



**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**REGULAR MEETING AGENDA**

Circuit Courtroom, Fluvanna Courts Building  
November 16, 2016

Work Session – 4:00 pm \*\*\* Regular Meeting - 7:00 pm

**TAB AGENDA ITEMS**

**A – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE**

**B – WORK SESSION**

Zion Crossroads Water/Sewer System Design Review – Wayne Stephens, Public Works Director/County Engineer

Columbia and Cunningham Schools Update – Eric Dahl, DCA/Finance Director, and Wayne Stephens, Public Works Director/County Engineer

**5:30 pm RECESS for INTERAGENCY DINNER BREAK**

**RECONVENE @ 7:00pm**

**1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE**

**2 – ADOPTION OF AGENDA**

**3 – COUNTY ADMINISTRATOR'S REPORT**

**4 – BOARD OF SUPERVISORS' UPDATES**

**5 – PUBLIC COMMENTS #1 (5 minutes each)**

**6 – PUBLIC HEARING**

None

**7 – ACTION MATTERS**

- H Appointment to the Board of Equalization—Kelly Belanger Harris, Clerk to the Board
- I Reappointment to the Board of Zoning Appeals—Kelly Belanger Harris, Clerk to the Board
- J E911 Radio Project: Black & Veatch Addendum for Change Order #3—Cheryl Elliott, Emergency Services Coordinator
- K E911 Radio Project: Change Order #5—Cheryl Elliott, Emergency Services Coordinator
- L E911 Radio Project: Contract of Sale between CVEC and Fluvanna County—Cheryl Elliott, Emergency Services Coordinator
- M Fluvanna County Tourism Signage – Jason Smith, Community & Economic Development Director
- Mc Policy D.5, Background Checks for Employees and Volunteers - Gail Parrish, HR Manager
- N Policy N.3, Court Leave - Gail Parrish, HR Manager
- O Advertisement of the Proposed Fluvanna County Code Amendment and Reenactment Regarding Tax Exemptions for Certain Solar Energy Equipment, Facilities or Devices – Steve Nichols, County Administrator
- P Advertisement of the Proposed Fluvanna County Code Amendments and Reenactments Relating to Personal Property Tax Returns – Steve Nichols, County Administrator

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**8 – PRESENTATIONS** (normally not to exceed 10 minutes each)

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- Q JAUNT FY16 Review—Brad Sheffield, Executive Director
  - R Reassessment Update - Blue Ridge Mass Appraisal
  - S Progress Report on Upgrades and Repairs at Palmyra Rescue—Wayne Stephens, Director of Public Works and County Engineer
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**9 – CONSENT AGENDA**

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- T Accounts Payable Report, October 2016—Eric Dahl, Deputy County Administrator & Finance Director
  - U CRM Fund Request – Freezer Door Central Elementary—Ed Breslauer, FCPS Director of Finance
  - V FY17 1st Quarter Budget Report—Martin Brookhart, Management Analyst
  - W Approval of Open Space Contract for Carole A. Bryan – Mel Sheridan, Commissioner of the Revenue
  - X Approval of Open Space Contract for Matthew P. Gooch – Mel Sheridan, Commissioner of the Revenue
  - YZ Approval of Open Space Contract for Stephen P. and Felicity G. Gooch – Mel Sheridan, Commissioner of the Revenue
  - A A Resolution Supporting the Submission of a SmartScale Application Requesting Transportation Funding—Brad Robinson, Senior Planner
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**10 – UNFINISHED BUSINESS**

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TBD

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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

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**13 – CLOSED MEETING**

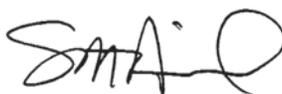
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TBD

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**14 – ADJOURN**

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Steven M. Nichols  
2016.11.09 10:15:38  
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County Administrator Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at 591-1910.*

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## PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

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## ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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