

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Courtroom
Fluvanna Courts Building
February 3rd 2010
2:00 p.m.**

MEMBERS PRESENT: Gene F. Ott, Chairman
Shaun V. Kenney, Vice Chairman
Mozell H. Booker [arrived at 2:08 p.m.]
Joe Chesser
John Y. Gooch
Donald W. Weaver

ALSO PRESENT: G. Cabell Lawton, IV, County Administrator
Frederick W. Payne, County Attorney
Shelly H. Wright, Assistant County Administrator
Renee Hoover, Finance Director
John Robins, Public Works Director
Darren Coffey, Director of Planning & Community Development
Manny Rodriguez, IT Director
Alice F. Jones, Clerk to the Board of Supervisors

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairman Ott called the regular meeting of February 3rd 2010 to order at 2:00 p.m. in the Circuit Courtroom of the New Courts Building in Palmyra, Virginia and the Pledge of Allegiance was recited and followed by a moment of silence.

REPORTS

G. Cabell Lawton, IV, County Administrator, reported on the following topics:

- **Staff Appreciation** – with the permission of the Chairman, staff and co-workers for Cabell Lawton stood and provided a round of applause in honor of his tenure as County Administrator, this being his last meeting
- **Work Sessions** – reminded the Board of scheduled work sessions coming up
- **Offices Closed** – apprised the Board that the offices would be closed February 15th 2010 for President's Day
- **Closed Meeting** – apprised the Board the County Attorney has requested a closed meeting
- **Closing** – thanked the Board for their guidance and help during his tenure as County Administrator

PUBLIC COMMENTS #1

Chairman Ott opened the floor for the first round of public comments.

The following citizens addressed the Board with their concerns:

- Mr. Jacques Ruch, Rivanna District, addressed the Board regarding the AquaVirginia presentation and opposition to the James River Water Authority
- Mr. Minor Eager, Palmyra District, addressed the Board and provided information to the Board regarding a potential site for County water production and storage at no cost to the County
- Ms. Elizabeth Franklin, Columbia District, addressed the Board regarding the Fluvanna Taxpayer Association (FTA) initiatives and priorities; FTA members have suggested a number of recommendations for the budget; the tax impact to citizens; and transparency
- Mr. Robert Mayfield, Tenaska Generation Plant Manager, provided Chairman Ott with a copy of a book he wrote which he thought may help him throughout his tenure as Chairman
- Mr. Adrian Miller, Palmyra District, addressed the Board regarding the County budget; school budget; reduce salaries to save jobs; no reductions to Social Services; impressed with Aqua Virginia's presentation and proposal; and protested Aqua's rate increase

- Mr. Marvin Moss, Columbia District, thanked Mr. Lawton for his thirteen (13) years of service to Fluvanna County
- Mr. Emerson Farley, Fork Union District, addressed the Board regarding budget; layoffs; the pipeline; growth; emergency communication, cellular towers; and school debt

With no one else wishing to speak, Chairman Ott closed the first round of public comments.

CONSENT AGENDA

The following items were pulled from the consent agenda:

- Minutes of January 20th 2010 [regular meeting to include work session minutes of January 23rd 2010]
- Resolution Designating 2010 as The Year of the Rivanna as a Part of the 40th Anniversary of Virginia's Scenic Rivers Program

The following items were approved under the consent agenda

MOTION:

Mr. Weaver moved to approve the consent agenda which consisted of:

- Minutes of January 20th 2010 Budget and Emergency Communications Work Session
- Rabies Resolution

Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None

Minutes of January 20th 2010 [regular meeting to include work session minutes of January 23rd 2010]

Resolution Designating 2010 as The Year of the Rivanna as a Part of the 40th Anniversary of Virginia's Scenic Rivers Program

MOTION:

Mr. Chesser moved to approve the Minutes of January 20th 2010 as amended and the resolution [attached hereto] designating 2010 as The Year of the Rivanna as amended. Mrs. Booker seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

ACCOUNTS PAYABLE

Renee Hoover, Finance Director, addressed the Board regarding the accounts payable.

MOTION:

Mr. Weaver moved the Accounts Payable from December 23rd 2009 to January 25th 2010 and payroll for the month of December 2009 in the amount of \$1,733,298.86 be ratified. Mr. Chesser seconded. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

Fund 100	General Fund	\$ 1,021,239.39
Fund 120	Community Programs (Parks & Rec)	283.67
Fund 130	Landfill	9,632.60
Fund 202	Federal Grants	2,857.24
Fund 204	State & Local Grants	445.47
Fund 302	Capital	25,807.77
Fund 401	Debt Service	4,500.00
Fund 502	Utility (Sewer)	111,934.12
Fund 505	Fork Union Sanitary District	13,443.84
	<u>Payroll</u>	<u>543,154.76</u>
	Total	\$ 1,733,298.86

PUBLIC HEARING

None

PRESENTATIONS:

Fluvanna Partnership for the Aging Update

Ms. Margaret Wachenfeld, Fluvanna Partnership for the Aging Chairman, provided the Board with a brief update of the Partnership and indicated that the purpose of the Partnership is to accept responsibility to study needs and/or desires of persons sixty

(60) and over in Fluvanna County; recommend/initiate support services as indicated in keeping with total county planning, and seek the overall improvement in quality of life for those citizens and their families. Ms. Wachenfeld also apprised the Board that the partnership has become a partner in TRIAD which is a national movement between the Sheriff and a community group that is centered on the senior population. The primary goal of TRIAD is to reduce the criminal victimization of older citizens and to enhance the delivery of law enforcement services to this population. She also indicated that the Partnership felt that with their participation in TRIAD and their work with the Jefferson Area Board of Aging that it would be beneficial if the Fluvanna Partnership was disbanded and their appointed members continue to work with the TRIAD board.

Thomas Jefferson Soil and Water Conservation District

Mr. Rob Parrish, TJSWCD Board of Directors, provided the Board with a PowerPoint presentation updating the Board with information on 1) What is a Conservation District? 2) the Function of Virginia SWCDs; and 3) What does Fluvanna County get from the TJSWCD? Mr. Parrish also provided information on agricultural programs; community education; farm field days; technical work shops; youth education; conservation related to development; rainwater harvesting; rain gardens; easement programs; and information on the Hardware River grant.

Staffing Options

Mrs. Barbara Wall-Magee, Human Resource Manager, provided a PowerPoint presentation on staffing options. She indicated that staff was requested to report on current open positions as a preliminary discussion on a hiring freeze. Mrs. Wall-Magee proceeded to provide information on the current personnel complement; three categories of personnel; current open positions; draft Hiring Freeze Policy; and to consider other options which included 1) eliminate overtime; 2) cut temporary staff; 3) cut salaries; 4) reduce work hours; 5) temporary layoffs [furloughs]; 6) redeploy workers; and 7) layoffs.

FY11 Budget and Capital Improvements Plan (CIP)

Mrs. Shelly H. Wright, Assistant County Administrator, addressed the Board with a review of the FY11 Budget Work Session Calendar and then proceeded with ongoing items in preparation for the next budget work session.

Mr. Darren Coffey, Planning Director, proceeded with a PowerPoint presentation on the Capital Improvements Plan which represented the work and recommendations of the Planning Commission. Mr. Coffey indicated that the FY 2011 projects consisted of Public Safety; Community Services; and the School Board. He provided information on the overall fiscal impact of the projects and the operational impact in FY 2012.

Public Meetings Schedule for the A-1 Zoning District Review

Mr. Bryant Phillips, Senior Planner, provided information to the Board regarding a proposed series of community meetings in which staff hopes to receive feedback and input from citizens regarding the current and potential future state of the A-1 zoning district. Mr. Phillips indicated that one community meeting has tentatively been scheduled in each of the five (5) election districts, along with a cumulative open house meeting for a total of six (6) meetings. The general format of these meetings will be informal, with a brief presentation at the beginning, followed by an open house session in which citizens will review various displays set up throughout the room. Feedback/comment forms will be provided at each of the displays for citizens to fill out with any comments, opinions, input, etc. that they may have regarding each topic. The community meetings have tentatively been scheduled in each of the five (5) election district, along with a cumulative open house meeting for a total of six (6) meetings. The tentative meeting schedule is as follows:

<u>ELECTION DISTRICT</u>	<u>DATE</u>	<u>MEETING LOCATION</u>	<u>TIME</u>
Columbia	3/1/2010	Columbia Elementary School	7-9PM
Palmyra	3/2/2010	Palmyra Fire Station	7-9PM
Cunningham	3/4/2010	Antioch Baptist Church	7-9PM
Fork Union	3/9/2010	Fork Union Community Center	7-9PM
Rivanna	3/11/2010	Lake Monticello Fire Station	7-9PM
Open House	3/16/2010	Fluvanna County Library	4-8PM

ACTION MATTERS

Electronic Poll Books

This action will allow Electronic Poll Books (EPBs) to be utilized throughout Virginia by the 2010 November election in order to increase the security and integrity of the vote, decrease waiting time at the polls and make the voting process more pleasant. Mr. Robert D. Leipold, Fluvanna County Electoral Board Chairman, addressed the Board regarding this issue.

MOTION:

Mr. Chesser moved to approve a supplemental appropriation to the Board of Elections budget to accommodate the purchase of 39 poll books. As a result of this action the following revenue and expenditure lines will increase:

3-100-041060-0001 Use of Fund Balance \$28,600.00

4-100-013100-8101 Machinery & Equipment \$28,600.00

Mrs. Booker seconded. The motion carried with a vote of 5-1. AYES: Booker, Chesser, Gooch, Weaver and Ott. NAYS: Kenney.

Board of Elections Supplemental Appropriation

This action will accommodate expenses for the upcoming primary election in June 2010.

MOTION:

Mr. Chesser moved to approve a transfer to the Board of Elections budget in the amount of \$18,850.28 to accommodate expenses for the upcoming primary election in June 2010. As a result of this action the following revenue and expenditure lines will be changed:

Transfer from: 4-100-091070-5850 BOS Contingency Fund

Transfer to: 4-100-013100-3000 Board of Elections Contract Services

Mr. Weaver seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

Financial Plan for FUSD Loan in FY10

This action will allow the Board of Supervisors to loan the Fork Union Sanitary District (FUSD) \$40,000 to cover the deficit cash and pay monthly expenses. As of December 31st 2009, FUSD had a negative cash balance of \$4,881. FUSD has been running a negative cash balance since October 2009 because 1) the revenue generated from water charges are not covering routine expenses and 2) there have been unexpected, non routine expenses occurring due to the age of the infrastructure thus deleting any available cash. The Deputy County Attorney provided the information below on three options the Board can consider using to fix FUSD's cash flow situation.

- (1) Loan of \$40,000 from the County to FUSD
- (2) Gift/grant of funds from the County to FUSD
- (3) Special tax on the Sanitary District

Ms. Renee Hoover, Finance Director, addressed the Board regarding this issue.

MOTION:

Mr. Kenney moved to gift \$40,000 to the Fork Union Sanitary District. After Board discussion the motion failed with a vote of 3-3. AYES: Booker, Gooch and Kenney. NAYS: Chesser, Weaver and Ott.

MOTION:

Mr. Chesser moved that the Fluvanna County General Fund loan the Fork Union Sanitary District \$40,000 to bridge cash flow and **direct** staff to prepare the necessary loan documents; there is to be no interest applied to this loan and it is to be paid back by December 15th 2010. Mr. Gooch seconded. The motion carried with a vote of 5-1. AYES: Booker, Chesser, Gooch, Kenney and Ott. NAYS: Weaver.

Request for a Public Hearing for FUSD Rate Increase

This action will direct the County Attorney to prepare and advertise for public hearing the proposed increase in Water Rates for the Fork Union Sanitary District (FUSD). The rates were increased in 2006 to the current structure in the sanitary district. Although there have been previous increases in recent years the sanitary district has suffered from a lack of increases for a nearly twenty (20) year period. The rates should be adjusted to reflect increases in the cost of doing business and to provide enough projected income to cover the projected expenses for this next fiscal year. Mr. John Robins, Public Works Director, addressed the Board regarding this issue.

MOTION:

Mr. Gooch moved to **direct** the County Attorney to prepare and advertise for public hearing the proposed 15% rate increase for the Fork Union Sanitary District as shown in the attached table (as amended); and to include the connection charges as listed in the staff report. Mrs. Booker seconded. The motion carried with a vote of 5-1. AYES: Booker, Chesser, Gooch, Weaver and Ott. NAYS: Kenney.

Telecommunications Committee [formation of]

This action will help guide the County in establishing and implementing its communications priorities. The Communications Committee shall consist of one Board member and four County staff members – The County Administrator (or designee), the Planning Director, the Information Technology Director, and the Communications Director. Mr. Kenney is recommended to serve as the Board's initial member. Mr. Darren Coffey, Director of Planning and Community Development, addressed the Board regarding this issue.

MOTION:

Mr. Gooch moved that the Fluvanna County Board of Supervisors form a Communications Committee to guide the County in its planning and implementation of public safety communications, telecommunications, and broadband projects. The composition, scope and duration of this committee shall be established as described in the Committee's Charter (attached). Mr. Chesser seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

Resolution/Mary Leland [former BZA member]

This action will recognize Mary B. Leland for over twenty (20) years of service. Ms. Leland resigned from the Board of Zoning Appeals in December 2009. Her dedication to the County in this capacity, along with her service on the Fork Union Sanitary District Advisory Board (1994-2007) and the non-profit Central Virginia Health Services, Inc. (since 1980) are amazing and significant contributions to the greater Fluvanna and Fork Union communities.

Mr. Darren Coffey, Director of Planning and Community Development, addressed the Board regarding this issue.

MOTION:

Mr. Chesser moved that the Board of Supervisors approve the resolution [attached hereto] honoring Ms. Mary B. Leland's service to Fluvanna County, particularly with regard to serving on the Board of Zoning Appeals for over twenty (20) years. Mr. Weaver seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

Technology Committee [formation of]

This action will create a committee to monitor technology trends and advise the Board and its various committees on the impact and potential uses of those trends on their plans and activities. This concept would allow staff to be able to work directly with Supervisor Kenney on the technical aspects of technology issues that are too detailed to be hashed out in a full Board meeting. Once those details have been thought through, staff would present recommendations and solutions to the full Board for consideration. Mr. Manny Rodriguez, IT Director, addressed the Board regarding this issue.

MOTION:

Mr. Gooch moved to establish the Technology Committee by approving the Committee Charter as described and attached hereto. Mr. Chesser seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None

EXTEND MEETING

MOTION:

Mr. Weaver moved to extend the meeting until 6:30 p.m. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

Schools Use of Pleasant Grove Well

Water in a sufficient quantity has not been found on the school property at Pleasant Grove and the School Board has asked to use one of the wells on Pleasant Grove to provide water to the new high school. The School Board will pay for the work that is necessary to connect the well to the school along with any incidental expense and operational expenses.

Mr. John Robins, Public Works Director, addressed the Board regarding this issue.

MOTION:

Mr. Gooch moved to authorize the County Attorney with staff support to negotiate a contract with the schools for the construction and operations of a pipeline to the water well located at the athletic fields on Pleasant Grove and to develop an agreement to supply water to the new high school. Mr. Kenney seconded. The motion carried with a vote of 6-0.

AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

Formation of Search Committee for County Administrator

In an effort to begin the process of recruiting a County Administrator, staff is requesting that two (2) members of the Board be appointed to a search committee. The first order of business for the committee would be to review options for conducting the search and present a committee recommendation to the full Board. Then, the Committee's role would be to review the applications and recommend a list of candidates for the full Board's consideration.

Mrs. Shelly H. Wright, Interim County Administrator, addressed the Board regarding this issue.

MOTION:

Mrs. Booker moved to establish a committee for the purpose of recruiting a County Administrator. The members of that committee shall be Supervisors Kenney and Weaver; the Interim County Administrator, Shelly H. Wright; and the Human Resources Manager, Barbara Wall-Magee. Mr. Gooch seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

JRWA Appointment and Discussion

This item was moved to the closed meeting.

Appointment/Jefferson Area Board of Aging Board of Directors

MOTION:

Mr. Chesser moved to reappoint Mozell H. Booker to the Jefferson Area Board of Aging Board of Directors, with a term to begin March 1st 2010 and to terminate on February 28th 2012. Mr. Gooch seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

OLD/NEW BUSINESS

The following items were discussed under Old/New Business:

- the issue of rescue squads charging for service
- the potential reservoir at Mechunk Creek [staff to review for any benefit to the County]
- Aqua Virginia's proposed rate increase [staff to draft a letter to the SCC for Board review]
- pending presentation from the Partnership for Economic Development

The Board **directed** staff to advertise the BOS work session on their vision and goals for Wednesday, February 17th 2010 starting at 5::00 p.m. prior to the regular BOS meeting

PUBLIC COMMENTS #2

Chairman Ott opened the floor for the second round of public comments.

The following citizens addressed the Board:

- Mr. Emerson Farley, Fork Union District, addressed the Board regarding the development of an optimum water system for the County and the financial condition of the County
- Mr. Dennis Holder, Columbia District, addressed the Board regarding the upcoming community meetings that will be provided by the Planning Department
- Mr. Jacques Ruch, Rivanna District, addressed the Board regarding Economic Development
- Mr. Bill Hughes, Fork Union District, addressed the Board regarding statements made during discussions referencing the Fork Union Sanitary District

With no one else wishing to speak, Chairman Ott closed the second segment of public comments.

EXTEND MEETING

MOTION:

Mr. Weaver moved to extend the meeting until 7:00 p.m. Mr. Chesser seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING:

At 6:31 p.m. Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting pursuant to the provisions of Section 2.2-3711 of the Code of Virginia, 1950, as amended, for the purpose of consultation with legal council pertaining to actual and probable litigation. Mr. Chesser seconded. The motion carried by a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION:

At 6:57 p.m., Mr. Weaver moved the closed meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session. Mrs. Booker seconded. The motion carried by a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

MOTION:

At 6:58 p.m. the following resolution was adopted by the Fluvanna County Board of Supervisors following a closed meeting held Wednesday, February 3rd 2010 on motion of Mr. Weaver, seconded by Mrs. Booker and carried by the following vote: AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

“BE IT RESOLVED to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.”

EXTEND MEETING

MOTION:

Mr. Chesser moved to extend the meeting until 8:00 p.m. Mr. Weaver seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

JRWA Appointment and Discussion

MOTION:

Mr. Weaver moved to appoint Joe Chesser to the James River Water Authority (JRWA) Board of Directors replacing G. Cabell Lawton, IV and serving the balance of his term. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

ADJOURN

MOTION:

At 6:06 p.m., Mr. Gooch moved to adjourn the meeting of Wednesday, February 3rd 2010 to Wednesday, February 10th 2010 for a work session on the Board's vision and goals. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

Gene F. Ott, Chairman



BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION
TO ALLOW FOR RABIES CLINICS

At a regular monthly meeting of the Fluvanna County Board of Supervisors held on Wednesday, February 3, 2010, in Palmyra, Virginia, the following action was taken:

<u>Present</u>	<u>Vote</u>
Gene F. Ott, Chairman	YEA
Shaun V. Kenney, Vice-Chairman	YEA
Mozell H. Booker	YEA
John Y. Gooch	YEA
Joseph Chesser	YEA
Donald W. Weaver	YEA

On a motion by Mr. Weaver seconded by Mr. Kenney and voted in the affirmative, the following resolution was adopted:

WHEREAS, Code of Virginia §3.2-6521.B states, “Rabies Clinics, approved by the appropriate health department and governing body, shall be held at least once per year when the governing body finds that the number of resident veterinarians is otherwise inadequate to meet the need.”; and,

WHEREAS, it is the Board of Supervisors’ intention to allow for increased rabies vaccination compliance; and,

WHEREAS, public vaccination clinics are necessary in order to meet the need in the County, and that position is supported by the local veterinary community;

NOW, THEREFORE, BE IT RESOLVED that the Fluvanna County Board of Supervisors finds that a need exists for periodic public rabies vaccination clinics in the County to assure that all dogs and cats are properly immunized against rabies.

Gene F. Ott, Chairman



**BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia**

RESOLUTION

At a regular monthly meeting of the Fluvanna County Board of Supervisors held on Wednesday, February 3, 2010, in Palmyra, Virginia, the following action was taken:

<u>Present</u>	<u>Vote</u>
Gene F. Ott, Chairman	YEA
Shaun V. Kenney, Vice-Chairman	YEA
Mozell H. Booker	YEA
Joe H. Chesser	YEA
John Y. Gooch	YEA
Donald W. Weaver	YEA

On a motion by Mr. Chesser seconded by Mrs. Booker and carried by a vote of 6-0, the following resolution was adopted.

**Resolution Designating 2010 as The Year of the Rivanna
as a part of the 40th Anniversary
of Virginia's Scenic Rivers Program**

Whereas the Rivanna River was the first river in Virginia designated a State Scenic River; and

Whereas the Commonwealth of Virginia is celebrating the 40th Anniversary of the Scenic River program; and

Whereas Fluvanna resident Minnie Lee McGehee spearheaded the successful effort to have the General Assembly create the Scenic River program; and

Whereas the Federal Government has designated the Rivanna as a "National Treasure," the only river so honored in the United States; the Rivanna thus joins the company of the Star Bangle Banner, the Washington Monument and Fort McHenry; and

Whereas the General Assembly created the Rivanna River Basin Commission, a regional organization to assist in maintaining and improving the water quality of the Rivanna River; and

Whereas the four jurisdictions (Albemarle, Charlottesville, Fluvanna and Greene), which constitute the greater part of the Rivanna River Basin, have acknowledged the importance of the Rivanna to their jurisdiction's health, welfare and economy;

Therefore, be it resolved that Fluvanna County is designating 2010 as the Year of the Rivanna and extends it gratitude and appreciation to the many groups and organizations working together to organize the 40th Anniversary Celebration and to indicate its support of the Celebration.

Adopted this third day of February 2010
by the Fluvanna County Board of Supervisors

ATTEST:

Gene F. Ott, Chairman

Fluvanna County Technology Committee Charter

POLICY

The Technology Committee would be established for the purpose of monitoring technology trends and advising the Board and its various committees on the impact and potential uses of those trends on their plans and activities.

PROCEDURES

Membership

It would be recommended that Shaun Kenney (Fluvanna County Supervisor) would chair this committee with Shelly Wright (Assistant County Administrator) and Manny Rodriguez (IT Director) being core members of this committee. Additional members would be added dependent on the technology being discussed and terms would not be set to allow this committee to be fluid, flexible and ever evolving. Additional members could be residents or county staff, again dependent on the technology being discussed. It is recommended that this committee not exceed 8 members at any given time.

Relation to the Board

This Technology Committee will report to the Board through written reports submitted prior to regularly scheduled board meeting(s).

Functions

To monitor and determine the current state of technology use globally and current state-of-the-art technology use in similar organizations.

To advise on the development of plans for the use of technology in the administration of Fluvanna County.

To advise on the development of plans for electronic products and services (existing and new) for Fluvanna County.

Meetings

The Technology Committee is expected to meet at least once a month through in person and electronic means.



**BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia**

RESOLUTION

At a regular monthly meeting of the Fluvanna County Board of Supervisors held on Wednesday, February 3, 2010, in Palmyra, Virginia, the following action was taken:

<u>Present</u>	<u>Vote</u>
Gene F. Ott, Chairman	YEA
Shaun V. Kenney, Vice-Chairman	YEA
Mozell H. Booker	YEA
Joe H. Chesser	YEA
John Y. Gooch	YEA
Donald W. Weaver	YEA

On a motion by Mr. Chesser seconded by Mr. Weaver and carried by a vote of 6-0, the following resolution was adopted.

**RESOLUTION
Recognizing Mary B. Leland for Over Twenty Years of Service
on the Board of Zoning Appeals**

WHEREAS, Mary Leland has served Fluvanna County on the Board of Zoning Appeals since her first meeting on March 14, 1989; and

WHEREAS, she has served as Chairman of that board since January 2000; and

WHEREAS, she also served as Vice-Chairman of the BZA in 1998 and 1999; and

WHEREAS, additionally she has served on the Fork Union Sanitary District Advisory Board from 1994 until 2007; and

WHEREAS, she has actively served since 1980 on the Board of Directors for a non-profit health services provider, Central Virginia Health Services, Inc.; and

WHEREAS, she has been active in both the Fork Union community, as well as the larger Fluvanna region;

NOW, THEREFORE BE IT RESOLVED that the Fluvanna County Board of Supervisors honors Mary Leland for her many years of dedicated service to the people of this county and wishes her many blessings in the years to come.

Adopted this third day of February 2010
by the Fluvanna County Board of Supervisors

ATTEST:

Gene F. Ott, Chairman

Connection Charges (for connection to the system)*

Meter Size	Current Charge	Proposed Charge
5/8"	\$ 950.00	\$ 2500.00
3/4"	\$1,050.00	per ERU**
1"	actual cost (labor and parts) + 15%	
1-1/4"	actual cost (labor and parts) + 15%	
1-1/2"	actual cost (labor and parts) + 15%	
2"	actual cost (labor and parts) + 15%	
3"	actual cost (labor and parts) + 15%	
4"	actual cost (labor and parts) + 15%	
5"	actual cost (labor and parts) + 15%	
6"	actual cost (labor and parts) + 15%	

Estimated Revenue Based on Flat 15% Increase

Category	Usage Rate	Monthly Average Usage	Extended Amount	
Monthly Minimum Charge	\$17.76	432	\$ 7,670.59	
Usage Rate Less Than 300,000 gal/month	\$ 8.88	1,900,000	\$ 16,868.20	
Usage Rate More Than 300,000 gal/month	\$ 4.57	500,000	\$ 2,282.75	Amount of Increase
Total Monthly Billings (Average)			\$ 26,821.54	
Total Estimated Annual Revenue Using an Average Monthly Revenue			\$321,858.50	
				\$41,981.54
Average Bill for a household	5,000	gallons	\$ 44.39	
Monthly Increase for a typical household using 5000 gallons/month			\$ 5.79	

Communications Committee Charter

Date Received: 2/3/10	Project Name: Communications Committee	Project Code: 10-01
Sponsoring Organization: Fluvanna County	Sponsor: Shaun Kenney	Project Manager: Darren Coffey

Scope and Composition of the Committee:

<p>The scope of this committee shall be limited to the three issues of public safety communication systems, telecommunications, and broadband services.</p> <p>The Communications Committee shall be comprised of one Board member and four County staff - the County Administrator (or designee), the Planning Director, the Information Technology Director, and the Communications Director.</p> <p>Shaun Kenney, Shelly Wright, Darren Coffey, Manny Rodriguez, and Tammy Johnson shall form the initial members of the committee.</p>
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Committee Deliverables

<p>Recommended priority list. Recommended course of action for each priority. Follow-up on all Board directives for each communications project.</p>
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Project Schedule and Budget

Anticipated Duration of Committee: 2 years	Forecasted Budget Impact: \$3.5 - \$4 Million in local or obligated funds (€1 in annual debt for 15 years)
<p>Major Milestone Completion Times</p> <p>Establish Communications Priorities – March 2010</p> <p>Initiate procurement process for desired planning or design services – April/May 2010</p> <p>Complete planning/design phase(s) – December 2010</p> <p>Begin project(s) implementation – 3rd qtr of FY 11</p> <p>Project(s) completion – 2nd qtr of FY12</p>	<p>Major Budget Milestones:</p> <p>Priorities = \$0</p> <p>Procurement <= \$1,000 per priority</p> <p>Planning/Design <= \$40,000 per priority</p> <p>Project Initiation = cost of any obligation</p> <p>Project Implementation = variable <= \$3.5 public safety communications <= \$50,000 telecommunications plan <= \$400,000 broadband system</p>
<p>Additional Comments: Once a recommendation for each area has been endorsed by the Board and projects have been successfully implemented then the Board should consider the dissolution of this committee, or the transfer of any remaining items to other pertinent advisory bodies or project management teams.</p>	

RECONVENE

Chairman Ott reconvened the meeting of February 3rd 2010 on Wednesday, February 17th 2010 for a work session on the County's Vision and Goals at 5:00 p.m.

MEMBERS PRESENT: Gene F. Ott, Chairman
Shaun V. Kenney, Vice Chairman
Mozell H. Booker
Joe Chesser
John Y. Gooch
Donald W. Weaver

ALSO PRESENT: Shelly H. Wright, Interim County Administrator
Darren Coffey, Director of Planning & Community Development
Alice F. Jones, Clerk to the Board of Supervisors

Mr. Darren Coffey, Planning Director, started off the work session by stating that the purpose of the work session was to discuss the County's Vision along with the Board's major Goals. His intent was not to move too deep into individual goals, but establish a more general sense of priorities based on the Board's vision as well as how to begin to address those priorities. The current vision reads:

"Fluvanna County is the most livable and sustainable community in the United States."

Mr. Coffey asked each of the Board members what that statement meant to them. The Board engaged in a discussion on livable and sustainable qualities.

After extensive discussion, Mr. Coffey informed the Board he would apply all of their comments into a working paper and distribute it back to them for their review, further comments and recommendations.

ADJOURN

At 6:30 p.m. Mr. Kenney moved to adjourn the work session of February 17th 2010, continued from February 3rd 2010. Mr. Gooch seconded. The motion carried with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Ott. NAYS: None.

Gene F. Ott, Chairman