

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
April 16, 2014, 7:00 pm**

MEMBERS PRESENT: Mozell Booker, Chairperson
Bob Ullenbruch, Vice-Chairperson
Mike Sheridan
Donald W. Weaver
Tony O'Brien

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Mary Weaver, Clerk to the Board of Supervisors

Mrs. Booker recognized Mr. Tom Pratley, representative on the Thomas Jefferson Soil and Water Conservation District Board, in the audience this evening.

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairperson Booker called the meeting of Wednesday, April 16, 2014, to order at 7:00 p.m., in the Circuit Courtroom in Palmyra, Virginia; and the Pledge of Allegiance was recited, after which, Chairperson Booker called for a moment of silence.

Mr. Steven Nichols, County Administrator, read a Certificate of Commendation for Mrs. Barbara Horlacher for her service as the Finance Director. Mrs. Booker presented the certificate.

COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- Happy Birthday to Mr. O'Brien!
- Clerk of the Circuit Court Staff received another very satisfied customer letter.
- Finance Director, Barbara Horlacher is leaving Friday, April 19 to take a job with Goochland. Eric Dahl has accepted the Finance Director position and will begin April 21, 2014.
- It's been one year since Cuppa Joe re-opened at their new location near Lake Monticello.
- Updated the Board on the monthly meetings with School Board Chair and Superintendent.
- School system would like the old fitness equipment at Carysbrook Gym.
- Upcoming Meetings –
 - Wednesday, May 7, 2014 – 4:00 pm – Regular Meeting, 7:00 pm Work Session (Alternate Revenue Sources and Strategic Initiatives Update)

BOARD OF SUPERVISORS UPDATE

Columbia Task Force (Mr. Mike Sheridan) - TJPDC has offered to help, FEMA Grant is still being worked, will reapply for the CBDG grant, will eventually need to relocate 17 families. Looking at VCU, UVA, or JMU for a class project to support the Columbia redevelopment effort. Next meeting is April 25, 2014.

Fork Union Sanitary District (Mrs. Mozell Booker) - had a great discussion on water rate and ad valorem tax alternatives. Information will be presented to the BOS at a future meeting.

Thomas Jefferson Planning District Commission (TJPDC) (Mr. Tony O'Brien) - hired a new executive director, "Chip" Boyles, II.

Rivanna River Basin Commission (Mrs. Mozell Booker) - working on reorganizing the Commission.

Social Services Board (Mr. Bob Ullenbruch) - search is on for a new director.

PUBLIC COMMENTS #1

Chairperson Booker opened the floor for the first round of public comments.

- Mr. Len Bozza, Cunningham District – addressed the Board in regards to supporting the \$0.88 advertised tax rate.

With no one else wishing to speak, Chairperson Booker closed the first round of public comments.

PUBLIC HEARING

None

ACTION MATTERS

Supervisor Mike Sheridan read a Declaration of Interest in regards to his employment with the School System and his position on the Board.

FY2015-2019 Capital Improvements Plan – Mrs. Barbara Horlacher, Finance Director, addressed the Board with this request and briefly reviewed the proposed FY2015-2019 CIP and FY2015 Operations Budget and Tax Rates.

MOTION:

Mr. Sheridan moved that the resolution entitled “Adoption of the FY2015-2019 Capital Improvements Plan” be adopted. Mr. O’Brien seconded. The motion carried, with a vote of 3-2. AYES: Booker, Sheridan, and O’Brien. NAYS: Ullenbruch and Weaver. ABSENT: None.

FY2015 Operations Budget and Tax Rates – Mrs. Barbara Horlacher, Finance Director, addressed the Board with this request.

MOTION:

Mr. O’Brien moved the resolution entitled “A Resolution to Adopt the FY15 Operations Budget and Set the Tax Rates and Appropriate Funds” be adopted. Mr. Sheridan seconded. The motion carried, with a vote of 3-2. AYES: Booker, Sheridan and O’Brien. NAYS: Ullenbruch and Weaver. ABSENT: None.

Virginia Stormwater Management Program (VSMP) – Mr. Roger Black, Erosion and Sediment Control Inspector, addressed the Board with this request to opt out of implementing a local Virginia Stormwater Management Program (VSMP).

Mrs. Booker mentioned the Rivanna River Basin Commission would like to hold a future meeting in Fluvanna and discuss current issues.

MOTION:

Mr. Weaver moved that Fluvanna County not implement a local Virginia Stormwater Management Program (VSMP) on July 1, 2014, and acknowledge that the Virginia Department of Environmental Quality will be responsible for managing the VSMP. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, Sheridan, O’Brien, and Weaver. NAYS: None. ABSENT: None.

PRESENTATIONS

Procurement Report and Update – Mr. Joe Rodish, Purchasing Officer, reviewed with the Board the purpose of a Procurement Officer and the required duties. Mr. Rodish also reviewed what he has accomplished and what projects he will be working on.

2013 Development Activity Report – Mr. Jay Lindsey, Planner, reviewed with the Board an overview of development the activity during 2013. Mr. Lindsey also updated the Board with where the Planning Commission is with updating the Comprehensive Plan. The Board discussed the growth of the county and the increasing median home sales price. The Board would also like to see a chart for the past five years of growth in comparison to surrounding counties.

Boards, Commissions, and Committees Compensation Plan – Mr. Steve Nichols, County Administrator, reviewed with the Board the rates of pay for the Boards, Commissions and Committees. Would like guidance and will return to the Board with a formal proposal. Board would like to increase Board of Equalization to \$20.00 an hour, Planning Commission, \$2,400 for Chair and \$2,100 for members, and correct Social Services to reflect what they have been actually been receiving,

Mrs. Booker inquired about the process for filing for mileage. Mr. Steve Nichols, County Administrator, discussed the current procedure and the possibility of creating a web form.

CONSENT AGENDA

Mr. Steve Nichols, County Administrator, read a Resolution for Ms. Audrey Lightfoot Smith, who will turn 100 years old on April 22, 2014.

The following items were approved under the consent agenda:

MOTION:

Mr. O’Brien moved to approve the consent agenda, which consisted of:

- Minutes of April 02, 2014.
- Resolution for Audrey Lightfoot Smith, Honoring 100 years.
- FY14 Davenport Case Budget Transfer of \$90,000.
- FY14 Library Computer replacement Budget Supplement of \$11,565.
- Contract Addendum – Land Planning Design Associates.

Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, Sheridan, O’Brien, and Weaver. NAYS: None. ABSENT: None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS #2

Chairperson Booker opened the floor for the second round of public comments.

- William Hughes, Cunningham District – addressed the Board in regards to light pole down in the roundabout at Rt. 53 & Rt. 600 along with cracked curbs and the status of construction for approved cell towers along the Route 6 corridor.
- Brandon Shelton, Palmyra District - addressed the Board in regards to the increase of residents coming into the county.

With no one else wishing to speak, Chairperson Booker closed the second round of public comments.

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING:

At 8:54 p.m., Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the Virginia Code Section 2.2-3711A.1, and 2.2-3711A.3 for discussion of Disposition of Personnel Matters, and Real Estate. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, Sheridan, O’Brien and Weaver. NAYS: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION:

At 9:30 p.m., Mr. Weaver moved the closed meeting be adjourned and the Fluvanna County Board of Supervisors reconvene again in open session and **“BE IT RESOLVED** to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.” The motion carried, with a roll call vote of 5-0. AYES: Booker, Ullenbruch, Sheridan, O’Brien and Weaver. NAYS: None. ABSENT: None.

ADJOURN

MOTION:

At 09:39 p.m., Mr. Weaver moved to adjourn the meeting of Wednesday, April 16, 2014. Mr. Sheridan seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, Sheridan, O’Brien, and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Mary L. Weaver, Clerk

Mozell H. Booker, Chairperson

RESOLUTION
Fluvanna County Board of Supervisors
April 16, 2014

Adoption of FY 2015 – FY 2019 Capital Improvements Plan

At a regular monthly meeting of the Fluvanna County Board of Supervisors held on Wednesday, April 16, 2014, in Palmyra, Virginia, the following action was taken:

Present	Vote
Mozell H. Booker, Chairperson	YEA
Bob Ullenbruch, Vice-Chair	NAY
Tony O’Brien	YEA
Mike Sheridan	YEA
Donald W. Weaver	NAY

On a motion by Mr. O’Brien, seconded by Mr. Sheridan, and voted in the affirmative, the following resolution was adopted:

WHEREAS, it is the responsibility of the Fluvanna County Board of Supervisors to approve the County’s Capital Improvements Plan; and,

WHEREAS, the Capital Improvements Plan recommends the initiation and completion of numerous capital projects based upon staff recommendations and citizen input; and,

WHEREAS, the Board of Supervisors held a public hearing on the proposed Capital Improvements Plan on April 9, 2014; and,

WHEREAS, the Board of Supervisors has approved the FY2015 Capital Improvements Budget as part of the overall Fluvanna County Budget;

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors that the FY 2015-2019 Capital Improvements Plan hereby be approved.

A True Copy Teste:

Mozell H. Booker, Chairperson
Board of Supervisors

RESOLUTION
A RESOLUTION TO ADOPT THE FY15 OPERATIONS BUDGET,
SET THE TAX RATES AND APPROPRIATE FUNDS

WHEREAS, it is the responsibility of the Fluvanna County Board of Supervisors to approve and control the County's fiscal plan for FY15; and,

WHEREAS, the Board of Supervisors has received numerous staff reports; received comments from residents at a duly advertised public hearing on April 9, 2014; and has reviewed each request for funding;

NOW, THEREFORE, BE IT RESOLVED by the Fluvanna County Board of Supervisors this 16th day of April 2014, that the Fluvanna County budget totaling **\$80,105,825** is adopted and the tax rates for FY15 or July 1st 2014– June 30th 2015 set as given below:

2014 COUNTY TAX RATES

Real Estate	\$0.88 per \$100 of assessed value
Public Service Corps.	\$0.88 per \$100 of assessed value
Mobile Homes	\$0.88 per \$100 of assessed value
Personal Property	\$4.15 per \$100 of assessed value
Machinery & Tools	\$2.00 per \$100 of assessed value

BE IT FURTHER RESOLVED that the Board of Supervisors does hereby budget and appropriate to the COUNTY OPERATING BUDGET the following revenues and expenditures; this appropriation is also conditioned on the understanding that, with regard to the operating budget for the School system, revenues received from the Commonwealth will be expended prior to local dollars:

GOVERNMENTAL REVENUES	
Local	\$34,850,924
State	26,450,385
Federal	<u>1,942,109</u>
TOTAL	\$63,243,418
 GOVERNMENTAL EXPENDITURES	
General Government Administration	\$ 2,662,182
Judicial Administration	1,049,584
Public Safety	6,101,970
Public Works	1,771,170
Health and Welfare	4,644,916
Education	36,481,936
Parks and Recreation	773,674
Community Development	1,097,497
Non-Departmental	262,584
Debt Service	<u>7,624,095</u>
TOTAL	\$ 62,469,608

BE IT FURTHER RESOLVED that for budgeting and accounting purposes, the adopted budget revenues and expenditures for the Capital Improvements fund are set as follows:

Capital Fund Revenues*	
Local Use of General Fund Balance	\$2,143,668
Local Other	397,000
Proceeds from Indebtedness	<u>12,483,990</u>
TOTAL	\$15,024,658
 Capital Fund Expenditures	
Governmental	\$ 400,000
Community Services	185,000
Public Works	4,927,370
Enterprise	2,750,000
Public Safety	949,527
Schools	<u>6,392,788</u>
TOTAL	\$15,604,685

*Capital fund revenues are supplemented by transfers from the General Fund revenues.

FINALLY BE IT RESOLVED that for budgeting and accounting purposes the adopted budget revenues and expenditures for the Enterprise funds are set as follows:

	Expenditures	Revenues
School Food Service	\$1,428,251	\$1,428,251
Fork Union Sanitary District	389,498	389,498
Utility*	<u>213,783</u>	<u>20,000</u>
TOTAL	\$2,031,532	\$1,837,749

*Utility fund revenues are supplemented by transfers from the General Fund revenues.

Adopted this 16th day of April 2014 by the
Fluvanna County Board of Supervisors

Mozell H. Booker, Chairperson

APPROVED



**BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia**

RESOLUTION

Honoring Mrs. Audrey Lightfoot Smith

WHEREAS, Mrs. Audrey Lightfoot Smith will be celebrating her 100th birthday on April 22, 2014; and,

WHEREAS, Mrs. Smith, the seventh of thirteen children, was born on April 22, 1914, in Fluvanna County, Virginia, to the late John and Nettie Cooper Lightfoot; and,

WHEREAS, Mrs. Smith was married to the late Benjamin Smith; from this union she is the proud mother of three children: Thomas, John and Peggy.

WHEREAS, Mrs. Smith has spent most of her life in service to the people of Fluvanna County; and,

WHEREAS, she worked selling Avon for 45 years; and,

WHEREAS, Mrs. Smith is being honored by the New Fork Baptist Church for her significant contributions to Fluvanna; and,

NOW, THEREFORE, BE IT RESOLVED that the Fluvanna County Board of Supervisors honors Mrs. Audrey Lightfoot Smith as she celebrates her rich life over the span of a century.

Adopted this 16th day of April 2014
by the Fluvanna County Board of Supervisors

Mozell H. Booker, Chairperson