



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

June 18, 2014, 7:00 pm

TAB AGENDA ITEMS

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

2 - COUNTY ADMINISTRATOR'S REPORT

BOARD OF SUPERVISORS UPDATE

3 - PUBLIC COMMENTS #1 (5 minutes each)

4 - PUBLIC HEARING

None

5 - ACTION MATTERS

- F Parks & Recreation and JABA Memorandum of Understanding – Jason Smith, Parks and Recreations Director
 - G Appointment/Economic Development Authority (2 At-Large vacancies) – Mary L. Weaver, Clerk to the Board of Supervisors
 - H Appointment/Youth Advisory Council, At-Large – Mary L. Weaver, Clerk to the Board of Supervisors
 - I Appointment/Fluvanna Partnership for Aging, At-Large – Mary L. Weaver, Clerk to the Board of Supervisors
 - J Appointment/Fluvanna Parks and Recreation Advisory Board, At-Large – Mary L. Weaver, Clerk to the Board of Supervisors
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6 - PRESENTATIONS (normally not to exceed 10 minutes each)

- K FY15 Budget Update – Eric Dahl, County Director of Finance
-

7 - CONSENT AGENDA

- L Minutes of June 04, 2014 – Mary Weaver, Clerk to the Board
 - M FY14 Fluvanna County Public Schools State Grant – Eric Dahl, County Director of Finance
 - Mc Renewal of County Attorney Contract – Mary Weaver, Clerk to the Board
-

8 - UNFINISHED BUSINESS

- N Piedmont Virginia Community College (PVCC) Board Fluvanna Representative Candidate Interview
 - Dr. Jerry Swiggett
-

9 - NEW BUSINESS

TBD

10 - PUBLIC COMMENTS #2 (5 minutes each)

11 - CLOSED MEETING

TBD

12 – ADJOURN



Steven M. Nichols
2014.06.12 23:18:27
-04'00'

County Administrator Review

PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

Fluvanna County...The heart of central Virginia and your gateway to the future!

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: June 18, 2014

AGENDA TITLE:	Adoption of Memorandum of Understanding (MOU) between Fluvanna County Parks and Recreation and the Jefferson Area Board for Aging (JABA).				
MOTION(s):	I move to adopt the Memorandum of Understanding between Fluvanna County Parks and Recreation and The Jefferson Area Board for Aging.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Jason Smith, Parks and Recreation Director				
PRESENTER(S):	Jason Smith, Parks and Recreation Director				
RECOMMENDATION:	Approve				
TIMING:	Annual MOU that will be reviewed and addressed to continue this partnership.				
DISCUSSION:	This is a collaborative effort to provide additional senior services for Fluvanna County citizens. Beginning July 1 st , Parks & Rec will begin planning senior activities on Wednesdays at the Community Center while JABA will focus more on community outreach using their current resources. This MOU specifically addresses the documents and procedures associated with the nutritional aspect of the Wednesday program for seniors in which JABA will still provide. The document states the terms and conditions to which each party must comply with in order to sustain food services. This document will also serve as a guide for current and future funding for this nutritional and educational feature JABA will be providing to county residents through the assistance of Parks and Recreation staff.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Memorandum of Understanding (MOU) between Fluvanna County Parks and Recreation and the Jefferson Area Board for Aging (JABA).				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

Memorandum of Understanding
Between
The Jefferson Area Board for Aging
AND
Fluvanna County

This Memorandum of Understanding (MOU) is entered into this ___ day of ___ 2014 by and between the Jefferson Area Board for Aging, hereinafter JABA and Fluvanna County for nutritional services to be rendered as part of JABA's Congregate Nutrition Program. This MOU will remain in effect unless terminated by either party upon 60 days written notice.

Witnessed that Fluvanna County and JABA, in consideration of the terms, covenants, and promises and agreement herein contained agree as follows:

- I. Scope of Services
 - a. Fluvanna County Parks and Recreation will operate a senior nutrition site one day a week from 10:00AM to 2:00 PM at the Fluvanna County Parks and Recreation building. Fluvanna County and JABA are obligated to meet all program requirements described in the Nutrition Policy and Procedure Manual. The basic components include:
 - i. Participant Eligibility
 - ii. Physical Facility, Accessibility and Equipment
 - iii. Assessment and Referral
 - iv. Elderly Nutrition Requirements
 - v. Food Service Sanitation and Handling Requirements
 - vi. Food Quality
 - vii. Contributions
 - viii. Fire Drill
 - ix. Emergency Situations
 - x. Reporting Requirements
 - xi. Quality Assurance

- II. JABA agrees to:
 - a. Provide a monthly menu approved by a certified registered dietician.
 - b. Provide all needed paperwork, instructions and materials for necessary reporting.
 - c. Provide all employee contact information and brief job descriptions as needed to ensure accurate referrals can occur.
 - d. Transport the meals and supplies to the center.
 - e. Inspect nutrition site for compliance with all applicable federal, state and local laws.
 - f. Provide nutrition site policy and procedure manual.
 - g. Provide annual food, sanitation and handling training for all JABA volunteers and Fluvanna County staff as applicable.
 - h. Complete all necessary new member paperwork and required program data entry.

- i. Provide a JABA liaison who will visit the site monthly to collect all reports and contributions and to offer needed support.
- j. Inquire about unmet needs on a monthly basis via JABA liaison.
- k. Receive food and supply orders from the site. Orders will be placed and transported as needed to the site.
- l. Make programming resources available to Fluvanna County staff including trainings, meetings, and workshops.
- m. Assist with volunteer recruitment as needed via JABA Volunteer Service.
- n. Provide volunteer liability insurance for all registered JABA volunteers.

III. Fluvanna County Parks and Recreation agrees to:

- a. To comply with the Congregate Nutrition Site requirements as specified in the Policy and Procedure Manual.
- b. Provide a safe ADA compliant environment for older persons free of architectural barriers that limit their participation.
- c. Serve catered meals meeting food sanitation and service requirements as specified.
- d. Order food and supplies in accordance to JABA's ordering schedule.
- e. Survey clients regarding satisfaction of meals by participating in JABA's annual client satisfaction survey.
- f. Coordinate quarterly nutrition education with community resources utilizing the JABA nurse, Cheryl Petencin.
- g. Coordinate monthly site council meetings wherein members gather and provide feedback regarding programming.
- h. Provide a Health Department approved area for the set up and dispensing of meals. This includes the use of a correctly operating refrigerator and stove that maintains food at or above 140 degrees.
- i. Have equipment that is sturdy and appropriate for older persons including tables and chairs for meals. The site shall have adequate space between tables and other furniture to allow persons with canes, crutches, and walkers or who are in wheelchairs to move safely.
- j. To have JABA reporting materials completed and ready for JABA Liaison to pick up on the last operating Wednesday of the month. Should a holiday or trip interfere, previous communications will be had to ensure deadlines are met.
- k. To plan and record quarterly fire drills.

Termination Policy

Either party may terminate this MOU by submitting their intent to terminate in writing to the other party at least 60 days in advance of termination.

Either party may terminate this MOU in the event either is not in compliance with specified agreement terms such as meal temperature standards for catered meals, reporting requirements, etc. by submitting its intent in writing to the other party at least 60 days in advance of termination

Confidentiality

Fluvanna County shall take reasonable measures to maintain the confidentiality of personal information about participants except with the participants' prior written consent or as otherwise required or permitted by law.

Contact Persons:

Nutrition Services: Emily Daidone, Manager of Community Centers and HDM
JABA
674 Hillsdale Drive, Suite 9
Charlottesville, Va. 22901
(434) 817-5249

Parks and Recreation Services: Jason Smith, Director of Parks and Recreation
P.O. Box 128
Fork Union, VA 23055
(434) 842-3150

Accepted and agreed on this ____ day of _____, 2014

By: _____
Marta Keane, JABA CEO
JABA
674 Hillsdale Drive, Suite 9
Charlottesville, Va. 22901
(434) 817-5222

By: _____
Steve Nichols, Fluvanna County Administrator
Fluvanna County Administrative Office
132 Main Street
Post Office Box 540
Palmyra, VA 22963
(434) 591-1910

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: June 18, 2014

AGENDA TITLE:	Appointment to the Economic Development Authority				
MOTION(s):	I move to appoint/reappoint _____ and _____ to the Economic Development Authority, with terms to begin July 1, 2014 and to terminate June 30, 2018.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Mary Weaver				
PRESENTER(S):					
RECOMMENDATION:	Approval				
TIMING:	Normal				
DISCUSSION:	Applicants who have shown an interest in this position are: Donnie Scott, current member Scott Marshall, current member Katie Clossin David Perry				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Boards and Commissions Applications				
REVIEWS	Legal	Finance	Purchasing	HR	Other

Interest in Economic Development Authority (formerly ID

Palmyra

Last Name Clossin **First Name** Catherine (Katy) **Date Recieved** 5/6/2013
Mailing Address 1680 Union Mills Road **City** Troy **State** VA **Postal Code** 22974-
Home Phone (434) 293-7876 **Work Phone** **Cell Phone/Other** (434) 906-7815
Fax **Email Address** katyclossin@outlook.com
Physical Address 1680 Union Mills Road **City** Troy **State** VA **Postal Code** 22974

Education and Experience:

BS University of Virginia. University of Illinois - Masters Degree in Urban and Regional Planning. Twenty-five years in urban and regional planning in three major metropolitan areas and one rural county. AICP and IEDC certification.

Civic Activities and Committee Memberships:

Focus on Fluvanna, Charter Member; 2013 Fluvanna County Relay for Life, Team Captain, Fluvanna County Habitat for Humanity, Rivanna Basin Foundation, Rivanna Conservation Society.

Interest in Committee:

Proposed new Zion Crossroads Sketch Committee, Economic Development Authority, Planning Commission

Comments: Interested in Zion Crossroads Steering Committee

Interest in Economic Development Authority (formerly ID

Cunningham

Last Name Marshall **First Name** Scott **Date Recieved** 2/27/2006
Mailing Address 38 Bridlewood Drive **City** Palmyra **State** VA **Postal Code** 22963-
Home Phone (434) 589-4308 **Work Phone** 4349774820 **Cell Phone/Other**
Fax **Email Address** bridle-wood@comcast.net
Physical Address **City** **State** **Postal Code**

Education and Experience:

MBA- Orlando College, Orlando, FL; BS-Bryant College, Smithfield, RI; Financial Services

Civic Activities and Committee Memberships:

Vice Chair, Parks & Recreation, Industrial Development Authority; Chamber of Commerce, Various Lake Monticello Committees; Fork Union Masonic Lodge, Grace & Glory Luthern Church

Interest in Committee:

To serve our county and to be part of shaping its future.

Comments: Serving a 3-yr. term beginning 7/1/11. Incorrectly entered as expiring in 2012. Corrected to read 2013. Resigned Parks & Rec. effective 11/12/13.

Interest in Economic Development Authority (formerly ID

Cunningham

Last Name **First Name** **Date Recieved**
Mailing Address **City** **State** **Postal Code**
Home Phone **Work Phone** **Cell Phone/Other**
Fax **Email Address**
Physical Address **City** **State** **Postal Code**

Education and Experience:

20 years CEO/President of technology based manufacturing business (resume enclosed)

Civic Activities and Committee Memberships:

Virginia Herpetological Society

Interest in Committee:

Economic Development Authority, Economic Development Commission, Fork Union sanitary District Advisory Committee, Parks & Recreation Advisory Board, Planning Commission, Southeast Rural Community Assistance Project, Inc., Thomas Jefferson Partnership for Economic Development

Comments:

Interest in Economic Development Authority (formerly ID

Palmyra

Last Name **First Name** **Date Recieved**
Mailing Address **City** **State** **Postal Code**
Home Phone **Work Phone** **Cell Phone/Other**
Fax **Email Address**
Physical Address **City** **State** **Postal Code**

Education and Experience:

B.A. Psychology, Columbia, SC; 23 yrs. Nuclear Submarine Navy (Supervisor/Instructor), 5 yrs. Power Plant Management

Civic Activities and Committee Memberships:

School Tutor, Baseball Coach

Interest in Committee:

Community Involvement

Comments:

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: June 18, 2014

AGENDA TITLE:	Appointment to the Youth Advisory Council				
MOTION(s):	I move to appoint/reappoint _____ to the Youth Advisory Council, with a term to begin July 1, 2014 and to terminate June 30, 2016.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Mary Weaver				
PRESENTER(S):					
RECOMMENDATION:	Approval				
TIMING:	Normal				
DISCUSSION:	Applicants who have shown an interest in this position are: William Hughes, current member				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Boards and Commissions Applications				
REVIEWS	Legal	Finance	Purchasing	HR	Other

Interest in Youth Advisory Council (YAC)

Cunningham

Last Name Hughes **First Name** William **Date Recieved** 4/27/2009
Mailing Address 24 Plum Court **City** Palmyra **State** VA **Postal Code** 22963-
Home Phone (434) 591-0769 **Work Phone** **Cell Phone/Other**
Fax **Email Address** ohnomrbill@embarqmail.com
Physical Address **City** **State** **Postal Code**

Education and Experience:

Empire College, Champlain College

Civic Activities and Committee Memberships:

Trustee Village of Hempstead, NY . President coord. Council of Civic Associations (13)

Interest in Committee:

Would like to use my experience and professional expertise in assisting the residence of Fluvanna county

Comments: See resume

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: June 18, 2014

AGENDA TITLE:	Appointment to the Fluvanna Partnership for Aging, At-Large Position				
MOTION(s):	I move to appoint _____ to the Fluvanna Partnership for Aging, At-Large Position, with a term to begin immediately and to terminate December 31, 2017.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Mary Weaver				
PRESENTER(S):					
RECOMMENDATION:	Approval				
TIMING:	Normal				
DISCUSSION:	Applicants who have shown an interest in this position are: Nancy Weikert				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Boards and Commissions Applications				
REVIEWS	Legal	Finance	Purchasing	HR	Other

Interest in Fluvanna Partnership for Aging

Cunningham

Last Name Weikert **First Name** Nancy W. **Date Recieved** 6/9/2014
Mailing Address 2 Edgewood Court **City** Palmyra **State** VA **Postal Code** 22963-
Home Phone (443) 846-2559 **Work Phone** **Cell Phone/Other** (443) 846-2559
Fax **Email Address** nww32077@comcast.net
Physical Address **City** **State** **Postal Code**

Education and Experience:

Licensed Registered Nurse (Retired), Licensed Nursing Home Administrator (Retired). Served for over 40 years in senior management positions in the Senior Living Industry. Served as the ECO of five multiple level, not for profit Continuing Care Retirement Communities, as the President of the Germantown Home (a multilevel geriatric center in Philadelphia), as the Senior Vice President of Complete Healthcare Resources responsible for the management of over 23 Senior Living Communities, and as the President of the Episcopal Ministries for the Aging Management Group. Education: Abington Memorial Hospital School of Nursing, Register Nurse, Beaver College Evening Program, Business Management

Civic Activities and Committee Memberships:

During my career I served on multiple ad hoc committees with the Pennsylvania Department of Health and the Pennsylvania Department of Public Welfare as a representative of the Pennsylvania Association of Not for Profit Home Services for the Aging. The American Association of Services to the Aging, Rotary. Elected to the House of Delegates for the American Association of Homes for the Aging for 2 four-year terms. Served as a member of five committees of AAHSA during my tenure on the HOD. Elected to the Board of Directors for the Pennsylvania Association for Homes and Services for the Aging for 2 six-year terms, and served as an elected officer of this board for 2 years. Served as the Chairperson and as a member of over 12 committees during my tenure on this BOD.

Interest in Committee:

I would like to have the opportunity to make a positive contribution to the Aging Services of Fluvanna County.

Comments:

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: June 18, 2014

AGENDA TITLE:	Appointment to the Parks & Recreation Advisory Board				
MOTION(s):	I move to appoint _____ to the Parks & Recreation Advisory Board, with a term to begin immediately and to terminate June 30, 2016, filling the vacant position of Scott Scudamore.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Mary Weaver				
PRESENTER(S):					
RECOMMENDATION:	Approval				
TIMING:	Normal				
DISCUSSION:	Applicants who have shown an interest in this position are: Roxanne Carter-Johnston				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Boards and Commissions Applications				
REVIEWS	Legal	Finance	Purchasing	HR	Other



**COMMONWEALTH OF VIRGINIA
COUNTY OF FLUVANNA
Application to Serve on
Boards/Commissions/Committees**

Name: Roxanne Carter-Johnston Election District: Rivanna

Mailing Address: 3 Deerwood Lane City: Palmyra State: VA Zip: 22963

Physical Address: 3 Deerwood Lane City: Palmyra State: VA Zip: 22963

Home Phone: (434) 989-3959 Work Phone: (434) 989-3959 Cell Phone: (434) 989-3959 Fax Phone:

Email: Roxanne@CharlottesvilleAreaHomeSales.com

Education/Experience/Professional Expertise:

SEE PAGE 2 FOR DETAILED INFORMATION!!!!

Education: Piedmont Virginia Community College- Business Administration Curriculum Mary Baldwin College- Marketing

Communications

Experience:

1) While working at State Farm Insurance's Charlottesville Operations Center I worked as Learning & Development Assistant for my third through fifth year with the company. My role was to aid in the training of State Farm Agents (independent contractors) in this position.

Civic Activities/Committee Memberships (Include other boards/committees/commissions, Fraternal, Business, Church or Social Groups):

Children, Youth & Family Services- aside from working for the organization, I served as a volunteer spending many evenings and weekends helping the organization deliver its message to as many people possible. This involved volunteering any way that I could at external events to promote the organization, photographing events, co-facilitating events, educating the community after work hours, involving my church in back-to-school school supply drive, donating my family's Christmas and daughter's birthday gifts to children and families in need.

Central Elementary School PTO- Served on the Board for 2.5 years, holding several positions since parent involvement was low at the

Interest in Serving on Board/Commission/Committee:

Parks & Recreation Advisory Board

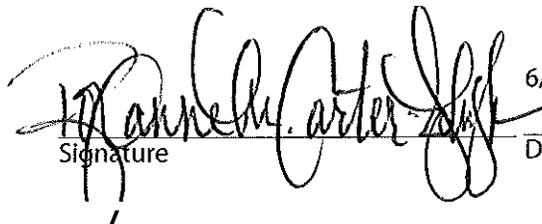
For over 10 years I've been a resident of Fluvanna County, I've witnessed myself (and others) voice opinions about the goings-on in the County and my community of Lake Monticello. I want to do more than just be a "talker", I want to be actively involved in developing this County. I have so much invested here: the education and recreation of my two youngest daughters, my home, my business, etc. I'm able to make the time to be available for these meetings, I'm very vocal when ideas are requested, and innovative in my thinking. I live here, I want to see the area improve, I hope that one day the complaints will decrease so we can enjoy where we

**Please indicate on the following sheet all Boards/Commissions/Committees on which you wish to serve:

The County of Fluvanna does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

Please submit this form by e-mail or
Return to:
Clerk, Board of Supervisors
P.O. Box 540
Palmyra, VA

6/10/2014


Signature _____ Date

County of Fluvanna* Post Office Box 540 *Palmyra, VA 22963 * (434)591-1910 *Fax (434)591-1911

This form is available on the Fluvanna County website: WWIN.fluvannacounty.org

Answers to RAB application questions:

Education:

- Piedmont Virginia Community College - Business Administration Curriculum
- Mary Baldwin College - Marketing Communications

Experience:

1) State Farm Insurance Charlottesville Operations Center

- Learning & Development Assistant for my third through fifth years with the company.
- Aid in the training of State Farm Agents (independent contractors); in this position I played an integral role in organizing training events that brought Agents, Agent's Staff, Associates, and Corporate Members into one learning environment to encourage agent development.
- I served agents in VA, MD/DC, DE, WV, and NC. I feel these experiences are useful in this Board position, they gave me the knowledge and ability to communicate effectively with people at all levels to work toward a common goal. It strengthened my ability to multi-task in a very demanding environment; tracking agent (in all 5 states + DC) continuing education credits to maintain active licenses, while planning major regional events. (2003 to 2005)

2. Woodard Properties in Charlottesville, VA

- Leasing Professional and Marketing Specialist targeting University of Virginia undergraduate and graduate students.
- Taught myself how to effectively target prospective tenants, market less desirable/popular properties.
- Enforced the implementation of policies, many unfavorable, perfected the company's newsletter communications, and provided input on properties under consideration for purchase. (2005 to 2007)

3. Children, Youth & Family Services, Charlottesville, VA (Part-time)

- Advancement & Development Specialist (FUNdraising) for one of the oldest nonprofits in Charlottesville.
- Main focus was donor cultivation, soliciting business sponsorship, participating in community events, planning of fundraising events, advocate for children.
- I was also responsible for or played a role in: annual campaigns, capital campaigns, newsletter creation & mailings, appeal letters and packages, coordinator for United Way Day of Caring, and donor database management.

- a. Transitioned to full-time where I continued to do the above activities while becoming a more active liaison between the CYFS Board, CYFS Staff, and the Charlottesville community. My title and responsibilities shifted to Community Outreach and Volunteer Coordinator where I planned outreach events, attended various events on behalf of the organization, coordinated individuals and groups for volunteer projects during busy times, and organized many donation efforts that were program specific and gifted directly to the children & families served. (2008 to 2010)

** I took 2 years off from work to focus on strengthening my marketing background to include the textbook element. I studied Marketing Communications at Mary Baldwin College but had to go back to work to help support my daughter's private school tuition; I now have 2 semesters to complete**

4. REALTOR/Real Estate Agent with Montague, Miller & CO. REALTORS

Real estate has been an interest of mine every since we purchased our first home in Lake Monticello in 2002. Focusing on the importance of associating myself with a firm that operates on integrity, honesty, and professionalism landed me with Montague, Miller where I've been for a little over a year now.

I've expedited my progress in this industry by simply using the skills that I've honed, the connections I've made all through my life as a Cville native, and the reach that Montague, Miller provides. I'm a go-getter, I listen to what people have to say, and I follow-through on promises; I lead with my clients best interest in mind, and my genuine care for delivering the service I'm contracted to do is helping my business grow tremendously. I've used my real estate agent role as leverage to strengthen my personal brand as a caring, involved member of the community here in Fluvanna County and the rest of Charlottesville Area!

Civic Activities/Committee Memberships:

1. Children, Youth & Family Services - aside from working for the organization, I served as a volunteer spending many evenings and weekends helping the organization deliver its message to as many people possible. This involved volunteering any way that I could at external events to promote the organization, photographing events, co-facilitating events, educating the community after work hours, involving my church in back-to-school school supply drive, donating my family's

Christmas and daughter's birthday gifts to children and families in need.

2. Central Elementary School PTO - Served on the Board for 2.5 years, holding several positions since parent involvement was low at the time. (2009 - 2012)

3. Lake Monticello Swim Team - Served as Sponsorship Committee Chair (2008 & 2009)

4. South Garden Baptist Church, North Garden, VA - Served as Church Secretary and Events Chairperson

5. Charlottesville Chamber Minority Business Council - Member

6. Alexis Murphy Fundraising Effort - August 2013 I organized the "Supportive Souls for the Family of Alexis Murphy" campaign, I set a goal of \$5000 to raise for the Murphy family to help them during their difficult time. I was able to raise \$2200 in a matter of 2 months with the help of online/social media fundraising efforts, CBS 19 and NBC 29 news coverage, and word of mouth. I still wish I could've done more!

7. Charlottesville Area Association of REALTORS - Program Committee and Trade Show Sub-Committee

**Awaiting response on another local committee

Interest in Serving on Board:

Parks & Recreation Advisory Board

For over 10 years I've been a resident of Fluvanna County, I've witnessed myself (and others) voice opinions about the goings-on in the County and my community of Lake Monticello. I want to do more than just be a "talker", I want to be actively involved in developing this County. I have so much invested here: the education and recreation of my two youngest daughters, my home, my business, etc. I'm able to make the time to be available for these meetings, I'm very vocal when ideas are requested, and innovative in my thinking and execution. I live here, I want to see the area improve, I hope that one day the complaints will decrease so we can enjoy where we live. The Parks & Recreation Advisory Board serves many purposes that are important to me, promoting community involvement with a focus on enrichment, growth & development of the services provided; I hope to have a direct involvement in supporting cohesion between community members and County decision makers and I feel becoming a member of this Board will allow me to accomplish that goal.

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 06/18/2014

AGENDA TITLE:	FY15 Budget Update				
MOTION(s):	N/A				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Eric Dahl, County Director of Finance				
PRESENTER(S):	Eric Dahl, County Director of Finance				
RECOMMENDATION:	N/A				
TIMING:	N/A				
DISCUSSION:	N/A				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	N/A				
REVIEWS	Legal	Finance	Purchasing	HR	Other
		X			

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: June 18, 2014

AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors regular meeting minutes.				
MOTION(s):	I move the regular meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, June 4, 2014 be adopted.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Mary L. Weaver, Clerk to the Board of Supervisors				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft minutes for June 4, 2014				
REVIEWS	Legal	Finance	Purchasing	HR	Other
	N/A	N/A	N/A	N/A	N/A

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
June 04, 2014, 4:00 pm**

MEMBERS PRESENT: Mozell Booker, Chairperson
Bob Ullenbruch, Vice-Chairperson (Left at 8:00pm)
Donald W. Weaver
Tony O'Brien (Arrived a 4:03 pm)
Mike Sheridan (Arrived a 4:02 pm)

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Mary Weaver, Clerk to the Board of Supervisors

CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

Chairperson Booker called the meeting of Wednesday, June 04, 2014, to order at 4:00 p.m., in the Circuit Courtroom in Palmyra, Virginia; and the Pledge of Allegiance was recited, after which, Chairperson Booker called for a moment of silence.

COUNTY ADMINISTRATOR'S REPORT

Mr. Steven M. Nichols reported on the following topics:

- Asked Board to move the State Budget Impacts, Fund Balance, and Year-End Shortfalls Presentation up on the agenda to after the VDOT Six-Year Plan Public Hearing.
- Bobby Popowicz, Director of Community Planning and Development, Roger Black, E&S Inspector and staff did a fantastic job organizing and presenting the Community Meeting in Scottsville.
- Standard & Poor's Financial Rating Service reviewed our financial credit rating and upgraded it from AA- to AA. Kudos to the Finance Department.
- BBQ, Bands & Brews is on Saturday, June 28, 2014 at Pleasant Grove. Attendees get to participate in voting for the Best Tasting BBQ this year.
- Piedmont Workforce Investment Board, Business Representative Vacancy, currently only one candidate applied.
- Still recruiting for the Community Volunteer Coordinator unpaid position.
- Reminder – Power Outage Friday scheduled for June 6, 2014, along portions of Highway 15 from Central Plains to Palmyra Fire Station to change out a transformer.
- Upcoming meetings
 - Wednesday, June 18 – 7:00 pm, Regular Meeting

PUBLIC COMMENTS #1

Chairperson Booker opened the floor for the first round of public comments.

With no one wishing to speak, Chairperson Booker closed the first round of public comments.

PUBLIC HEARING

VDOT Six-Year Plan for Fiscal Years 2014/15 through 2019/2020 and the Secondary System Construction budget for Fiscal Year 2014/15 – Mr. Gregory Banks, VDOT Secondary Programming Coordinator, reviewed with the Board the proposed VDOT Secondary Six-Year Plan. Mr. Banks explained the changes in the funding on selected projects. Chairperson Booker opened the floor for the public hearing.

With no one wishing to speak Chairperson Booker closed the public hearing.

MOTION:

Mr. Ullenbruch moved the Board of Supervisors accept the Resolution for the VDOT Secondary Six-Year Plan (2014/15 through 2019/20) and VDOT Construction Priority List (2014/15) as required by sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia. Mr. O'Brien seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan and Weaver. NAYS: None. ABSENT: None.

PRESENTATION

State Budget Impacts, Year-End Shortfalls and Fund Balance – Mr. Eric Dahl, Director of Finance, addressed the Board in regards to the FY14 Shortfalls & FY15 State Budget Impasse. Mr. Dahl discussed the current FY14 unassigned fund balance, the funds spent and the funds projected to be used. The projected end year balance will be approximately 1,000,000.00. Mr. Dahl reviewed the possible impacts of the FY15 State Budget Impasse on the county and schools; Cash flow, Essential vs. Non-Essential, Budget revisions, Delays, Jointly Funded Local Positions, Teacher Contracts and Bond Issuance. Mr. Dahl and Mr. Steven M. Nichols, County Administrator, discussed some staff recommendations;

- Hold any expenditures for CIP projects
- Defer all non-essential staff training/travel
- Implement temporary hiring freeze
- Hold staff pay raises.
- Develop plan for across the board cuts in non-personnel costs.

The Board discussed the possibility of implementing the staff recommendations. Mr. Ed Breslauer discussed the process of the reimbursement requests to project the unexpended funds for the schools. Ms. Gena Keller, School Superintendent, discussed ADM, mandates and the impact on the budget.

ACTION MATTERS

VRS Resolution - Mr. Ed Breslauer, Finance Director for Fluvanna County Schools, addressed the Board with this request in regards to the certified rate of 6.65% for VRS the School Board approved.

MOTION:

Mr. Weaver moved the Board of Supervisors approve the VRS Resolution supporting Fluvanna County Public School Board's electing to pay the VRS Board Certified Rate of 6.65%. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan and Weaver. NAYS: None. ABSENT: None.

Request to Advertise Revised Rates for Fork Union Sanitary District Water System – Mr. Wayne Stephens, Public Works Director, addressed the Board with this request in regards to advertising for a Public Hearing for Revised Rates for Fork Union Sanitary District Water System. Mr. Ullenbruch felt raising the rates isn't a solution, but just a band aid. The Board discussed the day and time to hold the public hearing. Mr. Fred Payne, recommended not advertising a specific time the public hearing will be held, just which meeting it will be held at.

MOTION:

Mr. Weaver moved the Board of Supervisors direct County Staff and the County Attorney to prepare and advertise a Notice of a Public Hearing to be held on July 2, 2014, for a proposed increase to the monthly water rates at the Fork Union Sanitary District Water System. The advertised rate shall be as recommended by the Fork Union Sanitary District Advisory Committee on April 8, 2014, and presented by County Staff at the May 7, 2014 meeting of the Fluvanna County Board of Supervisors, and is as follows:

- Base Monthly Charge (includes first 2,000 gallons of water usage) - \$ 21.00, and,
- For each 1,000 gallons used from 2,001 to 300,000 gallons - \$ 11.00, and,
- For each 1,000 gallons used in excess of 300,000 gallons - \$ 11.00.

Mr. Sheridan seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan and Weaver. NAYS: None. ABSENT: None.

Contract Award – Emergency Communications Radio System Upgrade – Ms. Cheryl Wilkins, Emergency Services Coordinator, and Mr. Joe Rodish, Purchasing Officer, addressed the Board with this request in regards to upgrading existing and adding communications equipment with a "Sole Source" contract to Motorola Solutions, Inc. Mr. Ullenbruch expressed concern about not having the contract to read. Mr. Fred Payne, clarified that there is a standard being followed to use "Sole Source".

Mr. Steve Garner, Clear Communications representative, addressed the Board to clarify the process and the cellular towers proposed for use with this contract.

The Board discussed and requested to defer this request to the June 18, 2014, meeting to allow time to review the contract.

Appointment/Piedmont Virginia Community College Board, At-Large Position – Mr. Steven M. Nichols, County Administrator, addressed the Board with this request to fill the At-Large position for the Piedmont Virginia Community College Board. The Board discussed that many good candidates applied for this position and would like to hear from the candidates before making a decision. The Board deferred this request to schedule the candidates to address the Board at the July 2, 2014 meeting.

RECESS for Dinner at 6:23pm

RECONVENED at 7:05pm

Appointment/Social Services Board, Cunningham District Position– Mr. Steven M. Nichols, County Administrator, addressed the Board with this request to fill the Cunningham District Position for the Social Services Board.

MOTION:

Mr. Weaver moved to appoint Ms. Linda Mitchell to the Social Services Board, Cunningham District Position, with a term to begin July 1, 2014 and to terminate June 30, 2018. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan and Weaver. NAYS: None. ABSENT: None.

Appointment/Social Services Board, Columbia District Position– Mr. Steven M. Nichols, County Administrator, addressed the Board with this request to fill the Columbia District Position for the Social Services Board.

MOTION:

Mr. Sheridan moved to reappoint Ms. Kathy Brent to the Social Services Board, Columbia District Position, with a term to begin July 1, 2014 and to terminate June 30, 2018. Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan and Weaver. NAYS: None. ABSENT: None.

Appointment/Library Board of Trustees, At-Large Positions (4) – Mr. Steven M. Nichols, County Administrator, addressed the Board with this request to fill the Cunningham District Position for the Social Services Board.

MOTION:

Mr. Ullenbruch moved to reappoint Mr. Frits Geurtsen, Ms. Barbara Goshorn, Ms. Sherron Haley, and Ms. Elva Key to the Library Board of Trustees, At-Large Positions, with terms to begin July 1, 2014 and to terminate June 30, 2018. Mr. Weaver seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan and Weaver. NAYS: None. ABSENT: None.

Appointment/Planning Commission, Fork Union District Position– Mr. Steven M. Nichols, County Administrator, addressed the Board with this request to fill the Fork Union District Position for the Planning Commission.

MOTION:

Mr. Weaver moved to reappoint Mr. Lewis Johnson to the Planning Commission, Fork Union District Position, with a term to begin July 1, 2014 and to terminate June 30, 2018. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan and Weaver. NAYS: None. ABSENT: None.

Appointment/Planning Commission, Columbia District Position– Mr. Steven M. Nichols, County Administrator, addressed the Board with this request to fill the Columbia District Position for the Planning Commission.

MOTION:

Mr. Sheridan moved to reappoint Mr. Ed Zimmer to the Planning Commission, Columbia District Position, with a term to begin July 1, 2014 and to terminate June 30, 2018. Mr. O'Brien seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan and Weaver. NAYS: None. ABSENT: None.

Appointment/Planning Commission, Rivanna District Position– Mr. Steven M. Nichols, County Administrator, addressed the Board with this request to fill the Rivanna District Position for the Planning Commission.

MOTION:

Mr. O'Brien moved to reappoint Mr. Donald Gaines to the Planning Commission, Rivanna District Position, with a term to begin July 1, 2014 and to terminate June 30, 2018. Mr. Weaver

seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan and Weaver. NAYS: None. ABSENT: None.

Appointment/Thomas Jefferson Emergency Medical Services Council (TJEMSC)– Mr. Steven M. Nichols, County Administrator, addressed the Board with this request to fill the TJEMSC position.

MOTION:

Mr. Ullenbruch moved to reappoint Ms. Cheryl Wilkins to the TJEMSC Position, with a term to begin July 1, 2014 and to terminate June 30, 2016. Mr. Sheridan seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan and Weaver. NAYS: None. ABSENT: None.

Appointment/Parks & Recreation Advisory Board, At-Large Position– Mr. Steven M. Nichols, County Administrator, addressed the Board with this request to fill the Parks & Recreation Advisory Position.

MOTION:

Mr. Sheridan moved to reappoint Mr. Jerry Custer to the Parks and Recreation Advisory Board District, At-Large Position, with a term to begin July 1, 2014 and to terminate June 30, 2017. Mr. Ullenbruch seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan and Weaver. NAYS: None. ABSENT: None.

PRESENTATIONS

Pleasant Grove Mowing & Land Management Plan – Mr. Wayne Stephens, Public Works Director, reviewed with the Board the primary goals of managing the mowing of the Pleasant Grove Property. Mr. Stephens discussed the timber/wildlife overall health condition of the wooded areas as Pleasant Grove. America Timber Management, Inc., assessed Pleasant Grove in March 2014 and recommended cutting timber in several areas in order to assure the overall health of the forest and suitable habitat. Implementing some recommendations would net approximately \$50,000 in revenue for the County. The Board discussed the various options of cutting, replanting and natural re-vegetation available. Mr. Mike Sheridan inquired about having a reservoir. Mr. Fred Payne, County Attorney, mentioned that there are serious regulatory issues with creating a reservoir on a live stream.

Pleasant Grove House Museum Update – Mr. Jason Smith, Parks & Recreation Director, reviewed with the Board the proposed floor plan of the Pleasant Grove House. The preparation of the construction documents will begin in mid-June, with the Graphic Production and Bidding & Negotiations in July, and the delivery & installation of exhibits expected for September. Staffing will include two part-time staff at 20 hours per week when museum opens. Future staffing requirements will be evaluated according to needs as they arise.

Mr. Ullenbruch left the meeting at 8:00pm.

CONSENT AGENDA

Mr. Weaver would like to see a history of personnel costs for the past five to ten years, just to see where we have come.

The following items were approved under the consent agenda:

MOTION:

Mr. O'Brien moved to approve the consent agenda, which consisted of:

- Minutes of May 21, 2014.
- Accounts Payable Report, \$1,646,554.95.
- Resolution Recognizing Elijah Baker Nalle as an Eagle Scout.
- Supplemental Budget Appropriation for CSA Purchase of Services, \$398,000.
- Revised Capital Reserve Maintenance Fund Request for unexpected facility repairs or replacements, \$12,060 (\$500 less than original).
- Donation of Fitness Equipment.
- FY14 FCPS Federal Grant, \$10,000.
- FY14 Information Technology Insurance Claim, \$1,080.05.
- FY14 Cunningham and Columbia Schools Electric Costs Budget Transfer, \$22,000.
- Fluvanna County Radio Control Model Airplane Flying Club MOU.

Mr. Sheridan seconded. The motion carried, with a vote of 4-0. AYES: Booker, Sheridan, O'Brien,

and Weaver. NAYS: None. ABSENT: Ullenbruch

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENTS #2

Chairperson Booker opened the floor for the second round of public comments.

With no one wishing to speak, Chairperson Booker closed the second round of public comments.

Work Session

County Facility Space Utilization Planning –Mr. Wayne Stephens, Public Works Director, reviewed with the Board a space utilization study that was done reflecting all county owned buildings and their current use. The current renovations underway and expected to be completed by October 2014 are;

- Pottery studio moving to Fluvanna County Community Center
- MACAA Thrift Store and offices moving to basement of Carysbrook Gymnasium
- Public Works Building & Grounds moving to current MACAA building

Mr. Stephens also reviewed some potential relocation possibilities:

- Relocate some P&R staff to Pleasant Grove House.
- Relocate Extension office to Fork Union Community Center.
- Relocate Commonwealth's Attorney office to Administrative Building and terminate current lease.
- Relocate Animal Control & Sheriff's investigators to basement of Treasurer's building.
- Convert basement of Administration Building to centralized, secure storage area.

Mr. Steven M. Nichols, County Administrator, discussed the potential need to construct a consolidated Administration Building at Pleasant Grove Office Complex and the potential rehab of the current County Administration Building.

Board discussed the various needs and options. Staff will compile different options with estimated costs and return to the Board at a future meeting. Mrs. Booker asked for tours of the buildings for the Board members.

Mr. O'Brien inquired about getting a Boys and Girls Club in the Palmyra area.

Strategic Initiatives Action Plan Update – Mr. Steven M. Nichols, County Administrator, reviewed with the Board the current status of the Strategic Initiative Action Plan. Dr. Jackie Meyers is the coordinator of the Strategic Initiatives for the county. Staff is working on a Core of Services Annual Report for citizens to be presented with the CAFR to show what the County has accomplished over the past fiscal year as a support organization.

CLOSED MEETING

None

ADJOURN

MOTION:

At 09:05 p.m., Mr. Weaver moved to adjourn the meeting of Wednesday, June 04, 2014. Mr. O'Brien seconded. The motion carried, with a vote of 4-0. AYES: Booker, Sheridan, O'Brien, and Weaver. NAYS: None. ABSENT: Ullenbruch.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Mary L. Weaver, Clerk

Mozell H. Booker, Chairperson



**BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia**

RESOLUTION

At a regular monthly meeting of the Fluvanna County Board of Supervisors held at 4:00 p.m. on Wednesday, June 4, 2014 in Palmyra, Virginia, the following action was taken:

<u>Present</u>	<u>Vote</u>
Mozell H. Booker, Chairman	YEA
Bob Ullenbruch, Vice Chairman	YEA
Mike Sheridan	YEA
Tony O'Brien	YEA
Donald W. Weaver	YEA

On a motion by Mr. Ullenbruch seconded by Mr. O'Brien and carried by a vote of 5-0 the following resolution was adopted.

**RESOLUTION
VDOT Secondary Six-Year Plan (2014/15 through 2019/20)
and
VDOT Construction Priority List (2014/15)**

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan; and

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2014/15 through 2019/20) as well as the Construction Priority List (2014/15) on June 4th, 2014 after duly advertised so that all citizens of the County had the opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and

WHEREAS, Greg Banks, Secondary Programming Coordinator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2014/15 through 2019/20) AND Construction Priority List (2014/15) for Fluvanna County.

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interest of the Secondary Road System in Fluvanna County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2014/15 through 2019/20) and Construction Priority List (2014/15) are hereby approved as presented at the public hearing.

Adopted this 4th day of June 2014
by the Fluvanna County Board of Supervisors

ATTEST:

Mozell H. Booker, Board of Supervisor, Chairperson

Local Governing Body Concurrence with School Division
Electing to Pay the VRS Board-Certified Rate

(In accordance with the 2014 Appropriation Act Item 468(H))

Resolution

BE IT RESOLVED, that the Fluvanna County Board of Supervisors does hereby acknowledge that the Fluvanna County Public Schools has made the election for its contribution rate to be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(I) resulting from the June 30, 2013 actuarial value of assets and liabilities (the “Certified Rate”); and

BE IT ALSO RESOLVED, that the Fluvanna County Board of Supervisors does hereby certify to the Virginia Retirement System Board of Trustees that it concurs with the election of the Fluvanna County Public Schools to pay the Certified Rate, as required by Item 468(H) of the 2014 Appropriation Act; and

NOW, THEREFORE, the officers of Fluvanna County Public Schools are hereby authorized and directed in the name of the Fluvanna County Board of Supervisors to execute any required contract to carry out the provisions of this resolution. In execution of any such contract which may be required, the seal of the Fluvanna County Board of Supervisors, as appropriate, shall be affixed and attested by the Clerk.

Mozell H. Booker, Board Chairman

CERTIFICATE

I, Mary L Weaver, Clerk of the Fluvanna County Board of Supervisors certify that the foregoing is a true and correct copy of a resolution passed by the Fluvanna County School Board and ratified by Fluvanna County Board of Supervisors at a lawfully organized meeting of the Fluvanna County Board of Supervisors held at Fluvanna County Circuit Court, Palmyra, Virginia at 4 o’clock on June 4, 2014. Given under my hand and seal of the Fluvanna County Board of Supervisors this 4th day of June, 2014.

Mary L. Weaver, Clerk to the Board of Supervisors

**This resolution must be passed prior to July 1, 2014 and received by
VRS no later than July 10, 2014.**



**BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia**

RESOLUTION

Recognizing Elija Baker Nalle Award of Eagle Scout Status

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910; and

WHEREAS, the Boy Scouts of America was founded to promote citizenship, training, personal development and fitness of individuals; and

WHEREAS, Elija Baker Nalle has completed all the requirements for becoming an Eagle Scout; and

WHEREAS, Elija has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award; and

WHEREAS, Boy Scout Troop 138 will be convening a Eagle Scout Court of Honor on June 28, 2014 at 2pm at Pleasant Grove Park Pavilion, Palmyra, Virginia; and

WHEREAS, the Fluvanna County Board of Supervisors fully supports the programs of the Boy Scouts of America and recognizes the important services they provide to the youth of our Country.

NOW, THEREFORE BE IT RESOLVED that the Fluvanna County Board of Supervisors joins Elija's family and friends in congratulating him on his achievements, the award of Eagle Scout status and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

Adopted this 4th day of June 2014
by the Fluvanna County Board of Supervisors

ATTEST:

Mozell H. Booker, Chairperson
Fork Union District

Robert Ullenbruch, Vice Chairperson
Palmyra District

Mike Sheridan, Supervisor
Columbia District

Tony O'Brien, Supervisor
Rivanna District

Donald W. Weaver, Supervisor
Cunningham District

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 06/18/2014

AGENDA TITLE:	FY14 Fluvanna County Public Schools State Grant				
MOTION(s):	I move the Board of Supervisors approve the supplemental appropriation from a State grant for Career and Technical Education funds in the amount up to \$8,567.10 for the FY14 Fluvanna County Public Schools budget.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Eric Dahl, County Director of Finance or Ed Breslauer, Schools Director of Finance				
PRESENTER(S):	Eric Dahl, County Director of Finance				
RECOMMENDATION:	I recommend approval of the following actions.				
TIMING:	Routine				
DISCUSSION:	<p>Fluvanna County Public Schools has received an \$8,567.10 State grant for Career and Technical Education.</p> <ul style="list-style-type: none"> • These funds are awarded for Work Place Readiness Assessments and other industry credentials. • These funds may only be obligated through June 30, 2014. • It is requested that the funds be appropriated to the Schools as an increase in the State appropriation in the amount of \$8,567.10. • The adjustment to the State appropriation of \$8,567.10 increases that item to \$19,049,230.65 and the Total appropriation for the Schools to \$35,434,150.96. • No local match is required. 				
FISCAL IMPACT:	This supplemental appropriation would authorize staff to appropriate the additional revenue and expenditures.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	N/A				
REVIEWS	Legal	Finance	Purchasing	HR	Other
		X			

BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: June 18, 2014

SUBJECT:	Extension of Contract for the County Attorney														
MOTION(s):	<p>I move to extend the County Attorney's contract for services for one year commencing July 1, 2014, and ending June 30, 2015, with a flat fee of \$5,000 per month and an hourly rate for non-routine services as follows:</p> <table><tr><td>Frederick W. Payne</td><td>\$280</td></tr><tr><td>Robert P. Hodous</td><td>\$280</td></tr><tr><td>Donna R. DeLoria</td><td>\$235</td></tr><tr><td>William W. Tanner</td><td>\$210</td></tr><tr><td>Kristina M. Hoffman</td><td>\$180</td></tr><tr><td>Paralegals</td><td>\$85</td></tr><tr><td>Assistants [when applicable]</td><td>\$85</td></tr></table>	Frederick W. Payne	\$280	Robert P. Hodous	\$280	Donna R. DeLoria	\$235	William W. Tanner	\$210	Kristina M. Hoffman	\$180	Paralegals	\$85	Assistants [when applicable]	\$85
Frederick W. Payne	\$280														
Robert P. Hodous	\$280														
Donna R. DeLoria	\$235														
William W. Tanner	\$210														
Kristina M. Hoffman	\$180														
Paralegals	\$85														
Assistants [when applicable]	\$85														
STAFF CONTACT:	Steven M. Nichols, County Administrator														
RECOMMENDATION:	Approve														
TIMING:	The County Attorney's current contract terminates on June 30 th 2014.														
DISCUSSION:	The County Attorney has offered the same rates for FY14 as have been in effect since FY10; the "flat" monthly fee would not increase from the existing figure of \$5,000; and all other terms of the agreement would remain the same from FY14.														
FISCAL IMPLICATIONS:															
POLICY IMPLICATIONS:	If this extension is not granted, then the county would have to either renegotiate the terms of this agreement or procure other legal services immediately.														
LEGISLATIVE HISTORY:															
ENCLOSURES:															

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: June 10, 2014

AGENDA TITLE:	Piedmont Virginia Community College Board, #				
MOTION(s):	N/A				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			☒		
STAFF CONTACT(S):	Mary Weaver, Clerk to the Board of Supervisors				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	V				
TIMING:	Normal				
DISCUSSION:	Applicants interest in t ht## K) 8 o				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Boards and Commissions Application				
REVIEWS	Legal	Finance	Purchasing	HR	Other

Interest in Piedmont Virginia Community College (PVCC)

Palmyra

Last Name Swiggett **First Name** Gerald E. **Date Recieved** 1/30/2014
Mailing Address 787 Taylor Ridge Way **City** Palmyra **State** VA **Postal Code** 22963-
Home Phone (434) 589-8537 **Work Phone** 7032440125 **Cell Phone/Other** (703) 244-0125
Fax **Email Address** gisent@ix.netcom.com
Physical Address **City** **State** **Postal Code**

Education and Experience:

BS in Chemical Engineering at Trinity University; PhD in Chemical Engineering at Oregon State University. 45 years of technical and executive positions in the energy, manned spaceflight, environmental industries and the Federal Government with Dupont, Olin, Atlantic Richfield, Lockheed, SAIC and the Department of Energy and NASA. 15 years experience in owning/operating my energy/management consulting business (GIS Enterprises, Inc.) in Washington, DC. Many years of assisting individuals with career planning and employment searches has provided me with a good understanding of the skills necessary for solid, worthwhile careers.

Civic Activities and Committee Memberships:

Member and President, Spring Creek Golf Club Seniors Golf Association. Member, Spring Creek Golf Club Board of Advisors. Rivanna Rifle and Pistol Club.

Interest in Committee:

I have a strong desire to help the citizens of Fluvanna County better their lives through meaningful and affordable education. I want to share my many years of business and political experience with PVCC students, staff and administrators. I have the time and monetary resources to permit me to serve.

Comments:



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540, Palmyra, VA 22963 · (434) 591-1910 · FAX (434) 591-1911 · www.fluvannacounty.org

MEMORANDUM

TO: Board of Supervisors
FROM: Eric Dahl, Director of Finance
SUBJECT: FY14 Contingency Balance
DATE: June 10, 2014

The balance for the BOS Contingency line for FY14 is as follows:

Board of Supervisors Contingency:

Beginning Budget:	\$100,000.00
LESS: U12 Youth Football 6.19.13	-\$19,965.00
LESS: James River Water Authority Funding 11.20.13	-\$25,000.00
LESS: Town of Columbia Signage 11.20.13	-\$3,000.00
LESS: Cunningham and Columbia Schools Insurance 12.04.13	-\$4,751.00
LESS: Fluvanna County Public Schools MUNIS Implementation 01.08.14	-\$20,000.00
LESS: Cunningham and Columbia Schools Appraisal 02.05.14	-\$3,000.00
ADD: Voluntary Contributions 1 st Half 02.19.14	+\$120.00
LESS: Cunningham and Columbia Schools Electric Costs 06.04.14	-\$22,000.00
Available:	\$2,404.00

Total Available Budget: Board of Supervisors Contingency Line

\$2,404.00



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

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MEMORANDUM

TO: Board of Supervisors
FROM: Eric Dahl, Director of Finance
SUBJECT: FY14 Capital Reserve Balance
DATE: June 10, 2014

The balance for the Capital Reserve for County and Schools in FY14 is as follows:

County Capital Reserve:

FY14 Beginning Budget:	\$171,575.00
LESS: County Building and Fire Code Issues 12.04.13	-\$8,000.00
LESS: Cunningham School Tank Removal 12.04.13	-\$12,000.00
LESS: Carysbrook Field Lighting 12.18.13	-\$37,000.00
LESS: Social Services Building Preconditioning HVAC System 12.18.13	-\$22,400.00
LESS: County Elevator Repairs 03.05.14	-\$28,000.00
LESS: Health Dept. Office Improvements 03.05.14	-\$22,500.00
LESS: Exterior Painting of Buildings 03.05.14	-\$20,000.00
LESS: Social Services Building (3) Heat Pumps 03.19.14	-\$18,000.00
ADD: Adjustment - Under Budget Completed Projects	+\$10,855.00
LESS: Access Roads/Driveways/Field Maintenance 06.04.14	-\$12,060.00
Available:	\$2,470.00

Schools Capital Reserve:

FY14 Beginning Budget:	\$200,580.00
LESS: Abrams building datacenter infrastructure and generator 07.03.13	-\$40,000.00
LESS: Central Elementary intercom and phone system split 07.03.13	-\$8,500.00
LESS: School Bus Monitoring Cameras with GPS and Video Software 11.06.13	-\$25,500.00
LESS: Signage for Schools 02.19.14	-\$9,764.00
ADD: Adjustment - Under Budget Completed Projects	+\$5,877.00
Available:	\$122,693.00