

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
October 7, 2015
Regular Meeting 4:00pm

MEMBERS PRESENT:

Mozell Booker, Fork Union District, Chairperson
 Bob Ullenbruch, Palmyra District, Vice-Chairperson
 Tony O'Brien, Rivanna District (*arrived at 4:06pm*)
 Donald W. Weaver, Cunningham District
 Mike Sheridan, Columbia District (*arrived at 4:02pm*)

MEMBERS ABSENT:

None.

ALSO PRESENT:

Steven M. Nichols, County Administrator
 Fred W. Payne, County Attorney
 Kelly Belanger Harris, Clerk to the Board of Supervisors

CALL TO ORDER

At 4:00pm, Chair Booker called the Regular Meeting of October 7, 2015 to order. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

ADOPTION OF AGENDA**MOTION**

Mr. Weaver moved to accept the Agenda for the October 7, 2015 Regular Meeting of the Board of Supervisors, as modified to move the Presentations ahead of Action Matters. Mr. Ullenbruch seconded and the Agenda was adopted by a vote of 3-0. AYES: Booker, Ullenbruch, and Weaver. NAYS: None. ABSENT: O'Brien, Sheridan.

COUNTY ADMINISTRATOR'S REPORT

- Virginia Cooperative Extension Dinner Tonight at 5:30 pm in front of Courthouse
- 2015 Comprehensive Plan available
 - Online (<http://fluvannacounty.org/services/planning-zoning/plans-ordinances/comp-plan>)
 - At the Library, Planning, and County Administration
 - For purchase from Planning (\$50 per copy)
- Great planning work by multiple departments and agencies to prepare for potential severe weather
 - Led by Emergency Services Coordinator, Cheryl Elliott
- County Finance Board and Treasurer Linda Lenherr moved \$5M of County funds into the Virginia Investment Pool in July 2015, Net gain through Sep 2015, \$16,415.09
- Educational Panel at the Butterfly Garden--"Pollinator Friendly Practices" Donated by DGIF (Approximately \$1500 sign)
- Red Rocker Candy
 - Now located at the corner of Better Living Drive and Industrial Way in Troy, Virginia
 - New location offers views of the candy production areas
 - Virginia Department of Agriculture and Consumer Services (VDACS) and Red Rocker Candy have collaborated to plan the official Grand Opening
 - Wednesday, October 14 at 11 a.m.
 - First Lady Dorothy McAuliffe, Congressman Robert Hurt, and Secretary of Agriculture and Forestry Todd Haymore are among the dignitaries speaking at this event.
 - The Fluvanna County Chamber of Commerce will host the Ribbon Cutting
- Brochure mailing with Tax Bills
 - James River Water Project Brochure & Cost Recovery Brochure
- Old Farm Day/Farm Museum
 - A draft concept drawing has been created by Mr. George Abetti from GeoBarns.
 - Fluvanna Historical Society has raised ~\$113,000 to date from all sources, includes a \$30,000 Perry Foundation Grant. Requires a full match. Raised ~\$23,000 to date, full match needed by end of 2015
 - 50% of the net earnings from OFD were to go toward the match; would the County consider raising its commitment from \$10,000 to \$15,000 to help meet the Perry Grant match?
- Next Meetings:
 - Wednesday, November 4, 4:00 pm – Regular Meeting
 - Wednesday, November 18, 5:30 pm - Inter-Agency Council Dinner, 7:00 pm – Regular Meeting
- New Finance Employees
 - Lindsey Britton, Payroll
 - Cyndi Toler, Purchasing Office

BOARD OF SUPERVISORS' UPDATES

Sheridan— None.

Weaver— Fluvanna Employees Annual Picnic

Ullenbruch— None.

O'Brien—TJPDC, Louisa Arts Gala, CHIP Annual Event.

Booker—CMPT, JABA Board Meeting

PUBLIC COMMENTS #1

At 4:19pm Chair Booker opened the first round of Public Comments.

With no one wishing to speak, Chair Booker closed the first round of Public Comments.

PUBLIC HEARINGS

None.

PRESENTATIONS

Southeast Rural Assistance Project—Randy Phillips, Rural Housing, offered the Board an overview of the mission and services of the Southeast Rural Assistance Project.

Fluvanna Health Status Update—Dr. Denise Bonds, Health Director, Thomas Jefferson Health District, brought to the Board a status update for Fluvanna County. Dr. Bonds highlighted the District's priority issues, Fluvanna County Health Ranking, and Risk Profile.

ACTION MATTERS

Deer Hunt for Handicapped Hunters at Pleasant Grove – Fred Payne, County Attorney, once again asked the Board to consider the deer hunt at Pleasant Grove for handicapped hunters, managed by Wheelin' Sportsmen.

MOTION

Mr. Ullenbruch moved that the Board of Supervisors authorize the sheriff to conduct a deer hunt at Pleasant Grove for the purpose of controlling deer numbers, such hunt to be managed by Wheelin' Sportsmen, a non-profit organization providing outdoor recreation opportunities for handicapped hunters. Mr. Sheridan seconded and the vote was approved 5-0. AYE: Booker, Ullenbruch, O'Brien, Sheridan, Weaver. NAY: None. ABSENT: None.

Reclassification of Information Technology Position—Gail Parrish, Human Resources Manager, petitioned the Board with a request reclassify the Information Technology (IT) Technologist position bringing the job title in line with the skill set necessary for the position. The request was to reclassify the position as an IT Systems Engineer.

MOTION

Mr. Weaver moved to reclassify the IT Technologist position, Classification 1121, Pay Band 12, to an Information Technology Systems Engineer position, Classification 1122, Pay Band 15. Mr. Sheridan seconded and the motion passed 5-0. AYE: Booker, Ullenbruch, O'Brien, Sheridan, Weaver. NAY: None. ABSENT: None.

FY16 County Pay Plan—Gail Parrish, Human Resources Manager, presented a request to modify the current County Pay Plan and Pay Band Salary Schedule. The modifications change the pay band for Constitutional Officers (to Pay Band 26,) Library Clerk (to pay band 7) & Sheriff's Office Patrol/Bailiff (to pay band 13) and the Assistant County Administrator (to pay band 24.)

MOTION

Mr. Ullenbruch moved to approve the Fluvanna County FY16 Pay Plan, including the FY16 Pay Band Salary Schedule and the FY16 Schematic List of Classes. Mr. O'Brien seconded and the motion passed 5-0. AYE: Booker, Ullenbruch, O'Brien, Sheridan, Weaver. NAY: None. ABSENT: None.

Proposed Additional Compensation for Degrees, Licensures and Certification Policy—Gail Parrish, Human Resources Manager, presented a request to bolster Fluvanna County employee retention by offering financial recognition of completion of degree programs, certificates, and licensures.

After lengthy discussion,

MOTION

Mr. Ullenbruch moved to defer the motion until FY17. Mr. Weaver seconded. The motion failed on a vote of 2-3. AYE: Ullenbruch, Weaver. NAY: Booker, O'Brien, Sheridan. ABSENT: None.

MOTION

Mr. Sheridan moved to approve the Policy I.5, Additional Compensation for Degrees, Licensures and Certifications, effective July 1, 2015, applying \$16,000 from FY16 Personnel Contingency for FY16 program support, contingent upon Board directed modifications to be ratified at a later date. Mr. O'Brien seconded and the motion passed 3-2. AYE: Booker, O'Brien, Sheridan. NAY: Ullenbruch, Weaver. ABSENT: None.

RECESS FOR DINNER**MOTION**

Mr. Weaver moved to recess at 5:45pm for one hour in order to attend the dinner hosted by the Extension Leadership Council. Mr. Sheridan seconded and the motion passed on a vote of 5-0. AYE: Booker, Ullenbruch, O'Brien, Sheridan, & Weaver. NAY: None. ABSENT: None.

RECONVENE

At 6:45pm Chair Booker reconvened the meeting with Mr. Payne noting that Mr. Sheridan and Mr. Ullenbruch had not returned to the Courtroom at the time of reconvening.

Withdrawn--*Confirmation of Local Emergency*—Cheryl Elliott, Emergency Services Coordinator--

CONSENT AGENDA

The following were approved under the Consent Agenda:

Minutes of September 2, 2015 Meeting—Kelly Belanger Harris, Clerk to the Board

Minutes of September 16, 2015 Meeting—Kelly Belanger Harris, Clerk to the Board

Domestic Violence Awareness Month—Steven M. Nichols, County Administrator

MOTION

Mr. Weaver moved to approve the items on the Consent Agenda for October 7, 2015 Mr. O'Brien seconded and the motion passed 3-0. AYES: Booker, O'Brien, and Weaver. NAYS: None. ABSENT: Ullenbruch, Sheridan.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENTS #2

Chair Booker opened the second section of Public Comments.

With no one wishing to speak, Chair Booker closed the second round of public comments.

Mr. Ullenbruch rejoined the meeting at 6:49pm.

CLOSED SESSION**MOTION TO ENTER INTO A CLOSED MEETING**

At 6:50pm, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.6, & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Investment of Funds, and Legal Matters. Mr. O'Brien seconded and the motion carried, with a vote of 4-0. AYES: Booker, Ullenbruch, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 9:28, Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. Ullenbruch seconded. The motion carried, with a roll call vote of 4-0. AYES: Booker, Ullenbruch, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

Motion

Mr. Weaver moved to extend the meeting until 11:00pm. Mr. Ullenbruch seconded and the motion passed 4-0. AYES: Booker, Ullenbruch, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

ADJOURN**MOTION:**

At 9:30pm Mr. O'Brien moved to adjourn the meeting of Wednesday, October 7, 2015. Mr. Ullenbruch seconded and the motion carried with a vote of 4-0. AYES: Booker, Ullenbruch, O'Brien, & Weaver. NAYS: None. ABSENT: Sheridan.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

Mozell H. Booker
Chairperson