

**FLUVANNA COUNTY BOARD OF SUPERVISORS
BUDGET WORK SESSION MINUTES
Circuit Courtroom
Fluvanna Courts Building
February 29th, 2012
6:00 p.m.**

MEMBERS PRESENT: Shaun V. Kenney, Chairman
Bob Ullenbruch, Vice Chairman
Joe Chesser
Donald W. Weaver
Mozell H. Booker

CONSTITUTIONAL OFFICERS PRESENT: Mel Sheridan, Commissioner of Revenue
Linda Lenherr, Treasurer
Jeff Haislip, Commonwealth Attorney
Ryant Washington, Sheriff

CONSTITUTIONAL OFFICERS ABSENT: B.E. Peterson, Clerk

SOCIAL SERVICES BOARD PRESENT: Sharon Beeler, Chairman
Gail Bruce
Leonard Gardner
Mary Kalchbrenner
Thomas Payne
Susan Muir, Social Services Director
Lauren Donovan, Administrative Assistant

ALSO PRESENT: Darren K. Coffey, Interim County Administrator
Renee Hoover, Finance Director
Eric Dahl, Budget Analyst
Mary L. Weaver, Clerk, Board of Supervisors

CALL TO ORDER

Chairman Kenney called the session meeting of February 29th, 2012, to order at 6:00 p.m., in the Circuit Courtroom of the New Courts Building in Palmyra, Virginia.

DEPARTMENT OF SOCIAL SERVICES BOARD

Chairwoman Beeler reconvened the Social Services Board meeting for February 29th, 2012, at 6:00 p.m.

Mrs. Susan Muir, Social Services Director, introduced the Social Services Board. Ms. Mary Kalchbrenner presented an overview of concerns, case load increases, staff turnover and needs for Social Services listed below:

1. Understaffed
2. Staff Training
3. Increased Costs
4. Effects on Families in need
5. Percentage of Local funding
6. Goals for DSS

The Board discussed with the Social Services Board their requests.

Chairwoman Beeler expressed her concerns about taking care of staff. Mrs. Susan Muir explained the efforts that were being taken to reduce costs. Chairwoman Beeler adjourned Social Services Board meeting at 6:40 p.m.

RECESS

The Board recessed at 6:41 p.m.

RECONVENE

The Board reconvened at 7:01 p.m.

CONSTITUTIONAL OFFICERS

Mrs. Linda Lenherr, Treasurer, requested that the Board reinstate her staff position. Mrs. Lenherr also reviewed the process used and time involved in collection of taxes.

Mr. Mel Sheridan, Commissioner of Revenue, reviewed with the Board, his staff and their experience, his operating budget, the top five local revenues, local revenue sources, and possible revenue initiatives.

Mr. Jeffery Haislip, Commonwealth Attorney, reviewed with the Board the following points:

1. 96% of budget is salary.
2. Four employees with unique skill sets.
3. 75-80% of budget is non-local funded
4. Compensation Board, Federal Grant and Drug Forfeiture Funds are used when possible.

Mr. Ryant Washington, Sheriff, asked that you consider what the Interim County Administrator has submitted. Mr. Washington discussed the challenges in transient crime and training staff to be current with changing technology crimes. Colonel Eric Hess discussed with the Board the cost of purchasing vs. leasing vehicles.

Mr. Weaver inquired about overtime for the Sheriff's Department. Sheriff Washington replied, you will never eliminate overtime but the cost has been reduced.

The Board discussed with the Constitutional Officers its requests.

The next meeting will be the regular Board meeting on March 7th, 2012, at 2:00 p.m., in the Circuit Court room. The agency presentations will be on this agenda.

The new GIS system will be effective March 1, 2012.

ADJOURN

MOTION:

At 8:20 p.m., Chairman Kenney adjourned the budget work session of February 29th, 2012.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Mary L. Weaver, Clerk

Shaun V. Kenney, Chairman