

**FLUVANNA COUNTY PLANNING COMMISSION  
REGULAR MEETING MINUTES  
Circuit Courtroom  
Fluvanna County Courts  
December 17, 2012  
7:00 p.m.**

MEMBERS PRESENT: Barry Bibb, Chairman  
Donald Gaines, Vice-Chairman  
Samuel Babbitt  
Patricia Eager  
Joe Chesser, Board of Supervisors Representative

MEMBERS ABSENT: Carolyn Tinsley

ALSO PRESENT: Frederick Payne, Fluvanna County Attorney  
Steven Nichols, Fluvanna County Administrator  
Tom Patrick, Fluvanna County Schools Director of Operations  
Barbara Horlacher, Finance Director  
Eric Dahl, Budget Analyst  
Wayne Stephens, Public Works Director  
Allyson Finchum, Planning Director  
Andrew Pompei, Planner  
Lauren Ryalls, Senior Program Support Assistant

**CALL TO ORDER**

Chairman Bibb called the Planning Commission meeting of December 17, 2012 to order at 7:00 p.m. in the Circuit Court room of the Fluvanna County Courts Building in Palmyra, Virginia. After the meeting was called to order there was moment of silence and then the Pledge of Allegiance was recited.

**PLANNING DIRECTOR'S REPORT**

Ms. Allyson Finchum, Planning Director, gave the monthly report to the Planning Commission.

- **Board of Supervisors**
  - **December 5, 2012**
    - *None*
- **Board of Zoning Appeals Actions – No December Meeting.**
- **Technical Review Committee– No December Meeting.**

**PUBLIC COMMENTS #1**

Chairman Bibb opened the floor for the first section of public comments.

- Mr. George O'Malley, resides on Haden Martin Road, spoke regarding the Capital Improvement Plan for FY2014 - FY2018. Mr. O'Malley was then advised that there would be time during the public hearing for public comment regarding the CIP.

With no one else wishing to speak, Chairman Bibb closed the first section of public comments.

**APPROVAL OF MINUTES**

**MOTION:**

Ms. Eager moved to **approve** the November 28, 2012 Planning Commission meeting minutes as presented.

Mr. Gaines seconded. The motion carried with a vote of 3-0-1. AYES: Bibb, Eager, and Gaines. NAYS: None. ABSTAINED: Babbitt. ABSENT: Tinsley.

**PUBLIC HEARINGS:**

**FY2014 – FY2018 Capital Improvement Plan** – Review and recommendation of the Capital Improvement Plan (CIP) for fiscal years 2014 through 2018 (FY2014 – FY2018), which is to be submitted in conjunction with the Fluvanna County Budget for fiscal year 2014 (FY2014). The CIP lists major construction and acquisition efforts planned for the next five (5) fiscal years, and describes proposed methods of financing for each project.

Mr. Andrew Pompei, Planner, presented the FY2014 – FY2018 Capital Improvement Plan to the Planning Commission.

Chairman Bibb opened the floor for questions from the Planning Commission to staff regarding the Capital Improvement Plan for FY2014 – FY2018.

Mr. Tom Patrick, Director of Operations for Fluvanna County Public Schools, addressed the questions presented by the Planning Commission concerning items on the CIP including the Heating, Ventilation, and Air-Conditioning (HVAC) system at the Middle School and Abrams building, and the playground at Carysbrook Elementary School.

Ms. Finchum discussed the fire and rescue aspect of the CIP, stating that the protective equipment listed in the CIP should be replaced every ten years by FDA standards. At this time about half of the equipment is within a year of retirement age.

Mr. Tom Patrick returned to the podium, in his capacity as a member of the Parks and Recreation advisory committee, to address questions regarding the Parks and Recreation projects in the CIP. These projects included the athletic fields and fencing, restroom facilities, and amphitheater at Pleasant Grove. Mr. Nichols, County Administrator, elaborated on the amphitheater's ability to attract grant funding and be a revenue generator for the County once complete.

Chairman Bibb opened the public hearing.

- Mr. George O'Malley, resides on Haden Martin Road, spoke regarding the Capital Improvement Plan for FY2014 - FY2018. Mr. O'Malley brought to the attention of the Planning Commission the increase of \$2.7 million since the Planning Commission's last work session and his opposition to the pool and pool house being built at Pleasant Grove. Chairman Bibb explained the discrepancy that some items were missing from the work session that were supposed to be on the CIP.

With no one else wishing to speak, Chairman Bibb closed the public hearing.

The Planning Commission discussed which items to prioritize in the Capital Improvement Plan for Fiscal Years 2014-2018.

**MOTION:**

**Mr. Gaines moved to recommend approval** of the FY2014 – FY2018 Capital Improvement Plan (CIP) as presented, with a list of funding priorities listed below.

1. Move the Pleasant Grove athletic field and fencing, listed under Community Services, from FY2014 to FY2015;
2. Move the Pleasant Grove amphitheater, listed under Community Services, from FY2015 to FY2014 and commit \$5,000 to funding from the County and \$46,000 from grants;
3. Move Middle School HVAC system from FY2014 to FY2016, if interest rates are favorable, consider replacing the HVAC system at Fluvanna Middle School in FY2014 and fund through borrowing;
4. Leave MACAA roof replacement and other improvements, listed under Public Works, on FY2014, but do a comprehensive building assessment first.

Ms. Eager seconded. The motion carried with a vote of 4-0. AYES: Babbitt, Bibb, Eager, and Gaines. NAYS: None. ABSENT: Tinsley.

**PRESENTATIONS:**

*None*

**SITE DEVELOPMENT PLANS:**

*None*

**SUBDIVISIONS:**

*None*

**UNFINISHED BUSINESS:**

*None*

**NEW BUSINESS:**

Chairman Bibb reminded the Planning Commission that there will not be a January work session and the next regular meeting is scheduled for Wednesday, January 23<sup>rd</sup> in the Circuit Court Room at 7:00 p.m.

**PUBLIC COMMENTS #2**

Chairman Bibb opened the floor for the second section of public comments.

- Janice O'Malley, resides on Haden Martin Road, wanted to know who decides on buying the bonds for the County. Chairman Bibb answered Ms. O'Malley's question by stating that the Board of Supervisors is responsible for buying the bonds.

With no one else wishing to speak, Chairman Bibb closed the second section of public comments.

**ADJOURN**

There being no further business, Chairman Bibb adjourned the Planning Commission meeting of December 17, 2012 at 8:12 p.m.

Minutes recorded by Lauren Ryalls.

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Barry A. Bibb, Chairman  
Fluvanna County Planning Commission