



FLUVANNA COUNTY, VIRGINIA
OFF-STREET PARKING/LOADING CHECKLIST
Developed from Fluvanna County Zoning Ordinance
August 2012

If required as part of the site development plan, this checklist must be completed and submitted at the time the final site development plan is submitted. **Any site development plan submitted for final review not accompanied by the completed checklists will be promptly returned to the submitter.**

Project Name: _____

Tax Map(s) and Parcel Number(s): _____

Individual and Firm Completing Checklist: _____

Signature of Person Completing Checklist: _____

Date: _____

Off-Street Parking & Loading Spaces Required [Sec. 22-26-2]

- Off-street parking and loading spaces shall be maintained in a clean, litter-free, serviceable, and orderly condition, and shall continue as long as the main use of the site is continued. No owner or operator of any structure affected by this section shall discontinue, change, or disperse with the required parking and loading areas without prior approval by the Zoning Administrator.
- No non-residential off-street parking space or loading space shall be used for the sale, repair, dismantling or servicing of any vehicle, equipment, materials, or supplies, or obstructed in any fashion.
- When a use that is non-conforming as to the required off-street parking and loading spaces is enlarged, additional off-street parking and loading spaces shall be required only on the basis of the enlargement.
- No Certificate of Occupancy for a new or changed use shall be granted unless the requirements of this section are met.

County Staff Only

Staff: _____

Date Received: _____

Date Reviewed: _____

Additional Notes: _____

USE	PARKING REQUIREMENTS
COMMERCIAL	
Animal Hospital, Veterinary Clinic, Animal Shelter	1 per 300 square feet
Automobile Repair Service Establishments	3 spaces plus 2 spaces for each service bay
Beauty and Barber Shops	2 spaces plus 2 spaces for every barber or beautician chair
Financial Institutions	1 per 250 square feet
Funeral Homes, Churches, other public assembly areas	1 per 4 fixed seats or 75 square feet of assembly area, whichever is greater
Furniture, Carpet, or Appliance Store	1 space per 500 square feet of retail sales area
Gas Stations	1.5 spaces per pump plus 2 spaces for each service bay
Greenhouse; nursery	1 per 250 square feet within retail sales area up to 15,000 gross square feet; 1 per 400 square feet thereafter Plus one per 1,000 gross square feet located in open storage/growing areas
Laundry	1 per 2 washing machines
Restaurant	1 per 100 gross square feet, minimum of 10
Retail Stores	1 per 250 square feet of up to 15,000 gross square feet; 1 per 400 square feet thereafter plus any required stacking lanes
Sale of Motor Vehicles, Mobile Homes, Travel Trailers	1 per 2000 square feet of display area

USE	PARKING REQUIREMENTS
Shopping Center Gross Leasable Square Feet	
1 to 15,000	4 spaces per 1000 feet
15,000 to 50,000	3.5 spaces per 1000 feet
Greater than 50,000	3 spaces per 1000 feet
LODGING	
Country Inns, Boarding & Touring House, Bed & Breakfast	1 per unit
Hotels, Motels	1 per unit plus compliance with the requirements for each particular additional use located on premise.
RECREATION	
Assembly Hall, Dance Hall, Skating Rink	1 per 100 square feet
Indoor Recreation Facilities, Arcades	1 per 200 square feet
Campground	1 per campsite
Golf Course, Driving Range, Miniature Golf	2 per hole
Unspecified Recreational Use	1 per 125 square feet of usable recreation area
Stadiums, Arenas, Theaters	1 per 4 seats
RESIDENTIAL	
Dwellings, single-family, two-family, mobile homes	2 per unit
Dwellings, multi-family, efficiency/studio	1 per unit
Dwellings, multi-family, one bedroom	1.25 per unit
Dwellings, multi-family, two bedroom	1.5 per unit

USE	PARKING REQUIREMENTS
Dwellings, multi-family, three or more bedrooms	2 per unit
Assisted Living Facility, Nursing Home	1 space per 3 residents plus 1 space per employee on largest shift
Group Home	0.5 spaces per bed at licensed capacity
OFFICE	
Office	1 space per 300 square feet of up to 15,000 square feet, 5 minimum; 1 space per 350 square feet thereafter
INDUSTRIAL	
Manufacturing	1 per 2 employees on largest shift plus 1 space per company vehicle
Unspecified Industrial Uses	1 per 2 employees on largest shift plus 1 per 250 square feet open to the public
INSTITUTIONAL	
Day Care, Nursery School, Elementary School	1 per 9 pupils
Middle School	1 per 8 pupils
High School	1 per 3 pupils
Library, Museum, Art Gallery, Community Center	1 per 300 square feet
Professional School	1 space per 2 students at maximum capacity plus 1 space per classroom
Post Office	1 space per 250 square feet, minimum of 5