

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
May 1, 2013, 2:00 p.m. Regular Meeting
6:00 p.m. Work Session**

MEMBERS PRESENT: Shaun V. Kenney, Chairman
Bob Ullenbruch, Vice-Chairman
Donald W. Weaver
Mozell H. Booker
Joe Chesser

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Mary Weaver, Clerk to the Board of Supervisors

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairman Kenney called the meeting of Wednesday, May 1, 2013, to order at 2:00 p.m., in the Circuit Courtroom in Palmyra, Virginia; and the Pledge of Allegiance was recited, after which, Chairman Kenney called for a moment of silence.

COUNTY ADMINISTRATOR’S REPORT

Mr. Nichols reported on the following topics:

- New look at Carysbrook Elementary their new sign has been put up.
- Children’s Fair hosted by Social Services on Saturday April 27, 2013 was a great success.
- Stolen vehicle case has been resolved.
- VDOT is resurfacing highway 15.
- Fork Union Streetscape meeting tomorrow, getting close to kicking off.
- A new sign for Pleasant Grove Park is being designed and will be up soon.
- Reviewed ongoing projects.

PUBLIC COMMENTS #1

Chairman Kenney opened the floor for the first round of public comments. With no one wishing to speak, Chairman Kenney closed the first round of public comments.

PUBLIC HEARING

None

ACTION MATTERS

Zion Crossroads Plan – Committee Formation – Mrs. Allison Finchum, Planning Director, and Mr. Jay Lindsey, Planner addressed the Board with their recommendations on establishing a Zion Crossroads steering committee.

The Board **directed staff** to prepare a list of interested individuals for the Zion Crossroads Steering Committee and present it at the May 15, 2013 meeting for selection.

Appointment to the Economic Development Authority (EDA) – Ms. Mary Weaver, Clerk to the Board of Supervisors

MOTION:

Mr. Chesser moved to appoint Richard Bucci to the Economic Development Authority (EDA) replacing Richard van Nierop, who resigned, with a term to begin immediately and to terminate August 31, 2015. Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Ullenbruch, Booker, Weaver and Chesser. NAYS: None. ABSENT: None.

PRESENTATIONS

Central Virginia Partnership for Economic Development – Ms. Helen Cauthen, President, CVPED, addressed the Board on the rebranding of the Thomas Jefferson Partnership for Economic Development to Central Virginia Partnership for Economic Development.

FY14 Social Services Budget – Mr. Tom Payne, Social Services Board Representative, addressed the Board in regards to the Social Services staff issues:

- All staff will be going to a 40 hour work week from the current 37.5 hour week beginning May 19, 2013. He stated that this would be at no cost to the County.
- Social Services opted to follow the State approved raise of 3% for all staff. However, the Social Services Board is implementing a plan for 3 to 5% pay increases, effective July 1, 2013.

He also addressed questions for the Board regarding differences between Administrative and Advisory boards, and deviating versus no-deviating agency status.

County Credit Card Update – Ms. Barbara Horlacher, Finance Director, reviewed with the Board the policy and procedures for use of County credit cards.

County Cell Phone Update – Mr. Jonathan McMahon, IT Director, reviewed with the Board the current use and cost of County cell phones.

Board Directives/Requests Update – Mr. Steve Nichols, County Administrator, reviewed with the Board a procedure to keep up with the status of Board directives and requests. A report will be included in the packets monthly.

The Board **directed staff** to present an update of the Fork Union Streetscape at the May 15, 2013 meeting.

CONSENT AGENDA

The following items were approved under the consent agenda:

MOTION:

Mrs. Booker moved to approve the consent agenda, which consisted of:

- Minutes from April 17, 2013 as amended.
- FY13 Schools CIP – Flooring Replacement and Playground Equipment.

Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Booker, Ullenbruch, Chesser and Weaver. NAYS: None. ABSENT: None.

ACCOUNTS PAYABLE AND BUDGET REPORT

Ms. Barbara Horlacher, Finance Director addressed the Board regarding the Accounts Payable.

MOTION:

Mr. Weaver moved the Accounts Payable and Payroll be ratified for the period March 23, 2013 through April 19, 2013 in the amount of \$2,233,430.30. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Booker, Ullenbruch, Weaver and Chesser. NAYS: None. ABSENT: None.

General Fund	\$ 627,188.12
Federal Grants	1,500.00
Capital Improvements	\$ 944,527.14
Debt Service	41,668.77
Sewer	\$ 1,011.12
Fork Union Sanitary District	<u>\$ 12,154.29</u>
Total Expenditures by Fund	\$1,628,049.44

Payroll –	\$ 605,380.86
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Total Payables & Payroll	<u>\$2,233.43030</u>
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UNFINISHED BUSINESS

None

NEW BUSINESS

Mr. Nichols presented two new issues for board consideration:

- Proposed moving \$296K in School technology funding from the approved FY14 CIP to FY13 in order for the School System to have adequate time for contracting and completion of work during the summer school break. Board concurred with adding the item to the May 15, 2013, Meeting Consent Agenda.
- Proposed moving the monthly Accounts Payable Report and quarterly Budget Report to the Consent Agenda. Items would still be included in the Board packages and always able to be pulled for questions or discussion.

The Board **directed staff** to put the Accounts Payable and the Budget Report into the Consent Agenda for future meetings.

PUBLIC COMMENTS #2

Chairman Kenney opened the floor for the second round of public comments.

- Tom Payne, Palmyra District – Addressed the Board in regards to the Fork Union Streetscape project and would be happy to help in any way he could.

With no one else wishing to speak, Chairman Kenney closed the second round of public comments.

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING:

At 3:34 p.m., Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed session, pursuant to the Virginia Code Section 2.2-3711-A-1, 2.2-3711-A-3, and 2.23711-A-6 for discussion of Investment of Funds, and Legal Matters. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Ullenbruch, Weaver, Booker and Chesser. NAYS: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION:

At 4:49 p.m., Mr. Weaver moved the closed meeting be adjourned and the Fluvanna County Board of Supervisors reconvene again in open session. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Ullenbruch, Weaver, Booker and Chesser. NAYS: None. ABSENT: None.

MOTION:

At 4:50 p.m., the following resolution was adopted by the Fluvanna County Board of Supervisors, following a closed meeting held Wednesday, May 1, 2013, on motion of Mr. Weaver, seconded by Mr. Ullenbruch, and carried by the following vote of 5-0. AYES: Kenney, Ullenbruch, Weaver, Booker and Chesser. NAYS: None. ABSENT: None.

“BE IT RESOLVED to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.”

BOARD RECESSED AT 4:51 p.m. for Dinner

BOARD RECONVENED AT 6:00 p.m. for a Work Session

VDOT Six-Year Plan for Fiscal Year 2013/14 through 2017/2018 and the Secondary System construction Budget for Fiscal Year 2013/14 – Mr. Greg Banks, VDOT Secondary Programming Coordinator & Joel DeNunzio, VDOT Residency Administrator reviewed with the Board the project priorities scheduled in the six-year plan for Fluvanna. Mr. DeNunzio asked the Board to give him any additions or changes they would like to see prior to the Public Hearing on May 15, 2013.

Educational Costs Survey of Eight Counties – Ms. Elizabeth Franklin, Fluvanna Taxpayers Association Co-Chair, briefed the Board on the results of a cost education survey of eight surrounding counties. The study was researched and prepared by the Fluvanna Taxpayers Association.

The Board discussed the data that was used for this survey.

The Board **directed the County Administrator** to coordinate a joint meeting between the Board of Supervisors and the Social Services Board for the June 5, 2013 work session.

ADJOURN

MOTION:

At 6:57 p.m., Mr. Weaver moved to adjourn the meeting of Wednesday, May 1, 2013. Mr. Chesser seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Booker, Chesser, Ullenbruch and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Mary L. Weaver, Clerk

Shaun V. Kenney, Chairman

APPROVED