

**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**ORGANIZATIONAL MEETING AND REGULAR MEETING MINUTES**  
**Circuit Court Room**  
**May 4, 2016**  
**Regular Meeting - 4:00 pm**

**MEMBERS PRESENT:** Mike Sheridan, Columbia District, Chair  
Mozell Booker, Fork Union District, Vice Chair  
Patricia Eager, Palmyra District,  
Tony O'Brien, Rivanna District  
Donald W. Weaver, Cunningham District

**MEMBERS ABSENT:** None.

**ALSO PRESENT:** Steven M. Nichols, County Administrator  
Fred Payne, County Attorney  
Kelly Belanger Harris, Clerk to the Board of Supervisors

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Chair Sheridan called to order the Regular Meeting of Wednesday, May 4, 2016, at 4:02pm, in the Circuit Courtroom in Palmyra, Virginia. After the Pledge of Allegiance was recited, Chair Sheridan called for a moment of silence.

**ADOPTION OF AGENDA**

Mr. Nichols noted the inclusion under New Business of the Resolution Recognizing Tyler Andrew Gavrilovic, Eagle Scout.

**MOTION**

Mr. Weaver moved to accept the Agenda for the May 4, 2016, Regular Meeting of the Board of Supervisors, as corrected. Mrs. Booker seconded and the Agenda was adopted with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**COUNTY ADMINISTRATOR'S REPORT**

Mr. Nichols reported on the following topics:

- Hands On Fluvanna / Community Clean Up Day Event--Friday, April 22nd
  - ~75 volunteers participated.
  - Collected 80 bags of trash along route 15 while working in the rain!
  - Mulched Carysbrook playground, mulched PG Park playground along with helping dig tree holes along hedgerows, over-seeded, strawed, and picked up trash along ADA trail at PG Park.
  - FCHS carpentry club (shed demolition crew) were effective and industrious in helping clean up the hill behind Commonwealth Attorney's facility; picked up litter in the large woody yard area, disassembled the old wood shed, stacked wood in one pile and metal in another pile, filled holes within shed foundation
  - HUGE THANKS to Will Shaw and Aaron Spitzer for their coordination. The Public Works Team played a major role in making sure the day was successful.
- Farm Museum Update
- Reminder about the Employee Recognition and Community Service Award Programs.
- Spotlight on Business: Community Business Forum: Thursday, May 19<sup>th</sup>, 2016.
- Welcome our new Building Official, Mr. Florin Moldovan.
- Update our ordinance to avoid extra paperwork? Waiver of Building, E&S, and Planning fees for County projects. [Board approved preparing draft ordinance change and advertisement package for the May 18, 2016 meeting]
- Highway 53 Speed Study Completed--Speed Limit from Ruritan Lake Road to the Roundabout will be reduced to 45 mph; matches existing speed limit from PG Park to Ruritan Lake Road.
- Dominion Bremono Coal Ash Pond Dewatering: First report on the water treatment/testing results; all results within limits. <https://www.dom.com/corporate/our-commitments/environment/coal-ash-pond-closure-management/water-testing-results>.
- New Proffers Bill - Must ensure that all proffers are: Truly voluntary, and carefully documented as complying with the requirements of this statute.
- Fluvanna County Website Update & Management Goals: Refresh the look of county site to be modern and more user friendly, improve visible presence of economic development and tourism, make information more accessible for county residents, ensure the site loads quickly on desktops, tablets, and phones, select a website partner for a long term relationship.
  - Project Cost = \$25,000 – \$30,000
  - Seeking Vendor Proposals
- Ongoing/Current Staff Projects List provided to Board members.
- Responded to citizen information request regarding use of a local Fire Tower for the E911 Communications project.
- Next Meetings:
  - Wednesday, May 18, 2016, 7:00pm, Regular Meeting
  - Wednesday, June 1, 2016, 4:00pm, Regular Meeting
  - Wednesday, June 15, 2016, 7:00pm, Regular Meeting

**BOARD OF SUPERVISORS UPDATE**

Booker—TJPDC Mayors and Chairs.

Eager—Audit Firm Review Committee.

O'Brien—Planning Commission, TJPDC May 5, 2016, PWN Council.

Sheridan—None.

Weaver—None.

### **PUBLIC COMMENTS #1**

At 4:41pm, Chair Sheridan opened the first round of Public Comments.

Dr. Denise Bonds, Virginia Department of Health, briefed the Board on the upcoming Community Health Assessment. The Community Health Survey will be available at many locations throughout the County, including at Old Farm Day.

With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:49pm 4:49:08 PM

Chair Sheridan recommended moving the presentation *State Water Resources Plan Briefing* by Tammy D. Stephenson, Program Coordinator, Office of Water Supply, Virginia DEQ, ahead of Actions Matters. There being no dissent, the change was made.

### **PRESENTATIONS**

*State Water Resources Plan Briefing* – Tammy D. Stephenson, Program Coordinator, Office of Water Supply, Virginia DEQ, presented the State Water Resources Plan, highlighting the vision, purpose, and development of the Plan.

### **PUBLIC HEARINGS**

None.

### **ACTION MATTERS**

*Agreement for the Hazard Mitigation Grant Program (HMGP) for the Acquisition of 4 Properties (Columbia)* – Jason Stewart, Planning and Zoning Administrator, came forward to present the Hazard Mitigation Grant Program that will allow for the acquisition of the several properties in Columbia, which will be demolished as part of future flood mitigation. Mr. Nichols clarified that the funds for the match were transferred to County accounts as a condition of the County assuming the debts of the former Town of Columbia when the town charter was dissolved.

#### **MOTION**

Mrs. Eager moved to approve the agreement entitled, “Agreement for the Hazard Mitigation Grant Program,” between the Thomas Jefferson Planning District Commission and Fluvanna County for the specified term of February 29, 2016 to September 15, 2017, and with a \$9,975 payment as a required 5 percent match to the Thomas Jefferson Planning District Commission, and authorize the County Administrator to execute the agreement subject to County Attorney approval as to form. Mr. O’Brien seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

*Establishment of the Economic Development and Tourism Advisory Council (EDTAC)* –Aaron Spitzer, Interim Director of Parks & Recreation, came before the Board to present the vision and purpose for an Economic Development and Tourism Advisory Council (EDTAC). The Council would solicit input from citizens and business owners in the County to promote Fluvanna County. With little discussion,

#### **MOTION**

Mrs. Eager moved that the Board of Supervisors approve the proposed charter and structure for the Economic Development and Tourism Advisory Council (EDTAC) to be effective immediately. Mr. O’Brien seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

*Appointment to TJPDC Rural Transportation Advisory Council* – Steve Nichols, County Administrator, presented Jason Stewart, Planning and Zoning Administrator, for appointment to the TJPDC Rural Transportation Advisory council. With no discussion,

#### **MOTION**

Mr. O’Brien moved to appoint Jason Stewart, Planning and Zoning Administrator, replacing Bobby Popowicz, to the TJPDC Rural Transportation Advisory Council, effective immediately. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

*E911 Radio Project: Utilizing Project Contingency Funds* – Cheryl Elliott, Emergency Services Coordinator, presented an update on the E911 Radio Project and highlighted several upcoming contingency funded projects. Ms. Elliott focused on the E911 Center Renovation as well as tower site changes and final costs.

#### **MOTION**

Mrs. Booker moved the Board of Supervisors approve the renovation budget for the E911 Dispatch Center, not to exceed \$98,000 with funds from the E911 Project contingency. Mr. Weaver seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

Mrs. Booker moved to issue a Purchase Order to Unicom in the amount of \$64,059.20 for the purchase of Dispatch furniture for the E911 Center with funds from the E911 Project contingency, and further authorize the County Administrator to execute the Purchase Order. Mr. O’Brien seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

*Sheriff’s Department Server Upgrade and IT Service Contract* – Cyndi Toler, Purchasing Officer--**DEFERRED**

### **CONSENT AGENDA**

The following items were approved under the Consent Agenda:

- *Minutes of April 13, 2016*—Kelly Belanger Harris, Clerk to the Board
- *Minutes of April 20, 2016*—Kelly Belanger Harris, Clerk to the Board
- *Ratification of Purchase Action*—Cyndi Toler, Purchasing Officer
- *E911 Tower Planning/E&S Fee Waiver*—Cheryl Elliott, Emergency Services Coordinator

- *FY16 Department of Social Services Insurance Claim*—Cyndi Toler, Purchasing Officer

6:03:31 PM MOTION

Mr. Weaver moved to approve the items on the Consent Agenda for May 4, 2016, noting changes to motion for *Tab K: E911 Tower Planning/E&S Fee Waiver*. Mr. O'Brien seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

*Resolution Recognizing Tyler Andrew Gavrilovic*—Steven M. Nichols, County Administrator, presented a Resolution for Recognizing Tyler Andrew Gavrilovic on the occasion of earning Eagle Scout status. With no discussion,

MOTION

Mrs. Eager moved the Fluvanna County Board of Supervisors adopt the resolution entitled, "Recognizing Tyler Andrew Gavrilovic for Award of Eagle Scout." Mr. Weaver seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

Mrs. Eager brought forward a concern regarding citizens having difficulty obtaining mortgages on certain property types in the County. She asked if the Planning Commission could research and provide information on a remedy. Mr. Payne suggested that a more expeditious route would be to direct Planning Staff to research the nature of the problem. Mrs. Eager indicated that she would like to pursue that option and Mr. Nichols acknowledged that Staff would be so directed.

**PUBLIC COMMENTS #2**

At 6:09pm, Chair Sheridan opened the floor for the second round of public comments.

With no one else wishing to speak, Chair Sheridan closed the second round of public comments at 6:09pm.

**CLOSED MEETING**

MOTION TO ENTER INTO A CLOSED MEETING

At 6:10pm, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.6, and A.7, of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Investment of Funds, and Legal Matters. Mr. O'Brien seconded and the motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 8:32pm, Mr. Weaver moved "BE IT RESOLVED, the Board of Supervisors does hereby certify that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting." Mrs. Booker seconded. The motion carried, with a roll call vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

**ADJOURN**

MOTION:

At 8:33pm, Mrs. Booker moved to adjourn the meeting of Wednesday, May 4, 2016. Mr. O'Brien seconded and the motion carried with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Kelly Belanger Harris  
Clerk to the Board

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John M. Sheridan  
Chair



**BOARD OF SUPERVISORS**  
 County of Fluvanna  
 Palmyra, Virginia

**RESOLUTION No. 12-2016**

**A RESOLUTION RECOGNIZING TYLER ANDREW GAVRILOVIC  
 AWARD OF EAGLE SCOUT STATUS**

*The Fluvanna County Board of Supervisors adopted the following resolution on Wednesday, MAY 4, 2016:*

**WHEREAS**, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910; and

**WHEREAS**, the Boy Scouts of America was founded to promote citizenship, training, personal development and fitness of individuals; and

**WHEREAS**, Tyler Andrew Gavrilovic has completed all the requirements for becoming an Eagle Scout; and

**WHEREAS**, Tyler has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award; and

**WHEREAS**, Boy Scout Troop 154 will be convening an Eagle Scout Court of Honor on May 7, 2016 at 4:00 p.m. at Lake Christian Church, Palmyra, Virginia; and

**WHEREAS**, the Fluvanna County Board of Supervisors fully supports the programs of the Boy Scouts of America and recognizes the important services they provide to the youth of our Country.

**NOW, THEREFORE BE IT RESOLVED** that the Fluvanna County Board of Supervisors joins Tyler’s family and friends in congratulating him on his achievements, the award of Eagle Scout status and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 4<sup>th</sup> of May, 2016, by the following vote:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					
Anthony P. O’Brien, Rivanna District	X					
John M. Sheridan, Columbia District	X					
Donald W. Weaver, Cunningham District	X					

*A Copy, teste:*

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*Kelly Belanger Harris, Clerk*  
 Board of Supervisors  
 Fluvanna County, Virginia

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*John M. Sheridan, Chair*  
 Board of Supervisors  
 Fluvanna County