a Special Use Permit to authorize a Landscaping Materials Supply use with respect to 4.0 acres of Tax Map 10, Section A, Parcel 33, [*if approved*] subject to the eight (8) conditions listed in the staff report.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB Q

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	Proposed Fluvanna County Code Amendments and Reenactments Relating to Personal Property Tax Returns				
MOTION(s):	<p align="center">I move the Board of Supervisors approve an ordinance entitled, “AN ORDINANCE TO AMEND AND REENACT CHAPTER 20, ARTICLE 1 OF THE FLUVANNA COUNTY CODE REGARDING PERSONAL PROPERTY TAX RETURNS TO CHANGE THE DATE FOR FILING AND TO DELETE AN OBSOLETE PROVISION REGARDING MOTOR VEHICLE LICENSES.”</p>				
TIED TO STRATEGIC INITIATIVES?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Mel Sheridan, Commissioner of the Revenue, Linda, Lenherr, Treasurer, & Steve Nichols, County Administrator				
PRESENTER(S):	Steve Nichols, County Administrator				
RECOMMENDATION:	Approval.				
TIMING:	Current.				
DISCUSSION:	<p>Changing to March 15th filing date will work much better for business owners and their respective tax preparers and shouldn't impact the Commissioner's work flow to a great extent.</p> <ol style="list-style-type: none"> 1. 20-1-1 is very simple, merely changing the date from 2/1 to 3/15. 2. In 20-1-1.1, the reference to filing applications for car license stickers has been deleted as obsolete. The rest of that section is NOT obsolete and is, in the County Attorney's opinion, required by state law. 				
FISCAL IMPACT:	None				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft Ordinance				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	XX				COR & TREAS

AN ORDINANCE TO AMEND AND REENACT CHAPTER 20, ARTICLE 1 OF THE FLUVANNA COUNTY CODE REGARDING PERSONAL PROPERTY TAX RETURNS TO CHANGE THE DATE FOR FILING AND TO DELETE AN OBSOLETE PROVISION REGARDING MOTOR VEHICLE LICENSES

BE IT ORDAINED BY THE FLUVANNA BOARD OF SUPERVISORS that Chapter 20, Article 1 of the County Code be, and it is hereby, amended as follows:

Sec. 20-1-1. Tangible personal property returns - - Filing required.

Every person owning tangible personal property which is subject to taxation by the county, other than motor vehicles, but specifically including business personal property, machinery and tools, shall file a return thereof, on forms prepared by the commissioner of the revenue, not later than ~~February 1~~ March 15 in each year.¹ (Comp. 1974, ch. 23; Ord. 8-4-86; Ord. 10-19-94)

Sec. 20-1-1.1. Same - - Alternate method of filing for motor vehicles.

Every person owning a motor vehicle which is garaged in the county as of January 1 in each year shall file a personal property tax return with respect to each such motor vehicle on forms prescribed by the treasurer. ~~Such form may include an application for county motor vehicle license.~~ Such return shall be filed not later than April 15 in each year. (Comp. 1974, ch. 23; Ord. 8-4-86; Ord. 10-19-94)

¹ *Editor's note.* -- Prior to October 19, 1994, the tangible personal property return included merchant's capital. The tax on merchant's capital was repealed by ordinance adopted on that date.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB R

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	Proposed Fluvanna County Code Amendment and Reenactment regarding Tax Exemptions for Certain Solar Energy Equipment, Facilities or Devices				
MOTION(s):	I move the Board of Supervisors approve an ordinance entitled, “AN ORDINANCE TO AMEND AND REENACT CHAPTER 20, ARTICLE 9 OF THE FLUVANNA COUNTY CODE REGARDING TAX EXEMPTIONS FOR CERTAIN SOLAR ENERGY EQUIPMENT, FACILITIES OR DEVICES.”				
TIED TO STRATEGIC INITIATIVES?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Mel Sheridan, Commissioner of the Revenue, Linda, Lenherr, Treasurer, & Steve Nichols, County Administrator				
PRESENTER(S):	Steve Nichols, County Administrator				
RECOMMENDATION:	Approval.				
TIMING:	Current.				
DISCUSSION:	The County Attorney has reviewed the existing language with comparison to the applicable statute. The statutory reference in the ordinance (VC Sec. 58.1-3360) is incorrect, and is changed in this draft (should be 58.1-3661). Otherwise, the ordinance correctly tracks 58.1-3661.				
FISCAL IMPACT:	None				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft Ordinance				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	XX				COR & TREAS

AN ORDINANCE TO AMEND AND REENACT CHAPTER 20, ARTICLE 9 OF THE FLUVANNA COUNTY CODE REGARDING TAX EXEMPTIONS FOR CERTAIN SOLAR ENERGY EQUIPMENT, FACILITIES OR DEVICES

BE IT ORDAINED BY THE FLUVANNA BOARD OF SUPERVISORS that Chapter 20, Article 9 of the County Code be, and it is hereby, amended as follows:

Sec. 20-9-1. Definitions.

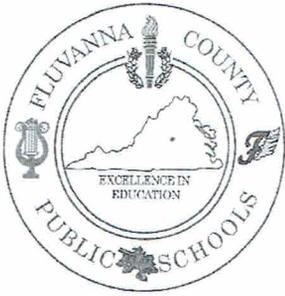
The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Certified solar energy equipment, facilities or devices means any property, including real or personal property, equipment, facilities or devices, excluding any such property that is exempt under section 58.1-~~3660~~ 3661 of the Code of Virginia, certified by the building official to be designed and used primarily for the purpose of collecting, generating, transferring, or storing thermal or electric heat. (Ord. 10-20-04; Ord. 11-18-15)

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB S

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	FCPS FY16 Fund Balance Carryover request				
MOTION(s):	I move to approve the Fluvanna County Public Schools carryover request of remaining FY16 Fund Balance in the amount of \$430,222 to the FY17 FCPS Budget.				
TIED TO STRATEGIC INITIATIVES?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Eric Dahl, DCA/Finance Director				
PRESENTER(S):	Gena Keller, FCPS Superintendent				
RECOMMENDATION:	Approval.				
TIMING:	Current.				
DISCUSSION:	As stated in the attached carryover request.				
FISCAL IMPACT:	As presented				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	<ul style="list-style-type: none"> FY16 Carryover Request 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		XX			



FLUVANNA COUNTY PUBLIC SCHOOLS

BOS Packet 2016-12-20 p.193/343

14455 JAMES MADISON HIGHWAY
PALMYRA, VIRGINIA 22963

Phone: (434) 589-8208 Fax: (434) 589-2248

December 15, 2016

Steven M. Nichols, County Administrator
Fluvanna County
P.O. Box 540
Palmyra, VA 22963

Dear Mr. Nichols,

The Fluvanna County School Board at their December 14, 2016 meeting directed that I deliver the following request to the Fluvanna County Board of Supervisors.

The Fluvanna County School Board requests that the Fiscal Year 2016 fund balance of \$430,222 be re-allocated to the Division's Fiscal Year 2017 General Operating Budget or such other amount deemed appropriate by the Board of Supervisors.

The plan for utilizing these funds would include:

- Fiber infrastructure project.

I am asking that our request be included on the Board of Supervisors agenda for December 21, 2016. If you have any questions, please contact me at 434-589-8208.

Sincerely,



Gena C. Keller
Superintendent

The Fluvanna County School Board is committed to nondiscrimination with regard to sex, gender, race, color, national origin, disability, religion, ancestry, age, marital status, genetic information, or any other characteristic protected by law. This commitment will prevail in all of its policies and practices concerning staff, students, educational programs and services, and individuals and entities with whom the Board does business. Mr. Charles Winkler, Assistant Superintendent, is designated as the responsible person (Compliance Officer) regarding assurances of nondiscrimination. Any complaint alleging discrimination based on a disability shall be directed to Ms. Katrina Lee, Director of Special Education (the Section 504 Coordinator). Both may be reached at the following address: 14455 James Madison Highway, Palmyra, VA 22963; telephone (434) 589-8208. The Fluvanna County School Board is an Equal Opportunity Employer.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB T

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	FY18 Budget Calendar Revisions				
MOTION(s):	I move the Board of Supervisors approve the revised FY18 Budget Calendar.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Martin Brookhart, Management Analyst				
PRESENTER(S):	Martin Brookhart, Management Analyst				
RECOMMENDATION:	I recommend approval of the motion as stated above.				
TIMING:	Routine				
DISCUSSION:	<p>Described below are some revisions to the adopted FY18 Budget Calendar:</p> <ul style="list-style-type: none"> • There will now be a Preliminary Budget Discussion during the January 18th work session. • The County Admin FY18 Budget Proposal & Revenues/Expenditures review will be at 7p.m. on February 1st. • The Board will now be setting the Maximum Tax Rate for Advertising at the February 22nd work session after Agency Presentations • Proposed CY17 Tax Rate Advertising will begin on March 2nd. • The Calendar Year 2017 Tax Rate Public Hearing has been moved from April 12th to April 5th. • At the April 12th meeting, the Board may now adopt the FY18 Budget and CY17 Tax Rate. 				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	In accordance with Fluvanna County Budget Policy and the Code of Virginia 58.1-3321				
LEGISLATIVE HISTORY:	Original FY18 Budget Calendar was adopted by the BOS on August 17, 2016				
ENCLOSURES:	Revised FY18 Budget Calendar Draft				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



FY18 BUDGET CALENDAR

Holiday - Offices Closed

DAY	DATE	DESCRIPTION	TIME/LOCATION	Su	M	T	W	Th	F	Sa
Aug-2016										
Mon	Aug 1	CIP Packet Release	5:00 pm; Email Finance		1	2	3	4	5	6
Wed	Aug 3	BOS Regular Meeting	4:00 pm; Cir. Court	7	8	9	10	11	12	13
Wed	Aug 17	BOS Regular Meeting	7:00 pm; Cir. Court	14	15	16	17	18	19	20
Mon	Aug 31	Capital Budget & CIP Submissions Due To Finance	5:00 pm; Email Finance	21	22	23	24	25	26	27
				28	29	30	31			
Sep-2016										
Wed	Sep 7	BOS Regular Meeting	4:00 pm; Circuit Court					1	2	3
Thu	Sep 8	County Administrator's CIP Review Committee	1:00 pm; Morris Room	4	5	6	7	8	9	10
Wed	Sep 21	BOS Work Session	4:00 pm; Morris Room	11	12	13	14	15	16	17
		BOS Regular Meeting	7:00 pm; Circuit Court	18	19	20	21	22	23	24
				25	26	27	28	29	30	
Oct-2016										
Wed	Oct 5	BOS Regular Meeting	4:00 pm; Circuit Court							1
Wed	Oct 19	BOS Regular Meeting	7:00 pm; Circuit Court	2	3	4	5	6	7	8
Wed	Oct 26	Planning Commission Work Session - CIP Review	6:00 pm; Circuit Court	9	10	11	12	13	14	15
Fri	Oct 28	Operating Budget Kick-Off	TBD	16	17	18	19	20	21	22
				23	24	25	26	27	28	29
				30	31					
Nov-2016										
Wed	Nov 2	BOS Regular Meeting FCPS Superintendent Presentation - Preliminary Focus for FY18 Budget	4:00 pm; Circuit Court		1	2	3	4	5	
				6	7	8	9	10	11	12
Mon	Nov 14	Planning Commission Work Session/Meeting - CIP Review	6:00 pm; Circuit Court	13	14	15	16	17	18	19
Wed	Nov 16	BOS Regular Meeting	7:00 pm; Circuit Court	20	21	22	23	24	25	26
Mon	Nov 28	Operating Budgets Due To Finance	5:00 pm; Email Finance	27	28	29	30			
Dec-2016										
	Dec 1-16	Oper. Budget Reviews w/ Co. Adm., DHs, Con. Officers	TBD; Staff Conf. Room					1	2	3
Wed	Dec 7	BOS Regular Meeting	4:00 pm; Circuit Court	4	5	6	7	8	9	10
Mon	Dec 12	Planning Commission Meeting - CIP Public Hearing/Recommendation	7:00 pm; Circuit Court	11	12	13	14	15	16	17
Tues	Dec 20	BOS Regular Meeting	7:00 pm; Circuit Court	18	19	20	21	22	23	24
				25	26	27	28	29	30	31
Jan-2017										
Wed	Jan 4	BOS Regular Meeting	4:00 pm; Circuit Court	1	2	3	4	5	6	7
Wed	Jan 18	BOS Work Session - Preliminary Budget Discussion BOS Regular Meeting	4:00 pm; Circuit Court 7:00 pm; Circuit Court	8	9	10	11	12	13	14
	TBD	BOS Budget Briefs	TBD; Staff Conf. Room	15	16	17	18	19	20	21
				22	23	24	25	26	27	28
				29	30	31				
Feb-2017										
Wed	Feb 1	BOS Regular Meeting County Admin FY18 Budget Proposal & Revenues/Expenditures	4:00 pm; Circuit Court 7:00 pm; Circuit Court		1	2	3	4		
Wed	Feb 1	School Board Work Session - Superintendent's Budget	5:30 pm; School Board	5	6	7	8	9	10	11
Wed	Feb 8	School Board Meeting - Public Hearing and Budget Adoption	6:30 pm; School Board	12	13	14	15	16	17	18
Wed	Feb 8	BOS Budget Work Session - Constitutional Officer Presentations	7:00 pm; Morris Room	19	20	21	22	23	24	25
Wed	Feb 15	BOS Budget Work Session - FCPS FY18 Adopted Budget Presentation BOS Regular Meeting	4:00 pm; Circuit Court 7:00 pm; Circuit Court	26	27	28				
Wed	Feb 22	BOS Budget Work Session - Agency Presentations Set Maximum Tax Rate for Advertising	7:00 pm; Morris Room							
Mar-2017										
Wed	Mar 1	BOS Regular Meeting BOS Budget Work Session - Non Profit Presentations	4:00 pm; Circuit Court 7:00 pm; Circuit Court		1	2	3	4		
Thu	Mar 2	Begin Proposed CY17 Tax Rate Advertising		5	6	7	8	9	10	11
Wed	Mar 8	BOS Budget Work Session - TBD (As Needed)	7:00 pm; Morris Room	12	13	14	15	16	17	18
Wed	Mar 15	BOS Budget Work Session - TBD (As Needed) BOS Regular Meeting - Set Proposed FY18 Budget for Advertising	4:00 pm; Circuit Court 7:00 pm; Circuit Court	19	20	21	22	23	24	25
Wed	Mar 22	BOS Budget Work Session - TBD (As Needed)	7:00 pm; Morris Room	26	27	28	29	30	31	
Thu	Mar 23	Begin Proposed FY18 Budget Advertising								
Apr-2017										
Wed	Apr 5	BOS Regular Meeting BOS Public Hearing - Fiscal Year 2018 Budget	4:00 pm; Circuit Court 7:00 pm; Circuit Court		1	2	3	4	5	6
Wed	Apr 12	BOS Public Hearing - Calendar Year 2017 Tax Rate	7:00 pm; Circuit Court	7	8	9	10	11	12	13
Wed	Apr 19	BOS Regular Meeting Adopt FY18 Budget and CY17 Tax Rate (if not approved on April 12th)	7:00 pm; Circuit Court	14	15	16	17	18	19	20
				21	22	23	24	25	26	27
				28	29	30				
Apr-2017										
Wed	Apr 5	BOS Regular Meeting BOS Public Hearing - Fiscal Year 2018 Budget BOS Public Hearing - Calendar Year 2017 Tax Rate	4:00 pm; Circuit Court 7:00 pm; Circuit Court 7:00 pm; Circuit Court		1	2	3	4	5	6
Wed	Apr 12	BOS Meeting - Adopt FY18 Budget and CY17 Tax Rate	7:00 pm; Circuit Court	7	8	9	10	11	12	13
Wed	Apr 19	BOS Regular Meeting Adopt FY18 Budget and CY17 Tax Rate (if not approved on April 12th)	7:00 pm; Circuit Court	14	15	16	17	18	19	20
				21	22	23	24	25	26	27
				28	29	30				

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB U

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	Proposed Personnel Policy – N.8 Inclement Weather and Emergencies				
MOTION(s):	I move the Board of Supervisors approve the updated personnel policy, “N.8 - Inclement Weather and Emergencies,” as presented.				
TIED TO STRATEGIC INITIATIVES?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Gail Parrish, HR Manager				
PRESENTER(S):	Steve Nichols, County Administrator				
RECOMMENDATION:	Approval.				
TIMING:	Current.				
DISCUSSION:	<p>The attached policy revision clarifies personnel actions during inclement weather or other emergency events. The policy provides specific provisions for:</p> <ul style="list-style-type: none"> • Authority to close county offices; • Definitions of employee categories; • Direction regarding accounting for personnel time and pay during inclement weather or other emergency closures. 				
FISCAL IMPACT:	None				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	<ul style="list-style-type: none"> • Current Policy • Draft Policy 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				XX	

CURRENT POLICY

N.8 SNOW / INCLEMENT WEATHER POLICY

- a. The general policy of Fluvanna County is to remain open for business during regular work hours. This is in conjunction with other area businesses which generally do not close due to inclement weather. However, if road conditions become hazardous during the day or night due to snow, ice or any other inclement weather, County offices may close at the discretion of the County Administrator, or his designated agent. The County Administrator, or his designated agent, will notify the radio stations of such closings.
- b. If an employee cannot report to work due to inclement weather when the county school system is closed, and the County offices are open, the employee's supervisor must be notified immediately. If the supervisor decides the employee is not required to report to work, the time off shall be charged to annual leave or leave without pay. The employee will have the choice of loss of annual leave or leave without pay for the time missed. If the County Administrator or his designated agent closes the County offices, time missed from working hours will be treated as holiday leave.
- c. This policy is not intended to endanger an employee by attempting to report to work when roads or other conditions may be unsafe. Each employee should use his or her own judgment and take appropriate leave when necessary during inclement weather situations. Employees are encouraged to maintain adequate leave balances for inclement weather situations.

This is a complete rewrite of the existing policy and should be read in its entirety.

N.8 INCLEMENT WEATHER AND EMERGENCIES

Employees of the Sheriff's Office will operate under the Sheriff's policy regarding Inclement Weather in lieu of this section.

a. Purpose. To prescribe uniform procedures for the closure of County offices and the treatment of employee absences from work during periods of inclement weather and other emergencies.

b. Policy. Fluvanna County will make every reasonable effort to open its facilities to the public as scheduled, consistent with safe access for staff and the public. Whenever it is determined that the health and safety of citizens or employees would be placed at risk or that conditions or events prevent performance of regular operations, services, or responsibilities assigned, closure of County offices or specific departments may be deemed necessary.

(1) The County Administrator is responsible for determining whether a delayed opening, early closure, or full day closing of the County offices is necessary due to inclement weather or other emergency.

(2) The chief judge or presiding judge of the respective court may authorize the clerk of the court to close the clerk's office and court. The clerk of the respective court will notify the County Administrator or designee of such closure.

c. Employee Safety

(1) Employees should use their own judgment when they believe roads or other conditions may be unsafe for travel to/from work, and employees may take appropriate annual leave when necessary during inclement weather or emergency situations. Employees are encouraged to maintain adequate leave balances for such situations.

(2) During times of emergency or inclement weather it is the responsibility of the employee to confirm when and where County facilities will be closed. Employees are advised to listen to local radio/TV announcements for closures/reopening notices. If such conditions develop during the night and warrant delayed opening or official closing, employees will be notified through their department via the Emergency Contact and Recall List. If there is any doubt, employees should contact their supervisor.

d. Definitions

(1) Essential Employees. Essential employees are those who may be required to work during emergency conditions as designated by their department head.

(2) Emergency Pay. A pay category which is paid at an employee's annualized normal hourly rate during an officially approved closure. Emergency pay applies to leave-eligible employees only.

e. Designated Essential Employees During Approved Closures

(1) Essential employees who work some or all of their regularly scheduled hours during an approved closure will receive their regular compensation for those hours worked **plus** emergency pay for those hours.

(2) Overtime policy applies to essential personnel who physically work more than 40 hours during that work week (Sun to Sat).

(3) Overtime is not applicable to emergency pay.

f. Non-Essential Employees During Approved Closures

(1) Employees will not be required to make up regularly scheduled time missed during an approved closure. Such time will be charged to the emergency pay code.

(2) Regularly scheduled hours missed outside of the approved closure hours will be charged to accrued annual leave or accrued compensatory time.

(3) Leave-eligible employees who are not regularly scheduled to work during an approved closure will not receive emergency pay.

(4) Employees on official travel out of the local area and not subject to the weather or emergency event will not receive emergency pay.

(5) Employees on pre-approved leave will not receive emergency pay.

(6) Non-essential employees who work some or all of their regularly scheduled hours during an approved closure will not receive emergency pay.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB V

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	Tyler Technology/ Munis Municipal Software Upgrade				
MOTION(S):	I move the Board of Supervisors approve the addendum and amendment to the existing Tyler Technology contract allowing for a 3 year term contract extension with no price increase, as well as adding the Energov Software for a one-time fee of \$54,100.00 and an annual fee of \$35,966.00, and adding the Inventory/Work Order module for a one-time fee of \$17,150.00 and an annual fee of \$1,584.00 and further authorize the County Administrator to execute the addendum and amendment subject to approval as to form by the County Attorney.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Cyndi Toler, Purchasing Officer				
PRESENTER(S):	Cyndi Toler, Purchasing Officer				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	<p>-Currently we pay \$125,098.00 per year for the County and Schools Municipal Software, including all hosting charges.</p> <p>-With these additions it will bring our annual cost to \$162,648.00 for each of the next 3 years.</p> <p>-Also, there is a one-time fee totaling \$71,250.00 for implementation and training for both new modules.</p> <p>-In turn, these modules will enhance our current municipal software to allow more streamlined and efficient processes, also increasing communication and productivity.</p>				
FISCAL IMPACT:	On October 19, 2016 the board approved \$125,000 in new CIP project for Munis Modules/Training.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Addendum and Amendment to the Tyler Technology contract				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X	X	X		



ADDENDUM AND AMENDMENT

This Amendment (“Amendment”) is effective as of the date of signature of the last party to sign as indicated below (“Amendment Effective Date”), by and between Tyler Technologies, Inc. (“Tyler”), a Delaware corporation with offices at 5519 53rd Street, Lubbock, TX 79414, and Fluvanna County (“Client”), with offices at 132 Main Street, Palmyra, Virginia 22963.

WHEREAS, Tyler and Client are parties to an agreement dated June 9, 2010 (“Agreement”), amended by Addendum and Amendment dated May 22, 2014 (“Munis SaaS Addendum”), the latter purpose of which is to migrate the Client from on-premise Client hosting to Tyler hosting of the licensed Tyler software products;

WHEREAS, the Client desires to license, and have Tyler host, certain additional software (“Additional Munis Software”) and purchase the associated professional services identified in the Munis Investment Summary attached hereto as Exhibit A to this Amendment;

WHEREAS, the Client desires to add Software as a Service access to certain EnerGov software (“EnerGov Software”) and the related professional services identified in the EnerGov Investment Summary attached hereto as Exhibit B to this Amendment;

WHEREAS, the Client wishes to renew the term set forth in the Munis SaaS Addendum in order to align with the addition of the Additional Munis Software and the EnerGov Software; and

WHEREAS, this Amendment is being entered into as a sole source procurement for those reasons laid out in that letter from Tyler dated the ___ day of _____, 2016 attached hereto as Exhibit E;

NOW, THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth herein, Tyler and Client agree as follows:

1. Term. The Term of this Agreement, as previously amended by that Munis SaaS Addendum, shall be extended until July 1, 2020. The fee for those existing services of any kind under that Agreement as amended by the Munis SaaS addendum remains ONE HUNDRED TWENTY-FIVE THOUSAND NINETY-EIGHT and No/100 Dollars (\$125,098.00) annually, to be paid in quarterly installments within 45 days’ of invoice as more specifically described in the Munis SaaS Addendum, and such annual fee shall apply through the Term as extended hereunder.
2. Additional Munis Software. The Additional Munis Software and associated services are hereby added to the Agreement subject to the terms and conditions of the existing Tyler Software as set forth in the Munis SaaS Addendum. For the sake of clarity, Client is purchasing the license rights to the Additional Munis Software, which will be hosted by Tyler in accordance with the terms of the Munis SaaS Addendum. With respect to the Additional Munis Software, the following payment terms apply:

- a. *License, Software and Service Fees.* One-time fees for the Additional Munis Software are invoiced 100% on the date that Tyler makes the Additional Software available to the Client (the "Additional Munis Completion Date") in the amount of SEVENTEEN THOUSAND ONE HUNDRED FIFTY DOLLARS AND NO/100 (\$17,150.00) (as more specifically described in Exhibit A). Payment is due within forty-five (45) days of receipt by the Client of a proper invoice from Tyler.
 - b. *Hosting Fees.* Hosting fees (referred to as SaaS Fees in the Munis Investment Summary of Exhibit A hereto) being ONE THOUSAND FIVE HUNDRED EIGHTY-FOUR AND NO/100 DOLLARS (\$1,584.00) annually shall be prorated in order to align with the Client's existing quarterly payment cycle are billed and invoiced 100% for that prorated amount on the Additional Munis Completion Date for that prorated period begin on the Additional Munis Completion Date through the end of the current quarter; and in quarterly installments thereafter in accordance with the terms of the Agreement as amended by that Munis SaaS Addendum. Hosting fees for the Additional Munis Software shall remain at \$1,584.00 from the Amendment Effective Date through the end of the Term being July 1, 2020.
3. EnerGov Software. The EnerGov Software and associated services are hereby added to the Agreement subject to the terms and conditions of the existing Tyler Software as set forth in the Munis SaaS Addendum.
 - a. Tyler grants to Client the non-exclusive, non-assignable limited right to use the EnerGov Software solely for Client's internal business purposes for not more than twelve (12) named users.
 - b. Client acknowledges that Tyler has no delivery obligations and will not ship copies of the EnerGov Software as part of this Amendment.
 - c. Rates and pricing for any listed optional products and services in the Investment Summary will be valid for twelve (12) months from the Amendment Effective Date. At this time the Client does not desire to purchase any of those Optional Services shown on Exhibit B.
 - d. With respect to the EnerGov Software, the Support Call Process attached hereto as Exhibit C shall control.
 - e. *License, Software and Service Fees.* One-time fees for the EnerGov Software are invoiced 100% on the date that Tyler makes the EnerGov Software available to the Client (the "EnerGov Completion Date") in the amount of FIFTY-FOUR THOUSAND ONE HUNDRED DOLLARS AND NO/100 (\$54,100.00) (as more specifically described in Exhibit B). Payment is due within forty-five (45) days of receipt by the Client of a proper invoice from Tyler.
 - f. *Recurring Fees.* Hosting fees (referred to as SaaS Fees in the EnerGov Investment Summary of Exhibit B hereto) being THIRTY-FIVE THOUSAND NINE HUNDRED SIXTY-SIX DOLLARS AND NO/100 (\$35,966.00) annually shall be prorated in order to align with the Client's existing quarterly payment cycle are billed and invoiced 100% for that prorated amount on the EnerGov Completion Date for that prorated period begin on the EnerGov Completion Date through the end of the current quarter; and in quarterly installments thereafter in accordance with the terms of the Agreement as amended by that Munis

SaaS Addendum. Hosting fees shall remain at \$35,966.00 from the Amendment Effective Date through the end of the Term being July 1, 2020.

4. Total Recurring Fees Clarification. For clarification, the total annual recurring fees for all hosting services under the Agreement as of the Amendment Effective Date, as amended by the SaaS Addendum, and this Amendment shall be no more than \$162,648.00 total annually (fees for any service for any partial period are to be prorated); payable in quarterly installments. This section is only intended to clarify the total cumulative annual recurring amount to be paid under the Agreement as described in Sections 1 through 3 above and is not an additional payment.
5. Travel Expenses. Travel expenses in connection with this Amendment are billed and invoiced as incurred in accordance with Tyler's Travel Policy, attached as Exhibit 4 to the Agreement.
6. Other Amendment Terms. The County of Fluvanna's General Terms, Condition and Instructions to Bidders and Contractors (the "General Terms") are attached hereto as Exhibit D and specifically incorporated herein by reference as a material part of this Amendment. Where any of the provisions of the General Terms directly or generally conflict with any of the terms of the Agreement, as amended, the terms of the Agreement shall control.
7. Period of Performance. The Additional Munis Software and the EnerGov Software is to be installed, operational and in compliance with this Amendment, the Agreement as previously amended, and will be in accordance with a mutually agreed upon project plan to be finalized following execution of this Amendment.
8. Miscellaneous. The headings of the sections of this Amendment are inserted for convenience only and do not alter or amend the provisions hereof. A word importing the masculine or neuter gender only may extend and be applied to females and to corporations as well as males, and vice versa. A word importing the singular number only may extend and be applied to several persons or things as well as to one person or thing; and a word importing the plural number only may extend and be applied to one person or thing, as well as to several persons or things. This Amendment may be executed in multiple counterparts each of which shall be deemed an original and together which shall constitute the Amendment. This Amendment may be executed in duplicate originals, any of which shall be equally authentic. In addition to allowing electronic signatures upon an electronic copy of this Amendment, as provided by Virginia law, facsimile signatures upon any signature page will be considered to be original signatures. This Amendment, together with exhibits hereto, contains the entire understanding of the parties with respect to the subject matter hereof and is to be modified only by a writing signed by the parties to this Amendment. All terms and conditions of the Agreement not herein amended remain in full force and effect.

[Signature Page to Follow]

IN WITNESS WHEREOF, persons having been duly authorized and empowered to enter into this amendment hereunto executed this Amendment as of the Amendment Effective Date.

Tyler Technologies, Inc.
Local Government Division

Fluvanna County, Virginia

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



One Tyler Drive
Yarmouth, ME 04096

P: 800.772.2260
F: 207.781.2459

www.tylertech.com

November 22, 2016

Fluvanna County, Virginia
Attn: Cyndi Toler
132 Main Street
Palmyra, VA 22963

RE: EnerGov Sole Source Acquisition

Dear Ms. Toler:

Please accept this letter as confirmation that Tyler Technologies, Inc. is the sole provider of the Tyler EnerGov software, and to maintain your warranty, Tyler is the only party authorized to host, support, update, or modify such software.

Tyler's EnerGov software has been developed in conjunction with other Tyler products and is highly integrated with certain Tyler software products in use by Fluvanna County, including Tyler Content Manager and Cashiering. Specifically, by using Tyler Cashiering with EnerGov, the full integration process from payment to General Ledger can be automated.

Tyler is the sole developer and implementer of the EnerGov software.

Tyler appreciates the trust that the Fluvanna County has placed in our company and will continue to work to earn your business. If there is anything else we can do, please do not hesitate to call.

Sincerely,

Abigail Diaz
Vice President & Associate General Counsel

Exhibit A Munis Investment Summary

SaaS

Description	Annual Fee Net	# Years	Total SaaS Fee	Impl. Days
Additional:				
Inventory Annual SaaS Fee	\$1,584.00	1.0	\$1,584.00	0
TOTAL:	\$1,584.00		\$1,584.00	0

Tyler Software and Related Services

Description	License	Impl. Days	Impl. Cost	Data Conversion	Module Total	Year One Maintenance
Financials:						
Inventory	\$4,400.00	3 @ \$1,275.00	\$3,825.00	\$0.00	\$8,225.00	\$0.00
TOTAL:	\$4,400.00	3	\$3,825.00	\$0.00	\$8,225.00	\$0.00

Other Services

Description	Quantity	Unit Price	Unit Discount	Extended Price
Implementation Day	7	\$1,275.00	\$0.00	\$8,925.00
TOTAL:				\$8,925.00

Summary

	One Time Fees	Recurring Fees
Total SaaS per annum	\$0.00	\$1,584.00
Total Tyler Software	\$4,400.00	\$0.00
Total Tyler Services	\$12,750.00	\$0.00
Total 3rd Party Hardware, Software and Services	\$0.00	\$0.00
Summary Total	\$17,150.00	\$1,584.00
Contract Total	\$18,734.00	

Comments

Intentionally Omitted

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

Intentionally Omitted.

7 Implementation Days for Work Order implementation for County Public Works.

Exhibit B EnerGov Investment Summary

SaaS			One Time Fees		
Description	# Years	Annual Fee	Impl. Days	Impl. Cost	Data Conversion
Additional:					
EnerGovAdv Server Extensions Bundle	3.0	\$5,872.00	2 @ \$1,275.00	\$2,550.00	\$0.00
EnerGov Citizen Self Service - PLM	3.0	\$5,872.00	2 @ \$1,275.00	\$2,550.00	\$0.00
EnerGov e-Reviews	3.0	\$11,010.00	4 @ \$1,275.00	\$5,100.00	\$0.00
EnerGov GIS (SaaS)	3.0	\$0.00	0 @ \$1,275.00	\$0.00	\$0.00
EnerGov iG Workforce Apps (SaaS)	3.0	\$0.00	0 @ \$1,275.00	\$0.00	\$0.00
EnerGov Permitting & Land Management Suite (12)	3.0	\$13,212.00	17 @ \$1,275.00	\$21,675.00	\$10,575.00
EnerGov Report Toolkit (SaaS)	3.0	\$0.00	0 @ \$1,275.00	\$0.00	\$0.00
TOTAL:		\$35,966.00	25	\$31,875.00	\$10,575.00

Other Services					
Description	Quantity	Unit Price	Unit Discount	Extended Price	
EnerGov GIS - Implementation (SaaS)	1	\$1,275.00	\$0.00	\$1,275.00	
EnerGov iG Workforce Apps Implementation (SaaS)	2	\$1,275.00	\$0.00	\$2,550.00	
EnerGov PLM Forms Library (5 Forms)	1	\$3,825.00	\$0.00	\$3,825.00	
Project Planning Services	1	\$4,000.00	\$0.00	\$4,000.00	
TOTAL:				\$11,650.00	

Summary	One Time Fees	Recurring Fees
Total SaaS per annum	\$0.00	\$35,966.00
Total Tyler Software	\$0.00	\$0.00
Total Tyler Services	\$54,100.00	\$0.00
Total 3rd Party Hardware, Software and Services	\$0.00	\$0.00
Summary Total	\$54,100.00	\$35,966.00
Contract Total	\$161,998.00	

Detailed Breakdown of Conversions (Included in Contract Total)

Description	Unit Price	Unit Discount	Extended Price
EnerGov Permitting & Land Management	\$10,575.00	\$0.00	\$10,575.00
TOTAL:			\$10,575.00

Optional SaaS			One Time Fees		
Description	# Years	Annual Fee	Impl. Days	Impl. Cost	Data Conversion
Additional:					
EnerGov Citizen Self Service - LRM	3.0	\$5,872.00	2	\$2,550.00	\$0.00
EnerGov Licensing & Regulatory Management Suite (5)	3.0	\$5,505.00	9	\$11,475.00	\$0.00
TOTAL:		\$11,377.00	11	\$14,025.00	\$0.00

Comments

Conversion prices are based on a single occurrence of the database. If additional databases need to be converted, these will need to be quoted.

Intentionally omitted.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

Project Management includes project planning, kickoff meeting, status calls, task monitoring, verification and transition to support.

Intentionally omitted.

The SaaS fees are based on 12 named users. Should the number of named users be exceeded, Tyler reserves the right to re-negotiate the SaaS fees based upon any resulting changes in the pricing categories.

Intentionally omitted.

e-Planning requires BlueBeam Revu or Adobe Acrobat Pro

PLM Forms Library Includes: 1 Permits - Building, 1 Permits - Trade, 1 Planning - Certificate, 1 Permits - Occupancy/Completion, 1 Code - Violation Notice.



**Exhibit C
EnerGov Support Call Process**

Support Channels

We provide the following channels of software support:

- (1) Tyler Community – an on-line resource, Tyler Community provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
- (2) On-line submission (portal) – for less urgent and functionality-based questions, users may create unlimited support incidents through the customer relationship management portal available at the Tyler Technologies website.
- (3) Email – for less urgent situations, users may submit unlimited emails directly to the software support group.
- (4) Telephone – for urgent or complex questions, users receive toll-free, unlimited telephone software support.

Support Resources

A number of additional resources are available to provide a comprehensive and complete support experience:

- (1) Tyler Website – www.tylertech.com – for accessing client tools and other information including support contact information.
- (2) Tyler Community – available through login, Tyler Community provides a venue for clients to support one another and share best practices and resources.
- (3) Knowledgebase – A fully searchable depository of thousands of documents related to procedures, best practices, release information, and job aides.
- (4) Program Updates – where development activity is made available for client consumption

Support Availability

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Clients may receive coverage across these time zones. Tyler’s holiday schedule is outlined below. There will be no support coverage on these days.

New Year’s Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day
Labor Day	

Issue Handling

Incident Tracking

Every support incident is logged into Tyler’s Customer Relationship Management System and given a unique incident number. This system tracks the history of each incident. The incident tracking number is used to track and reference open issues when clients contact support. Clients may track incidents, using the incident number, through the portal at Tyler’s website or by calling software support directly.

Incident Priority

Each incident is assigned a priority number, which corresponds to the client's needs and deadlines. The client is responsible for reasonably setting the priority of the incident per the chart below. The goal of this structure is to help the client clearly understand and communicate the importance of the issue and to describe expected responses and resolutions.

Priority Level	Characteristics of Support Incident	Resolution Targets
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client's remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. Tyler's responsibility for lost or corrupted data is limited to assisting the client in restoring its last available database.
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. Tyler's responsibility for loss or corrupted data is limited to assisting the client in restoring its last available database.
3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack. Tyler's responsibility for lost or corrupted data is limited to assisting the client in restoring its last available database.
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days. Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

Incident Escalation

Tyler Technology's software support consists of four levels of personnel:

- (1) Level 1: front-line representatives
- (2) Level 2: more senior in their support role, they assist front-line representatives and take on escalated issues
- (3) Level 3: assist in incident escalations and specialized client issues
- (4) Level 4: responsible for the management of support teams for either a single product or a product group

If a client feels they are not receiving the service needed, they may contact the appropriate Software Support Manager. After receiving the incident tracking number, the manager will follow up on the open issue and determine the necessary action to meet the client's needs.

On occasion, the priority or immediacy of a software support incident may change after initiation. Tyler encourages clients to communicate the level of urgency or priority of software support issues so that we can respond appropriately. A software support incident can be escalated by any of the following methods:

- (1) Telephone – for immediate response, call toll-free to either escalate an incident's priority or to escalate an issue through management channels as described above.
- (2) Email – clients can send an email to software support in order to escalate the priority of an issue
- (3) On-line Support Incident Portal – clients can also escalate the priority of an issue by logging into the client incident portal and referencing the appropriate incident tracking number.

Remote Support Tool

Some support calls require further analysis of the client's database, process or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Support is able to quickly connect to the client's desktop and view the site's setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB W

MEETING DATE:	December 20, 2016																								
AGENDA TITLE:	Re-classification of Building Official position.																								
MOTION(s):	<p>I move to approve reclassification of the Building Official position:</p> <ul style="list-style-type: none"> • FROM: Building Official – Position 2250 Pay Band 18, \$50,290 to \$75,089 • TO: Building Official – Position 2250 Pay Band 19, \$53,562 to \$79,972 																								
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):																						
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other																				
		XX																							
STAFF CONTACT(S):	Gail Parrish, HR Manager; Jason Smith, Director of Community & Economic Development																								
PRESENTER(S):	Gail Parrish, HR Manager																								
RECOMMENDATION:	approval																								
TIMING:	12/20/2016																								
DISCUSSION:	Due to the resignation of the Building Official, a review of the position description and the needs of the County in regards to the mandated position were made. After an updated market review of salaries and band ranges of similar Counties in comparison to our classification of the position, it was found that a better fit for the position would be to classify it in the County's band 19.																								
FISCAL IMPACT:	<table border="1"> <thead> <tr> <th>POSITION</th> <th>PAY BAND</th> <th>BUDGETED AMT (w/ Fringe)</th> <th>MIN RATE</th> <th>15% from MIN</th> </tr> </thead> <tbody> <tr> <td>Building Official</td> <td align="center">18</td> <td align="center">61,710</td> <td align="center">50,290</td> <td align="center">57,833</td> </tr> <tr> <td>Building Official</td> <td align="center">19</td> <td></td> <td align="center">53,562</td> <td align="center">61,597</td> </tr> <tr> <td>Annual (SAVINGS)/COST</td> <td></td> <td></td> <td></td> <td align="center">(113.00)</td> </tr> </tbody> </table>					POSITION	PAY BAND	BUDGETED AMT (w/ Fringe)	MIN RATE	15% from MIN	Building Official	18	61,710	50,290	57,833	Building Official	19		53,562	61,597	Annual (SAVINGS)/COST				(113.00)
POSITION	PAY BAND	BUDGETED AMT (w/ Fringe)	MIN RATE	15% from MIN																					
Building Official	18	61,710	50,290	57,833																					
Building Official	19		53,562	61,597																					
Annual (SAVINGS)/COST				(113.00)																					
POLICY IMPACT:	Within existing Budget Authority																								
LEGISLATIVE HISTORY:	N/A																								
ENCLOSURES:	Position Description																								
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other																				
				X	COAD; Comm. Development																				



Fluvanna County, Virginia
Department of Community & Economic Development
Job Description

BUILDING OFFICIAL - #2250

FLSA Status: Exempt
Pay Grade: ~~18~~ 19
Job Title ID: 2250
Reports To: Director of Community & Economic Development

General Definition of Work

Performs difficult technical and responsible administrative work overseeing the administration and enforcement of state building codes; does related work as required. Work is performed under general supervision. Supervision is exercised over all department personnel.

Essential Functions

Planning, coordinating, supervising and participating in building, electrical, mechanical and plumbing inspection activities; reviewing plans; issuing permits; maintaining records and files; preparing reports.

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Oversees and participates in the enforcement of building codes and erosion and sediment control ordinances.
- Coordinates plans review and inspection activities with architects, contractors and citizens.
- Serves as Erosion and Sediment Control program administrator; reviews bonds for acceptance; releases bonds when projects are complete; issues land disturbing permits and notices of violations; issues stop work orders in coordination with inspector.
- Directs, coordinates and participates inspection, office and field activities.
- Develops, recommends and implements procedures, policies and processes.
- Prepares and monitors operating budget.
- Reviews building, zoning and land disturbing plans; enforces zoning regulations relating to new construction.
- Issues building, zoning and land disturbance permits; calculates fees.
- Issues notices of violations and stop work orders on building, zoning and land disturbing activities.
- Hears and makes investigation of complaints of inspection activities; takes appropriate action.
- Prepares evidence and testifies in court on building and zoning code violation cases and land disturbing violations.
- Prepares a variety of reports and correspondence on inspection and zoning matters.
- Performs related tasks as required.

Knowledge, Skills and Abilities

Thorough knowledge of the principles and practices of building, electrical, plumbing, mechanical inspection; thorough knowledge of building, construction, engineering and structural engineering principles and practices; ability to plan, direct and coordinate the various phases of inspection services; ability to plan and supervise the work of subordinates; ability to establish and maintain effective working relationships with associates, government officials and the general public; ability to present facts and

recommendations effectively in oral and written form; firmness and tact in enforcing building codes.

Education and Experience

Any combination of education and experience equivalent to graduation from high school supplemented by course work in engineering, planning, architecture or related field and extensive experience in building, electrical and plumbing codes enforcement and inspections work.

Physical Requirements

This is light work requiring the exertion of up to 20 pounds of force occasionally, up to 10 pounds of force frequently, and a negligible amount of force constantly to move objects; work requires climbing, balancing, standing, walking, and grasping; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, use of measuring devices, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, and hazards.

Special Requirements

Possession of an appropriate driver's license valid in the Commonwealth of Virginia. Possession of CBO and Erosion and Sediment Control Administrator certificates within one year of appointment.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

Post-Offer Requirements

Background check

Recommended by:	Approved as to form:	Approved:
Department Head Date	Human Resources Manager Date	County Administrator Date

Approved by Board of Supervisors on June 2, 2004 (Draft reclass. from PB 18 to PB 19)

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB X

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	FY16 Comprehensive Annual Financial Report (CAFR)				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Eric Dahl, Deputy County Admin/Finance Director				
PRESENTER(S):	Eric Dahl, Deputy County Admin/Finance Director, and David Foley, Robinson, Famer, Cox Associates				
RECOMMENDATION:	Information only				
TIMING:	N/A				
DISCUSSION:	FY16 Comprehensive Annual Financial Report summary brief for the Board of Supervisors.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	FY16 Comprehensive Annual Financial Report (CAFR) presentation				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



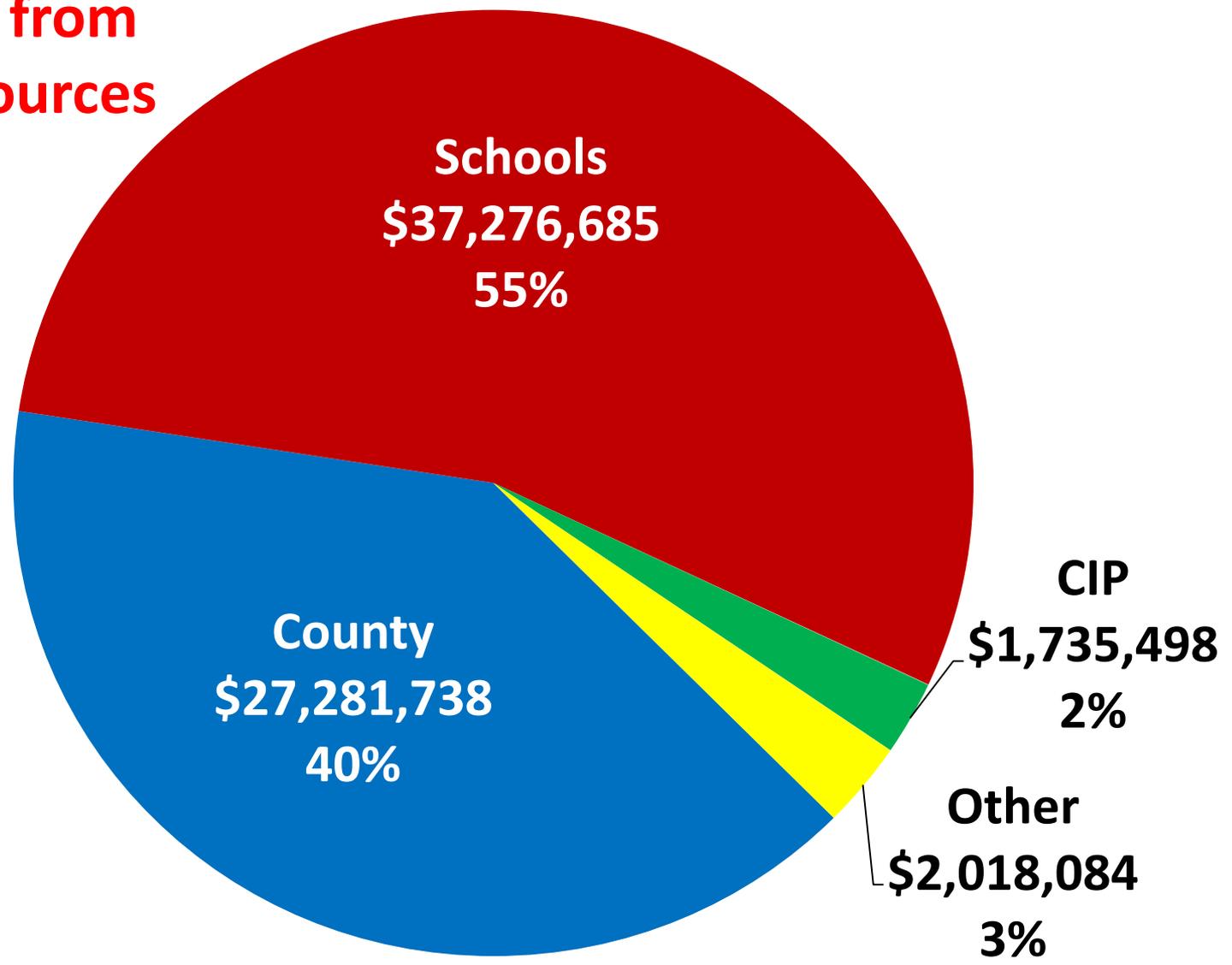
Budget Summary

Fiscal Year 2016



FY16 Adopted Budget (\$68,312,005)

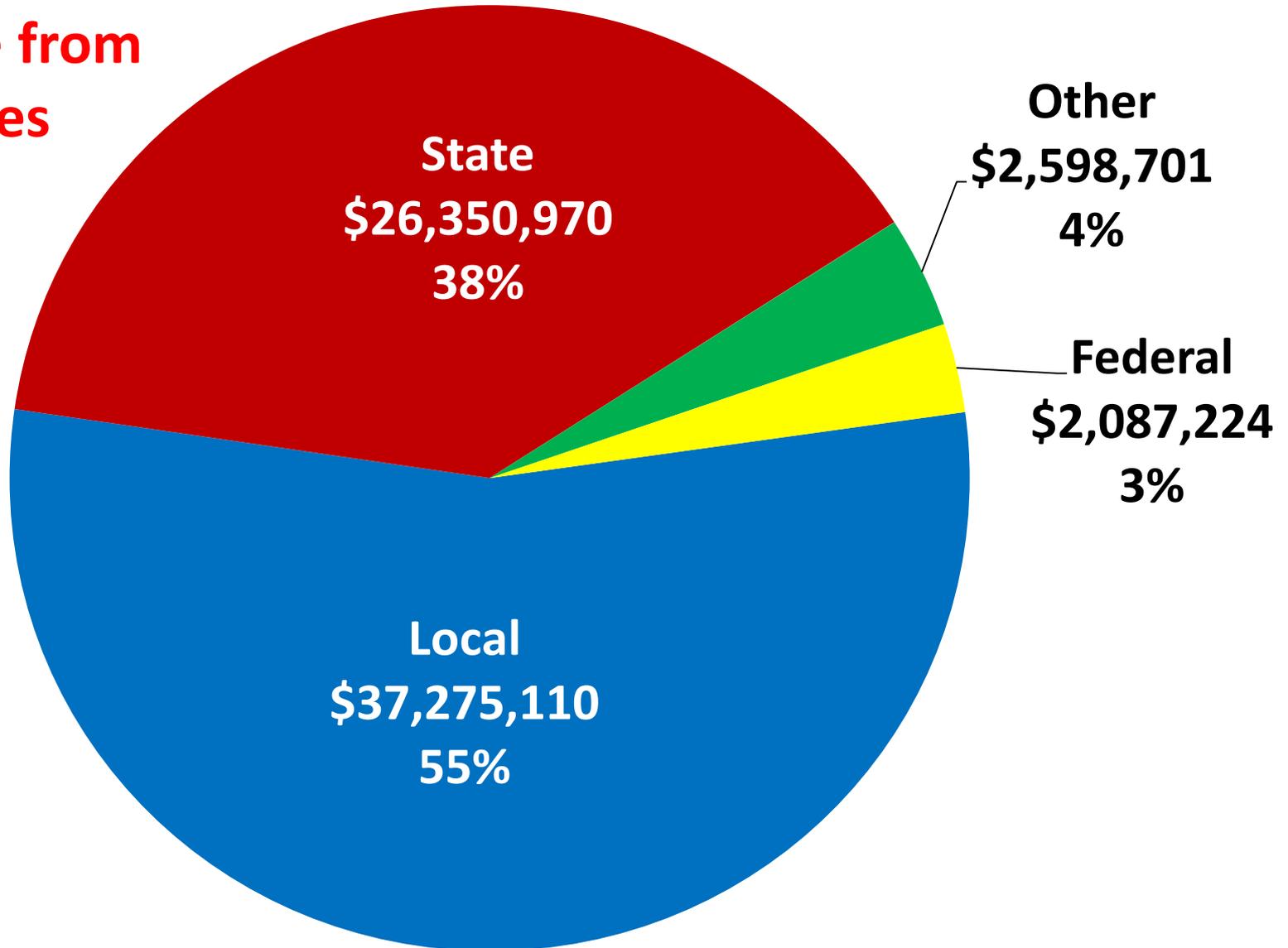
Expenditures from all revenue sources





FY16 Adopted Budget (\$68,312,005)

Revenue from all sources

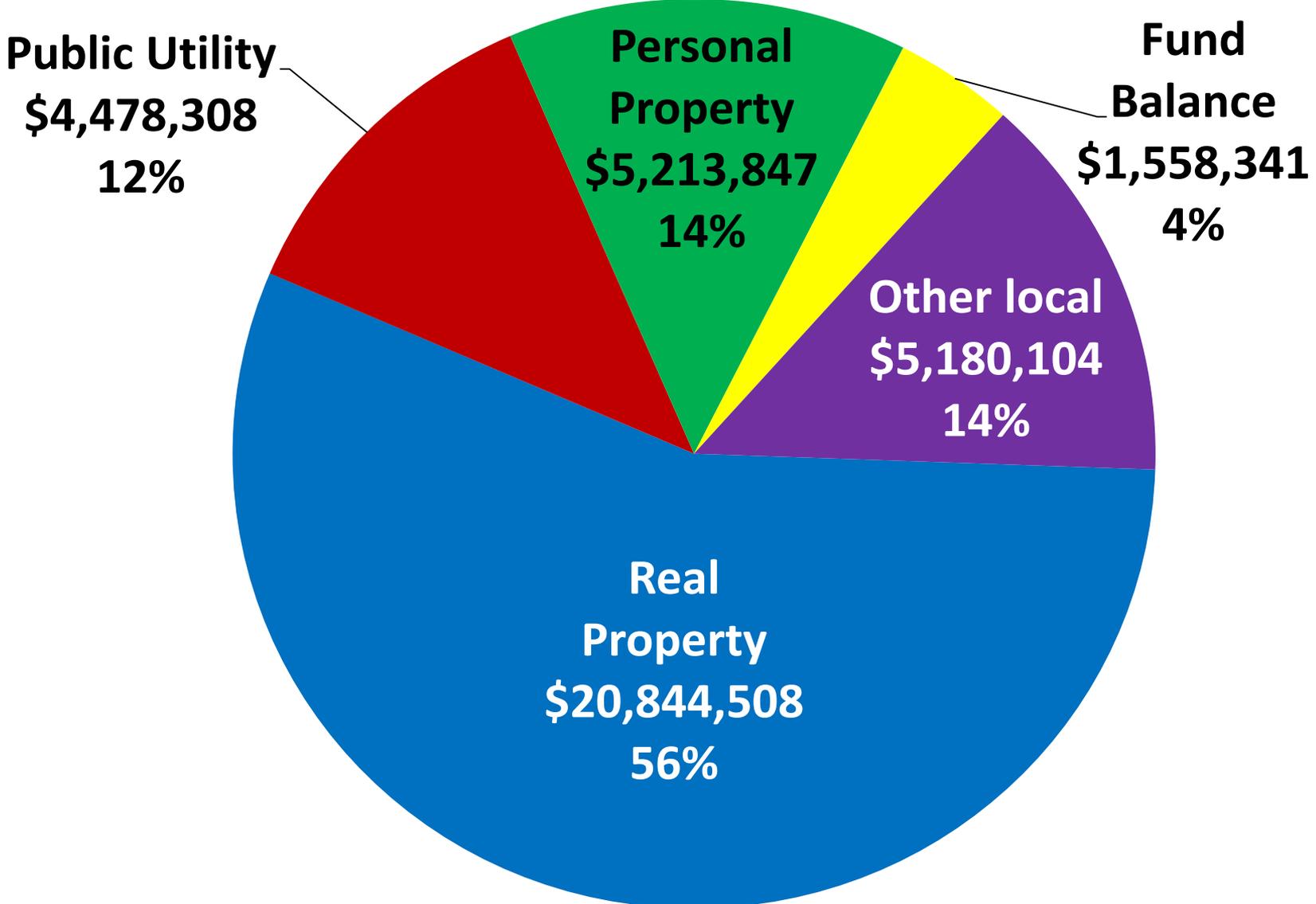




FY16 Adopted Budget (Local dollars only)

BOS Packet 2016-12-20 p.228/343

Revenue from local sources only



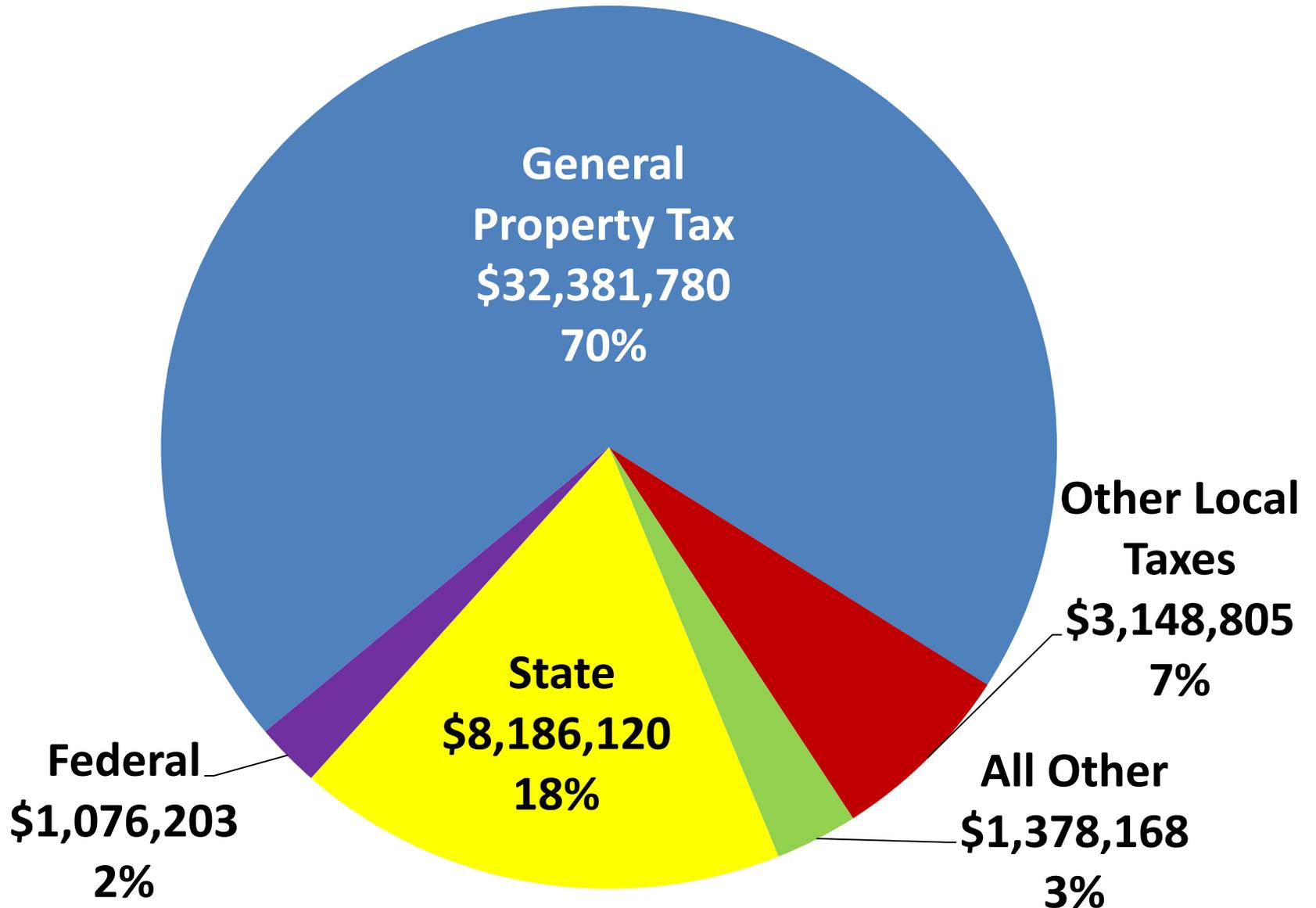


Comprehensive Annual Financial Report

Fiscal Year 2016



FY16 General Fund Revenues





FY16 General Fund Revenues

A	B	C	D	E	F
Revenue Source	FY15 Actual	FY16 Amended Budget	FY16 Actual	Over/(Under) Budget (Column C & D)	FY15 to FY16 % Inc/Dec (Column B & D)
General Property Taxes	\$30,390,483	\$30,893,557	\$32,381,780	\$1,488,223	6.55%
Other local taxes	3,052,599	2,909,000	3,148,805	\$239,805	3.15%
Permits and fees	328,492	261,650	316,674	\$55,024	-3.60%
Fines and forfeitures	19,127	25,500	17,071	(\$8,429)	-10.75%
Use of money	54,674	53,000	149,476	\$96,476	173.40%
Charges for services	240,937	478,957	627,328	\$148,371	160.37%
Miscellaneous	55,633	153,497	92,600	(\$60,897)	66.45%
Recovered Cost	149,284	221,732	175,019	(\$46,713)	17.24%
Commonwealth	7,729,139	8,480,726	8,186,120	(\$294,606)	5.91%
Federal	1,133,120	1,183,575	1,076,203	(\$107,372)	-5.02%
Total	\$43,153,488	\$44,661,194	\$46,171,076	\$1,509,882	6.99%



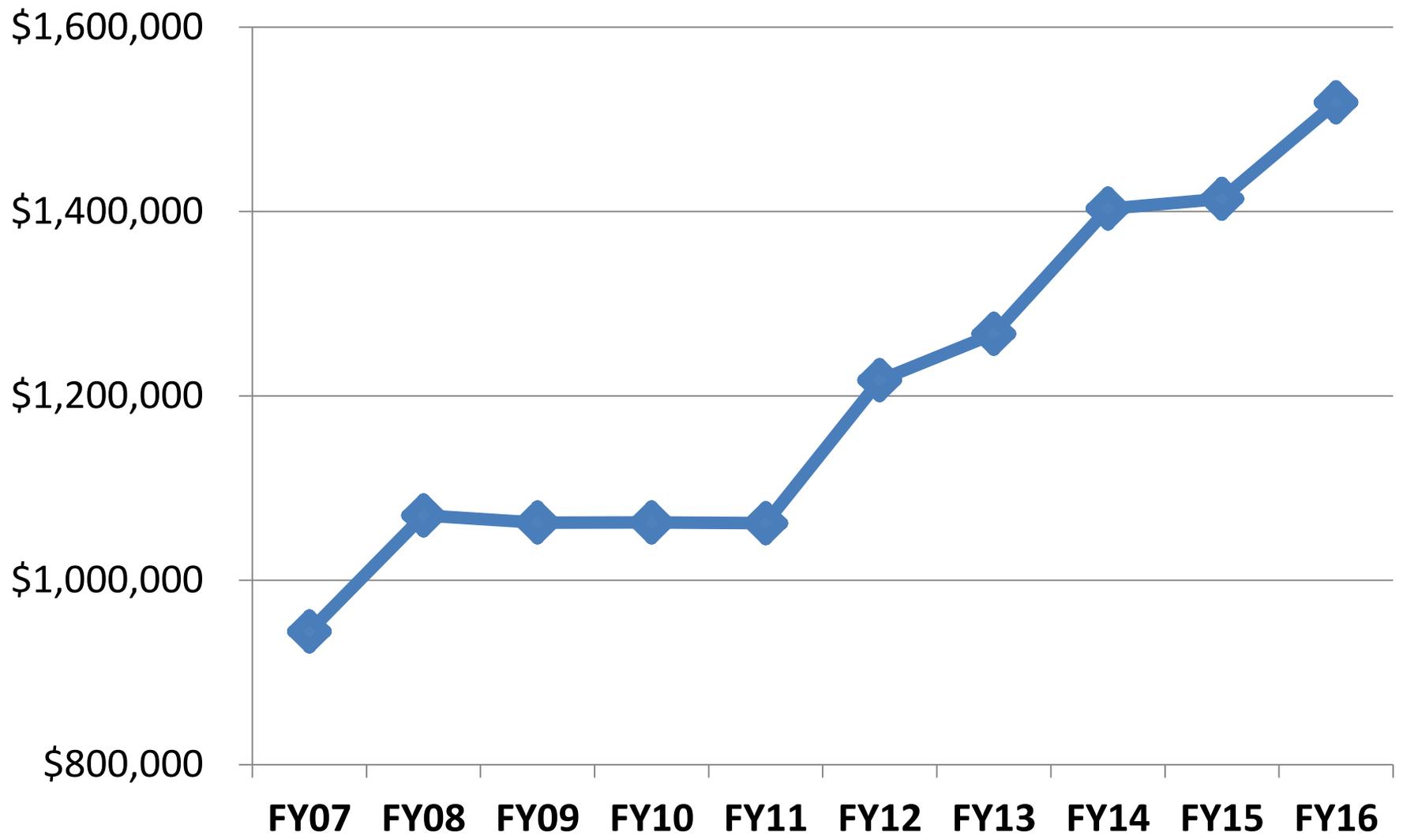
FY16 Top 4 Local Revenues

A	B	C	D	E	F
Local Revenue Source	FY13	FY14	FY15	FY16	FY15 to FY16 % Inc/Dec (Column D & E)
Real Estate Taxes	\$18,389,722	\$19,002,826	\$20,289,353	\$21,511,249	6.0%
Personal Property Taxes	4,714,910	4,825,586	4,949,139	5,404,855	9.2%
Public Service Corporation	3,379,009	4,259,048	4,653,744	4,981,936	7.1%
Local Sales Taxes	1,267,142	1,403,062	1,413,860	1,518,328	7.4%
Total:	\$27,750,783	\$29,490,522	\$31,306,096	\$33,416,368	6.7%

~72% of General Fund

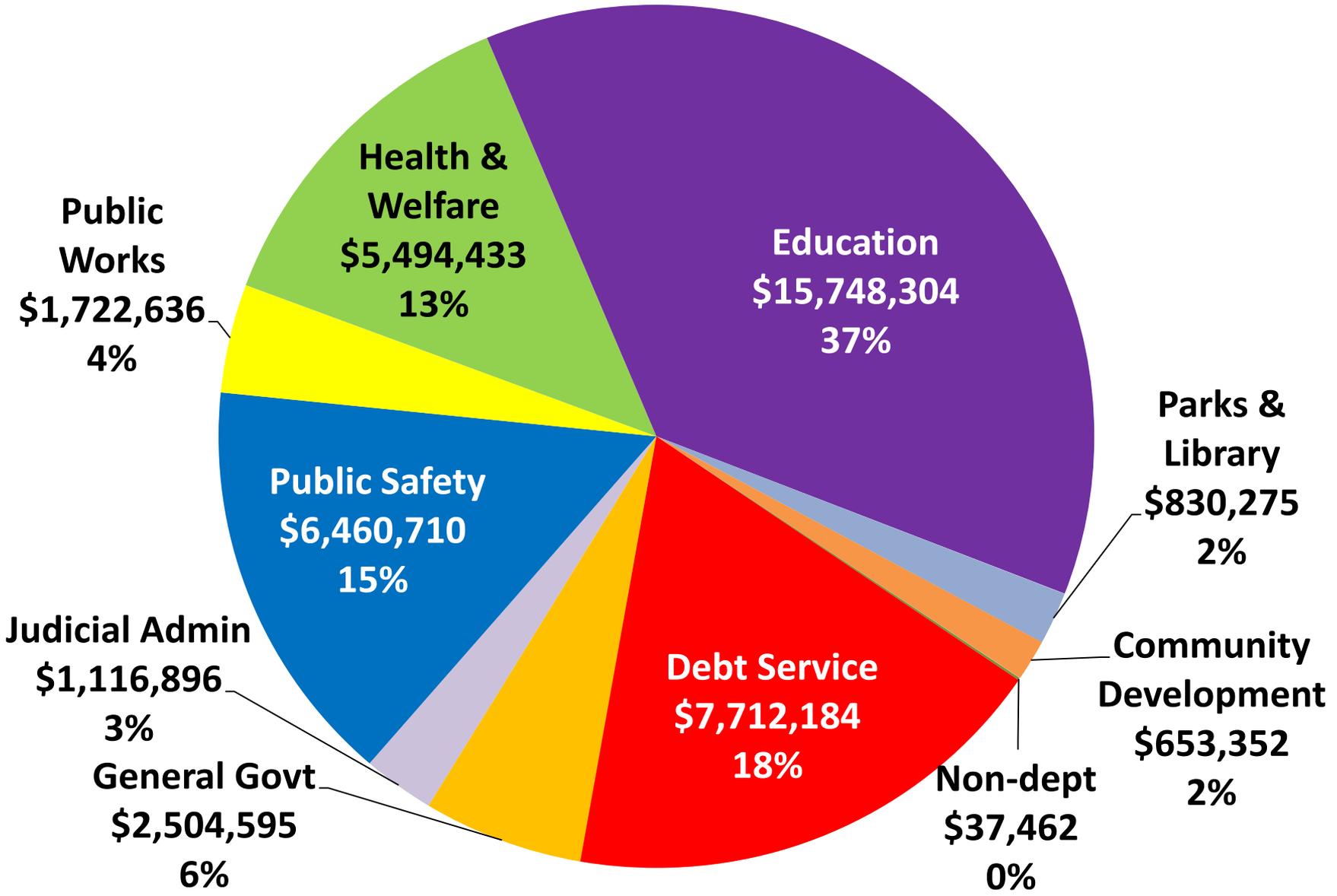


Sales Tax Revenues - FY07 to FY16





FY16 General Fund Expenditures





FY16 General Fund Expenditures

A	B	C	D	E	F
Expenditure Function	FY15 Actual	FY16 Amended Budget	FY16 Actual	Over/(Under) Budget (Column C & D)	FY15 to FY16 % Inc/Dec (Column B & D)
General Govt	\$2,910,378	\$2,692,891	\$2,504,595	(\$188,296)	-13.94%
Judicial Admin	1,033,414	1,173,219	1,116,896	(\$56,323)	8.08%
Public Safety	6,112,889	7,058,122	6,460,710	(\$597,412)	5.69%
Public Works	1,697,865	1,901,383	1,722,636	(\$178,747)	1.46%
Health & Welfare	4,900,555	6,142,142	5,494,433	(\$647,709)	12.12%
Education	14,622,154	16,178,527	15,748,304	(\$430,223)	7.70%
Parks, Rec. & Library	805,852	831,868	830,275	(\$1,593)	3.03%
Comm. Development	665,223	672,754	653,352	(\$19,402)	-1.78%
Non-departmental	26,199	75,925	37,462	(\$38,463)	42.99%
Debt Service	7,124,758	7,950,649	7,712,184	(\$238,465)	8.24%
Total	\$39,899,287	\$44,677,480	\$42,280,847	(\$2,396,633)	5.97%



FY16 General Fund Results

Year Ended June 30, 2016	
Revenue	\$ 46,171,076
Expenditures	(42,280,847)
Excess of revenues over expenditures	3,890,229
Transfers out (CIP & Sewer)	(3,502,665)
Change in fund balance	387,564
Fund balance beginning of year	21,845,500
Fund balance at end of year	\$ 22,233,064



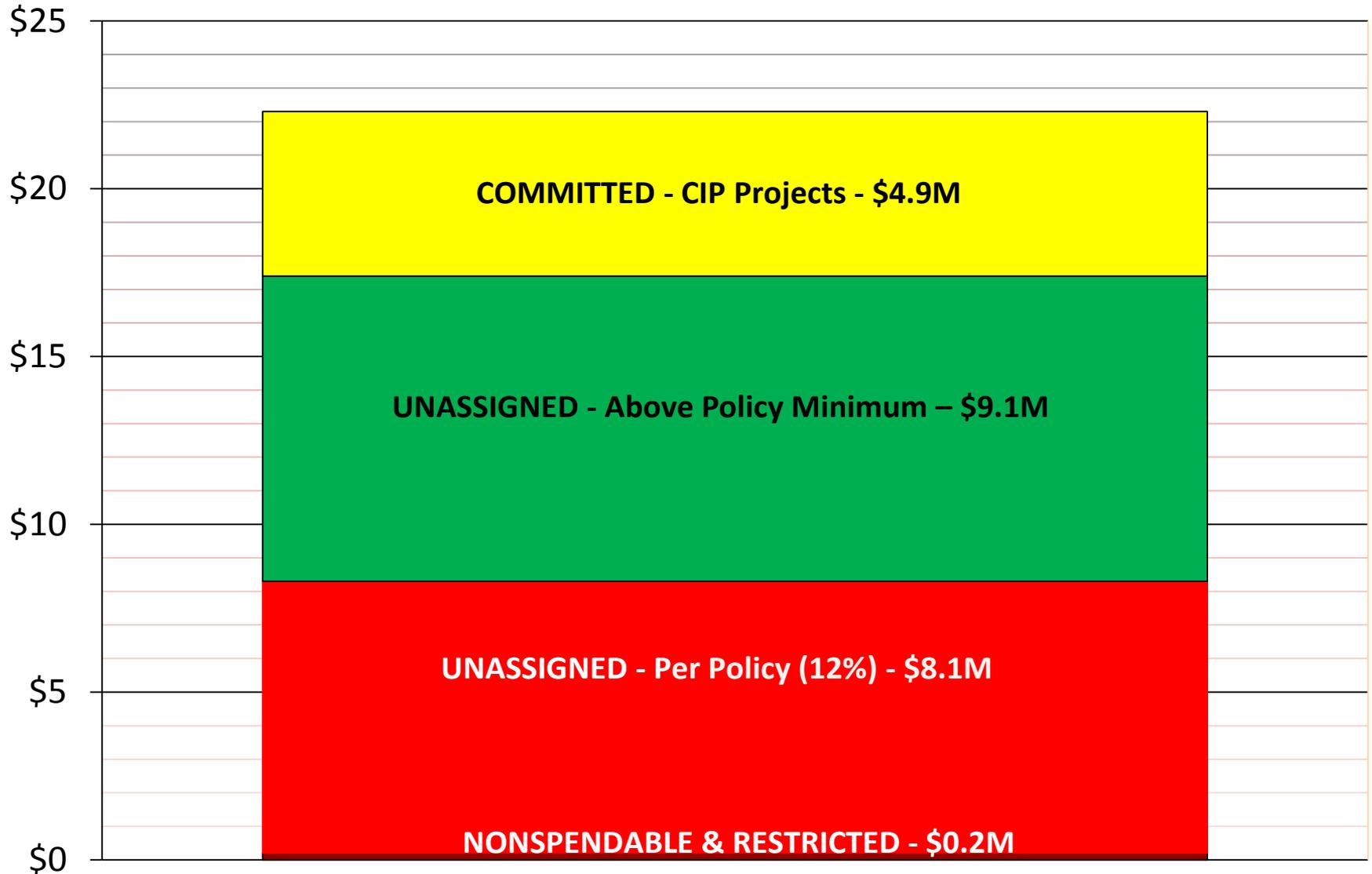
General Fund Balance June 30, 2016

BOS Packet 2016-12-20 p.237/343

As of June 30, 2016	
Non-spendable (Prepaid expenses, N.R.)	\$100,000
Restricted (e.g., FUSD Debt Reserve)	\$59,520
Committed (e.g., CIP Projects)	\$4,875,335
Assigned (Prior obligations)	\$0
Unassigned	\$17,198,209
Total	\$22,233,064
Unassigned Fund Balance Target per Policy	\$8,080,770
Unassigned Fund Balance Excess Above Target	\$9,117,439



Fund Balance (in Millions)



As of June 30, 2016

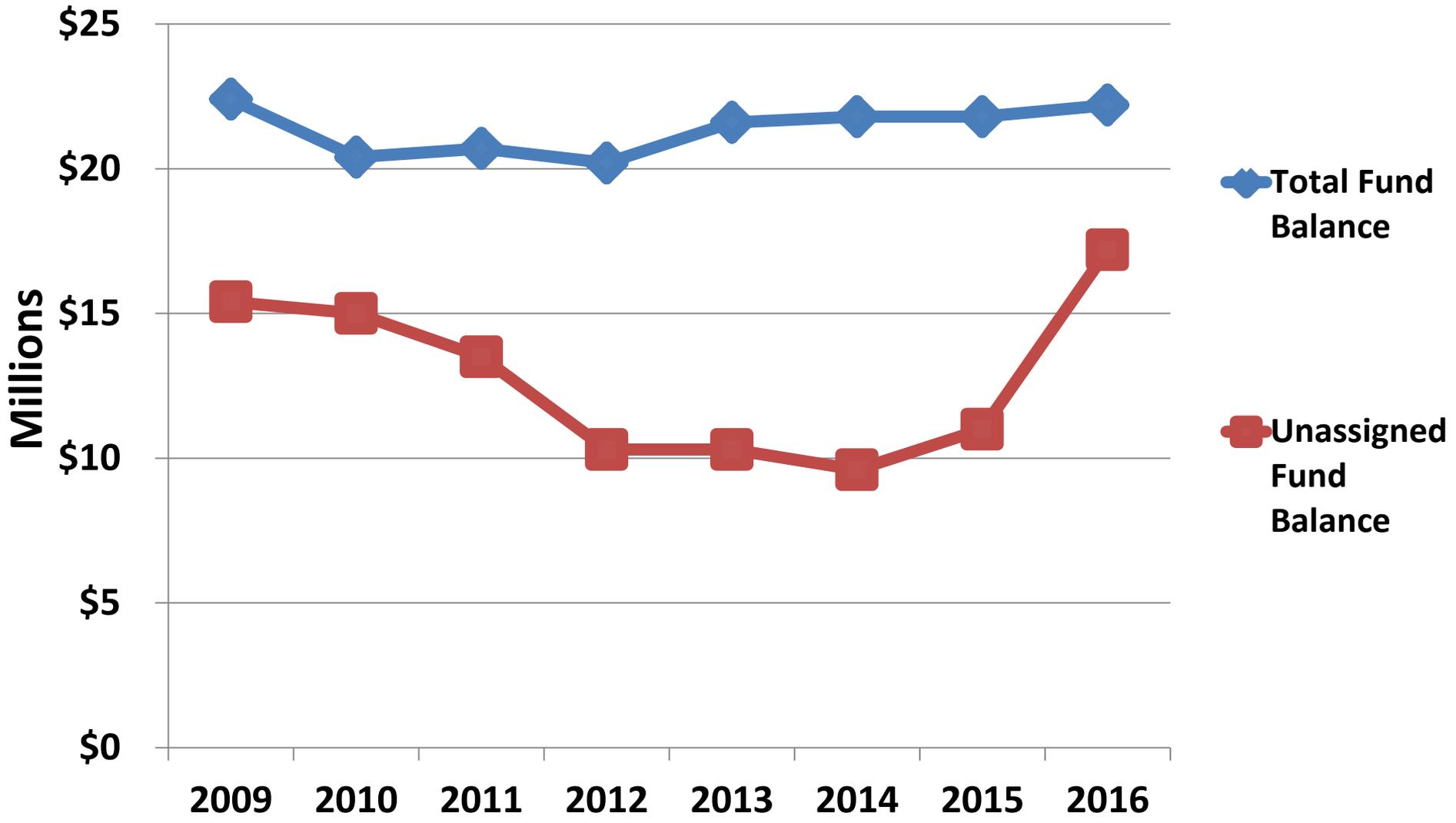


Funds Committed to CIP Projects (6/30/16)

Original Budget Year	Project	Project Funds Remaining 6/30/16
FY12	Replacement of Co Bldg HVAC	40,466
FY12	E911 Radio	374,084
FY12	Round About @ Rt 15 & 53	20,000
FY12	Old HS (Middle School) Waste Water Treatment Plant	27,450
FY14	Pleasant Grove Amphitheater	5,000
FY14	Hydrogeologic Study	22,591
FY14	Water/Sewer Zion Crossroads	416,769
FY14	Building Assessment	21,860
FY14	Schools MUNIS Financial Systems	37,266
FY14	Recoat Central Waste Water Treatment Plant	70,000
FY14	Carysbrook Elementary Renovation	143,392
FY15	Fork Union Community Center Roof	4,101
FY15	Schools Safety & Security Upgrades	40,290
FY15	Convenience Center Road & Trailer	22,000
FY16	County VoIP Phone System	144,925
FY16	FSCO Evidentiary Camera Project	23,055
FY16	Server Consolidation & Disaster Recovery	25,766
FY16	Phillips MRx Wireless Link Upgrade	15,678
FY16	County Admin Complex Foundation & Drainage Repairs	150,000
FY17	Library & Public Safety - Combined Water System	50,000
FY17	Courts Fire Detection and Alarm System	35,000
FY17	Treasurer/COR Building Upgrades	250,000
FY17	Computer Aided Dispatch/Records Management System	500,000
FY17	F&R Personal Protective Equipment	72,965
FY17	F&R Vehicle Replacement & Rechasis	410,000
FY17	F&R Thermal Imaging Camera Replacement	50,000
FY17	F&R Toughbook Replacement	28,000
FY17	Schools Computer Instructional Technology & Infrastructure Repl.	300,000
FY17	School Board Office Renovations	100,000
FY17	Courts Building Lighting Upgrades	30,000
FY17	Carysbrook Building Renovation & Space Utilization Improvements	108,210
FY17	Carysbrook Roof Replacement (Gym and Social Services)	110,000
FY17	Building Envelope Exterior Repairs	150,000
FY17	County Capital Reserve	154,741
FY17	School Capital Reserve	240,644
FY17	Schools Floor Covering Replacement	189,423
FY17	Fleet Replacement - County Government Vehicles	98,659
FY17	Fleet Replacement - Sheriff Vehicles	15,299
FY17	Fleet Replacement - Social Services Vehicles	20,000
FY17	Fleet Replacement - School Buses	275,001
FY17	Fleet Replacement - Student Transport/ Facilities Vehicles	25,017
FY17	FY15-FY16 Other Carryforwards	57,684
TOTAL		4,875,335



General Fund Balance - FY09 to FY16



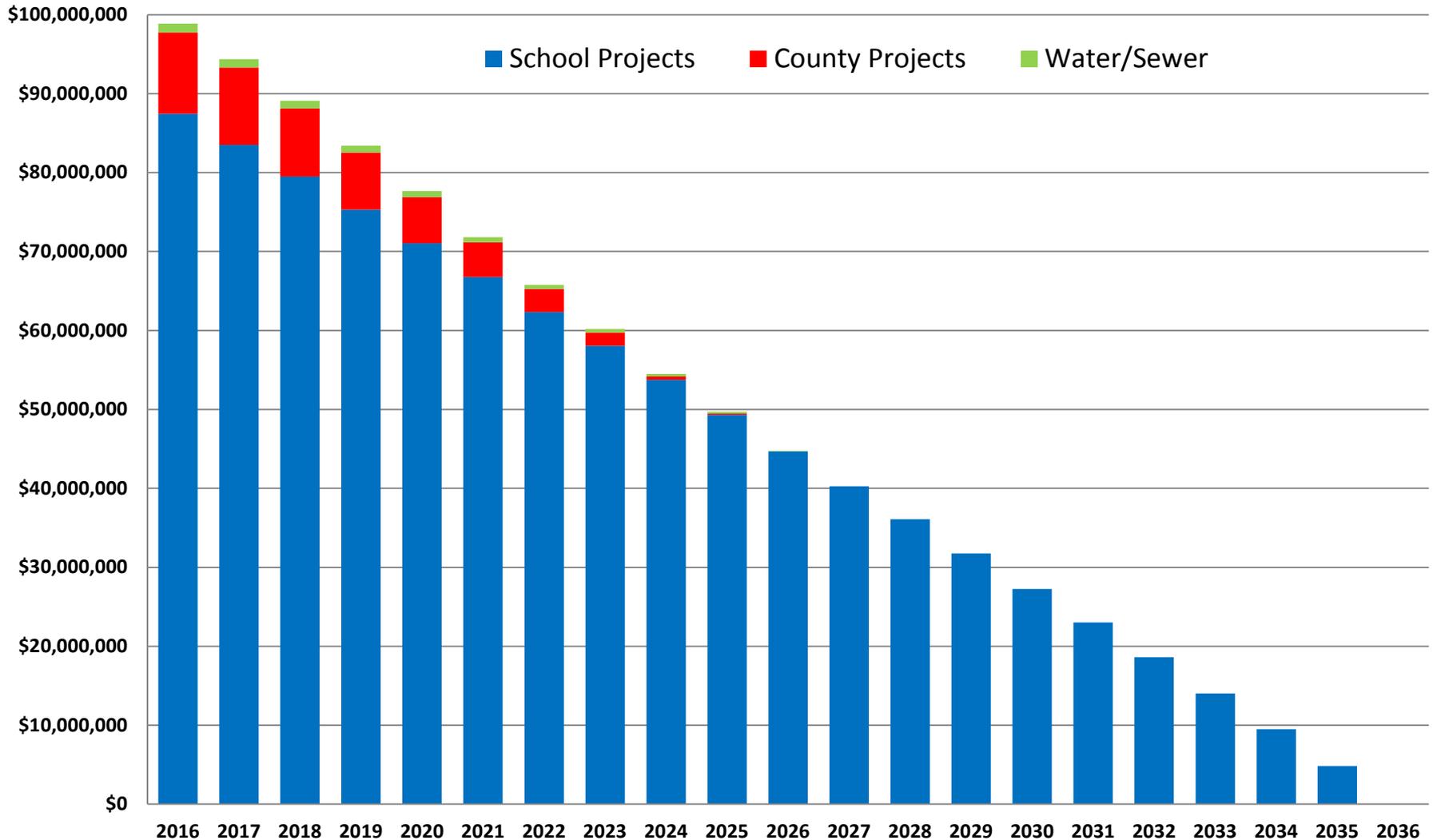


Debt & Capital Leases - June 30, 2016

A	B	C	D
Outstanding Debt	2015	2016	FY15 to FY16 % Inc/Dec (Column B & C)
General Obligation Bonds	\$ 89,055,945	\$85,598,934	-4%
Literary Fund Loans	2,168,958	1,859,107	-14%
State Moral Obligation Bonds	3,520,000	3,180,000	-10%
Capital Leases	638,273	7,082,582	1010%
Water/Sewer Bonds	1,249,965	1,153,551	-8%
Total	\$96,633,141	\$98,874,174	2%

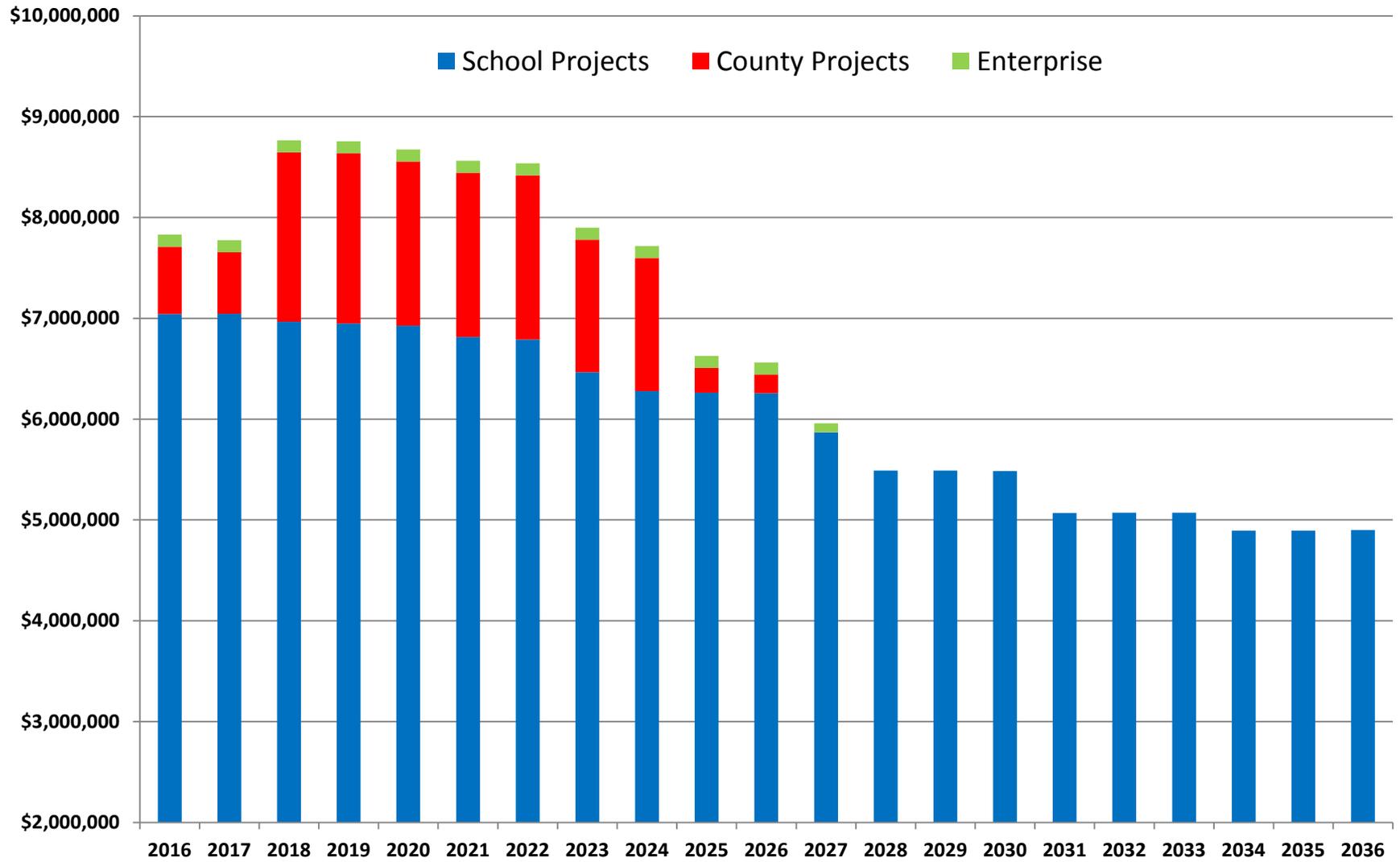


Total Debt (at end of FY16)





Annual Debt Service (at end of FY16)





Robinson, Farmer, Cox Associates

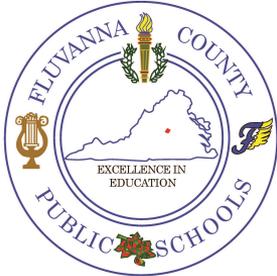
BOS Packet 2016-12-20 p.244/343

- **Audit Opinion**
- **Management Letter**
- **Questions?**

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB YZ

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	Fluvanna County Public Schools – Fiber Network Project				
MOTION(s):	N/A				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Josh Gifford, FCPS IT Director				
PRESENTER(S):	Josh Gifford, FCPS IT Director				
RECOMMENDATION:	N/A				
TIMING:	Routine				
DISCUSSION:					
FISCAL IMPACT:	Yes				
POLICY IMPACT:	No				
LEGISLATIVE HISTORY:					
ENCLOSURES:					
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other



Fluvanna County Public Schools

Fiber Network Project

Fiber Project Goals

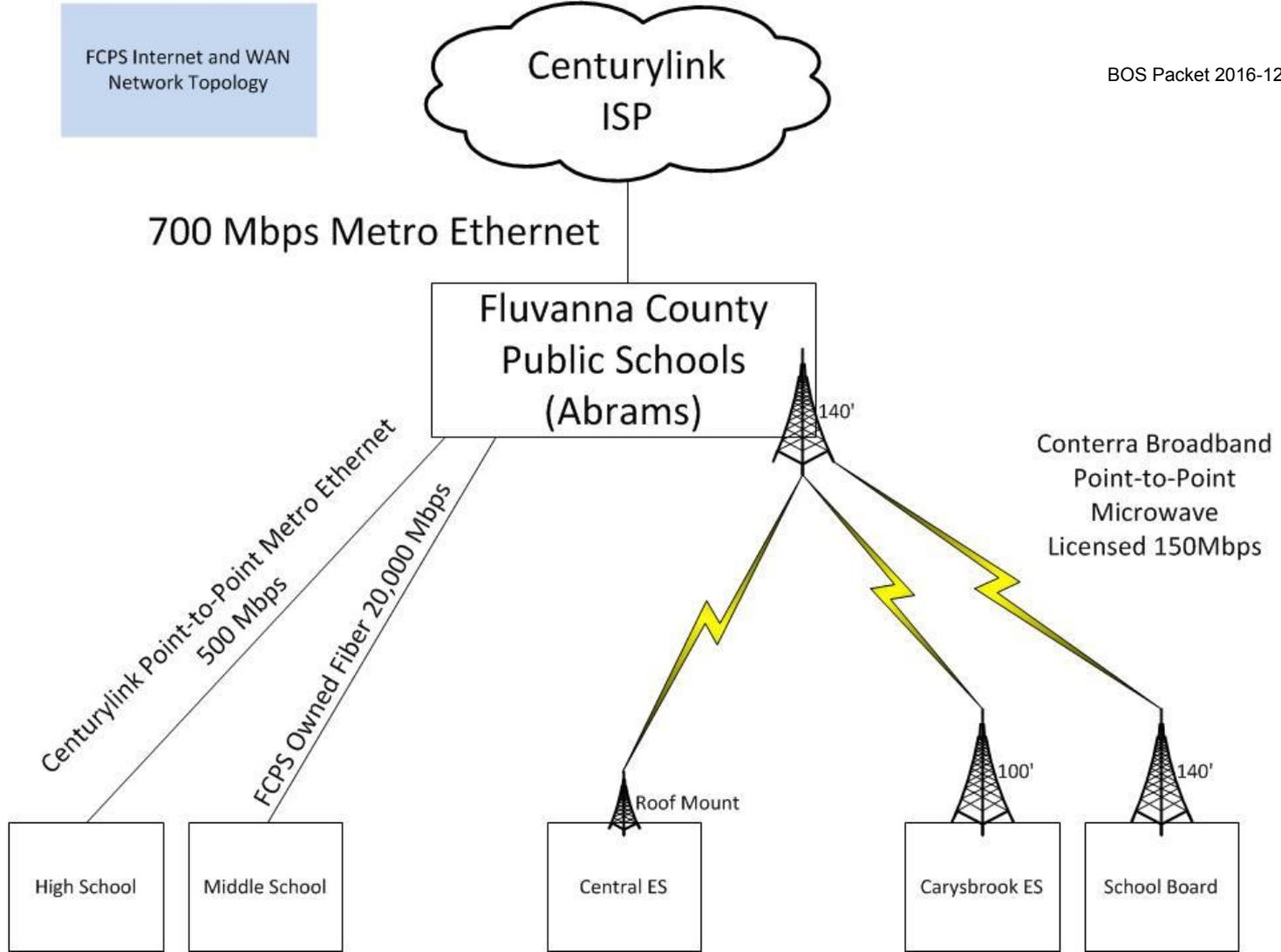
- Provide reliable connectivity and the necessary bandwidth for instruction and operation
 - Connect all school buildings and non instructional facilities with fiber to the Abrams datacenter
 - Includes data, voice and video
- Meet federal Erate modernization bandwidth requirements

Why?

- Reliability, scalability and redundancy
 - Ownership
 - Standard physical lifespan of buried fiber in conduit is 25-30 years
 - Upgrades occur by improving the end device hardware rather than replacing fiber
 - Growth potential
- Eliminate expense of leasing connectivity between FCPS sites
- Total cost of ownership is cheaper
- Revenue potential by leasing 'dark' fiber
- Erate modernization

Erate Program Modernization 2.0

- Erate is a federal program that provides discounts on telecommunications services for schools and libraries
 - Annually, FCPS receives a discount based upon 'free and reduced' program
- Some key elements of the modernization order
 - Ensure that all schools and libraries have access to high-speed connectivity
 - Permit self-construction of their own high-speed broadband networks, or portions of such networks
 - Provide additional funding, up to 10 percent, to match state funding for special construction charges for high-speed broadband
 - Requirements
 - Dedicated internet bandwidth of 1 Gbps per 1,000 students and staff
 - Internal wide area network bandwidth of 10 Gbps per 1,000 students and staff



FCPS Enrollment and Bandwidth Requirements

FCPS Site	Student Enrollment	Current Bandwidth	Required Bandwidth
High School	1405	* 500 Mbps	14.05 Gbps
Middle School	903	20,000 Mbps	9.03 Gbps
Carysbrook ES	536	* 150 Mbps	5.36 Gbps
Central ES	455	* 150 Mbps	6.69 Gbps
West Central ES	214	Shares Central ES's	Shares Central ES's
School Board	0	* 150 Mbps	0
FCPS Total (Abrams Datacenter)	3513	* 700 Mbps	3.51 Gbps

Notes: * Denotes a leased connection; 1 Gbps = 1,000 Mbps; Enrollment figures from 10/2016

Erate Self Provisioned Fiber Funding FAQs

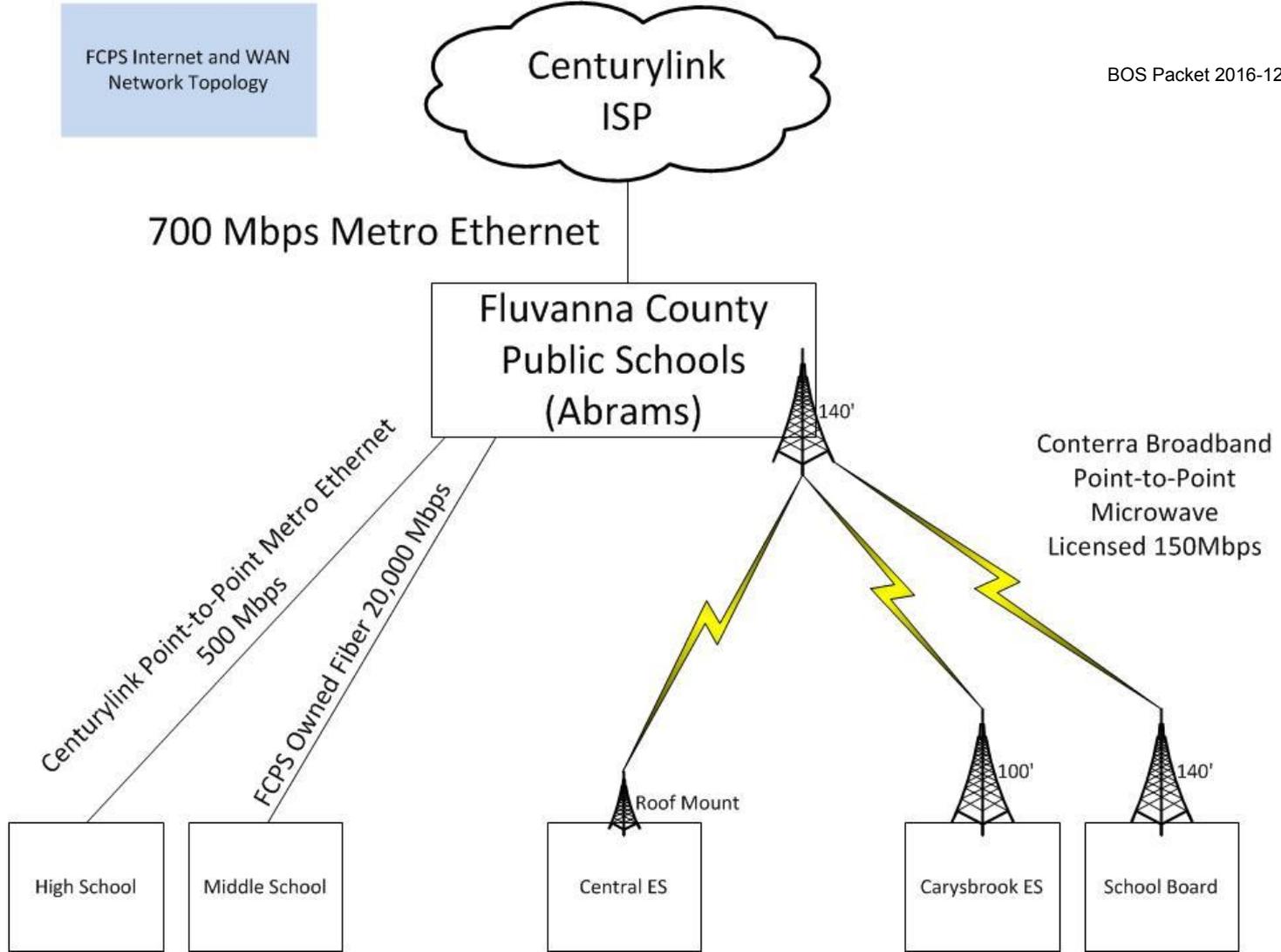
- Self construction funds are guaranteed through FY18
- Unlimited funding for Erate's portion of the project
 - Includes Time and Material for scope of project
 - Maximum of 12 fiber strands per school and non-instructional facility
- Bidding must be done through Erate 470 process
 - Total cost of ownership must be less than leasing over 7-10 years
 - Bidding process must include leased options to compare TCO
- Funding will come as discount or reimbursement depending on contractor
 - Bidder is supposed to offer discount
 - Locality cannot force them to do so
- Partnering and cooperative contracts are allowed

Erate Bid Timeline

- Bidding must be done through Erate 470 process
- Bid timeline based on Erate 'filing window'
 - Filing window has not been defined
 - Expectations are for it to start sometime between mid January and mid February
 - Ends 75 days later
 - Creates a due date of mid March and mid April
 - Bid must be open for 45 days
- Hypothetical example:
 - Filing window starts February 1, 2017 and 470 bid is posted on that date
 - Bid has to be open until March 17, 2017 (45 day requirement)
 - School Board approves the bid on April 12, 2017
 - Bid awarded
 - Construction starts after July 1, 2017

Budgetary Quote to Connect School Facilities

- Computer Cabling & Telephone Services, Inc.
 - Harrisonburg, VA
- Handles all aspects including design, drawing, insurance/bonding, permitting, right of way, trenching, boring, installing, terminating, toning, and registering with Ms. Utility
- Typically trench and install 2 inch conduit
 - Accommodates either 3x96, 3x144 or 2x288 strands
 - Uses traditional loose tube armored fiber with built in tracer
 - Pull boxes every 800 feet and splicing every 10,000 feet
- Recent or upcoming work with multiple school divisions including Albemarle, Waynesboro, Goochland and Orange



FCPS Building Locations

1. Schools

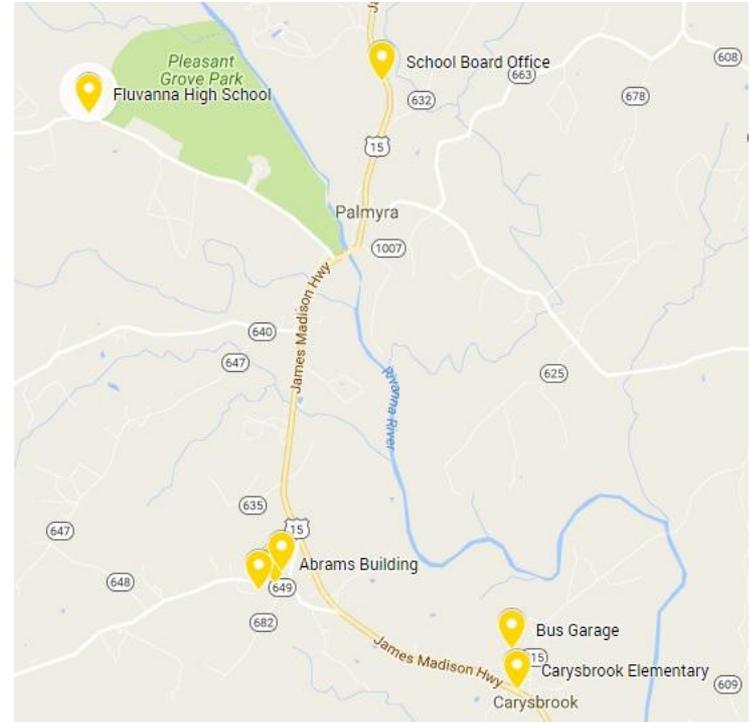
- a. High School
- b. Carysbrook ES
- c. Central ES

2. Non Instructional

- a. Abrams
- b. School Board
- c. Bus Garage

3. Details

- a. 48 Strands backbone
- b. 12 Strands per site
- c. 4-6 month timeline



Schools Fiber Budget Quote

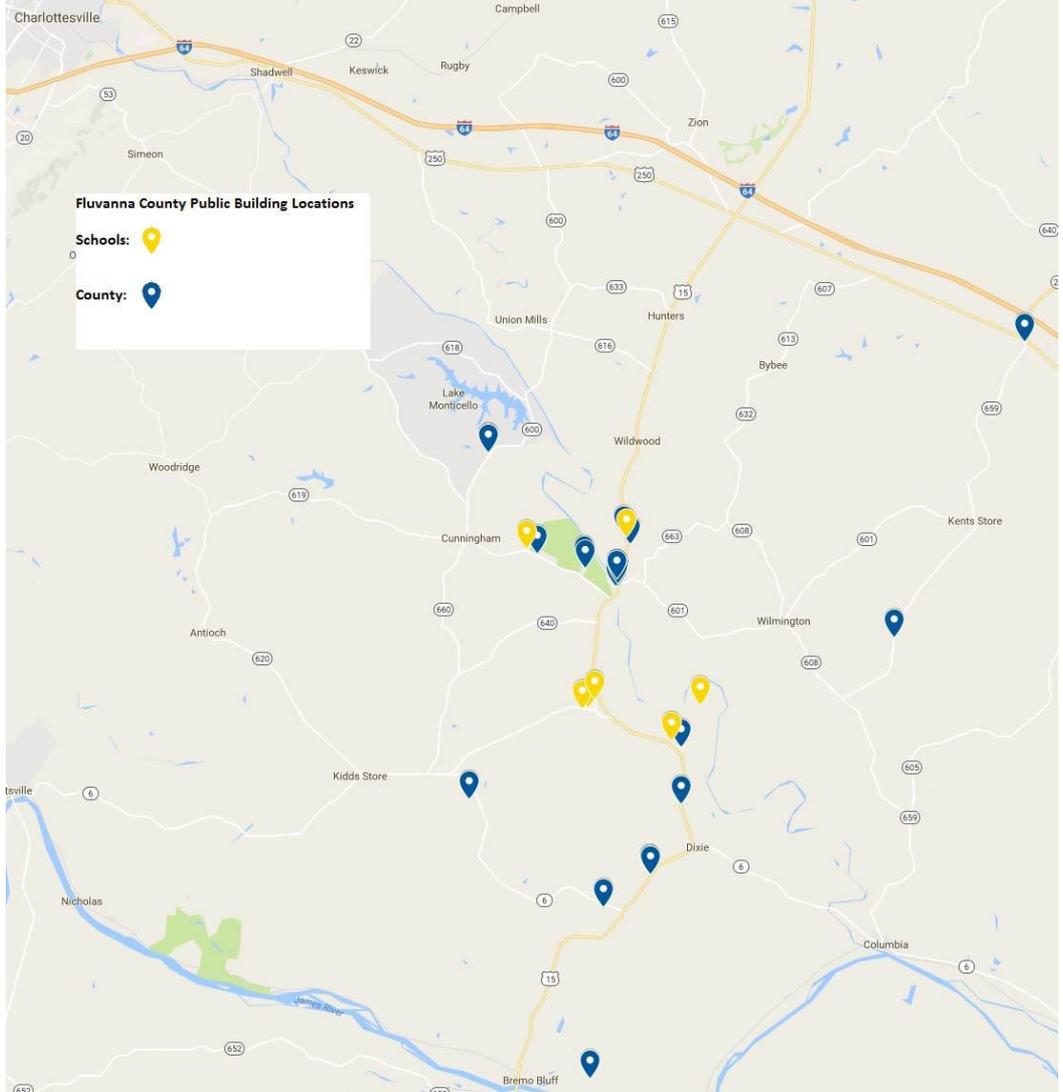
12 Strands of fiber from Carysbrook ES to Abrams datacenter	\$86,670.66
12 Strands of fiber from Central ES to Abrams datacenter (verbal estimate)	\$5,000.00
48 Strands of fiber from Abrams to School Board	\$207,482.76
12 Strands of fiber from the intersection of Route 53 and 15 to High School	\$92,445.66
12 Strands of fiber from Carysbrook ES to Bus Garage (verbal estimate)	\$15,000.00
Total (Doesn't include cost for end device hardware)	\$406,599.08

FCPS Funding Sources

Estimated School Project Total Cost	\$406,599.08
Erate Discount (60%)	\$243,959.44
FCPS VPSA Funds (10%)	\$40,659.91
Additional Erate Match (10%)	\$40,659.91
Local County Funding (20%)	\$81,319.82

Budgetary Quote to Include County Facilities

- Joint project between schools and county
 - Remains a school project to receive Erate discounts
- Add county locations from Fork Union to Palmyra and along route 53
- Increase backbone to 144 strands with 12 strands per site
 - School facilities tie into Abrams
 - County facilities tie into the county administration building
- County budget figures do not include terminating fiber in buildings
 - Estimate \$2,000-2,500 per location
- Erate will cover the time and materials for all school affiliated work
 - County will pay for time and material outside of the school's scope of work including additional strands within the schools conduit
- Doesn't include costs for upgrading network end devices
- Estimated 6-8 months to complete



Budgetary Costs to Add County Facilities

Estimated School Project Total Cost (After Erate Discounts)	\$81,319.82
144 Strands from Fork Union to Carysbrook ES	\$208,880.80
144 Strands from Carysbrook to Palmyra (upgrading 48 strand backbone)	\$39,401.60
144 Strands terminated into County Admin Building	\$18,566.90
24 Strands from route 15 and 53 intersection to Library and Sheriff's office (estimate)	\$100,000.00
12 Strands from route 53 and Commons Boulevard to Pleasant Grove House (estimate)	\$70,000.00
Total	\$518,169.12

Budgetary Quote to Add Kent Store

- \$406,499.08 for 144 strands to Kent Store Fire House
 - 9 miles from Palmyra

Next Steps

- County decision to join school project
 - If yes,
 - Define quantity of strands for backbone, county locations and end points
- County provides funding for schools or schools and county joint project
- Begin Erate 470 bid process

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB A

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	Family Subdivisions				
MOTION(s):	N/A				
TIED TO STRATEGIC INITIATIVES?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
STAFF CONTACT(S):	James Newman, Planner				
PRESENTER(S):	James Newman, Planner				
RECOMMENDATION:	Discussion and BOS guidance.				
TIMING:	Current.				
DISCUSSION:	Discussion of the definition of "family" as it relates to the County's Family Subdivision ordinance.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	<ul style="list-style-type: none"> Briefing 				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

Fluvanna County Planning Dept.

Dec 8, 2016

Definition of 'Family' in various localities, for purposes of defining a 'Family Subdivision'.

Virginia State Code: § 15.2-2244. Provisions for subdivision of a lot for conveyance to a family member.

Section A...For the purpose of this subsection, a member of the immediate family is defined as any person who is a natural or legally defined offspring, stepchild, spouse, sibling, grandchild, grandparent, or parent of the owner. In addition, any such locality may include aunts, uncles, nieces and nephews in its definition of immediate family.

Fluvanna

Sec. 19-2-1 Family subdivision. A single division of a lot or parcel for the purpose of a gift or sale to any natural or legally defined offspring, spouse, sibling, grandchild, grandparent, or parent of the property owner.

Sec 19-3-3 C. Only one (1) lot shall be created and conveyed to each eligible family member, as defined in Section 19-2-1. Prior to approval of the final plat, the subdivider shall provide to the Subdivision Agent an executed deed of conveyance to an eligible family member for each lot created. Included in such deed shall be a restriction preventing sale of such lot after dedication for a period of not less than three (3) years...

Albemarle

Sec 14-106 Family subdivision. The term "family subdivision" means the single division of property for the purpose of sale or gift to a member of the immediate family of the owner of the property.

Sec 14-106 Member of the immediate family. The term "member of the immediate family" means the natural or legally defined off-spring, grandchild, grandparent, or parent of the owner of property.

Sec. 14-212 A: No lot may be created by family subdivision unless it has been owned by the current owner or a member of his or her immediate family for at least four (4) consecutive years immediately preceding the date the family subdivision plat is submitted under section 14-209. For the purposes of this section, and subject to approval by the county attorney...

Sec. 14-212 B: No lot created by the family subdivision, including the residue, may be transferred, except by devise, descent or operation of law, to a person other than an eligible member of the immediate family of the subdivider, for a period of **four (4) years** after the date of recordation of the plat, except for purposes of securing any purchase money and/or construction loan, including bona fide refinancing, or if the lending institution requires in writing that the spouse of the member of the immediate family be a cograntee and co-owner of the lot...

Buckingham

Subdivision Section 2-13 **Family Division:** The division of land for the sole purpose of sale or gift to any person who is a natural or legally defined offspring, stepchild, spouse, sibling, grandchild, grandparent or parent of the owner.

According to the Buckingham Planning Office, there is no time constraint on the sale of lands in a family subdivision.

Charlottesville

No such terminology exists.

Cumberland

Ordinance Sec 54-57 Family Subdivision-Permitted for immediate family. A family subdivision shall permit a single division of a lot or parcel for the purpose of sale or gift to a member of the immediate family. For the purpose of this section, a member of the immediate family is defined as any person who is a natural or legally defined offspring, stepchild, spouse, sibling, grandchild, grandparent, or parent of the owner. Only one such division shall be allowed per family member.

Ordinance Sec. 54-57 Holding periods. A family subdivision may be permitted if (i) the property has been owned for at least 15 consecutive years by the current owner or member of the immediate family and (ii) the property owner agrees to place a restrictive covenant on the subdivided property that would prohibit the transfer of the property to a nonmember of the immediate family for a period of **15 years**.

Goochland

Article 4 Sec 1-15A Family subdivision: A subdivision permitting a single division of a lot or parcel for the purpose of sale or gift to a member of the immediate family of the property owner, including the family member's spouse. A member of the immediate family is defined as any person who is a natural or legally defined offspring, stepchild, spouse, sibling, grandchild, grandparent or parent of the owner.

Louisa

Sec 66-2 Family subdivision. Pursuant to Va. Code §§ 15.2-2244(C) and 15.2-2244.2, splitting any tract, parcel or lot of land, within the Agricultural (A-1), Agricultural (A-2), Residential Limited (R-1), or Residential General (R-2) Zoning Districts, into two or more parts for the purpose of sale or gift to a member of the immediate family of the property owner or the beneficiary of a trust that owns the property, subject to the requirements of section 66-10 of this chapter.

Immediate family. A relationship of mother, father, grandmother, grandfather, son, daughter, brother, sister, sister or brother of whole or half blood, or by adoption or legal guardianship.

Sec 66-10-A4: Each such division shall remain in the name of the qualified family member for a minimum of **ten years** from the date of recordation, unless the lot is the subject of an involuntary transfer such as foreclosure, death, divorce, judicial sale, condemnation or bankruptcy.



FAMILY SUBDIVISIONS

December 20, 2016



- ▶ **Question about the current definition of “family” in our County Subdivision Ordinance**

- ▶ **Virginia State Code: § 15.2-2244.** Provisions for subdivision of a lot for conveyance to a family member.
 - Section A...For the purpose of this subsection, a member of the immediate family is defined as any person who is a natural or legally defined offspring, stepchild, spouse, sibling, grandchild, grandparent, or parent of the owner. **In addition, any such locality may include aunts, uncles, nieces and nephews in its definition of immediate family.**



▶ Fluvanna

- *Sec. 19-2-1 Family subdivision.* A single division of a lot or parcel for the purpose of a gift or sale to any natural or legally defined offspring, spouse, sibling, grandchild, grandparent, or parent of the property owner.
- *Sec 19-3-3 C.* Only one (1) lot shall be created and conveyed to each eligible family member, as defined in Section 19-2-1. Prior to approval of the final plat, the subdivider shall provide to the Subdivision Agent an executed deed of conveyance to an eligible family member for each lot created. Included in such deed shall be a restriction preventing sale of such lot after dedication for a period of not less than three (3) years...



▶ **Albemarle**

- The term “member of the immediate family” means the natural or legally defined off-spring, grandchild, grandparent, or parent of the owner of property.

▶ **Buckingham**

- The division of land for the sole purpose of sale or gift to any person who is a natural or legally defined offspring, stepchild, spouse, sibling, grandchild, grandparent or parent of the owner.

▶ **Cumberland**

- For the purpose of this section, a member of the immediate family is defined as any person who is a natural or legally defined offspring, stepchild, spouse, sibling, grandchild, grandparent, or parent of the owner.



▶ **Goochland**

- A member of the immediate family is defined as any person who is a natural or legally defined offspring, stepchild, spouse, sibling, grandchild, grandparent or parent of the owner.

▶ **Louisa**

- A relationship of mother, father, grandmother, grandfather, son, daughter, brother, sister, sister or brother of whole or half blood, or by adoption or legal guardianship.



- ▶ **The Planning Commission discussed this issue at their Dec 12th meeting.**
- ▶ **The Commission was unanimous (3-0) recommended no change to the current County Code regarding the definition of “family” for purpose of Family Subdivisions.**



Board Direction...

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB B

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	Constitutional Officer Pay Policy Proposal				
MOTION(s):	N/A				
TIED TO STRATEGIC INITIATIVES?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
STAFF CONTACT(S):	Steve Nichols, County Administrator, and Constitutional Officers				
PRESENTER(S):	Steve Nichols, County Administrator				
RECOMMENDATION:	Information Only				
TIMING:	Current.				
DISCUSSION:	<p>Fluvanna County has no policy to address starting salaries for newly elected Constitutional Officers.</p> <p>The draft policy identifies two options for consideration by the Board.</p>				
FISCAL IMPACT:	Likely a small decrease in expenditures for Constitutional Officer pay when a new person is elected.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Draft Policy				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	XX				CON OFFs

I.6 CONSTITUTIONAL OFFICER PAY (Draft Ver4)

OPTION #1

a. Starting Salary. The starting salary for newly elected Constitutional Officers will be set at the minimum amount that must be paid to the Constitutional Officer by the local government as established by the General Assembly and reimbursed by the State’s Compensation Board. Per State Code § 15.2-1605.1, however, the Board of Supervisors may approve a higher starting salary. The Board may consider education, experience, special skills or certifications, and proficiency in related former role(s) when determining that a higher starting salary is appropriate.

OPTION #2

a. Starting Salary. Per State Code § 15.2-1605.1, the Board of Supervisors may approve a higher starting salary for a newly elected Constitutional Officer. It is the policy of Fluvanna County that the starting salary for a newly elected Constitutional Officer will be 10% above the authorized Compensation Board-funded minimum for that office. The Board may also set a higher starting salary if they determine that the new Constitutional Officer’s education, experience, special skills or certifications, and proficiency in related former role(s) support such an increase over the usual salary.

b. Salary for Interim Appointments. The salary for an appointed interim Constitutional Officer will be the minimum amount that must be paid to the Constitutional Officer by the local government as established by the General Assembly.

Constitutional Officer Salaries				OPTION #1	OPTION #2	OPTION #2	OPTION #2
Position Title	Job Class	Pay Band	FY17 County Salary Range	Comp Board Budgeted Sep 1, 2015 – Jun 30, 2016	Comp Board Plus 5%	Comp Board Plus 10%	Comp Board Plus 15%
Commonwealth's Attorney	1790	30	\$97,344 to \$159,879	\$119,516	\$125,492	\$131,468	\$137,443
Clerk of Circuit Court	1890	26	\$75,670 to \$124,273	\$108,652	\$114,085	\$119,517	\$124,950
Sheriff	6690	26	\$75,670 to \$124,273	\$84,267	\$88,480	\$92,694	\$96,907
Commissioner of the Revenue	1590	26	\$75,670 to \$124,273	\$75,679	\$79,463	\$83,247	\$87,031
Treasurer	1490	26	\$75,670 to \$124,273	\$75,679	\$79,463	\$83,247	\$87,031

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB C

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	Proposed Charter for the Broadband Access Taskforce (BAT)				
MOTION(s):	N/A				
TIED TO STRATEGIC INITIATIVES?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
STAFF CONTACT(S):	Steve Nichols, County Administrator				
PRESENTER(S):	Steve Nichols, County Administrator				
RECOMMENDATION:	Discussion and BOS guidance.				
TIMING:	Current.				
DISCUSSION:	<p>The attached draft charter for the County's Broadband Access Taskforce (BAT) is provided for Board review and discussion pending final revisions and adoption at a future Board meeting.</p> <p>Broadband Access Taskforce (BAT) is established to:</p> <ol style="list-style-type: none"> a. Assess our current status county-wide, including mapping the locations of all known fiber and cable lines, towers, and other potential contributory assets; b. Identify shortfalls and underserved areas; c. Develop alternatives and options; and d. Identify potential funding methodologies and sources. <p>The ultimate goal of the BAT and follow-on efforts is to collaborate with industry resources to develop a plan to expand affordable, reliable, and high capacity broadband internet access to all County businesses and residents.</p>				
FISCAL IMPACT:	Within existing budget authority.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	<ul style="list-style-type: none"> • Draft BAT Charter • BAT Proposal Briefing 				

REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other



Fluvanna County
BROADBAND ACCESS TASKFORCE (BAT)
CHARTER

Approved
By BOS:

DRAFT

1. Purpose. Access to high speed internet service is crucial to the future economic development, education, and quality of life in Fluvanna County for our businesses and residences. To that end, the Broadband Access Taskforce (BAT) is established to:

- a. Assess our current status county-wide, including mapping the locations of all known fiber and cable lines, towers, and other potential contributory assets;
- b. Identify shortfalls and underserved areas;
- c. Develop alternatives and options; and
- d. Identify potential funding methodologies and sources.

The ultimate goal of the BAT and follow-on efforts is to collaborate with industry resources to develop a plan to expand affordable, reliable, and high capacity broadband internet access to all County businesses and residents.

2. Taskforce Duration. The work of the taskforce is intended to be completed and a final report submitted to the Board of Supervisors by October 31, 2017, unless an extension is approved by the Board.

3. Taskforce Membership. Important to the success of the taskforce is to seek members with skills that will enhance the work of the BAT. The taskforce will seek members who have the ability to make proactive, positive contributions, as well as members who bring special skills and/or knowledge of current technology.

a. Membership shall be comprised as follows, with the residents and business representatives being appointed by the Board of Supervisors.

- (1) County Administrator (or designee) - Serves as Taskforce Chair
- (2) Director of Community & Economic Development
- (3) Planning/Zoning Department Representative
- (4) Five County Residents (One from each Election District)
- (5) Two Local Business Members
- (6) Two Fluvanna County Public Schools Representatives
- (7) One Chamber of Commerce Board Representative
- (8) Representative(s) from the Thomas Jefferson Planning District Commission

- b. The Chair may request other ad hoc members to participate in taskforce efforts, as needed. This will likely include numerous subject matter experts and representatives from local internet service providers to brief the Taskforce on issues pertaining to current system offerings, funding sources, and future expansion plans.
- c. The Board of Supervisors will also appoint a Supervisor as a liaison to the Taskforce.

4. Organizational Structure

- a. The County Administrator, or his designee, will serve as Taskforce Chair.
- b. A Vice Chair and Recording Secretary will be selected by simple majority of appointed members.

5. Meetings

- a. Meetings are generally scheduled for the 1st and 3rd Mondays of each month at 6:00 pm.
- b. Meetings will be advertised via the County website. Special meetings may be called by the Chair with the consent of a majority of appointed members, and with 72-hour notice to all members and the posting on the County website.
- c. A quorum shall consist of a simple majority of appointed members.
- d. The Taskforce shall be governed in its proceedings by the current edition of Robert's Rules of Order, Newly Revised.
- e. Decisions will commonly be made by consensus. A formal vote shall be taken when a decision is required for policy recommendations and action items, or if the decision requires referral to the Board of Supervisors for formal approval.

6. Minutes. Minutes of each meeting will be prepared by the Secretary, and following adoption by the Taskforce, shall be posted on the County website.

7. Recommendations and Reports. Taskforce reports and action recommendations will be submitted in writing to the County Administrator for consideration by the Board of Supervisors on a regular meeting agenda. Documentation will include background information and justification for any recommended actions.



PROPOSAL TO ESTABLISH A BROADBAND ACCESS TASKFORCE (BAT)

December 20, 2016



- ▶ **Broadband Access Taskforce (BAT) is proposed to:**
 - a. Assess our current status county-wide, including mapping the locations of all known fiber and cable lines, towers, and other potential contributory assets;
 - b. Identify shortfalls and underserved areas;
 - c. Develop alternatives and options; and
 - d. Identify potential funding methodologies and sources.



▶ Long-Term Goal

- The ultimate goal of the BAT and follow-on efforts is to collaborate with industry resources to develop a plan to expand affordable, reliable, and high capacity broadband internet access to all County businesses and residents.

▶ Duration

- The work of the taskforce is intended to be completed and a ***final report submitted to the Board of Supervisors by October 31, 2017***, unless an extension is approved by the Board.



Taskforce Membership

- ▶ **Membership shall be comprised as follows, with the residents and business representatives being appointed by the Board of Supervisors.**
 - County Administrator (or designee) - Serves as Taskforce Chair
 - Director of Community & Economic Development
 - Planning/Zoning Department Representative
 - Five County Residents (One from each Election District)
 - Two Local Business Members
 - Two Fluvanna County Public Schools Representatives
 - One Chamber of Commerce Board Representative
 - Representative(s) from the Thomas Jefferson Planning District Commission
- ▶ **Board of Supervisors will appoint a Supervisor as Taskforce liaison.**
- ▶ **Ad hoc members to participate in taskforce efforts, as needed. (e.g., subject matter experts and representatives from local internet service providers)**



Taskforce Meetings

- ▶ **1st and 3rd Mondays of each month at 6:00 pm.**
- ▶ **Meetings will be advertised via the County website.**
- ▶ **Minutes of each meeting will be prepared by the Secretary, and following adoption by the Taskforce, shall be posted on the County website.**



Board Direction...

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB D

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
MOTION(s):	I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, December 7, 2016 Regular Meeting, be adopted.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft Minutes for December 7, 2016				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
December 7, 2016
Regular Meeting 4:00pm

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
 Mozell Booker, Fork Union District, Vice Chair
 Patricia Eager, Palmyra District
 Tony O'Brien, Rivanna District (*Arrived at 4:01pm*)
 Donald W. Weaver, Cunningham District

ALSO PRESENT:

Steven M. Nichols, County Administrator
 Fred Payne, County Attorney
 Kelly Belanger Harris, Clerk to the Board of Supervisors

CALL TO ORDER

At 4:00pm Chair Sheridan, called the Regular Meeting of December 7, 2016.

After calling the meeting to order, Chair Sheridan took a moment to recognize the 75th Anniversary of the Bombing of Pearl Harbor.

After the recitation of the Pledge of Allegiance, a moment of silence was observed.

ADOPTION OF AGENDA**MOTION**

Mrs. Booker moved to accept the Agenda, for the December 7, 2016 Regular Meeting of the Board of Supervisors, noting that Item N: *Temporary Staff Stipend for Additional Duties – Grandstaff*, was pulled from the Agenda before the meeting began. Mr. Weaver seconded and the Agenda was adopted by a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- Staff Stars and Community Efforts
 - New County Staff Member: Anayanci (Nancy) Frazier, Deputy Circuit Court Clerk, Started on Monday, Nov 28th
- FCPR Holiday Celebration
 - Pleasant Grove Open House and Tree Lighting (Dec 2):~60 guests (40 kids), Crafts, hot chocolate/coffee, light refreshments; Holiday Performances at Carysbrook Performing Arts Center (Dec 3): ~50 kids received free photos with Santa Thanks to Fluvanna Sports Photography, Performances by Empowered Players and Brushwood School of Dance, Over 200 spectators for this event, 30 Bags of Canned Goods/Nonperishable Food donated to MACAA
- Walkway repairs completed at Courthouse
- Spotlight on Business: BBQ Connection, John and Theresa Atkins, 2788 James Madison Highway Bremo Bluff, VA, 23022.
- Dominion's Coal Ash Closure Plan: Bremo Power Station
 - Original Plan: Remove ash from West Pond (Clean Close), Cap East and North Ponds
 - New Plan: Remove ash from West and East Ponds (Clean Close), Cap North Pond
- Announcements and Updates
 - Special Election January 10, 2017: 22nd Senate District, Due to Senator Garrett's resignation
 - Today is the 75th Anniversary of the Japanese Attack on Pearl Harbor: Remember our Pearl Harbor and other World War II veterans
- Next BOS Meetings:
 - TUE, Dec 20 7:00 PM Regular Meeting Courtroom
 - Wed, Jan 4 4:00 PM Organizational and Regular Meeting Courtroom
 - Wed, Jan 18 7:00 PM Regular Meeting Courtroom

BOARD OF SUPERVISORS UPDATES

Sheridan	Fluvanna Sheriff's/Historical Society Gathering, Eagle Scout Honor Court.
Booker	Partnership for Aging, Affordable Senior Housing Workgroup Meeting.
Eager	Columbia and Cunningham Schools Tour, TJPDC Legislative Forum, Governor's Infrastructure/ Virginia Resources Conference.
O'Brien	TJPDC, Fluvanna Sheriff's/Historical Society Gathering, Democratic Caucus.
Weaver	Columbia and Cunningham Schools Tour, Lake Monticello Fire and Rescue Annual Awards Dinner, Public Safety Community Forum.

PUBLIC COMMENTS #1

At 4:17pm Chair Sheridan opened the first round of Public Comments.

Marta Keane, CEO JABA, spoke briefly about highlights of JABA's year. Ms. Keane noted that a new Options Counselor has been hired; Mike Suggs will serve Fluvanna County. In addition, the Kents Store Active Adult Store is eyeing a venue change, with announcements to come.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:25pm.

PUBLIC HEARING

None.

ACTION MATTERS

Revision to the Board of Supervisors 2016 Regular Meeting Calendar—Steve Nichols, County Administrator, requested that the December 21, 2016 Regular Meeting be changed to Tuesday, December 20, 2016, to accommodate holiday travel schedules.

MOTION

Mrs. Eager moved to ratify a revision of the 2016 Board of Supervisors' Regular Meeting Calendar moving the second December meeting from December 21 to December 20, 2016. Mr. O'Brien seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Final Design for Zion Crossroads Water & Sewer System Design—Cyndi Toler, Purchasing Officer, brought forward a request to approve the final design for the Zion Crossroads Water and Sewer System Design. An additional \$47,870 Supplemental Appropriation from Fund Balance is being requested to complete this task; Ms. Toler noted that this will increase cash funding of the budget to \$652,870, to fund the project to Final Design completion. Once Final Design is completed and approved by the Board, additional tasks will be presented to begin Bidding Services and then Construction Administration. Mr. Weaver noted that the increase puts additional burdens on the taxpayer.

MOTION

Mrs. Eager moved to approve a supplemental appropriation for \$47,870 from Unassigned Fund Balance to the Zion Crossroads Water and Sewer System project budget with the funds necessary to complete the Final Design phase of the project.

Following the motion, Mr. Weaver inquired about signing the contract using electronic signatures. Mr. Payne noted that this allows for documents to be shared electronically, and complies with the statutory form.

Mr. O'Brien offered second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

AND

Mrs. Eager moved to approve Task Order #9 between Fluvanna County and Dewberry Engineers Inc. to complete the Final Design for the Zion Crossroads Water & Sewer System totaling \$47,870.00, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Deer Hunt for Handicapped Hunters at Pleasant Grove—Fred Payne, County Attorney, presented a request once again hold a deer hunt, managed by Wheelin' Sportsmen, in Pleasant Grove. The hunt will be scheduled between December 30, 2016 and January 6, 2017.

MOTION

Mrs. Eager moved to authorize the sheriff to conduct a deer hunt at Pleasant Grove for the purpose of controlling deer numbers, such hunt to be managed by Wheelin' Sportsmen, a non-profit organization providing outdoor recreation opportunities for handicapped hunters. Mr. Weaver seconded. The motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

PRESENTATIONS

Realignment of Meeting Dates—Steven M. Nichols, County Administrator, presented options to realign county meetings. Changes to the meeting day of the Planning Commission, and to the approved Budget Calendar: Each of these changes is aimed at better serving citizens, streamlining the planning and zoning application process, and adjusting the Budget Calendar to allow more time for discussion and citizen input. In this proposal, the Planning Commission would meet on the 2nd Wednesday of each month, and the School Board would meet on the 4th Wednesday of each month. Mr. Nichols noted that this proposal is dependent on the Board's approval and the support and approval of the School Board.

Budget Calendar: a change to the approved Budget Calendar that places two Public Hearings on April 5: Public Hearing for FY18 Budget & Calendar Year 2017 Tax Rate. The Public Hearing for the 2017 Tax Year was previously scheduled for April 12, 2017. Discussion was favorable with Board direction to present the options to the Planning Commission and School Board.

CONSENT AGENDA

The following items were discussed before approval:

Tab G: Minutes of the November 16, 2016: Mr. Weaver noted a discrepancy in the vote count. A correction was approved.

Tab I: Approval of Open Space Contract for Bobby and Mildred Shumake and Leslie D. Benson: Mr. O'Brien noted that this application for Open Space designation brings this property into compliance with land use requirements.

The following items were approved under the Consent Agenda for December 7, 2016:

Minutes of the November 2, 2016 Board of Supervisors Meeting—Kelly Belanger Harris, Clerk to the Board

Minutes of the November 16, 2016 Board of Supervisors Meeting—Kelly Belanger Harris, Clerk to the Board

Approval of Open Space Contract for Matthew P. Gooch—Andrew M. Sheridan, Commissioner of the Revenue

Approval of Open Space Contract for Bobby and Mildred Shumake and Leslie D. Benson—Andrew M. Sheridan, Commissioner of the Revenue
Roof Replacement – Fluvanna County Social Services Building—Cyndi Toler, Purchasing Officer
FY17 FCPS Supplement Appropriation – Insurance Claims— Ed Breslauer, FCPS Director of Finance
FY17 FCPS I3 Grant Supplemental Appropriation— Ed Breslauer, FCPS Director of Finance
Temporary Staff Stipend for Additional Duties – Helfrich—Jason Smith, Director of Community and Economic Development
Temporary Staff Stipend for Additional Duties – Vaughan—Jason Smith, Director of Community and Economic Development

MOTION

Mrs. Booker moved to approve the items on the Consent Agenda for December 7, 2016. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

UNFINISHED BUSINESS

Mrs. Booker noted that the Strategic Updates in the packet is not up-to-date. Mr. Nichols noted that an update brief will be coming in January 2017.

Mrs. Eager updated the Board on the requirements to place “Children at Play” signs; local governments are now required to fund and place signs with a VDOT permit. Mrs. Eager also inquired about the status of taxing solar farms. Mr. Nichols reported that the current understanding is that equipment and business personal property are exempted from taxation, while the land itself is not exempt.

Mr. Sheridan asked for an update on the Columbia Task Force and Columbia status update—Mr. Nichols indicated that as soon as offers are accepted, a move to reactivate the Task Force will be made.

Mr. O’Brien asked if there is a separate utilities tax that solar farms might be subject: the best reading of State code is that solar farms are exempt from that tax. Mr. O’Brien also asked for an update on the Business Personal Property Tax; Mr. Nichols indicated that he will be meeting with the Commissioner of the Revenue and will provide an update in the near future.

NEW BUSINESS

None.

PUBLIC COMMENTS #2

At 5:24pm Chair Sheridan opened the second round of Public Comments.

There being no one wishing to speak, Chair Sheridan closed the second round of public Comments at 5:24pm.

ADJOURN

MOTION:

At 5:25pm Mr. Weaver moved to adjourn the regular meeting of Wednesday, December 7, 2016. Mrs. Booker seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O’Brien, & Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair

COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

TAB E

Date: December 20, 2016
From: Finance Department
To: Board of Supervisors
Subject: **Accounts Payable Report for November 2016**

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

CATEGORY	AMOUNT
General	\$330,014.49
Capital Improvements	\$289,849.00
Debt Service	\$1,820,156.25
Sewer	\$3,865.37
Fork Union Sanitary District	\$15,659.40
TOTAL AP EXPENDITURES	\$2,459,544.51
Payroll	\$734,615.56
TOTAL	\$3,194,160.07

MOTION

I move the Accounts Payable and Payroll be ratified for **November 2016** in the amount of **\$3,194,160.07**.

Encl:
AP Report

	A	B	C	D	F	G	H	J	
1	County of Fluvanna		From Date: 11/1/2016						
2	Accounts Payable List		To Date: 11/30/2016						
3									
4									
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
7	Fund # - 100 GENERAL FUND								
8	GENERAL FUND								
9	HERBERT L BESKIN, TRUSTEE	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 110416	000000047259	11/3/2016	11/23/2016	215.00		
10	HERBERT L BESKIN, TRUSTEE	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 111816	000000047611	11/17/2016	11/23/2016	215.00		
11	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 111816	000000047612	11/17/2016	11/23/2016	137.86		
12	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 110416	000000047260	11/3/2016	11/23/2016	158.76		
13	CP BURNS PROPERTIES LLC	CUSTOMERS DEPOSITS/REFUNDS	SIGN DEPOSIT	102816	11/1/2016	11/3/2016	90.00		
14	PALMER SOLAR CENTER LLC	CUSTOMERS DEPOSITS/REFUNDS	SIGN DEPOSIT	102816 1	11/1/2016	11/3/2016	90.00		
15	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W VA	SHERIFF'S FEES	78281	11/1/2016	11/1/2016	1,053.67		
16	TREASURER OF VIRGINIA	SHERIFF'S FEE PAY TO C/W VA	SHERIFF'S FEES	78282	11/14/2016	11/14/2016	24.00		
17	VACORP	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 111816	000000047613	11/17/2016	11/23/2016	325.72		
18	VACORP	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 110416	000000047261	11/3/2016	11/23/2016	408.33		
19								Total:	\$2,718.34
20									
21	REAL ESTATE TAXES								
22	BESKIN, HERBERT	R E 2014 - 1ST	RE 2014 18A-6-93	47531	11/14/2016	11/17/2016	42.22		
23	CORELOGIC TAX SERVICES	R E 2016 - 1ST	RE 2016 10-23-61 GRADY REFUND	47232	11/3/2016	11/3/2016	1,137.54		
24	FUMA PROPERTIES 4 LLC	R E 2016 - 1ST	RE 2016 51-A-114	47664	11/21/2016	11/22/2016	511.69		
25	FUMA PROPERTIES 5, LLC	R E 2016 - 1ST	RE 2016 51-A-113	47663	11/21/2016	11/22/2016	28.89		
26	HEMP, ROSS M & JEANETTE H	R E 2013 - 1ST	RE 2013 3-27-38	47659	11/21/2016	11/22/2016	175.69		
27	HEMP, ROSS M & JEANETTE H	R E 2013 - 2ND	RE 2013 3-27-38	47659	11/21/2016	11/22/2016	175.68		
28	HEMP, ROSS M & JEANETTE H	R E 2014 - 1ST	RE 2014 3-27-38	47660	11/21/2016	11/22/2016	388.94		
29	HEMP, ROSS M & JEANETTE H	R E 2014 - 2ND	RE 2014 3-27-38	47660	11/21/2016	11/22/2016	388.94		
30	HEMP, ROSS M & JEANETTE H	R E 2015 - 1ST	RE 2015 3-27-38	47661	11/21/2016	11/22/2016	502.09		
31	HEMP, ROSS M & JEANETTE H	R E 2015 - 2ND	RE 2015 3-27-38	47661	11/21/2016	11/22/2016	502.09		
32	HOTEL STREET CAPITAL LLC &	R E 2016 - 1ST	RE 2016 19-A-39C	47233	11/3/2016	11/3/2016	155.22		
33	HOTEL STREET CAPITAL LLC	R E 2016 - 1ST	RE 2016 30-A-110	47532	11/14/2016	11/17/2016	1,136.63		
34	LOVING, SUSAN R	R E 2016 - 1ST	RE 2016 20-A-71	47533	11/14/2016	11/17/2016	30.00		
35	SHERMAN, JAMES L & CHRISTINE	R E 2016 - 1ST	RE 2016 53-12-28 VET REL	47665	11/21/2016	11/22/2016	1,192.55		
36	WATTS, WM ROBERT & JANE W	R E 2015 - 1ST	RE 2015 59-A-136 VET REL	47662	11/21/2016	11/22/2016	485.46		
37	WATTS, WM ROBERT & JANE W	R E 2015 - 2ND	RE 2015 59-A-136 VET REL	47662	11/21/2016	11/22/2016	485.46		
38	WATTS, WM ROBERT & JANE W	R E 2016 - 1ST	RE 2016 59-A-136 VET REL	47666	11/21/2016	11/22/2016	495.18		
39								Total:	\$7,834.27
40									
41	PERSONAL PROPERTY TAXES								
42	AURAND, JESSE	P P 2016 - 1ST	PP 2016 229813 - 2003 Ford	47671	11/21/2016	11/22/2016	30.02		
43	BODIE, CHEYENNE	P P 2016 - 1ST	PP 2016 1321	47673	11/21/2016	11/22/2016	200.73		
44	DAIMLER TRUST	P P 2013 - 1ST	PP 2013 227518 WDDGJ8JB0DF966125	47667	11/21/2016	11/22/2016	743.16		
45	DAIMLER TRUST	P P 2013 - 2ND	PP 2013 227518 WDDGJ8JB0DF966125	47667	11/21/2016	11/22/2016	743.16		
46	DAIMLER TRUST	P P 2014 - 1ST	PP 2014 227518-WDDGJ8JB0DF966125	47668	11/21/2016	11/22/2016	552.47		
47	DAIMLER TRUST	P P 2014 - 2ND	PP 2014 227518-WDDGJ8JB0DF966125	47668	11/21/2016	11/22/2016	552.46		
48	DAIMLER TRUST	P P 2015 - 1ST	PP 2015 227518-WDDGF8BB0CR212249	47669	11/21/2016	11/22/2016	284.93		

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4									
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
49	DAIMLER TRUST	P P 2015 - 2ND	PP 2015 227518-WDDGF8BB0CR212249	47669	11/21/2016	11/22/2016	284.92		
50	FINANCIAL SERVICES VEHICLE TRUST	P P 2016 - 1ST	PP 2016 202474 -WBAFV3C53ED684155	47672	11/21/2016	11/22/2016	827.59		
51	HYUNDAI LEASE TITLING TRUST	P P 2016 - 1ST	PP 2016 8755	47535	11/14/2016	11/17/2016	125.70		
52	LIVENGOOD, CAROLYN	P P 2015 - 1ST	PP 2015 228215	47670	11/21/2016	11/22/2016	98.37		
53	LIVENGOOD, CAROLYN	P P 2015 - 2ND	PP 2015 228215	47670	11/21/2016	11/22/2016	98.36		
54	MANNERS, LISA RENE	P P 2016 - 1ST	PP 2016 1687 - 3D7KU28C44G101041	47674	11/21/2016	11/22/2016	237.62		
55	ROACH, GEORGE DAVID	P P 2016 - 1ST	PP 2016 7661 4JGDA0EB1FA586716	47675	11/21/2016	11/22/2016	758.53		
56	STEINKE, MARILYN J	P P 2016 - 1ST	PP 2016 2595	47676	11/21/2016	11/22/2016	90.98		
57	WELCH, MARTIN DOUGLAS	P P 2016 - 1ST	PP 2016 224279	47677	11/21/2016	11/22/2016	181.22		
58								Total:	\$5,810.22
59									
60	OTHER LOCAL TAXES								
61	AURAND, JESSE	ADMIN FEE VEHICLE LICENSE	PP 2016 229813 - 2003 Ford	47671	11/21/2016	11/22/2016	33.00		
62	BODIE, CHEYENNE	ADMIN FEE VEHICLE LICENSE	PP 2016 1321	47673	11/21/2016	11/22/2016	16.15		
63	DAIMLER TRUST	ADMIN FEE VEHICLE LICENSE	PP 2013 227518 WDDGJ8JB0DF966125	47667	11/21/2016	11/22/2016	99.00		
64	DAIMLER TRUST	ADMIN FEE VEHICLE LICENSE	PP 2014 227518-WDDGJ8JB0DF966125	47668	11/21/2016	11/22/2016	99.00		
65	DAIMLER TRUST	ADMIN FEE VEHICLE LICENSE	PP 2015 227518-WDDGF8BB0CR212249	47669	11/21/2016	11/22/2016	33.00		
66	FINANCIAL SERVICES VEHICLE TRUST	ADMIN FEE VEHICLE LICENSE	PP 2016 202474 -WBAFV3C53ED684155	47672	11/21/2016	11/22/2016	33.00		
67	GRISSOM, SHEILA	ADMIN FEE VEHICLE LICENSE	PP 2016 203526	47534	11/14/2016	11/17/2016	4.22		
68	HYUNDAI LEASE TITLING TRUST	ADMIN FEE VEHICLE LICENSE	PP 2016 8755	47535	11/14/2016	11/17/2016	125.71		
69	LIVENGOOD, CAROLYN	ADMIN FEE VEHICLE LICENSE	PP 2015 228215	47670	11/21/2016	11/22/2016	33.00		
70	MANNERS, LISA RENE	ADMIN FEE VEHICLE LICENSE	PP 2016 1687 - 3D7KU28C44G101041	47674	11/21/2016	11/22/2016	33.00		
71	ROACH, GEORGE DAVID	ADMIN FEE VEHICLE LICENSE	PP 2016 7661 4JGDA0EB1FA586716	47675	11/21/2016	11/22/2016	33.00		
72	STEINKE, MARILYN J	ADMIN FEE VEHICLE LICENSE	PP 2016 2595	47676	11/21/2016	11/22/2016	33.00		
73	TOWN OF SCOTTSVILLE	SALES TAX-	SALES TAX	78283	11/16/2016	11/16/2016	130.21		
74	WELCH, MARTIN DOUGLAS	ADMIN FEE VEHICLE LICENSE	PP 2016 224279	47677	11/21/2016	11/22/2016	33.00		
75	WITMER, KENNETH FRANKLIN	ADMIN FEE VEHICLE LICENSE	PP 2016 213282	47234	11/3/2016	11/3/2016	20.00		
76								Total:	\$758.29
77									
78	BOARD OF SUPERVISORS								
79	BANK OF AMERICA	ADVERTISING	P-CARD	103116	11/1/2016	11/17/2016	149.95		
80	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	20.99		
81	DONALD WEAVER	MILEAGE ALLOWANCES	MILEAGE	110316	10/26/2016	11/10/2016	54.00		
82	DONALD WEAVER	MILEAGE ALLOWANCES	MILEAGE	110316	10/26/2016	11/10/2016	127.98		
83	E.W. THOMAS	OTHER OPERATING SUPPLIES	BOS DINNER/SNACKS	110716	10/26/2016	11/10/2016	50.78		
84	NACO	DUES OR ASSOCIATION	DUES	152304	10/25/2016	11/3/2016	460.00		
85	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT 8000-9090-0151-5654	091816	10/26/2016	11/10/2016	9.95		
86	PRINCE WILLIAM COUNTY	PRINTING AND BINDING	BUSINESS CARDS/SHERIDAN	686	10/25/2016	11/3/2016	36.74		
87	VERIZON	TELECOMMUNICATIONS	WIRELESS	9773942947	10/25/2016	11/3/2016	219.83		
88								Total:	\$1,130.22
89									
90	COUNTY ADMINISTRATOR								

	A	B	C	D	F	G	H	J	
1	County of Fluvanna		From Date: 11/1/2016						
2	Accounts Payable List		To Date: 11/30/2016						
3									
4									
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
91	BANK OF AMERICA	FURNITURE & FIXTURES	P-CARD	103116	11/1/2016	11/17/2016	100.00		
92	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	10.68		
93	KELLY HARRIS	MILEAGE ALLOWANCES	MILEAGE	110816	11/15/2016	11/17/2016	190.62		
94	KODIAK, LLC.	LEASE/RENT	SHRED	59578	11/15/2016	11/17/2016	35.00		
95	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT 8000-9090-0151-5654	091816	10/26/2016	11/10/2016	47.51		
96	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	K3464300-16	11/1/2016	11/17/2016	58.35		
97	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	22.70		
98	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	40.40		
99	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	161.38		
100	STEVEN NICHOLS	MILEAGE ALLOWANCES	MILEAGE	111516	11/1/2016	11/17/2016	116.64		
101	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	32.17		
102	VERIZON	TELECOMMUNICATIONS	WIRELESS	9773942947	10/25/2016	11/3/2016	59.90		
103	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	STAPLER FINISHER	19617495	11/2/2016	11/10/2016	47.59		
104								Total:	\$922.94
105									
106	COUNTY ATTORNEY								
107	PAYNE & HODOUS, LLP.	PROFESSIONAL SERVICES	LEGAL FEES	120022 & 120028	11/1/2016	11/17/2016	72.36		
108	PAYNE & HODOUS, LLP.	PROFESSIONAL SERVICES	LEGAL FEES	120022 & 120028	11/1/2016	11/17/2016	29,206.25		
109								Total:	\$29,278.61
110									
111	COMMISSIONER OF THE REVENUE								
112	BANK OF AMERICA	TELECOMMUNICATIONS	P-CARD	103116	11/1/2016	11/17/2016	31.58		
113	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	17.81		
114	COMMISSIONERS OF THE REVENUE	DUES OR ASSOCIATION	DUES	110216	11/1/2016	11/3/2016	125.00		
115	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	110116	10/26/2016	11/10/2016	24.05		
116	KODIAK, LLC.	LEASE/RENT	SHRED	59578	11/15/2016	11/17/2016	15.00		
117	MANSFIELD OIL COMPANY OF GAINESVILLE,	VEHICLE FUEL	FUEL	SQLCD/245928	10/25/2016	11/3/2016	17.51		
118	PALMYRA PRESS, INC.	PRINTING AND BINDING	BUSINESS CARDS	3321	10/25/2016	11/3/2016	110.00		
119	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	WATER/COR	K432210-16	11/2/2016	11/10/2016	24.36		
120	STAPLES CONTRACT & COMMERCIAL, INC.	FURNITURE & FIXTURES	SUPPLIES	8041609280	11/1/2016	11/17/2016	199.99		
121	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	15.10		
122	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	VAMANET MEMBERSHIP	8725	11/2/2016	11/10/2016	300.00		
123	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	23.32		
124	VERIZON	TELECOMMUNICATIONS	WIRELESS	9773942947	10/25/2016	11/3/2016	49.90		
125								Total:	\$953.62
126									
127	REASSESSMENT								
128	BLUE RIDGE MASS APPRAISAL	POSTAL SERVICES	ENVELOPES AND PRINTING	70507	10/25/2016	11/3/2016	8,853.83		
129	BLUE RIDGE MASS APPRAISAL	PROFESSIONAL SERVICES	BUILDING PERMITS	70506	10/28/2016	11/3/2016	729.00		
130	BLUE RIDGE MASS APPRAISAL	PROFESSIONAL SERVICES	TOTA PARCELS RETAINAGE	70504	10/25/2016	11/3/2016	5,225.00		
131								Total:	\$14,807.83
132									

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 11/1/2016					
2	Accounts Payable List		To Date: 11/30/2016					
3								
4								
6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
133	TREASURER							
134	BUSINESS DATA OF VA, INC.	PROFESSIONAL SERVICES	CONSULTING	1615-2016	10/24/2016	11/10/2016	550.00	
135	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	21.37	
136	KODIAK, LLC.	LEASE/RENT	SHRED	59578	11/15/2016	11/17/2016	35.00	
137	PITNEY BOWES GLOBAL	LEASE/RENT	LEASE CHARGES	3302058343	10/26/2016	11/10/2016	1,080.00	
138	SHENANDOAH VALLEY WATER	LEASE/RENT	TREASURER	K3464500-16	11/2/2016	11/10/2016	28.60	
139	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	41.86	
140	VERIZON	TELECOMMUNICATIONS	WIRELESS	9773942947	10/25/2016	11/3/2016	49.90	
141	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19617496	11/2/2016	11/10/2016	131.38	
142	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	DMV STOPS	110716	11/3/2016	11/10/2016	40.00	
143						Total:	\$1,978.11	
144								
145	INFORMATION TECHNOLOGY							
146	BANK OF AMERICA	ADP SERVICES	P-CARD	103116	11/1/2016	11/17/2016	8.00	
147	BANK OF AMERICA	ADP SERVICES	P-CARD	103116	11/1/2016	11/17/2016	14.99	
148	BANK OF AMERICA	ADP SERVICES	P-CARD	103116	11/1/2016	11/17/2016	19.99	
149	BANK OF AMERICA	ADP SERVICES	P-CARD	103116	11/1/2016	11/17/2016	29.99	
150	BANK OF AMERICA	ADP SERVICES	P-CARD	103116	11/1/2016	11/17/2016	40.00	
151	BANK OF AMERICA	ADP SERVICES	P-CARD	103116	11/1/2016	11/17/2016	54.18	
152	BANK OF AMERICA	ADP SERVICES	P-CARD	103116	11/1/2016	11/17/2016	115.00	
153	BANK OF AMERICA	ADP SERVICES	P-CARD	103116	11/1/2016	11/17/2016	141.31	
154	BANK OF AMERICA	ADP SERVICES	P-CARD	103116	11/1/2016	11/17/2016	447.00	
155	BANK OF AMERICA	ADP SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	14.99	
156	BANK OF AMERICA	ADP SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	68.16	
157	BANK OF AMERICA	ADP SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	150.17	
158	BANK OF AMERICA	ADP SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	269.90	
159	CDW GOVERNMENT, INC.	EDP EQUIPMENT	SUPPLIES	FTK2557	10/24/2016	11/10/2016	2,026.72	
160	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	7.12	
161	DELL MARKETING, L.P.	EDP EQUIPMENT	DELL MONITOR	XK25M6N91	11/10/2016	11/17/2016	623.98	
162	IBM CORPORATION	ADP SERVICES	CONTRACT/SOFTWARE SERVICES	0605653	10/9/2016	11/17/2016	137.37	
163	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	1,992.37	
164	VERIZON	TELECOMMUNICATIONS	WIRELESS	9773942947	10/25/2016	11/3/2016	531.99	
165						Total:	\$6,693.23	
166								
167	FINANCE							
168	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	17.83	
169	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT 8000-9090-0151-5654	091816	10/26/2016	11/10/2016	142.67	
170	PRINCE WILLIAM COUNTY	PRINTING AND BINDING	BUSINESS CARDS/DAHL	687	11/1/2016	11/17/2016	36.74	
171	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	20.99	
172	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	27.41	
173						Total:	\$245.64	
174								

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1	County of Fluvanna			From Date: 11/1/2016				
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
175	REGISTRAR/ELECTORAL BOARD							
176	ADRIENNE FOSTER VANDERVEER	CONTRACT SERVICES	ELECTION	AV110816	11/22/2016	11/22/2016	107.50	
177	ALAN D. STEWARD	CONTRACT SERVICES	ELECTION	AS102216	11/22/2016	11/22/2016	60.00	
178	ALAN D. STEWARD	CONTRACT SERVICES	ELECTION	AS102216	11/22/2016	11/22/2016	155.00	
179	ALBERT W. PARRISH	CONTRACT SERVICES	ELECTION	AP102216	11/22/2016	11/22/2016	160.00	
180	ALLEN CARTER	CONTRACT SERVICES	ELECTION	AC102916	11/22/2016	11/22/2016	30.00	
181	ALLEN CARTER	CONTRACT SERVICES	ELECTION	AC102916	11/22/2016	11/22/2016	155.00	
182	ALLISON PACE	CONTRACT SERVICES	ELECTION	AP101516	11/22/2016	11/22/2016	160.00	
183	AMEEDAH A. ALI	CONTRACT SERVICES	ELECTION	AA102716	11/22/2016	11/22/2016	107.50	
184	AMY R. BRICE	CONTRACT SERVICES	ELECTION	AB112216	11/22/2016	11/22/2016	160.00	
185	ANGELA COLVIN	CONTRACT SERVICES	ELECTION	AC102216	11/22/2016	11/22/2016	107.50	
186	ANN LEE	CONTRACT SERVICES	ELECTION	AL102216	11/22/2016	11/22/2016	160.00	
187	ARTHUR OKUN	CONTRACT SERVICES	ELECTION	AO102216	11/22/2016	11/22/2016	160.00	
188	AUDREY O. FISHER	CONTRACT SERVICES	ELECTION	AF102216	11/22/2016	11/22/2016	160.00	
189	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	COLOR COPIER	074155	10/28/2016	11/3/2016	155.00	
190	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	9.13	
191	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	9.96	
192	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	11.62	
193	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	12.45	
194	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	14.11	
195	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	14.94	
196	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	16.32	
197	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	16.60	
198	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	17.43	
199	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	18.26	
200	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	23.24	
201	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	28.22	
202	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	31.54	
203	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	34.86	
204	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	37.35	
205	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	39.01	
206	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	423.00	
207	BARBARA J. GAINES	CONTRACT SERVICES	ELECTION	BG102216	11/22/2016	11/22/2016	60.00	
208	BARBARA J. GAINES	CONTRACT SERVICES	ELECTION	BG102216	11/22/2016	11/22/2016	140.00	
209	BARBARA N. WOOD	CONTRACT SERVICES	ELECTION	BW102216	11/22/2016	11/22/2016	160.00	
210	BARBARA O'BRIEN	CONTRACT SERVICES	ELECTION	BO102216	11/22/2016	11/22/2016	107.50	
211	BERTHA THOMAS	CONTRACT SERVICES	ELECTION	BT110816	11/22/2016	11/22/2016	60.00	
212	BERTHA THOMAS	CONTRACT SERVICES	ELECTION	BT110816	11/22/2016	11/22/2016	180.00	
213	BERTHA THOMAS	MILEAGE ALLOWANCES	ELECTION	BT110816	11/22/2016	11/22/2016	16.20	
214	BRIAN W. HAMSHAR	CONTRACT SERVICES	ELECTION	BH102716	11/22/2016	11/22/2016	107.50	
215	CARLYN OLIVIA GRAFF	CONTRACT SERVICES	ELECTION	CG102216	11/22/2016	11/22/2016	160.00	
216	CAROL M. WALKER	CONTRACT SERVICES	ELECTION	CW110816	11/22/2016	11/22/2016	107.50	



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1	County of Fluvanna		From Date: 11/1/2016					
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
217	CARRIE SLINKMAN-KERWICK	CONTRACT SERVICES	ELECTION	CS110816	11/22/2016	11/22/2016	145.00	
218	CLARENCE E. WELLS, JR.	CONTRACT SERVICES	ELECTION	CW102216	11/22/2016	11/22/2016	60.00	
219	CLARENCE E. WELLS, JR.	CONTRACT SERVICES	ELECTION	CW102216	11/22/2016	11/22/2016	140.00	
220	CLEVE PILLIFANT	CONTRACT SERVICES	ELECTION	CP110816	11/22/2016	11/22/2016	107.50	
221	CURTIS PUTNAM	CONTRACT SERVICES	ELECTION	CP110816	11/22/2016	11/22/2016	170.00	
222	DANIEL D. GRAFF	CONVENTION AND EDUCATION	REIMBURSEMENT FOR SUPPLIES	102516	10/27/2016	11/3/2016	46.05	
223	DAVID GILLIAM	CONTRACT SERVICES	ELECTION	DG110816	11/22/2016	11/22/2016	107.50	
224	DAVID W. TILMAN	CONTRACT SERVICES	ELECTION	DT102216	11/22/2016	11/22/2016	107.50	
225	DEBORAH B. NIXON	CONTRACT SERVICES	ELECTION	DN102216	11/22/2016	11/22/2016	107.50	
226	DENICE FLYNN	CONTRACT SERVICES	ELECTION	DF110816	11/22/2016	11/22/2016	160.00	
227	DUANE L. HOGGE	CONTRACT SERVICES	ELECTION	DH102216	11/22/2016	11/22/2016	60.00	
228	DUANE L. HOGGE	CONTRACT SERVICES	ELECTION	DH102216	11/22/2016	11/22/2016	155.00	
229	E. WAYNE MURPHY	CONTRACT SERVICES	ELECTION	WM102216	11/22/2016	11/22/2016	160.00	
230	ELECTION SERVICES ONLINE	CONTRACT SERVICES	ELECTION CODING FEE	1422	11/10/2016	11/17/2016	8,812.80	
231	ERNESTINE W. BURRUS	CONTRACT SERVICES	ELECTION	EB102916	11/22/2016	11/22/2016	30.00	
232	ERNESTINE W. BURRUS	CONTRACT SERVICES	ELECTION	EB102916	11/22/2016	11/22/2016	155.00	
233	ETTA H. COLLINS	CONTRACT SERVICES	ELECTION	EC102216	11/22/2016	11/22/2016	60.00	
234	ETTA H. COLLINS	CONTRACT SERVICES	ELECTION	EC102216	11/22/2016	11/22/2016	140.00	
235	FLORENCE H. PALMER	CONTRACT SERVICES	ELECTION	FP102216	11/22/2016	11/22/2016	160.00	
236	FLUVANNA CO SHERIFF'S OFC	CONTRACT SERVICES	TRANSPORTING ELECTION MACHINES	FCR017	11/22/2016	11/22/2016	1,540.00	
237	FRANCES P. SCHUTZ	CONTRACT SERVICES	ELECTION	FS102216	11/22/2016	11/22/2016	60.00	
238	FRANCES P. SCHUTZ	CONTRACT SERVICES	ELECTION	FS102216	11/22/2016	11/22/2016	180.00	
239	FRANCES P. SCHUTZ	MILEAGE ALLOWANCES	ELECTION	FS102216	11/22/2016	11/22/2016	5.67	
240	FREDERIC L. BAYLESS	CONTRACT SERVICES	ELECTION	FB110816	11/22/2016	11/22/2016	107.50	
241	FRITZ H. GEURTSSEN	CONTRACT SERVICES	ELECTION	FG102216	11/22/2016	11/22/2016	160.00	
242	GARRY L. WOODY	CONTRACT SERVICES	ELECTION	GW110816	11/22/2016	11/22/2016	160.00	
243	GEORGE N. GOIN	CONTRACT SERVICES	ELECTION	GG102216	11/22/2016	11/22/2016	160.00	
244	GINGER CHIESA	CONTRACT SERVICES	ELECTION	GC101516	11/22/2016	11/22/2016	160.00	
245	GRACE L. NOLTING	CONTRACT SERVICES	ELECTION	GN102216	11/22/2016	11/22/2016	107.50	
246	HAROLD T. MORRIS	CONTRACT SERVICES	ELECTION	HM110816	11/22/2016	11/22/2016	170.00	
247	HUGH D. NIX	CONTRACT SERVICES	ELECTION	HD102216	11/22/2016	11/22/2016	60.00	
248	HUGH D. NIX	CONTRACT SERVICES	ELECTION	HD102216	11/22/2016	11/22/2016	155.00	
249	JAMES BAIN	CONTRACT SERVICES	ELECTION	JB102716	11/22/2016	11/22/2016	107.50	
250	JAMES L. TEW	CONTRACT SERVICES	ELECTION	JT102216	11/22/2016	11/22/2016	107.50	
251	JEANNE LEAMAN	CONTRACT SERVICES	ELECTION	JL101516	11/22/2016	11/22/2016	160.00	
252	JOE E. CLARK	CONTRACT SERVICES	ELECTION	JC102916	11/22/2016	11/22/2016	30.00	
253	JOE E. CLARK	CONTRACT SERVICES	ELECTION	JC102916	11/22/2016	11/22/2016	180.00	
254	JOHN LAVELLE	CONTRACT SERVICES	ELECTION	JL110816	11/22/2016	11/22/2016	107.50	
255	JOYCE H. LANFORD	CONTRACT SERVICES	ELECTION	JL102716	11/22/2016	11/22/2016	160.00	
256	JUDITH B. KENNEDY	CONTRACT SERVICES	ELECTION	JK110816	11/22/2016	11/22/2016	107.50	
257	KAREN G. LEWIS	CONTRACT SERVICES	ELECTION	KL110816	11/22/2016	11/22/2016	160.00	
258	KARENNE WOOD	CONTRACT SERVICES	ELECTION	KW110816	11/22/2016	11/22/2016	92.50	

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
259	KATE BEADLE	CONTRACT SERVICES	ELECTION	KB102216	11/22/2016	11/22/2016	160.00	
260	KAYLA PACE	CONTRACT SERVICES	ELECTION	KP110516	11/22/2016	11/22/2016	107.50	
261	KIM R. CARTER	CONTRACT SERVICES	ELECTION	KC110816	11/22/2016	11/22/2016	107.50	
262	KIMBERLY ANN BRUCE	CONTRACT SERVICES	ELECTION	KB102216	11/22/2016	11/22/2016	60.00	
263	KIMBERLY ANN BRUCE	CONTRACT SERVICES	ELECTION	KB102216	11/22/2016	11/22/2016	180.00	
264	LARRY N. BRUCE	CONTRACT SERVICES	ELECTION	LB110816	11/22/2016	11/22/2016	65.00	
265	LAWRENCE STRAUSS	CONTRACT SERVICES	ELECTION	LS101516	11/22/2016	11/22/2016	160.00	
266	LINDA B. KEENEY	CONTRACT SERVICES	ELECTION	LK110816	11/22/2016	11/22/2016	107.50	
267	LINDA S. OKUN	CONTRACT SERVICES	ELECTION	LO102216	11/22/2016	11/22/2016	160.00	
268	LOIS WILLIAMS	CONTRACT SERVICES	ELECTION	LW110816	11/22/2016	11/22/2016	160.00	
269	LORI RICHARDSON	CONTRACT SERVICES	ELECTION	LR102716	11/22/2016	11/22/2016	160.00	
270	LORRAINE F. WHEELER	CONTRACT SERVICES	ELECTION	LW102216	11/22/2016	11/22/2016	160.00	
271	LUCILLE M. BROWN	CONTRACT SERVICES	ELECTION	LB102216	11/22/2016	11/22/2016	107.50	
272	MAGARET WOODY	CONTRACT SERVICES	ELECTION	MW102216	11/22/2016	11/22/2016	160.00	
273	MARGIE L. JOHNSON	CONTRACT SERVICES	ELECTION	MJ102216	11/22/2016	11/22/2016	160.00	
274	MARIA L. GRAFF	CONTRACT SERVICES	ELECTION	MG102216	11/22/2016	11/22/2016	16.20	
275	MARIA L. GRAFF	CONTRACT SERVICES	ELECTION	MG102216	11/22/2016	11/22/2016	60.00	
276	MARIA L. GRAFF	CONTRACT SERVICES	ELECTION	MG102216	11/22/2016	11/22/2016	180.00	
277	MARIE JONES	CONTRACT SERVICES	ELECTION	MJ110516	11/22/2016	11/22/2016	92.50	
278	MARILYN K. PAYNE	CONTRACT SERVICES	ELECTION	MP102216	11/22/2016	11/22/2016	160.00	
279	MARILYN KAY WINSETT	CONTRACT SERVICES	ELECTION	MW110816	11/22/2016	11/22/2016	170.00	
280	MARILYN MILLER	CONTRACT SERVICES	ELECTION	MM102216	11/22/2016	11/22/2016	160.00	
281	MARK LEAMAN	CONTRACT SERVICES	ELECTION	ML101516	11/22/2016	11/22/2016	160.00	
282	MARY J. WHITE	CONTRACT SERVICES	ELECTION	MW102216	11/22/2016	11/22/2016	160.00	
283	MERLE KINZER	CONTRACT SERVICES	ELECTION	MK101516	11/22/2016	11/22/2016	160.00	
284	MONICA NOTARO	CONTRACT SERVICES	ELECTION	MN101516	11/22/2016	11/22/2016	107.50	
285	NANCY P. KLEIN	CONTRACT SERVICES	ELECTION	NK101516	11/22/2016	11/22/2016	107.50	
286	PAMELA BEVINS	CONTRACT SERVICES	ELECTION	PB102216	11/22/2016	11/22/2016	160.00	
287	PATRICIA HASTINGS	CONVENTION AND EDUCATION	MILEAGE AND MEALS	110716	11/15/2016	11/17/2016	74.33	
288	PATRICIA HASTINGS	MILEAGE ALLOWANCES	MILEAGE AND MEALS	110716	11/15/2016	11/17/2016	130.14	
289	PATRICIA K. PODWYSOCKI	CONTRACT SERVICES	ELECTION	PP102716	11/22/2016	11/22/2016	160.00	
290	PATSY A. JACKSON	CONTRACT SERVICES	ELECTION	PJ102216	11/22/2016	11/22/2016	160.00	
291	PAULA MANN FALK	CONTRACT SERVICES	ELECTION	PF102216	11/22/2016	11/22/2016	60.00	
292	PAULA MANN FALK	CONTRACT SERVICES	ELECTION	PF102216	11/22/2016	11/22/2016	155.00	
293	PAULA V. GORSUCH	CONTRACT SERVICES	ELECTION	PG102216	11/22/2016	11/22/2016	160.00	
294	PETER C. ALLEN	CONTRACT SERVICES	ELECTION	PA102716	11/22/2016	11/22/2016	160.00	
295	RAY C. WEIMER, JR.	CONTRACT SERVICES	ELECTION	RW101516	11/22/2016	11/22/2016	160.00	
296	RICHARD H. TALLEY, SR.	CONTRACT SERVICES	ELECTION	RT102216	11/22/2016	11/22/2016	160.00	
297	RICHARD O. SINGLETON	CONTRACT SERVICES	ELECTION	RS102216	11/22/2016	11/22/2016	107.50	
298	RICHARD S. HENRY	CONTRACT SERVICES	ELECTION	RH102216	11/22/2016	11/22/2016	160.00	
299	ROBERT EDWARD DORSEY	CONTRACT SERVICES	ELECTION	BD102216	11/22/2016	11/22/2016	60.00	
300	ROBERT EDWARD DORSEY	CONTRACT SERVICES	ELECTION	BD102216	11/22/2016	11/22/2016	140.00	



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301	ROBERT G. MINNIS	CONTRACT SERVICES	ELECTION	RM102816	11/22/2016	11/22/2016	107.50	
302	ROBERT J. WINSTON, JR.	CONTRACT SERVICES	ELECTION	RW110816	11/22/2016	11/22/2016	65.00	
303	ROBERT JAMES	CONTRACT SERVICES	ELECTION	RJ110816	11/22/2016	11/22/2016	65.00	
304	ROBERT LANE JR	CONTRACT SERVICES	ELECTION	RL101516	11/22/2016	11/22/2016	160.00	
305	ROBERTA J. MURPHY	CONTRACT SERVICES	ELECTION	RM102216	11/22/2016	11/22/2016	160.00	
306	RONDHA BAIN	CONTRACT SERVICES	ELECTION	RB102216	11/22/2016	11/22/2016	107.50	
307	ROSALEEN JOHNSON	CONTRACT SERVICES	ELECTION	RJ102216	11/22/2016	11/22/2016	107.50	
308	RUBY G. SCHUMAKER	CONTRACT SERVICES	ELECTION	RS102216	11/22/2016	11/22/2016	107.50	
309	SAM'S CLUB	CONVENTION AND EDUCATION	REGISTRARS	102516	10/25/2016	11/3/2016	62.73	
310	SANDRA PATTERSON	CONTRACT SERVICES	ELECTION	SP102216	11/22/2016	11/22/2016	160.00	
311	SANDRA RIGSBY	CONTRACT SERVICES	ELECTION	SR102216	11/22/2016	11/22/2016	107.50	
312	SCOTT NEWMAN	CONTRACT SERVICES	ELECTION	SN101516	11/22/2016	11/22/2016	160.00	
313	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	K4031010-16	11/1/2016	11/17/2016	30.67	
314	SHIRLEY D. ROUNDTREE	CONTRACT SERVICES	ELECTION	SR102216	11/22/2016	11/22/2016	160.00	
315	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	45.93	
316	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	67.46	
317	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	70.50	
318	TERRY LOWRY	CONTRACT SERVICES	ELECTION	TL102216	11/22/2016	11/22/2016	160.00	
319	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	24.41	
320	VERA C. FITZGERALD	CONTRACT SERVICES	ELECTION	VF102216	11/22/2016	11/22/2016	107.50	
321	VERIZON	TELECOMMUNICATIONS	WIRELESS	9773942947	10/25/2016	11/3/2016	49.90	
322	VICKI SMITH	CONTRACT SERVICES	ELECTION	VS101516	11/22/2016	11/22/2016	107.50	
323	WILLIAM PEMBERTON	CONTRACT SERVICES	ELECTION	WP102916	11/22/2016	11/22/2016	25.00	
324	WILLIAM PEMBERTON	CONTRACT SERVICES	ELECTION	WP102916	11/22/2016	11/22/2016	175.00	
325	WILLIAM PEMBERTON	MILEAGE ALLOWANCES	ELECTION	WP102916	11/22/2016	11/22/2016	35.10	
326						Total:	\$26,801.13	
327								
328	HUMAN RESOURCES							
329	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	3.56	
330	PIERCE GROUP BENEFITS	PROFESSIONAL SERVICES	BROKER FEE	4 Fluvanna	10/25/2016	11/3/2016	1,242.00	
331	PIERCE GROUP BENEFITS	PROFESSIONAL SERVICES	ENROLLMENT SYSTEM FEE	5 FLUVANNA	11/1/2016	11/17/2016	1,242.00	
332	PRINCE WILLIAM COUNTY	OFFICE SUPPLIES	BUSINESS CARDS/G. PARRISH	834	11/1/2016	11/17/2016	36.74	
333	PROTECT YOUTH SPORTS	RECRUITMENT	BACKGROUND CHECK	469326	10/25/2016	11/3/2016	17.80	
334	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	PRINTER	19579495	10/25/2016	11/3/2016	44.80	
335	VIRGINIA MUNICIPAL LEAGUE	RECRUITMENT	JOB AD	110916	11/1/2016	11/17/2016	25.00	
336						Total:	\$2,611.90	
337								
338	GENERAL DISTRICT COURT							
339	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309871364 101616	10/19/2016	11/3/2016	230.11	
340	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	47.84	
341	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	25.01	
342	VIRGINIA BUSINESS SYSTEMS	MAINTENANCE CONTRACTS	COPIER	19594767	10/25/2016	11/3/2016	161.51	

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
343							Total:	\$464.47
344								
345	COURT SERVICE UNIT							
346	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	14.25	
347	DENNIS CRONIN	MILEAGE ALLOWANCES	MILEAGE	110216	11/1/2016	11/3/2016	64.80	
348	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	27.35	
349							Total:	\$106.40
350								
351	CLERK OF THE CIRCUIT COURT							
352	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	28.49	
353	CHARLOTTESVILLE OFFICE MACHINE	OFFICE SUPPLIES	SELF INKING STAMP	671455	10/16/2016	11/3/2016	45.00	
354	FLUVANNA CO CIRCUIT COURT	CONTRACT SERVICES	BANK SERVICE FEES	103116	11/2/2016	11/10/2016	73.04	
355	KODIAK, LLC.	LEASE/RENT	SHRED	59578	11/15/2016	11/17/2016	15.00	
356	LOGAN SYSTEMS, INC.	PRINTING AND BINDING	SUPPLIES	48911	11/15/2016	11/17/2016	84.75	
357	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	SERVICES PER CONTRACT	48888	11/15/2016	11/17/2016	2,541.67	
358	PITNEY BOWES GLOBAL	LEASE/RENT	LEASE	3302080872	11/1/2016	11/17/2016	150.00	
359	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	COURT	K24843500-16	11/2/2016	11/10/2016	58.45	
360	STAPLES CONTRACT & COMMERCIAL, INC.	FURNITURE & FIXTURES	SUPPLIES	8041609280	11/1/2016	11/17/2016	(\$759.00)	
361	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	181.77	
362	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	290.12	
363	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	32.13	
364							Total:	\$2,741.42
365								
366	CIRCUIT COURT JUDGE							
367	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	6.61	
368	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	17.50	
369	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	10.68	
370	CHARLOTTESVILLE OFFICE MACHINE	OFFICE SUPPLIES	SELF INKING STAMPS	671485	10/16/2016	11/10/2016	128.00	
371	CHRISTOPHER FAIRCHILD	COMPENSATION-JURY	JURY DUTY	111516 4	11/16/2016	11/17/2016	30.00	
372	DEBORAH RITTENHOUSE	COMPENSATION-JURY	JURY DUTY	111516 3	11/16/2016	11/17/2016	30.00	
373	DONNA P. WILLS	COMPENSATION-JURY	JURY DUTY	111516 6	11/16/2016	11/17/2016	30.00	
374	JENNIFER PAYNE	COMPENSATION-JURY	JURY DUTY	111516 5	11/16/2016	11/17/2016	30.00	
375	MAURICE D. CARTER	COMPENSATION-JURY	JURY DUTY	111516 1	11/16/2016	11/17/2016	30.00	
376	THOMAS M. GUTHRIE	COMPENSATION-JURY	JURY DUTY	111516 2	11/16/2016	11/17/2016	30.00	
377	TRISTANA TREADWAY	FURNITURE & FIXTURES	HANDCRAFTED DESK	11/0716	11/2/2016	11/10/2016	150.00	
378	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	18.72	
379							Total:	\$511.51
380								
381	COMMONWEALTH ATTY							
382	BANK OF AMERICA	CONTRACT SERVICES	P-CARD	103116	11/1/2016	11/17/2016	99.00	
383	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	17.81	
384	JEFF HAISLIP	CONVENTION AND EDUCATION	MILEAGE	110916	11/10/2016	11/17/2016	60.05	

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385	DONALD CALDWELL	CONVENTION AND EDUCATION	GOOD WORDS DINNER	110116	11/1/2016	11/3/2016	50.00		
386	SARA M. BROWN	CONVENTION AND EDUCATION	MILEAGE	110216	11/2/2016	11/10/2016	77.22		
387	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT 8000-9090-0151-5654	091816	10/26/2016	11/10/2016	2.51		
388	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER/COMM ATTORNEY	K3547800-16	11/2/2016	11/10/2016	22.65		
389	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	(35.69)		
390	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	7.88		
391	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	28.09		
392	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	35.69		
393	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	57.32		
394	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	28.35		
395	VERIZON	TELECOMMUNICATIONS	WIRELESS	9773942947	10/25/2016	11/3/2016	49.90		
396							Total:	\$500.78	
397									
398	SHERIFF								
399	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP SUPPLIES	OIL FILTER	730663133848	11/16/2016	11/17/2016	2.76		
400	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP SUPPLIES	OIL FILTER	7306629162918 1017	10/17/2016	11/17/2016	7.35		
401	ADVANCE AUTO PARTS	VEHICLE/POWER EQUIP SUPPLIES	OIL FILTER	7306631263803	11/2/2016	11/17/2016	9.19		
402	ALBEMARLE LOCK & SAFE, INC.	OFFICE SUPPLIES	KEY/WRIST COIL	61875	11/4/2016	11/10/2016	9.70		
403	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	5.00		
404	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	63.88		
405	BANK OF AMERICA	OTHER OPERATING SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	148.48		
406	BANK OF AMERICA	POLICE SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	82.50		
407	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	103116	11/1/2016	11/17/2016	28.19		
408	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	103116	11/1/2016	11/17/2016	49.36		
409	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	103116	11/1/2016	11/17/2016	998.74		
410	BANK OF AMERICA	TELECOMMUNICATIONS	P-CARD	103116	11/1/2016	11/17/2016	25.00		
411	BANK OF AMERICA	VEHICLE/POWER EQUIP SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	184.10		
412	CASKIE GRAPHICS, INC.	OFFICE SUPPLIES	SUPPLIES	32348	10/25/2016	11/3/2016	73.62		
413	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	28.49		
414	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309797542 101616	10/25/2016	11/3/2016	159.79		
415	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	310191749 101616	10/16/2016	11/10/2016	746.61		
416	DONNA'S NEEDLEWORK & CRAFT	UNIFORM/WEARING APPAREL	PATCHES	2779-35	11/1/2016	11/3/2016	7.00		
417	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP SUPPLIES	OIL FILTER	015-303624	10/26/2016	11/10/2016	6.71		
418	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	110116	10/26/2016	11/10/2016	3,747.69		
419	KODIAK, LLC.	LEASE/RENT	SHRED	59578	11/15/2016	11/17/2016	35.00		
420	MANSFIELD OIL COMPANY OF GAINESVILLE,	VEHICLE FUEL	FUEL	SQLCD/245928	10/25/2016	11/3/2016	342.54		
421	MANSFIELD OIL COMPANY OF GAINESVILLE,	VEHICLE FUEL	FUEL	SQLCD/250933	10/26/2016	11/10/2016	115.79		
422	MIDLOTHIAN BUSINESS FORMS	OFFICE SUPPLIES	WARRANT ENVELOPES	1905	10/26/2016	11/10/2016	316.51		
423	PSYCHOLOGICAL HEALTH ROANOKE PC	PROFESSIONAL SERVICES	PSYCH TESTING	HC8917	10/25/2016	11/3/2016	85.00		
424	SHENANDOAH VALLEY WATER	LEASE/RENT	SHERIFF'S	K3822710-16	11/2/2016	11/10/2016	123.00		
425	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL FILTER	1001746	10/25/2016	11/3/2016	30.00		
426	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	ROTOR/OIL FILTER	1001747	10/25/2016	11/3/2016	74.00		

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 11/1/2016					
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
427	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL FILTER	1001748	11/2/2016	11/10/2016	14.00	
428	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	1001750	11/1/2016	11/17/2016	14.00	
429	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	STATE INSPECTION	1001749	11/1/2016	11/17/2016	16.00	
430	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL/STATE INSPECTION	1001751	11/1/2016	11/17/2016	30.00	
431	SOUTHEAST ENERGY INC	VEHICLE/POWER EQUIP SUPPLIES	SUPPLIES	0144337-IN	11/2/2016	11/10/2016	305.40	
432	SOUTHERN POLICE EQUIPMENT	POLICE SUPPLIES	SUPPLIES	187984	11/2/2016	11/10/2016	40.00	
433	SOUTHERN POLICE EQUIPMENT	POLICE SUPPLIES	SUPPLIES	187983	11/2/2016	11/10/2016	83.60	
434	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	(\$14.95)	
435	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	37.16	
436	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	43.58	
437	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	48.16	
438	TOWN GUN SHOP, INC.	UNIFORM/WEARING APPAREL	SUPPLIES	R80363	11/2/2016	11/10/2016	679.70	
439	TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	MEDICAL EMAMINER	102016	10/25/2016	11/3/2016	20.00	
440	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	474.24	
441	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	ANNUAL BILLING	161103-0025	11/2/2016	11/10/2016	114.98	
442	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	METER CHARGE	161107-0008	11/1/2016	11/17/2016	113.95	
443	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19633778	11/1/2016	11/17/2016	77.72	
444	VIRGINIA DEPT. OF MOTOR VEHICLES	POLICE SUPPLIES	SPECIAL ID	16305679	11/2/2016	11/10/2016	20.00	
445	WELLS FARGO VENDOR FIN SERV	LEASE/RENT	COPIER	65773875	10/25/2016	11/3/2016	77.73	
446						Total:	\$9,701.27	
447								
448	E911							
449	BANK OF AMERICA	MAINTENANCE CONTRACTS	P-CARD	103116	11/1/2016	11/17/2016	209.86	
450	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	3.56	
451	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	310214091 101916	10/25/2016	11/3/2016	960.80	
452	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	310042302 101016	10/25/2016	11/3/2016	3,567.72	
453	GEO-COMM, INC.	MAINTENANCE CONTRACTS	MAINTENANCE	3042	10/26/2016	11/10/2016	900.00	
454	INTERACT	MAINTENANCE CONTRACTS	SOFTWARE	XT0000000665	11/1/2016	11/3/2016	4,355.00	
455	NWG SOLUTIONS, LLC.	CONTRACT SERVICES	MANAGED SERVER	39188	10/25/2016	11/3/2016	875.00	
456	NWG SOLUTIONS, LLC.	MAINTENANCE CONTRACTS	DATTO CLOUD BACKUP	39183	10/25/2016	11/3/2016	1,103.70	
457	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	36.76	
458	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	73.52	
459	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	89.49	
460	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	18.63	
461	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19633778	11/1/2016	11/17/2016	77.73	
462						Total:	\$12,271.77	
463								
464	CORRECTION AND DETENTION							
465	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	NOV FY 2016-2017	FY2017-00000377	11/1/2016	11/3/2016	14,889.92	
466						Total:	\$14,889.92	
467								
468	BUILDING INSPECTIONS							

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1	County of Fluvanna		From Date: 11/1/2016						
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469	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	10.68		
470	FLORIN MOLDOVAN	CONVENTION AND EDUCATION	MEAL EXPENSES	102616	10/26/2016	11/3/2016	83.96		
471	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	110116	10/26/2016	11/10/2016	9.04		
472	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT 8000-9090-0151-5654	091816	10/26/2016	11/10/2016	12.18		
473	STAPLES CONTRACT & COMMERCIAL, INC.	FURNITURE & FIXTURES	SUPPLIES	8041609280	11/1/2016	11/17/2016	113.98		
474	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	12.11		
475	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	34.87		
476	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	21.43		
477	VERIZON	TELECOMMUNICATIONS	WIRELESS	9773942947	10/25/2016	11/3/2016	99.80		
478	Total:							\$398.05	
479									
480	EMERGENCY MANAGEMENT								
481	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	103116	11/1/2016	11/17/2016	3.81		
482	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	103116	11/1/2016	11/17/2016	922.06		
483	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	3.56		
484	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	110116	10/26/2016	11/10/2016	22.86		
485	RECTOR & VISITORS OF THE UNIVERSITY OF	PROFESSIONAL SERVICES	SEPT EMS COVERAGE	101316	10/26/2016	11/10/2016	46,470.28		
486	Total:							\$47,422.57	
487									
488	ANIMAL CONTROL								
489	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	103116	11/1/2016	11/17/2016	184.40		
490	FLUVANNA SPCA	CONTRACT SERVICES	NOV16 POUND SERVICES	112116	11/21/2016	11/22/2016	10,708.33		
491	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	110116	10/26/2016	11/10/2016	275.89		
492	Total:							\$11,168.62	
493									
494	FACILITIES								
495	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	103116	11/1/2016	11/17/2016	650.00		
496	BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	(\$39.68)		
497	BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	69.99		
498	BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	109.99		
499	BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	110.56		
500	BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	125.00		
501	BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	125.22		
502	BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	129.99		
503	BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	254.02		
504	BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	537.34		
505	BANK OF AMERICA	POSTAL SERVICES	P-CARD	103116	11/1/2016	11/17/2016	10.34		
506	BANK OF AMERICA	TELECOMMUNICATIONS	P-CARD	103116	11/1/2016	11/17/2016	592.81		
507	BARRETT TREE SERVICE, INC.	CONTRACT SERVICES	TREE REMOVAL	101016	11/4/2016	11/10/2016	1,850.00		
508	BROWN MOTOR PARTS, INC.	GENERAL MATERIALS AND SUPPLIES	PARTS	IC-77158	11/4/2016	11/10/2016	17.97		
509	BROWN MOTOR PARTS, INC.	VEHICLES REP & MAINT	PARTS	IC-77158	11/4/2016	11/10/2016	274.06		
510	BUDGET ELECTRICAL & MECHANICAL, LLC.	CONTRACT SERVICES	SPCA LIGHTING	SPCA1	10/27/2016	11/3/2016	999.80		

	A	B	C	D	F	G	H	J
1	County of Fluvanna		From Date: 11/1/2016					
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount	
511	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	TIRES	102616	10/24/2016	11/10/2016	501.96	
512	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	14.25	
513	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394802585	10/27/2016	11/3/2016	144.91	
514	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394804596	11/3/2016	11/10/2016	151.44	
515	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394806543	11/10/2016	11/17/2016	144.91	
516	COMMONWEALTH DISTRIBUTION, LLC.	JANITORIAL SUPPLIES	SUPPLIES	58442	11/10/2016	11/17/2016	184.24	
517	COMMONWEALTH DISTRIBUTION, LLC.	JANITORIAL SUPPLIES	SUPPLIES	58230	11/10/2016	11/17/2016	2,041.69	
518	DOLI/BOILER SAFETY	CONTRACT SERVICES	INSPECTION FEES	954105528	10/18/2016	11/3/2016	140.00	
519	ENVIROCOMPLIANCE LAB	CONTRACT SERVICES	WATER TESTING	R6B20155	11/4/2016	11/10/2016	55.00	
520	ENVIROCOMPLIANCE LAB	CONTRACT SERVICES	WATER TESTING	R6B20157	11/4/2016	11/10/2016	55.00	
521	FLUVANNA ACE HARDWARE	BLDGS EQUIP REP & MAINT	SUPPLIES	103116	10/26/2016	11/10/2016	150.12	
522	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	103116	10/26/2016	11/10/2016	261.58	
523	GARDENKEEPERS OF VIRGINIA, LLC.	CONTRACT SERVICES	COLLECT AND REMOVE	7238	10/22/2016	11/10/2016	1,005.00	
524	GARDENKEEPERS OF VIRGINIA, LLC.	CONTRACT SERVICES	CUT GRASS CUNNINGHAM AND	7283	10/22/2016	11/10/2016	1,170.00	
525	GARDENKEEPERS OF VIRGINIA, LLC.	CONTRACT SERVICES	YARD WORK/LIBRARY	7240	10/22/2016	11/10/2016	1,278.00	
526	GARY OSTEEEN PLUMBING	BLDGS EQUIP REP & MAINT	REPAIRS/LIBRARY	110916	11/9/2016	11/17/2016	142.50	
527	GARY OSTEEEN PLUMBING	BLDGS EQUIP REP & MAINT	REPAIRS	110916 1	11/9/2016	11/17/2016	217.00	
528	GARY OSTEEEN PLUMBING	BLDGS EQUIP REP & MAINT	REPAIRS	110916 2	11/9/2016	11/17/2016	560.00	
529	GARY OSTEEEN PLUMBING	BLDGS EQUIP REP & MAINT	REPAIRS	110116	11/9/2016	11/17/2016	1,700.50	
530	HOUSE OF DOORS INC	BLDGS EQUIP REP & MAINT	REAR DOOR AT COURTHOUSE	6554	11/1/2016	11/17/2016	660.00	
531	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	110116	10/26/2016	11/10/2016	1,073.19	
532	JONES AUTOMOTIVE/ALL STAR AUTO PARTS	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	103116	11/4/2016	11/10/2016	65.29	
533	JONES AUTOMOTIVE/ALL STAR AUTO PARTS	VEHICLES REP & MAINT	SUPPLIES	103116	11/4/2016	11/10/2016	917.89	
534	LOWE'S	BLDGS EQUIP REP & MAINT	SUPPLIES	102516 1	10/26/2016	11/10/2016	26.36	
535	LOWE'S	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	102516 1	10/26/2016	11/10/2016	1,975.55	
536	LOWE'S	JANITORIAL SUPPLIES	SUPPLIES	102516 1	10/26/2016	11/10/2016	57.86	
537	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	ENGINE OIL	0027773	10/25/2016	11/3/2016	35.14	
538	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	CAR DIAGNOSTIC	0025901	10/25/2016	11/3/2016	49.95	
539	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	CAR MAINTENANCE	27787	10/26/2016	11/10/2016	1,952.27	
540	MARYLAND BIOCHEMICAL CO., INC.	OTHER OPERATING SUPPLIES	BACTERIA FOR WASTEWATER	10JJ1098	10/26/2016	11/10/2016	1,200.65	
541	TREASURER, VA TECH	CONVENTION AND EDUCATION	PESTICIDE CERTIFICATION	111616	11/1/2016	11/17/2016	20.00	
542	TREASURER, VA TECH	CONVENTION AND EDUCATION	PESTICIDE CERTIFICATION	111616 1	11/1/2016	11/17/2016	20.00	
543	PETER WELCH	GENERAL MATERIALS AND SUPPLIES	REDWIG/SHOES	8	10/26/2016	11/10/2016	125.00	
544	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT 8000-9090-0151-5654	091816	10/26/2016	11/10/2016	32.31	
545	RAFALY ELECTRICAL CONTRACTORS, INC.	BLDGS EQUIP REP & MAINT	INSTALL NEW FANS	6989	11/2/2016	11/10/2016	5,123.79	
546	RUHLMAN'S HAULING	BLDGS EQUIP REP & MAINT	12 TONS C.R.	100716	11/4/2016	11/10/2016	196.80	
547	THE HARBOR SALES COMPANY INC	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	1876602	11/2/2016	11/10/2016	46.46	
548	THE HARBOR SALES COMPANY INC	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	1898498	11/1/2016	11/17/2016	213.70	
549	TJL ENVIRONMENTAL HEALTH CONSULTANTS,	CONTRACT SERVICES	ANALYSIS	FLUCO1116	11/2/2016	11/10/2016	75.00	
550	TRACTOR HILL EQUIPMENT, LLC.	VEHICLES REP & MAINT	SUPPLIES	32657 32659	11/2/2016	11/10/2016	17.75	
551	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	22.10	
552	VERIZON	TELECOMMUNICATIONS	WIRELESS	9773942947	10/25/2016	11/3/2016	458.51	



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1	County of Fluvanna		From Date: 11/1/2016					
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4								
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553	WINCHESTER EQUIPMENT COMPANY	VEHICLES REP & MAINT	REPAIRS	S0339	11/1/2016	11/17/2016	3,984.42	
554							Total:	\$34,085.50
555								
556	GENERAL SERVICES							
557	ABC EXTINGUISHERS, LLC.	MAINTENANCE CONTRACTS	ANNUAL MAINTENANCE	ABC9184	11/2/2016	11/10/2016	30.00	
558	ABC EXTINGUISHERS, LLC.	MAINTENANCE CONTRACTS	ANNUAL MAINTENANCE	ABC9186	11/2/2016	11/10/2016	30.00	
559	ABC EXTINGUISHERS, LLC.	MAINTENANCE CONTRACTS	ANNUAL MAINTENANCE	ABC9187	11/2/2016	11/10/2016	32.50	
560	ABC EXTINGUISHERS, LLC.	MAINTENANCE CONTRACTS	ANNUAL MAINTENANCE	ABC9189	11/2/2016	11/10/2016	32.50	
561	ABC EXTINGUISHERS, LLC.	MAINTENANCE CONTRACTS	ANNUAL MAINTENANCE	ABC9185	11/2/2016	11/10/2016	39.00	
562	ABC EXTINGUISHERS, LLC.	MAINTENANCE CONTRACTS	ANNUAL MAINTENANCE	ABC9188	11/2/2016	11/10/2016	45.50	
563	ABC EXTINGUISHERS, LLC.	MAINTENANCE CONTRACTS	ANNUAL MAINTENANCE	ABC9191	11/2/2016	11/10/2016	55.85	
564	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	7929310552932 110316	11/2/2016	11/10/2016	24.35	
565	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	7970740556855 110316	11/2/2016	11/10/2016	27.34	
566	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	7929300552931 110316	11/2/2016	11/10/2016	41.04	
567	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	15301850550900 1103	11/2/2016	11/10/2016	45.30	
568	AQUA VIRGINIA, INC.	WATER SERVICES	WATER	7800100540828 110316	11/2/2016	11/10/2016	102.19	
569	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	51 KENTS STORE	275907-002 110416	11/2/2016	11/10/2016	423.54	
570	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	479 CUNNINGHAM RD	2133-005 102816	10/24/2016	11/10/2016	490.81	
571	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	214 COMMONS BLVD	275906-001 102816	10/28/2016	11/10/2016	1,106.27	
572	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	160 COMMONS BLVD	85473-002 102816	10/28/2016	11/10/2016	2,141.99	
573	CENTURYLINK 589-8525	TELECOMMUNICATIONS	ACCT BTL00204	A368482	10/28/2016	11/10/2016	50.00	
574	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	663.69	
575	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309428096 101616	10/16/2016	11/10/2016	42.29	
576	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	310110229 101616	10/16/2016	11/10/2016	178.98	
577	CINTAS	MAINTENANCE CONTRACTS	FIRST AID CABINET	5006450694	11/14/2016	11/17/2016	142.91	
578	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	OLD STORE JAIL MUSEUM	1424085007 102116	10/21/2016	11/3/2016	16.39	
579	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PERFORMING ART CTR	4144237502 102116	10/21/2016	11/3/2016	97.19	
580	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	35 COURT SQ	1144090006 102116	10/21/2016	11/3/2016	137.03	
581	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8952 MAES MAD HWY	3023889169 102116	10/21/2016	11/3/2016	138.72	
582	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	PUMP HOUSE #9	4501632147 102116	10/21/2016	11/3/2016	155.62	
583	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8878 JAMES MAD HWY	0084297506 102116	10/21/2016	11/3/2016	181.74	
584	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	5725 JAMES MAD HWY	4331888158 102416	10/24/2016	11/3/2016	410.11	
585	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	TREASURER OFFICE	1024205005 102116	10/21/2016	11/3/2016	420.90	
586	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	5753 JAMES MAD HWY	4834680458 102416	10/21/2016	11/3/2016	554.21	
587	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	14567 JAMES MAD HWY	1005898992 102116	10/21/2016	11/3/2016	572.87	
588	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	72 MAIN ST	1404067504 102116	10/21/2016	11/3/2016	822.15	
589	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SOCIAL SERVICES	0074032509 102116	10/21/2016	11/3/2016	1,371.13	
590	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	132 MAIN ST	8895892548 102116	10/21/2016	11/3/2016	2,615.57	
591	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8878 JAMES MAD HWY	0274195007 102716	11/3/2016	11/10/2016	6.79	
592	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8838 JAMES MAD HWY	9974215007 102616	11/3/2016	11/10/2016	6.98	
593	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	196 MAIN ST	1124090000 102616	11/3/2016	11/10/2016	12.34	
594	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	222 MAIN ST	1134080009 102616	11/3/2016	11/10/2016	14.70	

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
595	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	14591 JAMES MAD HWY	5699060132 102616	11/3/2016	11/10/2016	39.72		
596	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	51 COURT SQ	1114097502 102616	11/3/2016	11/10/2016	63.06		
597	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	211 MAIN ST	1284152509 102616	10/26/2016	11/10/2016	83.84		
598	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8952 JAMES MAD HWY	0692200942 102616	10/26/2016	11/10/2016	84.02		
599	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	197 MAIN ST	1304130006 102616	10/26/2016	11/10/2016	120.42		
600	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	181 MAIN ST	6274752663 102616	10/26/2016	11/10/2016	164.32		
601	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	90 RESCUE LN	4894115007 102116	10/26/2016	11/10/2016	172.41		
602	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	8880 JAMES MAD HWY	2554330007 102716	10/26/2016	11/10/2016	216.26		
603	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	15704 W RIVER RD	8866300000 102716	10/26/2016	11/10/2016	242.85		
604	DOMINION VIRGINIA POWER	STREET LIGHTS	MASONIC LODGE	9609027314 102716	11/3/2016	11/10/2016	76.90		
605	DOMINION VIRGINIA POWER	STREET LIGHTS	POST OFFICE	7080078962 102716	11/3/2016	11/10/2016	79.09		
606	DOMINION VIRGINIA POWER	STREET LIGHTS	COLUMBIA ST LIGHTS	4210122349 102616	10/26/2016	11/10/2016	200.98		
607	DOMINION VIRGINIA POWER	STREET LIGHTS	PALMYRA VILLAGE	3595578927 102616	10/26/2016	11/10/2016	470.59		
608	INTRASTATE PEST	MAINTENANCE CONTRACTS	BASEBALL FIELD	887138	10/22/2016	11/10/2016	20.00		
609	INTRASTATE PEST	MAINTENANCE CONTRACTS	SOCCER FIELD	887140	10/22/2016	11/10/2016	20.00		
610	INTRASTATE PEST	MAINTENANCE CONTRACTS	BB AND SB FIELD	887141	10/22/2016	11/10/2016	20.00		
611	INTRASTATE PEST	MAINTENANCE CONTRACTS	COMMUNITY CENTER	890220	10/22/2016	11/10/2016	28.00		
612	INTRASTATE PEST	MAINTENANCE CONTRACTS	PLEASANT GROVE	890236	10/22/2016	11/10/2016	32.00		
613	INTRASTATE PEST	MAINTENANCE CONTRACTS	CARYSBROOK	890215	10/22/2016	11/10/2016	58.00		
614	INTRASTATE PEST	MAINTENANCE CONTRACTS	PALMYRA VILLAGE	890223	10/22/2016	11/10/2016	109.00		
615	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	TRASH	0410-000617194	10/31/2016	11/10/2016	1,446.23		
616	SHENANDOAH VALLEY WATER	WATER SERVICES	WATER/LANDFILL	K24842500-16	10/31/2016	11/10/2016	20.00		
617	SHENANDOAH VALLEY WATER	WATER SERVICES	WATER	K3807110-16	10/31/2016	11/10/2016	34.55		
618	SHENANDOAH VALLEY WATER	WATER SERVICES	WATER	K6259320-16	10/31/2016	11/10/2016	34.75		
619	TECHNIRAIN LIGHTING AND IRRIGATION	MAINTENANCE CONTRACTS	WINTERIZATION OF IRRIGATION	1091	11/1/2016	11/17/2016	385.00		
620	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	TANK RENT	20394	11/2/2016	11/10/2016	12.00		
621	VACORP	PROPERTY INSURANCE	INSURANCE	8939	11/2/2016	11/10/2016	5,519.00		
622								Total:	\$23,033.48
623									
624	PUBLIC WORKS								
625	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	10.68		
626	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	110116	10/26/2016	11/10/2016	50.37		
627	MANSFIELD OIL COMPANY OF GAINESVILLE,	VEHICLE FUEL	FUEL	SQLCD/245928	10/25/2016	11/3/2016	26.10		
628	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	66.38		
629	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	87.21		
630	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	225.99		
631	VERIZON	TELECOMMUNICATIONS	WIRELESS	9773942947	10/25/2016	11/3/2016	99.80		
632	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19608935	11/2/2016	11/10/2016	93.04		
633	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19617497	10/31/2016	11/10/2016	237.74		
634								Total:	\$897.31
635									
636	CONVENIENCE CENTER								

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637	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	TRASH	4347-000005895	10/31/2016	11/17/2016	2,710.77		
638	FAIRBANKS SCALES, INC.	BLDGS EQUIP REP & MAINT	MAINTENANCE AGREEMENT	1303458	10/10/2016	11/3/2016	765.00		
639	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	110116	10/26/2016	11/10/2016	90.49		
640	MO-JOHNS, INC.	LEASE/RENT	PORTABLE TOILET	95425	10/25/2016	11/3/2016	60.00		
641	VERIZON	TELECOMMUNICATIONS	WIRELESS	9773942947	10/25/2016	11/3/2016	31.73		
642								Total:	\$3,657.99
643									
644	HEALTH								
645	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	157.45		
646	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	22.94		
647								Total:	\$180.39
648									
649	CSA								
650	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	3.56		
651	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT 8000-9090-0151-5654	091816	10/26/2016	11/10/2016	40.70		
652								Total:	\$44.26
653									
654	CSA PURCHASE OF SERVICES								
655	A. JAMES ANDERSON, P.H.D	COMM SVCS		P10919312705	10/31/2016	11/18/2016	1,435.00		
656	ADDICTION RECOVERY SYSTEMS, LLC.	COMM SVCS		P10919309203	10/31/2016	11/18/2016	434.00		
657	ADDICTION RECOVERY SYSTEMS, LLC.	COMM SVCS		P10919309304	10/31/2016	11/18/2016	434.00		
658	BLUE RIDGE RESOLUTIONS, PLLC	COMM SVCS		P10919307414	10/31/2016	11/18/2016	312.50		
659	COMMUNITY ATTENTION CENTER	POS MAND FC LIC RES CONG CARE		P08919319631	8/31/2016	11/18/2016	342.04		
660	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P09919312617	9/30/2016	11/18/2016	315.00		
661	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P09919311315	9/30/2016	11/18/2016	585.00		
662	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P09919312816	9/30/2016	11/18/2016	1,050.00		
663	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P07919314402	7/25/2016	11/18/2016	1,100.00		
664	DETOUR MENTORING	COMM SVCS		P09919312518	9/30/2016	11/18/2016	330.00		
665	DETOUR MENTORING	COMM SVCS		P08919312101	8/31/2016	11/18/2016	385.00		
666	DETOUR MENTORING	COMM SVCS		P10919316313	10/31/2016	11/18/2016	385.00		
667	DETOUR MENTORING	COMM SVCS		P10000809107	10/31/2016	11/18/2016	550.00		
668	DETOUR MENTORING	COMM SVCS		P10919312509	10/31/2016	11/18/2016	550.00		
669	DETOUR MENTORING	COMM SVCS		P10000807708	10/31/2016	11/18/2016	1,100.00		
670	DETOUR MENTORING	COMM SVCS		P10919311211	10/31/2016	11/18/2016	1,320.00		
671	DETOUR MENTORING	COMM SVCS		P10919311410	10/31/2016	11/18/2016	1,320.00		
672	DETOUR MENTORING	COMM SVCS		P10000804512	10/31/2016	11/18/2016	1,375.00		
673	DETOUR MENTORING	COMM SVCS		P10000809206	10/31/2016	11/18/2016	1,375.00		
674		POS MANDATED FFOP		P10919306836	10/31/2016	11/18/2016	448.00		
675		POS MANDATED FFOP		P10919307135	10/31/2016	11/18/2016	552.00		
676		POS MANDATED FFOP		P10919307334	10/31/2016	11/18/2016	672.00		
677		POS MANDATED FFOP		P10919306737	10/31/2016	11/18/2016	700.00		
678	DISCOVERY SCHOOL	RES. CONG. CARE		P10919311639	10/31/2016	11/18/2016	6,262.00		



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679	FAMILY PRESERVATION SERV.	COMM SVCS		P09919312421	9/30/2016	11/18/2016	15.00	
680	FAMILY PRESERVATION SERV.	COMM SVCS		P09919311723	9/30/2016	11/18/2016	540.00	
681	FAMILY PRESERVATION SERV.	COMM SVCS		P09919305619	9/30/2016	11/18/2016	800.00	
682	FAMILY PRESERVATION SERV.	COMM SVCS		P09919302824	9/30/2016	11/18/2016	1,185.00	
683	FAMILY PRESERVATION SERV.	COMM SVCS		P09919305520	9/30/2016	11/18/2016	1,245.00	
684	FAMILY PRESERVATION SERV.	COMM SVCS		P09919313922	9/30/2016	11/18/2016	1,350.00	
685	GRAFTON INTERGRATED HEALTH	EDUC SVCS CONG CARE		P07000804728	7/31/2016	11/18/2016	390.00	
686	GRAFTON INTERGRATED HEALTH	EDUC SVCS CONG CARE		P09000804730	9/30/2016	11/18/2016	390.00	
687	GRAFTON INTERGRATED HEALTH	EDUC SVCS CONG CARE		P08000804726	8/31/2016	11/18/2016	520.00	
688	GRAFTON INTERGRATED HEALTH	EDUC SVCS CONG CARE		P07000804827	7/31/2016	11/18/2016	3,888.00	
689	GRAFTON INTERGRATED HEALTH	EDUC SVCS CONG CARE		P08000804825	8/31/2016	11/18/2016	4,374.00	
690	GRAFTON INTERGRATED HEALTH	EDUC SVCS CONG CARE		P09000804829	9/30/2016	11/18/2016	4,374.00	
691	GRAFTON INTERGRATED HEALTH	RES. CONG. CARE		P08000804940	8/31/2016	11/18/2016	2,930.00	
692		POS MANDATED FFOP		P07919316533	7/31/2016	11/18/2016	293.54	
693		POS MANDATED FFOP		P08919316532	8/31/2016	11/18/2016	700.00	
694		POS MANDATED FFOP		P09919316538	9/30/2016	11/18/2016	700.00	
695		TFC LIC. RES CONG CARE		P07919316642	7/31/2016	11/18/2016	281.84	
696		TFC LIC. RES CONG CARE		P08919316641	8/31/2016	11/18/2016	672.00	
697		TFC LIC. RES CONG CARE		P09919316643	9/30/2016	11/18/2016	672.00	
698	UNITED METHODIST FAMILY SERVICES, INC.	TFC LIC. RES CONG CARE		P09919305344	9/30/2016	11/18/2016	1,591.00	
699	UNITED METHODIST FAMILY SERVICES, INC.	TFC LIC. RES CONG CARE		P09919305945	9/30/2016	11/18/2016	3,111.00	
700						Total:	\$53,353.92	
701								
702	PARKS & RECREATION							
703	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	(\$11.34)	
704	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	2.45	
705	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	5.13	
706	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	5.27	
707	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	9.74	
708	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	13.87	
709	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	14.73	
710	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	15.35	
711	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	16.01	
712	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	25.83	
713	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	39.24	
714	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	40.00	
715	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	41.62	
716	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	62.44	
717	BANK OF AMERICA	RECREATIONAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	190.00	
718	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/PARKS N REC	309373828 101616	10/16/2016	11/3/2016	622.06	
719	CINTAS	CONTRACT SERVICES	FIRST AID CABINET	5006450697	11/14/2016	11/17/2016	136.93	
720	CINTAS	CONTRACT SERVICES	FIRST AID CABINET	5006450696	11/14/2016	11/17/2016	188.18	

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721	DEVI PETERSON	PROFESSIONAL SERVICES	YOGA	10	9/27/2016	11/3/2016	268.80	
722	E.W. THOMAS	RECREATIONAL SUPPLIES	MISC PURCHASES	110316	10/26/2016	11/10/2016	265.80	
723	FLUVANNA ACE HARDWARE	RECREATIONAL SUPPLIES	SUPPLIES	103116	10/26/2016	11/10/2016	113.93	
724	HEATHER ANTONACCI	PROFESSIONAL SERVICES	PONY PALS	11 100616	10/26/2016	11/3/2016	140.00	
725	IMAGE DESIGNERS, INC.	UNIFORM/WEARING APPAREL	UNIFORM	064206	11/1/2016	11/3/2016	273.49	
726	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	110116	10/26/2016	11/10/2016	191.24	
727	MO-JOHNS, INC.	CONTRACT SERVICES	INV: 95802 95803 95804 95805	110116	10/26/2016	11/10/2016	290.00	
728	MO-JOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	95731	11/15/2016	11/17/2016	60.00	
729	PHILLIP TOTTON	PROFESSIONAL SERVICES	MAGIC SHOW	1028161	10/26/2016	11/3/2016	325.00	
730	PROTECT YOUTH SPORTS	PROFESSIONAL SERVICES	BACKGROUND CHECK	469326	10/25/2016	11/3/2016	8.90	
731	SHENANDOAH VALLEY WATER	CONTRACT SERVICES	WATER/PARKS N REC	K3442800-16	11/2/2016	11/10/2016	9.00	
732	SHENANDOAH VALLEY WATER	CONTRACT SERVICES	PARKS N REC	K3445700-16	11/2/2016	11/10/2016	64.20	
733	THE MONTPELIER FOUNDATION	RECREATIONAL SUPPLIES	GROUP TOUR	10188388	11/1/2016	11/17/2016	252.00	
734	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	20.82	
735	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19579493	10/25/2016	11/3/2016	134.34	
736	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19646485	11/1/2016	11/17/2016	353.82	
737	VIRGINIA BUSINESS SYSTEMS	PROFESSIONAL SERVICES	COPIER	19579496	10/25/2016	11/3/2016	32.28	
738	VIRGINIA RECREATION & PARK SOCIETY	RECREATIONAL SUPPLIES	KINGS DOMINION TICKETS	24044	10/25/2016	11/3/2016	828.00	
739						Total:	\$5,049.13	
740								
741	LIBRARY							
742	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	97.93	
743	DEMCO	OFFICE SUPPLIES	SUPPLIES	5997332	11/3/2016	11/10/2016	115.84	
744	GALE	BOOKS/PUBLICATIONS	BOOK	59220829	10/14/2016	11/3/2016	25.50	
745	GALE	BOOKS/PUBLICATIONS	BOOKS	59289619	10/26/2016	11/3/2016	49.30	
746	GALE	BOOKS/PUBLICATIONS	BOOKS	58984269	9/15/2016	11/17/2016	46.73	
747	MICROMARKETING LLC	BOOKS/PUBLICATIONS	DVD	645526	10/26/2016	11/10/2016	31.98	
748	MICROMARKETING LLC	BOOKS/PUBLICATIONS	BOOKS	645683	10/26/2016	11/10/2016	230.25	
749	MIDAMERICA BOOKS	BOOKS/PUBLICATIONS	BOOKS	400264	10/25/2016	11/3/2016	1,209.90	
750						Total:	\$1,807.43	
751								
752	COUNTY PLANNER							
753	BANK OF AMERICA	FURNITURE & FIXTURES	P-CARD	103116	11/1/2016	11/17/2016	127.20	
754	BANK OF AMERICA	FURNITURE & FIXTURES	P-CARD	103116	11/1/2016	11/17/2016	273.76	
755	BANK OF AMERICA	FURNITURE & FIXTURES	P-CARD	103116	11/1/2016	11/17/2016	469.49	
756	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	30.03	
757	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	21.37	
758	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING	2016F44-17	11/10/2016	11/17/2016	63.00	
759	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING	2016F45-9	11/10/2016	11/17/2016	63.00	
760	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	110116	10/26/2016	11/10/2016	101.95	
761	MANSFIELD OIL COMPANY OF GAINESVILLE,	VEHICLE FUEL	FUEL	SQLCD/245928	10/25/2016	11/3/2016	11.69	
762	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT 8000-9090-0151-5654	091816	10/26/2016	11/10/2016	160.28	

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1	County of Fluvanna		From Date: 11/1/2016						
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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
763	PRINCE WILLIAM COUNTY	OFFICE SUPPLIES	INSPECTION REPORT PRINT	685	10/25/2016	11/3/2016	195.56		
764	PRINCE WILLIAM COUNTY	OFFICE SUPPLIES	BUSINESS CARDS/BLACK	832	11/1/2016	11/17/2016	36.74		
765	PRINCE WILLIAM COUNTY	OFFICE SUPPLIES	BUSINESS CARDS/MILLER	833	11/1/2016	11/17/2016	36.74		
766	STAPLES CONTRACT & COMMERCIAL, INC.	FURNITURE & FIXTURES	SUPPLIES	8041609280	11/1/2016	11/17/2016	377.98		
767	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	25.55		
768	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	56.43		
769	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	8041609280	11/1/2016	11/17/2016	73.90		
770	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	27.03		
771	VERIZON	TELECOMMUNICATIONS	WIRELESS	9773942947	10/25/2016	11/3/2016	149.70		
772	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	19579494	10/25/2016	11/3/2016	363.91		
773	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	PRINTER	19608934	11/2/2016	11/10/2016	93.04		
774								Total:	\$2,758.35
775									
776	PLANNING COMMISSION								
777	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT 8000-9090-0151-5654	091816	10/26/2016	11/10/2016	51.72		
778								Total:	\$51.72
779									
780	ECONOMIC DEVELOPMENT								
781	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	103116	11/1/2016	11/17/2016	25.00		
782	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	103116	11/1/2016	11/17/2016	53.49		
783	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	103116	11/1/2016	11/17/2016	110.00		
784	BANK OF AMERICA	CONVENTION AND EDUCATION	P-CARD	103116	11/1/2016	11/17/2016	275.00		
785	BANK OF AMERICA	OFFICE SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	100.00		
786	BANK OF AMERICA	SUBSISTENCE & LODGING	P-CARD	103116	11/1/2016	11/17/2016	144.30		
787	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	3.56		
788	ECONOMIC DEVELOPMENT OF	FLU ECO DEV AUTHORITY	ANNUAL ALLOCATION	101016	10/10/2016	11/3/2016	1,000.00		
789	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT 8000-9090-0151-5654	091816	10/26/2016	11/10/2016	0.68		
790	VERIZON	TELECOMMUNICATIONS	WIRELESS	9773942947	10/25/2016	11/3/2016	49.90		
791	WELFORD WILLIAMS	PROFESSIONAL SERVICES	CATERED BREAKFAST FOR	103116	11/2/2016	11/10/2016	447.50		
792								Total:	\$2,209.43
793									
794	VA COOPERATIVE EXTENSION								
795	BANK OF AMERICA	AGRICULTURAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	8.38		
796	BANK OF AMERICA	AGRICULTURAL SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	98.72		
797	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL/FINANCE	309762613 101616	10/16/2016	11/3/2016	17.81		
798	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	39.54		
799								Total:	\$164.45
800									
801								100 GENERAL FUND	Fund Total: \$330,014.49
802	Fund # - 302 CAPITAL IMPROVEMENT								
803	E911 CAPITAL PROJECT								
804	BANK OF AMERICA	BOND ISSUANCE COST	BOND COUNCIL LEGAL SERVICE	111016	11/10/2016	11/10/2016	8,000.00		

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6	Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount		
805	THE BANK OF NEW YORK MELLON	BOND ISSUANCE COST	ADVISORY WORK FOR E911 RADIO	111016	11/10/2016	11/10/2016	7,500.00		
806							Total:	\$15,500.00	
807									
808	FACILITIES CAP PROJ								
809	BUDGET ELECTRICAL & MECHANICAL, LLC.	CONTRACT SERVICES	SPCA LIGHTING	SPCA1	10/27/2016	11/3/2016	1,758.86		
810	BUDGET ELECTRICAL & MECHANICAL, LLC.	CONTRACT SERVICES	ELECTRICAL WORK	9001	10/17/2016	11/10/2016	1,000.00		
811	BUDGET ELECTRICAL & MECHANICAL, LLC.	CONTRACT SERVICES	ELECTRICAL WORK	9001	10/17/2016	11/10/2016	26,295.00		
812	CII SERVICE	CONTRACT SERVICES	WO# 5527	40190	10/16/2016	11/10/2016	9,848.00		
813	COMMONWEALTH INTERIORS	CONTRACT SERVICES	REPAIRS	2016-356	11/1/2016	11/17/2016	389.00		
814	GARY OSTEEN PLUMBING	CONTRACT SERVICES	REPAIRS	103116	11/9/2016	11/17/2016	705.00		
815	HOLLAND J. PENTON	CONTRACT SERVICES	JOB 2	110416	10/26/2016	11/10/2016	1,360.00		
816	HOLLAND J. PENTON	CONTRACT SERVICES	JOB 1	110416 2	10/26/2016	11/10/2016	2,040.00		
817	HOLLAND J. PENTON	CONTRACT SERVICES	OB 5	110416 3	10/26/2016	11/10/2016	4,928.64		
818	HOLLAND J. PENTON	CONTRACT SERVICES	JOB #5	111216	11/1/2016	11/17/2016	8,512.00		
819	HOUSE OF DOORS INC	CONTRACT SERVICES	PALMYRA RESCUE EXTERIOR DOORS	6552	11/1/2016	11/17/2016	4,550.00		
820	MECHUMS RIVER SECURITY	EDP EQUIPMENT	CONTROL DOOR INSTALLATION	3207	10/26/2016	11/10/2016	1,450.00		
821	RAFALY ELECTRICAL CONTRACTORS, INC.	CONTRACT SERVICES	REPAIRS	6978	10/25/2016	11/3/2016	6,892.71		
822	TJL ENVIRONMENTAL HEALTH CONSULTANTS,	CONTRACT SERVICES	ASBESTOS TESTING	FLUCO1116-2	11/1/2016	11/17/2016	1,000.00		
823							Total:	\$70,729.21	
824									
825	PUBLIC WORKS CAPITAL PROJECT								
826	BASIC RENT-A-CAR COMPANY, INC.	VEHICLE	2016 GMC 2500 CARGO	1112362	10/28/2016	11/3/2016	21,250.00		
827	BOWMAN CONSULTING	PROFESSIONAL SERVICES	WATER & SEWER SYSTEM	223042	10/31/2016	11/17/2016	15,094.00		
828	LEONARD ALUMINUM BUILDINGS LLC	VEHICLE	TRANSIT VAN SHELVING	55010579-01	8/11/2016	11/22/2016	705.10		
829	LEONARD ALUMINUM BUILDINGS LLC	VEHICLE	PROMASTER SHELVING	55010578-01	8/11/2016	11/22/2016	2,284.99		
830							Total:	\$39,334.09	
831									
832	SCHOOL OPS & MAINT CAP PROJ								
833	LOWE'S	CONTRACT SERVICES	BUILDING MATERIALS	102516	10/25/2016	11/3/2016	143.09		
834	PRECISION INSTALLATIONS, INC	CONTRACT SERVICES	ELECTRIC WINCHES	P-5302	11/1/2016	11/17/2016	8,495.00		
835	SIMPLEXGRINNELL LP	CONTRACT SERVICES	FIRE ALARM REPAIRS	40954183	10/25/2016	11/3/2016	6,283.00		
836	TRANE U.S., INC.	CONTRACT SERVICES	APP #8/ FMS HVAC	37335368	10/25/2016	11/3/2016	146,966.26		
837	XPRESSMYSELF.COM LLC	CONTRACT SERVICES	SAFETY SIGNS	RTS-90912	10/25/2016	11/3/2016	2,398.35		
838							Total:	\$164,285.70	
839									
840							302 CAPITAL IMPROVEMENT	Fund Total:	\$289,849.00
841	Fund # - 401 DEBT SERVICE								
842	DEBT SERVICE - SCHOOLS								
843	REGIONS BANK	HS VPSA S O 2008 INT	DEBT SERVICE PAYMENT	113016	11/30/2016	11/29/2016	120,156.25		
844	REGIONS BANK	NEW HS VPSA SPEC 08 PRIN	DEBT SERVICE PAYMENT	113016	11/30/2016	11/29/2016	1,700,000.00		
845							Total:	\$1,820,156.25	
846									

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847					401 DEBT SERVICE	Fund Total:	\$1,820,156.25		
848	Fund # - 502 SEWER								
849	UTILITY OPERATIONAL EXPENSES								
850	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	310089744 101916	10/19/2016	11/3/2016	46.37		
851	CENTURYLINK	TELECOMMUNICATIONS	PHONE BILL	309433290 101916	10/19/2016	11/3/2016	60.86		
852	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394802584	10/27/2016	11/3/2016	10.29		
853	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394804595	11/3/2016	11/10/2016	10.29		
854	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394806542	11/10/2016	11/17/2016	10.29		
855	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SEWER PLANT	7129524547 102116	10/21/2016	11/3/2016	868.61		
856	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	SW PUMP STATION	7712348080 102616	11/3/2016	11/10/2016	48.69		
857	ENVIROCOMPLIANCE LAB	CONTRACT SERVICES	WATER TESTING	R6B20156	11/4/2016	11/10/2016	55.00		
858	JONES AUTOMOTIVE/ALL STAR AUTO PARTS	BLDGS EQUIP REP & MAINT	CAR SUPPLIES	557067	9/12/2016	11/3/2016	208.23		
859	JONES AUTOMOTIVE/ALL STAR AUTO PARTS	GENERAL MATERIALS AND SUPPLIES	CAR SUPPLIES	557067	9/12/2016	11/3/2016	152.38		
860	MARYLAND BIOCHEMICAL CO., INC.	CHEMICAL SUPPLIES	BACTERIA FOR WASTEWATER	10JJ1098	10/26/2016	11/10/2016	700.00		
861	UNIVAR USA, INC.	CHEMICAL SUPPLIES	SUPPLIES	R1703941	11/1/2016	11/17/2016	1,694.36		
862								Total:	\$3,865.37
863									
864					502 SEWER	Fund Total:	\$3,865.37		
865	Fund # - 505 FORK UNION SANITARY DISTRICT								
866	FORK UNION SANITARY DISTRICT								
867	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	DEBT PAYMENT	112516	11/30/2016	11/29/2016	3,155.96		
868								Total:	\$3,155.96
869									
870	FUSD OPERATIONAL EXPENSES								
871	ANDERSON TIRE COMPANY	BLDGS EQUIP REP & MAINT	STATE INSPECTION	IN00222139	10/24/2016	11/17/2016	16.00		
872	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	P-CARD	103116	11/1/2016	11/17/2016	120.80		
873	BANK OF AMERICA	VEHICLE/POWER EQUIP SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	43.52		
874	BANK OF AMERICA	VEHICLE/POWER EQUIP SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	100.28		
875	BANK OF AMERICA	VEHICLE/POWER EQUIP SUPPLIES	P-CARD	103116	11/1/2016	11/17/2016	135.85		
876	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394802584	10/27/2016	11/3/2016	34.04		
877	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394804595	11/3/2016	11/10/2016	34.04		
878	CINTAS	LAUNDRY AND DRY CLEANING	DRY CLEANING	394806542	11/10/2016	11/17/2016	34.04		
879	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	2622 BREMO RD	7224360003 102516	10/25/2016	11/3/2016	91.92		
880	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MELTON WELL	9594215007 102516	10/25/2016	11/3/2016	113.01		
881	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	BREMO WELL	8434345008 102516	10/25/2016	11/3/2016	122.49		
882	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	4308 JAMES MAD HWY	9004200003 102416	10/24/2016	11/3/2016	282.62		
883	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	14349 W RIVER RD	9346182505 102416	10/24/2016	11/3/2016	817.56		
884	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	MORRIS WELL	9501772108 102416	10/24/2016	11/3/2016	1,079.88		
885	E.W. OWEN	LEASE/RENT	WELL RENT	11012016	11/1/2016	11/3/2016	150.00		
886	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	110116	10/26/2016	11/10/2016	213.44		
887	JONES AUTOMOTIVE/ALL STAR AUTO PARTS	BLDGS EQUIP REP & MAINT	CAR SUPPLIES	557067	9/12/2016	11/3/2016	258.96		
888	LOWE'S	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	102516 1	10/26/2016	11/10/2016	10.67		

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889	MANSFIELD OIL COMPANY OF GAINESVILLE,	VEHICLE FUEL	FUEL	SQLCD/245928	10/25/2016	11/3/2016	283.71		
890	MANSFIELD OIL COMPANY OF GAINESVILLE,	VEHICLE FUEL	FUEL	SQLCD/250933	10/26/2016	11/10/2016	189.99		
891	MO-JOHNS, INC.	PURCHASE OF SERVICES	PORTABLE TOILET	95426	10/25/2016	11/3/2016	60.00		
892	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	ACCT 8000-9090-0151-5654	091816	10/26/2016	11/10/2016	203.67		
893	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	SUSPENDED SOLIDS	189661	10/31/2016	11/10/2016	30.00		
894	UNIVAR USA, INC.	CHEMICAL SUPPLIES	SUPPLIES	RI705253	11/1/2016	11/17/2016	2,135.62		
895	UNIVAR USA, INC.	CHEMICAL SUPPLIES	SUPPLIES	RI705254	11/1/2016	11/17/2016	3,780.44		
896	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	DEBT PAYMENT	112516	11/30/2016	11/29/2016	1,804.04		
897	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE CHARGES	T304348	10/25/2016	11/3/2016	84.70		
898	VERIZON	TELECOMMUNICATIONS	WIRELESS	9773942947	10/25/2016	11/3/2016	272.15		
899							Total:	\$12,503.44	
900									
901							505 FORK UNION SANITARY DISTRICT	Fund Total:	\$15,659.40
902							Total Expenditures by Fund:	\$2,459,544.51	



**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB F

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	FY17 FCPS Supplemental Appropriation of State Funding for Alternative Assessment Assistance Training				
MOTION(s):	I move the Board of Supervisors approve a supplemental appropriation of \$2,500 to the FY17 Fluvanna County Public Schools budget from the Commonwealth of Virginia for alternative assistance training for teacher evaluation.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
STAFF CONTACT(S):	Marty Brookhart, Management Analyst				
PRESENTER(S):	Ed Breslauer, FCPS Director of Finance				
RECOMMENDATION:	I recommend approval of the motion as stated above.				
TIMING:	Routine				
DISCUSSION:	<p>FCPS was notified in December of additional grant funding from the Commonwealth for Alternative Assessment Assistance Training for Teacher Evaluation.</p> <p>FCPS FY17 State revenue with increase from \$19,745,669.68 to \$19,748,169.68.</p> <p>FCPS FY17 overall budget will increase from \$38,768,623.80 to \$38,771,123.80.</p> <p>There is no local match required.</p>				
FISCAL IMPACT:	Approval of the motion will authorize staff to appropriate the additional revenue and expense.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB G

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	Approval of Open Space Contract for James E. & Joyce G. Johnson				
MOTION(s):	I move to approve the open space contract for James E. & Joyce G. Johnson for tax map parcel 11-13-16; agreement shall remain in effect for a term of ten (10) consecutive years.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Andrew M. Sheridan, Jr., Commissioner of the Revenue				
PRESENTER(S):	Andrew M. Sheridan, Jr., Commissioner of the Revenue				
RECOMMENDATION:	Approval				
TIMING:	Immediate				
DISCUSSION:	This property qualifies for an open space contract with Fluvanna County in accordance with Code Section 58.1-3229 et. seq. of the Virginia State Code. This property was previously in the agricultural and forestal aspects of the land use program.				
FISCAL IMPACT:	None				
POLICY IMPACT:	In accordance with Section 58.1-3229 et. seq. of Virginia State Code.				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	-James E. & Joyce G. Johnson's executed open space contract -Map of tax map parcel 11-13-16				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other



CONTRACT FOR OPEN SPACE LAND USE ASSESSMENT

THIS AGREEMENT, made this 7TH day of DECEMBER, 2016, by and between **James E. & Joyce G. Johnson** party(ies) of the first part, hereinafter called the Grantor, and the COUNTY OF FLUVANNA, a political subdivision of the Commonwealth of Virginia, party of the second part, hereinafter called the County:

WITNESSETH

WHEREAS, the Grantor owns certain real estate, described below, hereinafter called the Property; and

WHEREAS, the County is the local governing body having real estate tax jurisdiction over the Property; and

WHEREAS, the County has determined:

- A. That it is in the public interest that the Property should be provided or preserved for conservation of agricultural and forestal land and of wildlife and
- B. That the property meets the applicable criteria for real estate devoted to open-space use as prescribed in Article 4 (Section 58.1-3229 et. seq.) of Chapter 32 of Title 58.1 of the Code of Virginia, and the standards for classifying such real estate prescribed by the Director of the Virginia Department of Conservation and Recreation; and
- C. That the provisions of this agreement meet the requirements and standards prescribed under section 58.1-3233 of the Code of Virginia for recorded commitments by landowners not to change an open-space use to a non-qualifying use; and

WHEREAS, the Grantor is willing to make a written recorded commitment to preserve and protect the open-space uses of the Property during the term of this agreement in order for the Property to be taxed on the basis of a use assessment, and the Grantor has submitted an application for such taxation to the Commissioner of the Revenue of the County pursuant to Section 58.1-3234 of the Code of Virginia and Section 20-4-2(d) of the Fluvanna County Code; and

WHEREAS, the County is willing to extend the tax for the Property on the basis of a use assessment commencing with the next succeeding tax year and continuing for the term of this agreement, in consideration of the Grantor's commitment to preserve and protect the open-space uses of the property, and on the condition that the Grantor's application is satisfactory and that all other requirements of Article 4, Chapter 32, Title 58.1 of the Code of Virginia and Section 20-4-2(d) of the Fluvanna County Code are complied with.

NOW, THEREFORE, in consideration of the recital and the mutual benefits, covenants and terms herein contained, the parties hereby **COVENANT** and **AGREE** as follows:

1. This agreement shall apply to all the following described real estate:

Tax Map Parcel: 11-13-16 (14.322 acres of 16.322 total acres)

2. The Grantor agrees that during the term of this agreement:

- A. There shall be no change in the use or uses of the Property that exist as of the date of this agreement to any use that would not qualify as open-space use. The qualifying use for the Property is conservation of agricultural and forestal land and of wildlife.
- B. There shall be no display of billboards, signs or other advertisements on the property except to (i) state solely the name of the Grantor and the address of the Property, (ii) advertise the sale or lease of the Property, (iii) advertise the sale of goods or services produced pursuant to the permitted use of the Property, or (iv) provide warnings. No sign shall exceed four feet by four feet.
- C. There shall be no construction, placement or maintenance of any structure on the Property unless such structure is either:
 - 1) on the Property as of the date of this agreement; or
 - 2) related to and compatible with the open-space uses of the Property which this agreement is intended to protect or provide for.
- D. There shall be no dumping or storage of trash, garbage, ashes, waste, junk, abandoned property or other unsightly or offensive material on the Property.
- E. There shall be no filling, excavating, mining, drilling, removal of topsoil, sand, gravel, rock, minerals, or other materials which alters the topography of the Property, except as required in the construction of permissible building structures and features under this agreement.
- F. There shall be no construction or placement of fences, screens, hedges, walls or other similar barriers which materially obstruct the public view of scenic areas of the Property.

- G. There shall be no removal or destruction of trees, shrubs, plants and other vegetation, except that the Grantor may:
- 1) engage in agricultural, horticultural or silvicultural activities, provided that there shall be no cutting of trees, other than selective cutting and salvage of dead or dying trees, within 100 feet of a scenic river, a scenic highway, a Virginia Byway or public property listed in the approved State Comprehensive Outdoor Recreation Plan (Virginia Outdoors Plan), and
 - 2) remove vegetation which constitutes a safety, a health or an ecological hazard, e.g., vegetation classified as noxious weed pursuant the Code of Virginia (1950), as amended.
- H. There shall be no alteration or manipulation of natural water courses, shores, marshes, swamps, wetlands or other water bodies, nor any activities or uses which adversely affect water quality, level or flow.
- I. On areas of the Property that are being provided or preserved for conservation of land, floodways or other natural resources, or that are to be left in a relatively natural or undeveloped state, there shall be no operation of dune buggies, all-terrain vehicles, motorcycles, motorbikes, snowmobiles or other motor vehicles, except to the extent necessary to inspect, protect or preserve the area.
- J. There shall be no industrial or commercial activities, conducted on the property, except for the continuation of agricultural, horticultural or silvicultural activities; or activities that are conducted in a residence or an associated outbuilding such as garage, smokehouse, small shop or similar structure which is permitted on the property.
- K. There shall be no separation or split-off of lots, pieces or parcels from the property. The Property may be sold or transferred during the term of this agreement only as the same entire parcel that is the subject to this agreement, provided, however, that the Grantor may grant to a public body or bodies open-space, conservation or historic preservation easements which apply to all or part of the Property.
3. This agreement shall be effective upon acceptance by the County, provided, however, that the real estate tax for the Property shall not be extended on the basis of its use value until the next succeeding tax year following timely application by the Grantor for the use assessment and taxation in accordance with Section 20-4-2(d) of the Fluvanna County Code. Thereafter, this agreement shall remain in effect for a term of 10 () consecutive years.

4. Nothing contained herein shall be construed as giving to the public a right to enter upon or to use the Property or any portion thereof, except as the Grantor may otherwise allow, consistent with the provisions of this agreement.
5. The County shall have the right at all reasonable times to enter the Property to determine whether the Grantor is complying with the provisions of this agreement.
6. Nothing in this agreement shall be construed to create in the public or member thereof a right to maintain a suit for any damages against the Grantor for any violation of this agreement.
7. Nothing in this agreement shall be construed to permit Grantor to conduct any activity or to build or maintain any improvement which is otherwise prohibited by law.
8. If any provision of this agreement is determined to be invalid by a court of competent jurisdiction, the remainder of the agreement shall not be affected thereby.
9. The provisions of this agreement shall run with the land and be binding upon the parties, their successors, assigns, personal representatives, and heirs.
10. Words of one gender used herein shall include the other gender, and words in the singular shall include words in the plural, whenever the sense requires.
11. This agreement may be terminated in the manner provided in Section 15.1-1513 of the Code of Virginia for withdrawal of land from an agricultural, forestal or an agricultural and forestal district.
12. Upon termination of this agreement, the Property shall thereafter be assessed and taxed at its fair market value, regardless of its actual use, unless the County determines otherwise in accordance with applicable law.
13. NOTICE: WHEN THE OPEN SPACE USE OR USES BY WHICH THE PROPERTY QUALIFIED FOR ASSESSMENT AND TAXATION ON THE BASIS OF USE CHANGES TO A NONQUALIFYING USE OR USES, OR WHEN THE ZONING FOR THE PROPERTY CHANGES TO A MORE INTENSIVE USE AT THE REQUEST OF THE GRANTOR, THE PROPERTY, OR SUCH PORTION OF THE PROPERTY WHICH NO LONGER QUALIFIES SHALL BE SUBJECT TO ROLLBACK TAXES IN ACCORDANCE WITH SECTION 58.1-3237 OF THE CODE OF VIRGINIA. THE GRANTOR SHALL BE SUBJECT TO ALL OF THE OBLIGATIONS AND LIABILITIES OF SAID CODES SECTION.

[Signature] (SEAL)
Landowner

[Signature] (SEAL)
Co-owner (s)

**STATE OF VIRGINIA
COUNTY OF FLUVANNA, to-wit:**

The foregoing instrument was acknowledged before me by

JAMES JOHNSON & Joyce JOHNSON, Landowner (s)

on this 7TH day of DECEMBER, 2016.

My commission expires: JUNE 30, 2020 Registration # 189903

[Signature]
Notary Public

COUNTY OF FLUVANNA, VIRGINIA

By: _____
County Administrator

**STATE OF VIRGINIA
COUNTY OF FLUVANNA, to-wit:**

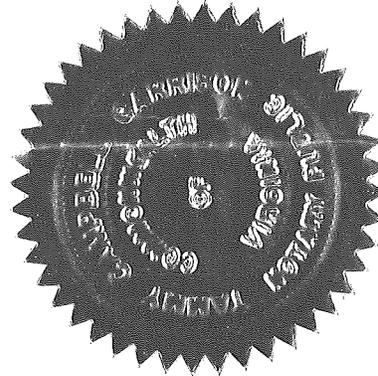
The foregoing instrument was acknowledged before me by

_____, Fluvanna County Administrator

on this _____ day of _____, _____.

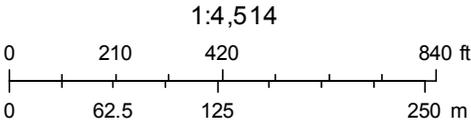
My commission expires: _____

Notary Public





December 13, 2016



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

**FLUVANNA COUNTY BOARD OF SUPERVISORS
AGENDA ITEM STAFF REPORT**

TAB H

MEETING DATE:	December 20, 2016				
AGENDA TITLE:	Approval of Mr. Darius Lester as Interim Building Official for Fluvanna County				
MOTION(s):	I move the Board of Supervisors approve the designation of Darius Lester as the Interim Fluvanna County Building Official, retroactive to December 5, 2016.				
STRATEGIC INITIATIVE?	Yes	No	If yes, list initiative(s):		
		X			
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Steve Nichols, County Administrator				
PRESENTER(S):	Steve Nichols, County Administrator				
RECOMMENDATION:	Ratification				
TIMING:	Routine				
DISCUSSION:	Designate Mr. Darius Lester as the Interim Building Official retroactively, beginning December 5, 2016, while recruiting a permanent Building Official.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	State Requirement as per Virginia Construction Code Section 105				
ENCLOSURES:	N/A				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
				X	

**FLUVANNA COUNTY BOARD OF SUPERVISORS
MEETING PACKAGE ATTACHMENTS**

December 20, 2016

No.	Item
1	FY17 Capital Reserve Memo 2016-12-20
2	FY17 Contingency Balance 2016-12-20
3	Building Report – Nov 2016
4	VDOT Secondary Pavement Projects 2017
5	
6	
7	
8	
9	
10	

COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: December 20, 2016
From: Martin Brookhart – Management Analyst
To: Board of Supervisors
Subject: FY17 Capital Reserve Balances

The FY17 Capital Reserve account balances are as follows:

County Capital Reserve:

FY16 Carryover	\$14,370
FY17 Beginning Budget:	\$200,000
Plus: FY15 & FY16 Projects Completed Under Budget	\$50,323
Less: Palmyra Rescue Building CIP - 9.7.16	-\$50,000
Available:	\$214,693

Schools Capital Reserve:

FY16 Carryover	\$193,243
FY17 Beginning Budget:	\$100,000
Plus: FY15 & FY16 Projects Completed Under Budget	\$48,168
Less: FCHS Equipment Shed Replacement - 8.3.16	-\$5,400
Less: FCPS Floor Scrubber Replacement - 8.3.16	-\$11,300
Less: Central Elementary Kitchen Doors Replacement - 11.16.16	-\$4,922
Available:	\$319,789

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MEMORANDUM

Date: December 20, 2016
From: Martin Brookhart – Management Analyst
To: Board of Supervisors
Subject: FY17 BOS Contingency Balance

The FY17 BOS Contingency line balance is as follows:

Beginning Budget:	\$150,000.00
Less: Staff Pay Plan Supplement 9.21.16	-\$13,740.00
Less: County Administrator Salary Increase 9.21.16	-\$3,526.10
Plus: FY17 1 st Quarter Voluntary Contributions to General Fund	\$10.00
Less: Palmyra Rescue Building Legal, Title, & Survey Fees 10.5.16	-\$850.00
Less: Economic Development – Tourism Road Signs 11.16.16	-\$1,100.00
Available:	\$130,793.90

BUILDING INSPECTIONS MONTHLY REPORT

County of Fluvanna

Building Official:	Period:
Florin Moldovan	Nov-2016

Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
BUILDING PERMITS ISSUED														
NEW - Single Family Detached	2014	7	1	4	6	9	16	5	12	6	8	4	9	87
	2015	4	5	10	9	12	12	14	13	2	4	7	3	95
	2016	11	11	8	15	9	18	6	5	9	2	6		100
NEW - Single Family Attached	2014	0	0	6	0	0	0	0	0	0	0	2	0	8
	2015	2	0	0	0	0	0	0	2	0	0	0	0	4
	2016	0	0	0	0	0	0	0	0	0	0	2		2
NEW - Mobil Homes	2014	0	1	1	0	0	1	1	0	1	0	0	0	5
	2015	0	0	0	0	1	1	0	2	0	0	0	0	4
	2016	0	1	0	0	0	0	0	1	0	0	0		2
Additions and Alterations	2014	22	12	17	29	31	28	18	28	31	36	25	25	302
	2015	21	30	38	28	21	30	22	25	23	27	35	18	318
	2016	13	10	31	27	29	29	15	32	31	28	27		272
Accessory Buildings	2014	2	0	2	0	4	1	3	5	1	2	2	1	23
	2015	4	4	3	4	1	0	0	2	6	0	0	3	27
	2016	3	4	4	6	2	2	1	2	1	3	3		31
Swimming Pools	2014	0	0	0	1	0	0	0	0	0	0	0	1	2
	2015	0	0	0	0	0	0	0	1	1	0	0	0	2
	2016	0	0	0	0	0	1	1	0	0	1	1		4
Commercial/Industrial Bldgs	2014	0	0	0	0	0	2	1	0	0	0	0	1	4
	2015	1	0	0	0	0	0	2	0	0	1	1	1	6
	2016	0	0	2	2	0	0	1	0	1	1	1		8
Land Disturbing Permits	2014	8	1	10	4	8	16	3	10	5	9	6	10	90
	2015	6	5	9	10	10	12	15	16	3	5	10	5	106
	2016	12	11	8	14	10	17	7	6	11	3	9		108
TOTAL PERMITS	2014	39	14	30	36	44	48	28	45	39	46	33	37	431
	2015	32	39	51	41	35	43	38	45	32	32	43	25	456
	2016	27	26	45	50	40	50	24	40	42	35	40	0	419
BUILDING VALUES FOR PERMITS ISSUED														
TOTAL BUILDING VALUES	2014	1,902,399	453,326	1,783,992	2,540,111	2,570,600	3,119,333	1,724,192	2,586,705	1,353,471	1,922,260	1,461,680	2,563,409	\$ 23,981,478
	2015	1,384,631	1,560,716	2,916,520	3,567,237	2,999,918	4,280,357	5,272,378	3,107,731	2,625,563	2,203,913	1,931,893	6,252,403	\$ 38,103,260
	2016	1,817,981	2,555,455	5,552,458	3,711,821	2,447,891	5,181,921	3,611,179	1,817,783	3,089,971	1,889,279	2,028,590	0	\$ 33,704,329
INSPECTIONS COMPLETED														
TOTAL INSPECTIONS	2014	135	149	103	180	113	168	173	148	155	167	112	162	1765
	2015	105	137	146	214	113	232	193	181	208	206	149	149	2033
	2016	116	91	153	157	155	214	249	230	197	181	184		1927
FEES COLLECTED														
Building Permits	2014	\$9,160	\$2,655	\$10,041	\$11,601	\$11,808	\$18,950	\$6,913	\$12,848	\$8,080	\$11,602	\$9,740	\$11,568	\$ 124,965
	2015	\$6,731	\$8,351	\$13,711	\$16,037	\$13,508	\$16,628	\$14,931	\$18,895	\$10,411	\$8,558	\$10,381	\$9,575	\$ 147,717
	2016	\$11,850	\$11,954	\$11,576	\$14,889	\$8,447	\$18,588	\$12,947	\$7,537	\$11,285	\$12,548	\$8,361		\$ 129,980
Land Disturbing Permits	2014	\$2,125	\$1,225	\$2,400	\$2,300	\$1,310	\$8,500	\$2,739	\$2,850	\$625	\$2,839	\$2,450	\$2,850	\$ 32,213
	2015	\$1,775	\$875	\$1,425	\$3,425	\$1,750	\$1,850	\$2,325	\$3,338	\$1,085	\$2,819	\$10,450	\$2,298	\$ 33,414
	2016	\$3,200	\$2,575	\$1,700	\$1,950	\$2,250	\$2,200	\$4,020	\$875	\$28,074	\$2,000	\$1,450		\$ 50,294
Zoning Permits/Proffers	2014	\$1,000	\$250	\$1,800	\$1,100	\$14,200	\$2,400	\$1,050	\$19,900	\$1,400	\$1,350	\$950	\$1,700	\$ 47,100
	2015	\$1,200	\$1,000	\$1,650	\$2,600	\$1,500	\$1,850	\$1,850	\$2,400	\$1,650	\$1,050	\$900	\$850	\$ 18,500
	2016	\$1,150	\$1,250	\$1,800	\$2,450	\$1,650	\$2,700	\$1,150	\$1,150	\$1,900	\$800	\$1,600		\$ 17,600
TOTAL FEES	2014	\$ 12,285	\$ 4,130	\$ 14,241	\$ 15,001	\$ 27,318	\$ 29,850	\$ 10,702	\$ 35,598	\$ 10,105	\$ 15,790	\$ 13,140	\$ 16,118	\$ 204,278
	2015	\$ 9,706	\$ 10,226	\$ 16,786	\$ 22,062	\$ 16,758	\$ 20,328	\$ 19,106	\$ 24,632	\$ 13,146	\$ 12,427	\$ 21,731	\$ 12,722	\$ 199,631
	2016	\$ 16,200	\$ 15,779	\$ 15,076	\$ 19,289	\$ 12,347	\$ 23,488	\$ 18,117	\$ 9,562	\$ 41,258	\$ 15,348	\$ 11,411	\$ -	\$ 197,874

VDOT Secondary Pavement Projects 2017

Fluvanna County

VIRGINIA DEPARTMENT OF TRANSPORTATION
PAVEMENT CONDITION DATA 2016
SECONDARY ROUTES

2017 Schedule

Material Type

- LM: Latex Seal
- PM: PLant Mix
- SS: Slurry Seal
- ST: Chip Seal

