

AGENDA
FLUVANNA COUNTY BOARD OF SUPERVISORS
Regular Meeting
Circuit Courtroom
Fluvanna Courts Building
December 7th 2011
2:00 p.m.

1-CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

2-REPORTS

Darren Coffey, Interim County Administrator

3-PUBLIC COMMENTS #1 (5 minutes each)

4-CONSENT AGENDA

TAB N Minutes of November 2nd, 2011 – Mary Weaver, Clerk to the Board of Supervisors
TAB O Minutes of November 16th, 2011 – Mary Weaver, Clerk to the Board of Supervisors
TAB P Resolution Recognizing Gregory Edward Kenneth Palmer as an Eagle Scout – Darren Coffey, Interim County Administrator
TAB Q FY12 Budget Supplement for Fork Union Sanitary District Insurance Claim – Renee Hoover, Finance Director
TAB R FY12 Budget Supplement for Sheriff's Department Insurance Claim – Renee Hoover, Finance Director
TAB S FY12 Budget Supplement for Review of Telecommunication Tower Application – Darren Coffey, Planning Director
TAB T Budget Transfer for County Attorney Services – Mary Weaver, Clerk to the Board of Supervisors
TAB U Resolution to Adopt a Road Name: Palmer Farm Lane – Amy Helfrich, Building Inspections Permit Clerk

5-ACCOUNTS PAYABLE

TAB V Renee Hoover, Finance Director

6-PUBLIC HEARING

None

7-PRESENTATIONS (normally not to exceed 10-minute limitation)

TAB W LMOA Property Exchange – Fred Payne, County Attorney
TAB X Tyler Munis Financial Software Project Update – Jonathan McMahan, Director of Information Technology

8-ACTION MATTERS

TAB YZ EST 11:02 – Palmyra Associates – Steve Tugwell, Planner
TAB A EST 11:03 – Maben – Andrew Pompei, Planner
TAB B Hiring of additional staff for rescue coverage – Len Bozza, President of the Lake Monticello Rescue Squad
TAB C Budget Appropriation to Carry-Over the School FY 11 Local Appropriation– Renee Hoover, Finance Director
TAB D Reimbursement for SPCA Maintenance – Garland Nuckols, Facilities Director
Boards, Commissions and Committees – Mary L. Weaver, Clerk to the Board of Supervisors
TAB E *Board of Zoning Appeals (two positions open)*
TAB F *Economic Development Authority*
TAB G *Fork Union Sanitary District Advisory Committee*
TAB H *Jefferson Area Board for Aging Advisory Council*
TAB I *Thomas Jefferson Emergency Medical Services Council*
TAB J *Thomas Jefferson Planning District Commission*

For the Hearing-Impaired – there is a listening device available at the Board of Supervisors Room upon request.. TTY access number is 711 to make arrangements.

For persons with Disabilities – if you have special needs, please call the County Administrator's Office at 591-1910 and relay your request.

9-UNFINISHED BUSINESS

10-NEW BUSINESS

11-PUBLIC COMMENT #2 (5 minutes each)

12-CLOSED MEETING

Legal Matter - Consultation with legal counsel and briefings by staff members regarding specific legal matters requiring provision of the legal advice by such counsel.
TAB K Acquisition of Real Property - Discussion or consideration of the acquisition of real property for a public purpose.

13-ADJOURN

Pledge of Allegiance

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

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MOTION: I move the minutes of the Fluvanna County Board of Supervisors for Wednesday, November 2nd, 2011 be adopted.

AGENDA BOARD OF SUPERVISORS DATE: December 7, 2011

SUBJECT: Adoption of the Fluvanna County Board of Supervisors regular meeting minutes.

RECOMMENDATION: Approval

TIMING: Routine

FISCAL IMPLICATIONS: None

POLICY IMPLICATIONS: None

DISCUSSION: None

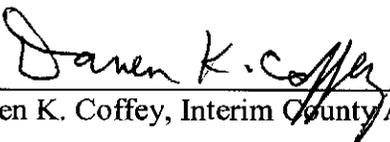
LEGISLATIVE HISTORY: None

Staff: Mary L. Weaver, Clerk to the Board of Supervisors



County Administrator's Use Only

Comments:



Darren K. Coffey, Interim County Administrator

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Courtroom
Fluvanna Courts Building
November 02, 2011
2:00 p.m.**

MEMBERS PRESENT: John Y. Gooch, Chairman
Shaun V. Kenney, Vice-Chairman
Donald W. Weaver
Mozell H. Booker
Joe Chesser
Chris Fairchild

ALSO PRESENT: Jay Scudder, County Administrator
Fred Payne, County Attorney
Renee Hoover, Finance Director
Dwight Godwin, Director of Parks and Recreation
Darren Coffey, Planning Director
Mary Weaver, Clerk, Board of Supervisors

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairman Gooch called the meeting of November 2nd, 2011, to order at 2:00 p.m., in the Circuit Courtroom of the New Courts Building in Palmyra, Virginia; and the Pledge of Allegiance was recited; after which, Chairman Gooch called for a moment of silence.

REPORTS

Mr. Christopher Byington, VDOT representative, provided the Board with an update regarding the following topics:

- Changes in the Manual Uniform Traffic Devices.
- Resurfacing schedule.
- Completed Route 709 and 675 Rural Rustic Projects.
- Traffic study under review along Route 15 between Troy and Route 618.
- Speed study for Route 53, tentatively scheduled for the August – September 2012 time frame.

Mr. Mark Wood, Area Land Use Engineer, provided the Board with an update regarding the following topics:

- Route 53 progress near the new high school.
- Speed study complete for Route 721, Pleasant Grove Sports Park Drive, and awaiting approval.
- Grace and Glory Church on Route 53, Fluvanna Auto on Route 250, and Sycamore Square Phase IV all under construction.

Mr. Fairchild questioned the wavy road in front of the new high school. Mr. Wood stated that it does meet minimum required standards. Mr. Kenney asked about the directional sign between Kents Store Way and Venable Road; four months is unacceptable to get a sign replaced.

Mr. Jay Scudder, County Administrator, introduced the new Human Resources Director, Ms. Brandy Amos.

PUBLIC COMMENTS #1

Chairman Gooch opened the floor for the first round of public comments.

- Jim Toms, Business Owner on Route 15 – addressed the Board in regards to the Sign Ordinance.
- Elizabeth Franklin, Kents Store – addressed the Board in support of Mr. Jim Toms’ sign request.
- Robin Bryant, Palmyra District – addressed the Board regarding which county responds to her house for emergency help.

With no one else wishing to speak, Chairman Gooch closed the first round of public comments.

CONSENT AGENDA

The following items were pulled from the consent agenda:

- Minutes of October 19th, 2011.

The following items were approved under the consent agenda:

MOTION:

Mr. Weaver moved to approve the consent agenda, which consisted of:

- Minutes of October 5th, 2011.

Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

Minutes of October 19, 2011

The minutes were deferred for clarification of motion made in reference to the Economic Development Director Position.

ACCOUNTS PAYABLE

Renee Hoover, Finance Director, addressed the Board regarding accounts payable.

After some discussion, the following motion was made:

MOTION:

Mr. Weaver moved that the Accounts Payable from September 27th, 2011, through October 25th, 2011, and payroll for the month of September, 2011, in the amount of \$1,896,355.07, be ratified. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Fairchild, Chesser and Kenney. NAYS: None. ABSENT: None.

General	\$ 855,935.04
Community Programs	5,268.79
Federal Grants	16,040.00
Capital Improvements	135,104.70
Debt Service	100,764.86
Sewer	3,662.08
Fork Union Sanitary District	<u>8,857.44</u>

Total Expenditures by Fund	\$1,125,632.91
<u>Payroll - September</u>	<u>770,722.16</u>
Total Payables & Payroll	\$ 1,896,355.07

Mr. Weaver requested an accounting of the health insurance fund.

PUBLIC HEARING

None

PRESENTATIONS

Urban Development Area Presentation – Mr. Darren Coffey, Planning Director, introduced Mr. Todd Gordon, from The Cox Company, who presented the Board with a review of the State's Urban Development Areas Legislation. Mr. Gordon discussed the Urban Development Area project, the process and how it will translate into the zoning text and comprehensive plan amendments. Mr. Coffey mentioned the next steps would be: Public Hearing on November 16, 2011; amend the Zoning Ordinance and Comprehensive Plan; look at what will be needed in this area such as Water and Sewer, Integrated Transportation Network (proposed), Civic Space (proposed), Transportation Engineering, Utility Engineering and Geotechnical.

Pleasant Grove Active Park Master Plan – Mr. Dwight Godwin, Director of Parks and Recreation, introduced Mr. Don Rismeyer, A. Morton Thomas and Associates, who presented the Board with an overview of the Pleasant Grove Active Park Master Plan. Mr. Rismeyer discussed the importance of a Master Plan, the survey used and the proposed projects on the Master Plan.

ACTION MATTERS

Adoption of the Draft 2012 Thomas Jefferson Planning District Legislative Program – Mr. David Blount, TJPDC Legislative Liaison, addressed the Board regarding this issue and reviewed the changes to the program.

After Board discussion the following motion was offered:

MOTION:

Mrs. Booker moved to adopt the 2012 Draft Thomas Jefferson Planning District (TJPD) Legislative Program, understanding that additional, suggested revisions to the draft may be incorporated into the final version. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

Adoption of the Economic Development Commission Strategic and Business Plan – Mr. Darren Coffey, Planning Director, addressed the Board regarding this item.

After Board discussion the following motion was offered:

MOTION:

Mr. Chesser moved to adopt the Economic Development Business and Strategic Plan as prepared by the Economic Development Commission and dated October 19, 2011. Mr. Kenney seconded. The motion carried with a vote of 5-1. AYES: Gooch, Booker, Kenney, Fairchild, and Chesser. NAYS: Weaver. ABSENT: None.

Approval of the Pleasant Grove Active Park Master Plan – Mr. Dwight Godwin, Director of Parks and Recreation, addressed the Board regarding this item.

After Board discussion, the following motion was offered:

MOTION:

Mr. Chesser moved that the Board approve the final layout design of the Pleasant Grove Active Park Master Plan, developed by A. Morton Thomas and Associates, for future recreation facility development. Mr. Kenney seconded. The motion carried with a vote of 5-1. AYES: Gooch, Booker, Kenney, Fairchild and Chesser. NAYS: Weaver. ABSENT: None.

Request for Funding to Complete Erosion & Sediment Control Plan – Mr. Dwight Godwin, Director of Parks and Recreation, addressed the Board requesting funding to complete a required Erosion and Sediment Control Plan for two additional ball fields at Pleasant Grove Park using the excess soil from the construction of the new high school.

After Board discussion, the following motions were offered:

MOTION:

Mrs. Booker moved that the Board approve an appropriation in the amount of \$7,800 from the Board of Supervisors contingency fund 10086000-405870, to develop an Erosion and Sediment Control Plan for the construction of two (2) new ball fields at Pleasant Grove Park. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

MOTION:

Mrs. Booker moved that the Board enter into a professional services contract with A. Morton Thomas and Associates, to develop the Erosion and Sediment Plan for the construction of two (2) new athletic fields at Pleasant Grove Park. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

EMS Presentation – Mr. Leonard Bozza, Lake Monticello Rescue, reviewed with the Board the urgent need for additional staffing of rescue coverage for the County. The EMS Committee is requesting Board of Supervisors representation on the County EMS Committee to help formulate recommendations on adequate staffing and revenue sources for the staffing.

Chairman Gooch appointed Mr. Kenney and Mr. Fairchild to the County EMS Committee and requested the committee to return to the Board in a month with a recommendation.

Mr. Garland Nuckols discussed how revenue recovery is working with Louisa County.

Change in Town of Columbia Polling Place – Mr. Jay Scudder, County Administrator, addressed the Board regarding this request. The Town of Columbia is requesting assistance with changing the polling place and timing for the Town elections to allow Columbia residents to vote at one location at the same time all other local, state and national elections are held.

After Board discussion the following motion was offered:

MOTION:

Mr. Kenney moved to instruct the County Administrator and the County Attorney to prepare the required documents and facilitate the steps required, to assist the Columbia Town Council in changing the polling location and timing of the Council elections. Mrs. Booker seconded. The motion carried with a vote of 5-1. AYES: Gooch, Booker, Kenney, Fairchild and Chesser. NAYS: Weaver. ABSENT: None.

UNFINISHED BUSINESS

Budget Matters – Mr. Weaver asked for clarification on where the bonus money was pulled from. Staff was directed to research where the remainder of the bonus money came from and where did the Board direct the money to come from.

Mr. Weaver had some concerns regarding the \$125,000.00 scholarship fund, who would monitor it and could the money be better used somewhere else. Mr. Kenney mentioned that the Fluvanna County Education Foundation will speak to the Board at the next meeting; and their presentation should address those concerns.

Munis Conversion – Mr. Fairchild inquired on the integrity of the new system. Ms. Hoover stated there is not an integrity problem with the system, just growing pains, in the transition from the Bright System to the Munis System.

NEW BUSINESS

Sign Ordinance – Mr. Gooch asked what the options for Mr. Jim Toms' sign issue are. Mr. Payne suggested the business owner propose an amendment to Mr. Coffey and let him evaluate it.

Budget Retreat – The Board discussed scheduling a budget retreat and having Mr. Grant Tate facilitate for November 18, 2011. December 2, 2011, would work better for most Board members. Chairman Gooch was going to check with Mr. Tate and let everyone know.

PUBLIC COMMENTS #2

Chairman Gooch opened the floor for the second round of public comments. With no one wishing to speak, Chairman Gooch closed the second segment of public comments.

EXTEND MEETING

MOTION:

Mr. Weaver moved to extend the Board of Supervisors meeting to 8:00 p.m. Mr. Kenney seconded. The motion carried, with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Fairchild. NAYS: None.

RECESS

The Board recessed at 5:32 p.m., for dinner.

RECONVENE

The Board reconvened at 6:03 p.m..

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING:

At 6:04 p.m., Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION:

At 8:07 p.m., Mr. Weaver moved the closed meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None. (Meeting was extended in closed session.)

MOTION:

At 8:08 p.m., the following resolution was adopted by the Fluvanna County Board of Supervisors, following a closed meeting held Wednesday, November 2nd, 2011, on motion of Mr. Weaver, seconded by Mr. Kenney and carried by the following vote: AYES: Gooch, Kenney, Booker, Chesser, Fairchild and Weaver. NAYS: None. ABSENT: None.

“BE IT RESOLVED to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.”

MOTION:

Mr. Kenney moved to ratify the exception to the meeting.

Mr. Fairchild seconded. The motion carried, with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Fairchild. NAYS: None.

Mr. Kenney notified the Board that Mr. Jay Scudder resigned his position as County Administrator effective this evening.

ADJOURN

MOTION:

At 8:09 p.m., Mr. Kenney moved to adjourn the meeting of Wednesday, November 2nd, 2011. Mrs. Booker seconded. The motion carried, with a vote of 6-0. AYES: Chesser, Gooch, Kenney, Booker, Weaver and Fairchild. NAYS: None. ABSENT: None

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Mary L. Weaver, Clerk

John Y. Gooch, Chairman

RAFT

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Courtroom
Fluvanna Courts Building
November 02, 2011
2:00 p.m.**

MEMBERS PRESENT: John Y. Gooch, Chairman
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Donald W. Weaver
Mozell H. Booker
Joe Chesser
Chris Fairchild

ALSO PRESENT: Jay Scudder, County Administrator
Fred Payne, County Attorney
Renee Hoover, Finance Director
Dwight Godwin, Director of Parks and Recreation
Darren Coffey, Planning Director
Mary Weaver, Clerk, Board of Supervisors

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

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REPORTS

Mr. Christopher Byington, VDOT representative, provided the Board with an update regarding the following topics:

- Changes in the Manual Uniform Traffic Devices.
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EXTEND MEETING

MOTION:

Mr. Weaver moved to extend the Board of Supervisors meeting to 8:00 p.m. Mr. Kenney seconded. The motion carried, with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Fairchild. NAYS: None.

RECESS

The Board recessed at 5:32 p.m., for dinner.

RECONVENE

The Board reconvened at 6:03 p.m..

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING:

At 6:04 p.m., Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

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“BE IT RESOLVED to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.”

MOTION:

Mr. Kenney moved to ratify the exception to the meeting.
Mr. Fairchild seconded. The motion carried, with a vote of 6-0. AYES: Booker, Chesser, Gooch, Kenney, Weaver and Fairchild. NAYS: None.

Mr. Kenney notified the Board that Mr. Jay Scudder resigned his position as County Administrator effective this evening.

ADJOURN

MOTION:

At 8:09 p.m., Mr. Kenney moved to adjourn the meeting of Wednesday, November 2nd, 2011. Mrs. Booker seconded. The motion carried, with a vote of 6-0. AYES: Chesser, Gooch, Kenney, Booker, Weaver and Fairchild. NAYS: None. ABSENT: None

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Mary L. Weaver, Clerk

John Y. Gooch, Chairman

DRAFT

MOTION: I move the minutes of the Fluvanna County Board of Supervisors for Wednesday, November 16th, 2011 be adopted.

AGENDA BOARD OF SUPERVISORS DATE: December 7, 2011

SUBJECT: Adoption of the Fluvanna County Board of Supervisors regular meeting minutes.

RECOMMENDATION: Approval

TIMING: Routine

FISCAL IMPLICATIONS: None

POLICY IMPLICATIONS: None

DISCUSSION: None

LEGISLATIVE HISTORY: None

Staff: Mary L. Weaver, Clerk to the Board of Supervisors

County Administrator's Use Only

Comments:



Darren K. Coffey, Interim County Administrator

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Courtroom
Fluvanna Courts Building
November 16th, 2011
7:00 p.m.**

MEMBERS PRESENT: John Y. Gooch, Chairman
Shaun V. Kenney, Vice-Chairman
Donald W. Weaver
Mozell H. Booker
Joe Chesser
Chris Fairchild

ALSO PRESENT: Fred Payne, County Attorney
Darren Coffey, Planning Director
Steven Tugwell, Planner
Andrew Pompei, Planner
Renee Hoover, Finance Director
Pat Groot, Grants Administrator
Mary Weaver, Clerk, Board of Supervisors

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairman Gooch called the meeting of November 16th, 2011, to order at 7:00 p.m., in the Circuit Courtroom of the New Courts Building in Palmyra, Virginia; and the Pledge of Allegiance was recited; after which, Chairman Gooch called for a moment of silence.

REPORTS

Chairman Gooch reported on the following topics:

- Basics of Composting – Saturday, November 19, 3-5pm in the Terrace room at the Lake Monticello Club House.
- Economic Development Director – Received 10 applications to date and placing ad in Richmond Times Dispatch.
- John May is donating some farm equipment.
- County Swimming Pool – Some residents have shown interest in raising funds for the pool.
- Social Services Move – Facilities did a great job getting them moved in.
- Fluvanna County SPCA – Facilities is working on bringing the building up to state standards.
- Earthquake Relief – Possibility to receive relief from FEMA.
- Economic Development – Need to decide in what direction the County would like to go.

PUBLIC COMMENTS #1

Chairman Gooch opened the floor for the first round of public comments.

- Minor Eager, Palmyra District – addressed the Board in reference to funds taken from the reserve account for the CIP.

- Sam Patterson, Palmyra District – addressed the Board in reference to funds taken from the reserve account for the CIP, along with the expenses of Board members during the VACO conference.

With no one else wishing to speak, Chairman Gooch closed the first round of public comments.

CONSENT AGENDA

The following items were approved under the consent agenda:

MOTION:

Mr. Weaver moved to approve the consent agenda, which consisted of:

- Minutes of October 19th, 2011.
- Budget Transfer for County Attorney Services.

Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None

ACCOUNTS PAYABLE

None

PUBLIC HEARING

ZMP 11:02, Southern Land Holdings, LLC/ B-C with amended proffers

An ordinance to amend the proffers associated with ZMP 01:01 of the Fluvanna County Zoning Map, with respect to 1.43 acres of Tax Map 18B, Section 5, Parcel 1, to allow commercial greenhouses the uses permitted by-right within the B-C, Business, Convenience District. The affected properties are located on the north side of Route 618 (Lake Monticello Road) approximately 1000 feet west of its intersection with Route 600 (South Boston Road). This property is located in the Palmyra Election District and is within the Rivanna Community Planning Area.

Mr. Steven Tugwell, Planner, addressed the Board regarding this item.

Chairman Gooch opened the public hearing.

- Stuart Guskind, applicant of the request – apologized to the Board for the misunderstanding of the proffer, intent was to allow strictly for greenhouses.
- John Danna, Palmyra District - addressed the Board in regards to the hours of operation.
- Tom Morache, owner of business next door – addressed the Board in support of this request.

With no one else wishing to speak, Chairman Gooch closed the public hearing.

Board discussed time limits for this request. Mr. Fred Payne, County Attorney reminded the Board this is proffer-based, not allowed to require conditions. Chairman Gooch suggested this request to later in the meeting to allow Mr. Coffey and Mr. Payne time to research the Zoning Ordinance in reference to time restrictions.

CPA 11:01, Fluvanna County – Comprehensive Plan Text Amendment

A request to amend the Comprehensive Plan, by adding text and illustrations, to strengthen the County's Urban Development Area (UDA) section, which is required by Virginia Code 15.2-2223.1. The Comprehensive Plan discusses UDAs, as required by the Code; but these provisions will provide more detail and clarity as to the County's vision for its UDA. In addition to UDA amendments to the Land Use and Transportation chapters, the County is also incorporating Telecommunications Master Plan text into the Infrastructure chapter to reflect more accurately the County's policies with regard to this

critical infrastructure. This amendment to the Comprehensive Plan is necessary in order for the County to properly describe its current policies, and to enable the UDA vision and Telecommunications Master Plan more effectively. This proposed amendment to the plan not only furthers the vision and goals set forth previously, but is consistent with the other chapters of the plan.

Mr. Andrew Pompei, Planner, addressed the Board regarding this item.

Chairman Gooch opened the public hearing.

With no one wishing to speak, Chairman Gooch closed the public hearing.

MOTION:

Mr. Chesser moved to approve CPA 11:01, a request to amend the Land Use, Transportation, and Infrastructure chapters of the Comprehensive Plan (and associated changes) to further the vision and goals of the Comprehensive Plan. Mrs. Booker seconded. The motion carried with a vote of 5-1. AYES: Gooch, Weaver, Booker, Fairchild and Chesser. NAYS: Kenney. ABSENT: None

Chairman Gooch returned to the ZMP 11:02, Southern Land Holdings, LLC/ B-C with amended proffers request. Mr. Payne stated that the ordinance; Chapter 5.1 of the County Code, doesn't address commercial hours of operation it only addresses time restrictions of noise levels. After some further discussion the applicant chose to withdraw this request.

ZTA 11:03, Fluvanna County –Planned Unit Development (PUD) Ordinance

An ordinance to amend and reenact Article 14 of Chapter 22 of the Fluvanna County Code with respect to the regulation of Planned Unit Development (PUD) districts. The purpose of the proposed amendments is to ensure compliance with the State UDA legislation. These amendments are necessary to strengthen and improve the regulations already set forth in the Zoning Ordinance, and to promote higher quality and appropriately scaled PUD developments.

Mr. Andrew Pompei, Planner, addressed the Board regarding this item.

Mr. Weaver questioned the maximum height change for single-family housing and the definition of a minor change to the ordinance. Mr. Todd Gordon (The Cox Company), Mr. Darren Coffey (Planning Director) and Mr. Fred Payne (County Attorney) addressed these questions.

Chairman Gooch opened the public hearing.

- Dennis Holder, Kents Store – addressed the Board in regards to minor discretions in relation to VDOT and TIA requirements, also would like the Board to revisit the density requirement.

With no one else wishing to speak, Chairman Gooch closed the public hearing.

After Board discussion, the following motion was offered:

MOTION:

Mrs. Booker moved to approve the attached ordinance for ZTA 11:03, a request to amend Article 14 of the Fluvanna County Zoning Ordinance to update and strengthen regulations regarding Planned Unit Development (PUD) districts. Mr. Chesser seconded. The motion carried with a vote of 4-2. AYES: Gooch, Booker, Fairchild and Chesser. NAYS: Kenney and Weaver. ABSENT: None

PRESENTATIONS

None

ACTION MATTERS

Budget Appropriation to Carry-Over the School FY 11 Local Appropriation – Ms. Renee Hoover, Finance Director, addressed the Board regarding this item.

After Board discussion, this request was deferred to the December 7, 2011, meeting to allow staff to clarify the motion with the total school budget amount. Mrs. Booker was not in favor of deferring this request.

EST 07:02 Barber, Demolition of a Dwelling – Mr. Darren Coffey, Planning Director, addressed the Board regarding this item. The property is currently for sale and; a prospective purchaser has expressed interest in demolishing the existing house and replacing it with a new house in the same location. This house has been renovated several times and does not meet requirements for an historic dwelling.

Mrs. Lynn Barber addressed the Board with regards to their plans for the property.

MOTION:

Mr. Kenney moved that the Board of Supervisors approve the request to demolish the primary single-family dwelling of Conservation Easement 07:02 (Tax Map 43-A-7); and to construct a new single-family dwelling of a size, character, and design, consistent with the provisions of the Conservation Easement Program and the existing conservation easement, in accordance with the property restrictions associated with the Deed of Easement. Mrs. Booker seconded. The motion carried with a vote of 6-0. AYES: Gooch, Booker, Kenney, Fairchild, Weaver and Chesser. NAYS: None. ABSENT: None

EPA Grant Signatory Authority – Mrs. Pat Groot, Grants Administrator, addressed the Board regarding this item.

MOTION:

Mr. Chesser moved that the Board of Supervisors approve the attached resolution granting authority to John Gooch, Chairman of the Board of Supervisors; Renee Hoover, Finance Director; and Patricia Groot, Grants Administrator to sign documents related to any grants or federal assistance provided by or through the U.S. Environmental Protection Agency (EPA), as detailed by the resolution. Mrs. Booker seconded. The motion carried with a vote of 6-0: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None

UNFINISHED BUSINESS

The following items were discussed:

- EMS billing
- Self Insurance Healthcare
- Sign Ordinance – Addressed concerns about Mr. Jim Tom's sign issue. Board directed Planning Commission to revisit the sign ordinance.
- Landseadel Shooting Range – Still receiving complaints. Mr. Coffey stated no violation can be substantiated.

Mr. Fairchild expressed his concerns about holding businesses accountable for statements they make when requesting approval.

NEW BUSINESS

Chairman Gooch requested it be understood by the Board that if staff is asked to supply information to one Board member, it will be delivered to all Board members. The Board agreed.

PUBLIC COMMENTS #2

Chairman Gooch opened the floor for the second round of public comments.

- Charlene Harkrader, Kents Store – Addressed the Board in regards to getting the word out of possible earthquake relief for Fluvanna County residents from FEMA.
- Dennis Holder – Addressed the Board in regards to the cavalier way the Board makes decisions for the County.

With no one else wishing to speak, Chairman Gooch closed the second segment of public comments.

Mr. Fred Payne, County Attorney, requested to add two more items to the closed meeting discussion;

- Consideration of Acquisition of Real Property for a public purpose
- Consultation with legal counsel regarding pending litigation.

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING:

At 9:30 p.m., Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Property and Legal Council. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION:

At 10:39 p.m., Mr. Weaver moved the closed meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session. Mr. Kenney seconded. The motion carried with a vote of 6-0. AYES: Gooch, Weaver, Booker, Kenney, Fairchild and Chesser. NAYS: None. ABSENT: None.

MOTION:

At 10:40 p.m., the following resolution was adopted by the Fluvanna County Board of Supervisors, following a closed meeting held Wednesday, November 16, 2011, on motion of Mr. Weaver, seconded by Mr. Kenney and carried by the following vote: AYES: Gooch, Kenney, Booker, Chesser, Fairchild and Weaver. NAYS: None. ABSENT: None.

“BE IT RESOLVED to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.”

MOTION:

Mr. Kenney moved to appoint Darren Coffey as Interim County Administrator, in addition to his duties as Director of Planning, at a rate of pay for both positions equal to the pay rate of the last County Administrator. Mr. Chesser seconded. The motion carried, with a vote of 6-0. AYES: Chesser, Gooch, Kenney, Booker, Weaver and Fairchild. NAYS: None. ABSENT: None

ADJOURN

There being no further business, Chairman Gooch adjourned the Board of Supervisors meeting of November 16th, 2011 at 10:41p.m.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Mary L. Weaver, Clerk

John Y. Gooch, Chairman

DRAFT

Article 14. PLANNED UNIT DEVELOPMENT DISTRICT (PUD)

Sec. 22-14-1. Statement of Intent

Planned unit developments (PUDs) are intended to promote the efficient use of land by allowing flexibility in design standards and variety in densities and land uses to preserve the rural areas of the county. Development of such districts shall be in accordance with an approved PUD Application Package which should provide a variety and range of uses and densities in designated areas of the site.

Planned unit developments should be located within the designated growth areas of the county as set forth in the comprehensive plan, and should implement the goals of each Community Planning Area. Planned unit developments should provide unified development that incorporates new urbanism and traditional neighborhood development principles, which includes a mix of residential and commercial uses, an interconnected system of internal roads, pedestrian sidewalks and walkways and well planned access points along existing roadways. In addition to a mix of residential and commercial uses, planned developments should also provide a mix and variety of housing types.

The PUD District is intended to be applied to privately initiated zoning map amendments for land located within the County's Community Planning Areas (CPAs) and the designated Zion Crossroads Urban Development Area (UDA). The Zion Crossroad UDA is located internal to the Zion Crossroads Community Planning Area, as depicted on the Future Land Use Map, as amended. The County's designated CPAs and UDA include:

- a. Zion Crossroads Community Planning Area
- b. Zion Crossroads Urban Development Area
- c. Rivanna Community Planning Area
- d. Palmyra Community Planning Area
- e. Fork Union Community Planning Area
- f. Columbia Community Planning Area
- g. Scottsville Community Planning Area

Sec. 22-14-2. Procedure for Rezoning

- (1) Prior to submitting an official rezoning application for a PUD, the applicant shall schedule a pre-application meeting with the Planning Director for an introductory work session to discuss the key elements and impacts of the proposed project. The Planning Director and other County agency representatives may provide specific guidance on (a) application requirements, (b) timeframe for processing of the zoning map amendment application, (c) Comprehensive Plan compliance considerations, (d) identification issues related to public infrastructure and facilities, and (e) other matters as may be uniquely related to the applicant's property. At this meeting, the applicant shall present a preliminary sketch plan and other exhibits that depict the following: (a) general boundary and location of property subject to the PUD rezoning application, (b) land area to be contained within the PUD District, (c) graphic representation of the arrangement of interior sub-areas, (d) planned mix of land uses and densities, and (e) general approach to addressing transportation, infrastructure and community facilities.

(2) After the pre-application meeting with staff, the applicant shall submit an application for rezoning with the Fluvanna County Planning Department. The PUD Application Package shall consist of the following primary sections: a narrative, an existing conditions map, a PUD Application Plan, a transportation plan, street design guidelines, lot development criteria, community design guidelines, and a traffic impact analysis.

(i) PUD Application Package Narrative

- a. A general statement of objectives to be achieved by the PUD district including a description of the character of the proposed development and the market for which the development is oriented;
- b. A list of all adjacent property owners;
- c. Site and lot development standards, including but not limited to mix of land uses, density for individual residential land uses, floor area ratios for non-residential uses, building setbacks and yard regulations, maximum heights, maximum project density, and lot coverage;
- d. Proposed utilities and implementation plan; including documentation of adequate public facilities.
- e. Phased implementation plan;
- f. Comprehensive signage plan;
- g. Descriptions of any architectural and community design guidelines including but not limited to a code of development, building designs, orientations, styles, lighting, etc.;
- h. Specific proffers and conditions (if proposed).

(ii) Existing Conditions Map

- a. Topography, including the identification of steep slopes (>20%), to be prepared with minimum 2' contour elevations and 100' horizontal scale, and current boundary survey of the property subject to the PUD district;
- b. Water features, including existing stream buffers and stormwater or erosion control measures;
- c. Roadways;
- d. Structures;
- e. Tree lines;
- f. Major utilities;
- g. Significant environmental features, including unsuitable soils for land development purposes, wetlands, and FEMA designated 100-year floodplains;
- h. Existing and proposed ownership of the site along with all adjacent property owners;
- i. Zoning of the site and adjacent properties.

- j. Locations of public improvements and facilities, including rights of way and easements, as may be recognized by the Comprehensive Plan, the Future Land Use Map, the Official Transportation Map, or State transportation plans, as may be applicable.

(iii) PUD Application Package

The PUD Application Package shall include a PUD Application Plan (master plan) to be prepared to a horizontal scale of 1"=100' or as otherwise may be approved by the Planning Director to be of sufficient clarity and scale to accurately identify the location, nature, and character of the proposed planned unit development (PUD) district. At a minimum, the PUD Application Plan shall include the following:

- a. Proposed PUD master plan layout and supporting land use documentation (tables, charts, etc.) for all proposed land uses within the PUD district, including the general location of uses, types of uses, mix of uses, lot types, density range of uses, and floor area ratio ranges;
- b. Methods of access from existing state maintained roads to proposed areas of development;
- c. General street alignments and parking areas, including proposed street sections and standards;
- d. General alignments of sidewalks, bicycle and pedestrian facilities;
- e. Schematic utility plans, indicating the infrastructure and facilities to serve the development, including but not limited to: water, sewer and storm drainage improvements, pump stations, treatment facilities, offsite improvements as needed, electrical substations, etc.;
- f. A general plan showing the location and acreage of the active and passive recreation spaces, parks, civic areas, and other public open areas;
- g. A general overall landscaping layout that includes methods of screening and buffering from adjacent properties and existing public right-of-ways, as well as stream buffers;
- h. A general stormwater management and best management practices master plan that includes how negative impacts to nearby streams, wetlands, surface water, and groundwater resources as a result of development would be avoided and mitigated;
- i. Phased development areas. Subsequent subdivision plats and site plans should be closely correlated with master plan phases.
- j. A schematic grading plan for the area of the PUD property proposed for development, with finished grades to be prepared at a 5' contour interval.

- k. Documentation and plan demonstrating general compliance with VDOT State Secondary Street Acceptance requirements and other requirements for public streets and intersections.



Planned Unit Development Master Plan

- (iv) Traffic Impact Analysis
 - a. The Planning Director shall determine whether or not the subject PUD District project shall require a traffic impact statement to be prepared consistent with VDOT 527 regulations.
 - b. If a 527 traffic impact analysis is required, the Applicant shall prepare and submit a Pre-Scope of Work Meeting Form to the County on or before the date of formal submission of the zoning district amendment application. The Pre-Scope form shall be processed, reviewed by and between the County, VDOT and the Applicant in accord with adopted regulations and procedures.
 - c. If a 527 Traffic Impact Analysis is not required, the Applicant shall meet with the Planning Director to determine the required scope for a traffic analysis for the PUD project. The Planning Director shall approve the elements to be addressed in the study scope. The traffic analysis shall be submitted with the zoning amendment application. Minimum requirements may include the following:
 - (1) Existing traffic counts (AM and PM peak hour) at intersections to be identified by the County.

- (2) Trip generation estimates for the planned land uses within the proposed development, employing Institute of Transportation Engineers (ITE) methodologies.
 - (3) Trip distribution and assignments to the existing road network of traffic projected for the development at full-buildout.
 - (4) Estimates of background traffic growth on impacted streets and highways.
 - (5) Analysis of future conditions, to include Highway Capacity Manual (HCM) level-of-service calculations for impacted intersections.
 - (6) Signal warrants analysis.
 - (7) Statement of recommended transportation improvements to provide adequate levels of service for the traffic generated by the proposed project.
- (3) The PUD application package shall not be scheduled for consideration by the Planning Commission until the Planning Director has determined that the package is complete. Except as the Planning Director may determine otherwise in a particular case, for reasons beyond the control of the applicant, any application package which is not complete within 30 days after its submission shall be deemed to have been withdrawn and shall not be further processed. Once the Planning Director has determined the application package to be complete, the following process shall commence:
- (i) The Planning Commission shall receive a public presentation on the proposed development at a regularly scheduled meeting, prior to advertising for a public hearing;
 - (ii) The Planning Commission may schedule one or more work sessions to discuss the proposed development;
 - (iii) Once a public hearing has been conducted by the Planning Commission, a recommendation shall be forwarded to the Board of Supervisors for their consideration;
 - (iv) The Board of Supervisors may schedule one or more work sessions to discuss the proposed development and the Planning Commission recommendation, prior to conducting their public hearing;
 - (v) The plan approved by the Board of Supervisors shall constitute the final master plan for the PUD district.
- (4) All conditions and elements of the plan as submitted, including amendments and revisions thereto, shall be deemed to be proffers once the Board of Supervisors has approved the final master plan. All such conditions and elements shall be enforceable by the County pursuant to Section 22-17-9 of this Code.
- (5) The approved final master plan shall serve as the sketch plans for the subdivision and site plan process.

- (6) Prior to development of the site, a final site development plan pursuant to Article 22-23 of the zoning ordinance, shall be submitted for administrative review and approval for any business, limited industrial, or multi-family development.
- (7) Additionally, if any land within the district is to be subdivided, preliminary and final subdivision plats pursuant to the subdivision regulations of Chapter 19 of the Fluvanna County Code shall be submitted for administrative review and approval prior to development of the site. Staff will determine if the submitted preliminary plats are in accordance with the approved final master plan.
- (8) If staff determines that the preliminary or final subdivision plats or final site plan are not in accord with the approved final master plan, such plans will be sent to the Planning Commission for review. If the Planning Commission determines that such plans are not in accord with approved final master plan, the applicant shall then submit sketch plans for review and approval by the Planning Commission. The sketch plans shall either be in accord with the approved final master plan, or a master plan amendment shall be applied for, in which case the amendment procedure set out in the zoning ordinance shall be followed.

Sec. 22-14-3. Character of Development

The goal of the PUD district is to allow for and encourage development that incorporates new urbanism principles which includes:

- (1) Pedestrian orientation;
- (2) Neighborhood friendly streets and paths;
- (3) Interconnected streets and transportation networks;
- (4) Parks, recreation improvements, and open space as amenities;
- (5) Neighborhood centers and civic space;



Planned Unit Development

- (6) Buildings and spaces of appropriate scale;
- (7) Relegated parking;
- (8) Mixture of uses and use types;
- (9) Mixture of housing types and affordability;
- (10) Clear boundaries with any surrounding rural areas;
- (11) Environmentally sensitive design (i.e., sustainability and energy efficiency).
- (12) Adequate public facilities and infrastructure to serve the community.

An application is not necessarily required to possess every characteristic of the PUD district as delineated above in order to be approved. The size of the proposed district, its integration with surrounding districts, or other similar factors may prevent the application from possessing every characteristic.

Sec. 22-14-4. Uses Permitted By-Right

In the PUD district, all uses permitted by-right in the residential (R-1, R-2, R-3 and R-4), business (B-1 and B-C) and limited industrial (I-1) zoning districts may be permitted as enumerated in the final PUD application package. Uses not specified within the PUD application package shall not be permitted. (See Planning Staff for matrix for use by applicant to designate proposed by-right land uses to be included in the PUD district. The applicant's completed table shall be established as a condition of approval of the PUD Application Package.)

Sec. 22-14-5. Uses Permitted by Special Use Permit

One or more of the uses permitted by special use permit in the residential and business zoning districts may be permitted in the PUD district, as enumerated in the final PUD application package, upon issuance of a special use permit by the Board of Supervisors. Uses not specified within the PUD application package shall not be permitted. (See Planning Staff for a matrix for use by applicant to designate proposed special use permit uses to be included in the PUD district. The applicant's completed table, including special conditions imposed during the zoning application process, shall become an element of the PUD application package.)

Sec. 22-14-6. Minimum Area Required for a Planned Unit Development

- (1) PUD districts shall be located on a single parcel of land or separate but contiguous parcels which are, or proposed to be, under common ownership, subject to approval of the rezoning application. The minimum area required for a PUD district shall be as follows:
 - (i) Zion Crossroads Community Planning Area: 20 acres
 - (ii) Zion Crossroads Urban Development Area (applicable to a PUD district application on designated UDA land located within the Zion Crossroads CPA): no minimum area required.
 - (iii) Rivanna Community Planning Area: 10 acres
 - (iv) Palmyra Community Planning Area: 5 acres

- (v) Fork Union Community Planning Area: 5 acres
- (vi) Columbia Community Planning Area: 5 acres
- (vii) Scottsville Community Planning Area: 5 acres

(2) Additional land area may be added to an established PUD district if it is adjacent to and forms a logical addition to the approved development. The procedure for an addition shall be the same as if an original PUD zoning amendment application was filed, and the requirements of this article shall apply, except the minimum acreage requirement.

Sec. 22-14-7. Open Space, Recreation, Parks and Civic Areas

(1) In the Community Planning Areas, not less than 30% of the gross area of a PUD district shall be preserved as open space, provided that supplemental regulations for application to the Zion Crossroads UDA apply as indicated herein below. The required 30% open space may include private common and public open areas; perimeter open space; buffers between various uses, densities and adjacent properties; recreational space, neighborhood parks, civic areas; easements; water bodies and any undisturbed land not occupied by building lots, structures, streets, and parking lots. By way of this section, yards of individual residences shall not be considered open space.

(2) Land designated for future facilities (i.e. schools, fire and rescue stations, places of worship, daycare centers, etc.) shall not be included toward the open space.

(3) Not less than 15% of the total open space shall be provided for active and/or passive recreational activities.

(4) Private common open areas shall be owned, maintained and operated by a property owner's association. A property owner's association document shall be prepared declaring and specifying the care and maintenance of the common areas. This document shall be reviewed and approved by the Fluvanna County Attorney prior to final approval.



Open Space

(5) Upon request of the Applicant, the Planning Commission, at its sole discretion, (a) may decrease or eliminate certain requirements for open space and recreation land and improvements in a PUD District project, provided that the revised regulations shall be established and conditioned by the PUD Application Package.

(6) For PUD projects in the Zion Crossroads UDA that are less than fifteen (15) acres in gross area, the Applicant may contribute to a pro-rata share fund lieu of provision for all or a portion of the required open space. The County shall reserve and employ these funds for the purpose of community open space, park, recreation, or civic space development within the Zion Crossroads Community Planning Area.

(7) For PUD projects in the Zion Crossroads UDA with a gross area of fifteen (15) acres or greater, the quantity, location, mix, type, quality and phasing of open space, civic space, parks, recreation areas, buffer areas, and protected natural areas shall be consistent with the policies of the Comprehensive Plan or other criteria for traditional neighborhood development as may be established by the County. These areas shall be delineated on the PUD Application Plan and may include greens, squares, plazas, community centers, club

houses, swimming facilities, outdoor recreational fields, trails, pocket parks, or community gardens.

Sec. 22-14-8. Density

- (1) The maximum residential base density permitted for individual land uses to be located in the PUD districts shall be as follows in Table 1 below.
- (2) The allowable density for individual uses within the PUD District shall be calculated based on the Net Acreage of the land subject to the PUD zoning amendment application. The calculation of minimum and maximum yield for individual uses shall be based on the application of the minimum and maximum density for each use (see Table 1) to an adjusted Net Acreage. The Net Acreage reduces the gross area of the PUD land by the total of the non-qualifying land components within property. The Net Acreage = Gross Acreage - Non-Qualifying Area (acreage of the sum of the Non-Qualifying land components.) The components that comprise the Non-Qualifying areas include:
 - area of existing dedicated public rights of way and easements
 - areas depicted on an adopted Official Transportation Map for future public improvements,
 - area of existing land uses and structures, including platted lots, that are intended to remain as a part of the PUD project,
 - areas deemed unbuildable due to geological, soils, or other environmental deficiencies,
 - areas of wetlands and floodplains (as defined by FEMA 100-year floodplain or engineering study),
 - area of existing ponds, stormwater management facilities, and water features that are not defined as wetlands or floodplains, and
 - area of terrain with slopes in excess of thirty percent (30%).

PUD District Density Regulations								
Community Planning Area	Minimum & Maximum Density							
	Dwelling Units per acre for Residential – Floor Area Ratio for Commercial							
	Single Family		Townhouses		Multifamily		Commercial	
	min.	max.	min.	max.	min.	max.	min.	max.
Zion Crossroads Community Planning Area		6		9		16		
Zion Crossroads Urban Development Area	4	6	6	9	12	16	0.4	
Rivanna Community Planning Area		4		6		12		
Palmyra Community Planning Area		4		6		12		
Fork Union Community Planning Area		4		6		12		
Columbia Community Planning Area		4		6		12		
Scottsville Community Planning Area		4		6		12		

Table 1: PUD Density Regulations

- (3) An increase in the maximum residential density for a PUD district may be permitted in the following instances:

Open Space:

If 50% or more of the gross area of a PUD is preserved as open space, then a 20% increase in density may be permitted. If 75% or more of the gross area of a PUD is preserved as open space, then a 30% increase in density may be permitted.

Affordable Housing (as defined in the Comprehensive Plan):

If between 10% and 15% of the total number of dwelling units within a PUD are reserved for affordable housing, then a 20% increase in density may be permitted. If more than 15% of the total number of dwelling units within a PUD are reserved for affordable housing, then a 30% increase in density may be permitted.

Open Space and Affordable Housing:

Density bonuses may also be permitted with a combination of both open space and affordable housing. The increase in density that may be permitted shall be based on the following combinations of open space and affordable housing:

Open Space Provided	Affordable Housing Provided	Density Bonus Permitted
50%	10-15%	35%
50%	+15%	45%
75%	10-15%	40%
75%	+15%	50%

Transfer/Purchase of Development Rights:

(Reserved for future Transfer of Development Rights/Purchase of Development Rights density bonuses)

Sec. 22-14-9. Setbacks

- (1) Minimum setbacks and yard regulations for each planned land use within the PUD district shall be specifically enumerated in a table to be included in the PUD Application Package.
- (2) Lots at the perimeter of the PUD district shall conform to the setback requirements of the adjoining district, or to the setback requirements of the planned district, whichever is greater.
- (3) Refer to the Comprehensive Plan for illustrative examples of residential lot types for traditional neighborhood development projects.

Sec. 22-14-10. Streets

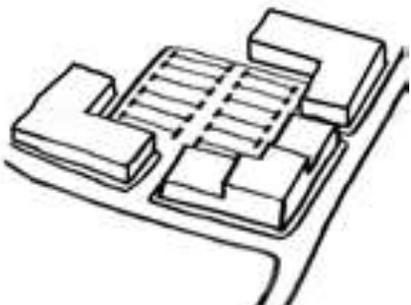
- (1) Streets within the PUD district may be either public or private, but shall conform to VDOT road design standards. Private subdivision streets shall be permitted in accordance with the provisions of Sec. 19-18-1(c) of this Code.
- (2) Alleys may be allowed within the PUD district provided they conform to either VDOT design standards or as otherwise prescribed in the master plan.
- (3) Sidewalks shall generally be provided on both sides of any streets, public or private, within the PUD district. Sidewalks shall conform to VDOT standards.
- (4) Traffic access and circulation within the PUD district shall be designed to provide safe accommodation of all users of the transportation network including pedestrians and bicyclists. Sidewalks, bicycle lanes and multi-use trails shall be provided where appropriate. Mixed-use areas of the development shall be designed to give priority to pedestrian and bicycling traffic.
- (5) Internal streets within the PUD district shall be permitted to intersect with existing public streets to the extent necessary. Such intersections shall provide reasonable access and

service to uses contained within the development and shall be developed using VDOT principles of access management.

- (6) Refer to the Comprehensive Plan for illustrative examples of residential streets for traditional neighborhood development projects.

Sec. 22-14-11. Parking

- (1) Off-street parking facilities in mixed-use, business, industrial, and multi-family residential areas shall generally be relegated behind the front building line.
- (2) On-street parking shall be permitted, where appropriate.
- (3) In addition to the regulations included herein, all off-street parking shall be provided in accordance with the off-street parking and loading requirements of Article 22-26 of the zoning ordinance.



Relegated Parking

- (4) The provisions of Article 22-26 for the application of individual parking standards for projects located within the Zion Crossroads UDA may be modified at the discretion of the Planning Commission, provided that the Applicant submits a parking impact study that fully justifies the modification to the standards based on the mix of uses, the phasing of development, and other factors, including relationship of parking location to individual land uses within the project.

Sec. 22-14-12. Height of Buildings

The height regulations for the PUD district shall be as follows:

PUD Maximum Heights						
Building Types	Community Planning Areas					
	Zion Crossroads	Rivanna	Palmyra	Fork Union	Columbia	Scottsville
Single-Family	45 Feet	45 Feet	45 Feet	45 Feet	45 Feet	45 Feet
Multi-Family	55 Feet	45 Feet	45 Feet	45 Feet	45 Feet	35 Feet
Business, Industrial and Non-Residential	75 Feet	55 Feet	45 Feet	45 Feet	55 Feet	35 Feet

- (1) For purposes of this section, height shall be the vertical distance of a structure measured from the highest finished grade to the highest point of the structure.
- (2) Spires, belfries, cupolas, monuments, water towers, chimneys, flues, flagpoles, television antennae and radio aerials: 60 feet from grade, unless otherwise enumerated in the master plan.
- (3) Roof-mounted mechanical equipment (i.e. air conditioners, condensers, ductwork, etc.) shall not be visible at any point from ground-level. Parapet walls shall not extend more than four (4) feet above the maximum height permitted for buildings within the PUD district.
- (4) Buildings with a mixture of business and residential uses are subject to the height regulations of business, industrial and non-residential buildings.

Sec. 22-14-13. Utilities

- (1) All uses and structures within a PUD district shall be served by both central water and sewerage systems, whether publicly or privately provided.
- (2) No overhead utility lines shall be permitted within a PUD district. All utility lines, including but not limited to, electric, telephone, cable television lines, etc. shall be placed underground.
- (3) Telecommunications facilities are encouraged on the roofs of buildings within a PUD district to provide coverage to the district and surrounding area.

Sec. 22-14-14. Building Design and Architecture

- (1) Within the multi-family residential, business, industrial, and mixed-use areas of a PUD district, building design styles shall be compatible with each other and shall exhibit consistency in terms of their exterior materials, architectural style, size, shape, scale, and massing.
- (2) With the exception of detached single family dwellings, building facades shall maintain a consistent street edge. The street elevation of principal structures shall have at least one street-oriented entrance and contain the principal windows of the structure, with the exception of structures in a courtyard style.
- (3) Site plans shall include drawings, renderings, or perspectives of a professional quality which illustrate the scale, massing, roof shape, window size, shape and spacing, and exterior materials of the structure.

Sec. 22-14-15. Amendment

- (1) The Planning Director may approve a minor change to an approved PUD Application Package and Application Plan at the written request of the owner of the development. For purposes of this section, a “minor change” refers to changes of location and design of buildings, structures, streets, parking, recreational facilities, open space, landscaping, utilities, or similar details which do not significantly change the character of the approved PUD application package and PUD master plan.

- (2) If the Planning Director determines that the requested change constitutes a significant change, or something more than a minor change to the approved zoning application package, then the owner may seek an amendment to the PUD Application Package and Application Plan from the Board of Supervisors. The application procedure for such an amendment shall be the same as the application procedure for the original approval.

Sec. 22-14-16 Construction of Article

The provisions of this Article shall be construed in such manner as to be consistent with other provisions of this Code to the extent that such construction may be reasonably applied. To the extent that any provision of this Article shall be inconsistent with any other provision of this Code, the provisions of this Article shall be deemed to be controlling.

Note: The term “shall generally”, as used in the context of this section of the ordinance, indicates that the stated requirement is expected unless there are compelling, specific, and extenuating circumstances for why it cannot be met.

DRAFT



**BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia**

RESOLUTION

At a regular monthly meeting of the Fluvanna County Board of Supervisors held on Wednesday, November 16th, 2011, in Palmyra, Virginia, the following action was taken:

<u>Present</u>	<u>Vote</u>
John Y. Gooch, Chairman	YEA
Shaun V. Kenney, Vice Chairman	YEA
Mozell H. Booker	YEA
Joseph Chesser	YEA
Chris S. Fairchild	YEA
Donald W. Weaver	YEA

On a motion by Mr. Chesser, seconded by Mrs. Booker, and carried by a vote of 6-0, the following resolution was adopted.

**A RESOLUTION OF THE
FLUVANNA COUNTY BOARD OF SUPERVISORS**

WHEREAS, the Environmental Protection agency requires grant recipients to designate representatives authorized to transact business associated with grants awarded, and

WHEREAS, such designation is required as part of the application to access special appropriation funds earmarked for Fluvanna County under the State and Territorial Assistance Grant Program;

NOW THEREFORE BE IT RESOLVED, that the Fluvanna County Board of Supervisors does hereby name and appoint John Gooch, Chairman Fluvanna County Board of Supervisors as their authorized representative to transact and sign any and all documents related to securing all current and future U.S. Environmental Protection Agency's Special Appropriation Act Project grants awarded Fluvanna County, and

BE IT FURTHER RESOLVED, that the Fluvanna County Board of Supervisors does hereby name and appoint Renee Hoover, Director of Finance as their authorized representative to transact and sign payment request, and

BE IT FURTHER RESOLVED, that the Fluvanna County Board of Supervisors does hereby name and appoint Patricia A. Groot, Grants Administrator as their authorized representative to transact and sign any and all grant administration documents.

ADOPTED this 16th day of November,

John Y. Gooch, Chairman of the Board of Supervisors

A COPY ATTEST:

Mary L. Weaver, Clerk to the Board

MOTION: I move to adopt the resolution entitled "Recognizing Gregory Edward Kenneth Palmer Award of Eagle Scout Status".

For County Administrator's Use Only

Comments:



Darren K. Coffey, Interim County Administrator



**BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia**

RESOLUTION

At a regular monthly meeting of the Fluvanna County Board of Supervisors held on Wednesday, December 7th, 2011, in Palmyra, Virginia, the following action was taken:

<u>Present</u>	<u>Vote</u>
John Y. Gooch, Chairman	
Shaun V. Kenney, Vice Chairman	
Mozell H. Booker	
Joseph Chesser	
Chris S. Fairchild	
Donald W. Weaver	

On a motion by _____, seconded by _____, and carried by a vote of _____, the following resolution was adopted.

RESOLUTION

Recognizing Gregory Edward Kenneth Palmer Award of Eagle Scout Status

WHEREAS, Gregory Edward Kenneth Palmer has completed all the requirements for becoming an Eagle Scout; and

WHEREAS, Gregory has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award; and

WHEREAS, Boy Scout Troop 138 will be convening a Eagle Scout Court of Honor on January 8th, 2012 at 2:00 p.m. at Saints Peter and Paul Catholic Church, Palmyra, Virginia;

NOW, THEREFORE BE IT RESOLVED that the Fluvanna County Board of Supervisors joins Gregory's family and friends in congratulating him on his achievements and the award of Eagle Scout status.

Adopted this 7th, day of December 2011
by the Fluvanna County Board of Supervisors

ATTEST:

John Y. Gooch, Chairman



**BOY SCOUTS OF AMERICA
STONEWALL JACKSON AREA COUNCIL
TROOP 138
31 ARAPAHO TRAIL
PALMYRA, VIRGINIA 22963**

Mr. William Scudder
County Administrator
P.O. Box 540
Palmyra, VA

November 10, 2011

Dear Mr. Scudder,

The Scouts, Leaders, and Members of the Committee of Boy Scout Troop 138 take great pleasure in announcing that:

Having completed the requirements for, and having been examined by
An Eagle Scout Board of Review

Gregory Edward Kenneth Palmer

Was found worthy of the rank of Eagle Scout.

In honor of this achievement, we have scheduled an Eagle Scout Court of Honor for:

January 8, 2012 at 2pm at Sts. Peter and Paul Catholic Church, Palmyra, Virginia.

On behalf of the Troop Committee, I invite you to attend this event. If you or a representative is unable to attend, would you please be so kind as to send a letter or certificate of greeting along with any other items you wish to be presented to him to acknowledge his achievement. We will compile it with other acknowledgments commemorating this special occasion. You may send this to my attention at the address below.

Thank you for taking time from your extremely busy schedule to help this community recognize the achievements and service of **Eagle Scout Gregory Edward Kenneth Palmer**.

Sincerely,

Robert Wade
Scoutmaster Troop 138
31 Arapaho Trail
Palmyra, Virginia 22963

MOTION: I move the Board of Supervisors approve a supplemental appropriation of \$589.22 to the FY12 Budget to reflect reimbursement from an insurance claim for lightning damage to the Fork Union Sanitary District Omohundro Well.

The following budget lines would increase 50500018 340000 and Expenditure line 50500000 403310.

AGENDA BOARD OF SUPERVISORS December 7, 2011

SUBJECT: FY12 Budget Supplement for Fork Union Sanitary District Insurance Claim

RECOMMENDATION: I recommend approval of the supplemental appropriation as stated above.

TIMING: Routine

FISCAL IMPLICATIONS: The FY12 Fork Union Sanitary District Fund Budget will increase by \$589.22

POLICY IMPLICATIONS: none

DISCUSSION: This action maintains the integrity of the FY12 Budget.

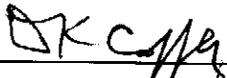
Staff: Eric Dahl, Finance

Copy: John Robins, Director of Public Works; Willis Thomas, Water System Supervisor

Attachments: VaCorp letter and copy of reimbursement check

.....
For County Administrator's Use Only:

Comments:



Darren K. Coffey, Interim County Administrator



VACoRP

November 15, 2011

308 Market Street, SE, Suites 1&2
Roanoke, Virginia 24011

540.345.8500

toll free 888.822.6772

fax 540.345.5330

toll free 877.212.8599

Fluvanna County
P.O. Box 540
Palmyra, VA 22963

Attention: Eric Dahl, Budget Analyst

Virginia Association of Counties Group Self-Insurance Risk Pool

Participant: Fluvanna County

Claim Number: 0322011055181

Date of Loss: 07-24-11

Dear Mr. Dahl:

Enclosed please find a VACoRP property damage check in the amount of \$589.22 to cover the repair cost to the Omohundro well that was struck by lightning. This amount was determined by the Sydnor invoice that was submitted for \$1,589.22 after the \$1,000.00 deductible was applied.

If you should have any questions regarding this payment, please feel free to call our office.

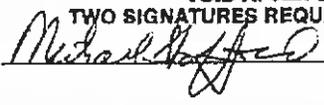
Sincerely,

A handwritten signature in cursive script that reads "Melissa Maddox".

Melissa Maddox, AIC, AIS
Claims Specialist

Enc. - check

Omohundro well lightning strike

VACORP CLAIMS 308 MARKET ST. SE. STE 1 & 2 ROANOKE, VA 24011 540-345-8500		58682 <small>88-103/614 412</small>
		<small>FIRST CITIZENS BANK</small>
Five Hundred Eighty-Nine and 22/100 Dollars*****		DATE 11/15/2011 AMOUNT **589.22**
PAY TO THE ORDER OF	Fluvanna P.O. Box 299 Route 16 S. County Admin Bldg Palmyra, VA 22963	VOID AFTER 60 DAYS TWO SIGNATURES REQUIRED OVER \$30,000  <hr style="border: 0; border-top: 1px solid black;"/> <small>AUTHORIZED SIGNATURE</small>
⑆058682⑆ ⑆051401836⑆ ⑆008921921150⑆		

VACORP CLAIMS

58682

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Property Other			Repair	\$1,589.22	\$1,589.22
Property Other			Deductible	\$1,589.22	(\$1,000.00)

Claim Number: 0322011055181 Claimant: Fluvanna Payee: Fluvanna
 Check Number: 58682 Total Check Amt: \$589.22 Event Date: 7/24/2011 Department: 032 Fluvanna
 Memo: Omohundro well lightning strike

MOTION: I move the Board of Supervisors approve a supplemental appropriation of \$2,512.83 to the FY12 Budget to reflect reimbursement from an insurance claim for damages to a sheriff's department vehicle.

The following budget lines would increase 10000019 340000 and Expenditure line 10031000 403310.

AGENDA BOARD OF SUPERVISORS December 7, 2011

SUBJECT: FY12 Budget Supplement for Sheriff's Department Insurance Claim

RECOMMENDATION: I recommend approval of the supplemental appropriation as stated above.

TIMING: Routine

FISCAL IMPLICATIONS: The FY12 General Fund Budget will increase by \$2,512.83

POLICY IMPLICATIONS: none

DISCUSSION: This action maintains the integrity of the FY12 Budget .

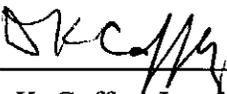
Staff: Eric Dahl, Finance

Copy: Sheriff Ryant Washington

Attachments: VaCorp letter and copy of reimbursement check

.....
For County Administrator's Use Only:

Comments:



Darren K. Coffey, Interim County Administrator



VACoRP

October 5, 2011

308 Market Street, SE, Suites 1 & 2
Roanoke, Virginia 24011

540.345.8500

toll free 888.822.6772

fax 540.345.5330

toll free 877.212.8599

Fluvanna County
P.O. Box 540
Palmyra, VA 22963

Attention: Crystal Besecker, Budget Analyst

Virginia Association of Counties Self-Insurance Risk Pool

Participant: Fluvanna County

Claim Number: 0322011057063

Date of Loss: 09-08-11

Dear Ms. Besecker:

Enclosed please find a VACoRP property damage check in the amount of \$2,512.83 to cover the repair cost of the 2007 Chevy Impala VIN 6951 that hit a tree. This amount was determined by the B&W Auto Body estimate that was submitted in the amount of \$3,012.83 before the \$500.00 policy deductible was applied.

If you should have any questions regarding this payment, please feel free to call our office.

Sincerely,

A handwritten signature in cursive script that reads "Susan C. Farris".

Susan C. Farris, CIC, CISR
Claims Specialist

Enc. – check

2007 Chevy Impala VIN 6951 Repairs

55801
58-183/514
412

VACORP CLAIMS
308 MARKET ST. SE. STE 1 & 2
ROANOKE, VA 24011
540-345-8500

FIRST CITIZENS BANK

Two Thousand Five Hundred Twelve and 83/100 Dollars*****

DATE	AMOUNT
10/14/2011	**2,512.83**

PAY
TO THE
ORDER
OF

Fluvanna
P.O. Box 299
Route 15 S. County Admin Bldg
Palmyra, VA 22963

VOID AFTER 60 DAYS
TWO SIGNATURES REQUIRED OVER \$30,000

Michael Staffor

AUTHORIZED SIGNATURE

⑈055801⑈ ⑆051401836⑆008921921150⑈

VACORP CLAIMS

55801

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Auto Collision			Repair Estimate	\$3,012.83	\$3,012.83
Auto Collision			Deductible	\$3,012.83	(\$500.00)

Claim Number: 0322011057063 Claimant: Fluvanna Payee: Fluvanna
Check Number: 55801 Total Check Amt: \$2,512.83 Event Date: 9/8/2011 Department: 032 Fluvanna
Memo: 2007 Chevy Impala VIN 6951 Repairs

MOTION: I move the Board of Supervisors approve a supplemental appropriation of \$7,000.00 to the FY12 Budget to reflect an increase in the number of cell tower applications.

The following budget lines would increase Revenue line 10000013 318342 and Expenditure line 10082500 403100.

AGENDA BOARD OF SUPERVISORS December 7, 2011

SUBJECT: FY12 Budget Supplement for Review of Telecommunication Tower Applications.

RECOMMENDATION: I recommend approval of the supplemental appropriation as stated above.

TIMING: Routine

FISCAL IMPLICATIONS: The FY12 General Fund Budget will increase by \$7,000.00

POLICY IMPLICATIONS: None

DISCUSSION: During the FY12 Budget process, the amount of cell tower applications to be received was based upon projected estimates at the time. Currently, there are two invoices totaling \$8,000.00 from CityScape Consultants for review of cell tower applications, in accordance with the Telecommunications Ordinance. There is an open purchase order of \$1,000.00 to be applied towards a portion of one invoice, which leaves \$7,000.00 remaining. The FY12 estimates for special use permits and the associated expenditures were underestimated. As additional tower applications come in, additional budget supplemental appropriations will need to be requested.

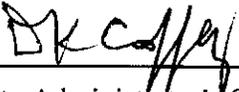
Staff: Darren K. Coffey, Planning Director

Copy: Renee Hoover, Director of Finance

Attachments: Request for Supplemental Appropriation, CityScape Consultants, Inc. Invoice #4180, and CityScape Consultants, Inc. Invoice #4181

For County Administrator's Use Only:

Comments:



County Administrator's Signature



7050 W. Palmetto Park Rd #15-652
 Boca Raton, FL 33433
 Tel: (954) 609-9797 Fax: (877) 220-4593

Attachment B
INVOICE

DATE	INVOICE #
11/7/2011	4180
Project	
Reviews	

BILL TO

Fluvanna County
 Darren Coffey, Planning Director
 132 Main Street
 Palmyra, VA 22963

Project Ref/PO:
CST/ATT/Dixie

Description	Hours	Rate	Amount
Site Plan and RF Review Evaluation: CST/AT&T Application submitted by Central States Tower to construct a new 195 foot tower and compound located at 7021 James Madison Highway, Fluvanna County, Virginia. Review Completed 10-27-2011  INVOICE CERTIFICATION ORG # _____ OBJECT # _____ AMOUNT _____ _____ _____ _____ SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____		4,000.00	4,000.00
		Total	\$4,000.00



7050 W. Palmetto Park Rd #15-652
 Boca Raton, FL 33433
 Tel: (954) 609-9797 Fax: (877) 220-4593

Attachment C
INVOICE

DATE	INVOICE #
11/7/2011	4181
Project	
Reviews	

BILL TO

Fluvanna County
 Darren Coffey, Planning Director
 132 Main Street
 Palmyra, VA 22963

Project Ref/PO:
NCT/VFW

Description	Hours	Rate	Amount																
Site Plan and RF Review Evaluation: NCT Application submitted by National Communications Towers to construct a new 195 foot tower; located 2977 West River Road, near Scottsville, Fluvanna County, Virginia. Review Completed 10-26-2011  INVOICE CERTIFICATION <table border="0"> <tr> <td>ORG #</td> <td>OBJECT #</td> <td>AMOUNT</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </table> <table border="0"> <tr> <td>_____ SIGNATURE</td> <td>_____ DATE</td> </tr> <tr> <td>_____ SIGNATURE</td> <td>_____ DATE</td> </tr> </table>	ORG #	OBJECT #	AMOUNT	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____ SIGNATURE	_____ DATE	_____ SIGNATURE	_____ DATE		4,000.00	4,000.00
ORG #	OBJECT #	AMOUNT																	
_____	_____	_____																	
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_____	_____	_____																	
_____ SIGNATURE	_____ DATE																		
_____ SIGNATURE	_____ DATE																		
Total			\$4,000.00																

MOTION: I move to approve a budget transfer of \$11,928.91 from the BOS Contingency Fund (10086000-405870) to the County Attorney Services (10012500-403100) to cover legal services in reference to Davenport & Company Litigation.

AGENDA BOARD OF SUPERVISORS DATE: December 7th, 2011

SUBJECT: Budget Transfer for County Attorney Services

RECOMMENDATION: Staff recommends utilizing the BOS Contingency Fund for payment of this invoice.

TIMING: Routine

FISCAL IMPLICATIONS: If this request is approved, the BOS Contingency Fund would be reduced to \$ 12,208.94.

POLICY IMPLICATIONS: This action is consistent with county policy.

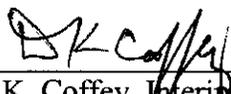
DISCUSSION:

Staff: Mary L. Weaver, Clerk to Board of Supervisors

Attachments: Eckert Seaman's Cherin & Mellott, LLC Invoice

Copy: Rence Hoover, Finance Director

County Administrator's Use Only



Darren K. Coffey, Interim County Administrator

ECKERT SEAMANS CHERIN & MELLOTT, LLC

ATTORNEYS AT LAW

CONFIDENTIAL ATTORNEY/CLIENT COMMUNICATION
FLUVANNA COUNTY, VA
C/O FREDERICK W. PAYNE, ESQ., COUNTY ATTORNEY
PAYNE & HODOUS, LLP
414 EAST JEFFERSON STREET
CHARLOTTESVILLE, VA 22902-5109

MATTER: 302880-00001

INVOICE: 787374

NOVEMBER 18, 2011

PAYMENT DUE WITHIN 30 DAYS
OF INVOICE DATE

REGARDING: FLUVANNA COUNTY, VA V. DAVENPORT & COMPANY/SECURITIES WORK

TOTAL FEES FOR PROFESSIONAL SERVICES THROUGH:	10/31/11	\$12,144.50
TOTAL EXPENSE ADVANCES MADE TO YOUR ACCOUNT THROUGH:	10/31/11	(\$215.59)
TOTAL BILL AMOUNT FOR INVOICE # 787374		\$11,928.91

PLEASE INCLUDE THE INVOICE # ON YOUR REMITTANCE AND MAIL TO:

ECKERT SEAMANS CHERIN & MELLOTT, LLC
P.O. BOX 643187
PITTSBURGH, PA 15264-3187

ECKERT SEAMANS CHERIN & MELLOTT, LLC

ATTORNEYS AT LAW

FLUVANNA COUNTY, VA
RE: FLUVANNA COUNTY, VA V. DAVENPORT &
COMPANY/SECURITIES WORK
NOVEMBER 18, 2011
PAGE: 2

CLIENT: 302880
MATTER: 302880-00001
INVOICE: 787374 DMP

DATE	ATTY	DESCRIPTION	HOURS	AMOUNT
10/03/11	DMP	REVIEW RESPONSIVE PLEADINGS AND DISCOVERY REQUESTS (.8); TELEPHONE CONFERENCE WITH FRED PAYNE REGARDING SAME (.3); TELEPHONE CONFERENCE WITH STEVE MCCALLUM REGARDING CASE OVERVIEW (.5)	1.60	480.00
10/03/11	WDL	REVIEW PLEA IN BAR AND RULES AND CASE LAW REGARDING REQUESTED REPLY	0.70	164.50
10/04/11	DMP	DRAFT AND REVIEW MULTIPLE E-MAILS TO AND FROM FRED PAYNE REGARDING CONVERSATION WITH DAVENPORT'S COUNSEL AND DISCOVERY ISSUES	0.50	150.00
10/04/11	WDL	E-MAIL EXCHANGES WITH COUNTY ATTORNEYS REGARDING EARLY SETTLEMENT AND RECUSAL ISSUES; E-MAIL EXCHANGES WITH COUNTY ATTORNEYS REGARDING DISCOVERY REQUEST ISSUES AND INDIVIDUALS NO LONGER ASSOCIATED WITH THE COUNTY, WITH BRIEF ANALYSIS OF SAME	0.90	211.50
10/05/11	DMP	TELEPHONE CONFERENCE WITH FRED PAYNE REGARDING POTENTIAL WITNESSES AND DRAFT AND REVIEW E-MAILS TO AND FROM KRISTINA HOFMANN REGARDING RESPONSIVE PLEADINGS	0.80	240.00
10/06/11	DMP	DRAFT AND REVIEW E-MAILS TO AND FROM COUNSEL, AND TELEPHONE CONFERENCE WITH COUNSEL REGARDING DISCOVERY RESPONSES AND POTENTIAL EXPERTS	1.00	300.00
10/06/11	WDL	REVIEW DISCOVERY RESPONSE LIST OF INDIVIDUALS WITH POTENTIALLY RESPONSIVE INFORMATION	0.10	23.50
10/07/11	DMP	FORMULATE DISCOVERY RESPONSES	0.50	150.00
10/10/11	DMP	PARTICIPATE IN COORDINATING DISCOVERY RESPONSES (1.3); TELEPHONE CONFERENCE WITH COUNSEL REGARDING POTENTIAL FOR SETTLEMENT NEGOTIATIONS (.4)	1.70	510.00

ECKERT SEAMANS CHERIN & MELLOTT, LLC

ATTORNEYS AT LAW

FLUVANNA COUNTY, VA
RE: FLUVANNA COUNTY, VA V. DAVENPORT &
COMPANY/SECURITIES WORK
NOVEMBER 18, 2011
PAGE: 3

CLIENT: 302880
MATTER: 302880-00001
INVOICE: 787374 DMP

DATE	ATTY	DESCRIPTION	HOURS	AMOUNT
10/10/11	WDL	REVIEW RECORDS SUBPOENA ISSUED TO M. EAGER; E-MAIL EXCHANGES WITH COUNTY ATTORNEYS REGARDING DISCOVERY RESPONSES	0.20	47.00
10/11/11	DMP	MULTIPLE TELEPHONE CONFERENCES WITH COUNSEL AND POTENTIAL EXPERT REGARDING POTENTIAL SETTLEMENT DISCUSSIONS AND TRIAL TESTIMONY (.8); PARTICIPATE IN DISCOVERY RESPONSE PROCESS (1.5); RESEARCH POTENTIAL TRIAL EXPERTS (1.0)	3.30	990.00
10/12/11	DMP	REVIEW DISCOVERY RESPONSE MATERIALS AND RELATED E-MAILS TO AND FROM COUNSEL	1.00	300.00
10/12/11	WDL	REVIEW DOCUMENTS PROVIDED FOR DISCOVERY RESPONSES AND E-MAIL EXCHANGES REGARDING SAME	3.20	752.00
10/13/11	DMP	PREPARE DISCOVERY RESPONSES	2.50	750.00
10/13/11	WDL	TELEPHONE CONFERENCES WITH K. HOFMANN REGARDING HIGH VOLUME OF RESPONSIVE E-MAILS FOR DOCUMENT PRODUCTION; E-MAIL EXCHANGES WITH COUNSEL REGARDING ELECTRONIC PRODUCTION; AND REVIEW ADDITIONAL RESPONSIVE DOCUMENTS AND DISCOVERY REQUESTS RELATED TO SAME.	1.70	399.50
10/14/11	DMP	PREPARE DISCOVERY RESPONSES	1.50	450.00
10/14/11	WDL	REVIEW ADDITIONAL COUNTY BOARD RESPONSIVE DOCUMENTS AND SKETCH INTERROGATORY RESPONSES	1.70	399.50
10/15/11	DMP	PREPARE DISCOVERY RESPONSES	1.00	300.00
10/16/11	DMP	PREPARE DISCOVERY RESPONSES	1.50	450.00
10/17/11	DMP	PREPARE FOR AND TELEPHONE CONFERENCE WITH FRED PAYNE, ET AL. REGARDING DISCOVERY RESPONSES (1.0); PREPARE DISCOVERY RESPONSES (2.0)	3.00	900.00
10/17/11	JEL	CONFERENCE WITH DOUG PALAIS, NAKIA BLACKWELL AND CLIENT; CONFERENCE WITH DOUG PALAIS REGARDING SAME; TELEPHONE MESSAGE FOR DAVENPORT'S COUNSEL	0.90	211.50

ECKERT SEAMANS CHERIN & MELLOTT, LLC

ATTORNEYS AT LAW

FLUVANNA COUNTY, VA
RE: FLUVANNA COUNTY, VA V. DAVENPORT &
COMPANY/SECURITIES WORK
NOVEMBER 18, 2011
PAGE: 4

CLIENT: 302880
MATTER: 302880-00001
INVOICE: 787374 DMP

DATE	ATTY	DESCRIPTION	HOURS	AMOUNT
10/17/11	JEL	CONFERENCE WITH SUPERIOR REGARDING E-DISCOVERY FOR DOCUMENT PRODUCTION	0.30	70.50
10/17/11	WDL	REVIEW ADDITIONAL RESPONSIVE DOCUMENTS AND PRESENTATIONS, AND REVIEW DRAFT INTERROGATORY RESPONSES	0.80	188.00
10/17/11	NLK	REVIEW DAVENPORT'S INTERROGATORIES TO FLUVANNA COUNTY; DRAFT FLUVANNA COUNTY'S RESPONSE TO SAME	0.70	70.00
10/17/11	NLK	REVIEW DAVENPORT'S REQUESTS FOR PRODUCTION OF DOCUMENTS TO FLUVANNA COUNTY; DRAFT FLUVANNA COUNTY'S RESPONSE TO SAME	0.90	90.00
10/18/11	DMP	PREPARE DISCOVERY RESPONSES AND DRAFT AND REVIEW E-MAILS TO AND FROM COUNSEL REGARDING SAME	1.80	540.00
10/18/11	WDL	E-MAIL EXCHANGES WITH COUNSEL REGARDING DOCUMENT PRODUCTION AND ELECTRONIC FORMATTING AND REVIEW; DRAFT AND EXPAND DISCOVERY RESPONSES AND OBJECTIONS; REVIEW RESPONSIVE DOCUMENTS; REVIEW SUBPOENA ISSUED TO MORGAN KEEGAN	3.70	869.50
10/18/11	NLK	CONTINUE REVIEW OF DAVENPORT'S INTERROGATORIES TO FLUVANNA COUNTY; DRAFT FLUVANNA COUNTY'S RESPONSE TO SAME	1.00	100.00
10/19/11	WDL	E-MAIL EXCHANGES WITH COUNTY ATTORNEYS REGARDING DISCOVERY RESPONSES; REVISE DISCOVERY RESPONSES; REVIEW ADDITIONAL INFORMATION REGARDING BOND EVALUATION AND RESPONSIVE DOCUMENTS	2.70	634.50
10/20/11	DMP	REVIEW PLEADINGS, CONFERENCE WITH COUNSEL AND REVIEW E-MAIL FROM COUNSEL REGARDING WHETHER OR NOT TO REPLY TO DAVENPORT'S ANSWER	1.50	450.00
10/20/11	WDL	E-MAIL EXCHANGES WITH COUNTY ATTORNEYS REGARDING DISCOVERY RESPONSES AND PLEA IN BAR REPLY; DRAFT PLEA IN BAR REPLY; REVISE AND FINALIZE DISCOVERY RESPONSES	2.40	564.00

ECKERT SEAMANS CHERIN & MELLOTT, LLC

ATTORNEYS AT LAW

FLUVANNA COUNTY, VA
RE: FLUVANNA COUNTY, VA V. DAVENPORT &
COMPANY/SECURITIES WORK
NOVEMBER 18, 2011
PAGE: 5

CLIENT: 302880
MATTER: 302880-00001
INVOICE: 787374 DMP

DATE	ATTY	DESCRIPTION	HOURS	AMOUNT
10/21/11	WDL	REVIEW ISSUES REGARDING REVIEW FOR PRODUCTION OF RESPONSIVE E-MAILS AND ATTACHMENTS; REVIEW BINDER DOCUMENTS FOR PRIVILEGE AND RELEVANCE ISSUES	1.30	305.50
10/24/11	DMP	REVIEW E-MAILS FROM COUNSEL AND CORBIN STONE REGARDING DAMAGES ANALYSIS	0.20	60.00
10/24/11	WDL	REVIEW C. STONE ANALYSIS OF DAVENPORT BOND CALCULATIONS	0.10	23.50
TOTAL FEES:				\$12,144.50

TIME SUMMARY

TIMEKEEPER	HOURS	RATE	AMOUNT
DOUGLAS M PALAIS	23.40	300.00	7,020.00
JENNIFER E. LATTIMORE	1.20	235.00	282.00
WILLIAM D. LEDOUX, JR.	19.50	235.00	4,582.50
NAKIA L BLACKWELL	2.60	100.00	260.00

TOTAL FEES FOR PROFESSIONAL SERVICES RENDERED THROUGH: 10/31/11 46.70 HRS \$12,144.50

DESCRIPTION OF EXPENSE ADVANCES:

DESCRIPTION	AMOUNT
FLUVANNA CO CIRCUIT COURT CK#3744 RFD COST REFUND	(319.00)
FILING FEE	
DOCUMENT REPRODUCTION	100.65
POSTAGE	2.76
TOTAL EXPENSE ADVANCES:	(\$215.59)

TOTAL BILL: \$11,928.91

MOTION: I move to adopt the road name of Palmer Farm Lane.

AGENDA

BOARD OF SUPERVISORS

December 7, 2011

SUBJECT: Adoption of Road Name

RECOMMENDATION: Approval

TIMING: Routine

FISCAL IMPLICATIONS: None

POLICY IMPLICATIONS: The Board previously adopted an ordinance allowing for the adoption of road names by resolution.

DISCUSSION: Because this driveway now serves three homes, it must be assigned a road name. All parties involved were contacted. Three responses were received; "Palmer Farm Lane" was requested by the landowners and met County requirements. Therefore, staff recommends acceptance of Palmer Farm Lane into the County's road system.

LEGISLATIVE HISTORY: None

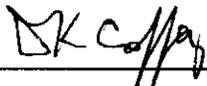
Staff: Amy Helfrich, Building Permits Clerk

Copy: Tammy Johnson, Director of Communications

Attachments: Resolution to Adopt A Road Name: Palmer Farm Lane
Map of Road Name Location
Private Road Name Requests
Owners GIS Information

For County Administrator's Use Only:

Comments:



Darren K. Coffey, Interim County Administrator

**RESOLUTION TO ADOPT A ROAD NAME:
PALMER FARM LANE**

WHEREAS, the establishment of an Enhanced 9-1-1 emergency telephone system in Fluvanna County has become effective; and

WHEREAS, such system requires the assignment of names to all streets and roads in the County, the assignment of building numbers to all buildings having telephones and /or occupancies, and the erection of appropriate street signs at intersections; and

WHEREAS, County staff has recommended this road name for consideration; and

WHEREAS, the Board of Supervisors is empowered to name streets, roads and alleys within the County in accordance with Section 18-2 of the Fluvanna County code that the road located off of Little Creek Road be named Palmer Farm Lane.

Adopted this 7th day of December, 2011

Mary Weaver
Clerk to the Board of Supervisors

PRIVATE ROAD NAME REQUEST

NAME: Gary and Patsy Swain

ADDRESS: 159 Gold Mine Rd
Palmyra VA 22963

*this is our
current mailing
address - not
the location of our
land on Little
Creek Road.*

PHONE #: 434-981-7775

DATE: 11/16/11

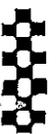
ROAD NAME CHOICES:

*private driveway
- off of Little Creek*

1. Palmer Farm Lane
2. Little Creek Farm Lane
3. Pineywoods Lane

Property Owner's Signature:

Patsy Swain
Gary Swain



PRIVATE ROAD NAME REQUEST

NAME: Grover Palmer

ADDRESS: 987 Little Creek Road

Troy, VA. 22974

PHONE #: 434-589-3041

DATE: 11/16/11

ROAD NAME CHOICES:

1. Palmer Farm Lane
2. Little Creek Farm Lane
3. Pineywoods Lane

Property Owner's Signature: Grover Palmer
Standa M. Palmer

PRIVATE ROAD NAME REQUEST

NAME: Connie Palmer

ADDRESS: 991 Little Creek Road
Troy VA 22974

PHONE #: 434.989.4347

DATE: November 18 2011

ROAD NAME CHOICES:

1. Palmer Farm Lane
2. _____
3. _____

Property Owner's Signature: Connie Palmer

Select Another Parcel

Tuesday November 29, 2011



Parcel Number	5 A 23F
Database Link	5 A 23F
Zoning	
District	01
Owners Name	SWAIN, GARY A & PATRICIA L
Address 1	159 GOLD MINE RD
Address 2	PALMYRA VA
Zip Code	22963
Zip + 4	
Acreage	5
Land Use	2
Description 1	DB 839-208
Description 2	AC 5.0
Description 3	
Description 4	
Improved Value	0
Land Value	100000
Total Value	100000
Deed Book	839
Deed Book Page	208

Select Another Parcel

Close

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Select Another Parcel

Tuesday November 29, 2011



Parcel Number	5 A 23B
Database Link	5 A 23B
Zoning	A-1
District	01
Owners Name	PALMER, GROVER & WANDA
Address 1	987 LITTLE CREEK RD
Address 2	TROY, VA
Zip Code	22974
Zip + 4	
Acreage	15
Land Use	2
Description 1	DB 137-569
Description 2	AC 15.0
Description 3	
Description 4	
Improved Value	132200
Land Value	158000
Total Value	290200
Deed Book	137
Deed Book Page	569

Select Another Parcel

Close

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Select Another Parcel

Tuesday November 29, 2011



Parcel Number	5 A 23D
Database Link	5 A 23D
Zoning	A-1
District	01
Owners Name	PALMER, CONNIE A & FITZSIMONS, DONA
Address 1	991 LITTLE CREEK RD.
Address 2	TROY VA
Zip Code	22974
Zip + 4	
Acreage	2
Land Use	2
Description 1	DB 776-368
Description 2	AC 2.0
Description 3	
Description 4	
Improved Value	120600
Land Value	93000
Total Value	213600
Deed Book	776
Deed Book Page	368

Select Another Parcel

Close

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COUNTY OF FLUVANNA
"Responsive & Responsible Government"

Renee Hoover
Director of Finance
rhoover@co.fluvanna.va.us

P.O. Box 540 Palmyra, VA 22963 • (434) 591-1910 • FAX (434) 591-1911 • www.co.fluvanna.va.us

Memorandum

TO: Board of Supervisors
FROM: Renee Hoover, Director of Finance
DATE: November 29, 2011
RE: Accounts Payable Report

Accounts Payable

The accounts payable report is attached for the bills paid between October 26 and November 28, 2011.

If you have questions about a payment and want more information regarding it, please contact me prior to the meeting. I can research it, provide you the information, and share it with the Supervisors at the meeting. Otherwise, I will take your questions at the meeting, answer if possible, and follow up after the meeting with the information via email.

Staff recommends that the Board of Supervisors ratify the expenditures along with payroll for the month of October.

General	\$552,467.99
Community Programs	270.00
Federal Grants	5,950.00
Capital Improvements	1,934,988.73
Debt Service	2,657,100.00
Sewer	7,806.02
Fork Union Sanitary District	<u>13,368.80</u>
Total Expenditures by Fund	\$5,171,951.54
Payroll – October	618,076.74
Total Payables & Payroll	<u>5,790,028.28</u>

Motion:

I move the Accounts Payable from October 26 through November 28, 2011 and Payroll for the month of October 2011 in the amount of \$ 5,790,028.28 be ratified.

**County of Fluvanna
Accounts Payable List**

**From Date: 10/26/2011
To Date: 11/28/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Fund # - 100 GENERAL FUND						
GENERAL FUND						
PATRICIA B EAGER	PLANNING ESCROW DEVELOPER	REFUND EROSION & SOIL BOND	10252011	10/25/2011	11/7/2011	\$2,400.00
AFLAC	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005385	10/27/2011	11/7/2011	\$592.06
AFLAC	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005409	10/28/2011	11/7/2011	\$592.06
BENEFICIAL DISCOUNT CO	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005401	10/27/2011	11/7/2011	\$232.39
BENEFICIAL DISCOUNT CO	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005426	10/28/2011	11/7/2011	\$232.39
COLONIAL LIFE & ACCIDENT INSURANCE	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005390	10/27/2011	11/7/2011	\$6.28
COLONIAL LIFE & ACCIDENT INSURANCE	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005414	10/28/2011	11/7/2011	\$6.28
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005391	10/27/2011	11/7/2011	\$1,607.92
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005416	10/28/2011	11/7/2011	\$1,643.92
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005417	10/28/2011	11/7/2011	\$2,655.30
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005392	10/27/2011	11/7/2011	\$2,710.17
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005393	10/27/2011	11/7/2011	\$37.94
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005418	10/28/2011	11/7/2011	\$37.94
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005394	10/27/2011	11/7/2011	\$478.16
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005419	10/28/2011	11/7/2011	\$478.16
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005395	10/27/2011	11/7/2011	\$13.01
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005420	10/28/2011	11/7/2011	\$13.01
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005396	10/27/2011	11/7/2011	\$48.78
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005421	10/28/2011	11/7/2011	\$48.78
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005397	10/27/2011	11/7/2011	\$178.70

**County of Fluvanna
Accounts Payable List**

**From Date: 10/26/2011
To Date: 11/28/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005422	10/28/2011	11/7/2011	\$178.70
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005399	10/27/2011	11/7/2011	\$197.60
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005424	10/28/2011	11/7/2011	\$197.60
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005400	10/27/2011	11/7/2011	\$160.46
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005425	10/28/2011	11/7/2011	\$160.46
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005402	10/27/2011	11/7/2011	\$381.61
FIRST FINANCIAL	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005427	10/28/2011	11/7/2011	\$381.61
MINNESOTA LIFE INS. CO	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005398	10/27/2011	11/7/2011	\$39.71
MINNESOTA LIFE INS. CO	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005423	10/28/2011	11/7/2011	\$39.71
NY LIFE INSURANCE & ANNUITY CORP	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005389	10/27/2011	11/7/2011	\$45.00
NY LIFE INSURANCE & ANNUITY CORP	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005413	10/28/2011	11/7/2011	\$45.00
STANDARD & CORE/NACO	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005381	10/27/2011	11/7/2011	\$3,133.30
STANDARD & CORE/NACO	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005405	10/28/2011	11/7/2011	\$3,133.30
THE SIGNATURE GROUP	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005388	10/27/2011	11/7/2011	\$15.60
THE SIGNATURE GROUP	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005412	10/28/2011	11/7/2011	\$15.60
TREASURER OF VIRGINIA	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005383	10/27/2011	11/7/2011	\$112.50
TREASURER OF VIRGINIA	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005407	10/28/2011	11/7/2011	\$112.50
TREASURER OF VIRGINIA	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005384	10/27/2011	11/7/2011	\$476.39
TREASURER OF VIRGINIA	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005408	10/28/2011	11/7/2011	\$476.39
VA. DEPT. OF TAXATION	CLEARING ACCOUNT- PAYROLL	Payroll Run 2 - Warrant M1014	000000005403	10/27/2011	11/7/2011	\$47.86
VA. DEPT. OF TAXATION	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005406	10/28/2011	11/7/2011	\$10,179.49
VA. DEPT. OF TAXATION	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005382	10/27/2011	11/7/2011	\$10,291.88

**County of Fluvanna
Accounts Payable List**

**From Date: 10/26/2011
To Date: 11/28/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
VIRGINIA CREDIT UNION	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 102811	000000005387	10/27/2011	11/7/2011	\$150.00
VIRGINIA CREDIT UNION	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005411	10/28/2011	11/7/2011	\$150.00
VRS	CLEARING ACCOUNT- PAYROLL	Payroll Run 1 - Warrant 101411	000000005415	10/28/2011	11/7/2011	\$69,928.53
NEW YORK LIFE INSURANCE CO	CLEARING ACCOUNT- PAYROLL	OCTOBER PAYROLL RUN- WARRANT 102811/101411	OCTOBER 2011	10/28/2011	11/18/2011	\$609.08
Total:						\$114,673.13
<hr/>						
BOARD OF SUPERVISORS						
RICHMOND TIMES DISPATCH	BOOKS/PUBLICATIONS	SUBSCRIPTION	000025702038 1	8/31/2011	11/7/2011	\$57.10
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6646181299	10/19/2011	11/7/2011	\$86.02
BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	MLWEAVER	10/31/2011	11/18/2011	\$225.00
E.W. THOMAS	SUBSISTENCE & LODGING	BOS SNACKS	11042011	11/4/2011	11/18/2011	\$64.54
SCARLETT'S FLOWERS & GIFT	OTHER OPERATING SUPPLIES	ANDERSON FLOWERS	002261	10/31/2011	11/18/2011	\$74.00
Total:						\$506.66
<hr/>						
COUNTY ADMINISTRATOR						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$5.73
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$28.60
DEPT OF VA STATE POLICE	OFFICE SUPPLIES	BACKGROUND CHECKS	A2018 08042011	8/4/2011	11/7/2011	\$37.00
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	SUPPLIES	A0116346-002	10/26/2011	11/7/2011	\$30.38
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	SUPPLIES	0116185-001	10/20/2011	11/7/2011	\$59.84
FLUVANNA CO SHERIFF'S OFC	OFFICE SUPPLIES	FINGERPRINTING	COFHR12	8/31/2011	11/7/2011	\$10.00
OCE'	LEASE/RENT	EQUIPMENT	EQUIPMENT	10/8/2011	11/7/2011	\$88.44
OCE'	LEASE/RENT	EQUIPMENT	416503518	10/8/2011	11/7/2011	\$122.52

**County of Fluvanna
Accounts Payable List**

**From Date: 10/26/2011
To Date: 11/28/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
ROSENTHAL	CONVENTION AND EDUCATION	MILEAGE	1229	8/22/2011	11/7/2011	\$48.40
SHENANDOAH VALLEY WATER	SUBSISTENCE & LODGING		WATER	10/25/2011	11/7/2011	\$42.20
THE CENTRAL VIRGINIAN	ADVERTISING	AD	10282011	10/28/2011	11/7/2011	\$282.00
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6646181299	10/19/2011	11/7/2011	\$37.38
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	MLWEAVER	10/31/2011	11/18/2011	\$10.67
BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	MLWEAVER	10/31/2011	11/18/2011	\$11.12
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	MLWEAVER	10/31/2011	11/18/2011	\$14.90
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	MLWEAVER	10/31/2011	11/18/2011	\$19.07
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	MLWEAVER	10/31/2011	11/18/2011	\$21.77
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	JSCUDDER	10/31/2011	11/18/2011	\$34.00
BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	PAGROOT 1031	10/31/2011	11/18/2011	\$50.00
BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	DCOFFEY	10/31/2011	11/18/2011	\$141.70
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	MLWEAVER	10/31/2011	11/18/2011	\$473.95
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	SUPPLIES	0116547001	11/1/2011	11/18/2011	\$33.19
FAYES OFFICE SUPPLY	FURNITURE & FIXTURES	SUPPLIES	0116547001	11/1/2011	11/18/2011	\$381.76
SHENANDOAH VALLEY WATER	SUBSISTENCE & LODGING	WATER	K364300-11	11/1/2011	11/18/2011	\$47.40
FLUVANNA CO CIRCUIT COURT	DUES OR ASSOCIATION MEMBERSHIP	NOTARY	11012011	11/1/2011	11/18/2011	\$10.00
TREASURER OF VA	DUES OR ASSOCIATION MEMBERSHIP	notary	11012011	11/1/2011	11/18/2011	\$45.00
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$1.35
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$6.73
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$12.29
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$58.48

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Accounts Payable List**

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Total:						\$2,165.87
COUNTY ATTORNEY						
ECKERT SEAMANS CHERIN & MELLOTT LLC	PROFESSIONAL SERVICES	PROFESSIONAL FEES	775312	9/26/2011	11/7/2011	\$5,598.45
ECKERT SEAMANS CHERIN & MELLOTT LLC	PROFESSIONAL SERVICES	PROFESSIONAL SERVICE	781416	10/20/2011	11/18/2011	\$2,923.70
Total:						\$8,522.15
COMMISSIONER OF THE REVENUE						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$28.60
PETROLEUM TRADERS CORP	VEHICLE FUEL	GAS	501951	11/4/2011	11/7/2011	\$74.34
BANK OF AMERICA	POSTAL SERVICES	MONTHLY STATEMENT	AMSHERIDAN	10/31/2011	11/18/2011	\$42.00
BANK OF AMERICA	OTHER OPERATING SUPPLIES	MONTHLY STATEMENT	AMSHERIDAN	10/31/2011	11/18/2011	\$60.00
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$52.16
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	SUPPLIES	0116206-001	10/21/2011	11/18/2011	\$40.29
FLUVANNA REVIEW	ADVERTISING	ADS	11012011	11/1/2011	11/18/2011	\$56.00
PALMYRA PRESS, INC	PRINTING AND BINDING	FORMS	3087	10/24/2011	11/18/2011	\$187.00
U.S. CELLULAR	TELECOMMUNICATIONS	CELL PHONE	818443837-075	10/24/2011	11/18/2011	\$77.31
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$6.73
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$38.50
Total:						\$662.93
TREASURER						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$34.37

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
ONE TIME	TELECOMMUNICATIONS	REIMBURSMENT	131437A	11/4/2011	11/7/2011	\$52.47
PITNEY BOWES GLOBAL	LEASE/RENT	EQUIPMENTR	9392911-AU11 1	10/13/2011	11/7/2011	\$502.70
SOURCE4	PRINTING AND BINDING	SUPPLIES	855696	10/24/2011	11/7/2011	\$50.46
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6646181299	10/19/2011	11/7/2011	\$52.46
ONE TIME	FULL-TIME SALARIES & WAGES	PAYROLL CHECK	PRCHECK	11/10/2011	11/10/2011	\$922.95
BUSINESS DATA OF VA INC	PROFESSIONAL SERVICES	CONSULTING	201000931	11/6/2011	11/18/2011	\$200.00
BUSINESS DATA OF VA INC	PROFESSIONAL SERVICES	CONSULTING	20100894	10/4/2011	11/18/2011	\$200.00
BUSINESS DATA OF VA INC	PROFESSIONAL SERVICES	CONSULTING	2100084	10/10/2001	11/18/2011	\$550.00
DMV	DMV-ONLINE	DMV FEES	546001282025 1031	10/31/2011	11/18/2011	\$1,000.00
RICOH CORPORATION	LEASE/RENT	MAINTENANCE	5182265	11/6/2011	11/18/2011	\$115.00
SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	K3464500-11	11/1/2011	11/18/2011	\$37.00
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$8.08
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$45.77
Total:						\$3,771.26
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INFORMATION TECHNOLOGY						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$5.73
ER COMMUNICATIONS LLC	TELECOMMUNICATIONS	SERVICE MOVE EXTENSION	9322	10/10/2011	11/7/2011	\$75.00
ER COMMUNICATIONS LLC	TELECOMMUNICATIONS	SERVICE IP ADDRESS	9328	10/30/2011	11/7/2011	\$75.00
IBM CORPORATION	SOFTWARE SUPPORT FEES	CONTRACT AGREEMENT	0111906	10/10/2011	11/7/2011	\$137.37
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6646181299	10/19/2011	11/7/2011	\$16.74
BANK OF AMERICA	DUES OR ASSOCIATION MEMBERSHIP	MONTHLY STTEMENT	JMCMAHON	10/31/2011	11/18/2011	\$27.99
BANK OF AMERICA	ADP SUPPLIES	MONTHLY STTEMENT	JMCMAHON	10/31/2011	11/18/2011	\$74.99

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BANK OF AMERICA	ADP SUPPLIES	MONTHLY STTEMENT	JMCMAHON	10/31/2011	11/18/2011	\$98.83
BANK OF AMERICA	ADP SERVICES	MONTHLY STTEMENT	JMCMAHON	10/31/2011	11/18/2011	\$343.23
DELL MARKETING L.P.	EDP EQUIPMENT	MONITORS	XFK1WNWN5	10/27/2011	11/18/2011	\$445.20
DELL MARKETING L.P.	EDP EQUIPMENT	COMPUTERS	XFJWFFN4	10/27/2011	11/18/2011	\$5,193.95
MSAG DATA CONSULTANTS,INC	SOFTWARE SUPPORT FEES	ZONING REVISION	C310643	10/14/2011	11/18/2011	\$95.00
MSAG DATA CONSULTANTS,INC	SOFTWARE SUPPORT FEES	VOTING DISTRICTS ONLINE GIS	C10639	10/31/2011	11/18/2011	\$142.50
MSAG DATA CONSULTANTS,INC	SOFTWARE SUPPORT FEES	GIS SUPPORT	C310628	11/1/2011	11/18/2011	\$510.00
SHI	ADP SUPPLIES	SOFTWARE	B00439775	10/31/2011	11/18/2011	\$2,412.90
TYLER TECHNOLOGIES	ADP SERVICES	MAINTENANCE FREIGHT	189493A	9/29/2011	11/18/2011	\$595.00
TYLER TECHNOLOGIES	ADP SERVICES	MAINTENANCE	49663	6/21/2011	11/18/2011	\$950.00
TYLER TECHNOLOGIES	ADP SERVICES	SUPPORT	49752	6/21/2011	11/18/2011	\$7,346.85
TYLER TECHNOLOGIES	ADP SERVICES	SUPOT & LICENSING	49662	6/21/2011	11/18/2011	\$29,388.45
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$1.34
Total:						\$47,936.07
FINANCE						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$22.91
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	SUPPLIES	0116275-001	10/24/2011	11/7/2011	\$175.03
FEDEX	POSTAL SERVICES	SHIPPING	764943470	10/4/2011	11/7/2011	\$29.16
VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	Copier Lease	11481194	10/24/2011	11/7/2011	\$311.57
BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	SRHOOVER	10/31/2011	11/18/2011	\$22.87
TYLER TECHNOLOGIES	EDP EQUIPMENT	MAINTENANCE FREIGHT	189493A	9/29/2011	11/18/2011	\$165.00
TYLER TECHNOLOGIES	EDP EQUIPMENT	Self Mailer	189493	10/31/2011	11/18/2011	\$3,995.00

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FAYES OFFICE SUPPLY	OFFICE SUPPLIES	ENVELOPES	0116652-001	11/3/2011	11/18/2011	\$258.17
RELIABLE OFFICE SUPPLY	OFFICE SUPPLIES	SUPPLIES	CH460800	10/27/2011	11/18/2011	\$106.06
TYLER TECHNOLOGIES	PROFESSIONAL SERVICES	A/P LIST	54042	8/31/2011	11/18/2011	\$1,250.00
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$5.39
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$113.08
Total:						\$6,454.24
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REGISTRAR/ELECTORAL BOARD						
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6646181299	10/19/2011	11/7/2011	\$51.46
ALAN D STEWART	CONTRACT SERVICES	ELECTION	11082011AS	11/8/2011	11/18/2011	\$30.00
ALAN D STEWART	CONTRACT SERVICES	ELECTION	11082011AS 1	11/8/2011	11/18/2011	\$175.00
ALLEN CARTER	CONTRACT SERVICES	ELECTION	110820111AC	11/8/2011	11/18/2011	\$150.00
ALPHONSO WATSON	CONTRACT SERVICES	ELECTION	110802011AW	11/8/2011	11/18/2011	\$97.50
AMY R. BRICE	CONTRACT SERVICES	ELECTION	11082011AB	11/8/2011	11/18/2011	\$150.00
ANNE M FURLONG	CONTRACT SERVICES	ELECTION	11082011AF	11/8/2011	11/18/2011	\$150.00
ARTHUR OKUN	CONTRACT SERVICES	ELECTION	11082011AO	11/8/2011	11/18/2011	\$97.50
AUTOMATED OFFICE SYSTEMS	ADP SUPPLIES	EQUIPMENT	0534537	11/3/2011	11/18/2011	\$155.00
BARBARA GAINES	CONTRACT SERVICES	ELECTION	11082011BG	11/8/2011	11/18/2011	\$160.00
BARBARA N WOOD	CONTRACT SERVICES	ELECTION	11082011BW	11/8/2011	11/18/2011	\$150.00
BERTHA THOMAS	MILEAGE ALLOWANCES	ELECTION	11082011BT	11/8/2011	11/18/2011	\$3.89
BERTHA THOMAS	CONTRACT SERVICES	ELECTION	11082011BT	11/8/2011	11/18/2011	\$200.00
BRENDA CHEVES	MILEAGE ALLOWANCES	ELECTION	11082011BC	11/8/2011	11/18/2011	\$200.00
BRENDA E ALLEN	CONTRACT SERVICES	ELECTION	11082011BA	11/8/2011	11/18/2011	\$150.00

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
BRIAN HAMSHAR	CONTRACT SERVICES	ELECTION	11082011BH	11/8/2011	11/18/2011	\$97.50
BURTON W MARKS	CONTRACT SERVICES	ELECTION	110820111BM	11/8/2011	11/18/2011	\$97.50
CALEB H PACE	CONTRACT SERVICES	ELECTION	11082011CP	11/8/2011	11/18/2011	\$85.00
CALVIN BRUCE	CONTRACT SERVICES	ELECTION	11082011CB	11/8/2011	11/18/2011	\$60.00
CAROL WALKER	CONTRACT SERVICES	ELECTION	11082011CW	11/8/2011	11/18/2011	\$97.50
CATHERINE J CLOSSIN	CONTRACT SERVICES	ELECTION	11082011CC	11/8/2011	11/18/2011	\$97.50
CENTURYLINK 310306725	TELECOMMUNICATIONS	PHONE	310306725 1107	11/7/2011	11/18/2011	\$83.58
CLAUDIA THOMAS	CONTRACT SERVICES	ELECTION	11082011CT	11/8/2011	11/18/2011	\$225.00
DANIEL D GRAFF	MILEAGE ALLOWANCES	ELECTION	11082011DG	11/8/2011	11/18/2011	\$211.10
DEBORAH J BARTON	CONTRACT SERVICES	ELECTION	11082011DB	11/8/2011	11/18/2011	\$97.50
DORA J. SNODDY	CONTRACT SERVICES	ELECTION	11082011DS	11/8/2011	11/18/2011	\$97.50
DORA V NELSON	CONTRACT SERVICES	ELECTION	11082011DN	11/8/2011	11/18/2011	\$150.00
DUANE L. HOGGE	CONTRACT SERVICES	ELECTION	11082011DH	11/8/2011	11/18/2011	\$30.00
DUANE L. HOGGE	CONTRACT SERVICES	ELECTION	11082011DH A	11/8/2011	11/18/2011	\$125.00
EDWARD M COMPTON	CONTRACT SERVICES	ELECTION	11082011EC	11/8/2011	11/18/2011	\$150.00
ELECTION SERVICES ONLINE	CONTRACT SERVICES	FEES MILLAGE TRAVEL	732	11/1/2011	11/18/2011	\$1,986.75
ELLEN M ANDERSON	CONTRACT SERVICES	ELECTION	11082011EA	11/8/2011	11/18/2011	\$150.00
EMERSON FARLEY JR	CONTRACT SERVICES	ELECTION	11082011EF	11/8/2011	11/18/2011	\$150.00
EMILY R. GORDON	CONTRACT SERVICES	ELECTION	11082011EG	11/8/2011	11/18/2011	\$150.00
EMMA J. WELLS	CONTRACT SERVICES	ELECTION	11082011EW	11/8/2011	11/18/2011	\$150.00
ENCILIE GRIFFIN	CONTRACT SERVICES	ELECTION	11082011EG	11/8/2011	11/18/2011	\$150.00
ERNESTINE W BURRUS	CONTRACT SERVICES	ELECTION	11082011EB	11/8/2011	11/18/2011	\$175.00
ETTA H COLLINS	CONTRACT SERVICES	ELECTION	11082011EC	11/8/2011	11/18/2011	\$150.00

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
EVERETT M HAMMAH	CONTRACT SERVICES	ELECTION	11082011EH	11/8/2011	11/18/2011	\$150.00
FLORENCE H. PALMER	CONTRACT SERVICES	ELECTION	11082011FP	11/8/2011	11/18/2011	\$150.00
FOUAD A FADIL	MILEAGE ALLOWANCES	ELECTION	11082011FF	11/8/2011	11/18/2011	\$71.60
FOUAD A FADIL	CONTRACT SERVICES	ELECTION	11082011FF	11/8/2011	11/18/2011	\$200.00
FRANCES P SCHUTZ	MILEAGE ALLOWANCES	ELECTION	11082011FS	11/8/2011	11/18/2011	\$6.10
FRANCES P SCHUTZ	CONTRACT SERVICES	ELECTION	11082011FS	11/8/2011	11/18/2011	\$200.00
FRITZ H GERTSEN	CONTRACT SERVICES	ELECTION	11082011FG	11/8/2011	11/18/2011	\$150.00
GEORGE A HUNT	CONTRACT SERVICES	ELECTION	11082011GH	11/8/2011	11/18/2011	\$97.50
GEORGE D BALL	CONTRACT SERVICES	ELECTION	11082011GB	11/8/2011	11/18/2011	\$150.00
GRACE L. NOLTING	CONTRACT SERVICES	ELECTION	11082011GN	11/8/2011	11/18/2011	\$97.50
HILDA P. PENDERGRASS	CONTRACT SERVICES	ELECTION	11082011HP	11/8/2011	11/18/2011	\$150.00
HUGH D NIX	CONTRACT SERVICES	ELECTION	11082011HN	11/8/2011	11/18/2011	\$175.00
IANTHIA T AARONS	CONTRACT SERVICES	ELECTION	11082011IT	11/8/2011	11/18/2011	\$175.00
IRENE C BURKE	CONTRACT SERVICES	ELECTION	11082011IB	11/8/2011	11/18/2011	\$160.00
JAMES TINKER	CONTRACT SERVICES	ELECTION	11082011JT	11/8/2011	11/18/2011	\$150.00
JANE T. GEURTSSEN	CONTRACT SERVICES	ELECTION	11082011JG	11/8/2011	11/18/2011	\$150.00
JANICE L. CROWTHER	CONTRACT SERVICES	ELECTION	11082011JC	11/8/2011	11/18/2011	\$150.00
JEANIA L OLIVER	CONTRACT SERVICES	ELECTION	110820111082011	11/18/2011	11/18/2011	\$200.00
JOE E. CLARK	CONTRACT SERVICES	ELECTION	11082011JC	11/8/2011	11/18/2011	\$150.00
KENNETH H WALLER	CONTRACT SERVICES	ELECTION	11082011KW	11/8/2011	11/18/2011	\$97.50
KIM L REYNOLDS	CONTRACT SERVICES	ELECTION	11082011KR	11/8/2011	11/18/2011	\$97.50
LAKEWAY PUBLISHER OF VA	BLDGS EQUIP VEHICLE REP&MAINT	AD	5624 1031	10/31/2011	11/18/2011	\$69.00

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
LARRY N. BRUCE	CONTRACT SERVICES	ELECTION	11082011LB	11/8/2011	11/18/2011	\$60.00
LINDA P. WALLER	CONTRACT SERVICES	ELECTION	11082011LW	11/8/2011	11/18/2011	\$97.50
LINDA S OKUN	CONTRACT SERVICES	ELECTION	11082011LO	11/8/2011	11/18/2011	\$97.50
LINDSAY K WHITE	CONTRACT SERVICES	ELECTION	11032011LW	11/8/2011	11/18/2011	\$150.00
LORA S PAYNE	CONTRACT SERVICES	ELECTION	11082011LP	11/8/2011	11/18/2011	\$150.00
LORRAINE F. WHEELER	CONTRACT SERVICES	ELECTION	11082011LW	11/8/2011	11/18/2011	\$150.00
MARTHA D. DOWNS	CONTRACT SERVICES	ELECTION	11082011MD	11/8/2011	11/18/2011	\$150.00
MINOR W EAGER	CONTRACT SERVICES	ELECTION	11082011ME	11/8/2011	11/18/2011	\$175.00
NANCY L STEWARD	CONTRACT SERVICES	ELECTION	11082011NS	11/8/2011	11/18/2011	\$30.00
NANCY L STEWARD	CONTRACT SERVICES	ELECTION	11082011NS 1	11/8/2011	11/18/2011	\$160.00
PATRICIA B EAGER	CONTRACT SERVICES	ELECTION	11082011PE	11/8/2011	11/18/2011	\$160.00
PATRICIA M WOODSON	CONTRACT SERVICES	ELECTION	11082011PW	11/8/2011	11/18/2011	\$160.00
PETER C ALLEN	CONTRACT SERVICES	ELECTION	11082011PA	11/8/2011	11/18/2011	\$150.00
PHYLLIS J. SMITH	CONTRACT SERVICES	ELECTION	11082011PS	11/8/2011	11/18/2011	\$150.00
RICHARD O SINGLETON	CONTRACT SERVICES	ELECTION	11082011RS	11/8/2011	11/18/2011	\$97.50
RICHARD TALLEY	CONTRACT SERVICES	ELECTION	11082011RT	11/8/2011	11/18/2011	\$150.00
ROBERT G MINNIS	CONTRACT SERVICES	ELECTION	11082011RM	11/8/2011	11/18/2011	\$97.50
ROBERT H HILL	CONTRACT SERVICES	ELECTION	11082011RH	11/8/2011	11/18/2011	\$175.00
ROBERT JAMES	CONTRACT SERVICES	ELECTION	11082011RJ	11/8/2011	11/18/2011	\$60.00
ROSANN S HILL	MILEAGE ALLOWANCES	ELECTION	11082011RH	11/8/2011	11/18/2011	\$8.33
ROSANN S HILL	CONTRACT SERVICES	ELECTION	11082011RH	11/8/2011	11/18/2011	\$200.00
ROSILYN A BOLSKI	CONTRACT SERVICES	ELECTION	11082011RB	11/8/2011	11/18/2011	\$97.50
SHANIKA BURRUSS	CONTRACT SERVICES	ELECTION	11082011SB	11/8/2011	11/18/2011	\$150.00

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
SHENANDOAH VALLEY WATER	OTHER OPERATING SUPPLIES	WATER	K4031010-11	11/1/2011	11/18/2011	\$19.21
SHIRLEY D. ROUNDTREE	CONTRACT SERVICES	ELECTION	11082011SR	11/8/2011	11/18/2011	\$150.00
TERENCE J FURLONG	CONTRACT SERVICES	ELECTION	11082011EF	11/8/2011	11/18/2011	\$150.00
THE GRAPHIC GARAGE	ADVERTISING	SIGN	110211-RV	11/3/2011	11/18/2011	\$75.00
THOMAS JEFFERSON	CONTRACT SERVICES	MAPS	11012011	11/1/2011	11/18/2011	\$1,396.00
VERA C. FITZGERALD	CONTRACT SERVICES	ELECTION	11302011VF	11/8/2011	11/18/2011	\$150.00
WILLIAM PEMBERTON	MILEAGE ALLOWANCES	ELECTION	11082011WP	11/8/2011	11/18/2011	\$74.37
WILLIAM PEMBERTON	CONTRACT SERVICES	ELECTION	11082011WP	11/8/2011	11/18/2011	\$200.00
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$38.38
Total:						\$14,812.27
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GENERAL DISTRICT COURT						
CENTURYLINK 309871364	TELECOMMUNICATIONS	PHONE	309871364 1016	10/16/2011	11/7/2011	\$207.39
VIRGINIA WATERS INC	MAINTENANCE CONTRACTS	WATER	17350 1031	10/31/2011	11/18/2011	\$12.00
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$2.70
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$38.08
Total:						\$260.17
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COURT SERVICE UNIT						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$22.91
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$5.39
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$56.76
Total:						\$85.06
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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
CLERK OF THE CIRCUIT COURT						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$45.83
CHARLOTTESVILLE OFFICE	BLDGS EQUIP VEHICLE REP&MAINT	FAX MACHINE	666758	11/2/2011	11/18/2011	\$300.00
FLUVANNA REVIEW	ADVERTISING	ADS	10012011	11/1/2011	11/18/2011	\$110.00
QUILL	OFFICE SUPPLIES	SUPPLIES	7781522	11/2/2011	11/18/2011	\$36.60
QUILL	OFFICE SUPPLIES	SUPPLIES	7667262	10/27/2011	11/18/2011	\$585.42
SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	WATER	K2843500-11	11/1/2011	11/18/2011	\$58.70
TREASURER OF VIRGINIA	PROFESSIONAL SERVICES	SALARIES	11253	10/27/2011	11/18/2011	\$3,732.97
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$10.77
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$59.25
Total:						\$4,939.54
CIRCUIT COURT JUDGE						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$17.19
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	10242011	10/24/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	10272011	10/24/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	102742011	10/24/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	1027/2011	10/24/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	10-27-2011	10/24/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	10 27	10/24/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	10/27/ 011	10/24/2011	11/7/2011	\$30.00

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL1761	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL1762	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL1763	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL1764	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL1765	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL1766	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL1767	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09cl1768	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL1769	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL17610	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL17611	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL17612	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL17613	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL17614	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL17615	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL17617	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09cl17618	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION- JURORS,WITNESSES	JURY	09CL17619	11/1/2011	11/7/2011	\$30.00

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
ONE TIME	COMPENSATION-JURORS,WITNESSES	JURY	09CL17620	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION-JURORS,WITNESSES	JURY	09CL176241	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION-JURORS,WITNESSES	JURY	09CL17622	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION-JURORS,WITNESSES	JURY	09CL17623	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION-JURORS,WITNESSES	JURY	09CL17624	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION-JURORS,WITNESSES	JURY	09cl17616a	11/1/2011	11/7/2011	\$30.00
ONE TIME	COMPENSATION-JURORS,WITNESSES	JURY	JC112011-1	11/14/2011	11/18/2011	\$30.00
ONE TIME	COMPENSATION-JURORS,WITNESSES	JURY	JC112011-2	11/14/2011	11/18/2011	\$30.00
ONE TIME	COMPENSATION-JURORS,WITNESSES	JURY	JC112011-4	11/14/2011	11/18/2011	\$30.00
ONE TIME	COMPENSATION-JURORS,WITNESSES	JURY	JC112011-5	11/14/2011	11/18/2011	\$30.00
ONE TIME	COMPENSATION-JURORS,WITNESSES	JURY	JC112011-6	11/14/2011	11/18/2011	\$30.00
ONE TIME	COMPENSATION-JURORS,WITNESSES	JURY	JC110211-3	11/14/2011	11/18/2011	\$30.00
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$4.04
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$34.76
Total:						\$1,165.99
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COMMONWEALTH ATTY						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$22.91
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6646181299	10/19/2011	11/7/2011	\$51.71
JEFF HAISLIP	CONVENTION AND EDUCATION	REIMBURSMENT	JH11042011	10/27/2011	11/18/2011	\$24.38

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
SHENANDOAH VALLEY WATER	CONTRACT SERVICES	WATER	K3547800-011	11/1/2011	11/18/2011	\$31.80
VALLEY OFFICE MACHINES	CONTRACT SERVICES	SUPPLIES	239099	11/1/2011	11/18/2011	\$117.90
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$5.39
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$37.82
Total:						\$291.91
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SHERIFF						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$45.93
B & W AUTO BODY	BLDGS EQUIP VEHICLE REP&MAINT	REPAIRS	3832	10/21/2011	11/7/2011	\$450.00
CAMPBELL EQUIPMENT INC	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	10192011	10/19/2011	11/7/2011	\$17.50
CENTRAL BATTERY	VEHICLE/POWER EQUIP SUPPLIES	BATTERY	20403	10/28/2011	11/7/2011	\$83.72
CENTURYLINK 309797542	TELECOMMUNICATIONS	PHONE	309797542 1016	10/16/2011	11/7/2011	\$118.63
CLEAR COMMUNICATIONS AND	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	89948	10/19/2011	11/7/2011	\$411.09
COBB TECHNOLOGIES	LEASE/RENT	COPIER	313134	10/21/2011	11/7/2011	\$110.00
CRAIG MARTIN	SUBSISTENCE & LODGING	REIMBURSEMENT	10252011	10/25/2011	11/7/2011	\$7.53
DEPT OF VA STATE POLICE	PROFESSIONAL SERVICES	BACKGROUND CHECKS	A2018 10012011	10/1/2011	11/7/2011	\$37.00
DONNA'S NEEDLEWORK	UNIFORM/WEARING APPAREL	UNIFORMS	989047	10/6/2011	11/7/2011	\$68.00
FLEET SERVICES	VEHICLE FUEL	GAS	27507006	10/16/2011	11/7/2011	\$49.24
FORK UNION ANIMAL CLINIC	AGRICULTURAL SUPPLIES	VET	78069	10/28/2011	11/7/2011	\$16.92
GALLS	UNIFORM/WEARING APPAREL	SUPPLIES	511703699	10/20/2011	11/7/2011	\$7.39
GALLS	POLICE SUPPLIES	SUPPLIES	511698003	10/18/2011	11/7/2011	\$142.00
GALLS	OFFICE SUPPLIES	SUPPLIES	511698003	10/18/2011	11/7/2011	\$195.61

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
GARY SHULL'S AUTO REPAIR	BLDGS EQUIP VEHICLE REP&MAINT	STATE INSPECTION	10015001	10/17/2011	11/7/2011	\$16.00
GE CAPITAL	LEASE/RENT	EQUIPMENT	56350450	10/19/2011	11/7/2011	\$92.29
NAPA AUTO PARTS	VEHICLE/POWER EQUIP SUPPLIES	SUPPLIES	665313	10/19/2011	11/7/2011	\$258.41
ONE TIME	VEHICLE FUEL	REIMBURSMENT	10212011	10/21/2011	11/7/2011	\$40.00
ONE TIME	SUBSISTENCE & LODGING	MEALS	11012011	11/1/2011	11/7/2011	\$149.71
PERSONNEL CONCEPTS	OFFICE SUPPLIES	SUPPLIES	9316291217	10/14/2011	11/7/2011	\$55.90
PETROLEUM TRADERS CORP	VEHICLE FUEL	GAS	501951	11/4/2011	11/7/2011	\$8,912.28
PITNEY BOWES	POSTAL SERVICES	EQUIPMENT	11162011	10/16/2011	11/7/2011	\$527.77
SOUTHEAST ENERGY INC	VEHICLE/POWER EQUIP SUPPLIES	SUPPLIES	0082966-IN	11/1/2011	11/7/2011	\$509.88
VERIZON WIRELESS	TELECOMMUNICATIONS	PHONE	6641389254	10/8/2011	11/7/2011	\$1,091.85
WEST RIVER AUTO	BLDGS EQUIP VEHICLE REP&MAINT	OIL CHANGE	27883	10/7/2011	11/7/2011	\$16.12
WEST RIVER AUTO	BLDGS EQUIP VEHICLE REP&MAINT	VEHICLE MAINTENANCE	27783	9/15/2011	11/7/2011	\$31.70
WEST RIVER AUTO	BLDGS EQUIP VEHICLE REP&MAINT	MAINTENANCE	27894	10/10/2011	11/7/2011	\$31.70
WEST RIVER AUTO	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	27921	10/20/2011	11/7/2011	\$77.60
WEST RIVER AUTO	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	27931	10/21/2011	11/7/2011	\$89.48
WEST RIVER AUTO	BLDGS EQUIP VEHICLE REP&MAINT	VEHICLE MAINTENANCE	27875	10/10/2011	11/7/2011	\$204.10
AT&T 286-3642	TELECOMMUNICATIONS	PHONE	11062011	11/6/2011	11/18/2011	\$95.66
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	RLWASHINGTON	10/31/2011	11/18/2011	\$20.26
BANK OF AMERICA	VEHICLE/POWER EQUIP SUPPLIES	MONTHLY STATEMENT	EHESS 1031	10/31/2011	11/18/2011	\$41.69
BANK OF AMERICA	VEHICLE FUEL	MONTHLY STATEMENT	MPGATLIN	10/31/2011	11/18/2011	\$46.00

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
BKT UNIFORMS	UNIFORM/WEARING APPAREL	UNIFORMS	3568	11/4/2011	11/18/2011	\$936.91
BKT UNIFORMS	UNIFORM/WEARING APPAREL	UNIFORMS	35869	11/4/2011	11/18/2011	\$1,017.90
CENTURYLINK 309903768	TELECOMMUNICATIONS	PHONE	309903768 1107	11/7/2011	11/18/2011	\$151.88
CENTURYLINK 310191749	TELECOMMUNICATIONS	PHONE	310191749 1016	10/16/2011	11/18/2011	\$830.63
FLUVANNA DO IT BEST	POLICE SUPPLIES	SUPPLIES	033855	11/9/2011	11/18/2011	\$15.74
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$6,999.09
ONE TIME	VEHICLE FUEL	GAS	11092011	11/9/2011	11/18/2011	\$46.35
PALMYRA AUTOMOTIVE INC	BLDGS EQUIP VEHICLE REP&MAINT	OIL CHANGE	31168	11/8/2011	11/18/2011	\$13.00
VIRGINIA OIL FLEET PROG	VEHICLE FUEL	GAS	BV089 10062011	10/6/2011	11/18/2011	\$1,858.16
GARY SHULL'S AUTO REPAIR	BLDGS EQUIP VEHICLE REP&MAINT	INSPECTION	10015002	10/31/2011	11/18/2011	\$16.00
NATIONAL ORGANIZATION OF BLACK LAW ENFORCEMENT EXE	DUES OR ASSOCIATION MEMBERSHIP	MEMBERSHIP	18764	10/31/2011	11/18/2011	\$150.00
PALMYRA AUTOMOTIVE INC	BLDGS EQUIP VEHICLE REP&MAINT	MAINTENANCE	31000	10/28/2011	11/18/2011	\$29.00
PALMYRA AUTOMOTIVE INC	BLDGS EQUIP VEHICLE REP&MAINT	MAINTENANCE	31063	11/3/2011	11/18/2011	\$237.67
SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	K3822710-11	11/1/2011	11/18/2011	\$4.40
STAPLES BUSINESS	OFFICE SUPPLIES	SUPPLIES	8020036754	10/29/2011	11/18/2011	\$142.48
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$10.77
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$516.70
Total:						\$27,045.64
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E911						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$5.73
CENTURYLINK 310042302	TELECOMMUNICATIONS	PHONE	310042302 1010	10/11/2011	11/7/2011	\$3,458.23

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
CENTURYLINK 310214091	TELECOMMUNICATIONS	PHONE	310214091 1019	10/19/2011	11/7/2011	\$960.80
COBB TECHNOLOGIES	LEASE/RENT	COPIER	313134	10/21/2011	11/7/2011	\$110.00
DYNAMIC RESOURCE SOLUTION	CONTRACT SERVICES	IT SERVICE	623	10/28/2011	11/7/2011	\$1,300.00
EMERGENCY COMMUNICATION ONE TIME	MAINTENANCE CONTRACTS	CODE RED SERVICE	10665	10/13/2011	11/7/2011	\$10,000.00
VERIZON WIRELESS	SUBSISTENCE & LODGING	MEALS	10312011	10/31/2011	11/7/2011	\$47.11
APPLIED DIGITAL SOLUTIONS	TELECOMMUNICATIONS	PHONE	6641389254	10/8/2011	11/7/2011	\$547.02
BANK OF AMERICA	MAINTENANCE CONTRACTS	CONTRACT	42672	11/7/2011	11/18/2011	\$1,350.00
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	TJOHNSON	10/31/2011	11/18/2011	\$10.00
BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	TJOHNSON	10/31/2011	11/18/2011	\$21.92
BANK OF AMERICA	OTHER OPERATING SUPPLIES	MONTHLY STATEMENT	TJOHNSON	10/31/2011	11/18/2011	\$28.98
BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	TJOHNSON	10/31/2011	11/18/2011	\$36.00
BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	TJOHNSON	10/31/2011	11/18/2011	\$110.00
BANK OF AMERICA	OTHER OPERATING SUPPLIES	MONTHLY STATEMENT	TJOHNSON	10/31/2011	11/18/2011	\$114.98
BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	TJOHNSON	10/31/2011	11/18/2011	\$139.99
BANK OF AMERICA	CONVENTION AND EDUCATION	MONTHLY STATEMENT	TJOHNSON	10/31/2011	11/18/2011	\$346.08
MSAG DATA CONSULTANTS,INC	MSAG SERVICES	911 MONTHLY	C310651	10/31/2011	11/18/2011	\$147.00
ONE TIME	SUBSISTENCE & LODGING	MELAS	WB-E9113-7	11/2/2011	11/18/2011	\$40.00
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$1.35
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$31.16
Total:						\$18,806.35

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
CORRECTION AND DETENTION						
COUNTY OF ALBEMARLE	CONFINEMENT - BRJDC	JUVENILE DETENTIN	FY20120000364	10/21/2011	11/7/2011	\$1,491.60
COUNTY OF ALBEMARLE	BRJDC DEBT PAYMENT	JUVENILE DETENEION	FY2012-00000374	10/21/2011	11/7/2011	\$17,337.00
E.W. THOMAS	FOOD SUPPLIES	INMSTR MEALS	EWT1	11/10/2011	11/18/2011	\$5.67
Total:						\$18,834.27
BUILDING INSPECTIONS						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$22.91
DEPT OF VA STATE POLICE	PROFESSIONAL SERVICES	BACKGROUND CHECKS	A2018 10012011	10/1/2011	11/7/2011	\$37.00
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	SUPPLIES	0116185-001	10/20/2011	11/7/2011	\$13.00
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	SUPPLIES	0116218001	10/21/2011	11/7/2011	\$62.98
FLUVANNA CO SHERIFF'S OFC	PROFESSIONAL SERVICES	FINGERPRINTING	COFHR13	9/30/2011	11/7/2011	\$10.00
PETROLEUM TRADERS CORP	VEHICLE FUEL	GAS	501951	11/4/2011	11/7/2011	\$278.57
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6646181299	10/19/2011	11/7/2011	\$55.48
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6646181299	10/19/2011	11/7/2011	\$74.40
BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	DCOFFEY	10/31/2011	11/18/2011	\$25.75
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$43.64
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$47.97
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$66.16
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$81.18
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$5.39
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$34.17
Total:						\$858.60

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
ANIMAL CONTROL						
BLUE RIDGE PAINT &	OFFICE SUPPLIES	SUPPLIES	111097653129	10/19/2011	11/7/2011	\$4.44
DEPT OF VA STATE POLICE	OFFICE SUPPLIES	BACKGROUND CHECKS	A2018 08042011	8/4/2011	11/7/2011	\$37.00
E.W. THOMAS	OTHER OPERATING SUPPLIES	SUPPLIES	10192011	10/19/2011	11/7/2011	\$3.48
FLEET SERVICES	VEHICLE FUEL	GAS	369-803-747-4	10/15/2011	11/7/2011	\$84.72
FLUVANNA CO SHERIFF'S OFC	OFFICE SUPPLIES	FINGERPRINTING	COFHR12	8/31/2011	11/7/2011	\$10.00
JOAN'S EMBROIDERY	OFFICE SUPPLIES	EMBROIDERED JACKETS	11222841	10/26/2011	11/7/2011	\$100.00
M & W PRINTERS INC	CONTRACT SERVICES	DOG TAGS	72383	10/10/2011	11/7/2011	\$946.68
PETROLEUM TRADERS CORP	VEHICLE FUEL	GAS	501951	11/4/2011	11/7/2011	\$517.55
RACECOM OF VIRGINIA	OFFICE SUPPLIES	SUPPLIES	2560	10/19/2011	11/7/2011	\$97.83
WAGNER'S WRECKER SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	WERECKER	11072011	11/7/2011	11/7/2011	\$105.00
BANK OF AMERICA	OTHER OPERATING SUPPLIES	MONTHLY STATEMENT	RGNUCKOLS 1031	10/31/2011	11/18/2011	\$7.95
CAMPBELL EQUIPMENT INC	BLDGS EQUIP VEHICLE REP&MAINT	TIREES	11042011	11/4/2011	11/18/2011	\$585.96
FLUVANNA SPCA	CONTRACT SERVICES	BOARDING FEE	11082011	11/8/2011	11/18/2011	\$215.00
FLUVANNA SPCA	CONTRACT SERVICES	MONTHLY CONTRACT SERVICES	32293	11/8/2011	11/18/2011	\$6,600.00
FORK UNION ANIMAL CLINIC	CONTRACT SERVICES	VET SERVICE	78155	10/20/2011	11/18/2011	\$15.75
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$89.87
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$284.56
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$294.76

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Total:						\$10,000.55
FACILITIES						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$22.91
CAMPBELL EQUIPMENT INC	BLDGS EQUIP VEHICLE REP&MAINT	TIRE	11588	10/24/2011	11/7/2011	\$82.49
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	4054291	10/27/2011	11/7/2011	\$350.35
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	4054290	10/27/2011	11/7/2011	\$492.29
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	3094302186	10/20/2011	11/7/2011	\$104.19
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394304197	10/27/2011	11/7/2011	\$104.19
COMMUNITY INTERFACE	AGRICULTURAL SUPPLIES	MULCH	10312011	10/31/2011	11/7/2011	\$180.00
FLEET SERVICES	VEHICLE FUEL	GAS	369-803-747-4	10/15/2011	11/7/2011	\$86.64
LOWE'S	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	10252011	10/25/2011	11/7/2011	\$955.69
PETROLEUM TRADERS CORP	VEHICLE FUEL	GAS	501951	11/4/2011	11/7/2011	\$2,236.89
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6646181299	10/19/2011	11/7/2011	\$143.92
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$9.72
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	RGNUCKOLS 1031	10/31/2011	11/18/2011	\$18.94
BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	RGNUCKOLS 1031	10/31/2011	11/18/2011	\$22.00
BANK OF AMERICA	VEHICLE/POWER EQUIP SUPPLIES	MONTHLY STATEMENT	RGNUCKOLS 1031	10/31/2011	11/18/2011	\$29.99
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$45.45
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$48.61
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$68.07

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BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$106.95
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$117.78
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	RGNUCKOLS 1031	10/31/2011	11/18/2011	\$139.36
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	40054494	11/11/2011	11/18/2011	\$268.91
CII SERVICE	BLDGS EQUIP VEHICLE REP&MAINT	SERVICE	40054491	11/11/2011	11/18/2011	\$373.63
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394308155	11/10/2011	11/18/2011	\$104.19
CINTAS FIRST AID & SAFETY	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	0G46061314	11/4/2011	11/18/2011	\$25.94
CURTIS PUTNAM	GENERAL MATERIALS AND SUPPLIES	REIMBURSEMENT	11152011	11/15/2011	11/18/2011	\$9.44
E.W. THOMAS	SUBSISTENCE & LODGING	SUPPLIES	10312011	11/4/2011	11/18/2011	\$35.94
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$103.74
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$140.67
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$246.79
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$303.90
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$388.94
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$431.68
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$663.21
ONE TIME	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	00470407	10/27/2011	11/18/2011	\$414.04
WAGNER'S MOBILE GLASS &	BLDGS EQUIP VEHICLE REP&MAINT	WINDOWS	4853	11/1/2011	11/18/2011	\$725.00
ALL STAR AUTO PARTS	VEHICLE/POWER EQUIP SUPPLIES	SUPPLIES	10312011 8	10/31/2011	11/18/2011	\$144.40
BESLEY IMPLEMENTS	BLDGS EQUIP VEHICLE REP&MAINT	SUPPLIES	10312011	10/31/2011	11/18/2011	\$371.34

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
BLUE RIDGE	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	111097653042	10/21/2011	11/18/2011	\$339.84
BLUE RIDGE PAINT &	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	111197653645	11/3/2011	11/18/2011	\$324.12
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394306140	11/3/2011	11/18/2011	\$104.19
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394306141	11/3/2011	11/18/2011	\$304.62
KELLY'S SHOP	BLDGS EQUIP VEHICLE REP&MAINT	REPAIRS	11032011	11/3/2011	11/18/2011	\$279.05
M & D COMPLETE LAWN CARE	BLDGS EQUIP VEHICLE REP&MAINT	TREE REMOVAL	358	10/17/2011	11/18/2011	\$900.00
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$5.39
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$35.26
Total:						\$12,410.66
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GENERAL SERVICES						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$645.55
CENTURYLINK 309363296	TELECOMMUNICATIONS	PHONE	309363296 1016	10/16/2011	11/7/2011	\$177.50
CENTURYLINK 309428096	TELECOMMUNICATIONS	PHONE	309428096 1016	10/16/2011	11/7/2011	\$35.37
CENTURYLINK 309697981	TELECOMMUNICATIONS	PHONE	30969981 1016	10/16/2011	11/7/2011	\$35.37
CENTURYLINK 309898636	TELECOMMUNICATIONS	PHONE	309898636 1016	10/16/2011	11/7/2011	\$44.96
CENTURYLINK 310338742	TELECOMMUNICATIONS	PHONE	310338742 1016	10/16/2011	11/7/2011	\$44.70
CENTURYLINK 589-8525	TELECOMMUNICATIONS	PAYPHONE	7610100646	10/20/2011	11/7/2011	\$50.00
CII SERVICE	MAINTENANCE CONTRACTS	SERVICE	4052489	10/27/2011	11/7/2011	\$8,487.62
DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ELECTRIC	OCT 2011	11/2/2011	11/7/2011	\$7,911.26
FORK UNION	WATER SERVICES	WATER	10012011	10/1/2011	11/7/2011	\$333.00
GENERATOR SERVICE COMPANY	MAINTENANCE CONTRACTS	SERVICE	12265	10/17/2011	11/7/2011	\$398.00

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
SHENANDOAH VALLEY WATER	WATER SERVICES	WATER	J3807110-11	10/1/2011	11/7/2011	\$16.95
TIGER FUEL COMPANY	HEATING SERVICES	HEATIUNG FUEL	65391	10/17/2011	11/7/2011	\$1,287.63
TIGER FUEL COMPANY	HEATING SERVICES		653070	10/17/2011	11/7/2011	\$1,770.06
TREASURER,FLUVANNA COUNTY	SEWER SERVICES	sewer	10012011	10/1/2011	11/7/2011	\$80.62
TREASURER,FLUVANNA COUNTY	SEWER SERVICES	SEWER	100300 1001	10/1/2011	11/7/2011	\$146.92
ALLIED WASTE SERVICE 410	MAINTENANCE CONTRACTS	TRASH	0410000474626	10/31/2011	11/18/2011	\$669.84
ALLIED WASTE SERVICES 410	MAINTENANCE CONTRACTS	TRASH	0410000474931	11/11/2011	11/18/2011	\$231.11
AQUA VA	WATER SERVICES	WATER	1108 2011	11/8/2011	11/18/2011	\$24.78
AQUA VA	WATER SERVICES	WATER	11 08 2011	11/8/2011	11/18/2011	\$26.94
AQUA VA	WATER SERVICES	WATER	11082011	11/8/2011	11/18/2011	\$28.56
AQUA VA	WATER SERVICES	WATER	110082011	11/8/2011	11/18/2011	\$50.70
AQUA VA	WATER SERVICES	WATER	11302011	11/8/2011	11/18/2011	\$127.20
ARTHURS SEPTIC SERVICE	MAINTENANCE CONTRACTS	PUMP TANK	001494	11/11/2011	11/18/2011	\$250.00
BLOSSMAN	HEATING SERVICES	RENT	8865450101	11/1/2011	11/18/2011	\$2.00
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	054014001 11	11/7/2011	11/18/2011	\$24.17
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	054045300 1130	11/7/2011	11/18/2011	\$24.88
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	054003100	11/7/2011	11/18/2011	\$25.01
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	054014500 11	11/7/2011	11/18/2011	\$30.78
CENTRAL VA ELECTRIC COOP	STREET LIGHTS	ELECTRIC	054043700 1107	11/7/2011	11/18/2011	\$76.40
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	054015100 1107	11/7/2011	11/18/2011	\$92.54
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECCTRIC	0537100 1103	11/4/2011	11/18/2011	\$379.47
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	07003515001127	11/4/2011	11/18/2011	\$1,482.78
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	070032500	11/4/2011	11/18/2011	\$1,643.57

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
CII SERVICE	MAINTENANCE CONTRACTS	MAINTENANCE	40-054464	10/10/2011	11/18/2011	\$2,437.00
DOMINION VIRGINIA POWER	STREET LIGHTS	ELECTRIC	OCTOBER 2011	10/26/2011	11/18/2011	\$1,414.46
INTRASTATE PEST	MAINTENANCE CONTRACTS	PEST CONTROL	11082011	11/8/2011	11/18/2011	\$290.00
SHENANDOAH VALLEY WATER	WATER SERVICES	WATER	K3807110-11	11/8/2011	11/18/2011	\$46.15
THYSSENKRUPP ELEVATOR	MAINTENANCE CONTRACTS	ELEVATOR MAINTENANCE	591173	11/1/2011	11/18/2011	\$1,845.99
TIGER FUEL COMPANY	HEATING SERVICES	FUEL	94413390	10/31/2011	11/18/2011	\$1,310.36
BOSLEY CROWTHER	LEASE/RENT	RENT	12012011	11/3/2011	11/18/2011	\$2,000.00
TIGER FUEL COMPANY	HEATING SERVICES	FUEL	664091	10/28/2011	11/18/2011	\$597.72
W.W. GILES GROUND MAINTENANCE	MAINTENANCE CONTRACTS	EDGE BALLFIELDS	1327	10/30/2011	11/18/2011	\$185.00
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$5.39
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$645.55
Total:						\$37,433.86
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PUBLIC WORKS						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$22.91
FLEET SERVICES	VEHICLE FUEL	GAS	369-803-747-4	10/15/2011	11/7/2011	\$42.34
PETROLEUM TRADERS CORP	VEHICLE FUEL	GAS	501951	11/4/2011	11/7/2011	\$89.79
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6646181299	10/19/2011	11/7/2011	\$110.23
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$3.88
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$4.64
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$8.97
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$12.10

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BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$29.38
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$32.48
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$42.94
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$48.06
CROSSROADS AUTO REPAIR LL	BLDGS EQUIP VEHICLE REP&MAINT	REPAIRS	0006481	11/14/2011	11/18/2011	\$305.02
E.W. THOMAS	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	10312011	11/4/2011	11/18/2011	\$15.55
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$45.66
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$48.25
Total:						\$862.20
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LANDFILL						
BFI	CONTRACT SERVICES	TRASH	004949	10/15/2011	11/7/2011	\$1,976.16
ECK SUPPLY COMPANY	BLDGS EQUIP VEHICLE REP&MAINT	SUPPLIES	10377016	10/20/2011	11/7/2011	\$1,243.72
LOWE'S	BLDGS EQUIP VEHICLE REP&MAINT	SUPPLIES	10252011	10/25/2011	11/7/2011	\$610.95
PETROLEUM TRADERS CORP	VEHICLE FUEL	GAS	501951	11/4/2011	11/7/2011	\$40.49
SHENANDOAH VALLEY WATER	PURCHASE OF SERVICES	WATER	J24842500-11	10/21/2011	11/7/2011	\$44.80
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6646181299	10/19/2011	11/7/2011	\$31.29
VERIZON BUSINES #90048588	TELECOMMUNICATIONS	PHONE	05336748	10/25/2011	11/7/2011	\$7.68
BANK OF AMERICA	OTHER OPERATING SUPPLIES	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$56.50
BFI	CONTRACT SERVICES	TRASH REMOVAL	004961	10/31/2011	11/18/2011	\$2,616.15
CENTURYLINK 310392717	TELECOMMUNICATIONS	PHONE	310392717 1114	10/16/2011	11/18/2011	\$50.24

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ECK SUPPLY COMPANY	BLDGS EQUIP VEHICLE REP&MAINT	SUPPLIES	10426738	10/31/2011	11/18/2011	\$26.05
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$37.10
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$40.15
SHENANDOAH VALLEY WATER	PURCHASE OF SERVICES	WATER	K284250011-	11/7/2011	11/18/2011	\$34.00
CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ELECTRIC	050301000 1028	10/28/2011	11/18/2011	\$65.82
ECK SUPPLY COMPANY	BLDGS EQUIP VEHICLE REP&MAINT	SUPPLIES	10406767	10/28/2011	11/18/2011	\$168.51
MO-JOHNS INC	LEASE/RENT	PORT A JOHN	4781	10/31/2011	11/18/2011	\$60.00
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$2.68
Total:						\$7,112.29
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HEALTH						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$183.14
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$130.56
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$42.15
Total:						\$355.85
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VJCCA						
A. JAMES ANDERSON PHD	PROFESSIONAL SERVICES	PSYCH EVAL	10212011	9/11/2011	11/7/2011	\$1,050.00
REGION TEN CSB	PROFESSIONAL SERVICES	SUBSTANCE ABUSE	10262011	10/26/2011	11/18/2011	\$55.00
REGION TEN CSB	PROFESSIONAL SERVICES	SUBSTANCE ABUSE	10252011	10/25/2011	11/18/2011	\$85.00
Total:						\$1,190.00
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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
CSA						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$11.46
OCE'	PROFESSIONAL SERVICES	EQUIPMENT	416504205	10/8/2011	11/7/2011	\$73.92
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	SUPPLIES	0116766-001	11/7/2011	11/18/2011	\$617.38
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$2.69
Total:						\$705.45
CSA PURCHASE OF SERVICES						
A J ANDERSON DR	COMM SVCS		P08030427950	8/22/2011	11/7/2011	\$1,050.00
CHILDREN YOUTH & FAMILY	COMM SVCS		P09030437555	9/30/2011	11/7/2011	\$340.00
DISCOVERY SCHOOL	RES. CONG. CARE		P09000701894	9/30/2011	11/7/2011	\$4,800.00
ELK HILL	POS MANDATED SPED-PRIVATE DAY		P08000705248	8/31/2011	11/7/2011	\$420.00
ELK HILL	POS MANDATED SPED-PRIVATE DAY		P08000705349	8/31/2011	11/7/2011	\$420.00
ELK HILL	COMM SVCS		P09030416457	9/30/2011	11/7/2011	\$1,400.00
ELK HILL	COMM SVCS		P09030435756	9/30/2011	11/7/2011	\$1,950.00
FAMILY PRESERVATION SERV.	COMM SVCS		P09030409564	9/30/2011	11/7/2011	\$87.50
FAMILY PRESERVATION SERV.	COMM SVCS		P09000702080	9/30/2011	11/7/2011	\$315.00
FAMILY PRESERVATION SERV.	COMM SVCS		P09030413667	9/30/2011	11/7/2011	\$350.00
FAMILY PRESERVATION SERV.	COMM SVCS		P09000703577	9/30/2011	11/7/2011	\$393.75
FAMILY PRESERVATION SERV.	COMM SVCS		P09000698973	9/30/2011	11/7/2011	\$507.50
FAMILY PRESERVATION SERV.	COMM SVCS		P09030413271	9/30/2011	11/7/2011	\$542.50
FAMILY PRESERVATION SERV.	COMM SVCS		P09030412766	9/30/2011	11/7/2011	\$595.00
FAMILY PRESERVATION SERV.	COMM SVCS		P09030415361	9/30/2011	11/7/2011	\$595.00

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FAMILY PRESERVATION SERV.	COMM SVCS		P09030415663	9/30/2011	11/7/2011	\$630.00
FAMILY PRESERVATION SERV.	COMM SVCS		P09030416360	9/30/2011	11/7/2011	\$665.00
FAMILY PRESERVATION SERV.	COMM SVCS		P09030412668	9/30/2011	11/7/2011	\$682.50
FAMILY PRESERVATION SERV.	COMM SVCS		P09000703279	9/30/2011	11/7/2011	\$717.50
FAMILY PRESERVATION SERV.	COMM SVCS		P09030417169	9/30/2011	11/7/2011	\$735.00
FAMILY PRESERVATION SERV.	COMM SVCS		P09000704978	9/30/2011	11/7/2011	\$752.50
FAMILY PRESERVATION SERV.	COMM SVCS		P09000698174	9/30/2011	11/7/2011	\$822.50
FAMILY PRESERVATION SERV.	COMM SVCS		P09000698565	9/30/2011	11/7/2011	\$1,050.00
FAMILY PRESERVATION SERV.	COMM SVCS		P09030417072	9/30/2011	11/7/2011	\$1,102.50
FAMILY PRESERVATION SERV.	COMM SVCS		P09030417470	9/30/2011	11/7/2011	\$1,190.00
FAMILY PRESERVATION SERV.	COMM SVCS		P09030416159	9/30/2011	11/7/2011	\$1,242.50
FAMILY PRESERVATION SERV.	COMM SVCS		P09030418262	9/30/2011	11/7/2011	\$1,312.50
FAMILY PRESERVATION SERV.	COMM SVCS		P09000703975	9/30/2011	11/7/2011	\$1,417.50
FAMILY PRESERVATION SERV.	COMM SVCS		P09000703376	9/30/2011	11/7/2011	\$1,610.00
FAMILY PRESERVATION SERV.	COMM SVCS		P09030416258	9/30/2011	11/7/2011	\$1,750.00
FAMILY PRESERVATION SERV.	COMM SVCS		P09000699681	9/30/2011	11/7/2011	\$2,030.00
FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P10030439254	10/7/2011	11/7/2011	\$65.00
KIDS IN FOCUS/	EDUC SVCS CONG CARE		P08000705089	8/31/2011	11/7/2011	\$161.00
KIDS IN FOCUS/	RES. CONG. CARE		P08000704893	8/31/2011	11/7/2011	\$2,239.14
KIDS IN FOCUS/	EDUC SVCS CONG CARE		P09000705090	9/30/2011	11/7/2011	\$2,898.00
KIDS IN FOCUS/	RES. CONG. CARE		P09000704895	9/30/2011	11/7/2011	\$11,195.70
PEOPLE PLACES, INC	COMM SVCS		P09030410282	9/30/2011	11/7/2011	\$320.00
PEOPLE PLACES, INC	TFC LIC. RES CONG CARE		P09030414698	9/30/2011	11/7/2011	\$3,799.50

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PEOPLE PLACES, INC	TFC LIC. RES CONG CARE		P09030431496	9/30/2011	11/7/2011	\$4,306.00
PEOPLE PLACES, INC	TFC LIC. RES CONG CARE		P09030407897	9/30/2011	11/7/2011	\$5,266.00
REGINA CHRISTMAS	COMM SVCS		P10030425953	10/31/2011	11/7/2011	\$425.00
REGINA CHRISTMAS	COMM SVCS		P10030426052	10/31/2011	11/7/2011	\$425.00
REGION TEN	COMM SVCS		P09030431583	9/30/2011	11/7/2011	\$75.00
REGION TEN	COMM SVCS		P09030427384	9/8/2011	11/7/2011	\$245.00
RIVER ROAD RENTALS LLC	COMM SVCS		P11030430551	11/30/2011	11/7/2011	\$700.00
	POS MANDATED FFMP		P09030439692	9/30/2011	11/7/2011	\$151.06
	POS MANDATED FFMP		P10030439691	10/23/2011	11/7/2011	\$1,697.63
VABODE	COMM SVCS		P09000699488	9/30/2011	11/7/2011	\$1,140.00
VABODE	COMM SVCS		P09000700286	9/30/2011	11/7/2011	\$1,200.00
VABODE	COMM SVCS		P09000701985	9/30/2011	11/7/2011	\$1,200.00
VABODE	COMM SVCS		P09000695787	9/30/2011	11/7/2011	\$1,560.00
VA HOME FOR BOYS & GIRLS	RES. CONG. CARE	CSA SERVICES	4766	11/7/2011	11/7/2011	\$1,015.00
A J ANDERSON DR	COMM SVCS		P10030440957	10/20/2011	11/18/2011	\$1,050.00
ABC PRESCHOOL	COMM SVCS		P10030425259	10/31/2011	11/18/2011	\$680.00
ABC PRESCHOOL	COMM SVCS		P09030413890	9/30/2011	11/18/2011	\$848.00
ABC PRESCHOOL	COMM SVCS		P10030413858	10/31/2011	11/18/2011	\$848.00
ABC PRESCHOOL	COMM SVCS		P08030413850	8/31/2011	11/18/2011	\$911.60
ADDICTION RECOVERY SYSTEMS LLC	COMM SVCS		P09030441791	9/30/2011	11/18/2011	\$390.00
ADDICTION RECOVERY SYSTEMS LLC	COMM SVCS		P07030441756	7/31/2011	11/18/2011	\$403.00
ADDICTION RECOVERY SYSTEMS LLC	COMM SVCS		P08030441751	8/31/2011	11/18/2011	\$403.00

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ADDICTION RECOVERY SYSTEMS LLC	COMM SVCS		P10030441760	10/31/2011	11/18/2011	\$403.00
BRIDGES TREATMENT CENTER	EDUC SVCS CONG CARE		P10000696200	10/31/2011	11/18/2011	\$2,142.00
BROWN YOUTH CONSULTANTS,	COMM SVCS		P10000703762	10/31/2011	11/18/2011	\$225.00
BROWN YOUTH CONSULTANTS,	COMM SVCS		P10000701361	10/31/2011	11/18/2011	\$1,350.00
CENTRAL VA COMMUNITY SERVICE BOARD	COMM SVCS		P08000695952	8/31/2011	11/18/2011	\$701.50
CENTRAL VA COMMUNITY SERVICE BOARD	COMM SVCS		P09000695992	9/30/2011	11/18/2011	\$701.50
CHILD CONNECTION DEVEL	COMM SVCS		P10030417668	10/31/2011	11/18/2011	\$680.00
CHILD CONNECTION DEVEL	COMM SVCS		P10030288667	10/31/2011	11/18/2011	\$714.00
CHILD CONNECTION DEVEL	COMM SVCS		P10030288766	10/31/2011	11/18/2011	\$714.00
CHILDREN YOUTH & FAMILY	COMM SVCS		P10030437569	10/26/2011	11/18/2011	\$1,200.00
COMMUNITY ATTENTION	COMM SVCS		P08030422953	8/2/2011	11/18/2011	\$540.00
COMPREHENS. SCREENING CT	COMM SVCS		P10030440171	10/17/2011	11/18/2011	\$115.00
CRAIG VILLALON LCSW	COMM SVCS		P10030420472	10/31/2011	11/18/2011	\$360.00
ELK HILL	COMM SVCS		P10030418473	10/31/2011	11/18/2011	\$200.00
ELK HILL	COMM SVCS		P10000695474	10/31/2011	11/18/2011	\$400.00
ELK HILL	COMM SVCS		P10030418776	10/31/2011	11/18/2011	\$500.00
ELK HILL	COMM SVCS		P10000703877	10/31/2011	11/18/2011	\$700.00
ELK HILL	COMM SVCS		P08000695454	8/31/2011	11/18/2011	\$825.00
ELK HILL	COMM SVCS		P09000697593	9/30/2011	11/18/2011	\$960.00
ELK HILL	COMM SVCS		P09030411494	9/30/2011	11/18/2011	\$1,575.00
ELK HILL	COMM SVCS		P10030435775	10/31/2011	11/18/2011	\$2,000.00
ELK HILL	POS MANDATED SPED-PRIVATE DAY		P10000705249	10/31/2011	11/18/2011	\$2,800.00

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
ELK HILL	POS MANDATED SPED-PRIVATE DAY		P10000705348	10/31/2011	11/18/2011	\$2,800.00
ELK HILL	EDUC SVCS CONG CARE		P10000697601	10/31/2011	11/18/2011	\$3,255.00
ELK HILL	RES. CONG. CARE		P10000697810	10/31/2011	11/18/2011	\$4,495.00
ELK HILL	TFC LIC. RES CONG CARE		P10030418916	10/31/2011	11/18/2011	\$7,894.46
FLUVANNA CO PUBLIC SCHOOLS	COMM SVCS		P10030427678	10/31/2011	11/18/2011	\$85.00
FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P10030411580	10/31/2011	11/18/2011	\$90.00
FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P09030441695	9/30/2011	11/18/2011	\$10.00
FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P10030441679	10/31/2011	11/18/2011	\$75.00
GRAFTON SCHOOL, INC	EDUC SVCS CONG CARE		P09000699906	9/30/2011	11/18/2011	\$4,275.00
GRAFTON SCHOOL, INC	EDUC SVCS CONG CARE		P09000699207	9/30/2011	11/18/2011	\$4,815.00
INTERCEPT YOUTH SERVICE	POS MAND FC LIC RES CONG CARE		P10030411808	10/31/2011	11/18/2011	\$4,063.49
KIDS IN FOCUS/	RES. CONG. CARE		P12000705909	12/12/2011	11/18/2011	\$300.00
KIDS IN FOCUS/	EDUC SVCS CONG CARE		P10000706103	10/31/2011	11/18/2011	\$1,127.00
KIDS IN FOCUS/	EDUC SVCS CONG CARE		P10000704404	10/31/2011	11/18/2011	\$3,059.00
KIDS IN FOCUS/	EDUC SVCS CONG CARE		P10000703002	10/31/2011	11/18/2011	\$3,686.00
KIDS IN FOCUS/	RES. CONG. CARE		P10000706013	10/31/2011	11/18/2011	\$4,105.09
KIDS IN FOCUS/	RES. CONG. CARE		P10000704315	10/31/2011	11/18/2011	\$7,036.07
KIDS IN FOCUS/	RES. CONG. CARE		P10000702911	10/31/2011	11/18/2011	\$9,275.82
KIDS IN FOCUS/	RES. CONG. CARE		P10000704114	10/31/2011	11/18/2011	\$11,568.89
KIDS IN FOCUS/	RES. CONG. CARE		P10000704812	10/31/2011	11/18/2011	\$11,568.89
NATIONAL COUSELING GROUP	COMM SVCS		P09000702196	9/30/2011	11/18/2011	\$1,024.00
NOVELL BROWN	COMM SVCS		P10030412963	10/31/2011	11/18/2011	\$180.00

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
NOVELL BROWN	COMM SVCS		P10030422365	10/31/2011	11/18/2011	\$180.00
NOVELL BROWN	COMM SVCS		P10030413064	10/31/2011	11/18/2011	\$500.00
OPEN DOOR CHRISTIAN SCHOOL	COMM SVCS		P10030413585	10/31/2011	11/18/2011	\$380.00
PENNY NORFORD PHD	COMM SVCS		P10030423583	10/31/2011	11/18/2011	\$360.00
PENNY NORFORD PHD	COMM SVCS		P10030424684	10/31/2011	11/18/2011	\$480.00
PEOPLE PLACES, INC	COMM SVCS		P09030437198	9/30/2011	11/18/2011	\$1,568.34
PEOPLE PLACES, INC	COMM SVCS		P09030437297	9/30/2011	11/18/2011	\$1,873.14
PEOPLE PLACES, INC	TFC LIC. RES CONG CARE		P10030438017	10/31/2011	11/18/2011	\$3,530.40
POPLAR SPRINGS HOSPITAL	EDUC SVCS CONG CARE		P10000705405	10/31/2011	11/18/2011	\$2,520.00
RACHEL LEWIS LCSW	COMM SVCS		P10030410381	10/31/2011	11/18/2011	\$180.00
RACHEL LEWIS LCSW	COMM SVCS		P10030429882	10/31/2011	11/18/2011	\$360.00
REBECCA MAYO PITTS	COMM SVCS		P10030430487	10/31/2011	11/18/2011	\$160.00
REBECCA MAYO PITTS	COMM SVCS		P10030415486	10/31/2011	11/18/2011	\$320.00
REBECCA MAYO PITTS	COMM SVCS		P10030432588	10/31/2011	11/18/2011	\$320.00
REGINA CHRISTMAS	COMM SVCS		P10030417770	10/31/2011	11/18/2011	\$500.00
STUMP EDUCATIONAL CONSULT	COMM SVCS		P10000705889	10/31/2011	11/18/2011	\$560.00
	COMM SVCS		P12030420155	12/31/2011	11/18/2011	\$450.00
VIRGINIA OIL COMPANY	COMM SVCS		P09030436699	9/20/2011	11/18/2011	\$600.00
Total:						\$196,530.47
<hr/>						
PARKS & RECREATION						
ASHLEIGH MORRIS	PROFESSIONAL SERVICES	CLASS	21	10/4/2011	11/7/2011	\$224.00
BONNIE SNODDY	PROFESSIONAL SERVICES	CLASS	20	10/19/2011	11/7/2011	\$595.00

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
CENTURYLINK 309373828	TELECOMMUNICATIONS	PHONE	309373828 1016	10/16/2011	11/7/2011	\$431.13
ECK SUPPLY COMPANY	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	10362143	10/17/2011	11/7/2011	\$601.16
FLUVANNA CO PUBLIC SCHOOLS	GENERAL MATERIALS AND SUPPLIES	INSPECTION	3172	10/27/2011	11/7/2011	\$16.00
HEALTH NUTZ	PROFESSIONAL SERVICES	WATER AEROBICS	163	10/30/2011	11/7/2011	\$210.00
MO-JOHNS INC	CONTRACT SERVICES	PORT A JOHN	0507	7/11/2011	11/7/2011	\$80.00
NATALYA BROWN	PROFESSIONAL SERVICES	CLASS	17	10/14/2011	11/7/2011	\$420.00
PETROLEUM TRADERS CORP	VEHICLE FUEL	GAS	501951	11/4/2011	11/7/2011	\$392.88
S & S WORLDWID INC	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	7120749	10/14/2011	11/7/2011	\$84.62
S & S WORLDWID INC	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	7113951	10/7/2011	11/7/2011	\$114.90
SAM'S	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	10222011	10/22/2011	11/7/2011	\$222.96
SIMPLY FIT ENTERPRISE LLC	PROFESSIONAL SERVICES	CPR	19	10/22/2011	11/7/2011	\$336.00
THE GALLERY COLLECTION	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	11EL2667	10/12/2011	11/7/2011	\$238.53
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6646181299	10/19/2011	11/7/2011	\$84.04
VERIZON BUSINES #90048588	TELECOMMUNICATIONS	PHONE	05336748	10/25/2011	11/7/2011	\$30.71
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STTEMENT	DGODWIN	10/31/2011	11/18/2011	\$48.88
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	CRICHARDSON	10/31/2011	11/18/2011	\$79.73
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STTEMENT	DGODWIN	10/31/2011	11/18/2011	\$137.42
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STATEMENT	ASPITZER	10/31/2011	11/18/2011	\$295.83
CENTRAL VA ELECTRIC COOP	CONTRACT SERVICES	ELECTRIC	054015400 1107	11/7/2011	11/18/2011	\$21.60
CENTRAL VA ELECTRIC COOP	CONTRACT SERVICES	EKECTRIC	054014700 1107	11/7/2011	11/18/2011	\$27.99

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
DAVID M TOLLIVER	PROFESSIONAL SERVICES	CLASS	23	10/5/2011	11/18/2011	\$75.00
DEVI PETERSON	PROFESSIONAL SERVICES	YOGA	18	9/27/2011	11/18/2011	\$240.80
E.W. THOMAS	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	3174	11/8/2011	11/18/2011	\$20.49
FAYES OFFICE SUPPLY	OFFICE SUPPLIES	SUPPLIES	0116725-001	11/4/2011	11/18/2011	\$157.87
KELLY HUGHES	PROFESSIONAL SERVICES	BUTTS & GUTS	22	10/1/2011	11/18/2011	\$168.00
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$248.82
MO-JOHNS INC	CONTRACT SERVICES	PORT A JOHN	4981	11/9/2011	11/18/2011	\$20.00
MO-JOHNS INC	CONTRACT SERVICES	PORT A JOHN	4999	11/10/2011	11/18/2011	\$20.00
MO-JOHNS INC	CONTRACT SERVICES	PORT A JOHN	PORT A JOHN	11/9/2011	11/18/2011	\$20.00
MO-JOHNS INC	CONTRACT SERVICES	PORT A JOHN	5000	10/31/2011	11/18/2011	\$33.75
MO-JOHNS INC	CONTRACT SERVICES	PORT A JOHN	4815	10/31/2011	11/18/2011	\$80.00
MO-JOHNS INC	CONTRACT SERVICES	PORT A JOHN	4846	10/31/2011	11/18/2011	\$80.00
MO-JOHNS INC	CONTRACT SERVICES	PORT A JOHN	4717	10/31/2011	11/18/2011	\$135.00
ONE TIME	REFUNDS	REFUND	315	11/4/2011	11/18/2011	\$50.00
ONE TIME	REFUNDS	REFUND	3170	10/27/2011	11/18/2011	\$100.00
ONE TIME	CONVENTION AND EDUCATION	REIMBURSEMENT	DG11152011	10/31/2011	11/18/2011	\$186.48
S & S WORLDWID INC	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	7133265	10/28/2011	11/18/2011	\$173.80
SHENANDOAH VALLEY WATER	CONTRACT SERVICES	WATER	K3445700-11	11/1/2011	11/18/2011	\$18.00
SHENANDOAH VALLEY WATER	CONTRACT SERVICES	WATER	K3442800-11	11/1/2011	11/18/2011	\$57.60
STANLEY LAND SURVEYS PLC	CONTRACT SERVICES	SURVEY	2001	11/8/2011	11/18/2011	\$100.00
VIRGINIA RECREATION &	POSTAL SERVICES	SHIPING	20707	11/1/2011	11/18/2011	\$10.00
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$16.08

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Total:						\$6,705.07
LIBRARY						
CENTURYLINK 309647441	TELECOMMUNICATIONS	PHONE	309647441 1016	10/16/2011	11/7/2011	\$598.61
DEMCO	OFFICE SUPPLIES	SUPPLIES	4366933	10/5/2011	11/7/2011	\$137.21
HAWK LABELING SYSTEMS	OFFICE SUPPLIES	SUPPLIES	184700	10/17/2011	11/7/2011	\$81.20
SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	WATER	J5329010-11	10/1/2011	11/7/2011	\$40.75
STAPLES	OFFICE SUPPLIES	SUPPLIES	100088887	10/13/2011	11/7/2011	\$152.75
ADVANTAGE OFFICE SYSTEMS	OFFICE SUPPLIES	TONER	30600	11/2/2011	11/18/2011	\$73.50
BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	CHOFFMAN	10/31/2011	11/18/2011	\$284.76
DEMCO	OFFICE SUPPLIES	SUPPLIES	4401376	11/3/2011	11/18/2011	\$77.92
Total:						\$1,446.70
LIBRARY STATE AID						
MICROMARKETING LLC	BOOKS/PUBLICATIONS	SUPPLIES	416637	10/12/2011	11/7/2011	\$74.95
MICROMARKETING LLC	BOOKS/PUBLICATIONS	SUPPLIES	417767	10/24/2011	11/7/2011	\$326.82
MICROMARKETING LLC	BOOKS/PUBLICATIONS	SUPPLIES	418747	11/1/2011	11/18/2011	\$99.96
RICHMOND TIMES DISPATCH	BOOKS/PUBLICATIONS	SUBSCRIPTION	71257	11/15/2011	11/18/2011	\$272.60
Total:						\$774.33
COUNTY PLANNER						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$28.64
DEPT OF VA STATE POLICE	PROFESSIONAL SERVICES	BACKGROUND CHECKS	A2018 10012011	10/1/2011	11/7/2011	\$37.00

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
FAYES OFFICE SUPPLY	ADP SUPPLIES	supplies	0116346-002	10/26/2011	11/7/2011	\$15.54
FAYES OFFICE SUPPLY	ADP SUPPLIES	Supplies	0116185001	10/20/2011	11/7/2011	\$49.27
FAYES OFFICE SUPPLY	ADP SUPPLIES	Supplies	0116345-001	10/26/2011	11/7/2011	\$63.52
FLUVANNA CO SHERIFF'S OFC	PROFESSIONAL SERVICES	FINGERPRINTING	COFHR13	9/30/2011	11/7/2011	\$10.00
PETROLEUM TRADERS CORP	VEHICLE FUEL	GAS	501951	11/4/2011	11/7/2011	\$90.56
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6646181299	10/19/2011	11/7/2011	\$103.92
BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	DCOFFEY	10/31/2011	11/18/2011	(\$3.79)
BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	DCOFFEY	10/31/2011	11/18/2011	\$25.75
BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	DCOFFEY	10/31/2011	11/18/2011	\$43.03
BANK OF AMERICA	OFFICE SUPPLIES	MONTHLY STATEMENT	DCOFFEY	10/31/2011	11/18/2011	\$43.04
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$30.48
FAYES OFFICE SUPPLY	ADP SUPPLIES	Supplies	0116728-001	10/30/2011	11/18/2011	\$153.35
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$6.73
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$45.47
Total:						\$742.51
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PLANNING COMMISSION						
BANK OF AMERICA	SUBSISTENCE & LODGING	MONTHLY STATEMENT	DCOFFEY	10/31/2011	11/18/2011	\$173.26
Total:						\$173.26
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ECONOMIC DEVELOPMENT						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$5.73
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$1.35

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Total:						\$7.08
VA COOPERATIVE EXTENSION						
CENTURYLINK	TELECOMMUNICATIONS	PHONE	309762613 0916	9/16/2011	10/31/2011	\$28.64
JOHN THOMPSON	CONTRACT SERVICES	REIMBURSMENT	VCE8036	10/27/2011	11/7/2011	\$35.82
MO-JOHNS INC	CONVENTION AND EDUCATION	PORT A JOHN	59015	5/18/2011	11/7/2011	\$109.75
CENTURYLINK	TELECOMMUNICATIONS	PHONE	OCT 16 2011	10/16/2011	11/18/2011	\$6.73
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$45.06
Total:						\$226.00
MISCELLANEOUS NON DEPARTMENTAL						
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STTEMENT	DGODWIN	10/31/2011	11/18/2011	(\$157.46)
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STTEMENT	DGODWIN	10/31/2011	11/18/2011	\$149.96
BANK OF AMERICA	GENERAL MATERIALS AND SUPPLIES	MONTHLY STTEMENT	DGODWIN	10/31/2011	11/18/2011	\$157.46
LOUISA COUNTY	CONTRACT SERVICES	VISITORS CENTER	1974	10/25/2011	11/18/2011	\$3,849.64
Total:						\$3,999.60
100 GENERAL FUND					Fund Total:	\$552,467.99

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Fund # - 120 COMMUNITY PROGRAMS						
COMMUNITY PROGRAMS						
MATHENY WELL DRILLING	OTHER OPERATING SUPPLIES	SERVICE	3173	11/3/2011	11/18/2011	\$270.00
Total:						\$270.00
120 COMMUNITY PROGRAMS						Fund Total: \$270.00

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Fund # - 202 FEDERAL GRANTS						
PUBLIC SAFETY-FEDERAL OPER GRT						
DAPROSYSTEMS INC	EDP EQUIPMENT	COMPUTERS	16433	10/11/2011	11/7/2011	\$5,950.00
Total:						\$5,950.00
202 FEDERAL GRANTS					Fund Total:	\$5,950.00

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Fund # - 302 CAPITAL IMPROVEMENT						
GENERAL CAPITAL PROJECT						
QUILL	PROFESSIONAL SERVICES	FREIGHT	10252011	10/25/2011	11/7/2011	\$65.41
FLUVANNA DO IT BEST	CONTRACT SERVICES	SUPPLIES	127 10312011	10/31/2011	11/18/2011	\$69.62
TELEPHONE SERVICES UNLIMITED, INC	CONTRACT SERVICES	RENOVATIONS	11152011	11/2/2011	11/18/2011	\$1,531.21
TELEPHONE SERVICES UNLIMITED, INC	CONTRACT SERVICES	Carysbrook Renovations	52423	11/2/2011	11/18/2011	\$16,900.00
BEYOND THE OFFICE DOOR INC	PROFESSIONAL SERVICES	furniture	8497	10/11/2011	11/18/2011	\$10,290.71
Total:						\$28,856.95
IT CAPITAL PROJECT						
TYLER TECHNOLOGIES	CONTRACT SERVICES	PAYROLL CHECKS	189260	10/5/2011	11/18/2011	\$487.75
TYLER TECHNOLOGIES	CONTRACT SERVICES	PAYROL & HR	54960	9/26/2011	11/18/2011	\$1,200.00
TYLER TECHNOLOGIES	CONTRACT SERVICES	TRAINING	54739	9/21/2011	11/18/2011	\$1,762.50
TYLER TECHNOLOGIES	CONTRACT SERVICES	UTILITY BILLING	56492	10/27/2011	11/18/2011	\$3,000.00
TYLER TECHNOLOGIES	CONTRACT SERVICES	TAINING	55433	10/5/2011	11/18/2011	\$7,061.16
TYLER TECHNOLOGIES	CONTRACT SERVICES	TRAINING	54565	9/15/2011	11/18/2011	\$10,277.32
TYLER TECHNOLOGIES	CONTRACT SERVICES	TRAINIG	56938	10/31/2011	11/18/2011	\$11,352.53
Total:						\$35,141.26
FIRE & RESCUE CAP PROJ						
FLUVANNA DO IT BEST	PROFESSIONAL SERVICES	SUPPLIES	127 10312011	10/31/2011	11/18/2011	\$107.03
HEALTHY LANDSCAPES LLC	PROFESSIONAL SERVICES	PLANTS	1003	9/23/2011	11/18/2011	\$466.00
Total:						\$573.03

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
SCHOOL CONSTRUCTION PROJECT						
NIELSEN BUILDERS INC	CONSTRUCTION	FLU CO HS CONST 103111	11082011	11/8/2011	11/8/2011	\$1,719,198.49
BCWH INC	ARCHITECT & ENGINEERING	PROFESSIONAL SERVICES	0104467	10/11/2011	11/7/2011	\$17,082.23
BCWH INC	ARCHITECT & ENGINEERING	PROFESSIONAL SERVICE	104467	10/11/2011	11/7/2011	\$38,610.00
BCWH INC	ARCHITECT & ENGINEERING	PROFESSIONAL SERVICE	104473	10/31/2011	11/18/2011	\$9,566.05
BCWH INC	ARCHITECT & ENGINEERING	PROFESSIONAL SERVICEE	104482	10/31/2011	11/18/2011	\$71,097.50
FLUVANNA CO PUBLIC SCHOOLS	CLERK OF THE WORKS	CLERK OF THE WORKS	100711	10/7/2011	11/18/2011	\$7,431.61
FLUVANNA CO PUBLIC SCHOOLS	CLERK OF THE WORKS	CLERK OF THE WORKS	110711	11/7/2011	11/18/2011	\$7,431.61
Total:						\$1,870,417.49
302 CAPITAL IMPROVEMENT						Fund Total: \$1,934,988.73

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Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Fund # - 401 DEBT SERVICE						
DEBT SERVICE - COUNTY						
REGIONS	ADMINISTRATIVE FEES	ANNUAL FEE	16273	10/28/2011	11/18/2011	\$1,500.00
REGIONS	ADMINISTRATIVE FEES	ANNUAL FEE	16274	10/28/2011	11/18/2011	\$1,500.00
Total:						\$3,000.00
DEBT SERVICE - SCHOOLS						
REGIONS	NEW HS VPSA SPEC OBLIG 08 INT	1ST PRIN & INT PMT FOR FY12	1182011A	11/8/2011	11/8/2011	\$700,000.00
REGIONS	HS VPSA S O 2008 INT	1ST PRIN & INT PMT FOR FY12	1182011A	11/8/2011	11/8/2011	\$1,954,100.00
Total:						\$2,654,100.00
401 DEBT SERVICE					Fund Total:	\$2,657,100.00

**County of Fluvanna
Accounts Payable List**

**From Date: 10/26/2011
To Date: 11/28/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Fund # - 502 SEWER						
UTILITY OPERATIONAL EXPENSES						
CENTURYLINK 309433290	TELECOMMUNICATIONS	PHONE	309433290 1019	10/20/2011	11/7/2011	\$43.00
CENTURYLINK 310089744	TELECOMMUNICATIONS	PHONE	310089744 1019	10/19/2011	11/7/2011	\$38.86
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394302187	10/20/2011	11/7/2011	\$9.62
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394304198	10/27/2011	11/7/2011	\$9.62
DEPARTMENT OF ENVIROMENTAL QUALITY	PERMITS AND FEES	PERMIT	11012011	11/1/2011	11/7/2011	\$600.00
DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ELECTRIC	10212011	10/21/2011	11/7/2011	\$492.91
ON-SITE EQUIP REPAIR INC	BLDGS EQUIP VEHICLE REP&MAINT	REPAIRS	2004,2005,2006	10/13/2011	11/7/2011	\$5,686.70
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394308156	11/10/2011	11/18/2011	\$9.62
DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ELECTRIC	7712869044 1026	10/26/2011	11/18/2011	\$44.49
O.A.S.I.S.	CONTRACT SERVICES	SUPERVISION	413700	10/31/2011	11/18/2011	\$775.00
ALL STAR AUTO PARTS	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	10312011 1297	10/31/2011	11/18/2011	\$50.12
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394306142	11/3/2011	11/18/2011	\$46.08
Total:						\$7,806.02
502 SEWER						Fund Total: \$7,806.02

**County of Fluvanna
Accounts Payable List**

**From Date: 10/26/2011
To Date: 11/28/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
Fund # - 505 FORK UNION SANITARY DISTRICT						
FORK UNION SANITARY DISTRICT						
RURAL DEVELOPMENT	RDA BOND PAYABLE	NOVEMBER MONTHLY DEBT PAYMENT	1112011	11/8/2011	11/1/2011	\$2,105.56
Total:						\$2,105.56
FUSD OPERATIONAL EXPENSES						
RURAL DEVELOPMENT	REDEMPTION OF INTEREST	NOVEMBER MONTHLY DEBT PAYMENT	1112011	11/8/2011	11/1/2011	\$2,854.44
CENTURYLINK 309719161	TELECOMMUNICATIONS	PHONE	309719161 1016	10/16/2011	11/7/2011	\$156.11
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394302187	10/20/2011	11/7/2011	\$36.46
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394304198	10/27/2011	11/7/2011	\$36.46
DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ELECTRIC	10242011	10/24/2011	11/7/2011	\$1,306.86
E.W. OWEN	LEASE/RENT	WELL RENT	110112001	11/1/2011	11/7/2011	\$150.00
LOWE'S	GENERAL MATERIALS AND SUPPLIES	SUPPLIES	10252011	10/25/2011	11/7/2011	\$56.97
PETROLEUM TRADERS CORP	VEHICLE FUEL	GAS	501951	11/4/2011	11/7/2011	\$862.54
SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	TESTING	830697	10/20/2011	11/7/2011	\$28.00
VERIZON 721970783-00001	TELECOMMUNICATIONS	CELL PHONES	6646181299	10/19/2011	11/7/2011	\$117.15
BANK OF AMERICA	TELECOMMUNICATIONS	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$11.99
BANK OF AMERICA	TELECOMMUNICATIONS	MONTHLY STATEMENT	JROBINS	10/31/2011	11/18/2011	\$25.90
CINTAS	LAUNDRY AND DRY CLEANING	UNIFORMS	394308156	11/10/2011	11/18/2011	\$36.46
DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ELECTRIC	OCTOBER 2011	10/25/2011	11/18/2011	\$1,385.07
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$241.70

**County of Fluvanna
Accounts Payable List**

**From Date: 10/26/2011
To Date: 11/28/2011**



Vendor Name	Charge To	Description	Invoice Number	Invoice Date	Check Date	Check Amount
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$415.84
MANSFIELD OIL COMPANY	VEHICLE FUEL		AUGUST 681030	11/10/2011	11/18/2011	\$514.61
ANDERSON TIRE COMPANY	VEHICLE/POWER EQUIP SUPPLIES	TIRES	10312011	10/31/2011	11/18/2011	\$317.98
FERGUSON ENTERPRISES, INC	GENERAL MATERIALS AND SUPPLIES	MATERIALS	1828767	10/19/2011	11/18/2011	\$32.04
FERGUSON ENTERPRISES, INC	GENERAL MATERIALS AND SUPPLIES	MATERIALS	1828777	10/24/2011	11/18/2011	\$66.44
FERGUSON ENTERPRISES, INC	GENERAL MATERIALS AND SUPPLIES	MATERIALS	18287671	10/24/2011	11/18/2011	\$253.97
MO-JOHNS INC	PURCHASE OF SERVICES	PORT A JOHN	4875	10/31/2011	11/18/2011	\$60.00
UNIVAR USA INC	AGRICULTURAL SUPPLIES	CHEMICLES	R1608918	10/17/2011	11/18/2011	\$2,293.55
VA INFORMATION	TELECOMMUNICATIONS	LONG DISTANCE	T239194	10/28/2011	11/18/2011	\$2.70
Total:						\$11,263.24
505 FORK UNION SANITARY DISTRICT						Fund Total: \$13,368.80

MOTION: None required

AGENDA

BOARD OF SUPERVISORS

December 7, 2011

SUBJECT: Status Update -- Exchange of property with Lake Monticello Owners' Association

RECOMMENDATION: N/A

FISCAL IMPLICATIONS: N/A

TIMING: In due course

POLICY IMPLICATIONS: N/A

DISCUSSION: The Board approved the exchange of TMP 8 A 22A (the old campground) owned by the County for TMP 9 A 2 (portion), 18 A 1D (portion) and 18 A 1E (along the Rivanna River) owned by LMOA on December 15, 2010. Title work was ordered in January of 2011 and plats were prepared by LMOA and were initially approved by the Planning Department and provided to the title insurance company in July of 2011. The initial title insurance company ceased operations before providing the title work to the County, the order was moved to a different firm and the title work was finally received on October 3, 2011. Upon review of the title work and the easements to be contained in the draft deed that has been prepared, the County Attorney considers it appropriate to report to the Board prior to proceeding with the closing.

A copy of the draft deed, with the referenced plats attached, is included with this report. Along with easements for access by the County in connection with the greenway trail, the deed reserves easements for LMOA for a parking area at State Route 600 and access to the Lake Monticello dam spillway.

As expected, the title work discloses that the property being conveyed to the County may be subject to utility easements (specifically communication systems, water and sewer), and to prior abatements to the Commonwealth in connection with improvements to State Route 600, none of which appears to adversely affect the intended use of the property.

There are also several matters affecting the property that we do not believe have any practical impact on the County's intended use of the property for a greenway trail, but that need to be brought to the Board's attention:

1. The County's title insurance policy will not insure that the County is receiving title to that portion of the property that lies below the mean high water mark of the Rivanna River (i.e., the bed of the river). The deed that the County is receiving describes the property line as the centerline of the river, which is consistent with plats prepared and recorded in connection with the development of Lake Monticello. However, to the extent that the Rivanna was historically navigable in this area, the ownership of the bed could only be conveyed by a land grant (the effects of which grants were governed by laws that changed over the years) and it would require extensive

research, beyond what seems practically indicated at this time, to definitively determine this question.

2. The County's title insurance policy will not insure against water rights described in a certain 1964 deed. To the extent that this affects the property, we do not think that it is inconsistent with the County's intended use of the property for a greenway trail. In addition, it appears that any rights under this deed are now vested in the Fluvanna County Historical Society, which, like the County, is interested in preserving and promoting the history of the Rivanna River navigation.
3. The County's title insurance policy will not insure against possible rights of others in and to the use of locks, canal bed and tow paths located on the insured property. This exception appeared in the title policy issued to Lake Monticello Corporation in 1969 and has been carried forward by the title insurance company. We have conducted several hours of investigation into the acquisition and disposition of the properties of the Rivanna Navigation Company, which was the subject of a lawsuit for the purpose of liquidating the company that extended from approximately 1896 through 1913, including reviewing deed records and original suit papers in the Clerk's Office, maps and other information available in the on-line records of the Board of Public Works at the Library of Virginia and publications of the Fluvanna County Historical Society. Other than a 1911 deed in the chain of title to this property, we have only identified one other potential conveyance out of that company (although the originating deed does not appear to have been recorded) that might affect this property. Any interest under that conveyance is now vested in the Fluvanna County Historical Society under the same instrument mentioned above. That deed purports to convey certain rights and land not previously conveyed, from the dam at Palmyra up to a point one-half a mile below the dam at Union Mills. We think that at least some of the southern portion of this property may lie within that area. Because any use of the property is substantially restricted by zoning and its location in the flood plain, and because we have been unable to identify any other possible interested party other than the Fluvanna County Historical Society, we do not think that any such rights, if they exist, would adversely affect the County's intended use of the property for a greenway trail. It would require extensive research, beyond what seems practically indicated at this time, and may or may not be possible, to definitively determine this question.
4. The County's title insurance policy will not insure the County against certain easements reserved by the developers of Lake Monticello (Lake Monticello Corporation and Monticello Development Corporation) when these (and a number of other properties) were conveyed to LMOA, including:
 - a. An easement for use in connection with their development, construction, sales and related activities. This does not appear to have any continuing practical impact on the property, as the development of Lake Monticello is essentially complete and any use of the property is substantially restricted by zoning and its location in the flood plain.

- b. An easement “for the benefit of current and future owners of property, now or heretofore owned by the Grantor and being developed as part of the Lake Monticello Subdivision, subject to the right of the Board of Directors of the [LMOA] to make reasonable regulations for the use of the lake, golf course, roads, improvements and other property herein conveyed.” The County will succeed to the rights of LMOA with respect to this property, so that we believe, to the extent this creates any rights in others, that those rights are entirely consistent with the rights of the public to the use of public lands and the intended greenway trail.

The County Attorney will be available to answer any questions that the Board may have.

Attachments:

- Proposed Deed and Plats
- Commitment for Owner’s Title Insurance
- 1964 Deed and Deed to Fluvanna County Historical Society

Tyler Munis Financial Software

Project Update

December 2011



Project History / Timeline

- May 19, 2010 – Board awards contract to Tyler Technologies, appropriates funding
- August 2010 – First software module installed
- August 2011 – New IT Director / Project Manager
- November 2011 – Utility Billing module live
- August 2012 – Final module goes live

Project Budget Summary

- Appropriated: \$427,031.00
- Expended: \$248,919.33
- Available: \$178,111.67

Project Budget Analysis

- Available in project budget:
 - **\$178,111.67**
- Remaining contractual obligation with Tyler:
 - **\$144,265.22**
- Remaining Tyler travel expenses (estimated):
 - **\$22,000.00**
- Project balance: ~ **\$12,000**
 - Professional services, hardware, contingency

Major Implemented Modules

- General Ledger
- Budget
- Accounts Payable
- Misc. Cash Receipts
- Payroll
- Utility Billing

Major Modules In Progress

- Cashiering – Live in February
- Employee Self-Service
- Applicant Tracking
- Tax – Live in August 2012

Project Schedule Analysis I

- Original “sample project timeline” provided by Tyler in August 2010 suggested a go-live date for the final software modules in February 2012
- Revised project timeline puts the final module go-live in August 2012

Project Schedule Analysis II

- Original timeline proposed by Tyler was both optimistic and too aggressive
- Loss of Project Manager (former IT Director Manny Rodriguez) had a negative impact
- Current timeline is satisfactory and realistic



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.co.fluvanna.va.us

STAFF REPORT

To: Fluvanna County Board of Supervisors

From: Steve Tugwell

Case Number: EST 11:02

District: Fork Union

Tax Map: Tax Map 30, Section A, portion of Parcel 14

Date: December 7, 2011

General Information:

This request is to be heard by the Board of Supervisors on Wednesday, December 7, 2011 at 2:00 pm in the Circuit Court Room in the Courts Building.

Owner/Applicant:

Palmyra Associates, LLC

Representative:

Forbes R. Reback, Boyle, Bain, Reback & Slayton, Attorneys

Requested Action:

To establish the creation of a Conservation Easement of 26.84 acres of a portion of Tax Map 30-A-14, a total of 44.21 acres. (Attachment A)

Location:

The affected property is located to the south of U.S. Route 15 (James Madison Highway), and borders the Rivanna River on the east. (Attachment B)

Existing Zoning:

A-1, Agricultural, General (proposed conservation easement part)

Planning Area:

Palmyra Community Planning Area

Existing Land Use:

Wooded, open land, Virginia Power Easement

Adjacent Land Use:

The surrounding area is zoned A-1, Agricultural, General, and B-1, Business, General

Zoning History:

The Board of Supervisors approved a rezoning request for this property from A-1 to B-1 on March 19, 1997 (ZMP 96-11), The Board approved a modification to the proffers on November 3, 1999, The Board approved a rezoning from A-1 and B-1 to B-1 on March 1, 2006, The Planning Commission approved a sketch for a major site plan on May 24, 2006.

Purpose of Conservation Easements:

As stated in Sec. 5.5-2. of the Fluvanna County Code, “The Board of Supervisors finds that a substantial area of rural land in the County has been converted to uses not consistent with or conducive to agriculture, forestry, or other traditional rural uses; that regulatory land-use planning tools may not, in themselves, be sufficient to inhibit the conversion of farm and forest land, clean water and airsheds, biological diversity, scenic vistas and rural character have a public value as well as a private value. Therefore, the Board of Supervisors has determined that it is advisable to establish a program, pursuant to Virginia Code Sec.10.1-1700, *et seq.*, by which the County can acquire conservation easements voluntarily offered by owners to serve as one means of assuring that the County’s resources are protected and efficiently used; to help in preserving open-space and the rural character of the County by (a) preserving farm and forest lands; (b) conserving and protecting water resources; (c) conserving and protecting biodiversity and wildlife and aquatic habitat; (d) improving the quality of life for the inhabitants of the County; (e) assuring availability of lands for agricultural, forestall, recreational, or open-space use; and (f) promoting tourism through the preservation of scenic resources”. (Ord. 06-21-06)

Analysis

In accordance with Sec. 5.5-6 of the Fluvanna County Code, the Board of Supervisors must consider several criteria when determining whether to accept a proposed conservation easement:

- I. The use of the parcel subject to the conservation easement must be consistent with Comprehensive Plan;
- II. The proposed terms of the conservation deed of easement must be consistent with the minimum terms and conditions set forth in Sec. 5.5-7 of the County Code; and
- III. The acceptance of the proposed conservation easement is consistent with the purposes of the Conservation Easements Program.

The subject parcel is located within the Palmyra Community Planning Area as identified by the Comprehensive Plan. The proposed conservation easement also surrounds a 2.48 acre county-owned wastewater treatment facility. Staff is concerned that if the conservation easement were placed in its proposed location, it could restrict the ability to expand the wastewater treatment facility in the future.

Comprehensive Plan:

Natural Environment

As of 2010, there were 27 conservation and historic easements in the County, totaling 12,022.5 acres. Most of the easements are owned by the Virginia Outdoors Foundation. The Board of Supervisors created a County easement program whereby the County, as a jurisdiction, may hold and protect easements. In 2007, the County accepted the first easement under this program.

Land Use Planning Area

The Comprehensive Plan designates this area as within the Palmyra Community Planning Area. With regard to the Palmyra Community Planning Area, the Land Use section of the

Comprehensive Plan states “*a mixture of medium and small commercial businesses combines with office, civic, and residential uses to form a village-like neo-traditional development or series of interconnected developments*”. This application for a conservation easement is not in general conformance with the Comprehensive Plan because the subject parcel is located within a growth area.

As stated in the applicant’s draft deed, the Easement is granted to Fluvanna County exclusively, and will be held in perpetuity. Restrictions on the property include:

1. The land may not be subdivided;
2. Non-residential outbuildings and structures not to exceed 500 square feet in ground area unless prior written approval shall have been obtained from Grantee that a larger footprint is permitted considering the purpose of this easement and the scale of the proposed outbuilding or structure in relation to the surrounding area;
3. Grantor shall give Grantee 30 days written notice before beginning construction or land clearing prior to construction or enlargement of any structure on the property;
4. No building or structure shall be constructed within 250 feet of the west bank of the Rivanna River or the north bank of Cunningham Creek;
5. Private roads with permeable surfaces and utilities serve permitted buildings, structures, and other permitted uses, such as forestry and game management may be constructed and maintained;
6. Industrial or commercial activities other than game management and forestry are prohibited, notwithstanding any other provision of this easement, no commercial recreational use shall be allowed on the property;
7. Forest management will take place in accordance with a Forest Stewardship Management Plan approved by Virginia Department of Forestry;
8. Land disturbing activities will be limited in nature and will be consistent with best management;
9. Accumulation or dumping of trash, refuse, junk or toxic materials is not permitted on the property;
10. The types of signs will be limited in type and will be no larger than nine (9) square feet;
11. A 250 foot buffer strip shall be maintained along the west bank of the Rivanna River and the north bank of Cunningham Creek as measured from the top of the bank;
12. The County has the right to enter onto the property to inspect it for compliance with the easement. (Attachment C)

Technical Review Committee:

At the November 10, 2011 Technical Review Committee meeting, there were no comments with regard to this application.

Conclusion:

Staff believes that EST 11:02 is not in general conformance with the intent of Chapter 5.5, Conservation Easements Program and the Fluvanna County Comprehensive Plan. Therefore, approval of this application may not be appropriate. When reviewing this application, the Board may want to consider how it does or does not meet the intentions of the Comprehensive Plan.

The Board may also want to consider the potential impacts of establishing a conservation easement around a wastewater treatment facility.

Suggested Motion:

I move that the Board of Supervisors **approve/deny** EST 11:02, a request to establish the creation of a Conservation Easement, 11:02 for 26.84 acres of Tax Map (30-A-84) [if approved] subject to the property restrictions listed in the staff report, the Deed of Easement being subject to approval as to form by the County Attorney.

Attachments:

- A – Application
- B – Sketch Plan & letter from Attorney Reback
- C – Draft deed of easement
- D – Chapter 5.5 of the Fluvanna County Code

Copy:

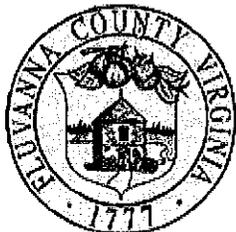
Applicant – Palmyra Associates, LLC, 240 Stoneleigh Road, Palmyra, VA 22963

Representative – Mr. Forbes R. Reback, Boyle, Bain, Reback & Slayton, 420 Park Street, Charlottesville, VA 22902

File

Reset Form

Print Form



Application for the Creation of a CONSERVATION EASEMENT

FEES payable with application:

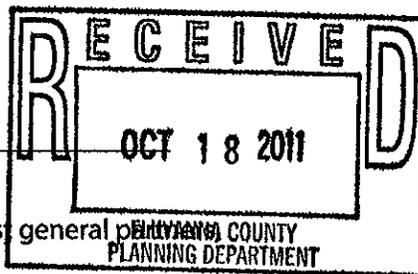
Establishment of a new easement = \$750.00 plus mailing costs*

*Mailing Costs: \$20.00 Adjacent Property Owner(APO) after 1st 15, Certified

Owner Information:

1. The property is owned by: (check one)

- One or more persons
- General Partnership
- Limited Partnership
- Corporation
- Limited Liability Company
- Trust
- Other _____



2. Names and contact information for all owners. (For business entities, list general president, trustees or managers, as the case may be)

Name: <u>Palmyra Associates, LLC</u>	Phone Number: <u>434-589-4276</u>
Address: <u>240 Stoneleigh Rd, Palmyra VA 22963</u>	Email Address: <u>kzehler@vafoods.com</u>
Name: _____	Phone Number: _____
Address: _____	Email Address: _____
Name: _____	Phone Number: _____
Address: _____	Email Address: _____
Name: _____	Phone Number: _____
Address: _____	Email Address: _____
Name: _____	Phone Number: _____
Address: _____	Email Address: _____

3. Source of title (Deed Book and Page Number). If title comes from will, inheritance or other source, please include citation to will book and page number of will or list of heirs or other source document. (Attach a copy of deed/will/list of heirs/other source.)

Deed book 393, page 25 - Please see attached

4. Do you own other land in Fluvanna County? No Yes

If yes, is the other land contiguous to the land which is the subject of this application? No Yes

If yes, please give Tax Map and Parcel Number for each contiguous parcel. _____

5. How long has the subject parcel been owned by the current owner or members of the family?

Since May 26, 2000

6. List all other persons having interests in the property, including, but not necessarily limited to, lessees, owners of easements in the property and lienholders. (Lienholders must sign to evidence their approval of the easement. Owners of other interests may need to sign as well.) Attach separate sheet listing names and contact information for such persons, as well as a copy of current title report.

Property Information:

Tax Map and Parcel(s): 30-A-14 Election District: Palmyra

Zoning: A1B1 Acreage: 41.694 acres Nearest State Highway: U.S. Route 15

Comprehensive Plan Planning Area: Palmyra

Buildings/other improvements on this parcel: N/A

Principal uses of property at present time(list all that apply, e.g., grazing, timber, crops, hunting/fishing, private recreation): hunting/fishing; riparian

Existing Buildings and other improvements on each parcel: N/A

Please describe particular physical features of the property(e.g., historic buildings, cemeteries, streams, unusual topographic features): major road; river frontage; see terms of draft deed

Proposed restrictions to be imposed by this easement:

1. Please give a summary of the restrictions you propose to apply to this property. If more than one parcel, please indicate if different restrictions are proposed for different parcels:

Please see enclosed deed

2. Please indicate whether the applicant volunteers to have the property be subject to greater restrictions than those contained in the standard sample deed of easement, and if so, delineate those voluntary, additional restrictions.

Please see enclosed deed

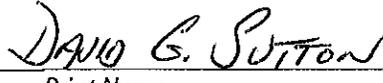
3. Please give a description of the reasons you believe the proposed easement will support the purposes of the Fluvanna County Conservation easements Program:

road; riparian frontage

4. Please attach copy of proposed deed of easement.

I/We hereby make application to Fluvanna County for the donation of development rights on the tax parcel(s) identified above on this application form pursuant to Fluvanna County Ordinance Conservation Easements Program. I/We understand and acknowledge that I/we incur no obligation by completing this application, and that Fluvanna County incurs no obligation by its acceptance of this application. I/We hereby certify that, to the best of our knowledge, the information contained in this application and attached materials are true and correct. I/We grant permission to the Conservation Easements Program Administrator or his/her designee to enter the property, after reasonable notice to the owner, for the purposes of evaluating the parcel(s) and verifying required information on the application form. This application form is not a legally binding agreement between the Applicant(s) and Fluvanna County. It is strictly for informational purposes in processing this application.

ALL OWNERS OF RECORD MUST SIGN AND DATE THIS APPLICATION!

 Signature	MEMBER  Print Name	9-21-11 Date
 Signature	John C. Zehler, Jr. Print Name	9-22-11 Date
_____ Signature	_____ Print Name	_____ Date
_____ Signature	_____ Print Name	_____ Date
_____ Signature	_____ Print Name	_____ Date

DATE: NOVEMBER 15, 2011

SCALE: 1"=100' SHEET: 1 OF 1

SHIMP ENGINEERING P.C.

PROJECT MANAGEMENT - CIVIL ENGINEERING - LAND PLANNING

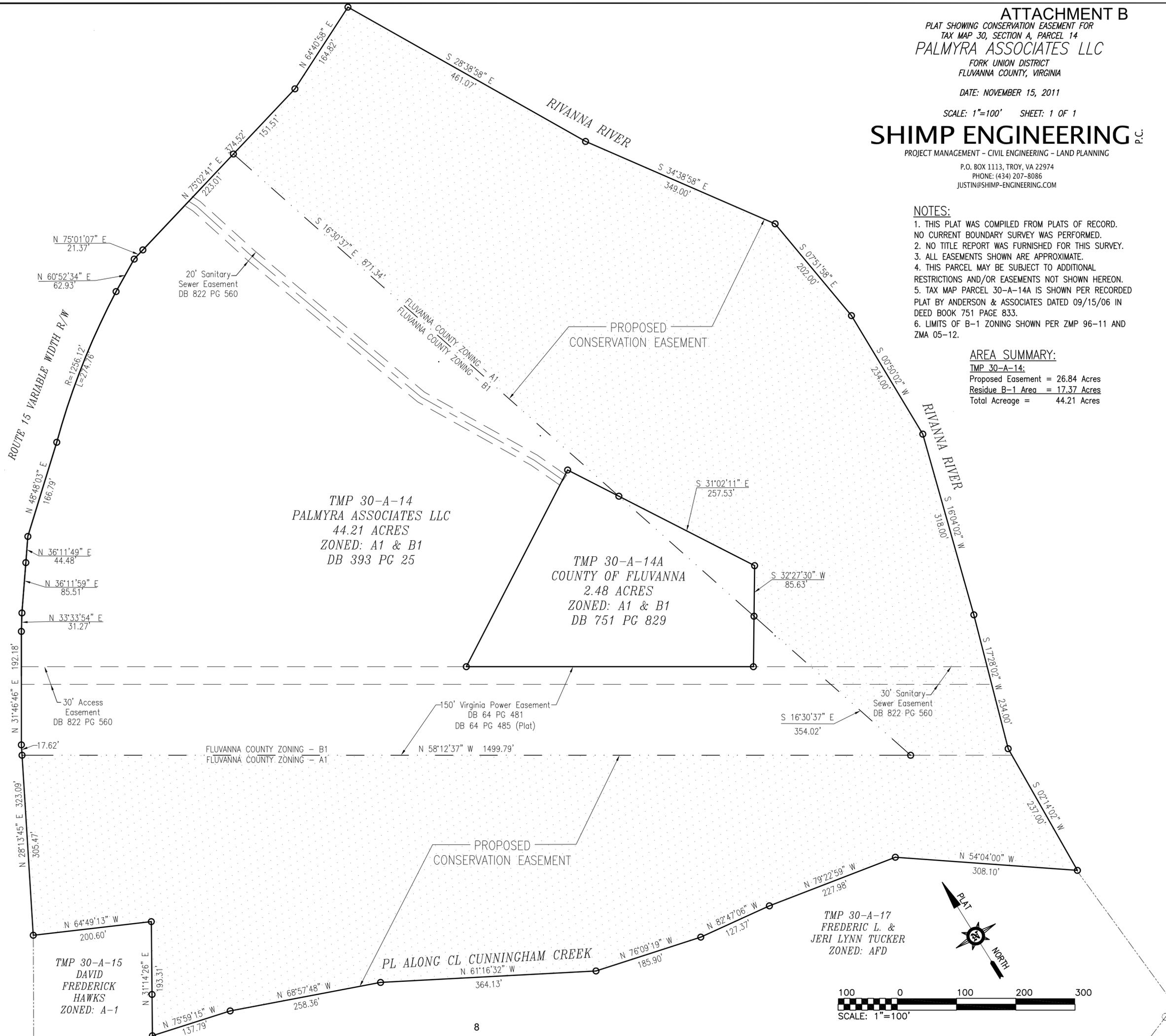
P.O. BOX 1113, TROY, VA 22974
 PHONE: (434) 207-8086
 JUSTIN@SHIMP-ENGINEERING.COM

NOTES:

1. THIS PLAT WAS COMPILED FROM PLATS OF RECORD. NO CURRENT BOUNDARY SURVEY WAS PERFORMED.
2. NO TITLE REPORT WAS FURNISHED FOR THIS SURVEY.
3. ALL EASEMENTS SHOWN ARE APPROXIMATE.
4. THIS PARCEL MAY BE SUBJECT TO ADDITIONAL RESTRICTIONS AND/OR EASEMENTS NOT SHOWN HEREON.
5. TAX MAP PARCEL 30-A-14A IS SHOWN PER RECORDED PLAT BY ANDERSON & ASSOCIATES DATED 09/15/06 IN DEED BOOK 751 PAGE 833.
6. LIMITS OF B-1 ZONING SHOWN PER ZMP 96-11 AND ZMA 05-12.

AREA SUMMARY:

TMP 30-A-14:
 Proposed Easement = 26.84 Acres
 Residue B-1 Area = 17.37 Acres
 Total Acreage = 44.21 Acres



BOYLE, BAIN, REBACK & SLAYTON

Attorneys and Counsellors at Law

420 Park Street

Charlottesville, Virginia 22902

Telephone (434) 977-6155

Facsimile (434) 977-3298

www.bbrs.net

Edward H. Bain, Jr.
(Of Counsel)

Jack N. Kegley
(Retired)

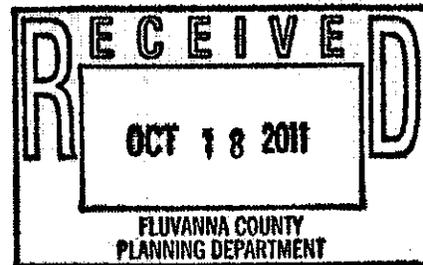
Robert P. Boyle
(1930-1992)

Forbes R. Reback
Marshall M. Slayton
Timothy I. Kelsey
C. Connor Crook
Jonathan S. Woodruff

October 17, 2011

Mr. Steve Tugwell
Fluvanna County Planning
P. O. Box 540
Palmyra, Virginia 22963

Re: Palmyra Associates, LLC
Proposed Easement



Dear Mr. Tugwell:

Please find enclosed the following information pertaining to the proposed easement for Palmyra Associates, LLC:

1. The completed Conservation Easement application and check for the \$750.00 fee
2. Draft proposed easement for your review
3. Copies of pertinent deeds and plat of the property

I hope to speak with you once you have received these materials and I look forward to working with you throughout this process. Please do not hesitate to contact me if you have any other questions or concerns.

Sincerely,


Erin L. Wilson
Legal Assistant

/elw
Enclosures

TAX MAP #30-A-14

PREPARED BY VDOT
UNDER SUPERVISION OF THE
OFFICE OF THE ATTORNEY GENERAL

Exempted from recordation taxes
under Sections 58.1-811(A) (3),
58.1-811(C)(4), 58.1-3315, 25.1-418,
42.1-70, 17.1-266, and 17.1-279(D)

2262

No. C-704002

\$98,900.00

CERTIFICATE OF TAKE

↑ VIRGINIA DEPARTMENT OF TRANSPORTATION
RIGHT OF WAY DIVISION
1601 ORANGE ROAD
CULPEPER, VIRGINIA 22701-3819

This is to certify that \$98,900.00, which sum has been paid into Court, is estimated by the Commonwealth Transportation Commissioner of Virginia to be the fair value of the land hereinafter described, or interest therein, and damages to the remainder, if any, owned in whole or in part by PALMYRA ASSOCIATES, LLC, a Virginia limited liability company, which the said Commonwealth Transportation Commissioner of Virginia has directed to be taken in conjunction with the construction, reconstruction, alteration, maintenance and repair of Route 15 - State Primary System and for all other purposes incidental thereto, identified as Project 0015-032-V04, RW-201, as shown on Sheets 3, 3A, 4, 4A and 4B of plans for said Project on file with the Department of Transportation. The amount above specified, or so much thereof as may be directed by the Court, will be paid by the Clerk thereof, pursuant to the order of the Circuit Court of the County of Fluvanna, as provided by Title 33.1, Chapter 1, Article 7 of the 1950 Code of Virginia, as amended. The land, or interest therein, taken lies in Fork Union Magisterial District of Fluvanna County, and is described as follows:

PARCEL 001 - Being as shown on Sheets 3 and 4 of the plans for Route 15, State Highway Project 0015-032-V04, RW-201, and beginning on the southeast (right) side of the Relocated Route 15 Construction Centerline from a point in the lands of the landowner opposite approximate Station 101+50, and ending on both sides of said Centerline at the Rivanna River (southwest bank) at approximate Station 105+88, and containing 5.445 acres (22,037.7 square meters), more or less, land; together with the temporary right and easement to use the

CERTIFICATE OF TAKE

TMP 30-A-14

\$18,500.00

4649

This is to certify that \$18,500.00, which sum has been paid into this Court, is appraised by Lyn B. Holt, MAI, to be the fair value of the land hereinafter described, or interest therein, and damages to the remainder, if any, owned in whole or in part by Palmyra Associates, L.L.C., which the said Board of Supervisors of the County of Fluvanna has directed to be taken in conjunction with the construction of a wastewater treatment facility and for all other purposes incidental thereto, identified as "Palmyra Area Wastewater Project," as shown on plans for said Project, which are on file with the County of Fluvanna Department of Public Works.

The amount above specified, or so much thereof as may be directed by the Court, will be paid by the Clerk thereof, pursuant to an order of the Circuit Court of Fluvanna County, as provided by Title 25.1, Chapter 3, of the Code of Virginia, as amended. The land, or interest therein, taken lies in the Fork Union Magisterial District of Fluvanna County, and is described as follows:

5.00 acres, more or less, consisting of approximately 2.48 acres in fee simple for the construction of the wastewater plant site, together with appropriate easements for ingress and egress and for the construction and maintenance of necessary pipelines, including approximately .44 acres for a temporary construction easement, .34 acres for a permanent sewer easement, 1.14 acres for an access and outfall easement, and the remainder for a buffer area, all of which is described and set forth on a plat by Anderson & Associates, Inc., attached hereto and incorporated by reference herein; being a portion of all that certain parcel or tract of land, with improvements thereon and appurtenances thereto, situated in Fluvanna County, Virginia, on the east side of US 15, containing 52.139 acres, more or less, shown on a plat by Gregory D. Hosaflook, P.C., Professional Land Surveyor, dated November 5, 1996, last revised March 12, 1997, in the Clerk's Office of the Circuit Court of the County of Fluvanna, Virginia, in Deed Book 574, page 815, LESS AND EXCEPT that certain parcel of land containing 5.445 acres, more or less, taken by the Commonwealth of Virginia, by Certificate of Take recorded in Deed Book 574, page 815.

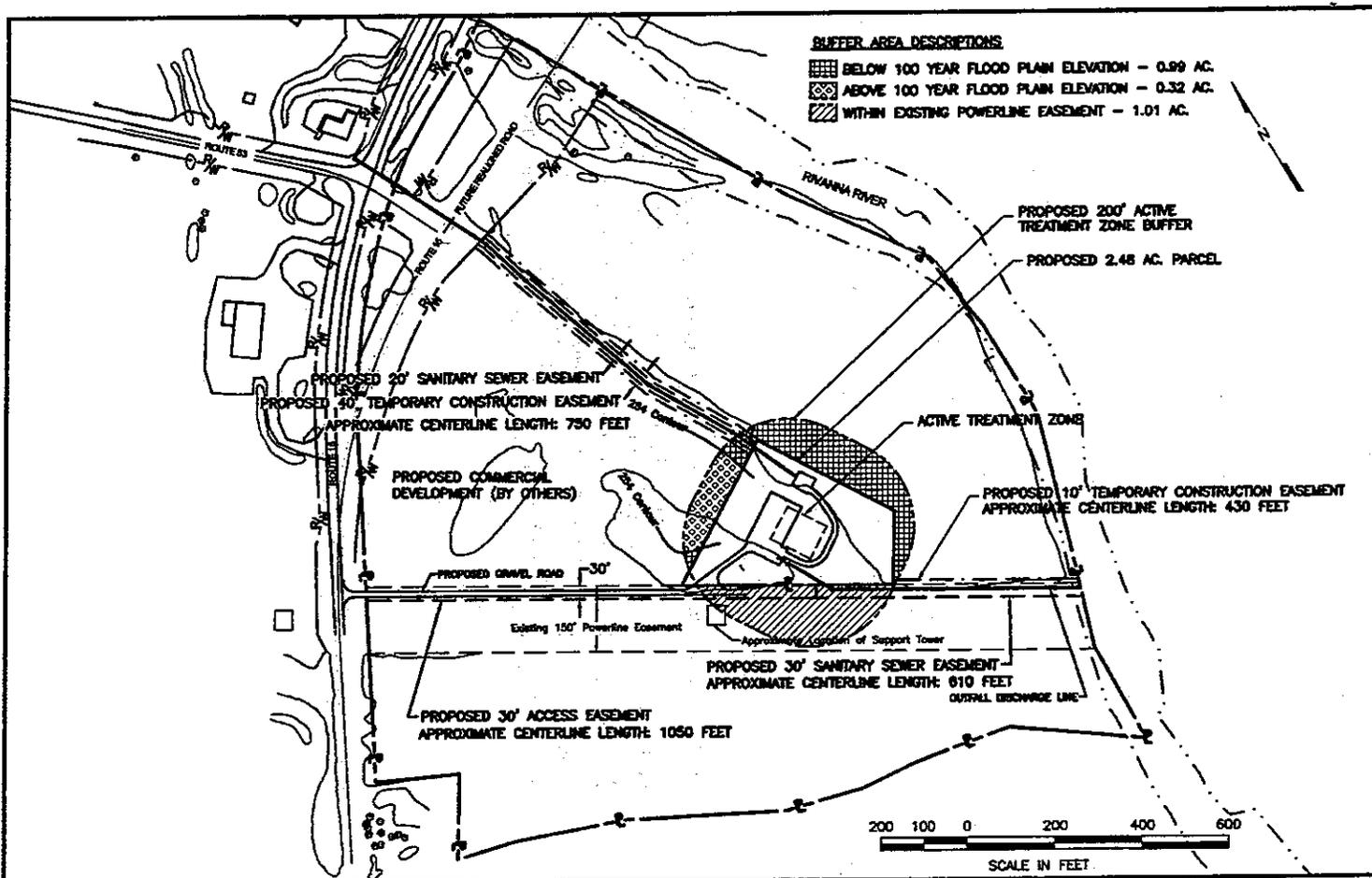


Exhibit A

	ANDERSON & ASSOCIATES, INC. Professional Design Services www.aandassociates.com Virginia - North Carolina - Tennessee	DATE: 08/20/08 DRAWN: JAG CHECKED: JAG DESIGNED: JAG CLIENT:	PROJECT:	PALMYRA AREA WASTEWATER PROJECT FLYNNANA COUNTY, VIRGINIA	PROPERTY & EASEMENTS FOR WWTP SITE	DOCUMENT NO. 21686-002 SHEET 1 OF 1
	SCALE IN FEET: 200 100 0 200 400 600					

VIRGINIA: IN THE CIRCUIT COURT OF FLUVANNA COUNTY

COMMONWEALTH TRANSPORTATION
COMMISSIONER OF VIRGINIA
Petitioner

6443

v.

No. CL06-203

PALMYRA ASSOCIATES, LLC,
a Virginia Limited Liability
Company

and

5.445 acres, more or less, in fee,
0.234 acres, more or less, for a
temporary construction easement,
0.004 acres, more or less, for a
permanent drainage easement, and
a Central Virginia Electric
Cooperative permanent utility
relocation easement, fronting
on Route 15, in the Fork Union
Magisterial District, Fluvanna
County, Virginia

Respondents

ORDER CONFIRMING JUROR'S REPORT

This day came the Petitioner and Respondent, by
Counsel, and it appearing to the Court that the report of
the jury, hereinbefore appointed by the Court, was duly
returned herein on October 15, 2007, and filed by the Court
herein; that thereafter, within the time allowed by
statute, Petitioner filed exceptions thereto, the Court
without a hearing thereon does hereby overrule said
exceptions for the reasons previously stated in the record;
that said commissioners ascertained that the value of the
land and interests taken herein was \$462,726.00, and that
there were no damages to the residue by reason of the

ORIGINAL FILED IN CIVIL FILE FOLDER #06CL203

Company, the sum of \$363,826.00, that being the excess of the award over the amount represented by the aforesaid Certificate of Take, with interest thereon at the rate specified by Section 33.1-128 (B) of the Code of Virginia, from the 15th day of March, 2004, the date on which the aforesaid Certificate of Take was recorded, to the date of payment into Court.

Upon receipt of said sum, the Clerk shall deliver said funds to Thomas E. Albro, Tremblay & Smith, L.L.P., Attorney for the Respondents.

The Court doth further Order that the Commonwealth of Virginia be released from any liability by virtue of the recordation of the certificate aforesaid; and that the proceedings herein be recorded and indexed in the Office of the Clerk of this Court as provided by Section 25.1-314 of the Code of Virginia, with reference to be made showing the book and page number of such recordation on the margin of the page where Certificate of Take No. C-704002 is spread.

And the Court doth further Order and Direct that the costs herein, including \$60.00 each to the jurors appointed and serving herein, namely: Linda R. Bolling, Wilbert I. Maupin, Jr., Amanda E. Petrylak, Ruby D. Smith and Allan E. Young, and the sum of \$30.00 to Susan W. Allport, Ava B. Bagby, William E. Baskfield, Waverly W. Bolden, Rosetta Bowles, T.C. Dickerson III, Wilton T. Durham, Pauline M. Frazier, Fred A. Gibson, Jr., Matthew S. Lamb, Kevin P. Martens, Randi K. McFarland, Sharon F. Nalle, Eugene L.

additional area shown as being required for the proper construction of cut and/or fill slopes, containing 0.234 acre (945.0 square meters), more or less. Said temporary easement will terminate at such time as the construction of the aforesaid project is completed. Also together with the permanent right and easement to use the additional area shown as being required for the proper construction and maintenance of pipe, right of way approximate Station 102+09 to approximate Station 102+19, containing 0.004 acre (15.4 square meters), more or less; and being a part of the same land acquired by the landowner from Jarl B. Hannum by Deed dated May 26, 2000, and recorded in Deed Book 393, Page 25, in the Office of the Clerk of the Circuit Court of said County.

AND WHEREAS, the Central Virginia Electric Cooperative was the owner of an easement, right of way or other interest in land for the construction, operation and maintenance of power line facilities, together with the necessary attachments and appurtenances thereto; and

WHEREAS, the construction of the aforesaid project makes it necessary to relocate the said company's facilities;

NOW, THEREFORE, under the provisions of Section 33.1-96, 1950 Code of Virginia, as amended, the Commonwealth Transportation Commissioner of Virginia has also directed to be taken, in order that same may then be conveyed to the Central Virginia Electric Cooperative, its successors and assigns, an easement and right of way for the construction, operation and maintenance of power line facilities, including any and all necessary attachments and appurtenances thereto, and lying on the southeast (right) side of the proposed right of way line of said Route and Project, from opposite approximate Relocated Route 15 Construction Centerline Station 104+26 to opposite approximate Station 105+91, the estimated fair value of which is included in the amount above specified.

For a more particular description of the land, or interest therein, taken, reference is made to photocopy of said Sheets, showing outlined in RED the land taken in fee simple, ORANGE temporary construction easement, GREEN permanent drainage easement, YELLOW utility easement for Central Virginia Electric Cooperative, and recorded simultaneously herewith in the State Highway Plat Book 2, Page 136-140

Dated at Richmond, Virginia

March 30 2004

Commonwealth Transportation
Commissioner of Virginia

By: *S.A. Waymack*
State Director, Right of Way & Utilities

Copy for: Commonwealth Transportation Commissioner
Attorney At Law

STATE OF VIRGINIA

City of Richmond

The foregoing instrument was acknowledged before me this 30th day of March, 2004, by S. A. Waymack, State Director, Right of Way & Utilities.

My Commission expires May 31, 2004

Rachel J. Satterfield
Notary Public

VIRGINIA: CLERK'S OFFICE OF THE CIRCUIT COURT OF FLUVANNA COUNTY

St. R. Tax	_____	The foregoing instrument with acknowledgment was admitted to record on <u>April 12</u> 20 <u>04</u> at <u>14:03 P.M.</u> In D.B. <u>574</u> Page(s) <u>815-817</u>
Co. R. Tax	_____	
Transfer	_____	
Clerk	<u>5 00</u>	
Grantor Tax	_____	
Total \$	<u>5 00</u>	

Recording costs paid as shown.
Teste: *Donna J. Smith* Deputy Clerk
Bouson B. Peterson, Jr., Clerk

2493

**PREPARED BY, AND
AFTER RECORDING, RETURN TO:**

KDR Real Estate Services
2500 Grenoble Road
Richmond, Virginia 23294
Attention: Sandy Baber

Tax Parcel I.D. No.: 30-A-14

ECTI Parcel No.: 38

**PERPETUAL RIGHT-OF-WAY AND EASEMENT AGREEMENT
(Palmyra Associates, LLC)**

FOR AND IN CONSIDERATION OF THE SUM OF TEN DOLLARS in hand paid and other good and valuable consideration, the receipt and legal sufficiency of which is hereby acknowledged PALMYRA ASSOCIATES, LLC, a Virginia limited liability company, (hereinafter collectively referred to as "Grantor" whether one or more), has irrevocably granted, bargained, sold, and conveyed, and by these presents does hereby grant, bargain, sell, and convey unto EAST COAST TRANSPORT, INC., a Virginia public service corporation, and its successors and assigns (hereinafter individually and collectively referred to as "Grantee") whose address is 1044 North 115th Street, Suite 400, Omaha, Nebraska 68154, the perpetual and non-exclusive right and easement on, over, across, under and through that tract of land (the "Pipeline Easement Area") described on Exhibit "A" attached hereto and made a part hereof for purposes of (i) surveying, clearing, excavating, laying, constructing, testing, operating, inspecting, maintaining, protecting, repairing, replacing, changing the size of, altering, relocating and removing, and abandoning in place, one or more water pipelines, and utility and communications facilities necessary or desirable for the monitoring, operation and protection of said pipelines, together with all necessary and appropriate headwalls, manholes, rip rap and other erosion control measures, appliances, appurtenances, machinery, apparatus, equipment, fixtures, improvements and facilities related thereto deemed by Grantee to be necessary or desirable in connection therewith, (hereinafter collectively referred to as the "pipeline" or "pipelines"), including, but not limited to, fittings, tie-overs, valves, corrosion control equipment, and other apparatus above and below ground for the transportation of water through such pipelines; (ii) transporting water through such pipelines; (iii) installing and maintaining signs along the Pipeline Easement Area identifying the area as the location of such pipelines; (iv) cutting, clearing, removing and disposing of, from time to time, all trees, shrubs, and other vegetation, and to remove and dispose of all natural or manmade obstructions in the Pipeline Easement Area, as Grantee may deem necessary for the safe operation and maintenance of the pipelines and related facilities; (v) unobstructed ingress and egress from the nearest public road to the pipelines and Easement Areas (as hereinafter defined) across the lands now or hereafter owned by Grantor (the "Adjoining Land") in order to provide Grantee convenient access to the pipelines and Easement Areas at any time and from time to time, for the laying, construction, testing, operation, inspection, maintenance, protection, repair, replacement, changing the size of, alteration, relocation or removal of the above-described pipelines and facilities, within said Pipeline Easement Area and/or other land; and (vi) such other rights as may be necessary or convenient for the enjoyment of the rights and privileges provided by this Perpetual Right-of-Way and Easement Agreement (herein sometimes referred to as the "Agreement").

hereunder shall completely relieve the assignor of any obligation or further liability hereunder. The easements set forth in this Agreement shall be for the use, benefit and enjoyment of Grantee, and each of its designated successors, successors-in-title, grantees and assigns, and their respective agents, employees, servants, tenants, subtenants, licensees, permittees, customers, invitees, contractors, subcontractors, lenders and any other party holding a collateral interest in the property or rights of Grantee. This Agreement, each and all of its terms, conditions and provisions, and the easements, rights, and privileges created hereby shall be binding upon and inure to the benefit of Grantee and Grantor and their respective designated (to the extent necessary under the last two sentences of this paragraph) heirs, devisees, executors, administrators, personal representatives, successors, successors-in-title, grantees, assignees, and their respective tenants, subtenants, licensees, permittees, customers, lenders and any other party holding a collateral interest in the property or rights of Grantee. In addition to the easements in gross hereinabove described, Grantor agrees that all of the easements, rights and privileges, set forth herein shall touch, concern, burden and run with the title to the Easement Areas and the Adjoining Land, collectively as the servient tenement, and shall be appurtenant to, touch, concern and run with the title to any lands now or hereafter owned or leased by either Grantee, or its respective designated successors, successors-in-title, grantees and assigns located in Fluvanna County or Buckingham County, Virginia, collectively the dominant tenement. Any conveyance of said dominant tenement, or any part thereof, to any lender or any other party holding a collateral interest in the dominant tenement (whether by foreclosure, deed in lieu of foreclosure or otherwise) shall also convey the rights, privileges, duties and obligations contained in this Agreement, regardless of whether or not specific mention is made of this Agreement and regardless of whether or not a specific conveyance is made of, or subject to, the easements, rights, privileges, duties and obligations contained herein. Any conveyance of said dominant tenement, or any part thereof, to any person or entity, other than a lender or a party holding a collateral interest in the dominant tenement, shall only convey the rights, privileges, duties and obligations contained in this Agreement if specific mention is made of this Agreement or if a specific conveyance is made of, or subject to, the easement, rights, privileges, duties and obligations contained herein.

The interpretation, construction and performance of this agreement shall be governed by the laws of the Commonwealth of Virginia. Each Grantor covenants with Grantee that (i) Grantor alone is the fee simple owner of record of the Easement Areas and the Adjoining Land, is lawfully seized and possessed of the Easement Areas and the Adjoining Land, and has a good and lawful right to grant and convey the easements, rights and privileges granted hereunder, (ii) Grantor has done no act to encumber title to the Easement Areas or the Adjoining Land, and the Easement Areas and the Adjoining Land are free from all leases, liens (other than ad valorem tax liens), and other encumbrances, except those publicly recorded among the land records of the county in which the Easement Area and Adjoining Land are located, (iii) Grantee shall have quiet possession of Grantee's easement rights in the Easement Areas and the Adjoining Land, and (iv) Grantor will execute such further assurances of Grantee's rights contained herein as may be requisite.

Grantor agrees to cooperate with Grantee, and Grantor agrees to execute and deliver all such affidavits and instruments and take such actions as Grantee determines are necessary or desirable to enable Grantee to obtain title insurance insuring the rights, title and interests of Grantee under this Agreement free of any liens or encumbrances, except those publicly recorded among the land records of the county in which the Easement Areas and Adjoining Land are located, and to carry out the terms of this Agreement without further compensation to Grantor.

TO HAVE AND TO HOLD said easements, rights and privileges, together with all and singular the privileges and appurtenances thereto in anywise belonging unto each Grantee, and its respective successors and assigns forever. Each Grantor does hereby bind himself or herself and his or her respective heirs, executors, administrators, personal representatives, successors, successors-in-title and assigns to warrant and forever defend Grantor's title to the Easement Areas, possession thereof and all and

COMMONWEALTH OF VIRGINIA,

CITY/COUNTY OF Charlotteville, to-wit:

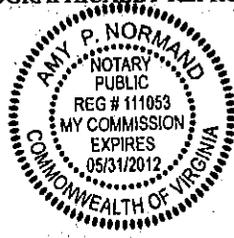
The foregoing instrument was acknowledged before me in the aforesaid jurisdiction this 25th day of July, 2010 by David G. Sutton, Member, on behalf of S. J. S. LIMITED COMPANY, a Virginia limited liability company, as Member of Palmyra Associates, LLC, a Virginia limited liability company.

Amy P. Normand
Notary Public

My commission expires:
Notary Registration No.:

May 31, 2012
111053

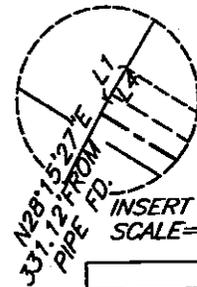
[AFFIX A SHARP, LEGIBLE, PERMANENT, AND PHOTOGRAPHICALLY REPRODUCIBLE NOTARY SEAL]



NOTE:
POSSIBLE VA. TELEPHONE & TELEGRAPH ESMT.
ON EAST SIDE OF RTE. 15 D.B.25 PG.379

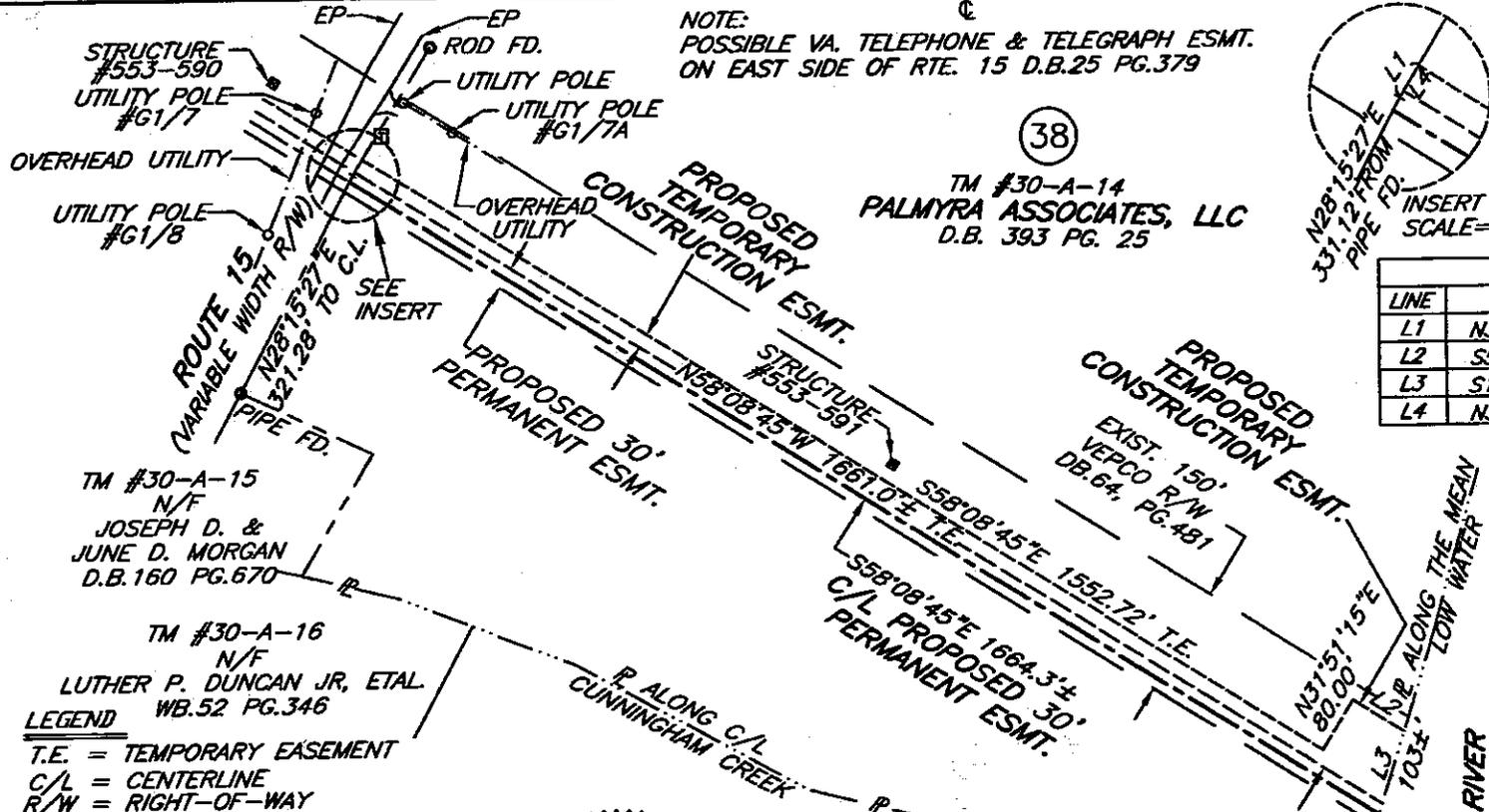
(38)

TM #30-A-14
PALMYRA ASSOCIATES, LLC
D.B. 393 PG. 25



INSERT
SCALE=1"=100'

LINE TABLE		
LINE	BEARING	LENGTH
L1	N31°45'38"E	25.17
L2	S58°08'45"E	82.72 TIE
L3	S17°28'02"W	103.24 TIE
L4	N31°45'38"E	20.00



TM #30-A-15
N/F
JOSEPH D. &
JUNE D. MORGAN
D.B.160 PG.670

TM #30-A-16
N/F
LUTHER P. DUNCAN JR, ETAL
LEGEND WB.52 PG.346

TM #30-A-17
N/F
FREDERIC L. TUCKER &
JERI LYNN TUCKER
D.B.216 PG.325

APPROVED BY FLUVANNA
COUNTY PLATS OFFICER

Steven Tignor
PLATS OFFICER
7/30/10
DATE OF APPROVAL



- LEGEND
- T.E. = TEMPORARY EASEMENT
 - C/L = CENTERLINE
 - R/W = RIGHT-OF-WAY
 - ESMT. = EASEMENT
 - P = PROPERTY LINE
 - EP = EDGE OF PAVEMENT
 - ☐ = TELEPHONE PEDESTAL

AREA IN PROPOSED EASEMENTS:

PARCEL	38
30' PERMANENT	1.15 ACRES
TEMPORARY	0.93 ACRES
TOTAL	2.08 ACRES

EAST COAST TRANSPORT, INC.
PLAT TO ACCOMPANY AGREEMENT WITH
PALMYRA ASSOCIATES, LLC

DISTRICT CUNNINGHAM	COUNTY FLUVANNA	STATE VIRGINIA
SCALE: 1 INCH = 200 FT.		SURVEYED BY B & N
DRAWN BY JDB	DATE 04-13-09	38

BURGESS & NIPLE

ENGINEERS ■ SURVEYORS
PLANNERS ■ LANDSCAPE ARCHITECTS
4112 INNSLAKE DRIVE
GLEN ALLEN, VA 23060-3683
PH. (804) 320-2667 FAX (804) 323-5131

822 563

0822

2324-14-00
8-41-00(4p)

ORIGINAL INSTRUMENT RETURNED TO:

THIS DEED, made and entered into this 26th day of May, 2000, by and between Jarl B. HANNUM, grantor and party of the first part, and PALMYRA ASSOCIATES, LLC, a Virginia limited liability company, grantee and party of the second part, whose mailing address is c/o P. O. Box 177, Palmyra, Virginia 22963; and Carol L. HANNUM, grantor, party of the third part.

W I T N E S S E T H :

That for and in consideration of the sum of Two Hundred Eighty Thousand Dollars (\$280,000.00), cash in hand paid, the receipt of which is hereby acknowledged by the party of the first part, the said party of the first part does hereby grant, bargain, sell and convey with GENERAL WARRANTY and ENGLISH COVENANTS OF TITLE unto the said Palmyra Associates, LLC, the following-described tract or parcel of land in Fluvanna County, Virginia, to-wit:

All that certain tract or parcel of land, lying and being situate in the Fork Union Magisterial District, Fluvanna County, Virginia, adjoining U. S. Highway 15, containing 52.139 acres, more or less, and shown on plat by Gregory D. Hosaflook, P.C., dated November 5, 1996 and revised March 12, 1997 and recorded in the Office of the Clerk of the Circuit Court of Fluvanna County, Virginia, in Deed Book 354, at page 569, and being further identified as Fluvanna County Tax Map Parcel No. 30-(A)-14; and being all of the property conveyed to grantor herein, by deed of Virginia Pierce Jones, dated November 30, 1995, and recorded in the Clerk's Office aforesaid in Deed Book 292, page 721.

Page One of Three

THIS INSTRUMENT PREPARED BY P. BOSLEY CROWTHER 3RD, PALMYRA, VIRGINIA

The above conveyance is made expressly subject to all easements, reservations, rights-of-way, covenants and restrictions of record, conditions and reservations contained in duly recorded deeds, plats and other instruments constituting constructive notice in the chain of title to the property hereby conveyed which have not expired by limitation of time contained therein or have not otherwise become ineffective.

Carol L. Hannum joins in this deed to convey any marital interest she may have in the property.

WITNESS the following signatures and seals:

JRH (SEAL)
Jarl B. Hannum

CAROL L. HANNUM
by J. of Carol L. Hannum (SEAL)
Carol L. Hannum

COMMONWEALTH OF VIRGINIA

COUNTY OF FLUVANNA, to-wit:

The foregoing instrument was acknowledged before me by Jarl B. Hannum this 31 day of May, 2000.

My commission expires: 5/31/2001



(NOTARIAL SEAL)

Deborah R. Perangi
Notary Public

COMMONWEALTH OF VIRGINIA

COUNTY OR CITY OF FLUVANNA, to-wit:

The foregoing instrument was acknowledged before me by F. Bosley Crowther 3rd, attorney-in-fact for Carol L. Hannum this 31st day of May, 2000.

My commission expires: 8-31-2002

(NOTARIAL SEAL)

D. Aileen Pelli
Notary Public



VIRGINIA: CLERK'S OFFICE OF THE CIRCUIT COURT OF FLUVANNA COUNTY

St. R. Tax	<u>420.00</u>	The foregoing instrument with acknowledgment was
Co. R. Tax	<u>140.00</u>	admitted to record on <u>June 1</u> , 2000 at
Transfer	<u>1.00</u>	<u>8:13 A.M.</u> in D.B. <u>393</u> Page(s) <u>25-27</u>
Clerk	<u>16.00</u>	Recording costs paid as shown.
Grantor Tax	<u>280.00</u>	Teste: <u>Sandra C. Parish</u> Deputy Clerk
Total \$	<u>857.00</u>	<u>Bouson E. Peterson, Jr., Clerk</u>

Prepared by: Boyle, Bain, Reback & Slayton
420 Park Street
Charlottesville, VA 22902

DRAFT

Tax Map No.:30-(A)-14

Exempted from recordation tax
under the Code of Virginia (1950), as amended,
Sections 58.1-811 (A) (3), 58.1-811 (D)
and from Circuit Court Clerk's fee under Section 17.1-266

THIS DEED OF GIFT OF EASEMENT (this "Easement"), made this ___ day of _____, 2011, by between and among **PALMYRA ASSOCIATES, LLC**, a Virginia limited liability company, (the "Grantor"); and the **COUNTY OF FLUVANNA**, a political subdivision of the Commonwealth of Virginia, whose business address is P.O. Box 540, Palmyra, Virginia 22963 ("Grantee");

WITNESSETH:

WHEREAS, Grantor is the owner in fee simple of a parcel of real property situated on James Madison Highway (U.S. Route 15) in Fluvanna County, Virginia, near the village of Palmyra containing 41.694 acres, more or less, as further described herein (the "Property"), and desires to give and convey to Grantee a perpetual conservation and open-space easement over the Property as herein set forth; and

WHEREAS, Grantee is a political subdivision of the Commonwealth of Virginia and a "qualified organization" and "eligible donee" under §170(h)(3) of the Internal Revenue Code of 1986, as amended (and corresponding provisions of any subsequent tax laws)(IRC) and Treasury Regulation §1.170A-14(c)(1), and is willing to accept a perpetual conservation and open-space easement over the Property as herein set forth; and

WHEREAS, Chapter 461 of the Acts of 1966, codified in Chapter 17, Title 10.1, §§10.1-1700 through 10.1-1705 of the Code of Virginia (1950) as amended (the "Open-Space Land Act"), declares that the preservation of open-space land serves a public purpose by curbing urban sprawl, preventing the spread of urban blight and deterioration and encouraging more economic and desirable urban development, helping provide or preserve necessary park, recreational, historic and scenic areas, and conserving land and other natural resources, and authorizes the acquisition of interests in real property, including easements in gross, as a means of preserving open-space land; and

WHEREAS, pursuant to §§10.1-1700 and 10.1-1703 of the Open-Space Land Act, the purposes of this Easement include retaining and protecting open-space and natural resource values of the Property, and the limitation on division, residential construction and commercial and industrial uses contained in Section II ensures that the

Property will remain perpetually available for agriculture, livestock production, game management, forest or open-space use, all as more particularly set forth below; and

WHEREAS, the Grantee is a public body within the definition in §10.1-1700 of the Open-Space Land Act and pursuant to the public policy of the Commonwealth to encourage preservation of open-space land, is authorized to hold real property or any estate or interest therein for the purpose of preserving the natural, scenic, historic, scientific, open-space and recreational lands of the Commonwealth; and

WHEREAS, this conservation and open-space easement in gross constitutes a restriction granted in perpetuity on the use which may be made of the Property, and is in furtherance of and pursuant to the clearly delineated governmental policies set forth below:

(i) Land conservation policies of the Commonwealth of Virginia as set forth in:

a. § 1 of Article XI of the Constitution of Virginia, which states that it is the Commonwealth's policy to protect its atmosphere, lands and waters from pollution, impairment, or destruction, for the benefit, enjoyment, and general welfare of the people of the Commonwealth;

b. The Open-Space Land Act cited above;

c. The Virginia Land Conservation Incentives Act, Chapter 3 of Title 58.1, §§58.1-510 through 58.1-513 of the Code of Virginia (1950) as amended, which supplements existing land conservation programs to further encourage the preservation and sustainability of the Commonwealth's unique natural resources, wildlife habitats, open spaces and forest resources;

d. Chapter 32, of Title 58.1, §§58.1-3230 through 58.1-3244 of the Code of Virginia (1950) as amended, which authorizes special use-value tax assessments for real estate devoted to agricultural, forestal, horticultural and open-space use;

(ii) Land use policies of the County of Fluvanna as delineated in:

a. its Comprehensive Plan 2000 adopted November 9, 2000 to which plan the restrictions set forth in this deed conform and which contains promotion goals, objectives and strategies hereinafter set out.

b. its County Code Chapter 5.5 adopted June 21, 2006 effective July 1, 2006 setting forth the County's Conservation Easement Program pursuant to which this Easement is given and accepted; and

WHEREAS, this Easement will yield significant public benefit to the citizens of Fluvanna County and the Commonwealth as set forth in Section I; and

WHEREAS, Grantor and Grantee desire to protect in perpetuity the conservation values of the Property as specified in Section I by restricting the use of the Property as set forth in Section II; and

WHEREAS, Grantee has determined that the restrictions set forth in Section II (the "Restrictions") will preserve and protect in perpetuity the conservation values of the Property, which values are reflected in Section I; and

WHEREAS, Grantee has determined that the Restrictions will limit use of the Property to those uses consistent with, and not adversely affecting, the conservation values of the Property and the governmental conservation policies furthered by the Easement; and

WHEREAS, Grantee, by acceptance of this Easement, designates the Property as property to be retained and used in perpetuity for the preservation and provision of open-space land pursuant to the Open-Space Land Act; and

WHEREAS, the Property possesses significant scenic, natural, open-space, wildlife habitat and historic values (the "Open-Space Values"), the preservation of which will benefit the citizens of the Commonwealth; and

WHEREAS, the Property lies in the vicinity of other lands under open-space easement deeded to the Grantee and contributes to the open-space values of such other lands under easement; and

WHEREAS, the Property fronts on James Madison Highway (U.S. Route 15), a major interstate highway and contributes to the scenic views enjoyed by the public therefrom; and

WHEREAS, the Property lies immediately outside the historic Village of Palmyra, the county seat for Fluvanna County, within the viewshed of the Fluvanna Court House Historic District, an area of historic and architectural significance; the Fluvanna County Court House built in 1830 located within the Fluvanna Court House Historic District is listed in the Virginia Landmarks Register and the National Register of Historic Places; the historic Palmyra Lock and Mill Site adjoins the Property and is located along the Rivanna River in the Palmyra Village area; and

WHEREAS, the Property has approximately 2,393 feet of frontage on the west bank of the Rivanna River, designated a Virginia Scenic River pursuant to §10.1-416 of the Code of Virginia (1950) as amended and a component of the Virginia Scenic Rivers System, and contributes to the scenic views enjoyed by the public therefrom; and

WHEREAS, the Property has 1,608 feet of frontage on the north bank of Cunningham Creek, a tributary of the Rivanna River which flows into the James River and thence to the Chesapeake Bay; and

WHEREAS, the protection of water quality within the Chesapeake Bay watershed and specifically along riparian corridors of significant waterways within the watershed such as the James River, contributes to the following governmental conservation policies: (1) the Virginia Water Quality Improvement Fund was enacted in part to meet the Commonwealth of Virginia's commitments under the Chesapeake Bay Agreement, § 10.1-2124 of the Code of Virginia (1950) as amended; (2) in the Chesapeake 2000 Agreement, the Governor of the Commonwealth of Virginia and the Administrator of the United States Environmental Protection Agency acknowledged that "future development will be sustainable only if we protect our natural and rural resource land, limit impervious surfaces and concentrate new growth in existing population centers;" and (3) a goal of the Chesapeake 2000 agreement is to "expand the use of voluntary and market-based mechanisms such as easements ... to protect and preserve natural resource lands." ; and

WHEREAS, protection of the waters of Cunningham Creek and the Rivanna River will implement the goals of the Chesapeake Bay Preservation Act; and

WHEREAS, the 2002-2003 Biennnial Report of the Virginia Land Conservation Foundation, dated January 2004, states that meeting Virginia's land preservation goals under the Chesapeake 2000 Agreement "requires the conservation of 432,535 acres by 2010 or 61,791 acres per year." ; and

WHEREAS, the protection of the Property from intensive development will contribute to the goal of the Virginia Scenic Rivers Act to "protect and preserve certain rivers or sections thereof possessing natural or pastoral beauty"; and

WHEREAS, the protection of the Property from intensive development will contribute to the goal of the 2002 Virginia Outdoors Plan to "encourage partnerships through the establishment of private/public conservation easements along designated Scenic Rivers"; and

WHEREAS, the Comprehensive Plan 2000 of Fluvanna County, Virginia, adopted by the Board of Supervisors of said County, includes Chapter 4 on the Environment which has the following goals among others:

Goal 1: Preserve and protect the natural, rural, and open-space character of Fluvanna County; and

Goal 2: Encourage agricultural and forestal operations and productivity and ensure the availability of agricultural lands for the continued production of crops, livestock and timber; and

Goal 3: Protect water resources; and

Goal 4: Protect Natural Resources, including water, soil, air, scenery, and fragile ecosystems . . . Promote the placement of conservation / scenic easements on lands

within view of Rivanna [River] and seek to protect the scenic value of these lands when land use decisions and plans are made; and

WHEREAS, in the implementation of Goals 1 and 4 cited above, the Board of Supervisors of Fluvanna County “encourage(s),” “facilitate(s)” and “promote(s) . . . the donation of open-space and conservation easements on land that meets the minimum IRS criteria for easement donation”; and

WHEREAS, the Grantee has determined that the restrictions hereinafter set forth (the “Restrictions”) will preserve and protect in perpetuity the “Open-Space Values” of the Property, which values are reflected in the preceding paragraphs, the Grantee’s evaluation of the Property, and the documentation of the condition of the Property as contained in its files and records; and

WHEREAS, the conservation purpose of this easement is to preserve and protect in perpetuity the Open-Space Values of the Property; and

WHEREAS, the Grantee has determined that the Restrictions will limit the uses of the Property to those uses consistent with, and not adversely affecting the Open-Space Values of the Property, the scenic values enjoyed by the general public, and the governmental conservation policies furthered by this easement.

WHEREAS, this Easement is intended to constitute “a restriction (granted in perpetuity) on the use which may be made of real property”, which is “a qualified real property interest” under IRC § 170(h)(2)(c); and

WHEREAS, this Easement is granted “exclusively for conservation purposes” under IRC §170(h)(1)(C) because it effects “the preservation of certain open-space (including farmland and forest land).” The preservation of open-space on the Property as provided in this Easement (i) is pursuant to certain clearly delineated state and local governmental conservation policies referred to in the preceding preamble clauses that indicate the type of property identified by Grantees as worthy of preservation and (ii) will yield a significant public benefit, in that among other things it will: (1) protect the Property from inappropriate development, which existing and foreseeable trends in the vicinity of the Property indicate is increasing and which could contribute to the degradation of the scenic and natural character of the area; (2) prevent excessive development, soil disturbance, and pollution on the Property, thus enhancing water quality in Cunningham Creek, the James River and ultimately, the Chesapeake Bay; (3) is consistent with existing conservation programs in the area and augments open-space easements held by the Virginia Outdoors Foundation and the County of Fluvanna on other tracts of land in the Palmyra Magisterial District of Fluvanna County, Virginia, which also help to (a) preserve the scenic local and regional landscape in general and the historic landmarks therein, (b) attract tourism and commerce to the area, and (c) enhance the quality of life for area residents and visitors;

NOW, THEREFORE, in consideration of the premises and pursuant to Fluvanna County's Conservation Easements Program and the mutual covenants herein and their acceptance by Grantee, Grantor does hereby give, grant and convey to Grantee a conservation and open-space easement in gross over, and the right in perpetuity to restrict the use of, the Property, which is described in SCHEDULE "A" attached hereto and made a part hereof, and consists of 41.694 acres, more or less, located in the Fork Union Magisterial District, Fluvanna County, Virginia, near Palmyra, on James Madison Highway (U.S. Route 15) to-wit:

[SEE ATTACHED SCHEDULE A]

The Property is shown as Tax Map No. 30-(A)-14 among the land records of the County of Fluvanna, Virginia. Even if the Property consists of more than one parcel for real estate tax or any other purpose, it shall be considered one parcel for purposes of this Easement, and the restrictions and covenants of this Easement shall apply to the Property as a whole.

SECTION I - PURPOSE

The purpose of this Easement is to preserve and protect the conservation values of the Property in perpetuity by imposing the restrictions on the use of the Property set forth in Section II and providing for their enforcement in Section III. The conservation values of the Property are its open-space, scenic, and natural values and its values as land preserved for protection of water quality, and open-space.

SECTION II – RESTRICTIONS

Restrictions are hereby imposed on the use of the Property pursuant to the public policies set forth above. The acts that Grantor covenants to do and not to do upon the Property, and the restrictions that Grantee is hereby entitled to enforce, are and shall be as follows:

1. **DIVISION.** Division of the Property is prohibited. The Property shall not be sold or conveyed except as a whole.
2. **BUILDINGS AND STRUCTURES.** No buildings or structures other than the following are permitted on the Property:
Non-residential outbuildings and structures not to exceed 500 square feet in ground area unless prior written approval shall have been obtained from Grantee that a larger footprint is permitted considering the purpose of this Easement and the scale of the proposed outbuilding or structure in relation to the surrounding area;

Grantor shall give Grantee 30 days' written notice before beginning construction or land clearing prior to construction or enlargement of any structure on the Property.

To protect the scenic values of the Property, no building or structure shall be constructed within 250 feet of the west bank of the Rivanna River or the north bank of Cunningham Creek.

Private roads with permeable surfaces and utilities to serve permitted buildings, structures, and other permitted uses, such as forestry and game management may be constructed and maintained. Underground public and private utilities whose construction and maintenance will not significantly impair the Property's conservation values may be constructed and maintained.

3. **INDUSTRIAL OR COMMERCIAL ACTIVITIES.** Industrial or commercial activities other than game management and forestry are prohibited. Notwithstanding any other provision of this easement, no commercial recreational use shall be allowed on the Property.
4. **MANAGEMENT OF FOREST.** Best Management Practices, as defined by the Virginia Department of Forestry, shall be used to control erosion and protect water quality when any timber harvest is undertaken. All material timber harvest activities on the Property shall be guided by a Forest Stewardship Management Plan approved by the Virginia Department of Forestry. The objectives of the Forest Stewardship Management Plan may include, but are not limited to, forest health, timber management, wildlife habitat, and game management, water and air quality, historic and cultural resource preservation and natural area preservation, or any combination thereof.

Non-commercial *de minimis* harvest of trees for trail clearing, trees that pose an imminent hazard to human health or safety, or removal of invasive species shall not require a Forest Stewardship Management Plan.

5. **GRADING, BLASTING, MINING.** Grading, blasting or earth removal shall not materially alter the topography of the Property except for (i) wetlands or stream bank restoration pursuant to a government permit, (ii) erosion and sediment control pursuant to a government-required erosion and sediment control plan, or (iii) as required in the construction of permitted buildings, structures, roads, and utilities. Best Management Practices, in accordance with the Virginia Erosion and Sediment Control Law, shall be used to control erosion and protect water quality in such construction. Grading, blasting or earth removal in excess of one acre for the purposes set forth in subparagraphs (i) through (iii) above require 30 days' prior notice to Grantee. Generally accepted agricultural activities shall not constitute a material alteration. Surface mining, subsurface mining, dredging on or from the Property, or drilling for oil or gas on the Property are prohibited.
6. **ACCUMULATION OF TRASH.** Accumulation or dumping of trash, refuse, junk or toxic materials is not permitted on the Property. This restriction shall not

prevent generally accepted agricultural or wildlife management practices, such as creation of brush piles, composting, or the storage of farm machinery, organic matter, agricultural products or agricultural byproducts on the Property.

7. **SIGNS.** Display of billboards, signs, or other advertisements is not permitted on or over the Property except to: (i) state the name and/or address of the owners of the Property, (ii) advertise the sale or lease of the Property, (iii) advertise the sale of goods or services produced incidentally to a permitted use of the Property, (iv) provide notice necessary for the protection of the Property, (v) give directions to visitors, or (vi) recognize historic status or participation in a conservation program. Temporary political signs are allowed. No signs visible from outside the Property shall exceed nine square feet in size.
8. **RIPARIAN BUFFER.** To protect water quality, riparian buffers shall be maintained as follows:

A 250-foot buffer strip shall be maintained along the west bank of the Rivanna River and the north bank of Cunningham Creek as measured from the top of the bank.

- (i) Within the buffer strip there shall be (a) no buildings or other substantial structures constructed, (b) no storage of compost, manure, fertilizers, chemicals, machinery or equipment, (c) no removal of trees except removal of invasive or exotic species or removal of dead, diseased or dying trees, or trees posing a threat to human health or safety, and (d) no plowing, cultivation, filling, or other earth-disturbing activity.
- (ii) Notwithstanding the foregoing, permitted within the buffer strips is (a) wetland or stream bank restoration, or erosion control, pursuant to a government permit, (b) creation and maintenance of trails with unimproved surfaces, and (c) planting of non-invasive species.
- (iii) Should Cunningham Creek or the Rivanna River meander or change course naturally, the buffer strip shall remain the same width, but move relative to the movement of the river. In such event, any buildings or structures that were outside of the original buffer strip and are determined to be within the new buffer strip shall not be considered in violation of these restrictions and may be maintained at such locations.

SECTION III – ENFORCEMENT

1. **RIGHT OF INSPECTION.** Representatives of Grantee may enter the Property from time to time for purposes of inspection (including photographic documentation of the condition of the Property) and enforcement of the terms of this Easement after permission from or reasonable notice to the Grantor or the Grantor's representative, provided, however, that in the event of an emergency,

entrance may be made to prevent, terminate or mitigate a potential violation of these restrictions with notice to Grantor or Grantor's representative being given at the earliest practicable time.

2. **ENFORCEMENT.** Grantee has the right to bring an action at law or in equity to enforce the Restrictions contained herein. This right specifically includes the right to require restoration of the Property to a condition of compliance with the terms of this Easement as existed on the date of the gift of the Easement, except to the extent such condition thereafter changed in a manner consistent with the Restrictions; to recover any damages arising from non-compliance; and to enjoin non-compliance by *ex parte* temporary or permanent injunction. If the court determines that Grantor failed to comply with this Easement, Grantor shall reimburse Grantee for any reasonable costs of enforcement, including costs of restoration, court costs and attorney's fees, in addition to any other payments ordered by the court. Grantee's delay shall not waive or forfeit its right to take such action as may be necessary to insure compliance with this Easement. Notwithstanding any other provision of this Easement, Grantor shall not be responsible or liable for any damage or change to the condition of the Property caused by fire, flood, storm, Act of God, governmental act or other cause outside of Grantor's control or any prudent action taken by Grantor to avoid, abate, prevent or mitigate damage or changes to the Property from such causes.

SECTION IV – DOCUMENTATION

Documentation retained in the office of Grantee including, but not limited to, the Baseline Documentation Report ("Documentation Report"), describes the condition and character of the Property at the time of the gift. The Documentation Report may be used to determine compliance with and enforcement of the terms of this Easement; however, the parties are not precluded from using other relevant evidence or information to assist in that determination. Grantor has made available to Grantee, prior to donating this Easement, documentation sufficient to establish the condition of the Property at the time of the gift. The parties hereby acknowledge that the Documentation Report contained in the files of Grantee is an accurate representation of the Property.

SECTION V – GENERAL PROVISIONS

1. **DURATION.** This Easement shall be perpetual. It is an easement in gross that runs with the land as an incorporeal interest in the Property. The covenants, terms, conditions and restrictions contained in this Easement are binding upon, and inure to the benefit of, the parties hereto and their successors and assigns, and shall continue as a servitude running in perpetuity with the Property. Landowner's rights and obligations under this Easement terminate upon proper transfer of Landowner's interest in the Property, except that liability for acts or omissions occurring prior to transfer shall survive transfer.

2. **NO PUBLIC ACCESS.** Although this Easement will benefit the public as described above, nothing herein shall be construed to convey to the public a right of access to, or use of the Property. Grantor retains the exclusive right to such access and use, subject to the terms hereof.
3. **TITLE.** Grantor covenants and warrants that Grantor has good title to the Property, that Grantor has all right and authority to grant and convey this Easement and that the Property is free and clear of all encumbrances (other than utility and access easements) including, but not limited to, any mortgages not subordinated to this Easement.
4. **ACCEPTANCE.** Acceptance of this conveyance by Grantee is authorized by Virginia Code Section 10.1-1701 and the Conservation Easements Program of Fluvanna County and is evidenced by the signature of the Chairman of the Board of Supervisors of the Grantee in accordance with a resolution of the Board of Supervisors of Fluvanna County, Virginia adopted _____. Approval of this instrument as to form is evidenced by the signature of the Fluvanna County Attorney.
5. **INTERACTION WITH OTHER LAWS.** This Easement does not permit any use of the Property which is otherwise prohibited by federal, state, or local law or regulation. Neither the Property, nor any portion of it, shall be included as part of the gross area of other property not subject to this Easement for the purposes of determining density, lot coverage or open-space requirements under otherwise applicable laws, regulations or ordinances controlling land use and building density. No development rights that have been encumbered or extinguished by this Easement shall be transferred to any other property pursuant to a transferable development rights scheme, cluster development arrangement or otherwise.
6. **CONSTRUCTION.** Any general rule of construction to the contrary notwithstanding, this Easement shall be liberally construed in favor of the grant to effect the purposes of the Easement and the policy and purposes of Grantee. If any provision of this Easement is found to be ambiguous, an interpretation consistent with the purpose of this Easement that would render the provision valid shall be favored over any interpretation that would render it invalid. Notwithstanding the foregoing, lawful acts or uses not expressly prohibited by this Easement are permitted on the Property. Grantor and Grantee intend that the grant of this Easement qualify as a "qualified conservation contribution" as that term is defined in Section 170(h)(1) of the Internal Revenue Code and Treasury Regulations §1.170A-14, and the restrictions and other provisions of this instrument shall be construed and applied in a manner that will not prevent this Easement from being a qualified conservation contribution.
7. **REFERENCE TO EASEMENT IN SUBSEQUENT DEEDS.** This Easement shall be referenced by deed book and page number, instrument number or other

appropriate reference in any deed or other instrument conveying any interest in the Property.

8. **NOTICE TO GRANTEE.** Grantor agrees to notify Grantee in writing at or prior to closing on any *inter vivos* transfer, other than a deed of trust or mortgage, of all or any part of the Property.
9. **TAX MATTERS.** The parties hereto agree and understand that any value of this Easement claimed for tax purposes as a charitable gift must be fully and accurately substantiated by an appraisal from a qualified appraiser as defined in IRS regulations (see Section 1.170A-13(c)(5)), and that the appraisal is subject to review and audit by all appropriate tax authorities. Grantee makes no express or implied warranties that any tax benefits will be available to Grantor from donation of this Easement, or that any such tax benefits might be transferable, or that there will be any market for any tax benefits that might be transferable. By its execution hereof, Grantee acknowledges and confirms receipt of the Easement and further acknowledges that Grantee has not provided any goods or services to Grantor in consideration of the grant of the Easement.
10. **MERGER.** Grantor and Grantee agree that in the event that Grantee acquires a fee interest in the Property, this Easement shall not merge into the fee interest, but shall survive the deed and continue to encumber the Property.
11. **ASSIGNMENT BY GRANTEE.** Grantee may not transfer or convey this Easement unless Grantee conditions such transfer or conveyance on the requirement that (1) all restrictions and conservation purposes set forth in this Easement are to be continued in perpetuity and (2) the transferee then qualifies as an eligible donee as defined in Section 170(h)(3) of the IRC as amended and the applicable Treasury Regulations.
12. **GRANTEE'S PROPERTY RIGHT.** Grantor agrees that the donation of this Easement gives rise to a property right, immediately vested in Grantee, with a fair market value that is equal to the proportionate value that the perpetual conservation restriction at the time of the gift bears to the value of the Property as a whole at that time.
13. **EXTINGUISHMENT, CONVERSION, DIVERSION.** Grantor and Grantee intend that this Easement be perpetual and acknowledge that no part of the Property may be converted or diverted from its open-space use except in compliance with the provisions of Section 10.1-1704 of the Open-Space Land Act which does not permit extinguishment of open-space easements or loss of open-space. Nevertheless, should an attempt be made to extinguish this Easement, such extinguishment can be made only by judicial proceedings and only if in compliance with Section 10.1-1704. In any sale or exchange of the Property subsequent to an extinguishment, Grantee shall be entitled to a portion of the proceeds at least equal to the proportionate value of this Easement computed as

set forth in Section 12 above, but not to be less than the proportion that the value of this Easement at the time of extinguishment bears to the then value of the Property as a whole. Grantee shall use all its share of the proceeds from the sale of the Property in a manner consistent with the conservation purpose of this easement and the Open-Space Land Act.

14. **AMENDMENT.** Grantee and Grantor may amend this Easement to enhance the Property's conservation values or add to the restricted property, provided that no amendment shall affect this Easement's perpetual duration or reduce the Property's conservation values. No amendment shall be effective unless documented in a notarized writing executed by Grantee and Grantor and recorded among the land records of the County of Fluvanna, Virginia.
15. **SEVERABILITY.** If any provision of this Easement or its application to any person or circumstance is determined by a court of competent jurisdiction to be invalid, the remaining provisions of this Easement shall not be affected thereby.
16. **ENTIRE AGREEMENT.** This instrument sets forth the entire agreement of the parties with respect to this Easement and supersedes all prior discussions, negotiations, understandings, or agreements relating to the easement.
17. **CONTROLLING LAW.** The interpretation and performance of this Easement shall be governed by the laws of the Commonwealth of Virginia.
18. **RECORDING.** This Easement shall be recorded in the land records in the Circuit Court Clerk's Office of the County of Fluvanna, Virginia, and Grantee may re-record it any time as may be required to preserve its rights under this Easement.

WITNESS the following signatures and seals:

[Counterpart signature pages to follow]

Palmyra Associates, LLC

By: _____
John C. Zehler, Jr., Member

By: _____
David G. Sutton, Member

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, TO WIT:

The foregoing instrument was acknowledged before me this ____ day of _____, 2011, by John C. Zehler, Jr. on behalf of Palmyra Associates, LLC.

Notary Public

My commission expires: _____

(SEAL)

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, TO WIT:

The foregoing instrument was acknowledged before me this ____ day of _____, 2011, by David G. Sutton on behalf of Palmyra Associates, LLC.

Notary Public

My commission expires: _____

(SEAL)

[Counterpart signature page 2 of 3]

County of Fluvanna

By: _____
Chairman, Board of Supervisors

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, TO WIT:

The foregoing instrument was acknowledged before me this _____ day of
_____ 2011, by _____ as Chairman of the Board of
Supervisors and on behalf of the County of Fluvanna.

Notary Public

My commission expires: _____

(SEAL)

APPROVED AS TO FORM:

Fluvanna County Attorney

SCHEDULE A
LEGAL DESCRIPTION

Parcel One: Tax Map #30-(A)-14

ALL that certain tract or parcel of land lying and being situate in the Fork Union Magisterial District of Fluvanna County, Virginia, containing 52.139 acres, more or less, and shown on plat of survey made by Gregory D. Hosaflook, P.C., dated November 5, 1996, revised March 12, 1997, and recorded June 1, 2000 in the Clerk's Office of the Circuit Court of Fluvanna County, Virginia in Deed Book 354, page 569, and being further identified as Fluvanna County Tax Map Parcel No. 30-(A)-14;

LESS AND EXCEPT that certain parcel of land containing 5.445 acres, more or less, taken by the Commonwealth of Virginia, by Certificate of Take recorded in Deed Book 574, page 815 and all that certain parcel of land containing 5.00 acres, more or less, taken by the County of Fluvanna, by Certificate of Take recorded in Deed Book 695, page 85;

BEING a portion of the same property conveyed to the Grantor by deed of Jarl B. Hannum and Carol L. Hannum, dated May 26, 2000 and recorded June 1, 2000 in the aforesaid Clerk's Office in Deed Book 393, page 25.

Chapter 5.5
CONSERVATION EASEMENTS PROGRAM¹

Sec. 5.5-1. Short title.

This Chapter shall be known and may be cited as the "conservation easements program" or "the Program", as the context may require. (Ord. 06-21-06)

Sec. 5.5-2. Purpose.

The board of supervisors finds that a substantial area of rural land in the County has been converted to uses not consistent with or conducive to agriculture, forestry or other traditional rural uses; that regulatory land-use planning tools may not, in themselves, be sufficient to inhibit the conversion of farm and forest land to other uses; and that farm and forest land, clean water and airsheds, biological diversity, scenic vistas and rural character have a public value as well as a private value. Therefore, the board of supervisors has determined that it is advisable to establish a program, pursuant to Virginia Code Sec. 10.1-1700, *et seq.*, by which the County can acquire conservation easements voluntarily offered by owners to serve as one means of assuring that the County's resources are protected and efficiently used; to help in preserving open-space and the rural character of the County by (a) preserving farm and forest lands; (b) conserving and protecting water resources and environmentally sensitive lands, waters and other natural resources; (c) conserving and protecting biodiversity and wildlife and aquatic habitat; (d) improving the quality of life for the inhabitants of the county; (e) assuring availability of lands for agricultural, forestal, recreational, or open-space use; and (f) promoting tourism through the preservation of scenic resources. (Ord. 06-21-06)

Sec. 5.5-3. Applicability.

The Program shall be available for all lands in the County, except those lands under the ownership or control of the United States of America, the Commonwealth of Virginia, or an agency or instrumentality thereof. Any conservation easement acquired under the Program shall be voluntarily offered by the owner. Each such easement shall be subject to the approval of the board of supervisors to determine that the acceptance of such easement shall further the purposes of this Chapter in accordance with Sec. 5.5-6. (Ord. 06-21-06)

Sec. 5.5-4. Definitions and construction.

A. The following definitions shall apply in the interpretation and implementation of the Program:

(1) Conservation easement. The term "conservation easement" means a nonpossessory interest of the County in real property, whether easement appurtenant or in gross, acquired through gift, purchase, devise, or bequest imposing limitations or affirmative obligations, the purposes of which include retaining or protecting natural or open-space values of real property, assuring its availability for agricultural, forestal, recreational, or open-space use, protecting natural resources, maintaining or enhancing air or water quality, or preserving the historical, architectural or archaeological aspects of real property.

(2) Program administrator. The term "Program administrator" means the director of the department of planning and development.

(3) Parcel. The term "parcel" means a lot or tract of land, lawfully recorded in the clerk's office of the circuit court of the County, or any lawfully described portion of such lot or tract.

B. Construction. Because a conservation easement may contain one or more parcels, for purposes of the Program the term "parcel" shall include all parcels covered by, or proposed to be covered by, a particular conservation easement. (Ord. 06-21-06)

Sec. 5.5-5. Designation of Program administrator; powers and duties.

A. Designation. The director of the department of planning and development is hereby designated as the Program administrator.

B. Powers and duties. The Program administrator, or his designee, shall administer the Program and shall have the powers and duties to:

1. Establish reasonable and standard procedures and forms for the proper administration and implementation of the Program.
2. Promote the Program by providing educational materials to the public, conducting informational meetings and otherwise.
3. Investigate and pursue state, federal and other programs available to maximize private participation.
4. Evaluate all applications to determine their eligibility and make recommendations thereon to the board of supervisors.
5. Provide educational materials regarding other land protection programs to the public.
6. For each conservation easement, assure that the terms and conditions of the deed of easement are monitored and complied with by coordinating a monitoring program with each easement holder, and if the other easement holders are either unable or unwilling to do so, monitor and assure compliance with the terms and conditions of the deed of easement. (Ord. 06-21-06)

Sec. 5.5-6. Eligibility criteria.

In determining whether to accept a proposed conservation easement, the board of supervisors shall consider the following criteria:

- (i) the use of the parcel subject to the conservation easement shall be consistent with the comprehensive plan as in effect at the time of the proposed dedication; (ii) the proposed terms of the conservation deed of easement shall be consistent with the minimum terms and conditions set forth in Sec. 5.5-7; and (iii) the acceptance of the proposed conservation is consistent with the purposes of this Chapter. (Ord. 06-21-06)

Sec. 5.5-7. Easement terms and conditions.

Each conservation easement shall conform with the requirements of the Open-Space Land Act of 1966 (Virginia Code § 10.1-1700 et seq.) and of this Chapter. The deed of easement shall

be in a form approved by the county attorney, and shall contain, at a minimum, the following provisions:

A. Restriction on division. No parcel shall be divided so as to create any parcel containing less than one hundred (100) acres.

B. No buy-back option. The owner shall not have the option to reacquire any property rights relinquished under the conservation easement.

C. Other restrictions. The parcel also shall be subject to standard restrictions contained in conservation easements pertaining to uses and activities allowed on the parcel. These standard restrictions shall be delineated in the deed of easement and shall include, but not necessarily be limited to, restrictions pertaining to: (i) the accumulation of trash and junk; (ii) the display of billboards, signs and advertisements; (iii) the management of forest resources; (iv) grading, blasting or earth removal; (v) the number and size of residential outbuildings and farm buildings or structures; (vi) the conduct of industrial or commercial activities on the parcel; and (vii) monitoring of the easement. (Ord. 06-21-06)

Sec. 5.5-8. Application and evaluation procedure.

Each application for a conservation easement shall be processed as follows:

A. Application materials to be provided to owner. The application materials provided by the Program administrator to an owner shall include, at a minimum, a standard application form, a sample deed of easement, and information about the Program.

B. Application form. Each application shall be submitted on a standard form prepared by the Program administrator. The application form shall require, at a minimum, that the owner: (i) provide the name of all owners of the parcel, the address of each owner, the acreage of the parcel, the County tax map and parcel number, the zoning designation of the parcel, and permission for the Program administrator to enter the property after reasonable notice to the owner to evaluate the parcel. The application form shall also include a space for an owner to indicate whether he volunteers to have the parcel be subject to greater restrictions than those contained in the standard sample deed of easement, and to delineate those voluntary, additional restrictions.

C. Additional application information required by Program administrator. The Program administrator may require an owner to provide additional information deemed necessary to determine whether the proposed easement can be recommended for acceptance.

D. Submittal of application. Applications shall be submitted to the office of the Program administrator. An application may be submitted at any time.

E. Evaluation by Program administrator. The Program administrator shall evaluate each application received and determine within fifteen (15) days whether the application is complete. If the application is incomplete, the Program administrator shall inform the owner in writing of the information that must be submitted in order for the application to be deemed complete. When an application is deemed complete, the Program administrator shall determine whether, in his judgment, the proposed easement satisfies the eligibility criteria set forth in Sec. 5.5-6.

F. Evaluation by board of supervisors. The board of supervisors shall review the proposed easement and determine whether or not the same should be accepted. The determination as

to whether or not a particular easement should be accepted shall be in the sole discretion of the board of supervisors, and nothing in this Chapter shall obligate the board to accept a particular conservation easement.

G. Reapplication. An owner whose proposed conservation easement is not accepted may reapply at a later time.

H. Easement established. A conservation easement shall be deemed to be accepted when all the owners of the subject parcel shall have signed the deed of easement; such deed of easement shall have been approved in writing as to form by the county attorney; and the same shall have been accepted by an authorized agent of the board of supervisors on its behalf. The deed shall be recorded in the office of the clerk of the circuit court of the County at the expense of the applicant. A single conservation easement may be established for more than one parcel under the same ownership.

I. Costs. The applicant shall be solely responsible for the cost of preparing and recording each such easement, including, but not necessarily limited to, environmental site assessments, surveys, recording costs and other charges associated with closing; and shall pay to the County a fee sufficient to defray the actual and reasonable expenses of the County's review of the application and the proposed deed of easement. The amount of such fee shall be established from time to time by resolution of the board of supervisors. The County shall not pay fees incurred for independent appraisals, legal, financial, or other advice, or fees in connection with the release and subordination of liens to the easement conveyed to the County. (Ord. 06-21-06)

Sec. 5.5-9. Program non-exclusivity.

This Chapter shall not be construed in any way as a limitation upon the County's authority to acquire land for public purposes, nor shall this Chapter be construed to prohibit the holding of easements for conservation of resources by entities other than, or in conjunction with, the County. (Ord. 06-21-06)

ENDNOTES:

¹ Ordinance adopted 6-21-06 enacting Chapter 5.5, Conservation Easements Program, is effective on and after July 1, 2006.





SPEED
LIMIT
45

NO
LEFT
TURN

WALK
THROUGH
THE
ICE





COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.co.fluvanna.va.us

STAFF REPORT

To: Fluvanna County Board of Supervisors

From: Andrew Pompei

Case Number: EST 11:03

District: Cunningham

Tax Map: Tax Map 17-A-22

Date: December 7, 2011

General Information: This request is to be heard by the Board of Supervisors on Wednesday, December 7, 2011 at 2:00 PM in the Circuit Court Room in the Courts Building.

Owner/Applicant: Helen E. Maben

Representative: E. Scott Smalley, Attorney

Requested Action: To establish a conservation easement, to be held by Fluvanna County, in connection with 94.558 acres of Tax Map 17-A-22 (Attachment A).

Fluvanna Code: Chapter 5.5 – Conservation Easements Program (Attachment E)

Location: The subject property is located to the south side of State Route 636 (Nahor Manor Road) approximately 1,500 feet west of its intersection with State Route 53 (Thomas Jefferson Parkway) (Attachment B).

Existing Zoning: A-1, Agricultural, General

Planning Area: Rural Residential

Existing Land Use: Undeveloped Timberland (currently being timbered)

Adjacent Land Use: Adjacent properties are A-1, Agricultural, General.

Zoning History: No Activity per County Records.

Analysis

This request is one component of an ongoing discussion between the applicant and County officials. The applicant has expressed interest in donating the property to the County, which would make it available for public use; however, there has been no formal agreement regarding this exchange. If the County received fee-simple interest in the property, it would not be able to administer the conservation easement; the easement would have to be transferred to another organization or government agency. Outside agencies will only accept the easement if the property and its associated deed restrictions meet their minimum requirements. The Virginia Department of Forestry (VDOT) has been contacted, and the agency is willing to consider acceptance of the easement in 2012.

Per County Code (Sec. 5.5-6), the Board of Supervisors must consider several criteria when determining whether to accept a proposed conservation easement:

- The use of the parcel subject to the conservation easement must be consistent with the Comprehensive Plan;
- The proposed terms of the conservation deed of easement must be consistent with the minimum terms and conditions set forth in Sec. 5.5-7 of the County Code; and
- The acceptance of the proposed conservation easement is consistent with the purposes of the Conservation Easements Program.

Since the program's inception in 2006, the Board of Supervisors has reviewed a number of requests by landowners wishing to donate conservation easements to the County. As of November 2011, the Board of Supervisors has accepted two conservation easements, which total approximately 225 acres.

Comprehensive Plan

According to the Comprehensive Plan, the subject property is designated for rural residential uses. Rural residential areas are intended to retain their rural character, with limited residential development permitted in clusters that maximize the amount of open space preserved. Generally, residential densities may be up to one unit per two acres.

Encumbering the subject property with a conservation easement could eventually help realize several goals of the Comprehensive Plan:

- Protect environmental resources (*Natural Environment*: Goal 2).
- Manage and protect surface water and groundwater resources (*Natural Environment*: Goal 3).
- Effectively implement the Comprehensive Plan land-use strategies and the Future Land Use Map (*Land Use*: Goal 1).
- Actively preserve and promote open space (*Land Use*: Goal 5).

- Preserve and enhance Fluvanna’s unique identity and rural character (*Community Design: Goal 1*).

Proposed Terms

The easement will be granted to Fluvanna County exclusively and will be in place for perpetuity. Restrictions on the property include:

- The land may not be subdivided;
- Boundary line adjustments are permitted only with the approval of the Board of Supervisors;
- One single-family dwelling, with up to 3,000 square feet of living area, may be constructed without the approval of the Board of Supervisors;
- Non-residential outbuildings and structures over 2,000 square feet in ground area may not be constructed without the approval of the Board of Supervisors;
- Farm buildings and structures over 4,500 square feet in ground area may not be constructed without the approval of the Board of Supervisors;
- The collective footprint of all buildings and structures on the property (excluding roads) may not exceed 20,000 square feet without the approval of the Board of Supervisors;
- Industrial and commercial activities are prohibited, except for agriculture (including livestock production), equine activities, forestry, and small-scale commercial or industrial operations related to those activities;
- All forest activities conducted on the property must be in accordance with an approved Forest Stewardship Plan;
- Riparian buffer strips that are at least 50 feet wide will be maintained along streams;
- Grading, blasting, or earth removal may not materially alter the topography, except for dam construction, erosion and sediment control in accordance with a erosion and sediment control plan, or as required to construct permitted improvements;
- The dumping of trash or toxic materials on the property is prohibited; and
- No sign visible from outside the property may exceed 20 square feet in size without the approval of the Board of Supervisors, and total signage may not exceed 64 square feet.

To enforce these restrictions, representatives of Fluvanna County may enter the property to perform inspections; except in cases of emergency, reasonable notice must be given before entering the property.

Although the easement will benefit the public, the easement itself does not guarantee public access to the property. The owner retains the exclusive right to control access to the property (Attachment D).

The above restrictions are consistent with the standards set forth by the VDOF, since the applicant's intent is to convey the easement to that agency in the future.

Consistency with the Purposes of the Conservation Easements Program

The purpose of the Conservation Easements Program is clearly defined in the County Code. As stated in Sec. 5.5-2., "The Board of Supervisors finds that a substantial area of rural land in the County has been converted to uses not consistent with or conducive to agriculture, forestry, or other traditional rural uses; that regulatory land-use planning tools may not, in themselves, be sufficient to inhibit the conversion of farm and forest land, clean water and airsheds, biological diversity, scenic vistas and rural character have a public value as well as a private value. Therefore, the Board of Supervisors has determined that it is advisable to establish a program, pursuant to Virginia Code Sec.10.1-1700, *et seq.*, by which the County can acquire conservation easements voluntarily offered by owners to serve as one means of assuring that the County's resources are protected and efficiently used; to help in preserving open-space and the rural character of the County by (a) preserving farm and forest lands; (b) conserving and protecting water resources; (c) conserving and protecting biodiversity and wildlife and aquatic habitat; (d) improving the quality of life for the inhabitants of the County; (e) assuring availability of lands for agricultural, forestal, recreational, or open-space use; and (f) promoting tourism through the preservation of scenic resources" (Ord. 06-21-06).

The Maben property is timberland, and the most recent harvest began in early November 2011 (Attachment C). A small stream flows across the southern portion of the property. The easement would ensure the long-term preservation of a sizeable property near one of the County's major population centers (Lake Monticello). When re-established after the recent clear-cutting, the forests on the subject property will not only act as a buffer between designated rural areas and the more heavily-developed Rivanna Community Planning Area, but serve as wildlife habitat. Portions of a tributary to the North Fork of Cunningham Creek would be conserved, helping to protect the water quality of Cunningham Creek and the Rivanna River. Since the easement will protect these environmental features and contribute to the rural character of the County, its acceptance would be consistent with the purposes of the Conservation Easements Program.

If developed by-right as a rural cluster development (per the provisions of the A-1 Zoning District), approximately 45 lots could be created.

Technical Review Committee

At the Technical Review Committee (TRC) meeting on November 10, 2011, there were several comments regarding the proposal:

- A representative from the Central Virginia Electric Cooperative stated that the company has a power line that runs along State Route 636 (Nahor Manor Road) and is located within a 40' right-of-way.

- A representative of the Building Department (Erosion & Sediment Control) stated that the property is being timbered according to a forest management plan prepared several decades ago.
- A representative of the Virginia Department of Transportation (VDOT) stated that a road entrance for a logging operation has recently been approved.
- A representative of the Planning Commission stated that he believed a special-use permit for an electricity generation facility was considered several years ago. After further research, it was discovered that the proposed special-use permit (SUP 01-01) was applicable to neighboring parcels (Tax Map No. 17-A-52A, 17-A-26, 17-8-B).

Conclusion

Staff believes that EST 11:03 meets the intent of Chapter 5.5 of the County Code (Conservation Easements Program) and the Fluvanna County Comprehensive Plan. When reviewing this request, the Board of Supervisors should not only consider the characteristics of the property itself, but the long-term intentions of the owner to transfer fee-simple ownership to the County. If the owner wishes to donate the property to the County at a later date, it may not be appropriate for the Board of Supervisors to accept a conservation easement at this time. The donation of an easement to the VDOF in 2012 may be a more appropriate course of action, since the property is under a timber management plan and may be given to the County for recreational use.

Suggested Motion

I move that the Board of Supervisors [**approve/deny**] EST 11:03, a request to establish a conservation easement, to be held by Fluvanna County, in connection with 94.558 acres of Tax Map 17-A-22.

Attachments

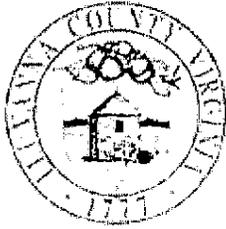
- A. Application
- B. Maps of the Subject Property
- C. Photographs of the Subject Property
- D. Deed of Easement
- E. Chapter 5.5 (Conservation Easements Program) of the County Code

Copy

Applicant: Helen E. Maben (102 Woodrow Road, Winchester, VA 22602)
Representative: Attorney E. Scott Smalley (P.O. Box 644, Berryville, VA 22611)

Reset Form

Print Form



Application for the Creation of a CONSERVATION EASEMENT

FEES payable with application: Establishment of a new easement = \$750.00 plus mailing costs*
*Mailing Costs: \$20.00 Adjacent Property Owner(APO) after 1st 15, Certified

Owner Information:

1. The property is owned by: (check one)

- One or more persons
- General Partnership
- Limited Partnership
- Corporation
- Limited Liability Company
- Trust
- Other _____

2. Names and contact information for all owners. (For business entities, list general partners, president, trustees or managers, as the case may be)

Name: Helen E. Maben , Unmarried Phone Number +1 (540) 665-2028

Address: 102 Woodrow Road, Winchester, VA 22602 Email Address:

Name: Phone Number

Address: Email Address:

Name: Attorney - E. Scott Smalley, Esq. Phone Number +1 (540) 955-2123

Address: 16 N. Church St.; P.O. Box 644, Berryville, VA 22611 Email Address: essmalley@verizon.net

Name: Phone Number

Address: Email Address:

Name: Phone Number

Address: Email Address:

3. Source of title (Deed Book and Page Number). If title comes from will, inheritance or other source, please include citation to will book and page number of will or list of heirs or other source document. (Attach a copy of deed/will/list of heirs/other source.)

Deed dated July 9, 1981 from Harmon-Michie, Inc. to Edward B. Maben and Helen E. Maben, as tenants by the entirety with right of survivorship of record in the Clerk's Office of the Circuit Court of Fluvanna County, VA in Deed Book 143 at Page 841. The said Edward B. Maben died on June 19, 1982 survived by his wife, Helen E. Maben, as surviving joint tenant. +

4. Do you own other land in Fluvanna County? No Yes

If yes, is the other land contiguous to the land which is the subject of this application? No Yes

If yes, please give Tax Map and Parcel Number for each contiguous parcel. _____

5. How long has the subject parcel been owned by the current owner or members of the family? _____ since 1981

6. List all other persons having interests in the property, including, but not necessarily limited to, lessees, owners of easements in the property and lienholders. (Lienholders must sign to evidence their approval of the easement. Owners of other interests may need to sign as well.) Attach separate sheet listing names and contact information for such persons, as well as a copy of current title report.

Property Information:

Tax Map and Parcel(s): 17-A-22 Election District: Cunningham Magisterial District

Zoning: A-1 Acreage: 94.558 Ac. Nearest State Highway: State Route 53

Comprehensive Plan Planning Area: Rural Residential

Buildings/other improvements on this parcel: None

Principal uses of property at present time(list all that apply, e.g., timber
grazing, timber, crops, hunting/fishing, private recreation: _____

Existing Buildings and other improvements on each parcel: None

Please describe particular physical features of the property(e.g., historic buildings, cemeteries, streams, mostly timber, stream near southern boundary
unusual topographic features): _____

Proposed restrictions to be imposed by this easement:

1. Please give a summary of the restrictions you propose to apply to this property. If more than one parcel, please indicate if different restrictions are proposed for different parcels: _____ limited buildings, no dwellings, to remain substantially as sustainable forest

2. Please indicate whether the applicant volunteers to have the property be subject to greater restrictions than those contained in the standard sample deed of easement, and if so, delineate those voluntary, additional restrictions. _____ see no. 1 above

3. Please give a description of the reasons you believe the proposed easement will support the purposes of the Fluvanna County Conservation easements Program: _____ Preserves rural character of County. Preserves forest land, protects water resources, conserves wildlife habitat, assures land is available for forestal and open-space uses, preserves scenic resources. See proposed deed of easement for

4. Please attach copy of proposed deed of easement. _____ further delineation of these goals, objectives and conservation and open-space values.

I/We hereby make application to Fluvanna County for the donation of development rights on the tax parcel(s) identified above on this application form pursuant to Fluvanna County Ordinance Conservation Easements Program. I/We understand and acknowledge that I/we incur no obligation by completing this application, and that Fluvanna County incurs no obligation by its acceptance of this application. I/We hereby certify that, to the best of our knowledge, the information contained in this application and attached materials are true and correct. I/We grant permission to the Conservation Easements Program Administrator or his/her designee to enter the property, after reasonable notice to the owner, for the purposes of evaluating the parcel(s) and verifying required information on the application form. This application form is not a legally binding agreement between the Applicant(s) and Fluvanna County. It is strictly for informational purposes in processing this application.

ALL OWNERS OF RECORD MUST SIGN AND DATE THIS APPLICATION!

Helen Maben

HELEN MABEN

11-4-11

Signature

Print Name

Date

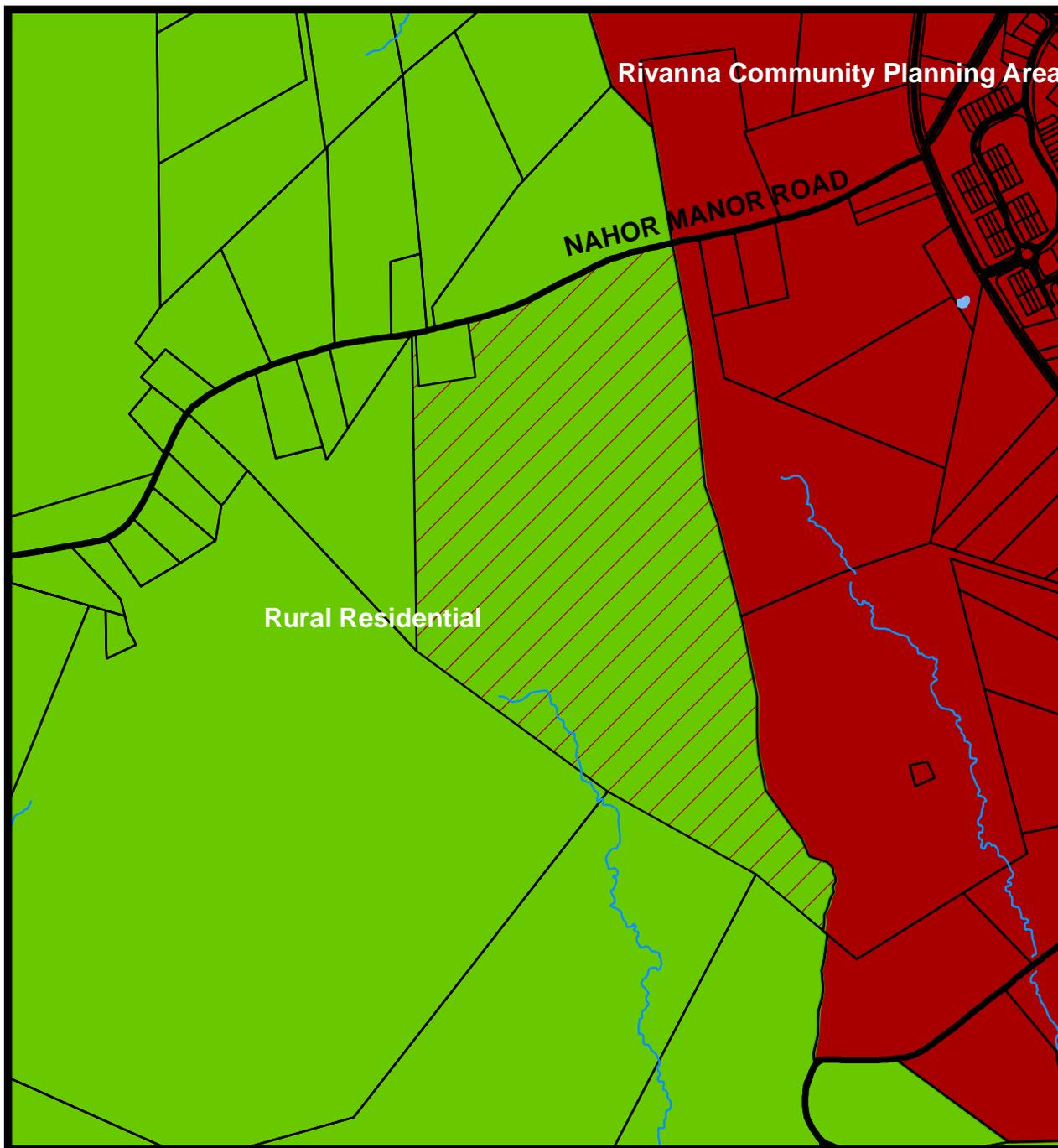
Fluvanna County



Maben Property: Future Land Use

Dept. of Planning & Community Development

November 2, 2011



Fluvanna County

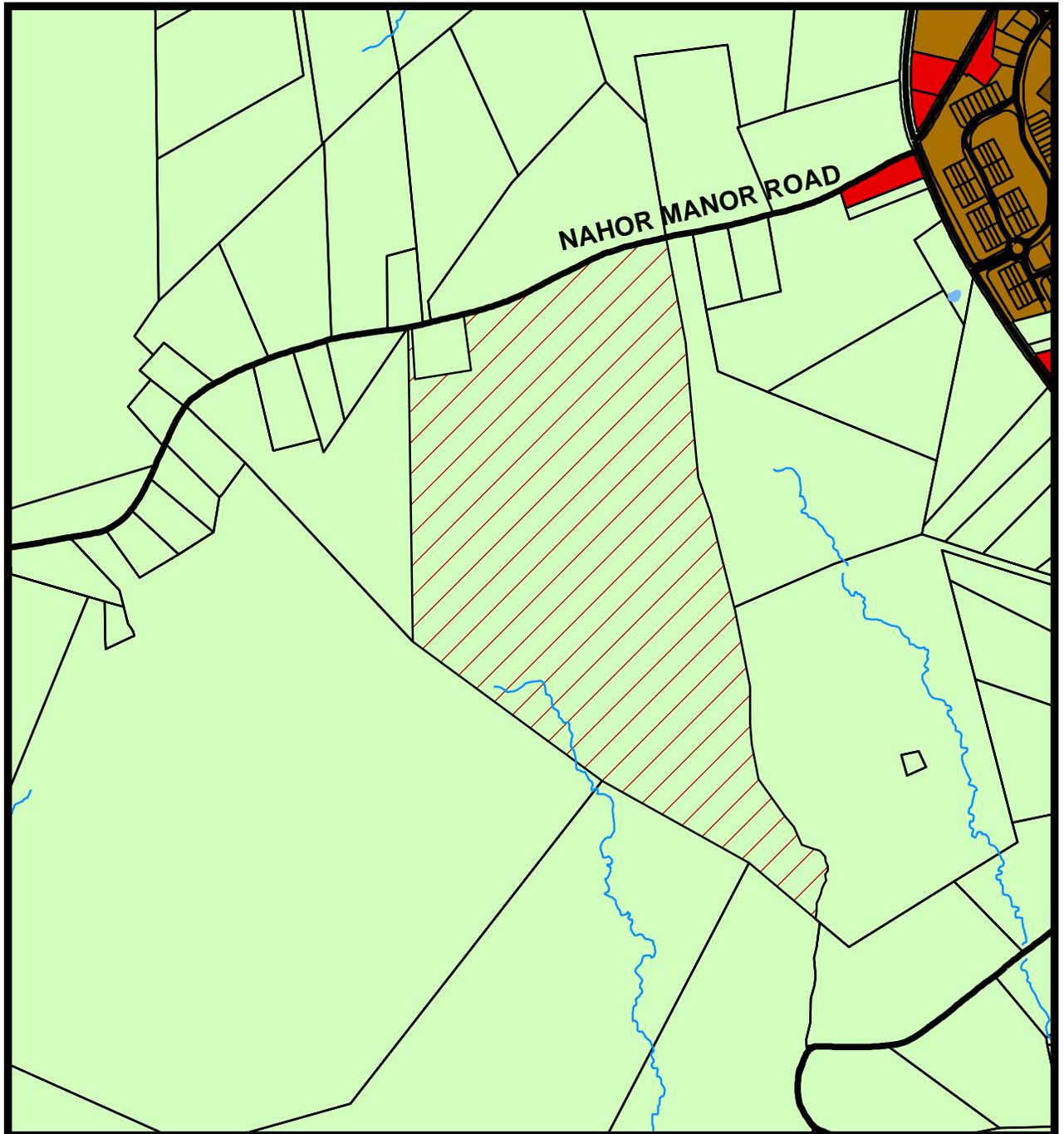


Maben Property: Zoning

Dept. of Planning & Community Development

November 2, 2011

-  Parcels
-  Subject Property
-  A-1
-  B-1
-  B-C
-  I-1
-  I-2
-  MHP
-  R-1
-  R-2
-  R-3
-  R-4



Fluvanna County



Maben Property: Aerial Photos

Dept. of Planning & Community Development

November 2, 2011



-  Parcels
-  Subject Property



Fluvanna County

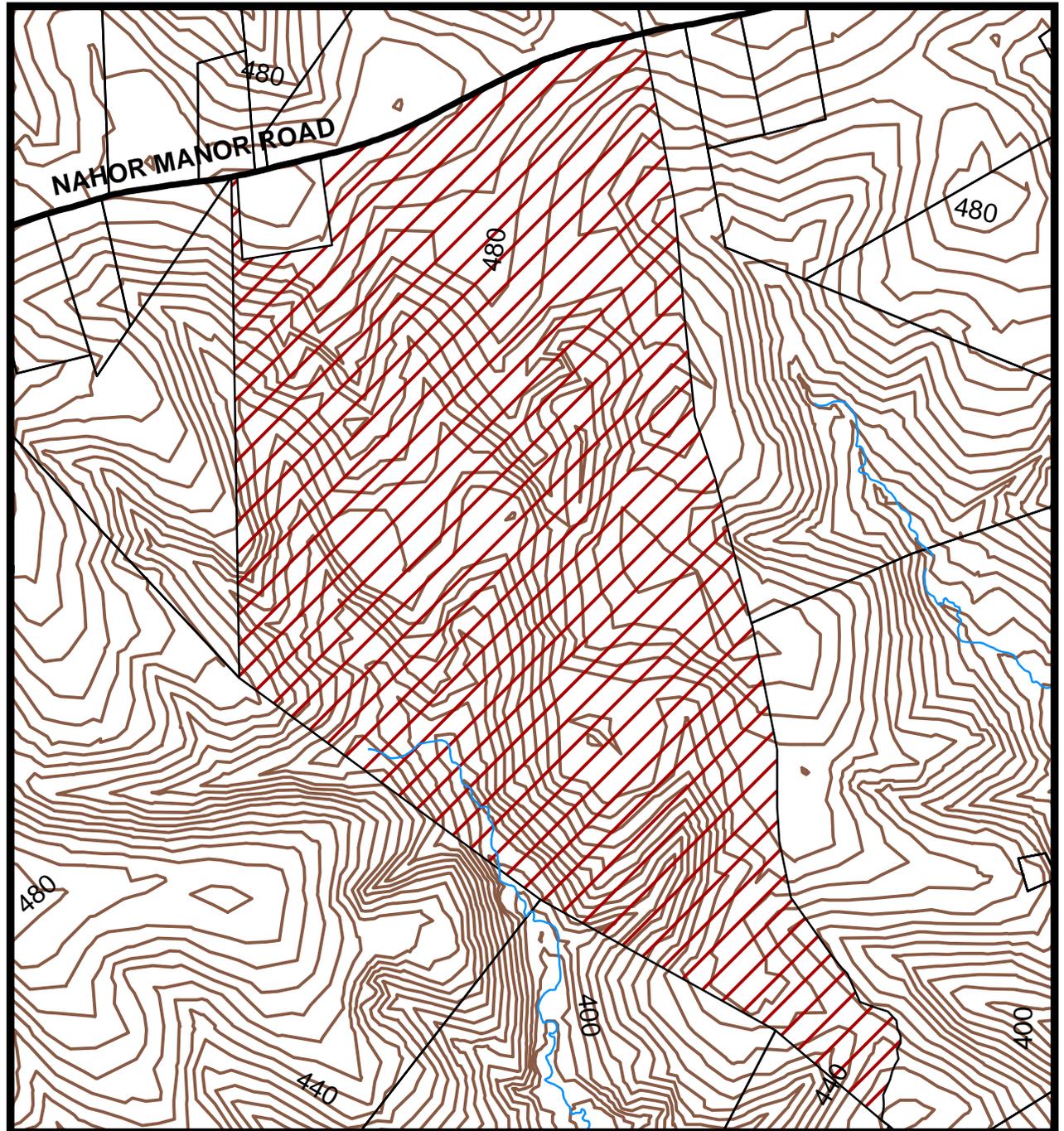


Maben Property: Topography

Dept. of Planning & Community Development

November 2, 2011

-  Parcels
-  Subject Property
-  4' Contours



Attachment C: Photographs of Tax Map 17-A-22
EST 11:03 (Maben)



Figure 1: View of Subject Property from the Logging Entrance on State Route 636 (Nahor Manor Road) on November 28, 2011



Figure 2: View of Subject Property from State Route 636 (Nahor Manor Road) West of the Logging Entrance on November 28, 2011

Draft 6 – 11/11/2011

Prepared by: E. Scott Smalley, Esq.
16 North Church Street
P.O. Box 644
Berryville, VA 22611

Tax Map No. :. 17-A-22

Exempted from recordation tax
under the Code of Virginia (1950), as amended,
Sections 58.1-811 (A) (3), 58.1-811 (D)
and from Circuit Court Clerk's fee under Section 17.1-266

THIS DEED OF GIFT OF EASEMENT (this "Easement"), made this ____ day of November, 2011, between Helen E. Maben, whose address is 102 Woodrow Road, Winchester, VA 22602, ("Grantor"); and The County of Fluvanna, Virginia, a political subdivision of the COMMONWEALTH OF VIRGINIA, whose address is P.O. Box 540, Palmyra, Virginia 22963 ("Grantee") (the designations "Grantor" and "Grantee" refer to the Grantor and Grantee and their respective successors and assigns);

WITNESSETH:

WHEREAS, Grantor is the owner in fee simple of real property situated on Nahor Manor Road in Fluvanna County, Virginia, containing approximately 94.558 acres as further described below (the "Property"), and desires to give and convey to Grantee a perpetual conservation and open-space easement over the Property as herein set forth; and

WHEREAS, the specific conservation values of the Property include the following:

- a. *forest*: approximately 90 acres of the Property are covered in stands of mature loblolly pine trees managed for sustainable timber production, scenic values, wildlife habitat, and water quality.
- b. *watershed protection*: the Property contains small wetlands, and perennial and intermittent streams protected by existing vegetated and forested buffers;
- c. *natural habitat*: the Property's forest cover and streams provide habitat for a variety of wildlife and plant species, and the maintenance of such natural habitat helps support wildlife and fisheries populations in the local ecosystem, which is largely in a natural, undeveloped state;
- d. *scenic*: the Property contributes to the scenic views enjoyed by the public from Nahor Manor Road;

e. *general open space*: the Property is substantially undeveloped, is used primarily for forestry, and wildlife habitat purposes, and contains features such as mature forest and riparian areas, all of which provide general open space benefits to the public; and

WHEREAS, Grantee is a political subdivision of the Commonwealth of Virginia and a “qualified organization” and “eligible donee” under Section 170(h)(3) of the Internal Revenue Code (references to the Internal Revenue Code in this Easement shall be to the United States Internal Revenue Code of 1986, as amended, and the applicable regulations and rulings issued thereunder, or the corresponding provision of any subsequent federal tax laws and regulations) (the “IRC”) and Treasury Regulation §1.170A-14(c)(1) and is willing to accept a perpetual conservation and open-space easement over the Property as herein set forth; and

WHEREAS, Chapter 461 of the Acts of 1966, codified in Chapter 17, Title 10.1, §§10.1-1700 through 10.1-1705 of the Code of Virginia (1950), as amended (the “Open-Space Land Act”), declares that the preservation of open-space land serves a public purpose by curbing urban sprawl, preventing the spread of urban blight and deterioration and encouraging more economic and desirable urban development, and conserving land and other natural resources, and authorizes the acquisition of interests in real property, including easements in gross, as a means of preserving open-space land; and

WHEREAS, pursuant to Sections 10.1-1700 and 10.1-1703 of the Open-Space Land Act, the purposes of this Easement include retaining and protecting open-space and natural resource values of the Property, and the limitation on division, residential construction and commercial and industrial uses contained in Section II ensures that the Property will remain perpetually available for agricultural, forestal and open-space use, protecting natural resources, and maintaining and enhancing air and water quality, all as more particularly set forth below; and

WHEREAS, as required under Section 10.1-1701 of the Open-Space Land Act, the use of the Property for open-space land conforms to the County of Fluvanna Comprehensive Plan;

WHEREAS, this Easement is intended to constitute (i) a “qualified conservation contribution” as defined in IRC Section 170(h)(1) as more particularly explained below, and (ii) a qualifying “interest in land” under the Virginia Land Conservation Incentives Act of 1999 (Section 58.1-510 *et seq.* of the Code of Virginia (1950), as amended); and

WHEREAS, this Easement is granted “exclusively for conservation purposes” under IRC §170(h)(1)(C) because it effects “the preservation of certain open-space (including farmland and forest land) under IRC Section 170(h)(4)(A)(iii). Specifically, the preservation of open-space on the Property is pursuant to clearly delineated state and local governmental conservation policies and will yield a significant public benefit; and

WHEREAS, this open-space easement in gross constitutes a restriction granted in perpetuity on the use which may be made of the Property, and is in furtherance of and pursuant to the clearly delineated governmental conservation policies set forth below:

- (i) Land conservation policies of the Commonwealth of Virginia as set forth in:

a. Section 1 of Article XI of the Constitution of Virginia, which states that it is the Commonwealth's policy to protect its atmosphere, lands and waters from pollution, impairment, or destruction, for the benefit, enjoyment, and general welfare of the people of the Commonwealth;

b. The Open-Space Land Act cited above;

c. Chapter 11 of Title 10.1 of the Code of Virginia (1950), as amended, which establishes the Virginia Department of Forestry and sets forth its powers and authority;

d. The Virginia Land Conservation Incentives Act, Chapter 3 of Title 58.1, §§ 58.1-510 through 58.1-513 of the Code of Virginia (1950), as amended, which supplements existing land conservation programs to further encourage the preservation and sustainability of the Commonwealth's unique natural resources, wildlife habitats, open spaces and forest resources;

e. Grantee's formal practices in reviewing and accepting this Easement; Grantee has engaged in a rigorous review, considered and evaluated the benefits provided by this Easement to the general public as set forth in these Recitals, and concluded that the protection afforded the open-space character of the Property by this Easement will yield a significant public benefit and further the open-space conservation objectives of Grantee and the Commonwealth of Virginia; such review and acceptance of this Easement by Grantee, a government agency, tends to establish a clearly delineated governmental conservation policy as required under IRC Section 170(h)(4)(A)(iii); and

(ii) Land use policies of the County of Fluvanna (the "County") as follows:

a. The County's Comprehensive Plan adopted on March 18, 2009 to which plan the restrictions in this deed conform contains the following provisions:

1. In the Vision 2029 section, the following key goals, which are used as guides for future development and land use policies:

- To preserve natural resources.
- To preserve rural character.

2. The Natural Environment Chapter, under Existing Conditions, in referencing the Forest Resources states:

Aside from economic and aesthetic benefits, forests contribute many ecoservices like stormwater management (both quality and quantity), wildlife habitat protection, minimization of erosion, groundwater recharge, carbon sequestration and insect pollination.

- Under Vision, provides that conservation easements continue to be valuable tools for land preservation and conservation and cites the existing County's conservation and historic easements including the conservation easements held by the County under its conservation easement program, all as an ongoing active effort to conserve land throughout the County.

- Under Course of Action, Goal 1 states:

To develop land-use policies and regulations that will preserve and enhance the County's Natural Environment and Implementation Strategy 7. states: Actively encourage and facilitate conservation easements on land that meets the IRS's criteria for easement donation.

3. The Land-use Chapter, Under Vision, Goal 5 provides: to actively preserve and promote open space and Implementation Strategy 1. states: Promote the County's conservation program along with other open-space preservation alternatives.

4. - The Land Use Chapter further provides that forestal operations protect the County's watershed and should be encouraged to institute best managements practices to minimize soil loss and nutrient loading of streams.

- That Chapter further provides that the County should encourage wider use of conservation easements as a means of protecting natural resources and open space.

b. County Code Chapter 5.5 adopted June 21, 2006 effective July 1, 2006 sets forth the County's Conservation Easements Program pursuant to which this Easement is given and accepted; and,

c. The County's zoning classification for the property is A-1, Agricultural, General District, the primary objectives of this district are to conserve water and other natural resources, reduce soil erosion, protect watersheds and reduce hazards from floods; to preserve the rural character of the county, to promote existing forestry operations, and to promote the retention of undisturbed open space, with forestal uses and conservation areas being encouraged as by right permitted uses.

d. The County has determined that it is desirable to encourage the continued preservation of the Property as open space and agricultural/forest land by providing for preferential use value taxation of the Property under Section 20-4-1, et. seq. of the County Code and Sections 58.1-3230 through 58.1-3244 of the Code of Virginia (1950), as amended, which authorize special use-value tax assessments for real estate devoted to agricultural, forestal, horticultural and open-space use;

WHEREAS, this Easement will yield significant public benefit to the citizens of the Commonwealth as set forth in the Recitals above.

a. The preservation of the open space character of the Property prevents development of the Property which existing and foreseeable trends in the vicinity of the Property indicate is increasing rapidly and which would lead to or contribute to the degradation of the scenic, natural, or historic character of the area;

b. This Easement will operate as a covenant to assure that sustainable forest management practices are observed, which covenant will run with the Property in perpetuity, thus providing continuous supplies of forest products and environmental services such as clean air and water, wildlife habitat, and a potential resource land base for educational, scientific, and private recreational activities that retains and enhances quality habitat and biodiversity;

c. The preservation of the open space character of the Property prevents excessive development, soil disturbance, and pollution on the Property, thus enhancing water quality and (i) improving the public drinking water for various communities and (ii) improving aquatic and riparian habitat downstream;

d. The preservation of the open space character of the Property preserves a local or regional landscape or resource that attracts tourism and commerce to the area and enhances the quality of life for area residents; and

WHEREAS, Grantor and Grantee desire to protect in perpetuity the conservation values of the Property as specified in Section I by restricting the use of the Property as set forth in Section II; and

WHEREAS, Grantee has determined that the restrictions set forth in Section II (the "Restrictions") will preserve and protect in perpetuity the conservation values of the Property, which values are reflected in Section I; and

WHEREAS, Grantee has determined that the Restrictions will limit use of the Property to those uses consistent with, and not adversely affecting, the conservation values of the Property and the governmental conservation policies furthered by the Easement; and

WHEREAS, Grantee, by acceptance of this Easement, designates the Property as property to be retained and used in perpetuity for the preservation and provision of open-space land pursuant to the Open-Space Land Act; and

NOW, THEREFORE, in consideration of the foregoing recitals incorporated herein and made a part hereof and of the mutual covenants herein and their acceptance by Grantee, Grantor does hereby give, grant and convey to Grantee a conservation and open-space easement in gross (Easement) over, and the right in perpetuity to restrict the use of, the Property, which is described below and consists of approximately 94.558 acres in gross located in Cunningham Magisterial District, Fluvanna County, Virginia, fronting on Nahor Manor Road to-wit:

All of that certain lot or parcel of land, together with the improvements thereon and the appurtenances thereunto situate in Fluvanna County, Virginia in the Cunningham Magisterial District, containing 94.558 acres of land fronting on the south side of Secondary Route 636, being as shown on plat of William S. Roudabush, Inc., a professional corporation, dated February 12, 1981 of record in the Clerk's Office of the Circuit Court of Fluvanna County, Virginia in Plat Book 1 at Page 15.

And being the same property conveyed to Edward B. Maben and Helen E. Maben, husband and wife, as tenants by the entirety with full rights of survivorship as at common law by deed dated July 9, 1981 from Harmon-Michie, Inc. of record in the aforesaid Clerk's Office in Deed Book 143 at Page 841. The said Edward B. Maben died on June 19, 1982 survived by his wife, Helen E. Maben.

The Property is shown as Tax Map No. 17-A-22 among the land records of the County of Fluvanna, Virginia. Even if the Property consists of more than one parcel for real estate tax or any other purpose, it shall be considered one parcel for purposes of this Easement, and the restrictions and covenants of this Easement shall apply to the Property as a whole.

SECTION I - PURPOSE

The purpose of this Easement is to preserve and protect the conservation values of the Property in perpetuity by imposing the Restrictions on the use of the Property set forth in Section II and providing for their enforcement in Section III. More specifically, Grantor and Grantee acknowledge that the purpose of this Easement is to apply the following principal and secondary objectives to the Property:

- a. The principal objectives of this Easement are to assure in perpetuity:
 - i. that sustainable forest management practices will be observed , operating as a covenant that will run with the Property, thus providing continuous supplies of forest products and environmental services such as clean air and water and wildlife habitat, and;
 - ii. that productive forest resources will be established and maintained on the Property, and;
 - iii. the long-term, silviculturally-sound management of those resources in a manner that minimizes negative impact and the duration of impact on surface water quality, wildlife habitat, and the other conservation values of the Property.

b. The secondary objectives of this Easement are to encourage sustainable management of soil and water resources and to conserve the watershed, natural habitat, scenic, forestal, scientific, public recreation, and general open space conservation values associated with the Property as described in the above recitals and documented in the Baseline Documentation Report (the “BDR”) described in Section IV below.

Pursuant to the Virginia Land Conservation Foundation’s Conservation Value Review Criteria, the purpose of this Easement also expressly includes the preservation of land for forestal use, natural habitat and biological diversity, natural resource-based outdoor recreation or education, watershed preservation, preservation of scenic open space, and preservation of open space designated by local government.

Grantor covenants that no acts or uses that are inconsistent with the purpose of this Easement shall be conducted on the Property.

SECTION II – RESTRICTIONS

Restrictions are hereby imposed on the use of the Property pursuant to the public policies set forth above. The acts that Grantor covenants to do and not to do upon the Property, and the restrictions that Grantee is hereby entitled to enforce, are and shall be as follows:

1. **DIVISION.** Division of the Property is prohibited. The Property shall not be sold or conveyed except as a whole.

Boundary line adjustments with adjoining parcels of land not covered by this Easement are permitted and shall not be considered a division of the Property, provided that Grantee is made party to the deed creating the boundary line adjustment, and at least one of the following conditions is met:

(i) The entire adjacent parcel is subject to a recorded open-space easement owned by Grantee or another political subdivision or agency of the Commonwealth; or

(ii) The proposed boundary line adjustment shall have been reviewed and approved in writing in advance by Grantee.

2. BUILDINGS AND STRUCTURES. No buildings or structures other than the following are permitted on the Property:

(i) one single-family dwelling. Such dwelling shall not exceed 3,000 square feet of above-ground enclosed living area or 40 feet in height without Grantee's prior review and written approval, which approval shall take into consideration the impact of the size, height and siting of the proposed dwelling on the scenic and other conservation values of the Property.

(ii) non-residential outbuildings and structures commonly and appropriately incidental to dwellings permitted in subparagraph (i) and to open-space recreational or park usage and sized appropriately to serve as amenities to such usage provided that the footprint of each such non-residential outbuilding and structure shall not exceed 2,000 square feet in ground area unless prior written approval shall have been obtained from Grantee that a larger footprint is permitted considering the purpose of this Easement and the scale of the proposed outbuilding or structure in relation to the surrounding area. Such recreational or park usage shall not include any ball field (eg. football, baseball, soccer, etc.) or swimming pools, aquatic center, gymnasium, etc.

(iii) farm buildings or structures, except that a farm building or farm structure exceeding 4,500 square feet in ground area may not be constructed on the Property unless prior written approval for the building or structure shall have been obtained from Grantee, which approval shall be limited to consideration of the impact of the size, height and siting of the proposed structure on the conservation values of the Property. For purposes of this subparagraph, a farm building or structure shall mean a building or structure originally constructed and used for the activities specified in Section II Paragraph 3(i) or (ii).

Grantor shall have the right to construct new dwellings, buildings and structures permitted in this Section II, Paragraph 2 and to repair, maintain, renovate and replace all new and existing permitted dwellings, buildings and structures on the Property, within the limitations set forth in this Easement.

(iv) Private roads to serve permitted buildings or structures only (if applicable: private roads to parcels created by permitted divisions of the Property), (if applicable: private roads

required to be constructed in conjunction with permitted subdivisions of the Property) and roads with permeable surfaces for other permitted uses, such as farming or forestry, may be constructed and maintained.

(v) Parking areas to serve permitted open-space recreational or park usage.

(vi) Public or private utilities to serve permitted buildings or structures only may be constructed and maintained. Public or private utilities that do not serve the Property shall not cross the Property unless Grantee determines that the construction and maintenance of such utilities will not impair the conservation values of the Property and gives its prior written approval for such construction and maintenance, which approval shall take into consideration the visibility and other impact of such utilities on the conservation values of the Property. Grantor reserves its separate rights to approve such public or private utilities.

Grantor shall give Grantee 30 days' written notice as provided in Section V, Paragraph 8 before beginning construction or enlargement of any structure permitted by subparagraphs (i) and (iii) on the Property (or, as applicable, before any ground clearing in preparation for such activity).

The collective footprint of all buildings and structures on the Property, excluding roads, shall not exceed 20,000 square feet, provided that if Grantor can demonstrate that an increase in the collective footprint would result in increased protection of the conservation values of the Property, Grantee may approve such increase. For the purpose of this Paragraph the collective footprint is the ground area measured in square feet of the buildings and structures set forth in subparagraphs (i) through (iii) above and all other impervious surfaces, excluding roads and parking areas.

Any building or structure to be constructed, relocated, or reconstructed on the Property shall require the prior written approval of Grantee, which approval shall be limited to consideration of the impact of the siting and other attributes of the proposed dwelling on the conservation values of the Property.

3. INDUSTRIAL OR COMMERCIAL ACTIVITIES. Industrial or commercial activities are prohibited with the exception of the following:

(i) agriculture (including livestock production), equine activities, and forestry;

(ii) small-scale incidental commercial or industrial operations related to activities set forth in (i) above, such as the processing and sale of products produced on the Property, that Grantee approves in writing as being consistent with the purpose of this Easement;

(iii) temporary or seasonal outdoor activities that do not permanently alter the physical appearance of the Property and that do not diminish the conservation values of the Property herein protected; and

(iv) activities that can be and in fact are conducted within permitted buildings without material alteration to their external appearance.

Temporary outdoor activities involving 100 or more people shall not exceed 7 consecutive days in any 90-day period without prior written approval of Grantee.

Notwithstanding any other provision of this easement, no commercial recreational use except for *de minimis* commercial recreational uses shall be allowed on the Property.)

- 4. PRESERVATION OF FOREST ACREAGE.** The forested portion of the Property shall not be converted to other uses except in the following cases: (a) for open-space recreational and park usage, (b) to accommodate buildings and structures permitted under Paragraph 2 above, (c) for agricultural or equine uses as provided for in Paragraph 3(i) above, or (d) for providing or improving wildlife habitat.

Notwithstanding the foregoing, no more than a total of fifteen (15) acres of forest shall be converted to another use except in accordance with a written forest conversion plan that is approved in advance, in writing, by Grantee. Such forest conversion plan shall be submitted to the Grantee for approval sixty (60) days before beginning the conversion of any forest in excess of three (3) acres as set forth above and shall provide, at a minimum, a description and map of the area to be converted, a description of the land use to be established, and a description of the Best Management Practices to be implemented in connection with the conversion.

(i) In any event, at least seventy-five (75) percent of the forested area of the property as of the date of this Easement (the “Existing Forest”) as designated in BDR, shall remain in forest cover in perpetuity.

(ii) No forest within the riparian buffers described in Paragraph 6 below shall be converted, provided that if Grantor can demonstrate that converting forests within the riparian buffers would result in increased protection of the conservation values of the Property, Grantee may approve such conversion.

5. FOREST MANAGEMENT.

(i) Forest Stewardship Plan. All forest activities conducted on the Property shall be in accordance with an approved Forest Stewardship or multiple resource forest management plan (the “Plan”).

(a) The Plan shall be first prepared or updated within one year of the date of this Easement.

(b) The Plan shall only be prepared or updated by a forester meeting the qualifications specified in Section 10.1-1181.9 of the Code of Virginia (1950), as amended.

(c) The Plan and any updates must be approved in writing by Grantee, which approval shall be limited to consideration of whether (1) the Plan accurately and adequately describes the forest conditions of the Property and (2) the recommendations in the Plan comply with sound silvicultural practices and are consistent with the purpose of this Easement.

(d) The Plan may be updated at any time, and shall be updated within six (6) months after either (1) a significant change in forest conditions as determined by Grantee or (2) the transfer of all or any part of the Property to a new owner.

(e) The Plan must have been prepared or last updated no more than ten years before the submission of any pre-harvest plan as required in subparagraph (ii).

(ii) Harvesting. A pre-harvest plan consistent with the Plan shall be submitted to Grantee for approval no later than 30 days before beginning any material forest management activity or harvest.

(a) The pre-harvest plan shall include at least the following: description of the type of harvest to be conducted and the class(es) of trees to be removed; identification and description of the best management practices to be implemented, in sufficient detail to ensure that water and soil quality will be protected; and a description of the planned method of forest regeneration that is consistent with the purpose of this Easement. Grantor shall also notify Grantee no later than seven (7) days after the completion of any such activity or harvest.

(b) Notwithstanding any other provision of this Easement, the following activities shall be permitted without a pre-harvest plan or further permission from Grantee: non-commercial, *de minimis* harvest of trees for trail clearing, firewood, or Grantor's domestic use, or removal of individual dead, diseased, or dying trees; removal of trees that pose an imminent hazard to human health or safety; and removal of invasive species.

(iii) Water Quality. Best Management Practices, as defined by the Virginia Department of Forestry ("BMP Guidelines"), shall be used to control erosion and protect water quality when any forestry activity is undertaken.

(iv) Forest Protection. The Plan shall include reasonable recommendations to prevent wildfires. The Plan shall likewise address and recommend appropriate measures to prevent or treat damage to the forest caused by disease and insects.

(v) Invasive Species. No plant species that is listed as a "Highly Invasive Alien Plant Species" by the Virginia Department of Conservation and Recreation, Division of Natural Heritage (or as a highly invasive alien plant species on any successor list promulgated by the Commonwealth of Virginia) shall be purposely introduced onto the Property. The Plan shall include reasonable recommendations for removing or preventing the establishment of such invasive species.

(vi) Woodland Grazing. The grazing of livestock in the forest shall be prohibited except in areas where Grantee determines that tree growth, water quality, wildlife habitat, and other conservation values are not likely to be damaged by such grazing. Such allowed woodland grazing areas, if any, are designated in the BDR and such areas may be revised and updated in subsequent addenda to the BDR as described in Section IV.

6. **RIPARIAN BUFFER.** To protect water quality, riparian buffer strips (“riparian buffers”) shall be maintained as follows:

(i) Within the forested portion of the Property, streamside management zones (“SMZs”) shall be maintained as described in the BMP Guidelines. The width of the SMZs shall be a minimum of 50 feet, or as defined in the BMP Guidelines, whichever is greater.

Riparian buffer widths shall be measured on a horizontal plane from the top of the bank [or, if applicable, from the high water mark in tidal waters].

The following activities are prohibited within the riparian buffers:

(i) Grazing of livestock.

(ii) Storage of compost, manure, fertilizers, chemicals, machinery or equipment.

(iii) Removal of trees except (a) as part of a timber harvest in accordance with the aforementioned Plan, (b) removal of invasive species, (c) removal of dead, diseased or dying trees, and (4) removal of trees posing a human health or safety hazard.

(iv) Plowing, cultivation, road-building, grading or other earth-disturbing activity, except as may be reasonably necessary for (a) wetland or stream bank restoration, or erosion control, pursuant to a government permit, (b) establishing or maintaining fencing along or within the buffer area, (c) construction and maintenance of approved stream crossings, (d) creation and maintenance of foot or horse trails with unimproved surfaces, and (e) dam construction to create ponds.

(v) Building construction.

The following activities are permitted within the riparian buffers:

(i) Planting of native trees, shrubs, or other vegetation.

(ii) Vegetative pruning to improve health and form of existing trees, maintain horse and hiking trails, or improve sightlines from permitted structures.

Should any of the watercourses meander or change course naturally, the riparian buffers shall remain the same width, but move relative to the movement of the watercourse. In such event, any buildings or structures that were outside of the original buffer strip and are determined to be within the new buffer strip shall not be considered in violation of these restrictions and may be maintained at such locations.

7. **BIOCIDES.** Biocides may be used in the course of forest management in accordance with the Plan, to control invasive species, as a part of agricultural operations, around improvements on the Property, or as needed for general maintenance or pest control. Biocides shall not be applied in any manner that is inconsistent with the purpose of this Easement, or that will negatively affect the

conservation values of the Property. If used, all biocides shall be applied in accordance with all labeling and appropriate safety measures.

8. **GRADING, BLASTING, MINING.** Grading, blasting or earth removal shall not materially alter the topography of the Property except for (i) dam construction to create ponds, (ii) wetlands or stream bank restoration pursuant to a government permit, (iii) erosion and sediment control pursuant to a government-required erosion and sediment control plan, or (iv) as required in the construction of permitted buildings, structures, roads, and utilities. Best Management Practices, in accordance with the Virginia Erosion and Sediment Control Law, shall be used to control erosion and protect water quality during such construction. Grading, blasting or earth removal in excess of one-half acre for the purposes set forth in subparagraphs (i) through (iv) above require 30 days' prior notice to Grantee. Generally accepted agricultural activities shall not constitute a material alteration. Surface mining, subsurface mining, dredging on or from the Property, or drilling for oil or gas on the Property is prohibited.
9. **ACCUMULATION OF TRASH.** Accumulation or dumping of trash, refuse, junk or toxic materials is not permitted on the Property. This restriction shall not prevent generally accepted agricultural or wildlife management practices, such as creation of brush piles, composting, or the storage of farm machinery, organic matter, agricultural products or agricultural byproducts on the Property, as long as such practices are conducted in accordance with applicable government laws and regulations.
10. **SIGNS.** Display of billboards, signs, or other advertisements is not permitted on or over the Property except to: (i) state the name and/or address of the owners of the Property, (ii) advertise the sale or lease of the Property, (iii) advertise the sale of goods or services produced incidentally to a permitted use of the Property, (iv) provide notice necessary for the protection of the Property, (v) give directions to visitors, or (vi) recognize historic status or participation in a conservation program. Temporary political signs are allowed. No single sign, visible from outside the Property, shall exceed 20 square feet in size without prior Grantee approval. Total signage, visible from outside the Property, shall not exceed 64 square feet.

SECTION III – ENFORCEMENT

1. **RIGHT OF INSPECTION.** Representatives of Grantee may enter the Property from time to time for purposes of inspection (including photographic documentation of the condition of the Property) and enforcement of the terms of this Easement after permission from or reasonable notice to Grantor or Grantor's representative, provided, however, that in the event of an emergency, entrance may be made to prevent, terminate or mitigate a potential violation of these restrictions with notice to Grantor or Grantor's representative being given at the earliest practicable time.
2. **ENFORCEMENT.** Grantee has the right to bring an action at law or in equity to enforce the Restrictions contained herein. This right specifically includes the right (i) to require restoration of the Property to its condition at the time of the donation or, in Grantee's discretion, to require restoration of the Property to its condition prior to the violation, provided that such prior condition was in compliance with the Restrictions and consistent with the purpose of this Easement; (ii) to

SECTION IV – DOCUMENTATION

- 1. BASELINE REPORT.** Documentation retained in the office of Grantee including, but not limited to the BDR describes the condition and character of the Property at the time of the gift. The BDR may be used to determine compliance with and enforcement of the terms of this Easement; however, the parties are not precluded from using other relevant evidence or information to assist in that determination. Grantor has made available to Grantee, prior to donating this Easement, documentation sufficient to establish the condition of the Property at the time of the gift. The parties hereby acknowledge that the BDR contained in the files of Grantee at the time of the gift, an original of which having been provided to Grantor by Grantee, is an accurate representation of the Property at the time of the gift.
- 2. MONITORING; ADDENDA TO BASELINE REPORT.** The parties herewith understand and acknowledge that the Grantee will monitor the Property for compliance with this Easement on an annual basis, and Grantee will create addenda to the BDR from time to time to document changes to the Property. Grantee will forward copies of such addenda to Grantor for Grantor's records.

SECTION V – GENERAL PROVISIONS

- 1. DURATION.** This Easement shall be perpetual. It is an easement in gross that runs with the land as an incorporeal interest in the Property. The covenants, terms, conditions and restrictions contained in this Easement are binding upon, and inure to the benefit of, the parties hereto and their successors and assigns, and shall continue as a servitude running in perpetuity with the Property. The rights and obligations of an owner of the Property under this Easement terminate upon proper transfer of such owner's interest in the Property, except that liability for acts or omissions occurring prior to transfer shall survive transfer.
- 2. NO PUBLIC ACCESS.** Although this Easement will benefit the public as described above, nothing herein shall be construed to convey to the public a right of access to, or use of the Property. Grantor retains the exclusive right to such access and use, subject to the terms hereof.

3. **TITLE.** Grantor covenants and warrants that Grantor has good title to the Property, that Grantor has all right and authority to grant and convey this Easement and that the Property is free and clear of all encumbrances (other than restrictions, covenants, conditions, and utility and access easements of record) including, but not limited to, any deeds of trust or mortgages not subordinated to this Easement.
4. **ACCEPTANCE.** Acceptance of this conveyance by Grantee is authorized by Virginia Code Sections 10.1-1700 through 10.1-1705 and is evidenced by the signature of the State Forester.
5. **INTERACTION WITH OTHER LAWS.** This Easement does not permit any use of the Property that is otherwise prohibited by federal, state, or local law or regulation. Neither the Property, nor any portion of it, has been or shall be dedicated as open space within, or as part of, a residential subdivision or any other type of residential or commercial development; dedicated as open space in, or as part of, any real estate development plan; or dedicated for the purpose of fulfilling density requirements to obtain approvals for zoning, subdivision, site plan, or building permits. No development rights that have been encumbered or extinguished by this Easement shall be transferred to any other property pursuant to a transferable development rights scheme, cluster development arrangement or otherwise.
6. **CONSTRUCTION.** Any general rule of construction to the contrary notwithstanding, this Easement shall be liberally construed in favor of the grant to effect the purposes of the Easement and the policy and purposes of Grantee. If any provision of this Easement is found to be ambiguous, an interpretation consistent with the purpose of this Easement that would render the provision valid shall be favored over any interpretation that would render it invalid. Notwithstanding the foregoing, lawful acts or uses consistent with the purpose of and not expressly prohibited by this Easement are permitted on the Property. Grantor and Grantee intend that the grant of this Easement qualifies as a “qualified conservation contribution” as that term is defined in Section 170(h)(1) of the Internal Revenue Code and Treasury Regulations §1.170A-14, and the restrictions and other provisions of this instrument shall be construed and applied in a manner that will not prevent this Easement from being a qualified conservation contribution.
7. **REFERENCE TO EASEMENT IN SUBSEQUENT DEEDS.** This Easement shall be referenced by deed book and page number, instrument number or other appropriate reference in any deed or other instrument conveying any interest in the Property.
8. **NOTICE TO GRANTEE.** For the purpose of giving notices hereunder the current address of Grantor is 102 Woodrow Road, Winchester, VA 22602, and the current address of Grantee is P.O. Box 540, Palmyra, VA 22963.

Grantor agrees to notify Grantee in writing (i) before exercising any reserved right that Grantor believes may have an adverse effect on the conservation or open-space values or interests associated with the Property (the purpose of requiring such notice is to afford Grantee an adequate opportunity to monitor such activities to ensure that they are carried out in a manner consistent with the purpose of this Easement; such notice shall describe the proposed activity in sufficient detail to allow Grantee to judge the consistency of the proposed activity with the purpose of this

Easement); and (ii) at or prior to closing on any inter vivos transfer, other than a deed of trust or mortgage, of all or any part of the Property.

9. **TAX MATTERS.** The parties hereto agree and understand that any value of this Easement claimed for tax purposes as a charitable gift must be fully and accurately substantiated by an appraisal from a qualified appraiser as defined in IRS regulations (see Section 1.170A-13(c)(5)), and that the appraisal is subject to review and audit by all appropriate tax authorities. Grantee makes no express or implied warranties that any tax benefits will be available to Grantor from donation of this Easement, or that any such tax benefits might be transferable, or that there will be any market for any tax benefits that might be transferable. By its execution hereof, Grantee acknowledges and confirms receipt of the Easement and further acknowledges that Grantee has not provided any goods or services to Grantor in consideration of the grant of the Easement.
10. **MERGER.** Grantor and Grantee agree that in the event that Grantee acquires a fee interest in the Property, this Easement shall not merge into the fee interest, but shall survive the deed and continue to encumber the Property.
11. **ASSIGNMENT BY GRANTEE.** Grantee may not transfer or convey this Easement unless Grantee conditions such transfer or conveyance on the requirement that (1) all restrictions and conservation purposes set forth in this Easement are to be continued in perpetuity and (2) the transferee then qualifies as an eligible donee as defined in Section 170(h)(3) of the IRC as amended and the applicable Treasury Regulations.
12. **GRANTEE'S PROPERTY RIGHT.** Grantor agrees that the donation of this Easement gives rise to a property right, immediately vested in Grantee, with a fair market value that is at least equal to the proportionate value that the perpetual conservation restriction at the time of the gift bears to the value of the Property as a whole at that time.
13. **CONVERSION OR DIVERSION.** Grantor and Grantee intend that this Easement be perpetual and acknowledge that no part of the Property may be converted or diverted from its open-space use except in compliance with the provisions of Section 10.1-1704 of the Open-Space Land Act which does not permit loss of open space.
14. **EXTINGUISHMENT.** Notwithstanding the provisions of Section 10.1-1704 of the Open-Space Land Act, should an attempt be made to extinguish this Easement, such extinguishment can be carried out only by judicial proceedings and only if in compliance with Section 10.1-1704 and IRC Section 170(h) and applicable Treasury Regulations. In any sale or exchange of the Property subsequent to an extinguishment, Grantee shall be entitled to a portion of the proceeds at least equal to the proportionate value of this Easement computed as set forth in Paragraph 12 above, but not to be less than the proportion that the value of this Easement at the time of extinguishment bears to the then value of the Property as a whole. Grantee shall use all its share of the proceeds from the sale of the Property in a manner consistent with the conservation purpose of this Easement and the Open-Space Land Act.
15. **AMENDMENT.** Grantee and Grantor may amend this Easement to enhance the Property's conservation values or add to the restricted property, provided that no amendment shall (i) affect

this Easement's perpetual duration, (ii) conflict with or be contrary to or inconsistent with the conservation purpose of this Easement, (iii) reduce the protection of the conservation values, (iv) affect the qualification of this Easement as a "qualified conservation contribution" or "interest in land" or (v) affect the status of Grantee as a "qualified organization" or "eligible donee". No amendment shall be effective unless documented in a notarized writing executed by Grantee and Grantor and recorded among the land records of the County of Fluvanna, Virginia.

16. **SEVERABILITY.** If any provision of this Easement or its application to any person or circumstance is determined by a court of competent jurisdiction to be invalid, the remaining provisions of this Easement shall not be affected thereby.
17. **ENTIRE AGREEMENT.** This instrument sets forth the entire agreement of the parties with respect to this Easement and supersedes all prior discussions, negotiations, understandings, or agreements relating to the easement.
18. **CONTROLLING LAW.** The interpretation and performance of this Easement shall be governed by the laws of the Commonwealth of Virginia, resolving any ambiguities or questions of the validity of specific provisions in order to give maximum effect to its conservation purpose.
19. **RECORDING.** This Easement shall be recorded in the land records in the Circuit Court Clerk's Office of the County of Fluvanna, Virginia, and Grantee may re-record it any time as may be required to preserve its rights under this Easement.
20. **COUNTERPARTS.** This Easement may be executed in one or more counterpart copies, each of which, when executed and delivered shall be an original, but all of which shall constitute one and the same Easement. Execution of this Easement at different times and in different places by the parties hereto shall not affect the validity of the Easement.

WITNESS the following signatures and seals:

[Counterpart signature pages follow]

[Counterpart signature page 1 of 2]

Helen E. Maben, Grantor

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, TO WIT:

The foregoing instrument was acknowledged before me this ____ day of _____, 2011, by
Helen E. Maben, Grantor.

Notary Public

My commission expires: _____ (SEAL)

Registration No.: _____

[Counterpart signature page 2 of 2]

By acceptance hereof, Grantee hereby designates the Property as open-space land pursuant to Virginia Code § 10.1-1701.

COUNTY OF FLUVANNA

By: _____

COMMONWEALTH OF VIRGINIA,
CITY/COUNTY OF _____, TO WIT:

The foregoing instrument was acknowledged before me this ____ day of _____, 2011, by _____, _____ of the County of Fluvanna, Virginia.

Notary Public

My commission expires: _____ (SEAL)

Registration No.: _____

Approved as to form:

Chapter 5.5
CONSERVATION EASEMENTS PROGRAM¹

Sec. 5.5-1. Short title.

This Chapter shall be known and may be cited as the "conservation easements program" or "the Program", as the context may require. (Ord. 06-21-06)

Sec. 5.5-2. Purpose.

The board of supervisors finds that a substantial area of rural land in the County has been converted to uses not consistent with or conducive to agriculture, forestry or other traditional rural uses; that regulatory land-use planning tools may not, in themselves, be sufficient to inhibit the conversion of farm and forest land to other uses; and that farm and forest land, clean water and airsheds, biological diversity, scenic vistas and rural character have a public value as well as a private value. Therefore, the board of supervisors has determined that it is advisable to establish a program, pursuant to Virginia Code Sec. 10.1-1700, *et seq.*, by which the County can acquire conservation easements voluntarily offered by owners to serve as one means of assuring that the County's resources are protected and efficiently used; to help in preserving open-space and the rural character of the County by (a) preserving farm and forest lands; (b) conserving and protecting water resources and environmentally sensitive lands, waters and other natural resources; (c) conserving and protecting biodiversity and wildlife and aquatic habitat; (d) improving the quality of life for the inhabitants of the county; (e) assuring availability of lands for agricultural, forestal, recreational, or open-space use; and (f) promoting tourism through the preservation of scenic resources. (Ord. 06-21-06)

Sec. 5.5-3. Applicability.

The Program shall be available for all lands in the County, except those lands under the ownership or control of the United States of America, the Commonwealth of Virginia, or an agency or instrumentality thereof. Any conservation easement acquired under the Program shall be voluntarily offered by the owner. Each such easement shall be subject to the approval of the board of supervisors to determine that the acceptance of such easement shall further the purposes of this Chapter in accordance with Sec. 5.5-6. (Ord. 06-21-06)

Sec. 5.5-4. Definitions and construction.

A. The following definitions shall apply in the interpretation and implementation of the Program:

(1) Conservation easement. The term "conservation easement" means a nonpossessory interest of the County in real property, whether easement appurtenant or in gross, acquired through gift, purchase, devise, or bequest imposing limitations or affirmative obligations, the purposes of which include retaining or protecting natural or open-space values of real property, assuring its availability for agricultural, forestal, recreational, or open-space use, protecting natural resources, maintaining or enhancing air or water quality, or preserving the historical, architectural or archaeological aspects of real property.

(2) Program administrator. The term "Program administrator" means the director of the department of planning and development.

(3) Parcel. The term "parcel" means a lot or tract of land, lawfully recorded in the clerk's office of the circuit court of the County, or any lawfully described portion of such lot or tract.

B. Construction. Because a conservation easement may contain one or more parcels, for purposes of the Program the term "parcel" shall include all parcels covered by, or proposed to be covered by, a particular conservation easement. (Ord. 06-21-06)

Sec. 5.5-5. Designation of Program administrator; powers and duties.

A. Designation. The director of the department of planning and development is hereby designated as the Program administrator.

B. Powers and duties. The Program administrator, or his designee, shall administer the Program and shall have the powers and duties to:

1. Establish reasonable and standard procedures and forms for the proper administration and implementation of the Program.
2. Promote the Program by providing educational materials to the public, conducting informational meetings and otherwise.
3. Investigate and pursue state, federal and other programs available to maximize private participation.
4. Evaluate all applications to determine their eligibility and make recommendations thereon to the board of supervisors.
5. Provide educational materials regarding other land protection programs to the public.
6. For each conservation easement, assure that the terms and conditions of the deed of easement are monitored and complied with by coordinating a monitoring program with each easement holder, and if the other easement holders are either unable or unwilling to do so, monitor and assure compliance with the terms and conditions of the deed of easement. (Ord. 06-21-06)

Sec. 5.5-6. Eligibility criteria.

In determining whether to accept a proposed conservation easement, the board of supervisors shall consider the following criteria:

- (i) the use of the parcel subject to the conservation easement shall be consistent with the comprehensive plan as in effect at the time of the proposed dedication; (ii) the proposed terms of the conservation deed of easement shall be consistent with the minimum terms and conditions set forth in Sec. 5.5-7; and (iii) the acceptance of the proposed conservation is consistent with the purposes of this Chapter. (Ord. 06-21-06)

Sec. 5.5-7. Easement terms and conditions.

Each conservation easement shall conform with the requirements of the Open-Space Land Act of 1966 (Virginia Code § 10.1-1700 et seq.) and of this Chapter. The deed of easement shall

be in a form approved by the county attorney, and shall contain, at a minimum, the following provisions:

A. Restriction on division. No parcel shall be divided so as to create any parcel containing less than one hundred (100) acres.

B. No buy-back option. The owner shall not have the option to reacquire any property rights relinquished under the conservation easement.

C. Other restrictions. The parcel also shall be subject to standard restrictions contained in conservation easements pertaining to uses and activities allowed on the parcel. These standard restrictions shall be delineated in the deed of easement and shall include, but not necessarily be limited to, restrictions pertaining to: (i) the accumulation of trash and junk; (ii) the display of billboards, signs and advertisements; (iii) the management of forest resources; (iv) grading, blasting or earth removal; (v) the number and size of residential outbuildings and farm buildings or structures; (vi) the conduct of industrial or commercial activities on the parcel; and (vii) monitoring of the easement. (Ord. 06-21-06)

Sec. 5.5-8. Application and evaluation procedure.

Each application for a conservation easement shall be processed as follows:

A. Application materials to be provided to owner. The application materials provided by the Program administrator to an owner shall include, at a minimum, a standard application form, a sample deed of easement, and information about the Program.

B. Application form. Each application shall be submitted on a standard form prepared by the Program administrator. The application form shall require, at a minimum, that the owner: (i) provide the name of all owners of the parcel, the address of each owner, the acreage of the parcel, the County tax map and parcel number, the zoning designation of the parcel, and permission for the Program administrator to enter the property after reasonable notice to the owner to evaluate the parcel. The application form shall also include a space for an owner to indicate whether he volunteers to have the parcel be subject to greater restrictions than those contained in the standard sample deed of easement, and to delineate those voluntary, additional restrictions.

C. Additional application information required by Program administrator. The Program administrator may require an owner to provide additional information deemed necessary to determine whether the proposed easement can be recommended for acceptance.

D. Submittal of application. Applications shall be submitted to the office of the Program administrator. An application may be submitted at any time.

E. Evaluation by Program administrator. The Program administrator shall evaluate each application received and determine within fifteen (15) days whether the application is complete. If the application is incomplete, the Program administrator shall inform the owner in writing of the information that must be submitted in order for the application to be deemed complete. When an application is deemed complete, the Program administrator shall determine whether, in his judgment, the proposed easement satisfies the eligibility criteria set forth in Sec. 5.5-6.

F. Evaluation by board of supervisors. The board of supervisors shall review the proposed easement and determine whether or not the same should be accepted. The determination as

to whether or not a particular easement should be accepted shall be in the sole discretion of the board of supervisors, and nothing in this Chapter shall obligate the board to accept a particular conservation easement.

G. Reapplication. An owner whose proposed conservation easement is not accepted may reapply at a later time.

H. Easement established. A conservation easement shall be deemed to be accepted when all the owners of the subject parcel shall have signed the deed of easement; such deed of easement shall have been approved in writing as to form by the county attorney; and the same shall have been accepted by an authorized agent of the board of supervisors on its behalf. The deed shall be recorded in the office of the clerk of the circuit court of the County at the expense of the applicant. A single conservation easement may be established for more than one parcel under the same ownership.

I. Costs. The applicant shall be solely responsible for the cost of preparing and recording each such easement, including, but not necessarily limited to, environmental site assessments, surveys, recording costs and other charges associated with closing; and shall pay to the County a fee sufficient to defray the actual and reasonable expenses of the County's review of the application and the proposed deed of easement. The amount of such fee shall be established from time to time by resolution of the board of supervisors. The County shall not pay fees incurred for independent appraisals, legal, financial, or other advice, or fees in connection with the release and subordination of liens to the easement conveyed to the County. (Ord. 06-21-06)

Sec. 5.5-9. Program non-exclusivity.

This Chapter shall not be construed in any way as a limitation upon the County's authority to acquire land for public purposes, nor shall this Chapter be construed to prohibit the holding of easements for conservation of resources by entities other than, or in conjunction with, the County. (Ord. 06-21-06)

ENDNOTES:

¹ Ordinance adopted 6-21-06 enacting Chapter 5.5, Conservation Easements Program, is effective on and after July 1, 2006.

Current Status of Fluvanna County Emergency Medical Services

The critical needs identified in the EMS Committee's report to the Board of Supervisors in February have become more severe in recent months. Thus the comprehensive recommendations, made at that time, need to be initiated as part of a logical action plan.

The situation has been exasperated by a **significant loss** of active members from within Fluvanna County Rescue Squad (FCRS), which traditionally provides duty crews to staff one ambulance during evening and weekend periods.

FCRS currently has ten "active" volunteers who are available to regularly staff an ambulance. These ten members are currently providing one ambulance during weekday evenings and on weekends, but they cannot be expected to sustain this coverage indefinitely. Weekend duty assignments last for up to 48 hours and then an additional 12 hour duty shift is requested during the weekday. On weekend periods when Fluvanna Rescue cannot staff an ambulance the entire county must be covered by Lake Monticello Rescue.

When Weekend alarms and weekday daytime alarms are only being covered by Lake Monticello Rescue Squad (LMVRS), the County-wide EMS system is severely stressed. While LMVRS maintains a crew at its headquarters for initial alarms, 2nd and 3rd alarms are still staffed by volunteers from both agencies who respond from their homes when available. When they are not available, the alarms are transmitted for mutual aid assistance from surrounding counties. This adds to the response time required to reach the person requiring medical assistance.

FCRS is initiating an aggressive recruitment campaign and working with TJEMS and LMVFD&RS to schedule necessary training for new recruits.

The Fluvanna County EMS Committee and members from both LMVRS & FCRS are seriously concerned about the long response times during weekday and weekend periods that result from attempting to cover the County's needs from one station. The critical needs have not only been created by FCRS's recent loss of volunteers, leaving few who are able to commit to regularly staffing an ambulance, but general availability of volunteers throughout the County. In addition the committee remains concerned about the systems inability to assure the availability of Advanced Life Support personnel on calls when needed.

The EMS committee is therefore recommending that Fluvanna County:

- Take immediate action to address this urgent need by augmenting the volunteers with paid personnel during weekends and during week days. Paid staffing would consist of Basic EMT and ALS providers to assure that two ambulances are ready to respond anywhere in the County during these periods.

- Review the presentation made last year and consider the recommendations it contained including possible funding options for inclusion in the 2012 budget.

To assist in this process the committee is recommending that an action time line be established consisting of the following steps:

1a. Immediately contract with UVA to provide crews consisting of one EMT and one ALS provider for the following time periods:

- 6am Sat. to 6am Monday at a projected cost of \$138,028.80
- 6am to 6pm Monday – Friday at a projected cost of \$158,308.80

Total cost for step 1 is \$296,337.60

1b. Budget to sustain this coverage in the 2012 Budget.

1c. Initiate and sustain an aggressive recruitment and retention program and training initiative for Volunteers.

2. Appoint two Board Members to work with the County EMS Committee.

3a. Develop an appropriate ordinance to permit the county to utilize a Revenue Recovery System to sustain funding needed for improvements to the County's Emergency Services System.

3b. Select a Revenue Recovery model Appropriate for Fluvanna County.

3c. Select a billing agency or determine how the county will address billing issues.

3d. Apply for and secure Medicare and Medicaid authorization and agency number.

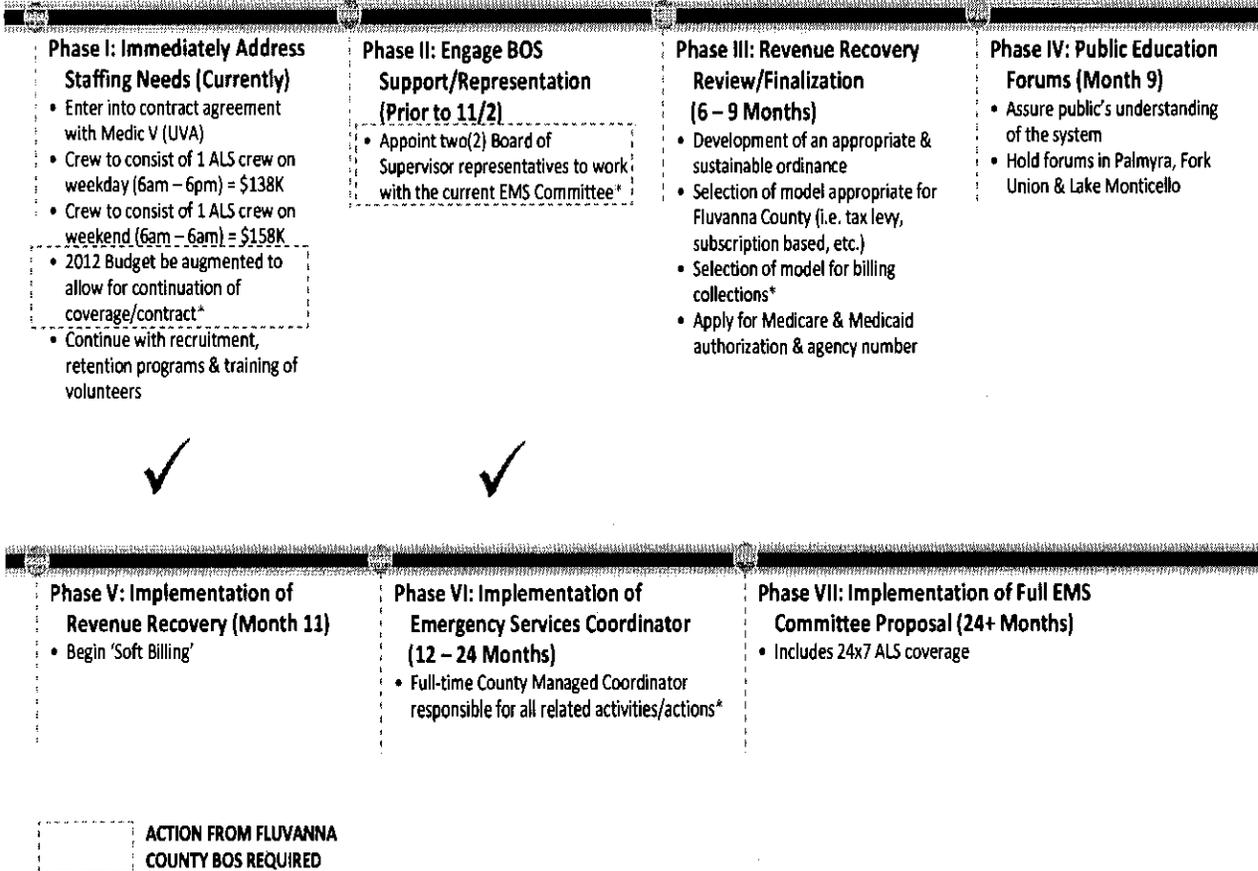
4. Conduct public education activities to assure the public's understanding of the revenue recovery system.

5. Begin Billing process.

6. Implement the total plan as outlined in original proposal of the EMS Committee.



Implementation Timeline – Fluvanna County EMS



* = Key Decisions Required

MOTION: I move the Board of Supervisors approve carry-over of the FY 11 Schools unexpended local funds of \$246,102 to increase the FY 12 School's Local Appropriation from \$13,950,000 to \$14,196,102 for a total Amended School Budget of \$35,966,987.24.

AGENDA

BOARD OF SUPERVISORS

December 7, 2011

SUBJECT: Budget Appropriation for Carry-Over of FY 11 School's Local Appropriation

RECOMMENDATION: Staff recommends that the Board of Supervisors approve the budget appropriation for \$246,102.

TIMING: Upon approval

FISCAL IMPLICATIONS: This will increase the FY 12 School's Local Appropriation to \$14,196,102. The FY 12 School's Local Appropriation was adopted on April 20, 2011 for \$13,950,000.

After amending the School's budget for grants carried over from FY 11 in the amount of \$179,595.39 and supplementing their budget in FY 12 for \$692,204.85, the total amended School Budget including the addition for FY 11 Local Appropriation of \$246,102 is \$35,966,987.24.

POLICY IMPLICATIONS: None

DISCUSSION: This action item formalizes the carry over of the FY 11 unexpended local funds.

LEGISLATIVE HISTORY:

At the August 3, 2011 Board of Supervisors approved a supplement to the School's budget in the amount of \$692,204.85 bringing the School's amended budget to \$35,550,289.85.

At the April 20, 2011 Board of Supervisors meeting the School's budget was adopted at \$34,858,085. In addition the minutes reflect "Mr. Kenney clarified that the remaining FY11 School Funds were to carry over to the schools for FY12."

At the September 1, 2010 Board of Supervisors meeting the Budget Policy & Procedure Policy was revised that budget carryovers for external school funding and previous supplement appropriations would no longer require board approval. Thus, the School's had a total of \$170,595.39 including \$28,880.12 – ARRA Special Education Flow-through, \$130,958 – VPSA Technology, and \$10,757.27 – Federal Ed Jobs from FY 11 grant funds carried over, further, amending the School's budget to \$35,720,885.24.

Staff: Renee Hoover  Director of Finance

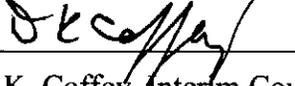
Copy: Gena Keller, Fluvanna Public Schools Superintendent and Ed Breslauer, Fluvanna Public Schools Finance Director

Attachments:

.....

For County Administrator's Use Only:

Comments:

A handwritten signature in black ink, appearing to read "DK Coffey", written over a horizontal line.

Darren K. Coffey, Interim County Administrator

MOTION: I move to approve the transfer of \$10,000 to the Facilities Department for the repairs to the Shelter at Carysbrook and the FSPCA that was agreed on in the County Contract with FSPCA. The funding will be transferred from Board of Supervisors contingency fund to the Facilities budget line 10041500 403310.

AGENDA

BOARD OF SUPERVISORS

December 07, 2011

SUBJECT: Repairs to FSPCA and Carysbrook

RECOMMENDATION:

TIMING: Immediate

FISCAL IMPLICATIONS: Having shortfall in the Facilities budget or not doing repairs as mandated by State Veterinarian's office.

POLICY IMPLICATIONS:

DISCUSSION: The repairs to Carysbrook were done per BOS request as a back up to FSPCA during the Contract discussion. We are in process of doing the repairs at the FSPCA as Mandated by the State Veterinarian's office.

LEGISLATIVE HISTORY: None

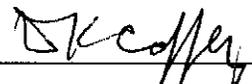
Staff: Garland Nuckols, Facilities Director 

Copy:

Attachments: None

.....
For County Administrator's Use Only:

Comments:



Darren Coffey, Interim County Administrator

MOTION: I move to appoint _____ to the Board of Zoning Appeals, at Large Position, filling the vacancy left by Bill Anderson, with a term to begin immediately, and to terminate on December 31, 2014.

AGENDA BOARD OF SUPERVISORS DATE: December 7, 2011

SUBJECT: Appointment to Board of Zoning Appeals, at Large Position.

RECOMMENDATION: Approval

TIMING: Normal

FISCAL IMPLICATIONS: None

POLICY IMPLICATIONS: None

DISCUSSION: Due to the death of Bill Anderson, his position on the Board of Zoning Appeals needs to be filled as soon as possible.

Applicants who have shown an interest in this appointment are:

Easton Loving, currently on the Agricultural/Forestral Advisory Committee, Mr.

Loving is aware he would have to resign his current position.

Steven Nichols, currently on the Planning Commission.

LEGISLATIVE HISTORY: None

Staff: Mary L. Weaver, Clerk to the Board of Supervisors *MLW*

Copy: Harold Morris, BZA Chairman
Darren Coffey, Planning Director

Enclosure: Boards and Commissions Applications

Interim County Administrator's Use Only

DK Coffey

Darren Coffey, Interim County Administrator

Interest in Board of Zoning Appeals (BZA)

Fork Union

Last Name **First Name** **Date Recieved**

Mailing Address **City** **State** **Postal Code**

Home Phone **Work Phone** **Cell Phone/Other**

Fax **Email Address**

Physical Address **City** **State** **Postal Code**

Education and Experience:

M.S. Virginia Tech 1991, B.S. Virginia Tech 1989; H.S. Fluvanna Co. 1984; Professional forester in VA since 1991

Civic Activities and Committee Memberships:

Currently Vice-Chairman of Board of Forestry for Commonwealth. Appointed by Gov. Warner in June 2002.; Member of Bethel Baptist Church - Palmyra

Interest in Committee:

A desire to make a meaningful contribution and difference in a county that has treated me well.

Comments:

Interest in Board of Zoning Appeals (BZA)

Rivanna

Last Name Nichols **First Name** Steven M. **Date Recieved** 1/27/2011

Mailing Address 34 Jefferson Drive **City** Palmyra **State** VA **Postal Code** 22963-

Home Phone (434) 589-6777 **Work Phone** 4342934072 **Cell Phone/Other** (434) 825-7589

Fax (434) 293-4265 **Email Address** snichold@co.fluvanna.va.us

Physical Address 34 Jefferson Drive **City** Palmyra **State** VA **Postal Code** 22963

Education and Experience:

Resume of Professional Experience and Education attached.

I have extensive public speaking experience, in marketing new programs, training young leaders, talking with community associations and groups, advocating policies, and inspiring staff. I have worked successfully with executive boards, volunteer associations, and community groups. I also have important financial management credentials as a former comptroller and financial analyst, with broad experience in successful planning, budgeting, and execution, from small department-level budgets to organizational and system budgets in the hundreds of millions.

Civic Activities and Committee Memberships:

Current Memberships; Life Member, Military Officers Association of America and Member, Central Virginia Chapter Life Member, Federal Healthcare Executives Institute Alumni Association; Member, American College of Cardiology Member, Medical Group Management Association; Member, Virginia Medical Group Management Association, and local Charlottesville Chapter
Designated Kentucky Colonel in 1993 (Honorable Order of Kentucky Colonels)
Member, Charlottesville Committee on Foreign Relations
Member, United Methodist Men's Group, Cunningham United Methodist Church

Interest in Committee:

I am eager for the chance to participate on a county commission, board, or, committee. That would provide me with an excellent opportunity to serve our community and Fluvanna County, and to help advance Fluvanna County's vision to be the most livable and sustainable community in the United States. I have the management skills, commitment, and proven leadership track record to be a positive member of a commission, board, or committee. I have wide-ranging leadership experience in many locations around the world, from small teams of a few members to large organizations with several thousand employees, and I have the vision and experience to

Comments: See Resume

MOTION: I move to appoint/reappoint _____ to the Board of Zoning Appeals, at Large Position, with a term to begin January 1, 2012, and to terminate on December 31, 2016.

AGENDA BOARD OF SUPERVISORS DATE: December 7, 2011

SUBJECT: Appointment to Board of Zoning Appeals, at Large Position.

RECOMMENDATION: Approval

TIMING: Normal

FISCAL IMPLICATIONS: None

POLICY IMPLICATIONS: None

DISCUSSION: Michael Lawson is currently serving in this capacity and wishes to be reappointed.

Applicants who have shown an interest in this appointment are:

Easton Loving, currently on the Agricultural/Forestral Advisory Committee, Mr.

Loving is aware he would have to resign his current position.

Steven Nichols, currently on the Planning Commission.

LEGISLATIVE HISTORY: None

Staff: Mary L. Weaver, Clerk to the Board of Supervisors *mdw*

Copy: Harold Morris, BZA Chairman
Darren Coffey, Planning Director

Enclosure: Boards and Commissions Applications

Interim County Administrator's Use Only

DK Coffey

Darren Coffey, Interim County Administrator

LastName Lawson	FirstName Michael	Suffix	Election District Palmyra	Date Recieve 7/12/2010
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Resigned:

Mailing Address 1139 N. Boston Road	City Troy	State VA	Zip Code 22974
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Comments:

Committees Interested In: Virginia Water Project Board of Directors

Physical Address	City	State	Zip Code
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Home Phone (434) 589-4063	Work Phone (434) 589-6437	Cell Phone/Other	Fax
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Email Address
lawson.technical@comcast.net

Education and Experience:
A.S. , M.A. Webster Univ., B.S. NY, Political Science

Civic and Committee Memberships:
EDC 2001-2003; Director TJSCD 2007- 2008 ; Retired military, Regular Army Major

Interest in Committee(s):
Public Service

Interest in Board of Zoning Appeals (BZA)

Fork Union

Last Name Loving **First Name** R. Easton **Date Recieved** 7/14/2010

Mailing Address 9477 James Madison Hwy **City** Fork Union **State** VA **Postal Code** 23055-

Home Phone (434) 589-7859 **Work Phone** 4346603094 **Cell Phone/Other**

Fax **Email Address** reloving@embarqmail.com

Physical Address **City** **State** **Postal Code**

Education and Experience:

M.S. Virginia Tech 1991, B.S. Virginia Tech 1989; H.S. Fluvanna Co. 1984; Professional forester in VA since 1991

Civic Activities and Committee Memberships:

Currently Vice-Chairman of Board of Forestry for Commonwealth. Appointed by Gov. Warner in June 2002.; Member of Bethel Baptist Church - Palmyra

Interest in Committee:

A desire to make a meaningful contribution and difference in a county that has treated me well.

Comments:

Interest in Board of Zoning Appeals (BZA)

Rivanna

Last Name Nichols **First Name** Steven M. **Date Recieved** 1/27/2011

Mailing Address 34 Jefferson Drive **City** Palmyra **State** VA **Postal Code** 22963-

Home Phone (434) 589-6777 **Work Phone** 4342934072 **Cell Phone/Other** (434) 825-7589

Fax (434) 293-4265 **Email Address** snichold@co.fluvanna.va.us

Physical Address 34 Jefferson Drive **City** Palmyra **State** VA **Postal Code** 22963

Education and Experience:

Resume of Professional Experience and Education attached.

I have extensive public speaking experience, in marketing new programs, training young leaders, talking with community associations and groups, advocating policies, and inspiring staff. I have worked successfully with executive boards, volunteer associations, and community groups. I also have important financial management credentials as a former comptroller and financial analyst, with broad experience in successful planning, budgeting, and execution, from small department-level budgets to organizational and system budgets in the hundreds of millions.

Civic Activities and Committee Memberships:

Current Memberships; Life Member, Military Officers Association of America and Member, Central Virginia Chapter Life Member, Federal Healthcare Executives Institute Alumni Association; Member, American College of Cardiology Member, Medical Group Management Association; Member, Virginia Medical Group Management Association, and local Charlottesville Chapter Designated Kentucky Colonel in 1993 (Honorable Order of Kentucky Colonels) Member, Charlottesville Committee on Foreign Relations Member, United Methodist Men's Group, Cunningham United Methodist Church

Interest in Committee:

I am eager for the chance to participate on a county commission, board, or, committee. That would provide me with an excellent opportunity to serve our community and Fluvanna County, and to help advance Fluvanna County's vision to be the most livable and sustainable community in the United States. I have the management skills, commitment, and proven leadership track record to be a positive member of a commission, board, or committee. I have wide-ranging leadership experience in many locations around the world, from small teams of a few members to large organizations with several thousand employees, and I have the vision and experience to

Comments: See Resume

MOTION: I move to appoint/reappoint _____ to the Economic Development Authority (EDA), with a term to begin January 1, 2012, and to terminate on December 31, 2015.

AGENDA BOARD OF SUPERVISORS DATE: December 7, 2011

SUBJECT: Appointment to Economic Development Authority (EDA).

RECOMMENDATION: Approval

TIMING: Normal

FISCAL IMPLICATIONS: None

POLICY IMPLICATIONS: None

DISCUSSION: Robert Flood is currently serving in this capacity and wishes to be reappointed.

Applicants who have shown an interest in this appointment are:

- Tom Barnes, currently serving on the Agricultural/Forestral Advisory Committee
- Richard Bucci
- Tammy Grigg, currently serving on the EDC.
- William Grigg
- Shelley Murphy, currently serving on the EDC.
- Catherine Palmer, currently serving on the EDC and on the JAUNT Board.
- Curtis Putnam
- Harvey Sorum

LEGISLATIVE HISTORY: None

Staff: Mary L. Weaver, Clerk to the Board of Supervisors *MJW*

Copy: Scott Marshall, EDA Chairman

Enclosure: Boards and Commissions Applications

Interim County Administrator's Use Only

DKC

Darren Coffey, Interim County Administrator

LastName Flood	FirstName Robert	Suffix	Election District Rivanna	Date Recieve 1/6/2010	Resigned:
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Mailing Address 25 Stonefield Rd.	City Palmyra	State VA	Zip Code 22963	Comments:
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Physical Address	City	State	Zip Code
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Home Phone (434) 249-2901	Work Phone	Cell Phone/Other	Fax
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Email Address
lakebert@comcast.net

Education and Experience:
some college; U. S. Naval Schools; owner and operator residential and commercial general contractor

Civic and Committee Memberships:
Vice-Chair Fluvanna County Economic Development Authority; membershin in the Rotary of Fluvanna

Interest in Committee(s):
I want to be actively involved with sustainable, green economic development in Fluvanna County.

Interest in Economic Development Authority (formerly ID **Rivanna**)

Last Name Barnes **First Name** Tom **Date Recieved** 10/1/2008
Mailing Address 8 Colonial Road **City** Palmyra **State** VA **Postal Code** 22963-
Home Phone (434) 589-8473 **Work Phone** 4348725066 **Cell Phone/Other** (434) 509-5441
Fax **Email Address** tombarnes813@comcast.net
Physical Address Same **City** **State** **Postal Code**

Education and Experience:

BS Biology, Glenville State College, Assoc. Forest Technology, 23yrs in insurance industry

Civic Activities and Committee Memberships:

Supervisor Committee of State Farm Federal Credit Union, United Way Campaign Chair; Member of Central VA Chapter of CPCU, Society of SCLA, Lake Christian Church

Interest in Committee:

I have always been involved in the communities where I have lived. This will also allow me to increase my knowledge along w/volunteering.

Comments:

Interest in Economic Development Authority (formerly ID

Palmyra

Last Name **First Name** **Date Recieved**

Mailing Address **City** **State** **Postal Code**

Home Phone **Work Phone** **Cell Phone/Other**

Fax **Email Address**

Physical Address **City** **State** **Postal Code**

Education and Experience:

Hold bachelor's and master's degrees in business administration. Managed small and large organizations. Understand economics and planning. Currently self-employed as a consultant (8 years). Widely published writer on call center technologies. Published several papers on E-011 public safety answering points. Have excellent planning, writing, and organizational skills.

Civic Activities and Committee Memberships:

Over the years have been active in many professional and civic organizations but not active now. Here is a short list; Pond Mills Community Association (president), Virginia Discovery Museum (board member), Lake Monticello community assoc. (community fishing pier), Mutimedia Telecommunications Assoc. (board member), American Marketing Association (editor, treasurer, chapter president)

Interest in Committee:

Economic Development Authority, JABA Advisory Council, Thomas Jefferson partnership for Economic Development

Comments:

Interest in Economic Development Authority (formerly ID

Fork Union

Last Name Grigg **First Name** Tammy **Date Recieved** 4/24/2009

Mailing Address 1837 Central Plain Road **City** Palmyra **State** VA **Postal Code** 22963-

Home Phone (434) 589-5558 **Work Phone** 4345893262 **Cell Phone/Other**

Fax **Email Address** grigg9111@earthlink.net

Physical Address **City** **State** **Postal Code**

Education and Experience:

B.S. Old Dominion University; Admin. Asst. Fluvanna Chamber

Civic Activities and Committee Memberships:

1st Women President Fluvanna Ruritan Club Foundation for Education, Leadership Program; Ruritan Club, CERT

Interest in Committee:

To bring my experience from the Chamber to help move the county forward

Comments:

Interest in Economic Development Authority (formerly ID

Fork Union

Last Name Grigg **First Name** William **Date Recieved** 4/24/2009

Mailing Address 1837 Central Plains Road **City** Paimyra **State** VA **Postal Code** 22963-

Home Phone (434) 589-5558 **Work Phone** **Cell Phone/Other**

Fax **Email Address** grigg9111@earthlink.net

Physical Address **City** **State** **Postal Code**

Education and Experience:

President of ECIS, ACI, ASCE, VRMCA

Civic Activities and Committee Memberships:

Ruritan Club, Board at Holiday Lake, Emery & Henry College; Fork Union Baptist Church, Fluvanna Ruritan Club

Interest in Committee:

To bring knowledge about business to help the county succeed. To give insight from my experience

Comments:

Last Name **First Name** **Date Recieved**

Mailing Address **City** **State** **Postal Code**

Home Phone **Work Phone** **Cell Phone/Other**

Fax **Email Address**

Physical Address **City** **State** **Postal Code**

Education and Experience:

Master's; Organizational Mangement, Unviersity of Phoenix; Affordable Housing, Real Estate, Econ Development, Aging/Seniors, Nonprofit Community based org's Social Services & Planning, Education Youth

Civic Activities and Committee Memberships:

Albemarle Co. School Board/Charter School

Interest in Committee:

To become involved in my community

Comments:

Interest in Economic Development Authority (formerly ID Palmyra

Last Name Palmer **First Name** Catherine **Date Recieved** 7/12/2010
Mailing Address 1997 Troy Road **City** Troy **State** VA **Postal Code** 22974-
Home Phone (434) 589-8596 **Work Phone** **Cell Phone/Other**
Fax **Email Address** herbcat12@embarqmail.com
Physical Address **City** **State** **Postal Code**

Education and Experience:

High School; 28 years in business office for telephone company

Civic Activities and Committee Memberships:

Leadership Development Class and committee and Runitans; Three Chopt Community Center Association

Interest in Committee:

I am now retired and have time to devote to doing whatever I can to make Fluvanna a better and more prosperous county. I enjoy working with others and meeting new people.

Comments:

Interest in Economic Development Authority (formerly ID Columbia

Last Name Putnam **First Name** Curtis **Date Recieved** 6/1/2007

Mailing Address 16408 James Madison Hwy. **City** Palmyra **State** VA **Postal Code** 22963-

Home Phone (434) 589-2136 **Work Phone** 4345911925 **Cell Phone/Other**

Fax **Email Address** curtislputnam@hotmail.com

Physical Address 15408 James Madison Hwy. **City** Palmyra **State** VA **Postal Code** 22963

Education and Experience:

BS in Sociology - Minor in Chemistry, Teaching from Western Michigan University, 1974. Experience & professional expertise in retail sales and marketing, teaching and small business owner (ceramics)

Civic Activities and Committee Memberships:

Board member - Missouri Mental Health Consumer Network. Past membership in Kiwanis. I attend Seays Chapel and am a graduate of Fluvanna Leadership Development Program of 2007.

Interest in Committee:

I wish to serve the County which has nurtured me, and contribute my voice to the future of Fluvanna.

Comments: County Employee

Interest in Economic Development Authority (formerly ID Fork Union

Last Name Sorum **First Name** Harvey J. **Date Recieved** 8/20/2010

Mailing Address 1341 Spring Road **City** Breomo Bluff **State** VA **Postal Code** 23022-

Home Phone (434) 842-3001 **Work Phone** **Cell Phone/Other**

Fax **Email Address** sorumh@nexet.net

Physical Address **City** **State** **Postal Code**

Education and Experience:

B.S. University of Wisconsin; Chairman of President Regan's first global technology transfer with Soviet Union. Consultative Council, National Institute of Building Sciences, NIBS; Forum Chairman, NIBS, Metric Symposium

Civic Activities and Committee Memberships:

Scottsville United Methodist - Lay Preacher

Interest in Committee:

Take Part in growth of Fluvanna County

Comments:

MOTION: I move to appoint/reappoint _____ to the Fork Union Sanitary District Advisory Committee, with a term to begin January 1, 2012, and to terminate on December 31, 2015.

AGENDA BOARD OF SUPERVISORS DATE: December 7, 2011

SUBJECT: Appointment to Fork Union Sanitary District Advisory Committee.

RECOMMENDATION: Approval

TIMING: Normal

FISCAL IMPLICATIONS: None

POLICY IMPLICATIONS: None

DISCUSSION: Lillian Dabney Taylor and Garnett Kennedy are currently serving in this capacity. Ms. Taylor wishes to be reappointed; however, Mr. Kennedy does not.

Applicants who have shown an interest in this appointment are:

David A. Perry

LEGISLATIVE HISTORY: None

Staff: Mary L. Weaver, Clerk to the Board of Supervisors *mdw*

Copy: Alan Batson, Chairman

Enclosure: Boards and Commissions Applications

Interim County Administrator's Use Only

DK Coffey

Darren Coffey, Interim County Administrator

LastName Taylor	FirstName Lillian Dabney	Suffix	Election District Fork Union	Date Recieve 5/7/2008	Resigned:
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Mailing Address 1363 Cloverdale Road	City Bremo Bluff	State VA	Zip Code 23022	Comments:
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Physical Address	City	State	Zip Code
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Home Phone (434) 842-6419	Work Phone	Cell Phone/Other	Fax
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Email Address

Education and Experience:

High School Graduate/S.C. Abrams High

Civic and Committee Memberships:

Cloverdale Baptist Church

Interest in Committee(s):

Interest in Fork Union Sanitary District Advisory Committ

Cunningham

Last Name **First Name** **Date Recieved**

Mailing Address **City** **State** **Postal Code**

Home Phone **Work Phone** **Cell Phone/Other**

Fax **Email Address**

Physical Address **City** **State** **Postal Code**

Education and Experience:

20 years CEO/President of technology based manufacturing business (resume enclosed)

Civic Activities and Committee Memberships:

Virginia Herpetological Society

Interest in Committee:

Economic Development Authority, Economic Development Commission, Fork Union sanitary District Advisory Committee, Parks & Recreation Advisory Board, Planning Commission, Southeast Rural Community Assistance Project, Inc., Thomas Jefferson Partnership for Economic Development

Comments:

MOTION: I move to appoint _____ to the Jefferson Area Board for Aging Advisory Council (JABA), with a term to begin immediately, and to terminate on April 30th 2012.

AGENDA BOARD OF SUPERVISORS DATE: December 7, 2011

SUBJECT: Appointment to the Jefferson Area Board for Aging Advisory Council (JABA)

RECOMMENDATION: Approval

TIMING: Routine

FISCAL IMPLICATIONS: None

POLICY IMPLICATIONS: None

DISCUSSION: Current representative, Josina Bakker, has resigned.

Applicants who have shown an interest in this appointment are:

Richard Bucci

Laura Lee, currently serving on the Agriculture/Forestral Advisory Committee.

LEGISLATIVE HISTORY: None

Staff: Mary L. Weaver, Clerk to the Board of Supervisors *MDW*

Copy: Gordon Walker, CEO, Jefferson Area Board for Aging

Enclosure: Boards and Commissions Applications

Interim County Administrator's Use Only

Comments

Darren Coffey

Darren Coffey, Interim County Administrator

Interest in Jefferson Area Board for Aging Advisory Coun Palmyra

Last Name Bucci **First Name** Richard P. **Date Recieved** 8/18/2011

Mailing Address 5 Swan Court **City** Palmyra **State** VA **Postal Code** 22963-

Home Phone (434) 589-1196 **Work Phone** 4345892131 **Cell Phone/Other** (434) 989-8990

Fax **Email Address** dickbucci@embarqmail.com

Physical Address 5 Swan Court **City** Palmyra **State** VA **Postal Code** 22963

Education and Experience:

Hold bachelor's and master's degrees in business administration. Managed small and large organizations. Understand economics and planning. Currently self-employed as a consultant (8 years). Widely published writer on call center technologies. Published several papers on E-011 public safety answering points. Have excellent planning, writing, and organizational skills.

Civic Activities and Committee Memberships:

Over the years have been active in many professional and civic organizations but not active now. Here is a short list; Pond Mills Community Association (president), Virginia Discovery Museum (board member), Lake Monticello community assoc. (community fishing pier), Multimedia Telecommunications Assoc. (board member), American Marketing Association (editor, treasurer, chapter president)

Interest in Committee:

Economic Development Authority, JABA Advisory Council, Thomas Jefferson partnership for Economic Development

Comments:

Interest in Jefferson Area Board for Aging Advisory Coun

Cunningham

Last Name Lee **First Name** Laura **Date Recieved** 7/26/2010

Mailing Address 3185 Hardware Road **City** Scottsville **State** VA **Postal Code** 24590-

Home Phone (434) 286-3398 **Work Phone** **Cell Phone/Other**

Fax **Email Address** kneedeepsheep@earthlink.net

Physical Address **City** **State** **Postal Code**

Education and Experience:

Degree in Catering & Hotel Management (Associate member of the Hotel & Catering Institute); 1,000 ton commercial U.S. Coast Guard License; 6 years working as chef aboard charter yachts; 14 years working as 1st officer/hotel manager 147' private yacht; Indian Ocean, Mediterranean, Caribbean; 2 years working as 1st officer/hotel manager 168' private yacht; Mexico, South America, Mediterranean; Last 20+ years live and farmed in Fluvanna, raising/breeding Dorset sheep; doing contract catering, upholstery, decorative paintwork and furniture refinishing, ownde and operated resaturant in Scottsville.

Civic Activities and Committee Memberships:

Scottsville Business Bureau; Fluvanna Historian Society; Tri Counties Riding Club; Member of Rivanna Conservation

Interest in Committee:

Having lived in Fluvanna for 20 years; a strong desire to see the county evolve in a way that will insure that it is a vibrant & inclusive community that we can all be proud & to contribute as a resident to the county I love living in.

Comments:

MOTION: I move to appoint John Robins to the Thomas Jefferson Emergency Medical Services Council, with a term to begin immediately, and to terminate June 30, 2012.

AGENDA BOARD OF SUPERVISORS DATE: December 7, 2011

SUBJECT: Appointment to Thomas Jefferson Emergency Medical Services Council

RECOMMENDATION: Approval

TIMING: Normal

FISCAL IMPLICATIONS: None

POLICY IMPLICATIONS: None

DISCUSSION: John Robins will be replacing Tammy Johnson, who stepped down.

LEGISLATIVE HISTORY: None

Staff: Mary L. Weaver, Clerk to the Board of Supervisors *MJW*

Copy: Steve Rea

Enclosure: Boards and Commissions Applications

Interim County Administrator's Use Only

DKC

Darren Coffey, Interim County Administrator

Information for John Robins**Staff District**

LastName Robins	FirstName John	Suffix	Election District Staff	Date Recieve 7/14/2010	Resigned:
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Mailing Address P.O. Box 540	City Palmyra	State VA	Zip Code 22963	Comments:
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Physical Address	City	State	Zip Code
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Home Phone	Work Phone (434) 591-1925	Cell Phone/Other (434) 981-0196	Fax (434) 591-1924
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Email Address
jrobins@co.fluvanna.va.us

Education and Experience:

N

Civic and Committee Memberships:

Interest in Committee(s):

MOTION: I move to appoint/reappoint _____ to the Thomas Jefferson Planning District Commission (TJPDC), with a term to begin January 1, 2012, and to terminate on December 31, 2013.

AGENDA BOARD OF SUPERVISORS DATE: December 7, 2011

SUBJECT: Appointment to Thomas Jefferson Planning District Commission (TJPDC).

RECOMMENDATION: Approval

TIMING: Normal

FISCAL IMPLICATIONS: None

POLICY IMPLICATIONS: None

DISCUSSION: Keith Smith is currently serving in this capacity and wishes to be reappointed.

Applicants who have shown an interest in this appointment are:

- Robert Flood, currently serving on the EDA.
- William Grigg
- Dennis Holder
- Debra Kurre, currently serving on the EDA.
- Laura Lee, currently serving on the Agricultural/Forestral Advisory Committee.
- Steven Nichols, currently serving on the Planning Commission.
- Catherine Palmer, currently serving on the EDC and on the JAUNT Board.

LEGISLATIVE HISTORY: None

Staff: Mary L. Weaver, Clerk to the Board of Supervisors *mdw*

Copy: Steve Williams, Executive Director, Planning District Commission

Enclosure: Boards and Commissions Applications

Interim County Administrator's Use Only

Comments:

DK Coffey

Darren Coffey, Interim County Administrator

LastName Smith	FirstName Keith	Suffix	Election District Cunningham	Date Recieve 1/6/2010
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Resigned:

Mailing Address 35 Acre lane	City Palmyra	State VA	Zip Code 22963
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Comments:

Physical Address	City	State	Zip Code
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Home Phone (434) 531-0795	Work Phone	Cell Phone/Other	Fax (434) 591-6670
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Email Address
keith011163@sprint.blackberry.net

Education and Experience:
High School; Twenty years of development and building in Fluvanna County

Civic and Committee Memberships:

Interest in Committee(s):
I believe I have the skills and experience to help move this County and its Economic Development into the future.

Interest in Thomas Jefferson Planning District Commissi

Rivanna

Last Name Flood **First Name** Robert **Date Recieved** 1/6/2010

Mailing Address 25 Stonefield Rd. **City** Palmyra **State** VA **Postal Code** 22963-

Home Phone (434) 249-2901 **Work Phone** **Cell Phone/Other**

Fax **Email Address** lakebert@comcast.net

Physical Address **City** **State** **Postal Code**

Education and Experience:

some college; U. S. Naval Schools; owner and operator residential and commercial general contractor

Civic Activities and Committee Memberships:

Vice-Chair Fluvanna County Economic Development Authority; membershin in the Rotary of Fluvanna

Interest in Committee:

I want to be actively involved with sustainable, green economic development in Fluvanna County.

Comments:

Interest in Thomas Jefferson Planning District Commissi

Fork Union

Last Name **First Name** **Date Recieved**

Mailing Address **City** **State** **Postal Code**

Home Phone **Work Phone** **Cell Phone/Other**

Fax **Email Address**

Physical Address **City** **State** **Postal Code**

Education and Experience:

President of ECIS, ACI, ASCE, VRMCA

Civic Activities and Committee Memberships:

Ruritan Club, Board at Holiday Lake, Emery & Henry College; Fork Union Baptist Church, Fluvanna Ruritan Club

Interest in Committee:

To bring knowledge about business to help the county succeed. To give insight from my experience

Comments:

Interest in Thomas Jefferson Planning District Commissi

Columbia

Last Name Holder **First Name** Dennis J. **Date Recieved** 6/8/2009

Mailing Address 1779 Dogwood Drive **City** Kents Store **State** VA **Postal Code** 23084-

Home Phone (434) 589-6922 **Work Phone** 2149544333 **Cell Phone/Other**

Fax **Email Address** dennisholder@earthlink.net

Physical Address **City** **State** **Postal Code**

Education and Experience:

BA Journalism - Univ. of Georgia / 20yrs successful business partner, Strategic Communications consultant to Fortune 500 corporations, campaign manager for two multi-million-dollar political campaigns, Chief Legislative Analyst-Florida Legislature, Award-winning journalist, Manager and editor for newspapers including The Miami Heardt, Vietnam Combat Veteran

Civic Activities and Committee Memberships:

President - Deep Ellum Fair Park Business Association, International Association of Business Communicators (as Creagency). Various professional journalism organizations

Interest in Committee:

I chose to live in Fluvanna County after scouting the U.S. and deciding this is where I most want to be. I hope to contribute to the strength and vitality of the community and to help preserve its pastoral beauty.

Comments: updated via email 6/8/09

Interest in Thomas Jefferson Planning District Commissi

Rivanna

Last Name **First Name** **Date Recieved**

Mailing Address **City** **State** **Postal Code**

Home Phone **Work Phone** **Cell Phone/Other**

Fax **Email Address**

Physical Address **City** **State** **Postal Code**

Education and Experience:

BS Accounting, Berry College, Rome, GA; MBA Finance, Mercer University, Macon, Georgia; CPA License, Licensed to practice in VA and GA

Civic Activities and Committee Memberships:

LMOA-Board of Directors 1994-1996; LMOA-Finance Committee, Audit Committee, and Compliance Committee; Effort Baptist Church Palmyra, VA-Have served on various committees including Finance and Personnel; Economic Development Authority of Fluvanna County-Current Member; Parks and Recreation Committee of Fluvanna County-Past Member; Rotary Club of Fluvanna County-Charter President; Parent Teacher Association, and other school organizations. Most recently served on the School restructuring Committee for Fluvanna County.

Interest in Committee:

I am interested in economic viability in the area, and am interested in serving on boards or committees that could help ho foster Economic viability.

Comments:

Interest in Thomas Jefferson Planning District Commissi

Cunningham

Last Name Lee **First Name** Laura **Date Recieved** 7/26/2010

Mailing Address 3185 Hardware Road **City** Scottsville **State** VA **Postal Code** 24590-

Home Phone (434) 286-3398 **Work Phone** **Cell Phone/Other**

Fax **Email Address** kneedeepsheep@earthlink.net

Physical Address **City** **State** **Postal Code**

Education and Experience:

Degree in Catering & Hotel Management (Associate member of the Hotel & Catering Institute); 1,000 ton commercial U.S. Coast Guard License; 6 years working as chef aboard charter yachts; 14 years working as 1st officer/hotel manager 147' private yacht; Indian Ocean, Mediterranean, Caribbean; 2 years working as 1st officer/hotel manager 168' private yacht; Mexico, South America, Mediterranean; Last 20+ years live and farmed in Fluvanna, raising/breeding Dorset sheep; doing contract catering, upholstery, decorative paintwork and furniture refinishing, ownde and operated resaturant in Scottsville.

Civic Activities and Committee Memberships:

Scottsville Business Bureau; Fluvanna Historian Society; Tri Counties Riding Club; Member of Rivanna Conservation

Interest in Committee:

Having lived in Fluvanna for 20 years; a strong desire to see the county evolve in a way that will insure that it is a vibrant & inclusive community that we can all be proud & to contribute as a resident to the county I love living in.

Comments:

Interest in Thomas Jefferson Planning District Commissi Rivanna

Last Name Nichols **First Name** Steven M. **Date Recieved** 1/27/2011
Mailing Address 34 Jefferson Drive **City** Palmyra **State** VA **Postal Code** 22963-
Home Phone (434) 589-6777 **Work Phone** 4342934072 **Cell Phone/Other** (434) 825-7589
Fax (434) 293-4265 **Email Address** snichold@co.fluvanna.va.us
Physical Address 34 Jefferson Drive **City** Palmyra **State** VA **Postal Code** 22963

Education and Experience:

Resume of Professional Experience and Education attached.

I have extensive public speaking experience, in marketing new programs, training young leaders, talking with community associations and groups, advocating policies, and inspiring staff. I have worked successfully with executive boards, volunteer associations, and community groups. I also have important financial management credentials as a former comptroller and financial analyst, with broad experience in successful planning, budgeting, and execution, from small department-level budgets to organizational and system budgets in the hundreds of millions.

Civic Activities and Committee Memberships:

Current Memberships; Life Member, Military Officers Association of America and Member, Central Virginia Chapter Life Member, Federal Healthcare Executives Institute Alumni Association; Member, American College of Cardiology Member, Medical Group Management Association; Member, Virginia Medical Group Management Association, and local Charlottesville Chapter Designated Kentucky Colonel in 1993 (Honorable Order of Kentucky Colonels) Member, Charlottesville Committee on Foreign Relations Member, United Methodist Men's Group, Cunningham United Methodist Church

Interest in Committee:

I am eager for the chance to participate on a county commission, board, or committee. That would provide me with an excellent opportunity to serve our community and Fluvanna County, and to help advance Fluvanna County's vision to be the most livable and sustainable community in the United States. I have the management skills, commitment, and proven leadership track record to be a positive member of a commission, board, or committee. I have wide-ranging leadership experience in many locations around the world, from small teams of a few members to large organizations with several thousand employees, and I have the vision and experience to

Comments: See Resume

Last Name **First Name** **Date Recieved**

Mailing Address **City** **State** **Postal Code**

Home Phone **Work Phone** **Cell Phone/Other**

Fax **Email Address**

Physical Address **City** **State** **Postal Code**

Education and Experience:

High School; 28 years in business office for telephone company

Civic Activities and Committee Memberships:

Leadership Development Class and committee and Ruritans; Three Chopt Community Center Association

Interest in Committee:

I am now retired and have time to devote to doing whatever I can to make Fluvanna a better and more prosperous county. I enjoy working with others and meeting new people.

Comments:

Closed Meeting

**Items contained in this
section are**

EXEMPT

from the

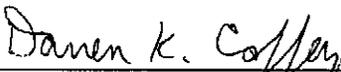
Freedom of Information Act

PROJECT STATUS REPORT

Updated December 2011

Project	Step/Status	Responsible Party/Date
Water Line	AquaVirginia is in discussions with the water committee in preparation of submitting a proposal to the Board of Supervisors. The current discussions include providing water to the Zion Crossroads area from the current AquaVirginia water plant, taking over the operations of the Palmyra Sewer System, and possibly purchasing the Fork Union Sanitary District.	County Administrator
Fire Buildings (Kents Store and Fork Union)	The Kents Store Firehouse is completed. The Fork Union Firehouse design and bid came in over budget is being redesigned to bring into budget.	John Robins
Human Services Building	The department of Social services has moved into the newly renovated downstairs section of the Carysbrook building. The upstairs renovation work consisting of the HVAC upgrades will be started in the spring along with the painting of the exterior of the building.	John Robins
Turkeysag Trail	VDOT is moving this project forward and has modified it to provide sidewalks on both the east and west sides of Turkeysag Trail. A crosswalk with a concrete pedestrian refuge will be located across Turkeysag Trail near the Jefferson Pharmacy. VDOT is working on any necessary easements for this design concept. The design is expected to be completed and bid in 2011. Construction is anticipated in 2012.	Pat Groot Darren Coffey
Fork Union Streetscape Project	The 90% review documents, including environmental reviews, bid doc preparation, bids, construction is underway. The project will consist of 5' wide sidewalk, a brick "utility" strip, on-street parking, five crosswalks, street lights, and some landscaping and street furnishings as the construction bidding permits. Project construction will be in 2012.	Darren Coffey Pat Groot
Recreation Access Road	VDOT provided the BOS on Nov. 2 nd with an update on their recommended speed limits. The entrance road will be posted at 35 and the curve to the end of the cul-de-sac will be posted at 20.	Dwight Godwin

Project	Step/Status	Responsible Party/Date
	Staff will continue to work with VDOT on the road speed limits.	
Western Trailhead Project	As required by the funder a Phrase II archeological investigation of the proposed area for the parking lot and comfort station has been completed. We expect the draft report by mid December 2011. DCR will then comment on the required next steps. It is expected that a recommendation to proceed with seeking VDOT authorization to advertise for construction will follow shortly thereafter..	Dwight Godwin & Pat Groot
Pleasant Grove House Project	We are awaiting final determination for the civil rights goal for the project, expected in December 2011. Authorization to proceed with the bidding process for construction will follow by the end of January 2012.	Dwight Godwin Pat Groot
Pleasant Grove Active Park Master Plan	The master plan was approved by the BOS on Nov. 2 nd .	Dwight Godwin



 Darren K. Coffey, Interim County Administrator



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540, Palmyra, VA 22963 · (434) 591-1910 · FAX (434) 591-1911 · www.co.fluvanna.va.us

MEMORANDUM

TO: Board of Supervisors
FROM: Renee Hoover ^{OK} Finance Director
SUBJECT: Contingency Balance
DATE: November 23, 2011

The balances for the BOS and grant contingency lines for FY12 are as follows:

<u>Board of Supervisors Contingency:</u>	\$100,000.00
Minus Donation to Town of Columbia 8.3.11	3,000.00
Minus Reimbursement of Livestock Claims 9.7.11	2,540.00
Minus Legal Services from Lawsuit 10.19.11	5,598.45
Minus Create Economic Development Director 10.19.11	54,000.00
Minus Erosion and Sediment Control Plan 11.2.11	7,800.00
Minus Legal Services from Lawsuit 11.16.11	<u>2,923.70</u>
Total Board of Supervisors Contingency	<u>\$ 24,137.85</u>