

AGENDA
FLUVANNA COUNTY BOARD OF SUPERVISORS
Regular Meeting
Circuit Courtroom
Fluvanna Courts Building
November 2nd 2011
2:00 p.m.

1-CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

2-REPORTS

David Crim, VDOT Resident Administrator
Jay Scudder, County Administrator

3-PUBLIC COMMENTS #1 (5 minutes each)

4-CONSENT AGENDA

TAB U Minutes of October 5th, 2011 – Mary Weaver, Clerk to the Board of Supervisors
TAB V Minutes of October 19th, 2011 – Mary Weaver, Clerk to the Board of Supervisors

5-ACCOUNTS PAYABLE

TAB W Renee Hoover, Finance Director

6-PUBLIC HEARING

None

7-PRESENTATIONS (normally not to exceed 10-minute limitation)

TAB X Urban Development Area Presentation – Todd Gordon, The Cox Company
TAB YZ Pleasant Grove Active Park Master Plan – Dwight Godwin, Parks and Recreation Director

8-ACTION MATTERS

TAB A Adoption of the Draft 2012 Thomas Jefferson Planning District Legislative Program – David Blount, TJPDC Legislative Liaison
TAB B Adoption of the Economic Development Commission Strategic and Business Plan – Darren Coffey, Planning Director
TAB C Approval of the Pleasant Grove Active Park Master Plan – Dwight Godwin, Director of Parks and Recreation
TAB D Request for Funding to Complete a Erosion and Sediment Control Plan – Dwight Godwin, Director of Parks and Recreation
TAB E EMS Presentation – Leonard Bozza, Lake Monticello Rescue
TAB F Request change in Town of Columbia Polling Place – Jay Scudder, County Administrator

9-UNFINISHED BUSINESS

Budget Matters – Don Weaver

10-NEW BUSINESS

11-PUBLIC COMMENT #2 (5 minutes each)

12-CLOSED MEETING

Personnel Matters – Performance Evaluation

13-ADJOURN

For the Hearing-Impaired – there is a listening device available at the Board of Supervisors Room upon request.. TTY access number is 711 to make arrangements.

For persons with Disabilities – if you have special needs, please call the County Administrator's Office at 591-1910 and relay your request.

Pledge of Allegiance

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

For the Hearing-Impaired – there is a listening device available at the Board of Supervisors Room upon request.. TTY access number is 711 to make arrangements.

For persons with Disabilities – if you have special needs, please call the County Administrator's Office at 591-1910 and relay your request.

MOTION: I move the minutes of the Fluvanna County Board of Supervisors for Wednesday, October 5th, 2011 be adopted.

AGENDA BOARD OF SUPERVISORS DATE: November 2nd, 2011

SUBJECT: Adoption of the Fluvanna County Board of Supervisors regular meeting minutes.

RECOMMENDATION: Approval

TIMING: Routine

FISCAL IMPLICATIONS: None

POLICY IMPLICATIONS: None

DISCUSSION: None

LEGISLATIVE HISTORY: None

Staff: Mary L. Weaver, Clerk to the Board of Supervisors

County Administrator's Use Only

Comments:



Jay Schuder, County Administrator

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Courtroom
Fluvanna Courts Building
October 5th, 2011
2:00 p.m.**

MEMBERS PRESENT: John Y. Gooch, Chairman
Shaun V. Kenney, Vice-Chairman
Donald W. Weaver
Mozell H. Booker
Joe Chesser
Chris Fairchild

ALSO PRESENT: Jay Scudder, County Administrator
Fred Payne, County Attorney
Darren K. Coffey, Director of Planning
Pat Groot, Grants Administrator
Tammy Johnson, Communications Director
Mary Weaver, Clerk, Board of Supervisors

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairman Gooch called the meeting of October 5th, 2011, to order at 2:00 p.m., in the Circuit Courtroom of the New Courts Building in Palmyra, Virginia; and the Pledge of Allegiance was recited, after which, Chairman Gooch called for a moment of silence.

REPORTS

Mr. Jay Scudder, County Administrator, reported on the following topics:

- *US Cellular Contract* – for Fork Union Tower has begun.
- *Career Day* – at Fluvanna High School, November 1, 2011, from 8am – 12pm.
- *Litter Grant* – awarded \$6,898.00 to Town of Columbia for litter clean-up.
- *Reassessment Kick-off Meetings* – Press Release has been sent out in reference to public information meetings for the upcoming reassessment.
- *Employee Picnic* – will be held on October 6, 2011, 5pm at Pleasant Grove Pole Barn.

PUBLIC COMMENTS #1

Chairman Gooch opened the floor for the first round of public comments.

- Susan Swales, Old Farm Day Co-Chairman – addressed the Board in regards to Old Farm Day and the wonderful turn out.
- Craig Shiflett, Palmyra District – addressed the Board in regards to lowering the speed limit on Troy Road, Route 631.
- Jim Toms, Palmyra District – addressed the Board in regards to lowering the speed limit on Troy Road, Route 631.
- Elizabeth Franklin, Fluvanna Taxpayers Association, Co-Chairman – addressed the Board in regards to hiring Blue Ridge Mass Appraisal; also spoke in regards to hiring an Economic Development Director.
- Dennis Holder, Kents Store – addressed the Board in regards to hiring Blue Ridge Mass Appraisal; also spoke in regards to hiring an Economic Development Director.

- With no one else wishing to speak, Chairman Gooch closed the first round of public comments.

CONSENT AGENDA

The following items were approved under the consent agenda:

MOTION:

Mr. Weaver moved to approve the consent agenda, which consisted of:

- Minutes of September 21st, 2011.
- Letter of Support for Urban/Residential Cost Share Program.

Mr. Chesser seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None

ACCOUNTS PAYABLE

Renee Hoover, Finance Director, addressed the Board regarding accounts payable.

After some discussion the following motion was made:

MOTION:

Mr. Weaver moved that the Accounts Payable from August 31st, 2011, through September 27th, 2011, and payroll for the month of August, 2011, in the amount of \$1,346,352.87, be ratified. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Fairchild, Chesser and Kenney. NAYS: None. ABSENT: None.

General	\$ 407,347.64
Community Programs	1,084.00
Federal Grants	5,587.00
Capital Improvements	250,286.53
Debt Service	119,673.40
Sewer	1,813.43
Fork Union Sanitary District	<u>6,264.08</u>
Total Expenditures by Fund	792,056.08
<u>Payroll - August</u>	<u>554,296.79</u>
Total Payables & Payroll	\$ 1,346,352.87

PUBLIC HEARING

None

PRESENTATIONS

JAUNT's Annual Report – Ms. Donna Shaunesey, JAUNT Executive Director, discussed the growth of JAUNT and thanked the Board for their support. Also noted they are celebrating 35 years of service in Fluvanna County.

Central Virginia Regional Jail Expansion Update – Mr. Glenn Aylor, Superintendent Central Virginia Regional Jail, reviewed the jail history pointing out it operates at a low rate of \$53.71 a day. Mr. Aylor asked the Board to adopt a resolution to assist with planned expansion of the jail.

Blue Ridge Mass Appraisal Reassessment Presentation – Mr. Matthew P. Hickey, Vice President Blue Ridge Mass Appraisal Company, LLC, reviewed with the Board the presentation that will be given at the kick-off meetings to inform the public of the reassessment process.

ACTION MATTERS

Contract for webGIS Services & Site Enhancements – Mr. Darren Coffey, Planning Director, addressed the Board regarding this item. Mr. Coffey requested a change of vendors for the online GIS service, from the existing to Timmons Group.

MOTION:

Mr. Kenney moved to authorize the County Administrator to execute a contract, after County Attorney approval as to form, with Timmons Group for Geographic Information System (GIS) support services, in an amount not to exceed current service costs, and paid from approved department budgets at existing funding levels. Mr. Chesser seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None

Town of Columbia Request for Services – Mrs. Pat Groot, Grants Administrator, addressed the Board regarding this item. The Town Council for The Town of Columbia has requested assistance from the County that will improve tax revenue, living conditions, and future planning for the Town. Mr. Fred Payne, County Attorney addressed some legal concerns and recommended using statute 15.2.2218. The Board discussed the financial cost to the County and the work that would be involved.

MOTION:

Mr. Kenney moved to approve drafting an agreement with the Town of Columbia to have the County collect and enforce Town taxation and instruct the County Administrator, in cooperation with the County Attorney, to prepare the required documents for consideration of the Board. Further moved to draft an agreement with the Town of Columbia to share a Planning Commission, under statute 15.2-2218 of the Code of Virginia, and instruct the County Administrator, in cooperation with the County Attorney, to draft an ordinance and initiate the process to enable this relationship. Further moved to draft an agreement with the Town of Columbia to share services, offered by the County Planning and Community Development Department, including enforcement of selected Town Ordinances and instruct the County Administrator and County Attorney to prepare the required documents for consideration of the Board. Mrs. Booker seconded. The motion carried with a vote of 4-2. AYES: Gooch, Booker, Kenney, and Chesser. NAYS: Fairchild and Weaver. ABSENT: None

Contract approval for DeltAlert, Emergency/Mass Notification Vendor – Ms. Tammy Johnson, Communications Director, addressed the Board regarding this item. Ms. Johnson requested to change vendors for the Emergency Services Notification System, from the existing to Jacosoft, LLC (DeltAlert Emergency & Mass Notification System).

MOTION:

Mr. Kenney moved to approve the contract with Jacosoft, LLC, for implementation of the DeltAlert Emergency & Mass Notification System in the amount of \$8,800, and authorize the County Administrator to execute contracts and agreements associated with this contract, subject to approval as to form by the

County Attorney. Mr. Chesser seconded. The motion carried with a vote of 6-0.
AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None.
ABSENT: None

Thomas Jefferson Regional Brownfield Assessment and Planning Grant – Mr. Steve Williams, Executive Director for Thomas Jefferson Planning District Commission, explained to the Board that this project will focus on economic development, while addressing environmental contamination. The County's role would be to designate a staff member to serve on the advisory committee for approximately 6 meetings per year, for two years. No match or contribution is required.

MOTION:

Mr. Chesser moved to authorize the County Administrator to send a letter of support for the Thomas Jefferson Planning District Commission's application for the Regional Brownfield Assessment and Planning Grant. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None

OLD BUSINESS

Economic Development Director Position – Mr. Jay Scudder, County Administrator, reviewed with the Board the Economic Development Director position description. The Board discussed the need for this position and what the focus would be. Mr. Chesser expressed the need to find other ways to bring revenue into the County. Mr. Fairchild suggested hiring a firm to create a plan to establish priorities and expected return on investment for economic development growth. The Board directed the County Administrator to develop a more definite plan showing detailed expenditures and duties that will be required of this position. The Board also directed the staff to receive estimates on the cost for using firms to establish a plan and return to the Board as an action item.

E-911 Signs – Mrs. Booker inquired on the process for replacing the green E-911 signs.

Library State Funding – the Library is at risk of losing state funding due to a low per capita level. A waiver is available.

Road in front of the new High School – VDOT is aware of the problem and looking into repairing it.

Budget Work Session – discussed having a follow-up budget work session from the August 17th, 2011 work session with an agenda and outside facilitator.

EXTEND MEETING

MOTION:

Mr. Weaver moved to extend the Board of Supervisors meeting to 7:00pm. Mr. Fairchild seconded. The motion carried, with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Fairchild. NAYS: None.

VDOT – sign for Kents Store still not replaced. Mr. Scudder will check into it.

Mr. Kenney inquired about the status of a trail between Sycamore Square and Pleasant Grove.

Health Insurance – Mr. Weaver requested staff to monitor the health insurance. He would like to see what we have in today, and what the expenses are along with the balance for the next six months.

Audit – Where are we in the audit process? Should have a report in November, bank reconciliations are behind.

Aqua Virginia – discussed the progress of the Aqua Virginia meetings.

NEW BUSINESS

MACCA Food Pantry – is very low asked staff to assist with a food drive.

PUBLIC COMMENTS #2

Chairman Gooch opened the floor for the second round of public comments.

- Adrian Miller, Rivanna District – addressed the Board in regards to the approval of the Telecommunications Master Plan, the hiring of an Economic Development Director and the water line talks with Aqua Virginia.
- Dennis Holder, Columbia District – addressed the Board in regards to hiring an Economic Development Director.
- Garland Nuckols, Public Works Director – informed the Board of an increased concern of house fires this winter, due to possible unknown damage from the earthquake.

With no one else wishing to speak, Chairman Gooch closed the second segment of public comments.

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING:

At 6:16 p.m., Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 of the Code of Virginia, 1950, as amended, for the purpose of discussing Real Property Acquisition and legal matters. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION:

At 6:52 p.m., Mr. Weaver moved the closed meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

MOTION:

At 6:53 p.m., the following resolution was adopted by the Fluvanna County Board of Supervisors, following a closed meeting held Wednesday, September 21st, 2011, on motion of Mr. Weaver, seconded by Mr. Fairchild and carried by the following vote: AYES: Gooch, Kenney, Booker, Chesser, Fairchild and Weaver. NAYS: None. ABSENT: None.

“BE IT RESOLVED to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.”

MOTION:

At 6:54 p.m., Mr. Kenney moved to adjourn the meeting of Wednesday, October 5th, 2011. Mr. Weaver seconded. The motion carried, with a vote of 6-0. AYES: Chesser, Gooch, Kenney, Booker, Weaver and Fairchild. NAYS: None.
ABSENT: None

John Y. Gooch, Chairman

DRAFT

V

MOTION: I move the minutes of the Fluvanna County Board of Supervisors for Wednesday, October 19th, 2011 be adopted.

AGENDA BOARD OF SUPERVISORS DATE: November 2nd, 2011

SUBJECT: Adoption of the Fluvanna County Board of Supervisors regular meeting minutes.

RECOMMENDATION: Approval

TIMING: Routine

FISCAL IMPLICATIONS: None

POLICY IMPLICATIONS: None

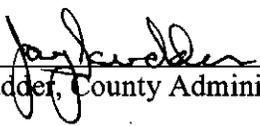
DISCUSSION: None

LEGISLATIVE HISTORY: None

Staff: Mary L. Weaver, Clerk to the Board of Supervisors

County Administrator's Use Only

Comments:



Jay Scudder, County Administrator

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Courtroom
Fluvanna Courts Building
October 19th, 2011
7:00 p.m.**

MEMBERS PRESENT: John Y. Gooch, Chairman
Shaun V. Kenney, Vice-Chairman
Donald W. Weaver
Mozell H. Booker
Joe Chesser
Chris Fairchild

ALSO PRESENT: Jay Scudder, County Administrator
Fred Payne, County Attorney
Jacqueline A. Meyers, CSA Program Manager
Betty Scholl, Administrative Assistant

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairman Gooch called the meeting of October 19th, 2011, to order at 7:00 p.m., in the Circuit Courtroom of the New Courts Building in Palmyra, Virginia; and the Pledge of Allegiance was recited, after which, Chairman Gooch called for a moment of silence.

REPORTS

Mr. Jay Scudder, County Administrator, reported on the following topics:

- *Employee Picnic* – Thanked Board members, employees and Ashlawn Grill for a great employee picnic, special thanks to the treasurer's office for the wonderful door prizes.
- *Reassessment Kickoff Meeting* – first kickoff meeting held at Antioch Baptist Church, went well. Next meeting will be held October 24, 2011, at Beaver Dam Baptist Church.
- *Defoliation* – received a letter from the Department of Forestry stating there is no indication of Gypsy Moth defoliation in our area.
- *Walnut Trees* – individual is interested in harvesting the walnut trees on the property received in the Land Swap from Lake Monticello Owners Association.

PUBLIC COMMENTS #1

Chairman Gooch opened the floor for the first round of public comments.

- Adrian Miller, Rivanna District – addressed the Board in opposition to high density growth.
- Walter Salanova, Owner of Villa Nova's Pizza, Columbia District – addressed the Board in regards to rumors of a potential business tax.
- Jerry Patchen, Columbia District – addressed the Board in regards to the Economic Development Director position.
- Steve Brownell, Owner of Brownell Studios, Palmyra District – addressed the Board in regards to rumors of a potential business tax.

With no one else wishing to speak, Chairman Gooch closed the first round of public comments.

CONSENT AGENDA

The following items were pulled from the consent agenda:

- Budget Transfer for County Attorney Services
- Resolution Regarding the creation of the central Virginia Regional Jail Authority, Approving the Amended and Restated Regional Jail Agreement, the Issuance of the Authority's Revenue Obligations and Other Matters in Connection therewith.
- Authorize Execution of Agreement with the VA Department of Health for FY12 Appropriation.

Minutes of October 5, 2011

The minutes were deferred to the November 1, 2011 meeting for clarification of statement that Mr. Fairchild made during the discussion of the Economic Development Director Position.

Budget Transfer for County Attorney Services

Mr. Scudder clarified that this transfer is to cover costs of litigation and fees for the County Attorney's outside council.

MOTION:

Mr. Chesser moved to approve a budget transfer of \$5,598.45 from the BOS Contingency Fund (10086000-405870) to the County Attorney Services (10012500-403100), to cover legal services, in reference to Davenport & Company Litigation. Mr. Weaver seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None

Resolution Regarding the Creation of the Central Virginia Regional Jail Authority and Approving the Amended and Restated Regional Jail Agreement, the Issuance of the Authority's Revenue Obligations and Other Matters in Connection therewith.

Mr. Scudder addressed the Board in regards to this request.

MOTION:

Mr. Kenney moved to adopt the "Resolution of the Board of Supervisors of Fluvanna County, Virginia, regarding the Expansion Central Virginia Regional Jail", as attached. Mr. Weaver seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None

Authorize Execution of Agreement with the VA Department of Health for FY12 Appropriation.

Mr. Scudder explained this request is a technical amendment to the original request from the April BOS meeting. This is just a shifting of funds within the allocations; it doesn't change the amount of money that was approved previously.

MOTION:

Mr. Kenney moved to authorize the County Administrator to execute the Statement of Agreement between the VA Dept of Health and the County of Fluvanna for the FY12 appropriation of \$250,441. Mrs. Booker seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None

PUBLIC HEARING

None

PRESENTATIONS

CSA Fiscal Year 2011 Report – Dr. Jacqueline A. Meyers, CSA Program Manager, presented an overview of the budget, service distribution and the five year trend for CSA in FY 2011.

ACTION MATTERS

Economic Development Director Position – Mr. Jay Scudder, County Administrator, reviewed with the Board the Economic Development Director position description. The Board discussed the need for this position and what the focus would be.

MOTION:

Mr. Chesser moved to Mr. Kenney seconded. The motion carried with a vote of 4-2. AYES: Gooch, Booker, Kenney, and Chesser. NAYS: Weaver and Fairchild. ABSENT: None

OLD BUSINESS

The Board discussed the following issues:

- Economic Development Commission Business and Strategic Plan

MOTION:

Mr. Kenny moved to adopt the Economic Development Commission Business and Strategic Plan. Mr. Chesser seconded. After some discussion, Mr. Kenney rescinded his motion to allow all Board members to read the plan and requested staff to have it on the agenda for the next meeting.

- Noise complaint on Central Virginia Sporting Clays [this matter was thoroughly investigated by the Zoning Administrator and there was no violation found].
- Scheduling a Budget Retreat [Chairman Gooch asked the Board members to write down what items they feel need to be looked and send them to him by close of business on Friday, October 28, 2011].

NEW BUSINESS

The Board discussed the following issues:

- Consent Agenda [definition – items that appear to be uncontroversial and do not require extensive discussion].
- Performance Evaluation for Mr. Scudder [what the process is].
- Dedication for the flag pole at the Sheriff's office [donated by Woodmen of the World].

PUBLIC COMMENTS #2

Chairman Gooch opened the floor for the second round of public comments.

- Bill Hughes, Cunningham District – addressed the Board in regards to the Economic Development Director position and offered a place to have the retreat.

With no one else wishing to speak, Chairman Gooch closed the second segment of public comments.

ADJOURN

MOTION:

At 9:21 p.m., Mr. Chesser moved to adjourn the meeting of Wednesday, October 19th, 2011. Mrs. Booker seconded. The motion carried, with a vote of 6-0. AYES: Chesser, Gooch, Kenney, Booker, Weaver and Fairchild. NAYS: None.
ABSENT: None

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Mary L. Weaver, Clerk

John Y. Gooch, Chairman

DRAFT

RESOLUTION OF THE BOARD OF SUPERVISORS OF FLUVANNA COUNTY, VIRGINIA REGARDING THE EXPANSION OF THE CENTRAL VIRGINIA REGIONAL JAIL

WHEREAS, The Counties of Orange, Greene, Madison, Fluvanna and Louisa, Virginia (collectively, the “Participating Jurisdictions”), operate the Central Virginia Regional Jail (the “Regional Jail”) through a Regional Jail Authority, formed pursuant to Chapter 3, Article 5 of Title 53.1 of the Code of Virginia, 1950 as amended, and pursuant to an agreement dated February 12, 1988 and amended on November 19, 2008;

WHEREAS, by Resolution dated November 19, 2008, the Board of Supervisors of Fluvanna County considered plans by the Participating Jurisdictions to make improvements to the existing Regional Jail facilities, including the construction of an expansion thereto to provide 200 additional beds, and any necessary improvements to the existing facility to accommodate the additional bed space (the “Project”);

WHEREAS, by Resolution dated November 19, 2008, the preliminary estimate of the capital costs of the Project was Ten Million Dollars (\$10,000,000.00), and the Project is to be financed as provided in Chapter 3, Article 3.1 of Title 53.1 of the Code of Virginia, 1950, as amended (the “Act”).

WHEREAS, by Resolution dated November 19, 2008, to the extent there were other capital costs, including financing proposal costs, the County found that inclusion of such information was impractical;

WHEREAS, after consideration of the actual, approved planning study by the Virginia Board of Corrections on July 10, 2011, it has become apparent that the estimate of the capital costs of the Project are Sixteen Million, Nine Hundred and Twenty-Eight Thousand, Three Hundred and Eighty Two Dollars (\$16,928,382.00);

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF FLUVANNA COUNTY, VIRGINIA**

That the revised preliminary estimate of the capital costs of the Project is Sixteen Million, Nine Hundred and Twenty-Eight Thousand, Three Hundred and Eighty Two Dollars (\$16,928,382.00), instead of Ten Million Dollars (\$10,000,000.00) as set forth in paragraph 5 of the Resolution dated November 19, 2008; and, the remaining provisions of that Resolution remain in effect and unchanged.

This Resolution shall take effect immediately.

The members of the Board of Supervisors of Fluvanna County, Virginia, voted as follows on the adoption of this Resolution on this 19th day of October, 2011.

<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>	<u>Abstentions</u>
Booker			
Chesser			
Fairchild			
Gooch			
Kenney			
Weaver			

John Y. Gooch, Chairman

ATTEST:

Mary L. Weaver,
Clerk to the Board of Supervisors



COUNTY OF FLUVANNA
"Responsive & Responsible Government"

Renee Hoover
Director of Finance
rhoover@co.fluvanna.va.us

P.O. Box 540 Palmyra, VA 22963 • (434) 591-1910 • FAX (434) 591-1911 • www.co.fluvanna.va.us

Memorandum

TO: Board of Supervisors
FROM: Renee Hoover, Director of Finance
DATE: October 27, 2011
RE: Accounts Payable Report

Accounts Payable

The accounts payable report is attached for the bills paid between September 27 and October 25, 2011.

If you have questions about a payment and want more information regarding it, please contact me prior to the meeting. I can research it, provide you the information, and share it with the Supervisors at the meeting. Otherwise, I will take your questions at the meeting, answer if possible, and follow up after the meeting with the information via email.

Staff recommends that the Board of Supervisors ratify the expenditures along with payroll for the month of September.

General	\$855,935.04
Community Programs	5,268.79
Federal Grants	16,040.00
Capital Improvements	135,104.70
Debt Service	100,764.86
Sewer	3,662.08
Fork Union Sanitary District	<u>8,857.44</u>
Total Expenditures by Fund	\$1,125,632.91
Payroll – September	<u>770,722.16</u>
Total Payables & Payroll	<u>1,896,355.07</u>

Motion:

I move the Accounts Payable from September 27 through October 25, 2011 and Payroll for the month of September 2011 in the amount of \$ 1,896,355.07 be ratified.

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Fund # - 100 GENERAL FUND						
GENERAL FUND						
AFLAC	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC004/013110910110 9	9/30/2011	10/7/2011	\$957.38
BENEFICIAL DISCOUNT CO	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC1051108271109	9/30/2011	10/7/2011	\$697.17
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0801109101109	9/30/2011	10/7/2011	\$351.60
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC084/108110910110 9	9/30/2011	10/7/2011	\$4,254.96
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0881109101109	9/30/2011	10/7/2011	\$696.02
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0891108271109	9/30/2011	10/7/2011	\$26.02
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0911109101109	9/30/2011	10/7/2011	\$2,467.00
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0831109101109	9/30/2011	10/7/2011	\$51.70
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0871109101109	9/30/2011	10/7/2011	\$282.00
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0941109101109	9/30/2011	10/7/2011	\$278.60
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC1001109101109	9/30/2011	10/7/2011	\$207.32
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC1091109101109	9/30/2011	10/7/2011	\$479.64
FLUVANNA CO & SCHOOLS HEALTH PLAN	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC066/067/068110827 1	9/30/2011	10/7/2011	\$73,959.27
MINNESOTA LIFE INS. CO	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC1301109101109	9/30/2011	10/7/2011	\$64.88
NEW YORK LIFE INSURANCE CO	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0081109101109	9/30/2011	10/7/2011	\$550.48
NY LIFE INSURANCE & ANNUITY CORP	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0321108271109	9/30/2011	10/7/2011	\$90.00
STANDARD & CORE/NACO	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0241108271109	9/30/2011	10/7/2011	\$4,970.60
THE SIGNATURE GROUP	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0261108271109	9/30/2011	10/7/2011	\$23.40
TREASURER OF VIRGINIA	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC003/054/059110910 1	9/30/2011	10/7/2011	\$56,289.63
TREASURER OF VIRGINIA	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0021109111109	9/30/2011	10/7/2011	\$1,001.88

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
TREASURER OF VIRGINIA	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0141108271109	9/30/2011	10/7/2011	\$1,429.17
VA. DEPT. OF TAXATION	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC9971109101109	9/30/2011	10/7/2011	\$23,681.01
VIRGINIA CREDIT UNION	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0091108271109	9/30/2011	10/7/2011	\$300.00
ONE TIME	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHANGE	09112011	9/11/2011	10/21/2011	\$185.34
Total:						\$173,295.07
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BOARD OF SUPERVISORS						
JOSEPH C CHESSER	MILEAGE ALLOWANCES	MILLEGE	JC09272011A	9/27/2011	10/7/2011	\$106.08
JOSEPH C CHESSER	MILEAGE ALLOWANCES	REIMBURSMENT	JC09272011	9/27/2011	10/7/2011	\$191.72
MATTHEW BENDER & CO INC	BOOKS/PUBLICATIONS	BOOKS	22461469	9/22/2011	10/7/2011	\$118.52
NACO	DUES OR ASSOCIATION MEMBERSHIP	MEMBERSHIP	78869	9/12/2011	10/7/2011	\$400.00
ROBINSON FARMER & COX	PROFESSIONAL SERVICES	COST ALLOCATION	09222011	9/22/2011	10/7/2011	\$3,500.00
SCARLETT'S FLOWERS & GIFT	OTHER OPERATING SUPPLIES	PEACE LILLY	002229	9/29/2011	10/7/2011	\$40.00
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6633307567	9/19/2011	10/7/2011	\$86.02
BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	WEAVER 09302011	9/30/2011	10/21/2011	\$225.00
BANK OF AMERICA	ADVERTISING	MONTHLY STATEMENT	SCUDDER 09302011	9/30/2011	10/21/2011	\$254.00
BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	WEAVER 09302011	9/30/2011	10/21/2011	\$450.00
SCARLETT'S FLOWERS & GIFT	OTHER OPERATING SUPPLIES	FLOWERS	10082011	10/8/2011	10/21/2011	\$39.00
Total:						\$5,410.34
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COUNTY ADMINISTRATOR						
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	SUPPLIES	0114628-001	9/6/2011	10/7/2011	\$33.10
OCE'	LEASE/RENT	EQUIPMENT	416375264	9/10/2011	10/7/2011	\$122.52

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
ONE TIME	SUBSISTENCE & LODGING	REIMBURSMENT	09292011	9/29/2011	10/7/2011	\$32.52
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$0.80
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$12.39
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$52.36
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6633307567	9/19/2011	10/7/2011	\$89.30
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	SCUDDER 09302011	9/30/2011	10/21/2011	\$15.19
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	SCUDDER 09302011	9/30/2011	10/21/2011	\$21.00
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	SCUDDER 09302011	9/30/2011	10/21/2011	\$21.92
BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	SCUDDER 09302011	9/30/2011	10/21/2011	\$25.00
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	SCUDDER 09302011	9/30/2011	10/21/2011	\$32.00
BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	WEAVER 09302011	9/30/2011	10/21/2011	\$265.00
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	SUPPLIES	011573001A	9/21/2011	10/21/2011	\$21.89
GOVERNMENT OUTREACH	PROFESSIONAL SERVICES	LOICENSE	11-53	6/15/2011	10/21/2011	\$3,996.00
Total:						\$4,740.99
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COUNTY ATTORNEY						
PAYNE & HODOUS	PROFESSIONAL SERVICES	PROFESSIONAL SERVICE	81142	9/30/2011	10/21/2011	\$476.00
PAYNE & HODOUS	PROFESSIONAL SERVICES	PREOFESIONAL SERVICE	81325	9/30/2011	10/21/2011	\$11,914.00
Total:						\$12,390.00
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COMMISSIONER OF THE REVENUE						
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$41.65
PITNEY BOWES GLOBAL	POSTAL SERVICES	EQUIPMENT	1015396 SP11	9/5/2011	10/7/2011	\$597.00

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
RESERVE ACCOUNT	POSTAL SERVICES	EQUIPMENT	48002653	5/27/2011	10/7/2011	\$500.00
BANK OF AMERICA	SUBSISTENCE & LODGING	monthly statement	SHERIDAN 09302011	9/30/2011	10/21/2011	\$31.78
BUSINESS DATA OF VA INC	PROFESSIONAL SERVICES	CONSULTING	20100849	9/21/2011	10/21/2011	\$350.00
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	OFFICE SUPPLIES	1115-0	9/30/2011	10/21/2011	\$124.57
NADA APPRAISAL GUIDES	OFFICE SUPPLIES	GUIDE	220236S	10/14/2011	10/21/2011	\$80.00
PALMYRA PRESS, INC	PRINTING AND BINDING	SUPPLIES	3081	9/30/2011	10/21/2011	\$512.00
SHENANDOAH VALLEY WATER	OTHER OPERATING SUPPLIES	WATER	J423221011	10/1/2011	10/21/2011	\$66.39
STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	VAMANET	7595	9/30/2011	10/21/2011	\$300.00
U.S. CELLULAR	TELECOMMUNICATIONS	PHONE	81844837074	9/24/2011	10/21/2011	\$67.86
Total:						\$2,671.25
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TREASURER						
M & W PRINTERS INC	POSTAL SERVICES	REAL ESTATE	71987+	9/23/2011	10/7/2011	\$69.14
M & W PRINTERS INC	POSTAL SERVICES	personal property	71988	9/23/2011	10/7/2011	\$263.34
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$41.22
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6633307567	9/19/2011	10/7/2011	\$51.86
BUSINESS DATA OF VA INC	PROFESSIONAL SERVICES	CONSULTING	201008525	9/5/2011	10/7/2011	\$500.00
BUSINESS DATA OF VA INC	PROFESSIONAL SERVICES	CONSULTING	20100834	9/11/2011	10/21/2011	\$400.00
BUSINESS DATA OF VA INC	PROFESSIONAL SERVICES	CONSULTING	20100848	9/21/2011	10/21/2011	\$400.00
BUSINESS DATA OF VA INC	PROFESSIONAL SERVICES	CONSULTING	20100872	10/19/2011	10/21/2011	\$650.00
BUSINESS DATA OF VA INC	PROFESSIONAL SERVICES	CONSULTING	20100846	9/18/2011	10/21/2011	\$1,000.00
DMV	DMV-ONLINE	UNPAID PP TAX	11273326	9/30/2011	10/21/2011	\$1,380.00
IKON OFFICE SERVICES	POSTAL SERVICES	EQUIPMENT	85610120	9/23/2011	10/21/2011	\$497.70

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
M & W PRINTERS INC	POSTAL SERVICES	09302011	71785 09	9/11/2011	10/21/2011	\$2,104.00
M & W PRINTERS INC	TELECOMMUNICATIONS	DATA PROCESSING	71786A	9/30/2011	10/21/2011	\$3,032.50
MECHUMS RIVER SECURITY	MAINTENANCE CONTRACTS	MONITORING	49237	10/1/2011	10/21/2011	\$60.00
PITNEY BOWES GLOBAL	LEASE/RENT	EQUIPMENT	9392911-AU11 0813	9/23/2011	10/21/2011	\$502.70
QUILL	OFFICE SUPPLIES	SUPPLIES	7091597	9/30/2011	10/21/2011	\$729.53
SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	J3464500-11	10/1/2011	10/21/2011	\$31.80
Total:						\$11,713.79
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INFORMATION TECHNOLOGY						
CGS	ADP SERVICES	MAINTENANCE	ARFT1000013296	9/30/2011	10/7/2011	\$220.00
CONTERRA ULTRA BROADBAND	TELECOMMUNICATIONS	ETHERNET	COF-33	9/1/2011	10/7/2011	\$1,000.00
CONTERRA ULTRA BROADBAND	TELECOMMUNICATIONS	ETHERNET	COF34	10/3/2011	10/7/2011	\$1,000.00
ER COMMUNICATIONS LLC	TELECOMMUNICATIONS	SERVICE	9301	9/23/2011	10/7/2011	\$75.00
PALMYRA PRESS, INC	OFFICE SUPPLIES	SUPPLIES	3077	8/31/2011	10/7/2011	\$75.00
SHI	ADP SUPPLIES	SUPPLIES	B00381932	8/29/2011	10/7/2011	\$22.23
SHI	ADP SUPPLIES	SUPPLIES	B00381398	8/26/2011	10/7/2011	\$188.60
SHI	ADP SUPPLIES	SUPPLIES	B00381213	8/31/2011	10/7/2011	\$296.46
SHI	ADP SUPPLIES	SUPPLIES	B00393424	9/12/2011	10/7/2011	\$1,642.90
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6633307567	9/19/2011	10/7/2011	\$148.00
BANK OF AMERICA	ADP SUPPLIES	MONTHLY STATEMENT	MCMAHON 09302011	9/30/2011	10/21/2011	\$37.94
BANK OF AMERICA	ADP SERVICES	MONTHLY STATEMENT	RODRIGUES 09302011	9/30/2011	10/21/2011	\$289.63
CGS	CONTRACT SERVICES	MAINTENANCE	ARFTI00001329	9/30/2011	10/21/2011	\$220.00
CONTERRA ULTRA BROADBAND	TELECOMMUNICATIONS	WIRELESS	COF-34	10/3/2011	10/21/2011	\$1,000.00

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
DELL MARKETING L.P.	EDP EQUIPMENT	COMPUTER	XFJ4R9P21	10/11/2011	10/21/2011	\$938.00
MSAG DATA CONSULTANTS,INC	SOFTWARE SUPPORT FEES	GIS SUPPPORT	C310598	10/1/2011	10/21/2011	\$510.00
SAVE YOUR DATA LLC	ADP SUPPLIES	ULTRABAC RENEWAL	555	10/11/2011	10/21/2011	\$2,555.00
Total:						\$10,218.76
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FINANCE						
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$52.46
BUSINESS DATA OF VA INC	PROFESSIONAL SERVICES	CONSULTING	20100858	9/28/2011	10/21/2011	\$500.00
FLUVANNA REVIEW	ADVERTISING	AD	1541	10/3/2011	10/21/2011	\$28.00
THE DAILY PROGRESS	ADVERTISING	ADS	3427122 09/11	9/25/2011	10/21/2011	\$246.00
VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	Copier Lease	1136670	10/1/2011	10/21/2011	\$311.57
Total:						\$1,138.03
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REGISTRAR/ELECTORAL BOARD						
ARNOLD C. GROOMS	CONTRACT SERVICES	ELECTION	08232011	8/23/2011	10/7/2011	\$125.00
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$42.23
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6633307567	9/19/2011	10/7/2011	\$51.36
WILLIAM PEMBERTON	MILEAGE ALLOWANCES	ELECTION	08232011	8/23/2011	10/7/2011	\$11.10
WILLIAM PEMBERTON	CONTRACT SERVICES	ELECTION	08232011	8/23/2011	10/7/2011	\$175.00
BANK OF AMERICA	POSTAL SERVICES	MONTHLY STATEMENT	PACE 09302011	9/30/2011	10/21/2011	\$7.50
SHENANDOAH VALLEY WATER	GENERAL MATERIALS AND SUPPLIES	WATER	J4031010-11	10/1/2011	10/21/2011	\$25.88
Total:						\$438.07
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**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
GENERAL DISTRICT COURT						
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$2.70
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$41.97
VIRGINIA BUSINESS SYSTEMS	MAINTENANCE CONTRACTS	EQUIPMENT	11438915	10/11/2011	10/21/2011	\$167.69
VIRGINIA WATERS INC	MAINTENANCE CONTRACTS	WATER	17350 00930	10/3/2011	10/21/2011	\$19.25
Total:						\$231.61
COURT SERVICE UNIT						
STONER ENTERPRISES INC	FURNITURE & FIXTURES	WATER	428X04391306	9/28/2011	10/7/2011	\$30.15
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$63.89
Total:						\$94.04
CLERK OF THE CIRCUIT COURT						
U.S. POSTAL SERVICE	POSTAL SERVICES	POPSTAGE METER	36694560-10042011	10/4/2011	10/7/2011	\$1,000.00
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$75.67
FLUVANNA CO CIRCUIT COURT	CONTRACT SERVICES	BANK FEE	10062011	10/6/2011	10/21/2011	\$56.87
FLUVANNA REVIEW	ADVERTISING	AD	1525	10/3/2011	10/21/2011	\$110.00
LOGAN SYSTEMS INC	PROFESSIONAL SERVICES	CONTRACT	42481	10/15/2011	10/21/2011	\$2,541.67
QUILL	OFFICE SUPPLIES	SUPPLIES	7089803	9/29/2011	10/21/2011	\$139.44
QUILL	OFFICE SUPPLIES	SUPPLIES	7063878	9/29/2011	10/21/2011	\$244.53
SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	WATER	J2484350011	10/1/2011	10/21/2011	\$64.65
Total:						\$4,232.83

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
CIRCUIT COURT JUDGE						
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$33.46
QUILL	OFFICE SUPPLIES	SUPPLIES	7063878	9/29/2011	10/21/2011	\$78.12
Total:						\$111.58
COMMONWEALTH ATTY						
CPI	MAINTENANCE CONTRACTS	MAINTENANCE	1109093ME	9/26/2011	10/7/2011	\$156.00
NDAA	DUES OR ASSOCIATION MEMBERSHIP	DUES	29914M30PS3	9/22/2011	10/7/2011	\$75.00
NDAA	DUES OR ASSOCIATION MEMBERSHIP	DUES	277333QBQ SX	9/22/2011	10/7/2011	\$165.00
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$46.64
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6633307567	9/19/2011	10/7/2011	\$51.61
WEST PAYMENT CENTER	BOOKS/PUBLICATIONS	BOOKS	100479499 0901	9/26/2011	10/7/2011	\$64.03
BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	HAISLIP 09302011	9/30/2011	10/21/2011	\$25.17
SHENANDOAH VALLEY WATER	CONTRACT SERVICES	WATER	J3547800-11	10/1/2011	10/21/2011	\$26.60
WEST PAYMENT CENTER	BOOKS/PUBLICATIONS	SUBSCRIPTION	823702016	10/4/2011	10/21/2011	\$282.00
WEST PAYMENT CENTER	BOOKS/PUBLICATIONS	SUBSCRIPTION	823682633	10/4/2011	10/21/2011	\$1,310.00
Total:						\$2,202.05
SHERIFF						
ANDERSON TIRE COMPANY	BLDGS EQUIP VEHICLE REP&MAINT	TIRES	IN00162922	9/30/2011	10/7/2011	\$813.70
BATTERIESPLUS-196	OFFICE SUPPLIES	SUPPLIES	247751	9/26/2011	10/7/2011	\$45.00
CAMPBELL EQUIPMENT INC	BLDGS EQUIP VEHICLE REP&MAINT	REPAIRS	09242011	9/27/2011	10/7/2011	\$35.00
CENTURYLINK 309797542	TELECOMMUNICATIONS	POHNE	309797542	9/16/2011	10/7/2011	\$119.27

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
CENTURYLINK 310191749	TELECOMMUNICATIONS	PHONE	310191749 916	9/16/2011	10/7/2011	\$886.55
CHARLOTTESVILLE OFFICE	OFFICE SUPPLIES	STAMP	57330	9/21/2011	10/7/2011	\$76.00
CLEAR COMMUNICATIONS AND	BLDGS EQUIP VEHICLE REP&MAINT	EQUIPMENT	89718	9/29/2011	10/7/2011	\$72.00
CLEAR COMMUNICATIONS AND	BLDGS EQUIP VEHICLE REP&MAINT	EQUIPMENT	89669	9/28/2011	10/7/2011	\$85.50
CLEAR COMMUNICATIONS AND	BLDGS EQUIP VEHICLE REP&MAINT	EQUIPMENT	89720	9/29/2011	10/7/2011	\$88.00
CLEAR COMMUNICATIONS AND	BLDGS EQUIP VEHICLE REP&MAINT	EQUIPMENT	EQUIPMENT	9/30/2011	10/7/2011	\$137.50
CLEAR COMMUNICATIONS AND	BLDGS EQUIP VEHICLE REP&MAINT	SUPPLIES	89719	9/29/2011	10/7/2011	\$168.50
CLEAR COMMUNICATIONS AND	BLDGS EQUIP VEHICLE REP&MAINT	EQUIPMENT	89721	9/29/2011	10/7/2011	\$219.70
DONNA'S NEEDLEWORK	UNIFORM/WEARING APPAREL	uniforms	7866-49	9/27/2011	10/7/2011	\$24.00
FLEET SERVICES	VEHICLE FUEL	GAS	27225246	9/30/2011	10/7/2011	\$181.72
NAPA AUTO PARTS	VEHICLE/POWER EQUIP SUPPLIES	SUPPLIES	657182	9/21/2011	10/7/2011	\$359.03
TREASURER OF VIRGINIA	CONVENTION AND EDUCATION	WORKSHOP	10052011	10/5/2011	10/7/2011	\$135.00
UNITED PARCEL SERVICE	POSTAL SERVICES	SHIPPING	000012F1F9391	9/24/2011	10/7/2011	\$14.37
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$505.18
WEST RIVER AUTO	BLDGS EQUIP VEHICLE REP&MAINT	SUPPLIES	27816	9/26/2011	10/7/2011	\$34.86
WEST RIVER AUTO	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	27728	9/26/2011	10/7/2011	\$41.70
COBB TECHNOLOGIES	LEASE/RENT	EQUIPMENT	305512	9/19/2011	10/7/2011	\$110.00
AT&T 286-3642	TELECOMMUNICATIONS	PHONE	7305055828001 1006	10/6/2011	10/21/2011	\$131.50
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	WASHINGTON 09302011	9/30/2011	10/21/2011	\$18.55
BANK OF AMERICA	VEHICLE FUEL	MONTHLY STATEMENT	WASHINGTON 09302011	9/30/2011	10/21/2011	\$24.00

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
BANK OF AMERICA	VEHICLE FUEL	MONTHLY STATEMENT	WASHINGTON 09302011	9/30/2011	10/21/2011	\$34.40
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	WASHINGTON 09302011	9/30/2011	10/21/2011	\$50.00
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	WASHINGTON 09302011	9/30/2011	10/21/2011	\$60.92
BANK OF AMERICA	POLICE SUPPLIES	MONTHLY STATEMENT	hess 09302011	9/30/2011	10/21/2011	\$67.80
BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	hess 09302011	9/30/2011	10/21/2011	\$175.00
CENTRAL BATTERY	VEHICLE/POWER EQUIP SUPPLIES	BATTERY	20345	10/17/2011	10/21/2011	\$63.72
CENTRAL BATTERY	VEHICLE/POWER EQUIP SUPPLIES	BATTERY	20333	10/6/2011	10/21/2011	\$73.72
CENTURYLINK 309903768	TELECOMMUNICATIONS	PHONE	309903768 1007	10/7/2011	10/21/2011	\$155.40
HAPPY TAILS	AGRICULTURAL SUPPLIES	SUPPLIES	205A	10/8/2011	10/21/2011	\$107.97
NAPA AUTO PARTS	VEHICLE/POWER EQUIP SUPPLIES	SUPPLIES	662090	10/7/2011	10/21/2011	\$68.49
ONE TIME	SUBSISTENCE & LODGING	MEALS	10112011	10/11/2011	10/21/2011	\$177.25
QUALITY UNIFORMS	UNIFORM/WEARING APPAREL	VEST	7503	10/12/2011	10/21/2011	\$2,220.00
STAPLES BUSINESS	OFFICE SUPPLIES	SUPPLIES	8019777976	10/1/2011	10/21/2011	\$87.94
STAPLES BUSINESS	OFFICE SUPPLIES	SUPPLIES	8019856804	10/8/2011	10/21/2011	\$113.91
VIRGINIA OIL FLEET PROG	VEHICLE FUEL	GAS	09282011	10/6/2011	10/21/2011	\$394.55
VIRGINIA SHERIFF'S	DUES OR ASSOCIATION MEMBERSHIP	DUES	201201	10/3/2011	10/21/2011	\$1,953.00
					Total:	\$10,130.70
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E911						
CENTURYLINK 310042302	TELECOMMUNICATIONS	E-911	310042302 9/10	10/4/2011	10/7/2011	\$3,458.02
CENTURYLINK 310214091	TELECOMMUNICATIONS	E-911	310214091 9/19	9/19/2011	10/7/2011	\$960.80

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
DYNAMIC RESOURCE SOLUTION	CONTRACT SERVICES	IT SERVICE	619	9/29/2011	10/7/2011	\$1,300.00
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$43.14
COBB TECHNOLOGIES	LEASE/RENT	EQUIPMENT	305512	9/19/2011	10/7/2011	\$110.00
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	JOHNSON 09302011	9/30/2011	10/21/2011	\$139.99
MSAG DATA CONSULTANTS,INC	MSAG SERVICES	E911	C310565	9/30/2011	10/21/2011	\$221.00
Total:						\$6,232.95
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FIRE AND RESCUE SQUAD						
FLUVANNA COUNTY RESCUE	FIRE & RESCUE ASSN OPERATIONAL	ALLOCATION	10012011	10/1/2011	10/21/2011	\$15,218.50
FLUVANNA COUNTY VOLUNTEER	FIRE & RESCUE ASSN OPERATIONAL	ALLOCATION	10012011	10/1/2011	10/21/2011	\$28,731.00
LAKE MONTICELLO	FIRE & RESCUE ASSN OPERATIONAL	ALLOCATION	10012011	10/1/2011	10/21/2011	\$22,626.50
Total:						\$66,576.00
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CORRECTION AND DETENTION						
COUNTY OF ALBEMARLE	CONFINEMENT - BRJDC	JUVENILE DETENTION	FY1212-0000275	8/31/2011	10/7/2011	\$7,458.00
CENTRAL VIRGINIA	CVRJ COST OF PRISONERS	OPERATIONAL COST	100111F	9/30/2011	10/21/2011	\$162,089.75
Total:						\$169,547.75
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BUILDING INSPECTIONS						
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$36.20
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6633307567	9/19/2011	10/7/2011	\$56.13
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6633307567	9/19/2011	10/7/2011	\$75.49
TREASURER OF VIRGINIA	SURCHARGE	LEVY	LV201103	10/5/2011	10/21/2011	\$455.58

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Total:						\$623.40
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ANIMAL CONTROL						
ANGUS A. MURDOCH	CLAIMS AND BOUNTIES	LIVESTOCK	09122011	9/12/2011	10/7/2011	\$1,690.00
CROSSROADS AUTO REPAIR LL	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	0006024	10/3/2011	10/7/2011	\$122.62
E.W. THOMAS	OTHER OPERATING SUPPLIES	SUPPLIES	09022011EWT	9/27/2011	10/7/2011	\$15.23
FLUVANNA SPCA	CONTRACT SERVICES	MONTHLY CONTRACT SERVICES	32291	10/5/2011	10/7/2011	\$6,600.00
GILLIAM MOTORS INC	BLDGS EQUIP VEHICLE REP&MAINT	MAINTENANTCE	09232011	9/23/2011	10/7/2011	\$304.89
WILLIAM & JACKIE PETERSON	CLAIMS AND BOUNTIES	LIVESTOCK	09122011	9/12/2011	10/7/2011	\$1,050.00
BANK OF AMERICA	OTHER OPERATING SUPPLIES	MONTHLY STATEMENT	NUCKOLS 9302011	9/30/2011	10/21/2011	\$95.03
BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	NUCKOLS 9302011	9/30/2011	10/21/2011	\$500.00
FLUVANNA SPCA	CONTRACT SERVICES	MONTHLY CONTRACT SERVICES	32292	10/20/2011	10/21/2011	\$6,600.00
ORANGE-MADISON COOP	VEHICLE/POWER EQUIP SUPPLIES	SUPPLIES	201952 1031	10/3/2011	10/21/2011	\$39.18
THOMAS JEFFERSON HEALTH	EDP EQUIPMENT	RABIES	133475314 050711	10/6/2011	10/21/2011	\$777.02
WAGNER'S WRECKER SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	LABOR	08312011	8/30/2011	10/21/2011	\$105.00
Total:						\$17,898.97
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LITTER						
AMERIMARK DIRECT	OTHER OPERATING SUPPLIES	SUPPLIES	24782	9/15/2011	10/7/2011	\$50.85
AMERIMARK DIRECT	OTHER OPERATING SUPPLIES	SUPPLIES	25801	9/22/2011	10/7/2011	\$415.00
CENTRAL VIRGINIA	PROFESSIONAL SERVICES	CLEAN UP	10062011	10/6/2011	10/21/2011	\$420.00

County of Fluvanna
Accounts Payable List

From Date: 9/27/2011
To Date: 10/25/2011



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Total:						\$885.85
FACILITIES						
BLUE RIDGE PAINT &	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	110997651495	9/20/2011	10/7/2011	\$328.79
CAMPBELL EQUIPMENT INC	BLDGS EQUIP VEHICLE REP&MAINT	TIRE	11587	9/28/2011	10/7/2011	\$95.00
CAMPBELL EQUIPMENT INC	BLDGS EQUIP VEHICLE REP&MAINT	TIRE	11585	9/21/2011	10/7/2011	\$265.98
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	4053634	9/21/2011	10/7/2011	\$211.16
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	4053612	9/21/2011	10/7/2011	\$296.47
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	405613	9/21/2011	10/7/2011	\$324.83
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	4053632	9/21/2011	10/7/2011	\$331.00
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	4053633	9/21/2011	10/7/2011	\$379.12
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	4063631	9/21/2011	10/7/2011	\$774.00
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	4053610	9/21/2011	10/7/2011	\$1,382.35
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	4053611	9/21/2011	10/7/2011	\$1,438.36
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394296331	9/29/2011	10/7/2011	\$151.61
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394294381	9/22/2011	10/7/2011	\$170.51
FLEET SERVICES	VEHICLE FUEL	GAS	27225223	9/20/2011	10/7/2011	\$109.71
FLUVANNA DO IT BEST	GENERAL MATERIALS AND SUPPLIES	DUPPLIESD	10042011	10/4/2011	10/7/2011	\$293.15

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
LANDSCAPE SUPPLY INC	AGRICULTURAL SUPPLIES	SUPPLIE	0042388IN	9/20/2011	10/7/2011	\$1,956.50
LOUISA AUTO PARTS INC	VEHICLE/POWER EQUIP SUPPLIES	SUPPLIES	146957	9/19/2011	10/7/2011	\$105.03
LOWE'S	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	09252011	9/25/2011	10/7/2011	\$4,465.54
QUILL	OFFICE SUPPLIES	SUPPLIES	6816221	9/19/2011	10/7/2011	\$24.94
TRACTOR HILL EQUIP LLC	POSTAL SERVICES	equipment	46277	9/20/2011	10/7/2011	\$6.18
TRACTOR HILL EQUIP LLC	VEHICLE/POWER EQUIP SUPPLIES	EQUUIPMENT	46230	9/19/2011	10/7/2011	\$327.60
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$39.50
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6633307567	9/19/2011	10/7/2011	\$147.43
ALBEMARLE LOCK & SAFE INC	BLDGS EQUIP VEHICLE REP&MAINT	LABOR	25020	10/6/2011	10/21/2011	\$134.00
ALBEMARLE LOCK & SAFE INC	BLDGS EQUIP VEHICLE REP&MAINT	LABOR	24986	10/4/2011	10/21/2011	\$180.00
ALL STAR AUTO PARTS	VEHICLE/POWER EQUIP SUPPLIES	SUPPLIES	09302011	9/30/2011	10/21/2011	\$862.18
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	NUCKOLS 9302011	9/30/2011	10/21/2011	\$7.91
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	NUCKOLS 9302011	9/30/2011	10/21/2011	\$41.58
BANK OF AMERICA	CONTRACT SERVICES	MONTHLY STATEMENT	ROBINS 09302011	9/30/2011	10/21/2011	\$55.50
BANK OF AMERICA	VEHICLE FUEL	MONTHLY STATEMENT	NUCKOLS 9302011	9/30/2011	10/21/2011	\$75.00
CAPITAL TRISTATE	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	S011145840	10/4/2011	10/21/2011	\$139.02
CAPITAL TRISTATE	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	S011145840.004	10/3/2011	10/21/2011	\$488.10
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	40-53918	9/30/2011	10/21/2011	\$457.91
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	40-53919	9/30/2011	10/21/2011	\$562.27
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	4053867	9/30/2011	10/21/2011	\$767.76

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	4054065	10/13/2011	10/21/2011	\$838.07
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	4053868	9/30/2011	10/21/2011	\$886.50
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394300236	10/13/2011	10/21/2011	\$106.04
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394298270	10/6/2011	10/21/2011	\$141.68
COMMONWEALTH DISTRIBUTION	JANITORIAL SUPPLIES	SUPPLIES	24067	10/14/2011	10/21/2011	\$10.09
COMMONWEALTH DISTRIBUTION	JANITORIAL SUPPLIES	SUPPLIES	24069	10/14/2011	10/21/2011	\$491.98
COMMONWEALTH DISTRIBUTION	JANITORIAL SUPPLIES	SUPPLIES	23872	10/5/2011	10/21/2011	\$1,284.35
CROSSROADS HOME CENTER	AGRICULTURAL SUPPLIES	STRAW	09302011	10/7/2011	10/21/2011	\$42.00
FLUVANNA REVIEW	ADVERTISING	AD	1495	10/3/2011	10/21/2011	\$28.00
OLIVER ROOFING & GUTTER	BLDGS EQUIP VEHICLE REP&MAINT	LABOR	10132011	10/13/2011	10/21/2011	\$1,080.00
ONE TIME	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	5087760-00	10/5/2011	10/21/2011	\$56.96
RUHLMAN'S HAULING	AGRICULTURAL SUPPLIES	MULCH, GRAVEL	10072011	10/7/2011	10/21/2011	\$1,786.09
WAGNER'S MOBILE GLASS &	BLDGS EQUIP VEHICLE REP&MAINT	GLAS	1005-2	10/5/2011	10/21/2011	\$139.00
Total:						\$24,286.75
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GENERAL SERVICES						
CENTURYLINK 309428096	TELECOMMUNICATIONS	PHONE	309428096 0916	9/16/2011	10/7/2011	\$35.34
CENTURYLINK 309697981	TELECOMMUNICATIONS	PHONE	309697981 0916	9/16/2011	10/7/2011	\$35.34
CENTURYLINK 309898636	TELECOMMUNICATIONS	PHONE	309898636 0616	9/16/2011	10/7/2011	\$44.93
CENTURYLINK 310338742	TELECOMMUNICATIONS	PHONE	310338742 0916	9/16/2011	10/7/2011	\$44.67
CENTURYLINK 589-8525	TELECOMMUNICATIONS	PAY PHONE	7609100473	9/20/2011	10/7/2011	\$50.00
DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ELECTRIC	09262011	9/26/2011	10/7/2011	\$11,090.18

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
FORK UNION	WATER SERVICES	WATER	09012011	9/1/2011	10/7/2011	\$92.09
TIGER FUEL COMPANY	HEATING SERVICES	FUEL	275021	9/19/2011	10/7/2011	\$691.62
TREASURER, FLUVANNA CO	SEWER SERVICES	SEWER	09012011	9/1/2011	10/7/2011	\$392.64
CENTURYLINK 309363296	TELECOMMUNICATIONS	PHONE	309363296 0916	9/16/2011	10/7/2011	\$177.20
ALLIED WASTE SERVICE 410	MAINTENANCE CONTRACTS	TRASH	472050	9/30/2011	10/21/2011	\$669.84
ALLIED WASTE SERVICES 410	MAINTENANCE CONTRACTS	TRASH	0410000472361	9/30/2011	10/21/2011	\$231.81
AQUA VA	WATER SERVICES	WATER	1007/2011	10/7/2011	10/21/2011	\$24.78
AQUA VA	WATER SERVICES	WATER	09072534 1007	10/7/2011	10/21/2011	\$27.48
AQUA VA	WATER SERVICES	WATER	10072011	10/7/2011	10/21/2011	\$29.10
AQUA VA	WATER SERVICES	WATER	09072559 1007	10/7/2011	10/21/2011	\$76.62
AQUA VA	WATER SERVICES	WATER	29549879 10312011	10/7/2011	10/21/2011	\$274.08
BLOSSMAN	HEATING SERVICES	TANK RENT	886231 1003	10/3/2011	10/21/2011	\$36.00
BOSLEY CROWTHER	LEASE/RENT	LEASE	1012011	10/3/2011	10/21/2011	\$2,000.00
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	0540453001005	10/5/2011	10/21/2011	\$24.09
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	0540140011005	10/5/2011	10/21/2011	\$24.52
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	0540031001005	10/5/2011	10/21/2011	\$24.93
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	0540152001005	10/5/2011	10/21/2011	\$27.41
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	0540145001005	10/5/2011	10/21/2011	\$29.82
CENTRAL VA ELECTRIC COOP	STREET LIGHTS	ELECTRIC	0540437001005	10/5/2011	10/21/2011	\$74.87
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	0540151001005	10/5/2011	10/21/2011	\$85.48
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	0530371001004	10/4/2011	10/21/2011	\$391.49
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	070031500 1007	10/7/2011	10/21/2011	\$1,183.83
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	0700325001030	10/7/2011	10/21/2011	\$1,537.89

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
CII SERVICE	MAINTENANCE CONTRACTS	MAINTENANCE	40054022	10/10/2011	10/21/2011	\$2,437.00
INTRASTATE PEST	MAINTENANCE CONTRACTS	PEST CINTRAOL	10072011	10/7/2011	10/21/2011	\$290.00
THYSSENKRUPP ELEVATOR	MAINTENANCE CONTRACTS	MAINTENANCE	583156	10/1/2011	10/21/2011	\$1,161.12
TIGER FUEL COMPANY	HEATING SERVICES	HEATING OIL	642173	10/6/2011	10/21/2011	\$263.32
TIGER FUEL COMPANY	HEATING SERVICES	FUEL	639078	10/3/2011	10/21/2011	\$3,439.99
WILSON MECHANICAL INC	MAINTENANCE CONTRACTS	SERVICE	5461016	10/11/2011	10/21/2011	\$2,300.00
Total:						\$29,319.48
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PUBLIC WORKS						
DMV	GENERAL MATERIALS AND SUPPLIES	REGISTRATION	11263105	9/20/2011	10/7/2011	\$5.00
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	SUPPLIES	0115518-001	10/1/2011	10/7/2011	\$18.99
QUILL	OFFICE SUPPLIES	SUPPLIES	6816221	9/19/2011	10/7/2011	\$171.43
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6633307567	9/19/2011	10/7/2011	\$110.00
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	ROBINS 09302011	9/30/2011	10/21/2011	\$29.65
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	ROBINS 09302011	9/30/2011	10/21/2011	\$30.95
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	ROBINS 09302011	9/30/2011	10/21/2011	\$67.22
Total:						\$433.24
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LANDFILL						
BFI	CONTRACT SERVICES	TRASH	004937	9/30/2011	10/7/2011	\$2,569.61
CAROLINA SOFTWARE	BLDGS EQUIP VEHICLE REP&MAINT	SUPPORT	46572	10/1/2011	10/7/2011	\$250.00
CENTURYLINK 310392717	TELECOMMUNICATIONS	PHONE	310392717 0916	9/16/2011	10/7/2011	\$50.68
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	SUPPLIES	0115518-001	10/1/2011	10/7/2011	\$3.25

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$2.70
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6633307567	9/19/2011	10/7/2011	\$31.20
VERIZON BUSINES #90048588	TELECOMMUNICATIONS	PHONE	74366280	10/7/2011	10/7/2011	\$10.67
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	electric	0503010000930	10/5/2011	10/21/2011	\$75.54
MO-JOHNS INC	LEASE/RENT	PORT A POTTY	4428	10/3/2011	10/21/2011	\$60.00
Total:						\$3,053.65
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LANDFILL CLOSURE						
SCS ENGINEERS INC	CONTRACT SERVICES	PROFESSIONAL SERVICE	1230.08	8/31/2011	10/7/2011	\$1,230.28
SCS ENGINEERS INC	PROFESSIONAL SERVICES	PROFESSIONAL SERVICE	0178247	10/11/2011	10/21/2011	\$1,250.66
Total:						\$2,480.94
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HEALTH						
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$45.10
THOMAS JEFFERSON HEALTH DIST	CONTRACT SERVICES	ALLOCATION	10012011	10/1/2011	10/21/2011	\$62,610.25
Total:						\$62,655.35
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VJCCCA						
JEFFREY C. FRACHER, PH.D	PROFESSIONAL SERVICES	PSYCH EVAK	09272011	9/27/2011	10/7/2011	\$850.00
Total:						\$850.00
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CSA						
OCE'	PROFESSIONAL SERVICES	EQUIPMENT	416366727	9/10/2011	10/7/2011	\$73.92
Total:						\$73.92
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**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
CSA PURCHASE OF SERVICES						
ABC PRESCHOOL	COMM SVCS		P08030427449	8/12/2011	10/7/2011	\$329.40
ABC PRESCHOOL	COMM SVCS		P08030425248	8/31/2011	10/7/2011	\$425.00
ABC PRESCHOOL	COMM SVCS		P07030427470	7/31/2011	10/7/2011	\$768.60
ABC PRESCHOOL	COMM SVCS		P09030425275	9/30/2011	10/7/2011	\$850.00
COMMUNITY ATTENTION	RES. CONG. CARE		P08000702201	8/22/2011	10/7/2011	\$2,160.00
DELITA JOHNSON	POS MANDATED FFOP		P10030410100	10/31/2011	10/7/2011	\$644.00
DELITA JOHNSON	POS MANDATED FFOP		P11030410199	11/30/2011	10/7/2011	\$644.00
DISCOVERY SCHOOL	RES. CONG. CARE		P08000701803	8/31/2011	10/7/2011	\$2,240.00
DISCOVERY SCHOOL	RES. CONG. CARE		P08000701402	8/17/2011	10/7/2011	\$2,720.00
DISCOVERY SCHOOL	POS MAND FC LIC RES CONG CARE		P08030408594	8/31/2011	10/7/2011	\$4,960.00
ELK HILL	RES. CONG. CARE		P08000702604	8/2/2011	10/7/2011	\$219.32
ELK HILL	COMM SVCS		P08030411450	8/31/2011	10/7/2011	\$1,225.00
FAMILY PRESERVATION SERV.	COMM SVCS		P08000702861	8/31/2011	10/7/2011	\$105.00
FAMILY PRESERVATION SERV.	COMM SVCS		P08000703962	8/31/2011	10/7/2011	\$245.00
FAMILY PRESERVATION SERV.	COMM SVCS		P08030417154	8/31/2011	10/7/2011	\$437.50
FAMILY PRESERVATION SERV.	COMM SVCS		P08000698952	8/31/2011	10/7/2011	\$490.00
FAMILY PRESERVATION SERV.	COMM SVCS		P08030412757	8/31/2011	10/7/2011	\$560.00
FAMILY PRESERVATION SERV.	COMM SVCS		P08030413656	8/31/2011	10/7/2011	\$560.00
FAMILY PRESERVATION SERV.	COMM SVCS		P08030412655	8/31/2011	10/7/2011	\$1,032.50
FAMILY PRESERVATION SERV.	COMM SVCS		P08030413259	8/31/2011	10/7/2011	\$1,260.00
FAMILY PRESERVATION SERV.	COMM SVCS		P08030417453	8/31/2011	10/7/2011	\$1,365.00

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
FAMILY PRESERVATION SERV.	COMM SVCS		P08000695563	8/31/2011	10/7/2011	\$1,400.00
FAMILY PRESERVATION SERV.	COMM SVCS		P07000703171	7/31/2011	10/7/2011	\$1,638.75
FAMILY PRESERVATION SERV.	COMM SVCS		P08030417058	8/31/2011	10/7/2011	\$1,662.50
FAMILY PRESERVATION SERV.	COMM SVCS		P08000700860	8/31/2011	10/7/2011	\$1,680.00
FAMILY PRESERVATION SERV.	COMM SVCS		P08000698151	8/31/2011	10/7/2011	\$1,750.00
FAMILY PRESERVATION SERV.	COMM SVCS		P08000698564	8/31/2011	10/7/2011	\$2,082.50
FLUVANNA CO PUBLIC SCHOOLS	COMM SVCS		P08030427665	8/31/2011	10/7/2011	\$75.00
FLUVANNA CO PUBLIC SCHOOLS	COMM SVCS		P09030427682	9/30/2011	10/7/2011	\$105.00
FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P09030411583	9/30/2011	10/7/2011	\$97.00
GLORIA HUBERT	POS MANDATED FFMP		P10030411798	10/31/2011	10/7/2011	\$1,805.00
GLORIA HUBERT	POS MANDATED FFMP		P11030411796	11/30/2011	10/7/2011	\$1,805.00
KIDS IN FOCUS/	EDUC SVCS CONG CARE		P09000703093	9/30/2011	10/7/2011	\$2,716.00
KIDS IN FOCUS/	RES. CONG. CARE		P09000702905	9/30/2011	10/7/2011	\$6,717.42
LEIGH ANNE DEAL	POS MANDATED FFMP		P10030408997	10/31/2011	10/7/2011	\$986.00
LEIGH ANNE DEAL	POS MANDATED FFMP		P11030408995	11/30/2011	10/7/2011	\$986.00
NOVELL BROWN	COMM SVCS		P09030412977	9/30/2011	10/7/2011	\$180.00
NOVELL BROWN	COMM SVCS		P09030422378	9/30/2011	10/7/2011	\$180.00
NOVELL BROWN	COMM SVCS		P09030413076	9/30/2011	10/7/2011	\$500.00
OPEN DOOR CHRISTIAN SCHOOL	COMM SVCS		P09030413588	9/30/2011	10/7/2011	\$380.00
PENNY NORFORD PHD	COMM SVCS		P09030424686	9/30/2011	10/7/2011	\$360.00
PENNY NORFORD PHD	COMM SVCS		P09030423587	9/30/2011	10/7/2011	\$480.00
PEOPLE PLACES, INC	TFC LIC. RES CONG CARE		P08030414006	8/11/2011	10/7/2011	\$350.00
PEOPLE PLACES, INC	TFC LIC. RES CONG CARE		P08030431407	8/31/2011	10/7/2011	\$3,565.54

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
RACHEL LEWIS LCSW	COMM SVCS		P09030410384	9/30/2011	10/7/2011	\$180.00
RACHEL LEWIS LCSW	COMM SVCS		P09030429885	9/30/2011	10/7/2011	\$360.00
REBECCA MAYO PITTS	COMM SVCS		P09030432591	9/30/2011	10/7/2011	\$160.00
REBECCA MAYO PITTS	COMM SVCS		P09030415489	9/30/2011	10/7/2011	\$320.00
REBECCA MAYO PITTS	COMM SVCS		P09030430490	9/30/2011	10/7/2011	\$320.00
REGINA CHRISTMAS	COMM SVCS		P09030425979	9/30/2011	10/7/2011	\$340.00
REGINA CHRISTMAS	COMM SVCS		P09030426080	9/30/2011	10/7/2011	\$340.00
REGINA CHRISTMAS	COMM SVCS		P09030417781	9/30/2011	10/7/2011	\$500.00
REGION TEN	COMM SVCS		P08030427367	8/31/2011	10/7/2011	\$55.00
REGION TEN	COMM SVCS		P07000704272	7/31/2011	10/7/2011	\$85.00
REGION TEN	COMM SVCS		P09030425192	9/9/2011	10/7/2011	\$165.00
REGION TEN	COMM SVCS		P08030425166	8/10/2011	10/7/2011	\$2,765.00
RIVER ROAD RENTALS LLC	COMM SVCS		P10030430574	10/31/2011	10/7/2011	\$700.00
TERRI BLANCHETTI	COMM SVCS		P10030420173	10/31/2011	10/7/2011	\$450.00
Therapeutic Insights & Mentoring Experiences	COMM SVCS		P08030418568	8/31/2011	10/7/2011	\$750.00
TIME FAMILY SERVICE	COMM SVCS		P08000695669	8/31/2011	10/7/2011	\$375.00
BRIDGES TREATMENT CENTER	EDUC SVCS CONG CARE		P09000696283	9/30/2011	10/21/2011	\$2,142.00
BROWN YOUTH CONSULTANTS,	COMM SVCS		P09000700161	9/30/2011	10/21/2011	\$900.00
BROWN YOUTH CONSULTANTS,	COMM SVCS		P09000698762	9/30/2011	10/21/2011	\$1,125.00
BROWN YOUTH CONSULTANTS,	COMM SVCS		P09000699360	9/30/2011	10/21/2011	\$1,350.00
BROWN YOUTH CONSULTANTS,	COMM SVCS		P09000701358	9/30/2011	10/21/2011	\$1,350.00
BROWN YOUTH CONSULTANTS,	COMM SVCS		P09000694859	9/30/2011	10/21/2011	\$1,575.00

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
CHILD CONNECTION DEVEL	COMM SVCS		P09030427565	9/30/2011	10/21/2011	\$192.00
CHILD CONNECTION DEVEL	COMM SVCS		P09030417666	9/30/2011	10/21/2011	\$680.00
CHILD CONNECTION DEVEL	COMM SVCS		P09030288663	9/30/2011	10/21/2011	\$748.00
CHILD CONNECTION DEVEL	COMM SVCS		P09030288764	9/30/2011	10/21/2011	\$748.00
COMMUNITY ATTENTION	POS MAND THER FC 4E		P09030287296	9/30/2011	10/21/2011	\$1,634.40
COMMUNITY ATTENTION	POS MAND THER FC 4E		P09030287395	9/30/2011	10/21/2011	\$1,634.40
COMMUNITY ATTENTION	TFC LIC. RES CONG CARE		P09030409093	9/30/2011	10/21/2011	\$3,260.40
COMMUNITY COUNSELING SERVICES	COMM SVCS		P09030431667	9/12/2011	10/21/2011	\$173.00
COMPREHENS. SCREENING CT	COMM SVCS		P09030426568	9/13/2011	10/21/2011	\$165.00
CRAIG VILLALON LCSW	COMM SVCS		P09030420469	9/30/2011	10/21/2011	\$360.00
DISCOVERY SCHOOL	POS MAND FC LIC RES CONG CARE		P09030408588	9/30/2011	10/21/2011	\$4,800.00
ELK HILL	COMM SVCS		P09030418470	9/30/2011	10/21/2011	\$500.00
ELK HILL	COMM SVCS		P09000695471	9/30/2011	10/21/2011	\$700.00
ELK HILL	POS MANDATED SPED-PRIVATE DAY		P09000705249	9/30/2011	10/21/2011	\$2,940.00
ELK HILL	POS MANDATED SPED-PRIVATE DAY		P09000705348	9/30/2011	10/21/2011	\$2,940.00
ELK HILL	EDUC SVCS CONG CARE		P09000697684	9/30/2011	10/21/2011	\$3,255.00
ELK HILL	RES. CONG. CARE		P09000697890	9/30/2011	10/21/2011	\$4,350.00
ELK HILL	TFC LIC. RES CONG CARE		P09030418994	9/30/2011	10/21/2011	\$7,639.80
FAMILY PRESERVATION SERV.	COMM SVCS		P09030428774	9/30/2011	10/21/2011	\$455.00
FAMILY PRESERVATION SERV.	COMM SVCS		P09030418873	9/30/2011	10/21/2011	\$735.00
FAMILY PRESERVATION SERV.	COMM SVCS		P09030410675	9/30/2011	10/21/2011	\$1,172.50
FAMILY PRESERVATION SERV.	COMM SVCS		P09030409272	9/30/2011	10/21/2011	\$2,100.00

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
FIRST CONTRACTORS INC	COMM SVCS		P09030421976	9/30/2011	10/21/2011	\$290.63
FLUVANNA CO PUBLIC SCHOOLS	COMM SVCS		P08030430250	8/24/2011	10/21/2011	\$5.00
FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P08030438751	8/30/2011	10/21/2011	\$5.00
FLUVANNA DEPARTMENT	COMM SVCS		P10030439455	10/11/2011	10/21/2011	\$450.00
FLUVANNA DEPARTMENT	COMM SVCS		P10030439556	10/11/2011	10/21/2011	\$500.00
FOOD LION	COMM SVCS		P10000705657	10/31/2011	10/21/2011	\$500.00
GRAFTON SCHOOL, INC	EDUC SVCS CONG CARE		P08000699981	8/31/2011	10/21/2011	\$4,050.00
GRAFTON SCHOOL, INC	EDUC SVCS CONG CARE		P08000699282	8/31/2011	10/21/2011	\$4,350.00
INTERCEPT YOUTH SERVICE	POS MAND FC LIC RES CONG CARE		P09030411889	9/30/2011	10/21/2011	\$3,507.90
KIDS IN FOCUS/	EDUC SVCS CONG CARE		P09000704486	9/30/2011	10/21/2011	\$322.00
KIDS IN FOCUS/	RES. CONG. CARE		P09000704391	9/30/2011	10/21/2011	\$680.91
KIDS IN FOCUS/	EDUC SVCS CONG CARE		P09000704085	9/30/2011	10/21/2011	\$1,127.00
KIDS IN FOCUS/	RES. CONG. CARE		P09000704192	9/30/2011	10/21/2011	\$3,358.71
NANCY STAFF MS CCC SLP	COMM SVCS		P09000700980	9/30/2011	10/21/2011	\$450.00
NANCY STAFF MS CCC SLP	COMM SVCS		P08000700953	8/31/2011	10/21/2011	\$550.00
PAM MCINTIRE LPC	COMM SVCS		P09030424777	9/30/2011	10/21/2011	\$15.00
PAM MCINTIRE LPC	COMM SVCS		P09030424878	9/30/2011	10/21/2011	\$15.00
RACHEL LEWIS LCSW	COMM SVCS		P08030429852	8/31/2011	10/21/2011	\$90.00
SARA PHILIPP	COMM SVCS		P09000705779	9/30/2011	10/21/2011	\$200.00
TERRI BLANCHETTI	COMM SVCS		P11030420154	11/30/2011	10/21/2011	\$450.00
VA HOME FOR BOYS & GIRLS	EDUC SVCS CONG CARE		P09000702587	9/30/2011	10/21/2011	\$2,250.00
VA HOME FOR BOYS & GIRLS	RES. CONG. CARE		P07000698814	7/31/2011	10/21/2011	\$1,015.00

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Total:						\$136,413.68
PARKS & RECREATION						
ASHLEIGH MORRIS	PROFESSIONAL SERVICES	CLASS	12	8/30/2011	10/7/2011	\$504.00
BONNIE SNODDY	PROFESSIONAL SERVICES	CLASS	14	9/7/2011	10/7/2011	\$665.00
CENTURYLINK 309373828	TELECOMMUNICATIONS	PHONE	309373828 916	9/16/2011	10/7/2011	\$451.02
JEAN LYNN COOPER	PROFESSIONAL SERVICES	CLASS	13	9/13/2011	10/7/2011	\$105.00
ONE TIME	REFUNDS	REFUND	310 10042011	10/4/2011	10/7/2011	\$33.75
ONE TIME	CONVENTION AND EDUCATION	REIMBURSEMENT	10042011	10/4/2011	10/7/2011	\$182.04
ORIENTAL TRADING CO INC	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	646606829-01	9/19/2011	10/7/2011	\$299.00
PIEDMONT FAMILY YMCA	PROFESSIONAL SERVICES	FOOTBALL	326	9/19/2011	10/7/2011	\$2,309.50
RANGELAND GLO-WRAP	GENERAL MATERIALS AND SUPPLIES	TROPHIES	2186	9/28/2011	10/7/2011	\$94.23
S & S WORLDWID INC	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	7097412	9/21/2011	10/7/2011	\$679.44
THE JOURNAL PRESS INC	PRINTING AND BINDING	program	166006	9/23/2011	10/7/2011	\$2,028.23
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$16.20
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6633307567	9/19/2011	10/7/2011	\$83.85
VERIZON BUSINES #90048588	TELECOMMUNICATIONS	PHONE	74366280	10/7/2011	10/7/2011	\$62.69
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	SPITZER 9302011	9/30/2011	10/21/2011	(\$7.50)
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	SPITZER 9302011	9/30/2011	10/21/2011	\$1.64
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	SPITZER 9302011	9/30/2011	10/21/2011	\$7.50
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	SPITZER 9302011	9/30/2011	10/21/2011	\$8.90

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
BANK OF AMERICA	DUES OR ASSOCIATION MEMBERSHIP	MONTHLY STATEMENT	SPITZER 9302011	9/30/2011	10/21/2011	\$9.12
BANK OF AMERICA	DUES OR ASSOCIATION MEMBERSHIP	MONTHLY STATEMENT	GODWIN 09302011	9/30/2011	10/21/2011	\$9.34
BANK OF AMERICA	DUES OR ASSOCIATION MEMBERSHIP	MONTHLY STATEMENT	SPITZER 9302011	9/30/2011	10/21/2011	\$9.68
BANK OF AMERICA	DUES OR ASSOCIATION MEMBERSHIP	MONTHLY STATEMENT	GODWIN 09302011	9/30/2011	10/21/2011	\$10.45
BANK OF AMERICA	DUES OR ASSOCIATION MEMBERSHIP	MONTHLY STATEMENT	SPITZER 9302011	9/30/2011	10/21/2011	\$10.79
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	SPITZER 9302011	9/30/2011	10/21/2011	\$14.38
BANK OF AMERICA	DUES OR ASSOCIATION MEMBERSHIP	MONTHLY STATEMENT	GODWIN 09302011	9/30/2011	10/21/2011	\$18.55
BANK OF AMERICA	DUES OR ASSOCIATION MEMBERSHIP	MONTHLY STATEMENT	SPITZER 9302011	9/30/2011	10/21/2011	\$26.00
BANK OF AMERICA	DUES OR ASSOCIATION MEMBERSHIP	MONTHLY STATEMENT	GODWIN 09302011	9/30/2011	10/21/2011	\$30.73
BANK OF AMERICA	DUES OR ASSOCIATION MEMBERSHIP	MONTHLY STATEMENT	GODWIN 09302011	9/30/2011	10/21/2011	\$45.00
BANK OF AMERICA	DUES OR ASSOCIATION MEMBERSHIP	MONTHLY STATEMENT	GODWIN 09302011	9/30/2011	10/21/2011	\$46.31
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	SPITZER 9302011	9/30/2011	10/21/2011	\$79.11
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	SPITZER 9302011	9/30/2011	10/21/2011	\$88.25
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	RICHARDSON 09302011	9/30/2011	10/21/2011	\$220.15
BANK OF AMERICA	DUES OR ASSOCIATION MEMBERSHIP	MONTHLY STATEMENT	GODWIN 09302011	9/30/2011	10/21/2011	\$227.74
BANK OF AMERICA	DUES OR ASSOCIATION MEMBERSHIP	MONTHLY STATEMENT	GODWIN 09302011	9/30/2011	10/21/2011	\$279.74
C2 INKED INCORPORATED	ADVERTISING	COPIES	7685	10/4/2011	10/21/2011	\$18.90
CENTRAL VA ELECTRIC COOP	CONTRACT SERVICES	electric	0540157001005	10/5/2011	10/21/2011	\$21.60
CENTRAL VA ELECTRIC COOP	CONTRACT SERVICES	electric	0540147001005	10/5/2011	10/21/2011	\$21.93

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	SUPPLIES	0115689-001	10/5/2011	10/21/2011	\$42.13
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	OFFICE SUPPLIES	0115752001	10/5/2011	10/21/2011	\$228.32
HEATHER ANTONACCI	CONTRACT SERVICES	CLASS	15	10/14/2011	10/21/2011	\$192.50
KELLY HUGHS	PROFESSIONAL SERVICES	CLASS	16	10/18/2011	10/21/2011	\$200.00
LEWIS L PERSINGER	CONTRACT SERVICES	SERVICE	10122011	10/13/2011	10/21/2011	\$1,307.52
MATHENY WELL DRILLING	SITE IMPROVEMENTS	Dog Park Well	09062011	10/5/2011	10/21/2011	\$3,931.21
MO-JOHNS INC	CONTRACT SERVICES	PORT A POTTY	4461	10/3/2011	10/21/2011	\$80.00
MO-JOHNS INC	CONTRACT SERVICES	PORT A POTTY	4498	10/3/2011	10/21/2011	\$80.00
MO-JOHNS INC	CONTRACT SERVICES	PORT A POTTY	4358	10/3/2011	10/21/2011	\$135.00
ONE TIME	REFUNDS	REFUND	3169	10/11/2011	10/21/2011	\$37.50
PALMYRA AUTOMOTIVE INC	GENERAL MATERIALS AND SUPPLIES	MAINTENANCE	30631	10/6/2011	10/21/2011	\$39.85
S & S WORLDWID INC	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	7113044	10/6/2011	10/21/2011	\$135.33
SAM'S	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	10152011	10/5/2011	10/21/2011	\$226.50
SHENANDOAH VALLEY WATER	CONTRACT SERVICES	WATER	J3445700-11	10/1/2011	10/21/2011	\$18.00
SHENANDOAH VALLEY WATER	CONTRACT SERVICES	WATER	J3442800-11	10/1/2011	10/21/2011	\$33.80
STANLEY LAND SURVEYS PLC	CONTRACT SERVICES	SURVEY	1985	10/12/2011	10/21/2011	\$600.00
Total:						\$15,999.92
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PARKS & RECREATION OLD FD 120						
THE JOURNAL PRESS INC	RECREATIONAL SUPPLIES	COPIES	166129	9/28/2011	10/7/2011	\$299.46
MO-JOHNS INC	RECREATIONAL SUPPLIES	PORT A POTTY	4390	10/3/2011	10/21/2011	\$80.00
Total:						\$379.46
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**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
LIBRARY						
CENTURYLINK 309647441	TELECOMMUNICATIONS	PHONE	309647741 0916	10/3/2011	10/7/2011	\$608.20
HIGHSMITH INC	OFFICE SUPPLIES	SUPPLIES	4305846a	8/19/2011	10/7/2011	\$79.45
STAPLES	OFFICE SUPPLIES	SUPPLIES	09152011	9/15/2011	10/7/2011	\$218.88
SHOWCASES	OFFICE SUPPLIES	SUPPLIES	262427	10/4/2011	10/21/2011	\$32.92
SHOWCASES	OFFICE SUPPLIES	SUPPLIES	262429	10/4/2011	10/21/2011	\$37.20
Total:						\$976.65
LIBRARY STATE AID						
MICROMARKETING LLC	BOOKS/PUBLICATIONS	SUPPLIES	414213	9/26/2011	10/7/2011	\$11.82
MICROMARKETING LLC	BOOKS/PUBLICATIONS	SUPPLIES	413923	9/21/2011	10/7/2011	\$13.62
MICROMARKETING LLC	BOOKS/PUBLICATIONS	SUPPLIES	413028	9/14/2011	10/7/2011	\$45.45
MICROMARKETING LLC	BOOKS/PUBLICATIONS	SUPPLIES	415787	10/5/2011	10/21/2011	\$209.33
Total:						\$280.22
COUNTY PLANNER						
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$53.05
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6633307567	9/19/2011	10/7/2011	\$103.47
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	COFFEY 09302011	9/30/2011	10/21/2011	\$18.27
BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	COFFEY 09302011	9/30/2011	10/21/2011	\$79.54
CROSSROADS AUTO REPAIR LL	BLDGS EQUIP VEHICLE REP&MAINT	Vehicles repairs	0005472	8/1/2011	10/21/2011	\$25.46
CROSSROADS AUTO REPAIR LL	VEHICLE/POWER EQUIP SUPPLIES	Vehicles repairs	0005472	8/1/2011	10/21/2011	\$50.92
CROSSROADS AUTO REPAIR LL	BLDGS EQUIP VEHICLE REP&MAINT	Vehicles repairs	0005568	8/1/2011	10/21/2011	\$111.56

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
CROSSROADS AUTO REPAIR LL	VEHICLE/POWER EQUIP SUPPLIES	Vehicles repairs	0005568	8/1/2011	10/21/2011	\$223.13
FAYES OFFICE SUPPLY	ADP SUPPLIES	Supplies	011573001	9/29/2011	10/21/2011	\$231.45
Total:						\$896.85
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PLANNING COMMISSION						
BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	COFFEY 09302011	9/30/2011	10/21/2011	\$275.00
FLUVANNA REVIEW	ADVERTISING	ADS	2069	10/3/2011	10/21/2011	\$55.00
LAKEWAY PUBLISHER OF VA	ADVERTISING	ADS	90	9/30/2011	10/21/2011	\$287.50
Total:						\$617.50
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VA COOPERATIVE EXTENSION						
QUILL	OTHER OPERATING SUPPLIES	SUPPLIES	6661687	9/12/2011	10/7/2011	\$326.81
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$47.57
VESA	CONTRACT SERVICES	DUES	10312011	9/15/2011	10/7/2011	\$120.00
VESA	CONTRACT SERVICES	DUES	THOMPSON 0915	9/15/2011	10/7/2011	\$165.00
CENTRAL VIRGINIA RENTAL 4	CONTRACT SERVICES	TENT	743674	10/6/2011	10/21/2011	\$794.40
GARY SHULL'S AUTO REPAIR	AGRICULTURAL SUPPLIES	UINSPECTION	VCE80036	10/11/2011	10/21/2011	\$16.00
ONE TIME	AGRICULTURAL SUPPLIES	SUPPLIES	10062011	10/6/2011	10/21/2011	\$44.25
Total:						\$1,514.03
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NON PROFITS						
JEFFERSON AREA BOARD FOR AGING	JEFFERSON AREA BOARD/AGING	allocation	10012011	10/1/2011	10/21/2011	\$29,687.50
JAUNT INC	JAUNT	ALLOCATIN	10012011	10/1/2011	10/21/2011	\$22,970.75

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
REGION TEN	REGION TEN COMMUNITY SERVICES	allocation	10012011	10/1/2011	10/21/2011	\$20,187.50
Total:						\$72,845.75
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MISCELLANEOUS NON DEPARTMENTAL						
ECONOMIC DEVELOPMENT OF	CONTRACT SERVICES	ALLOCATION	SEPT 30 2011	9/20/2011	10/7/2011	\$1,000.00
GATEWAY CHINA COMPANY	GENERAL MATERIALS AND SUPPLIES	EMPLOYEE GUFTS	5895	9/19/2011	10/7/2011	\$205.66
IN STITCHES	GENERAL MATERIALS AND SUPPLIES	EMPLOUEE	FLUCO09302011	9/30/2011	10/7/2011	\$334.00
ONE TIME	GENERAL MATERIALS AND SUPPLIES	REIMBURSMET	10/04/2011	10/4/2011	10/7/2011	\$269.75
SAM'S	GENERAL MATERIALS AND SUPPLIES	34.70	09302011	9/30/2011	10/7/2011	\$34.70
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	WEAVER 09302011	9/30/2011	10/21/2011	\$10.22
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	WEAVER 09302011	9/30/2011	10/21/2011	\$46.99
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	WEAVER 09302011	9/30/2011	10/21/2011	\$52.30
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	WEAVER 09302011	9/30/2011	10/21/2011	\$120.00
Total:						\$2,073.62
<hr/>						
100 GENERAL FUND					Fund Total:	\$855,935.04

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Fund # - 120 COMMUNITY PROGRAMS						
COMMUNITY PROGRAMS						
MATHENY WELL DRILLING	OTHER OPERATING SUPPLIES	Dog Park Well	09062011	10/5/2011	10/21/2011	\$5,268.79
					Total:	\$5,268.79
					120 COMMUNITY PROGRAMS	Fund Total: \$5,268.79

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Fund # - 202 FEDERAL GRANTS						
PUBLIC SAFETY-FEDERAL OPER GRT						
ESLAG NORTH AMERICA	ADP SUPPLIES	EQUIPMENT	15687S	10/4/2011	10/21/2011	\$16,040.00
Total:						\$16,040.00
202 FEDERAL GRANTS						Fund Total: \$16,040.00

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Fund # - 302 CAPITAL IMPROVEMENT						
GENERAL CAPITAL PROJECT						
FIFE INCORPORATED	CONTRACT SERVICES	CONTRACT	89	9/30/2011	10/7/2011	\$105,137.50
FLUVANNA DO IT BEST	CONTRACT SERVICES	SUPPLIES	#127 32946	10/4/2011	10/7/2011	\$34.78
QUILL	PROFESSIONAL SERVICES	Human Services Building	7078064	8/1/2011	10/21/2011	\$173.68
QUILL	PROFESSIONAL SERVICES	Human Services Building	7060485	9/29/2011	10/21/2011	\$831.62
QUILL	PROFESSIONAL SERVICES	Human Services Building	711871	9/29/2011	10/21/2011	\$3,894.53
Total:						\$110,072.11
IT CAPITAL PROJECT						
THOMAS BROTHER SOFTWARE	CONTRACT SERVICES	UPLOAD	09182011	8/19/2011	10/7/2011	\$500.00
Total:						\$500.00
PUBLIC SAFETY CAPITAL PROJ						
CLEAR COMMUNICATIONS AND	VEHICLE	PATROL VEHICLE EQUIP	89647	9/30/2011	10/7/2011	\$1,808.29
CLEAR COMMUNICATIONS AND	VEHICLE	PATROL VEHICLE EQUIP	89649	9/30/2011	10/7/2011	\$1,840.72
CLEAR COMMUNICATIONS AND	VEHICLE	PATROL VEHICLE EQUIP	88.54	10/3/2011	10/21/2011	\$88.54
GALLS	VEHICLE	PATROL VEHICLE EQUIP & DECALS	511578436	8/1/2011	10/21/2011	\$106.99
GALLS	VEHICLE	PATROL VEHICLE EQUIP & DECALS	511535489	9/29/2011	10/21/2011	\$398.00
Total:						\$4,242.54

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
FIRE & RESCUE CAP PROJ						
AMELIA OVERHEAD DOOR	PROFESSIONAL SERVICES	K S FIRE FLOORS	73125	10/11/2011	10/21/2011	\$1,007.25
DJG, INC	PROFESSIONAL SERVICES	FORK UNION FIRE CONSTR CONTRCT	1205038	9/30/2011	10/21/2011	\$2,960.00
Total:						\$3,967.25
PARKS & RECREATION CAP PROJ						
LAND PLANNING & DESIGN	PROFESSIONAL SERVICES	PROFESSIONAL FEE	11086001	8/1/2011	10/21/2011	\$16,322.80
Total:						\$16,322.80
302 CAPITAL IMPROVEMENT					Fund Total:	\$135,104.70

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Fund # - 401 DEBT SERVICE						
DEBT SERVICE - COUNTY						
INTERNAL REVENUE SERVICE CENTER	ADMINISTRATIVE FEES	PENALTY/ARBITREAGE REBATE	11112011	10/1/2011	10/21/2011	\$42,790.25
SUNTRUST BANK	2008 PIERCE KENTS STORE INT.	PRIN & INT	1110263051	10/1/2011	10/21/2011	\$14,912.19
SUNTRUST BANK	2008 PIERCE PUMPING-KNTS STR	PRIN & INT	1110263051	10/1/2011	10/21/2011	\$39,912.42
THE BANK OF NEW YORK MELLON	ADMINISTRATIVE FEES	IDA	2521580862	10/5/2011	10/21/2011	\$3,150.00
Total:						\$100,764.86
401 DEBT SERVICE						Fund Total: \$100,764.86

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Fund # - 502 SEWER						
SEWER						
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0881109101109	9/30/2011	10/7/2011	\$50.50
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC1091109101109	9/30/2011	10/7/2011	\$38.20
FLUVANNA CO & SCHOOLS HEALTH PLAN	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC066/067/068110827 1	9/30/2011	10/7/2011	\$799.40
TREASURER OF VIRGINIA	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC003/054/059110910 1	9/30/2011	10/7/2011	\$463.57
TREASURER OF VIRGINIA	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0021109111109	9/30/2011	10/7/2011	\$8.28
VA. DEPT. OF TAXATION	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC9971109101109	9/30/2011	10/7/2011	\$179.76
Total:						\$1,539.71
UTILITY OPERATIONAL EXPENSES						
CENTURYLINK 309433290	TELECOMMUNICATIONS	PHONE	309433290 0919	9/19/2011	10/7/2011	\$43.69
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394294382	9/22/2011	10/7/2011	\$9.62
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394296332	9/29/2011	10/7/2011	\$9.62
DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ELECTRIC	09272011	9/26/2011	10/7/2011	\$627.67
CENTURYLINK 310089744	TELECOMMUNICATIONS	PHONE	310089744 0916	9/16/2011	10/7/2011	\$38.83
ALL STAR AUTO PARTS	BLDGS EQUIP VEHICLE REP&MAINT	SUPPLIES	1297	9/30/2011	10/21/2011	\$83.70
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	39428271	10/6/2011	10/21/2011	\$9.62
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394300237	10/13/2011	10/21/2011	\$9.62
ENVIROCOMPLIANCE LAB	CONTRACT SERVICES	TESTING	2011	10/7/2011	10/21/2011	\$515.00
O.A.S.I.S.	CONTRACT SERVICES	SUPERVISION	413682	10/10/2011	10/21/2011	\$775.00
Total:						\$2,122.37

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



502 SEWER

Fund Total:

\$3,662.08

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Fund # - 505 FORK UNION SANITARY DISTRICT						
FORK UNION SANITARY DISTRICT						
AFLAC	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC004/0131109101109	9/30/2011	10/7/2011	\$57.04
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC084/1081109101109	9/30/2011	10/7/2011	\$156.10
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0881109101109	9/30/2011	10/7/2011	\$65.00
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0941109101109	9/30/2011	10/7/2011	\$52.80
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC1001109101109	9/30/2011	10/7/2011	\$73.84
FLUVANNA CO & SCHOOLS HEALTH PLAN	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC066/067/0681108271	9/30/2011	10/7/2011	\$2,216.40
NEW YORK LIFE INSURANCE CO	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0081109101109	9/30/2011	10/7/2011	\$54.00
TREASURER OF VIRGINIA	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC003/054/0591109101	9/30/2011	10/7/2011	\$1,352.56
TREASURER OF VIRGINIA	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC0021109111109	9/30/2011	10/7/2011	\$24.16
VA. DEPT. OF TAXATION	CLEARING ACCOUNT- PAYROLL	DEDUCTION CHECKS	DC9971109101109	9/30/2011	10/7/2011	\$500.16
Total:						\$4,552.06
FUSD OPERATIONAL EXPENSES						
CENTURYLINK 309719161	TELECOMMUNICATIONS	PHONE	309719161 0916	9/16/2011	10/7/2011	\$155.57
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394294382	9/22/2011	10/7/2011	\$36.46
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394296332	9/29/2011	10/7/2011	\$36.46
DMV	GENERAL MATERIALS AND SUPPLIES	REGISTRATION	11263105	9/20/2011	10/7/2011	\$10.00
DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ELECTRIC	SEPT262011	9/26/2011	10/7/2011	\$2,613.66
E.W. OWEN	LEASE/RENT	WELL RENT	10012011	10/1/2011	10/7/2011	\$150.00
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T238112a	8/25/2011	10/7/2011	\$2.70

**County of Fluvanna
Accounts Payable List**

**From Date: 9/27/2011
To Date: 10/25/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6633307567	9/19/2011	10/7/2011	\$116.91
BANK OF AMERICA	TELECOMMUNICATIONS	MONTHLY STATEMENT	ROBINS 09302011	9/30/2011	10/21/2011	\$9.95
BANK OF AMERICA	TELECOMMUNICATIONS	MONTHLY STATEMENT	ROBINS 09302011	9/30/2011	10/21/2011	\$25.90
BANK OF AMERICA	PURCHASE OF SERVICES	MONTHLY STATEMENT	THOMAS 09302011	9/30/2011	10/21/2011	\$366.00
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	39428271	10/6/2011	10/21/2011	\$36.46
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394300237	10/13/2011	10/21/2011	\$36.46
FERGUSON ENTERPRISES, INC	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	1822016	9/23/2011	10/21/2011	\$62.27
FERGUSON ENTERPRISES, INC	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	1822012	9/23/2011	10/21/2011	\$65.79
FERGUSON ENTERPRISES, INC	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	1821787	9/20/2011	10/21/2011	\$192.79
MO-JOHNS INC	PURCHASE OF SERVICES	PORT A POTTY	4531	10/3/2011	10/21/2011	\$60.00
SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	TESTING	827521	9/28/2011	10/21/2011	\$28.00
VIRGINIA RURAL	PERMITS AND FEES	MEMBERSHIP	THOMAS JULY 2011	10/5/2011	10/21/2011	\$300.00
Total:						\$4,305.38
505 FORK UNION SANITARY DISTRICT					Fund Total:	\$8,857.44



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.co.fluvanna.va.us

Memo

To: Fluvanna County Board of Supervisors
From: Darren Coffey, Planning Director
Date: November 2, 2011
Re: Urban Development Areas Presentation & CPA 11:01 and ZTA 11:03

The Planning Commission has been working with staff and The Cox Company on an Urban Development Area (UDA) grant that will result in amendments to the Comprehensive Plan and the Planned Unit Development (PUD) zoning district in order to strengthen these land use tools, better comply with the state's UDA legislation, and meet the requirements of the VDOT grant. The Commission is considering CPA 11:01 and ZTA 11:03 at their public hearing on October 26, 2011 (attached). These comprehensive plan and zoning ordinance amendments are scheduled for a public hearing at the November 16, 2011 Board of Supervisors meeting for your consideration.

Because of the amount of information that is included with these applications, we are forwarding you a copy of the agenda items from the Planning Commission meeting for your information and review. A similar Board staff report and supporting documents for each item will be in your November 16th Board packets, but we wanted to give you sufficient time to review these applications prior to the public hearing.

The focus of the presentation on November 2nd is the UDA project and process and how that will translate into the zoning text and comprehensive plan amendments. Also, please note that as part of the CPA application, there are also minor amendments to the *Infrastructure* chapter incorporating a small portion of the recently adopted Telecommunications Facilities Master Plan. These amendments are in no way related to the UDA amendments, however, we felt that it was more efficient to amend the Comprehensive Plan in one action rather than two and we have processed the application and legal advertisements accordingly.

If you would like to set up individual meetings to discuss this and any aspect of either the Comp Plan Amendment (CPA) or the Zoning Text Amendment (ZTA), please contact me at your convenience.

Attachments: 1) CPA 11:01 PC application packet
2) ZTA 11:03 PC application packet
3) UDA Presentation



COUNTY OF FLUVANNA

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P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.co.fluvanna.va.us

STAFF REPORT

To: Fluvanna County Planning Commission
Case Number: CPA 11:01

From: Andrew Pompei
Date: October 26, 2011

General Information: This request is to be heard by the Planning Commission on Wednesday, October 26, 2011 at 7:00 pm in the Circuit Courtroom in the Courts Building.

Applicant/Representative: Fluvanna County

Requested Action: A request for a Comprehensive Plan Amendment to strengthen the Urban Development Area (UDA) and Telecommunications sections of the plan.

Location: Not Applicable

Zoning History: Not Applicable

Analysis

The applicant is proposing to amend the *Land Use, Transportation, and Infrastructure* chapters of the Comprehensive Plan. The amendments are intended to:

- Strengthen the County's policies regarding growth and development in designated Urban Development Areas (UDAs); and
- Support the goals of the recently-adopted *Wireless Telecommunications Facilities Master Plan*.

These amendments are related to two major projects County staff and elected officials have been working on in recent years. In 2010, CityScape Consultants began work on the *Wireless Telecommunications Facilities Master Plan*. The plan, which was adopted in September 2011, establishes general guidelines for the siting of wireless telecommunications towers and similar facilities. Earlier this year, the County hired The Cox Company to re-evaluate its UDA policies. Amending the Comprehensive Plan ensures that the concepts promoted by these projects will become official County policy.

Any amendment must be determined to be consistent with the goals of the Comprehensive Plan and the overall community vision. The proposed amendments help the County realize several of its goals and implementation strategies, as outlined within the Comprehensive Plan.

Amendments Related to Urban Development Areas

The proposed changes strengthen the County's UDA policies. These text amendments further define the County's policies regarding UDAs by:

- Describing the benefits of encouraging growth within UDAs;
- Explaining the size and location of the designated UDA at Zion Crossroads; and
- Encouraging new development within UDAs to adhere to the principles of Traditional Neighborhood Design.

The Comprehensive Plan already encourages development to occur within the designated UDA, which is located at Zion Crossroads. The plan states that Fluvanna County's strategy to concentrate development within the UDA "could be an essential component to preserving its rural areas" (page 52). The existing text further outlines the design goals and location of the County's UDA:

Urban development areas are required to incorporate the principles of new urbanism and traditional neighborhood development. Additionally, they must be large enough to meet projected residential and commercial growth in the locality for an ensuing period of ten to twenty years. They also must provide for residential density of at least four residential units per gross acre, and commercial development with a minimum floor area ratio (FAR) of 0.4 per gross acre. This FAR requirement is interpreted by the county to apply only to the parcel on which commercial development is occurring, not to the entire urban development area, which is not feasible or desirable for any but the most urban of communities.

One urban development area is envisioned in this plan, referred to as the Zion Crossroads urban development area. This location was chosen because it correlates with the Zion Crossroads community planning area and the intersection of two existing major transportation networks—U.S. Routes 250 and 15.

The Zion Crossroads urban development area is designed to take advantage of the high volume of traffic generated by its position in close proximity to an interstate interchange, and with the intersection of Routes 250 and 15. In the near term, much of the traffic in the area will be generated from outside the county, until residential growth expands in the area. As stated previously, an important key to the success of the Zion Crossroads UDA is working with Louisa County to ensure that growth in both counties is managed well. Also, the provision of additional infrastructure, particularly water, is needed to allow for more dense development. Other necessary infrastructure such as sewer, roads, stormwater systems, and telecommunications should be substantially provided by developments or other private enterprises (page 52 – 53).

The amendments regarding UDAs relate to the following goals of the Comprehensive Plan:

- Develop land-use policies and regulations that will preserve and enhance the county's natural environment (*Natural Environment*: Goal 1).
- Effectively implement the Comprehensive Plan land-use strategies and the Future Land Use Map (*Land Use*: Goal 1).
- Enable well-planned, coordinated, and sustainable development to occur throughout the County (*Land Use*: Goal 2).
- Preserve and enhance Fluvanna's unique identity and rural character (*Community Design*: Goal 1).
- Develop higher-density, walkable, mixed-use communities in the identified growth areas of the County (*Community Design*: Goal 2).

The proposed amendments support the current Comprehensive Plan. The changes do not introduce new concepts or ideals, but strengthen existing policies. They provide officials and residents alike with a clear explanation regarding the size and location of designated UDAs, as well as the benefits of compact, concentrated growth. The design standards better define the County's vision regarding the form of new development, providing decision-makers with a clear basis on which to evaluate rezonings, special-use permits, and other discretionary actions. With the new language in place, developers building within the UDA will understand the form their projects should take to meet the goals set forth in the Comprehensive Plan.

The proposed amendments adhere to state mandates. Virginia law (§ 15.2-2223.1) requires fast-growing localities statewide to delineate at least one UDA within their comprehensive plans. The UDA must be large enough to accommodate the growth anticipated over the next 10 to 20 years. New development is required to meet minimum density requirements. The comprehensive plan must promote principles of traditional neighborhood design with the UDA, such as:

- Pedestrian-friendly road design;
- Interconnection of new local streets with existing local streets and roads;
- Connectivity of road and pedestrian networks;
- Preservation of natural areas;
- Mixed-use and mixed-income neighborhoods;
- Reduced setbacks; and
- Reduced street widths.

The state required every fast-growing county with a population under 130,000 to adopt similar provisions by July 1, 2011. If approved, the proposed amendments would reaffirm Fluvanna County's commitment to encouraging growth within its UDA.

Amendments Related to Telecommunications Facilities

The proposed changes support the goals of the *Wireless Telecommunications Facilities Master Plan*, which was adopted in September 2011. The proposed text amendments and supplementary maps:

- Describe the *Wireless Telecommunications Facilities Master Plan* and its policy implications; and
- Show existing wireless facilities and suggested fill-in sites.

The Comprehensive Plan already includes a brief description of wireless communication facilities within the County; however, this description pre-dates the adoption of the *Wireless Telecommunications Facilities Master Plan*. Below is an excerpt from the existing text:

Fluvanna County is receiving an ever-growing number of applications for wireless towers. The Board of Supervisors is increasingly concerned with its limited ability to fully evaluate these applications in terms of appropriate location, necessary height, and other site considerations. The county will require a more comprehensive application and offer ways to more thoroughly evaluate these requests.

One strategy the county is interested in pursuing is to have a vendor conduct an independent review of each tower application submitted to the county. Detailed tower application reviews that reference the Comprehensive Plan, the zoning ordinance, and the communications master plan will give the Planning Commission and Board of Supervisors a consistent basis upon which to consider these requests.

The purpose of the wireless communications portion of the plan, and associated ordinance amendments, is to establish general guidelines for the siting of wireless telecommunications towers, antenna, ground equipment, and related accessory structures. Policies and recommendations should minimize the impacts of wireless communication facilities on surrounding areas by establishing standards for location, structural integrity, and compatibility; encourage the location and colocation of wireless communication equipment on existing structures; accommodate the growing need and demand for wireless communication services; encourage coordination between communication providers; establish consistent and balanced legal language governing wireless communications facilities that take into consideration the Comprehensive Plan and communications master plan; and maintain compliance with applicable laws, including but not limited to the 1996 Telecommunications Act (p. 109 – 110).

The amendment related to telecommunications facilities relates to the following goals:

- Preserve and enhance Fluvanna's unique identity and rural character (*Community Design: Goal 1*).
- Facilitate the deployment of a comprehensive communications network that ensures the reliability of public safety, wireless, and broadband services (*Infrastructure: Goal 6*).

The proposed amendments support the current Comprehensive Plan. The changes do not introduce new concepts, but update, strengthen, and clarify existing policies. The proposed maps show the optimal sites for new telecommunications facilities, allowing County officials to better determine the necessity of new towers proposed by cellular providers. The additions help cellular providers decide what form new towers should take by including a preferred siting hierarchy. Cellular businesses better understand what is expected of them, and County officials have a defined basis on which they can evaluate new proposals.

Technical Review Committee

The Technical Review Committee Meeting was held on October 13, 2011. Several agencies commented on the request:

- The Health Department commented on the need to provide public water and sewer to the County's UDA. The agency's representative stated that issues which may be relevant to wastewater and public drinking water should be addressed by the Virginia Department of Environmental Quality and the VDH Office of Drinking Water.
- The Virginia Department of Transportation (VDOT) stated that it will review the proposed amendments to determine how they relate to their policies. As of October 14, 2011, VDOT had not submitted official comments.
- JAUNT stated that it might be appropriate to include some text about public transit within the amendments. Compact development patterns and interconnect street networks make public transit more efficient.

Conclusion

The proposed amendments to the Comprehensive Plan related to Urban Development Areas (UDAs) and telecommunications facilities are consistent with current County policies and goals. The amendments do not introduce new concepts or ideals, but strengthen and clarify policies that the County already supports. Not only do the amendments help County officials evaluate new development proposals, but will help private developers understand the form their projects should take to be consistent with the Comprehensive Plan.

Suggested Motion

I move to recommend [approval/denial] of CPA 11:01, a request to amend the *Land Use*, *Transportation*, and *Infrastructure* chapters of the Comprehensive Plan, and associated changes, to further the vision and goals of the Comprehensive Plan.

Attachments

- A: Application
- B: TRC Comments (Health Department)
- C. TRC Comments (VDOT)
- D: TRC Comments (Jaunt)
- E: Proposed Amendments



COMMONWEALTH OF VIRGINIA COUNTY OF FLUVANNA Application for Comprehensive Plan Amendment

Resolution of Intent to Amend the Comprehensive Plan

Amendment to Text Amendment to Map Other (Please specify) _____

Applicant/Contact: Fluvanna County **Owner(s) of Record:** 132 Main Street, Palmyra, VA 22963
E911 Address: _____ **E911 Address:** _____

Phone: _____ **Fax:** _____ **Phone:** 434-591-1910 **Fax:** 434-591-1814

Email: _____ **Email:** dcoffey@co.fluvanna.va.us

Project Name: _____
Tax Map and Parcel(s): _____ **District:** _____ **Zoning:** _____

Location of property:
(landmarks, intersections, or other)
Proposed amendment to the Comprehensive Plan: (attach additional sheets as necessary)
If the amendment proposes to replace existing text, please provide a full copy of the existing text for the affected section.

Amendment Requested: Amend Comprehensive Plan by adding text & illustrations to strengthen the County's Urban Development Area (UDA) section which is provided by Virginia Code 15.2-2223.1

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, the Board of Supervisors, and the Board of Zoning Appeals during the normal discharge of their duties in regard to this request.

Date: 9/30/11 **Signature of Owner(s)/Applicant:** DK Coffey

OFFICE USE ONLY			
Date Received: <u>9/29/11</u>	Pre-Application Meeting:	PH Sign Deposit Received:	Application #: <u>CPA 11: 01</u>
Text - \$750.00/fee paid:		Map - \$750.00 plus \$50.00 per acre/fee paid:	
Resolution of Intent Adopted:	Yes No	Date of Action:	
Public Hearings			
Planning Commission		Board of Supervisors	
Advertisement Dates: <u>13 And 20 Oct 2011</u>		Advertisement Dates:	
APO Notification:		APO Notification:	
Date of Hearing: <u>26 Oct 2011</u>		Date of Hearing:	
Decision:		Decision:	

From: [StevenTugwell](#)
To: [Andrew Pompei](#)
Subject: FW: Comments for October 13th
Date: Friday, October 14, 2011 11:41:43 AM

From: Rice, Gary (VDH) [mailto:Gary.Rice@vdh.virginia.gov]
Sent: Thursday, October 13, 2011 2:17 PM
To: StevenTugwell
Subject: Comments for October 13th

Following comments from Health Department for 10/13/11 Agenda items.

1. CPA 11:01 - Issues which may be relevant to wastewater and public drinking water should be addressed by the Virginia Dept. of Environmental Quality and the VDH Office of Drinking Water
2. SUP 11:03 - No Comments
3. SUP 11:04 - Health Dept. will need a submittal to expand the existing sewage disposal system. Assessment and design of the system must be done by and AOSE.
4. ZTA 11:03 - Issues which may be relevant to wastewater and public drinking water should be addressed by the Virginia Dept. of Environmental Quality and the VDH Office of Drinking Water

Gary

From: [StevenTugwell](#)
To: [Andrew Pompei](#)
Subject: FW: TRC comments for the October 13, 2011 meeting.
Date: Friday, October 14, 2011 11:41:36 AM

From: Goodale, James E. [mailto:James.Goodale@VDOT.virginia.gov]
Sent: Friday, October 14, 2011 7:52 AM
To: StevenTugwell
Subject: TRC comments for the October 13, 2011 meeting.

CPA 11:01, Fluvanna County

I sent the package to Mark Wood And Chuck proctor for review.

SUP 11:03, National Communication Towers, LLC

The existing entrance used for access to construct the tower is sufficient enough to provide safe ingress and egress off the property, if any damages are made to the existing entrance they must be repaired. No permit is needed (VDOT).

SUP 11:04, Clifford H. Krammes

I met with Mr. Krammes on site and a discussion was held about the trees and brush to the left when exiting the driveway. The trees and brush were removed allowing for adequate sight distance to the left.

ZTA 11:03, Fluvanna County

Mark wood and Chuck Proctor will provide comments hopefully.

I will be at your office this morning to sign the plats for the Harris property.

James E. Goodale

Highway Permits & Subdivision

Zions Crossroads South

P.O. Box 1017

Troy, VA. 22974

(434) 589- 2358

StevenTugwell

From: Peter @ JAUNT <petero@ridejaunt.org>
Sent: Monday, October 03, 2011 4:19 PM
To: StevenTugwell
Subject: RE: 10/13/2011 TRC packet

Hi Steve,

I can't attend the TRC meeting, but I had some thoughts on the Comp Plan amendment/UDA discussion that you can share if you want. It might be appropriate to add some text about public transit, since compact development/TND helps even demand-response rural transit systems like JAUNT. JAUNT's benefits are similar to those stated for public safety: mainly, connected streets lead to more direct routing, which leads to lower costs. There is also the efficiency benefit that density brings: with more people and more destinations closer together, there's a bigger probability of grouping a few riders together, leading to a lower cost to the County per ride and fewer empty buses. Third, TND can create "transit-ready" neighborhoods that may not actually have transit when they are developed but could support something, such as a commuter bus stop, in the future. (Lake Monticello is a great counter-example... instead of having one or two centrally located stops, it takes our commuter route 40 minutes each morning just to hit the Lake stops before heading to town.)

No comments on the other items from the packet.

Thanks!

Peter Ohlms
 Mobility Manager
 JAUNT
 104 Keystone Place
 Charlottesville, VA 22902
 (434) 296-3184 ext. 120
petero@ridejaunt.org

JAUNT Friends CVC code 3553

From: StevenTugwell [mailto:stugwell@co.fluvanna.va.us]
Sent: Monday, October 03, 2011 1:11 PM
To: alyson.sappington@tjwcd.org; Andrew Pompei; Andy Wills; BarryBibb; Carolyn Tinsley; charles.miller@vdh.virginia.gov; chuck.wright@dof.virginia.gov; DarrenCoffey; Donald Gaines; fuac@embarqmail.com; gary.rice@vdh.virginia.gov; Goodale, JamesE.; James Halstead; Joe Chesser; Lauren Ryalls; mkbrent7@gmail.com; Peter @ JAUNT; RogerBlack; Sam Babbitt; solson@forvec.com; Steve Nichols; tjohnson@fluvannasheriff.com
Subject: 10/13/2011 TRC packet

Dear TRC members:

Attached is the packet for our October 13th, 2011 meeting. We have included everyone on our TRC routing list (including all of the Planning Commissioners), so that we can create one contact for TRC members- so you may not be scheduled to attend this meeting- this is true for all Commissioners except Dr. Babbitt and Mr. Nichols. If you do not plan on attending the meeting, kindly let me know.

Thanks, and I look forward to seeing you on the 13th!

Urban Development Areas

~~In 2007, the Virginia General Assembly passed HB 3202 (Virginia Code section 15.2-2223.1), which mandates that all high growth counties create urban development areas (UDAs) of sufficient size and density to accommodate anticipated residential, commercial, and industrial growth. Such areas must be developed in accordance with the principles of new urbanism. While it would seem that creating “urban” development areas in Fluvanna County is fundamentally inconsistent with its rural heritage, the reality is that this could be an essential component to preserving its rural areas. The term *urban* is a relative one that needs to be carefully adapted to Fluvanna County and the values of its citizens. Six to ten dwelling units per acre (du/ac) would be a substantial move toward “urban” character in Fluvanna, while a similar density would be seen as low to medium density in a county such as Chesterfield or Fairfax.~~

~~The county’s foresight in using these concepts to develop planning areas placed it ahead of most other communities when the use of UDAs became mandatory in 2007. State law requires high growth counties like Fluvanna to amend their comprehensive plan to incorporate one or more UDAs. As defined in the *Code of Virginia*, an urban development area is an area designated by a locality that is appropriate for higher density development due to proximity to transportation facilities, the availability of a public or community water and sewer system, or proximity to a city, town, or other developed area.~~

~~Urban development areas are required to incorporate the principles of new urbanism and traditional neighborhood development. Additionally, they must be large enough to meet projected residential and commercial growth in the locality for an ensuing period of ten to twenty years. They also must provide for residential density of at least four residential units per gross acre, and commercial development with a minimum floor area ratio (FAR) of 0.4 per gross acre. This FAR requirement is interpreted by the county to apply only to the parcel on which commercial development is occurring, not to the entire urban development area, which is not feasible or desirable for any but the most urban of communities.~~

~~One urban development area is envisioned in this plan, referred to as the Zion Crossroads urban development area. This location was chosen because it correlates with the Zion Crossroads community planning area and the intersection of two existing major transportation networks—U.S. Routes 250 and 15.~~

The Zion Crossroads urban development area is designed to take advantage of the high volume of traffic generated by its position in close proximity to an interstate interchange, and with the intersection of Routes 250 and 15. In the near term, much of the traffic in the area will be generated from outside the county, until residential growth expands in the area. As stated previously, an important key to the success of the Zion Crossroads UDA is working with Louisa County to ensure that growth in both counties is managed well. Also, the provision of additional infrastructure, particularly water, is needed to allow for more dense development. Other necessary infrastructure such as sewer, roads, stormwater systems, and telecommunications should be substantially provided by developments or other private enterprises.

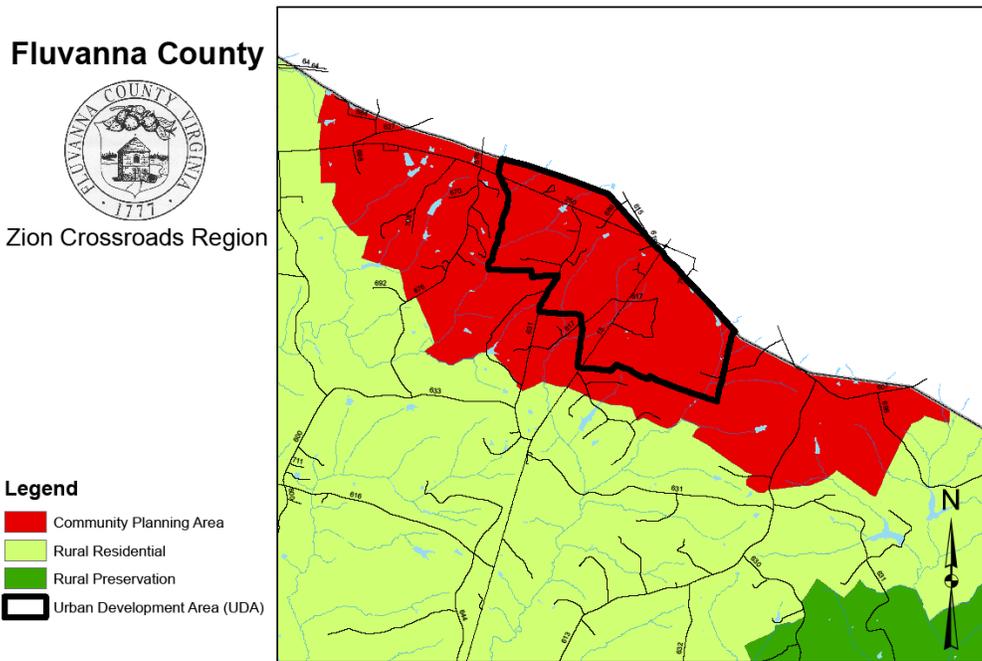


Figure LU-22, Zion Crossroads Urban Development Area

Urban Development Areas

In 2007, the Virginia General Assembly passed, and revised in 2010, Urban Development Area legislation (*Virginia Code 15.2-2223.1*), requiring high-growth counties like Fluvanna to create Urban Development Areas (UDAs) of sufficient size and density to accommodate future growth. Such areas should be developed in accordance with the principles of traditional neighborhood design. This legislation presents Fluvanna County with an opportunity to strengthen its existing designation of Community Planning Areas as places to concentrate future growth and economic development, while preserving the rural heritage of other parts of the County. This section details the designation of a single Urban Development Area for Fluvanna, located within the Zion Crossroads Community Planning Area.

As defined by this legislation, a UDA is an area, designated by a locality, that is appropriate for higher-density development due to its proximity to transportation facilities, the availability of a public or community water and sewer system, or proximity to a city, town, or other developed area. The UDA must be large enough to meet the projected demand for residential and commercial growth for the next ten to twenty years.

Additionally, Urban Development Areas should incorporate the principles of traditional neighborhood design, and should be appropriate for densities of at least:

- Four single family residences per acre,
- Six townhouses per acre, or
- Twelve apartments or condominium units per acre; and
- A floor area ratio of at least 0.4 for commercial development.

The Benefits of UDAs

The purpose of Virginia's urban development areas legislation is to improve the future efficiency of state-funded road building and maintenance. The suburban sprawl that has resulted from large-lot development and separation of uses in typical suburban developments has brought about increased traffic and the financial burden of maintaining a rapidly expanding road network.

The benefits of compactness and traditional neighborhood design can address some of the transportation effects of suburban sprawl. By locating residences or businesses closer together, these new uses can be connected to existing roads with shorter new road segments constructed and maintained at lower cost. By combining commercial and residential uses in the same community, TND communities require much shorter trips to access daily needs. The pedestrian focus of TND communities also means that some trips can be made by walking, removing some vehicle trips from roads.

UDA development can help the County reach its comprehensive plan goals for the County and the Zion Crossroads area. By allowing more intense development in appropriate areas, the County has the opportunity to preserve its rural and agricultural landscape by reducing development pressures on these sensitive areas. Compact development can also mean shorter infrastructure connections for public water and sewer

utilities, reduced need for school busing, and improved response times for police and fire services.

UDA Demographic Projections

The size of the Urban Development Area must adhere to the definitions and requirements of Section 15.2-2223.1 of the Code of Virginia. The objective of the legislation is that the UDA be sized based on the Virginia Employment Commission's projections of Fluvanna's future population growth over the next 10 to 20 years.

The legislation defines the UDA as a place for developing single family homes, attached homes like town houses and duplexes, multifamily homes like apartments or condominiums, and commercial or office uses, and specifies target densities for these uses. The UDA densities are to be applied only to developable acreage, that is, an area for active development that is exclusive of existing parks, road rights-of-way, railroads, utilities, and other public facilities.

URBAN DEVELOPMENT AREA DENSITIES

- *UDA Single Family Detached Residential:* *4 units/acre*
- *UDA Attached Residential:* *6 units/acre*
- *UDA Multifamily Residential:* *12 units/acre*
- *UDA Commercial and Office Employment:* *0.40 FAR*
- *A proportional mix of the above densities*

Using population projections and a likely mix of the above stated densities, it is possible to project the land area necessary to accommodate future growth in a Traditional Neighborhood Development pattern. By applying population projections to rural and suburban densities approximating Fluvanna's existing development, it is also possible to project the land area that would be necessary to accommodate future growth at existing densities.

As of 2010, Fluvanna County had 25,691 residents. The Virginia Employment Commission has projected that Fluvanna's population will increase to 37,433 by the year 2020, and to 47,010 by the year 2030. As a result, the Zion Crossroads UDA should be planned to accommodate between 11,742 and 21,319 new residents over the next 10 to 20 years.

At existing rural and suburban densities 11,041 to 25,186 acres of new development would be needed to accommodate projected growth. The same growth could be accommodated by Traditional Neighborhood Development of between 711 and 1708 acres.

UDA Location

The County's Urban Development Area should be located to take advantage of major roads and areas of development that already exist. In general, the UDA legislation states that UDAs should be located based on:

- *Proximity to existing transportation facilities,*
- *Availability of public water and sewer systems, and*
- *Proximity to towns or other areas of existing development.*

By encouraging more intense new development near areas of existing facilities and development, the County has the opportunity to protect the agricultural and rural lands that are one of the County's great assets from suburban sprawl development. The plan also recognizes that one strategy to protect these assets is to focus potential future development in the most advantageous areas, thereby saving farmland from being developed, and creating villages as important centers of community and commerce. This strategy is very much in line with the intent and community development principles of Urban Development Areas; to encourage village-like development in select areas, while preserving the natural and agricultural character of outlying areas.

Zion Crossroads

One urban development area is envisioned in this plan, referred to as the Zion Crossroads Urban Development Area. This location was chosen because it correlates with the Zion Crossroads community planning area and the intersection of two existing major transportation networks—U.S. Routes 250 and 15.

The Zion Crossroads urban development area is designed to take advantage of the high volume of traffic generated by its position in close proximity to an interstate interchange, and with the intersection of Routes 250 and 15. In the near term, much of the traffic in the area will be generated from outside the County, until residential growth expands in the area. As stated previously, an important key to the success of the Zion Crossroads UDA is working with Louisa County to ensure that growth in both counties is managed well.

The designated UDA encompasses a total of 1890 acres. Within this area are a significant number of roads and other public facilities, as well as established and stable uses, which cannot be considered developable. Therefore, the actual developable acreage of the designated UDA is somewhat reduced, and falls within the projected 711 to 1708 developable acres needed to accommodate 10 to 20 years of projected future growth. As a result, the above analysis supports the designated Zion Crossroads UDA.

It is important to note that the provision of additional infrastructure, particularly water, is needed to allow for more intense development in Zion Crossroads. Other necessary infrastructure such as sewer, roads, stormwater systems, and telecommunications should be substantially provided by developments or other private enterprises.

Fluvanna County



Zion Crossroads Region

Legend

-  Community Planning Area
-  Rural Residential
-  Rural Preservation
-  Urban Development Area (UDA)

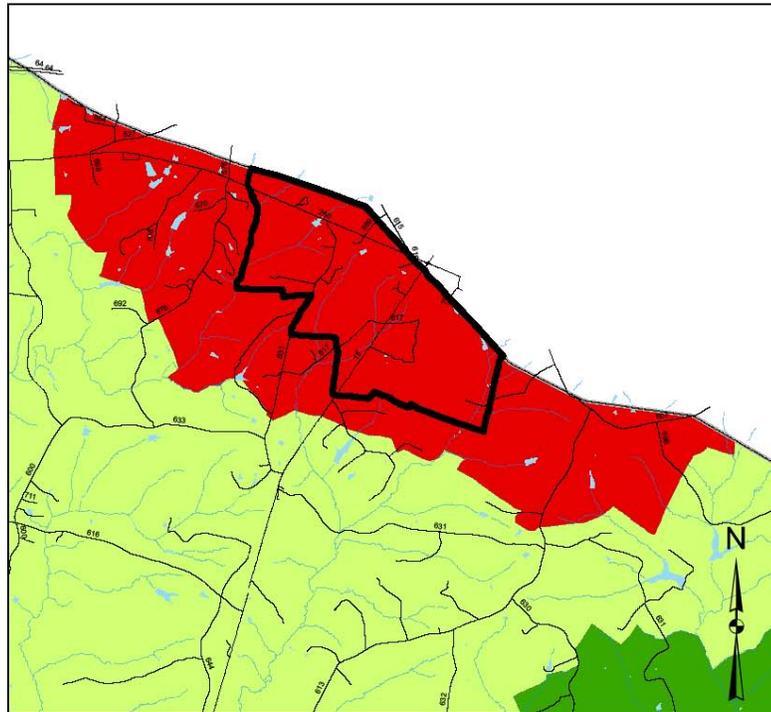


Figure LU-22, Zion Crossroads Urban Development Area

Traditional Neighborhood Design

Development within Urban Development Areas should be based on the principles and features of Traditional Neighborhood Design (TND) in order to achieve transportation and other benefits over typical suburban development. Sometimes also called new urbanism, or neo-traditional design, the features of TND include:

- pedestrian-friendly road design,
- interconnection of new local streets with existing local streets and roads,
- connectivity of road and pedestrian networks,
- preservation of natural areas,
- mixed-use neighborhoods, including a mix of housing types,
- reduction of front and side yard building setbacks, and
- reduction of street widths and turning radii at subdivision intersections.

The purpose of these TND features is to bring commercial and residential uses closer together, and to increase the transportation efficiency of new development. While typical suburban development separates the places where people live, work, and shop into separate areas, TND development mixes uses so that trips between them are shorter. By focusing on a connected pattern of streets, rather than suburban cul-de-sacs, and by providing sidewalks and other pedestrian amenities, some trips may even be accomplished by walking or biking rather than driving.

These TND features support the overall land use goals for the Zion Crossroads UDA and Community Planning Area, by encouraging a village-scaled center at Zion Crossroads as a place for economic development. The Comprehensive Plan chapter on *Community Design* further illustrates these TND principles.

Construction and demolition debris will also increase as a result of land development. Methods for managing larger volumes of inert waste, including brick, rock, and lumber, will be necessary. To this end a facility is scheduled to open next to the Allied Waste facility on Route 250 that will target recycling of construction and demolition debris. This type of recycling lends itself to moving toward green building in the county. One of the many items that help to make a building LEED (Leadership in Energy and Environmental Design)-certified is the recycling of waste from the building site. Having such a facility makes LEED building more likely in the county.

Communication Infrastructure

The rapidly changing area of technology and communications, particularly regarding public safety radio, wireless, and broadband communications systems, requires a greater level of technical expertise than the county can provide internally. The county is developing a comprehensive communications strategy that will maximize current and future investments in infrastructure and its placement.

Public Safety Communications

The existing public safety communications system is in need of a substantial upgrade or replacement. A number of factors have contributed to this circumstance. The county is currently operating four frequencies (two for law enforcement and two for fire and rescue) on a wide-band VHF system. The system has an inadequate coverage area that appears to be degrading. There is a single transmitting site, and three receiver sites. In some areas at the farthest points from the transmit site, there is little or no communication capability (including wireless). This is an obviously dangerous situation that the county is committed to alleviating.

The county commissioned a study in 2000 that includes detailed propagation maps and demonstrated that the county's options are clear: (1) joining the Charlottesville/Albemarle 800 MHz system, (2) using a stand-alone 800 MHz system, (3) using a UHF simulcast trunked system, or (4) using a VHF simulcast trunked system.

The purpose of the communications master plan that deals with this aspect of communications is to detail and rate each upgrade option based on factors such as ability to meet or exceed system expectations, cost, and ongoing maintenance.

Wireless Communication

Fluvanna County is receiving an ever-growing number of applications for wireless towers. The Board of Supervisors is increasingly concerned with its limited ability to fully evaluate these applications in terms of appropriate location, necessary height, and other site considerations. The county will require a more comprehensive application and offer ways to more thoroughly evaluate these requests.

~~One strategy the county is interested in pursuing is to have a vendor~~ *In 2010, the County hired a consultant to* conduct an independent review of each tower application submitted to the county. Detailed tower application reviews that reference the Comprehensive Plan, the zoning ordinance, and the communications master plan ~~will~~ gives the Planning Commission and Board of Supervisors a consistent basis upon which to consider these requests.

The purpose of the *Wireless Telecommunications Facilities Master Plan* ~~wireless communications portion of the plan~~, and associated ordinance amendments, is to establish general guidelines for the siting of wireless telecommunications towers, antenna, ground equipment, and related accessory structures. Policies and recommendations should minimize the impacts of wireless communication facilities on surrounding areas by establishing standards for location, structural integrity, and compatibility; encourage the location and colocation of wireless communication equipment on existing structures; accommodate the growing need and demand for wireless communication services; encourage coordination between communication providers; establish consistent and balanced legal language governing wireless communications facilities that take into consideration the Comprehensive Plan and communications master plan; and maintain compliance with applicable laws, including but not limited to the 1996 Telecommunications Act.

The Telecommunications Master Plan was adopted as a policy by the Board in September 2011, along with zoning ordinance amendments regulating telecommunications facilities.

The following excerpts are the more pertinent sections of the Master Plan from a policy perspective:

The County provided CityScape a list of thirteen (13) County-owned properties as potential locations for new wireless telecommunications infrastructure. CityScape went to each property and reviewed the following site development criteria for each location: lot size; accessibility; existing and adjacent land uses; proximity to existing towers; and potential use of the land for new telecommunications infrastructure. All thirteen (13) locations identified were found acceptable for potential future infrastructure. Providing lease space to the wireless telecommunications industry on these properties could gross the County millions of dollars over the next twenty years.

Location	Suggested Height	Suggested Type of Telecommunication Facility
Pleasant Grove Road	>200'	Light Stanchion
Palmyra Fire House	≤199'	Monopole
Kent Store Fire House	>200'	Monopole
Central Elementary School	>200'	Light Stanchion or no pole
Carysbrook Complex	≤199'	Light stanchion
Columbia Elementary School	≤199'	Light Stanchion
Fluvanna County Solid Waste Convenience Center	≤199'	Monopole
Omohundro Water Tank	≤199'	Attachment
Future Fork Union Fire House	≤199'	Monopole, Slick Stick, or Flag Pole
Weber City Water Tank	≤199'	Attachment
Weber City/Melton Property	≤199'	Monopole
Bremo Bluff Property	>200'	Faux Fire Tower
Bottom Road Property	>200'	Painted Monopole

Hierarchy recommendation A Siting Hierarchy is a zoning tool to encourage the use of existing antenna support structures, and the use of publicly owned property for future telecommunications infrastructure. Providing a Siting Alternative Hierarchy is one way to encourage the use of existing facilities and county-owned properties as locations for new wireless telecommunications infrastructure. Adding the hierarchy of preferable infrastructure options also addresses the visual and locational preferences of future network installations. The draft siting hierarchy below is based on the feedback received from the attendees at the public meetings.

Siting hierarchy. Siting of a new antenna array or new TASF shall be in accordance with the preferred siting hierarchy in the order outlined below. All siting options are preferred to be located on publicly-owned property, as identified in the County's Telecommunications Master Plan, as a first option. The location of antenna array or other facilities on non publicly-owned property is acceptable as a secondary option within each category.

- (1) Concealed attached antenna
- (2) Colocation; antenna modification; combined antenna(s) on existing TASF
- (3) Colocation or new TASF in utility right-of-way
- (4) Non-concealed attached antenna
- (5) Replacement of existing TASF
- (6) Mitigation of existing TASF
- (7) Concealed freestanding TASF
- (8) Non-concealed freestanding TASF
 - (a) Monopole
 - (b) Lattice
 - (c) Guyed

Rural Broadband

While investigating options that may lead to a greater investment in infrastructure for public safety and wireless communications, the county would like to have a plan in place for the provision of rural broadband throughout the underserved areas of the county. This service is intended to serve three functions:

- Provide high-speed internet service at a reasonable cost for Fluvanna County residents.
- Provide high-speed internet service at a reasonable cost for Fluvanna County businesses.
- Provide for county-wide use of law enforcement mobile data terminals through this system solely, or a combination of this system and the wireless or public safety communication system if feasible.

Additionally, as part of any capital project that requires “opening the ground,” conduit for future fiber or other high-tech infrastructure should be placed in the ground for future use, particularly along corridors and between community planning areas and public services.

Television

Cable television service is not available in most areas of the county, although satellite networks have narrowed the cable service gap over the past decade. Dish Network and DirectTV are the two satellite television providers in the area.

The below graphic is proposed for deletion and replacement with the one on the next page.

Fluvanna County Wireless Communication Facilities

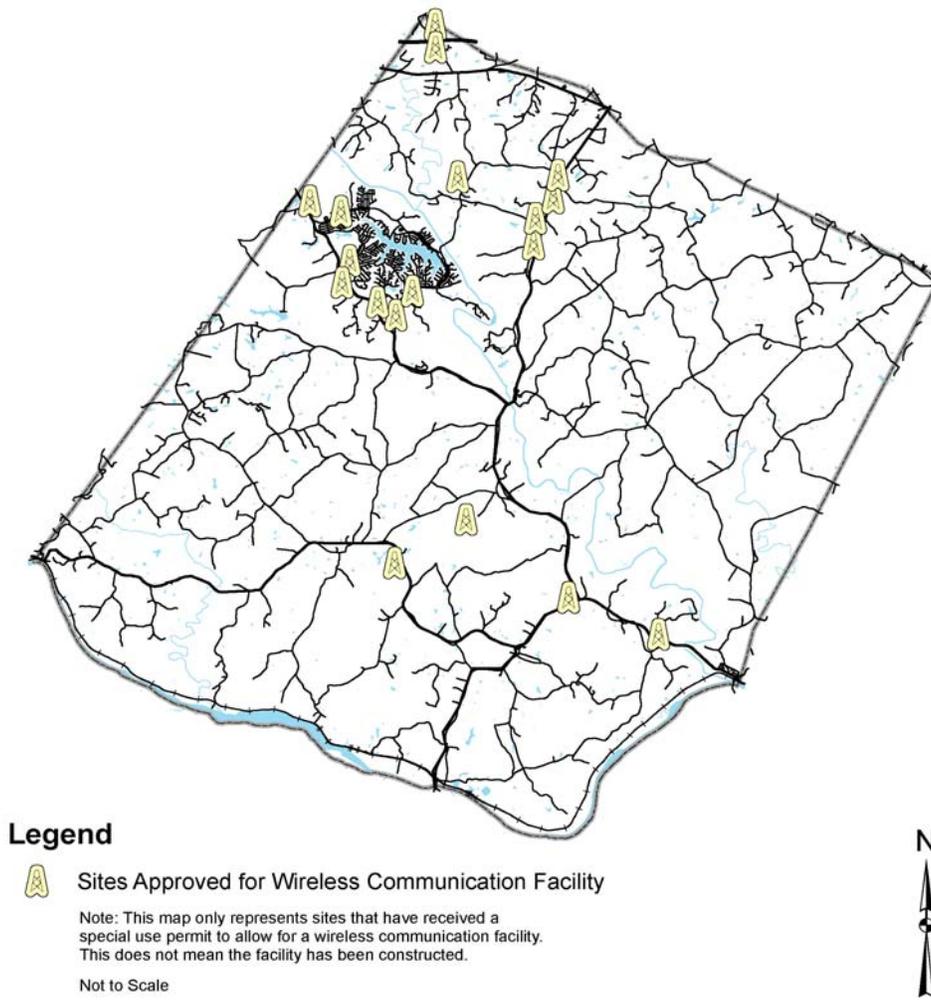
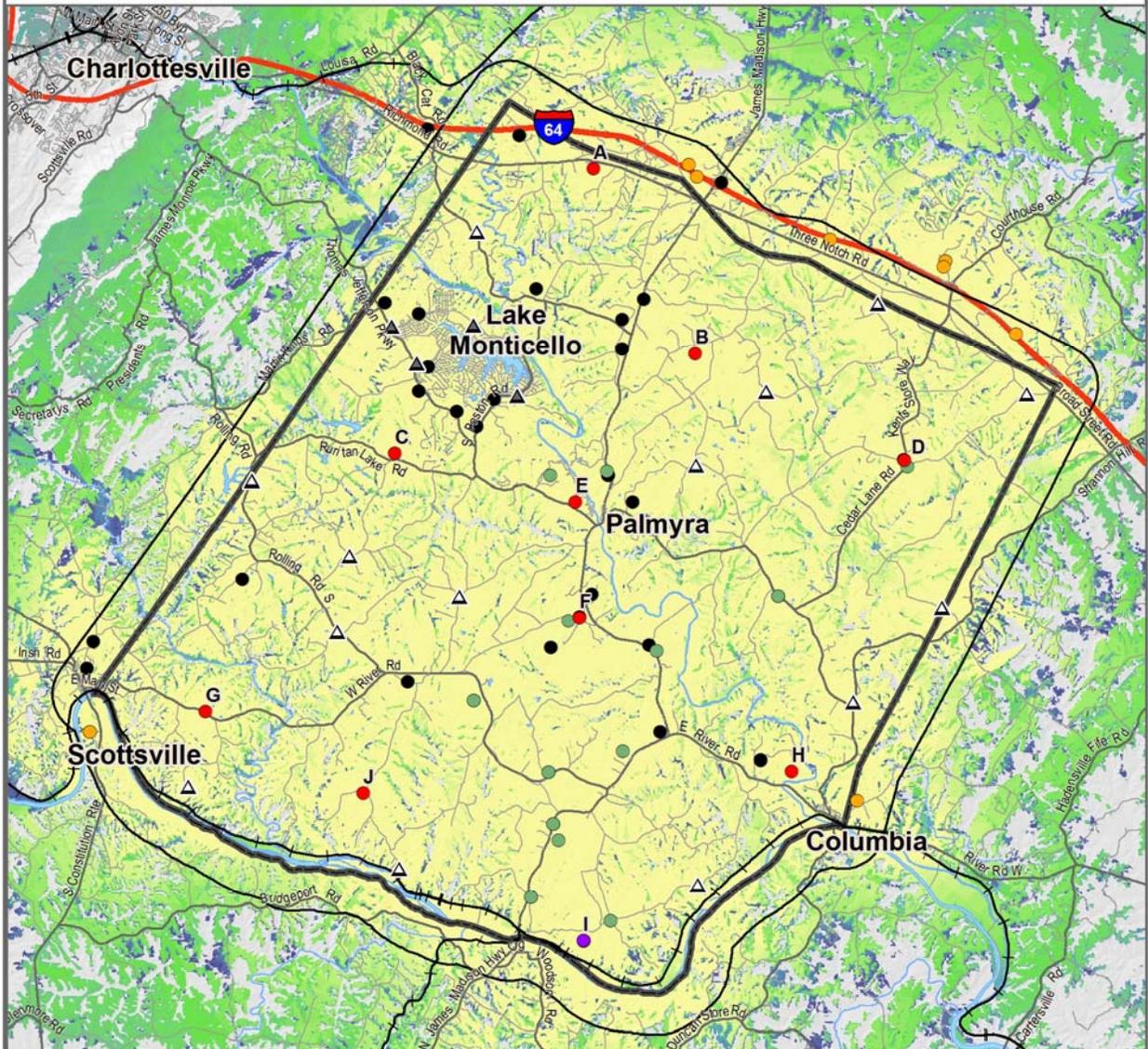


Figure I-8, Map of Wireless Communication Facilities

Signal Strength at 1900 MHz From Suitable Existing Sites, Proposed Sites, and Projected Fill-In Locations Including Terrain, Summer Foilage and Projected Population Density



- | | | |
|--|---|---|
| ● Tower up to 150', with 100' RAD center | Estimated Signal Strength

Superior
Average
Acceptable | — Limited Access Hwy |
| ● Tower 199' and above, with 150' RAD center | | — Major Roads |
| ● Proposed E911, with 190' RAD center | | — Minor Roads |
| ● Proposed E911, with 280' RAD center | | — Railroads |
| ● Public Land, with 199' RAD center | | |
| ▲ Fill-In Site, with 150' RAD center |
County Boundary | Sources:
CityScape Consultants, Inc.;
US Geological Survey; Virginia
DOT; Center for GISc at UNC
Greensboro |
| ▲ Fill-In Site, with 125' RAD center |
1 Mile Buffer
Around County |
0 1 2 Miles
 |

Map created on May 30, 2011 by the Center for GISc at UNC Greensboro

Figure I-8, Map of Wireless Communication Facilities

Fork Union Community Plan

There are several transportation-related improvements that can be done to improve the safety and appearance of Fork Union.

- Add a walking/biking trail between the Community Center and “downtown.” Determine whether a sidewalk set back from Route 15 or a trail behind houses, such as the Fluvanna Heritage Trail, would be most appropriate. Both of these options would require coordination and consent from landowners.
- Conduct an engineering analysis to determine whether traffic-calming devices (curb extensions, median crossings, roundabouts) can be installed at key intersections.
- Install marked crosswalks along Route 15 in strategic places.
- Improve existing sidewalks and add additional sidewalks along Route 15 connecting downtown to the Village Shopping Center.
- Consider adding bike lanes on wide roads. Bike lanes make the roads safer for cyclists and slow down traffic by narrowing lanes.
- Review building and zoning codes and recommend relevant changes to allow the type of development and infrastructure desired by residents.

Transportation in the Zion Crossroads UDA

By planning for denser, mixed-use development in certain key locations within the County, Fluvanna has the opportunity to improve the overall efficiency of its transportation system. Development in the mixed-use, Traditional Neighborhood Development (TND) pattern can produce several transportation benefits through changes in street patterns and modes of travel.

The benefits of TND transportation planning extend to those people who will live and work in these new communities, but also to local governments and citizens of the larger region. Many of the benefits of TND streets can be measured in terms of increases in system capacity, greater choices to satisfy travel demands, shorter travel times, construction cost savings, and reduced maintenance. On the other hand, other (equally important) attributes are linked to less scientific quality of life, aesthetic, and safety factors.

Reduced trip generation and internal capture

TND communities have a mix of uses that combines residential, civic, institutional, and commercial uses into one project on one site, as opposed to creating separate development modules, with each serving a different use. A resident of a typical TND community would be able to complete certain daily tasks, like grocery shopping, dropping a child off at school, or going out for a meal, without leaving the community. Trips by TND residents that are made without leaving the TND are called internal capture. These are trips that are shorter, safer, and, in some cases, can be substituted by pedestrian trips.

When analyzing traffic impacts for new developments, the Virginia Department of Transportation (VDOT) allows for the possibility that up to 15 percent of all trips by TND residents will be internally captured. This means 15 percent less traffic placed on existing external roads, which can lead to savings in road widening, turn lanes, and signalization. However, actual case studies comparing TND to conventional suburban projects in Virginia and other states have realized even better rates of internal capture, with 20-25 percent of trips staying within the TND.

Increased transportation system capacity

TNDs typically use an interconnected grid of streets, while most sprawl subdivisions use a disconnected pattern of streets with many cul-de-sacs and a few high-volume collector roads. The overall effect of the TND grid pattern is to divide traffic between many small streets rather than concentrate it on a few large collector roads.

Traffic analysis of TND and suburban developments show that a compact network of small interconnected streets has more traffic capacity than the same street area combined into large collector streets. The net benefit is fewer travel lanes, fewer traffic signals, and fewer traffic accidents while increasing overall system effectiveness.

Reduced traffic times and less signal wait

While TND streets have many small, relatively quiet intersections, major collector roads typically have large, complex intersections. More complex collector intersections require multiple lanes, a variety of turning lanes, and traffic signal cycles for a variety of movements, all leading to longer waits at traffic lights and reduced system capacity. The goal for the Zion Crossroads UDA should be to plan for new local streets that stay below traffic levels that warrant signalization. When the TND pattern spreads traffic over several smaller roads, traffic at these intersections may fall below rates at which signalization is warranted, or, if a signal is necessary, its cycles will be less complex and less time consuming.

Relationship to regional traffic network

An additional feature of TND street patterns is that TND developments make multiple connections to existing roads, and to adjacent developments. Sprawl subdivisions are usually self-contained, with a single entrance from a major road. This means that to visit an adjacent development, a resident would have to drive onto the arterial highway or major collector road and then enter the adjacent development.

Major roads like Route 250 are intended to serve regional traffic patterns, and are not designed to function well with high levels of frontage access. The result is increased travel time and trip distance while further diminishing the capacity and function of the existing system. Over time, as arterial traffic increases, the trend is to add lanes to the existing system rather than building another way to access developed areas.

There are very few existing transportation connections within the Zion Crossroads UDA and Community Planning Area. Through future TND development, the County should consider requiring road connections between new developments in order to create a larger transportation network over time. By following this TND street pattern, the County can minimize the impact of new developments on Routes 15 and 250 and their major intersection.

Pedestrian and Non-car trips

The density, mix of uses, and connected streets that are key features of all TNDs make it possible to navigate the development, and possibly nearby areas, without a car at times. New development should ideally create a village center for Zion Crossroads, within a walkable distance from residential areas. While this doesn't mean that cars aren't necessary in TND communities, it does mean that certain trips, for shopping, dining out, or visiting neighbors,

might be short enough to consider walking or bicycling. The narrower TND street, with a more compact intersection design and smaller curb radii, better accommodates pedestrians and cyclists in a safe and comfortable way to make non-car trips more desirable.

The number of trips made without a car will vary widely depending on the features of the town center, as well as factors like weather. However, some case studies of TNDs reveal high levels of internal traffic capture, showing that among people shopping and dining in TND commercial areas, as many as 18 percent had traveled there on foot (*2004 study of Southern Village - Chapel Hill, North Carolina by the Carolina Transportation Program*). This represents an 18 percent reduction in traffic over single-use suburbs where no walking trips are possible due to long distances and unfavorable conditions between residential and commercial areas.

Safer Streets

The inherently slower speed of TND neighborhood streets when compared to highways and collector roads means greater safety for both drivers and pedestrians. With cars moving at a reasonable in-town speed, pedestrians are more easily seen by drivers and have more time to cross streets. Slower automotive speeds also increase safety for drivers, with damage and injury reduced when collisions do occur.

Improved emergency response

Another safety issue presented by sprawling and disconnected suburban streets is their effect on emergency response by fire and rescue services. Sprawling suburbs mean longer distances to travel between fire and rescue facilities and some homes, while the disconnected nature of cul-de-sac streets means traveling indirect routes to answer calls. The proximity and connectivity of TND communities has the potential to shorten emergency response times.

Quality of life

Quality of life in TND communities is difficult to measure but is apparent in more ways than one. The goal is to create roads and neighborhoods that have a human scale and functionality. TND communities might be described as healthy for two principal reasons. First, these places tend to have much greater levels of neighborhood social interaction, with residents experiencing a sense of belonging to a community. In effect, they are more “livable”. This community vitality promotes the development and serves to attract new residents and businesses, as well as to further promote the TND pattern for future developments. Second, the individual residents of a TND may see health benefits from walking or bicycling within the community in ways that aren’t seen in conventional suburbs due to the safety concerns of walking or cycling where appropriate facilities are not present, or where greater travel distances and high speed traffic discourage anything but automobile travel. Right-of-way landscaping, civic spaces, street lighting, clearly identified crosswalks, and coordinated streetscape elements also attribute to the quality of life in a TND.

TND STREET FEATURES

The streets of Traditional Neighborhood Developments are necessarily different from the streets in conventional suburban developments. Because the density of TNDs encourages walking, biking, and general community activity, the streets of the TND are designed more completely than those of the conventional suburb. The concept of “complete streets” should focus on the following major objectives:

- Continuity of street design throughout the community
- A hierarchy of street scale to emphasize important connections or areas
- Connectivity of pedestrian and vehicular infrastructure
- Comprehensive landscaping as an aesthetic and functional element of the street
- Building frontage guidelines to create an ordered and uniform street wall

Many suburban developments in Fluvanna have abnormally wide pavements and broad, clear shoulders that promote high speeds. In order to make TND streets safe for pedestrians and cyclists, the speed of cars is slowed somewhat. Additional features are also added to the street to increase the safety and comfort of pedestrians, as well as to make for a more visually interesting environment.

Narrow lanes and streets

By narrowing driving lanes, the TND street slows drivers to speeds that are safer for cars, pedestrians, and cyclists alike. Due to the increased density of TND communities, slower speeds do not necessarily mean longer trips, as destinations are much closer. In many suburban areas, lane widths are a minimum of 16 feet, while TND streets typically specify lanes of 12 feet or less. The grid, or network, street pattern typical of TNDs also divides traffic between multiple small roads, rather than combining traffic onto multilane collector roads as in suburban locations, meaning fewer lanes for pedestrians to cross and generally safer conditions. Traffic calming techniques, including speed bumps or bulb-outs at intersections, can further slow traffic and protect pedestrians and cyclists.

Sidewalks and crosswalks

The key feature of TND streets is that they should be designed for multiple users, not solely for drivers. The streets within a TND community should all have sidewalks, almost always on both sides of the street. Sidewalks are often five feet wide in residential areas, and separated from the street by a planting zone. This separation gives the sidewalks a safer feel, removed from moving cars. Given their importance in supplementing the civic spaces in the community, commercial street sidewalks must be much wider to accommodate busier uses, and may also provide for café space. Crosswalks must be clearly marked within the street. The use of contrasting materials, or hardscaping, such as brick or stone can make crosswalks stand out, as well as signal to drivers to slow for pedestrians.

Street trees

The presence of evenly spaced trees along a street creates a sense of enclosure that slows traffic, while also providing shade to pedestrians in warm climates, and making for a generally more attractive street environment. On residential streets, trees are commonly planted in a four to eight foot planting zone between the street curb and sidewalk. For commercial streets, trees may be planted in planting beds, or may be installed in tree grates to create additional sidewalk space.

On street parking

In contrast to typical suburban construction that includes both roads and large parking lots on individual commercial parcels, TND streets are designed to include on-street parking. This parking arrangement works toward the TND community's land use goals, as well as its goals for multi-use streets. By parking within the street rather than on individual parcels, the TND can reach much higher densities. In addition, a row of parked cars forms a buffer between moving traffic and pedestrians to give sidewalks a safer and more pleasant feel.

Buildings close to the street

Instead of the minimum setback lines established by traditional zoning codes to ensure that buildings aren't built too close to the street, TND communities are often governed by build-to lines to ensure that structures aren't built too far back from the street. Shallow front setbacks help TNDs achieve their goals of higher density, as well as their street design goals. While in a car-only suburb, buildings near the street might block sight lines and slow traffic, TNDs desire slower traffic, as well as convenience for pedestrians. With closely set buildings and on-street parking, pedestrians do not have to cross parking lots to reach the fronts of buildings as they would in suburban settings.

Street furniture

An additional enhancement of TND streets over traditional suburban streets is the provision of street furniture. Street furniture includes benches, bicycle racks, bollards, planters, and other accessories placed on or near TND streets and sidewalks for the convenience of non-automobile travelers. At the same time, features not friendly to pedestrians and cyclists, such as trash pickup are often handled in alleys or other off-street locations.

TND Street Example

The example in *Figure T-6* below shows a model TND street, for use in residential areas of master planned TND communities. With narrow travel lanes of 10-12 feet, TND streets provide access to homes, but does not allow or promote high speeds. Parking is included along the street in 7-8 foot wide parallel spaces. Additional parking, and access to garages, is usually provided in a mid-block alley in TND residential areas. This example includes 5 feet of planting area between parked cars and the sidewalk. This area provides a buffer between cars and people, and is a place to plant street trees for aesthetics and shade. All TND streets should include sidewalks on both sides; in this case, sidewalks are 5 feet wide. Behind the sidewalk is the private property of the individual house lots.

Other TND streets might include those for commercial areas, where lanes and sidewalks might be wider, but that still include landscape space and on-street parking. One-way streets are also possible when development includes a grid street pattern as in TNDs. Developers of TND projects should strive for smaller-scaled streets, while also considering local and state construction standards, and the needs of commercial and emergency vehicles.

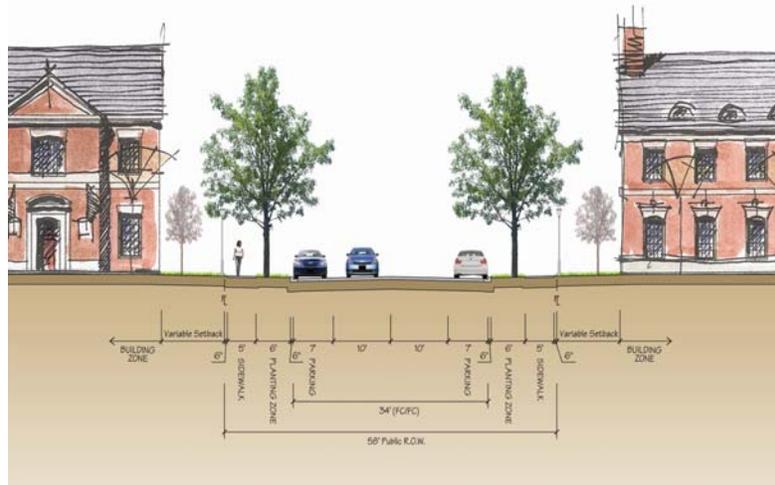


Figure T-7, Model TND Street



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.co.fluvanna.va.us

STAFF REPORT

To: Fluvanna County Planning Commission

From: Andrew Pompei

Case Number: ZTA 11:03

Date: October 26, 2011

General Information: This request is to be heard by the Planning Commission on Wednesday, October 26, 2011 at 7:00 pm in the Circuit Courtroom in the Courts Building.

Applicant/Representative: Fluvanna County

Requested Action: A request to amend the Fluvanna County Zoning Ordinance to update and strengthen regulations regarding Planned Unit Development (PUD) districts

Location: Not Applicable

Zoning History: Not Applicable

Analysis

The applicant is proposing to amend Article 14 (Planned Unit Development District) of the Fluvanna County Zoning Ordinance. The proposed amendments to the Planned Unit Development (PUD) regulations are intended to make the zoning district more functional and compliant with state legislation related to Urban Development Areas (UDAs). The provisions would allow and encourage the construction of compact, mixed-used projects that adhere to the principles of Traditional Neighborhood Development (TND).

Project History

The proposed amendments to the Zoning Ordinance stem from state mandates. Passed in 2007 with subsequent amendments, Virginia Code § 15.2-2223.1 requires fast-growing localities statewide to delineate at least one UDA within their comprehensive plans. The UDA must be large enough to accommodate the growth anticipated over the next 10 to 20 years. New development is required to meet minimum density requirements. The comprehensive plan must promote principles of traditional neighborhood design within the UDA. Since Fluvanna County had a growth rate greater than fifteen percent (15%) between 1990 and 2000, it was required to create its own UDA.

In 2010, the Virginia Department of Transportation (VDOT) offered grants to communities that requested assistance for the development of their UDAs. Earlier this year, the County hired The

Cox Company to re-evaluate its UDA policies. The Cox Company has recommended that the County use several tools to strengthen its UDA policies. One of the recommendations was to amend the PUD section of the Zoning Ordinance to better comply with state regulations.

The existing PUD ordinance was adopted in August 2009 (ZMP 09:02). Currently, there are no parcels in the County zoned PUD.

Text Amendments

The revised regulations would require new projects within PUD districts to incorporate characteristics of Traditional Neighborhood Design. The proposed changes address several different aspects of site design and application review, including:

- *Project Review*

In addition to the narrative, existing conditions map, and traffic impact analysis, the applicant must submit a PUD Application Plan, a transportation plan, street design guidelines, lot development criteria, and community design guidelines. The site and lot development standards must include the mix of land uses, the density of residential uses, the floor-area ratio of non-residential uses, building setbacks and yard densities, and the maximum project density. The Planning Director may determine whether or not the traffic impact statement must be consistent with VDOT 527 regulations, or if it may be completed with a more limited scope. The statement of intent was modified to specifically state that the PUD district is intended to be applied to privately-initiated zoning map amendments within the County's Community Planning Areas and Urban Development Areas.

- *Compact, High-Density Development*

The proposed PUD amendments allow for higher residential densities than those allowed in any other zoning district. Each type of residential use (single-family detached, townhouses, multi-family residences) has its own maximum densities. Within the Zion Crossroads UDA, there are minimum density requirements for both residential and commercial development; these standards are consistent with the minimum density requirements set forth in the state's UDA regulations (Virginia Code § 15.2-2223.1). A formula for calculating the site's maximum yield/development density is described within the amendments. In the application package, developers may specify their own minimum setbacks within the district, which must be included in a table submitted with the application package. There is no minimum area required for PUD projects within the Zion Crossroads UDA; currently, PUD projects proposed within the UDA must meet the size guidelines for the Zion Crossroads Community Planning Area, which requires a minimum district area of twenty (20) acres.

- *Mixed-Use, Mixed-Income Neighborhoods*

All uses permitted by-right in the residential (R-1, R-2, R-3 and R-4), business (B-1 and B-C), and limited industrial (I-1) zoning districts are permitted by-right within the proposed PUD district. The uses allowed in each proposed PUD district must be submitted with the application package.

- *Well-Designed Open Space*

The minimum open space requirements remain unchanged; at least thirty percent (30%) of the gross area of a PUD district must be preserved as open space, and at least fifteen percent (15%) of the total open space must accommodate active and/or passive recreational activities. However, the amendments allow the Planning Commission to decrease or eliminate certain open space requirements. For PUD projects within the Zion Crossroads UDA that are less than fifteen (15) acres in gross area, the applicant may contribute to a County fund instead of providing open space on-site; the County may use the fund to build recreational facilities within the Zion Crossroads UDA.

- *Preservation of Important Environmental Resources*

PUD proposals must respect existing environmental resources. The amended ordinance defines what significant environmental features must be delineated on the Existing Conditions Map (unsuitable soils, wetlands, FEMA-designated floodplains, etc.). The amendments also require applicants to submit a general stormwater management and best management practices master plan as part of the rezoning process.

- *Pedestrian-Oriented Street Network*

In recognition of the pedestrian-friendly, walkable nature of mixed-use PUDs, the Planning Commission may modify the parking standards for projects within the Zion Crossroads UDA. The applicant must submit a parking impact study that justifies the modification based on the mix of uses, the phasing of development, and other factors.

Comprehensive Plan

The proposed amendments are consistent with the goals of the Comprehensive Plan. The changes regarding the PUD section of the Zoning Ordinance relate to the following goals of the Comprehensive Plan:

- Develop land-use policies and regulations that will preserve and enhance the county's natural environment (*Natural Environment: Goal 1*)
- Effectively implement the Comprehensive Plan land-use strategies and the Future Land Use Map (*Land Use: Goal 1*).
- Enable well-planned, coordinated, and sustainable development to occur throughout the County (*Land Use: Goal 2*).
- Preserve and enhance Fluvanna's unique identity and rural character (*Community Design: Goal 1*).

- Develop higher-density, walkable, mixed-use communities in the identified growth areas of the County (*Community Design: Goal 2*).
- Implement the County’s community planning areas, as shown on the Future Land Use Map (*Economic Development: Goal 2*).

The amendments would ensure that developers building within PUD districts create mixed-use, high-density communities that accommodate a variety of transportation options (walking, bicycling, etc.). The compact development patterns required by the PUD ordinance will help preserve the County’s rural atmosphere; more homes and businesses may be constructed in a smaller area, allowing developers to build a large number of units without sprawling into the countryside. These well-planned developments are inherently more sustainable than conventional suburban development, since they are less reliant on automobile-oriented transportation.

Utilizing the PUD provisions of the Zoning District is an implementation strategy outlined within the Comprehensive Plan. To help realize its vision of becoming “the most livable and sustainable community in the United States,” the Comprehensive Plan states that the County should:

- Designate, and enable the development of, community planning areas to allow appropriate development to be concentrated in these areas with adequate infrastructure (*Natural Environment: Goal 1, Strategy 1*).
- Utilize planned unit development (PUD) and rural residential zoning districts as an open-space preservation and sustainable development tool (*Natural Environment: Goal 1, Strategy 2*).
- Review zoning and subdivision regulations to maximize environmental benefits through best management practices such as low impact development, dark-sky lighting, quality and quantity stormwater controls, adequate buffering/screening, native landscaping, pervious surfaces, and walkability (*Natural Environment: Goal 1, Strategy 6*).
- Create a planned unit development district (PUD) to allow for the efficient implementation of the seven community planning elements in the context of traditional neighborhood development (TND) within the urban development area and each of the community planning areas (*Land Use: Goal 1, Strategy 2*).
- Revise the county’s zoning and subdivision ordinance so those land-use tools are consistent with the Comprehensive Plan’s goals and strategies (*Land Use: Goal 1, Strategy 4*).
- Develop new zoning and subdivision regulations that will further the desired growth patterns and property uses, as well as help to protect the rural preservation area (*Land Use: Goal 1, Strategy 5*).

- Amend and adopt zoning and subdivision regulations that allow for higher-density, compact developments for the community planning areas (*Community Design: Goal 2, Strategy 1*).
- Create a planned unit development zoning district (PUD) to allow for increased flexibility for commercial, industrial, and residential uses, as well as increased residential density within well-planned, mixed-use communities within the community planning areas (*Economic Development: Goal 2, Strategy 2*).
- Require the development of alternative transportation infrastructure such as sidewalks and trails in new major subdivisions, and sidewalks in commercial areas (*Transportation: Goal 3, Strategy 1*).

These implementation strategies are addressed through the proposed amendment of the existing PUD regulations. With the new amendments, the PUD zoning district will become a tool that better allows well-planned, mixed-use, compact development to occur within the Community Planning Areas.

Technical Review Committee

The Technical Review Committee Meeting was held on October 13, 2011. Several agencies commented on the request:

- The Health Department commented on the need to provide public water and sewer to PUD districts. The agency's representative stated that issues which may be relevant to wastewater and public drinking water should be addressed by the Virginia Department of Environmental Quality and the VDH Office of Drinking Water.
- The Virginia Department of Transportation (VDOT) stated that it will review the proposed amendments to determine how they relate to their policies. As of October 14, 2011, VDOT had not submitted official comments.

Conclusion

The proposed amendments are intended to update and strengthen the regulations regarding PUD districts. The changes ensure that proposed PUDs incorporate the concepts of traditional neighborhood design and better promote the goals of the comprehensive plan. With the amendments, the PUD ordinance will be fully compliant with Virginia's UDA regulations.

Suggested Motion

I move to recommend [approval/denial] of ZTA 11:03, a request to amend Article 14 of the Fluvanna County Zoning Ordinance to update and strengthen regulations regarding Planned Unit Development (PUD) districts.

Attachments

- A: Application
- B: TRC Comments (Health Department)
- C. TRC Comments (VDOT)
- D: Proposed Text

Copy:

Applicant/Representative: Fluvanna County



COMMONWEALTH OF VIRGINIA COUNTY OF FLUVANNA Application for Zoning Text Amendment

Owner of Record: Fluvanna County

Applicant of Record: _____

E911 Address: _____

E911 Address: 132 Main Street, Palmyra, VA 22967

Phone: _____ Fax: _____

Phone: 434-591-1910 Fax: 434-591-1911

Email: _____

Email: acoff@co.fluvanna.va.us

Representative: _____

Note: If applicant is anyone other than the owner of record, written authorization by the owner designating the applicant as the authorized agent for all matters concerning the request shall be filed with this application.

E911 Address: _____

Phone: _____ Fax: _____

Email: _____

Proposed amendment to the Zoning Ordinance: (attach additional sheets as necessary)

If the amendment proposes to replace existing text, please provide a full copy of the existing text for the affected section.

Location of Parcel: _____

Section: _____

Proposed Text: An ordinance to amend and reenact Article 14 of Chapter 22 of the Fluvanna County Code with respect to the regulation of Planned Unit Development (PUD) districts.

By signing this application, the undersigned owner/applicant authorizes entry onto the property by County Employees, the Planning Commission, the Board of Supervisors, and the Board of Zoning Appeals during the normal discharge of their duties in regard to this request.

Date: 9/30/11 Signature of Owner/Applicant: Dan K. Coffey

Subscribed and sworn to before me this 30th day of September, 2011 Register # 347136

My commission expires: 31 January 2012 Notary Public: May McNeal

OFFICE USE ONLY			
Date Received:	Pre-Application Meeting:	PH Sign Deposit Received:	Application #: <u>ZTA 11:05</u>
\$550 fee paid:			
Public Hearings			
Planning Commission		Board of Supervisors	
Advertisement Dates:	<u>13 & 20 Oct 2011</u>	Advertisement Dates:	
APO Notification:	<u>N/A</u>	APO Notification:	
Date of Hearing:	<u>26 Oct 2011</u>	Date of Hearing:	
Decision:		Decision:	

From: [StevenTugwell](#)
To: [Andrew Pompei](#)
Subject: FW: Comments for October 13th
Date: Friday, October 14, 2011 11:41:43 AM

From: Rice, Gary (VDH) [mailto:Gary.Rice@vdh.virginia.gov]
Sent: Thursday, October 13, 2011 2:17 PM
To: StevenTugwell
Subject: Comments for October 13th

Following comments from Health Department for 10/13/11 Agenda items.

1. CPA 11:01 - Issues which may be relevant to wastewater and public drinking water should be addressed by the Virginia Dept. of Environmental Quality and the VDH Office of Drinking Water
2. SUP 11:03 - No Comments
3. SUP 11:04 - Health Dept. will need a submittal to expand the existing sewage disposal system. Assessment and design of the system must be done by and AOSE.
4. ZTA 11:03 - Issues which may be relevant to wastewater and public drinking water should be addressed by the Virginia Dept. of Environmental Quality and the VDH Office of Drinking Water

Gary

From: [StevenTugwell](#)
To: [Andrew Pompei](#)
Subject: FW: TRC comments for the October 13, 2011 meeting.
Date: Friday, October 14, 2011 11:41:36 AM

From: Goodale, James E. [mailto:James.Goodale@VDOT.virginia.gov]
Sent: Friday, October 14, 2011 7:52 AM
To: StevenTugwell
Subject: TRC comments for the October 13, 2011 meeting.

CPA 11:01, Fluvanna County

I sent the package to Mark Wood And Chuck proctor for review.

SUP 11:03, National Communication Towers, LLC

The existing entrance used for access to construct the tower is sufficient enough to provide safe ingress and egress off the property, if any damages are made to the existing entrance they must be repaired. No permit is needed (VDOT).

SUP 11:04, Clifford H. Krammes

I met with Mr. Krammes on site and a discussion was held about the trees and brush to the left when exiting the driveway. The trees and brush were removed allowing for adequate sight distance to the left.

ZTA 11:03, Fluvanna County

Mark wood and Chuck Proctor will provide comments hopefully.

I will be at your office this morning to sign the plats for the Harris property.

James E. Goodale

Highway Permits & Subdivision

Zions Crossroads South

P.O. Box 1017

Troy, VA. 22974

(434) 589- 2358

**AN ORDINANCE TO AMEND AND RE-ENACT PORTIONS OF
CHAPTER 22, ARTICLE 14 “PLANNED UNIT DEVELOPMENT DISTRICT
(PUD)” OF THE FLUVANNA COUNTY CODE**

BE IT ORDAINED BY THE FLUVANNA BOARD OF SUPERVISORS, pursuant to Virginia Code Sections 15.2-2285, that the Fluvanna County Code be, and it is hereby, amended, by the revisions thereto of Section 22-14, as follows:

Article 14. PLANNED UNIT DEVELOPMENT DISTRICT (PUD)

Sec. 22-14-1. Statement of Intent

Planned unit developments (*PUDs*) are intended to promote the efficient use of land by allowing flexibility in design standards and variety in densities and land uses to preserve the rural areas of the county. Development of such districts shall be in accordance with an approved *PUD Application Package* ~~master plan~~ which should provide a variety and range of uses and densities in designated areas of the site.

Planned unit developments should be located within the designated growth areas of the county as set forth in the comprehensive plan, and should implement the goals of each Community Planning Area. Planned *unit* developments should provide unified development that incorporates new urbanism *and traditional neighborhood development* principles, which includes a mix of residential and commercial uses, an interconnected system of internal roads, pedestrian sidewalks and walkways and well planned access points along existing roadways. In addition to a mix of residential and commercial uses, planned developments should also provide a mix and variety of housing types.

The PUD District is intended to be applied to privately initiated zoning map amendments for land located within the County’s Community Planning Areas (CPAs) and the designated Zion Crossroads Urban Development Area (UDA). The Zion Crossroad UDA is located internal to the Zion Crossroads Community Planning Area, as depicted on the Future Land Use Map, as amended. The County’s designated CPAs and UDA include:

- a. Zion Crossroads Community Planning Area*
- b. Zion Crossroads Urban Development Area*
- c. Rivanna Community Planning Area*
- d. Palmyra Community Planning Area*
- e. Fork Union Community Planning Area*
- f. Columbia Community Planning Area*
- g. Scottsville Community Planning Area*

Sec. 22-14-2. Procedure for Rezoning

- (1) Prior to submitting an official rezoning application *for a PUD*, the applicant shall schedule a pre-application meeting with the Planning Director ~~and staff~~ *for an introductory work session to discuss the key elements and impacts of the proposed project rezoning request. The Planning Director and other County agency representatives may provide specific guidance on (a) application requirements, (b) timeframe for processing of the zoning map amendment application, (c) Comprehensive Plan compliance considerations, (d) identification issues related to public infrastructure and facilities, and (e) other matters as may be uniquely related to the applicant's property. At this meeting, the applicant shall present a preliminary sketch plan and other exhibits that depict the following: (a) general boundary and location of property subject to the PUD rezoning application, (b) land area to be contained within the PUD District, (c) graphic representation of the arrangement of interior sub-areas, (d) planned mix of land uses and densities, and (e) general approach to addressing transportation, infrastructure and community facilities.*

- (2) After the pre-application meeting with staff, the applicant shall submit an application for rezoning with the Fluvanna County Planning Department. The *PUD Application Package application* shall consist of ~~four~~ *the following primary sections: a narrative, an existing conditions map, a PUD Application Plan master plan, a transportation plan, street design guidelines, lot development criteria, community design guidelines, and a traffic impact analysis.*
 - (i) *PUD Application Package Narrative*
 - a. A general statement of objectives to be achieved by the ~~planned~~ *PUD* district including a description of the character of the proposed development and the market for which the development is oriented;
 - b. A list of all adjacent property owners;
 - c. Site *and lot* development standards, including but not limited to *mix of land uses, density for individual residential land uses, floor area ratios for non-residential uses, building setbacks and yard regulations, maximum heights, maximum project density, and lot coverage;*
 - d. Proposed utilities and implementation plan; *including documentation of adequate public facilities.*
 - e. Phased implementation plan;
 - f. Comprehensive signage plan;
 - g. Descriptions of any architectural and community design guidelines including but not limited to *a code of development, building designs, orientations, styles, lighting, etc.;*
 - h. Specific proffers *and conditions* (if proposed).

(ii) Existing Conditions Map

- a. Topography, including *the identification of steep slopes (>20%), to be prepared with minimum 2' contour elevations and 100' horizontal scale, and current boundary survey of the property subject to the PUD district;*
- b. Water features, including existing stream buffers and stormwater or erosion control measures;
- c. Roadways;
- d. Structures;
- e. Tree lines;
- f. Major utilities;
- g. Significant environmental features, *including unsuitable soils for land development purposes, wetlands, and FEMA designated 100-year floodplains;*
- h. Existing and proposed ownership of the site along with all adjacent property owners;
- i. Zoning of the site and adjacent properties.
- j. *Locations of public improvements and facilities, including rights of way and easements, as may be recognized by the Comprehensive Plan, the Future Land Use Map, the Official Transportation Map, or State transportation plans, as may be applicable.*

(iii) PUD Application Package ~~Master Plan~~

The *PUD Application Package shall include a PUD Application Plan (master plan)* ~~preliminary master plan shall~~ *to be prepared to a horizontal scale of 1"=100' or as otherwise may be approved by the Planning Director to be of sufficient clarity and scale to accurately identify the location, nature, and character of the proposed planned unit development (PUD) district. At a minimum, the PUD Application Plan* ~~preliminary master plan~~ *shall include the following:*

- a. Proposed *PUD master plan layout* ~~of~~ *and supporting land use documentation (tables, charts, etc.) for all proposed land uses within the PUD district, including the general location of uses, types of uses, mix of uses, lot types, density range of uses, and floor area ratio ranges;*
- b. Methods of access from existing state maintained roads to proposed areas of development;
- c. General ~~road~~ *street* alignments and parking areas, *including proposed street sections and standards;*
- d. General alignments of sidewalks, bicycle and pedestrian facilities;
- e. ~~A general utility plan~~ *Schematic utility plans*, indicating the *infrastructure and facilities to serve the development, including but not limited to: water,*

sewer and storm drainage improvements, lines, pump stations, treatment facilities, offsite improvements as needed, electrical substations, etc.;

- f. A general plan showing the location and acreage of the active and passive recreation spaces, parks, *civic areas*, and other public open areas;
- g. A general overall landscaping layout that includes methods of screening and buffering from adjacent properties and existing public right-of-ways, as well as stream buffers;
- h. A general stormwater management *and best management practices master plan* that includes how negative impacts to nearby streams, wetlands, surface water, and groundwater resources as a result of development would be avoided and mitigated;
- i. Phased development areas. Subsequent subdivision plats and site plans should be closely correlated with master plan phases.
- j. *A schematic grading plan for the area of the PUD property proposed for development, with finished grades to be prepared at a 5' contour interval.*
- k. *Documentation and plan demonstrating general compliance with VDOT State Secondary Street Acceptance requirements and other requirements for public streets and intersections.*



Planned Unit Development Master Plan

(iv) Traffic Impact Analysis

~~A traffic impact analysis shall be submitted with the application package and reviewed by the Virginia Department of Transportation (VDOT) prior to the Planning Commission public hearing.~~

- a. *The Planning Director shall determine whether or not the subject PUD District project shall require a traffic impact statement to be prepared consistent with VDOT 527 regulations.*
- b. *If a 527 traffic impact analysis is required, the Applicant shall prepare and submit a Pre-Scope of Work Meeting Form to the County on or before the date of formal submission of the zoning district amendment application. The Pre-Scope form shall be processed, reviewed by and between the County, VDOT and the Applicant in accord with adopted regulations and procedures.*
- c. *If a 527 Traffic Impact Analysis is not required, the Applicant shall meet with the Planning Director to determine the required scope for a traffic analysis for the PUD project. The Planning Director shall approve the elements to be addressed in the study scope. The traffic analysis shall be submitted with the zoning amendment application. Minimum requirements may include the following:*
 - (1) *Existing traffic counts (AM and PM peak hour) at intersections to be identified by the County.*
 - (2) *Trip generation estimates for the planned land uses within the proposed development, employing Institute of Transportation Engineers (ITE) methodologies.*
 - (3) *Trip distribution and assignments to the existing road network of traffic projected for the development at full-buildout.*
 - (4) *Estimates of background traffic growth on impacted streets and highways.*
 - (5) *Analysis of future conditions, to include Highway Capacity Manual (HCM) level-of-service calculations for impacted intersections.*
 - (6) *Signal warrants analysis.*
 - (7) *Statement of recommended transportation improvements to provide adequate levels of service for the traffic generated by the proposed project.*

- (3) The *PUD* application package shall not be scheduled for consideration by the Planning Commission until the Planning Director has determined that the package is complete. Except as the Planning Director may determine otherwise in a particular case, for reasons beyond the control of the applicant, any application package which is not complete within 30 days after its submission shall be deemed to have been withdrawn and shall not be further processed. Once the Planning Director has determined the application package to be complete, the following process shall commence:
 - (i) The Planning Commission shall receive a public presentation on the proposed development at a regularly scheduled meeting, prior to advertising for a public hearing;
 - (ii) The Planning Commission may schedule one or more work sessions to discuss the proposed development;
 - (iii) Once a public hearing has been conducted by the Planning Commission, a recommendation shall be forwarded to the Board of Supervisors for their consideration;
 - (iv) The Board of Supervisors may schedule one or more work sessions to discuss the proposed development and the Planning Commission recommendation, prior to conducting their public hearing;
 - (v) The plan approved by the Board of Supervisors shall constitute the final master plan for the PUD district.
- (4) All conditions and elements of the plan as submitted, including amendments and revisions thereto, shall be deemed to be proffers once the Board of Supervisors has approved the final master plan. All such conditions and elements shall be enforceable by the County pursuant to Section 22-17-9 of this Code.
- (5) The approved final master plan shall serve as the sketch plans for the subdivision and site plan process.
- (6) Prior to development of the site, a final site development plan pursuant to Article 22-23 of the zoning ordinance, shall be submitted for administrative review and approval for any business, limited industrial, or multi-family development.
- (7) Additionally, if any land within the district is to be subdivided, preliminary and final subdivision plats pursuant to the subdivision regulations of Chapter 19 of the Fluvanna County Code shall be submitted for administrative review and approval prior to development of the site. Staff will determine if the submitted preliminary plats are in accordance with the approved final master plan.
- (8) If staff determines that the preliminary or final subdivision plats or final site plan are not in accord with the approved final master plan, such plans will be sent to the Planning Commission for review. If the Planning Commission determines that such plans are not in accord with approved final master plan, the applicant shall then submit sketch plans for review and approval by the Planning Commission. The sketch plans shall either be in accord with the approved final master plan, or a master plan amendment shall be applied for, in which case the amendment procedure set out in the zoning ordinance shall be followed.

Sec. 22-14-3. Character of Development

The goal of the PUD district is to allow for and encourage development that incorporates new urbanism principles which includes:

- (1) Pedestrian orientation;
- (2) Neighborhood friendly streets and paths;
- (3) Interconnected streets and transportation networks;
- (4) Parks, *recreation improvements*, and open space as amenities;
- (5) Neighborhood centers *and civic space*;



Planned Unit Development

- (6) Buildings and spaces of appropriate scale;
- (7) Relegated parking;
- (8) Mixture of uses and use types;
- (9) Mixture of housing types and affordability;
- (10) Clear boundaries with any surrounding rural areas;
- (11) Environmentally sensitive design (i.e., sustainability and energy efficiency).
- (12) *Adequate public facilities and infrastructure to serve the community.*

An application is not necessarily required to possess every characteristic of the PUD district as delineated above in order to be approved. The size of the proposed district, its integration with surrounding districts, or other similar factors may prevent the application from possessing every characteristic.

Sec. 22-14-4. Uses Permitted By-Right

In the PUD district, all uses permitted by-right in the residential (R-1, R-2, R-3 and R-4), business (B-1 and B-C) and limited industrial (I-1) zoning districts may be permitted as enumerated in the final *PUD application package* ~~master plan~~. Uses not specified within the *PUD application package* ~~master plan~~ shall not be permitted. (*See Planning Staff for matrix for use by applicant to designate proposed by-right land uses to be included in the PUD district. The applicant's completed table shall be established as a condition of approval of the PUD Application Package.*)

Sec. 22-14-5. Uses Permitted by Special Use Permit

One or more of the uses permitted by special use permit in the residential and business zoning districts may be permitted in the PUD district, as enumerated in the final *PUD application package* ~~master plan~~, upon issuance of a special use permit by the Board of Supervisors. Uses not specified within the *PUD application package* ~~master plan~~ shall not be permitted. (*See Planning Staff for a matrix for use by applicant to designate proposed special use permit uses to be included in the PUD district. The applicant's completed table, including special conditions imposed during the zoning application process, shall become an element of the PUD application package.*)

Sec. 22-14-6. Minimum Area Required for a Planned Unit Development

- (1) PUD districts shall be located on a single parcel of land or separate but contiguous parcels which are, or proposed to be, under common ownership, subject to approval of the rezoning application. The minimum area required for a PUD district shall be as follows:
 - (i) Zion Crossroads Community Planning Area: 20 acres
 - (ii) *Zion Crossroads Urban Development Area (applicable to a PUD district application on designated UDA land located within the Zion Crossroads CPA): no minimum area required.*
 - (iii) ~~ii~~ Rivanna Community Planning Area: 10 acres
 - (iv) ~~iii~~ Palmyra Community Planning Area: 5 acres
 - (v) ~~iv~~ Fork Union Community Planning Area: 5 acres
 - (vi) ~~v~~ Columbia Community Planning Area: 5 acres
 - (vii) ~~vi~~ Scottsville Community Planning Area: 5 acres

- (2) Additional land area may be added to an established PUD district if it is adjacent to and forms a logical addition to the approved development. The procedure for an addition shall be the same as if an original *PUD zoning amendment* application was filed, and the requirements of this article shall apply, except the minimum acreage requirement.

Sec. 22-14-7. Open Space, Recreation, Parks and Civic Areas

- (1) *In the Community Planning Areas, not less than 30% of the gross area of a PUD district shall be preserved as open space, provided that supplemental regulations for application to the Zion Crossroads UDA apply as indicated herein below. The required 30% ~~Open~~ open space may include private common and public open areas; perimeter open space; buffers between various uses, densities and adjacent properties; ~~recreation areas and facilities~~; recreational space, neighborhood parks, civic areas; easements; water bodies and any undisturbed land not occupied by building lots, structures, streets, ~~roads~~, and parking lots. By way of this section, yards of individual residences shall not be considered open space.*
- (2) Land designated for future facilities (i.e. schools, fire and rescue stations, places of worship, daycare centers, etc.) shall not be included toward the open space.
- (3) Not less than 15% of the total open space shall be provided for active and/or passive recreational activities.
- (4) Private common open areas shall be owned, maintained and operated by a property owner's association. A property owner's association document shall be prepared declaring and specifying the care and maintenance of the common areas. This document shall be reviewed and approved by the Fluvanna County Attorney prior to final approval.
- (5) *Upon request of the Applicant, the Planning Commission, at its sole discretion, (a) may decrease or eliminate certain requirements for open space and recreation land and improvements in a PUD District project, provided that the revised regulations shall be established and conditioned by the PUD Application Package.*
- (6) *For PUD projects in the Zion Crossroads UDA that are less than fifteen (15) acres in gross area, the Applicant may contribute to a pro-rata share fund lieu of provision for all or a portion of the required open space. The County shall reserve and employ these funds for the purpose of community open space, park, recreation, or civic space development within the Zion Crossroads Community Planning Area.*
- (7) *For PUD projects in the Zion Crossroads UDA with a gross area of fifteen (15) acres) or greater, the quantity, location, mix, type, quality and phasing of open space, civic space, parks, recreation areas, buffer areas, and protected natural areas shall be consistent with the policies of the Comprehensive Plan or other criteria for traditional neighborhood development as may be established by the County. These areas shall be delineated on the PUD Application Plan and may include greens, squares, plazas, community centers, club houses, swimming facilities, outdoor recreational fields, trails, pocket parks, or community gardens.*



Open Space

Sec. 22-14-8. Density

(1) The maximum ~~gross~~ residential base density permitted for *individual land uses to be located in the PUD districts* shall be as follows in *Table 1* below:

- (i) ~~Zion Crossroads Community Planning Area: 10 dwelling units per acre~~
- (ii) ~~Rivanna Community Planning Area: 6 dwelling units per acre~~
- (iii) ~~Palmyra Community Planning Area: 4 dwelling units per acre~~
- (iv) ~~Fork Union Community Planning Area: 4 dwelling units per acre~~
- (v) ~~Columbia Community Planning Area: 6 dwelling units per acre~~
- (vi) ~~Scottsville Community Planning Area: 4 dwelling units per acre~~

(2) *The allowable density for individual uses within the PUD District shall be calculated based on the Net Acreage of the land subject to the PUD zoning amendment application. The calculation of minimum and maximum yield for individual uses shall be based on the application of the minimum and maximum density for each use (see Table 1) to an adjusted Net Acreage. The Net Acreage reduces the gross area of the PUD land by the total of the non-qualifying land components within property. The Net Acreage = Gross Acreage - Non-Qualifying Area (acreage of the sum of the Non-Qualifying land components.) The components that comprise the Non-Qualifying areas include:*

- *area of existing dedicated public rights of way and easements*
- *areas depicted on an adopted Official Transportation Map for future public improvements,*
- *area of existing land uses and structures, including platted lots, that are intended to remain as a part of the PUD project,*
- *areas deemed unbuildable due to geological, soils, or other environmental deficiencies,*
- *areas of wetlands and floodplains (as defined by FEMA 100-year floodplain or engineering study),*
- *area of existing ponds, stormwater management facilities, and water features that are not defined as wetlands or floodplains, and*
- *area of terrain with slopes in excess of thirty percent (30%).*

PUD District Density Regulations								
Community Planning Area	Minimum & Maximum Density							
	Dwelling Units per acre for Residential – Floor Area Ratio for Commercial							
	Single Family		Townhouses		Multifamily		Commercial	
	min.	max.	min.	max.	min.	max.	min.	max.
Zion Crossroads Community Planning Area		6		9		16		
Zion Crossroads Urban Development Area	4	6	6	9	12	16	0.4	
Rivanna Community Planning Area		4		6		12		
Palmyra Community Planning Area		4		6		12		
Fork Union Community Planning Area		4		6		12		
Columbia Community Planning Area		4		6		12		
Scottsville Community Planning Area		4		6		12		

Table 1: PUD Density Regulations

(3)(2) An increase in the maximum gross residential density for a PUD district may be permitted in the following instances:

Open Space:

If 50% or more of the gross area of a PUD is preserved as open space, then a 20% increase in density may be permitted. If 75% or more of the gross area of a PUD is preserved as open space, then a 30% increase in density may be permitted.

Affordable Housing (as defined in the 2009 Comprehensive Plan):

If between 10% and 15% of the total number of dwelling units within a PUD are reserved for affordable housing, then a 20% increase in density may be permitted. If more than 15% of the total number of dwelling units within a PUD are reserved for affordable housing, then a 30% increase in density may be permitted.

Open Space and Affordable Housing:

Density bonuses may also be permitted with a combination of both open space and affordable housing. The increase in density that may be permitted shall be based on the following combinations of open space and affordable housing:

Open Space Provided	Affordable Housing Provided	Density Bonus Permitted
50%	10-15%	35%
50%	+15%	45%
75%	10-15%	40%
75%	+15%	50%

Transfer/Purchase of Development Rights:

(Reserved for future Transfer of Development Rights/Purchase of Development Rights density bonuses)

Sec. 22-14-9. Setbacks

- (1) Minimum setbacks and yard regulations *for each planned land use* within the PUD district shall be specifically enumerated in *a table to be included in the PUD Application Package* ~~the master plan~~.
- (2) Lots at the perimeter of the PUD district shall conform to the setback requirements of the adjoining district, or to the setback requirements of the planned district, whichever is greater.
- (3) *Refer to the Comprehensive Plan for illustrative examples of residential lot types for traditional neighborhood development projects.*

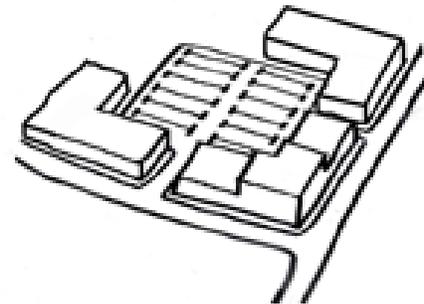
Sec. 22-14-10. Streets

- (1) Streets within the PUD district may be either public or private, but shall conform to VDOT road design standards. Private subdivision streets shall be permitted in accordance with the provisions of Sec. 19-18-1(c) of this Code.
- (2) Alleys may be allowed within the PUD district provided they conform to either VDOT design standards or as otherwise prescribed in the master plan.
- (3) Sidewalks shall generally be provided on both sides of any streets, public or private, within the PUD district. Sidewalks shall conform to VDOT standards.
- (4) Traffic access and circulation within the PUD district shall be designed to provide safe accommodation of all users of the transportation network including pedestrians and bicyclists. Sidewalks, bicycle lanes and multi-use trails shall be

- provided where appropriate. Mixed-use areas of the development shall be designed to give priority to pedestrian and bicycling traffic.
- (5) Internal ~~streets roads~~ within the PUD district shall be permitted to intersect with existing public ~~streets roads~~ to the extent necessary. Such intersections shall provide reasonable access and service to uses contained within the development and shall be developed using VDOT principles of access management.
 - (6) *Refer to the Comprehensive Plan for illustrative examples of residential streets for traditional neighborhood development projects.*

Sec. 22-14-11. Parking

- (1) Off-street parking facilities in mixed-use, business, industrial, and multi-family residential areas shall generally be relegated behind the front building line.
- (2) On-street parking shall be permitted, where appropriate.
- (3) In addition to the regulations included herein, all off-street parking shall be provided in accordance with the off-street parking and loading requirements of Article 22-26 of the zoning ordinance.
- (4) *The provisions of Article 22-26 for the application of individual parking standards for projects located within the Zion Crossroads UDA may be modified at the discretion of the Planning Commission, provided that the Applicant submits a parking impact study that fully justifies the modification to the standards based on the mix of uses, the phasing of development, and other factors, including relationship of parking location to individual land uses within the project.*



Relegated Parking

Sec. 22-14-12. Height of Buildings

The height regulations for the PUD district shall be as follows:

PUD Maximum Heights						
Building Types	Community Planning Areas					
	Zion Crossroads	Rivanna	Palmyra	Fork Union	Columbia	Scottsville
Single-Family	45 35 Feet	45 35 Feet	45 35 Feet	45 35 Feet	45 35 Feet	45 35 Feet
Multi-Family	55 Feet	45 Feet	45 Feet	45 Feet	45 Feet	35 Feet
Business, Industrial and Non-Residential	75 Feet	55 Feet	45 Feet	45 Feet	55 Feet	35 Feet

- (1) For purposes of this section, height shall be the vertical distance of a structure measured from the highest finished grade to the highest point of the structure.
- (2) Spires, belfries, cupolas, monuments, water towers, chimneys, flues, flagpoles, television antennae and radio aerials: 60 feet from grade, unless otherwise enumerated in the master plan.
- (3) Roof-mounted mechanical equipment (i.e. air conditioners, condensers, ductwork, etc.) shall not be visible at any point from ground-level. Parapet walls shall not extend more than four (4) feet above the maximum height permitted for buildings within the PUD district.
- (4) Buildings with a mixture of business and residential uses are subject to the height regulations of business, industrial and non-residential buildings.

Sec. 22-14-13. Utilities

- (1) All uses and structures within a PUD district shall be served by ~~either public or private~~ both central water and sewerage systems, *whether publicly or privately provided.*
- (2) No overhead utility lines shall be permitted within a PUD district. All utility lines, including but not limited to, electric, telephone, cable television lines, etc. shall be placed underground.
- (3) Telecommunications facilities are encouraged on the roofs of buildings within a PUD district to provide coverage to the district and surrounding area.

Sec. 22-14-14. Building Design and Architecture

- (1) Within the multi-family residential, business, industrial, and mixed-use areas of a PUD district, building design styles shall be compatible with each other and shall exhibit consistency in terms of their exterior materials, architectural style, size, shape, scale, and massing.
- (2) With the exception of detached single family dwellings, building facades shall maintain a consistent street edge. The street elevation of principal structures shall have at least one street-oriented entrance and contain the principal windows of the structure, with the exception of structures in a courtyard style.
- (3) Site plans shall include drawings, renderings, or perspectives of a professional quality which illustrate the scale, massing, roof shape, window size, shape and spacing, and exterior materials of the structure.

Sec. 22-14-15. Amendment

- (1) The Planning Director may approve a minor change to an approved *PUD Application Package and Application Plan* ~~final master plan for a PUD~~ at the written request of the owner of the development. For purposes of this section, a “minor change” refers to changes of location and design of buildings, structures, streets, parking, recreational facilities, open space, landscaping, utilities, or similar details which do not significantly change the character of the approved *PUD application package and PUD master plan*.
- (2) If the Planning Director determines that the requested change constitutes a significant change, or something more than a minor change to the approved *zoning application package* ~~master plan~~, then the owner may seek an amendment to the *PUD Application Package and Application Plan* ~~final master plan~~ from the Board of Supervisors. The application procedure for such an amendment shall be the same as the application procedure for the original approval.

Sec. 22-14-16 Construction of Article

The provisions of this Article shall be construed in such manner as to be consistent with other provisions of this Code to the extent that such construction may be reasonably applied. To the extent that any provision of this Article shall be inconsistent with any other provision of this Code, the provisions of this Article shall be deemed to be controlling.

Note: The term “shall generally”, as used in the context of this section of the ordinance, indicates that the stated requirement is expected unless there are compelling, specific, and extenuating circumstances for why it cannot be met.

URBAN DEVELOPMENT AREA PLANNING

Fluvanna County



November 2, 2011



THE COX COMPANY



UDA Basics



URBAN DEVELOPMENT AREAS

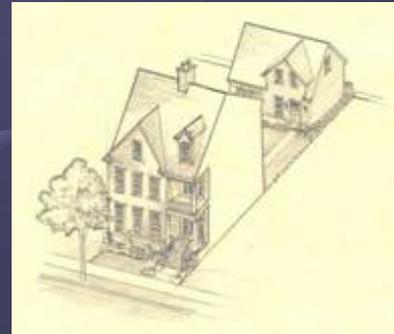
- ◆ Urban Development Areas are designated areas that are appropriate for higher density development due to their:
 - Proximity to transportation facilities
 - Proximity to existing towns and developed areas
 - Availability of public services





UDA should accommodate:

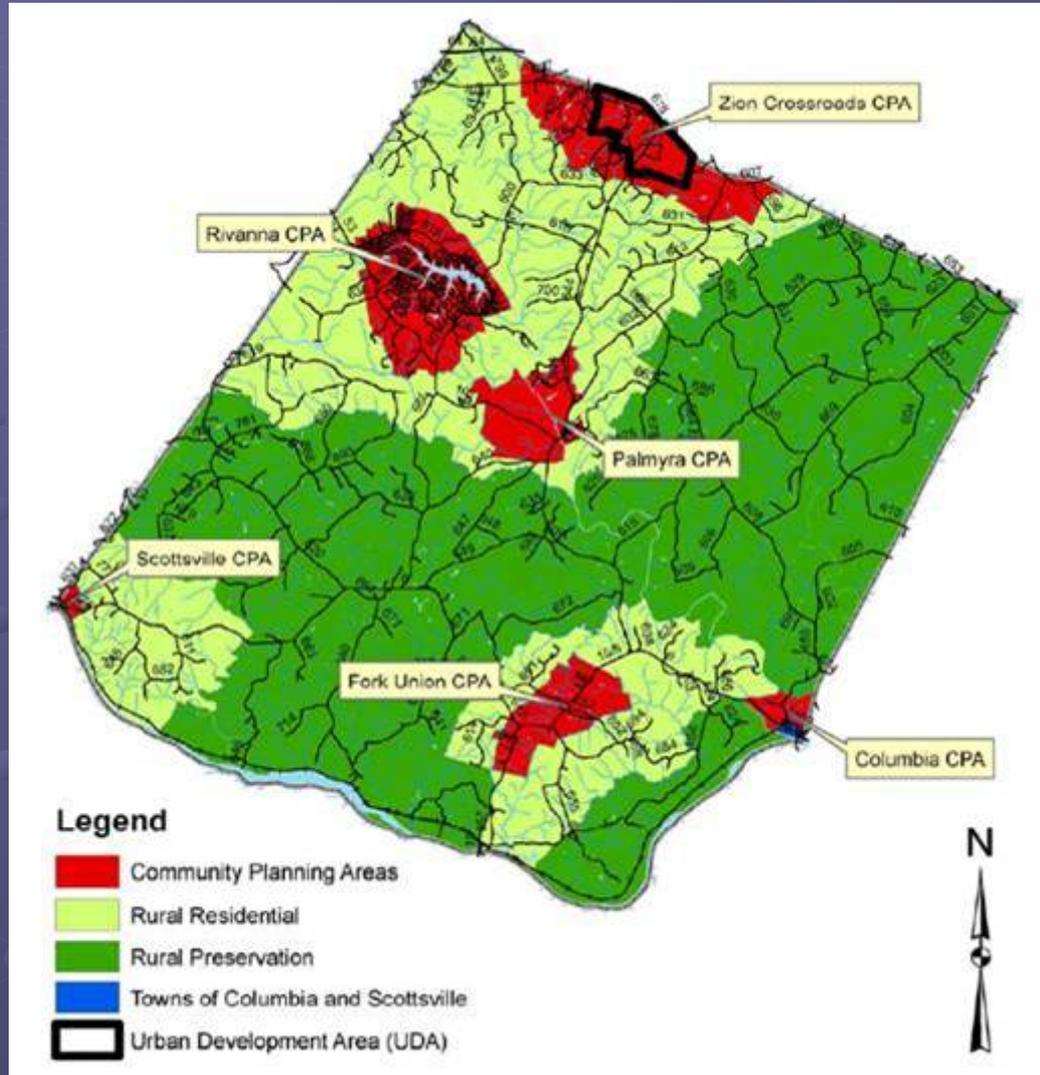
- 10 to 20 years of projected growth
- Traditional Neighborhood Design
- Residential:
 - 4 units per acre for single family
 - 6 units per acre for town homes
 - 12 units per acre for apartments / condos
- Commercial:
 - 0.4 floor area ratio





EXISTING UDA

Comp Plan 2009





Zion Crossroads Community Planning Area

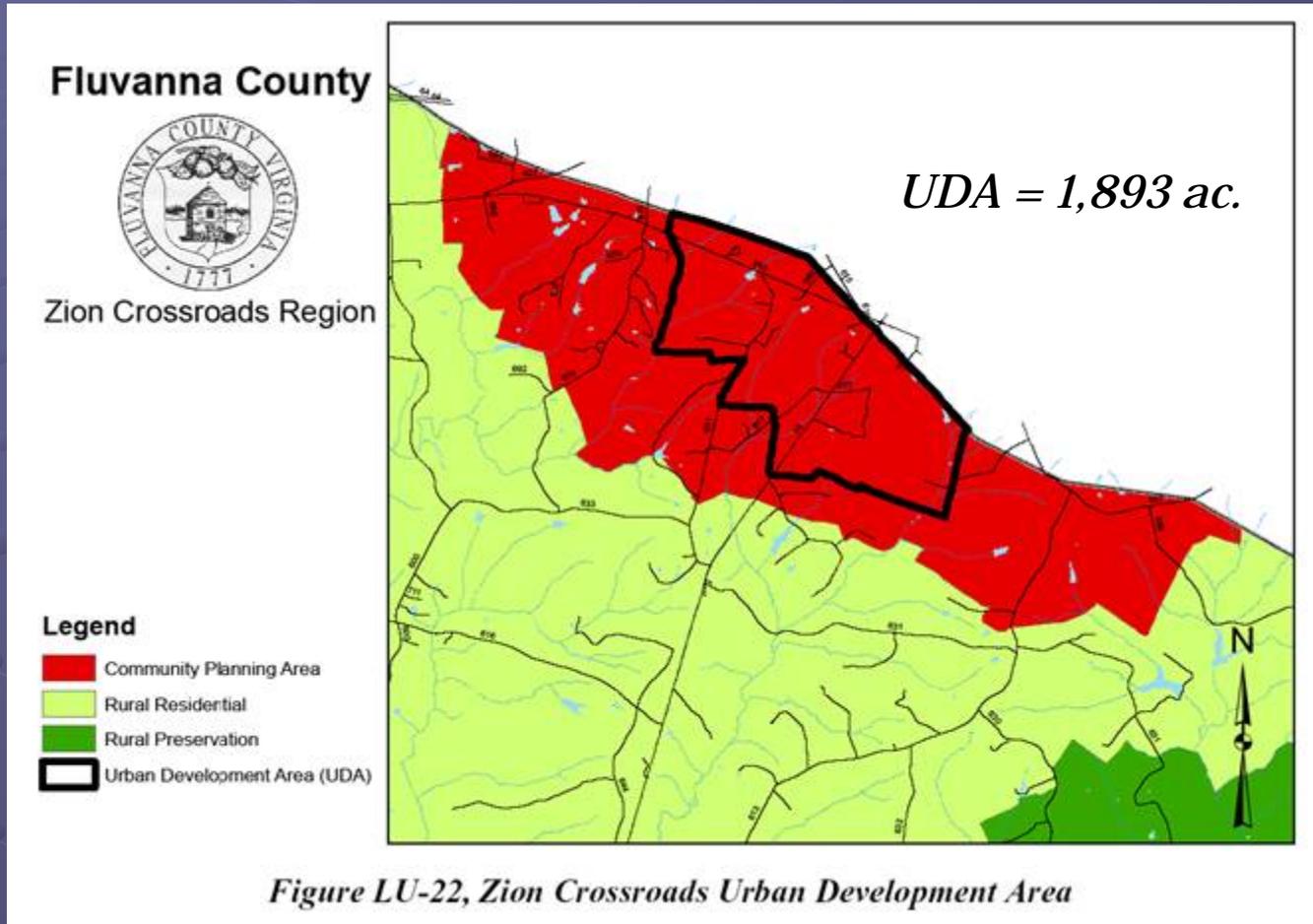
- Regional Employment Center
- Mixed-Use, Mixed-Income Development
- Gateway to Fluvanna
- Commercial and Office: 2-6 stories
- Residential: up to 10 units per acre





EXISTING UDA

Comp Plan 2009



Legislative Mandate Met ✓



The Comprehensive Plan



Demographic Projection:

Population Growth:

Census Population

- 1990: 12,429
- 2000: 20,047
- 2010: 25,691

VEC Projections

- 2010 - 2020: +8,462
- 2020 - 2030: +9,577

- 8,462 - 18,039 new residents over the next 10 to 20 years



Projected Fluvanna County Growth:

TND Development:

- Single Family: 4 units/acre
- Town Homes: 6 units/acre
- Multi-family: 12 units/acre
- Commercial: 0.4 far

711 - 1,708 acres

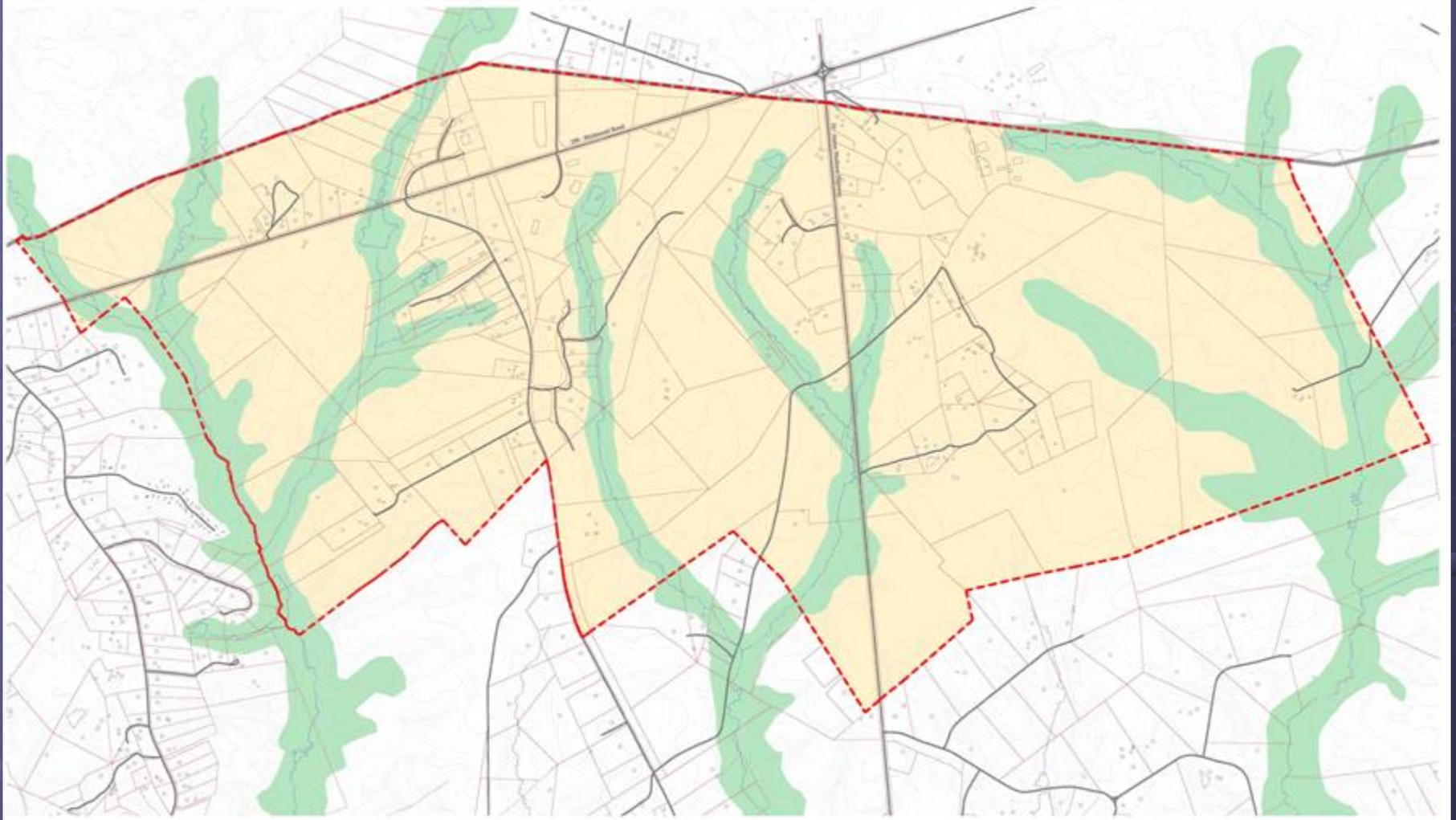
Status Quo Development:

- Rural single family: 1 unit/5 acres
- Suburban single family: 2 units/acre

11,041 - 25,186
developable acres



URBAN DEVELOPMENT AREA MAP





Land Use Analysis:

TND principles

- mixed-use
- TND location
- mixed housing types
- pedestrian friendly streets
- interconnected streets
- reduced building setbacks
- parks and civic spaces
- phasing
- development incentives
- potential TDR
- prioritize funding





Land Use Analysis: *TND lot designs*

Cottage Lot:



Cottage Lot Dimensions:

<i>Lot Width:</i>	34 - 38'
<i>Lot Depth (min.):</i>	80'
<i>Front Yard Setback (min.):</i>	15'
<i>Front Yard Setback (max.):</i>	15'
<i>Side Yard Setbacks (min.):</i>	5'
<i>Side Yard Setbacks (max.):</i>	8'
<i>Rear Yard Setback:</i>	15'

Townhouse Lot:

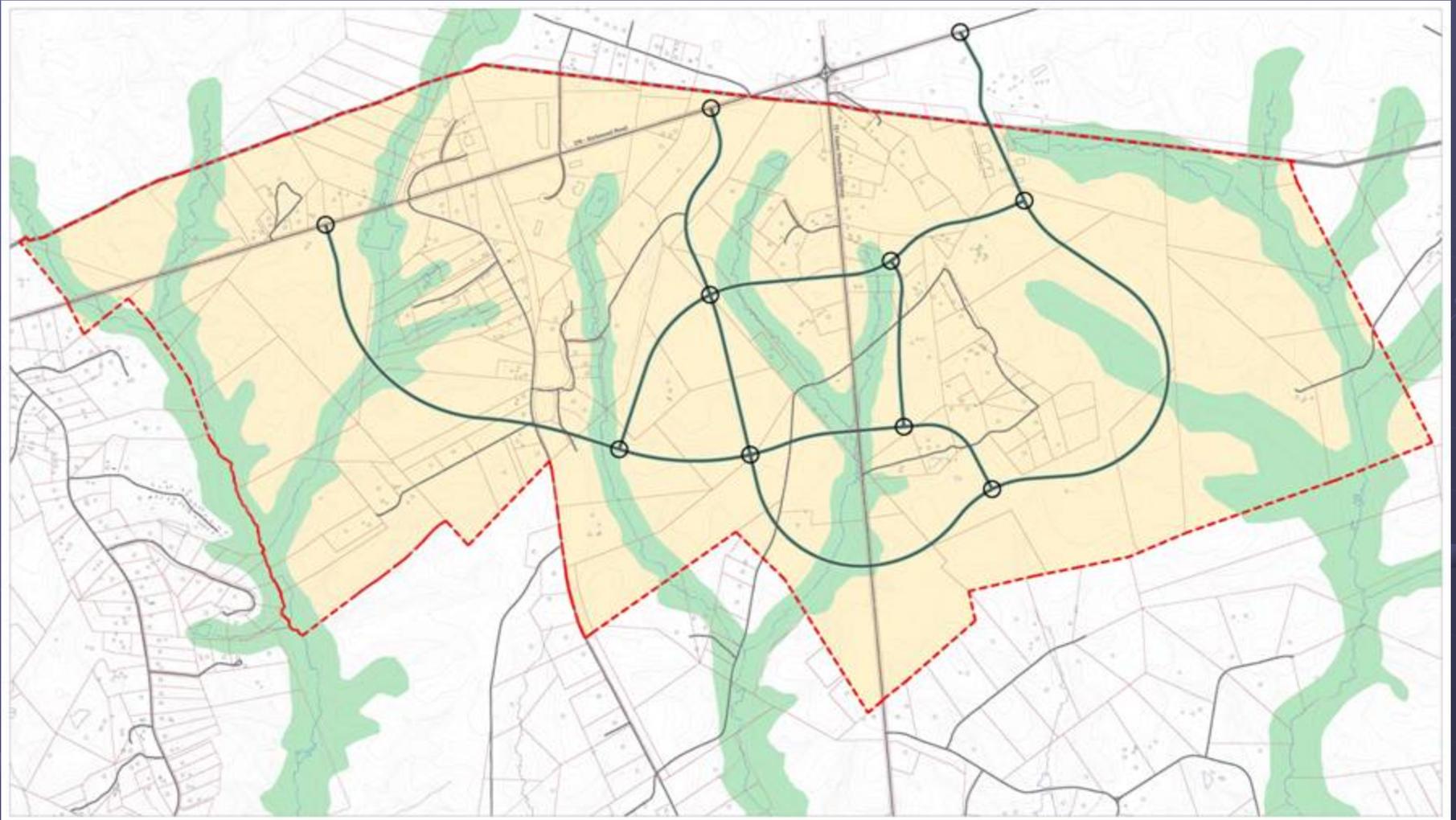


Townhouse Lot Dimensions:

<i>Lot Width:</i>	16 - 30'
<i>Lot Depth (min.):</i>	90'
<i>Front Yard Setback (min.):</i>	10'
<i>Front Yard Setback (max.):</i>	20'
<i>Side Yard Setbacks (end unit - min.):</i>	5'
<i>Side Yard Setbacks (end unit - max.):</i>	12'
<i>Rear Yard Setback:</i>	15'



Transportation Analysis: *potential future connections*





Transportation Analysis: *TND street designs*





UDA Zoning



Zoning for the UDA:

Proposed changes to the PUD district:

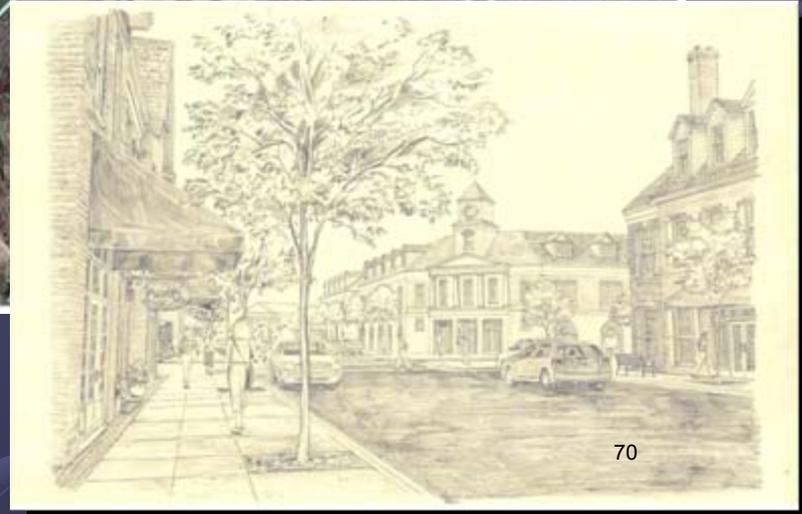
- Remove minimum project size within UDA
- Remove minimum open space for small projects within UDA
- Categorize densities (single family, multi-family, etc.)
- Provided minimum and maximum densities (*chart*):
 - Single Family: 4-6 units/acre
 - Town Homes: 6-9 units/acre
 - Multi-family: 12-16 units/acre
 - Commercial: 0.4 far (no max.)



Specific Visioning



Zion Crossroads Village



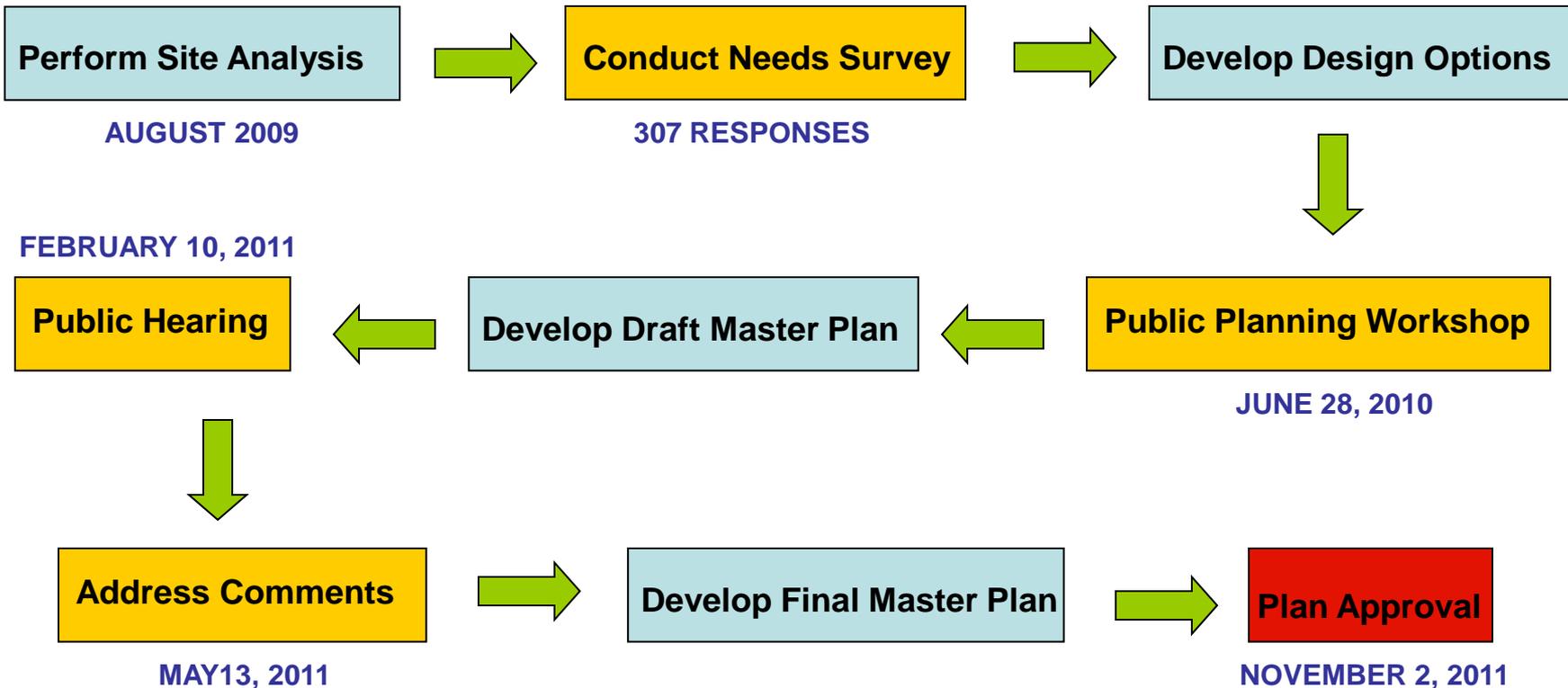


PLEASANT GROVE ACTIVE PARK



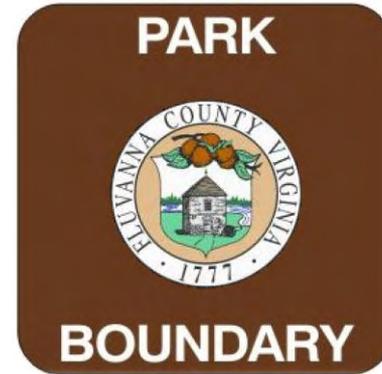
**NOVEMBER 2, 2011
BOARD OF SUPERVISORS PRESENTATION**

ACTIVE PARK MASTER PLAN APPROACH



WHY A MASTER PLAN IS IMPORTANT

- Create a clear vision for the park that is easily understood by the public
- Actively involve the public in the decision making process
- Accurately reflect the needs of the public
- Basis for future grant funding
- Limit earthwork and associated costs
- Conserve and protect ecologically significant areas
- Provide a design that will accommodate future expansion of facilities
- Evaluate what needed amenities can be built and or improved and at what time
- Prepare “Preliminary Engineering” level of cost and quantity estimation



PRIORITY NEEDS RANKING

#1- RESTROOMS

#2 - PICNIC SHELTERS

#3 - HIKING AND WALKING TRAILS

#4 - SWIMMING POOL

#5 - ATHLETIC FIELDS

#6 - ACCESS TO NATURAL AREAS *

#7 - SPRAY / WATER PARK *

#8 - PLAYGROUND UPGRADES

#9 - PARKING

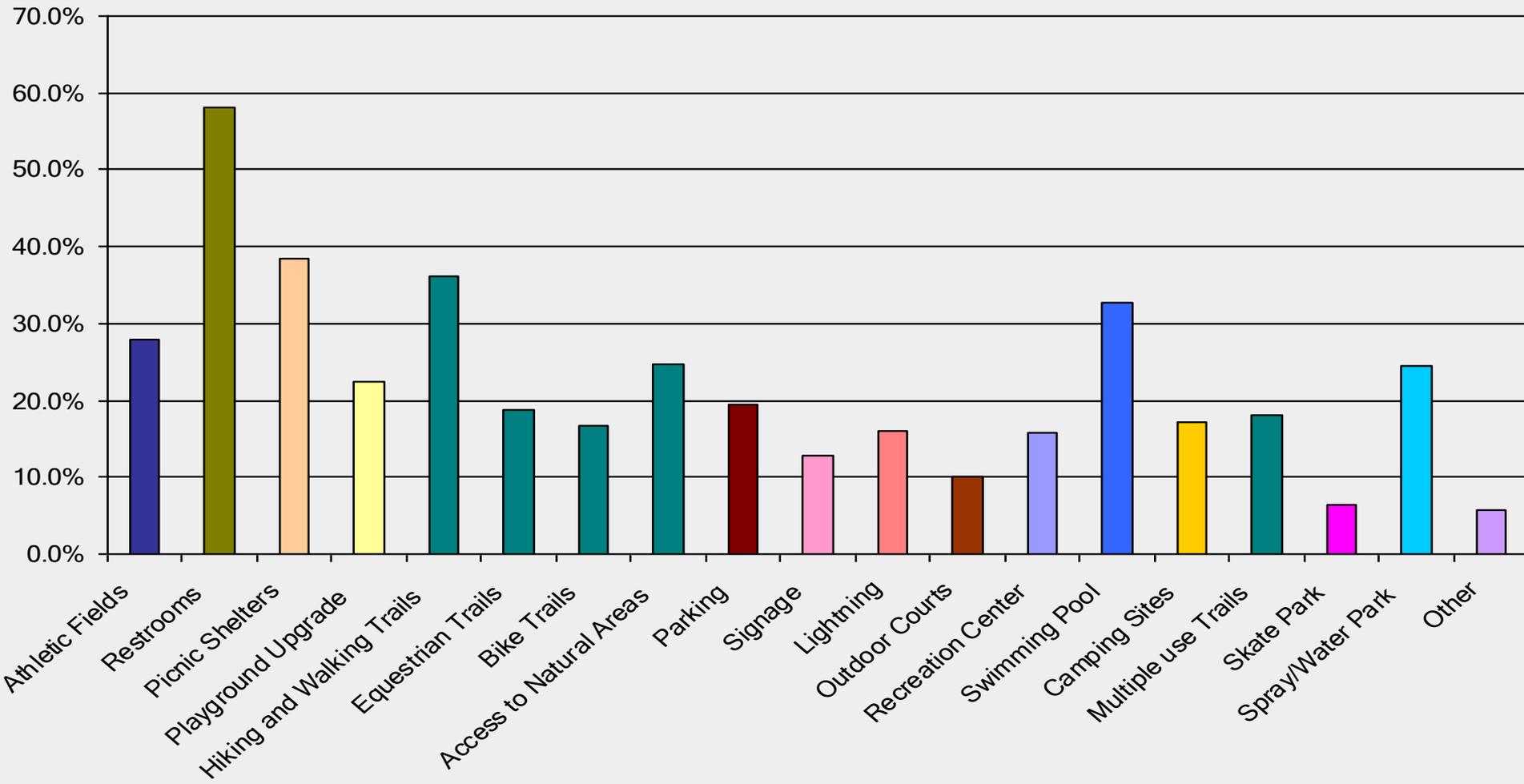
#10 - EQUESTRIAN TRAILS

#11 - MULTIPLE USE TRAILS

*** ONE RESPONSE DIFFERENCE**

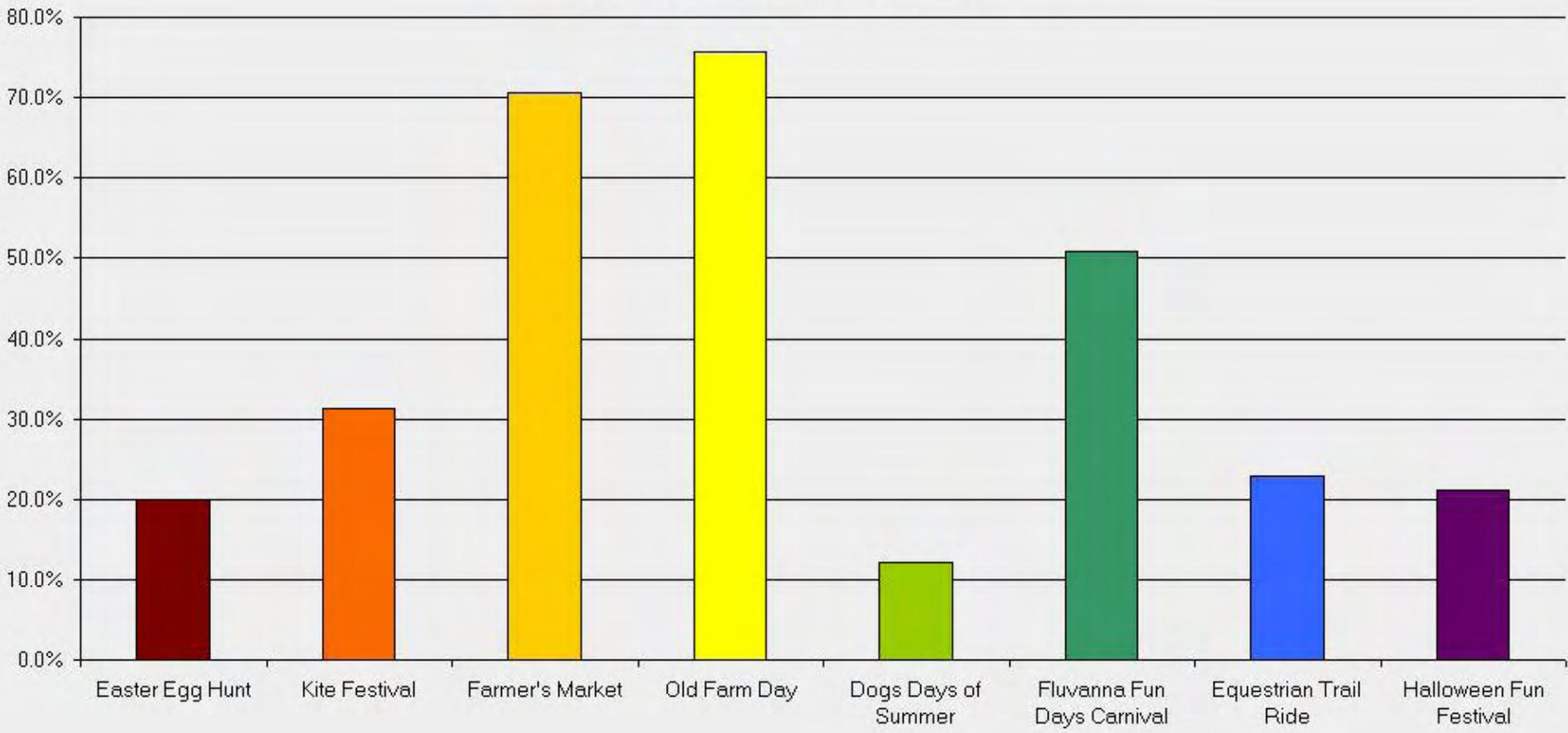


PRIORITY NEEDS



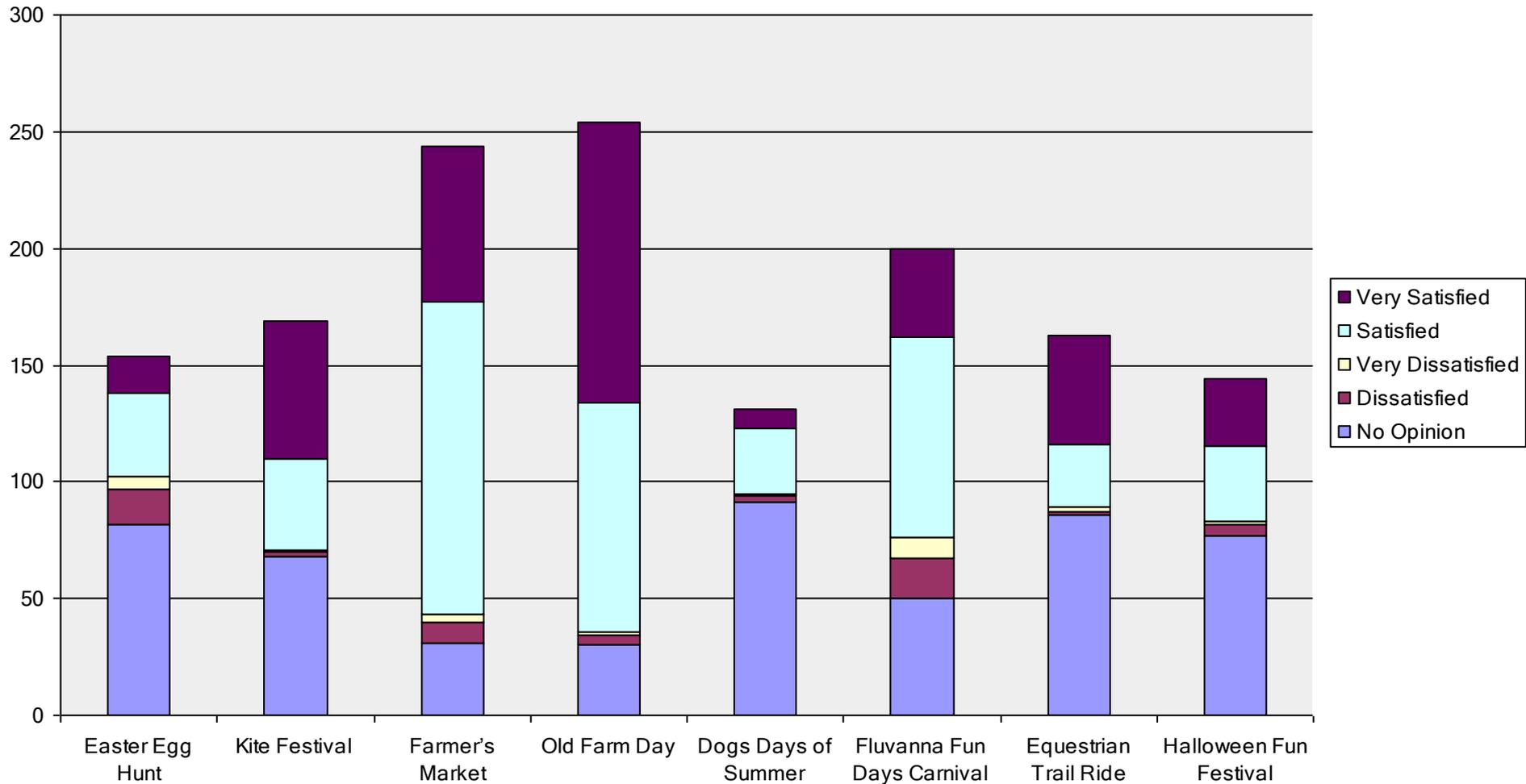
QUESTION 1

SPECIAL EVENTS ATTENDED AT PLEASANT GROVE
(ALL THAT APPLY WERE CHECKED)



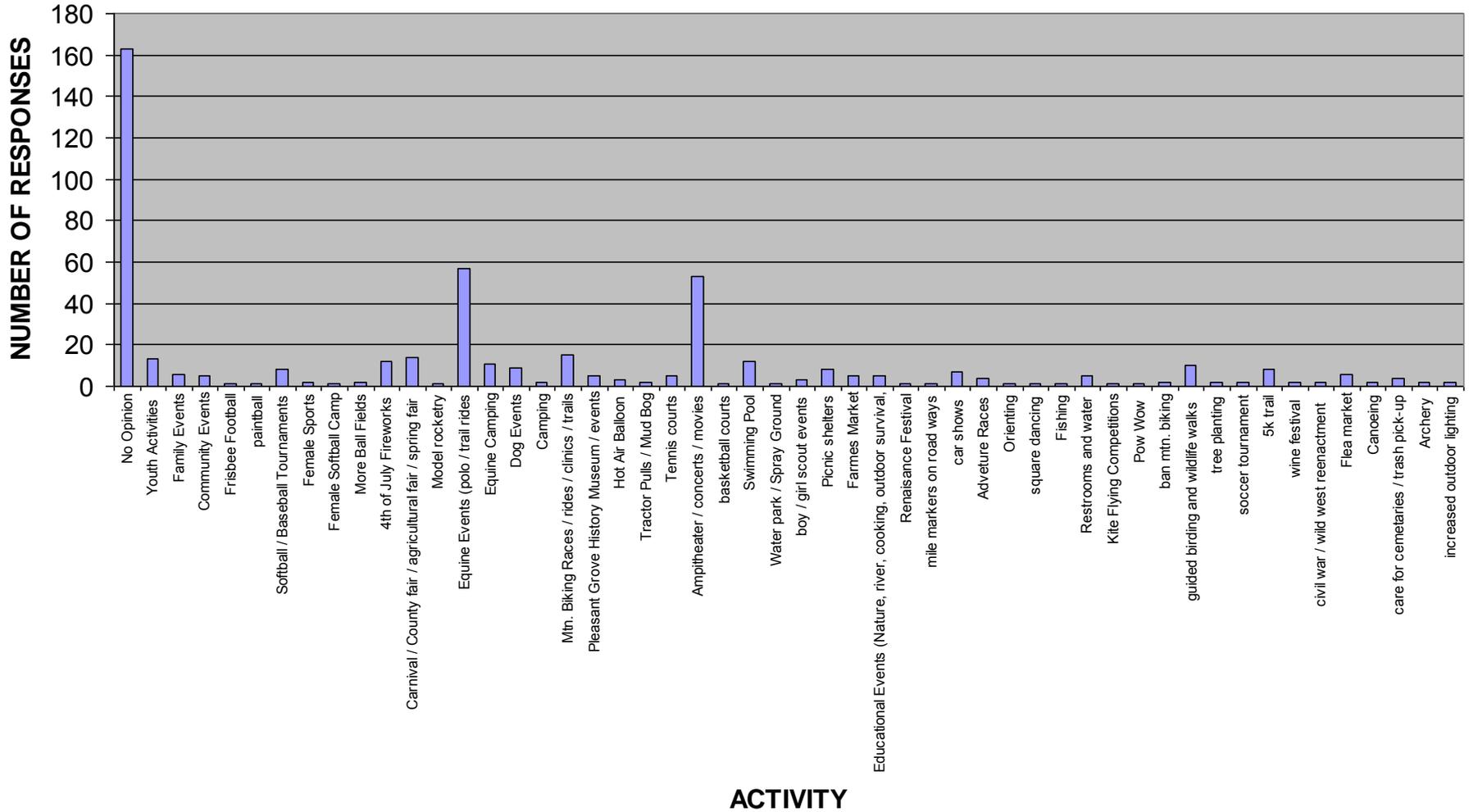
QUESTION 2

Please rate your opinion of the special events held at Pleasant Grove?



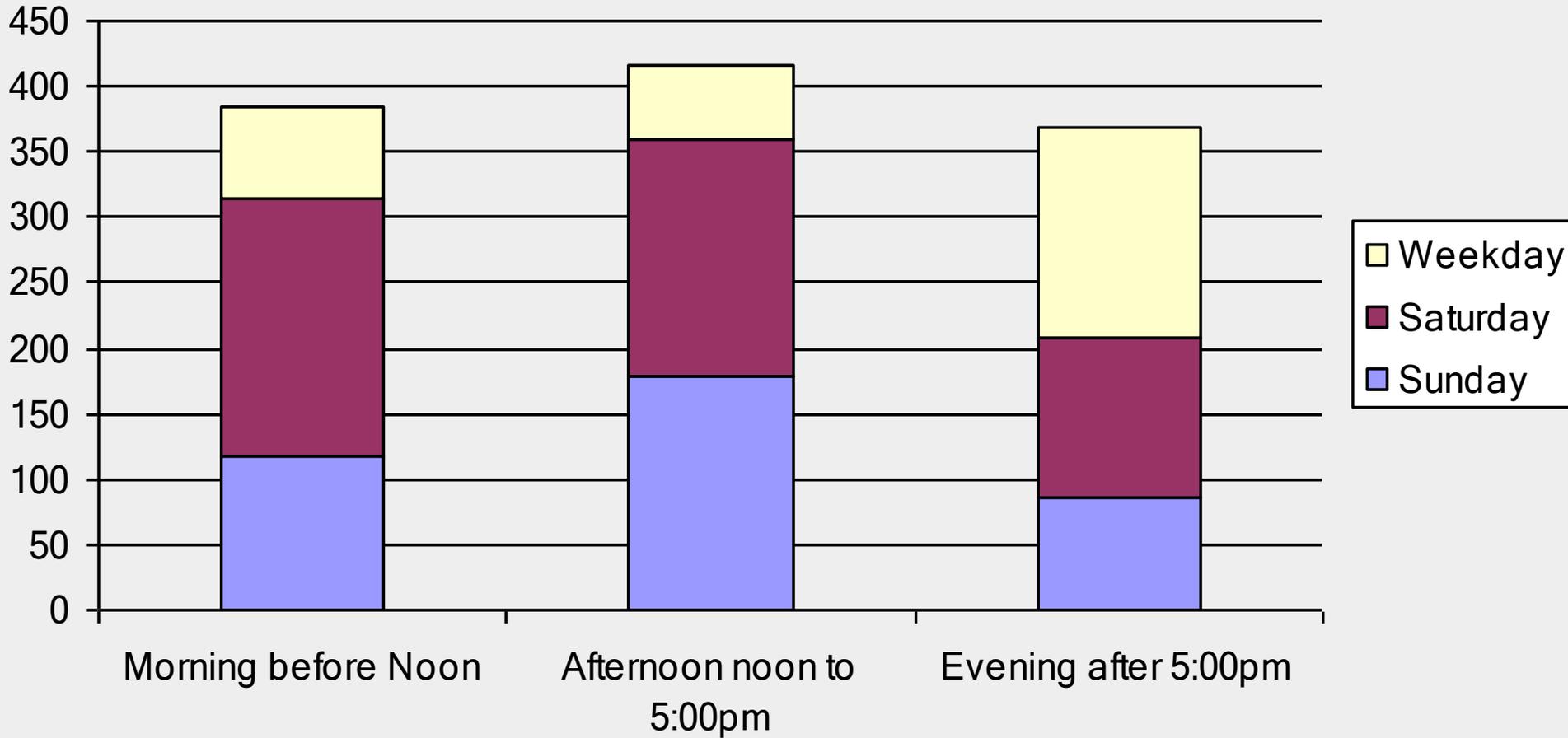
QUESTION 3

Is there a new special event you would like to see at Pleasant Grove?



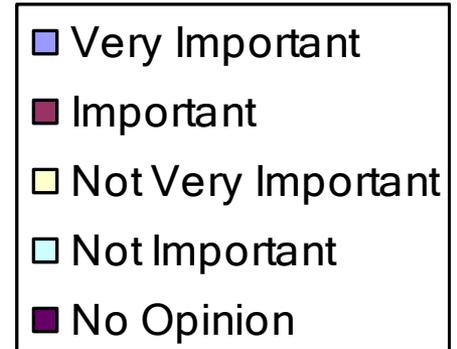
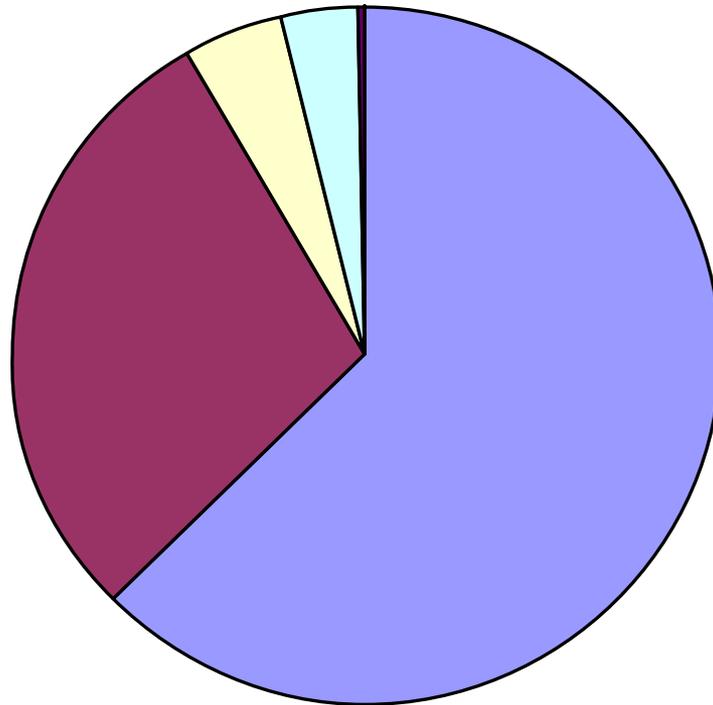
QUESTION 4

Please indicate when you or your household members prefer leisure time activities (check all that apply):



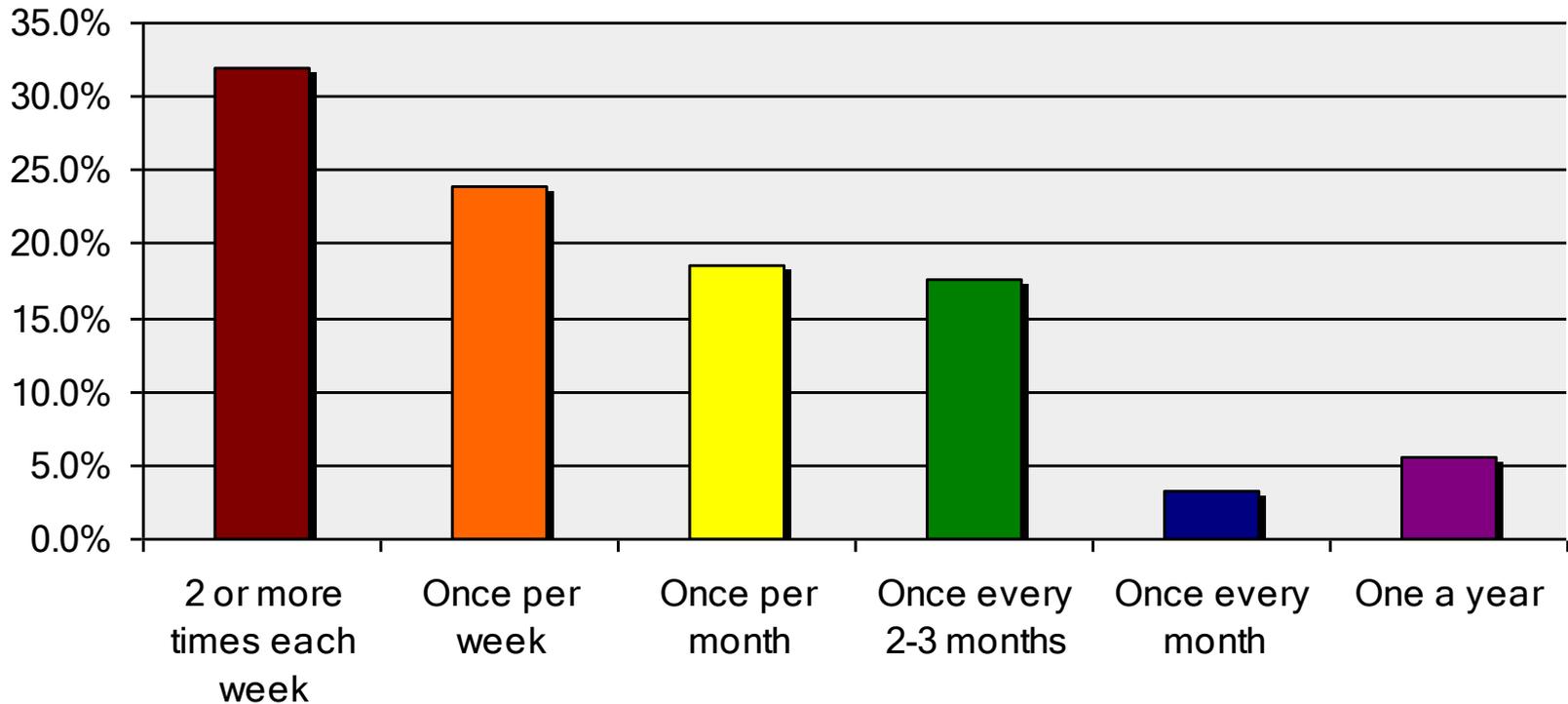
QUESTION 5

How important is it that you and your family have access to outdoor recreation opportunities at Pleasant Grove: (check one)



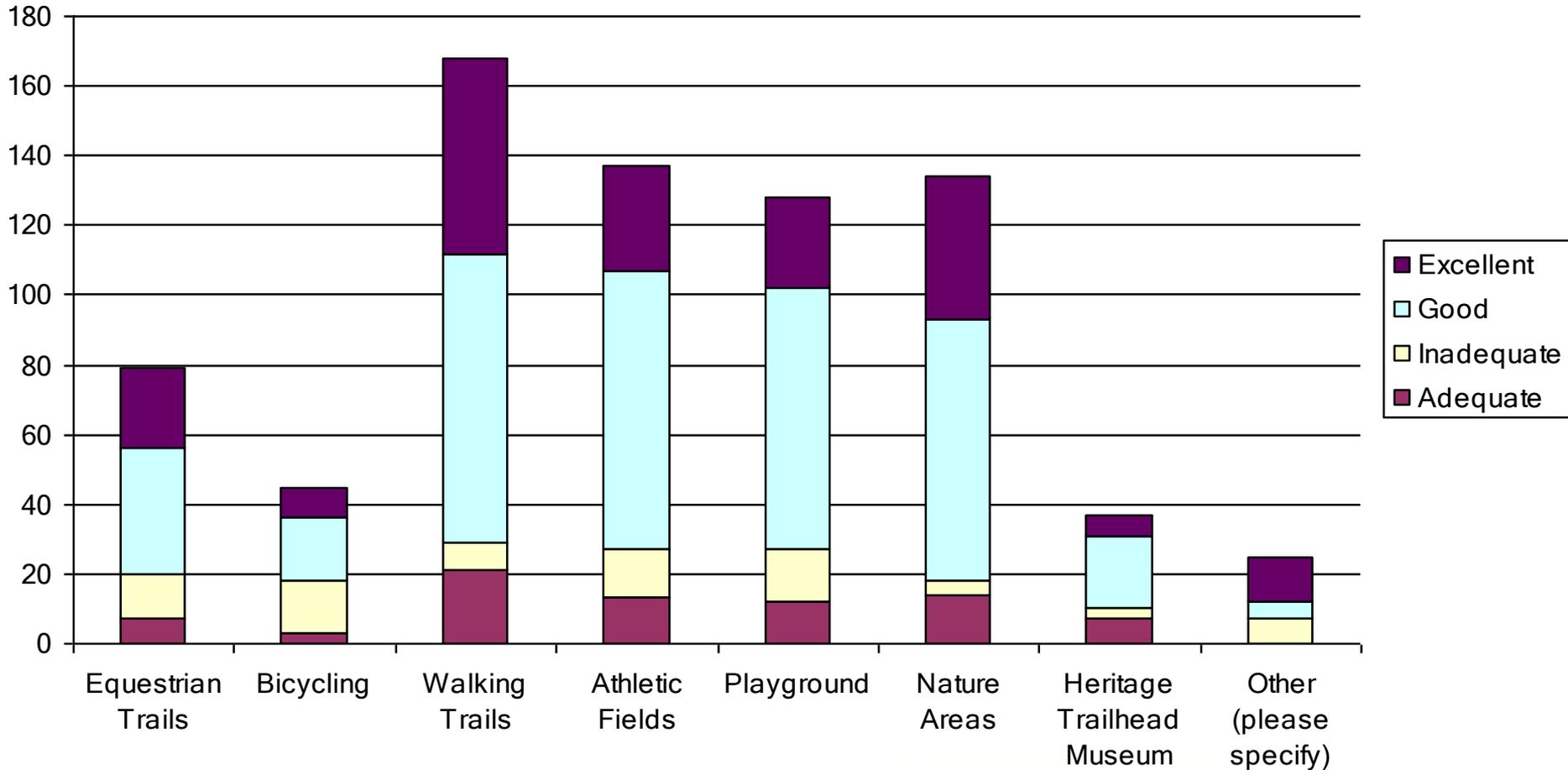
QUESTION 6

How often do you visit Pleasant Grove?



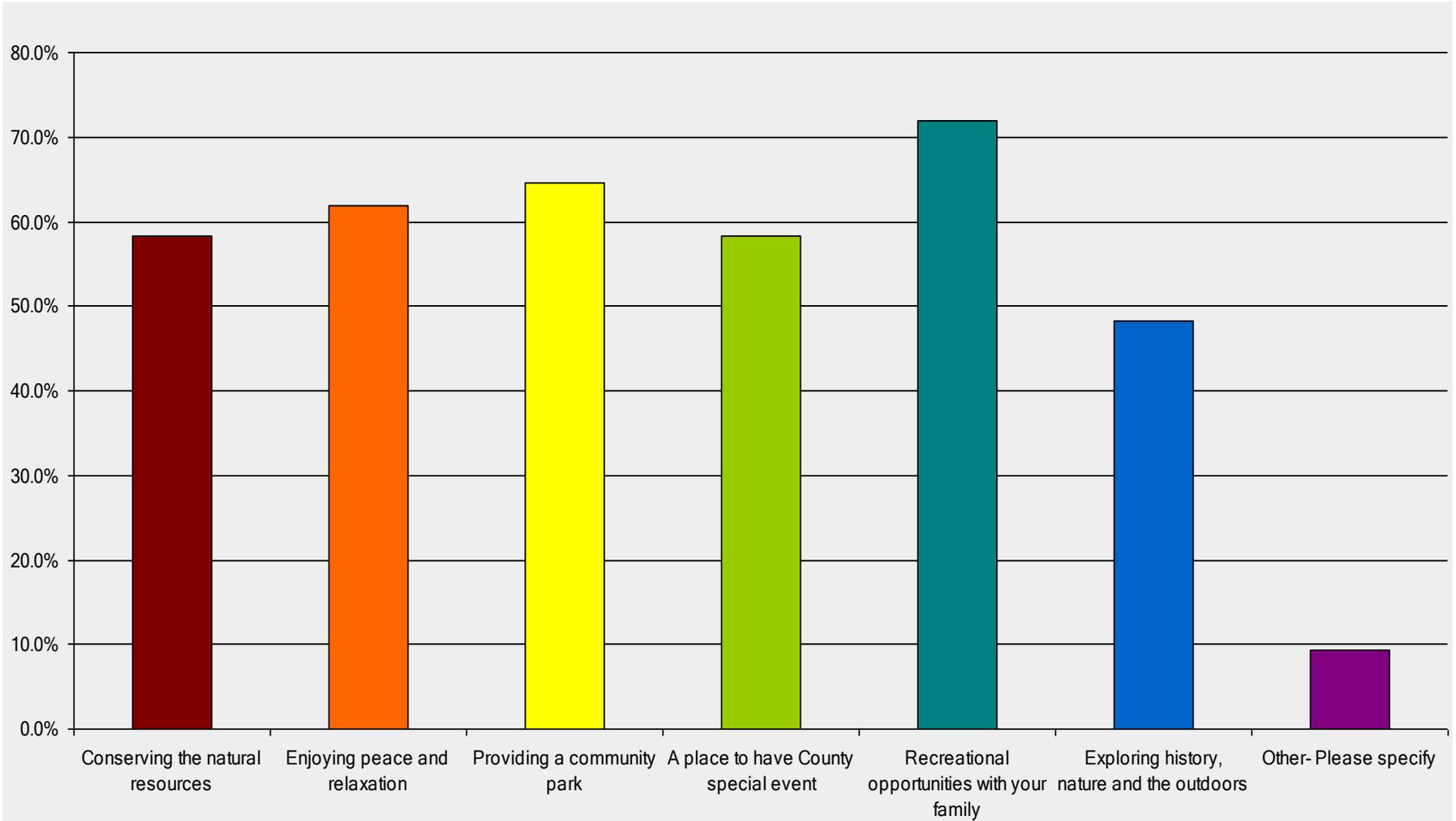
QUESTION 7

What facilities have you visited during the past 6 months at Pleasant Grove, and rate your overall opinion:



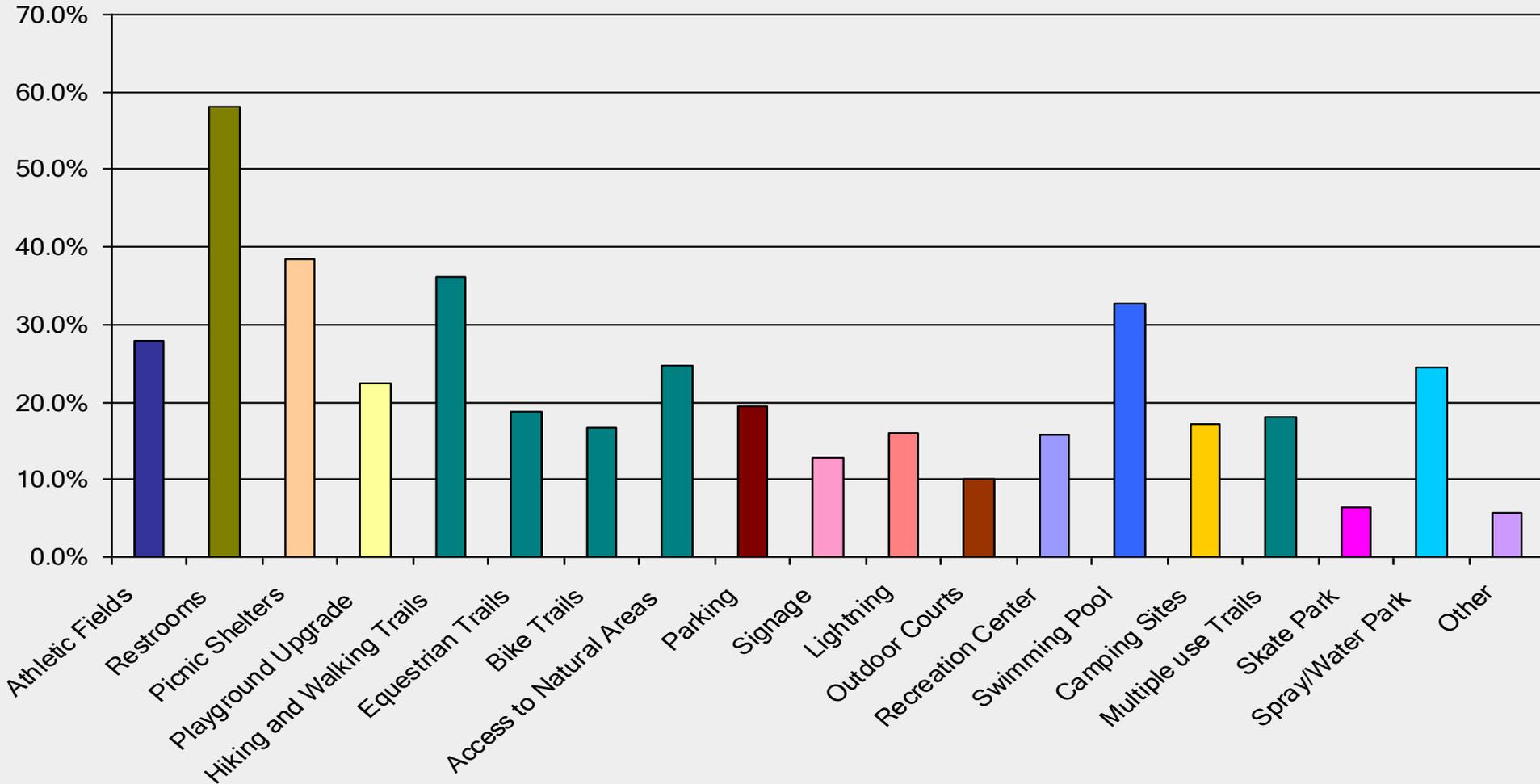
QUESTION 8

What are your interests for Pleasant Grove?



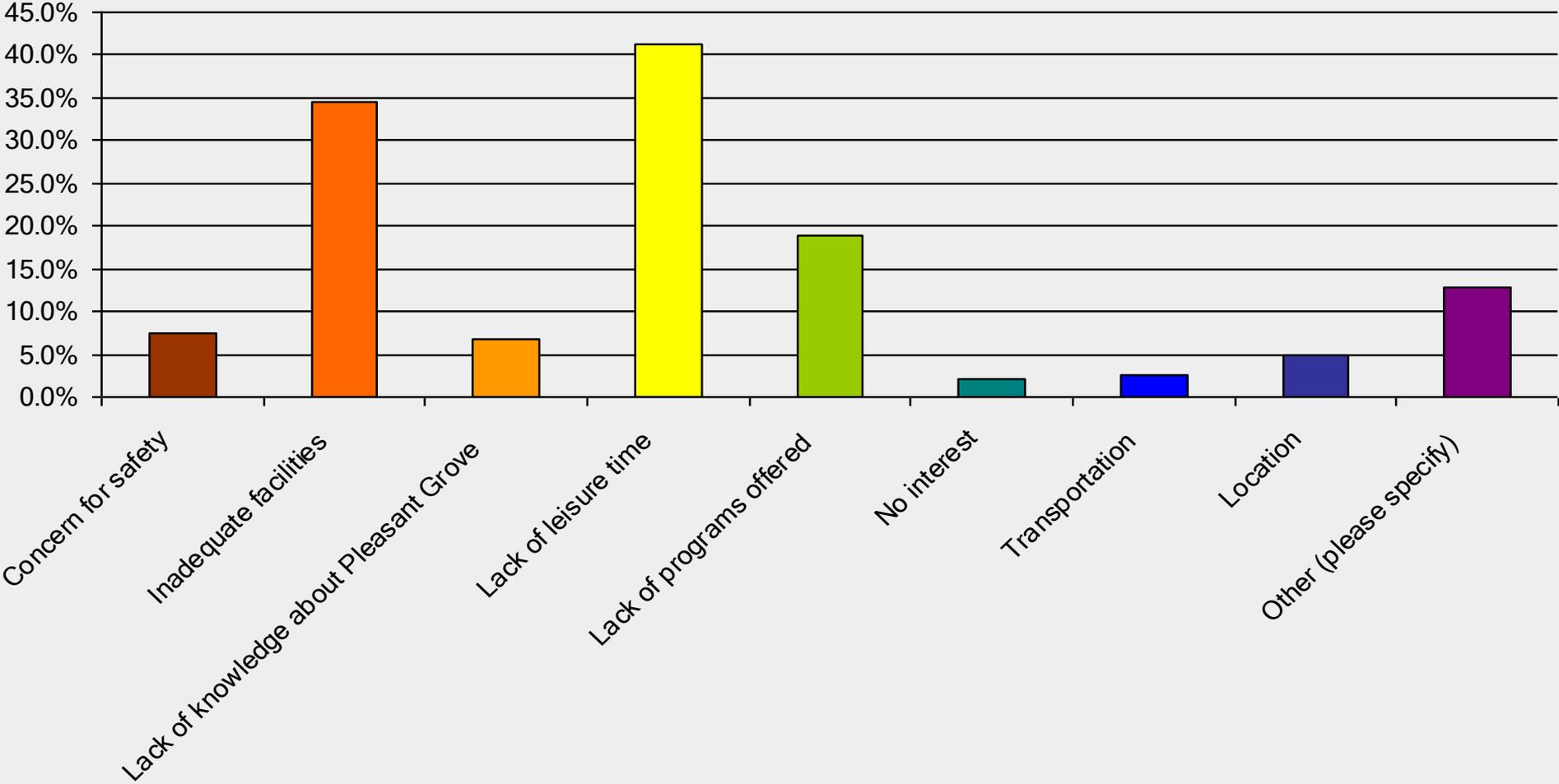
QUESTION 9

Please select the most important recreation development in the next five years at Pleasant Grove?



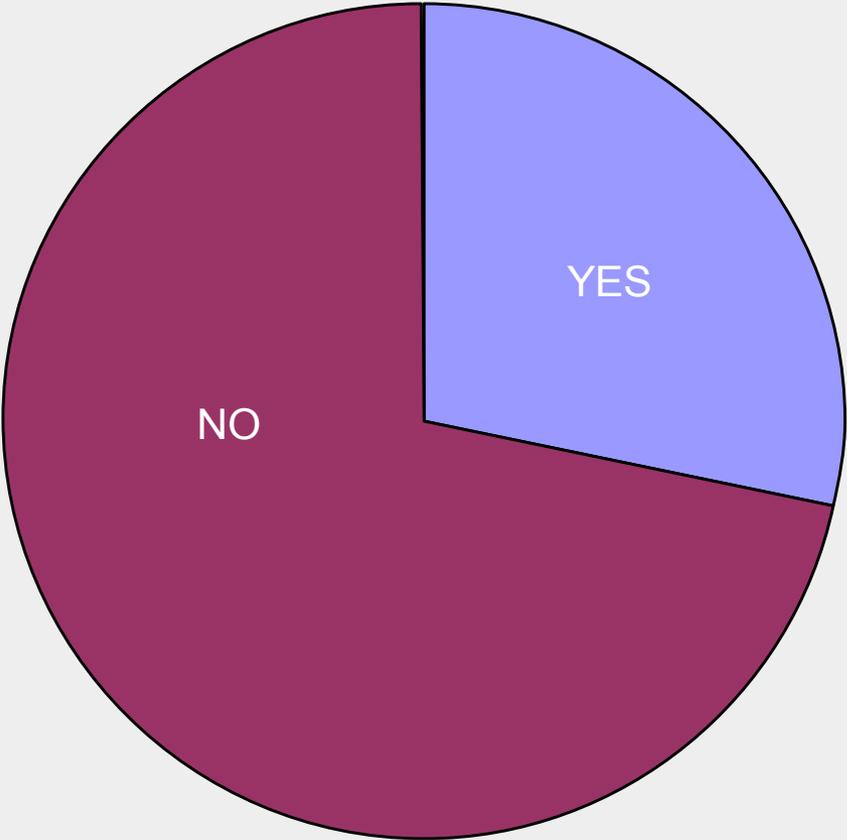
QUESTION 10

Which of the following reasons prevent you the MOST likely from visiting or using Pleasant Grove:



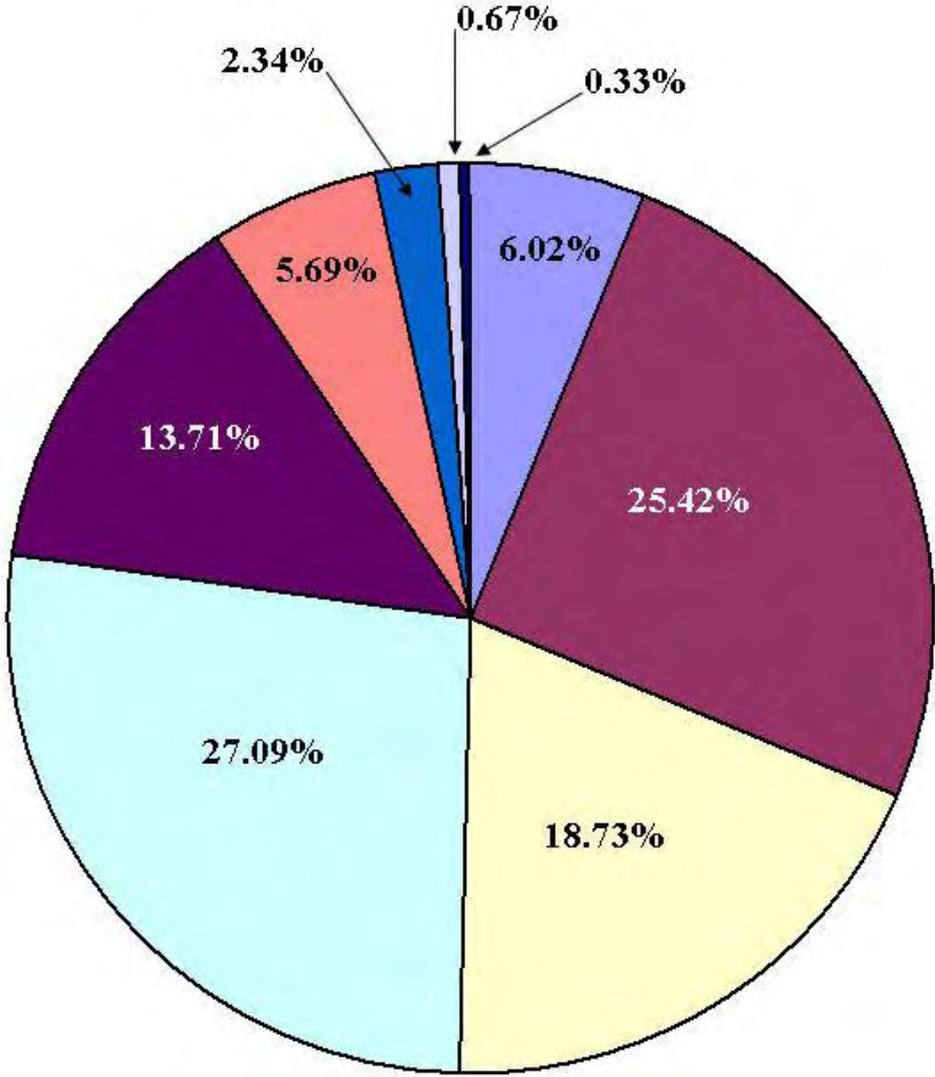
QUESTION 11

In general, should Parks & Recreation charge a fee for current and future facilities at Pleasant Grove?



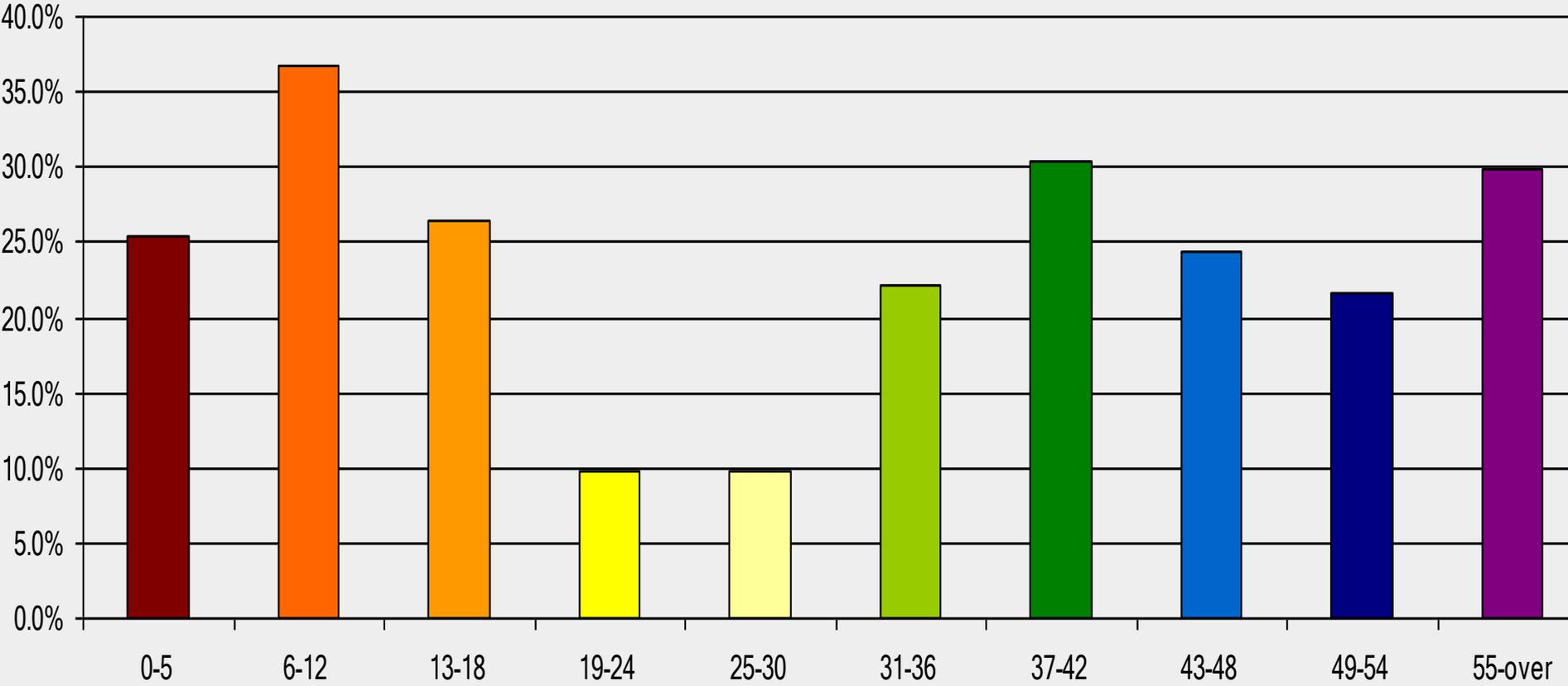
QUESTION 12

Number of People per Household



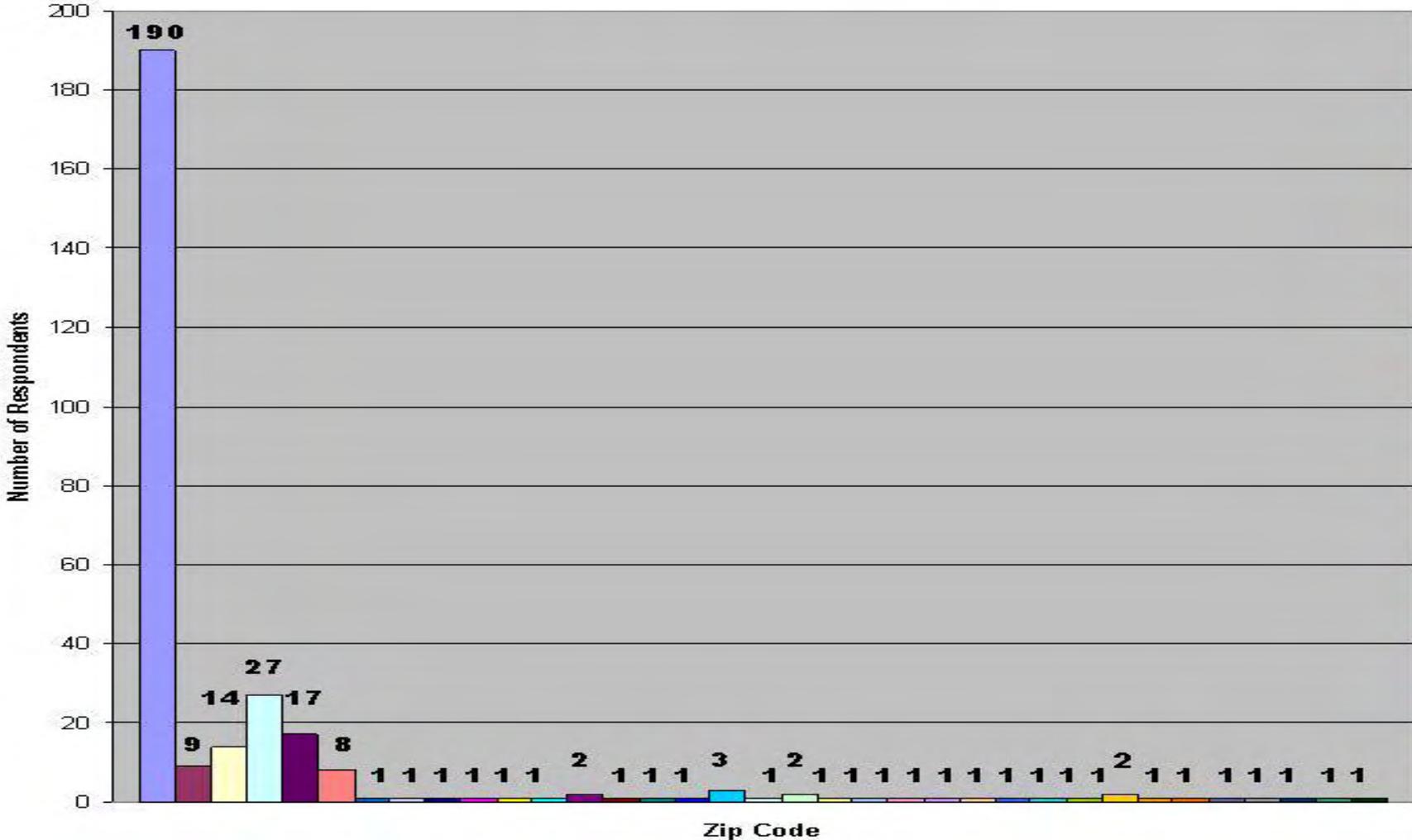
QUESTION 13

Age range in your household



QUESTION 14

Zip Code of Respondents



- 22963
- 23055
- 23084
- 22974
- 24590
- 23022
- 23140
- 22911
- 23120
- 20132
- 23113
- 23002
- 22902
- 22737
- 23024
- 20187
- 23139
- 22960
- 23038
- 23223
- 23117
- 23227
- 23103
- 22728
- 22942
- 23093
- 23083
- 22947
- 22901
- 23015
- 23005
- 24401
- 22863
- 22963
- 22063

WINTER 2009 CONDITIONS



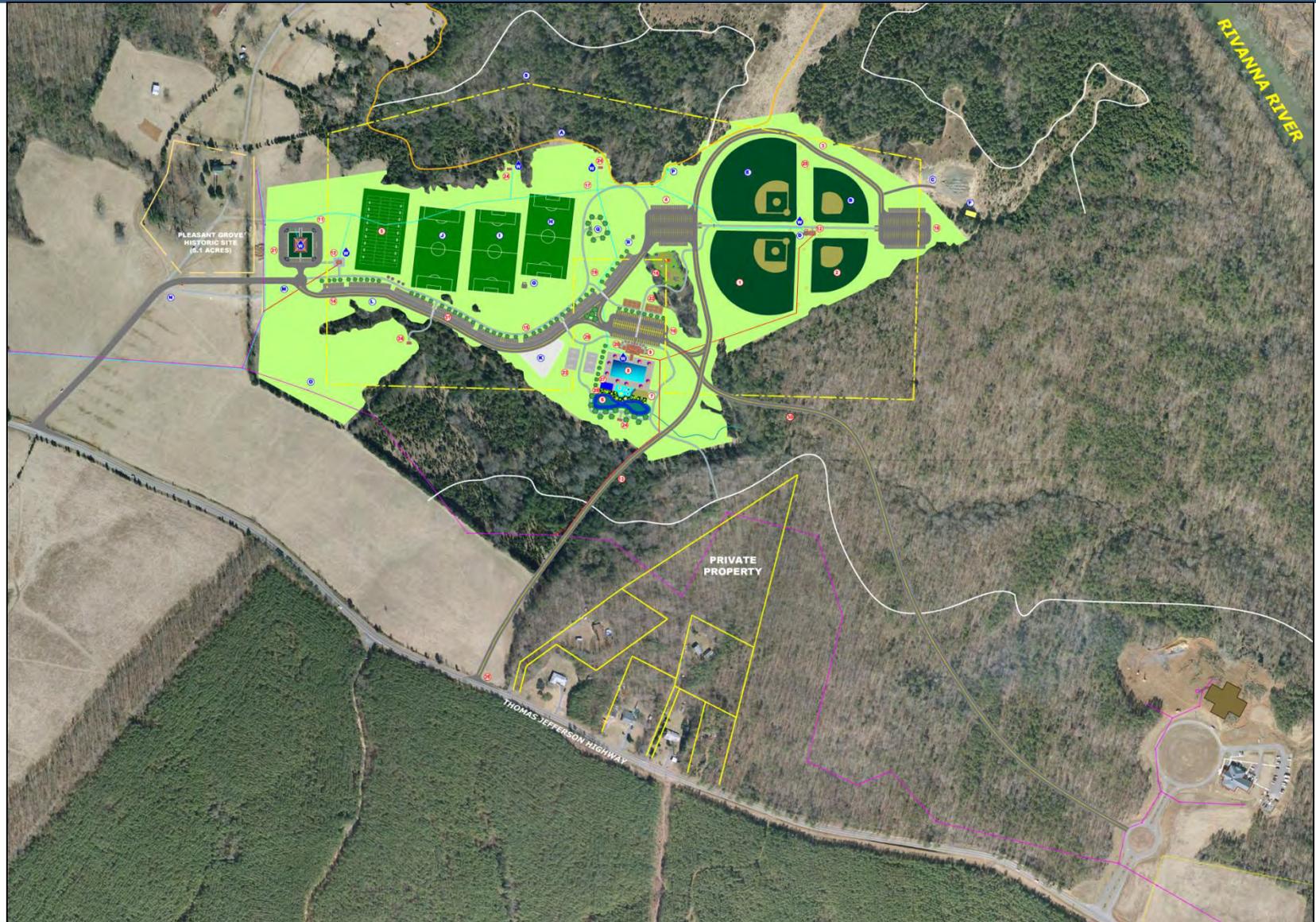
EXISTING PARK INVENTORY

- A. Multi-use trail system
- B. Softball Field
- C. 12' wide gravel Public Works road
- D. Concessions building
- E. Baseball field
- F. Public Works storage building and yard
- G. Storage building
- H. Soccer field
- I. Soccer field
- J. Soccer field
- K. 0.5 acre gravel auxiliary parking area
- L. 20' wide gravel access road
- M. Cul-de-sac
- N. 30' wide asphalt recreational access road
- O. Gravity sanitary sewer
- P. Potable water well
- Q. Playground

MASTER PLAN ELEMENTS

1. NCAA regulation baseball field
2. NCAA regulation softball field
3. 1,300' rear access connector road
4. Parking lot "A" 80 spaces with 35 overflow spaces
5. 200' x 360' multi-purpose field
6. Stormwater management / water re-use
7. 2,000 sq. ft. "spray ground" with 1,000 sq. ft. beach
8. 75' x 150' outdoor pool with 30' concrete apron
9. 2,600 sq. ft. pool house with restrooms
10. Parking lot "B" 90 spaces
11. 3,200 sq. ft. multi-purpose structure with
12. 600 sq. ft. externally accessed restrooms
13. 2,270' secondary access road
14. 1,630' asphalt access road
15. 3,000' cinder or asphalt trail
16. Woodland play area
17. Waterline to service the new High School and Pleasant Grove
18. Parking lot "C" 80 spaces with 40 overflow spaces
19. 150 space linear parking area
20. (2) 300 sq. ft. externally accessed restrooms
21. 44 parking spaces at multi-purpose structure
22. Tennis Courts
23. Basketball Courts
24. Picnic shelters
25. Athletic lighting
26. Turn lane on Route 53
27. 30'x65' Children's pool
28. Rain Garden
29. 1,500' cinder or asphalt trail connecting facilities
30. 65-acre Active Recreation Area

2011 MASTER PLAN



SPRAY GROUND



SWIMMING POOL

Estimated Building, Including Architectural and Engineering Design - \$110 per sq. ft.

Estimated Installed Pool Cost \$450,000

Type: Concrete / Gunite
Shape: Rectangle
Size: 150 ft X 75 ft (11,250 sq. ft.)
Depth: Shallow End: 3 ft
Deep End: 6 ft

Additional Features: Steps, Lighting, Concrete Apron, Lane Striping

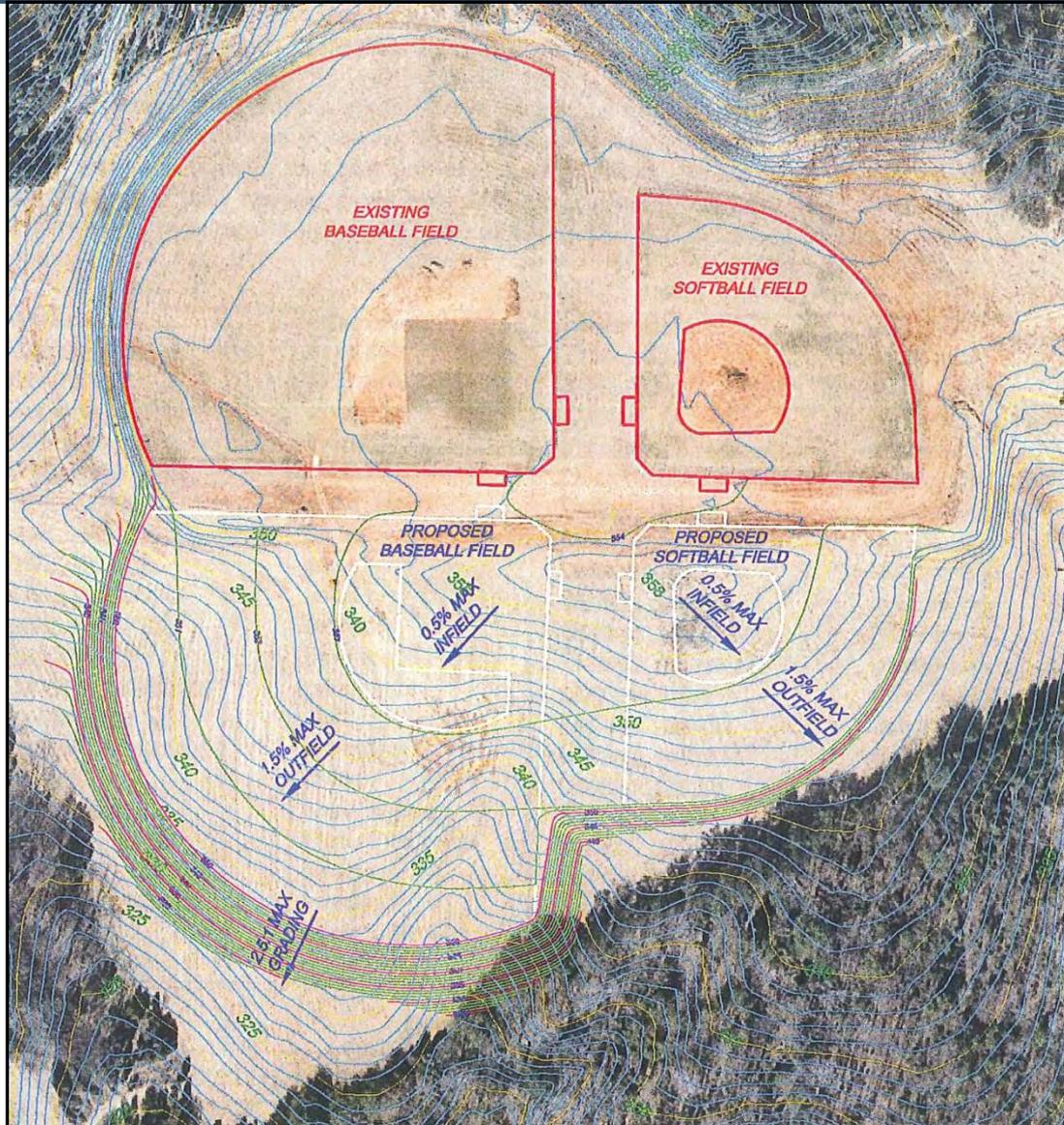
Excluded Features: Pool Heat, Diving Board, Slide



RECREATION CENTER AND POOL COMPLEX



MULTI-PURPOSE STRUCTURE



PROPOSED BASEBALL AND SOFTBALL FIELD GRADING

COMPOSITE VOLUME

CUT VOLUME : 3,470.69 CUBIC YARDS

FILL VOLUME: 52,348.53 CUBIC YARDS

NET FILL: 48,877.84 CUBIC YARDS

GRID VOLUME

CUT VOLUME : 3,480.63 CUBIC YARDS

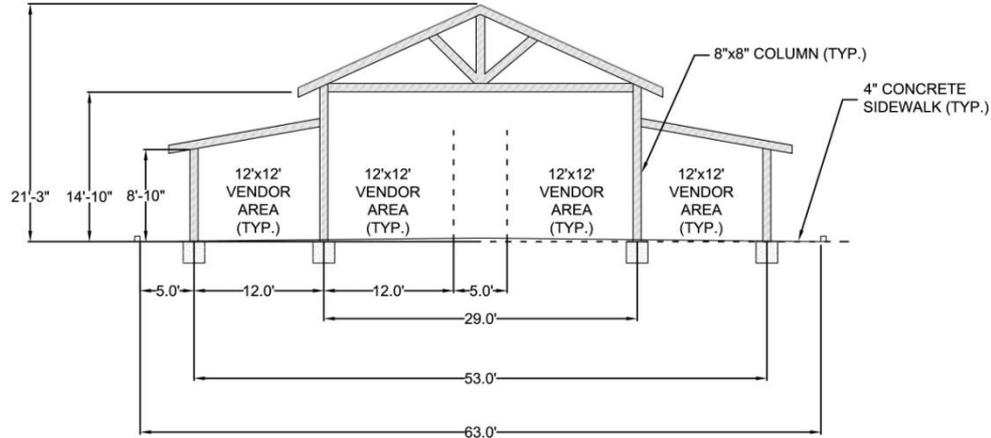
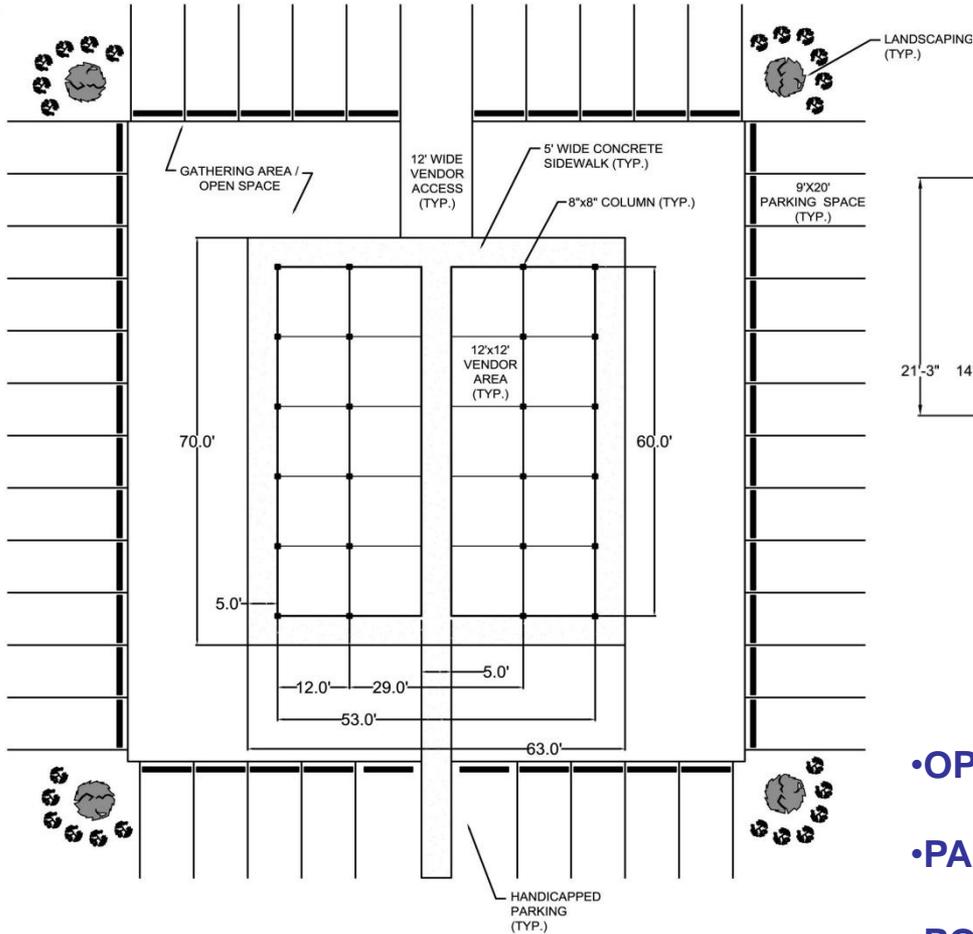
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NET FILL: 49,121.88 CUBIC YARDS

AVERAGE VOLUME OF FILL REQUIRED:

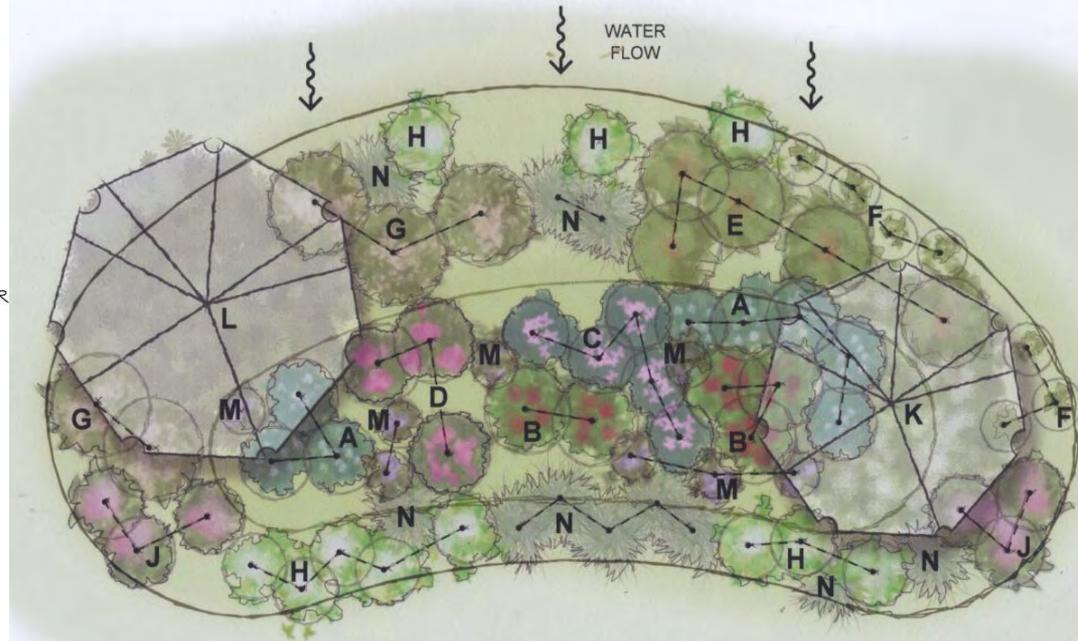
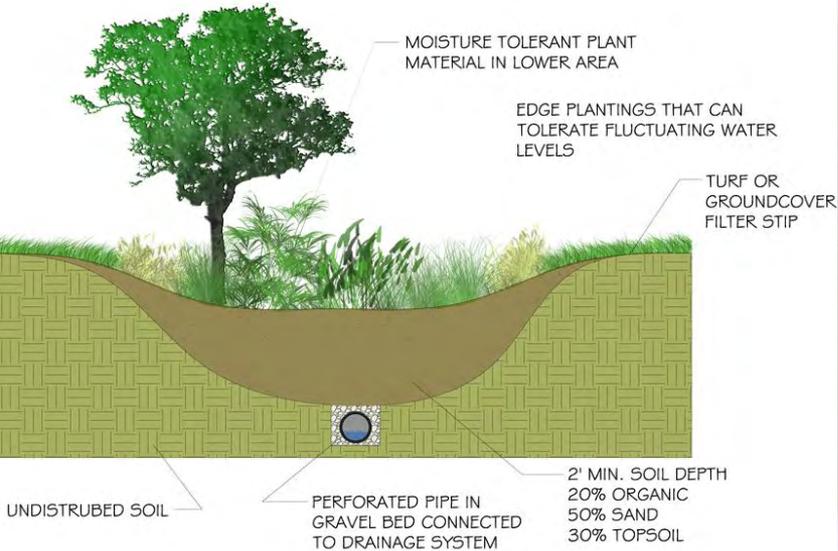
48,999.86 CUBIC YARDS

MULTI-PURPOSE STRUCTURE



- OPEN FLOOR PLAN ALLOWS FOR MULTIPLE USES
- PARKING SEPERATED FROM VENDOR AREAS
- POTENTIAL REVENUE GENERATION

RAIN GARDEN



RAIN GARDEN in PARTIAL SUN / SHADE

24' x 12'



- | | | | |
|---|--|---|---------------------------------------|
| A | Boneset ~ Ostrich fern | J | Joe Pye weed ~ Wild columbine |
| B | Cardinal flower ~ Tall meadow rue | | Wild indigo ~ Cream violet |
| C | Turtlehead ~ Turk's cap lily ~ Canada lily | K | Alternate-leaved dogwood ~ Bladdernut |
| D | New England aster ~ Purple-stemmed aster | | Silky dogwood ~ Winterberry |
| E | Cinnamon fern ~ Tassel rue | | Spicebush ~ Red-berried elder |
| | Wild sweet William | L | Rosebay rhododendron ~ Spikenard |
| F | Jack-in-the-pulpit ~ Spiderwort | | Redbud ~ Arrowwood viburnum |
| G | Goatsbeard ~ Sensitive fern | | Flowering raspberry |
| | Flat-topped white aster | M | Short's aster ~ Zigzag aster |
| H | Maple-leaved waterleaf ~ Jacob's ladder | N | Bottlebrush grass |
| | Virginia waterleaf ~ Creeping phlox | | |

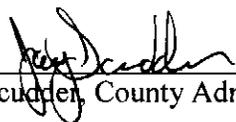
THANK YOU

A

MOTION: I move to adopt the 2012 draft Thomas Jefferson Planning District (TJPD) Legislative Program, understanding that additional, suggested revisions to the draft may be incorporated into the final version.

For County Administrator's Use Only

Comments:



Jay Scudder, County Administrator

City of Charlottesville

Satyendra Huja
Genevieve Keller

Albemarle County

Ann H. Mallek
Dennis S. Rooker, Treasurer

Fluvanna County

Joe Chesser, Chair
Keith Smith

Greene County

Carl Schmitt
Andrea Wilkinson, Vice Chair

Louisa County

Tommy Barlow
Fitzgerald Barnes

Nelson County

Fred Boger
Connie Brennan

Executive Director

Stephen Williams

October 26, 2011

TO: Members, Fluvanna County Board of Supervisors
Fluvanna County Administrator

FROM: David C. Blount, Legislative Liaison

RE: TJPD Legislative Program

Attached is the draft 2012 TJPD Legislative Program. As I discussed when I met with you in September, I will be presenting the program and seeking your approval of it at your November 2nd meeting. Most of the priority items, the titles of which are listed below, have been regional priorities for a number of years. I would like to draw your particular attention to a new priority position on Secondary Road Devolution, as well as to the State/Local Funding and Chesapeake Bay TMDL positions, which also incorporate some new statements within these existing positions.

- 1) Secondary Road Devolution
- 2) State/Local Funding and Revenues
- 3) Public Education Funding
- 4) Chesapeake Bay TMDL
- 5) Transportation Funding
- 6) Land Use and Growth Management
- 7) Comprehensive Services Act

As in the past, the legislative program draft also contains sections that highlight ongoing local government positions. You will note just several changes in these sections under “Areas of Continuing Concern,” where new language is underlined and language proposed for deletion is stricken. I will be happy to discuss suggested changes or additions to the draft program that you may have when we meet on November 2. Thank you.

Recommended Action: Approve the draft TJPD legislative program, understanding that additional, suggested revisions to the draft may be incorporated into the final version.

2012

**Thomas Jefferson Planning
District Legislative Program**

Representing the Local Governments of:

**Albemarle County
City of Charlottesville
Fluvanna County
Greene County
Louisa County
Nelson County**

October 2011

**Joe Chesser, Chairman
Steve Williams, Executive Director
David Blount, Legislative Liaison**

PRIORITY ITEMS

SECONDARY ROAD DEVOLUTION

*Legislative Position of TJPDC, Charlottesville,
and the Counties of Albemarle, Fluvanna, Greene, Louisa and Nelson*

The Planning District localities are strongly opposed to any legislation or regulations that would transfer responsibility to counties for construction, maintenance or operation of current or new secondary roads.

The Administration is examining the possibility for shifting the responsibility for certain functions of the state's secondary road system to localities. A report produced last summer for the Commonwealth Transportation Board bolstered the argument for this "devolution" by noting that the state's "secondary construction and maintenance budgets are declining, the system's condition is deteriorating, the cost to restore the system to a state of good repair is increasing, funds for new construction have evaporated, and VDOT is required to continue to accept new roads into the secondary system." Indeed, for FY11, VDOT allocated about \$410 million to secondary road construction and maintenance (down about one-third from the FY07 figure). Ever-increasing amounts of state construction dollars are being transferred annually to maintain existing infrastructure. Prior examinations have rated nearly one-third of secondary road mileage as having deficient pavement. With nearly 50,000 miles of roads, Virginia's secondary road system is four times larger than the network of roads maintained by cities, towns and the two counties that maintain their own roads.

Efficient and effective transportation infrastructure, including the secondary road system, is critical to a healthy economy, job creation, a cleaner environment and public safety. In the past 20 years, the number of miles travelled on Virginia roadways has steadily increased, while the attention to maintaining the secondary system has taken a back seat. Shifting the responsibility for secondary roads to local entities could result in vast differences among existing road systems in different localities, potentially placing the state at a competitive economic disadvantage with other states when considering business and job recruitment and movement of goods.

We question if it is less costly for Virginia taxpayers to have local governments, which lack the capacity, to maintain secondary roads, and lose the economies of scale of having those functions performed by a single state agency that has had that responsibility nearly a century. What will be the costs to taxpayers of the inefficiencies of duplication arising from nearly 100 local transportation departments? While such a plan might buoy the state's transportation budget, it will only shift the burden of paying for these necessary transportation costs to homeowners' real estate tax bills, and the political liability for unpopular tax increases to local elected officials.

Before the Administration recommends devolution of the secondary roads system, any proposal must be based on a collaboratively-developed plan and timetable that ensures a smooth transition, appropriate and adequate local authority over transportation and land use planning, and access to adequate locally-controlled resources and revenue authority, without further burden to local property owners.

STATE/LOCAL FUNDING and REVENUES

*Legislative Position of TJPDC, Charlottesville,
and the Counties of Albemarle, Fluvanna, Greene, Louisa and Nelson*

The Planning District localities urge the governor and legislature to 1) honor their funding obligations to localities; 2) resist shifting costs for state programs to localities; and 3) not further restrict local revenue authority. Further, the state and local governments should jointly examine contractual relationships for services the state requires localities to deliver.

Stagnant local revenues, along with disappearing federal stimulus dollars and coming teacher retirement rate increases, will present formidable challenges to local budgets this year. Two things that will be hard to come by: meaningful increases in state aid for locally-provided services and restoration of previous cuts in core programs. Unfortunately, recent state funding reductions have not been accompanied by program changes that could alleviate financial burdens on localities. Underfunded/unfunded state requirements and “cost shifting” by the state reduce local ability to meet local needs to pay for programs and services. Increased demand for services primarily funded at the local level present unique challenges to rural, urban and fast-growing localities alike (all present in our region).

Accordingly, we believe reduction or elimination of state funding for state-required services/programs should be accompanied by relaxation or suspension of the state requirement or flexibility for the locality to meet the requirement. Further, the state and localities should examine the concept of a contractual relationship for services that the state requires localities to deliver. This would be an important step, given that 1) most state aid to local governments pays for services localities are mandated to provide; 2) state standards prescribe how services are to be delivered; and 3) localities have to meet such standards regardless of the costs.

Local governments also are overly dependent on real estate taxes that continue to produce less revenue due to the sluggish housing market. Therefore, any changes to Virginia’s tax code or in state policy should not reduce local government revenues or restrict local taxing authority. This includes proposals to alter or eliminate the BPOL and Machinery and Tools taxes, or to divert Communications Sales and Use Tax Fund revenues intended for localities to other uses. Instead, the legislature should broaden the revenue sources, including authority to levy a food and beverage tax, available to local governments. The state should refrain from establishing local tax policy at the state level and allow local governments to retain authority over decisions that determine the equity of local taxation policy.

We also request the following:

The state should restore across-the-board reductions in aid-to-localities. These funds provide financial assistance for local implementation of state-required or state high-priority programs. If the state cannot meet this commitment, then program regulations, criteria, and administrative requirements should be adjusted to reflect the decrease in state resources.

The governor and legislature should protect the future integrity of the Virginia Retirement System, while exploring the viability and benefits of allowing local governments 1) to require Plan 1 employees to pay their share of retirement contributions, and 2) to offer defined contribution retirement plans to their employees. Finally, the General Assembly should ensure the appropriate collection of transient occupancy taxes from online transactions.

PUBLIC EDUCATION FUNDING

*Legislative Position of TJPDC, Charlottesville,
and the Counties of Albemarle, Fluvanna, Greene, Louisa and Nelson*

The Planning District localities urge the legislature to fully fund the state share of the realistic costs of the Standards of Quality without making allocation formula and policy changes that reduce state funding or shift additional funding responsibility to localities.

The state will spend nearly \$5 billion on public education in FY12, just under 30% of its general fund budget (a drop of over five percent from FY09). This level of funding for FY12 is expected to be over \$600 million less than the FY09 amounts. Meanwhile, local governments boost education funding by spending over \$3 billion more per year than required by the state.

Recent reductions in state funding for public education were accomplished in large part through a number of K-12 policy changes that will lessen the state's funding obligations moving forward. For example, the state "saved" millions of dollars by shifting costs to localities through making some spending ineligible for state reimbursement or lowering the amount of the payback. It also imposed a cap on state funding for education support personnel in FY10. While we oppose such actions, we believe localities and school divisions should be given flexibility to meet requirements and management their budgets when such reductions and cost-shifting occur. We also urge the state to resist further policy changes that would require localities to fund a greater share of costs. State funding should be realistic and recognize actual educational needs, practices and costs; otherwise, more of the education funding burden will fall on local real estate taxes.

The state budgeted teacher salary figure (on which it bases its share of teacher costs) trails the statewide and national averages. Teacher pay comprises the majority of K-12 expenditures, and local market conditions dictate the level of pay required to recruit and retain quality teachers. Accordingly, localities in our region should be included in the "Cost of Competing Adjustment" now available only to various localities primarily in Northern Virginia. This would help our localities to reach and maintain competitive compensation. Likewise, to help recruit, develop and retain a highly qualified and diverse teacher workforce, the state also should not eliminate or decrease state funding for benefits for school employees.

Concerning the Local Composite Index (LCI), we support 1) establishment of a mechanism for local appeal of the calculated LCI to the state; and 2) changes to redefine the local true values component of the formula to include land use taxation value, rather than fair market assessed value, for properties that have qualified and are being taxed under a land use value program.

Regarding school capital needs, we continue to urge state financial assistance with school construction and renovation needs, including funding for the Literary Loan and interest rate subsidy programs. The state should resist its customary seizing of dollars from the Literary Fund to pay state costs for teacher retirement.

CHESAPEAKE BAY TMDL

*Legislative Position of TJPDC, Charlottesville,
and the Counties of Albemarle, Fluvanna, Greene, Louisa and Nelson*

The Planning District localities support the goal of improved water quality, but it is imperative that we have major and reliable forms of financial and technical assistance from the federal and state governments if comprehensive water quality improvement strategies for local and state waters emptying into the Chesapeake Bay are to be effective. We support fairness in applying requirements for reductions in nutrient and sediment loading across source sectors, along with accompanying authority and incentives for all sectors to meet such requirements. We believe fairness across sectors will require appropriate regulatory mechanisms at both the state and local government levels. The Planning District localities are in strong agreement that we will oppose actions that impose monitoring, management or similar requirements on localities without providing sufficient resources.

As the result of various court settlements concerning the Clean Water Act of 1972, the Environmental Protection Agency is enforcing water quality standards in the Chesapeake Bay watershed by imposing a pollution diet (known as Total Maximum Daily Load, or TMDL) to reduce pollution to acceptable levels. Bay states submitted plans showing how they will achieve TMDL goals for reducing nitrogen, phosphorous and sediment flowing into the Bay. The proposed TMDL and Virginia Watershed Implementation Plan require two-year milestones for the state and localities. As local governments will be greatly impacted by initiatives to reduce pollutants into state waters of the Bay watershed, it is imperative that aggressive state investment in meeting such milestones occurs. This investment must take the form of authority, funding and other resources being in place to assure success, and must ensure that cost/benefit analyses are conducted of solutions that generate the greatest pollution reductions per dollar spent.

Local governments are particularly concerned about the various effects on their communities and their economic growth. There will be costs to meet reduced pollutant discharge limitations for localities that own/operate treatment plants. Local governments will be required to develop and implement nutrient management programs for certain large, public properties. Costs for stormwater management regulations will fall on both new development and redevelopment. There will be economic impacts due to increased cost for compliance by agriculture and increased fees charged by the permitted dischargers.

Accordingly, we recommend and request the following:

1. Sufficient state funds for the full cost of implementing TMDL measures that will be required of local governments, including those associated with revised stormwater management regulations and any new requirement for locally-implemented stormwater management programs.
2. Sufficient federal funds for grants and low-interest loans for capital costs, such as for permitted dischargers to upgrade treatment plants and for any retrofitting of developed areas, while minimizing the economic impact of increased fees.
3. Sufficient state funding for and direction 1) to the Cooperative Extension Service and Soil and Water Conservation Districts to aid farmers with best management practices (BMP) in their operations, and 2) to the Soil and Water Conservation Board for monitoring resource management plan compliance.
4. Any expansion of the Nutrient Exchange Program to allow trading and offsets of nutrients among stormwater, onsite septic, wastewater, agriculture and forestry should be contained within and be relevant to a particular watershed, and should ensure that monetary exchanges are equivalent to the costs of the applicable BMP offset.

TRANSPORTATION FUNDING

*Legislative Position of TJPDC, Charlottesville,
and the Counties of Albemarle, Fluvanna, Greene, Louisa and Nelson*

The Planning District localities urge the state to establish separate, dedicated and permanent state revenue streams to expand and maintain our transportation infrastructure. We urge the state to restore formula allocations for secondary/urban construction and for unpaved roads, and to preserve urban street maintenance dollars.

Local governments need sustainable, dedicated, non-general funds from the state to support our transportation network. Absent such an investment, Virginia faces a congestion and mobility crisis that will stifle economic growth and negatively affect the quality of life of our residents. The need to fund a declining transportation infrastructure is dire and state dollars remain inadequate. Maintenance of the existing system continues to grow, with nearly \$2 billion being spent yearly on maintenance, of which one-half billion dollars being transferred from the construction to the maintenance budget. In addition, formula distributions for unpaved roads and primary/urban/secondary construction have been eliminated.

We urge the state to fund transportation needs with stable and recurring revenues that are separate from the general fund and that are sufficient to meet Virginia's well-documented highways, transit and other needs. We believe the state should direct its funding efforts at all transportation modes, both statewide and regionally, targeting investments to solutions that put money to work on new ideas and in tandem with leveraging private investment. We urge the state to restore formula allocations for secondary/urban construction and for unpaved roads. We also support stable and increasing dollars for cities and towns to maintain roads within their jurisdictional boundaries.

We believe state funding should account for urban area needs where public transportation is important, the increasing traffic demands placed on fast-growing localities and ongoing improvements necessary on rural, secondary roads. We believe these improvements are vital to our region's ability to respond to local and regional congestion and economic development issues.

We support ongoing state and local efforts to coordinate transportation and land use planning, without eroding local land use authority, and state incentives for localities that do so. We urge VDOT to be mindful of local comprehensive, land use and bicycle/trail plans, as well as regional transportation plans, when conducting corridor or transportation planning within a locality or region. We also take the following positions:

- 1) We support enabling authority to establish mechanisms for funding transit and non-transit projects in the region, including funding for existing and future state-supported inter-city and high speed passenger rail.
- 2) While we opposed the closing of VDOT's Louisa residency facilities and support its reopening, we also support the option for the locality to purchase the property.

LAND USE and GROWTH MANAGEMENT

*Legislative Position of TJPDC, Charlottesville,
and the Counties of Albemarle, Fluvanna, Greene, Louisa and Nelson*

The Planning District localities encourage the state to provide local governments with additional tools to manage growth, without preempting or circumventing existing authorities.

In the past, the General Assembly has enacted both mandated and optional land use provisions applicable to local governments in order to address growth issues. While some have been helpful, others have prescribed one-size-fits-all rules that hamper preparing for growth across localities that approach their land use planning differently. Preemption or circumvention of existing local authority hinders localities in implementing the comprehensive plan or regulating land uses. Moreover, current land use authority often is inadequate to allow local governments to provide for balanced growth in a manner that protects and improves quality of life.

The General Assembly should grant localities additional tools necessary to meet important infrastructure needs that are driven by development. We endorse efforts to have impact fee and proffer systems that are workable and meaningful for various parties, but we oppose attempts to weaken our current proffer authority. Rather, we support the road impact fee authority, adopted in 2007, being revised to include additional localities and to provide the following: 1) a fair allocation of the costs of new growth on public facilities; 2) facility costs that include various transportation modes, schools, public safety, libraries and parks; 3) effective implementation and reasonable administrative requirements; and 4) no caps or limits on locality impact fee updates.

Further, to enhance our ability to pay for infrastructure costs and to implement services associated with new developments, we support localities being given authority to enact local ordinances for determining whether public facilities are adequate (“adequate public facility,” or APF ordinances).

We also take the following positions:

- 1) We support optional cluster development as a land use tool for local governments.
- 2) While we support the concept of urban development areas (UDAs) as contained in the Code, we also support making the use of UDAs optional for localities.
- 3) Concerning conservation of land, we support a) dedicated state funding for acquiring, preserving and maintaining open space; b) full authority to generate local dollars for such efforts; c) additional incentives for citizens to create conservation easements; and d) authority for localities, at their option, to enact scenic protection and tourist enhancement districts.
- 4) The General Assembly should define “lost profits” and lost access” in the proposed Constitutional amendment on eminent domain before submitting it to referendum. Any definitions should be fair to both property owners and taxpayers who pay for public improvements and not apply to temporary conditions.

COMPREHENSIVE SERVICES ACT

*Legislative Position of TJPDC, Charlottesville,
and the Counties of Albemarle, Fluvanna, Greene, Louisa and Nelson*

The Planning District localities urge the state to be partners in containing costs of the Comprehensive Services Act (CSA) and to better balance CSA responsibilities between state and local government.

Since the inception of the Comprehensive Services Act in the early 1990's, there has been pressure to hold down costs, to cap state costs for serving mandated children, to increase local match levels and to make the program more uniform by attempting to control how localities run their programs. After four years of steep increases (ranging from five to 16 percent) in state and local costs of residential and non-residential mandated services, CSA pool expenditures for state and local governments have declined the last several years. Costs remain challenging to forecast because of factors beyond state and local control (number of mandated children in a community, severity of problems, service rates, and availability of alternative funding).

In addition, localities pay the overwhelming majority (80%) of costs to administer this shared program. State dollars for administration have not increased since the late 1990's. At the same time, administrative costs have jumped due to additional data collection/compilation and reporting requirements.

Therefore, we support the following:

- 1) The state should either provide additional funding for administrative support or revise its data collection and reporting requirements;
- 2) The state should provide full funding of the state pool for CSA, with allocations based on realistic anticipated levels of need; and
- 3) The state should establish a cap on local expenditures in order to combat higher local costs for serving mandated children, costs often driven by unanticipated placements in a locality.

We believe that the categories of populations mandated for services should not be expanded unless the state pays all the costs. We also urge the state to be proactive in making residential facilities and service providers available, especially in rural areas.

In a further effort to help contain costs and provide some relief to local governments, we recommend that the state establish contracts with CSA providers to provide for a uniform contract management process, improve vendor accountability and control costs. We encourage the state to consider penalties for individuals who have had children removed from their care due to abuse or neglect. We also support local and regional efforts to address areas of cost sharing among localities by procuring services through group negotiation.

AREAS OF CONTINUING CONCERN

ECONOMIC and WORKFORCE DEVELOPMENT

The Planning District's member localities recognize economic development and workforce training as essential to the continued viability of the Commonwealth. We support policies that closely link the goals of economic and workforce development and the state's efforts to streamline and integrate workforce activities and revenue sources. We also support increased state funding for workforce development programs.

- We support the state's Economic and Workforce Development Strategic Plan for the Commonwealth that more clearly defines responsibilities of state and local governments and emphasizes regional cooperation in economic, workforce and tourism development.
- We support enhanced funding for the Regional Competitiveness Act to continue meaningful opportunities for regional projects. We also support increased state funding for the Industrial Site Development Fund, the Governor's Opportunity Fund and tourism initiatives that help promote economic development in localities and regions.
- We encourage the state and local governments to work with other entities to identify and promote local, regional and state agricultural products and to encourage expansion and opportunities for rural enterprises.
- We oppose restructuring of the Virginia Cooperative Extension Service (VCES) that would eliminate beneficial extension agents and/or increase the financial burden on local governments for the same service; rather, we support continued state funding for VCES and the services that extension agents provide in localities.
- We appreciate and encourage continuing state incentives and support for expediting deployment and reducing the cost of broadband technology, particularly in underserved areas.

ENVIRONMENTAL QUALITY

The Planning District's member localities believe that environmental quality should be funded and promoted through a comprehensive approach, and address air and water quality, solid waste management, land conservation, climate change and land use policies. We are committed to protection and enhancement of the environment and recognize the need to achieve a proper balance between environmental regulation and the socio-economic health of our communities within the constraints of available revenues. Such an approach requires regional cooperation due to the inter-jurisdictional nature of many environmental resources, and adequate state funding to support local and regional efforts.

We believe the following:

- The state should not impose a fee, tax or surcharge on water, sewer, solid waste or other local services to pay for state environmental programs. To do so would set a disturbing precedent whereby the state could levy surcharges on local user fees to fund state priorities.

- The legislature should provide funding for wastewater treatment and other necessary assistance to localities as it works to clean up the state’s impaired waterways. The state also should explore alternative means of preventing and remediating water pollution.
- The state should not enact legislation mandating expansion of the area covered by the Chesapeake Bay Preservation Act. Instead, the state should 1) provide legal, financial and technical support to localities that wish to comply with any of the Act’s provisions, 2) allow localities to use other practices to improve water quality, and 3) provide funding for other strategies that address point and non-point source pollution.
- We support legislative and regulatory action to ensure that alternative on-site sewage systems (AOSS) will be operated and maintained in a manner that protects public health and the environment.
- The state should be a partner and advocate for localities in water supply development and should work with and assist localities in addressing water supply issues, including investing in regional projects. Also, the state’s water supply planning efforts should continue to involve local governments.
- We support legislation enabling localities, as a part of their zoning ordinances, to designate and/or reasonably restrict the land application of biosolids to specific areas within the locality, based on criteria designed to further protect the public safety and welfare of citizens. In addition, we support increased local government representation on the Biosolids Use Regulation Advisory Committee (BURAC).

HEALTH and HUMAN SERVICES

The Planning District’s member localities recognize that special attention must be given to developing circumstances under which people, especially the disabled, the poor, the young and the elderly, can achieve their full potential. Funding reductions to community agencies are especially troublesome, as their activities often end up preventing more costly services later. The delivery of health and human services must be a collaborative effort from federal, state and local agencies. We urge the General Assembly to ensure funding is available to continue such valuable preventive services.

- We oppose any changes in state funding or policies that result in an increase of the local share of costs for human services.
- The state should increase funding to the Virginia Juvenile Community Crime Control Act (VJCCCA) program, which has cut in half the number of Department of Juvenile Justice commitments over the past decade. Further, the state should maintain a formula-driven allocation process for VJCCCA funding.
- The state should provide sufficient funding to allow Community Services Boards (CSBs) to meet the challenges of providing a community-based system of care, including maximizing the use of Medicaid funding. We believe children with mental health needs should be treated in the mental health system, where CSBs are the point of entry. We support state action to increase investment in the MR waiver program for adults and young people and Medicaid reimbursement for children’s dental services. We also oppose any shifting of Medicaid matching requirements from the state to localities.

- We support funding for mental health and substance abuse services at juvenile detention centers.
- We oppose new state or federal entitlement programs that require additional local funding.
- We support the provision of sufficient state funding to match all available federal dollars for the administration of mandated services within the Department of Social Services, and to meet the staffing standards for local departments to provide services as stipulated in state law.
- We support sufficient state funding assistance for older residents, to include companion and in home services, home delivered meals and transportation.
- We support the continued operation and enhancement of early intervention and prevention programs (and renewal of CSA Trust Fund dollars to support them), including school-based prevention programs which can make a difference in children's lives. This would include the state's program for at-risk four-year-olds, and the Child Health Partnership and Healthy Families programs.
- The legislature should provide full funding to assist low-income working and TANF (and former TANF) families with childcare costs. These dollars help working-class parents pay for supervised day care facilities and support efforts for families to become self-sufficient. We oppose any initiatives to shift traditional federal and state childcare administrative responsibility and costs to local governments. We believe the current funding and program responsibility for TANF employment services should remain within the social services realm. We also support a TANF plan that takes into account and fully funds state and local implementation and support services costs.

HOUSING

The Planning District's member localities believe that every citizen should have an opportunity to afford decent, safe and sanitary housing. The state and local governments should work toward expanding and preserving the supply and improving the quality of affordable housing for the elderly, the disabled and low- and moderate-income households. Regional housing solutions and planning should be implemented whenever possible.

- We support the following: 1) local flexibility in the operation of affordable housing programs, 2) creation of a state housing trust fund, 3) local flexibility in establishment of affordable dwelling unit ordinances, 4) the award of grants and loans to low- or moderate-income persons to aid in purchasing dwellings, and 5) the provision of other funding to encourage affordable housing initiatives.
- We support enabling legislation that allows property tax relief for community land trusts that hold land for the purpose of providing affordable homeownership.
- We support measures to prevent homelessness and to assist the chronic homeless.
- We support incentives that encourage rehabilitation and preservation of historic structures.
- We support retaining local discretion to regulate the allowance of manufactured homes in zoning districts that permit single-family dwellings.

- We encourage and support the use of, and request state incentives for using environmentally friendly (green) building materials and techniques, which can contribute to the long-term health, vitality and sustainability of the region.

PUBLIC SAFETY

The Planning District’s member localities encourage state financial support, cooperation and assistance for law enforcement, emergency medical care, criminal justice activities and fire services responsibilities carried out locally.

- We urge the state to make Compensation Board funding a top priority, fully funding local positions that fall under its purview. It should not increase the local share of funding constitutional offices or divert funding away from local offices, but increase money needed for their operation. Local governments continue to provide much supplemental funding for constitutional officer budgets when state funding is reduced.
- We urge continued state funding of the HB 599 law enforcement program (in accordance with *Code of Virginia* provisions), the drug court program and the Offender Reentry and Transition Services (ORTS) (formerly Pre-Release and Post-Incarceration Services (PAPIS)), Community Corrections and Pretrial Services Acts. We also support continued state endorsement of the role and authority of pretrial services offices.
- The state should continue to allow exemptions from the federal prisoner offset and restore the per diem payment to localities for housing state-responsible prisoners to \$14 per day. Also, the state should not shift costs to localities by altering the definition of state-responsible prisoner.
- We support restoration of state funding responsibility for the Line of Duty Act.
- We urge state funding for the Volunteer Firefighters’ and Rescue Squad Workers’ Service Award Program and other incentives that would help recruit and retain emergency service providers. Further, the state should improve access to and support for training for volunteer and paid providers.
- We encourage shared funding by the state of the costs to construct and operate regional jails; however, we do not believe the state should operate local and regional jails.

LOCAL GOVERNMENT STRUCTURE and LAWS

The Planning District’s member localities believe that since so many governmental actions take place at the local level, a strong local government system is essential. Local governments must have the freedom and tools to carry out their responsibilities.

- We oppose intrusive legislation involving purchasing procedures; local government authority to establish hours of work, salaries and working conditions for local employees; matters that can be adopted by resolution or ordinance; and procedures for adopting ordinances.

- We request that any changes to the Virginia Freedom of Information Act (FOIA) preserve 1) a local governing body's ability to meet in closed session, 2) the list of records currently exempt from disclosure under FOIA, and 3) provisions concerning creation of customized computer records. We support changes to allow local and regional public bodies to conduct electronic meetings as now permitted for state public bodies. ~~and to simplify how notice of special meetings is provided to local governing body members.~~
- ~~We support the State authorizing localities to increase the income and financial worth limitations for real property tax exemption or deferral programs.~~
- We oppose any changes to state law that further weaken a locality's ability to regulate noise or the discharge of firearms.
- We support expanding local authority to regulate smoking in public places.
- The state should amend the Code to require litigants in civil cases to pay for the costs associated with compensating jury members.
- We support increased state funding for regional planning districts.
- We support legislation to increase permissible fees for courthouse maintenance.
- The state should ensure that local connectivity and compatibility are considered in any centralizing of state computer functions.
- We oppose attempts to reduce sovereign immunity protections for localities.
- We support enactment of an interest rate cap of 36% on payday loans, fees and other related charges.

MOTION: I move to adopt the Economic Development Business and Strategic Plan as prepared by the Economic Development Commission and dated October 19, 2011.

AGENDA BOARD OF SUPERVISORS November 2, 2011

SUBJECT: Adoption of the Economic Development Business and Strategic Plan

TIMING: This plan was effectively completed in June 2010 and the Board has been asked to consider it for formal adoption.

POLICY IMPLICATIONS: This plan is intended as a guide for economic development throughout the County in an manner that is consistent with, but more specific than, the County's Comprehensive Plan. The Comprehensive Plan recommends the creation of an Economic Development Business Plan.

FISCAL IMPLICATIONS: Implementation of many of the strategies outlined in the business plan will require funding allocations. The total cost of the plan's implementation is contingent on when and how the plan is implemented.

DISCUSSION: This plan provides a more specific set of activities for economic development to achieve the goals initially set forth by the Economic Development Commission and Board of Supervisors as outlined in the Comprehensive Plan. The plan will provide a roadmap for the County's economic development activities in the years to come. The plan is derived from input by citizens, interest groups, and appointed and elected officials through an inclusive process consisting of a dozen "road shows" to present and discuss the plan's framework. This critical input ensures that the plan reflects current, relevant values regarding weighing the need for economic development with the costs of providing it.

Please advise if further information is desired, or if there are any questions or concerns regarding this project.

Staff: Steve Scott, EDC Chairman
Darren K. Coffey, Planning Director

Attachments:
(1) Economic Development Business and Strategic Plan

County Administrator's Use Only



Jay Scudder, County Administrator

Fluvanna County, Virginia Economic Development Commission

Economic Development Business and Strategic Plan

October 19, 2011

Stephen Scott, Chair

George Fitz-Hugh, Vice Chair

Robert Adams, Sr.

John Alexander

Chris Fairchild

Everett Hannah

Rob Lewis

Catherine Palmer

Keith Smith

Joe Chesser, BOS Liaison

Julie King, Associate Member Timothy Fulk, Associate Member

Fluvanna Economic Development Framework

The Fluvanna Economic Development (ED) Framework was adopted during the Economic Development Commission (EDC) meeting of August 11, 2009 as a method and common operating language for organizing our planning around a top-down, outcome-based process. The evolution of the Framework led to this Business and Strategic Plan.

The Plan is a logical hierarchy that includes the EDC vision, Goals, and Strategies. Each Strategy includes a set of tactics with actions and expected results.

Definitions of selected terms:

- **Vision** – Articulates the overarching philosophy and value set of the EDC.
- **Goal** – A core area of focus supporting the vision. The Goal embodies a desired end-state of economic development. It's an end to be achieved through continuous Strategy. Nomenclature – a single numerical digit (e.g. "2")
- **Strategy** – A strategic program that is undertaken to support a Goal. Strategies represent the general activity that serves as the means to achieving the stated Goal. Strategies can theoretically support more than one Goal, but they will be always associated with one main Goal. Nomenclature – (e.g. "2.3") read as "Goal 2, Strategy 3"
- **Tactic** – A short-term project. A set of actions that has a specific goal to move the mark for a stated Strategy. Tactics have a specific start and end date; they are initiated and then retired. Tactics also have other tracked aspects including the following: owner, implementer, action plan, baseline situation to be improved, target result, timeline, logical predecessor (or dependencies), and budget. Tactics are expected to have varying degrees of success in supporting Strategies. Nomenclature – (e.g. "2.3.5") read as "Goal 2, Strategy 3, Tactic 5"

EDC Working Committees

The following Goals were assigned to two-person committees, which were assigned the task of taking ownership of the Goals to refine the underlying Strategies, Tactics, and Tactical Action Plans. The development of this plan is a direct result of the efforts of these individuals' contributions, along with over 200 citizens from more than a dozen local organizations and "road shows".

Goal	Committee Members
1 – Desirable Businesses and Conveniences	Stephen Scott and Catherine Palmer
2 – Strong and Sustainable Jobs and Talent	John Alexander and Rob Lewis
3 – Environmental Efficiency and Attractiveness	Chris Fairchild and Keith Smith
4 – Diversify the Tax Base	Joe Chesser and George Fitz-Hugh
5 – High-quality, Competitive Business Infrastructure	Robert Adams, Sr. , Catherine Palmer and Everett Hannah
6 – Economic Development Excellence	Stephen Scott

Local organizations who provided input and direction:

- Board of Supervisors
- Chamber of Commerce
- Economic Development Authority
- Farm Bureau
- Fluvanna Leadership Development Program
- Fluvanna Taxpayers Association
- Fork Union Village Project
- Lake Monticello Owner's Association
- League of Women Voters
- Planning Commission
- Rotary Club
- Ruritan Club

Special thanks also goes out to the Fluvanna Historical Society, Fluvanna School System, the Parks & Recreation Department, Thomas Jefferson Planning District Commission, the Virginia Economic Development Partnership, and any other organizations or individuals who contributed to this effort.

The Business and Strategic Plan (Vision, Goals, Strategies and Tactics)

Vision: Sustainable Prosperity – a strong and prosperous Fluvanna where citizens have a high standard of living that endures by its own right, while preserving the County’s unique character, cleanliness, beauty, natural resources, history and heritage.

1 Desirable Businesses and Conveniences (for the consumer and local businesses) – Modern conveniences are readily available for citizens and local businesses. One key to a sustained economic future will be Fluvanna’s ability to attract new, desirable economic investment. Competition for new investment is fierce. To compete effectively, the County and its economic development partners must continue to understand the needs of businesses and provide the programs, facilities and resources necessary to address these needs. This Goal seeks to develop the technical capacity, programs and facilities necessary to attract new business investment and employment to Fluvanna, particularly the kinds of businesses that are consistent with the vision.

1.1 Prioritize desirable goods and services. Identify community priorities for business recruitment and the expenditure of local economic development resources.

1.1.1 Identify, target and promote economically attractive industries consistent with our local assets and vision. Business could be anything that is within the guidelines of this EDC Business Plan and the Comprehensive Plan. Economically sound, and supplying a good diversification of business and jobs serving all facets of the working public. Retain existing businesses, and keep open the capability of being able to accept or reject any applying business not fitting into the vision and goals.

1.1.2 Through a series of public meetings designed to obtain direct Fluvanna citizen input on desirable goods and services, we learned that the vast majority of Fluvanna citizens want growth, jobs, and lower taxes.

1.2 Attract desirable business sectors. Using the information gathered under Strategy 1.1, identify the business sectors that best fit Fluvanna’s needs and economic profile.

1.2.1 Develop a comprehensive marketing plan to promote Fluvanna’s assets to targeted industries (per 1.1.1) and businesses. Focus on Fluvanna County’s central location and – when appropriate – infrastructure ready for business.

- 1.2.2 Identify grant opportunities and other fiscal and tax incentives that can be used to facilitate new business opportunities in the County. Work with the Economic Development Authority to identify and/or develop incentive programs.
- 1.2.3 Investigate the use of bonds or other funding resources available as a potential tool for attracting a developer or other business.
- 1.2.4 Identify business sectors that would likely benefit from Fluvanna's geographic location.
- 1.2.5 Continue to support the expansion of the County's tourism base through regional strategies with Louisa and Orange Counties, as well as with the Charlottesville-Albemarle Convention and Visitors' Bureau and other strategic partners. Ensure visibility and access to the tourism market through the Piedmont Crossroads Visitors' Center or other similar facility.
- 1.2.6 Continue to support the expansion of the County's tourism base by working with private and public interests to develop attractions and events.
- 1.2.7 Create a private/public strategic ED Subcommittee charged with continuing over time to identify industries suitable for the County.

1.3 Retain and support existing businesses. In order to grow Fluvanna's economic base, it is essential to identify existing businesses and work to meet their needs to maximize retention of businesses in the County.

- 1.3.1 Identify businesses and develop a central database of existing, known Fluvanna businesses.
- 1.3.2 Using the structure available under the Business First Program (in partnership with TJPED), conduct personal and/or telephonic interviews of existing business owners and record resulting inputs for reports and analysis. Supplement those efforts with online surveys distributed through the Chamber of Commerce and local media.
- 1.3.3 Develop, strengthen and publicize resources available to existing businesses.

- 1.3.4 Work with the Fluvanna County Chamber, Thomas Jefferson Partnership for Economic Development, Small Business Development Corporation, and others to maximize resources and adopt best practices in support of local businesses.
- 1.3.5 Produce resources and/or events to inform local businesses on ways to improve their business vitality. (e.g., how to get bonded and insured to qualify for larger service contracts).

2 Strong and Sustainable Jobs and Talent (for employee and potential employers) – Ample, high-paying jobs in stable industries are available for a well-prepared Fluvanna workforce. Fluvanna will provide and maintain a local labor force that has the skills and work ethic needed by local employers. Evolving economies create new labor force needs and new job skill opportunities. Education and workforce development programs are critical components of successful economic development programs. By supporting education, retraining and lifelong learning opportunities, Fluvanna County and its public and private sector partners will ensure that the labor force needs of existing and future businesses can be met.

2.1 Grow the quantity of stable, in-county jobs.

- 2.1.1 Track in-county job statistics, including volume, growth trends, stability factors, per-capita income, industry concentration, etc.
- 2.1.2 Develop a strategic plan for growing stable, in-county jobs.

2.2 Strengthen per-capita income.

- 2.2.1 Promote local growth of sectors with higher-than-average wages.
- 2.2.2 Partner with education and workforce development Strategies to retain and grow marketable intellectual capital, innovation, and productivity.

2.3 Enable a strong workforce. Ensure a well educated, trained and diverse workforce to support incoming businesses by working together with our schools and colleges.

2.3.1 Emphasize and promote the benefits of GED attainment and vocational-technical skills training. Engage with the local school system to reinforce the importance of vocational-technical skills offerings in the schools.

2.3.2 Seek to provide accessible and convenient vocational-technical training center sites. Examples include business or communications skills development programs offered by PVCC at the Fluvanna County Library.

2.3.3 Seek adequate and timely funding for workforce development and training needs.

2.3.4 Partner with the school system and education proponents in the County.

2.3.5 Explore regional partnerships with the Piedmont Workforce Network, Thomas Jefferson Partnership for Economic Development, Piedmont Virginia Community College, and the University of Virginia.

3 Environmentally Efficient and Attractive (for current and future generations) – Economic activity leaves minimal negative impact on the environment, and may ideally enhance the environment.

3.1 Preserve the health and beauty of our natural resources. Ensure adequate focus on preservation of ecological assets such as the James, Rivanna and Hardware Rivers, as well as groundwater resources.

3.2 Develop and implement plans that protect and preserve the rural and historic character of the County through targeted location of business development areas. By anticipating business needs and carefully planning how those needs will be met, Fluvanna's natural beauty and historically significant sites will be preserved. This will serve to preserve these assets for future generations and will enable and enhance tourism in the County.

3.3 Manage growth by planning efficient transportation. The ability to efficiently move people and products is a key aspect of economic sustainability. A community's transportation system, including its highway, rail and air components, presents a highly visible indicator of a community's commitment to economic sustainability and growth. Fluvanna County will continue to develop the community consensus necessary to ensure a safe and effective transportation system that is designed to accommodate future community and business needs.

3.3.1 Identify needed transportation improvements and establish priorities for those improvements.

3.3.2 Develop and maintain a safe and effective transportation system that is designed to accommodate future community and business needs.

3.4 Manage growth by strategically locating businesses in designated growth areas.

This will help ensure that our environmental resources are protected and preserved. It will also achieve an optimal balance of quality of life for Fluvanna's citizens, with a stable and diverse revenue base and needed jobs and services for the County.

3.4.1 Use the tools provided in the Comprehensive Plan – the six Community Planning Areas (CPAs) and the Zion Crossroads Urban Development Area (UDA) – to attract and locate desirable businesses in the appropriate areas of the county.

3.4.2 Use the County's Planned Unit Development (PUD) ordinance for optimal mixed-use development in the CPAs, proactively engaging developers and potential businesses in the earliest stages of the planning process.

4 Diversify the Tax Base (for tax payer) – Ensure that the County has a strong fiscal framework, and that services rendered for citizens and businesses are well-supported by non-residential revenue sources.

4.1 Track statistics on commercial and residential revenue.

4.1.1 Leverage database from Tactic 1.3.1 and other sources to maintain statistics on business tax contribution and growth trends.

4.2 Pursue external funding sources such as grants to supplement revenues otherwise required from the County tax base.

4.2.1 Take an inventory of actual and potential sources of supplemental funding.

4.2.2 Prioritize and pursue funding from identified sources (from 4.2.1) for supporting specific Tactics with resource requirements.

4.2.3 Implement microloan funding to boost business lending, job creation and skill development, and provide off-farm income opportunities.

4.3 Work with local partners such as the Fluvanna County Chamber of Commerce, Small Business Development Center and Thomas Jefferson Partnership for Economic Development to identify and meet needs of local businesses (education, planning, business advocacy, etc.).

4.3.1 Use the tools provided by Business First to maintain current information on each business.

4.3.2 Produce resources and/or events to inform local businesses on ways to improve their business vitality. (e.g., how to get bonded and insured to qualify for larger service contracts).

4.4 Develop standards for business legislation and review ordinances to ensure that they are commercially friendly.

4.5 Explore tax incentives to attract potential commercial entities.

4.6 Benchmark our tax ratios against other Virginia counties.

4.6.1 Consider implementing a business registration process with appropriate licensing fees.

4.7 Develop and promote a policy of desirable tax source and ratio targets.

4.7.1 Progressively work toward the generally-accepted economic development goals of (a) 30% of revenues from business and 70% from residential and/or (b) a 1:1 ratio of jobs to the available labor force.

5 High-quality, Competitive Business Infrastructure – A community’s infrastructure is a crucial component of a sustainable economy and economic growth. Fluvanna County and its municipal and private sector partners must continue to focus efforts on developing the organizational relationships and physical facilities necessary to ensure that the County residents and businesses have facilities that meet current needs and have the capacity for future planned growth.

4.1 Enhance water and sewerage infrastructure. In order for Fluvanna County to be able to enter and grow in a sustainable job market, it must first have the needed infrastructure in place.

4.1.1 Monitor the progress of recommendations regarding water supply for the County. Participate in committee meetings and other discussions to influence action specifically as it affects water supplies in support of economic development.

4.1.2 Ensure that potential developers or businesses proactively address current and future infrastructure needs (including water, sewer, and roads) in Master Plans submitted in conjunction with their development projects.

4.2 Enhance the County’s telecommunication infrastructure. Broadband access is a critical infrastructure component in attracting virtually any business to the area. Being able to accommodate their business needs will be key to Fluvanna’s attractiveness as a potential location.

4.2.1 Actively monitor opportunities for, and progress on, broadband Initiatives undertaken by the Thomas Jefferson Planning District Commission, or others.

4.3 Provide and/or support the development of an adequate number of “ready-to-go” sites within the County.

4.3.1 Once the infrastructure is in place, land should be purchased and advertised as “shovel ready” for development.

4.4 Ensure that adequate utility services are available to meet existing and projected needs of all County users.

6 Economic Development Excellence – To develop and maintain an effective local economic development program that promotes the vision. A programmatic approach to economic development is crucial and can be an important key to successful economic development efforts. Fluvanna County recognizes that such a programmatic approach requires both staff and other resources to implement successful economic strategies.

6.1 Build and maintain sufficient operational capacity for effective Economic Development, including providing the resources necessary to fund and operate an effective economic development program.

6.1.1 Establish a permanent, full-time economic development office in the County, along with appropriate funding to invest in economic development strategies.

6.1.2 Advocate for sufficient staff capacity, identifying specific position(s) and responsibilities.

6.1.3 Form relationships and explicit partnerships with other economic development entities for teaming on this strategy.

6.1.4 As appropriate, adopt a more “regional” approach to attracting business with other counties such as Louisa and Orange.

6.1.5 Train economic development staff, commissioners, and other active participants and equip for continuous professional and educational development.

6.1.6 Cultivate a “Citizen Task Force” comprised of volunteers with an interest in economic development to provide additional capacity and resources.

6.2 Centralize economic development planning. Coordinate County economic development activities within a single department charged with promoting the economic health of the community.

6.2.1 Establish a central repository for economic development information:

- Land Availability
- Labor Force
- Physical Capital, Infrastructure
- Energy Sources & Costs
- Financing Options
- Management Assistance
- Quality of Life
- Other

6.3 Continuously improve processes and planning.

6.3.1 Review and update this strategic plan on an annual basis.

6.3.2 Every five years, poll Fluvanna's citizen base on desirable goods and services, benchmarking progress against the original poll (Tactic 1.1.2).

6.3.3 Every five years, review this strategic plan within the context of the Comprehensive Plan to ensure compliance.

Document Revision History

Version number	Description of major changes	Date changes were approved by EDC
1.0	First working draft	Created - August 11
1.1	Added two new Goals. Edited verbiage and scope of Goals and Strategies.	Working version. Reviewed on Aug 25, 2009.
1.2	Edited and added text from committee work. Added tactic pages for each Strategy.	August 25, 2009
1.3	Assigned Goals to new EDC Members, additional development work on Strategies and Tactics. Separated out Tactical Action Plans as a separate document.	October 13, 2009
2.0	Edited and updated to bring the Plan further into compliance with the FY11 budget and BOS priorities.	March 15, 2010
FINAL	Final, edited version for approval by the EDC and presented for adoption by the Board of Supervisors.	June 30, 2010
FINAL with edits	Adoption by Board of Supervisors	October 19, 2011

SAMPLE IMPLEMENTATION CHART FOR STAFF / COMMITTEE USE

Proposed Tactics for Initiative 1.1 – Prioritize desirable goods and services.

	Tactic 1.1.1	Tactic 1.1.2
Description	Identify, target and promote economically attractive industries consistent with our local assets and vision.	Hold public meetings and obtain direct Fluvanna citizen input on desirable goods and services.
Owner		
Implementer		
Action Plan	<ol style="list-style-type: none"> 1. Identify and adopt an industry taxonomy 2. Evaluate industries by ROI and other attributes 3. Identify local economic cluster assets 4. Evaluate consistency between aspects from (2) and (3) 5. Output: prioritized list of industries 	<ol style="list-style-type: none"> 1. Design presentation for “EDC Road Show” public meetings and develop meeting schedule 2. Design and implement a survey to collect public input. Output: completed survey with 90% statistical confidence. 3. Hold public meetings to collect qualitative open-ended input. Output: Documented citizen input and verbatims.
Baseline situation assessment	No industry focus exists	Only anecdotal ideas exist for what citizens want to have.
Targeted result	Clear definition of desired industries and fact-based rationale	Regionally specific, representative clarity about which goods and services are lacking and desired
Timeline for target		
Logical Predecessor	none	none
Estimated cost (hours and dollars)		

Sample Project Implementation Tool

Tactical Action Plan (TAP) Components

Every TAP is linked to a specific tactic code (e.g. 1.1.1) under a strategy in the economic development framework.

Enablement - Some TAPs cannot start unless something else is completed first (i.e., a logical predecessor), or unless there are sufficient resources/inputs.

The TAP is defined clearly as a concise set of action plan steps. The expected deliverable (or result) is also clearly defined.

Owners are EDC members responsible for the TAP. Implementers are assigned to execute the action plan.

TAPs are designed to close a gap from a baseline situation to a desired end state. Baseline assessment and targetted results are defined and with a target date.

Status can be unstarted or abandoned (grey), underway or completed (green), deferred or behind schedule (yellow). The implementation status is described succinctly.

Strategy 1.1 Prioritize desirable goods & services. Identify community priorities for business recruitment and the expenditure of local economic development

Tactic 1.1.1 Identify and target attractive industries consistent with our economic cluster

Owner: Stephen Scott / Implementer: Vicki Karabinus & Stephen Scott

Baseline Assessment - current condition or need		
No industry focus exists. No comprehensive industry related-research exists.		
Targetted Result		
Clear definition of desired industries and fact-based rationale		
Expected Timeline for Target Result		
By November 30 2009		
Current Status		
Unstarted / Underway / Behind schedule / Deferred / Completed / Abandoned		
Status/Results: Steps 1 & 2 completed. NAICS codes adopted as the industry taxonomy. Analysis performed scoring industries by various factors including ROI, growth, employment, net income, profitability.		
Actual date completed N/A		

Enablement box

Logical Predecessor (if any) and completion status
None. N/A

Resources / Inputs needed	Estimated Cost (units or dollars)	Status
Man-hours	15 hours	10 hours
D&B research	\$1000	

Action Plan

1. Identify and adopt an industry taxonomy
2. Evaluate industries by ROI and other attributes
3. Identify local economic cluster assets
4. Evaluate consistency between aspects from (2) and (3)

Expected Deliverable / Output
Prioritized list of industries

Sample Project Implementation Tool

Strategy 1.1	Prioritize desirable goods & services. Identify community priorities for business recruitment and the expenditure of local economic development
Tactic 1.1.1	Identify and target attractive industries consistent with our economic cluster

Owner: Stephen Scott / Implementer: Vicki Karabinus & Stephen Scott

Enablement

Baseline Assessment - current condition or need
No industry focus exists . No comprehensive industry related-research exists.
Targetted Result
Clear definition of desired industries and fact-based rationale
Expected Timeline for Target Result
By November 30 2009
Current Status
Unstarted / <u>Underway</u> / Behind schedule / Deferred / Completed / Abandoned
<i>Status /Results: Steps 1 & 2 completed. NAICS codes adopted as the industry taxonomy. Analysis performed scoring industries by various factors including ROI, growth, employment, net income, profitability.</i>
Actual date completed
N/A

Logical Predecessor (if any) and completion status		
None.	N/A	
Resources / Inputs needed	Estimated Cost (units or dollars)	Status Committing
Man-hours	15 hours	10 hours
D&B research	\$1000	
Action Plan		
<ol style="list-style-type: none"> 1. Identify and adopt an industry taxonomy 2. Evaluate industries by ROI and other attributes 3. Identify local economic cluster assets 4. Evaluate consistency between aspects from (2) and (3) 		
Expected Deliverable / Output		
Prioritized list of industries		

Tactical Action Plan (TAP) Example

MOTION: I move that the Board approve the final layout design of the Pleasant Grove Active Park Master Plan developed by A. Morton Thomas and Associates for future recreation facility development.

AGENDA BOARD OF SUPERVISORS NOVEMBER 2, 2011

SUBJECT: Approval of the Pleasant Grove Active Park Master Plan.

RECOMMENDATION: Staff recommends the Board approve the final master plan layout design for Pleasant Grove Park.

TIMING: Routine

FISCAL IMPLICATION: None

POLICY IMPLICATION: The approval process of this final layout design will provide the Parks and Recreation Department with an effective planning tool for the future development of new site amenities that will be constructed in a practical location in the active park area. In addition, this master plan document will provide the County with the opportunity to pursue alternative funding sources of grants for project development.

DISCUSSION: Funding for the master plan was approved by the Board to develop a detail master plan for the Pleasant Grove Active Park area. The planning method used to complete this plan document is as follows:

- 1- The department conducted a needs assessment survey to solicit public input on the future recreation development for Pleasant Grove Park.
- 2- Two public meeting were held to receive additional public comments.
- 3- The master plan will address the future goals outline in the Comprehensive Plan that category Pleasant Grove as a Regional/District Park.
- 4- The Recreation Advisory Board and Pleasant Grove Planning Team have approved the concept of this planning document for future site development.

Staff: Dwight Godwin, Director of Parks and Recreation

County Administrator's Use Only



 Jay Scudder, County Administrator

MOTION 1: I move that the Board approve an appropriation in the amount of \$7,800 from the Board of Supervisors Contingency fund 10086000-405870 to develop an Erosion and Sediment Control Plan for the construction of two (2) new ball fields at Pleasant Grove Park.

MOTION 2: I move that the Board enter into a professional services contract with A Morton Thomas and Associates to develop the Erosion and Sediment Plan for the construction of two (2) new athletic fields at Pleasant Grove Park.

AGENDA BOARD OF SUPERVISORS NOVEMBER 2, 2011

SUBJECT: Request funding to construct two (2) ball fields at Pleasant Grove Park.

RECOMMENDATION: Staff recommends the County approve these funds to complete the athletic field complex at Pleasant Grove Park.

TIMING: Routine

FISCAL IMPLICATIONS: The funding request will provide the Parks and Recreation Department with the opportunity to complete the ball field construction project.

POLICY IMPLICATIONS: Staff is requesting the funding of \$7,800 to complete a required Erosion and Sediment Control Plan for the additional of 2 new ball fields at Pleasant Grove Park.

DISCUSSION: The County has the golden opportunity to develop two (2) new athletic fields at Pleasant Grove Park by taking advantage of the excess stockpile of field materials onsite at Pleasant Grove from the school construction project. During the excavating phase of this project, the County approved the general contractor Nielsen Builders Inc. to stockpile any excess field materials onsite at Pleasant Grove during the construction for the High School project. In exchange for this agreement, the County requested that any unused excess field materials be removed and located in an appropriate designated site at Pleasant Grove. The County took advantage of this similar opportunity with Key Construction in allowing them to excavate field materials from Pleasant Gove for the Rt. 53 bridge project. In exchange for this approval process by the County to permit excavating of field materials from Pleasant Grove, Key Construction agreed to build the County three (3) regulation size soccer fields.

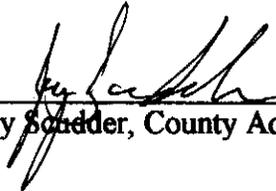
We have the opportunity again to take advantage of this free field materials onsite by having the school construction contractor moved the materials to the proposed ball field layout site. By executing this agreement with the school contractor to move this excess field materials the County is saving approximately \$244,997,50 compared to if the materials were hauled and placed onsite by an outside contractor. The costing saving is calculated by using a contractor's price of \$5.00 per cubic yards for hauling and placing of the proposed filled volume needed of field materials (49,999.5 Cubic Yards @ \$5 per c.y. = \$244997.50).

It is the Parks and Recreation Department objective to address the challenges we face with meeting the increased demands of providing appropriate field space our youth sports program participants

Staff: Dwight Godwin, Director of Parks and Recreation

**Attachments: Proposed Ball Fields Layout Design
Proposed Filed Material at Pleasant Grove**

County Administrator's Use Only



Jay Sonder, County Administrator

PROPOSED BASEBALL AND SOFTBALL FIELD GRADING

Grid Volume:

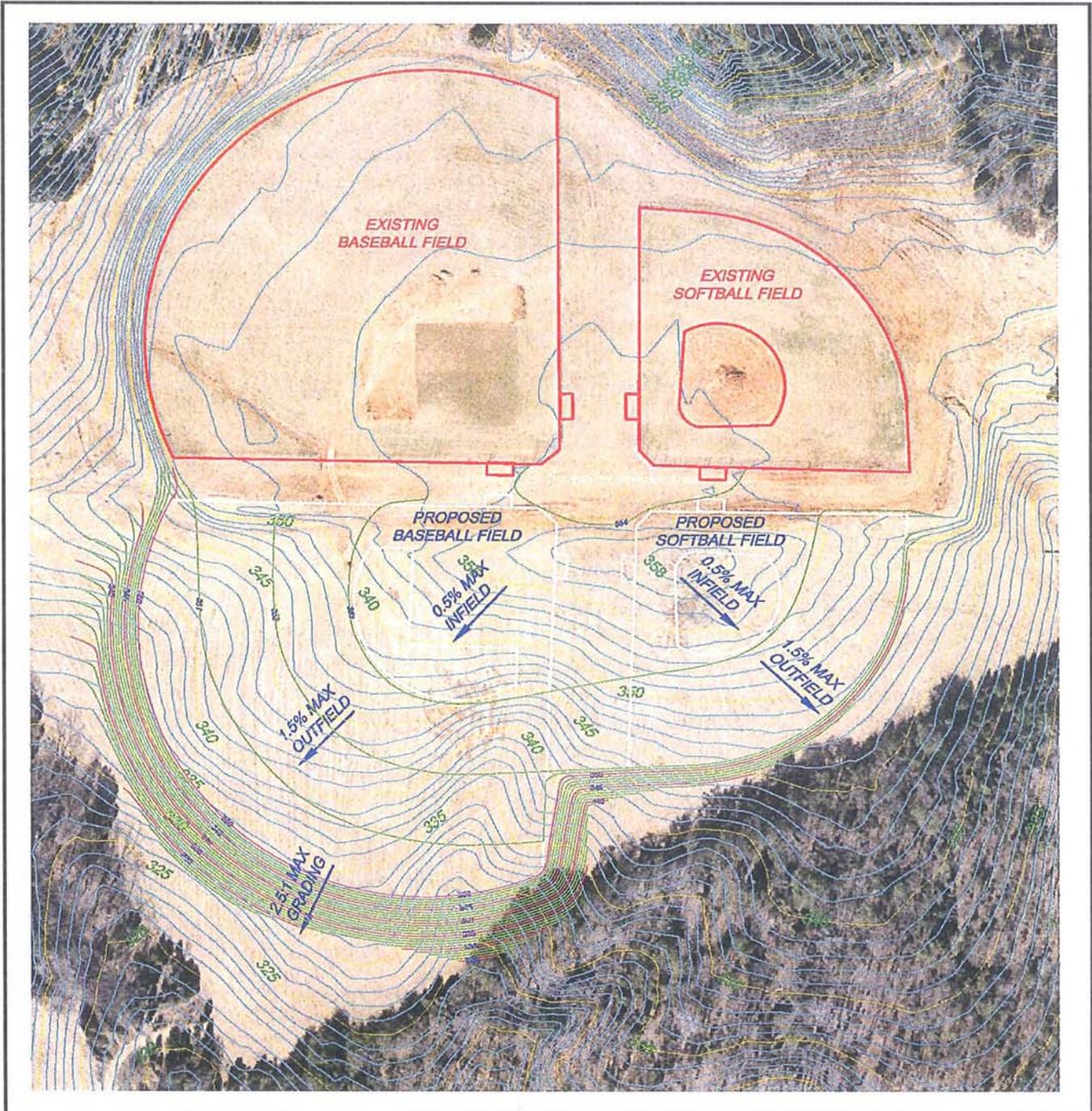
Cut Volume: 3,482.63 CY
Fill Volume: 52,604.50 CY

Net: 49,121.88 CY Fill

Composite Volume:

Cut Volume: 3,470.69 CY
Fill Volume: 52,348.53 CY

Net: 48,877.84 CY Fill



FIELD MATERIALS AVAILABLE at PLEASANT GROVE



MOTION: I move to instruct the County Administrator and the County Attorney to prepare the required documents and facilitate the steps required to assist the Columbia Town Council in changing the polling location and timing of the Council elections.

AGENDA

BOARD OF SUPERVISORS

November 2, 2011

SUBJECT: Columbia request for services

RECOMMENDATION: Assist the Town of Columbia

TIMING: Sufficient to allow for USDOJ approval of change.

POLICY IMPLICATIONS: As detailed in the attached letter, the Town of Columbia has requested assistance with changing the polling place and timing for the Town elections. This will allow the Town of Columbia residents to vote at one location at the same time all other local, state and national elections are held rather than voting in elections held every 4 years in May and November at two different locations.

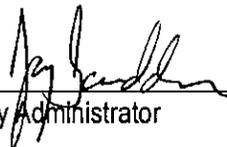
FISCAL IMPLICATIONS: There are cost savings associated with consolidating polling locations and reducing the number of election days held every 4 years. The current cost of programming the voting machine is \$1,000 in addition to the costs associated with overnight travel for the programmer who comes from out of state. Also, state law requires a minimum of 3 paid election officials to be present on Election Day. On average, election costs in the Town ranges from \$3,000 to \$5,000 every 4 years. The County is asked to cover the legal cost, if any, for providing the Town assistance to make the change.

DISCUSSION: The Registrar and Electoral Board Chairman are aware and in support of the change in polling location and timing.

Staff: Jay Scudder, County Administrator
Copy: Joyce Pace, Registrar
Bob Leipold, Chairman Electoral Board

Attachment: Town of Columbia letter

County Administrator's Use Only



County Administrator



TOWN OF COLUMBIA

P.O. Box 779
COLUMBIA, VIRGINIA 23038

October 27, 2011

Chairman John Gooch
Fluvanna County Board of Supervisors
P.O. Box 540
Palmyra, Virginia 22963

Re: Town of Columbia Assistance Request

Chairman Gooch,

The Town of Columbia would like to request the County of Fluvanna Board of Supervisors' consideration of assisting the Town of Columbia with changing the polling place and timing for the Town elections.

The Council concurs with a recommendation from the County election officials to change the polling place and timing to align with the County and national Election Day in November. The Town Council voted during the March 2011 Town Council Meeting to initiate the process to change the election date from the first Tuesday in May to the first Tuesday after the first Monday in November. This action will move our next election from May 1, 2012 to November 6, 2012. Elections would continue to be held in November at four year intervals thereafter. Currently, citizens vote in Kent Store for County and national elections and in Columbia for Town elections. Changing the polling location and timing will reduce the overall cost of the elections and will offer citizens a single polling location rather than two different locations. Constituent input solicited at an October 20, 2011 public meeting generated support for the change.

Given the complexity of the election process the Town Council is seeking assistance in the form of legal guidance with the formal process of scheduling the required public hearings, drafting and adopting the ordinance, and handling Department of Justice approval for the change. Further, we are asking that the County subsidize the costs associated with this change, given the limited resources of the Town.

We sincerely appreciate your consideration of this request. We are confident that this change will benefit our mutual citizens and reduce the overall cost of elections.

Sincerely,

John J. Hammond, Jr.
Mayor, Town of Columbia



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540, Palmyra, VA 22963 · (434) 591-1910 · FAX (434) 591-1911 · www.co.fluvanna.va.us

MEMORANDUM

TO: Board of Supervisors
FROM: Renee Hoover ~~Finance~~ Director
SUBJECT: Contingency Balance
DATE: October 27, 2011

The balances for the BOS and grant contingency lines for FY12 are as follows:

<u>Board of Supervisors Contingency:</u>	\$100,000.00
Minus Donation to Town of Columbia 8.3.11	3,000.00
Minus Reimbursement of Livestock Claims 9.7.11	2,540.00
Minus Legal Services from Lawsuit 10.19.11	5,598.45
Minus Create Economic Development Director 10.19.11	<u>54,000.00</u>
Total Board of Supervisors Contingency	<u>\$ 34,861.55</u>