

AGENDA
FLUVANNA COUNTY PLANNING COMMISSION
Organizational Meeting
Circuit Courtroom
Fluvanna Courts Building
January 25th 2012
7:00 p.m.

2012 Organizational Meeting of the Fluvanna County Planning Commission

1-CALL TO ORDER, PLEDGE OF ALLEGIANCE

<u>Election of Chairman and Vice Chairman</u>	L
<u>Selection of Dates for the Commission Meetings</u>	M
<u>Resolution entitled "Organizational Meeting of the Fluvanna County Planning Commission 2012" [which includes times & location of meetings]</u>	Mc
<u>Adoption of Planning Commission By-Laws and Rules of Procedures</u>	N

AGENDA
FLUVANNA COUNTY PLANNING COMMISSION
Regular Meeting
Circuit Court Room
Fluvanna Courts Building
January 25th 2012
Immediately following Organizational Meeting

2- PLANNING DIRECTOR'S REPORT

<u>Mr. Darren Coffey, Planning and Community Development Director</u>	O
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3-PUBLIC COMMENTS #1 (3 minutes each)

4-APPROVAL OF MINUTES:

<u>December 28, 2011</u>	P
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5-PRESENTATIONS (normally not to exceed 10-minute limitation)

<u>2011 Development Activity Report</u>	Q
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6-PUBLIC HEARINGS:

<u>FY2013-2017 Capital Improvement Plan</u>	R
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Review and recommendation for the FY2013-2017 Capital Improvement Plan to be submitted in conjunction with the Fiscal Year 2013 Fluvanna County Budget. The Capital Improvement Plan indicates planned expenditures for capital items as well as methods of financing these projects. A copy of the Capital Improvement Plan is on file in the County Administrator's office and the Fluvanna County Public Library and may be reviewed during regular work hours. The public is invited to attend the public hearing.

7-SITE DEVELOPMENT PLANS:

8-SUBDIVISIONS:

9-UNFINISHED BUSINESS:

For the Hearing-Impaired – there is a listening device available at the Circuit Court Room upon request. TTY access number is 711 to make arrangements.

For persons with Disabilities – if you have special needs, please call the County Administrator's Office at 591-1910 and relay your request.

10-NEW BUSINESS:

Open Discussion to Receive Public Comment Regarding Sign Ordinance **S**

11-PUBLIC COMMENT #2 (3 minutes each)

12-ADJOURN

Pledge of Allegiance

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Commission wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Commission to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Planner shall be the judge of such breaches, however, the Commission may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

***FLUVANNA COUNTY PLANNING COMMISSION
PUBLIC HEARING RULES OF PROCEDURE***

1. Purpose:
The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action. A hearing is not a dialog or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. Speakers:
Speakers should approach the lectern so they may be visible and audible to the Commission.
Each speaker should clearly state his/her name and address.
All Comments should be directed to Commission.
Each speaker is limited to three minutes and time may not be donated from other audience members.
All questions should be directed to the Chairman. Members of the Commission are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion. Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
Speakers with questions are encouraged to contact County staff prior to the public hearing.
Speakers should be brief and avoid repetition of previously presented comments.
County residents and taxpayers may be given priority in speaking order.
3. Action:
At the conclusion of the public hearing on each item, the Chairman will close the public hearing. The Commission will proceed with its deliberations and will act on or formally postpone action on such item prior to proceeding to other agenda items. Further public comment after the public hearing has been closed generally will not be permitted.

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