



**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**AGENDA FOR ORGANIZATIONAL/REGULAR MEETING**  
Circuit Courtroom, Fluvanna Courts Building  
January 2, 2013  
2:00 pm (Regular Meeting) and 6:00 pm (Work Session)

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**TAB AGENDA ITEMS**

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**2013 Organizational Meeting of the Fluvanna County Board of Supervisors**

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**1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE**

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- K Election of Chairman
- L Election of Vice Chairman
- M Resolution Entitled "Organizational Meeting of the Fluvanna County Board of Supervisors 2013"  
[which includes times & location of meetings]
- Mc Selection of Dates for the Board Meetings
- N Adoption of Board By-Laws and Rules of Procedures

**Regular Meeting**

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**SPECIAL PRESENTATION**

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- O Post-Election Economic Outlook – Mr. Terry Rephann, Weldon Cooper Center
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**2 - COUNTY ADMINISTRATOR'S REPORT**

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**3 - PUBLIC COMMENTS #1** (5 minutes each)

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**4 - PUBLIC HEARING**

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None

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**5 - ACTION MATTERS**

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- P Thomas Jefferson Water Resources Protection Foundation - Steve Nichols, County Administrator
  - Q Piedmont Workforce Investment Board - Steve Nichols, County Administrator
  - R Appointment to Piedmont Workforce Investment Board – Mary L. Weaver, Clerk to the Board
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**6 - PRESENTATIONS** (normally not to exceed 10 minutes each)

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- VDOT Report – Joel DeNunzio, Charlottesville Residency Administrator
  - S CSA Fiscal Year 2012 Review – Jacqueline A. Meyers, Ph.D.
  - T FY12 Comprehensive Annual Financial Report (CAFR) – Barbara Horlacher, Finance Director
  - U Debt Refinancing Update – Barbara Horlacher, Finance Director
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**7 - CONSENT AGENDA**

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- V Minutes of December 19, 2012 – Mary Weaver, Clerk to the Board
- W FY13 Budget Supplement for Sheriff's Department Insurance Claims – Eric Dahl, Budget Analyst
- X FY13 Budget Transfer for Emergency Management Services Department – Eric Dahl, Budget Analyst
- YZ Capital Reserve Maintenance Fund Request – 3-Phase Static Uninterruptible Power Supply – Wayne

Stephens, Public Works Director

- A Capital Reserve Maintenance Fund Request – Roots URAL Blower for the School’s Wastewater Treatment Plant – Chuck Winkler, Assistant School Superintendent

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**8 - ACCOUNTS PAYABLE**

- B Accounts Payable Report (Nov 17 – Dec 14, 2012) – Barbara Horlacher, Finance Director

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**9 - UNFINISHED BUSINESS**

None

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**10 - NEW BUSINESS**

None

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**11 - PUBLIC COMMENTS #2** (5 minutes each)

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**12 - CLOSED MEETING**

None

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**RECESS – DINNER BREAK**

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**RECONVENE @ 6:00pm**

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**13 – WORK SESSION**

- C Commissioner of Revenue and Treasurer Updates – Mel Sheridan, Commissioner, and Linda Lenherr, Treasurer

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**14 – ADJOURN**

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County Administrator Review

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**PLEDGE OF ALLEGIANCE**

I pledge allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

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## ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

## BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** January 2, 2013

|                             |                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SUBJECT:</b>             | Election of Chairman                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>MOTION(s):</b>           | I move to elect _____ as Chairman of the Fluvanna County Board of Supervisors for calendar year 2013.                                                                                                                                                                                                                                                                                                                   |
| <b>STAFF CONTACT:</b>       | Mary L. Weaver, Clerk to the Board of Supervisors                                                                                                                                                                                                                                                                                                                                                                       |
| <b>RECOMMENDATION:</b>      | N/A                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>TIMING:</b>              | Routine                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>DISCUSSION:</b>          | As has been your practice in the past, the County Administrator opens the meeting and calls for the nomination and election of the Chairman.<br>Upon the election of the Chairman, the elected chairman will then call for the nomination and election of the Vice Chairman.<br>The Annual or Organizational meeting of the Board will be conducted first and then move to the Regular meeting and conduct of business. |
| <b>FISCAL IMPLICATIONS:</b> | N/A                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>POLICY IMPLICATIONS:</b> | N/A                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>LEGISLATIVE HISTORY:</b> | N/A                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>ENCLOSURES:</b>          | Code of Virginia: copy of information regarding Annual Organizational meeting of the Board of Supervisors.                                                                                                                                                                                                                                                                                                              |

**§ 15.2-1415. At what meetings governing body may act.**

Unless otherwise specially provided, a governing body may exercise any of the powers conferred upon it at any meeting of the governing body, regular, special or adjourned at which a quorum is present. A majority of the governing body shall constitute a quorum except as may be otherwise provided in the State and Local Government Conflict of Interests Act (§ [2.2-3100](#) et seq.). Meetings of governing bodies shall be subject to the applicable provisions of the Virginia Freedom of Information Act (§ [2.2-3700](#) et seq.).

(Code 1950, § 15-247; 1962, c. 623, § 15.1-542; 1997, c. [587](#); 2007, c. [613](#).)

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**§ 15.2-1416. Regular meetings.**

The governing body shall assemble at a public place as the governing body may prescribe, in regular session in January for counties and in July for cities and towns. Future meetings shall be held on such days as may be prescribed by resolution of the governing body but in no event shall less than six meetings be held in each fiscal year.

The days, times and places of regular meetings to be held during the ensuing months shall be established at the first meeting which meeting may be referred to as the annual or organizational meeting; however, if the governing body subsequently prescribes any public place other than the initial public meeting place, or any day or time other than that initially established, as a meeting day, place or time, the governing body shall pass a resolution as to such future meeting day, place or time. The governing body shall cause a copy of such resolution to be posted on the door of the courthouse or the initial public meeting place and inserted in a newspaper having general circulation in the county or municipality at least seven days prior to the first such meeting at such other day, place or time. Should the day established by the governing body as the regular meeting day fall on any legal holiday, the meeting shall be held on the next following regular business day, without action of any kind by the governing body.

At its annual meeting the governing body may fix the day or days to which a regular meeting shall be continued if the chairman or mayor, or vice-chairman or vice-mayor if the chairman or mayor is unable to act, finds and declares that weather or other conditions are such that it is hazardous for members to attend the regular meeting. Such finding shall be communicated to the members and the press as promptly as possible. All hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required.

Regular meetings, without further public notice, may be adjourned from day to day or from time to time or from place to place, not beyond the time fixed for the next regular meeting, until the business before the governing body is completed.

Notwithstanding the provisions of this section, any city or town that holds an organizational meeting in compliance with its charter or code shall be deemed to be in compliance with this section.

(Code 1950, § 15-241; 1950, p. 8; 1954, c. 286; 1958, c. 291; 1960, c. 33; 1962, cc. 218, 623, § 15.1-536; 1964, c. 403; 1980, c. 420; 1994, cc. [371](#), [591](#); 1997, c. [587](#); 2004, c. [549](#).)

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**§ 15.2-1416.1. Actions prior to convening of meeting.**

During the time prior to the governing body's actual call to order or convening of business, any expressions by members of the governing body or members of the public shall be held consistent with the individual's First Amendment right of freedom of speech.

(2005, c. [592](#).)

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**§ 15.2-1417. Special meetings.**

The governing body may also hold such special meetings, as it deems necessary, at such times and places as it finds convenient. It may adjourn such special meetings from time to time as it finds convenient and necessary.

(Code 1950, § 15-242; 1962, c. 623, § 15.1-537; 1997, c. [587](#).)

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**§ 15.2-1418. Same; how called.**

A special meeting of the governing body shall be held when called by the chairman or mayor or requested by two or more of the members of the board of supervisors or council. The call or request shall be made to the clerk, and shall specify the matters to be considered at the meeting. Upon receipt of such call or request, the clerk of the governing body, after consultation with the chairman or mayor, shall immediately notify each member of the governing body and the attorney for the Commonwealth or the county or municipal attorney, as appropriate in writing delivered in person or to his place of residence or business or, if so requested by the member of the governing body, by electronic mail or facsimile to attend such meeting at the time and place stated in the notice. Such notice shall specify the matters to be considered at the meeting. No matter not specified in the notice shall be considered at such meeting, unless all members are present. The notice may be waived if all members of the governing body attend the special meeting or sign a waiver.

(Code 1950, § 15-243; 1954, c. 181; 1960, c. 412; 1962, c. 623, § 15.1-538; 1964, c. 249; 1966, c. 33; 1975, c. 575; 1979, c. 210; 1983, c. 403; 1994, c. [87](#); 1997, c. [587](#); 2011, c. [180](#).)

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**§ 15.2-1419. Meeting times of certain authorities, boards and commissions.** Notwithstanding any contrary provision of law, general or special, the governing body of any locality may establish the regular meeting times (day and hour) of its authorities, boards and commissions so as to prevent conflict with other meetings.

(1995, cc. [198](#), [240](#), § 15.1-37.3:14; 1997, c. [587](#).)

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**§ 15.2-1420. How questions determined; tie breaker.**

All questions submitted to the governing body for decision shall be determined by a majority of the members voting on any such question unless another method of determination is required by the Constitution of Virginia or general law.

In counties which have designated a tie breaker pursuant to § [15.2-1421](#), in any case in which there is a tie vote of the board upon any question when all the members are not present, the question shall be passed by till the next meeting when it shall again be voted upon even though all members are not present; in any case in which there is a tie vote on any question after complying with the herein above procedure, the clerk shall record the vote and immediately notify the tie breaker elected by the voters as provided in § [15.2-1421](#), to give the casting vote in case of a tie, if that is practicable, and request his presence at the present meeting of the board; but if that is not practicable then the board may adjourn to a day fixed in the minutes of the board, or in case of a failure to agree on a day, to a day fixed by the clerk and entered by him on the minutes. At the present meeting or on the day named in the minutes the tie breaker shall attend. He shall be entitled to be fully advised as to the matter upon which he is to vote, and if not prepared to cast his vote at the time he may require the clerk to enter an order adjourning the meeting to some future day to be named in the minutes not to exceed thirty days and from time to time he shall have continuances entered until he is ready to vote, not to exceed thirty days. When he casts his vote the clerk shall record his vote and the tie shall be broken, and the question shall be decided as he casts his vote. If a meeting for any reason is not held on the day named in the minutes, the clerk shall enter on the minute book a day within ten days as a substitute day and duly notify all the members, and this shall continue until a meeting is held. After a tie has occurred, the tie breaker shall be considered a member of the board for the purpose of counting a quorum for the sole purpose of breaking the tie. Final votes on any ordinance or resolution shall be in accordance with the procedure provided for in Article VII, Sections 7 and 9 of the Constitution of Virginia.

(Code 1950, § 15-245; 1962, c. 623, § 15.1-540; 1972, cc. 734, 790; 1974, c. 550; 1980, c. 172; 1994, c. [550](#); 1997, c. [587](#); 2007, c. [833](#).)

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**§ 15.2-1421. Tie breakers.**

The governing body of each county may designate a tie breaker, whose duty it shall be to cast the deciding vote in case of tie, as set forth in § [15.2-1420](#). The designation of the tie breaker shall be by election by the voters of the county from the county at large. Every tie breaker shall serve for a period of

four years from the date of his election and every tie breaker so elected shall serve the same term as a member of the governing body. No person shall be elected or serve as tie breaker who is not a resident of the county; who is not qualified to hold office as supervisor or who is an employee or officer of the county. Tie breakers heretofore appointed or elected shall continue in office until the expiration of the respective terms. Vacancies in the position of tie breaker shall be filled in the same manner as vacancies in the governing body.

(Code 1950, § 15-240; 1952, c. 159; 1952, Ex. Sess., c. 10; 1954, c. 91; 1962, cc. 595, 623, § 15.1-535; 1966, c. 280; 1972, c. 593; 1974, c. 550; 1981, c. 261; 1994, c. [550](#); 1997, c. [587](#); 2007, c. [833](#).)

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**§ 15.2-1422. Electing a chairman and vice-chairman; mayor and vice-mayor.**

Unless the chairman or mayor is elected by popular vote, every governing body, at its first meeting after taking office, shall elect one of its number as presiding officer. Such officer shall be called "chairman" if a member of a board of supervisors and "mayor" if a member of a city or town council. Such member, if present, shall preside at the first meeting and all other meetings during the term for which so elected. The governing body also shall elect a vice-chairman or vice-mayor, as the case may be, who shall preside at meetings in the absence of the chairman or mayor and may discharge any duty of the chairman or mayor during his absence or disability. Chairmen and vice-chairmen, mayors and vice-mayors, may be so elected to serve for terms corresponding with their terms as supervisors or councilmen or may be elected for such other period as determined by the governing body. Whenever any board or council at the time of such election, fails to designate the specific term of office for which a chairman or vice-chairman, a mayor or vice-mayor, is elected, it shall be presumed that such officers were elected for a term of one year and shall serve until their successors have been elected and qualify. Chairmen and vice-chairmen, mayors and vice-mayors, may succeed themselves in office. In the case of the absence from any meeting of the chairman and vice-chairman, mayor and vice-mayor, the members present shall choose one of their number as temporary presiding officer.

(1997, c. [587](#).)

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**§ 15.2-1423. Powers of chairman or mayor.**

In addition to being presiding officer, the chairman or mayor, as the case may be, shall be the head of the local government for all official functions and ceremonial purposes. He shall have a vote but no veto. In the event that there is no chief administrative officer, it shall be the duty of the chairman or mayor, as the case may be, to see that the functions set forth in § [15.2-1541](#) are carried out if the governing body has not acted otherwise.

(1997, c. [587](#).)

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**§ 15.2-1424. Vacancies in office.**

Vacancies in the office of board of supervisors or of council or an elected chairman or mayor, for whatever reason, shall be filled as provided for in Title 24.2. A member of the board or council may be elected or appointed to fill a vacancy in the office of chairman or mayor.

The person appointed or elected to fill the vacancy shall possess the same legal qualifications for the office as did the person whose position he is filling.

In the event of a vacancy in the office of chairman or mayor, the duties of the office of chairman or mayor shall be performed by the vice-chairman or vice-mayor until a chairman or mayor is appointed or elected and qualifies.

Vacancies in the office of vice-chairman or vice-mayor shall be filled by appointment by the remaining members of the appropriate governing body from its membership.

(1997, c. [587](#).)

## BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: January 2, 2013

|                             |                                                                                                                              |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------------|
| <b>SUBJECT:</b>             | Election of Officers                                                                                                         |
| <b>MOTION(s):</b>           | I move to elect _____ as Vice Chairman of the Fluvanna County Board of Supervisors for calendar year 2013.                   |
| <b>STAFF CONTACT:</b>       | Mary L. Weaver, Clerk to the Board of Supervisors                                                                            |
| <b>RECOMMENDATION:</b>      | N/A                                                                                                                          |
| <b>TIMING:</b>              | Routine                                                                                                                      |
| <b>DISCUSSION:</b>          | Upon the election of the Chairman, the elected chairman will then call for the nomination and election of the Vice Chairman. |
| <b>FISCAL IMPLICATIONS:</b> | N/A                                                                                                                          |
| <b>POLICY IMPLICATIONS:</b> | N/A                                                                                                                          |
| <b>LEGISLATIVE HISTORY:</b> | N/A                                                                                                                          |
| <b>ENCLOSURES:</b>          | See Enclosure located after Chairman Elections.                                                                              |

## BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: January 2, 2013

|                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SUBJECT:</b>             | Resolution/Organizational Meeting of the Fluvanna County Board of Supervisors                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>MOTION(s):</b>           | <p>I move to adopt the resolution entitled “Organizational Meeting of the Fluvanna County Board of Supervisors 2013” which designates the location, day, and time of meetings.</p> <p><b>Meeting Place:</b><br/>Circuit Courtroom of the Fluvanna County Courts Building</p> <p><b>Meeting Times:</b><br/>Day Meetings begin at 2:00 p.m. and end at 6:00 p.m., unless extended<br/>Work Sessions begin at 6:00 p.m. and end at 9:00 p.m., unless extended<br/>Night Meetings begin at 7:00 p.m. and end at 11:00 p.m., unless extended</p> |
| <b>STAFF CONTACT:</b>       | Mary L. Weaver, Clerk to the Board of Supervisors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>RECOMMENDATION:</b>      | Approval                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>TIMING:</b>              | Routine                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>DISCUSSION:</b>          | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>FISCAL IMPLICATIONS:</b> | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>POLICY IMPLICATIONS:</b> | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>LEGISLATIVE HISTORY:</b> | The Code of Virginia requires an annual organizational meeting of the Board of Supervisors for the election of officers and the conduct of such other business as to meeting times and dates.                                                                                                                                                                                                                                                                                                                                               |
| <b>ENCLOSURES:</b>          | Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |



**BOARD OF SUPERVISORS**  
**County of Fluvanna**  
**Palmyra, Virginia**

**RESOLUTION**

At a regular monthly meeting of the Fluvanna County Board of Supervisors held on Wednesday, January 2<sup>nd</sup> 2013, in Palmyra, Virginia, the following action was taken:

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Present  
Mozell Booker  
Joe Chesser  
Bob Ullenbruch  
Shaun V. Kenney  
Donald W. Weaver

Vote

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On a motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried by a vote of \_\_\_\_ the following resolution was adopted:

**Organizational Meeting of the Fluvanna County Board of Supervisors 2013**

**WHEREAS**, the Code of Virginia requires an annual organizational meeting for the Board of Supervisors for the election of officers and the conduct of such other business as to meeting times and dates and,

**WHEREAS**, the Board of Supervisors does now conduct such an organizational meeting.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Supervisors that it does hereby designate the Circuit Courtroom in the Fluvanna Courts Building as its meeting place for regular meetings to be held on the first Wednesday of each month at 2:00 p.m. and the third Wednesday of each month at 7:00 p.m. Except the month of August when the only meeting shall be on the first Wednesday starting at 2:00 p.m., breaking for dinner, then reconvening at 7:00 p.m. for public hearings and in the month of November when the second meeting will be held on Tuesday November 19<sup>th</sup>, due to the holiday. Work Sessions to be held on the first Wednesday of each month at 6:00 p.m. with the exception of August.

**FURTHER BE IT RESOLVED** by the Board of Supervisors that it does hereby designate the fourth Wednesday at 7:00 p.m. as the meeting date for any such regular meeting that is postponed due to weather or such other circumstances.

Adopted this 2<sup>nd</sup> day of January 2013  
by the Fluvanna County Board of Supervisors

ATTEST:

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Steven M. Nichols, County Administrator

## BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** January 2, 2013

|                             |                                                                                                             |
|-----------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>SUBJECT:</b>             | Board of Supervisors 2013 Meeting Calendar                                                                  |
| <b>MOTION(s):</b>           | <b>I move to adopt the Fluvanna County Board of Supervisors 2013 Regular Meeting Calendar as presented.</b> |
| <b>STAFF CONTACT:</b>       | Mary L. Weaver, Clerk to the Board of Supervisors                                                           |
| <b>RECOMMENDATION:</b>      | Approval                                                                                                    |
| <b>TIMING:</b>              | Routine                                                                                                     |
| <b>DISCUSSION:</b>          | N/A                                                                                                         |
| <b>FISCAL IMPLICATIONS:</b> | N/A                                                                                                         |
| <b>POLICY IMPLICATIONS:</b> | N/A                                                                                                         |
| <b>LEGISLATIVE HISTORY:</b> | N/A                                                                                                         |
| <b>ENCLOSURES:</b>          | Board of Supervisors 2013 Meeting Calendar                                                                  |



## 2013 Meeting Calendar

### Fluvanna County Board of Supervisors

All Meetings on Wednesday Unless Otherwise Noted

| Date                   | Regular Meeting   | Work Session |
|------------------------|-------------------|--------------|
| Jan 2                  | 2:00 pm           | 6:00 pm      |
| Jan 16                 | 7:00 pm           |              |
| Feb 6                  | 2:00 pm           | 6:00 pm      |
| Feb 20                 | 7:00 pm           |              |
| Mar 6                  | 2:00 pm           | 6:00 pm      |
| Mar 20                 | 7:00 pm           |              |
| Apr 3                  | 2:00 pm           | 6:00 pm      |
| Apr 17                 | 7:00 pm           |              |
| May 1                  | 2:00 pm           | 6:00 pm      |
| May 15                 | 7:00 pm           |              |
| Jun 5                  | 2:00 pm           | 6:00 pm      |
| Jun 19                 | 7:00 pm           |              |
| Jul 3                  | 2:00 pm           | 6:00 pm      |
| Jul 17                 | 7:00 pm           |              |
| Aug 7                  | 2:00 pm & 7:00 pm |              |
| Sep 4                  | 2:00 pm           | 6:00 pm      |
| Sep 18                 | 7:00 pm           |              |
| Oct 2                  | 2:00 pm           | 6:00 pm      |
| Oct 16                 | 7:00 pm           |              |
| Nov 6                  | 2:00 pm           | 6:00 pm      |
| Nov 19 ( <i>Tues</i> ) | 7:00 pm           |              |
| Dec 4                  | 2:00 pm           | 6:00 pm      |
| Dec 18                 | 7:00 pm           |              |

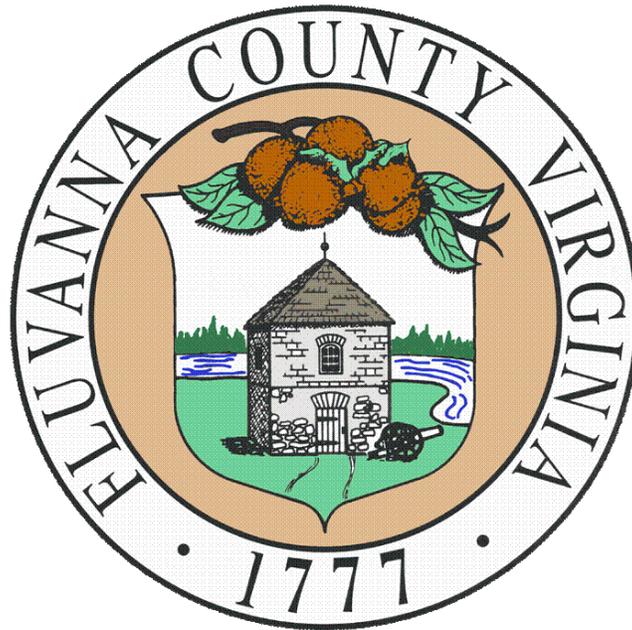
Adopted this 2<sup>nd</sup> day of January 2013  
by the Fluvanna County Board of Supervisors

## BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** January 2, 2013

|                             |                                                                                                                                                                                                                                          |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SUBJECT:</b>             | Board of Supervisors By-Laws and Rules of Practice and Procedures                                                                                                                                                                        |
| <b>MOTION(s):</b>           | <b>I move to adopt the Fluvanna County Board of Supervisors By-Laws and Rules of Practice and Procedures.</b>                                                                                                                            |
| <b>STAFF CONTACT:</b>       | Mary L. Weaver, Clerk to the Board of Supervisors                                                                                                                                                                                        |
| <b>RECOMMENDATION:</b>      | Approval                                                                                                                                                                                                                                 |
| <b>TIMING:</b>              | Routine                                                                                                                                                                                                                                  |
| <b>DISCUSSION:</b>          | On Page 2 added:<br>C. Work sessions will be held on the first Wednesday of each month at 6:00 p.m. in the Fluvanna Circuit Courtroom.<br><br>Other minor wording changes made in the document that do not change the purpose or intent. |
| <b>FISCAL IMPLICATIONS:</b> | N/A                                                                                                                                                                                                                                      |
| <b>POLICY IMPLICATIONS:</b> | N/A                                                                                                                                                                                                                                      |
| <b>LEGISLATIVE HISTORY:</b> | N/A                                                                                                                                                                                                                                      |
| <b>ENCLOSURES:</b>          | Fluvanna County Board of Supervisors By-Laws and Rules of Practice and Procedures                                                                                                                                                        |

# **FLUVANNA COUNTY BOARD OF SUPERVISORS**



## **BY-LAWS AND RULES OF PRACTICE & PROCEDURES**

Adopted  
January 2, 2013

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January 2, 2013

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
BY-LAWS AND RULES OF PRACTICE AND PROCEDURES**

**I. CREATION.** Fluvanna County Board of Supervisors, hereinafter called the Board, is an elected body provided by the Code of Virginia, Section 15.2-1400. It consists of five (5) members elected from each of the Voting Districts.

**II. SEAL OF THE BOARD.** When affixed to any paper or document by the Clerk of the Board, the Seal has the force and effect for authentication for the Board.

**III. PRINCIPAL ADDRESS.** 132 Main Street, Palmyra, Virginia, mailing address: P.O. Box 540, Palmyra, Virginia 22963.

**IV. CHAIRMAN TO THE BOARD.** At the first meeting of the year, the Board selects one of its members to serve as Chairman. The Chairman is a voting member and serves for one year.

**V. VICE CHAIRMAN.** At the first meeting of the year, the Board selects one of its members to serve as Vice Chairman. The Vice Chairman is a voting member and serves for one year.

**VI. COUNTY ADMINISTRATOR.** The County Administrator shall assume the general duties as set forth in the Code of Virginia, Section 15.2-1541. He shall maintain an office at the same address as the Board.

**VII. CLERK TO THE BOARD.** The Administrative Assistant to the County Administrator is appointed and shall serve pursuant to Code Section 15.2-1538 as Clerk to the Board for all purposes.

**VIII. COUNTY ATTORNEY.** The County Attorney assists the Board in analyzing the facts; provides advice and action in legal matters, and represents the Board in civil actions.

**IX. QUORUM FOR THE EXERCISE OF BOARD BUSINESS**

A. A quorum shall not be necessary for the exercise of administrative functions.

B. A majority of the Board shall constitute a quorum for the purpose of conducting Board business.

**X. MEETINGS AND ATTENDANCE**

A. All meetings and business shall be conducted in accordance with the Code of Virginia, Robert’s Rules of Order Revised, and these by-laws as interpreted by the Chairman.

B. **Regular Meetings.** Held on the first Wednesday of each month at 2:00 p.m. and ON the third Wednesday of each month at 7:00 p.m. in the Fluvanna Circuit Courtroom. Closed Meetings will be held as needed. Meetings held on the first Wednesday will adjourn/recess no later than 6:00 p.m., and meetings held on the third Wednesday will adjourn/recess no later than 11:00 p.m. The Board, at its pleasure, may continue its meeting beyond the normal adjournment/recess time, but shall not do so if two or more members object. Meetings shall start at the appointed time, and if the Chairman is not present, the Vice Chairman shall preside. If neither the Chairman nor the Vice Chairman is present, the County Administrator shall call the meeting to order and preside for the election of a temporary Chairman.

C. **Work Sessions.** Held on the first Wednesday of each month at 6:00 p.m. in the Fluvanna Circuit Courtroom.

**D. Guidelines for Presentations**

1. Agenda items due by COB Tuesday the week before the Board meeting.
  - **Note: Presentations are due by COB Tuesday the week of the meeting.**
2. All Public Hearing, Action Matter, and Consent Agenda items require a Staff Report.
3. Samples and the **“Motion – Staff Report Template”** are available in the “Library/00-BOS Submissions” folder under “Procedures and Formats.”
4. Items can be in any file format (e.g., doc, docx, pdf, ppt, pptx, xls, xlsx)
5. Name the submission files as follows:

| <b>For Agenda Category:</b> | <b>Name Your File:</b>                   |
|-----------------------------|------------------------------------------|
| 04 Public Hearing           | 04-Short title of item similar to agenda |
| 05 Action Matters           | 05-                                      |
| 06 Presentations            | 06-                                      |
| 07 Consent Agenda           | 07-                                      |
| 08 Accounts Payable         | 08-                                      |
| 09 Unfinished Business      | 09-                                      |
| 10 New Business             | 10-                                      |

6. Copy all files into the "Library/00-BOS Submissions" folder (if you do not have access to the county's shared drive, email the materials to [mweaver@fluvannacounty.org](mailto:mweaver@fluvannacounty.org).)
7. NO paper copies required.

E. The County Administrator shall list all items requested on the agenda. If the County Administrator considers an item not appropriate for consideration by the Board, he shall inform the Chairman, and if the Chairman is in agreement, the Board shall first discuss whether to entertain the item.

F. The County Administrator shall allocate time to items on the agenda to suit the convenience of the Board.

G. The Board shall consider all items on the agenda before taking any other items, unless an unlisted item is brought by consent of the Board.

H. Items not on the agenda shall be heard as the final items of the Board's business, time permitting, or shall be carried over to the next regular or special meeting as determined by the Chairman or the Board.

I. The Chairman's vote on all issues before the Board shall be recorded with the prevailing side, unless the Chairman clearly votes otherwise.

J. Once a notice for Public Hearing has been advertised (regardless of the nature), the Public Hearing will be conducted, unless the Board formally defers the matter to a future meeting.

**XI. ORDER OF BUSINESS.** The Order of Business shall be as follows unless the County Administrator in drawing up the Agenda shall find good cause to change it:

|                                                                |
|----------------------------------------------------------------|
| 1 - Call to Order, Pledge of Allegiance, and Moment of Silence |
| 2 - County Administrator's Report                              |
| 3 - Public Comments #1                                         |
| 4 - Public Hearing                                             |
| 5 - Action Matters                                             |
| 6 - Presentations                                              |
| 7 - Consent Agenda                                             |
| 8 - Accounts Payable and Budget Report                         |
| 9 - Unfinished Business                                        |
| 10 - New Business                                              |
| 11 - Public Comments #2                                        |

|                                     |
|-------------------------------------|
| 12 - Closed Meeting (as needed)     |
| 13 – Work Sessions (when scheduled) |
| 14 – Adjourn                        |

Items shall be heard in order of the agenda in preference over other business, except that the Board may vote to call up any matter at any time.

**XII. CONDUCT OF BUSINESS**

- A. When the question is called and there is no dispute, the Chairman shall call for the vote.
- B. Any member abstaining on a vote shall so indicate following the call for the vote.
- C. When a motion is made and then cannot obtain a second, the motion will die for lack of a second and does not require a vote.
- D. Exhibits before the Board shall become the property of the Board and shall be filed with the County Administrator.
- E. Citizens shall not speak at a meeting until they are recognized. Citizens shall request recognition by addressing “Mr. Chairman” or “Madam Chairman” (as appropriate) and await acknowledgment. At his discretion, the Chairman may permit a dialogue without individual recognition between members of the Board or between a member and a citizen if such dialogue is orderly and contributes to the expeditious conduct of business.
- F. Should it be desired by the Chairman, any member, or by the County Administrator, the member making a resolution shall reduce the same to writing and deliver it to the County Administrator’s Office. The County Administrator shall take down verbal resolutions as accurately as possible, but when loosely worded or unindicated “whereases” precede the motion, the County Administrator should use appropriate language to accomplish the intent of the Board.
- G. Prior to initiating a public hearing, the Chairman shall recount the rules under which the hearing shall be operated, but he may amend the rules during the hearing by giving notice of the change to those gathered.
- H. At the beginning of the public hearing, the Chairman shall call upon the County Administrator or the other staff member handling the matter at hand or shall himself recount a description of the issue placed before the hearing.
- I. Subject to revocation or extension by the majority of the Board assembled, the Chairman may in all matters establish a maximum time for consideration of any matter, and/or

limit the amount of time available to each speaker, including Board members, on a matter and/or limit the number of times each speaker may address the Board on a matter. Notwithstanding the foregoing statement, every Board member, by his election or appointment, is entitled to speak on every matter before the Board and the call for the question shall not be entertained until all members who wish to exercise this right shall have done so at least once.

J. All members or citizens shall limit their comments before and to the Board. The Chairman may prohibit questions from citizens until a speaker has finished his/her presentation.

K. The Board of Supervisors has set forth the following rules for time limits:

1. Public Comments shall be limited to five (5) minutes per individual.
2. Presentations shall be limited to ten (10) minutes.
3. Action Item presentations shall be limited to thirty (30) minutes.
4. The above limitations may be extended by majority consent of the Board.

L. At such times a Board member may find him or herself with a conflict of interest, the Board member shall state the nature of the conflict of interest and shall, at their election, remove him or herself from the meeting.

M. Issues that the Board plans on discussing or has required a presentation shall normally have all materials in the agenda package for advance study.

### **XIII. ORDER**

A. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.

B. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order, the regular business may be suspended by vote of the Board to discuss the matter.

C. No member or citizen shall be allowed to use slanderous or abusive language directed at any member of the Board or other person, to create excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.

D. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order

the person removed from the County property and may, at his discretion, bring formal charges for disruption of a public meeting.

**XIV. COMMITTEES.** Ad hoc committees will be appointed by the Chairman as needed. Constitutional Officers may be appointed to committees.

**XV. PARLIAMENTARIAN.** The County Attorney shall act as Parliamentarian to the Board.

**XVI. RULES**

A. The by-laws may be suspended at any time by a majority vote of the Board of Supervisors.

B. The by-laws may be altered by a majority vote of the Board of Supervisors.

**XVII. OFFICIAL BOARD TRAVEL**

A. A Board member may travel officially in-state at the Board member's discretion. In-state travel shall include travel to Washington, D.C.

B. A Board member shall obtain advance approval of the Board prior to official travel out-of-state. A report and accounting of funds shall be made for travel.

**XVIII. RECORDING OF MEETINGS.** The Clerk of the Board (or another person acting in that capacity) shall record each regular meeting. These recordings are the property of the Fluvanna County Board of Supervisors. Interested persons may listen to the recordings in the County Administrator's office or may obtain copies of the recording by making appropriate arrangements with the County Administrator's office. Costs will be borne by the person making the request. The original recordings shall not be removed from the County Office Building.

**XIX. APPROVAL OF CERTAIN CHECKS, AUTHORIZATION TO SIGN WITH STAMP**

A. The Chairman, County Administrator, Treasurer, and Vice Chairman are hereby authorized to sign and issue checks without prior approval of the Board for the following purposes: end of the month salaries, end of the month contracted personal services, utility payments, and other payments deemed appropriate and necessary by the Chairman, County Administrator, and Treasurer; such actions to be reviewed and ratified at the next appropriate meeting of the Board.

B. The Chairman of the Board of Supervisors, and in his absence, the Vice Chairman, are authorized to substitute his facsimile signature provided he signs a certified list of individual checks for which his facsimile signature is authorized; also the signature plates are in the sole possession of the Treasurer.

# POST-ELECTION ECONOMIC AND REVENUE OUTLOOK

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Thomas Jefferson Planning District Public Service Training Program  
December 13, 2012

Terry Rephann

Center for Economic and Policy Studies



**Weldon Cooper**  
**Center for Public Service**

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*University of Virginia*

# Outlook Outline

- National Economic Trends
- Planning District Recent Economic Performance
- Planning District Tax Revenue Trends
- The Fiscal Cliff
- State Fiscal Cliff Impacts
- Planning District Fiscal Cliff Impacts
- Conclusions

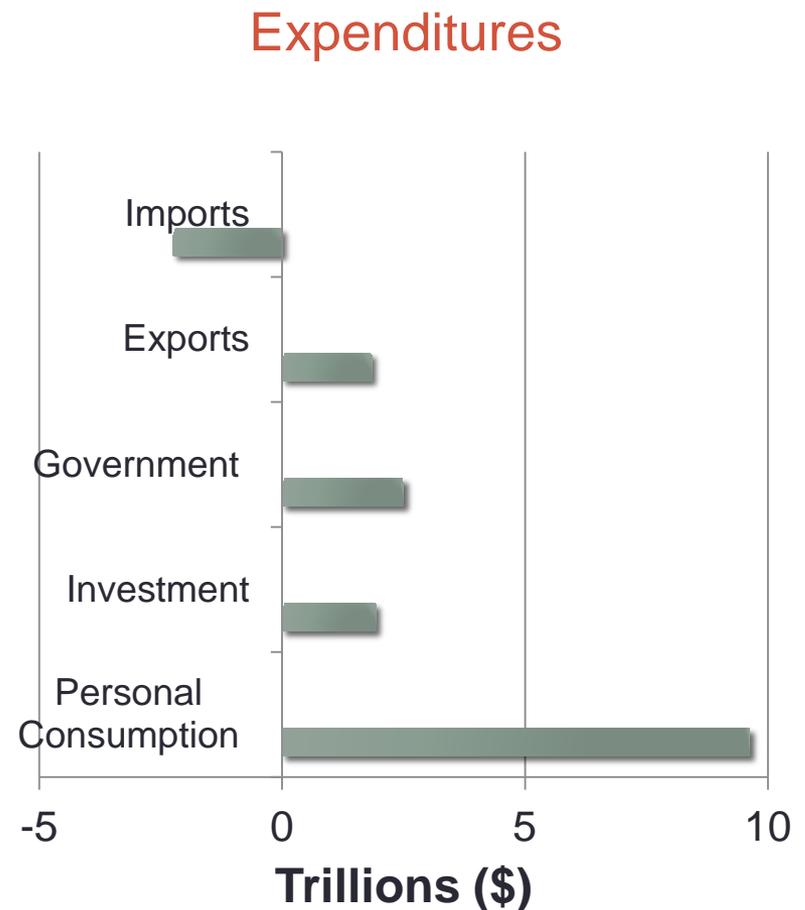


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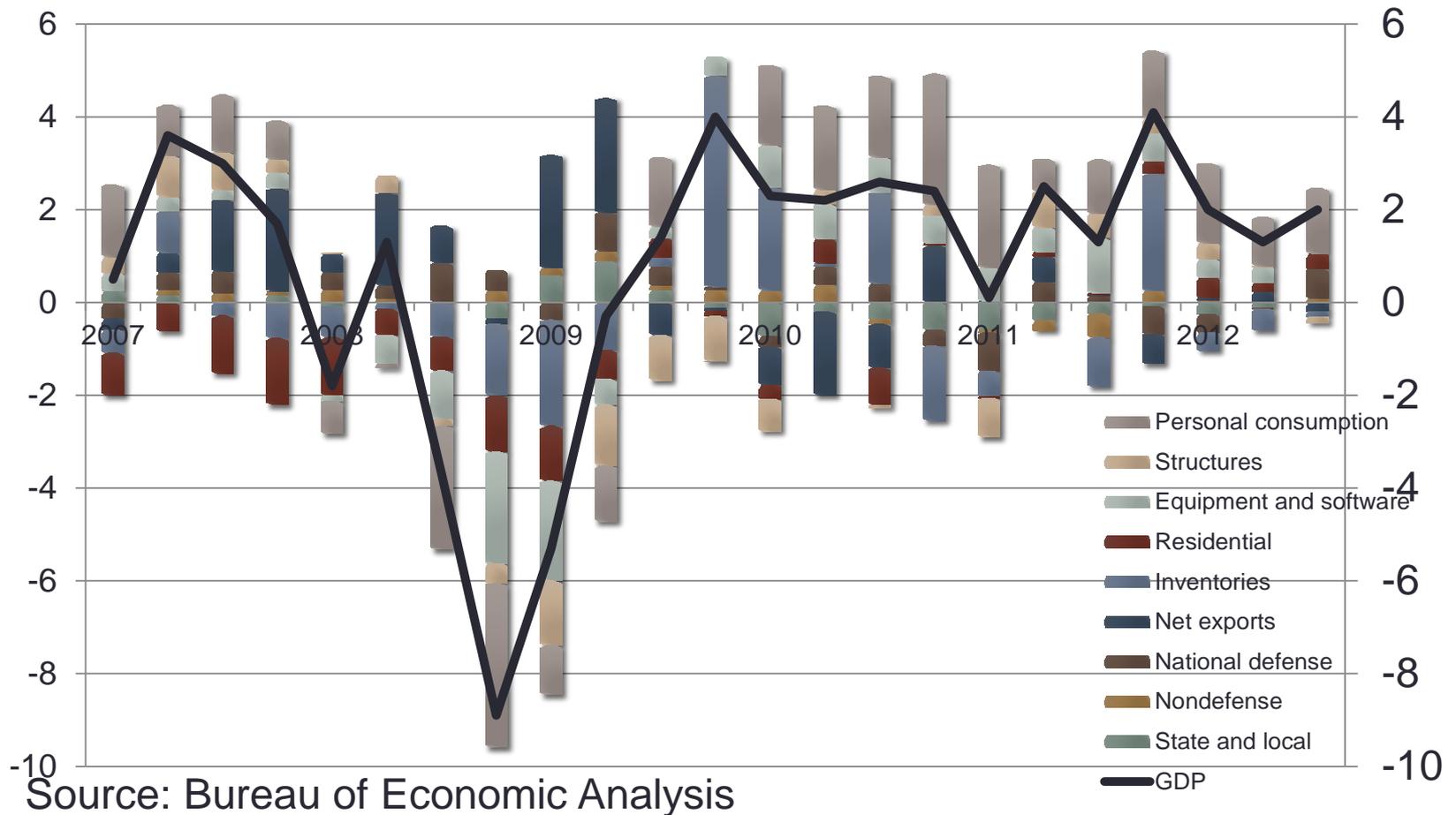
# National Economic Trends

# Gross Domestic Product Components

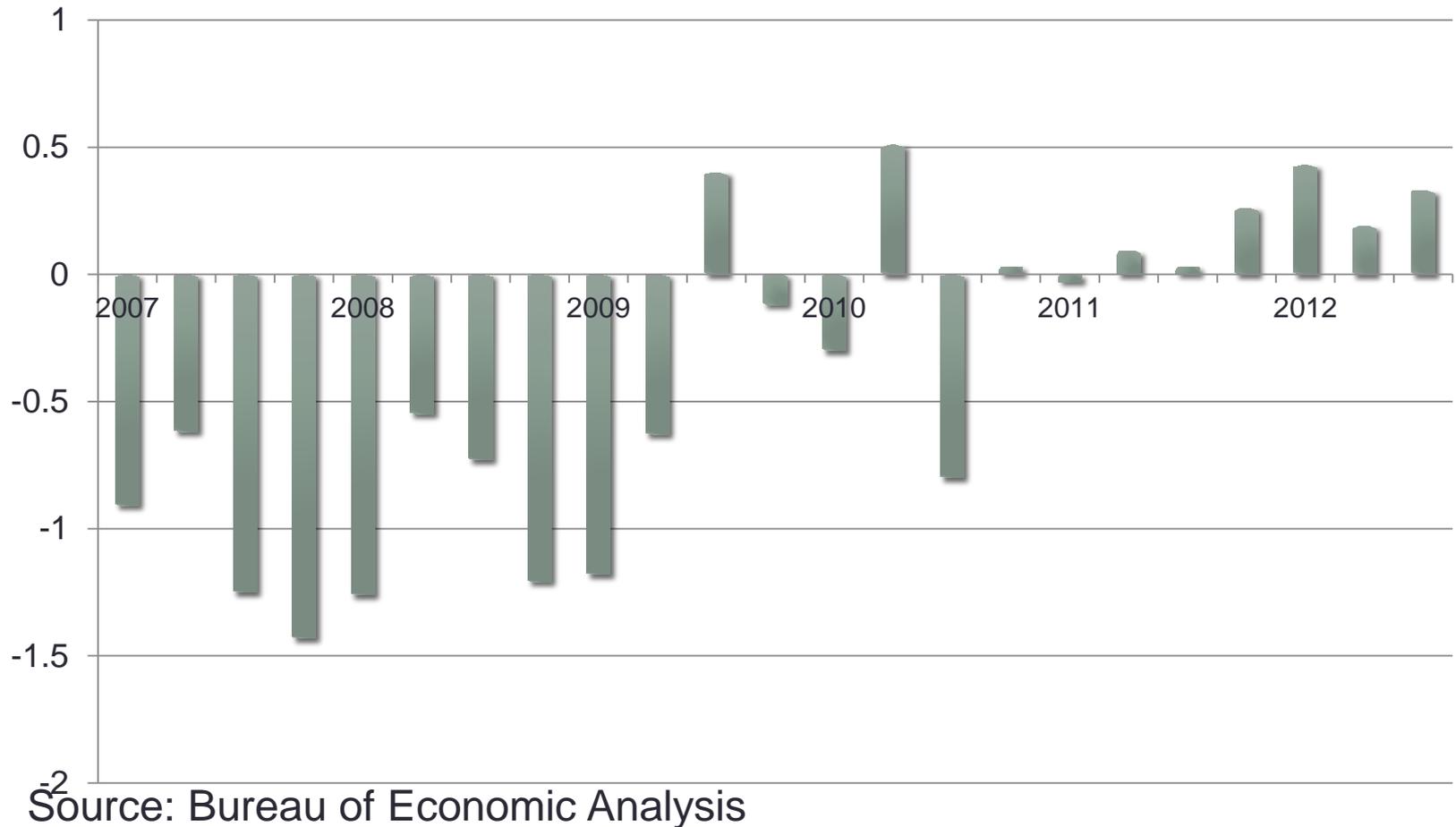
- Gross Domestic Product (GDP). Total Value of Goods and Services Produced in the United States
- $GDP = C + I + G + (X - M)$ 
  - C= Personal Consumption
  - I=Investment
  - G=Government Expenditures
  - X-M= Net Exports



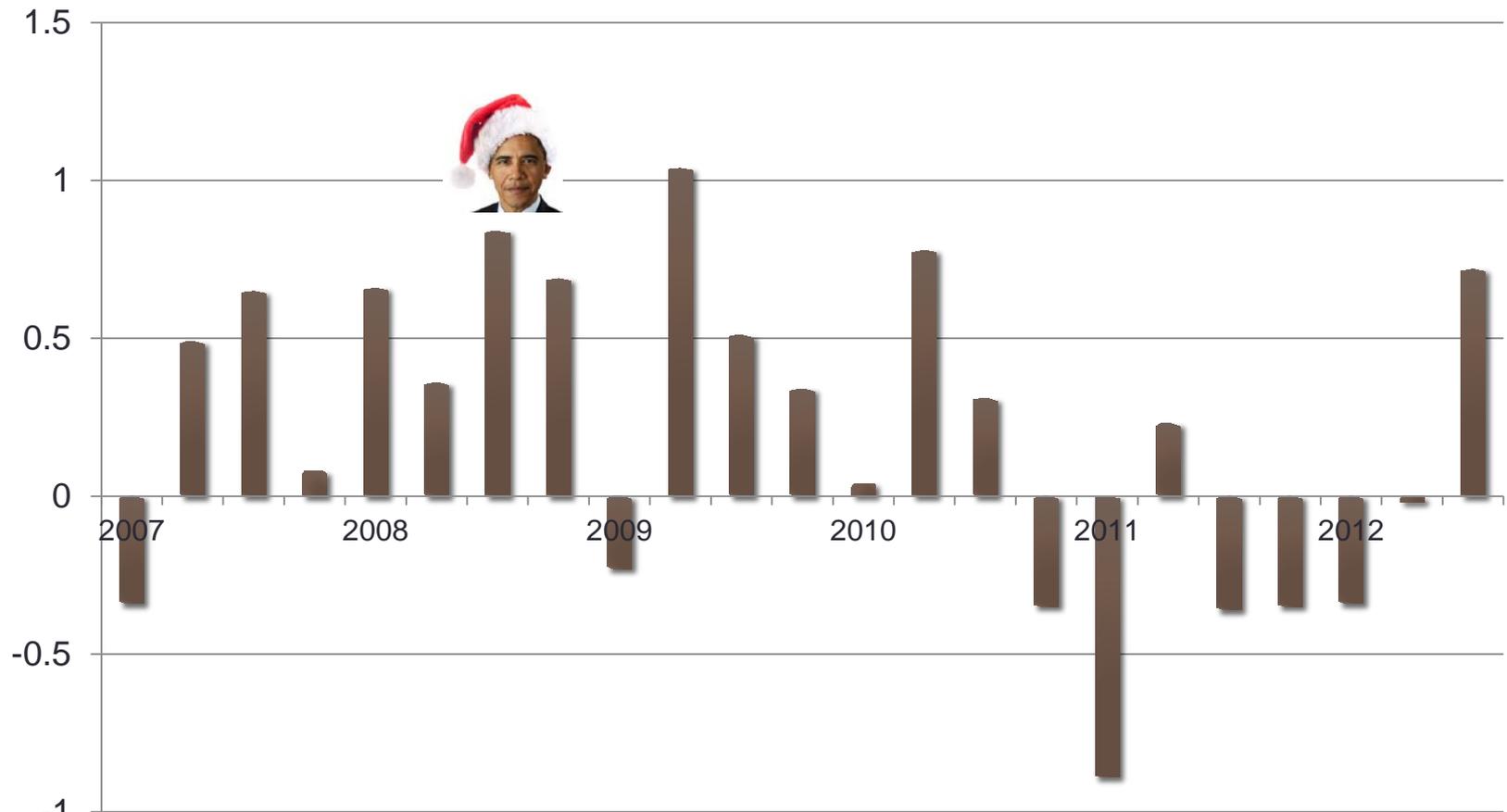
# Components of GDP Growth



# Contribution of Residential Investment to GDP Growth

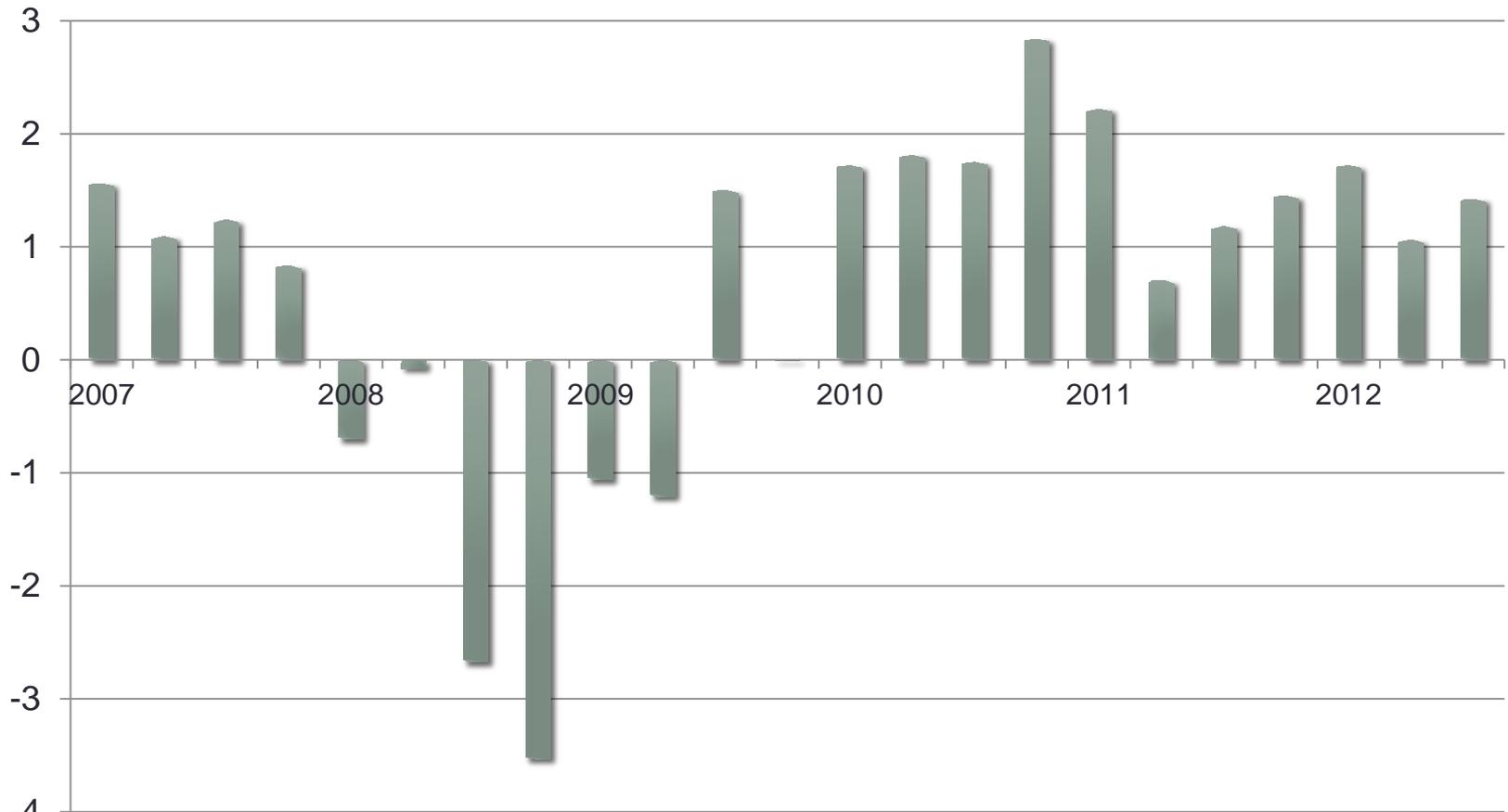


# Contribution of Federal Government Expenditures to GDP Growth



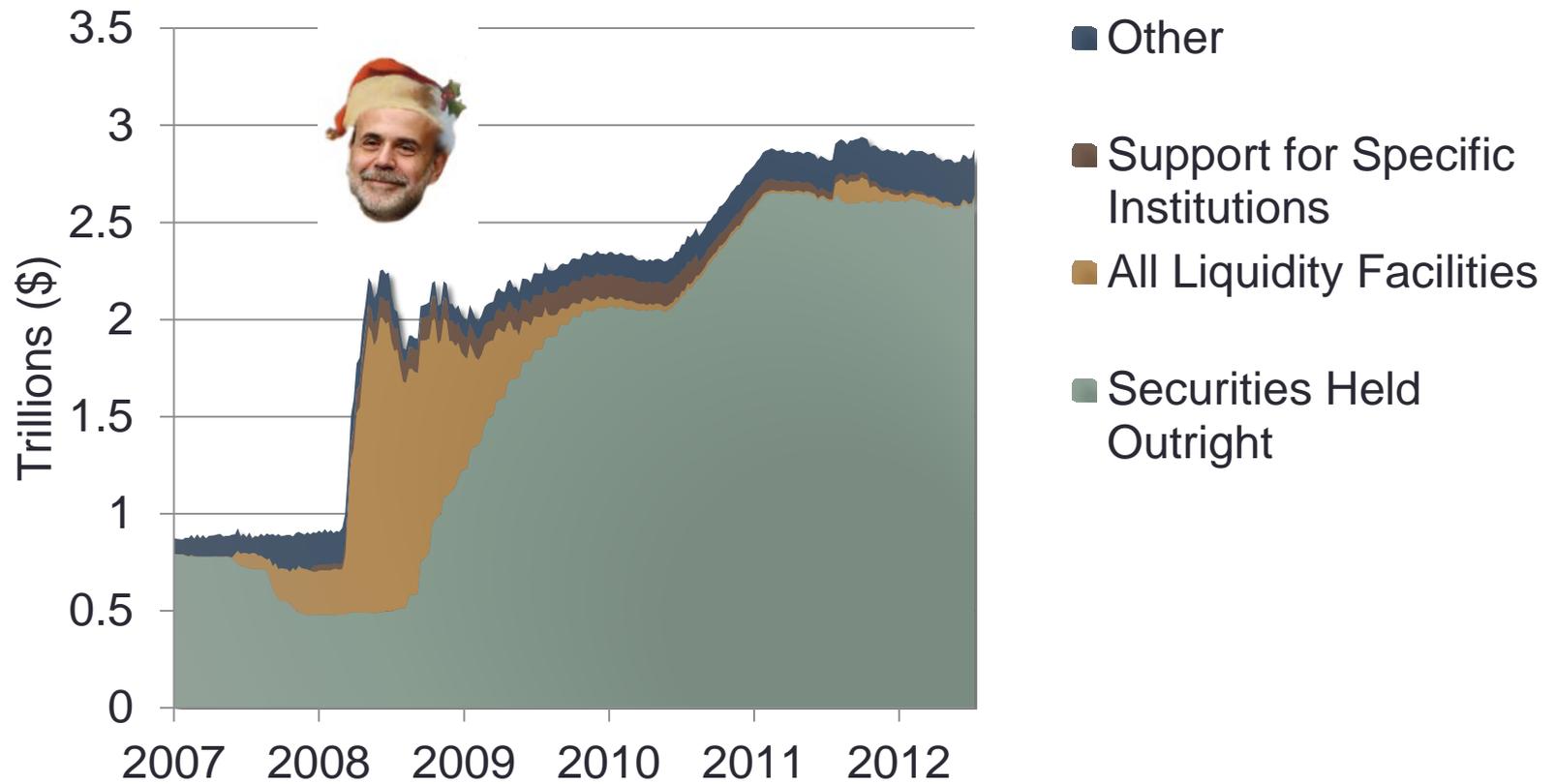
Source: Bureau of Economic Analysis

# Contribution of Personal Consumption Expenditures to GDP Growth



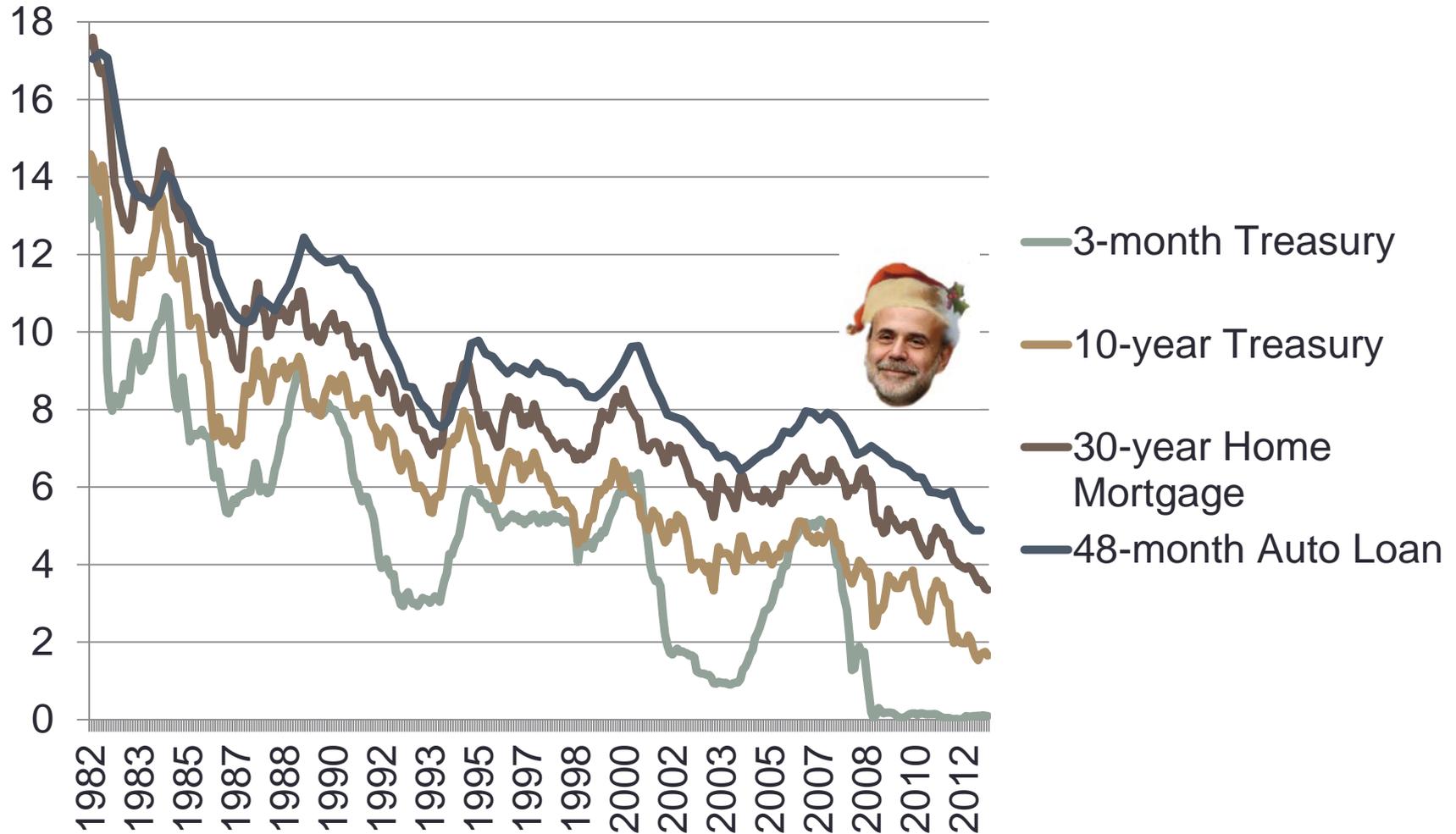
Source: Bureau of Economic Analysis

# Federal Reserve Assets



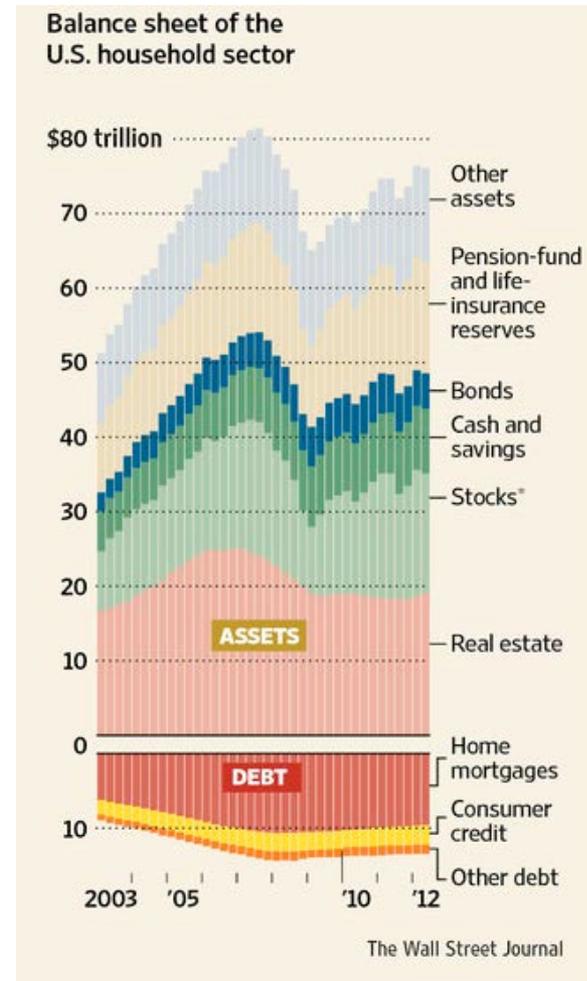
Source: Federal Reserve

# Treasury Yields and Consumer Interest Rates



# Private Balance Sheet Repair

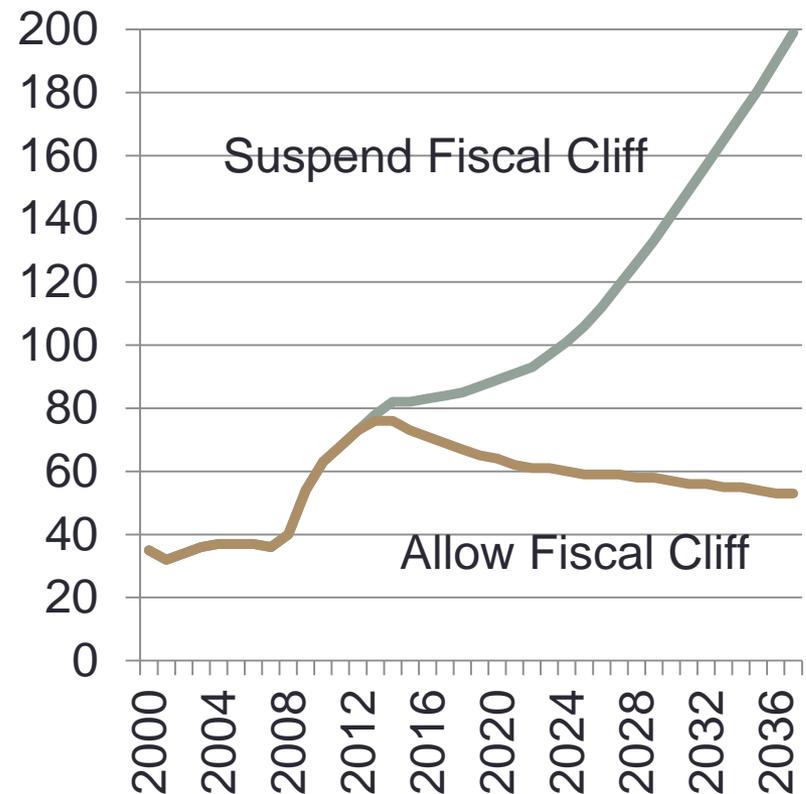
- Household debt has decreased
  - Debt payoff
  - Defaults
- Asset values have increased
  - Real Estate is no longer a drain on wealth
  - Stock and bond markets have been relatively buoyant



# Public Balance Sheet Disrepair

- Absent Major Reforms, Federal Debt reaches 90 percent of GDP in 2021
  - Reinhart and Rogoff (2011). Above 90 percent, median growth roughly 1 percent lower; average growth almost 4 percent lower
  - Federal Debt reaches 100 percent of GDP in 2024
- Budget Control Act of 2011 (Sequestration) alone doesn't control the debt

Federal Debt as % of GDP without Changes

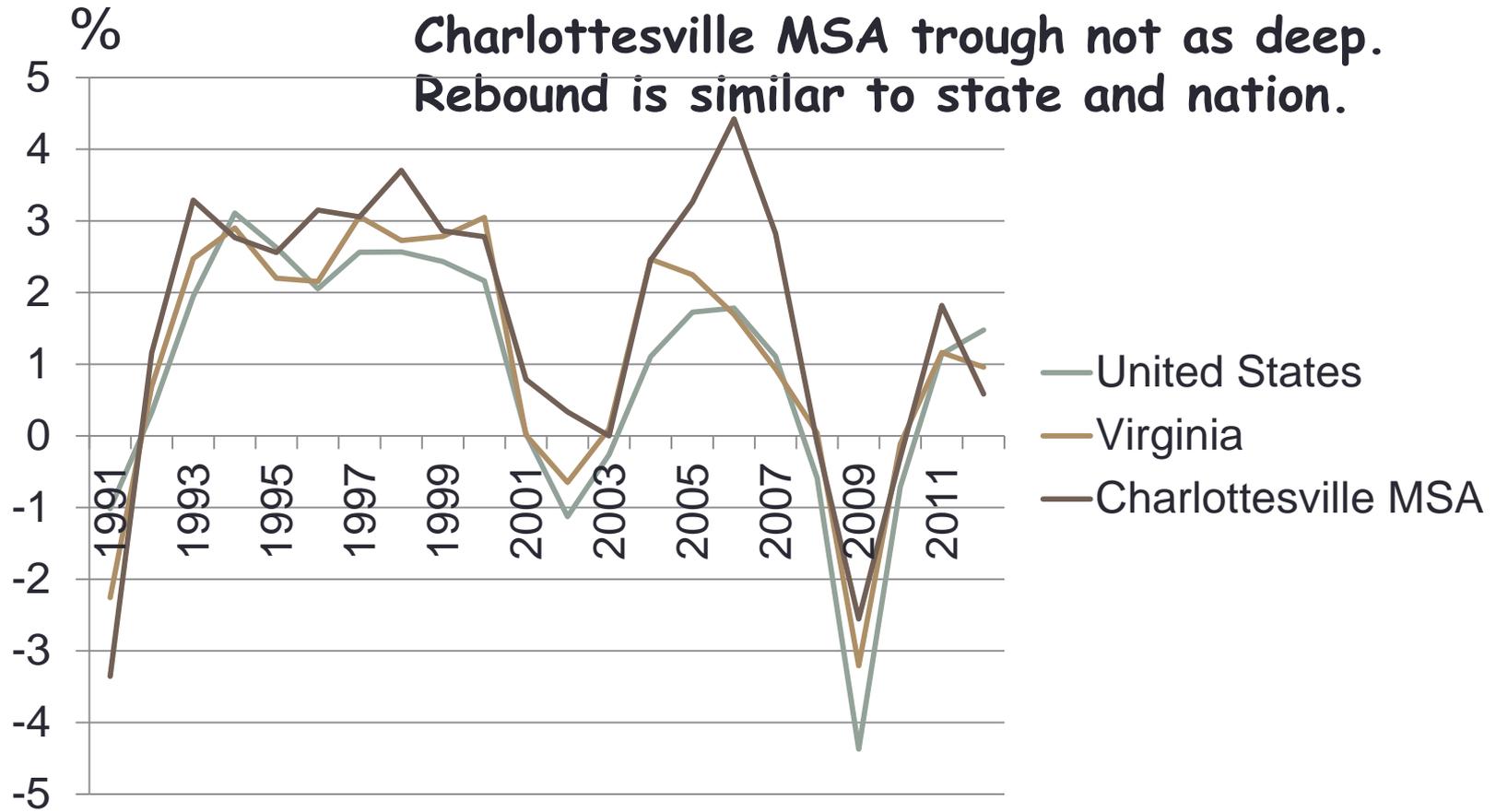


Source: Congressional Budget Office

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# Thomas Jefferson Planning District Recent Performance

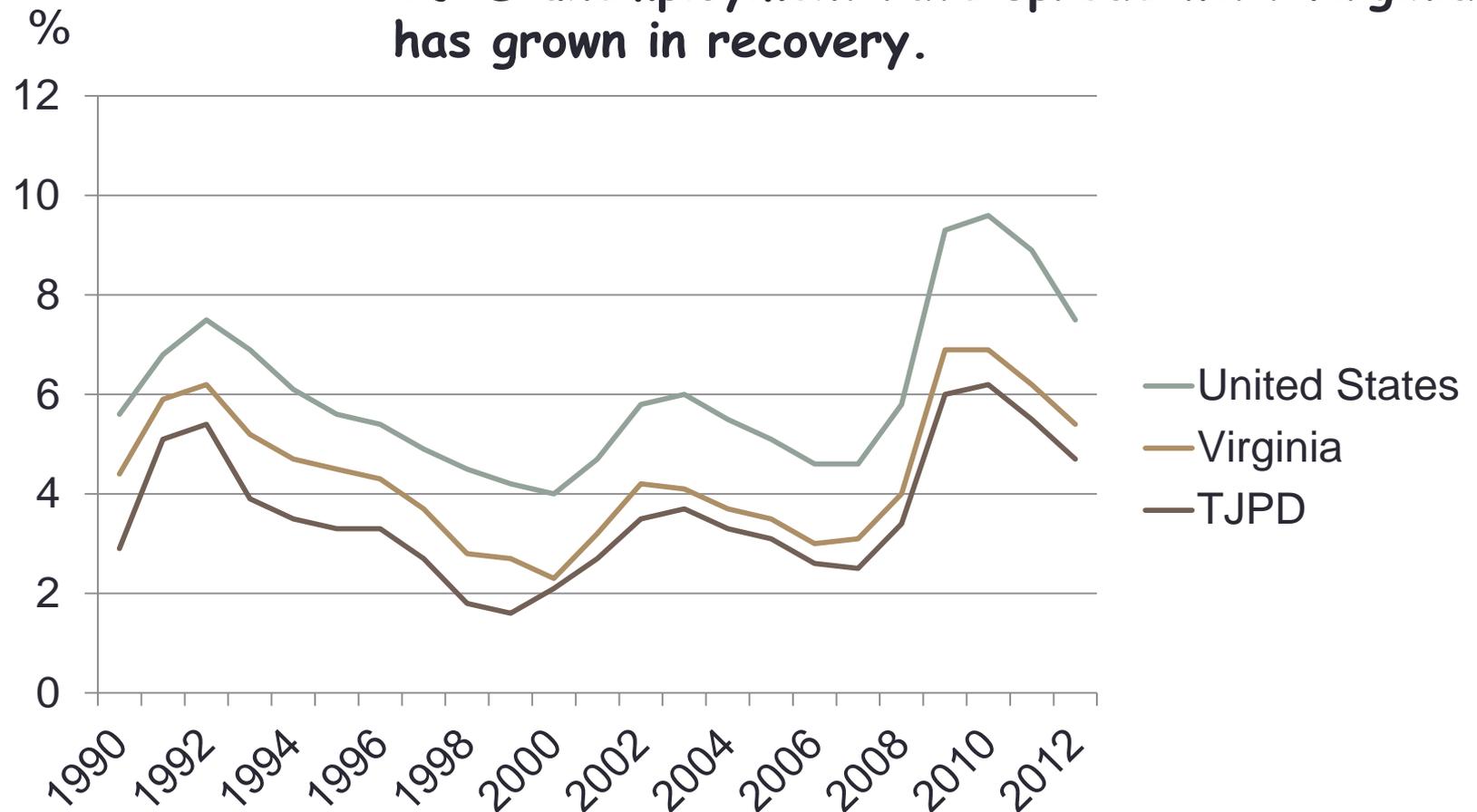
# Employment Growth



Source: Bureau of Labor Statistics, Current Employment Statistics (last point Oct. 12/Oct. 11 )

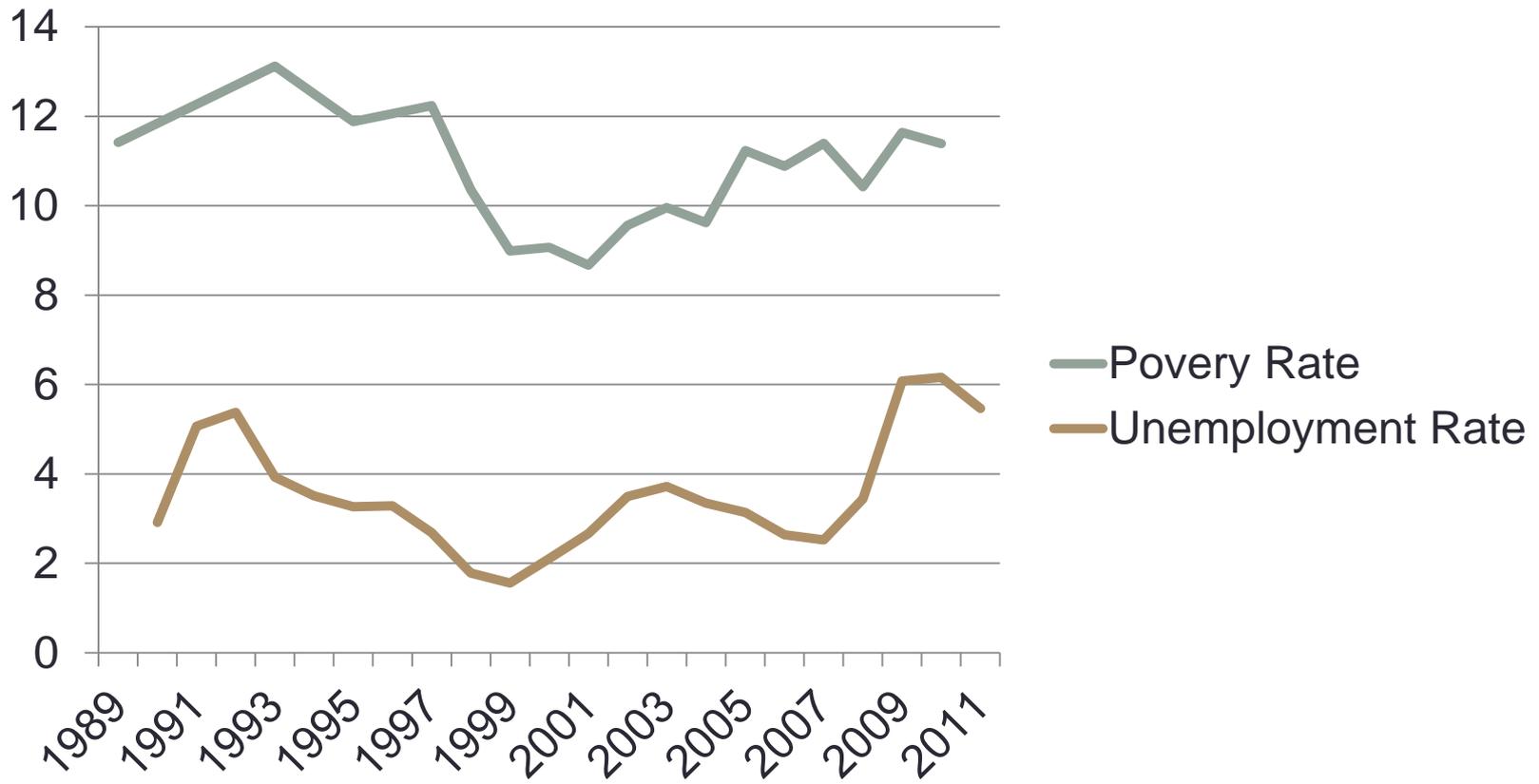
# Unemployment Rate

TJPD unemployment rate spread with Virginia has grown in recovery.



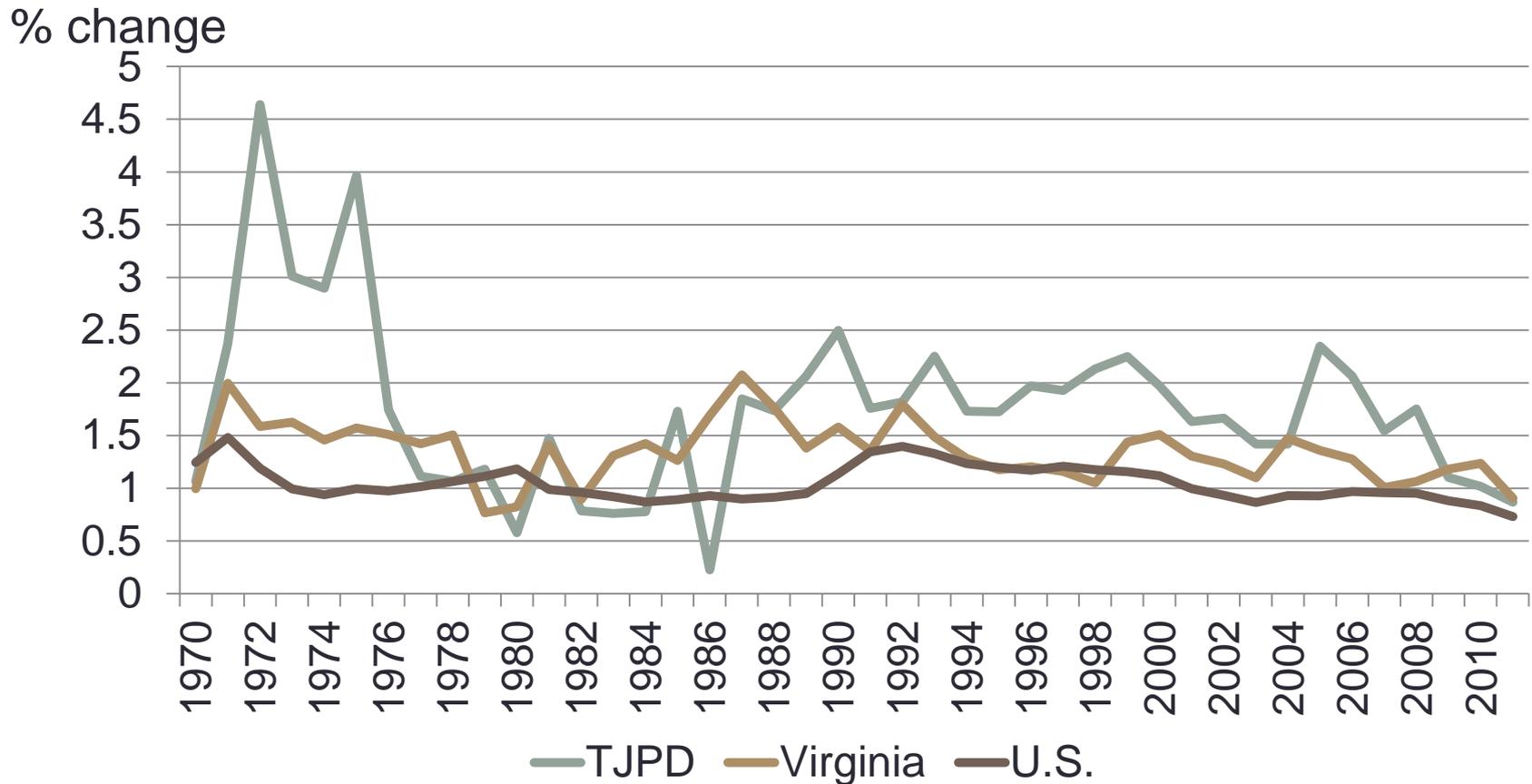
Source: Bureau of Labor Statistics (last point in October 2012)

# Thomas Jefferson Planning District Unemployment and Poverty Rates



Source: Bureau of Labor Statistics and U.S. Census Bureau

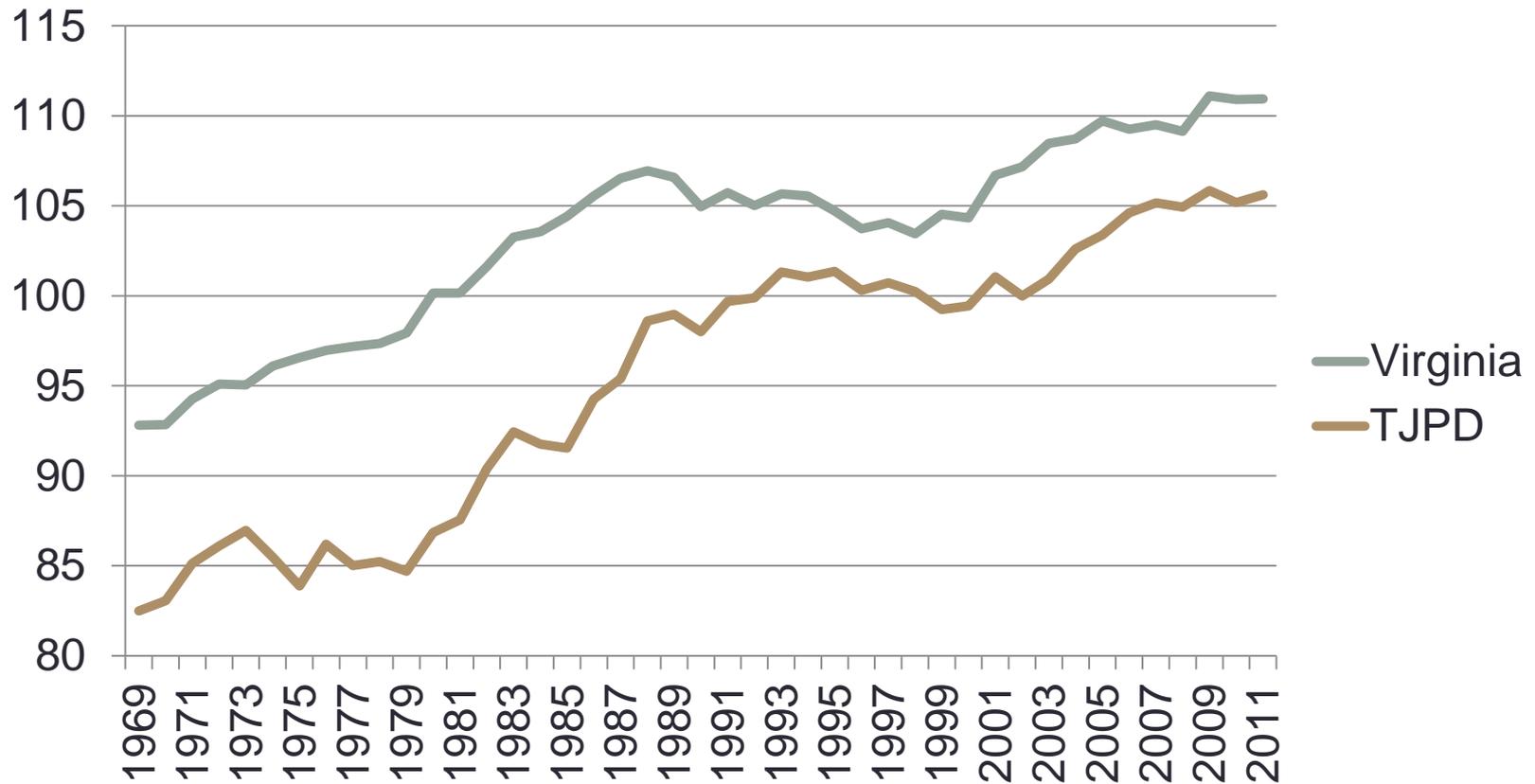
# Population Growth



Source: Bureau of Economic Analysis

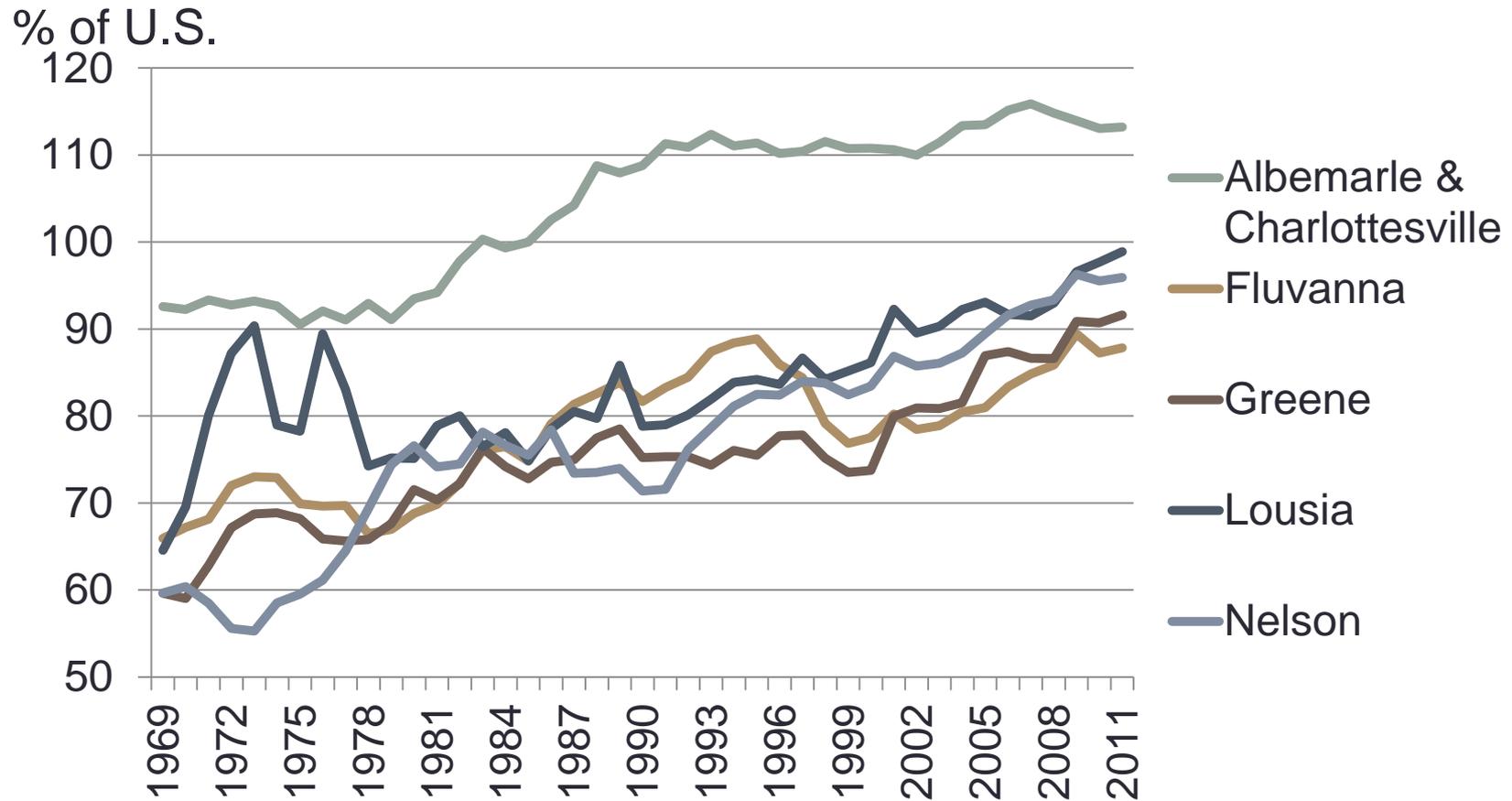
# Per Capita Income Compared to U.S

% of U.S.



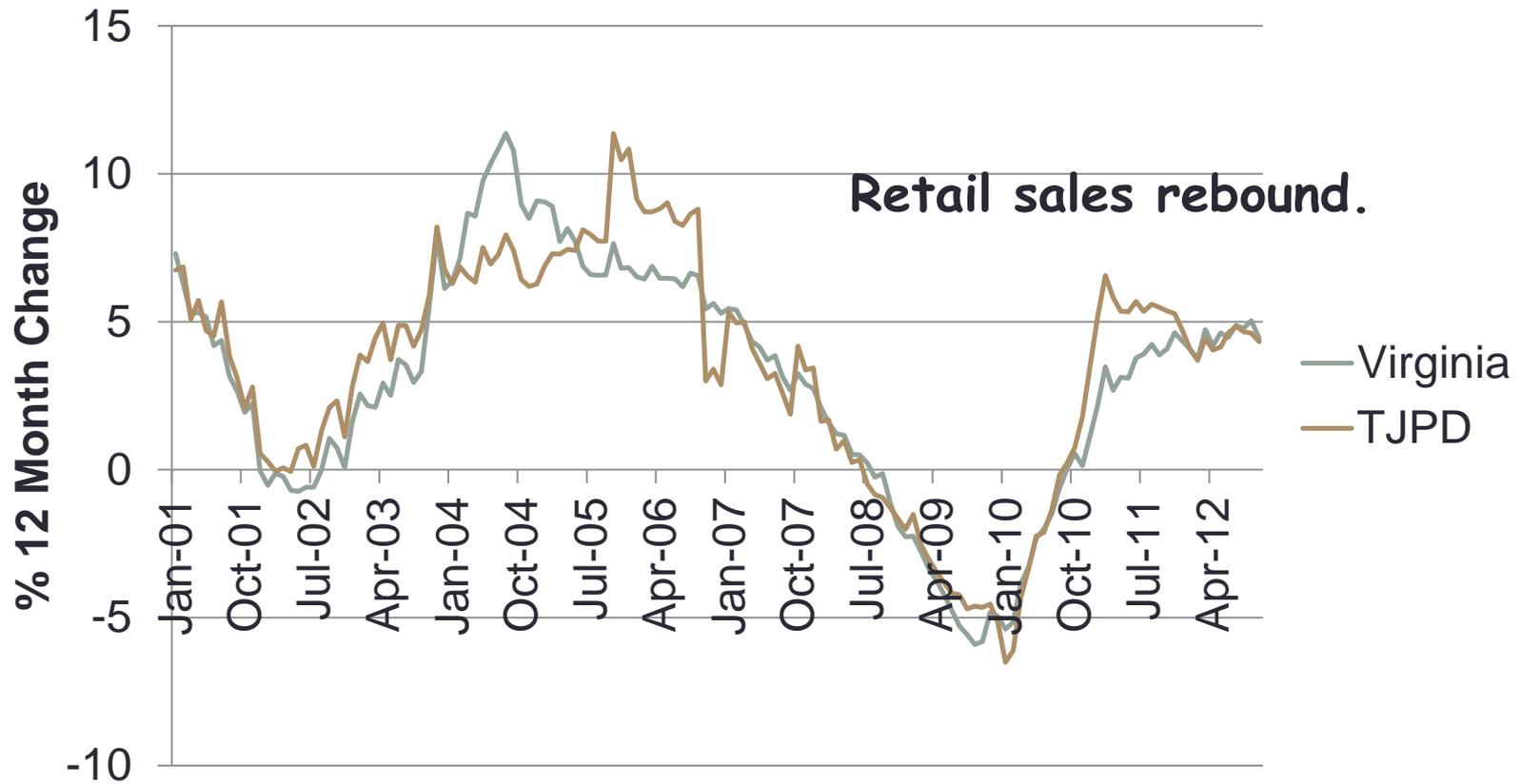
Source: Bureau of Economic Analysis

# Intraregional Per Capita Income Convergence



Source: Bureau of Economic Analysis

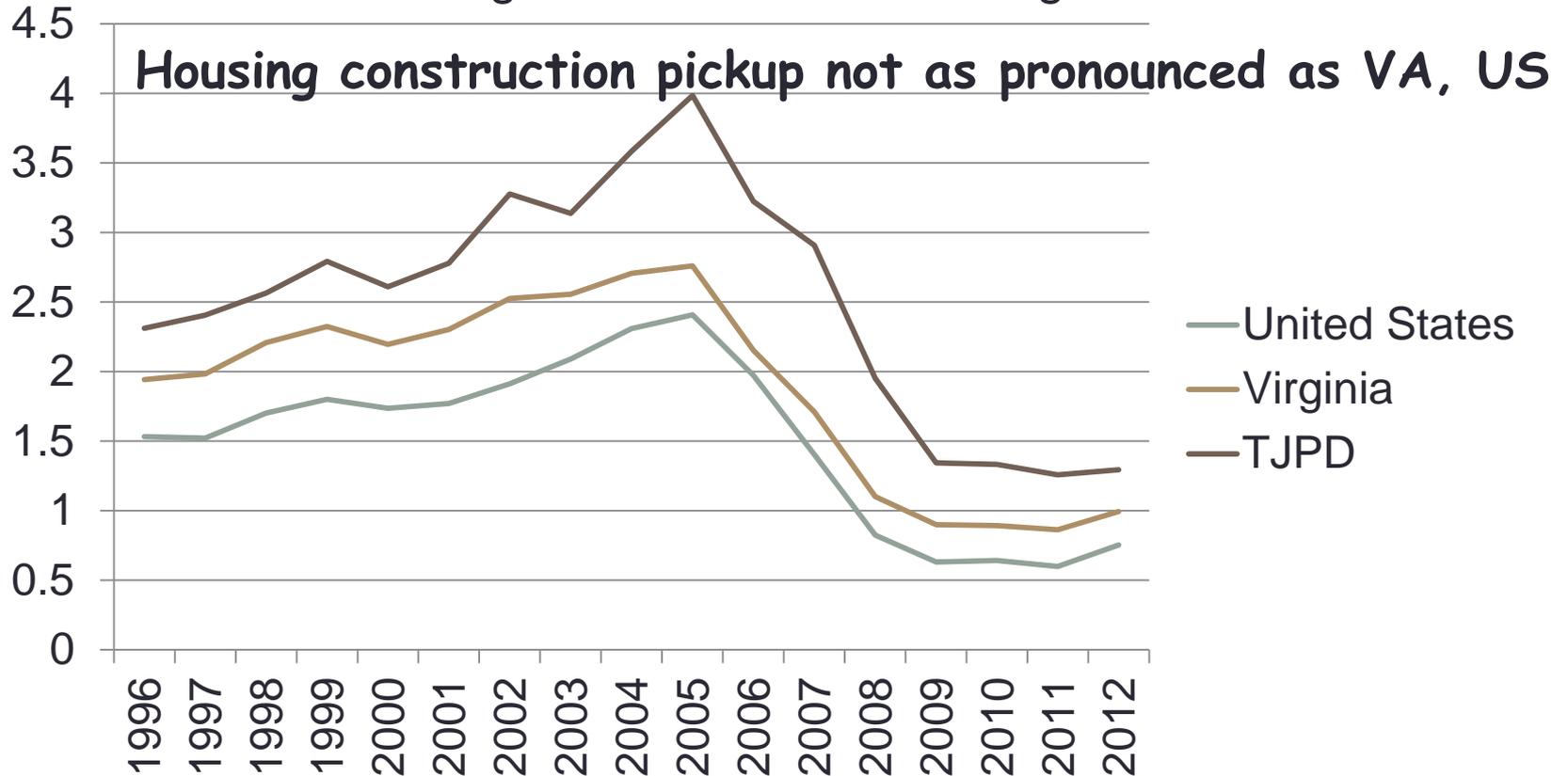
# Retail Sales: Local Option Sales Tax



Source: Virginia Department of Taxation, 12 month moving average

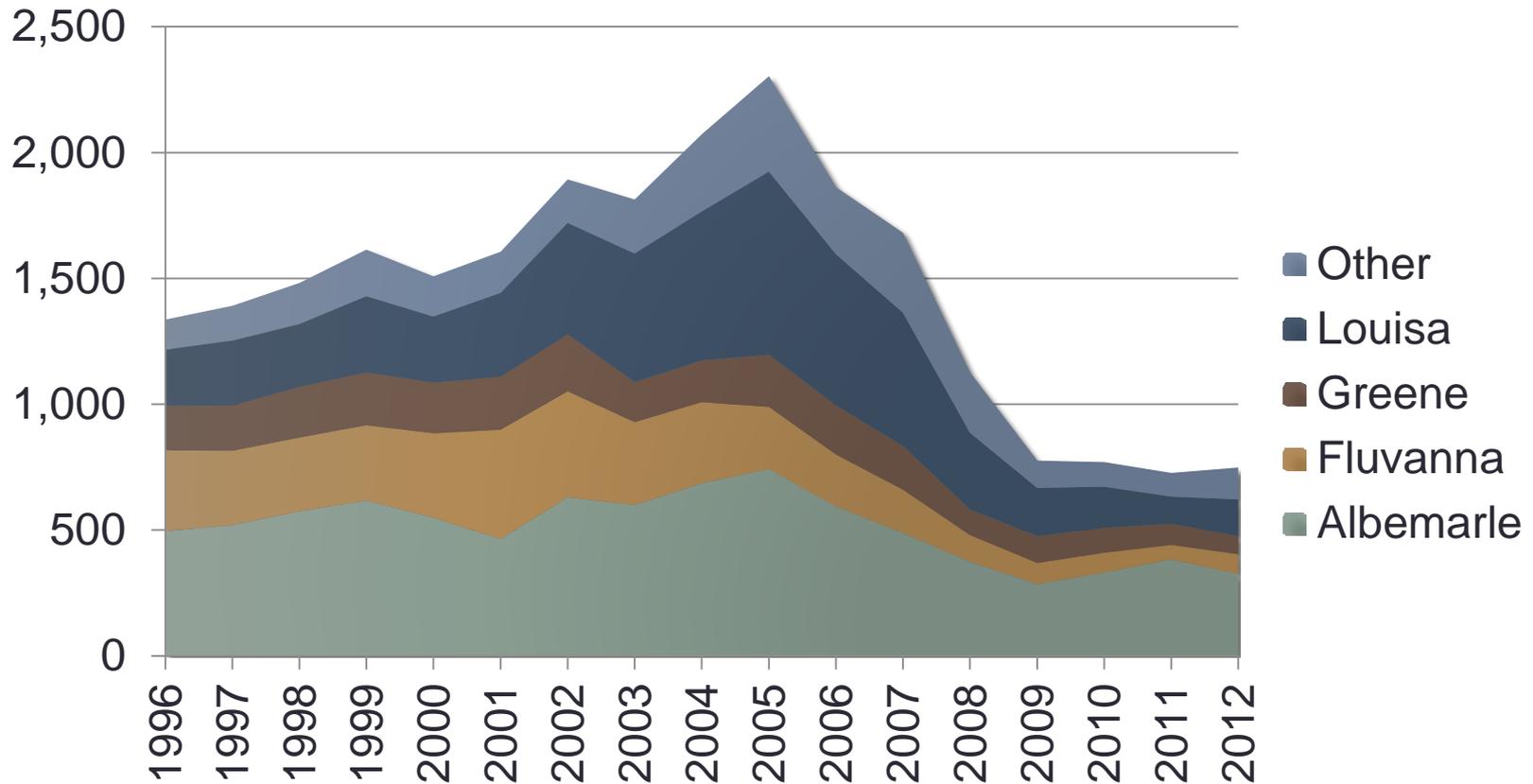
# Building Permits

% of 2000 Census single-unit detached housing units



Source: U.S. Census Bureau (2012 estimated based on Jan.-Oct.)

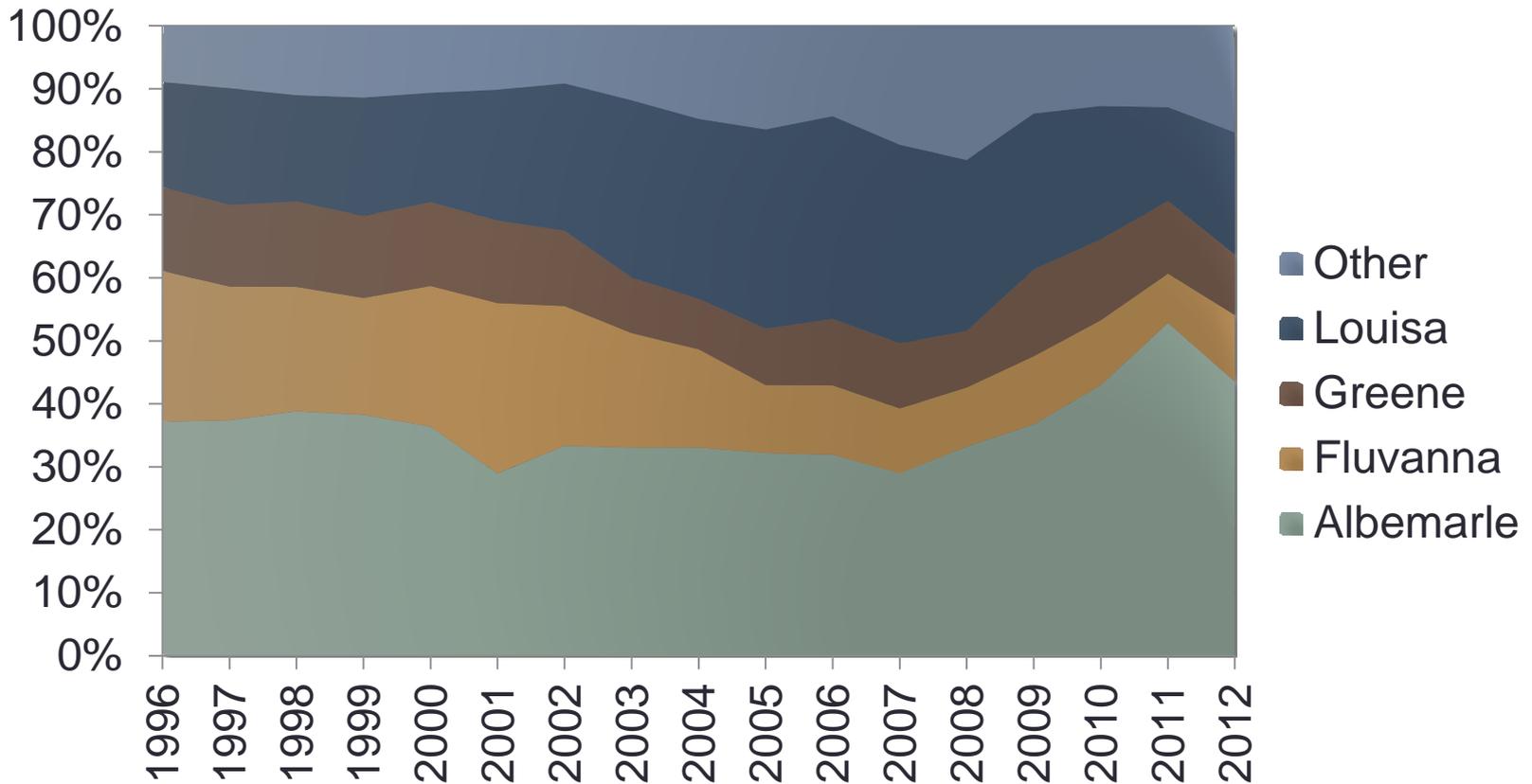
# Building Permits by Locality



Source: U.S. Census Bureau (2012 estimated based on Jan.-Oct.)

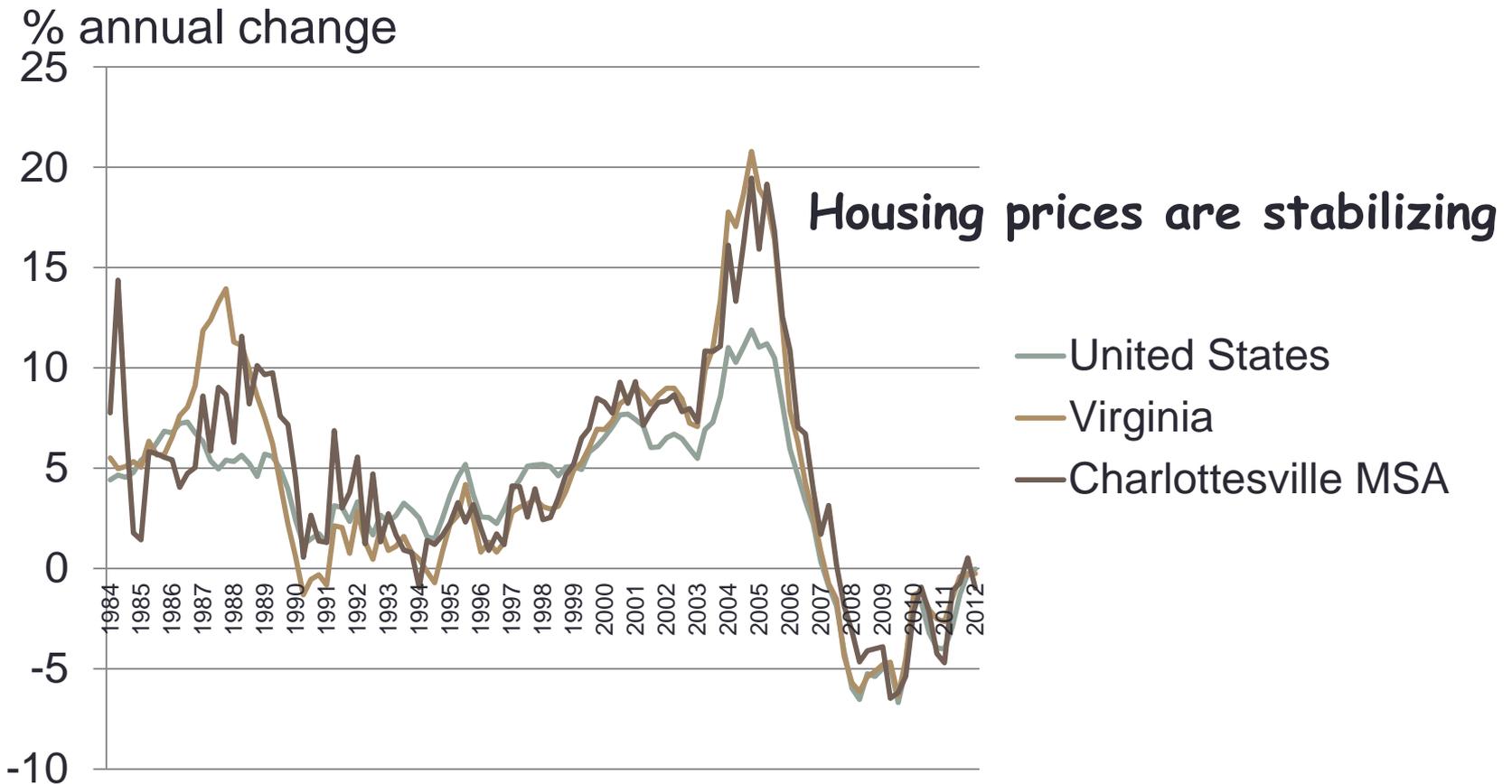
# Building Permits by Locality

% of District Total



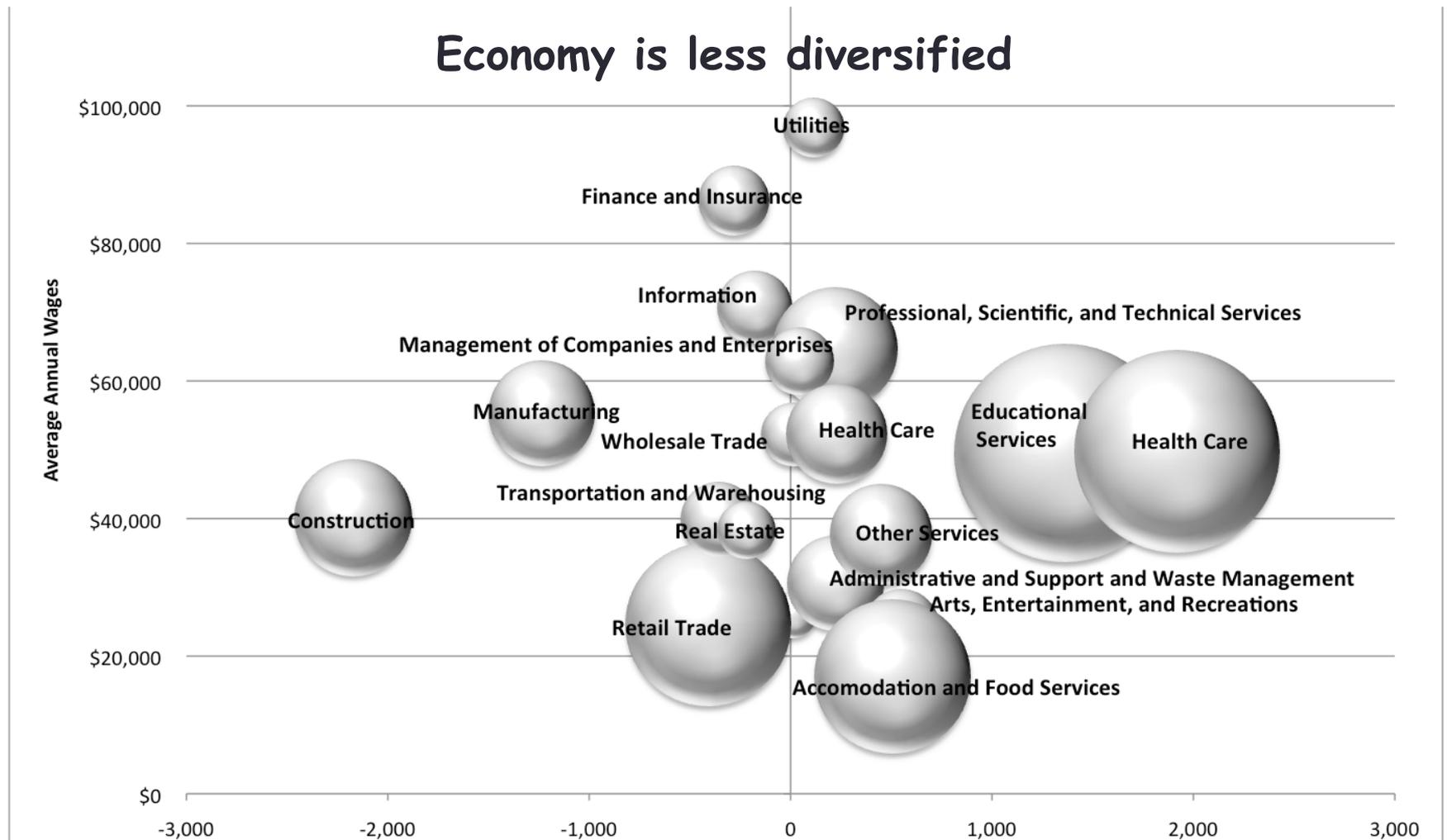
Source: U.S. Census Bureau (2012 estimated based on Jan.-Oct.)

# Housing Price Changes



Source: Federal Housing Finance Agency

# TJPD Employment Change, 2006-2011



Source: Bureau of Economic Analysis \*Size represents total employment

# Eds and Meds Economic Footprint

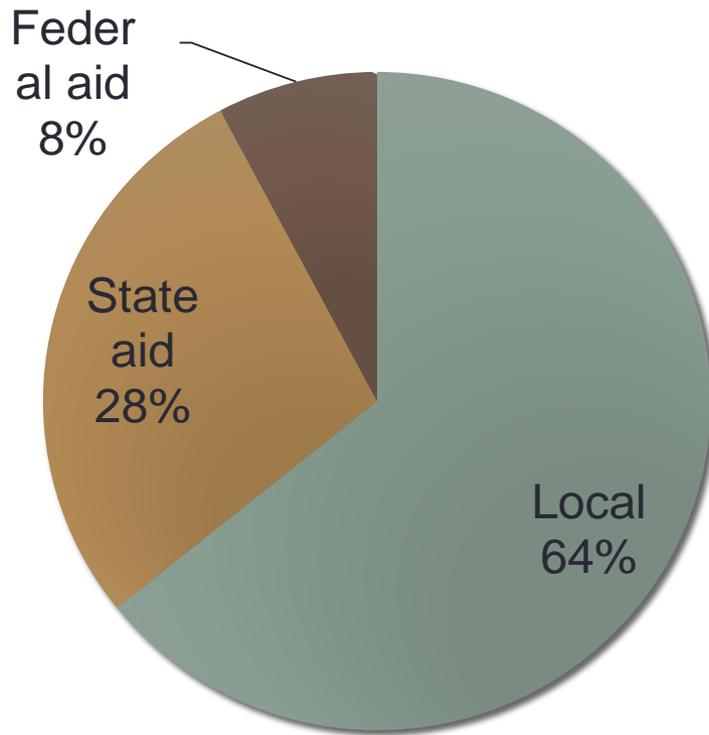
- Eds and Meds
  - Eds (higher education--2 year college and university)
  - Meds (hospitals, ambulatory care, doctor's offices, nursing homes, home health)
- Economic Footprint
  - 33,000 direct jobs
  - 52,000 total (direct, indirect, and induced)
  - 52,000 economic footprint/147,000 total jobs=35%

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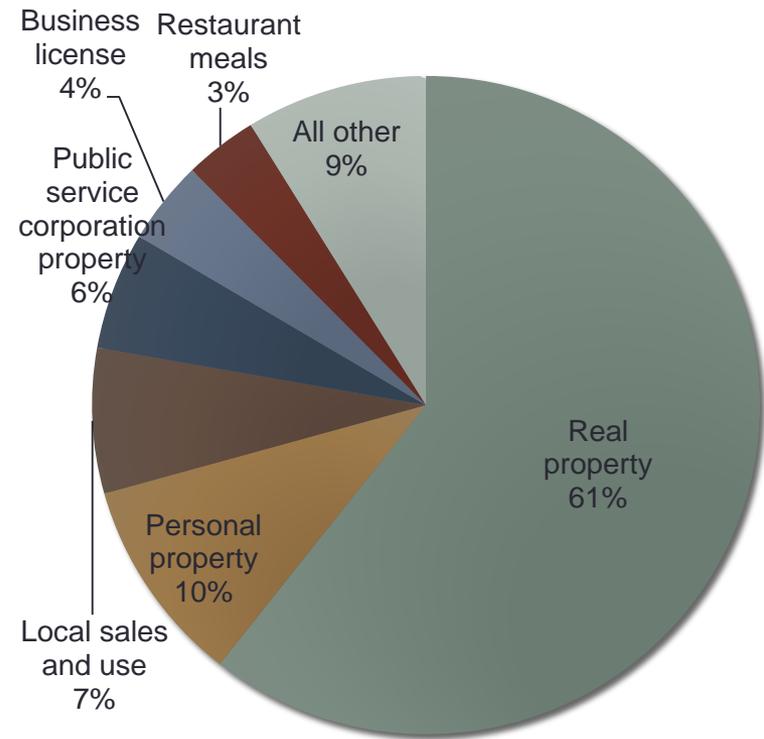
# Thomas Jefferson Planning District Revenue Trends

# Sources of TJPD Local Revenue, FY 2011

## Sources of Local Government Revenue

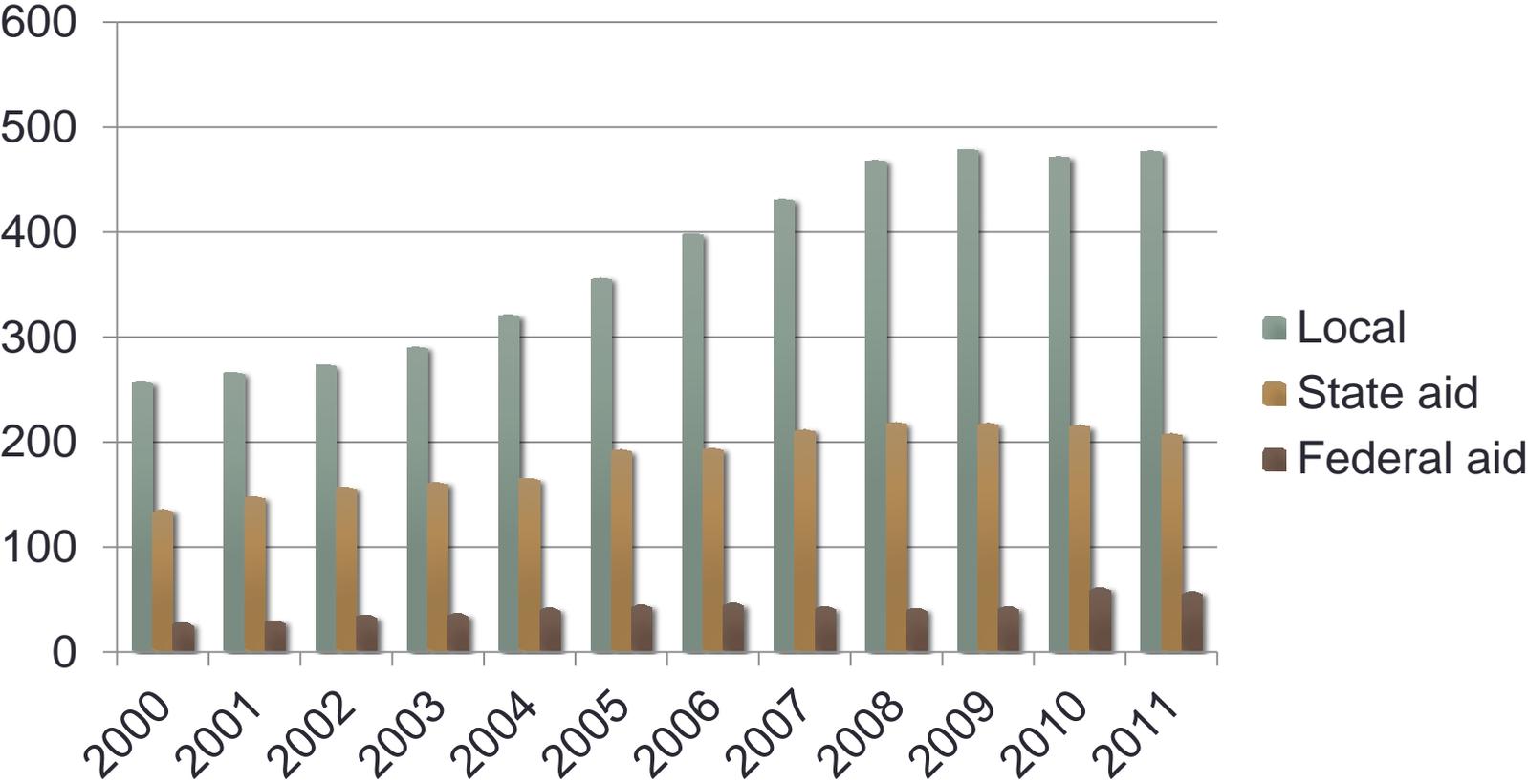


## Sources of Local Tax Revenue



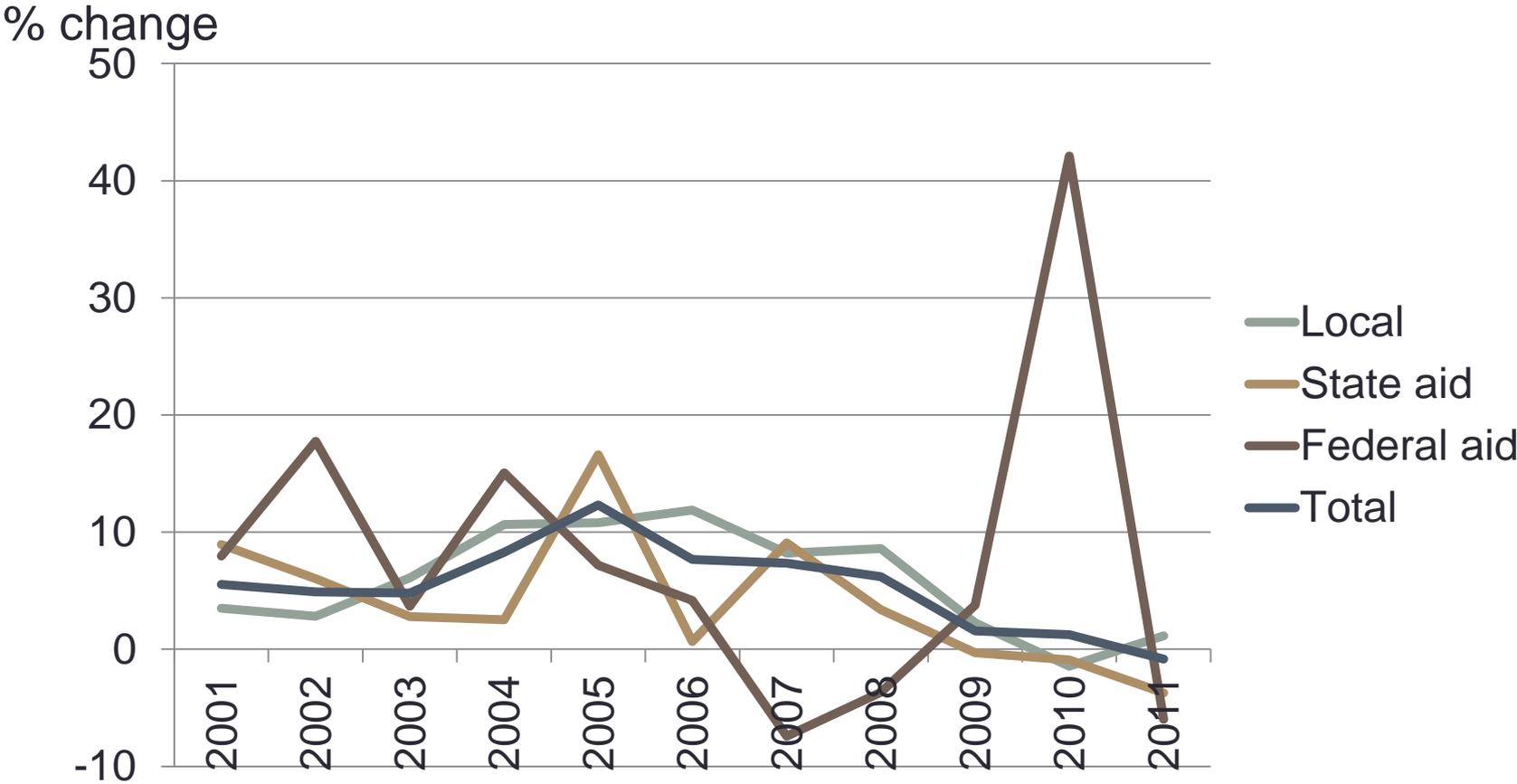
Source: Virginia Auditor of Public Accounts

# TJPD Sources of Local Government Revenue, FY 2001 to FY 2011



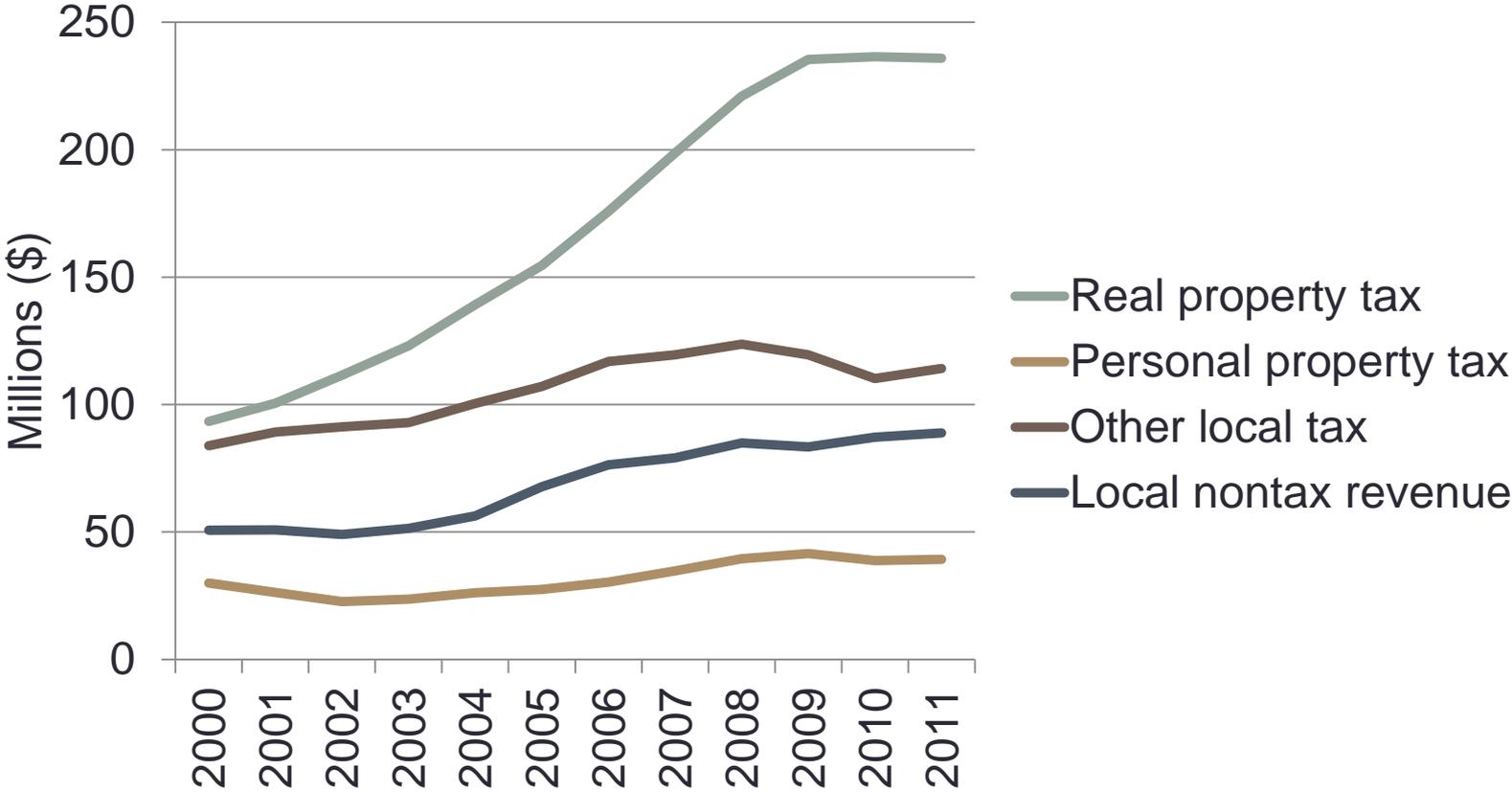
Source: Virginia Auditor of Public Accounts

# TJPD Change in Sources of Local Government Revenue



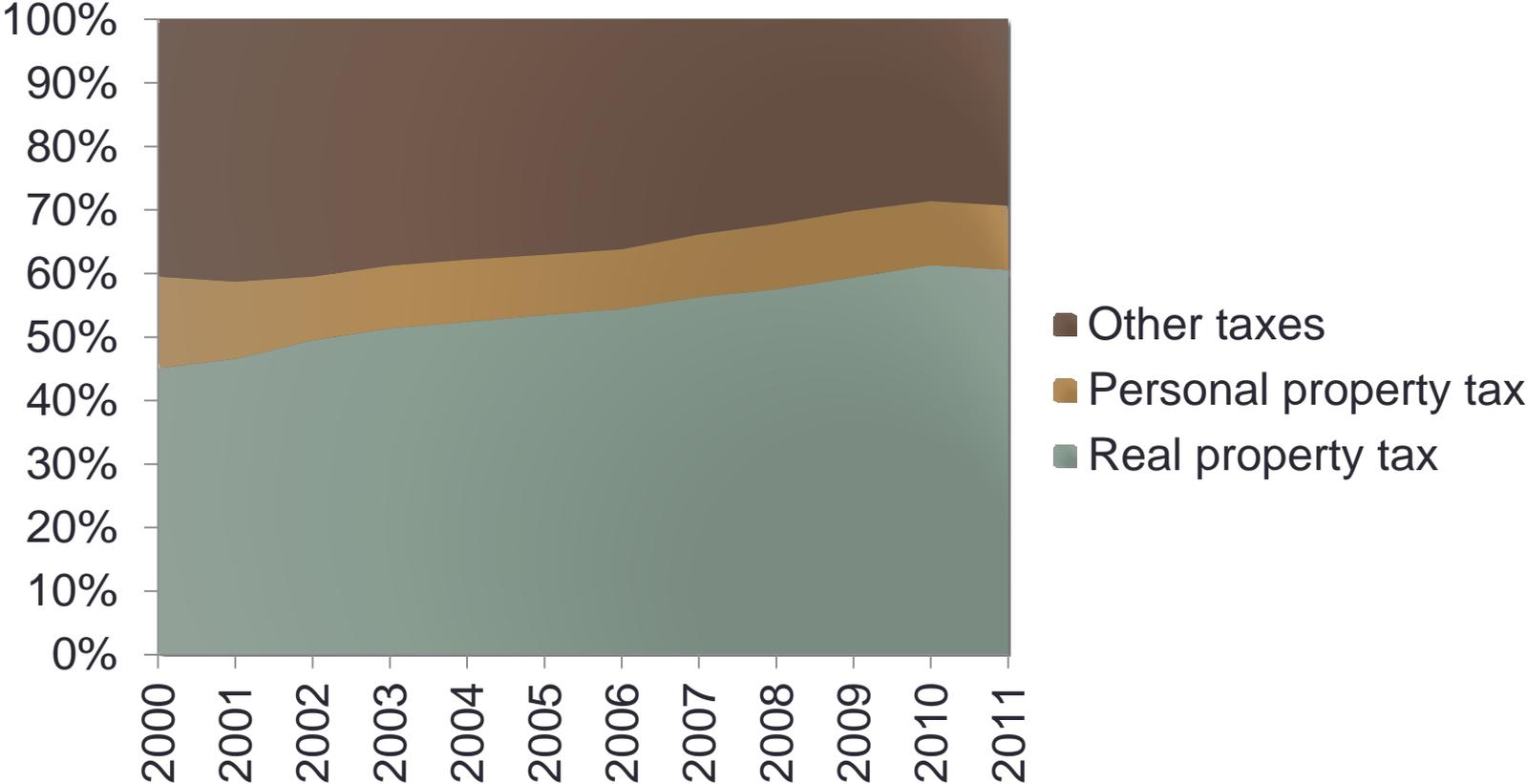
Source: Virginia Auditor of Public Accounts

# TJPD Local Government Revenue from Taxes and Nontax Sources



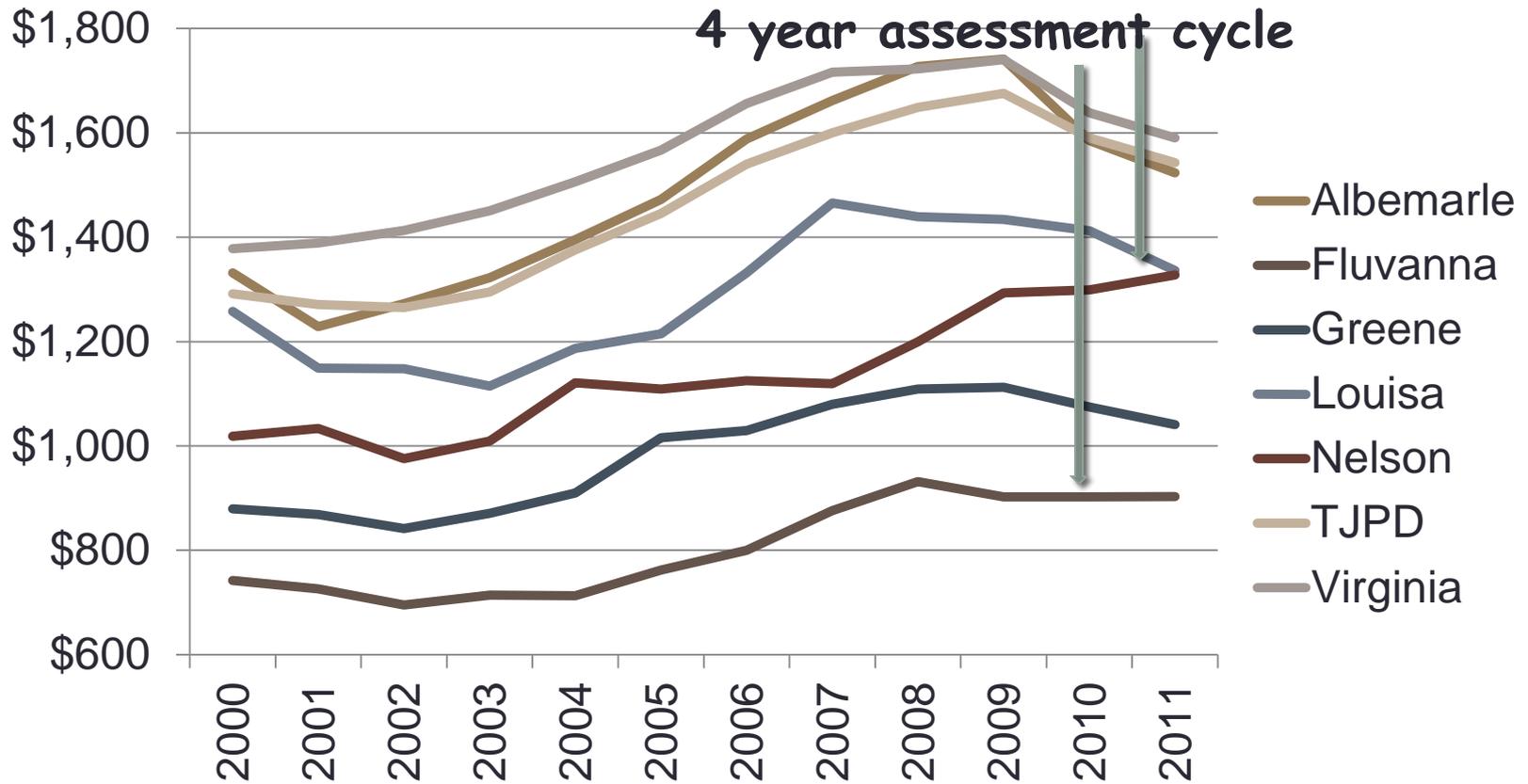
Source: Virginia Auditor of Public Accounts

# TJPD Local Government Revenue from Tax Sources



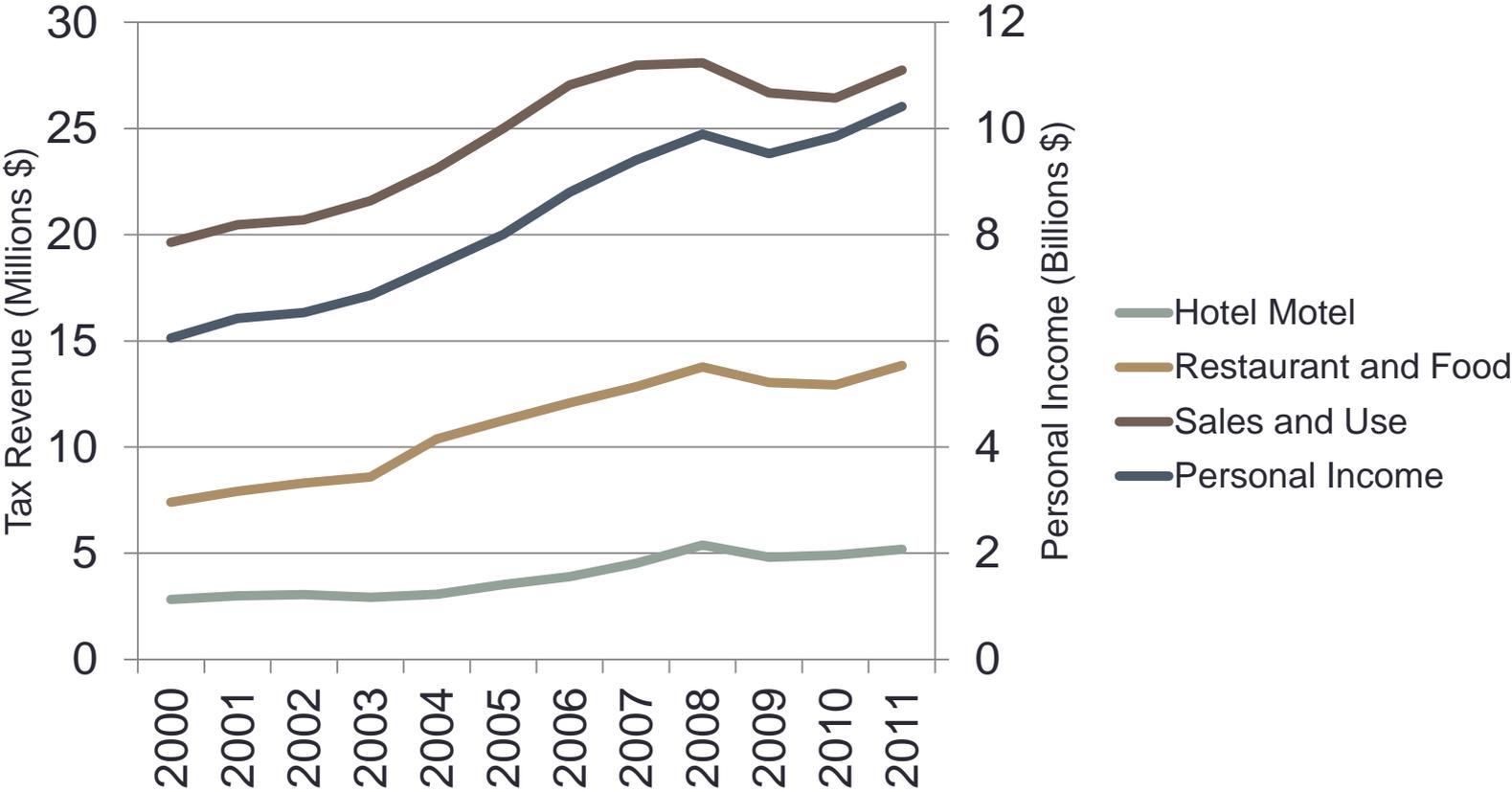
Source: Virginia Auditor of Public Accounts

# TJPD Per Capita Local Tax Revenue in Constant Dollars



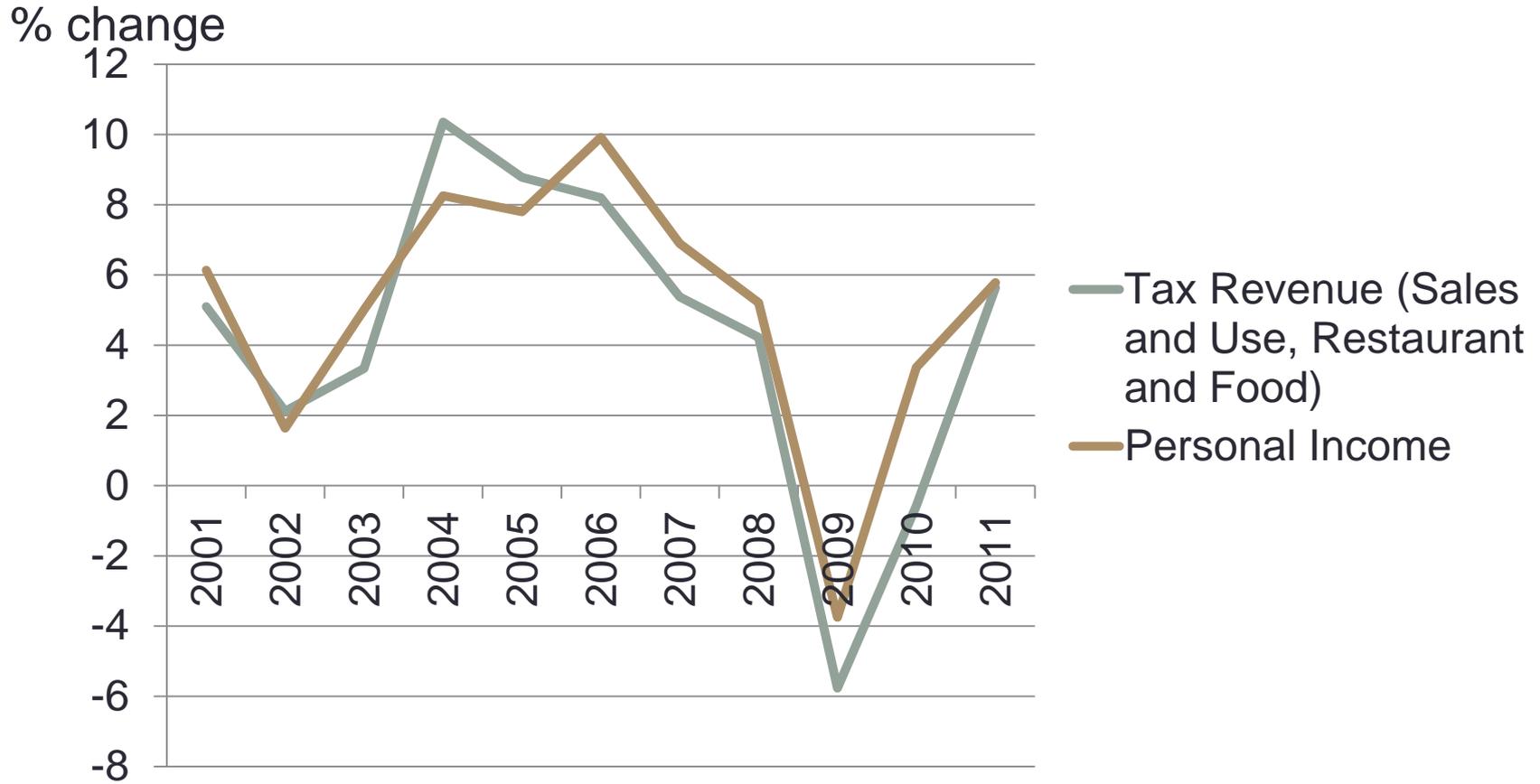
Source: Virginia Auditor of Public Accounts

# TJPD Consumer Taxes



Source: Virginia Auditor of Public Accounts and Bureau of Economic Analysis

# TJPD Consumer Tax Revenue and Personal Income Growth



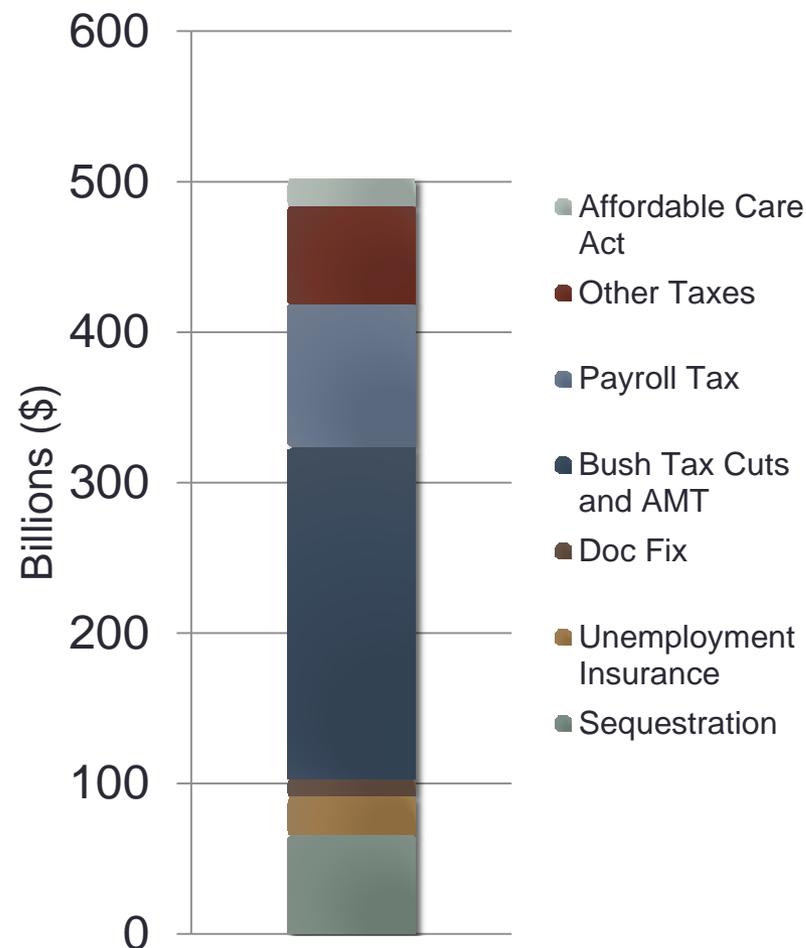
Source: Virginia Auditor of Public Accounts and Bureau of Economic Analysis

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# The Fiscal Cliff

# Components of Fiscal Cliff, FY 2013

- “Fiscal Cliff” term coined by Fed Chair Ben Bernanke
- Spending Decreases (1/5)
  - Sequestration
  - Expiration of Emergency Unemployment Benefits
  - “Doc Fix”
- Tax Increases (4/5)
  - “Bush Tax Cuts” (2001-2003)
  - AMT (Alternative Minimum Tax) expansion
  - Tax Extenders Expiration
  - Payroll Tax Increase
  - Taxes in Affordable Care Act



Source: Congressional Budget Office (May)

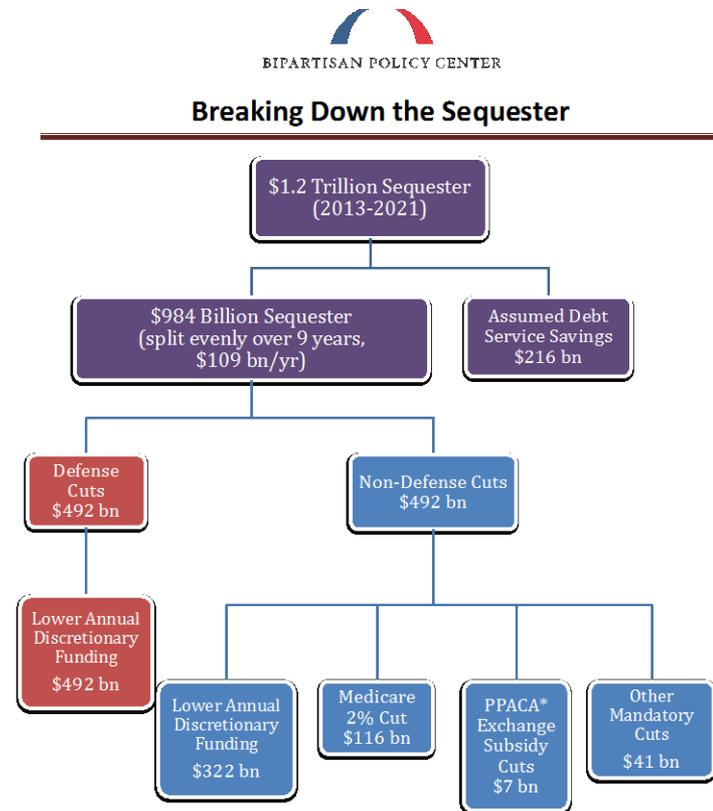
# Fiscal Cliff Hype versus Reality

- Many cuts/tax increases have routinely been deferred (e.g., Doc Fix, AMT, “Tax Extenders”)
- Fiscal Cliff type policies are already occurring
  - The first phase of sequestration imposed discretionary spending caps that began in FY12
  - Affordable Care Act spending decreases already implemented
- Some components will be spread out throughout this fiscal year and next
- Fiscal Cliff has already affected business activity
  - Companies have been delaying or decreasing business investment and hiring



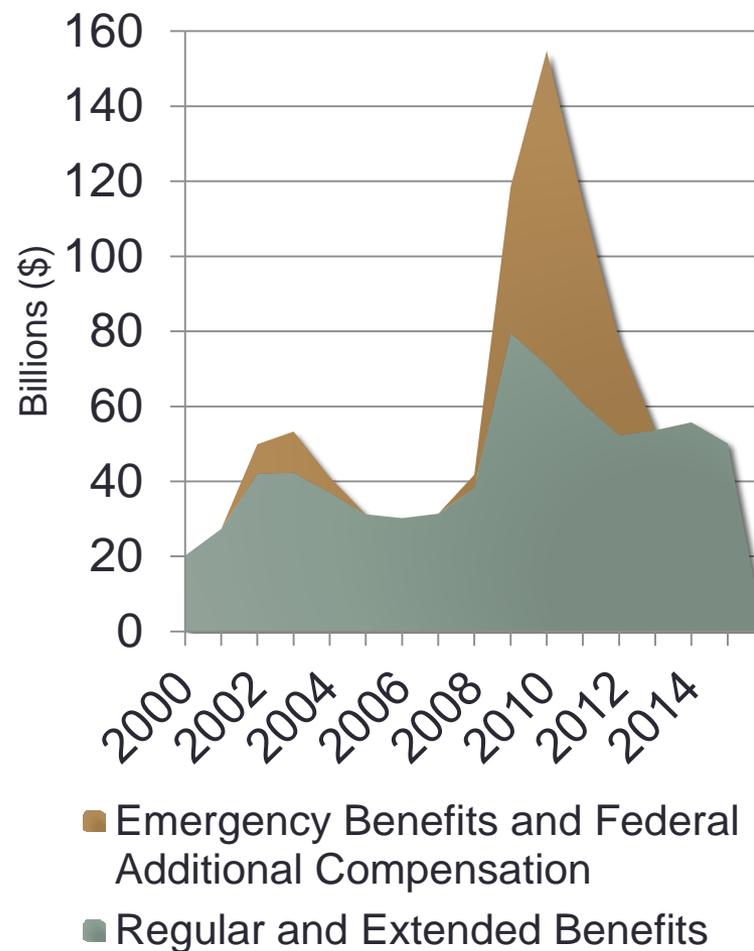
# “Sequestration” (\$103 Billion)

- Budget Control Act (BCA) of 2011
  - Provided increases in debt limit in return for budget caps and cuts later (\$2.1 trillion savings).
  - Sum over 10 years is equal to debt limit increase.
  - Cuts divided evenly between defense and nondefense.
  - Cuts needed because of failure of “Supercommittee”
  - Some expenditures are exempt (e.g. social security, most unemployment payments, veterans benefits, Medicaid)



# Unemployment Insurance Benefits (\$26 Billion)

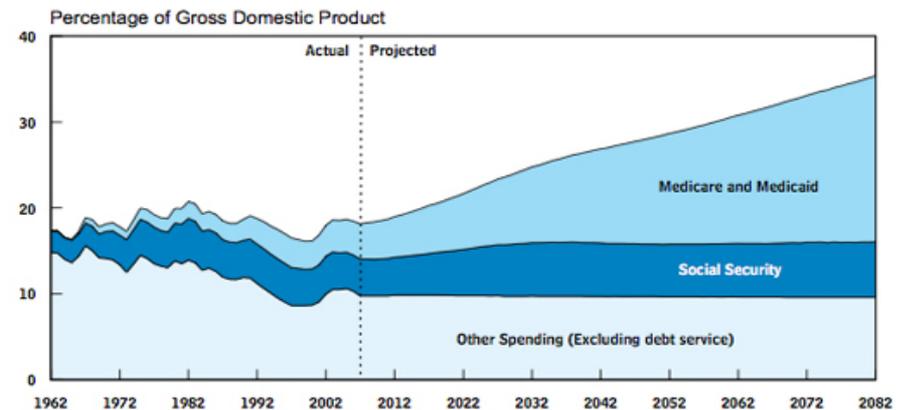
- Emergency Unemployment Compensation (EUC) created by and American Recovery and Reinvestment Act (“Fiscal Stimulus”)
  - Extended one year by The Tax Relief, Unemployment Insurance Reauthorization, and Job Creation Act of 2010
  - Extended again by Middle Class Tax Relief and Job Creation Act of 2012



Source: Congressional Budget Office

# Sustainable Growth Rate (\$11 Billion)

- Sustainable Growth Rate (SGR) “Doc Fix”
  - Enacted by the Balanced Budget Act of 1997 to control health care costs
  - Physician service costs are growing at twice the rate allowed by SGR
  - Medicare physician payment rates would be reduced by 27 percent.
  - Congress routinely cancels cuts
  - The adjustment becomes more expensive each time



Source: Congressional Budget Office

# Bush Tax Cuts and Alternative Minimum Tax (AMT) (\$221 Billion)

- Economic Growth and Tax Relief Reconciliation Act of 2001 and Jobs and Growth Tax Relief Reconciliation Act of 2003.
  - Bush Tax Cuts were passed using “reconciliation process”. They are subject to 10 year window imposed by Byrd Rule.
- Cliff Components
  - Raise individual income tax rates
  - Raise tax rates on long-term capital gains and dividends
  - Reduce child tax credit and earned income tax credit
  - Lower estate threshold and raise tax rate
- Extended 2 years by Tax Relief, Unemployment Insurance Reauthorization, and Job Creation Act of 2010

## A Comparison of 2013 Income Tax Brackets Married Filing Jointly

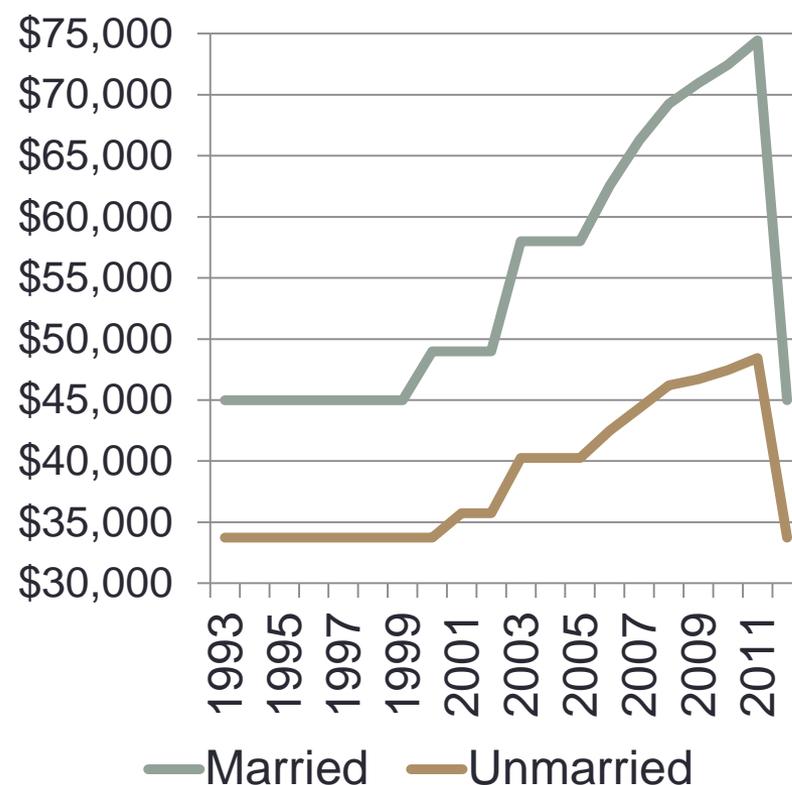
| <b>Taxable Income</b> | <b>Bush Tax Cuts In Place (tax rate)</b> | <b>Bush Tax Cuts Expired (tax rate)</b> |
|-----------------------|------------------------------------------|-----------------------------------------|
| \$0 - \$17,800        | 10%                                      | 15%                                     |
| \$17,800 - \$60,350   | 15%                                      | 15%                                     |
| \$60,350 - \$72,300   | 15%                                      | 28%                                     |
| \$72,300 - \$145,900  | 25%                                      | 28%                                     |
| \$145,900 - \$222,300 | 28%                                      | 31%                                     |
| \$222,300 - \$397,000 | 33%                                      | 36%                                     |
| \$397,000-            | 35%                                      | 39.6%                                   |

**Source:** Joint Committee on Taxation

# Alternative Minimum Tax (AMT)

- AMT designed so high earners would pay some minimum level of taxes
  - Add back in tax preferences. Use basic exemption and apply tax rate. Pay larger of regular income tax or AMT
  - Basic exemption not indexed for inflation. More taxpayers affected.
- Basic exemption raised many years to avoid affecting more taxpayers
  - 1997: 605,000 taxpayers (1% of all taxpayers)
  - 2009: 3.8 million (2.7% of all taxpayers)
  - 2012: 34 million (20% of all taxpayers)
  - 2022: 58 million
- AMT patch becomes more expensive over time
  - Repealing AMT without Bush tax cuts costs \$1.3 trillion 2013-2022, with tax cuts \$4.1 trillion

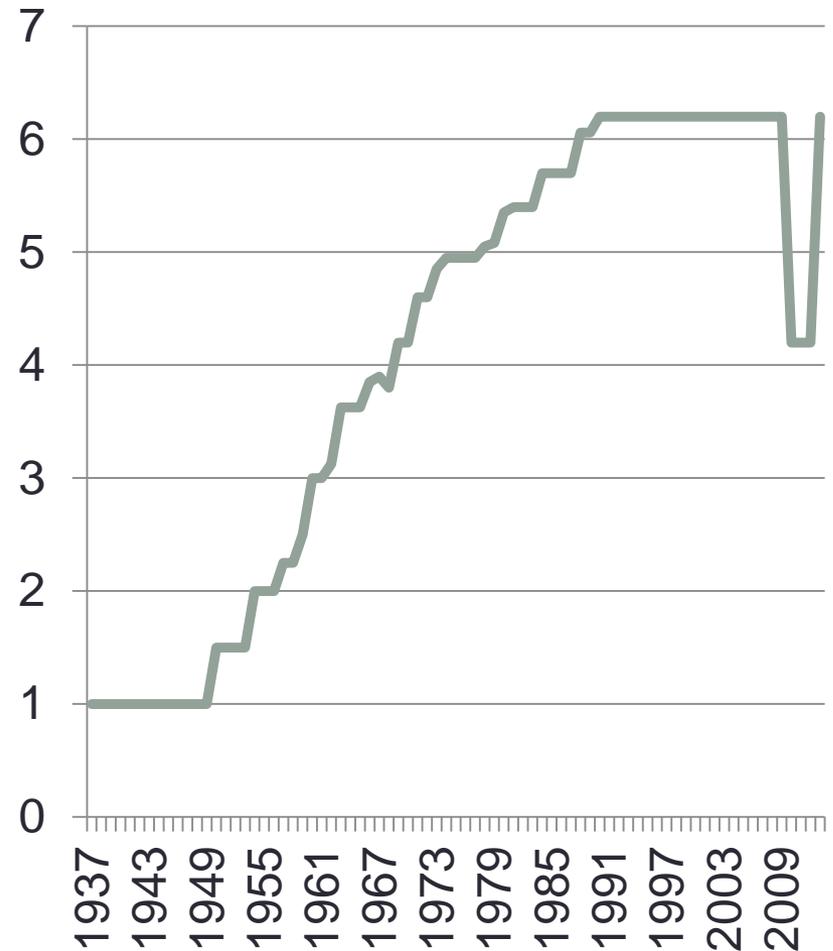
## AMT Basic Exemption



Source: Congressional Research Service

# Payroll Tax Increase (\$95 Billion)

- Created by Tax Relief, Unemployment Insurance Reauthorization, and Job Creation Act of 2010 (“Obama-GOP Tax Deal”)
  - Reduced employee’s payroll tax rate from 6.2% to 4.2%
  - Lost SS Trust Fund revenue made up with transfers from the general fund
- Extended to 2012 by The Middle Class Tax Relief and Job Creation Act of 2012

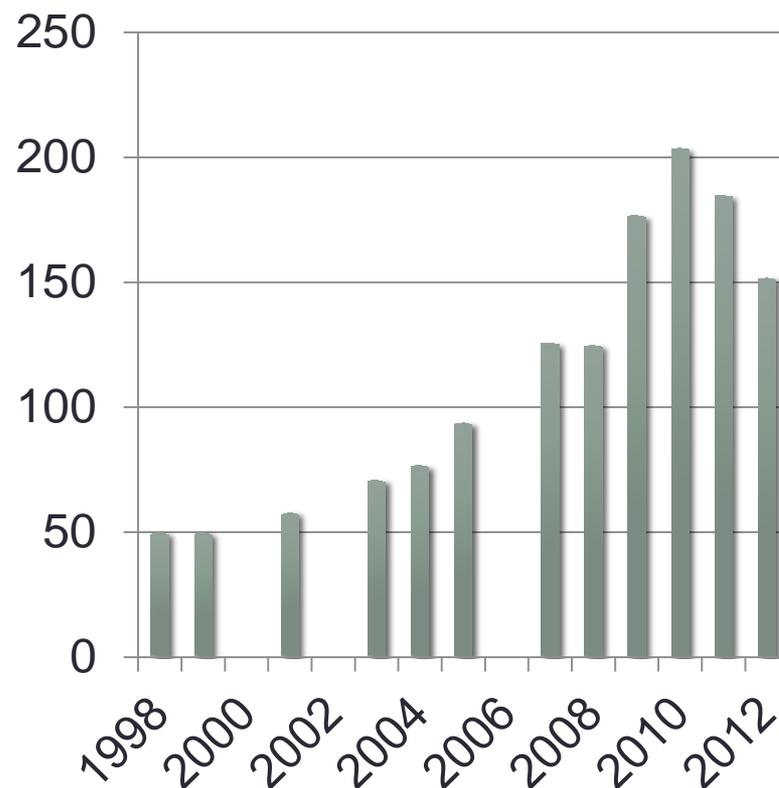


Source: U.S. Social Security Administration

# Other Expiring Tax Provisions (\$65 billion)

- Tax Extenders
  - Individual deductions
  - Business deductions and credits (R&D, foreign source income, depreciation)
  - Charitable giving
  - Energy
  - Community Development
  - Disaster Relief
- ARRA tax cuts
  - American Opportunity Tax credit

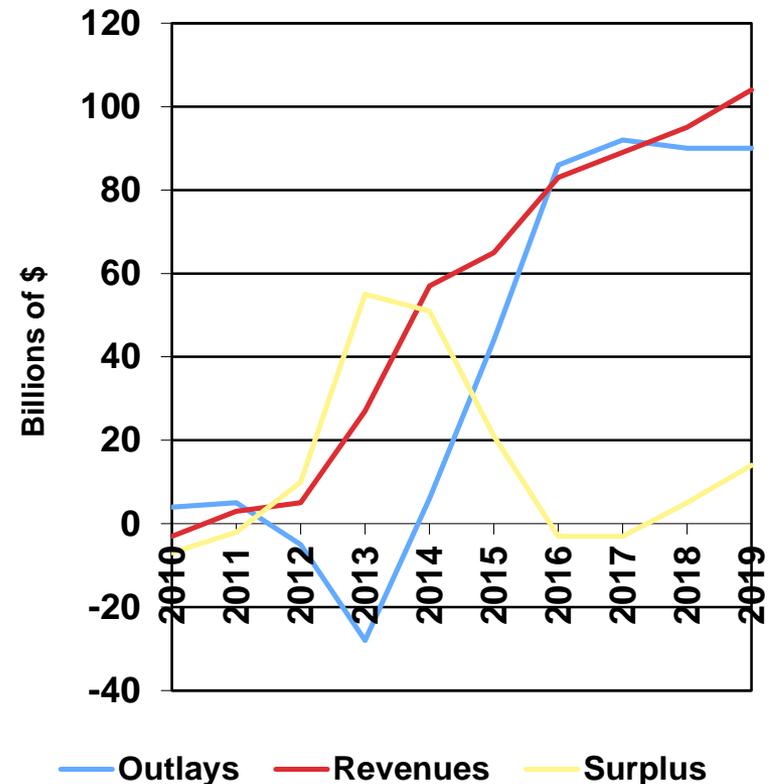
Number of Federal Tax Provisions Expiring



Source: American Enterprise Institute

# Affordable Care Act Taxes (\$18 Billion)

- Budgetary stimulus effects vary over FY 2010-2019 period
  - Early cuts in expenditures and steady increase in revenues.
  - Real spending impetus begins in 2014.
- 2013 Provisions
  - 0.9% increase in Medicare HI (hospital insurance) payroll tax for higher earners and 3.8 percent increase on investment income
  - 2.3% excise tax on medical devices



Source: Congressional Budget Office (2010)

# What Effect will the Fiscal Cliff have in on the Economy in the Short Run?

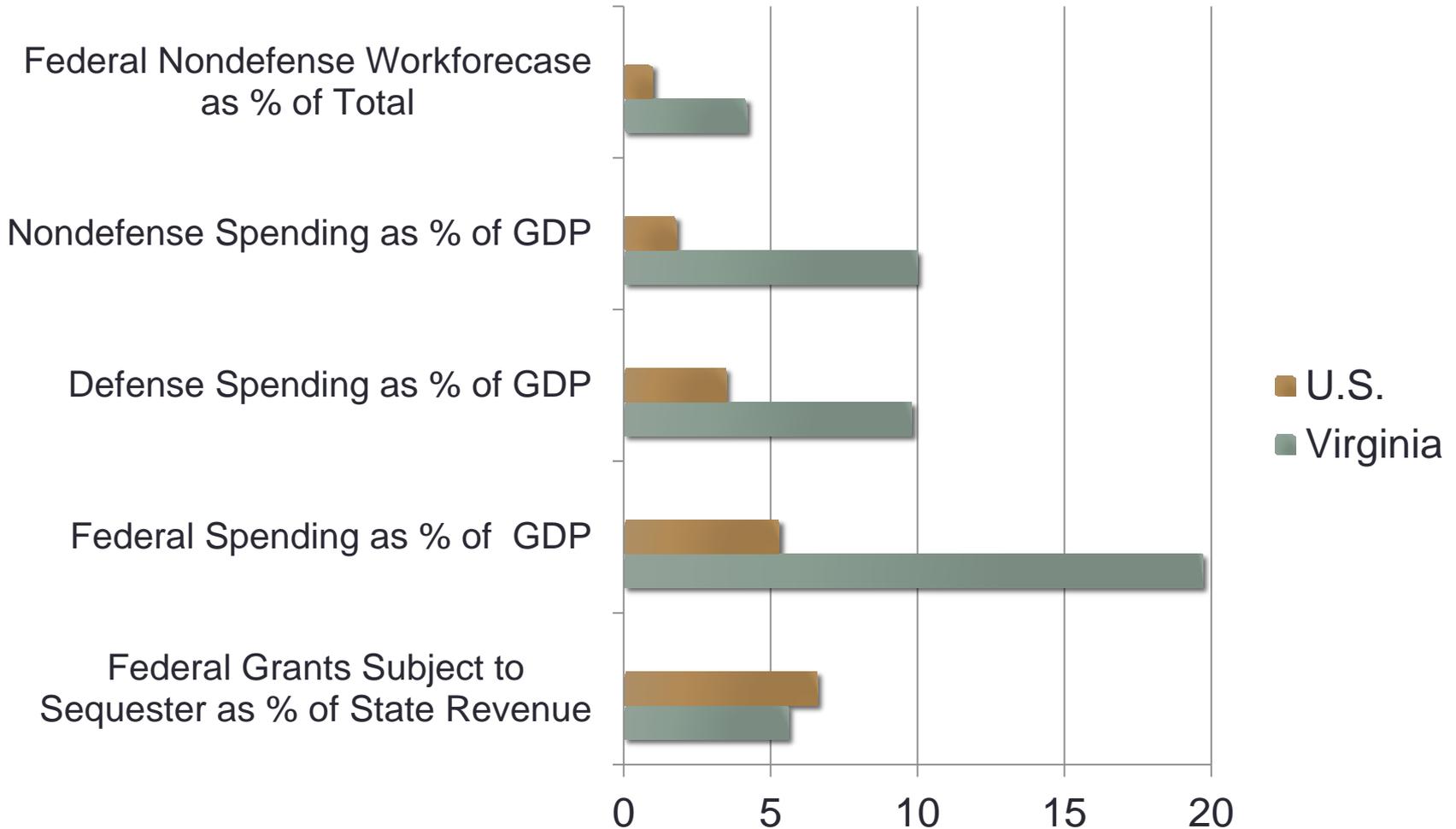
- Fiscal contraction of this size (3-5% of GDP) is very unusual:
  - Revenue and Expenditure Control Act (1968).
    - 10% surcharge on income taxes. Social security payroll tax hike. Increase in phone and auto excise taxes (3.1% of GDP)
    - From GDP growth pace of 5% and 4% unemployment into recession
    - Recession was very mild and short (11 months duration)
- Most forecasts show that fiscal cliff will push economy into recession.
  - Forecasts of magnitude and length of recession vary
    - Different types of models (underlying features)
    - Different input data (types of scenarios modeled, estimates of magnitude of fiscal cliff components)

# Fiscal Cliff Forecasts, 2013

| Organization                     | Budgetary Impact (% of GDP) | Economic Impact (% of GDP) | Policies Included                                     |
|----------------------------------|-----------------------------|----------------------------|-------------------------------------------------------|
| CBO                              | 3.3%                        | 0.3% to 2.9%               | Tax cuts, AMT, jobs measures, sequester               |
| CRFB                             | 4.2%                        | 2.2%                       | Tax cuts, AMT, sequester, doc fix, ACA, jobs measures |
| Moody's                          | 4.2%-4.5%                   | 3.6%                       | Tax cuts, AMT, sequester, doc fix, ACA, jobs measures |
| Morgan Stanley                   | 5%                          | 2.5% to 7.5%               | Tax cuts, jobs measures, sequester, war drawdown, ACA |
| Goldman Sachs                    | 4%                          | 4%                         | Tax cuts, sequester, jobs measures                    |
| Bank of America<br>Merrill Lynch | 4.6%                        | N/A                        | Tax cuts, AMT, jobs measures, sequester, doc fix, BCA |

Source: Committee for a Responsible Federal Budget (CRFB)

# Virginia is More Vulnerable to Federal Cuts

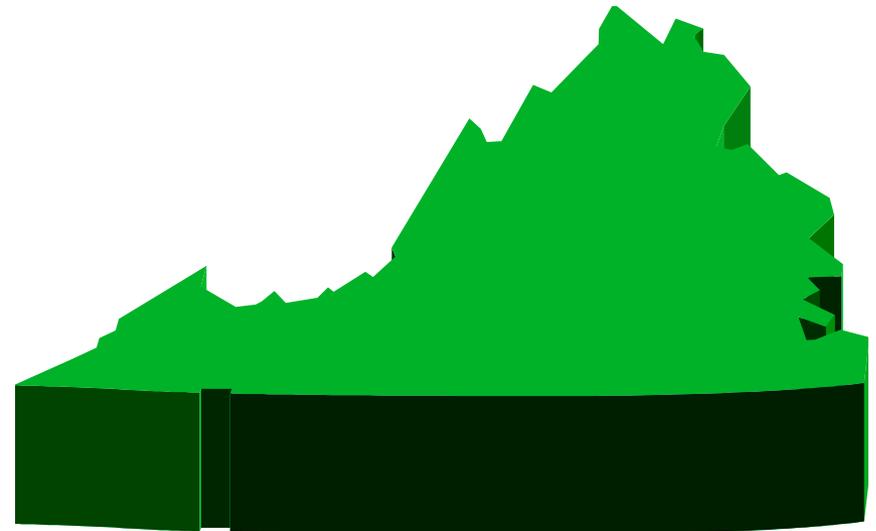


Source: Pew Center on the States

Note: DC, MD, and VA combined because of common commuting area

# Some Virginia Results

- Sequestration
  - Center for Regional Analysis (George Mason University) and Chmura Analytics.
    - *The Economic Impact of the Budget Control Act of 2011 on DOD and non-DOD Agencies* (for the Aerospace Industries Association)
      - 207,571 job losses in FY 2013
    - *Assessing the Impact of the Federal Budget Cuts on the Virginia Economy* (for the Virginia Economic Development Partnership)
      - 164,225 cumulative job year losses FY 2012-2013
  - Hampton Roads Planning District Commission.
    - Total job impact in Hampton Roads region—26,500 (2014)
- Fiscal Cliff
  - American Action Forum. *The Fiscal Cliff: What you need to know and how to avoid it.*
    - 35,700 to 223,400 total jobs

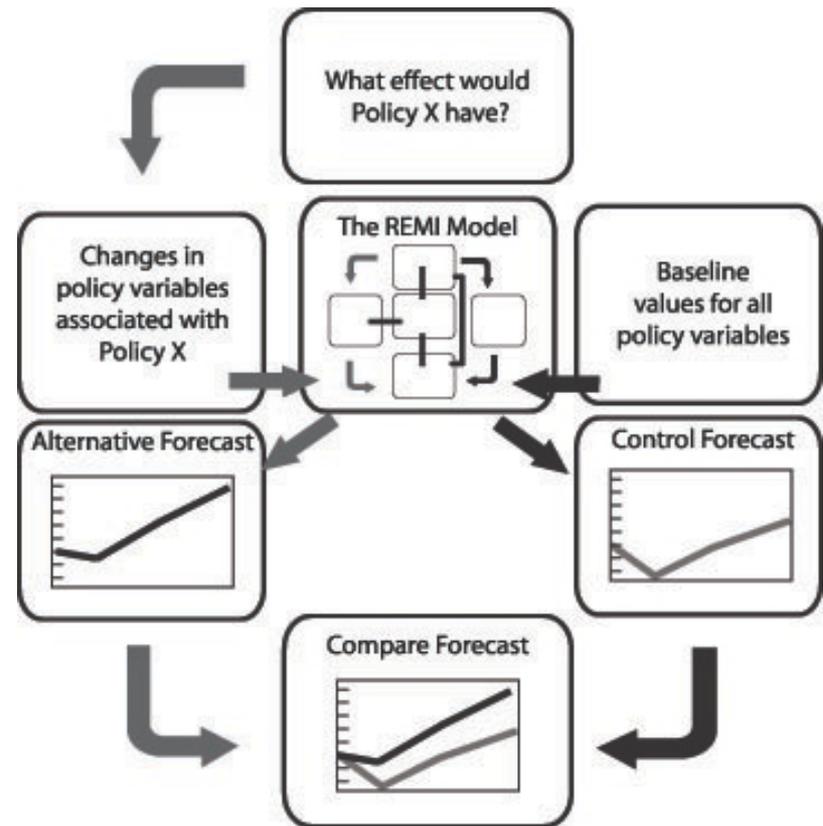


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# State Fiscal Cliff Impacts

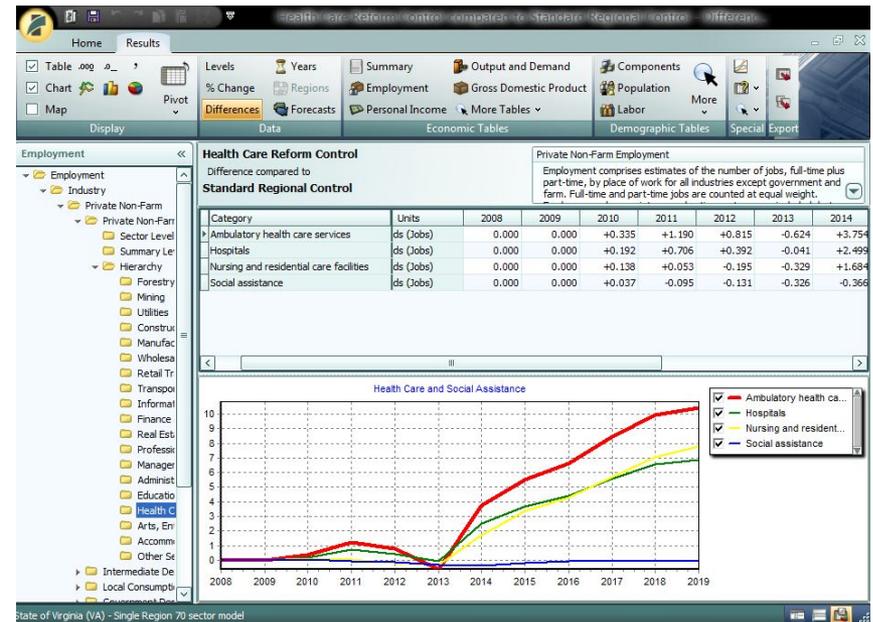
# Methodology

- Regional Economic Models Inc. Policy Insight (REMI PI+) Model for Virginia
- Model is well respected with solid theoretical foundation
- Components of Fiscal Cliff expenditure and tax changes were mapped onto REMI policy variables
- Input data were drawn from Congressional Budget Office (2013) and National Association of Manufacturers (2014-2022)

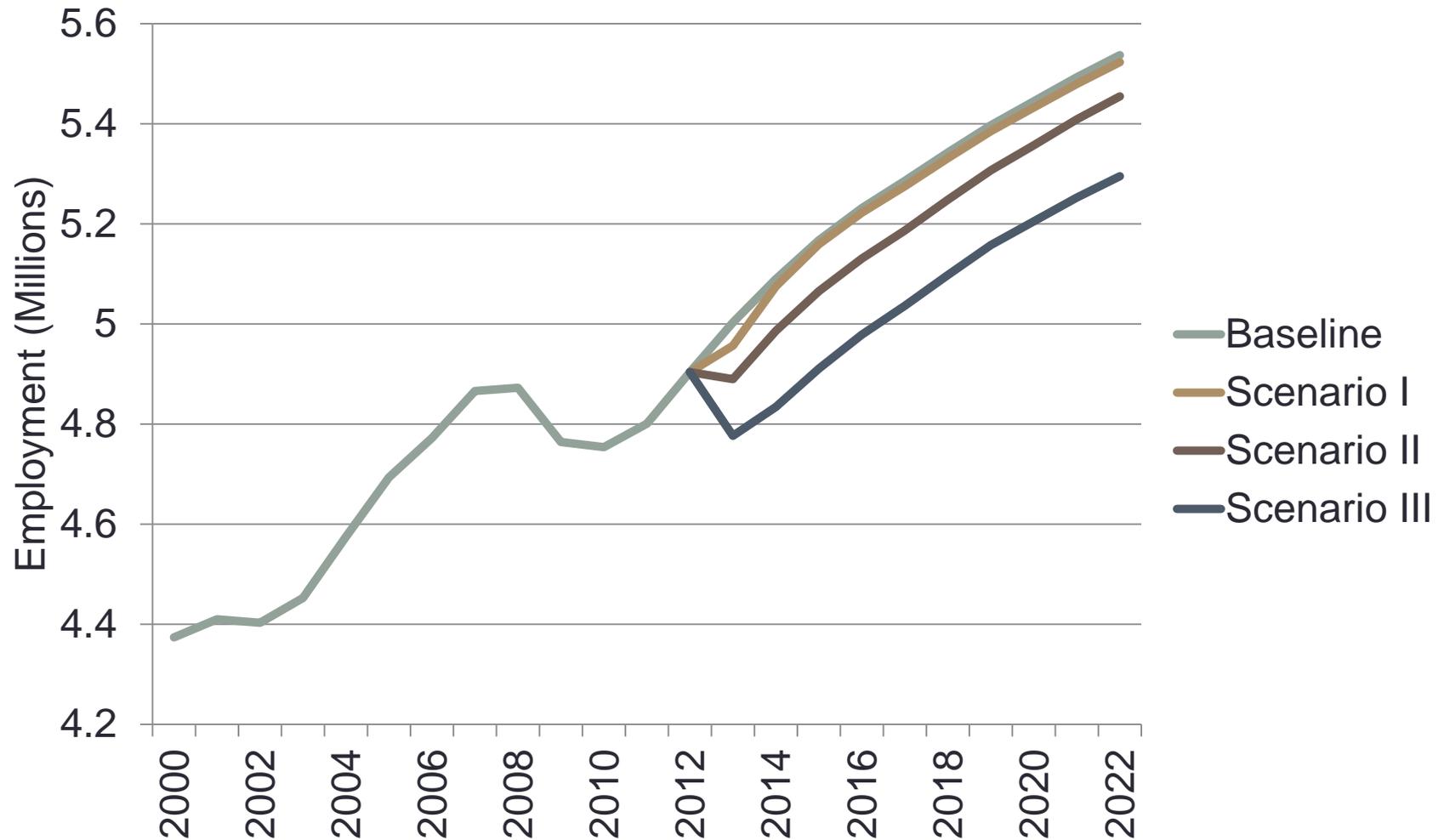


# Economic Impact Scenarios

- Three Economic Impact Scenarios
  - #1: Health care tax implementation, payroll tax holiday suspension, emergency unemployment insurance benefit suspension
  - #2: +Sequestration
  - #3: Fall off the fiscal cliff



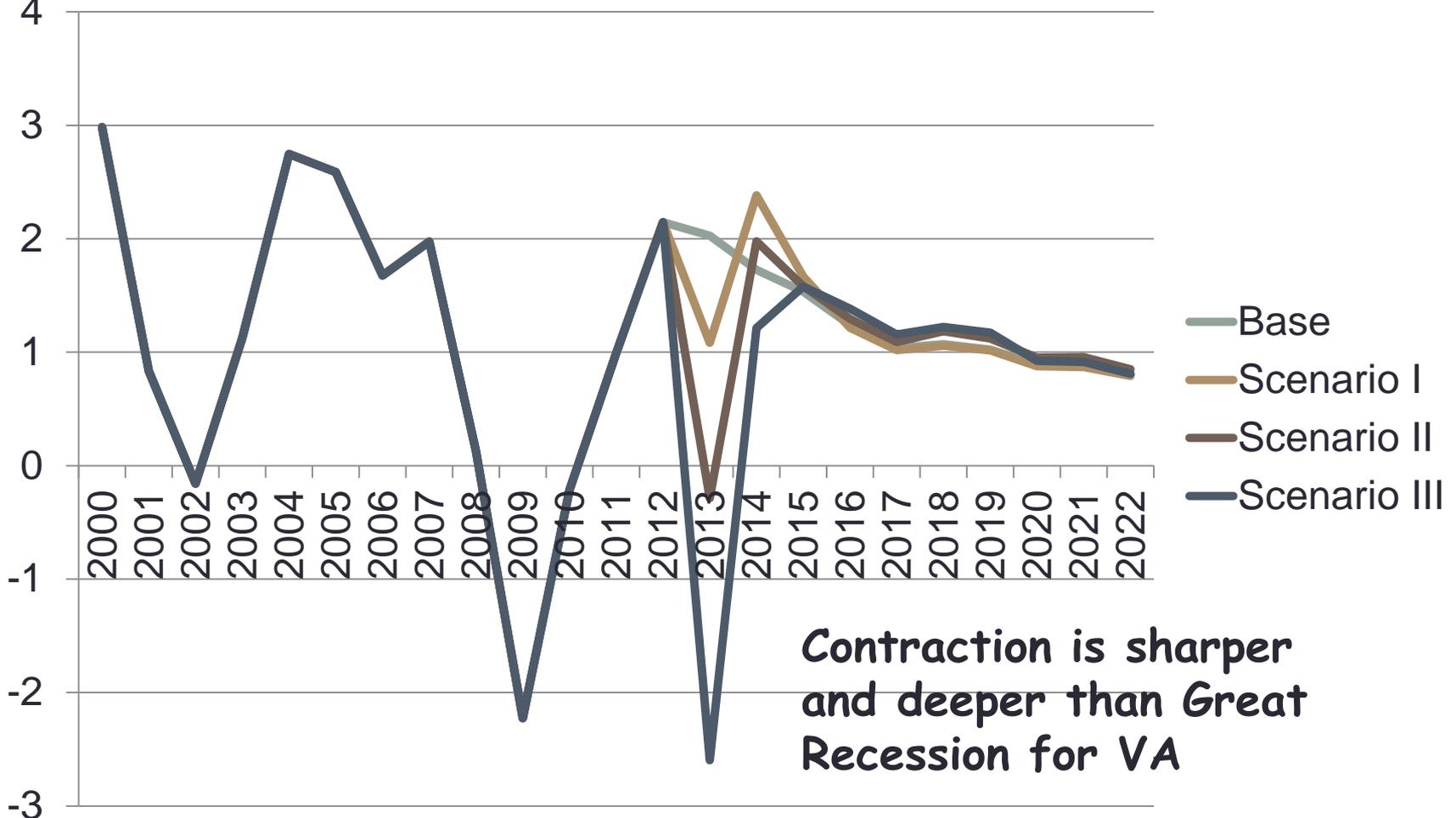
# Virginia Employment Under Scenarios



Source: Weldon Cooper Center, Virginia REMI Model

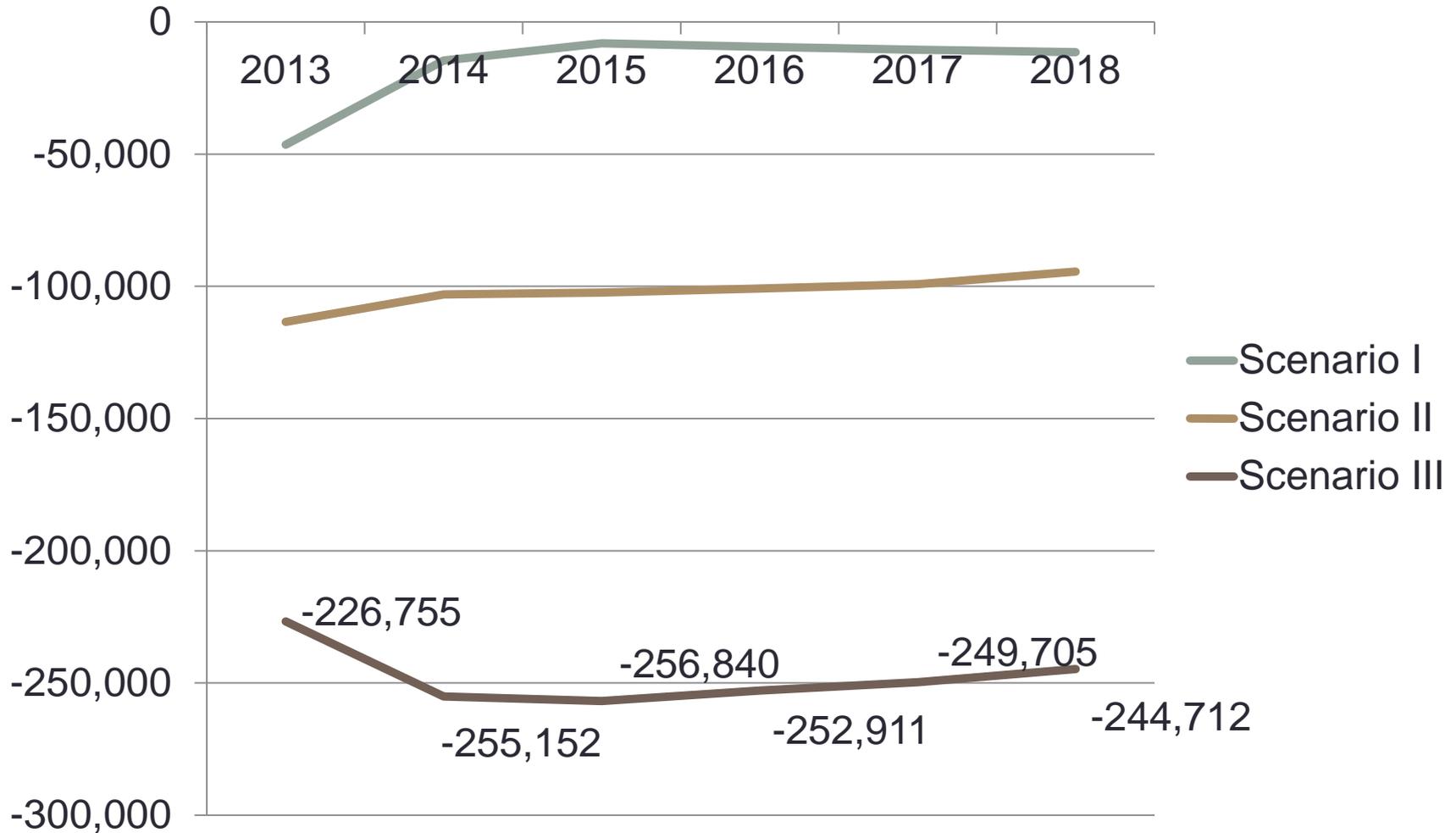
# Virginia Employment Growth Under Scenarios

% change



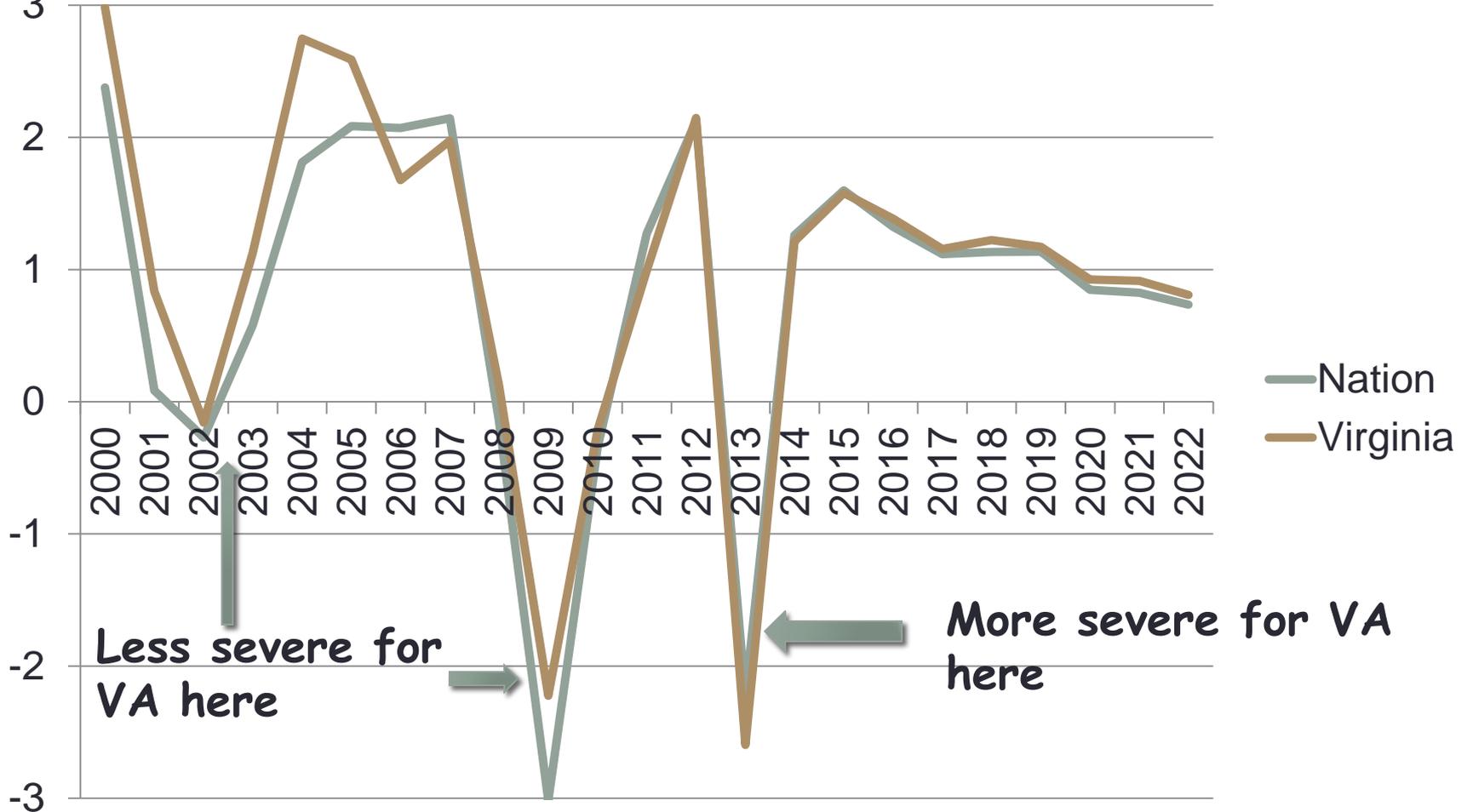
Source: Weldon Cooper Center, Virginia REMI Model

# Virginia Employment Impacts under Scenarios



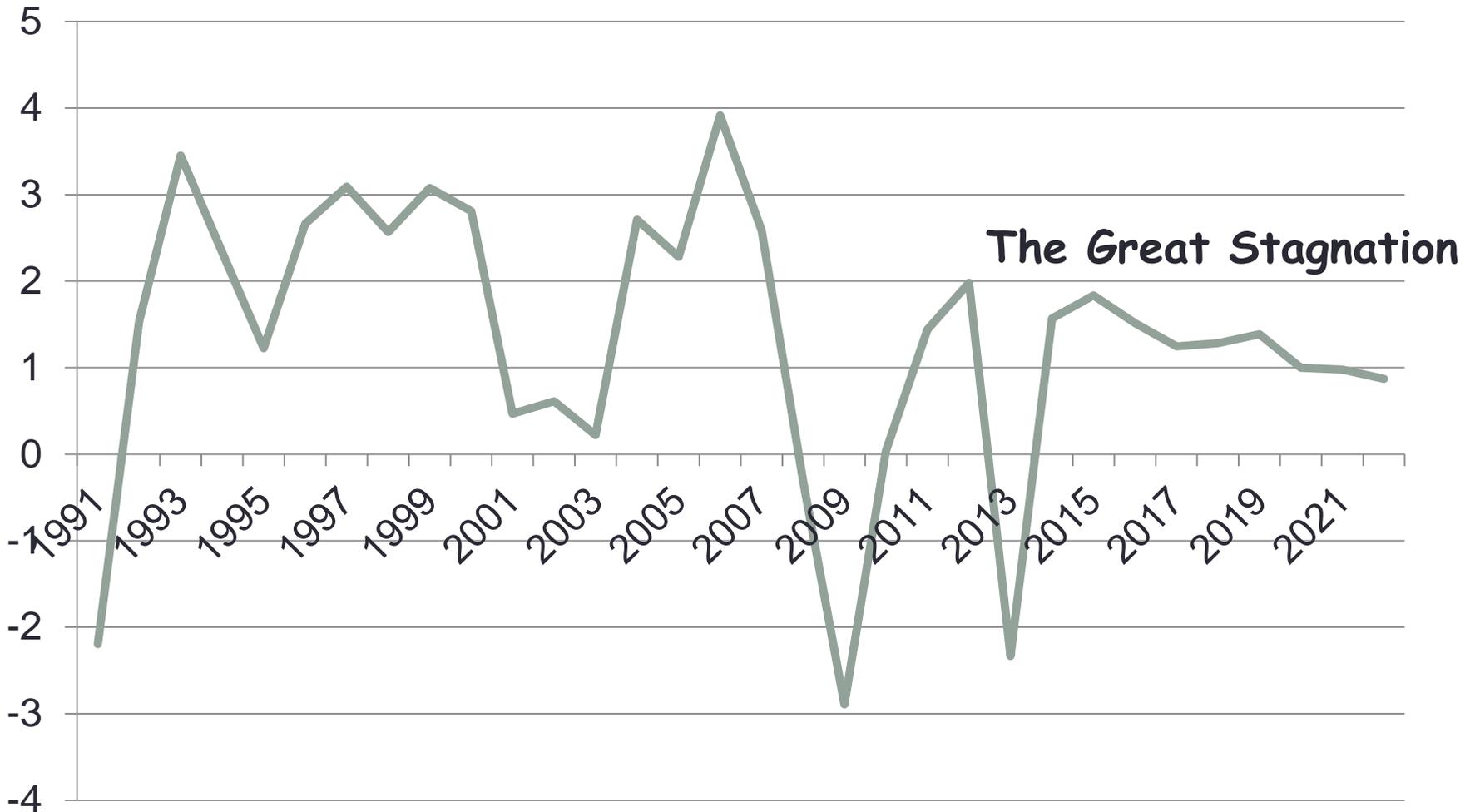
# Virginia versus U.S. Employment Growth with Fiscal Cliff

% change



Source: Weldon Cooper Center, Virginia REMI Model

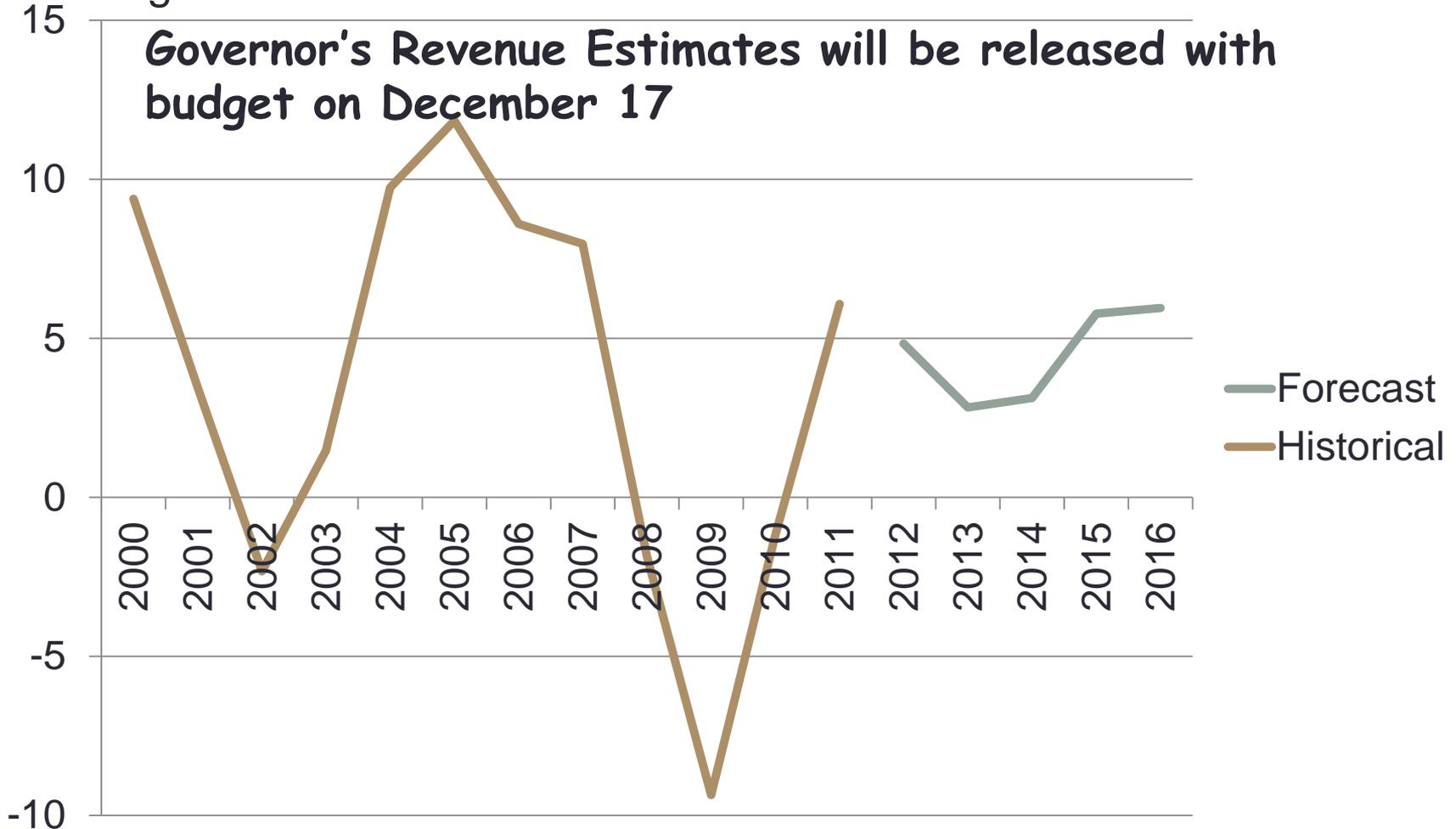
# Longer Run Trends



Source: Weldon Cooper Center, Virginia REMI Model

# State Revenue, Actual and Forecast by Calendar Year

% change



Source: U.S. Census Bureau, State Government Finances; Weldon Cooper Center, Virginia REMI Model

# Other State Revenue Effects

- Virginia tax code is linked to the federal tax code
  - Reduction in federal tax credits (Earned Income Tax Credit, Child and Dependent Care Credit) Reduction in federal business deductions
  - Decrease in federal corporate income deductions (e.g. enhanced expensing and bonus depreciation rules)
  - Change in treatment of Estate Taxes

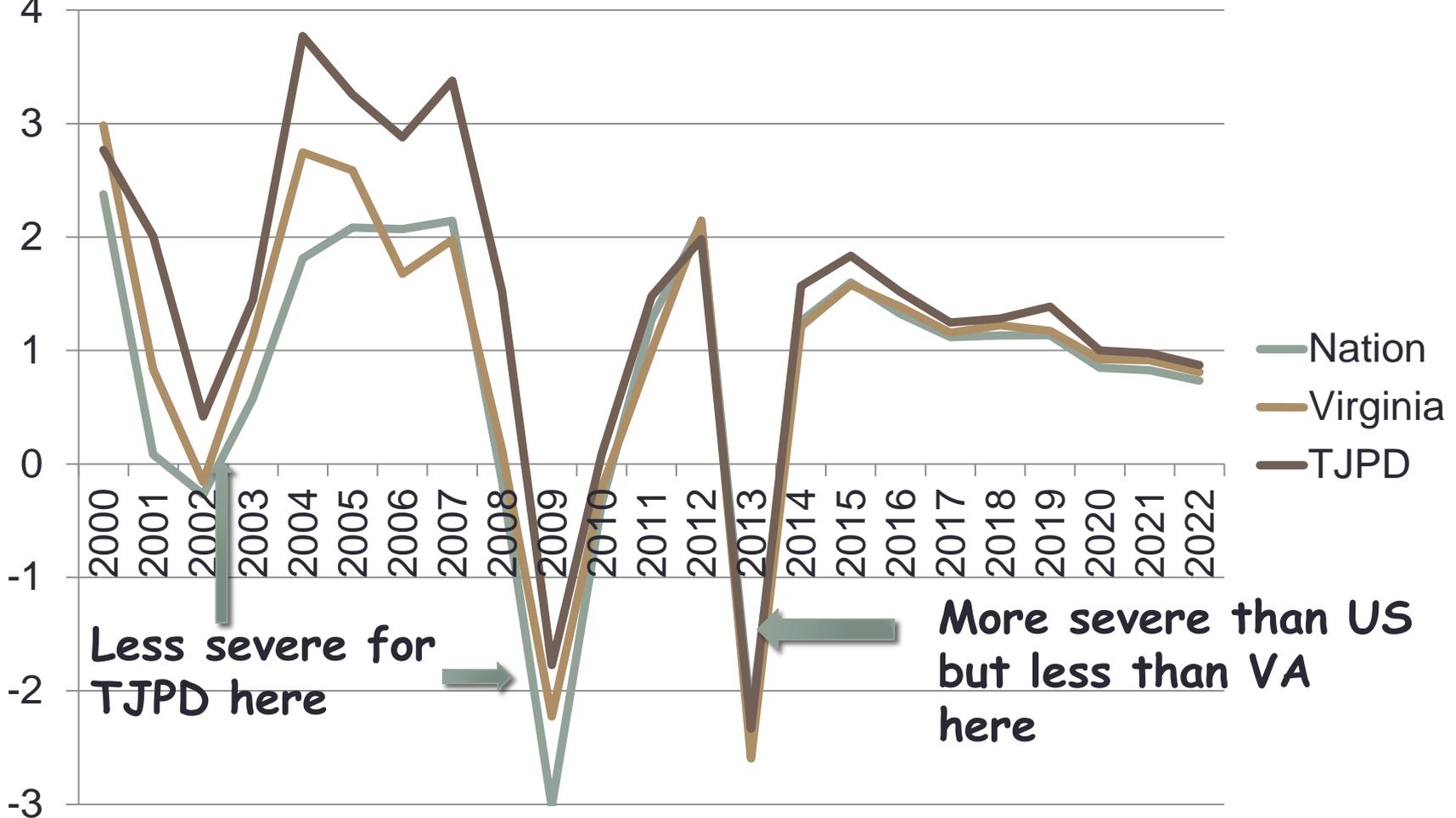


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# Thomas Jefferson Planning District Fiscal Cliff Impacts

# Virginia versus U.S. Growth with Fiscal Cliff

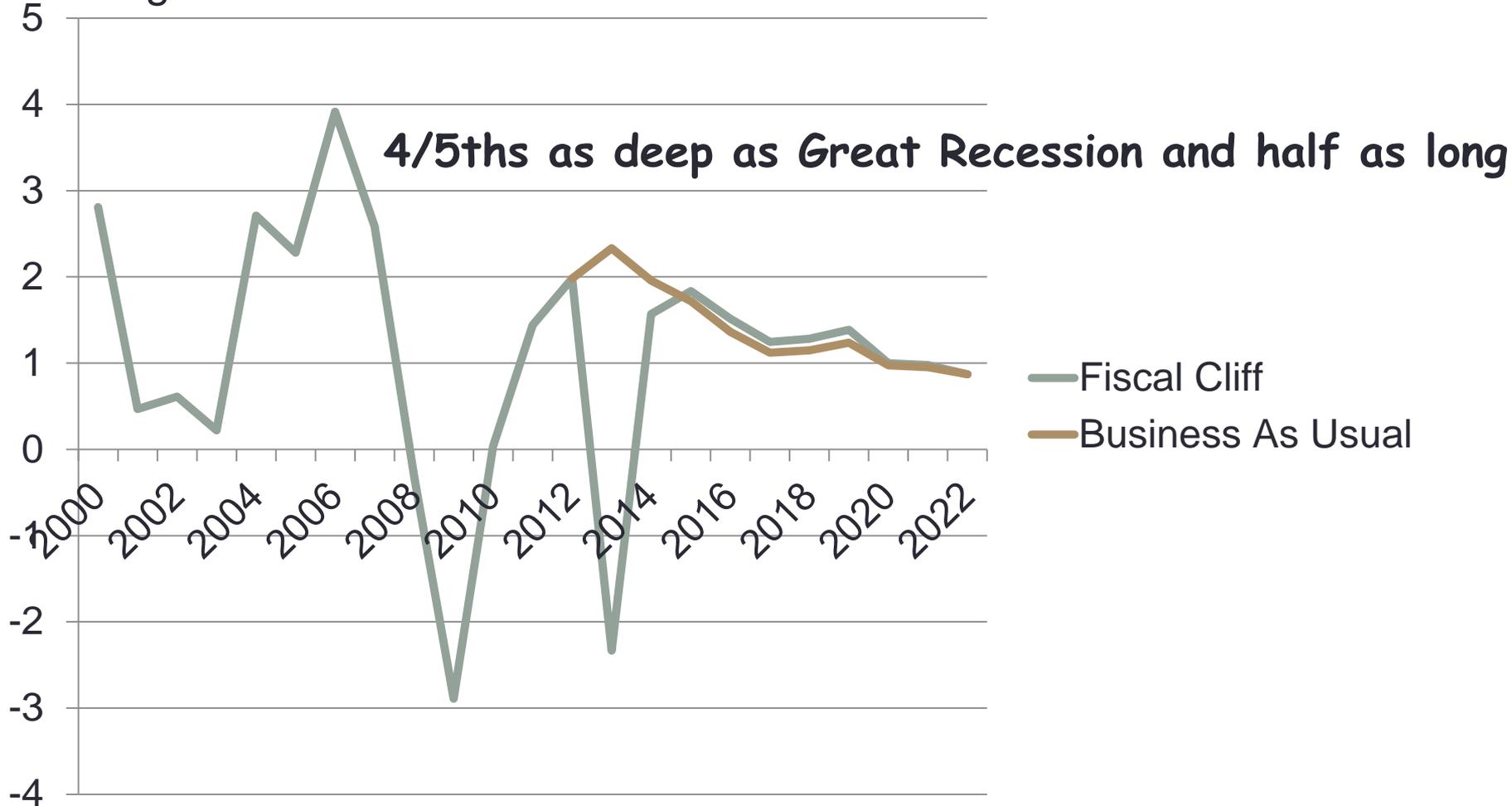
% change



Source: Weldon Cooper Center, Virginia REMI Model

# TJPD Employment Growth

% change



Source: Weldon Cooper Center, Virginia REMI Model

# TJPD Employment



Source: Weldon Cooper Center, Virginia REMI Model

# Consumer Tax Revenue and Personal Income Growth



Source: Weldon Cooper Center, Virginia REMI Model

# List of Federal Grants/Programs on Sequestration Chopping Block

- Community Development Block Grants (CDBG) and USDA Rural Development Programs
- U.S. Economic Development Administration (EDA)
- Home Investment Partnership Program (affordable housing)
- Section 8 Housing
- Department of Justice State and Local Law Enforcement Assistance Grants and The Community Oriented Policing Services (COPS) Program
- EPA State and Local Grants
- The Department of Labor Training and Employment Services account
- The Department of Education Accelerating Achievement and Ensuring Equity Account
- FEMA State and Local Programs, which include Urban Area Security Initiative grants and the State Homeland Security Grant program
- AMTRAK funding
- Federal Transit Capital Investment Grants
- Rebate payments on Build America Bonds

Source: National League of Cities based on Office of Management and Budget

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# Conclusions

# Conclusions

- TJPD has weathered the recent five years as well as the state and better than the nation.
- There is much uncertainty about how severely Sequestration would affect Virginia. The composition and geographical distribution of the cuts is undetermined. But, it will undoubtedly be more severe than other states.
- A Fiscal Cliff induced recession SHOULD be less deep and of shorter duration than the Great Recession for TJPD. For the state, it will be deeper but shorter than Great Recession.
- Even if Fiscal Cliff is avoided, nation, state, and region face slower growth than easy money induced growth of 90s and 2000s. Adapting to new era of lower expectations may be difficult.

# e-REMI

<http://data.eremi.com>

Username: demo

Password: demo



## BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: January 2, 2013

|                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SUBJECT:</b>             | Thomas Jefferson Water Resources Protection Foundation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>MOTION(s):</b>           | <b>I move to restore Fluvanna County participation with the Thomas Jefferson Water Resources Protection Foundation, retroactive to November 7, 2012.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>STAFF CONTACT:</b>       | Steve Nichols, County Administrator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>RECOMMENDATION:</b>      | Approve                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>TIMING:</b>              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>DISCUSSION:</b>          | <p>On November 7, 2012, Board of Supervisors approved elimination of Fluvanna County participation with Thomas Jefferson Water Resources Protection Foundation.</p> <ul style="list-style-type: none"><li>• Met with Allyson Sappington (TJSWCD) and John Easter (Fluvanna Rep to Thomas Jefferson Water Resources Protection Foundation).</li><li>• Founded by the TJSWCD in 2003, it is governed by its own Board of Directors who are appointed by the local governing bodies of Albemarle, Fluvanna, Louisa and Nelson Counties, the City of Charlottesville, and by the TJSWCD Board of Directors.</li><li>• Founded to provide the resources to ensure that the District will be able to meet the long term administrative and custodial duties of holding easements in perpetuity. The financial resources of the Foundation, acquired through easement holding fees and other contributions, are set aside in investments to support the TJSWCD Easement Program well into the future.</li><li>• John Easter from Fluvanna County is our current board member and also the Associate Director of the TJSWCD.</li></ul> |
| <b>FISCAL IMPLICATIONS:</b> | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>POLICY IMPLICATIONS:</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>LEGISLATIVE HISTORY:</b> | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>ENCLOSURES:</b>          | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

## BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: January 2, 2013

|                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SUBJECT:</b>        | Piedmont Workforce Investment Board                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>MOTION(s):</b>      | <b>I move to restore Fluvanna County participation with the Piedmont Workforce Investment Board, retroactive to November 7, 2012.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>STAFF CONTACT:</b>  | Steve Nichols, County Administrator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>RECOMMENDATION:</b> | Approve                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>TIMING:</b>         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>DISCUSSION:</b>     | <p>On November 7, 2012, Board of Supervisors approved elimination of Fluvanna County participation with Piedmont Workforce Investment Board.</p> <ul style="list-style-type: none"> <li>• Met with Helen Cauthen (TJPED) and Heather Foor (Program manager, Piedmont Workforce Network).</li> <li>• Fluvanna County is a signatory on the attached inter-local agreement among all 11 localities of the PWN region. The agreement discusses the role of each locality to include having a local elected representative on the PWN Council.</li> <li>• Currently, Mr. Shaun Kenney is our elected official representative.</li> <li>• Agreement also calls for each locality to appoint a private sector representative to sit on the PWN Board.</li> <li>• Position was previously held by Chris Fairchild through June 30, 2012</li> <li>• Mr. Fairchild has requested reappointment for another 3 year term through June 30, 2015.</li> </ul> <p>The PWN receives approximately \$1.3 million in federal funds each year to provide workforce services to the residents of this region and Fluvanna should be represented on the oversight boards for these funds to insure that Fluvanna residents get the services that are needed.</p> <p><b>Virginia Workforce Center – Charlottesville Statistics</b></p> <ul style="list-style-type: none"> <li>• On average, the Center serves about 100 people per month that reside in Fluvanna County.</li> <li>• In FY 12, the total visitor count for Fluvanna County residents was 1,223 or 7% of the total visitor count of 17,762.</li> </ul> <p><b>Workforce Investment Act information</b></p> <ul style="list-style-type: none"> <li>• Fifteen Fluvanna residents enrolled in our Workforce Investment Act program which is 9% of our 175 total clients.</li> <li>• In 2008, when Thomasville Furniture closed in Fluvanna County, services</li> </ul> |

|                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                             | <p>were provided by our workforce system to those individuals being laid off. 45 clients were enrolled in the Workforce Investment Act program.</p> <p><b>Virginia Workforce Centers</b> bring you all the services you need to:</p> <ul style="list-style-type: none"> <li>• Find and apply for jobs</li> <li>• Explore career options</li> <li>• Learn to use the internet for job search</li> <li>• Improve your job seeking skills</li> <li>• Improve your resume writing skills</li> <li>• Improve your interviewing skills</li> <li>• Learn about other services for education, training and family</li> </ul> |
| <b>FISCAL IMPLICATIONS:</b> | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>POLICY IMPLICATIONS:</b> | Complies with Inter-Locality Agreement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>LEGISLATIVE HISTORY:</b> | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>ENCLOSURES:</b>          | PWN Inter-Local Agreement 2008                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

PIEDMONT  
 workforce  
network

**A MEMBER OF THE VIRGINIA WORKFORCE NETWORK**

**Piedmont Workforce Investment Board  
Area VI  
Inter-Local Agreement**

**Approved Amendments – June 19, 2008**

**INTERLOCAL AGREEMENT  
to implement the  
WORKFORCE INVESTMENT ACT**

The purpose of this agreement is to amend the Interlocal Agreement to Implement the Workforce Investment Act, dated 21 December 2000, which created a Consortium of Chief Elected Officers ("CLEO's"), to be called the Piedmont Workforce Council ("PWC"), and set forth the process, procedures, and responsibilities for implementing the Workforce Investment Act (WIA) in the City of Charlottesville and the Counties of Albemarle, Culpeper, Fauquier, Fluvanna, Greene, Louisa, Madison, Nelson, Orange, and Rappahannock. The WIA requires the PWC to take certain responsibilities and actions which are enumerated in this document and to form a working relationship with the Area 6 Local Workforce Investment Board ("LWIB"), to be called the Piedmont Workforce Network Board ("PWNB"). The purpose of the June 19, 2008 amendments is to change the fiscal and administrative agent from Thomas Jefferson Planning District Commission to Thomas Jefferson Partnership for Economic Development effective July 1, 2008. It is the intent to further amend this agreement during the strategic planning process in Fall, 2008.

**Area covered:** The localities named above have been grouped together and approved as a WIA area by the Governor of Virginia.

**PWC formed:** By this agreement, the PWC forms a consortium for the purpose of implementing the tasks and performing the continuous oversight responsibilities set forth in the WIA.

**Administration:** The local governments have named the Thomas Jefferson Partnership for Economic Development (TJPED), a regional 501(c)(6) non-profit economic development organization as the administrator, which may convert to a 501(c)(3) organization.

**Grant recipient:** The City of Charlottesville will be the grant recipient.

**Fiscal Agent:** The Thomas Jefferson Partnership for Economic Development will be the Fiscal Agent for WIB funds. The TJPED will make monthly financial reports to the Consortium, in writing. The audit will be conducted with the TJPED audit, according to the requirements of all OMB and federal regulations.

**Responsibility for use of funds and implementation of the WIA:** Under the WIA the final responsibility for use of the federal WIA funds and for carrying out the tasks set forth in the WIA rests with the PWC. The PWC shall enter into a contract with the TJPED to perform certain tasks on behalf of the PWC. Liability insurance for the PWC will be provided out of the administrative funds. Prior to distribution of any funds under the WIA, the TJPED will obtain such liability insurance naming each of the local governments and PWC members as additional insured. Coverage shall be no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. A certificate evidencing such insurance coverage shall be distributed to each of the PWC members at the inception of this Agreement.

**Task One: Creation of the Piedmont Workforce Network Board ("PWNB")**

**Piedmont Workforce Network Board (“PWNB”):** The activities of the WIA are carried out by the PWNB appointed by the PWC. The composition of the PWNB is mandated in the Act. The WIA requires 51% of the appointees be from private sector business and industry. The remaining 49% are mandated categories in the Act.

**PWNB Membership:** The membership of the PWNB is to be determined by the PWC based upon the requirements of the Act and in an effort to insure the most effective, regional participation in the WIA program by all participating jurisdictions, Partners and businesses. See Attachment 1 for current PWNB structure.

**PWNB Appointment Process:** The appointments to the PWNB are to be made by the PWC using the following process:

*Business and Industry:*

1. Letters will be sent to business and industry organizations soliciting nominations to the Board. This task will be the responsibility of the PWC, with the assistance of the TJPED.
2. An advertisement will be placed in a paper of general circulation in the Piedmont Workforce Network – Virginia Workforce Area 6 (“PWN”), by TJPED. The notice will include information on how to access a nomination form. . Persons may nominate themselves.
3. Completed nomination forms will be sent to TJPED for distribution to the PWC. By law, the PWC must select from those nominated.
4. The PWC will select the number of business and industry appointments and their distribution throughout the PWN, based on a plan that has been adopted and approved by the PWC.

If a locality does not fill all its allocated business positions, the PWC may assign those positions to one or more other localities.

**One-Stop Partners:** The Act sets forth certain categories of representation, the One-Stop Partners. The following process will be used to appoint persons who meet these requirements:

1. Nominations will be sought from categorical organizations, set forth in the Act.
2. Nomination forms will be received at the TJPED office.
3. The PWC will meet to prepare a slate of categorically mandated PWNB members.

*Full Board Appointments:*

1. The PWC will meet to affirm the categorical nominees and the business and industry nominees.
2. The TJPED will prepare the Certification Form and submit to the State for the

Governor's certification.

**Vacancies:** Vacancies will be filled using the same procedure.

**Organization of the PWNB:** It is the intent of the PWC to create the full PWNB which will represent all the localities. It is the desire of the PWC that committees be formed by the PWNB which will conduct planning and other activities to advise the PWNB in order that the distinct needs of all localities in the PWN are taken into consideration.

**Organization of the PWC:**

1. The PWC shall elect a Chair and Vice-Chair from its members. One officer shall be from each planning district.
2. The Vice-Chair will serve as the liaison between the PWC and the PWNB.
3. The Vice-Chair will serve as the liaison between the PWC and the One Stop Committee of the PWNB.
4. The Consortium will meet, as a body, at least quarterly, a quorum of >30% will be required for any action to be taken.
5. It will be the responsibility of each PWC member and the PWN staff to communicate the activities of the PWC and the PWNB to their respective governing bodies.

**Collaboration with the PWNB**

1. *The Plan:*  
The PWNB will submit a Yearly Program Plan to the PWC for their concurrence. Concurrence will be a simple majority of the PWC present and voting.
2. *Budget:*  
The PWNB budget will be submitted to the PWC for approval. Approval will be a simple majority of the members of the PWC present and voting.
3. *Quarterly meetings:*  
The officers or Executive Committee of the PWNB will meet with the PWC at least quarterly for the purpose of updating the PWC on the activities and to seek advice from the PWC regarding the activities of the PWNB.
4. *One Stop Operator or System:*  
The PWNB is charged with designating the One Stop operator or system, in cooperation with the PWC.
  - A. The PWNB shall submit the criteria for the One Stop to the PWC for comment prior to selection of the One Stop operator.
  - B. The selection of the One Stop operator will be ratified by the PWC by a simple majority of the PWC members present and voting.
  - C. The Memorandum of Understanding establishing the One Stop will be presented to the PWC for their concurrence.
  - D. Reports on the One Stop operation will be presented to the PWC on a quarterly basis.

5. *Youth Council:*

The PWNB is charged with appointing the Youth Council in cooperation with the PWC.

- A. The PWNB shall present the names of the Youth Council membership to the PWC for their concurrence prior to their actual appointment to the Council. The Youth Council membership will reflect the same regional representation as the PWNB.
- B. The Chair of the Youth Council or designated alternate will meet with the PWC on a quarterly basis.

**Shared Liability Among PWC Members**

While the City of Charlottesville is the grant recipient, the Thomas Jefferson Partnership for Economic Development is the designated fiscal agent. Under this WIA Program (the "Program"), all of the local governments named in this Agreement hereby agree to share any and all liability resulting from implementation of the Program in proportion to the amount of Program funds received by each of them, but the share of any one jurisdiction shall not exceed the amount that local jurisdiction actually received from the Program. Nothing in this Agreement shall be construed to be a waiver of sovereign immunity.

**Effective Dates of this Agreement:**

This agreement shall take effect on the date of the last signature and shall remain in effect until the WIA is no longer in effect.

**Amendment of the Agreement:**

A majority vote of PWC is required to amend this agreement.

## Signatures

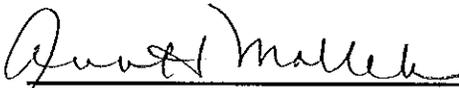
\_\_\_\_\_  
County of Culpeper

\_\_\_\_\_  
County of Fauquier

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County of Madison

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County of Orange

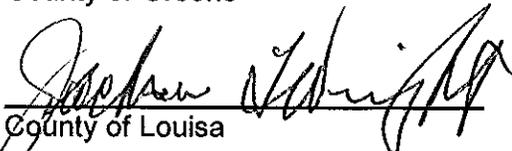
\_\_\_\_\_  
Rappahannock County

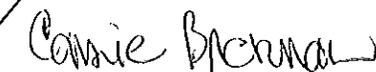
  
\_\_\_\_\_  
County of Albemarle

\_\_\_\_\_  
City of Charlottesville

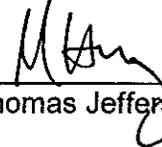
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County of Fluvanna

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County of Greene

  
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County of Louisa

  
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County of Nelson

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County of Nelson

  
\_\_\_\_\_  
Thomas Jefferson Partnership for Economic Development

9/1/08  
Effective Date (date of last signature)

**Signatures**

\_\_\_\_\_  
County of Culpeper

\_\_\_\_\_  
County of Fauquier

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County of Madison

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County of Orange

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Rappahannock County

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County of Albemarle

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City of Charlottesville  
*Charles W. Allen*  
\_\_\_\_\_  
County of Fluvanna

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County of Greene

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County of Louisa

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County of Nelson

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Thomas Jefferson Partnership for Economic Development

\_\_\_\_\_  
Effective Date (date of last signature)

**Signatures**

\_\_\_\_\_  
County of Culpeper

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County of Fauquier

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County of Madison

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County of Orange

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Rappahannock County

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County of Albemarle

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City of Charlottesville

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County of Fluvanna

*Jen Allen*  
\_\_\_\_\_  
County of Greene

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County of Louisa

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County of Nelson

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Thomas Jefferson Partnership for Economic Development

\_\_\_\_\_  
Effective Date (date of last signature)

ATTACHMENT #1

Non-Business Members

Partners

Department of Rehab. Services (DRS) 1  
There are 2 DRS offices in Area 6. Both offices will have ex-officio members on the Board; only one will have a vote – process to be determined by the offices.

Department of Blind and Visually Impaired 1  
Community Action Agencies 1  
Title V 1  
VEC 1  
There are 2 VEC offices in Area 6. Both offices will have ex-officio members on the Board; only one will have a vote – process to be determined by the offices.

Housing Authority  $\frac{1}{6}$

Local Educational Entities

Community College 1  
There are 3 Community Colleges in Area 6. All will have ex-officio members on the Board only one will have a vote – process to be determined by the colleges.

Local School Administration 1  
There are 11 school districts in Area 6. All will be ex-officio members on the Board; only one will have a vote – process to be determined by the Superintendents.

Adult Education  
There are 2 Adult Education Offices in Area 6. All will be ex-officio members on the Board, only one will have a vote – process to be determined by Directors

$\frac{1}{3}$   
Labor (representative of Area 6) 2

Community Based Organizations

Chambers of Commerce 1  
There are 7 Chambers of Commerce in Area 6. All will be ex-officio members of the Board, but only 1 will have a vote. All those involved will determine who votes.

Other  $\frac{1}{2}$

Economic Development

$\frac{2}{6}$   
There are 6 Economic Development Offices in Area 6 and a regional organization (Thomas Jefferson Partnership for Economic Development - TJPED). All will be ex-officio members of the Board, but only two will have a vote. All those involved will determine who votes.

**Total Non-Business Partners** **15**

**Required Business Partners**

There will be one (1) business representative from each County and the City of Charlottesville **11**

One (1) additional business representative will be designated from Fauquier, Culpeper, Louisa and Albemarle County and the City of Charlottesville **5**

There will be three (3) "At Large" business representatives named by the Piedmont Workforce Council (an effort will be made to make these representative of Area 6 as a whole) These will be 1 year terms, with an automatic extension of 1 year if needed, used to bring expertise on to the Board to meet Board and Council strategic plan directives **3**

**19**

**Total Board** **34**

**Ex-Officio Members of the Board – can serve on committees**

- 1 DRS Office Representative
- 1 VEC Office Representative
- All Community Action Agencies in Area 6 (one to be designated as voting member)
- 2 Community College Representatives
- 10 Local School Board Representatives
- 5 Economic Development Representatives
- 2 Representatives of PD-9 and PD-10 Planning District Offices
- 6 Chambers of Commerce Representatives
- 1 Job Corps
- 1 Adult Education Directors
- Chairs of the standing committees of the Board (if not already a member of the Board):
  - Finance
  - One Stop
  - Certification
  - Youth Council
  - Marketing

## BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: January 2, 2013

|                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SUBJECT:</b>             | <b>Appointment to the Piedmont Workforce Investment Board</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>MOTION(s):</b>           | <b>I move to appoint/reappoint _____ to the Piedmont Workforce Investment Board, with term to begin immediately and to terminate on June 30, 2015.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>STAFF CONTACT:</b>       | Mary L. Weaver, Clerk to the Board                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>RECOMMENDATION:</b>      | Approve                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>TIMING:</b>              | Routine                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>DISCUSSION:</b>          | <p>On November 7, 2012, Board of Supervisors approved elimination of Fluvanna County participation with Piedmont Workforce Investment Board.</p> <ul style="list-style-type: none"><li>• Met with Helen Cauthen (TJPED) and Heather Foor (Program manager, Piedmont Workforce Network).</li><li>• Fluvanna County is a signatory on the inter-local agreement among all 11 localities of the PWN region. The agreement discusses the role of each locality to include having a local elected representative on the PWN Council.</li><li>• Currently, Mr. Shaun Kenney is our elected official representative.</li><li>• Agreement also calls for each locality to appoint a private sector representative to sit on the PWN Board.</li><li>• Position was previously held by Chris Fairchild through June 30, 2012</li><li>• Mr. Fairchild has requested reappointment for another 3 year term through June 30, 2015.</li></ul> <p>No other citizen applicants.</p> |
| <b>FISCAL IMPLICATIONS:</b> | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>POLICY IMPLICATIONS:</b> | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>LEGISLATIVE HISTORY:</b> | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>ENCLOSURES:</b>          | Application – Chris Fairchild                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

**Interest in Piedmont Workforce Investment Board****Cunningham**

**Last Name** Farichild **First Name** Chris **Date Recieved** 12/27/2012  
**Mailing Address** P.O. Box 140 **City** palmyra **State** VA **Postal Code** 22963-  
**Home Phone**  **Work Phone** 4348429350 **Cell Phone/Other** (434) 989-4009  
**Fax** (434) 842-9349 **Email Address** chrisf@nationalfilterservice.com  
**Physical Address** 15 Tobacco Terrace **City** palmyra **State** VA **Postal Code** 22963

***Education and Experience:***

Fluvanna County High School 1986, Mosley Flint School of Real Estate 1987, The Sorensen Institute for Political Leadership, Political Leaders Program (Class President) 2008, Candidate Training Program 2011, Regional Board Member 2009-Present, Regional Alumni Chair 2009-Present, Professional Experience ; National Filter Service Inc. 1991-Present, Founder/President, National Filter Service (NFS) is America's only national air filter and water filter service company serving many thousands of locations across the US and utilizing an in house service staff and vehicle fleet. The NFS corporate office is located in Fork Union, VA with ten branch offices throughout the US. Maintenance Pro 2002  
In 1994, helped other business leaders from the retail service industry develop the idea of a national self performing HVAC coil cleaning company. The proven systems used by NFS were utilized and the first such company was born and grew to a multi million dollar corporation. In November of 2002 Chris led the acquisition of Maintenance Pro by NFS and all services are now performed under the NFS brand. Carysbrook, LLC 2003-Present, Founder/President Owns and manages multiple commercial and residential properties. 2002 Fluvanna County Chamber of Commerce Business Person of the Year

***Civic Activities and Committee Memberships:***

Sports: Fluvanna Youth Baseball 1992-2002, Vice President, Coach, Fluvanna Youth Football Association 1993-1996  
Founder, Coach, Fork Union Military Academy Football 2001, Coach, Fluvanna Girl's Softball League 1997-Present  
Founder, President, Coach, Fluvanna Church Softball League 1997-2001, Founder, Commissioner, Coach, Youth Sports:  
Coached more than forty county, regional and state youth sports teams which include baseball, boys and girl's basketball, youth and scholastic girl's softball and youth and scholastic football. Ic

Effort Baptist Church Building Committee 1995-1997  
Director of Fundraising

***Interest in Committee:***

Reappointment to Piedmont Workforce Investment Board

***Comments:***



# **CSA Fiscal Year 2012 Overview**

**January 2, 2013**



## Local Share

- **Community Based Services: 19%**
- **Residential Services: 45%**
- **Other services: 38%**



## 4th Quarter Data

| Category                    | FY 11 | FY 12 | % Change |
|-----------------------------|-------|-------|----------|
| Total Child Count           | 122   | 128   | 5%       |
| Total Services              | 186   | 205   | 10%      |
| Residential/Child Count     | 15    | 27    | 80%      |
| Residential/Services        | 25    | 63    | 152%     |
| Non-Residential/Child Count | 120   | 121   | 1%       |
| Non-Residential/Services    | 161   | 142   | -12%     |
| % Residential               | 13    | 31    | 138%     |
| % Non-Residential           | 87    | 69    | -21%     |



## Expenditures by Service

|                | FY 11 | FY 12 |
|----------------|-------|-------|
| Total Services | 186   | 205   |
| 0 - \$100      | 3     | 3     |
| 101 - 500      | 24    | 12    |
| 501 - 1000     | 12    | 14    |
| 1001 - 5000    | 55    | 57    |
| 5001 - 10,000  | 32    | 38    |
| \$10,001 +     | 60    | 81    |



## Expenditures by Child

|                | FY 11 | FY 12 |
|----------------|-------|-------|
| Total Children | 122   | 128   |
| 0 – \$10,000   | 70    | 69    |
| 10K -25K       | 28    | 27    |
| 25K – 50K      | 14    | 14    |
| 50K- 100K      | 10    | 16    |
| 100K – 250K    | 0     | 1     |
| \$250K+        | 0     | 0     |



# Residential Treatment Facility

|                     | FY 11     | FY 12       |
|---------------------|-----------|-------------|
| Actual Expenditure  | \$594,426 | \$1,055,822 |
| Average Expenditure | \$39,628  | \$39,105    |
| Child Count         | 15        | 27          |
| Service Count       | 25        | 63          |



# History

| Fiscal Year | CSA Adopted Budget | CSA Pool Expenditure | Difference | Child Count | Unit Cost/Child |
|-------------|--------------------|----------------------|------------|-------------|-----------------|
| 2003        | 1,559,316          | 1,532,556            | 26,760     | 75          | 20,435          |
| 2004        | 970,970            | 1,312,457            | -341,487   | 69          | 19,022          |
| 2005        | 1,600,000          | 1,658,939            | -58,939    | 101         | 16,426          |
| 2006        | 1,600,000          | 1,767,120            | -167,120   | 122         | 14,485          |
| 2007        | 1,800,000          | 1,899,703            | -99,703    | 102         | 18,625          |
| 2008        | 1,900,000          | 2,073,032            | -173,032   | 87          | 23,828          |
| 2009        | 2,000,000          | 1,685,983            | 314,017    | 106         | 15,905          |
| 2010        | 1,996,170          | 1,989,926            | 6,244      | 113         | 17,920          |
| 2011        | 1,996,170          | 1,959,097            | 37,073     | 122         | 16,058          |
| 2012        | 2,004,170          | 2,420,803            | -416,633   | 128         | 18,645          |



**Questions/Comments?**

**Thank you for your  
attention!**



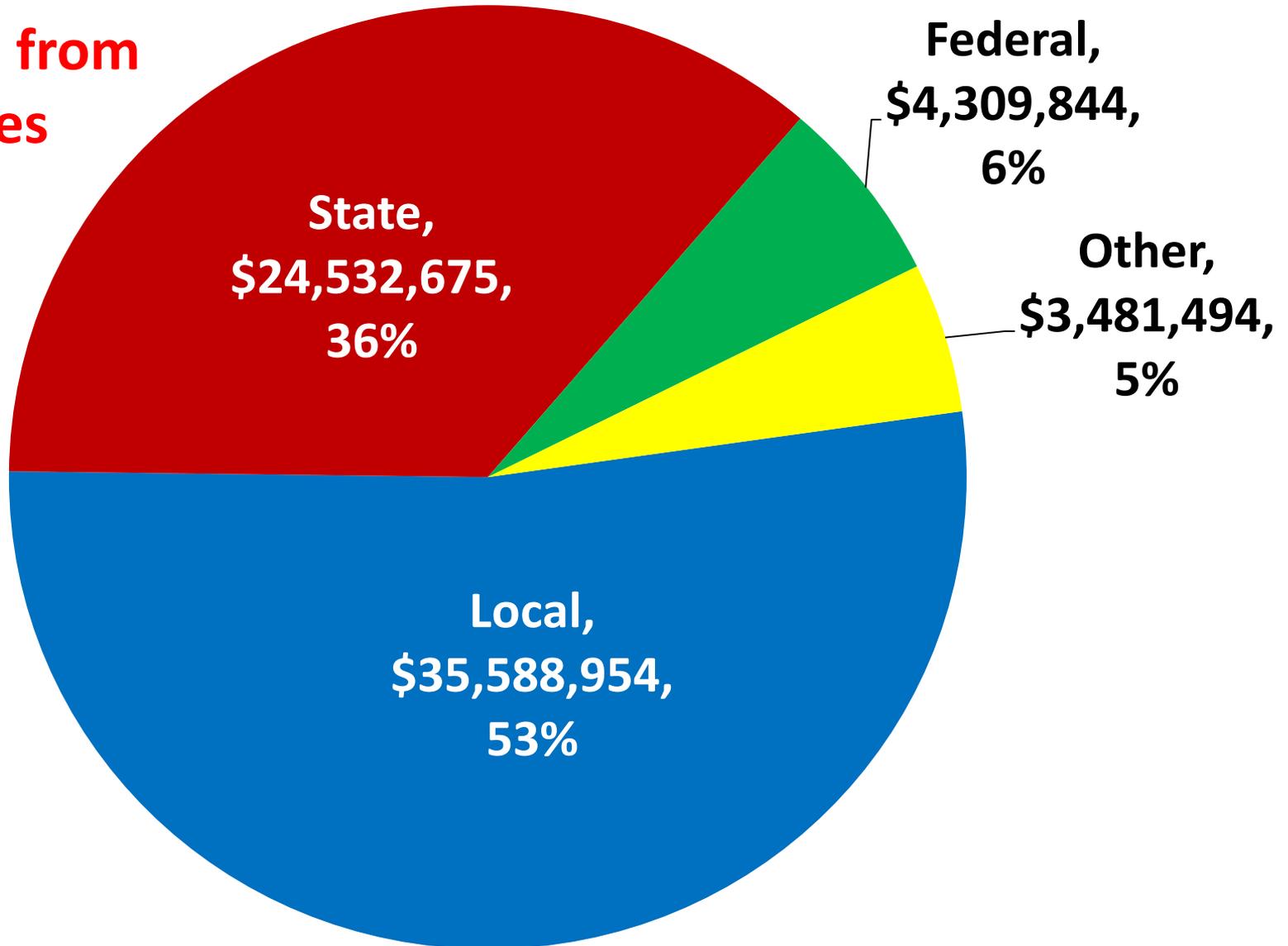
# Annual Financial Report

**Fiscal Year 2012**



# FY12 Adopted Budget (\$67,912,967)

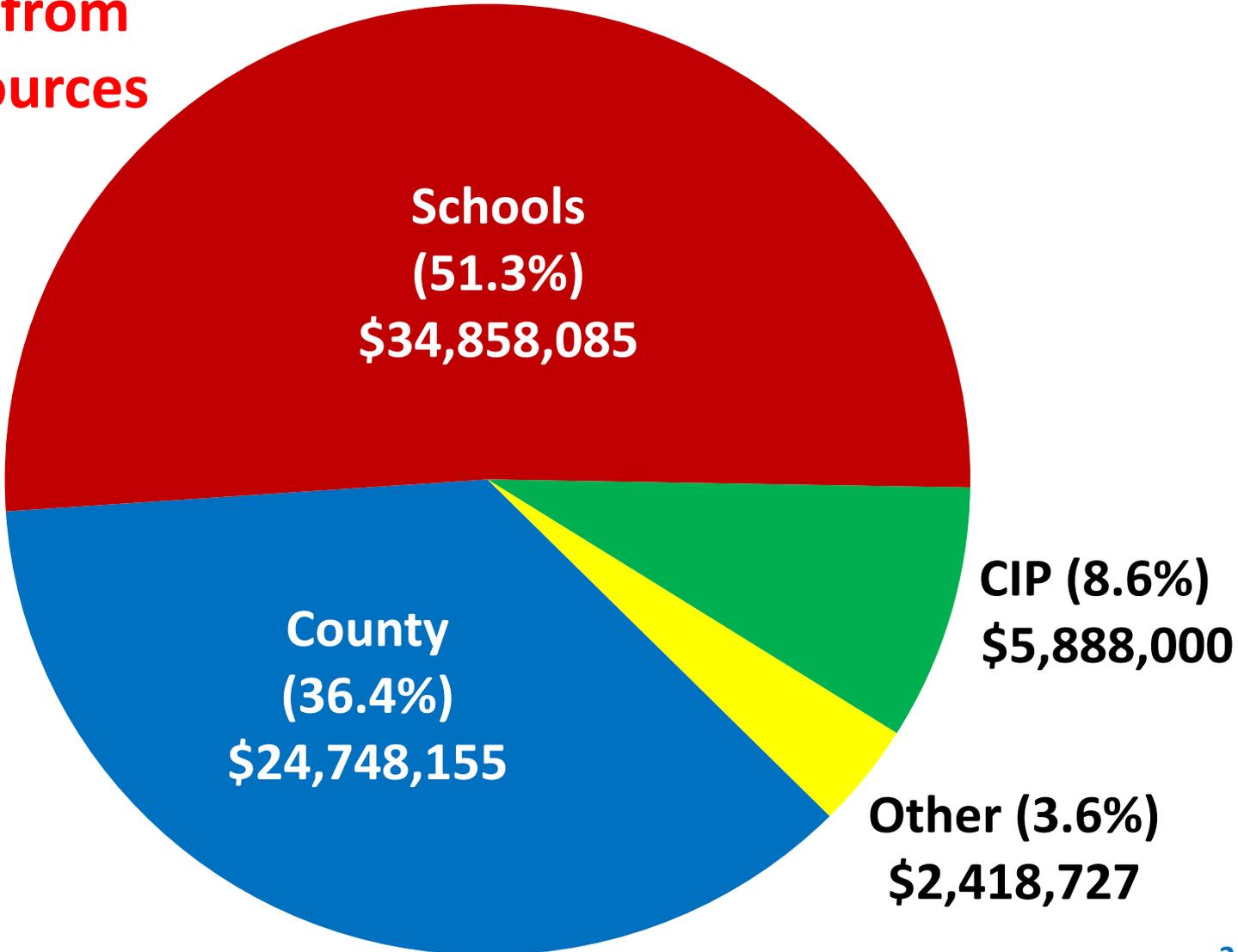
## Revenue from all sources





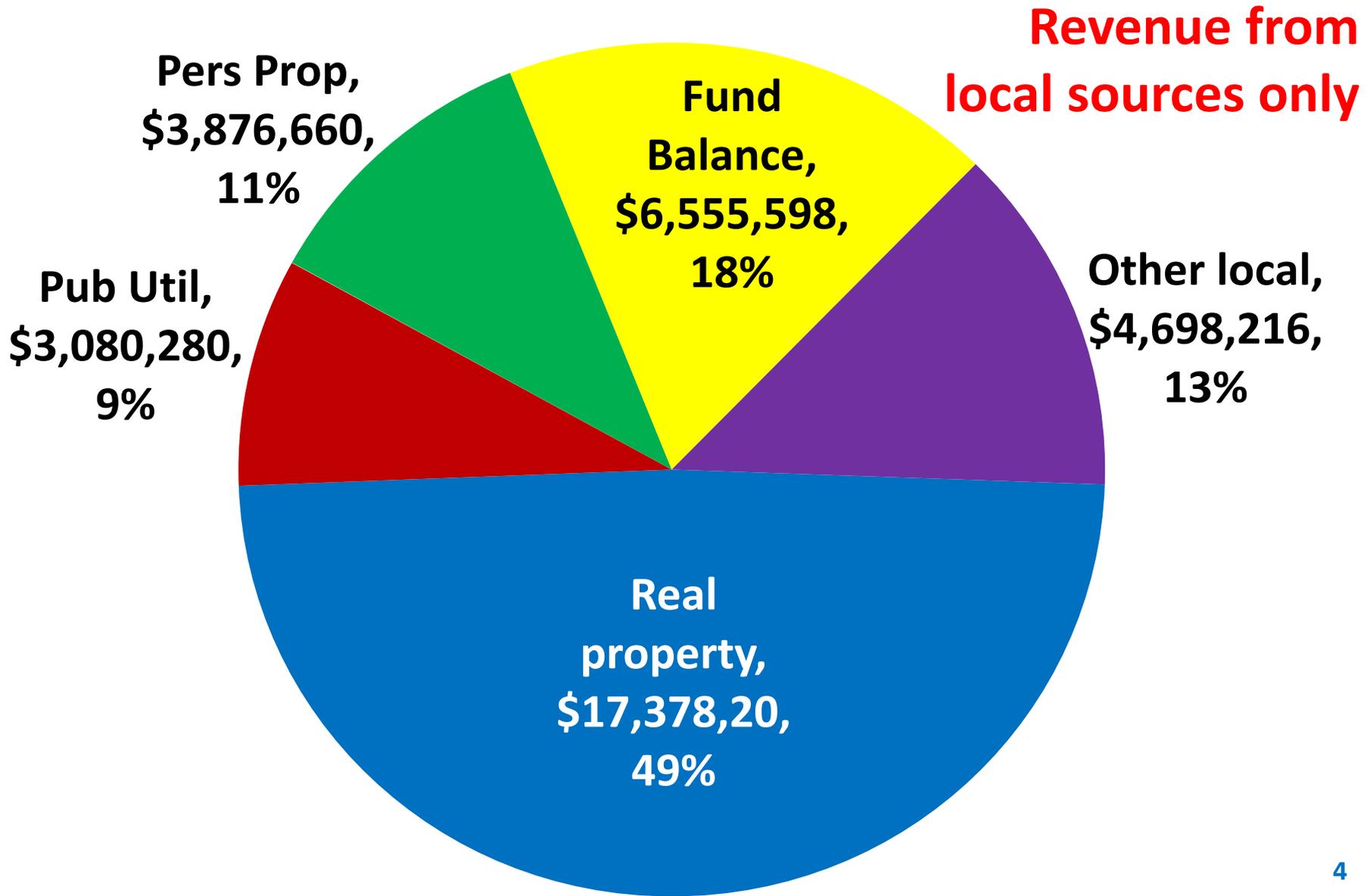
# FY12 Adopted Budget (\$67,912,967)

## Expenditures from all revenue sources





# FY12 Adopted Budget (Local dollars only)



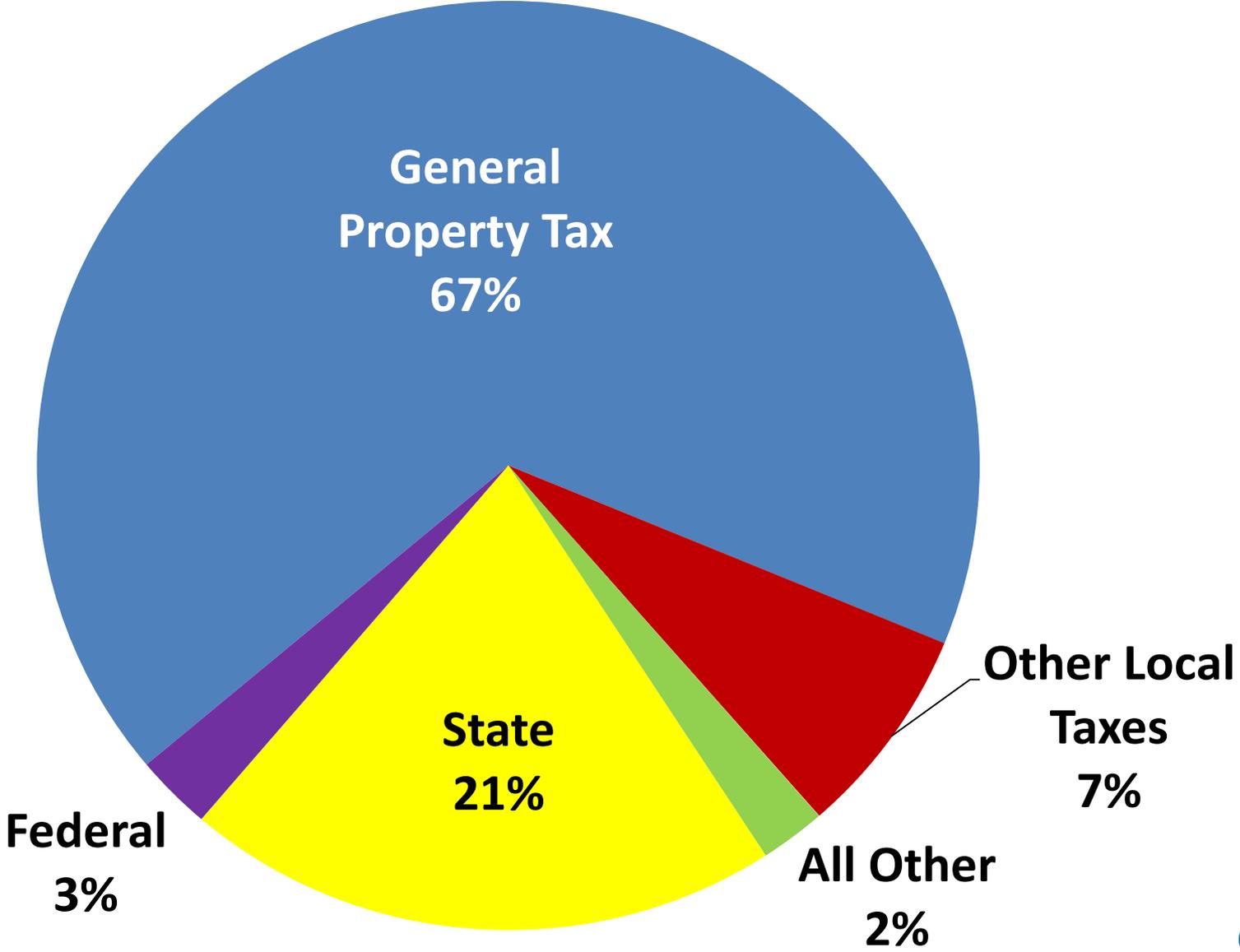


# Comprehensive Annual Financial Report

**Fiscal Year 2012**

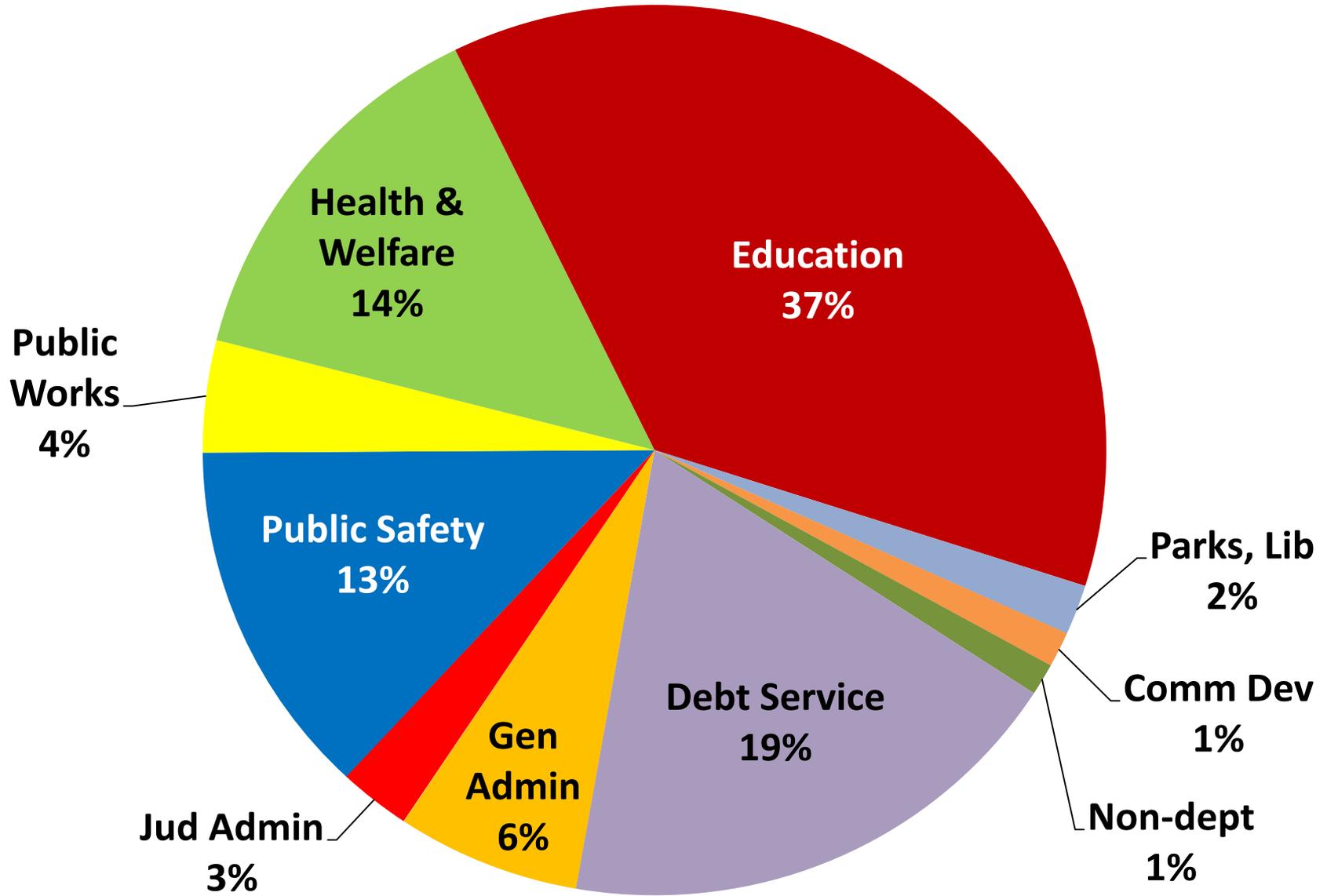


# FY12 General Fund Revenues





# FY12 General Fund Expenditures





# FY12 General Fund Revenues

| Revenue Source         | FY11 Actual         | FY12 Amended Budget | FY12 Actual         | Percent of Total |
|------------------------|---------------------|---------------------|---------------------|------------------|
| General Property Taxes | \$24,333,649        | \$24,688,995        | \$25,783,6121       | 67.3%            |
| Other local taxes      | 3,501,207           | 2,677,100           | 2,806,074           | 7.3%             |
| Permits and fees       | 347,774             | 305,449             | 239,463             | 0.6%             |
| Fines and forfeitures  | 60,363              | 30,914              | 26,384              | 0.1%             |
| Use of money           | 51,225              | 38,700              | 34,475              | 0.1%             |
| Charges for services   | 158,223             | 250,800             | 225,215             | 0.6%             |
| Miscellaneous          | 205,458             | 92,932              | 96,485              | 0.3%             |
| Recovered Cost         | 211,610             | 1,817,644           | 239,814             | 0.6%             |
| Commonwealth           | 6,761,028           | 8,346,116           | 7,824,876           | 20.4%            |
| Federal                | 1,000,946           | 1,445,329           | 1,006,891           | 2.6%             |
| <b>Total</b>           | <b>\$36,631,483</b> | <b>\$39,693,979</b> | <b>\$38,283,289</b> | <b>100.0%</b>    |

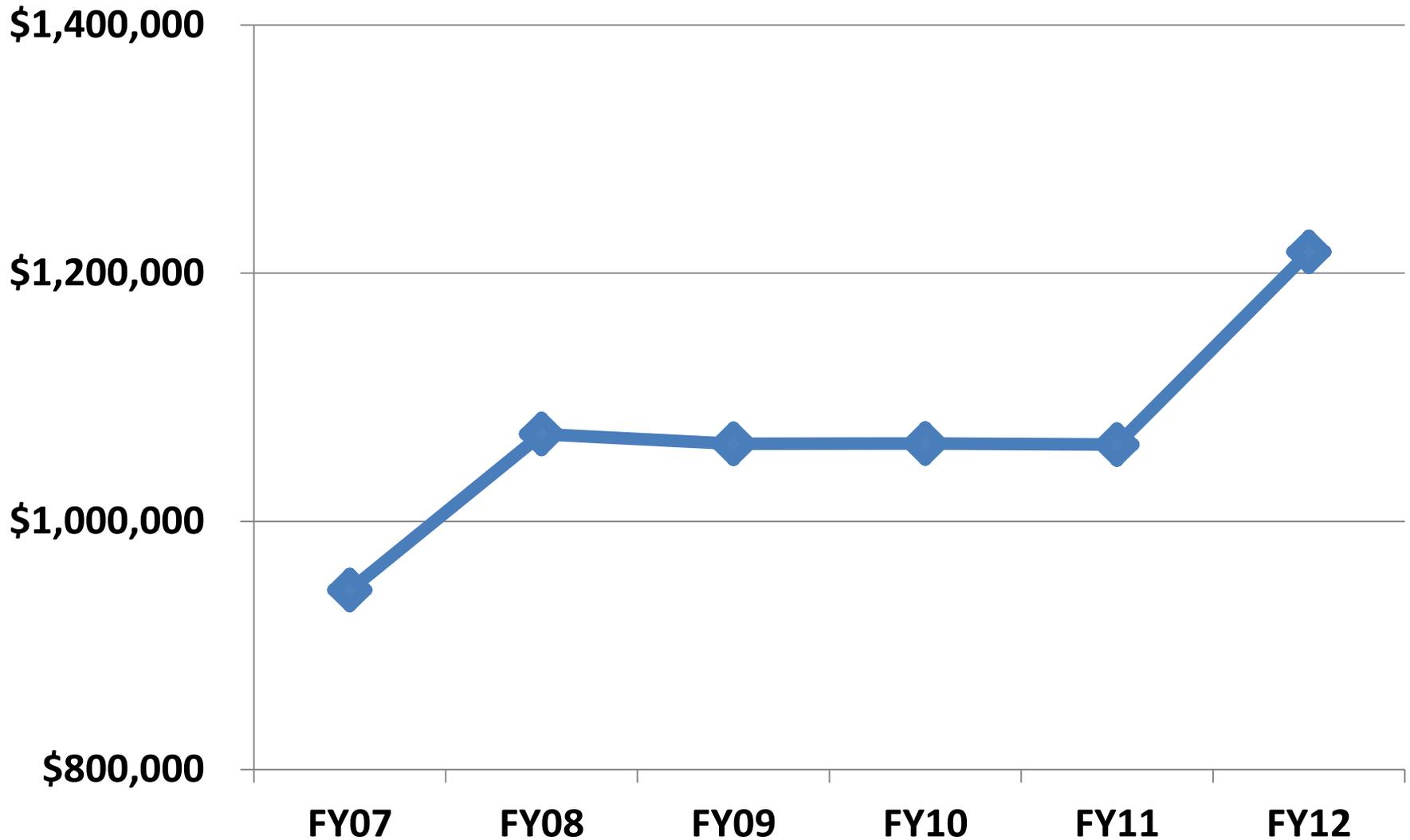


# FY12 Top 4 Local Revenues

| Source                     | FY11         | FY12       |
|----------------------------|--------------|------------|
| Real Estate Taxes          | \$16,745,940 | 17,795,340 |
| Personal Property Taxes    | 4,111,791    | 4,456,703  |
| Public Service Corporation | 3,080,155    | 3,126,717  |
| Local Sales Taxes          | 1,061,791    | 1,217,038  |



# Sales Tax Revenues - FY07 to FY12





# FY12 General Fund Expenditures

| Purpose               | FY11 Actual         | FY12 Amended Budget | FY12 Actual         | Percent of Total |
|-----------------------|---------------------|---------------------|---------------------|------------------|
| General Admin         | \$2,006,876         | \$2,599,135         | \$2,465,884         | 6.6%             |
| Judicial Admin        | 924,825             | 990,635             | 966,938             | 2.6%             |
| Public Safety         | 4,559,133           | 5,172,104           | 4,863,357           | 13.0%            |
| Public Works          | 1,444,944           | 1,577,766           | 1,527,887           | 4.1%             |
| Health & Welfare      | 4,858,939           | 6,077,080           | 5,163,813           | 13.8%            |
| Education             | 13,669,970          | 14,017,018          | 13,950,845          | 37.2%            |
| Parks, Rec. & Library | 607,528             | 685,350             | 680,500             | 1.8%             |
| Comm. Development     | 442,140             | 778,688             | 477,573             | 1.3%             |
| Non-departmental      | 383,995             | 868,072             | 435,867             | 1.2%             |
| Debt Service          | 6,184,559           | 8,018,850           | 6,974,260           | 18.6%            |
| <b>Total</b>          | <b>\$35,082,909</b> | <b>\$40,784,698</b> | <b>\$37,506,924</b> | <b>100.0%</b>    |



# FY12 General Fund Results

| Year Ended June 30, 2012                |                     |
|-----------------------------------------|---------------------|
| Revenue                                 | \$38,283,289        |
| Expenditures                            | <u>(37,506,924)</u> |
| Excess of revenues over expenditures    | 776,365             |
| Transfers out (CIP, health ins., sewer) | <u>(1,344,530)</u>  |
| Change in fund balance                  | (568,165)           |
| Fund balance beginning of year          | 20,783,048          |
| <b>Fund balance at end of year</b>      | <b>\$20,214,883</b> |



# General Fund Balance June 30, 2012

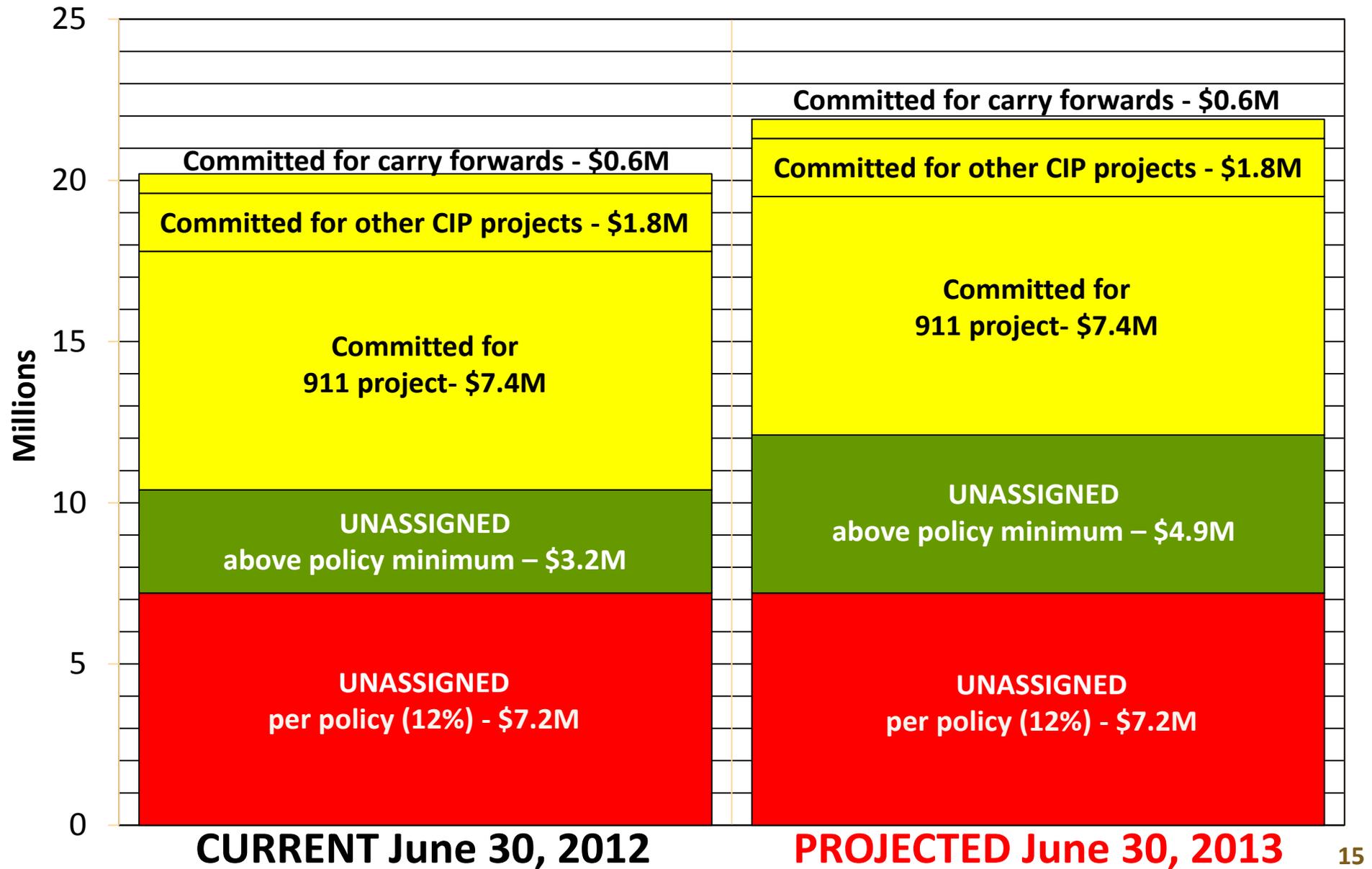
| As of June 30, 2012                       |                     |
|-------------------------------------------|---------------------|
| Nonspendable                              | \$2,000             |
| Committed                                 | 9,834,019           |
| Assigned                                  | 29,914              |
| Unassigned                                | <u>10,348,950</u>   |
| <b>Total</b>                              | <b>\$20,214,883</b> |
| Unassigned Fund Balance Target per Policy | \$7,182,791         |



# FY12 Fund Balance - Committed

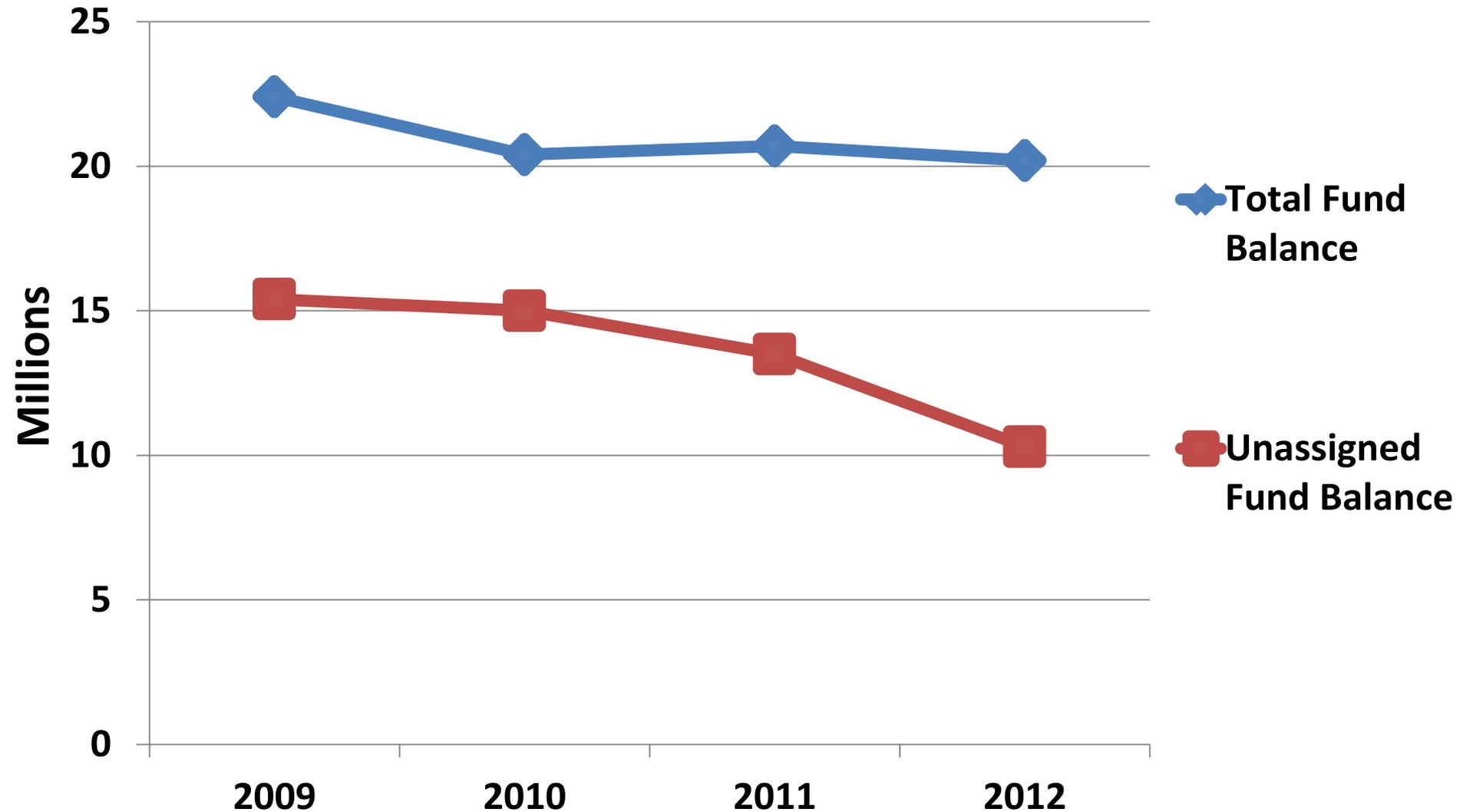
| Projects                            | Remaining GF \$ Committed |
|-------------------------------------|---------------------------|
| Fork Union Community Plan           | \$78,384                  |
| Pleasant Grove House                | 124,930                   |
| Social Services Building            | 85,922                    |
| Western Trailhead                   | 34,900                    |
| Kent Store Firehouse                | 9,893                     |
| MUNIS                               | 85,356                    |
| Fork Union Firehouse                | 250,450                   |
| Admin Vehicles                      | 17,189                    |
| School Buses                        | 50,000                    |
| Ambulance Re-chassis                | 100,000                   |
| Replace HVAC Co Admin Building      | 375,000                   |
| E911 and Narrowbanding              | 7,398,369                 |
| Roundabout @ Rt. 15&53              | 570,000                   |
| Old HS WW treatment plant – Phase I | 75,147                    |
| Carry Forwards FY12 to FY13         | 578,479                   |

# General Fund Balance





# General Fund Balance - FY09 to FY12





# Summary of Debt June 30, 2012

|                               |                     |
|-------------------------------|---------------------|
| General Obligation Bonds      | \$77,859,276        |
| Literary Fund Loans           | 3,264,254           |
| Public Facility Revenue Bonds | 5,484,816           |
| Public Facility Revenue Note  | 2,704,077           |
| Capital Leases                | 553,200             |
| <b>Total</b>                  | <b>\$89,865,623</b> |



# Robinson, Farmer, Cox Associates

- **Audit Opinion**
- **Management Letter**
- **Questions**

TAB T

Comprehensive Annual  
Financial Report (CAFR)

Information is forthcoming and  
will be available night of  
meeting

**VIRGINIA PUBLIC SCHOOL AUTHORITY  
SERIES 2012D  
(FLUVANNA COUNTY SCHOOL PROJECT  
LOCAL SCHOOL BOND SERIES 2012B)**

Sale Summary

Pricing Date: 12/06/2012

Closing Date: 12/20/2012

---

## **SERIES 2008 – SCHOOL PROJECT - \$67,525,000**

---

- . Originally issued through VPSA on a stand-alone basis (not in VPSA pool) on December 22, 2008
- . First possible payoff date is December 1, 2018 at 100% for bonds maturing after December 1, 2018
  - Can be refinanced in advance of payoff date
- . Balance prior to refunding: \$66,825,000
- . Series 2008 interest rates range from 4.00% to 6.50%

### **. Two VPSA Pool Refinancing Options Were Available**

- Refinance:
  - All Callable Maturities
  - Best Callable Maturities
- Earliest refunding possibility – early December 2012 or late January 2013 pricing

# SERIES 2008 – SCHOOL PROJECT - \$67,525,000

## Estimated – November 7, 2012

|                                            |                     |
|--------------------------------------------|---------------------|
| Bond Refunded (2019 to 2035)               | \$55,420,000        |
| Interest Financed to Call Date (12/1/2018) | 20,258,625          |
| Estimated Earnings on Escrow (SLGS)        | <u>-3,313,850</u>   |
| <b>Total funds needed to refund bonds</b>  | <b>72,364,775</b>   |
| Estimated Cost of Issuance                 | <u>470,823</u>      |
| Total bond proceeds needed                 | 72,835,598          |
| Bond premium / (discount) at sale          | <u>3,890,598</u>    |
| <b>New Bonds Issued (2013 to 2035)</b>     | <b>\$68,945,000</b> |

### All Callable Maturities (2019 – 2035 maturities)

Estimated PV savings of \$6.3 million or 11.427%

Estimated savings of \$1.4 million in FY 2013 and \$337,000 per year thru FY 2036

True Interest Cost 2.84%

## Actual Results – December 6, 2012

|                                                       |                     |
|-------------------------------------------------------|---------------------|
| Bond Refunded (2019 to 2035)                          | \$55,420,000        |
| Interest Financed to Call Date (12/1/2018)            | 20,258,625          |
| Estimated Earnings on Escrow (Open Market Securities) | <u>-2,893,666</u>   |
| <b>Total funds needed to refund bonds</b>             | <b>72,784,959</b>   |
| Estimated Cost of Issuance                            | <u>309,479</u>      |
| Total bond proceeds needed                            | 73,094,438          |
| Bond premium / (discount) at sale                     | <u>6,974,438</u>    |
| <b>New Bonds Issued (2013 to 2035)</b>                | <b>\$66,120,000</b> |

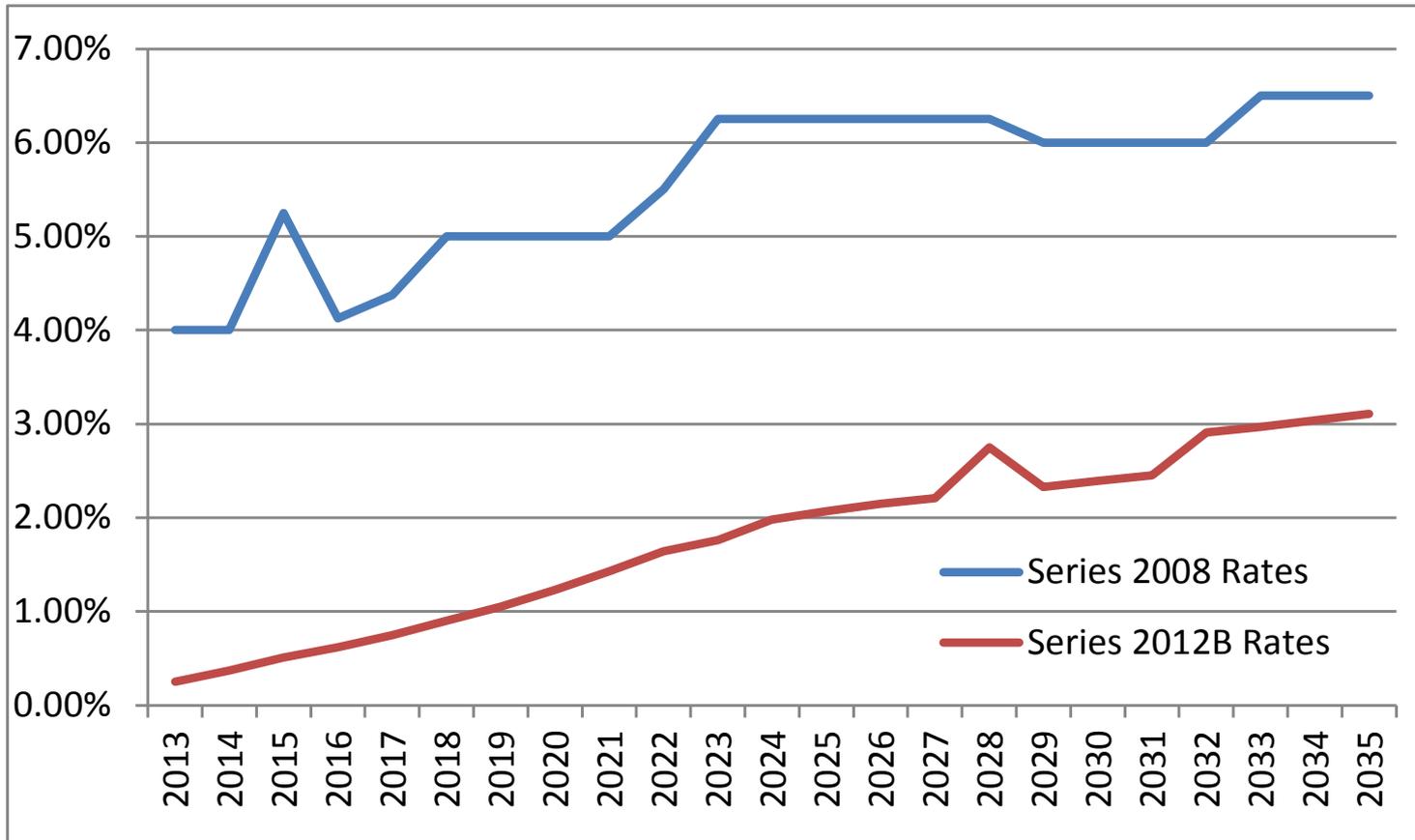
### All Callable Maturities (2019 – 2035 maturities)

Actual PV savings of \$7.65 million or 13.81%

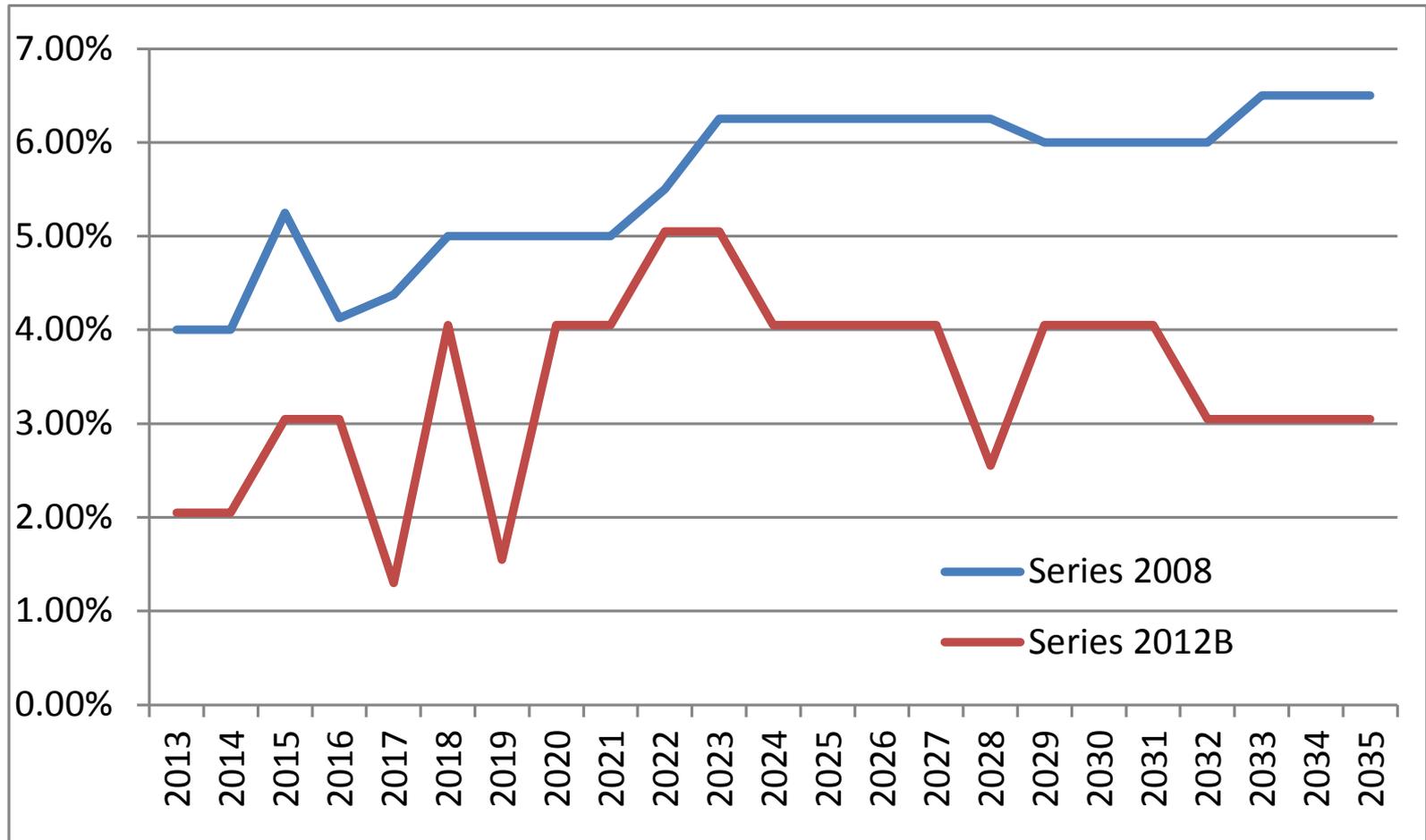
Gross savings of \$1.688 million in FY 2013, \$489,000 in FY 2014 and \$385,000 per year thru FY 2036

True Interest Cost 2.72%

## SERIES 2008 VERSUS SERIES 2012B (COUPONS VS YIELDS)



## SERIES 2008 VERSUS SERIES 2012B (COUPONS VS COUPONS)



# CURRENT DEBT / NEW DEBT / DIFFERENCE (AS OF 12/20/2012)

**Outstanding Debt: +\$10.7 million**

**Interest Paid: -\$21.35 million**

**Savings: +\$10.65 million**

| Payment Schedule Prior to Refunding |                     |                     |                      | Refunding Payment Schedule |                     |                      | Gross Payment Difference |                       |                       |
|-------------------------------------|---------------------|---------------------|----------------------|----------------------------|---------------------|----------------------|--------------------------|-----------------------|-----------------------|
| Date                                | Principal           | Interest            | Total P+I            | Principal                  | Interest            | Total P+I            | Principal                | Interest              | Total P+I             |
| 6/30/2013                           | \$0                 | \$1,911,500         | \$1,911,500          | \$0                        | \$223,281           | \$223,281            | \$0                      | (\$1,688,219)         | (\$1,688,219)         |
| 6/30/2014                           | \$1,485,000         | \$3,793,300         | \$5,278,300          | \$1,830,000                | \$2,959,190         | \$4,789,190          | \$345,000                | (\$834,110)           | (\$489,110)           |
| 6/30/2015                           | \$1,545,000         | \$3,732,700         | \$5,277,700          | \$2,170,000                | \$2,723,331         | \$4,893,331          | \$625,000                | (\$1,009,369)         | (\$384,369)           |
| 6/30/2016                           | \$1,620,000         | \$3,659,275         | \$5,279,275          | \$2,260,000                | \$2,633,740         | \$4,893,740          | \$640,000                | (\$1,025,535)         | (\$385,535)           |
| 6/30/2017                           | \$1,700,000         | \$3,581,688         | \$5,281,688          | \$2,360,000                | \$2,536,328         | \$4,896,328          | \$660,000                | (\$1,045,360)         | (\$385,360)           |
| 6/30/2018                           | \$1,770,000         | \$3,507,906         | \$5,277,906          | \$2,445,000                | \$2,448,094         | \$4,893,094          | \$675,000                | (\$1,059,813)         | (\$384,813)           |
| 6/30/2019                           | \$1,855,000         | \$3,422,813         | \$5,277,813          | \$2,550,000                | \$2,344,539         | \$4,894,539          | \$695,000                | (\$1,078,274)         | (\$383,274)           |
| 6/30/2020                           | \$1,955,000         | \$3,322,675         | \$5,277,675          | \$2,630,000                | \$2,263,708         | \$4,893,708          | \$675,000                | (\$1,058,968)         | (\$383,968)           |
| 6/30/2021                           | \$2,060,000         | \$3,217,413         | \$5,277,413          | \$2,705,000                | \$2,188,549         | \$4,893,549          | \$645,000                | (\$1,028,864)         | (\$383,864)           |
| 6/30/2022                           | \$2,170,000         | \$3,111,663         | \$5,281,663          | \$2,820,000                | \$2,076,668         | \$4,896,668          | \$650,000                | (\$1,034,995)         | (\$384,995)           |
| 6/30/2023                           | \$2,285,000         | \$2,994,575         | \$5,279,575          | \$2,950,000                | \$1,945,075         | \$4,895,075          | \$665,000                | (\$1,049,500)         | (\$384,500)           |
| 6/30/2024                           | \$2,425,000         | \$2,855,956         | \$5,280,956          | \$3,105,000                | \$1,792,186         | \$4,897,186          | \$680,000                | (\$1,063,770)         | (\$383,770)           |
| 6/30/2025                           | \$2,580,000         | \$2,699,550         | \$5,279,550          | \$3,245,000                | \$1,648,074         | \$4,893,074          | \$665,000                | (\$1,051,476)         | (\$386,476)           |
| 6/30/2026                           | \$2,745,000         | \$2,533,144         | \$5,278,144          | \$3,380,000                | \$1,513,918         | \$4,893,918          | \$635,000                | (\$1,019,226)         | (\$384,226)           |
| 6/30/2027                           | \$2,925,000         | \$2,355,956         | \$5,280,956          | \$3,520,000                | \$1,374,193         | \$4,894,193          | \$595,000                | (\$981,764)           | (\$386,764)           |
| 6/30/2028                           | \$3,115,000         | \$2,167,206         | \$5,282,206          | \$3,670,000                | \$1,228,595         | \$4,898,595          | \$555,000                | (\$938,611)           | (\$383,611)           |
| 6/30/2029                           | \$3,315,000         | \$1,966,269         | \$5,281,269          | \$3,790,000                | \$1,105,955         | \$4,895,955          | \$475,000                | (\$860,314)           | (\$385,314)           |
| 6/30/2030                           | \$3,525,000         | \$1,756,925         | \$5,281,925          | \$3,915,000                | \$978,354           | \$4,893,354          | \$390,000                | (\$778,571)           | (\$388,571)           |
| 6/30/2031                           | \$3,740,000         | \$1,538,975         | \$5,278,975          | \$4,075,000                | \$816,556           | \$4,891,556          | \$335,000                | (\$722,419)           | (\$387,419)           |
| 6/30/2032                           | \$3,970,000         | \$1,307,675         | \$5,277,675          | \$4,245,000                | \$648,076           | \$4,893,076          | \$275,000                | (\$659,599)           | (\$384,599)           |
| 6/30/2033                           | \$4,215,000         | \$1,062,125         | \$5,277,125          | \$4,395,000                | \$495,091           | \$4,890,091          | \$180,000                | (\$567,034)           | (\$387,034)           |
| 6/30/2034                           | \$4,490,000         | \$789,750           | \$5,279,750          | \$4,535,000                | \$358,909           | \$4,893,909          | \$45,000                 | (\$430,841)           | (\$385,841)           |
| 6/30/2035                           | \$4,790,000         | \$488,150           | \$5,278,150          | \$4,675,000                | \$218,456           | \$4,893,456          | (\$115,000)              | (\$269,694)           | (\$384,694)           |
| 6/30/2036                           | <u>\$5,115,000</u>  | <u>\$166,238</u>    | <u>\$5,281,238</u>   | <u>\$4,825,000</u>         | <u>\$73,581</u>     | <u>\$4,898,581</u>   | <u>(\$290,000)</u>       | <u>(\$92,656)</u>     | <u>(\$382,656)</u>    |
| <b>Total</b>                        | <b>\$65,395,000</b> | <b>\$57,943,425</b> | <b>\$123,338,425</b> | <b>\$76,095,000</b>        | <b>\$36,594,445</b> | <b>\$112,689,445</b> | <b>\$10,700,000</b>      | <b>(\$21,348,980)</b> | <b>(\$10,648,980)</b> |

# MUNICIPAL MARKET POST SALE

AAA MMD Movement  
VPSA Sale Date versus Current



***If the sale had occurred two weeks after the actual sale date (12/6/2012), gross savings would have been less by \$2.5 million***

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# DISCLAIMER

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The information contained herein is solely intended to facilitate discussion of potentially applicable financing applications and is not intended to be a specific buy/sell recommendation, nor is it an official confirmation of terms. Any terms discussed herein are preliminary until confirmed in a definitive written agreement. While we believe that the outlined financial structure or marketing strategy is the best approach under the current market conditions, the market conditions at the time any proposed transaction is structured or sold may be different, which may require a different approach.

The analysis or information presented herein is based upon hypothetical projections and/or past performance that have certain limitations. No representation is made that it is accurate or complete or that any results indicated will be achieved. In no way is past performance indicative of future results. Changes to any prices, levels, or assumptions contained herein may have a material impact on results. Any estimates or assumptions contained herein represent our best judgment as of the date indicated and are subject to change without notice. Examples are merely representative and are not meant to be all-inclusive.

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Municipal Securities Rulemaking Board (“MSRB”) Rule G-17 requires that we make the following disclosure to you at the earliest stages of our relationship, as underwriter, with respect to an issue of municipal securities: the underwriter’s primary role is to purchase securities with a view to distribution in an arm’s-length commercial transaction with the issuer and it has financial and other interests that differ from those of the issuer.

Raymond James | Morgan Keegan does not provide accounting, tax or legal advice; however, you should be aware that any proposed transaction could have accounting, tax, legal or other implications that should be discussed with your advisors and/or legal counsel.

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This Presentation is not a binding commitment, obligation, or undertaking of Raymond James | Morgan Keegan. No obligation or liability with respect to any issuance or purchase of any Bonds or other securities described herein shall exist, nor shall any representations be deemed made, nor any reliance on any communications regarding the subject matter hereof be reasonable or justified unless and until (1) all necessary Raymond James | Morgan Keegan, rating agency or other third party approvals, as applicable, shall have been obtained, including, without limitation, any required Raymond James | Morgan Keegan senior management and credit committee approvals, (2) all of the terms and conditions of the documents pertaining to the subject transaction are agreed to by the parties thereto as evidenced by the execution and delivery of all such documents by all such parties, and (3) all conditions hereafter established by Raymond James | Morgan Keegan for closing of the transaction have been satisfied in our sole discretion. Until execution and delivery of all such definitive agreements, all parties shall have the absolute right to amend this Presentation and/or terminate all negotiations for any reason without liability therefor.

## BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** January 2, 2013

|                             |                                                                                                                                    |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| <b>SUBJECT:</b>             | Adoption of the Fluvanna County Board of Supervisors regular meeting minutes.                                                      |
| <b>MOTION(s):</b>           | <b>I move the regular meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, December 19, 2012 be adopted.</b> |
| <b>STAFF CONTACT:</b>       | Mary L. Weaver, Clerk to the Board of Supervisors                                                                                  |
| <b>RECOMMENDATION:</b>      | Approval                                                                                                                           |
| <b>TIMING:</b>              | Routine                                                                                                                            |
| <b>DISCUSSION:</b>          | None                                                                                                                               |
| <b>FISCAL IMPLICATIONS:</b> | N/A                                                                                                                                |
| <b>POLICY IMPLICATIONS:</b> | N/A                                                                                                                                |
| <b>LEGISLATIVE HISTORY:</b> | None                                                                                                                               |
| <b>ENCLOSURES:</b>          | Draft minutes for December 19, 2012                                                                                                |

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Circuit Court Room  
December 19, 2012, 7:00 p.m.**

**MEMBERS PRESENT:** Shaun V. Kenney, Chairman  
Bob Ullenbruch, Vice-Chairman  
Donald W. Weaver  
Mozell H. Booker  
Joe Chesser

**ALSO PRESENT:** Steven M. Nichols, County Administrator  
Fred Payne, County Attorney  
Mary Weaver, Clerk to the Board of Supervisors

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Chairman Kenney called the meeting of Wednesday, December 19, 2012, to order at 7:00 p.m., in the Circuit Courtroom in Palmyra, Virginia; and the Pledge of Allegiance was recited, after which, Chairman Kenney called for a moment of silence.

**COUNTY ADMINISTRATOR’S REPORT**

Mr. Nichols reported on the following topics:

- Dr. Jackie Meyers, CSA Coordinator, volunteered during Thanksgiving Week in Ocean County, New Jersey to assist in sheltering animals displaced by Hurricane Sandy, Kudos!
- Public Works repaired the Court House steps, Kudos!
- Would like to revisit the two Boards that was terminated from participation, the Piedmont Workforce Investment Board and the Thomas Jefferson Water Resources Protection Foundation.
- New Website coming soon.
- Reviewed status of ongoing projects and supervisor requests.

**PUBLIC COMMENTS #1**

Chairman Kenney opened the floor for the first round of public comments. With no one wishing to speak, Chairman Kenney closed the first round of public comments.

**PUBLIC HEARING**

SUP 12:01/Clear Signal Towers, LLC (Kidds Store) – A request to allow the construction of a 195-foot monopole telecommunications tower with respect to 331.29 acres of Tax Map 39, Section A, Parcel 34 (if approved), subject to the conditions listed in the staff report. Mr. Andrew Pompei, Planner, addressed this request. The applicant requested a deferral to review other options.

**MOTION:**

Mr. Ullenbruch moved the Board of Supervisors defer SUP 12:01, a special use permit request to allow the construction of a 195-foot monopole telecommunications tower with respect to 331.29 acres of Tax Map 39, Section A, Parcel 34 subject to the

conditions in the staff report. Mr. Chesser seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Booker, Ullenbruch, Chesser and Weaver. NAYS: None. ABSENT: None.

### **ACTION MATTERS**

#### **Amendment: Standards of Condition for Parks and Recreation Department Employees and Volunteers**

Ms. Gail Parrish, Human resources Manager addressed this request to allow for annual background checks on employees and volunteers working in the Parks and Recreation Department.

#### **MOTION:**

Mr. Ullenbruch moved the Standards of Condition for the Parks and Recreation Department's employees and volunteers' amendment to the Fluvanna County Personnel Policy: D.1.e; Qualifications for Employment be approved. Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Booker, Ullenbruch, Chesser and Weaver. NAYS: None. ABSENT: None.

**Community Investment Collaborative Microloan Agreement** – Ms. Patricia Groot, Grants Administrator, addressed this request to provide a restricted donation to the Community Investment Collaborative for the express purpose of providing education and capital to Fluvanna small business entrepreneurs.

#### **MOTION:**

Mr. Ullenbruch moved to provide a restricted donation of \$45,000 to the Community Investment Collaborative for the express purpose of providing education and capital to Fluvanna small business entrepreneurs who:

- Have difficulty accessing funding from traditional sources,
- Seek an educational support system that is relevant to their business needs,
- And are accepted into the Community Investment Collaborative program.

Mrs. Booker seconded. The motion carried, with a vote of 4-1. AYES: Kenney, Ullenbruch, Booker and Chesser. NAYS: Weaver. ABSENT: None.

**Authorization for Public Hearing** – Ms. Barbara Horlacher, Finance Director, addressed the Board with this request to publish a notice of public hearing to present a budget amendment that exceeds one percent of the FY13 total expenditures.

#### **MOTION:**

Mr. Ullenbruch moved the Board of Supervisors authorize publication of a notice of public hearing to be held on January 16, 2013 to amend the FY13 budget by \$77,600,000. Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Booker, Ullenbruch, Weaver and Chesser. NAYS: None. ABSENT: None.

#### **Appointment to the Economic Development Commission, At-Large Position**

#### **MOTION:**

Mr. Chesser moved to appoint Mr. David Perry to the Economic Development Commission, At Large position, with a term to begin January 1, 2013 and to terminate

December 31, 2016. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Booker, Ullenbruch, Weaver and Chesser. NAYS: None. ABSENT: None.

Appointment to the Partnership for Aging, Palmyra District

MOTION:

Mr. Ullenbruch moved to appoint Ms. Vicki Argie to the Fluvanna Partnership for Aging, with a term to begin immediately and to terminate December 31, 2017. Mr. Chesser seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Booker, Ullenbruch, Weaver and Chesser. NAYS: None. ABSENT: None.

Reappointment to the Fork Union Sanitation District

MOTION:

Mrs. Booker moved to reappoint Mr. Alan Batson to the Fork Union Sanitary District Advisory Committee, with a term to begin January 1, 2013 and to terminate December 31, 2016. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Booker, Ullenbruch, Weaver and Chesser. NAYS: None. ABSENT: None.

Appointment to the Youth Advisory Council, Citizen Representative

MOTION:

Mrs. Booker moved to appoint Mr. William Hughes to the Youth Advisory Council, Citizen Representative position, with a term to begin immediately and to terminate June 30, 2014. Mr. Chesser seconded. The motion carried, with a vote of 3-2. AYES: Kenney, Booker and Chesser. NAYS: Ullenbruch and Weaver. ABSENT: None.

**PRESENTATIONS**

Piedmont Virginia Community College (PVCC) Annual Report – Dr. Frank Friedman, PVCC President, reviewed with the Board an update of the past year at PVCC and the increased enrollment from Fluvanna County. Dr. Friedman also asked the Board to consider supporting PVCC in FY14. Chairman Kenney suggested that Dr. Friedman consider using the Fluvanna County High School for night classes.

2011 Annual Sheriff's Department Report – Sheriff Ryant Washington reviewed with the Board the safety and security for Fluvanna in 2011.

**CONSENT AGENDA**

The following items were pulled from the consent agenda and discussed:

- FY13 Budget Supplemental Appropriation to Fluvanna County Public Schools
- Capital Reserve Maintenance Fund Request to replace UPS Batteries

The following items were approved under the consent agenda:

MOTION:

Mr. Weaver moved to approve the consent agenda, which consisted of:

- Minutes from December 5, 2012.

- Emergency Operations Plan Resolution
  - Appointment of Zoning Administrator
  - FY13 Budget Supplemental Appropriation to Fluvanna County Public Schools
- Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Booker, Ullenbruch, Chesser and Weaver. NAYS: None. ABSENT: None.

Capital Reserve Maintenance Fund Request to replace UPS Batteries – The board discussed and the following motion was made:

**MOTION:**

Mrs. Booker moved to approve a \$14,869.00 Capital Reserve Maintenance Fund Request to replace Un-interruptible Power Supplies. Mr. Chesser seconded. The motion carried, with a vote of 4-1. AYES: Kenney, Booker, Ullenbruch and Chesser. NAYS: Weaver. ABSENT: None.

**ACCOUNTS PAYABLE AND BUDGET REPORT**

None

**UNFINISHED BUSINESS**

Letters of Support for JAUNT in rejecting the Virginia Department of Rail and Public Transportation (DRPT) Recommendation – Mr. Steven M. Nichols, County Administrator, reviewed with the Board the Mr. Chesser’s request to revisit this request. The board discussed the impact DPRT recommendation would have in Fluvanna County if approved.

**MOTION:**

Mr. Chesser moved to provide letters of support to oppose proposed state legislation that will negatively impact constituents and transit riders served by JAUNT. Mr. Weaver seconded. The motion carried, with a vote of 4-1. AYES: Weaver, Booker, Ullenbruch and Chesser. NAYS: Kenney. ABSENT: None.

**NEW BUSINESS**

County Emergency Management – Mr. Steven M. Nichols, County Administrator, reviewed with the Board the need for a fulltime Emergency Services Coordinator and move forward with providing contract service support for the fire and rescue services. Mr. Mike Brent, Fluvanna County Fire Chief and Mr. Leonard Boza addressed questions the Board had and spoke in support of this request.

**MOTION:**

Mr. Chesser moved to approve the recruitment and hiring of a County Emergency Services Coordinator (Pay Band 18), a new position to be aligned under the County Administrator. Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Weaver, Booker, Ullenbruch and Chesser. NAYS: None. ABSENT: None.

**MOTION:**

Mr. Chesser moved to approve and authorize the issuance of the Employee Leasing Agreement for provision of trained medical personnel to augment emergency medical services in Fluvanna County, all subject to final approval of the form and content of the RFP by the County Administrator and the County Attorney. Mr. Weaver seconded.

The motion carried, with a vote of 5-0. AYES: Kenney, Weaver, Booker, Ullenbruch and Chesser. NAYS: None. ABSENT: None.

*Economic Forecasting for Virginia and the Area* – Mr. Shaun Kenney, Chairman, Board of Supervisors, addressed with the Board a request to have Mr. Terry Rephann from the Weldon Cooper Center at UVa give a presentation on the Post-Election Economic Outlook. The Board **directed staff** to contact Mr. Rephann to request for him to present and to invite the School Board, Constitutional Officers and others to see the presentation to be aware of what's coming with sequestration.

## **PUBLIC COMMENTS #2**

Chairman Kenney opened the floor for the first round of public comments.

- Thelma Soto, Fork Union District – addressed the Board in regards to supporting JABA.

With no one else wishing to speak, Chairman Kenney closed the second round of public comments.

## **CLOSED MEETING**

### **MOTION TO ENTER INTO A CLOSED MEETING:**

At 10:03 p.m., Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed session, pursuant to the Virginia Code Section 2.2-3711-A-4, and 2.23711-A-7 for discussion of Personnel Matters, and Legal Matters. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Ullenbruch, Weaver, Booker and Chesser. NAYS: None. ABSENT: None.

## **EXTEND MEETING**

### **MOTION:**

Mr. Weaver moved to extend the Board of Supervisors meeting to 12:00am. Mrs. Booker seconded. The motion carried with a vote of 5-0. AYES: Kenney, Ullenbruch, Chesser, Booker and Weaver. NAYS: None. ABSENT: None.

### **MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION:**

At 11:38 p.m., Mr. Weaver moved the closed meeting be adjourned and the Fluvanna County Board of Supervisors reconvene again in open session. Mr. Chesser seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Ullenbruch, Weaver, Booker and Chesser. NAYS: None. ABSENT: None.

### **MOTION:**

At 11:39 p.m., the following resolution was adopted by the Fluvanna County Board of Supervisors, following a closed meeting held Wednesday, December 19, 2012, on motion of Mr. Weaver, seconded by Mr. Ullenbruch, and carried by the following vote of 5-0. AYES: Kenney, Ullenbruch, Weaver, Booker and Chesser. NAYS: None. ABSENT: None.

**“BE IT RESOLVED** to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as

amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting.”

**MOTION:**

Mr. Chesser moved to authorize the County attorney to enter into mediation aimed at resolution of the pending litigation with Davenport & Co., LLC, in accordance with customary rules and procedures; also authorized Mr. Donald W. Weaver to represent the Board in such mediation, including the right to settle any and all disputes, subject to the ratification of any settlement by the Board. Mrs. Booker seconded. The motion carried with a vote of 4-0-1. AYES: Kenney, Ullenbruch, Chesser, and Booker. NAYS: None. ABSENT: None. ABSTAINED: Weaver.

**MOTION:**

Mr. Chesser moved effective January 1, 2013, Jolie Allen’s pay will be \$31,770 and Kelley Hudgins’ pay will be \$35,370. Mr. Ullenbruch seconded. The motion carried with a vote of 5-0. AYES: Kenney, Ullenbruch, Chesser, Booker and Weaver. NAYS: None. ABSENT: None.

**ADJOURN**

**MOTION:**

At 11:41 p.m., Mr. Weaver moved to adjourn the meeting of Wednesday, December 19, 2012. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYES: Kenney, Booker, Chesser, Ullenbruch and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Mary L. Weaver, Clerk

\_\_\_\_\_  
Shaun V. Kenney, Chairman



**BOARD OF SUPERVISORS  
County of Fluvanna  
Palmyra, Virginia**

RESOLUTION

At a regular monthly meeting of the Fluvanna County Board of Supervisors held on Wednesday, December 19<sup>th</sup> 2012, in Palmyra, Virginia, the following action was taken:

---

| <u>Present</u>                          | <u>Vote</u> |
|-----------------------------------------|-------------|
| <i>Shaun V. Kenney, Chairman</i>        | YEA         |
| <i>Robert Ullenbruch, Vice Chairman</i> | YEA         |
| <i>Mozell Booker</i>                    | YEA         |
| <i>Joe Chesser</i>                      | YEA         |
| <i>Donald W. Weaver</i>                 | YEA         |

---

On a motion by Mr. Weaver seconded by Mr. Ullenbruch and carried by a vote of 5-0 the following resolution was adopted:

RESOLUTION FOR EMERGENCY OPERATIONS PLAN

**WHEREAS**, the Board of Supervisors of Fluvanna County, Virginia recognizes the need to prepare for, respond to, and recover from natural and manmade disasters; and

**WHEREAS**, Fluvanna County has a responsibility to provide for the safety and well- being of its citizens and visitors; and

**WHEREAS**, Fluvanna County has established and appointed a Director of Emergency Services (DES), Emergency Services Coordinator (ESC), and Emergency Services Assistant Coordinator (ESAC);

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of Fluvanna County, Virginia, this Emergency Operations Plan as revised is officially adopted, and

IT IS FURTHER RESOLVED AND ORDERED that the Director of Emergency Services, or his/her designee, is tasked and authorized to maintain and revise as necessary this document during the next four (4) year period or until such time it be ordered to come before this board.

Adopted this 19<sup>th</sup> day of December 2012 by the Fluvanna County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Mary L. Weaver  
Clerk to the Board of Supervisors

\_\_\_\_\_  
Shaun V. Kenney  
Chairman, Board of Supervisors

## BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 1/2/13

|                             |                                                                                                                                                                                             |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SUBJECT:</b>             | FY13 Budget Supplement for Sheriff's Department Insurance Claims                                                                                                                            |
| <b>MOTION(s):</b>           | I move the Board of Supervisors approve a supplemental appropriation of \$7,436.54 to the FY13 Sheriff's budget to reflect reimbursement from insurance claims for damages to two vehicles. |
| <b>STAFF CONTACT:</b>       | Eric Dahl, Budget Analyst                                                                                                                                                                   |
| <b>RECOMMENDATION:</b>      | Approve                                                                                                                                                                                     |
| <b>TIMING:</b>              | Routine                                                                                                                                                                                     |
| <b>DISCUSSION:</b>          | This action maintains the integrity of the FY13 budget.                                                                                                                                     |
| <b>FISCAL IMPLICATIONS:</b> | The FY13 General Fund budget revenues and expenditures will increase by \$7,436.54.                                                                                                         |
| <b>POLICY IMPLICATIONS:</b> | None                                                                                                                                                                                        |
| <b>LEGISLATIVE HISTORY:</b> | N/A                                                                                                                                                                                         |
| <b>ENCLOSURES:</b>          | VaCorp letters and copies of the reimbursement checks.                                                                                                                                      |



**VACoRP**

November 20, 2012

308 Market Street, SE, Suites 1 & 2  
Roanoke, Virginia 24011

540.345.8500

toll free 888.822.6772

fax 540.345.5330

toll free 877.212.8599

Fluvanna County  
P.O. Box 540  
Palmyra, VA 22963

Attention: Eric Dahl, Budget Analyst

Virginia Association of Counties Group Self-Insurance Risk Pool

Participant: Fluvanna County

Claim Number: 0322012066478

Date of Loss: 11-09-12

Dear Mr. Dahl:

Enclosed please find a VACoRP property damage check in the amount of \$5,391.94 to cover the repair cost to the 2011 Ford Explorer VIN#4242 that struck a deer. This amount was determined by the appraisal that was performed by S&S Appraisal Services for \$5,825.15 after the \$183.21 sales tax was subtracted and the \$250.00 comprehensive deductible was applied.

If you should have any questions regarding this payment, please feel free to call our office.

Sincerely,

Melissa Maddox, AIC, AIS  
Claims Specialist

Enc. - check

FIRST CITIZENS BANK

VACORP CLAIMS  
308 Market St. SE. STE 1 & 2  
Roanoke, VA 24011  
540-345-8500

68-183/514  
412

|            |              |
|------------|--------------|
| DATE       | CHECK NO.    |
| 11/20/2012 | 85283        |
| AMOUNT     |              |
| \$         | **5,391.94** |

PAY  
TO  
THE  
ORDER  
OF

Five Thousand Three Hundred Ninety-One and 94/100 Dollars\*\*\*\*\*

Fluvanna  
P.O. Box 299  
Route 15 S. County Admin Bldg  
Palmyra, VA 22963

*Michael Stafford*

AUTHORIZED ACCOUNT SIGNER  
TWO SIGNATURES REQUIRED OVER \$30,000

SECURITY FEATURES INCLUDED DETAILS ON BACK

⑈85283⑈ ⑆0514018361008921921150⑈

REMITTANCE STATEMENT - PLEASE DETACH BEFORE DEPOSITING

| Description        | From Date | To Date | Invoice #  | Invoice Amt | Amount     |
|--------------------|-----------|---------|------------|-------------|------------|
| Auto Comprehensive |           |         | Repair     | \$5,641.94  | \$5,641.94 |
| Auto Comprehensive |           |         | Deductible | \$5,641.94  | (\$250.00) |

Claim Number: 0322012066478 Claimant: Fluvanna Payee: Fluvanna  
Check Number: 85283 Total Check Amt: \$5,391.94 Event Date: 11/9/2012 Department: 032 Fluvanna Date of Check: 11/20/2012  
Memo: 2011 Ford Explorer VIN#4242



**VACoRP**

December 7, 2012

308 Market Street, SE, Suites 1 & 2  
Roanoke, Virginia 24011

540.345.8500

toll free 888.822.6772

fax 540.345.5330

toll free 877.212.8599

Fluvanna County  
P.O. Box 540  
Palmyra, VA 22963

Attention: Eric Dahl, Budget Analyst

Virginia Association of Counties Group Self-Insurance Risk Pool

Participant: Fluvanna County

Claim Number: 0322012067001

Date of Loss: 10-11-12

Dear Mr. Dahl:

Enclosed please find a VACoRP property damage check in the amount of \$2,044.60 to cover the repair cost to the 2011 Dodge Charger VIN#0699 that struck a deer. This amount was determined by the Scott's Paint & Body Inc. estimate in the amount of \$2,294.60 before the \$250.00 comprehensive deductible was applied.

If you should have any questions regarding this payment, please feel free to call our office.

Sincerely,

A handwritten signature in blue ink that reads "Susan C. Farris".

Susan C. Farris, CIC, CISR  
Claims Specialist

Enc. - check

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A TWO-TONED COLORED BACKGROUND AND MICROPRINTING IN THE BORDER

**VACORP CLAIMS**  
308 Market St. SE. STE 1 & 2  
Roanoke, VA 24011  
540-345-8500

**FIRST CITIZENS BANK**

68-183/514  
412

|           |              |
|-----------|--------------|
| DATE      | CHECK NO.    |
| 12/7/2012 | 86668        |
| AMOUNT    |              |
| \$        | **2,044.60** |

**PAY TO THE ORDER OF** Two Thousand Forty-Four and 60/100 Dollars\*\*\*\*\*

Fluvanna  
P.O. Box 299  
Route 15 S. County Admin Bldg  
Palmyra, VA 22963

*Michael Stafford*

**AUTHORIZED ACCOUNT SIGNER**  
**TWO SIGNATURES REQUIRED OVER \$30,000**

SECURITY FEATURES INCLUDED. DETAILS ON BACK

⑈86668⑈ ⑆051401836⑆008921921150⑈

**REMITTANCE STATEMENT - PLEASE DETACH BEFORE DEPOSITING**

| Description        | From Date | To Date | Invoice #       | Invoice Amt | Amount     |
|--------------------|-----------|---------|-----------------|-------------|------------|
| Auto Comprehensive |           |         | repair estimate | \$2,294.60  | \$2,294.60 |
| Auto Comprehensive |           |         | Deductible      | \$2,294.60  | (\$250.00) |

Claim Number: 0322012067001 Claimant: Fluvanna Payee: Fluvanna  
Check Number: 86668 Total Check Amt: \$2,044.60 Event Date: 10/11/2012 Department: 032 Fluvanna Date of Check: 12/7/2012  
Memo: 2011 Dodge Charger VIN 0699 Repairs

## BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 1/2/13

|                             |                                                                                                                                                                                                                               |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SUBJECT:</b>             | FY13 Budget Transfer for Emergency Management Services Department                                                                                                                                                             |
| <b>MOTION(s):</b>           | <b>I move the Board of Supervisors approve a budget transfer for \$110,000 from the Board of Supervisors Contingency to the Emergency Management Services Department in the FY13 budget.</b>                                  |
| <b>STAFF CONTACT:</b>       | Eric Dahl, Budget Analyst                                                                                                                                                                                                     |
| <b>RECOMMENDATION:</b>      | Approve                                                                                                                                                                                                                       |
| <b>TIMING:</b>              | Routine                                                                                                                                                                                                                       |
| <b>DISCUSSION:</b>          | This funding will create the Emergency Management Services Department in FY13, allocating the necessary funds for personnel (\$25,689), department costs (\$1,400) and contracting for emergency medical services (\$82,911). |
| <b>FISCAL IMPLICATIONS:</b> | The FY13 Board of Supervisors Contingency budget will decrease \$110,000 and the Emergency Management Services budget will increase \$110,000.                                                                                |
| <b>POLICY IMPLICATIONS:</b> | None                                                                                                                                                                                                                          |
| <b>LEGISLATIVE HISTORY:</b> | On December 19, 2012, the Board of Supervisors approved recruitment and hiring an Emergency Services Coordinator and the issuance of the Employee Leasing Agreement for trained medical personnel.                            |
| <b>ENCLOSURES:</b>          | None                                                                                                                                                                                                                          |



# Capital Reserve Maintenance Fund Request

**MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request to:**

I move the Board of Supervisors approve a \$30,000 Capital Reserve Maintenance Fund Request to replace the batteries in the 3-Phase Static Uninterruptible Power Supply which serves the Public Safety Building.

**Section 1 - REQUEST**

|                                |                     |                 |
|--------------------------------|---------------------|-----------------|
| Requesting Department/Agency   | Dept/Agency Contact | Date of Request |
| Public Works                   | Wayne Stephens      | 2012/12/14      |
| Phone                          | Fax                 | Fiscal Year     |
| (434) 591-1925                 | (434) 591-1924      | FY13            |
| Reserve Fund Purpose Category: |                     |                 |

| Description of Project/Repair                                   | Qty | Unit Price  | Total Price |
|-----------------------------------------------------------------|-----|-------------|-------------|
| Battery replacement for 3 Phase Temporary Back-up Power Supply. | 1   | \$30,000.00 | \$30,000.00 |
| Total Request:                                                  |     |             | \$30,000.00 |

**Description and justification for proposed use.**

The Public Safety Building utilizes a diesel generator and a "Static Uninterruptible Power Supply" as its back-up electrical power source. This helps assure there is no interruption of electrical service to the building. The 3-Phase UPS is comprised of a total of 120 large deep-cycle batteries. The Quarterly Battery Maintenance Report provided on October 15, 2012, by Emerson Network Power, as part of their system maintenance service, states the following: "Batteries have reached the end of useful service life. Replacement recommended. The battery type in your cabinets typically last 4-6 years. These are now 10 years. Several battery readings are showing failing readings". Given the critical importance of maintaining uninterrupted power to the communication's center at the Public Safety Building, it is imperative that the battery array be replaced in the immediate future.

|                               |                       |            |
|-------------------------------|-----------------------|------------|
| Department/Agency Head Name   | Signature             | Date       |
| Public Works / Wayne Stephens | <i>Wayne Stephens</i> | 2012/12/20 |

**Section 2 - REVIEW**

|                                                                     |                                                            |      |
|---------------------------------------------------------------------|------------------------------------------------------------|------|
| Recommended?                                                        | County Finance Director                                    | Date |
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <i>Steven M. Nichols</i> Date: 2012.12.20 15:23:38 -05'00' |      |
| Recommended?                                                        | County Administrator                                       | Date |
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <i>SMN</i> Steven M. Nichols 2012.12.20 16:32:31 -05'00'   |      |

**Section 3 - BOARD OF SUPERVISORS**

|                                                          |               |          |
|----------------------------------------------------------|---------------|----------|
| Approved?                                                | Decision Date | Comments |
| <input type="checkbox"/> Yes <input type="checkbox"/> No |               |          |



## Capital Reserve Maintenance Fund Request

**MOTION: I move that the Board of Supervisors approve a Capital Reserve Maintenance Fund Request to:**  
 replace the Roots URAL Blower for the School's Wastewater Treatment Plant, at a cost of \$1,364.73.

### Section 1 - REQUEST

|                                |                     |                 |
|--------------------------------|---------------------|-----------------|
| Requesting Department/Agency   | Dept/Agency Contact | Date of Request |
| Fluvanna County Public Schools | Tom Patrick         | 2012/12/17      |
| Phone                          | Fax                 | Fiscal Year     |
| 434-589-8208                   | 434-589-2248        | FY13            |

Reserve Fund Purpose Category: Unexpected equipment failure

| Description of Project/Repair | Qty | Unit Price | Total Price       |
|-------------------------------|-----|------------|-------------------|
| Roots URAL blower for WWTP    | 1   | \$1,288.00 | \$76.73           |
| Shipping                      | 1   | \$76.73    | \$1,288.00        |
| <b>Total Request:</b>         |     |            | <b>\$1,364.73</b> |

**Description and justification for proposed use.**  
 Blower and mixer fan broke at the FMS\Central WWTP. In order for the plant to process waste properly, it must be replaced.

|                             |                                                                                      |          |
|-----------------------------|--------------------------------------------------------------------------------------|----------|
| Department/Agency Head Name | Signature                                                                            | Date     |
| Chuck Winkler               |  | 12.17.12 |

### Section 2 - REVIEW

|                                                                     |                         |      |
|---------------------------------------------------------------------|-------------------------|------|
| Recommended?                                                        | County Finance Director | Date |
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                         |      |
| Recommended?                                                        | County Administrator    | Date |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |                         |      |

### Section 3 - BOARD OF SUPERVISORS

|                                                          |               |          |
|----------------------------------------------------------|---------------|----------|
| Approved?                                                | Decision Date | Comments |
| <input type="checkbox"/> Yes <input type="checkbox"/> No |               |          |



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# COUNTY OF FLUVANNA

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*“Responsive & Responsible Government”*

P.O. Box 540  
Palmyra, VA 22963  
Ph: (434) 591-1910  
Fax: (434) 591-1911  
www.fluvannacounty.org

## MEMORANDUM

**Date:** January 2, 2013  
**From:** Department of Finance  
**To:** Board of Supervisors  
**Subject:** Accounts Payable Report (November 17<sup>th</sup>, 2012 through December 14<sup>th</sup> 2012)

---

1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

| <b>CATEGORY</b>                     | <b>AMOUNT</b>         |
|-------------------------------------|-----------------------|
| General                             | 912,640.45            |
| Community Programs                  |                       |
| Federal Grants                      |                       |
| State/Local Grants                  |                       |
| Capital Improvements                | 337,283.25            |
| Debt Service                        | 29,686.57             |
| Sewer                               | 5,720.15              |
| Fork Union Sanitary District        | 6,014.22              |
| <b>Total Expenditures by Fund</b>   | <b>1,291,344.62</b>   |
| Payroll – November                  | 647,980.51            |
| <b>Total Payables &amp; Payroll</b> | <b>\$1,939,325.13</b> |

## MOTION

I move the Accounts Payable and Payroll be ratified for the period November 17<sup>th</sup> 2012 through December 14<sup>th</sup> 2012 in the amount of \$1,939,325.13.

Enclosures: AP Report

|    | A                                | B                         | C                              | E                     | F                   | G                 | H                   |
|----|----------------------------------|---------------------------|--------------------------------|-----------------------|---------------------|-------------------|---------------------|
| 1  | <b>County of Fluvanna</b>        |                           | <b>From Date: 11/17/2012</b>   |                       |                     |                   |                     |
| 2  | <b>Accounts Payable List</b>     |                           | <b>To Date: 12/14/2012</b>     |                       |                     |                   |                     |
| 3  | <b>Vendor Name</b>               | <b>Charge To</b>          | <b>Description</b>             | <b>Invoice Number</b> | <b>Invoice Date</b> | <b>Check Date</b> | <b>Check Amount</b> |
| 4  | Fund # - 100 GENERAL FUND        |                           |                                |                       |                     |                   |                     |
| 5  | <u>GENERAL FUND</u>              |                           |                                |                       |                     |                   |                     |
| 6  | AFLAC                            | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014946          | 11/8/2012           | 11/29/2012        | \$563.71            |
| 7  | AFLAC                            | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015232          | 11/26/2012          | 11/29/2012        | \$563.71            |
| 8  | ANTHEM LOCAL CHOICE HEALTH CARE  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014964          | 11/8/2012           | 11/29/2012        | \$49,278.53         |
| 9  | ANTHEM LOCAL CHOICE HEALTH CARE  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015250          | 11/26/2012          | 11/29/2012        | \$49,278.53         |
| 10 | BENEFICIAL DISCOUNT CO           | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014962          | 11/8/2012           | 11/29/2012        | \$216.02            |
| 11 | BENEFICIAL DISCOUNT CO           | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015248          | 11/26/2012          | 11/29/2012        | \$216.02            |
| 12 | COUNTY OF FLUVANNA               | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014950          | 11/8/2012           | 11/29/2012        | \$519.83            |
| 13 | COUNTY OF FLUVANNA               | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015236          | 11/26/2012          | 11/29/2012        | \$519.83            |
| 14 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015239          | 11/26/2012          | 11/29/2012        | \$1,476.53          |
| 15 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014953          | 11/8/2012           | 11/29/2012        | \$1,559.87          |
| 16 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014954          | 11/8/2012           | 11/29/2012        | \$96.30             |
| 17 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015240          | 11/26/2012          | 11/29/2012        | \$96.30             |
| 18 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014955          | 11/8/2012           | 11/29/2012        | \$409.96            |
| 19 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015241          | 11/26/2012          | 11/29/2012        | \$409.96            |
| 20 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014956          | 11/8/2012           | 11/29/2012        | \$13.01             |
| 21 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015242          | 11/26/2012          | 11/29/2012        | \$13.01             |
| 22 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014957          | 11/8/2012           | 11/29/2012        | \$10.83             |
| 23 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015243          | 11/26/2012          | 11/29/2012        | \$10.83             |
| 24 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014958          | 11/8/2012           | 11/29/2012        | \$110.85            |
| 25 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015244          | 11/26/2012          | 11/29/2012        | \$110.85            |
| 26 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014960          | 11/8/2012           | 11/29/2012        | \$43.60             |
| 27 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015246          | 11/26/2012          | 11/29/2012        | \$43.60             |
| 28 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014961          | 11/8/2012           | 11/29/2012        | \$61.06             |
| 29 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015247          | 11/26/2012          | 11/29/2012        | \$61.06             |
| 30 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014963          | 11/8/2012           | 11/29/2012        | \$581.86            |
| 31 | FIRST FINANCIAL                  | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015249          | 11/26/2012          | 11/29/2012        | \$581.86            |
| 32 | HERBERT L BESKIN, TRUSTEE        | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014951          | 11/8/2012           | 11/29/2012        | \$215.00            |
| 33 | HERBERT L BESKIN, TRUSTEE        | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015237          | 11/26/2012          | 11/29/2012        | \$215.00            |
| 34 | MINNESOTA LIFE INS. CO           | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014959          | 11/8/2012           | 11/29/2012        | \$67.25             |
| 35 | MINNESOTA LIFE INS. CO           | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015245          | 11/26/2012          | 11/29/2012        | \$67.25             |
| 36 | NEW YORK LIFE INSURANCE CO       | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014947          | 11/8/2012           | 11/29/2012        | \$258.67            |
| 37 | NEW YORK LIFE INSURANCE CO       | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015233          | 11/26/2012          | 11/29/2012        | \$258.67            |
| 38 | NY LIFE INSURNACE & ANNUITY CORP | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014949          | 11/8/2012           | 11/29/2012        | \$45.00             |
| 39 | NY LIFE INSURNACE & ANNUITY CORP | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015235          | 11/26/2012          | 11/29/2012        | \$45.00             |
| 40 | VIRGINIA CREDIT UNION            | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 110912 | 000000014948          | 11/8/2012           | 11/29/2012        | \$150.00            |
| 41 | VIRGINIA CREDIT UNION            | CLEARING ACCOUNT- PAYROLL | Payroll Run 1 - Warrant 112312 | 000000015234          | 11/26/2012          | 11/29/2012        | \$150.00            |

|    | A                                  | B                           | C                              | E                  | F            | G          | H            |
|----|------------------------------------|-----------------------------|--------------------------------|--------------------|--------------|------------|--------------|
| 3  | Vendor Name                        | Charge To                   | Description                    | Invoice Number     | Invoice Date | Check Date | Check Amount |
| 42 | ONE TIME                           | CUSTOMERS DEPOSITS/REFUNDS  | PUBLIC HEARING SIGNS           | NOV 2012           | 11/26/2012   | 11/30/2012 | \$270.00     |
| 43 | ONE TIME                           | CUSTOMERS DEPOSITS/REFUNDS  | PUBLIC HEARING SIGN            | 11262012           | 11/26/2012   | 11/30/2012 | \$90.00      |
| 44 | ONE TIME                           | CUSTOMERS DEPOSITS/REFUNDS  | PUBLIC HEARING SIGN            | SUP 12:08          | 11/26/2012   | 11/30/2012 | \$90.00      |
| 45 | VRS                                | CLEARING ACCOUNT- PAYROLL   | Payroll Run 1 - Warrant 110912 | 000000014952       | 11/8/2012    | 11/30/2012 | \$39,763.85  |
| 46 | VRS                                | CLEARING ACCOUNT- PAYROLL   | Payroll Run 1 - Warrant 112312 | 000000015238       | 11/26/2012   | 11/30/2012 | \$40,087.68  |
| 47 |                                    |                             |                                |                    |              | Total:     | \$188,620.89 |
| 48 |                                    |                             |                                |                    |              |            |              |
| 49 | <u>STATE - CATEGORICAL AID</u>     |                             |                                |                    |              |            |              |
| 50 | TREASURER OF VIRGINIA              | VJCCA GRANT OFFICE ON YOUTH | VJCCA FUNDING                  | NOVEMBER 16 2012   | 11/16/2012   | 12/14/2012 | \$317.50     |
| 51 |                                    |                             |                                |                    |              | Total:     | \$317.50     |
| 52 |                                    |                             |                                |                    |              |            |              |
| 53 | <u>BOARD OF SUPERVISORS</u>        |                             |                                |                    |              |            |              |
| 54 | BANK OF AMERICA                    | SUBSISTENCE & LODGING       | MONTHLY STATMENT               | M WEAVER 11302012  | 11/30/2012   | 12/14/2012 | \$280.69     |
| 55 | PARK PALAIS, LLC.                  | PROFESSIONAL SERVICES       | PROFESSIONAL SERVICES          | 20663              | 12/6/2012    | 12/14/2012 | \$3,914.00   |
| 56 | SUPERIOR DOCUMENT SERVICES         | PROFESSIONAL SERVICES       | EDD PROCESSING                 | 964763             | 10/31/2012   | 12/14/2012 | \$402.89     |
| 57 | E.W. THOMAS                        | SUBSISTENCE & LODGING       | MEETING SUPPLIES               | EWT120612          | 12/6/2012    | 12/14/2012 | \$34.34      |
| 58 | VERIZON 721970783-00001            | TELECOMMUNICATIONS          | MONTHLY SERVICE                | 6814641227         | 12/6/2012    | 12/14/2012 | \$120.03     |
| 59 |                                    |                             |                                |                    |              | Total:     | \$4,751.95   |
| 60 |                                    |                             |                                |                    |              |            |              |
| 61 | <u>COUNTY ADMINISTRATOR</u>        |                             |                                |                    |              |            |              |
| 62 | CENTURYLINK                        | TELECOMMUNICATIONS          | PHONE                          | 309762613 11/16/12 | 11/16/2012   | 11/30/2012 | \$4.90       |
| 63 | CENTURYLINK                        | TELECOMMUNICATIONS          | PHONE                          | 309762613 11/16/12 | 11/16/2012   | 11/30/2012 | \$24.50      |
| 64 | FAYES OFFICE SUPPLY                | OFFICE SUPPLIES             | OFFICE SUPPLIES                | 0127559001         | 11/15/2012   | 11/30/2012 | \$190.24     |
| 65 | OCE'                               | LEASE/RENT                  | EQUIPMENT                      | 418063771          | 11/10/2012   | 11/30/2012 | \$148.00     |
| 66 | STEVEN NICHOLS                     | SUBSISTENCE & LODGING       | REIMBURSMENT                   | 11122012           | 11/13/2012   | 11/30/2012 | \$59.94      |
| 67 | VA INFORMATION                     | TELECOMMUNICATIONS          | LONG DISTANCE                  | T252268            | 9/30/2012    | 11/30/2012 | \$50.89      |
| 68 | BANK OF AMERICA                    | FURNITURE & FIXTURES        | MONTHLY STATMENT               | M WEAVER 11302012  | 11/30/2012   | 12/14/2012 | \$69.90      |
| 69 | BANK OF AMERICA                    | SUBSISTENCE & LODGING       | MONTHLY STATEMENT              | NICHOLS 1130       | 11/30/2012   | 12/14/2012 | \$280.69     |
| 70 | BANK OF AMERICA                    | FURNITURE & FIXTURES        | MONTHLY STATMENT               | M WEAVER 11302012  | 11/30/2012   | 12/14/2012 | \$359.49     |
| 71 | FAYES OFFICE SUPPLY                | OFFICE SUPPLIES             | OFFICE SUPPLIES                | 0127957001         | 11/30/2012   | 12/14/2012 | \$10.47      |
| 72 | FAYES OFFICE SUPPLY                | OFFICE SUPPLIES             | SUPPLIES                       | 0127793001         | 11/27/2012   | 12/14/2012 | \$14.65      |
| 73 | SHENANDOAH VALLEY WATER            | SUBSISTENCE & LODGING       | WATER                          | L3464300-12        | 12/1/2012    | 12/14/2012 | \$72.00      |
| 74 |                                    |                             |                                |                    |              | Total:     | \$1,285.67   |
| 75 |                                    |                             |                                |                    |              |            |              |
| 76 | <u>COUNTY ATTORNEY</u>             |                             |                                |                    |              |            |              |
| 77 | PAYNE & HODOUS                     | PROFESSIONAL SERVICES       | PROFESSIONAL SERVICE           | 92219              | 11/30/2012   | 12/14/2012 | \$10,101.14  |
| 78 |                                    |                             |                                |                    |              | Total:     | \$10,101.14  |
| 79 |                                    |                             |                                |                    |              |            |              |
| 80 | <u>COMMISSIONER OF THE REVENUE</u> |                             |                                |                    |              |            |              |
| 81 | CENTURYLINK                        | TELECOMMUNICATIONS          | PHONE                          | 309762613 11/16/12 | 11/16/2012   | 11/30/2012 | \$24.50      |

|     | A                         | B                              | C                              | E                  | F            | G          | H            |
|-----|---------------------------|--------------------------------|--------------------------------|--------------------|--------------|------------|--------------|
| 3   | Vendor Name               | Charge To                      | Description                    | Invoice Number     | Invoice Date | Check Date | Check Amount |
| 82  | FAYES OFFICE SUPPLY       | OFFICE SUPPLIES                | SUPPLIES                       | 0127548001         | 11/15/2012   | 11/30/2012 | \$102.51     |
| 83  | NADA USED CAR GUIDE       | OFFICE SUPPLIES                | USED CAR GUIDE                 | 000363379          | 11/1/2012    | 11/30/2012 | \$48.00      |
| 84  | PETROLEUM TRADERS CORP    | VEHICLE FUEL                   | GAS                            | SEPT 2012          | 9/30/2012    | 11/30/2012 | \$27.17      |
| 85  | STONEWALL TECHNOLOGIES    | PROFESSIONAL SERVICES          | MEMBERSHIP                     | 7843               | 10/31/2012   | 11/30/2012 | \$300.00     |
| 86  | VA INFORMATION            | TELECOMMUNICATIONS             | LONG DISTANCE                  | T252268            | 9/30/2012    | 11/30/2012 | \$37.35      |
| 87  | BANK OF AMERICA           | SUBSISTENCE & LODGING          | MONTHLY STATEMENT              | SHERIDAN 11302012  | 11/30/2012   | 12/14/2012 | \$21.87      |
| 88  |                           |                                |                                |                    |              | Total:     | \$561.40     |
| 89  |                           |                                |                                |                    |              |            |              |
| 90  | REASSESSMENT              |                                |                                |                    |              |            |              |
| 91  | BLUE RIDGE MASS APPRAISAL | PROFESSIONAL SERVICES          | HEARING NOTICE CHANGE          | 70280              | 11/13/2012   | 11/30/2012 | \$123.90     |
| 92  |                           |                                |                                |                    |              | Total:     | \$123.90     |
| 93  |                           |                                |                                |                    |              |            |              |
| 94  | TREASURER                 |                                |                                |                    |              |            |              |
| 95  | CENTURYLINK               | TELECOMMUNICATIONS             | PHONE                          | 309762613 11/16/12 | 11/16/2012   | 11/30/2012 | \$29.40      |
| 96  | DMV                       | DMV-ONLINE                     | DMV STOPS                      | 12305377           | 10/31/2012   | 11/30/2012 | \$160.00     |
| 97  | PITNEY BOWES GLOBAL       | MAINTENANCE CONTRACTS          | EQUIPMENT                      | 9392911NV12        | 11/13/2012   | 11/30/2012 | \$1,149.00   |
| 98  | QUILL                     | OFFICE SUPPLIES                | SUPPLIES                       | 7094613            | 11/7/2012    | 11/30/2012 | \$826.78     |
| 99  | SHENANDOAH VALLEY WATER   | MAINTENANCE CONTRACTS          | WATER                          | K346450012         | 11/1/2012    | 11/30/2012 | \$77.50      |
| 100 | VA INFORMATION            | TELECOMMUNICATIONS             | LONG DISTANCE                  | T252268            | 9/30/2012    | 11/30/2012 | \$36.34      |
| 101 | BUSINESS DATA OF VA INC   | PROFESSIONAL SERVICES          | RUN Re & PP TAX BILLS          | 20101400           | 11/1/2012    | 12/14/2012 | \$700.00     |
| 102 | BUSINESS DATA OF VA INC   | PROFESSIONAL SERVICES          | RECONCILE BANK STATMENTS       | 20101405           | 11/5/2012    | 12/14/2012 | \$750.00     |
| 103 | DMV                       | DMV-ONLINE                     | DMV STOPS                      | 11302012           | 11/30/2012   | 12/14/2012 | \$160.00     |
| 104 | FLUVANNA REVIEW           | ADVERTISING                    | AD                             | 12012012           | 12/1/2012    | 12/14/2012 | \$60.00      |
| 105 | QUILL                     | OFFICE SUPPLIES                | SUPPLIES                       | 72723330           | 11/15/2012   | 12/14/2012 | \$119.99     |
| 106 | QUILL                     | OFFICE SUPPLIES                | SUPPLIES                       | 7294260            | 11/15/2012   | 12/14/2012 | \$124.99     |
| 107 | RICOH CORPORATION         | MAINTENANCE CONTRACTS          | EQUIPMENT                      | 88081850           | 11/23/2012   | 12/14/2012 | \$474.00     |
| 108 | SHENANDOAH VALLEY WATER   | MAINTENANCE CONTRACTS          | WATER                          | L346450012         | 12/1/2012    | 12/14/2012 | \$28.00      |
| 109 | THE CENTRAL VIRGINIA      | ADVERTISING                    | ADS                            | 00019430 11/30/12  | 11/30/2012   | 12/14/2012 | \$185.24     |
| 110 | VERIZON 721970783-00001   | TELECOMMUNICATIONS             | MONTHLY SERVICE                | 6814641227         | 12/6/2012    | 12/14/2012 | \$49.74      |
| 111 |                           |                                |                                |                    |              | Total:     | \$4,930.98   |
| 112 |                           |                                |                                |                    |              |            |              |
| 113 | INFORMATION TECHNOLOGY    |                                |                                |                    |              |            |              |
| 114 | CENTURYLINK               | TELECOMMUNICATIONS             | PHONE                          | 309762613 11/16/12 | 11/16/2012   | 11/30/2012 | \$4.90       |
| 115 | DELL MARKETING L.P.       | EDP EQUIPMENT                  | DELL SERVER VIRTUALIZATION PRO | XJ16C2KR1          | 11/5/2012    | 11/30/2012 | \$2,798.40   |
| 116 | DELL MARKETING L.P.       | EDP EQUIPMENT                  | DELL SERVER VIRTUALIZATION PRO | XJ18NK8F4          | 11/9/2012    | 11/30/2012 | \$12,756.33  |
| 117 | DISYS SOLUTIONS INC       | ADP SERVICES                   | EQUIPMENT                      | 610464             | 10/26/2012   | 11/30/2012 | \$43.96      |
| 118 | DISYS SOLUTIONS INC       | EDP EQUIPMENT                  | EQUIPMENT                      | 610396             | 10/19/2012   | 11/30/2012 | \$456.75     |
| 119 | IBM CORPORATION           | ADP SERVICES                   | SERVICE AGREEMENT              | 0210534            | 10/7/2012    | 11/30/2012 | \$137.37     |
| 120 | SHI                       | DUES OR ASSOCIATION MEMBERSHIP | SUPPORT                        | B00793980          | 10/8/2012    | 11/30/2012 | \$224.21     |
| 121 | BANK OF AMERICA           | TELECOMMUNICATIONS             | MONTHLY STATEMENT              | MCMAHON 11302012   | 11/30/2012   | 12/14/2012 | \$14.95      |

|     | A                                | B                  | C                 | E                | F            | G          | H            |
|-----|----------------------------------|--------------------|-------------------|------------------|--------------|------------|--------------|
| 3   | Vendor Name                      | Charge To          | Description       | Invoice Number   | Invoice Date | Check Date | Check Amount |
| 122 | BANK OF AMERICA                  | ADP SERVICES       | MONTHLY STATEMENT | MCMAHON 11302012 | 11/30/2012   | 12/14/2012 | \$19.99      |
| 123 | BANK OF AMERICA                  | ADP SUPPLIES       | MONTHLY STATEMENT | MCMAHON 11302012 | 11/30/2012   | 12/14/2012 | \$23.98      |
| 124 | BANK OF AMERICA                  | ADP SUPPLIES       | MONTHLY STATEMENT | MCMAHON 11302012 | 11/30/2012   | 12/14/2012 | \$29.99      |
| 125 | BANK OF AMERICA                  | TELECOMMUNICATIONS | MONTHLY STATEMENT | MCMAHON 11302012 | 11/30/2012   | 12/14/2012 | \$42.99      |
| 126 | BANK OF AMERICA                  | ADP SERVICES       | MONTHLY STATEMENT | MCMAHON 11302012 | 11/30/2012   | 12/14/2012 | \$79.99      |
| 127 | BANK OF AMERICA                  | ADP SERVICES       | MONTHLY STATEMENT | MCMAHON 11302012 | 11/30/2012   | 12/14/2012 | \$129.00     |
| 128 | BANK OF AMERICA                  | ADP SERVICES       | MONTHLY STATEMENT | MCMAHON 11302012 | 11/30/2012   | 12/14/2012 | \$346.00     |
| 129 | BANK OF AMERICA                  | ADP SERVICES       | MONTHLY STATEMENT | MCMAHON 11302012 | 11/30/2012   | 12/14/2012 | \$449.25     |
| 130 | VERIZON 721970783-00001          | TELECOMMUNICATIONS | MONTHLY SERVICE   | 6814641227       | 12/6/2012    | 12/14/2012 | \$49.74      |
| 131 |                                  |                    |                   |                  |              | Total:     | \$17,607.80  |
| 132 |                                  |                    |                   |                  |              |            |              |
| 133 | <u>FINANCE</u>                   |                    |                   |                  |              |            |              |
| 134 | CENTURYLINK                      | TELECOMMUNICATIONS | PHONE             | 309762613        | 11/16/12     | 11/30/2012 | \$19.60      |
| 135 | PRINCE WILLIAM COUNTY PRINT SHOP | OFFICE SUPPLIES    | BUSINESS CARDS    | 842              | 11/9/2012    | 11/30/2012 | \$36.77      |
| 136 | PRINCE WILLIAM COUNTY PRINT SHOP | OFFICE SUPPLIES    | BUSINESS CARDS    | 867              | 11/10/2012   | 11/30/2012 | \$36.77      |
| 137 | VA INFORMATION                   | TELECOMMUNICATIONS | LONG DISTANCE     | T252268          | 9/30/2012    | 11/30/2012 | \$46.22      |
| 138 | VIRGINIA BUSINESS SYSTEMS        | LEASE/RENT         | COPIER            | 12998569         | 11/21/2012   | 12/14/2012 | \$312.66     |
| 139 |                                  |                    |                   |                  |              | Total:     | \$452.02     |
| 140 |                                  |                    |                   |                  |              |            |              |
| 141 | <u>REGISTRAR/ELECTORAL BOARD</u> |                    |                   |                  |              |            |              |
| 142 | ALAN D. STEWARD                  | CONTRACT SERVICES  | ELECTION          | AS11062012       | 11/6/2012    | 11/19/2012 | \$175.00     |
| 143 | ALBERT W. PARRISH                | CONTRACT SERVICES  | ELECTION          | AQP11062012      | 11/6/2012    | 11/19/2012 | \$150.00     |
| 144 | ALLEN CARTER                     | CONTRACT SERVICES  | ELECTION          | AC11062012       | 11/6/2012    | 11/19/2012 | \$30.00      |
| 145 | ALLEN CARTER                     | CONTRACT SERVICES  | ELECTION          | AC11062012A      | 11/6/2012    | 11/19/2012 | \$150.00     |
| 146 | AMANDA LYNN GAYNOR               | CONTRACT SERVICES  | ELECTION          | AG11062012       | 11/6/2012    | 11/19/2012 | \$150.00     |
| 147 | AMY R. BRICE                     | CONTRACT SERVICES  | ELECTION          | AB11062012       | 11/6/2012    | 11/19/2012 | \$150.00     |
| 148 | ARTHUR OKUN                      | CONTRACT SERVICES  | ELECTION          | AO1106201        | 11/6/2012    | 11/19/2012 | \$150.00     |
| 149 | ASHLEIGH KILLIEBREW              | CONTRACT SERVICES  | ELECTION          | AK11062012       | 11/6/2012    | 11/19/2012 | \$150.00     |
| 150 | AUDRAY KILLIEBREW                | CONTRACT SERVICES  | ELECTION          | AK11062012       | 11/6/2012    | 11/19/2012 | \$150.00     |
| 151 | AUDREY O. FISHER                 | CONTRACT SERVICES  | ELECTION          | AF11062012       | 11/6/2012    | 11/19/2012 | \$150.00     |
| 152 | BARBARA E. VAUGHN                | CONTRACT SERVICES  | ELECTION          | BV11062012       | 11/6/2012    | 11/19/2012 | \$150.00     |
| 153 | BARBARA GAINES                   | CONTRACT SERVICES  | ELECTION          | BG11062012       | 11/6/2012    | 11/19/2012 | \$160.00     |
| 154 | BARBARA M. CARY                  | CONTRACT SERVICES  | ELECTION          | BC11062012       | 11/6/2012    | 11/19/2012 | \$150.00     |
| 155 | BARBARA N. WOOD                  | CONTRACT SERVICES  | ELECTION          | BW11062012       | 11/6/2012    | 11/19/2012 | \$150.00     |
| 156 | BERTHA THOMAS                    | MILEAGE ALLOWANCES | ELECTION          | BT11062012       | 11/6/2012    | 11/19/2012 | \$13.88      |
| 157 | BERTHA THOMAS                    | CONTRACT SERVICES  | ELECTION          | BT11062012       | 11/6/2012    | 11/19/2012 | \$200.00     |
| 158 | BRENDA CHEVES                    | CONTRACT SERVICES  | ELECTION          | BC11062012       | 11/6/2012    | 11/19/2012 | \$200.00     |
| 159 | BRENDA E. ALLEN                  | CONTRACT SERVICES  | ELECTION          | BA11022012       | 11/6/2012    | 11/19/2012 | \$150.00     |
| 160 | BRIAN W. HAMSHAR                 | CONTRACT SERVICES  | ELECTION          | BH11062012       | 11/6/2012    | 11/19/2012 | \$97.50      |
| 161 | BRYAN C. THOMAS                  | CONTRACT SERVICES  | ELECTION          | BT11062012       | 11/6/2012    | 11/19/2012 | \$150.00     |

|     | A                      | B                  | C           | E              | F            | G          | H            |
|-----|------------------------|--------------------|-------------|----------------|--------------|------------|--------------|
| 3   | Vendor Name            | Charge To          | Description | Invoice Number | Invoice Date | Check Date | Check Amount |
| 162 | CALEB H. PACE          | CONTRACT SERVICES  | ELECTION    | CP11022012     | 11/6/2012    | 11/19/2012 | \$100.00     |
| 163 | CAROL M. WALKER        | CONTRACT SERVICES  | ELECTION    | CW11062012     | 11/6/2012    | 11/19/2012 | \$97.50      |
| 164 | CHERYL A. KASPER       | CONTRACT SERVICES  | ELECTION    | CK11062012     | 11/6/2012    | 11/19/2012 | \$97.50      |
| 165 | CLARENCE E. WELLS, JR. | CONTRACT SERVICES  | ELECTION    | CW11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 166 | CLAUDIA THOMAS         | CONTRACT SERVICES  | ELECTION    | CT11062012     | 11/6/2012    | 11/19/2012 | \$175.00     |
| 167 | DANIEL D. GRAFF        | MILEAGE ALLOWANCES | ELECTION    | DG11062012     | 11/6/2012    | 11/19/2012 | \$13.32      |
| 168 | DANIEL D. GRAFF        | CONTRACT SERVICES  | ELECTION    | DG11062012     | 11/6/2012    | 11/19/2012 | \$200.00     |
| 169 | DAVID W. TILMAN        | CONTRACT SERVICES  | ELECTION    | DT11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 170 | DEBORAH J. BARTON      | CONTRACT SERVICES  | ELECTION    | DB11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 171 | DOUGLAS LICKS          | CONTRACT SERVICES  | ELECTION    | DL11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 172 | EFFIE MAXINE WRIGHT    | CONTRACT SERVICES  | ELECTION    | EW11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 173 | EMILY R. GORDON        | CONTRACT SERVICES  | ELECTION    | EG11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 174 | EMMA WELLS             | CONTRACT SERVICES  | ELECTION    | EW11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 175 | ENCILIE GRIFFIN        | CONTRACT SERVICES  | ELECTION    | EG11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 176 | ERNESTINE W. BURRUS    | CONTRACT SERVICES  | ELECTION    | EB11062012     | 11/6/2012    | 11/19/2012 | \$175.00     |
| 177 | FLORENCE H. PALMER     | CONTRACT SERVICES  | ELECTION    | FP11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 178 | FOUAD A. FADIL         | MILEAGE ALLOWANCES | ELECTION    | FF11062012     | 11/6/2012    | 11/19/2012 | \$66.00      |
| 179 | FOUAD A. FADIL         | CONTRACT SERVICES  | ELECTION    | FF11062012     | 11/6/2012    | 11/19/2012 | \$200.00     |
| 180 | FRANCES P. SCHUTZ      | MILEAGE ALLOWANCES | ELECTION    | FS11062012     | 11/6/2012    | 11/19/2012 | \$5.50       |
| 181 | FRANCES P. SCHUTZ      | CONTRACT SERVICES  | ELECTION    | FS11062012     | 11/6/2012    | 11/19/2012 | \$200.00     |
| 182 | FRANK J. GALLO         | CONTRACT SERVICES  | ELECTION    | FG11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 183 | FREDERIC L. BAYLESS    | CONTRACT SERVICES  | ELECTION    | FB1106212      | 11/6/2012    | 11/19/2012 | \$150.00     |
| 184 | FRITZ H. GEURTSSEN     | CONTRACT SERVICES  | ELECTION    | FG11022012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 185 | GAYLE BIELANSKI        | CONTRACT SERVICES  | ELECTION    | GB11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 186 | GENE F. OTT            | CONTRACT SERVICES  | ELECTION    | GO11062012     | 11/6/2012    | 11/19/2012 | \$97.50      |
| 187 | GEORGE D. BALL         | CONTRACT SERVICES  | ELECTION    | GB11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 188 | GERARD W. BURKE        | CONTRACT SERVICES  | ELECTION    | GB1106212      | 11/6/2012    | 11/19/2012 | \$150.00     |
| 189 | GRACE L. NOLTING       | CONTRACT SERVICES  | ELECTION    | 10017000403300 | 11/6/2012    | 11/19/2012 | \$97.50      |
| 190 | HAROLD T. MORRIS       | CONTRACT SERVICES  | ELECTION    | HM11062012     | 11/6/2012    | 11/19/2012 | \$97.50      |
| 191 | HILDA P. PENDERGRASS   | CONTRACT SERVICES  | ELECTION    | HP11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 192 | HUGH D. NIX            | CONTRACT SERVICES  | ELECTION    | HN11062012     | 11/6/2012    | 11/19/2012 | \$175.00     |
| 193 | IANTHIA T. AARONS      | CONTRACT SERVICES  | ELECTION    | IA11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 194 | IRENE C. BURKE         | CONTRACT SERVICES  | ELECTION    | IB11062012     | 11/6/2012    | 11/19/2012 | \$160.00     |
| 195 | JAMES L. TEW           | CONTRACT SERVICES  | ELECTION    | jt11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 196 | JAMES M. TINKER        | CONTRACT SERVICES  | ELECTION    | JT11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 197 | JAMES W. PENDERGRASS   | CONTRACT SERVICES  | ELECTION    | JP11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 198 | JANE T. GEURTSSEN      | CONTRACT SERVICES  | ELECTION    | JG11062012     | 11/6/2012    | 11/19/2012 | \$97.50      |
| 199 | JANICE L. CROWTHER     | CONTRACT SERVICES  | ELECTION    | JC11062012     | 11/6/2012    | 11/19/2012 | \$160.00     |
| 200 | JEANIA L. OLIVER       | CONTRACT SERVICES  | ELECTION    | JO11062012     | 11/6/2012    | 11/19/2012 | \$200.00     |
| 201 | JOAN GRABSCH           | CONTRACT SERVICES  | ELECTION    | JG11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |

|     | A                       | B                 | C           | E              | F            | G          | H            |
|-----|-------------------------|-------------------|-------------|----------------|--------------|------------|--------------|
| 3   | Vendor Name             | Charge To         | Description | Invoice Number | Invoice Date | Check Date | Check Amount |
| 202 | JOE E. CLARK            | CONTRACT SERVICES | ELECTION    | JC11062012     | 11/6/2012    | 11/19/2012 | \$160.00     |
| 203 | JOYCE H. LANFORD        | CONTRACT SERVICES | ELECTION    | JL11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 204 | KATHLENN SWANSON MILLER | CONTRACT SERVICES | ELECTION    | KM11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 205 | KATHRYN C. HUNTER       | CONTRACT SERVICES | ELECTION    | KH11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 206 | KAYLA PACE              | CONTRACT SERVICES | ELECTION    | KP11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 207 | KIM REYNOLDS            | CONTRACT SERVICES | ELECTION    | KR11062012     | 11/6/2012    | 11/19/2012 | \$97.50      |
| 208 | KIMBERLY ANN BRUCE      | CONTRACT SERVICES | ELECTION    | KB11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 209 | KIMBERLY H. WASHINGTON  | CONTRACT SERVICES | ELECTION    | KW11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 210 | LAURIE L. THOMAS        | CONTRACT SERVICES | ELECTION    | LT11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 211 | LINDA C. PARKER         | CONTRACT SERVICES | ELECTION    | LP11062012     | 11/6/2012    | 11/19/2012 | \$97.50      |
| 212 | LINDA P. WALLER         | CONTRACT SERVICES | ELECTION    | LW11062012     | 11/6/2012    | 11/19/2012 | \$97.50      |
| 213 | LINDA S. OKUN           | CONTRACT SERVICES | ELECTION    | LO11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 214 | LINDSAY K. WHITE        | CONTRACT SERVICES | ELECTION    | LW11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 215 | LORA S. PAYNE           | CONTRACT SERVICES | ELECTION    | LP11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 216 | LORRAINE F. WHEELER     | CONTRACT SERVICES | ELECTION    | LW11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 217 | MANDY YANCEY            | CONTRACT SERVICES | ELECTION    | MY11022012     | 11/6/2012    | 11/19/2012 | \$97.50      |
| 218 | MARGIE L. JOHNSON       | CONTRACT SERVICES | ELECTION    | HJ11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 219 | MARIA L. GRAFF          | CONTRACT SERVICES | ELECTION    | MG11062012     | 11/6/2012    | 11/19/2012 | \$97.50      |
| 220 | MARILYN K. PAYNE        | CONTRACT SERVICES | ELECTION    | MP11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 221 | MARY WILLS TILMAN       | CONTRACT SERVICES | ELECTION    | MT1106212      | 11/6/2012    | 11/19/2012 | \$150.00     |
| 222 | MERRIE J. OTT           | CONTRACT SERVICES | ELECTION    | MO11062012     | 11/6/2012    | 11/19/2012 | \$97.50      |
| 223 | MICHAEL HARTFORD        | CONTRACT SERVICES | ELECTION    | MH11062012     | 11/6/2012    | 11/19/2012 | \$97.50      |
| 224 | MINOR W. EAGER          | CONTRACT SERVICES | ELECTION    | ME11062012     | 11/6/2012    | 11/19/2012 | \$160.00     |
| 225 | NANCY L. STEWARD        | CONTRACT SERVICES | ELECTION    | NS11062012     | 11/6/2012    | 11/19/2012 | \$160.00     |
| 226 | PATRICIA B. EAGER       | CONTRACT SERVICES | ELECTION    | PE11062012     | 11/6/2012    | 11/19/2012 | \$175.00     |
| 227 | PATRICIA M. P. WOODSON  | CONTRACT SERVICES | ELECTION    | PW11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 228 | PAUL BJORNSEN           | CONTRACT SERVICES | ELECTION    | PB11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 229 | PAUL W. PLANT           | CONTRACT SERVICES | ELECTION    | PP11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 230 | PAULA MANN FALK         | CONTRACT SERVICES | ELECTION    | PF11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 231 | PETER C. ALLEN          | CONTRACT SERVICES | ELECTION    | PAQ11062012    | 11/6/2012    | 11/19/2012 | \$150.00     |
| 232 | PHYLLIS J. SMITH        | CONTRACT SERVICES | ELECTION    | PS11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 233 | PHYLLIS J. SMITH        | CONTRACT SERVICES | ELECTION    | SR11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 234 | RICHARD O. SINGLETON    | CONTRACT SERVICES | ELECTION    | RS11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 235 | RICHARD S. HENRY        | CONTRACT SERVICES | ELECTION    | RH11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 236 | ROBERT G. MINNIS        | CONTRACT SERVICES | ELECTION    | RG11022012     | 11/6/2012    | 11/19/2012 | \$97.50      |
| 237 | ROBERT H. HILL          | CONTRACT SERVICES | ELECTION    | RH11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 238 | ROBERT JAMES            | CONTRACT SERVICES | ELECTION    | rj11062012     | 11/6/2012    | 11/19/2012 | \$60.00      |
| 239 | ROBIN BEST              | CONTRACT SERVICES | ELECTION    | RB11062012     | 11/6/2012    | 11/19/2012 | \$150.00     |
| 240 | ROSANN S. HILL          | CONTRACT SERVICES | ELECTION    | RH11062012     | 11/6/2012    | 11/19/2012 | \$175.00     |
| 241 | ROSILYN A. BOLSKI       | CONTRACT SERVICES | ELECTION    | RB11062012     | 11/6/2012    | 11/19/2012 | \$97.50      |

|     | A                             | B                             | C                            | E                  | F            | G          | H            |
|-----|-------------------------------|-------------------------------|------------------------------|--------------------|--------------|------------|--------------|
| 3   | Vendor Name                   | Charge To                     | Description                  | Invoice Number     | Invoice Date | Check Date | Check Amount |
| 242 | SALLY K. MEYER                | CONTRACT SERVICES             | ELECTION                     | SM11062012         | 11/6/2012    | 11/19/2012 | \$97.50      |
| 243 | SAMUEL T. EDWARDS             | CONTRACT SERVICES             | ELECTOIN                     | SE11062012         | 11/6/2012    | 11/19/2012 | \$150.00     |
| 244 | SANDRA PATTERSON              | CONTRACT SERVICES             | ELECTION                     | SP11062012         | 11/6/2012    | 11/19/2012 | \$150.00     |
| 245 | SHANNON MARSHALL              | CONTRACT SERVICES             | ELECTION                     | SM11062012         | 11/6/2012    | 11/19/2012 | \$150.00     |
| 246 | SUZETTE J. WAGNER             | CONTRACT SERVICES             | ELECTION                     | SW11062012         | 11/6/2012    | 11/19/2012 | \$97.50      |
| 247 | TRACEY E. HOWARD-GOUGH        | CONTRACT SERVICES             | ELECTION                     | TG11022012         | 11/6/2012    | 11/19/2012 | \$150.00     |
| 248 | VERA C. FITZGERALD            | CONTRACT SERVICES             | ELECTION                     | VF11062012         | 11/6/2012    | 11/19/2012 | \$150.00     |
| 249 | VICKIE ARGIE                  | CONTRACT SERVICES             | ELECTION                     | VA11062012         | 11/6/2012    | 11/19/2012 | \$97.50      |
| 250 | WILLIAM PEMBERTON             | MILEAGE ALLOWANCES            | ELECTION                     | WP11062012         | 11/6/2012    | 11/19/2012 | \$86.00      |
| 251 | WILLIAM PEMBERTON             | SUBSISTENCE & LODGING         | ELECTION                     | WP11062012         | 11/6/2012    | 11/19/2012 | \$200.00     |
| 252 | PHYLLIS J. SMITH              | CONTRACT SERVICES             | ELECTION                     | PS 11062012        | 11/26/2012   | 11/26/2012 | \$150.00     |
| 253 | SHIRLEY D. ROUNDTREE          | CONTRACT SERVICES             | ELECTION                     | SR11062012         | 11/6/2012    | 11/26/2012 | \$150.00     |
| 254 | FLUVANNA CO SHERIFF'S OFC     | BLDGS EQUIP VEHICLE REP&MAINT | TRANSPORT ELECTION MACHINES  | FCR011             | 11/8/2012    | 11/30/2012 | \$1,155.00   |
| 255 | GENE A DIMMIE                 | MILEAGE ALLOWANCES            | ELECTION                     | GD11062012         | 11/6/2012    | 11/30/2012 | \$84.36      |
| 256 | GENE A DIMMIE                 | CONTRACT SERVICES             | ELECTION                     | GD11062012         | 11/6/2012    | 11/30/2012 | \$175.00     |
| 257 | PETROLEUM TRADERS CORP        | VEHICLE FUEL                  | GAS                          | SEPT 2012          | 9/30/2012    | 11/30/2012 | \$112.94     |
| 258 | TAMMY L. GRIGG                | CONTRACT SERVICES             | ELECTION                     | TG11062012         | 11/6/2012    | 11/30/2012 | \$200.00     |
| 259 | THE CENTRAL VIRGINIAN         | ADVERTISING                   | AD                           | 19363 10042012     | 10/31/2012   | 11/30/2012 | \$63.00      |
| 260 | VA INFORMATION                | TELECOMMUNICATIONS            | LONG DISTANCE                | T252268            | 9/30/2012    | 11/30/2012 | \$35.51      |
| 261 | BANK OF AMERICA               | CONVENTION AND EDUCATION      | MONTHLY STATEMENT            | PACE 11302012      | 11/30/2012   | 12/14/2012 | \$31.81      |
| 262 | BANK OF AMERICA               | CONVENTION AND EDUCATION      | MONTHLY STATEMENT            | PACE 11302012      | 11/30/2012   | 12/14/2012 | \$58.16      |
| 263 | CENTURYLINK 309884111         | TELECOMMUNICATIONS            | PHONE                        | 309884111 1116     | 11/16/2012   | 12/14/2012 | \$368.68     |
| 264 | JEROME PATCHEN                | MILEAGE ALLOWANCES            | MILEAGE                      | JP11272012         | 11/27/2012   | 12/14/2012 | \$110.45     |
| 265 | ANTIOCH BAPTIST CHURCH        | CONTRACT SERVICES             | ANNUAL POLLING PAYMENT       | DECEMBER 5, 2012   | 12/5/2012    | 12/14/2012 | \$100.00     |
| 266 | ETTA H COLLINS                | CONTRACT SERVICES             | ELECTION OFFICER             | ET10272012         | 10/27/2012   | 12/14/2012 | \$25.00      |
| 267 | JUDY DEBRES                   | CONTRACT SERVICES             | ELECTION OFFICER             | JB10232012         | 10/23/2012   | 12/14/2012 | \$25.00      |
| 268 | KENTS STORE ARC               | CONTRACT SERVICES             | ANNUAL POLLING PLACE PAYMENT | DECEMBER 5, 2012   | 11/5/2012    | 12/14/2012 | \$125.00     |
| 269 | SHENANDOAH VALLEY WATER       | OFFICE SUPPLIES               | WATER                        | L4031010-12        | 12/1/2012    | 12/14/2012 | \$26.38      |
| 270 | VERIZON 721970783-00001       | TELECOMMUNICATIONS            | MONTHLY SERVICE              | 6814641227         | 12/6/2012    | 12/14/2012 | \$49.74      |
| 271 |                               |                               |                              |                    |              | Total:     | \$18,283.23  |
| 272 |                               |                               |                              |                    |              |            |              |
| 273 | <u>GENERAL DISTRICT COURT</u> |                               |                              |                    |              |            |              |
| 274 | CENTURYLINK 309871364         | TELECOMMUNICATIONS            | PHONE                        | 309871364 11162012 | 11/16/2012   | 11/30/2012 | \$220.65     |
| 275 | VA INFORMATION                | TELECOMMUNICATIONS            | LONG DISTANCE                | T252268            | 9/30/2012    | 11/30/2012 | \$38.59      |
| 276 | VIRGINIA BUSINESS SYSTEMS     | MAINTENANCE CONTRACTS         | EQUIPMENT                    | 12958069           | 11/12/2012   | 11/30/2012 | \$167.69     |
| 277 | VIRGINIA WATERS INC           | MAINTENANCE CONTRACTS         | WATER                        | 17350 10/31        | 10/31/2012   | 11/30/2012 | \$12.00      |
| 278 | STAPLES BUSINESS              | OFFICE SUPPLIES               | SUPPLIES                     | 8023763570         | 11/24/2012   | 12/14/2012 | \$86.93      |
| 279 | VIRGINIA WATERS INC           | MAINTENANCE CONTRACTS         | WATER                        | 11/30/2012         | 11/19/2012   | 12/14/2012 | \$35.45      |
| 280 |                               |                               |                              |                    |              | Total:     | \$561.31     |
| 281 |                               |                               |                              |                    |              |            |              |

|     | A                                 | B                             | C                     | E              | F            | G          | H            |
|-----|-----------------------------------|-------------------------------|-----------------------|----------------|--------------|------------|--------------|
| 3   | Vendor Name                       | Charge To                     | Description           | Invoice Number | Invoice Date | Check Date | Check Amount |
| 282 | <u>COURT SERVICE UNIT</u>         |                               |                       |                |              |            |              |
| 283 | CENTURYLINK                       | TELECOMMUNICATIONS            | PHONE                 | 309762613      | 11/16/12     | 11/16/2012 | \$19.60      |
| 284 | VA INFORMATION                    | TELECOMMUNICATIONS            | LONG DISTANCE         | T252268        | 9/30/2012    | 11/30/2012 | \$39.13      |
| 285 | SHENANDOAH VALLEY WATER           | FURNITURE & FIXTURES          | WATER                 | L5790520-12    | 12/1/2012    | 12/14/2012 | \$60.45      |
| 286 |                                   |                               |                       |                |              | Total:     | \$119.18     |
| 287 |                                   |                               |                       |                |              |            |              |
| 288 | <u>CLERK OF THE CIRCUIT COURT</u> |                               |                       |                |              |            |              |
| 289 | CENTURYLINK                       | TELECOMMUNICATIONS            | PHONE                 | 309762613      | 11/16/12     | 11/16/2012 | \$14.70      |
| 290 | CENTURYLINK                       | TELECOMMUNICATIONS            | PHONE                 | 309762613      | 11/16/12     | 11/16/2012 | \$39.20      |
| 291 | VA INFORMATION                    | TELECOMMUNICATIONS            | LONG DISTANCE         | T252268        | 9/30/2012    | 11/30/2012 | \$49.40      |
| 292 | CHARLOTTESVILLE OFFICE            | OFFICE SUPPLIES               | SUPPLIES              | 667870         | 12/6/2012    | 12/14/2012 | \$38.00      |
| 293 | CHARLOTTESVILLE OFFICE            | BLDGS EQUIP VEHICLE REP&MAINT | COPIER SERVICE        | 667841         | 11/29/2012   | 12/14/2012 | \$100.00     |
| 294 | FLUVANNA CO CIRCUIT COURT         | CONTRACT SERVICES             | SERVICE BANK CHARGE   | 12062012       | 12/6/2012    | 12/14/2012 | \$84.26      |
| 295 | LOGAN SYSTEMS INC                 | PRINTING AND BINDING          | PAPER                 | 43783          | 12/14/2012   | 12/14/2012 | \$169.50     |
| 296 | LOGAN SYSTEMS INC                 | PROFESSIONAL SERVICES         | PROFESSIONAL SERVICES | 43695          | 11/15/2012   | 12/14/2012 | \$2,541.67   |
| 297 | LOGAN SYSTEMS INC                 | PROFESSIONAL SERVICES         | PROFESSIONAL SERVICE  | 43782          | 12/14/2012   | 12/14/2012 | \$2,541.67   |
| 298 | QUILL                             | OFFICE SUPPLIES               | SUPPLIES              | 7336199        | 11/19/2012   | 12/14/2012 | \$2.73       |
| 299 | QUILL                             | OFFICE SUPPLIES               | SUPPLIES              | 7361523        | 11/19/2012   | 12/14/2012 | \$12.21      |
| 300 | QUILL                             | OFFICE SUPPLIES               | SUPPLIES              | 7723468        | 12/5/2012    | 12/14/2012 | \$356.16     |
| 301 | SHENANDOAH VALLEY WATER           | OFFICE SUPPLIES               | WATER                 | L2484350012    | 12/1/2012    | 12/14/2012 | \$53.20      |
| 302 |                                   |                               |                       |                |              | Total:     | \$6,002.70   |
| 303 |                                   |                               |                       |                |              |            |              |
| 304 | <u>CIRCUIT COURT JUDGE</u>        |                               |                       |                |              |            |              |
| 305 | ONE TIME                          | COMPENSATION-JURORS,WITNESSES | GRAND JURY            | GJ102012-5     | 11072012     | 11/7/2012  | \$30.00      |
| 306 | VA INFORMATION                    | TELECOMMUNICATIONS            | LONG DISTANCE         | T252268        | 9/30/2012    | 11/30/2012 | \$32.84      |
| 307 | PALMYRA PRESS, INC                | OFFICE SUPPLIES               | CARDS                 | 3155           | 11/29/2012   | 12/14/2012 | \$34.00      |
| 308 |                                   |                               |                       |                |              | Total:     | \$96.84      |
| 309 |                                   |                               |                       |                |              |            |              |
| 310 | <u>COMMONWEALTH ATTY</u>          |                               |                       |                |              |            |              |
| 311 | CENTURYLINK                       | TELECOMMUNICATIONS            | PHONE                 | 309762613      | 11/16/12     | 11/16/2012 | \$19.60      |
| 312 | VA INFORMATION                    | TELECOMMUNICATIONS            | LONG DISTANCE         | T252268        | 9/30/2012    | 11/30/2012 | \$38.36      |
| 313 | JEFF HAISLIP                      | CONVENTION AND EDUCATION      | REIMBURSMENT          | J12102012      | 12/10/2012   | 12/14/2012 | \$59.61      |
| 314 | SHENANDOAH VALLEY WATER           | CONTRACT SERVICES             | WATER                 | L3547800-12    | 12/1/2012    | 12/14/2012 | \$28.00      |
| 315 | VERIZON 721970783-00001           | TELECOMMUNICATIONS            | MONTHLY SERVICE       | 6814641227     | 12/6/2012    | 12/14/2012 | \$49.74      |
| 316 |                                   |                               |                       |                |              | Total:     | \$195.31     |
| 317 |                                   |                               |                       |                |              |            |              |
| 318 | <u>SHERIFF</u>                    |                               |                       |                |              |            |              |
| 319 | AT&T 286-3642                     | TELECOMMUNICATIONS            | PHONE                 | 7305055828001  | 116          | 11/6/2012  | \$83.86      |
| 320 | CAMPBELL EQUIPMENT INC            | BLDGS EQUIP VEHICLE REP&MAINT | SUPPLIES              | 11152012       | 11/15/2012   | 11/30/2012 | \$10.00      |
| 321 | CENTURYLINK                       | TELECOMMUNICATIONS            | PHONE                 | 309762613      | 11/16/12     | 11/16/2012 | \$39.20      |

|     | A                               | B                             | C                                    | E                  | F            | G          | H            |
|-----|---------------------------------|-------------------------------|--------------------------------------|--------------------|--------------|------------|--------------|
| 3   | Vendor Name                     | Charge To                     | Description                          | Invoice Number     | Invoice Date | Check Date | Check Amount |
| 322 | CENTURYLINK 309797542           | TELECOMMUNICATIONS            | PHONE                                | 309797542 11162012 | 11/16/2012   | 11/30/2012 | \$129.42     |
| 323 | CENTURYLINK 309903768           | TELECOMMUNICATIONS            | PHONE                                | 309903768 11072012 | 11/7/2012    | 11/30/2012 | \$156.42     |
| 324 | CENTURYLINK 310191749           | TELECOMMUNICATIONS            | PHONE                                | 310191749 1116     | 11/16/2012   | 11/30/2012 | \$938.57     |
| 325 | CLEAR COMMUNICATIONS AND        | BLDGS EQUIP VEHICLE REP&MAINT | SERVICE EQUIPMENT                    | 94676              | 11/16/2012   | 11/30/2012 | \$72.00      |
| 326 | COBB TECHNOLOGIES               | LEASE/RENT                    | COPIER                               | 41967              | 11/16/2012   | 11/30/2012 | \$110.00     |
| 327 | DONNA'S NEEDLEWORK              | UNIFORM/WEARING APPAREL       | ALTERATIONS                          | 309948             | 11/19/2012   | 11/30/2012 | \$30.00      |
| 328 | FRIENDSHIP SVC CTR INC          | BLDGS EQUIP VEHICLE REP&MAINT | VEHICLE REPAIRS                      | 21790              | 9/26/2012    | 11/30/2012 | \$677.43     |
| 329 | GE CAPITAL                      | LEASE/RENT                    | EQUIPMENT                            | 57958574           | 11/14/2012   | 11/30/2012 | \$92.29      |
| 330 | GE CAPITAL                      | LEASE/RENT                    | EQUIPMENT                            | 57978065           | 11/18/2012   | 11/30/2012 | \$155.46     |
| 331 | LSSP CORPORATION                | MAINTENANCE CONTRACTS         | CONVERSION IIS SET UP &<br>SCRIPTING | EDRAWERSYS4471     | 10/25/2012   | 11/30/2012 | \$600.00     |
| 332 | MANSFIELD OIL COMPANY           | VEHICLE FUEL                  | GAS                                  | AUGUST 2012        | 8/30/2012    | 11/30/2012 | \$5,748.25   |
| 333 | OCE'                            | MAINTENANCE CONTRACTS         | SUPPLIES                             | 418061753          | 11/15/2012   | 11/30/2012 | \$16.34      |
| 334 | PALMYRA AUTOMOTIVE INC          | BLDGS EQUIP VEHICLE REP&MAINT | OIL CHANGE                           | 37436              | 11/15/2012   | 11/30/2012 | \$14.00      |
| 335 | PETROLEUM TRADERS CORP          | VEHICLE FUEL                  | GAS                                  | SEPT 2012          | 9/30/2012    | 11/30/2012 | \$7,535.21   |
| 336 | PSYCHOLOGICAL HEALTH ROANOKE PC | PROFESSIONAL SERVICES         | EVALUATION                           | 3338,3339,3340     | 11/15/2012   | 11/30/2012 | \$255.00     |
| 337 | SHULL'S AUTOMOTIVE INC          | BLDGS EQUIP VEHICLE REP&MAINT | TOWING                               | 10015052           | 11/9/2012    | 11/30/2012 | \$85.00      |
| 338 | VA INFORMATION                  | TELECOMMUNICATIONS            | LONG DISTANCE                        | T252268            | 9/30/2012    | 11/30/2012 | \$507.70     |
| 339 | VALLEY OFFICE MACHINES          | MAINTENANCE CONTRACTS         | EQUIPMENT                            | 246519             | 9/10/2012    | 11/30/2012 | \$13.84      |
| 340 | VALLEY OFFICE MACHINES          | MAINTENANCE CONTRACTS         | SERVICE AGREEMENT                    | 248125             | 11/13/2012   | 11/30/2012 | \$111.02     |
| 341 | VERIZON BUSINESS                | TELECOMMUNICATIONS            | PHONE                                | 74295122           | 11/25/2012   | 11/30/2012 | \$14.45      |
| 342 | VERIZON WIRELESS                | TELECOMMUNICATIONS            | SHERIFF CELL                         | 6809786823         | 11/8/2012    | 11/30/2012 | \$1,038.95   |
| 343 | WEST RIVER AUTO                 | VEHICLE/POWER EQUIP SUPPLIES  | OIL FILTERS                          | WRRRA2             | 10/3/2012    | 11/30/2012 | \$82.32      |
| 344 | WEX BANK                        | VEHICLE FUEL                  | GAS                                  | 312249121          | 11/16/2012   | 11/30/2012 | \$49.87      |
| 345 | BANK OF AMERICA                 | VEHICLE FUEL                  | GAS                                  | HRSS 11302012      | 11/30/2012   | 12/14/2012 | \$50.00      |
| 346 | BANK OF AMERICA                 | VEHICLE FUEL                  | MONTHLY STATEMENT                    | RENSCH 11302012    | 11/30/2012   | 12/14/2012 | \$55.36      |
| 347 | BLUE RIDGE EMBROIDERY, INC.     | UNIFORM/WEARING APPAREL       | HATS                                 | 56806              | 10/4/2012    | 12/14/2012 | \$380.00     |
| 348 | CENTRAL BATTERY                 | POLICE SUPPLIES               | SUPPLIES                             | 23039              | 11/30/2012   | 12/14/2012 | \$42.54      |
| 349 | DMV                             | VEHICLE/POWER EQUIP SUPPLIES  | LICENSE - JUVENILE                   | 12335388           | 11/30/2012   | 12/14/2012 | \$30.00      |
| 350 | GALLS                           | UNIFORM/WEARING APPAREL       | BUCKLES                              | 000190308          | 11/19/2012   | 12/14/2012 | \$12.00      |
| 351 | GALLS                           | UNIFORM/WEARING APPAREL       | TACTICAL PANTS                       | 00190307           | 11/19/2012   | 12/14/2012 | \$176.00     |
| 352 | HELIX COMPUTER SYS INC          | TELECOMMUNICATIONS            | WEB HOSTING                          | 17724 12012        | 12/1/2012    | 12/14/2012 | \$20.00      |
| 353 | KNOCK-OUT SPECIALTIES, INC.     | OTHER OPERATING SUPPLIES      | PENS & SET UP                        | 30945              | 10/4/2012    | 12/14/2012 | \$322.75     |
| 354 | NAPA AUTO PARTS                 | VEHICLE/POWER EQUIP SUPPLIES  | SUPPLIES                             | 783744             | 12/6/2012    | 12/14/2012 | \$22.47      |
| 355 | PALMYRA AUTOMOTIVE INC          | BLDGS EQUIP VEHICLE REP&MAINT | OIL CHANGE                           | 37589              | 11/28/2012   | 12/14/2012 | \$14.00      |
| 356 | PAPCO, INC                      | VEHICLE FUEL                  | GAS                                  | OCTOBER SHERIFF    | 10/31/2012   | 12/14/2012 | \$7,600.03   |
| 357 | PSYCHOLOGICAL HEALTH ROANOKE PC | PROFESSIONAL SERVICES         | TESTING                              | 12102012           | 12/10/2012   | 12/14/2012 | \$85.00      |
| 358 | QUALITY UNIFORMS                | UNIFORM/WEARING APPAREL       | UNIFORMS                             | 730                | 12/7/2012    | 12/14/2012 | \$159.97     |
| 359 | SHULL'S AUTOMOTIVE INC          | UNIFORM/WEARING APPAREL       | OIL CHANGE                           | 10015055           | 12/3/2012    | 12/14/2012 | \$30.00      |
| 360 | SHULL'S AUTOMOTIVE INC          | BLDGS EQUIP VEHICLE REP&MAINT | OIL CHANGE                           | 10015057           | 12/5/2012    | 12/14/2012 | \$36.00      |

|     | A                         | B                              | C                   | E                  | F            | G          | H            |
|-----|---------------------------|--------------------------------|---------------------|--------------------|--------------|------------|--------------|
| 3   | Vendor Name               | Charge To                      | Description         | Invoice Number     | Invoice Date | Check Date | Check Amount |
| 361 | STAPLES BUSINESS          | VEHICLE/POWER EQUIP SUPPLIES   | SUPPLIES            | 8023703588         | 11/17/2012   | 12/14/2012 | \$47.92      |
| 362 | STAPLES BUSINESS          | OFFICE SUPPLIES                | SUPPLIES            | 8023839726         | 12/1/2012    | 12/14/2012 | \$293.82     |
| 363 | VIRGINIA OIL FLEET PROG   | VEHICLE FUEL                   | GAS                 | BV023 1106         | 12/6/2012    | 12/14/2012 | \$1,323.82   |
| 364 | WEST RIVER AUTO           | BLDGS EQUIP VEHICLE REP&MAINT  | OIL/FEE             | 29264              | 11/13/2012   | 12/14/2012 | \$15.70      |
| 365 | WEST RIVER AUTO           | BLDGS EQUIP VEHICLE REP&MAINT  | OIL/FEE             | 29315              | 11/30/2012   | 12/14/2012 | \$15.70      |
| 366 | WEST RIVER AUTO           | BLDGS EQUIP VEHICLE REP&MAINT  | OIL CHANGE          | 29308              | 11/30/2012   | 12/14/2012 | \$31.70      |
| 367 | WEST RIVER AUTO           | BLDGS EQUIP VEHICLE REP&MAINT  | VEHICLE REPAIRS     | 29320              | 12/4/2012    | 12/14/2012 | \$77.48      |
| 368 | BATTLEFIELD FORD          | VEHICLE/POWER EQUIP SUPPLIES   | VEHICLE PARTS       | 206156             | 11/6/2012    | 12/14/2012 | \$446.20     |
| 369 | DONNA'S NEEDLEWORK        | UNIFORM/WEARING APPAREL        | UNIFORM ALTERATIONS | 5029-9/9314-47     | 11/26/2012   | 12/14/2012 | \$27.00      |
| 370 | DONNA'S NEEDLEWORK        | UNIFORM/WEARING APPAREL        | UNIFORM ALTERATIONS | 5029-9/9314-47     | 11/26/2012   | 12/14/2012 | \$32.00      |
| 371 | FLUVANNA DO IT BEST       | VEHICLE/POWER EQUIP SUPPLIES   | SUPPLIES            | 037327             | 12/4/2012    | 12/14/2012 | \$9.19       |
| 372 | HELIX COMPUTER SYS INC    | TELECOMMUNICATIONS             | WEB HOSTING         | 17724              | 12/1/2012    | 12/14/2012 | \$13.55      |
| 373 | NAPA AUTO PARTS           | VEHICLE/POWER EQUIP SUPPLIES   | VEHICLE PARTS       | 776259             | 11/8/2012    | 12/14/2012 | \$168.82     |
| 374 | NAPA AUTO PARTS           | VEHICLE/POWER EQUIP SUPPLIES   | VEHICLE PARTS       | 782901             | 12/3/2012    | 12/14/2012 | \$174.58     |
| 375 | PALMYRA AUTOMOTIVE INC    | BLDGS EQUIP VEHICLE REP&MAINT  | VEHICLE MAINTENANCE | 37621              | 11/29/2012   | 12/14/2012 | \$14.00      |
| 376 | PALMYRA AUTOMOTIVE INC    | BLDGS EQUIP VEHICLE REP&MAINT  | VEHICLE MAINTENANCE | 37332              | 12/3/2012    | 12/14/2012 | \$96.50      |
| 377 | SHENANDOAH VALLEY WATER   | LEASE/RENT                     | WATER               | L3822710-12        | 12/1/2012    | 12/14/2012 | \$11.00      |
| 378 | WEST RIVER AUTO           | BLDGS EQUIP VEHICLE REP&MAINT  | VEHICLE REPAIR      | 29226              | 11/9/2012    | 12/14/2012 | \$48.00      |
| 379 | WEST RIVER AUTO           | BLDGS EQUIP VEHICLE REP&MAINT  | VEHICLE REPAIR      | 29226 11/9/12      | 11/9/2012    | 12/14/2012 | \$48.00      |
| 380 |                           |                                |                     |                    |              | Total:     | \$30,497.70  |
| 381 |                           |                                |                     |                    |              |            |              |
| 382 | E911                      |                                |                     |                    |              |            |              |
| 383 | ADVANCED NETWORK SYSTEMS  | BLDGS EQUIP VEHICLE REP&MAINT  | SECURITY SOFTWAREE  | 12082              | 11/14/2012   | 11/30/2012 | \$625.00     |
| 384 | APCO INTERNATIONAL, INC   | DUES OR ASSOCIATION MEMBERSHIP | MEMBERSHIP          | 330049 11052012    | 11/5/2012    | 11/30/2012 | \$92.00      |
| 385 | CENTURYLINK               | TELECOMMUNICATIONS             | PHONE               | 309762613 11/16/12 | 11/16/2012   | 11/30/2012 | \$4.90       |
| 386 | COBB TECHNOLOGIES         | LEASE/RENT                     | COPIER              | 41967              | 11/16/2012   | 11/30/2012 | \$110.00     |
| 387 | MSAG DATA CONSULTANTS,INC | MSAG SERVICES                  | ADDRESS MAINTENANCE | C311274            | 10/31/2012   | 11/30/2012 | \$126.00     |
| 388 | VA INFORMATION            | TELECOMMUNICATIONS             | LONG DISTANCE       | T252268            | 9/30/2012    | 11/30/2012 | \$31.71      |
| 389 | VERIZON WIRELESS          | TELECOMMUNICATIONS             | SHERIFF CELL        | 6809786823         | 11/8/2012    | 11/30/2012 | \$633.79     |
| 390 | ADVANCED NETWORK SYSTEMS  | BLDGS EQUIP VEHICLE REP&MAINT  | TECH SUPPORT        | 12192              | 11/26/2012   | 12/14/2012 | \$37.50      |
| 391 | CENTURYLINK 310214091     | TELECOMMUNICATIONS             | PHONE               | 310214091 1119     | 11/19/2012   | 12/14/2012 | \$960.80     |
| 392 | DYNAMIC RESOURCE SOLUTION | CONTRACT SERVICES              | IT SERVICE          | 658                | 11/26/2012   | 12/14/2012 | \$1,682.50   |
| 393 | D & S CONSTRUCTION        | MSAG SERVICES                  | SIGNS               | 5746               | 11/14/2012   | 12/14/2012 | \$1,066.00   |
| 394 | MSAG DATA CONSULTANTS,INC | MSAG SERVICES                  | E-911 ADDRESS MAINT | C311322            | 11/30/2012   | 12/14/2012 | \$305.00     |
| 395 |                           |                                |                     |                    |              | Total:     | \$5,675.20   |
| 396 |                           |                                |                     |                    |              |            |              |
| 397 | FIRE AND RESCUE SQUAD     |                                |                     |                    |              |            |              |
| 398 | VFIS                      | GENERAL LIABILITY              | INSURANCE           | 426841100          | 10/22/2012   | 12/5/2012  | \$2,249.00   |
| 399 | FLUVANNA COUNTY RESCUE    | FIRE & RESCUE ASSN OPERATIONAL | ALLOCATION          | 12/12/2012         | 12/12/2012   | 12/14/2012 | \$15,979.50  |
| 400 | FLUVANNA COUNTY VOLUNTEER | FIRE & RESCUE ASSN OPERATIONAL | ALLOCATION          | 12122012           | 12/12/2012   | 12/14/2012 | \$30,167.50  |

|     | A                               | B                              | C                          | E                  | F            | G          | H            |
|-----|---------------------------------|--------------------------------|----------------------------|--------------------|--------------|------------|--------------|
| 3   | Vendor Name                     | Charge To                      | Description                | Invoice Number     | Invoice Date | Check Date | Check Amount |
| 401 | LAKE MONTICELLO                 | FIRE & RESCUE ASSN OPERATIONAL | QTRLY PAYMENT              | 12122012           | 12/12/2012   | 12/14/2012 | \$23,757.75  |
| 402 | LAKE MONTICELLO                 | FIRE & RESCUE CAPITAL          | QTRLY PAYMENT              | 12122012           | 12/12/2012   | 12/14/2012 | \$65,000.00  |
| 403 |                                 |                                |                            |                    |              | Total:     | \$137,153.75 |
| 404 |                                 |                                |                            |                    |              |            |              |
| 405 | <u>CORRECTION AND DETENTION</u> |                                |                            |                    |              |            |              |
| 406 | COUNTY OF ALBEMARLE             | CONFINEMENT - BRJDC            | JUVENILE DETENTION         | FY2013-0000400     | 10/31/2012   | 11/30/2012 | \$13,749.26  |
| 407 | CENTRAL VIRGINIA REGIONAL       | CVRJ COST OF PRISONERS         | 3RD QTR ALLOCATION         | 010113F            | 12/3/2012    | 12/14/2012 | \$165,288.00 |
| 408 | E.W. THOMAS                     | FOOD SUPPLIES                  | INMATE MEALS               | 11082012           | 12/10/2012   | 12/14/2012 | \$8.49       |
| 409 |                                 |                                |                            |                    |              | Total:     | \$179,045.75 |
| 410 |                                 |                                |                            |                    |              |            |              |
| 411 | <u>BUILDING INSPECTIONS</u>     |                                |                            |                    |              |            |              |
| 412 | CENTURYLINK                     | TELECOMMUNICATIONS             | PHONE                      | 309762613 11/16/12 | 11/16/2012   | 11/30/2012 | \$19.60      |
| 413 | PETROLEUM TRADERS CORP          | VEHICLE FUEL                   | GAS                        | SEPT 2012          | 9/30/2012    | 11/30/2012 | \$76.92      |
| 414 | PETROLEUM TRADERS CORP          | VEHICLE FUEL                   | GAS                        | SEPT 2012          | 9/30/2012    | 11/30/2012 | \$87.30      |
| 415 | PETROLEUM TRADERS CORP          | VEHICLE FUEL                   | GAS                        | SEPT 2012          | 9/30/2012    | 11/30/2012 | \$141.63     |
| 416 | VA INFORMATION                  | TELECOMMUNICATIONS             | LONG DISTANCE              | T252268            | 9/30/2012    | 11/30/2012 | \$34.17      |
| 417 | VIRGINIA PLUMBING &             | CONVENTION AND EDUCATION       | MEMBERSHIP                 | LESTER 11192012    | 11/19/2012   | 11/30/2012 | \$30.00      |
| 418 | VIRGINIA PLUMBING &             | CONVENTION AND EDUCATION       | MEMBERSHIP                 | WILLS 11202012     | 11/20/2012   | 11/30/2012 | \$30.00      |
| 419 | VERIZON 721970783-00001         | TELECOMMUNICATIONS             | MONTHLY SERVICE            | 6814641227         | 12/6/2012    | 12/14/2012 | \$49.74      |
| 420 |                                 |                                |                            |                    |              | Total:     | \$469.36     |
| 421 |                                 |                                |                            |                    |              |            |              |
| 422 | <u>ANIMAL CONTROL</u>           |                                |                            |                    |              |            |              |
| 423 | PETROLEUM TRADERS CORP          | VEHICLE FUEL                   | GAS                        | SEPT 2012          | 9/30/2012    | 11/30/2012 | \$272.88     |
| 424 | PETROLEUM TRADERS CORP          | VEHICLE FUEL                   | GAS                        | SEPT 2012          | 9/30/2012    | 11/30/2012 | \$283.86     |
| 425 | FLUVANNA SPCA                   | CONTRACT SERVICES              | CONTRACT                   | 12032012           | 12/3/2012    | 12/14/2012 | \$10,704.58  |
| 426 | VERIZON 721970783-00001         | TELECOMMUNICATIONS             | MONTHLY SERVICE            | 6814641227         | 12/6/2012    | 12/14/2012 | \$85.30      |
| 427 |                                 |                                |                            |                    |              | Total:     | \$11,346.62  |
| 428 |                                 |                                |                            |                    |              |            |              |
| 429 | <u>LITTER</u>                   |                                |                            |                    |              |            |              |
| 430 | RIVANNA WATER & SEWER           | PROFESSIONAL SERVICES          | HAZORDOUS WASTE COLLECTION | INV01047           | 12/1/2012    | 12/14/2012 | \$378.00     |
| 431 |                                 |                                |                            |                    |              | Total:     | \$378.00     |
| 432 |                                 |                                |                            |                    |              |            |              |
| 433 | <u>FACILITIES</u>               |                                |                            |                    |              |            |              |
| 434 | CAPITAL TRISTATE                | POSTAL SERVICES                | FREIGHT CHARGE             | S014078793.002     | 11/7/2012    | 11/30/2012 | \$20.00      |
| 435 | CENTURYLINK                     | TELECOMMUNICATIONS             | PHONE                      | 309762613 11/16/12 | 11/16/2012   | 11/30/2012 | \$19.60      |
| 436 | CINTAS                          | LAUNDRY AND DRY CLEANING       | UNIFORMS                   | 394409656          | 11/15/2012   | 11/30/2012 | \$123.25     |
| 437 | CINTAS                          | LAUNDRY AND DRY CLEANING       | UNIFORMS                   | 394411613          | 11/22/2012   | 11/30/2012 | \$123.25     |
| 438 | DAVE'S SMALL ENGINE SVC         | VEHICLE/POWER EQUIP SUPPLIES   | GATOR LINE                 | 11202012           | 11/20/2012   | 11/30/2012 | \$16.88      |
| 439 | DAVE'S SMALL ENGINE SVC         | BLDGS EQUIP VEHICLE REP&MAINT  | SERVICE WEEDEATER          | 11162012           | 11/12/2012   | 11/30/2012 | \$37.95      |
| 440 | PETROLEUM TRADERS CORP          | VEHICLE FUEL                   | GAS                        | SEPT 2012          | 9/30/2012    | 11/30/2012 | \$44.38      |

|     | A                              | B                              | C                 | E              | F            | G          | H            |
|-----|--------------------------------|--------------------------------|-------------------|----------------|--------------|------------|--------------|
| 3   | Vendor Name                    | Charge To                      | Description       | Invoice Number | Invoice Date | Check Date | Check Amount |
| 441 | PETROLEUM TRADERS CORP         | VEHICLE FUEL                   | GAS               | SEPT 2012      | 9/30/2012    | 11/30/2012 | \$83.75      |
| 442 | PETROLEUM TRADERS CORP         | VEHICLE FUEL                   | GAS               | SEPT 2012      | 9/30/2012    | 11/30/2012 | \$199.44     |
| 443 | PETROLEUM TRADERS CORP         | VEHICLE FUEL                   | GAS               | SEPT 2012      | 9/30/2012    | 11/30/2012 | \$208.78     |
| 444 | PETROLEUM TRADERS CORP         | VEHICLE FUEL                   | GAS               | SEPT 2012      | 9/30/2012    | 11/30/2012 | \$271.96     |
| 445 | PETROLEUM TRADERS CORP         | VEHICLE FUEL                   | GAS               | SEPT 2012      | 9/30/2012    | 11/30/2012 | \$1,574.38   |
| 446 | SHULL'S AUTOMOTIVE INC         | BLDGS EQUIP VEHICLE REP&MAINT  | INSPECTION        | 10015053       | 11/9/2012    | 11/30/2012 | \$16.00      |
| 447 | SHULL'S AUTOMOTIVE INC         | BLDGS EQUIP VEHICLE REP&MAINT  | INSPECTION        | 10015054       | 11/12/2012   | 11/30/2012 | \$16.00      |
| 448 | VA INFORMATION                 | TELECOMMUNICATIONS             | LONG DISTANCE     | T252268        | 9/30/2012    | 11/30/2012 | \$35.20      |
| 449 | ALBEMARLE LOCK & SAFE INC      | BLDGS EQUIP VEHICLE REP&MAINT  | LABOR & MATERIALS | 33587          | 11/26/2012   | 12/14/2012 | \$1,176.88   |
| 450 | BANK OF AMERICA                | GENERAL MATERIALS AND SUPPLIES | MONTHLY STATEMENT | STEVENS 1130   | 11/30/2012   | 12/14/2012 | \$33.81      |
| 451 | BANK OF AMERICA                | GENERAL MATERIALS AND SUPPLIES | MONTHLY STATEMENT | STEVENS 1130   | 11/30/2012   | 12/14/2012 | \$226.08     |
| 452 | BANK OF AMERICA                | CONTRACT SERVICES              | MONTHLY STATEMENT | STEVENS 1130   | 11/30/2012   | 12/14/2012 | \$408.50     |
| 453 | BANK OF AMERICA                | BLDGS EQUIP VEHICLE REP&MAINT  | MONTHLY STATEMENT | STEVENS 1130   | 11/30/2012   | 12/14/2012 | \$635.00     |
| 454 | CAMPBELL EQUIPMENT INC         | BLDGS EQUIP VEHICLE REP&MAINT  | TIRES             | 11272012       | 11/27/2012   | 12/14/2012 | \$770.00     |
| 455 | CAPITAL TRISTATE               | GENERAL MATERIALS AND SUPPLIES | MATERIALS         | S014463131001  | 11/19/2012   | 12/14/2012 | \$108.57     |
| 456 | CII SERVICE                    | BLDGS EQUIP VEHICLE REP&MAINT  | SERVICE ADMIN     | 2020           | 11/21/2012   | 12/14/2012 | \$545.76     |
| 457 | CII SERVICE                    | BLDGS EQUIP VEHICLE REP&MAINT  | SERVICE           | 2054           | 11/30/2012   | 12/14/2012 | \$745.68     |
| 458 | CII SERVICE                    | BLDGS EQUIP VEHICLE REP&MAINT  | SERVICE           | 2038           | 11/28/2012   | 12/14/2012 | \$1,030.58   |
| 459 | CINTAS                         | LAUNDRY AND DRY CLEANING       | UNIFORMS          | 394413459      | 11/29/2012   | 12/14/2012 | \$123.25     |
| 460 | FAYES OFFICE SUPPLY            | OFFICE SUPPLIES                | SUPPLIES          | 0127846001     | 11/28/2012   | 12/14/2012 | \$25.83      |
| 461 | WINTON FARM ENTERPRISE         | BLDGS EQUIP VEHICLE REP&MAINT  | TRIM TREES        | 1052           | 12/6/2012    | 12/14/2012 | \$700.00     |
| 462 | KENNY'S AUTO & QUALITY MUFFLER | BLDGS EQUIP VEHICLE REP&MAINT  | VEHICLE REPAIRS   | 12042012       | 12/4/2012    | 12/14/2012 | \$615.42     |
| 463 | LOWE'S                         | GENERAL MATERIALS AND SUPPLIES | SUPPLIES          | 11252012       | 11/25/2012   | 12/14/2012 | \$485.22     |
| 464 | ALL STAR AUTO PARTS            | VEHICLE/POWER EQUIP SUPPLIES   | VEHICLE PARTS     | NOV 30, 2012   | 11/30/2012   | 12/14/2012 | \$245.37     |
| 465 | BLUE RIDGE                     | GENERAL MATERIALS AND SUPPLIES | SUPPLIES          | 5540-CON       | 11/30/2012   | 12/14/2012 | \$6.46       |
| 466 | BLUE RIDGE                     | AGRICULTURAL SUPPLIES          | SUPPLIES          | 5540-CON       | 11/30/2012   | 12/14/2012 | \$309.89     |
| 467 | CAMPBELL EQUIPMENT INC         | BLDGS EQUIP VEHICLE REP&MAINT  | TIRE MAINTENANCE  | CE12102012     | 12/5/2012    | 12/14/2012 | \$15.00      |
| 468 | CAMPBELL EQUIPMENT INC         | BLDGS EQUIP VEHICLE REP&MAINT  | TIRES             | CE12032012     | 12/3/2012    | 12/14/2012 | \$252.48     |
| 469 | CINTAS                         | GENERAL MATERIALS AND SUPPLIES | SUPPLIES          | 0G46079711     | 12/4/2012    | 12/14/2012 | \$86.86      |
| 470 | CINTAS                         | LAUNDRY AND DRY CLEANING       | UNIFORMS          | 394415360      | 12/6/2012    | 12/14/2012 | \$123.25     |
| 471 | E.W. THOMAS                    | GENERAL MATERIALS AND SUPPLIES | SUPPLIES          | EWT12062012    | 11/30/2012   | 12/14/2012 | \$17.83      |
| 472 | FERGUSON ENTERPRISES, INC      | GENERAL MATERIALS AND SUPPLIES | SUPPLIES          | 1915179        | 11/30/2012   | 12/14/2012 | \$220.00     |
| 473 | FLUVANNA DO IT BEST            | GENERAL MATERIALS AND SUPPLIES | SUPPLIES          | 127 11/30/12   | 11/30/2012   | 12/14/2012 | \$27.20      |
| 474 | SHULL'S AUTOMOTIVE INC         | BLDGS EQUIP VEHICLE REP&MAINT  | STATE INSPECTION  | 10015056       | 12/5/2012    | 12/14/2012 | \$16.00      |
| 475 | VERIZON 721970783-00001        | TELECOMMUNICATIONS             | MONTHLY SERVICE   | 6814641227     | 12/6/2012    | 12/14/2012 | \$85.10      |
| 476 |                                |                                |                   |                |              | Total:     | \$11,826.84  |
| 477 |                                |                                |                   |                |              |            |              |
| 478 | <u>GENERAL SERVICES</u>        |                                |                   |                |              |            |              |
| 479 | ALLIED WASTE SERVICE 410       | MAINTENANCE CONTRACTS          | TRASH SERVICE     | 0410000508040  | 10/31/2012   | 11/30/2012 | \$770.03     |
| 480 | AQUA VIRGINIA INC              | WATER SERVICES                 | WATER             | 11082012       | 11/8/2012    | 11/30/2012 | \$24.15      |

|     | A                              | B                     | C                 | E                   | F            | G          | H            |
|-----|--------------------------------|-----------------------|-------------------|---------------------|--------------|------------|--------------|
| 3   | Vendor Name                    | Charge To             | Description       | Invoice Number      | Invoice Date | Check Date | Check Amount |
| 481 | AQUA VIRGINIA INC              | WATER SERVICES        | WATER             | 29549879 11082012   | 11/8/2012    | 11/30/2012 | \$230.32     |
| 482 | BLOSSMAN                       | HEATING SERVICES      | PROPANE           | 305929              | 11/13/2012   | 11/30/2012 | \$749.09     |
| 483 | CENTURYLINK                    | TELECOMMUNICATIONS    | PHONE             | 309762613 11/16/12  | 11/16/2012   | 11/30/2012 | \$653.13     |
| 484 | CENTURYLINK 309363296          | TELECOMMUNICATIONS    | PHONE             | 309363296 1116/2012 | 11/16/2012   | 11/30/2012 | \$192.40     |
| 485 | CENTURYLINK 309428096          | TELECOMMUNICATIONS    | PHONE             | 309428096 1116      | 11/16/2012   | 11/30/2012 | \$37.72      |
| 486 | CENTURYLINK 309697981          | TELECOMMUNICATIONS    | PHONW             | 309697981 11162012  | 11/16/2012   | 11/30/2012 | \$37.72      |
| 487 | CENTURYLINK 309898636          | TELECOMMUNICATIONS    | PHONE             | 309898636 11162012  | 11/16/2012   | 11/30/2012 | \$43.81      |
| 488 | CENTURYLINK 310338742          | TELECOMMUNICATIONS    | PHONE             | 310338742 1116      | 11/16/2012   | 11/30/2012 | \$42.80      |
| 489 | CII SERVICE                    | MAINTENANCE CONTRACTS | SERVICE CONTREACT | 1968                | 11/15/2012   | 11/30/2012 | \$2,437.00   |
| 490 | TIGER FUEL COMPANY             | HEATING SERVICES      | HEATING FUEL      | 627718              | 11/12/2012   | 11/30/2012 | \$2,233.77   |
| 491 | TIGER FUEL COMPANY             | HEATING SERVICES      | HEATING OIL       | 630617              | 11/12/2012   | 11/30/2012 | \$3,017.32   |
| 492 | BOSLEY CROWTHER                | LEASE/RENT            | LEASE             | 01012013            | 12/31/2012   | 12/14/2012 | \$2,000.00   |
| 493 | CENTRAL VA ELECTRIC COOP       | ELECTRICAL SERVICES   | ELECTRIC          | 275904002 1128      | 11/28/2012   | 12/14/2012 | \$104.08     |
| 494 | CENTRAL VA ELECTRIC COOP       | ELECTRICAL SERVICES   | ELECTRIC          | 275906001 1204      | 12/4/2012    | 12/14/2012 | \$2,226.73   |
| 495 | CENTRAL VA ELECTRIC COOP       | ELECTRICAL SERVICES   | ELECTRIC          | 85473002 12         | 12/4/2012    | 12/14/2012 | \$2,674.38   |
| 496 | CENTURYLINK 589-8525           | TELECOMMUNICATIONS    | PAYPHONE          | A246112             | 11/26/2012   | 12/14/2012 | \$50.00      |
| 497 | DEPARTMENT OF LABOR & INDUSTRY | MAINTENANCE CONTRACTS | INSPECTION        | 954068300           | 11/19/2012   | 12/14/2012 | \$160.00     |
| 498 | DOMINION VIRGINIA POWER        | STREET LIGHTS         | ELECTRIC          | NOVEMBER 2012       | 11/28/2012   | 12/14/2012 | \$471.14     |
| 499 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$5.86       |
| 500 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$32.72      |
| 501 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$34.61      |
| 502 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$47.28      |
| 503 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$51.26      |
| 504 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$65.13      |
| 505 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$91.71      |
| 506 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$92.57      |
| 507 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$101.72     |
| 508 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$107.54     |
| 509 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$130.85     |
| 510 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$134.23     |
| 511 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$157.40     |
| 512 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$215.79     |
| 513 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$231.46     |
| 514 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$317.58     |
| 515 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$338.65     |
| 516 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$379.34     |
| 517 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$390.04     |
| 518 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$505.16     |
| 519 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$1,361.01   |
| 520 | DOMINION VIRGINIA POWER        | ELECTRICAL SERVICES   | ELECTRIC          | NOV 2012            | 11/21/2012   | 12/14/2012 | \$1,531.97   |

|     | A                                | B                             | C                    | E              | F            | G          | H            |
|-----|----------------------------------|-------------------------------|----------------------|----------------|--------------|------------|--------------|
| 3   | Vendor Name                      | Charge To                     | Description          | Invoice Number | Invoice Date | Check Date | Check Amount |
| 521 | DOMINION VIRGINIA POWER          | ELECTRICAL SERVICES           | ELECTRIC             | NOV 2012       | 11/21/2012   | 12/14/2012 | \$1,677.85   |
| 522 | DOMINION VIRGINIA POWER          | ELECTRICAL SERVICES           | ELECTRIC             | NOV 2012       | 11/21/2012   | 12/14/2012 | \$3,136.52   |
| 523 | FORK UNION                       | WATER SERVICES                | WATER                | 11162012       | 11/16/2012   | 12/14/2012 | \$124.32     |
| 524 | INTRASTATE PEST                  | MAINTENANCE CONTRACTS         | PEST CONTROL         | 12062012       | 12/6/2012    | 12/14/2012 | \$28.00      |
| 525 | INTRASTATE PEST                  | MAINTENANCE CONTRACTS         | PEST CONTROL         | 12062012       | 12/6/2012    | 12/14/2012 | \$32.00      |
| 526 | INTRASTATE PEST                  | MAINTENANCE CONTRACTS         | PEST CONTROL         | 12062012       | 12/6/2012    | 12/14/2012 | \$45.00      |
| 527 | INTRASTATE PEST                  | MAINTENANCE CONTRACTS         | PEST CONTROL         | 12062012       | 12/6/2012    | 12/14/2012 | \$58.00      |
| 528 | INTRASTATE PEST                  | MAINTENANCE CONTRACTS         | PEST CONTROL         | 12062012       | 12/6/2012    | 12/14/2012 | \$127.00     |
| 529 | TIGER FUEL COMPANY               | HEATING SERVICES              | HEATING OIL          | 11272012       | 11/27/2012   | 12/14/2012 | \$4,920.22   |
| 530 | TIGER FUEL COMPANY               | HEATING SERVICES              | HEATING OIL          | 12062012       | 12/6/2012    | 12/14/2012 | \$427.47     |
| 531 | TIGER FUEL COMPANY               | HEATING SERVICES              | HEATING OIL          | 12062012       | 12/6/2012    | 12/14/2012 | \$642.56     |
| 532 | TIGER FUEL COMPANY               | HEATING SERVICES              | HEATING OIL          | 12062012       | 12/6/2012    | 12/14/2012 | \$1,020.65   |
| 533 | TIGER FUEL COMPANY               | HEATING SERVICES              | HEATING OIL          | 12062012       | 12/6/2012    | 12/14/2012 | \$1,516.51   |
| 534 | TIGER FUEL COMPANY               | HEATING SERVICES              | HEATING OIL          | 12062012       | 12/6/2012    | 12/14/2012 | \$3,878.44   |
| 535 | TREASURER, FLUVANNA CO           | SEWER SERVICES                | SEWER                | 11262012       | 11/26/2012   | 12/14/2012 | \$254.91     |
| 536 | ALLIED WASTE SERVICE 410         | MAINTENANCE CONTRACTS         | SCHEDULED SERVICE    | 0410-000510563 | 11/30/2012   | 12/14/2012 | \$274.23     |
| 537 | ALLIED WASTE SERVICE 410         | MAINTENANCE CONTRACTS         | SCHEDULED SERVICE    | 0410-000510307 | 11/30/2012   | 12/14/2012 | \$770.03     |
| 538 | BLOSSMAN                         | HEATING SERVICES              | TANK RENT            | 18965          | 12/3/2012    | 12/14/2012 | \$12.00      |
| 539 | BLOSSMAN                         | HEATING SERVICES              | TANK RENT            | 886562         | 12/3/12      | 12/14/2012 | \$12.00      |
| 540 | BLOSSMAN                         | HEATING SERVICES              | PROPANE              | 306112         | 11/30/2012   | 12/14/2012 | \$464.49     |
| 541 | BLOSSMAN                         | HEATING SERVICES              | PROPANE              | 306115         | 11/30/2012   | 12/14/2012 | \$918.70     |
| 542 | SHENANDOAH VALLEY WATER          | WATER SERVICES                | WATER                | L3807110-12    | 12/1/2012    | 12/14/2012 | \$31.00      |
| 543 | THYSSENKRUPP ELEVATOR            | MAINTENANCE CONTRACTS         | ELEVATOR MAINTENANCE | 688791         | 12/1/2012    | 12/14/2012 | \$936.55     |
| 544 |                                  |                               |                      |                |              | Total:     | \$45,787.92  |
| 545 |                                  |                               |                      |                |              |            |              |
| 546 | <u>PUBLIC WORKS</u>              |                               |                      |                |              |            |              |
| 547 | CENTURYLINK                      | TELECOMMUNICATIONS            | PHONE                | 309762613      | 11/16/12     | 11/16/2012 | \$19.60      |
| 548 | FAYES OFFICE SUPPLY              | OFFICE SUPPLIES               | SUPPLIES             | 0127536001     | 11/12/2012   | 11/30/2012 | \$13.40      |
| 549 | PETROLEUM TRADERS CORP           | VEHICLE FUEL                  | GAS                  | SEPT 2012      | 9/30/2012    | 11/30/2012 | \$315.16     |
| 550 | PRINCE WILLIAM COUNTY PRINT SHOP | OFFICE SUPPLIES               | BUSINESS CARDS       | 866            | 11/19/2012   | 11/30/2012 | \$36.77      |
| 551 | FAYES OFFICE SUPPLY              | OFFICE SUPPLIES               | SUPPLIES             | 0127846001     | 11/28/2012   | 12/14/2012 | \$81.97      |
| 552 | PRINCE WILLIAM COUNTY PRINT SHOP | OFFICE SUPPLIES               | BUSINESS CARDS       | 925            | 11/28/2012   | 12/14/2012 | \$36.77      |
| 553 | FAYES OFFICE SUPPLY              | OFFICE SUPPLIES               | OFFICE SUPPLIES      | 0128178-001    | 12/7/2012    | 12/14/2012 | \$179.08     |
| 554 | VERIZON 721970783-00001          | TELECOMMUNICATIONS            | MONTHLY SERVICE      | 6814641227     | 12/6/2012    | 12/14/2012 | \$106.14     |
| 555 |                                  |                               |                      |                |              | Total:     | \$788.89     |
| 556 |                                  |                               |                      |                |              |            |              |
| 557 | <u>CONVENIENCE CENTER</u>        |                               |                      |                |              |            |              |
| 558 | BFI                              | CONTRACT SERVICES             | TRASH                | 005249         | 11/15/2012   | 11/30/2012 | \$2,043.05   |
| 559 | CENTURYLINK 310392717            | TELECOMMUNICATIONS            | PHONE                | 310392717      | 11162012     | 11/16/2012 | \$59.06      |
| 560 | FAIRBANKS SCALES INC             | BLDGS EQUIP VEHICLE REP&MAINT | TEST/CALIBRATE       | 1058904        | 11/9/2012    | 11/30/2012 | \$589.00     |

|     | A                               | B                             | C                    | E              | F            | G          | H            |
|-----|---------------------------------|-------------------------------|----------------------|----------------|--------------|------------|--------------|
| 3   | Vendor Name                     | Charge To                     | Description          | Invoice Number | Invoice Date | Check Date | Check Amount |
| 561 | PETROLEUM TRADERS CORP          | VEHICLE FUEL                  | GAS                  | SEPT 2012      | 9/30/2012    | 11/30/2012 | \$132.47     |
| 562 | VA INFORMATION                  | TELECOMMUNICATIONS            | LONG DISTANCE        | T252268        | 9/30/2012    | 11/30/2012 | \$2.59       |
| 563 | MO-JOHNS INC                    | LEASE/RENT                    | PORT A JOHN          | 59362          | 11/26/2012   | 12/14/2012 | \$60.00      |
| 564 | BFI                             | CONTRACT SERVICES             | TRASH REMOVAL        | 005260         | 11/30/2012   | 12/14/2012 | \$1,758.80   |
| 565 | CAMPBELL EQUIPMENT INC          | BLDGS EQUIP VEHICLE REP&MAINT | TIRE DISPOSAL        | CE12042012     | 12/4/2012    | 12/14/2012 | \$52.50      |
| 566 | SHENANDOAH VALLEY WATER         | PURCHASE OF SERVICES          | WATER                | L24842500-12   | 12/1/2012    | 12/14/2012 | \$28.00      |
| 567 | VERIZON 721970783-00001         | TELECOMMUNICATIONS            | MONTHLY SERVICE      | 6814641227     | 12/6/2012    | 12/14/2012 | \$30.33      |
| 568 |                                 |                               |                      |                |              | Total:     | \$4,755.80   |
| 569 |                                 |                               |                      |                |              |            |              |
| 570 | HEALTH                          |                               |                      |                |              |            |              |
| 571 | CENTURYLINK                     | TELECOMMUNICATIONS            | PHONE                | 309762613      | 11/16/12     | 11/30/2012 | \$174.55     |
| 572 | VA INFORMATION                  | TELECOMMUNICATIONS            | LONG DISTANCE        | T252268        | 9/30/2012    | 11/30/2012 | \$41.55      |
| 573 |                                 |                               |                      |                |              | Total:     | \$216.10     |
| 574 |                                 |                               |                      |                |              |            |              |
| 575 | VJCCA                           |                               |                      |                |              |            |              |
| 576 | BROWN YOUTH CONSULTANTS,        | PROFESSIONAL SERVICES         | MENTOR               | 11202012       | 11/20/2012   | 12/14/2012 | \$720.00     |
| 577 |                                 |                               |                      |                |              | Total:     | \$720.00     |
| 578 |                                 |                               |                      |                |              |            |              |
| 579 | CSA                             |                               |                      |                |              |            |              |
| 580 | CENTURYLINK                     | TELECOMMUNICATIONS            | PHONE                | 309762613      | 11/16/12     | 11/30/2012 | \$9.80       |
| 581 | OCE'                            | CONTRACT SERVICES             | EQUIPMENT            | 418066621      | 11/30/2012   | 11/30/2012 | \$73.92      |
| 582 | E.W. THOMAS                     | FOOD SUPPLIES                 | MEETING SUPPLIES     | EWT120612      | 12/6/2012    | 12/14/2012 | \$112.05     |
| 583 | JACQUELINE A MEYERS             | MILEAGE ALLOWANCES            | TRAVEL REIMBURSEMENT | JAM12062012    | 12/6/2012    | 12/14/2012 | \$165.39     |
| 584 |                                 |                               |                      |                |              | Total:     | \$361.16     |
| 585 |                                 |                               |                      |                |              |            |              |
| 586 | CSA PURCHASE OF SERVICES        |                               |                      |                |              |            |              |
| 587 | ARCHER K. MANESS LPC            | COMM SVCS                     |                      | P08000728207   | 8/31/2012    | 11/29/2012 | \$220.00     |
| 588 | ARCHER K. MANESS LPC            | COMM SVCS                     |                      | P09000728233   | 9/30/2012    | 11/29/2012 | \$220.00     |
| 589 | ARCHER K. MANESS LPC            | COMM SVCS                     |                      | P10000728210   | 10/31/2012   | 11/29/2012 | \$330.00     |
| 590 | ARCHER K. MANESS LPC            | COMM SVCS                     |                      | P07000728209   | 7/31/2012    | 11/29/2012 | \$550.00     |
| 591 | COMPASS YOUTH & FAMILY SERVICES | COMM SVCS                     |                      | P10030604911   | 10/31/2012   | 11/29/2012 | \$1,200.00   |
| 592 | DEPAUL FAMILY SVC               | POS MANDATED FFOP             |                      | P09030606541   | 9/30/2012    | 11/29/2012 | \$644.00     |
| 593 | DEPAUL FAMILY SVC               | POS MANDATED FFOP             |                      | P10030606540   | 10/31/2012   | 11/29/2012 | \$644.00     |
| 594 | DEPAUL FAMILY SVC               | COMM SVCS                     |                      | P10030606412   | 10/31/2012   | 11/29/2012 | \$3,395.50   |
| 595 | DISCOVERY SCHOOL                | COMM SVCS                     |                      | P10030620013   | 10/31/2012   | 11/29/2012 | \$950.00     |
| 596 | DISCOVERY SCHOOL                | RES. CONG. CARE               |                      | P10030613042   | 10/31/2012   | 11/29/2012 | \$5,115.00   |
| 597 | FAMILY PRESERVATION SERV.       | COMM SVCS                     |                      | P10030606926   | 10/31/2012   | 11/29/2012 | \$437.50     |
| 598 | FAMILY PRESERVATION SERV.       | COMM SVCS                     |                      | P10030603017   | 10/31/2012   | 11/29/2012 | \$630.00     |
| 599 | FAMILY PRESERVATION SERV.       | COMM SVCS                     |                      | P10000724315   | 10/31/2012   | 11/29/2012 | \$822.50     |
| 600 | FAMILY PRESERVATION SERV.       | COMM SVCS                     |                      | P10030619922   | 10/31/2012   | 11/29/2012 | \$857.50     |

|     | A                              | B                              | C           | E              | F            | G          | H            |
|-----|--------------------------------|--------------------------------|-------------|----------------|--------------|------------|--------------|
| 3   | Vendor Name                    | Charge To                      | Description | Invoice Number | Invoice Date | Check Date | Check Amount |
| 601 | FAMILY PRESERVATION SERV.      | COMM SVCS                      |             | P10030605023   | 10/31/2012   | 11/29/2012 | \$910.00     |
| 602 | FAMILY PRESERVATION SERV.      | COMM SVCS                      |             | P10030619619   | 10/31/2012   | 11/29/2012 | \$910.00     |
| 603 | FAMILY PRESERVATION SERV.      | COMM SVCS                      |             | P10000726516   | 10/31/2012   | 11/29/2012 | \$1,050.00   |
| 604 | FAMILY PRESERVATION SERV.      | COMM SVCS                      |             | P10030607320   | 10/31/2012   | 11/29/2012 | \$1,067.50   |
| 605 | FAMILY PRESERVATION SERV.      | COMM SVCS                      |             | P10000729814   | 10/31/2012   | 11/29/2012 | \$1,102.50   |
| 606 | FAMILY PRESERVATION SERV.      | COMM SVCS                      |             | P10030614225   | 10/31/2012   | 11/29/2012 | \$1,120.00   |
| 607 | FAMILY PRESERVATION SERV.      | COMM SVCS                      |             | P10030607521   | 10/31/2012   | 11/29/2012 | \$1,295.00   |
| 608 | FAMILY PRESERVATION SERV.      | POS MAND SVCS IN PUBLIC SCHOOL |             | P10000724744   | 10/31/2012   | 11/29/2012 | \$1,347.50   |
| 609 | FAMILY PRESERVATION SERV.      | COMM SVCS. TRANSITION          |             | P10000730636   | 10/31/2012   | 11/29/2012 | \$1,382.50   |
| 610 | FAMILY PRESERVATION SERV.      | COMM SVCS                      |             | P09030614234   | 9/30/2012    | 11/29/2012 | \$1,452.50   |
| 611 | FAMILY PRESERVATION SERV.      | COMM SVCS                      |             | P10000724927   | 10/31/2012   | 11/29/2012 | \$1,662.50   |
| 612 | FAMILY PRESERVATION SERV.      | COMM SVCS                      |             | P10030624624   | 10/31/2012   | 11/29/2012 | \$1,662.50   |
| 613 | FAMILY PRESERVATION SERV.      | COMM SVCS                      |             | P10030619418   | 10/31/2012   | 11/29/2012 | \$1,750.00   |
| 614 | HALLMARK YOUTHCARE             | EDUC SVCS CONG CARE            |             | P08000731237   | 8/31/2012    | 11/29/2012 | \$1,001.00   |
| 615 | HALLMARK YOUTHCARE             | EDUC SVCS CONG CARE            |             | P07000731238   | 7/31/2012    | 11/29/2012 | \$1,547.00   |
| 616 | HORIZON BEHAVIORAL HEALTH      | COMM SVCS                      |             | P10000725528   | 10/31/2012   | 11/29/2012 | \$611.50     |
| 617 | JOHN WIGGINS                   | POS MANDATED FFOP              |             | P12030610945   | 12/31/2012   | 11/29/2012 | \$644.00     |
| 618 | PEOPLE PLACES, INC             | COMM SVCS                      |             | P10030623729   | 10/31/2012   | 11/29/2012 | \$450.59     |
| 619 | PEOPLE PLACES, INC             | COMM SVCS                      |             | P10030618730   | 10/31/2012   | 11/29/2012 | \$700.00     |
| 620 | POPLAR SPRINGS HOSPITAL        | EDUC SVCS CONG CARE            |             | P10000730039   | 10/31/2012   | 11/29/2012 | \$2,640.00   |
| 621 | POPLAR SPRINGS HOSPITAL        | RES. CONG. CARE                |             | P10000729943   | 10/31/2012   | 11/29/2012 | \$13,748.50  |
| 622 | REBECCA MAYO PITTS             | COMM SVCS                      |             | P10000729731   | 10/31/2012   | 11/29/2012 | \$80.00      |
| 623 | REGION TEN                     | COMM SVCS                      |             | P08030615908   | 8/30/2012    | 11/29/2012 | \$128.00     |
| 624 | REGION TEN                     | COMM SVCS                      |             | P09030620335   | 9/30/2012    | 11/29/2012 | \$255.00     |
| 625 | VA HOME FOR BOYS & GIRLS       | COMM SVCS                      |             | P10000730132   | 10/31/2012   | 11/29/2012 | \$1,410.00   |
| 626 | GRAFTON INTERGRATED HEALTH     | EDUC SVCS CONG CARE            |             | 11302012       | 12/5/2012    | 12/5/2012  | \$17,080.00  |
| 627 | ABC PRESCHOOL                  | COMM SVCS                      |             | P11030618604   | 11/30/2012   | 12/14/2012 | \$915.00     |
| 628 | ADDICTION RECOVERY SYSTEMS LLC | COMM SVCS                      |             | P11030622005   | 11/30/2012   | 12/14/2012 | \$195.00     |
| 629 | BARRY ROBINSON CENTER          | EDUC SVCS CONG CARE            |             | P10000728334   | 10/31/2012   | 12/14/2012 | \$2,507.00   |
| 630 | CHILD CONNECTION DEVEL         | COMM SVCS                      |             | P11030604207   | 11/30/2012   | 12/14/2012 | \$578.00     |
| 631 | CHILD CONNECTION DEVEL         | COMM SVCS                      |             | P11030604306   | 11/30/2012   | 12/14/2012 | \$578.00     |
| 632 | COMMUNITY ATTENTION            | POS MAND THER FC 4E            |             | P10030607050   | 10/31/2012   | 12/14/2012 | \$1,780.95   |
| 633 | COMPREHENS. SCREENING CT       | COMM SVCS                      |             | P11030623810   | 11/30/2012   | 12/14/2012 | \$75.00      |
| 634 | DEPAUL FAMILY SVC              | POS MANDATED FFOP              |             | P11030606541   | 11/30/2012   | 12/14/2012 | \$644.00     |
| 635 | DEPAUL FAMILY SVC              | COMM SVCS                      |             | P11030606411   | 11/30/2012   | 12/14/2012 | \$3,290.00   |
| 636 | DR. JEFFREY C. FRACHER         | COMM SVCS                      |             | P11000732015   | 11/30/2012   | 12/14/2012 | \$950.00     |
| 637 | ELK HILL                       | COMM SVCS                      |             | P10030626220   | 10/31/2012   | 12/14/2012 | \$240.00     |
| 638 | ELK HILL                       | COMM SVCS                      |             | P11030603712   | 11/30/2012   | 12/14/2012 | \$575.00     |
| 639 | ELK HILL                       | COMM SVCS                      |             | P10000726119   | 10/31/2012   | 12/14/2012 | \$600.00     |
| 640 | ELK HILL                       | POS MAND FC LIC RES CONG CARE  |             | P11030616639   | 11/30/2012   | 12/14/2012 | \$3,289.80   |

|     | A                          | B                             | C               | E                  | F            | G          | H            |
|-----|----------------------------|-------------------------------|-----------------|--------------------|--------------|------------|--------------|
| 3   | Vendor Name                | Charge To                     | Description     | Invoice Number     | Invoice Date | Check Date | Check Amount |
| 641 | ELK HILL                   | EDUC SVCS CONG CARE           |                 | P11030608829       | 11/30/2012   | 12/14/2012 | \$3,600.00   |
| 642 | ELK HILL                   | POS MAND FC LIC RES CONG CARE |                 | P11030608738       | 11/30/2012   | 12/14/2012 | \$4,650.00   |
| 643 | FAMILY PRESERVATION SERV.  | COMM SVCS                     |                 | P09000727128       | 9/30/2012    | 12/14/2012 | \$700.00     |
| 644 | FAMILY PRESERVATION SERV.  | COMM SVCS                     |                 | P09000726926       | 9/30/2012    | 12/14/2012 | \$1,522.50   |
| 645 | FAMILY PRESERVATION SERV.  | COMM SVCS                     |                 | P10000726921       | 10/31/2012   | 12/14/2012 | \$1,627.50   |
| 646 | FAMILY PRESERVATION SERV.  | COMM SVCS                     |                 | P10000724022       | 10/31/2012   | 12/14/2012 | \$1,715.00   |
| 647 | FAMILY PRESERVATION SERV.  | COMM SVCS                     |                 | P09000724027       | 9/30/2012    | 12/14/2012 | \$1,750.00   |
| 648 | GRAFTON INTERGRATED HEALTH | EDUC SVCS CONG CARE           |                 | P09000729537       | 9/30/2012    | 12/14/2012 | \$420.00     |
| 649 | GRAFTON INTERGRATED HEALTH | RES. CONG. CARE               |                 | P10000732645       | 10/31/2012   | 12/14/2012 | \$810.00     |
| 650 | GRAFTON INTERGRATED HEALTH | RES. CONG. CARE               |                 | P10000732746       | 10/31/2012   | 12/14/2012 | \$4,570.00   |
| 651 | GRAFTON INTERGRATED HEALTH | EDUC SVCS CONG CARE           |                 | P10000727535       | 10/31/2012   | 12/14/2012 | \$4,950.00   |
| 652 | GRAFTON INTERGRATED HEALTH | RES. CONG. CARE               |                 | P10000727444       | 10/31/2012   | 12/14/2012 | \$12,835.24  |
| 653 | LAFAYETTE SCHOOL INC       | POS MANDATED SPED-PRIVATE DAY |                 | P11000731303       | 11/30/2012   | 12/14/2012 | \$3,000.00   |
| 654 | PEOPLE PLACES, INC         | COMM SVCS                     |                 | P11030623717       | 11/30/2012   | 12/14/2012 | \$1,931.10   |
| 655 | PEOPLE PLACES, INC         | TFC LIC. RES CONG CARE        |                 | P11030605849       | 11/30/2012   | 12/14/2012 | \$5,348.50   |
| 656 | POPLAR SPRINGS HOSPITAL    | RES. CONG. CARE               |                 | P08000731142       | 8/31/2012    | 12/14/2012 | \$443.50     |
| 657 | POPLAR SPRINGS HOSPITAL    | EDUC SVCS CONG CARE           |                 | P11000730030       | 11/30/2012   | 12/14/2012 | \$1,440.00   |
| 658 | POPLAR SPRINGS HOSPITAL    | EDUC SVCS CONG CARE           |                 | P11000730831       | 11/30/2012   | 12/14/2012 | \$1,680.00   |
| 659 | POPLAR SPRINGS HOSPITAL    | EDUC SVCS CONG CARE           |                 | P11000726832       | 11/30/2012   | 12/14/2012 | \$2,280.00   |
| 660 | POPLAR SPRINGS HOSPITAL    | EDUC SVCS CONG CARE           |                 | P10000728536       | 10/31/2012   | 12/14/2012 | \$2,640.00   |
| 661 | POPLAR SPRINGS HOSPITAL    | RES. CONG. CARE               |                 | P11000729943       | 11/30/2012   | 12/14/2012 | \$7,539.50   |
| 662 | POPLAR SPRINGS HOSPITAL    | RES. CONG. CARE               |                 | P11000730748       | 11/30/2012   | 12/14/2012 | \$8,870.00   |
| 663 | POPLAR SPRINGS HOSPITAL    | RES. CONG. CARE               |                 | P10000728647       | 10/31/2012   | 12/14/2012 | \$13,748.50  |
| 664 | RACHEL LEWIS LCSW          | COMM SVCS                     |                 | P11030606816       | 11/30/2012   | 12/14/2012 | \$360.00     |
| 665 | REBECCA MAYO PITTS         | COMM SVCS                     |                 | P11030619718       | 11/30/2012   | 12/14/2012 | \$160.00     |
| 666 | REGINA CHRISTMAS           | COMM SVCS                     |                 | P11030609808       | 11/30/2012   | 12/14/2012 | \$340.00     |
| 667 | REGINA CHRISTMAS           | COMM SVCS                     |                 | P11030609909       | 11/30/2012   | 12/14/2012 | \$340.00     |
| 668 | REGION TEN                 | COMM SVCS                     |                 | P10030620325       | 10/31/2012   | 12/14/2012 | \$225.00     |
| 669 | TIMBER RIDGE SCHOOL        | EDUC SVCS CONG CARE           |                 | P11030611333       | 11/30/2012   | 12/14/2012 | \$3,124.26   |
| 670 | TIMBER RIDGE SCHOOL        | POS MAND FC LIC RES CONG CARE |                 | P11030611240       | 11/30/2012   | 12/14/2012 | \$7,216.80   |
| 671 |                            |                               |                 |                    |              | Total:     | \$189,079.24 |
| 672 |                            |                               |                 |                    |              |            |              |
| 673 | PARKS & RECREATION         |                               |                 |                    |              |            |              |
| 674 | C2 INKED INCORPORATED      | ADVERTISING                   | HOLIDAY POSTERS | 8786               | 11/19/2012   | 11/30/2012 | \$21.60      |
| 675 | CENTRAL VA ELECTRIC COOP   | CONTRACT SERVICES             | ELECTRIC        | 104141003 1107     | 11/7/2012    | 11/30/2012 | \$21.60      |
| 676 | CENTRAL VA ELECTRIC COOP   | CONTRACT SERVICES             | ELECTRIC        | 104141002 1107     | 11/7/2012    | 11/30/2012 | \$22.01      |
| 677 | CENTURYLINK 309373828      | TELECOMMUNICATIONS            | PHONE           | 309373828 11162021 | 11/16/2012   | 11/30/2012 | \$502.46     |
| 678 | DEVI PETERSON              | PROFESSIONAL SERVICES         | YOGA            | 21                 | 11/27/2012   | 11/30/2012 | \$168.00     |
| 679 | FAYES OFFICE SUPPLY        | OFFICE SUPPLIES               | SUPPLIES        | 0127483001         | 11/13/2012   | 11/30/2012 | \$78.94      |
| 680 | FAYES OFFICE SUPPLY        | OFFICE SUPPLIES               | SUPPLIES        | 0127623001         | 11/19/2012   | 11/30/2012 | \$146.72     |

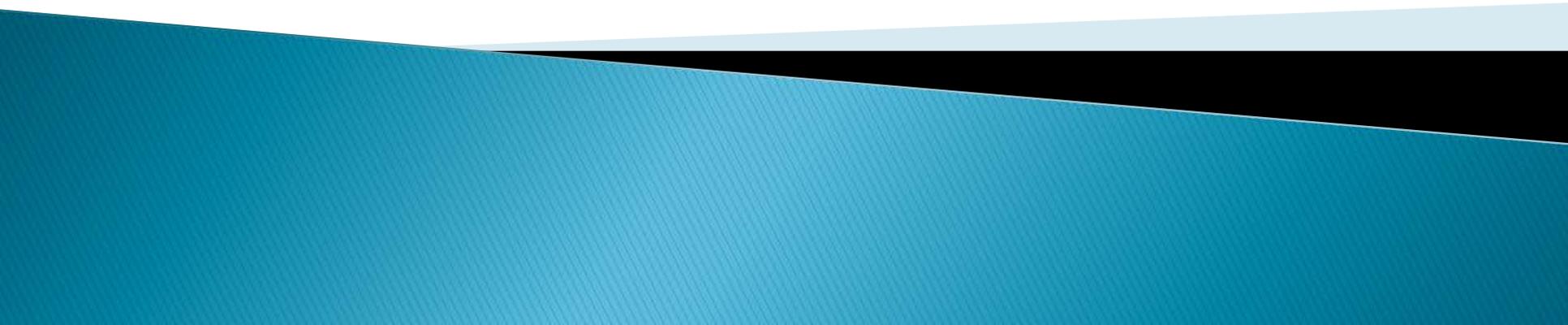
|     | A                                        | B                              | C                     | E                 | F            | G          | H            |
|-----|------------------------------------------|--------------------------------|-----------------------|-------------------|--------------|------------|--------------|
| 3   | Vendor Name                              | Charge To                      | Description           | Invoice Number    | Invoice Date | Check Date | Check Amount |
| 681 | HAROLD BOYD                              | PROFESSIONAL SERVICES          | B-BALL                | 20                | 11/27/2012   | 11/30/2012 | \$840.00     |
| 682 | MANSFIELD OIL COMPANY                    | VEHICLE FUEL                   | GAS                   | AUGUST 2012       | 8/30/2012    | 11/30/2012 | \$206.08     |
| 683 | ORIENTAL TRADING CO INC                  | GENERAL MATERIALS AND SUPPLIES | SUPPLIES              | 64129711-01       | 11/7/2012    | 11/30/2012 | \$150.00     |
| 684 | ORIENTAL TRADING CO INC                  | GENERAL MATERIALS AND SUPPLIES | SUPPLIES              | 65437188001       | 11/16/2012   | 11/30/2012 | \$153.50     |
| 685 | ORIENTAL TRADING CO INC                  | GENERAL MATERIALS AND SUPPLIES | SUPPLIES              | 654330535-01      | 11/21/2012   | 11/30/2012 | \$255.92     |
| 686 | VA INFORMATION                           | TELECOMMUNICATIONS             | LONG DISTANCE         | T252268           | 9/30/2012    | 11/30/2012 | \$16.08      |
| 687 | VERIZON BUSINESS                         | TELECOMMUNICATIONS             | PHONE                 | 74295122          | 11/25/2012   | 11/30/2012 | \$14.45      |
| 688 | ASHLEIGH MORRIS                          | PROFESSIONAL SERVICES          | DOG CLASS             | 24                | 12/11/2012   | 12/14/2012 | \$504.00     |
| 689 | BANK OF AMERICA                          | BLDGS EQUIP VEHICLE REP&MAINT  | MONTHLY STATMENT      | SPITZER 1130212   | 11/30/2012   | 12/14/2012 | \$11.22      |
| 690 | BANK OF AMERICA                          | BLDGS EQUIP VEHICLE REP&MAINT  | MONTHLY STATMENT      | SPITZER 1130212   | 11/30/2012   | 12/14/2012 | \$77.92      |
| 691 | BANK OF AMERICA                          | GENERAL MATERIALS AND SUPPLIES | MONTHLY STATEMENT     | RICHARDSON        | 11/30/2012   | 12/14/2012 | \$339.97     |
| 692 | BANK OF AMERICA                          | GENERAL MATERIALS AND SUPPLIES | MONTHLY STATMENT      | SPITZER 1130212   | 11/30/2012   | 12/14/2012 | \$422.60     |
| 693 | CINTAS                                   | GENERAL MATERIALS AND SUPPLIES | FIRST AID SUPPLIES    | 0G46079710        | 12/4/2012    | 12/14/2012 | \$142.72     |
| 694 | DAVID M TOLLIVER                         | PROFESSIONAL SERVICES          | LITTLE TYKE CLASS     | 23 1201           | 12/1/2012    | 12/14/2012 | \$30.00      |
| 695 | DEVI PETERSON                            | PROFESSIONAL SERVICES          | YOGA                  | 22                | 12/11/2012   | 12/14/2012 | \$18.60      |
| 696 | E.W. THOMAS                              | GENERAL MATERIALS AND SUPPLIES | HALLOWEEN SUPPLIES    | 3259              | 12/7/2012    | 12/14/2012 | \$75.55      |
| 697 | RANGELAND GLO-WRAP                       | GENERAL MATERIALS AND SUPPLIES | SUPPLIES              | 2440              | 11/29/2012   | 12/14/2012 | \$71.76      |
| 698 | SHENANDOAH VALLEY WATER                  | CONTRACT SERVICES              | WATER                 | L3445700-12       | 12/1/2012    | 12/14/2012 | \$18.00      |
| 699 | SHENANDOAH VALLEY WATER                  | CONTRACT SERVICES              | WATER                 | L344280012        | 12/1/2012    | 12/14/2012 | \$36.50      |
| 700 | THE GALLERY COLLECTION                   | GENERAL MATERIALS AND SUPPLIES | HOLIDAY CARDS         | 12EG5840          | 11/26/2012   | 12/14/2012 | \$184.10     |
| 701 | VERIZON 721970783-00001                  | TELECOMMUNICATIONS             | MONTHLY SERVICE       | 6814641227        | 12/6/2012    | 12/14/2012 | \$80.07      |
| 702 |                                          |                                |                       |                   |              | Total:     | \$4,610.37   |
| 703 |                                          |                                |                       |                   |              |            |              |
| 704 | <u>PARKS &amp; RECREATION OLD FD 120</u> |                                |                       |                   |              |            |              |
| 705 | MO-JOHNS INC                             | RECREATIONAL SUPPLIES          | PORT A JOHNN          | 59321             | 11/26/2012   | 12/14/2012 | \$80.00      |
| 706 | SAM'S                                    | RECREATIONAL SUPPLIES          | SENIOR LUNCH SUPPLIES | 12112012          | 12/11/2012   | 12/14/2012 | \$123.64     |
| 707 |                                          |                                |                       |                   |              | Total:     | \$203.64     |
| 708 |                                          |                                |                       |                   |              |            |              |
| 709 | <u>LIBRARY</u>                           |                                |                       |                   |              |            |              |
| 710 | AMAZON.COM                               | BOOKS/PUBLICATIONS             | BOOKS                 | 11102012          | 11/10/2012   | 11/30/2012 | \$9,150.07   |
| 711 | MICROMARKETING LLC                       | BOOKS/PUBLICATIONS             | BOOKS                 | 460935            | 11/5/2012    | 11/30/2012 | \$13.62      |
| 712 | BANK OF AMERICA                          | BOOKS/PUBLICATIONS             | MONTHLY STATEMENT     | HOFFMAN 1130212   | 11/30/2012   | 12/14/2012 | \$963.23     |
| 713 | CENTURYLINK 309647441                    | TELECOMMUNICATIONS             | PHONE                 | 309647441 1116    | 11/16/2012   | 12/14/2012 | \$1,068.02   |
| 714 | MICROMARKETING LLC                       | BOOKS/PUBLICATIONS             | DVD                   | 462279            | 11/19/2012   | 12/14/2012 | \$22.74      |
| 715 | MICROMARKETING LLC                       | BOOKS/PUBLICATIONS             | BOOKK                 | 463661            | 11/28/2012   | 12/14/2012 | \$26.95      |
| 716 | MICROMARKETING LLC                       | BOOKS/PUBLICATIONS             | BOOKS                 | 462486            | 11/20/2012   | 12/14/2012 | \$44.08      |
| 717 | MICROMARKETING LLC                       | BOOKS/PUBLICATIONS             | BOOKS                 | 462984            | 11/27/2012   | 12/14/2012 | \$49.98      |
| 718 | MICROMARKETING LLC                       | BOOKS/PUBLICATIONS             | BOOKS                 | 461488            | 11/13/2012   | 12/14/2012 | \$62.66      |
| 719 | MICROMARKETING LLC                       | BOOKS/PUBLICATIONS             | BOOKS                 | 461831            | 11/14/2012   | 12/14/2012 | \$147.53     |
| 720 | PROQUEST LLC                             | BOOKS/PUBLICATIONS             | RENEWAL               | US1719013 04-2013 | 12/11/2012   | 12/14/2012 | \$720.00     |

|     | A                                | B                              | C                         | E                  | F            | G          | H            |
|-----|----------------------------------|--------------------------------|---------------------------|--------------------|--------------|------------|--------------|
| 3   | Vendor Name                      | Charge To                      | Description               | Invoice Number     | Invoice Date | Check Date | Check Amount |
| 721 | STAPLES CONTRACT & COMMERCIAL    | OFFICE SUPPLIES                | SUPPLIES                  | 7000341406         | 12/4/2012    | 12/14/2012 | \$134.71     |
| 722 | THE LIBRARY CORPORATION          | OFFICE SUPPLIES                | DELL SUPPORT              | 2013020076         | 11/15/2012   | 12/14/2012 | \$176.00     |
| 723 |                                  |                                |                           |                    |              | Total:     | \$12,579.59  |
| 724 |                                  |                                |                           |                    |              |            |              |
| 725 | <u>COUNTY PLANNER</u>            |                                |                           |                    |              |            |              |
| 726 | CENTURYLINK                      | TELECOMMUNICATIONS             | PHONE                     | 309762613 11/16/12 | 11/16/2012   | 11/30/2012 | \$24.50      |
| 727 | PETROLEUM TRADERS CORP           | VEHICLE FUEL                   | GAS                       | SEPT 2012          | 9/30/2012    | 11/30/2012 | \$32.96      |
| 728 | QUARLES FLEET FUELING            | VEHICLE FUEL                   | FUEL                      | CT0276634          | 11/15/2012   | 11/30/2012 | \$87.01      |
| 729 | VA INFORMATION                   | TELECOMMUNICATIONS             | LONG DISTANCE             | T252268            | 9/30/2012    | 11/30/2012 | \$38.48      |
| 730 | QUARLES FLEET FUELING            | VEHICLE FUEL                   | FUEL                      | CT-0288540         | 11/30/2012   | 12/14/2012 | \$28.02      |
| 731 | VERIZON 721970783-00001          | TELECOMMUNICATIONS             | MONTHLY SERVICE           | 6814641227         | 12/6/2012    | 12/14/2012 | \$99.48      |
| 732 |                                  |                                |                           |                    |              | Total:     | \$310.45     |
| 733 |                                  |                                |                           |                    |              |            |              |
| 734 | <u>PLANNING COMMISSION</u>       |                                |                           |                    |              |            |              |
| 735 | CITYSCAPE CONSULTANTS INC        | PROFESSIONAL SERVICES          | SITE PLAN RF RREVIEW EVAL | 2479               | 11/15/2012   | 11/30/2012 | \$4,000.00   |
| 736 | BANK OF AMERICA                  | SUBSISTENCE & LODGING          | MONTHLY STATMENT          | FINCHUM 1130       | 11/30/2012   | 12/14/2012 | \$69.31      |
| 737 | FLUVANNA REVIEW                  | ADVERTISING                    | ADS                       | FR CK 12012012     | 12/1/2012    | 12/14/2012 | \$152.00     |
| 738 | FLUVANNA REVIEW                  | ADVERTISING                    | ADS                       | FR12012012         | 12/1/2012    | 12/14/2012 | \$380.00     |
| 739 | VERIZON 721970783-00001          | TELECOMMUNICATIONS             | MONTHLY SERVICE           | 6814641227         | 12/6/2012    | 12/14/2012 | \$40.01      |
| 740 |                                  |                                |                           |                    |              | Total:     | \$4,641.32   |
| 741 |                                  |                                |                           |                    |              |            |              |
| 742 | <u>ECONOMIC DEVELOPMENT</u>      |                                |                           |                    |              |            |              |
| 743 | CENTURYLINK                      | TELECOMMUNICATIONS             | PHONE                     | 309762613 11/16/12 | 11/16/2012   | 11/30/2012 | \$4.90       |
| 744 | BANK OF AMERICA                  | MILEAGE ALLOWANCES             | MONTHLY STATEMENT         | GROOT 11302012     | 11/30/2012   | 12/14/2012 | \$45.86      |
| 745 | BANK OF AMERICA                  | CONVENTION AND EDUCATION       | MONTHLY STATEMENT         | POPOWICZ 11302012  | 11/30/2012   | 12/14/2012 | \$95.00      |
| 746 | GRANTS PROFESSIONALS ASSOCIATION | DUES OR ASSOCIATION MEMBERSHIP | MEMBERSHIP                | 8804730            | 11/23/2012   | 12/14/2012 | \$214.00     |
| 747 | PRINCE WILLIAM COUNTY PRINT SHOP | OFFICE SUPPLIES                | BUSINESS CARDS            | 865                | 11/16/2012   | 12/14/2012 | \$36.77      |
| 748 | VERIZON 721970783-00001          | TELECOMMUNICATIONS             | MONTHLY SERVICE           | 6814641227         | 12/6/2012    | 12/14/2012 | \$49.74      |
| 749 |                                  |                                |                           |                    |              | Total:     | \$446.27     |
| 750 |                                  |                                |                           |                    |              |            |              |
| 751 | <u>VA COOPERATIVE EXTENSION</u>  |                                |                           |                    |              |            |              |
| 752 | CENTURYLINK                      | TELECOMMUNICATIONS             | PHONE                     | 309762613 11/16/12 | 11/16/2012   | 11/30/2012 | \$24.50      |
| 753 | VA INFORMATION                   | TELECOMMUNICATIONS             | LONG DISTANCE             | T252268            | 9/30/2012    | 11/30/2012 | \$40.02      |
| 754 | FAYE ANDERSON                    | CONTRACT SERVICES              | SUPPLIES                  | VCE80069           | 11/29/2012   | 12/14/2012 | \$12.98      |
| 755 | QUILL                            | CONTRACT SERVICES              | PAPER                     | 7062859            | 11/5/2012    | 12/14/2012 | \$6.40       |
| 756 | QUILL                            | OTHER OPERATING SUPPLIES       | SUPPLIES                  | 6988099            | 11/2/2012    | 12/14/2012 | \$32.52      |
| 757 | QUILL                            | OTHER OPERATING SUPPLIES       | PAPER                     | 7062859            | 11/5/2012    | 12/14/2012 | \$56.00      |
| 758 | QUILL                            | OTHER OPERATING SUPPLIES       | SCREEN                    | 6970527            | 11/2/2012    | 12/14/2012 | \$124.42     |
| 759 | TREASURER OF VA TECH             | CONTRACT SERVICES              | QTRLY SALARY              | 11282012           | 11/28/2012   | 12/14/2012 | \$17,333.98  |
| 760 | JOHN THOMPSON                    | CONTRACT SERVICES              | PROGRAM SUPPLIES          | VCE80070           | 12/5/2012    | 12/14/2012 | \$103.84     |

|     | A           | B         | C           | E                | F            | G          | H                        |
|-----|-------------|-----------|-------------|------------------|--------------|------------|--------------------------|
| 3   | Vendor Name | Charge To | Description | Invoice Number   | Invoice Date | Check Date | Check Amount             |
| 761 |             |           |             |                  |              |            | Total: \$17,734.66       |
| 762 |             |           |             |                  |              |            |                          |
| 763 |             |           |             | 100 GENERAL FUND |              |            | Fund Total: \$912,640.45 |

# **Commissioner of the Revenue Update**

**November 7, 2012**



# Reassessment Review

- ▶ **Assessor Meetings – Completed Oct. 26th 2012**
- ▶ **435 Meetings -                    208 parcels changed  
                                                 227 not changed  
                                                 = - \$1,503,200**
- ▶ **Average change in assessed value:  
                                                 Land = -41%  
                                                 Improvements = -12%  
                                                 **Total = -25.9%****
- ▶ **15,429 parcels = \$2,607,398,200 taxable value**

# Recommendations

- ▶ **Scheduled Cycle for Reassessment**
  - No more than 3 years maximum
  - Recommend a 2 year cycle
- ▶ **This would avoid large swings in values/rates**
- ▶ **Keep Sales/Assessment Ratio close to 100%**

**In House**

**Approx. \$120k/year**

**vs.**

**Out Source**

**\$200k (Full) or \$100k (Admin)**

**(\$6.50 per parcel)**

- ▶ **Board of Equalization - Need to begin January 14, 2013**

# Public Utilities - 2012

| Company                                                                                                            | ID # | Assessed Value -<br>All Property Except<br>Automobiles &<br>Trucks | 2012 Annual Tax<br>at the Real<br>Estate Rate of<br>\$0.5981 | Automobiles<br>& Trucks | 2012 Annual<br>Tax at the<br>Pers. Prop rate<br>of \$4.15 | Total Assessed<br>Value | 2012 Annual Taxes     |
|--------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------|--------------------------------------------------------------|-------------------------|-----------------------------------------------------------|-------------------------|-----------------------|
| Alltel Communications of Virginia, Inc.                                                                            | 6027 | 949,755.00                                                         | \$5,680.48                                                   |                         | \$0.00                                                    | 949,755.00              | \$5,680.48            |
| Appalachian Power                                                                                                  | 3010 | 155,390.00                                                         | \$929.39                                                     |                         | \$0.00                                                    | 155,390.00              | \$929.39              |
| Aqua Virginia Inc.                                                                                                 | 5230 | 21,101,748.00                                                      | \$126,209.55                                                 | 32,675.00               | \$1,356.01                                                | 21,134,423.00           | \$127,565.57          |
| Cellco Partnership                                                                                                 | 6601 | 296,303.00                                                         | \$1,772.19                                                   |                         | \$0.00                                                    | 296,303.00              | \$1772.19             |
| Central Telephone Co. of Va.                                                                                       | 6025 | 10,464,696.00                                                      | \$62,589.35                                                  |                         | \$0.00                                                    | 10,464,696.00           | \$62,589.35           |
| Central Va. Elec. Co-op.                                                                                           | 3025 | 36,051,046.00                                                      | \$215,621.31                                                 | 896,345.00              | \$37,198.32                                               | 36,947,391.00           | \$252,819.62          |
| Columbia Gas of Va., Inc.                                                                                          | 4010 | 113,414.00                                                         | \$678.33                                                     |                         | \$0.00                                                    | 113,414.00              | \$678.33              |
| East Coast Transport                                                                                               | 5134 | 6,536,152.00                                                       | \$39,092.73                                                  | 18,966.00               | \$787.09                                                  | 6,555,118.00            | \$39,879.81           |
| Level 3 Communications LLC                                                                                         | 6639 | 627,406.00                                                         | \$3,752.52                                                   | 0.00                    | \$0.00                                                    | 627,406.00              | \$3,752.52            |
| MCI WORLDCOM Network Services                                                                                      | 6072 | 187,935.00                                                         | \$1,124.04                                                   |                         | \$0.00                                                    | 187,935.00              | \$1,124.04            |
| New Cingular Wireless PCS, LLC                                                                                     | 6244 | 801,871.00                                                         | \$4,795.99                                                   |                         | \$0.00                                                    | 801,871.00              | \$4795.99             |
| Nextel WIP License Corp.                                                                                           | 6417 | 46,896.00                                                          | \$280.48                                                     |                         | \$0.00                                                    | 46,896.00               | \$280.48              |
| NTELOS Network, Inc                                                                                                | 6039 | 13,787.00                                                          | \$82.46                                                      |                         | \$0.00                                                    | 13,787.00               | \$82.46               |
| Qwest Comm. Corp. of Va.                                                                                           | 6341 | 25.00                                                              | \$0.15                                                       |                         | \$0.00                                                    | 25.00                   | \$0.15                |
| Tenaska Va. Partners, LP                                                                                           | 3051 | 264,688,277.00                                                     | \$1,583,100.58                                               | 33,474.00               | \$1,389.17                                                | 264,721,751.00          | \$1,584,489.76        |
| T-Mobile License, LLC                                                                                              | 6691 | 44,475.00                                                          | \$266.00                                                     |                         | \$0.00                                                    | 44,475.00               | \$266.00              |
| USCOC of Virginia RSA #3 Inc.                                                                                      | 6014 | 1,099,507.00                                                       | \$6,576.15                                                   |                         |                                                           | 1,099,507.00            | \$6576.15             |
| Verizon Virginia, Inc.                                                                                             | 6030 | 687,626.00                                                         | \$4,112.69                                                   |                         | \$0.00                                                    | 687,626.00              | \$4,112.69            |
| Virginia Electric & Power Co.                                                                                      | 3105 | 113,851,963.00                                                     | \$680,948.59                                                 | 8,695.00                | \$360.84                                                  | 113,860,658.00          | \$681,309.43          |
| Virginia PCS Alliance, LC                                                                                          | 6237 | 311,721.00                                                         | \$1,864.40                                                   |                         | \$0.00                                                    | 311,721.00              | \$1,864.40            |
| <b>SUB-TOTAL:</b>                                                                                                  |      | 458,029,993.00                                                     | \$2,739,477.39                                               | 990,155.00              | \$41,091.43                                               | 459,020,148.00          | \$2,780,568.82        |
| <b>REPORTED BY VIRGINIA DEPARTMENT OF TAXATION (Railroads and Interstate Pipeline<br/>Transmission Companies):</b> |      |                                                                    |                                                              |                         |                                                           |                         |                       |
| CSX Transportation, Inc.                                                                                           |      | 9,903,516.00                                                       | \$59,232.93                                                  |                         | \$0.00                                                    | 9,903,516.00            | \$59,232.93           |
| Colonial Pipeline Company                                                                                          |      | 11,482,400.00                                                      | \$68,676.23                                                  |                         | \$0.00                                                    | 11,482,400.00           | \$68,676.23           |
| Transcontinental Gas Pipeline Corp.                                                                                |      | 15,667,442.00                                                      | \$93,706.97                                                  |                         | \$0.00                                                    | 15,667,442.00           | \$93,706.97           |
| <b>SUB-TOTAL:</b>                                                                                                  |      | 37,053,358.00                                                      | \$221,616.13                                                 | 0.00                    | \$0.00                                                    | 37,053,358.00           | \$221,616.13          |
| <b>TOTAL:</b>                                                                                                      |      | <b>495,083,351.00</b>                                              | <b>\$2,961,093.52</b>                                        | <b>990,155.00</b>       | <b>\$41,091.43</b>                                        | <b>496,073,506.00</b>   | <b>\$3,002,184.95</b> |

# Public Service Revenue Totals

- ▶ **FY 2012 = \$3,002,184.95      (-\$71,587)**
- ▶ **FY 2011 = \$3,073,771.06      (+\$118,136)**
- ▶ **FY 2010 = \$2,955,635.06      (+292,580)**
- ▶ **FY2009 = \$2,663,055.05**

# Land Use Options

- ▶ **2012 Acres**
  - 27,421 acres Agriculture**
  - 83,981 acres Forest**
- ▶ **Deferred Total Tax = \$2,296,145.23**
- ▶ **Same tax revenue for: House site and Improvements**
- ▶ **Many Generational Properties**
- ▶ **Many in Ag/Forest Districts and Conservation Easements**
- ▶ **Fluvanna still located between Richmond and Charlottesville**

# Adjust Rates for Land Use

| <b>Location</b>          | <b>Current Agriculture</b>         | <b>Current Forest</b>  |                       |
|--------------------------|------------------------------------|------------------------|-----------------------|
| <b>Fluvanna County</b>   | <b>150</b>                         | <b>275</b>             |                       |
| <b>Cumberland County</b> | <b>500</b>                         | <b>500</b>             |                       |
| <b>Powhatan County</b>   | <b>450</b>                         | <b>450</b>             |                       |
| <b>Buckingham County</b> | <b>No Land Use Program</b>         |                        |                       |
| <b>Goochland County</b>  | <b>280</b>                         | <b>613</b>             | <b>SLEAC Averages</b> |
| <b>Albemarle County</b>  | <b>146</b>                         | <b>254</b>             | <b>SLEAC Averages</b> |
| <b>Louisa County</b>     | <b>200,180,130,110,80,70,40,20</b> | <b>700,500,325,100</b> | <b>SLEAC Actuals</b>  |

## SLEAC Actuals for Fluvanna:

**Agriculture** 100,90,70,50,40,30,20,10  
**Forest** 410,279,177



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# COUNTY OF FLUVANNA

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*"Responsive & Responsible Government"*

P.O. Box 540, Palmyra, VA 22963 · (434) 591-1910 · FAX (434) 591-1911 · www.co.fluvanna.va.us

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## MEMORANDUM

TO: Board of Supervisors  
FROM: Eric Dahl, Budget Analyst  
SUBJECT: Contingency Balance  
DATE: December 21, 2012

The balance for the BOS Contingency line for FY13 is as follows:

Board of Supervisors Contingency:

|                                                                           |              |
|---------------------------------------------------------------------------|--------------|
| Beginning Budget:                                                         | \$100,000.00 |
| LESS: Robinson, Farmer, Cox and Assoc. - Schools Efficiency Review 8.1.12 | -\$20,249.80 |
| Available:                                                                | \$79,750.20  |

EMS Contract Services:

|                                                                             |               |
|-----------------------------------------------------------------------------|---------------|
| Beginning Budget:                                                           | \$150,000.00  |
| LESS: Emergency Management Services Dept. <b>1.2.13 (Upon BOS approval)</b> | -\$110,000.00 |
| Available:                                                                  | \$40,000.00   |

Total Available Budget: Board of Supervisors Contingency Line

**\$ 119,750.20**



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# COUNTY OF FLUVANNA

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## MEMORANDUM

TO: Board of Supervisors  
FROM: Eric Dahl, Budget Analyst  
SUBJECT: Capital Reserve Balance  
DATE: December 20, 2012

The balance for the Capital Reserve for County and Schools in FY13 is as follows:

County Capital Reserve:

|                                                                  |                     |
|------------------------------------------------------------------|---------------------|
| Beginning Budget:                                                | \$156,026.00        |
| LESS: Carysbrook Performing Arts Center Roof Replacement 11.7.12 | -\$40,000.00        |
| <b>Available:</b>                                                | <b>\$116,026.00</b> |

Schools Capital Reserve:

|                                                                             |                     |
|-----------------------------------------------------------------------------|---------------------|
| Beginning Budget:                                                           | \$169,748.00        |
| LESS: Abrams School Handicap Ramp 11.7.12                                   | -\$2,483.00         |
| LESS: Fuel Site Computer System Replacement 11.20.12                        | -\$20,403.00        |
| LESS: Replace Tube Bundle Heat Exchange Unit at Central Elementary 11.20.12 | -\$5,180.00         |
| LESS: Refurbish Original Lockers at Fluvanna Middle School 11.20.12         | -\$7,400.00         |
| LESS: Un-interruptible Power Supplies 12.19.12                              | -\$14,869.00        |
| <b>Available:</b>                                                           | <b>\$119,413.00</b> |