

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
November 2, 2016
Regular Meeting 4:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Mozell Booker, Fork Union District, Vice Chair
Patricia Eager, Palmyra District
Tony O'Brien, Rivanna District
Donald W. Weaver, Cunningham District

ALSO PRESENT:

Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk to the Board of Supervisors

CALL TO ORDER

At 4:00pm Chair Sheridan, called the Regular Meeting of November 2, 2016.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

ADOPTION OF AGENDA**MOTION**

Mrs. Booker moved to accept the Agenda, as presented, for the November 2, 2016 Regular Meeting of the Board of Supervisors. Mr. Weaver seconded and the Agenda was adopted by a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- Congratulations to an Outstanding Extension Master Gardener, Jo McDowell: the Office of the State Master Gardener Coordinator recognized Jo for her dedication and contributions to the Extension Master Gardener Program and to her community and region. Recognized in "In Season" magazine.
- Scott Miller, Codes Inspector / Code Enforcement Officer: Successfully completed the required Examinations from the Virginia Association of Zoning Officials. Now a Certified Zoning Official (CZO).
- Fluvanna County ornament for this year's Executive Mansion Holiday Tree. Artist is Catherine Hamilton from Gallery 527 in Scottsville. Graffiti glass powder drawing of the Haden House at Pleasant Grove Park with copper-foiled stained glass persimmon and leaves below and a tin copper wire hanger which says "Fluvanna" at the top. Viewing of the State's ornaments at the Executive Mansion will begin on the evening of the Capitol Tree Lighting.
- Halloween with Parks and Recreation: Annual Magic Show and Movie at the Library (Oct 28), ~50 guests, entertained by Mr. Magic before our movie "Little Vampire". Annual Halloween Festival at Pleasant Grove Park (Oct 29), More than 150 participated. Crafts, games, piñatas, hayrides, costume and pumpkin painting contests.
 - Thank you to our volunteers that made this event a success! Wade Parrish, Nancy Minor (face painting), FUMA, and the FCHS Interact Club.
- Spotlight on Business: Jefferson Centre Self Storage. Provides climate and humidity controlled self-storage to Lake Monticello and the surrounding area residents within the Jefferson Centre and Food Lion Shopping centers.
- Request BOS Work Session to review ZXR Water/ Sewer System Design: Wed, Nov 16th, 4:00 pm, IAC Dinner at 5:30 pm, Regular Meeting at 7:00 pm.
- Next BOS Meetings:
 - Wed, Nov 16, 4:00 PM, Work Session, Courtroom
 - Wed, Nov 16, 7:00 PM, Regular Meeting, Courtroom
 - Wed, Dec 7, 2016, 4:00PM, Regular Meeting, Courtroom
 - Wed, Dec 21 7:00 PM Regular Meeting Courtroom
 - Wed, Jan 4 4:00 PM Organizational and Regular Meeting Courtroom
 - Wed, Jan 18 7:00 PM Regular Meeting Courtroom

BOARD OF SUPERVISORS UPDATES

Sheridan— Finance Board.

Booker—Community Forum.

Eager— Community Forum, Planning Commission, Fire and Rescue Graduation, CAARS Land Use panel, Economic Development panel.

O'Brien— Planning Commission, FLDP class at Tenaska.

Weaver—None.

PUBLIC COMMENTS #1

At 4:12pm Chair Sheridan opened the first round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:12pm.

PUBLIC HEARING

None.

ACTION MATTERS

2017 TJPDC Legislative Program—David Blount, TJPDC Legislative Liaison, presented the Draft Legislative Program. Priorities included:

- State Budget and Funding Obligations
- Public Education Funding
- Local Revenue Authority
- Land Use and Growth Management
- Transportation Funding and Devolution
- Water Quality.

With little discussion,

MOTION

Mrs. Eager moved to adopt the Draft Thomas Jefferson Planning District Legislative Program for 2017. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

PRESENTATIONS

VDOT Quarterly Update—Alan Saunders, Residency Administrator, briefed the Board on current and upcoming projects in Fluvanna.

Mr. Saunders commented on the following concerns:

- Children at Play Signs: State Code now requires localities to fund and install these signs under permit from VDOT
- Route 53/600 Roundabout Light Pole: Struck twice, currently laying on the shoulder. In the queue to re-erect in the next 3 weeks. Researching solutions to help shield traffic from the pole (concrete curb, etc.).
- Palmyra Court Square Traffic Pattern Review
- Intersection of Slice Road and South Boston: Request for a marked cross-walk and lighting; VDOT requesting a review by Traffic Engineering to ensure the crosswalk location is safe/legal,
 - Establish the need for any pedestrian signs, signal timing, etc. No sidewalk in front of the fire station to connect crosswalk. Options - sidewalk, widening/paving the shoulder. Once a solution is identified, VDOT can perform the work with allocated Safety and Operational Improvements funds.
- VDOT reviewed the crosswalk locations on Central Plains Road: Will be installing new, larger reflective sign panels at both ends alerting motorists of the pedestrian crossings to improve visibility.

The following road updates were given:

- Route 652 Academy Road: Remains on our radar and will continue to keep this action item open until we can identify an acceptable solution to alert motorists of the cadets and pedestrians in this area.
- 15/53 Roundabout: Traffic shift, November 2, 2016.

Emergency Services Update—Cheryl Elliott, Emergency Services Coordinator, provided an update on current and ongoing projects.

Projects included:

- Public Safety Radio Project
- Fire & Rescue Services
- Cost Recovery Program
- Winter Preparedness Promotion
- TJPDC Update of Regional Hazard Mitigation Plan
- Update of Fluvanna's Emergency Operation Plan.

Historical Monument Request—Steven M. Nichols, County Administrator and Mr. Marvin Moss, President, Fluvanna Historical Society, brought forward a request to place a monument commemorating the passing of the Emancipation Proclamation. Mr. Moss, and the Historical Society, have suggested placing the monument in Civil War Park in the Village of Palmyra, or at a mutually agreed upon site in Pleasant Grove. Mrs. Booker recommended placing the monument in Civil War Park, near the Confederate Memorial, to tell a more complete story. Mr. Fred Payne, County Attorney, noted that memorials to the Civil War are governed by specific statutes. Placing a monument recognizing the 150th Anniversary of the Emancipation Proclamation in Civil War Park could open the County to a challenge to remove the monument once placed. Mrs. Booker noted that she would research other localities' responses to such issues and challenges.

CONSENT AGENDA

The following items were discussed before approval:

Mr. Payne noted that it would be appropriate for Mr. Weaver to abstain from voting on Tab E: *Approval of Open Space Contract for Donald W. Weaver*, as it pertains to Mr. Weaver and could be perceived a conflict of interest.

The following items were approved under the Consent Agenda for November 2, 2016:

Minutes of October 5, 2016—Kelly Belanger Harris, Clerk of the Board

Minutes of October 19, 2016—Kelly Belanger Harris, Clerk of the Board

FY17 FCPS Blue Ridge Virtual Governor's School Grant Supplemental Appropriation— Ed Breslauer, FCPS Director of Finance

Approval of Open Space Contract for Charles Alexander IV—Andrew M. Sheridan, Commissioner of the Revenue

Approval of Open Space Contract for Donald W. Weaver—Andrew M. Sheridan, Commissioner of the Revenue

MOTION

Mrs. Booker moved to approve the items on the Consent Agenda for November 2, 2016. Mrs. Eager seconded and the motion passed 4-0-1. AYE: Sheridan, Booker, Eager, & O'Brien. NAY: None. ABSENT: None. ABSTAIN: Weaver.

UNFINISHED BUSINESS

Business Personal Property Policies and Tax Rate Review – Steve Nichols, County Administrator and Mr. Andrew M. Sheridan, Commissioner of the Revenue, presented an overview of Business Personal Property (BPP) policies and procedures in Fluvanna. Mr. Sheridan provided a chart of comparisons with other Virginia localities, briefly explained differences in types of business personal property (machinery and tools), and projected revenue based on different rates. Mr. Sheridan requested an update to two ordinances, to align with tax relief deadlines: a deadline of March 15 for filing business personal property return; and, a request to eliminate the vehicle decal form filing. Mr. Sheridan and Mr. Nichols also brought to the Board’s attention, County Code addressing solar producing individuals and businesses, with regards to the equipment used in the production of solar energy.

NEW BUSINESS

FCPS Update Brief and Preliminary FY18 Budget Discussion – Gena Keller, FCPS Superintendent, joined by the Fluvanna County School Board, Chuck Winkler, Assistant Superintendent, and Ed Breslauer, School Finance Director, provided a first look at the FCPS FY18 Budget. Mr. Breslauer walked the Board of Supervisors through a “School Budget 101,” highlighting the school funding streams and expenditures, as well as a high-level view of the state-funding relationship, and the schools budget cycle. Mrs. Keller and Mrs. Camilla Washington discussed staffing needs and staffing benefits, proposed staff positions, and capital and technology improvements. Mrs. Washington pointed out that staff pay and benefits continue to be a high priority, in terms of being competitive regionally, and holding staff harmless from insurance premium increases.

PUBLIC COMMENTS #2

At 7:32pm Chair Sheridan opened the second round of Public Comments. There being no one wishing to speak, Chair Sheridan closed the second round of public Comments at 7:32pm.

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING

At 7:33pm, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.6, A.7, & A.19 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Investment of Funds, Legal Matters, and Public Safety. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O’Brien, Sheridan, and Weaver. NAY: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 9:15pm, Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.” Mrs. Booker seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O’Brien, & Weaver. NAYS: None. ABSENT: None.

MOTION TO EXTEND

Mr. Weaver moved, and Mr. O’Brien offered second to extend the meeting until 11:00pm. The motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

ADJOURN

MOTION:

At 9:16pm Mrs. Booker moved to adjourn the regular meeting of Wednesday, November 2, 2016. Mr. O’Brien seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O’Brien, & Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair