

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Circuit Court Room  
June 18, 2014, 7:00 pm**

**MEMBERS PRESENT:** Mozell Booker, Chairperson  
Bob Ullenbruch, Vice-Chairperson  
Donald W. Weaver  
Mike Sheridan

**MEMEBERS ABESENT:** Tony O'Brien

**ALSO PRESENT:** Steven M. Nichols, County Administrator  
Fred Payne, County Attorney  
Mary Weaver, Clerk to the Board of Supervisors

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Chairperson Booker called the meeting of Wednesday, June 18, 2014, to order at 7:00 p.m., in the Circuit Courtroom in Palmyra, Virginia; and the Pledge of Allegiance was recited, after which, Chairperson Booker called for a moment of silence.

**COUNTY ADMINISTRATOR'S REPORT**

Mr. Nichols reported on the following topics:

- Library is having a great turn out with the Summer Reading Program and Craft Workshops scheduled.
- Kudos to FUSD staff for fixing multiple leaks, Job well done.
- Business Spotlight – van der Linde Recycling - new system invented by Mr. van der Linde will be unveiled soon.
- JABA has a public information meeting scheduled for Wednesday, June 25 @ 10am at the Fluvanna County Community Center do let everyone know exactly what JABA does.
- Still recruiting for the unpaid Community Volunteer Coordinator.
- Partnership for Aging has two vacancies; Columbia District and Fork Union District.
- Fluvanna's turn to have the At-Large member seat on the Jail Authority for one year. Can be a Supervisor or a resident. Mr. Weaver is considering this appointment.
- Items on the July 2, 2014 agenda: Candidate Reviews speak during public comments at 4pm, no 7pm work session.
- Upcoming meetings
  - Wednesday, July 2, 2014 – 4:00 pm, Regular Meeting

**BOARD OF SUPERVISOERS UPDATES**

Pleasant Grove & Pleasant Grove House – Mr. Weaver, Mr. Sheridan and Mr. Ullenbruch walked Pleasant Grove, pleased with the construction and improvements being done.

Interagency Council Meeting – Mrs. Booker attended, the Boys and Girls Club in Scottsville is open.

Rivanna River Basin Committee – Mrs. Booker attended no new information.

CSA Meeting – Mrs. Booker attended, preparing for Audit.

Youth Advisory Council (YAC) – Mrs. Booker attended, looking at a middle school after care program.

**PUBLIC COMMENTS #1**

Chairperson Booker opened the floor for the first round of public comments.

- Dr. Jerry Swiggett, Palmyra District – addressed the Board in regards to his interest in being selected for the Piedmont Virginia Community College Board. Primary objectives for the PVCC board is to assist Dr. Friedman, President of PVCC, is to maintain the academic strength of PVCC while keeping the tuition cost as low as possible.

With no one else wishing to speak, Chairperson Booker closed the first round of public comments.

**PUBLIC HEARING**

None.

**ACTION MATTERS**

Parks & Recreation and JABA Memorandum of Understanding – Mr. Jason Smith, Parks and Recreation Director, addressed the Board with this request in regards to this agreement with JABA to ensure the meals provided by JABA for the Senior Center are handled correctly. The Board discussed in great detail. Ms. Emily Daidone, JABA Coordinator, explained to the Board this was strictly to ensure that the paperwork and serving the meals was done according to the regulations.

**MOTION:**

Mr. Sheridan moved to adopt the Memorandum of Understanding between Fluvanna County Parks and Recreation and the Jefferson Area Board for Aging for nutritional services in support of Fluvanna County Senior Center operations, and authorize the County Administrator to execute the agreement, subject to approval as to form by the County Attorney. No second was received, motion failed. No action was taken.

The Board further discussed this request. Mr. Weaver and Mr. Ullenbruch expressed their concerns with this request. Mr. Payne, County Attorney, explained that this MOU was strictly to satisfy their funding source. He also explained what the Board's options were.

Appointment/Economic Development Authority (Two At-Large positions) – Mr. Steven Nichols, County Administrator, addressed the Board with this request to fill two At-Large Positions for the Economic Development Authority.

**MOTION:**

Mr. Weaver moved to reappoint Donnie Scott and Scott Marshall to the Economic Development Authority (EDA), At-Large Positions, with a term to begin July 1, 2014 and to terminate June 30, 2018. Mr. Ullenbruch seconded. The motion carried, with a vote of 4-0. AYES: Booker, Ullenbruch, Sheridan, and Weaver. NAYS: None. ABSENT: Mr. O'Brien.

Appointment/Youth Advisory Council, Citizen Representative Position – Mr. Steven Nichols, County Administrator, addressed the Board with this request to fill the Citizen Representative Position for the Youth Advisory Council.

**MOTION:**

Mr. Ullenbruch moved to reappoint William Hughes to the Youth Advisory Council, Citizen Representative Position, with a term to begin July 1, 2014 and to terminate June 30, 2016. Mr. Sheridan seconded. The motion carried, with a vote of 4-0. AYES: Booker, Ullenbruch, Sheridan, and Weaver. NAYS: None. ABSENT: Mr. O'Brien.

Appointment/Fluvanna Partnership for Aging, At-Large Position – Mr. Steven Nichols, County Administrator, addressed the Board with this request to fill the At-Large Position for the Fluvanna Partnership for Aging.

**MOTION:**

Mr. Ullenbruch moved to appoint Amy Kerchner to the Fluvanna Partnership for Aging, At-Large Position, with a term to begin immediately and to terminate December 31, 2017. Mr. Weaver seconded. The motion carried, with a vote of 4-0. AYES: Booker, Ullenbruch, Sheridan, and Weaver. NAYS: None. ABSENT: Mr. O'Brien.

Board **directed staff** to no longer accept additional applications for appointment of Commissions/Committees for a specific agenda after packet has been compiled.

Appointment/Parks and Recreation Advisory Board, At-Large Position – Mr. Steven Nichols, County Administrator, addressed the Board with this request to fill the unexpired term, of Scott Scudamore for the Parks and Recreation Advisory Board.

**MOTION:**

Mr. Ullenbruch moved to appoint Roxanne Carter-Johnston to the Fluvanna Partnership for Aging, At-Large Position, with a term to begin immediately and to terminate June 30, 2016, filling the vacant position of Scott Scudamore. Mr. Weaver seconded. The motion carried, with a vote of 4-0. AYES: Booker, Ullenbruch, Sheridan, and Weaver. NAYS: None. ABSENT: Mr. O'Brien.

**PRESENTATIONS**

FY15 Budget Update – Mr. Eric Dahl, County Finance Director, addressed the Board with an update of the FY15 Budget Update since the House and Senate passed the biennium budget. Preliminary projections show that there will not be a major effect on Fluvanna County. Still waiting to see what the Governor will do.

**CONSENT AGENDA**

The following items were approved under the consent agenda:

**MOTION:**

Mr. Weaver moved to approve the consent agenda, which consisted of:

- Minutes of June 04, 2014.
- FY14 Fluvanna County Public Schools State Grant, \$8,567.10.
- Renewal of County Attorney Contract.

Mr. Ullenbruch seconded. The motion carried, with a vote of 4-0. AYES: Booker, Ullenbruch, Sheridan, and Weaver. NAYS: None. ABSENT: Mr. O'Brien.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENTS #2**

Chairperson Booker opened the floor for the second round of public comments.

With no one wishing to speak, Chairperson Booker closed the second round of public comments.

**CLOSED MEETING**

**MOTION TO ENTER INTO A CLOSED MEETING:**

At 8:42 p.m., Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the Virginia Code Section 2.2-3711A.6 and 2.2-3711A.7 for discussion of Investment of Funds and Legal Matters. Mr. Ullenbruch seconded. The motion carried, with a vote of 4-0. AYES: Booker, Ullenbruch, Sheridan, and Weaver. NAYS: None. ABSENT: O'Brien.

**MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION:**

At 9:38 p.m., Mr. Weaver moved the closed meeting be adjourned and the Fluvanna County Board of Supervisors reconvene again in open session and **"BE IT RESOLVED** to the best of my

knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.” Mr. Sheridan seconded. The motion carried, with a roll call vote of 4-0. AYES: Booker, Ullenbruch, Sheridan, and Weaver. NAYS: None. ABSENT: O’Brien.

**ADJOURN**

**MOTION:**

At 9:40 p.m., Mr. Sheridan moved to adjourn the meeting of Wednesday, June 18, 2014. Mr. Weaver seconded. The motion carried, with a vote of 4-0. AYES: Booker, Ullenbruch, Sheridan, and Weaver. NAYS: None. ABSENT: Mr. O’Brien.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

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Mary L. Weaver, Clerk

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Mozell H. Booker, Chairperson

APPROVED