



FLUVANNA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

October 01, 2014

4:00 pm Regular Meeting

TAB AGENDA ITEMS

1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

2 – ADOPTION OF AGENDA

3 – COUNTY ADMINISTRATOR'S REPORT

4 – BOARD OF SUPERVISORS' UPDATES

5 – PUBLIC COMMENTS #1 (5 minutes each)

6 – PUBLIC HEARING

None

7 – ACTION MATTERS

- M TJPD Legislative Program - David Blount, Legislative Liaison, Thomas Jefferson Planning District
- Mc Domestic Violence Prevention Month Proclamation - Sarah Ellis, Fundraising & Development Coordinator for the Shelter for Help in Emergency
- N Munis Tax Project Budget Transfer - Eric Dahl, Director of Finance
- O Pleasant Grove Meadow Management Plan - Jason Smith, Director of Parks & Recreation
- P Solar Energy Testing, Zenman Energy & RECS - Mr. Bobby Popowicz, Director of Community Development
- Q Social Services FY15 Pay Raise Plan - Kim Mabe, Director of Social Services

8 – PRESENTATIONS (normally not to exceed 10 minutes each)

- R Route 6 (Scottsville) Flooding Assessment – Steve Nichols, County Administrator
- S Revenue Recovery Update - Cheryl Wilkins, Emergency Services Coordinator
- T Fluvanna Fire & Rescue Association Revised Organization - Cheryl Wilkins, Emergency Services Coordinator

9 – CONSENT AGENDA

- U Minutes of September 17, 2014 – Kelly Belanger Harris, Interim Clerk to the Board
- V FY15 Litter Prevention and Recycling Program Grant - Jason Smith , Director of Parks & Recreation
- W FY15 Sheriff's Department Vehicle Reimbursement - Sheriff Eric Hess
- X FY15 Pleasant Grove Amphitheater Donation - Mary Anna Twisdale, Management Analyst
- YZ FY15 Unclaimed Body Fee , Sheriff's Department - Sheriff Eric Hess

10 – UNFINISHED BUSINESS

TBD

11 – NEW BUSINESS

Fluvanna County...The heart of central Virginia and your gateway to the future!

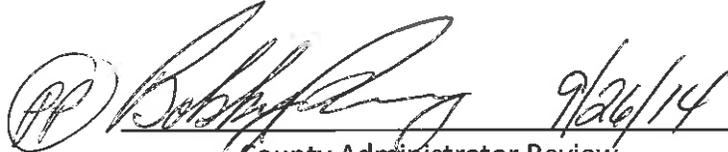
TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

Personnel Matters and Legal Matters

14 – ADJOURN

 9/26/14
County Administrator Review

PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
 - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
 - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
 - Speakers should approach the lectern so they may be visible and audible to the Board.
 - Each speaker should clearly state his/her name and address.
 - All comments should be directed to the Board.
 - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
 - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
 - Speakers with questions are encouraged to call County staff prior to the public hearing.
 - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
 - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
 - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
 - Further public comment after the public hearing has been closed generally will not be permitted.

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: October 1, 2014

AGENDA TITLE:	Draft 2015 Thomas Jefferson Planning District Legislative Program				
MOTION(s):	I move to approve the Draft Thomas Jefferson Planning District Legislative Program for 2015.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		x			
STAFF CONTACT(S):	Steven M. Nichols, County Administrator				
PRESENTER(S):	David Blount, Legislative Liaison				
RECOMMENDATION:	Approval				
TIMING:					
DISCUSSION:	The Board should discuss the program and offer any suggested changes prior to adoption.				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	The Board typically considers and approves this updated program for the next General Assembly session.				
ENCLOSURES:	Memo and draft legislative program				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

September 26, 2014

TO: Members, Fluvanna County Board of Supervisors
Fluvanna County Administrator

FROM: David C. Blount, Legislative Liaison

RE: 2015 TJPDC Legislative Program

Attached is the draft 2015 TJPDC Legislative Program for your review and consideration. As I discussed when I met with you in August, I will be presenting the program and seeking approval of it at your October 1 meeting. The program's top priority and legislative request is "Equalized Revenue Authority." The titles of the other priority positions contained in the draft program are as follows:

- 1) State Mandates and Funding Obligations
- 2) Public Education Funding
- 3) Transportation Funding and Devolution
- 4) Water Quality
- 5) Land Use and Growth Management

Please also note that there is a new "Legislative Positions and Policy Statements" section that has been added; this section contains a number of positions that in prior years, were primarily noted as areas of continuing concern. The program also has undergone various formatting changes.

A summary of the top priority and legislative request, along with the other priority positions, will be produced and distributed later for you to use in communicating with your legislators.

I look forward to presenting and discussing the draft program when we meet October 1. Thank you.

Recommended Action: Approve the draft TJPDC legislative program.

2015

Thomas Jefferson Planning District Legislative Program

Representing the Local Governments of:

**Albemarle County
City of Charlottesville
Fluvanna County
Greene County
Louisa County
Nelson County**

October 2014

**Allen Hale, Chairman
Chip Boyles, Executive Director
David Blount, Legislative Liaison**

TOP PRIORITY and LEGISLATIVE REQUEST

EQUALIZED REVENUE AUTHORITY

The Planning District localities urge the governor and legislature to equalize the revenue-raising authority of counties with that of cities.

Background:

Over the years, national economic conditions, increased federal and state requirements, declining aid to localities and increased taxpayer resistance to local levies have challenged local government ability to generate revenues, appropriate funds and set priorities in an attempt to meet the service needs of local citizens. Despite political hurdles, many localities have increased existing taxes and fees, or adopted new ones. Local governments also have taken significant actions to control spending, to include deferring maintenance and capital outlays and reducing their workforces.

Rationale:

A number of State-level studies, dating back as far as the early 1980's, have noted that the differences between city and county taxing authority exist due to historical distinctions in the levels of services provided, and that they should be eliminated. This distinction has become less prevalent with increased urbanization and suburbanization, as a growing number of counties now provide levels of services similar to cities. In fact, the State requires cities and counties to deliver, to participate in the delivery of or to fund many services in the areas of education, the environment, human services, public safety, courts and judicial administration, and election administration, among others. Levels of funding, the degree of service responsibility and standards related to delivery of such services often are topics of debate between the State and localities.

Virginia's localities utilize a revenue base that relies largely on the real property tax, which of late, is providing a smaller percentage of local resources (due to slow growth or decline in assessments) and which in the future, likely will not grow commensurate with the needs of the locality. Also affecting the real property base is the extent of tax-exempt property (both government and non-government) within local boundaries.

This proposal essentially removes the caps that currently apply to county authority to levy the meals, lodging and amusement taxes, as well as the requirement that meals taxes in counties be subject to approval by referendum. It stands to help diversify and broaden the revenue base of counties by further reducing dependency on the real property taxes. We further believe that, at a minimum, equalizing revenue authority for counties should be on the table as Virginia examines modernizing its tax system to comport with the realities of a global, information-driven economy, which will rely less on federal and other government spending and more on new, private sector business models. State laws, local ordinances, tax structures, and licenses and regulations will have to be re-evaluated and likely re-shaped without sacrificing the overall quality of government services, including education, public health and public safety.

OTHER LEGISLATIVE PRIORITIES

STATE MANDATES AND FUNDING OBLIGATIONS: The Planning District localities urge the governor and legislature to 1) not impose financial or administrative mandates on localities; 2) not shift costs for state programs to localities; and 3) not further restrict local revenue authority.

Locality budgets continue to be challenged by slowly-recovering local revenues, stagnant state funding and additional requirements. While state general fund appropriations have increased by \$2 billion since FY09, state assistance to local government priorities has been taking a backseat to fast growing state Medicaid and debt service expenditures. As the State faces another budget shortfall in the current biennium, we urge policymakers to preserve existing funding formulas rather than altering them in order to save the state money and/or shift costs to localities. The State should undo the across-the-board reductions in aid-to-localities that are helping to balance the state budget.

We oppose unfunded state and federal mandates and the cost shifting that occurs when the state fails to fund requirements or reduces or eliminates funding for state-supported programs. Doing so strains local ability to craft effective and efficient budgets to deliver services mandated by the state or demanded by residents. The State should examine how services are delivered and paid for in the future as a different economy takes hold in Virginia. Finally, the State should not alter or eliminate the BPOL and Machinery and Tools taxes, or divert Communications Sales and Use Tax Fund revenues intended for localities to other uses. Instead, as stated in our top legislative priority, the legislature should broaden the revenue sources available to localities.

PUBLIC EDUCATION FUNDING: The Planning District localities urge the State to fully fund its share of the realistic costs of the Standards of Quality without making policy changes that reduce funding or shift funding responsibility to localities.

The state will spend about \$5.55 billion on public education in FY15, about 32% of its general fund budget. The level of state funding for FY15 represents a \$250 million increase from FY14, though state per pupil expenditures for FY15 of \$5,035 are still well below the FY09 high of \$5,274 per pupil. Meanwhile, local governments boost education funding by spending over \$3.5 billion more per year than required by the state.

Reductions in state public education dollars the last four to five years have been accomplished mainly through policy changes that are decreasing the state's funding obligations moving forward. The State also made policy changes to the Virginia Retirement System (mandatory teacher 5% for 5%) that increased local costs and did nothing to reduce a \$15 billion unfunded teacher pension liability. Education expenditures are expected to continue increasing, as the percentage of at-risk students continues to rise (they have risen from 26% in 2007 to over 33% in 2013) and VRS contribution rates for teachers, which jumped 24% this biennium, experience additional, albeit smaller, hikes in the coming years.

TRANSPORTATION FUNDING and DEVOLUTION: The Planning District localities urge the State to find additional revenues for secondary/urban construction and for unpaved roads. We oppose any legislation or regulations that would transfer responsibility to counties for construction, maintenance or operation of current or new secondary roads.

We urge the state to restore formula allocations for secondary/urban construction and for unpaved roads, and we support stable and increasing dollars for cities and towns to maintain their roads. Previous legislative changes (2012) authorize \$500 million off the top for Commonwealth Transportation Board priorities before funds are provided to the construction fund. Accordingly, construction funding for secondary and urban roads, suspended in 2010, has not been restored and will continue to be elusive given recent reductions in revenues. State revenues for the current Six-Year Improvement Program are expected to be down nearly \$500 million from the previous plan, which itself fell by more than \$900 million.

We believe that efficient and effective transportation infrastructure, including the secondary road system, is critical to a healthy economy, job creation, a cleaner environment and public safety. Accordingly, we oppose shifting the responsibility for secondary roads to local entities, which could result in vast differences among existing road systems in different localities, potentially placing the state at a competitive economic disadvantage with other states when considering business and job recruitment, and movement of goods.

WATER QUALITY: The Planning District localities support the goal of improved water quality, but as we face mounting costs for remedies, we believe major and reliable forms of financial and technical assistance from the federal and state governments is necessary if comprehensive improvement strategies for local and state waters emptying into the Chesapeake Bay are to be effective.

As local governments are greatly impacted by federal and state initiatives to reduce pollutants into state waters, it is imperative that aggressive state investment in meeting required milestones for reducing Chesapeake Bay pollution to acceptable levels occurs. This investment must take the form of authority, funding and other resources to assure success, and must ensure that cost/benefit analyses are conducted of solutions that generate the greatest pollution reductions per dollar spent. This includes costs associated with stormwater management, for permitted dischargers to upgrade treatment plants and for any retrofitting of developed areas, and to aid farmers with best management practices.

We also believe that implementation of the Nutrient Trading Act to allow exchange of pollution allocations among various point and nonpoint sources should contain such exchanges within a particular watershed, so as to improve the health of local waters.

LAND USE AND GROWTH MANAGEMENT: The Planning District localities encourage the state to provide local governments with additional tools to manage growth, without preempting or circumventing existing authorities.

In the past, the General Assembly has enacted both mandated and optional land use provisions. Some have been helpful, while others have prescribed one-size-fits-all rules that hamper different local approaches to land use planning. Accordingly, we support local authority to plan and regulate land use and oppose legislation that weakens these key local responsibilities.

Current land use authority often is inadequate to allow local governments to provide for balanced growth in ways that protect and improve quality of life. Therefore, we believe the General Assembly should grant localities additional tools necessary to meet important infrastructure needs. These include the following: 1) impact fee and proffer systems that are workable and meaningful for various parties, without weakening our current proffer authority; 2) impact fee authority for costs for facilities other than roads; 3) authority to enact adequate public facility ordinances for determining whether public facilities

associated with new developments are adequate; and 4) state funding and incentives for localities, at their option, to acquire, preserve and maintain open space.

LEGISLATIVE POSITIONS and POLICY STATEMENTS

EDUCATION:

The Planning District's member localities believe that state funding for K-12 education in Virginia should be realistic and recognize actual needs, practices and costs; otherwise, more of the funding burden will fall on local taxpayers.

School Division Finances:

- The State should not eliminate or decrease funding for benefits for school employees.
- We support establishment of a mechanism for local appeal of the calculated Local Composite Index to the State.
- We believe that unfunded liability associated with the teacher retirement plan should be a shared responsibility of state and local government.

Literary Fund:

- The State should discontinue seizing dollars from the Literary Fund to help pay for teacher retirement.
- We urge state financial assistance with school construction and renovation needs, including funding for the Literary Loan and interest rate subsidy programs.

FINANCE:

The Planning District's member localities believe the State should refrain from establishing local tax policy at the state level and allow local governments to retain authority over decisions that determine the equity of local taxation policy.

Local revenues:

The State should not confiscate or redirect local general fund dollars to the state treasury, as was done in 2012 when it directed to the Literary Fund, a portion of fines and fees collected at the local level pursuant to the enforcement of local ordinances.

Fiscal Impacts:

We support reinstatement of the "first day" introduction requirement for bills with local fiscal impact.

TOT:

The State should ensure the appropriate collection of transient occupancy taxes from online transactions.

TRANSPORTATION:

The Planning District's member localities recognize that state leaders took a big step in 2013 toward addressing transportation infrastructure needs by approving a transportation funding package that is expected to generate nearly \$800 million per year by 2018, with funding targeted primarily for road maintenance, rail and transit. We urge the State to 1) remain focused on providing sufficient revenues to expand and maintain all modes of our transportation infrastructure; 2) provide more dedicated revenues for transit and rail operations and capital in order to keep pace with growing public needs and expectations; and 3) provide additional authority to establish mechanisms for funding transit and non-transit projects in our region.

Transportation and Land Use Planning:

- We support ongoing state and local efforts to coordinate transportation and land use planning, and urge state and local officials to be mindful of various local and regional plans when conducting corridor or transportation planning within a locality or region.
- While we opposed closing of VDOT's Louisa residency facilities and support its reopening, we also support the option for the locality to purchase the property if available.

PUBLIC SAFETY:

The Planning District's member localities encourage state financial support, cooperation and assistance for law enforcement, emergency medical care, criminal justice activities and fire services responsibilities carried out locally.

Funding:

- We urge the State to make Compensation Board funding a top priority, fully funding local positions that fall under its purview. It should not increase the local share of funding constitutional offices or divert funding away from them, but increase money needed for their operation.
- We support restoration of state funding responsibility for the Line of Duty Act.
- We urge continued state funding of the HB 599 law enforcement program (in accordance with *Code of Virginia* provisions).
- The State should increase funding to the Virginia Juvenile Community Crime Control Act program, which has cut in half the number of juvenile justice commitments over the past decade.
- We support funding for mental health and substance abuse services at juvenile detention centers.

Jails:

- The State should continue to allow exemptions from the federal prisoner offset and restore the per diem payment to localities for housing state-responsible prisoners to \$14 per day.
- The State should not shift costs to localities by altering the definition of state-responsible prisoner.

Offender Programs and Services:

- We support continued state funding of the drug court program and the Offender Reentry and Transition Services (ORTS), Community Corrections and Pretrial Services Acts.
- We support continued state endorsement of the role and authority of pretrial services offices.
- We support authorization for the court to issue restricted driver's licenses to persons denied them because of having outstanding court costs or fees.

COMPREHENSIVE SERVICES ACT:

The Planning District localities urge the State to be partners in containing costs of the Comprehensive Services Act (CSA) and to better balance CSA responsibilities between state and local government. Since the inception of CSA in the early 1990's, there has been pressure to hold down costs, to cap state costs for serving mandated children, to increase local match levels and to make the program more uniform by attempting to control how localities run their programs.

CSA Administration:

We request increased state dollars for local CSA administrative costs, as localities pay the overwhelming majority of costs to administer this shared program. State dollars for administration have not increased since the late 1990's, while at the same time, administrative costs have jumped due to additional data collection and reporting requirements.

Pool Expenditures:

- The State should provide full funding of the state pool for CSA, with allocations based on realistic anticipated levels of need.
- The State should establish a cap on local expenditures in order to combat higher local costs for serving mandated children, costs often driven by unanticipated placements in a locality.
- Categories of populations mandated for services should not be expanded unless the State pays all the costs.

Efficiency:

- The State should be proactive in making residential facilities and service providers available, especially in rural areas.
- In a further effort to help contain costs and provide some relief to local governments, we recommend that the State establish contracts with CSA providers to provide for a uniform contract management process in order to improve vendor accountability and to control costs.

ECONOMIC and WORKFORCE DEVELOPMENT:

The Planning District’s member localities recognize economic development and workforce training as essential to the continued viability of the Commonwealth. We support policies and additional state funding that closely link the goals of economic and workforce development and the state’s efforts to streamline and integrate workforce activities and revenue sources, and to align workforce supply with anticipated employer demands. We also support state efforts to clearly define responsibilities of state and local governments and emphasize regional cooperation in economic, workforce and tourism development.

Planning District Commissions:

- We support increased state funding for regional planning district commissions.
- We encourage opportunities for planning districts to collaborate with state officials and state agencies on regional program and projects, and support funds for the Regional Competitiveness Act to initiate and sustain such efforts.

Economic Development:

- We support increased state funding for the Industrial Site Development Fund, the Governor’s Opportunity Fund and tourism initiatives that help promote economic development.
- We support legislation that dedicates income and sales tax revenues generated by corporations and limited liability companies within an economic development project to such locality in cases where the locality has expended local funds for such project and state grants funds or incentives were not involved.

Broadband:

We encourage continuing state incentives and support for expediting deployment and reducing the cost of broadband technology, particularly in underserved areas.

Agricultural Products and Enterprises:

We encourage state and local governments to work together and with other entities to identify, to provide incentives for and to promote local, regional and state agricultural products and rural enterprises, and to encourage opportunities for such products and enterprises through a balanced approach.

ENVIRONMENTAL QUALITY:

The Planning District’s member localities believe that environmental quality should be funded and promoted through a comprehensive approach, and address air and water quality, solid waste management, land conservation, climate change and land use policies. We are committed to protection and enhancement of the environment and recognize the need to achieve a proper balance between environmental regulation and the socio-economic health of our communities within the constraints of available revenues. Such an approach requires regional cooperation due to the inter-jurisdictional nature of many environmental resources, and adequate state funding to support local and regional efforts.

Chesapeake Bay Preservation Act:

We oppose legislation mandating expansion of the Chesapeake Bay Preservation Act's coverage area. Instead, we urge the state to 1) provide legal, financial and technical support to localities that wish to comply with any of the Act's provisions, 2) allow localities to use other practices to improve water quality, and 3) provide funding for other strategies that address point and non-point source pollution.

Water Supply:

The State should be a partner and advocate for localities in water supply development and should work with and assist localities in addressing water supply issues, including investing in regional projects.

Alternate On-Site Sewage Systems:

We support legislative and regulatory action to 1) ensure operation and maintenance of alternative on-site sewage systems in ways that protect public health and the environment, and 2) increase options for localities to secure owner abatement or correction of system deficiencies.

Biosolids:

We support legislation enabling localities, as a part of their zoning ordinances, to designate and/or reasonably restrict the land application of biosolids to specific areas within the locality, based on criteria designed to further protect the public safety and welfare of citizens.

Program Administration:

The State should not impose a fee, tax or surcharge on water, sewer, solid waste or other local services to pay for state environmental programs.

HEALTH and HUMAN SERVICES:

The Planning District's member localities recognize that special attention must be given to developing circumstances under which people, especially the disabled, the poor, the young and the elderly, can achieve their full potential. Funding reductions to community agencies are especially troublesome, as their activities often end up preventing more costly services later. The delivery of health and human services must be a collaborative effort from federal, state and local agencies.

Funding:

- We oppose changes in state funding or policies that increase the local share of costs for human services. We also oppose any shifting of Medicaid matching requirements from the State to localities.
- The State should provide sufficient funding to allow Community Services Boards (CSBs) to meet the challenges of providing a community-based system of care, including maximizing the use of Medicaid funding. We believe children with mental health needs should be treated in the mental health system, where CSBs are the point of entry.
- We support increased investment in the MR waiver program for adults and young people and Medicaid reimbursement for children's dental services.
- We urge full state funding to offset any increased costs to local governments for additional responsibilities for processing applications for the FAMIS program.
- We support sufficient state funding assistance for older residents, to include companion and in-home services, home-delivered meals and transportation.

Social Services:

We support the provision of sufficient state funding to match federal dollars for the administration of mandated services within the Department of Social Services, and to meet the staffing standards for local departments to provide services as stipulated in state law. We believe the current funding and program responsibility for TANF employment services should remain within the social services realm.

Prevention:

We support continued operation and enhancement of early intervention and prevention programs, including school-based prevention programs. This would include the state's program for at-risk four-year-olds and the Child Health Partnership and Healthy Families programs, as well as Part C of the Individuals with Disabilities Education Act (infants and toddlers).

Childcare:

The legislature should provide full funding to assist low-income working and TANF (and former TANF) families with childcare costs. These dollars help working-class parents pay for supervised day care facilities and support efforts for families to become self-sufficient.

HOUSING:

The Planning District's member localities believe that every citizen should have an opportunity to afford decent, safe and sanitary housing. The State and localities should work to expand and preserve the supply and improve the quality of affordable housing for the elderly, disabled, and low- and moderate-income households. Regional planning and solutions should be implemented whenever possible.

Affordable Housing:

We support the following: 1) local flexibility in the operation of affordable housing programs and establishment of affordable dwelling unit ordinances; 2) creation of a state housing trust fund; 3) grants and loans to low- or moderate-income persons to aid in purchasing dwellings; and 4) the provision of other funding to encourage affordable housing initiatives.

Homelessness:

We support measures to prevent homelessness and to assist the chronic homeless.

Historic Structures:

We support incentives that encourage rehabilitation and preservation of historic structures.

Green Buildings:

We encourage and support the use of, and request state incentives for using, environmentally friendly (green) building materials and techniques.

GENERAL GOVERNMENT:

The Planning District's member localities believe that since so many governmental actions take place at the local level, a strong local government system is essential. Local governments must have the freedom and tools to carry out their responsibilities.

Local Government Operations:

- We oppose intrusive legislation involving purchasing procedures; local government authority to establish hours of work, salaries and working conditions for local employees; matters that can be adopted by resolution or ordinance; and procedures for adopting ordinances.
- We support allowing localities to use alternatives to newspapers for publishing various legal advertisements and public notices.
- We oppose attempts to reduce sovereign immunity protections for localities.

Freedom of Information Act:

- We request that any changes to the Virginia Freedom of Information Act (FOIA) preserve 1) a local governing body's ability to meet in closed session, 2) the list of records currently exempt from disclosure under FOIA, and 3) provisions concerning creation of customized computer records.
- We support changes to allow local and regional public bodies to conduct electronic meetings as now permitted for state public bodies.

Quality of Life Issues:

- We oppose any changes to state law that further weaken a locality's ability to regulate noise or the discharge of firearms.
- We support expanding local authority to regulate smoking in public places.

DRAFT

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: October 1, 2014

AGENDA TITLE:	Proclaim October as Domestic Violence Awareness Month				
MOTION(s):	I move the Fluvanna County Board of Supervisors approve the proclamation proclaiming the month of October 2014 as Domestic Violence Awareness Month.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Sarah Ellis, Fundraising & Development Coordinator for the Shelter for Help in Emergency				
PRESENTER(S):	N/A				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	N/A				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	Proclamation				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

FLUVANNA COUNTY



PROCLAMATION

WHEREAS, violence against women, children, and men continues to become more prevalent as a social problem in our society; and

WHEREAS, the problems of domestic violence are not confined to any group or groups of people but cross all economic, racial and societal barriers, and are supported by societal indifference; and

WHEREAS, the crime of domestic violence violates an individual's privacy, dignity, security, and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse, with the impact of this crime being wide-ranging; and

WHEREAS, in our quest to impose sanctions on those who break the law by perpetrating violence, we must also meet the needs of victims of domestic violence who often suffer grave physical, psychological and financial losses; and

WHEREAS, it is victims of domestic violence themselves who have been in the forefront of efforts to bring peace and equality to the home; and

WHEREAS, no one person, organization, agency or community can eliminate domestic violence on their own—we must work together to educate our entire population about what can be done to prevent such violence, support victims/survivors and their families, and increase support for agencies providing services to those community members; and

WHEREAS, the Shelter for Help in Emergency has led the way in the Fluvanna County in addressing domestic violence by providing 24-hour hotline services to victims/survivors and their families, offering support and information, and empowering survivors to chart their own course for healing; and

WHEREAS, the Shelter for Help in Emergency commemorates its 35th year of providing unparalleled services to women, children and men who have been victimized by domestic violence;

NOW THEREFORE, BE IT RESOLVED, in recognition of the important work being done by the Shelter for Help in Emergency, that I, Mozell Booker, Chairperson of the Fluvanna County Board of Supervisors, do hereby proclaim the month of October 2014 as DOMESTIC VIOLENCE AWARENESS MONTH, and urge all citizens to actively participate in the scheduled activities and programs sponsored by the Shelter for Help in Emergency, and to work toward the elimination of personal and institutional violence against women, children and men.

Signed and sealed this ____ day of October, 2014.

Mozell Booker, Chairperson
Fluvanna County Board of Supervisors

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: October 1, 2014

AGENDA TITLE:	Munis Tax Project Budget Transfer				
MOTION(s):	<p>I move the Board of Supervisors approve a budget transfer in the amount of \$36,000 to the Munis project budget from the following sources:</p> <p style="margin-left: 40px;">A. FY14 Munis training CIP - \$20,000</p> <p style="margin-left: 40px;">B. FY15 Board of Supervisors contingency - \$16,000</p>				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Jonathan McMahon, Director of Information Technology				
PRESENTER(S):	Jonathan McMahon, Director of Information Technology				
RECOMMENDATION:	I recommend approval of the following action.				
TIMING:	October 1, 2014				
DISCUSSION:	<p>This request seeks to add 20 additional training / implementation days to complete the Munis Tax module project. Data issues were encountered during final data import and collections go-live in July and August 2014, and as a result 8 extra implementation days were spent on this phase of the project. 12 days are required in 2015 for the first tax assessment process performed in Munis. The cost of each additional training / implementation day is \$1,800.</p>				
FISCAL IMPACT:	<p>The FY15 Board of Supervisors Contingency budget will decrease by \$16,000. The FY14 Munis training CIP will decrease by \$20,000. The original Munis Project Budget (11FIN) will increase by \$36,000.</p>				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	<p>On May 19, 2010, the Board of Supervisors awarded a contract for financial software to Tyler Technologies and appropriated \$427,031 to fund this project. No contingency was built into this original budget request.</p>				
ENCLOSURES:	N/A				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X	X		

BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: October 1, 2014

SUBJECT:	Pleasant Grove Park Meadow Management Plan
*MOTION(s):	I move that the Board of Supervisors adopt Pleasant Grove Management Plan, Option 3, for renaturalization of fields and an increase in nature recreational opportunities and educational programs.
STAFF CONTACT:	Jason Smith/ Parks and Recreation Director
RECOMMENDATION:	Approve Staff Recommended course of action - Option 3.
TIMING:	Immediate.
DISCUSSION:	<p>The Meadow Management plan is a collaborative effort to provide additional recreational resources to Fluvanna County citizens while utilizing state and local partnerships. The staff recommended meadow management plan incorporates action plans 1 – Foster Economic Well-Being (Increase Tourism), and 3 – Strengthen Community Partnerships (Volunteer/Collaborative opportunities) of the Strategic Initiatives that the BOS implemented for 2014-2015.</p> <p>Option 1 – Mow Weekly</p> <p>Option 2 – Bush Hog 1-2 Times Per Year</p> <p>Option 3 - Preserve & Develop Wildlife Habitats While Maintaining a Safe & Healthy Environment for All Who Visit or Work on the Property (Staff Recommended)</p> <p>Option 4 – Hay</p>
FISCAL IMPLICATIONS:	N/A
POLICY IMPLICATIONS:	N/A
LEGISLATIVE HISTORY:	N/A
ENCLOSURES:	Pleasant Grove Park Meadow Management Plan presentation and supporting materials.



Figure 2: A park field full of Black-eyed Susan.

References and Additional Resources:

1. FCPR's Pleasant Grove Park -Trail Map-
2. <http://virginiawildflowers.org/>
3. Virginia Native Plant Society, <http://vnps.org/>
4. Wildflowers of the United States – Virginia, <http://uswildflowers.com/stateref.php?State=VA>
5. USDA Plants Database, <http://plants.usda.gov/java/>
6. Fluvanna County Parks and Recreation <http://www.fluvannacounty.org/services/parks-and-recreation/>
7. Rivanna chapter, Virginia Master Naturalists, <http://www.vmn-rivanna.org/>

Some Wild Plants and Flowers at Pleasant Grove^{2,3,4,5}: (Please note that many plants and flowers are seasonal, so to experience these fully you should schedule multiple visits.)

- Black-eyed Susan
- Yarrow
- St John's Wart
- Common Milkweed
- Native Grass (switch grass, little and big bluestem, Indiangrass, etc.) (*Regeneration in progress*)
- Christmas Fern
- May Apple
- Skunk Cabbage
- Daisy Fleabane
- Bulbous Buttercup
- Common Sneezeweed
- Tickseed
- American Beautyberry
- Small Bluet
- Chicory
- Wild Comfrey
- Johnny Jump-up
- Plantain
- Jimson Weed
- Wild Garlic
- Spring Beauty
- Ragweed
- Sumac

Fluvanna Parks and Recreation
 5725 James Madison Highway
 P.O. Box 128
 Fork Union, VA 23055
 Phone: 434.842.3150
<http://www.fluvannacounty.org/services/parks-and-recreation>

Fluvanna Parks and Recreation

Our mission is to promote opportunities for all residents and visitors to enjoy leisure activities in balance with the protection and conservation of Fluvanna County's natural resources.

Fluvanna County's Pleasant Grove Park: *A Natural Experience*

Fluvanna's Pleasant Grove Park serves many purposes, one of which is to provide park visitors with access to nature.

The Rivanna River and the adjacent forests and fields abound with wildlife, both plants and animals. The many habitats at Pleasant Grove are managed for wildlife richness and the park's many trails provide abundant opportunities to view this wildlife in its natural setting.

Please use this brochure as your guide to help enhance your enjoyment of nature while in our park.

We wish you a wonderful day at Pleasant Grove Park.



Types of Habitat and Associated Wildlife:

- Untended Grassy Field
(*Regeneration in Progress*)
 - Cottontails
 - Voles
 - Field Mice
 - Hawks
 - Turkey Vultures
 - Foxes
 - Quail (future)
 - Song Birds (sparrows, indigo buntings, etc.)
- Shrubs and Small Trees
 - Song Birds (catbirds, towhees, etc.)
 - Quail (future)
 - Deer
- Pine/ Transition Forest
 - Deer
 - Turkeys
- Mature Hardwood Forest
 - Squirrels
 - Deer
 - Turkeys
- River
 - River Otters
 - Ducks
 - Fish
 - Osprey

Trails and Wildlife

Many of the Pleasant Grove Park's trails go through multiple habitats. (See separate trail map.¹) Here's a quick guide to the habitats and trails:

To view the Untended Grassy Field habitat take the East Field Trail from the Pleasant Grove House through the front field abutting Route 53. A small section of the River Loop Trail at the Rivanna River also has an untended grassy field.

For the Shrubs and Small Trees habitat, see the first few hundred yards of the Heritage Trail from the picnic shelter (pole barns) to the hill descent. Also take the portion of the River Anne Trail as it abuts the Rivanna River.

Pine/ Transition Forest habitats are the most prevalent habitats at Pleasant Grove Park. The Heritage Trail exhibits this habitat on the hill descent, after the shrubs and small trees and, before the mixed hardwoods at the bottom. The Bush Arbor and Deer Valley Trails also offer good examples of the pine transition forest habitat. Near the Dog Park the Horseshoe Trail is your best bet for this habitat. While at the Library, the Beech Grove Trail leads to the Rockbrook Trail, also an excellent example of a pine/ transition forest habitat.

To view a Mature Hardwood Forest habitat, walk the North Hill Trail starting at the picnic shelter. Also the Heritage Trail after its descent into the bottom land from the pole

barns offers a mixed hardwood forest habitat.

The River Loop, Farm Hill and River Anne Trails provide excellent views of the River habitat.

Fluvanna has a wonderful history display at the Pleasant Grove House. While there we want to invite you to stop by the Heritage Trail Museum for more information on trails and habitats at the park.

If you need additional information on Pleasant Grove, or any of Fluvanna County's parks, please call us at 434-842-3150, or send us an email through our website⁶.

This brochure was developed with assistance from the Rivanna chapter of the Virginia Master Naturalists⁷.



Figure 1: Eastern Cottontail



Pleasant Grove Park Meadow Management Plan

October 1, 2014



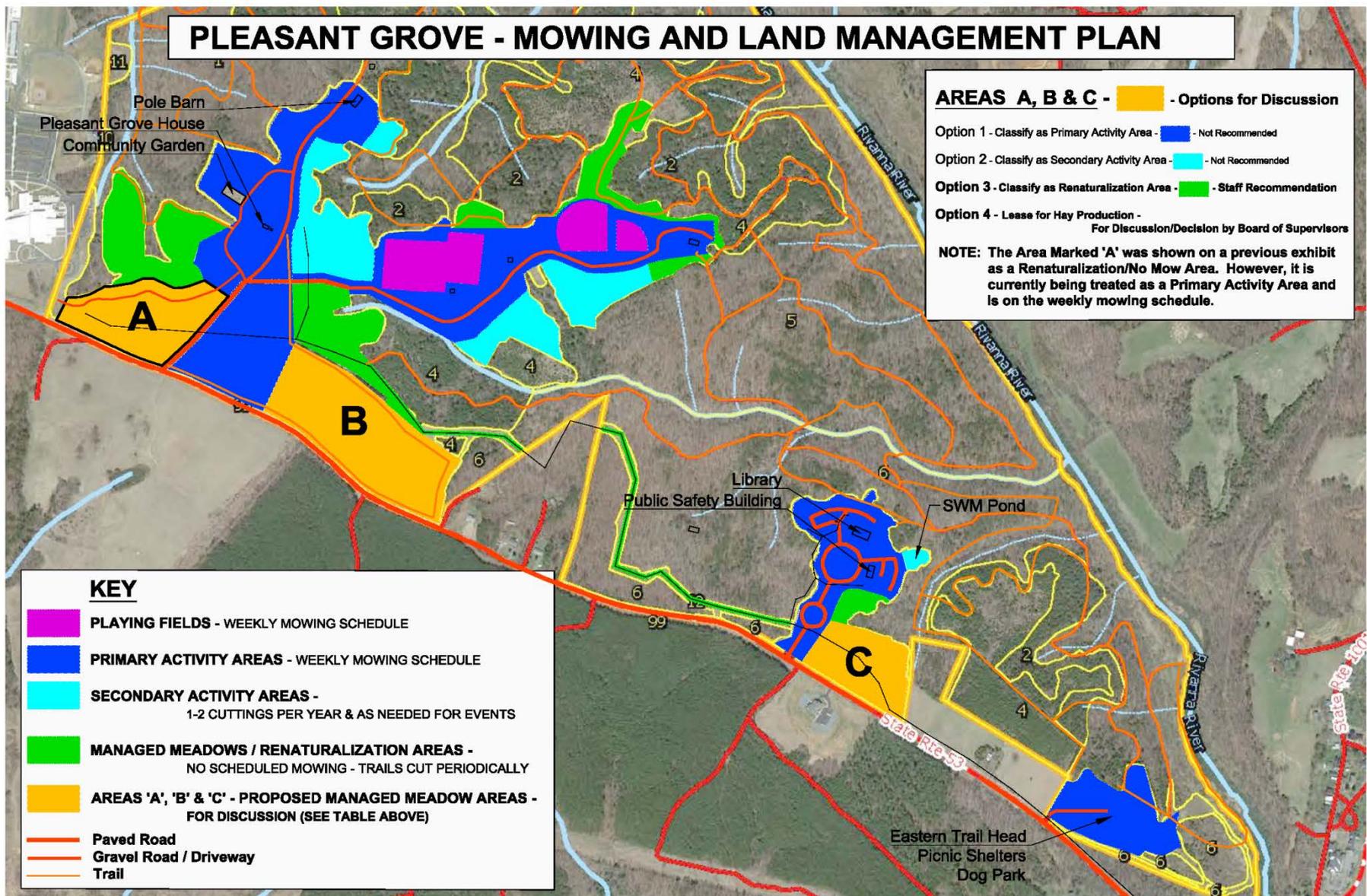
Why now?

Options for Meadow Management of Open Fields A,B, & C for Board Decision



Current PG Management

PLEASANT GROVE - MOWING AND LAND MANAGEMENT PLAN



AREAS A, B & C - - Options for Discussion

Option 1 - Classify as Primary Activity Area - - Not Recommended

Option 2 - Classify as Secondary Activity Area - - Not Recommended

Option 3 - Classify as Renaturalization Area - - Staff Recommendation

Option 4 - Lease for Hay Production - For Discussion/Decision by Board of Supervisors

NOTE: The Area Marked 'A' was shown on a previous exhibit as a Renaturalization/No Mow Area. However, it is currently being treated as a Primary Activity Area and is on the weekly mowing schedule.

KEY

- PLAYING FIELDS** - WEEKLY MOWING SCHEDULE
- PRIMARY ACTIVITY AREAS** - WEEKLY MOWING SCHEDULE
- SECONDARY ACTIVITY AREAS** - 1-2 CUTTINGS PER YEAR & AS NEEDED FOR EVENTS
- MANAGED MEADOWS / RENATURALIZATION AREAS** - NO SCHEDULED MOWING - TRAILS CUT PERIODICALLY
- AREAS 'A', 'B' & 'C'** - PROPOSED MANAGED MEADOW AREAS - FOR DISCUSSION (SEE TABLE ABOVE)
- Paved Road**
- Gravel Road / Driveway**
- Trail**



Meadow Management - Primary Goals

- Manage the Pleasant Grove Property to Allow Continued Implementation of the PG Master Plan.
- **Maximize Utility and Usability** of Designated Activity Areas.
- **Preserve & Develop** Wildlife Habitats While Maintaining a Safe & Healthy Environment for All Who Visit or Work on the Property.
- Manage the Mowing and Grounds Maintenance Workload to Achieve the Greatest “Bang for Our Bucks” from Existing Personnel.



Renaturalization?

Renaturalization Areas - Open areas designated for natural **re-establishment of meadows** and trees— Designated trails are periodically mowed/maintained, but otherwise not mowed.





Natural Wildlife Habitat



Black-Eyed Susan



St John's Wort



Common Milkweed



Wild Daisy



Yarrow



Program and Educational Opportunities

- **Virginia Master Naturalists**
 - Rivanna Chapter
 - Jr. Naturalists (w/ VCE 4-H)
- **People Power**
 - Partnerships
 - DGIF, USDA, DOF, etc.
 - Volunteers
- **New Program Capacity**
 - Additional New Program Offerings to Community
 - Improved Existing Program Offerings





Procurement

Procuring Hay Production Services

- **Paperwork “Heavy”**
- **60 – 90 day process**
 - **Creation of solicitation**
 - Responsibilities of Contractor are clearly defined
 - Maintenance of access points
 - Storage and staging of equipment
 - Clearly defined schedule relating harvesting that does not interfere with scheduled activities at Park
 - Minimum term of contract needs to be determined
 - Insurance requirements
 - Minimum limits may be restrictive to Offerors
 - » Cannot waiver on insurance requirements
 - **Advertisement of Request for Proposal**
 - **Two of more Offerors selected to conduct negotiations with**
 - Multiple Offerors needed in order for procurement to be considered competitive
- **Contract between County and Contractor executed**

Leasing of Defined Areas for Hay Production

- **Creation of lease between County and Lessee**
 - **Minimum term of lease**
 - Minimum of 5 years for fields to fully mature and produce product that will benefit lessee
 - **Lease to clearly define and include responsibilities of County and Lessee**
 - Lessee is responsible for all planting, fertilization, initial cutting, etc...
 - County is not responsible in any way, shape, or form
 - **Insurance is still needed to protect County in the event of an accident**
 - **County needs to establish a dollar value to lease the proposed sections on Pleasant Grove**
- **A public hearing will need to be held before the lease can be executed.**



Wildlife Habitat Provided by Fields A, B, & C

- **Untended Grassy Field (0 to 5 years)**
 - Cottontails, voles, field mice use cover
 - Hawks and foxes feed on small mammals
 - Sparrows, indigo buntings, quail, and other field birds feed on seeds and use cover
- **Shrubs and Small Trees (5 to 25 years)**
- **Transition Forest (25 to 60 years)**
- **Mature Forest (60 years plus)**



Wildlife Habitat Management

- A large property managed for wildlife richness will provide a variety of habitats
 - Timber and Grass Management Plans provide for a succession of forest stages
 - Some grassy areas will be on a five year mowing/ burning (w/ DOF assistance) plan
 - Timber harvesting and forest regeneration will be planned to allow for succession
- Wildlife habitats will be designed and managed for **enhancing** availability of **food and cover**
 - Timber and Grass Management Plans include steps for improving food and cover
 - Leave dead trees standing for woodpecker nesting
 - Plant native grasses in any disturbed areas such as logging roads, burned areas
- Trails constructed to increase wildlife viewing opportunities
 - Frequent bends and curves to “surprise” wildlife
 - Path through various habitats to enhance the wildlife viewing variety
- **Wildlife education trails, interpretive guides, programs, and exhibits (Currently in progress)**



Fields A,B, & C Management Options

- **Option 1 – Mow Weekly**
- **Option 2 – Bush Hog 1-2 Times Per Year**
- **Option 3 - Preserve & Develop Wildlife Habitats While Maintaining a Safe & Healthy Environment for All Who Visit or Work on the Property.**
 - *Staff Recommended*
- **Option 4 – Hay**



Option 1: Mow Weekly

- **Pro**

- Looks like a Lawn

- **Con**

- Eliminates any Wildlife Value
- Decreases Park Recreation Opportunities
- Decreases Park Education Opportunities
- Maintenance Labor Intensive
- Highest \$ Cost Option



Option 2: Bush Hog

- **Pro**

- **Less Maintenance Labor than Option 1**
- **Less \$ Cost than Option 1**

- **Con**

- **More Maintenance Labor than Option 3**
- **More \$ Cost than Option 3**
- **Eliminates much Wildlife Value**
- **Decreases Park Recreation Opportunities**
- **Decreases Park Education Opportunities**



Option 3: Current Plan - Wildlife Habitat

- **Pro**

- **Supported by FCPR, FCPW, VDOF, VDGIF, VCE*, USDA-NCRS, Virginia Master Naturalists, and Virginia Master Gardeners**
- **Lowest \$ Cost**
- **Lowest Maintenance Labor**
- **Retains Planned Youth and Family Wildlife Trail**
- **Connects Girl Scout Tree ID Volunteer Project**
- **Increases Park Program Offerings for Natural Resource Recreation**
- **Adds Asset with Marketing Value as another Tool for Fluvanna County**
- **Adds Educational Opportunities**

- **Con**

- **Area Looks Unkempt (currently being mitigated with signage)**



*unless a detailed financial study shows that Option 4 results in a profit for both the farmer and Fluvanna County



Option 4: Hay

- **Pro**

- **Potential Income for County**
- **Potential Income for a Farmer**

- **Con**

- **3-4 Years Intensive Preparatory Management and Cost**
- **Low Probability of Success**
 - Procurement Process Alien to Many Potential Bidders
 - Procurement Requirements May be Onerous to Potential Bidders
- **Management ceded to Contractor**
- **Decreases Park Recreation Opportunities**
- **Decreases Park Education Opportunities**



Renaturalization Plan

Questions



FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 10/01/2014

AGENDA TITLE:	Solar Energy Testing (Zenman Energy and RECS)				
MOTION(s):	I move that the Board of Supervisors enter into a Revocable Limited License Memorandum of Understanding with Zenman Energy (a 501-c3 Nonprofit) in conjunction with Renewable Energy Construction Services to allow testing of Open Source Solar Power at the Fluvanna County Convenience Center in the area detailed in <i>Attachment A</i> of the Memorandum of Understanding.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Bobby Popowicz, Wayne Stephens				
PRESENTER(S):	Bobby Popowicz, Director of Community Development Steven Nelson, Flounder and Lead Engineer of Zenman Energy Benjamin Myrtles, President of RECS				
RECOMMENDATION:	Approval of MOU Licensure Agreement				
TIMING:	At the pleasure of the Board of Supervisors				
DISCUSSION:	Zenman Energy and Renewable Energy Construction Services requests that the Board enter into an MOU agreement that would allow them to test Open Source Solar Power arrays at the Convenience Center site. The testing area has been vetted by the Public Works Director, E&S Inspector and the Building Official. No conflicts with current operations are apparent. The testing area will be covered by small "Greenhouse Style" structures to protect the solar equipment.				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	Board was briefed of possible contract.				
ENCLOSURES:	Contract Document - Maps - Letter of Request - Additional Insured – IRS Documents for Nonprofit Status				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X		X		X

Memorandum of Understanding

Between

Board of Supervisors of Fluvanna County

And

Zenman Energy in conjunction with Renewable Energy Construction Services (RECS)

The purpose of this Memorandum of Understanding (the MOU) is for the Board of Supervisors of Fluvanna County (the Board), a political subdivision of the Commonwealth of Virginia, to grant Zenman Energy, a Virginia corporation, in conjunction with Renewable Energy Construction Services, LLC, a Virginia limited liability company, (collectively the Solar Team) a revocable limited license to utilize a designated portion of a certain parcel (the Property) owned by Fluvanna County (the County) as a testing area for an experimental solar array configuration (Test Area). The Property lies within the Fork Union Magisterial District, and is more particularly described on Fluvanna County Tax Maps as Parcel 40-A-16. The Test Area shall be defined as the areas indicated on Attachment A to this MOU. This MOU is effective as of the date the Board's duly authorized representative executes the same.

The revocable limited license granted by the MOU shall be for a one year period and may be renewed, revised and/or rescinded at the discretion of the Board. Pursuant to the granting of the revocable limited license, the following Terms and Conditions are understood and agreed by both parties:

- 1) The Property upon which the Test Area is located is primarily used by the County as a solid waste and recycling collection and transfer facility (the Convenience Center). The Property also contains a closed solid waste landfill. As such, the County's need to fulfill all requirements associated with the Convenience Center and the closed landfill will supersede this MOU and any other agreements concerning the use of the Property by the Solar Team.
- 2) The activities of the Solar Team shall be restricted to the following:
 - a. The Designated Test Area (150ft x 150ft) ; and
 - b. shall be limited to those activities directly related to the testing and experimentation of the solar arrays, recordation of data and attached generators.
- 3) The operation of the solar arrays and appurtenances will be limited to the Testing Area shown on Attachment A to this MOU.

- 4) No portion of the Testing Area may be paved or covered in gravel. The Testing Area shall consist of closely cropped grass or dirt. If dirt is used, the Solar Team will take appropriate measures to prevent soil loss due to erosion.
- 5) While this MOU is in effect, the Solar Team shall annually provide the County a current List of approved Authorized Management Personnel containing the names of all personnel of the Zenman Energy and Renewable Energy Construction Services who are authorized to supervise work on the Solar Array equipment. The Management Personnel List shall be delivered to the County Director of Public Works no later than the thirty-first day of January each year.
- 6) Renewable Energy Construction Services will add Fluvanna County as Additional Insured for all activities related to the Testing Area. Proof of Insurance and additional Insured shall be delivered to the County Director of Public Works no later than the thirty-first day of January each year in amounts sufficient to satisfy the Board in its sole discretion, but at minimum in the following amounts, as applicable,:

Automobile	\$500,000	Liability Medical Payment Comprehensive Collision
Public Liability	\$1,000,000	
Professional Liability	\$1,000,000	
Excess Liability	\$2,000,000	Aggregate Over Above Policy Limits (Excluding Professional Liability)
Worker's Compensation	Amount required by Virginia law	

- 7) The Solar Team shall have use of the Testing Area only. This MOU shall not be interpreted to provide unrestricted access by the Solar Team to any portion of the Property.
- 8) The members of the Solar Team whose names appear on the Attachment B (Management Personnel List) will be allowed to bring other personnel involved with the construction and testing at the site. Solar Team leadership must supervise construction and testing personnel at all times.
- 9) Access by the Solar Team to portions of the Property other than the Testing Area shall be limited to the normal operating hours of the Convenience Center (as they may be periodically amended by the Board), or by specific permission of the Fluvanna County Director of Public Works, Director of Community Development or the County Administrator.

- 10) The Solar Team shall keep the Testing Area in a safe, good clean condition at all times, and free of litter and refuse.
- 11) The Solar Team shall be responsible for such periodic mowing, weeding or other maintenance of the Testing Area as may be necessary in order for them to pursue approved activities at the site.
- 12) Access to the Testing Area shall be by means of the designated entrance from Route 6 and the associated access road in Attachment A. The gate on the access road shall be kept secured at all times.
- 13) The Solar Team shall be responsible for keeping unauthorized persons from the Test Area.
- 14) This MOU and its terms, including, but not limited to, the parties' obligations under it, and the remedies available to each party for breach of it, shall be governed by, construed and interpreted in accordance with the laws of the Commonwealth of Virginia, and exclusive jurisdiction and venue of any dispute or matters involving litigation between the parties hereto shall be in the courts of Fluvanna County, Virginia. Any jurisdiction's choice of law, conflict of laws, rules, or provisions, including those of the Commonwealth of Virginia, that would cause the application of any laws other than those of the Commonwealth of Virginia, shall not apply. The Solar Team shall comply with applicable federal, State and local laws, ordinances, rules and regulations in performance of the Contract.
- 15) In the event of a dispute between the parties under this MOU which cannot be amicably resolved, in addition to all other remedies, the County shall be entitled to recover its reasonable expenses, including, but not limited to, reasonable attorneys' fees.
- 16) This MOU may not be assigned to any other entity or person by the Solar Team.
- 17) The Solar Team agrees that it does not and shall not knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.
- 18) The Solar Team shall at all times be authorized to transact business in the Commonwealth of Virginia or as otherwise required by law.
- 19) The Solar Team agrees to indemnify, keep and save harmless the County, its officers, agents, officials, employees and volunteers against any and all claims, claims of injuries, death, damage to property, patent claims, suits, liabilities, judgments, losses, costs and expenses, including but not limited to costs of investigation, all reasonable attorneys' fees (whether or not litigation results), and the cost of any appeal, occurring or arising in connection with the Solar Team's, its agents', subcontractors', employees', or volunteers' negligence or wrongful acts or omissions in connection with its activities under this MOU. Solar team shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith; and if any judgment shall be

rendered against the County in any such action, the Solar Team shall, at its own expenses, satisfy and discharge the same. Nothing contained in this MOU shall be deemed to be a waiver of the County's sovereign immunity.

20) This MOU represents the entire understanding between the parties and any modification of this MOU shall be in a writing signed by duly authorized agents of all the parties hereto. This MOU may be executed in one or more counterparts, which together shall be a fully executed agreement. This MOU allows for electronic signatures by facsimile or other transmission which will be considered original signatures hereto.

Witness the following duly authorized signatures and seals as of the dates shown below:

SOLAR TEAM:

Zenman Energy

Steve Nelson , Founder / Lead Engineer

DATE

Renewable Energy Construction Services, LLC

Benjamin Myrtle, President

DATE

BOARD:

Fluvanna County, Virginia

Steven M. Nichols, County Administrator

DATE

Approved as to Form:

Frederick W. Payne, County Attorney

Attachment B

Solar Team Management Personnel List

Renewable Energy Construction Services

Benjamin Myrtle

Drew Kimball

Steve Thomas

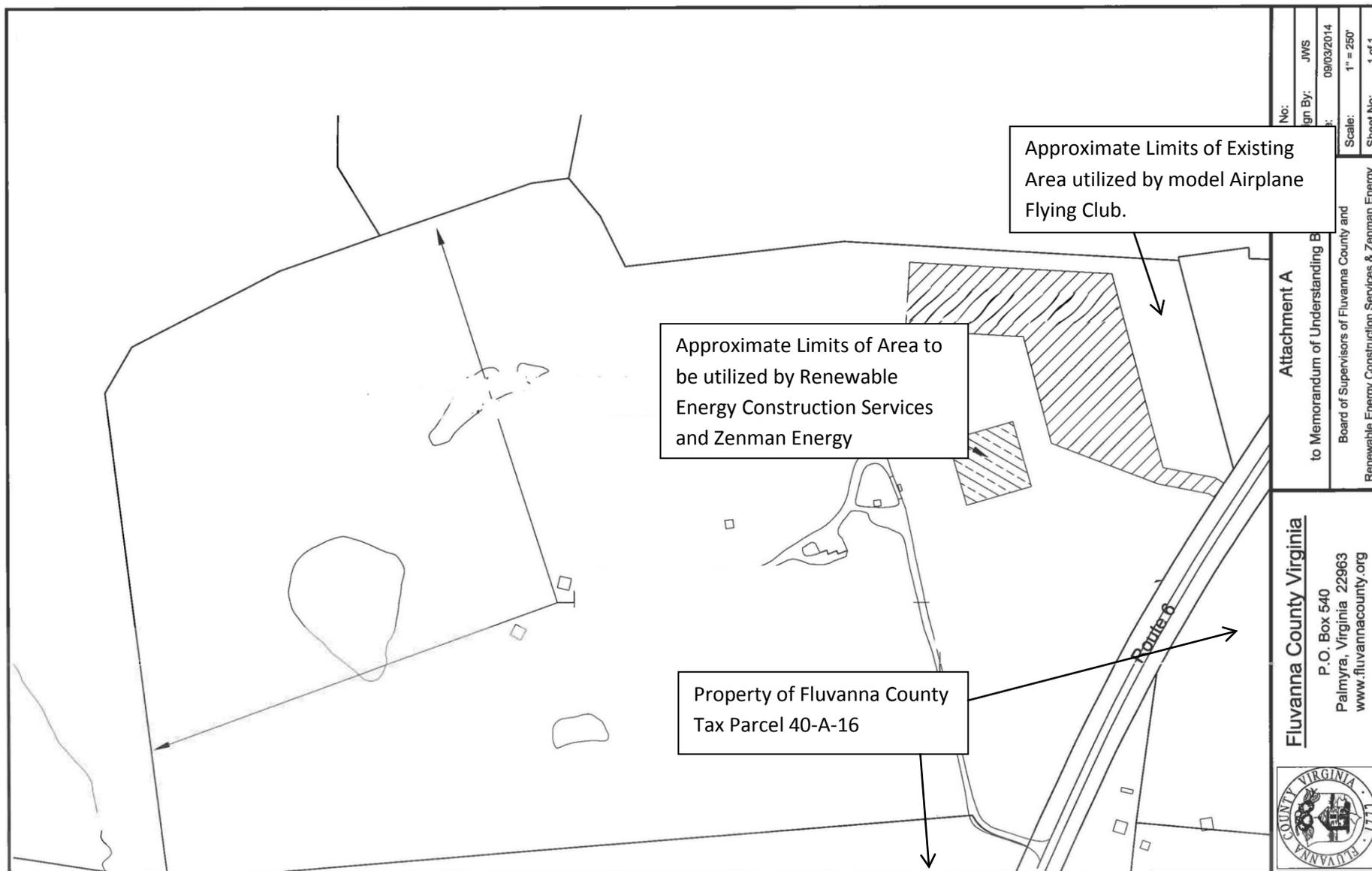
Doug Canter

Zenman Energy

Steve Nelson

Attachment A – Exhibit showing approximate limits of +/- 1 Acre Area of Fluvanna County Landfill Property for use by Renewable Energy Construction Services and Zenman Energy for the purposes of solar energy experimentation and research

(See Memorandum of Understanding for Terms & Conditions)





Fluvanna County

Open Source Solar Power Memorandum of Understanding

October 1, 2014



Overview

Open Source Solar Power concept was introduced to Fluvanna County during an informal meeting

Renewable Energy Construction Services and members of Fluvanna Staff had a formal meeting to understand how the concept worked

Conceptually, the Solar Arrays would produce electric at the same or lesser cost as conventional methods of Electrical Production

Because of Zenman's 501 (c) 3 Status, Fluvanna staff felt that finding a testing site in the County would be beneficial to the County and Zenman Energy



Overview Continued

Fluvanna County Staff concluded that the Convenience Center Site was a viable location

County Staff, Zenman Energy and Renewable Energy Construction Services collaborated to develop a plan of action that would be suitable to both parties

A major power provider in Virginia has been approached about this and that discussion ended favorably

All entities at the state and local levels have been addressed

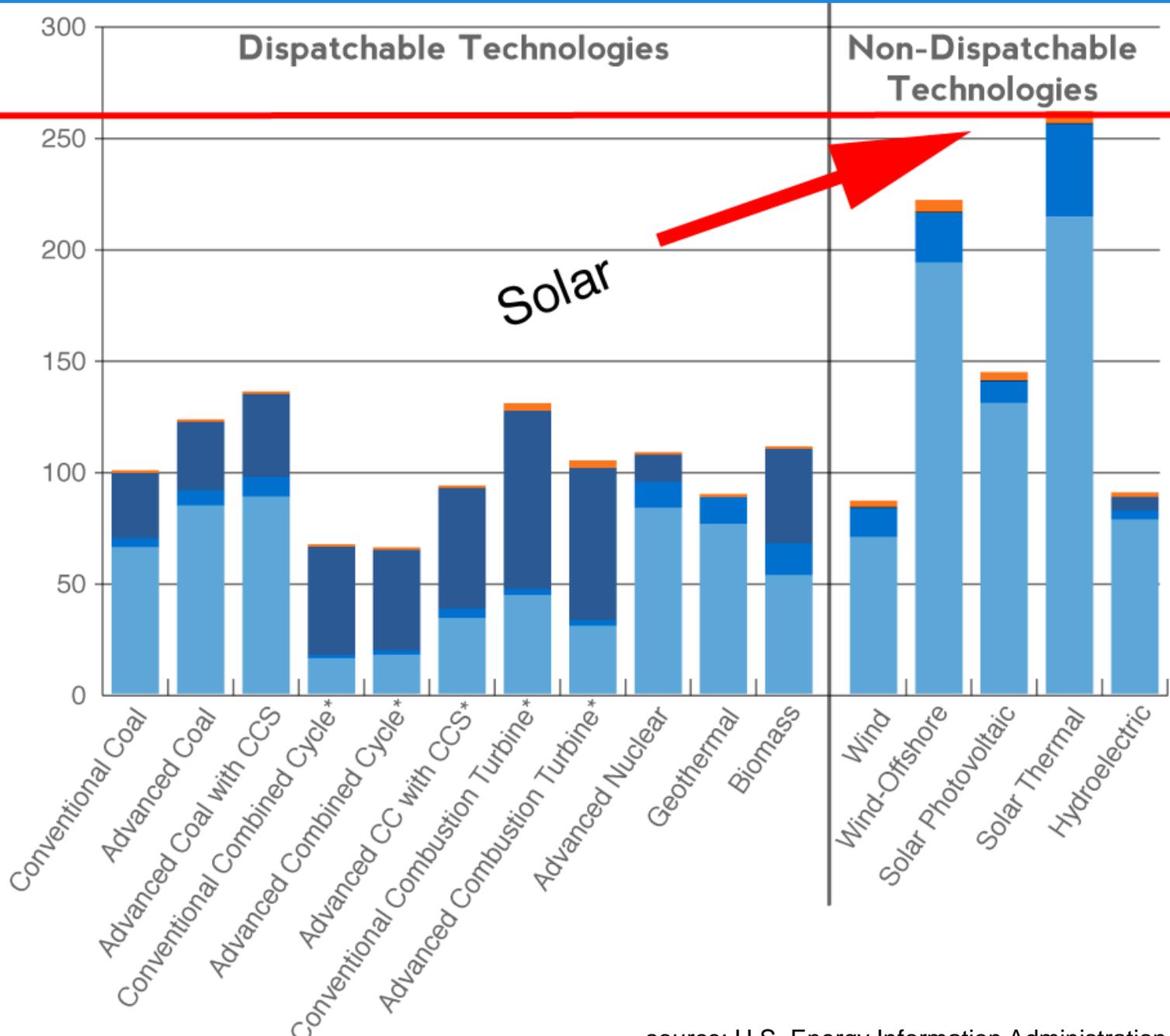
Staff Recommends Approval



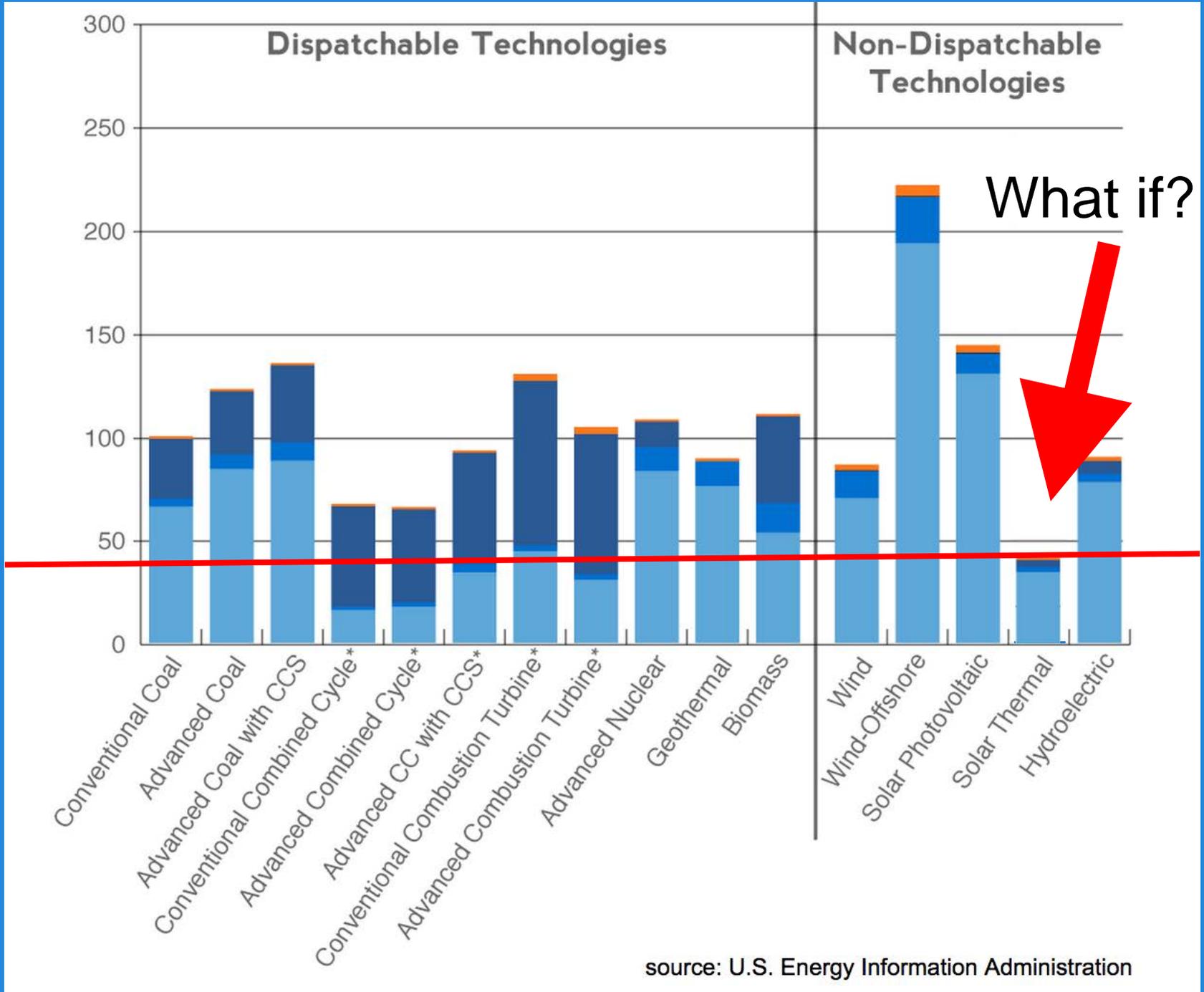
Open Source Solar Power

Zenman Energy

A Non-profit Solar Power Company



source: U.S. Energy Information Administration



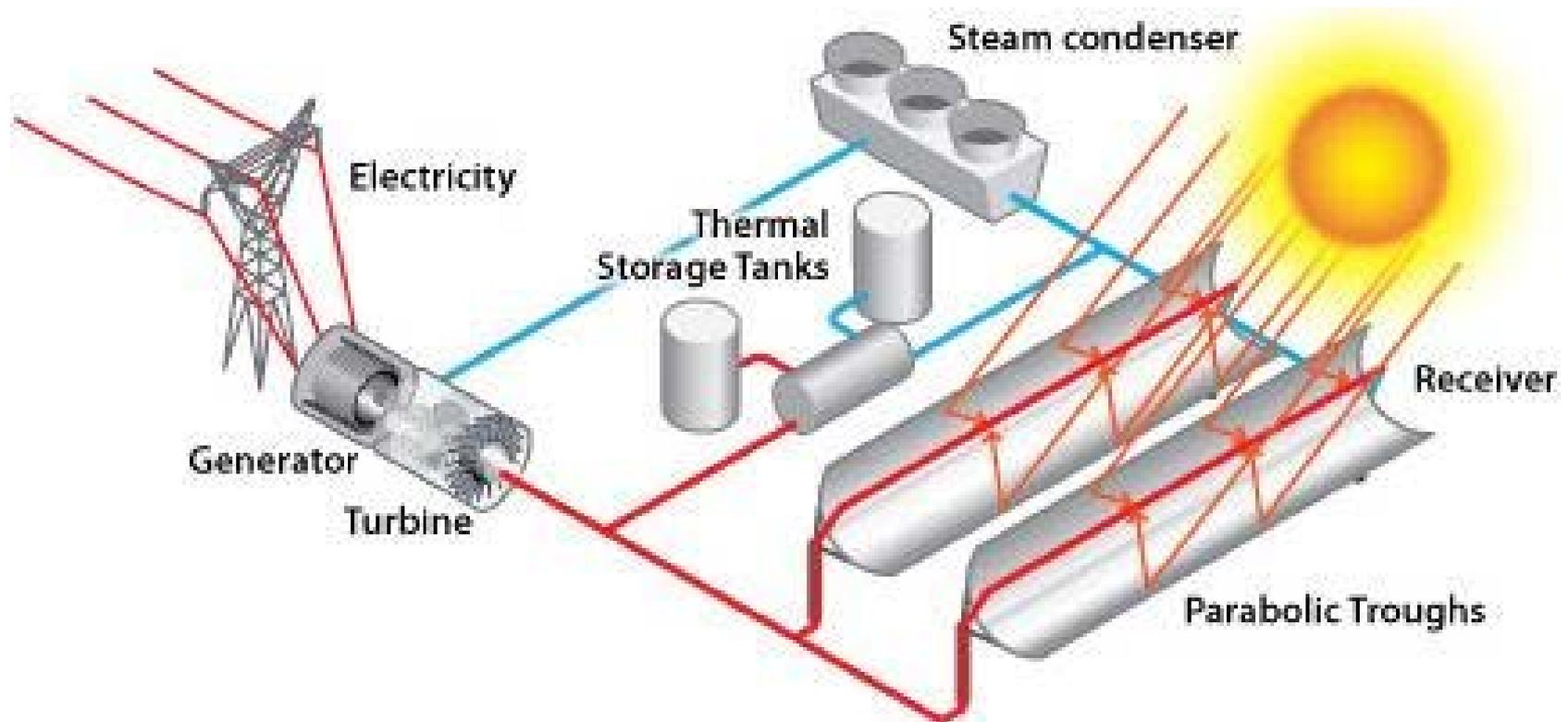
source: U.S. Energy Information Administration

7 years of Research

Zenman Energy has developed:

- New low cost Reflectors
- New low cost Evacuated Tubes
- New low cost Turbines
- New low cost Support structures
- New low cost Weatherization
- New low cost Grid connection

Concentrated Solar Power



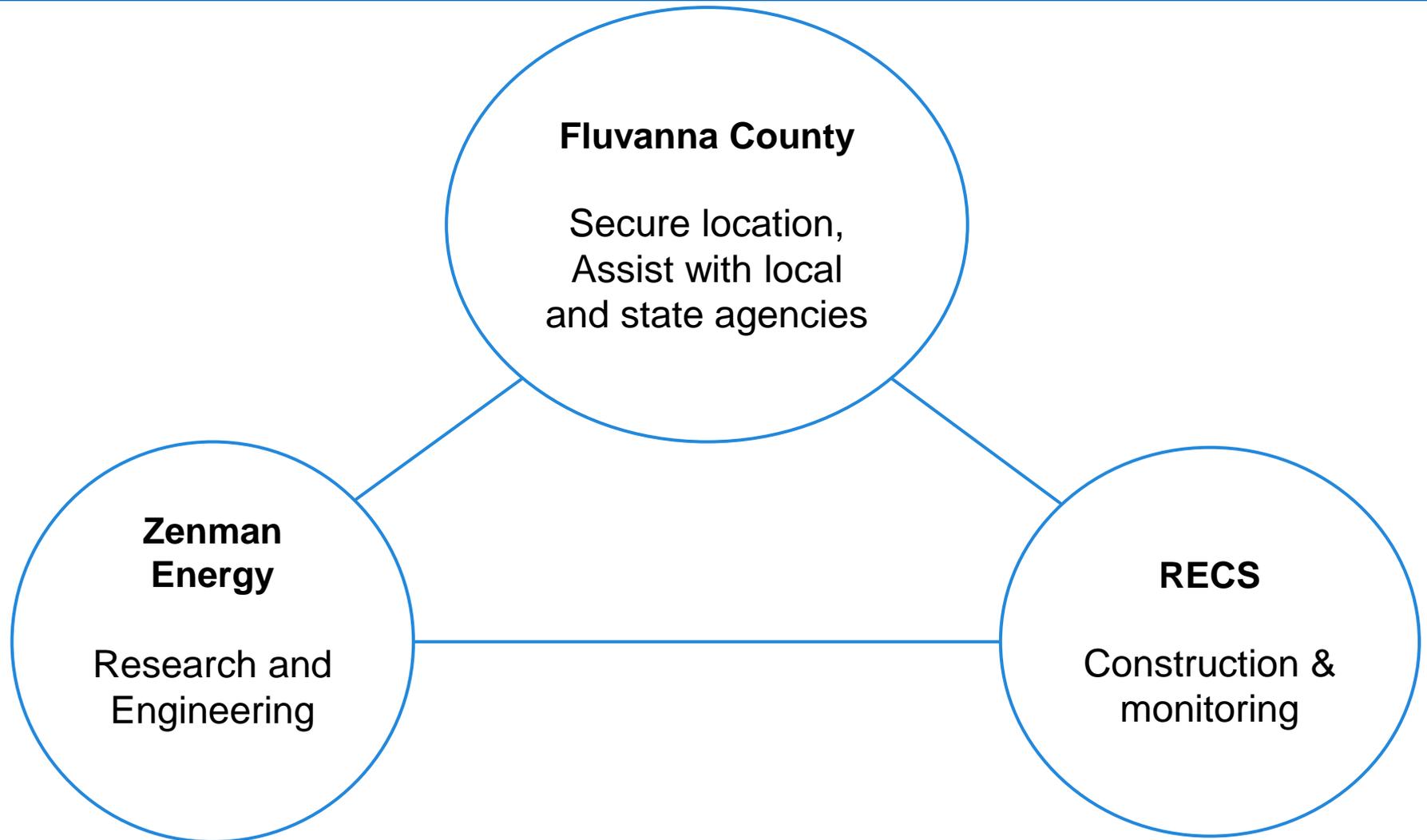
Out of the Workshop into the field

- Test our ideas in the field
- Collect data to improve the system
- Generate a revenue to identify ROI

Partnership with Fluvanna County

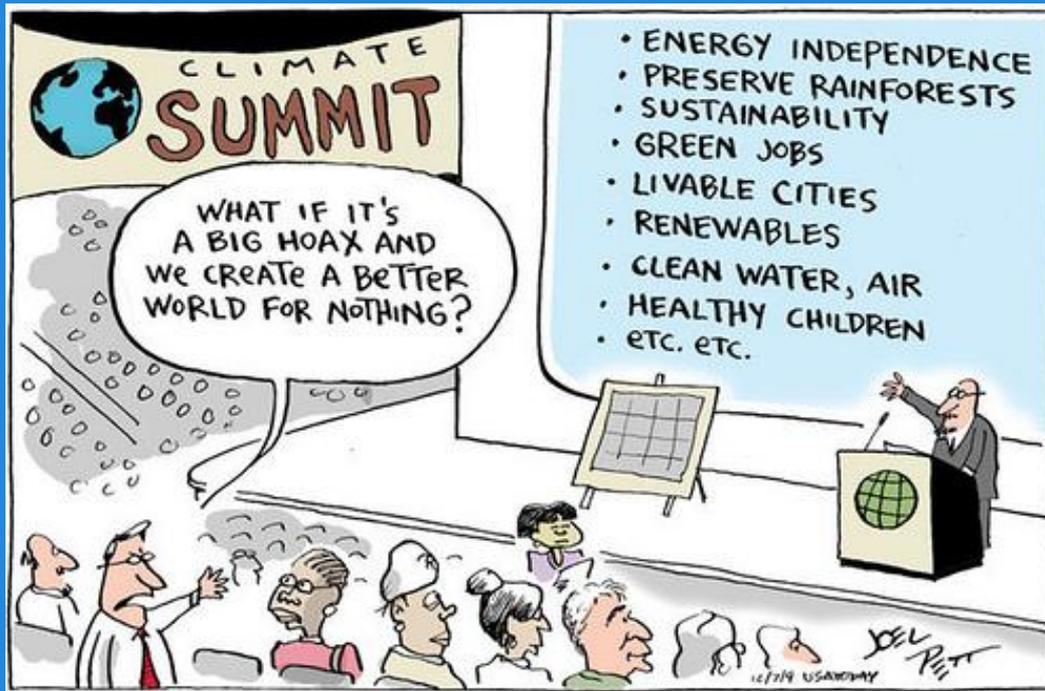
- Fluvanna county provides a secure location
- Fluvanna help promote the project among other state agencies and utilities
- Zenman provides equipment and manpower to construct facility
- Zenman provides collected data

Partnership



Benjamin Myrtle, President

- RECS Will be the Point of Contact for the physical site
- RECS is the carrier of insurance naming Fluvanna County as ***Additional Insured***
- Mr. Myrtle has been the liaison to Fluvanna County and has coordinated the efforts to secure the Location



Questions?

Zenman Energy © 2013
501(c)3- Non-profit, Public Charity

RECS
*Renewable Energy
Construction Services*

www.ZenmanEnergy.org

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

DEC 20 2012

SENNAN ENERGY
1116 REDGATE AVE
NORFOLK, VA 23507-1425

Employer Identification Number:
45-2442199
DLN:
17053009366022
Contact Person:
MITCHELL P STEELE ID# 31360
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
November 3, 2012
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return) Zenman Energy	
Business name/disregarded entity name, if different from above	
Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input checked="" type="checkbox"/> Other (see instructions) ▶ 501(c)3	Exemptions (see instructions): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____
Address (number, street, and apt. or suite no.) 1116 Redgate Ave	Requester's name and address (optional)
City, state, and ZIP code Norfolk Va 23507	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									
4	5	-	2	4	4	2	1	9	9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶ 7/9/2014
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on www.irs.gov/w9 for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

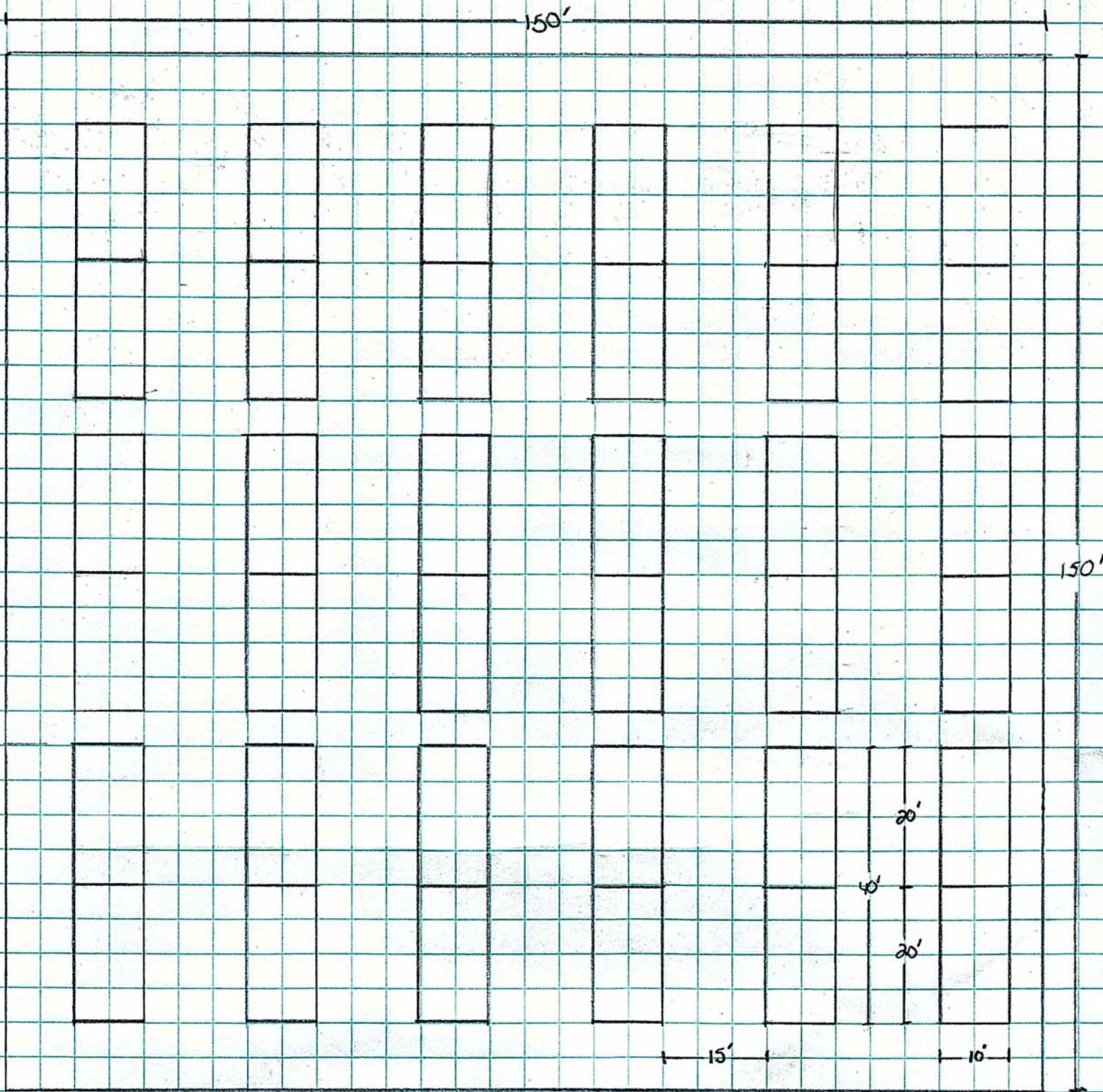
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.



1 square = 5 feet

Example Site Plan - RECS

Zenman Energy © 2013
501(c)3- Non-profit, Public Charity

RECS
*Renewable Energy
Construction Services*

July 31, 2014

Fluvanna County
c/o Bobby Popowicz
P.O. Box 540
Palmyra, VA 22963

Dear Mr. Popowicz,

Zenman Energy is a Non-Profit - 501(C) 3 scientific research organization started in 2011 by Steve Nelson in Norfolk, Va. We are developing an open source solar steam power plant. Our goal is to create clean, renewable, electricity from the sun that costs less than burning fossil fuels.

Zenman Energy is an organization made up of volunteer engineers, scientists, inventors and thinkers from around the world. With these 100s of volunteers we are able to cover numerous fields from electrical engineering, mechanical engineering, nuclear engineering, physics, chemistry, material science, mathematics, economics, accounting and industrial design. These volunteers have helped develop new ideas on how to tackle generating energy from the sun.

Solar power has had incremental economic improvements over the past few decades, however, our mission is to make a giant leap forward. As an "Open Source" non-profit, we publish our designs to the Internet so that everyone, everywhere will be able to build these systems. Our hope is that when there is an economic advantage to producing energy from sunlight, humans will stop burning fossil fuel on a worldwide scale.

We have invented a number of new techniques for generating electricity from solar heat, but like any non-profit organization, donations and funding are concerns as we begin to test our ideas on a larger scale.

Our current concentrated solar power prototype uses proven scientific approaches reengineered with a singular focus around the total system cost. We approach these costs from three different financial perspectives. We are looking at the manufacturing cost, the installation cost and the long-term maintenance cost. So far, our prototype uses a traditional parabolic trough design with a dramatically cheaper technique to construct the parabolic reflectors. One of many innovations we have developed is a thin film substrate for our Mylar reflectors that decreased the cost of the reflectors by a factor of 10 over commercially available mirrors. We have also invented a trough style dual reflector, which greatly improves the accuracy of the focused light. We have developed an easily mass producible sectional evacuated tube that is 5-8 times cheaper than equivalent

Chinese manufactured receiver tubes. We are also developing a turbine which could prove to be as much as 100 times cheaper to manufacture than an equivalent state of the art bladed turbine.

We have a series of field tests we need to perform in order to verify and document our research. Our initial field test will consist of what will appear to be a series of greenhouses and shed sized structures. Inside, each will contain solar concentrators and various equipment to convert the solar heat into steam and finally, into useable electricity. We would request an area of roughly 150'x150' with the ultimate goal of creating a 500 KW facility.

The project will be collaboration between Renewable Energy Construction Services (RECS), and Zenman Energy.

Zenman Energy will handle most of the research and engineering, with RECS handling most of the building, construction, and maintenance.

We are very excited by the opportunity to partner with the County of Fluvanna. The County has available land, and we have new technology that needs testing. This partnership will allow us to further our research and perfect important components. When we are successful, the news will spread rapidly and we will be proud to give Fluvanna full credit for it's critical role in the development and advancement of this world changing technology.

We greatly appreciate the counties interest in our research, and look forward to developing a long and mutually beneficial relationship.

Sincerely,

Steve Nelson
Founder / Lead Engineer

Zenman Energy
1116 Redgate Ave
Norfolk, VA 23507
(757) 679 – 6703
www.ZenmanEnergy.org

Benjamin Myrtle
President

RECS
1535 Milton Rd
Charlottesville, Va 22902
(434) 466 – 6371
www.RECS-VA.com

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: October 1, 2014

AGENDA TITLE:	FY15 Social Service Pay Plan Budget Transfer				
MOTION(s):	I move the Board of Supervisors approve a FY15 budget transfer for \$30,000 from Miscellaneous Non-Departmental Full Time Salary and Wages and \$7000 from Miscellaneous Non-Departmental Personnel Contingency to Social Services to cover salary increases based on Fluvanna County Pay Plan B.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		x			
STAFF CONTACT(S):	Kim Mabe, Social Services Director				
PRESENTER(S):	Steve Nichols, County Administrator				
RECOMMENDATION:	I recommend approval of the following action.				
TIMING:	Routine.				
DISCUSSION:	<ul style="list-style-type: none"> • After a review of Social Services pay plan, a budget transfer is being requested to cover salary increases based on Fluvanna County Pay Plan B. • The total annual cost of the increase for FY15 is \$37,000. 				
FISCAL IMPACT:	<p>The following FY15 budget changes will be made:</p> <ul style="list-style-type: none"> • Decrease: Miscellaneous Non-Departmental Full-Time Salary and Wages \$30,000 • Decrease: Miscellaneous Non-Departmental Personnel Contingency \$7,000 • Increase: Social Services Full Time Salary and Wages \$37,000 				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		x			

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 10/1/14

AGENDA TITLE:	Rt. 6 Flooding and Watershed Issue				
MOTION(s):					
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Steve Nichols				
PRESENTER(S):	Steve Nichols				
RECOMMENDATION:					
TIMING:					
DISCUSSION:	Preliminary study by staff that found the cause of flooding along the corridor is the large watershed adjacent to the affected area. In June, 2014 a public meeting was held in Scottsville to help identify some of the problems. Staff has worked with citizens on this issue to identify possible solutions. Timmons Group in conjunction with the Center for Watershed Protection has proposed providing Fluvanna County with a Preliminary Expert Opinion on the Flooding near Rt. 6. As provided in the enclosure(s)				
FISCAL IMPACT:	Cost of Study is not to exceed \$6,000				
POLICY IMPACT:					
LEGISLATIVE HISTORY:	Public Meeting in Scottville in June 2014				
ENCLOSURES:	Preliminary Expert Opinion on Flooding near Rt. 6 in Scottville (Timmons)				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
					X

OCT 1 MEETING



August 15, 2014

Roger Black
Fluvanna County
132 Main Street
Palmyra, VA 22963

**Re: Preliminary Expert Opinion on flooding near Rt. 6 in Scottsville,
Virginia**

Dear Roger,

Timmons Group (TG) and the Center for Watershed Protection (CWP) are pleased to offer our proposal to assist Fluvanna County in assessing drainage/flooding issues along Route 6 near Scottsville, VA. Based on our understanding of the County's needs, TG & CWP will provide the following services:

1. Conduct a site visit to investigate problem areas and view the upstream drainage areas.
2. Estimate approximate watershed boundaries and relative flows from sub-watersheds.
3. Evaluate impacts from upstream land-use on the problem areas near Rt. 6.
4. Assess conceptual solutions that may improve the situation, including planning-level cost estimates for further evaluation, design, and construction.
5. Provide a summary technical memorandum of our collective expert opinion and recommended next steps.

TG and CWP will provide the above mentioned services for a fixed fee not to exceed \$6,000. Please contact myself at 434.327.1697 or David Hirschman at 434.293.6355 if you have any questions. We look forward to assisting you with this project.

Sincerely,

Gregor Patsch, PE

cc: David Hirshman, Center for Watershed Protection

919 2nd St. S.E. | Charlottesville, VA 22902
TEL 434.295.5624 FAX 434.295.8317

Site Development | Residential | Infrastructure | Technology
www.timmons.com

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: October 1, 2014

AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
MOTION(s):	I move the regular meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, September 24, 2014 be adopted.				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Kelly Belanger Harris				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft minutes for September 24, 2014				
REVIEWS	Legal	Finance	Purchasing	HR	Other

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: October 1, 2014

AGENDA TITLE:	EMS Revenue Recovery Update				
MOTION(s):					
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Cheryl Elliott Wilkins				
PRESENTER(S):	Cheryl Elliott Wilkins				
RECOMMENDATION:					
TIMING:	Update on Workgroup's activity				
DISCUSSION:	At the May 7, 2014, the Board of Supervisors requested county staff to "develop financial analysis and a plan to implement a revenue recovery program for Fluvanna County for Board consideration." This presentation will brief the Board on planning activity and present a timeline.				
FISCAL IMPACT:	None for the presentation.				
POLICY IMPACT:	Will need Board action to implement program.				
LEGISLATIVE HISTORY:					
ENCLOSURES:					
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: October 1, 2014

AGENDA TITLE:	Fluvanna Fire & Rescue Association Revised Organization				
MOTION(s):					
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Cheryl Elliott Wilkins				
PRESENTER(S):	Cheryl Elliott Wilkins				
RECOMMENDATION:					
TIMING:	Update				
DISCUSSION:	<p>The Fluvanna Volunteer Fire and Rescue Association (FRA) was initially set up in 1994 by resolution and bylaws to serve as a conduit for appropriations from the Board of Supervisors to the various fire and EMS agencies. FRA has recently updated their bylaws to additionally provide oversight for management, coordination and provision of the County's Fire, rescue and EMS services, including responsibility for establishing policies and procedures for all fire, rescue and EMS operations.</p>				
FISCAL IMPACT:	No change from current practice				
POLICY IMPACT:	Expands and strengthens FRA's oversight of the fire, rescue and EMS system from simply an appropriations conduit to oversight of management, coordination, provision and policies/procedures.				
LEGISLATIVE HISTORY:	Resolution and Bylaws originally approved in 1994.				
ENCLOSURES:					
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	X				

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: October 1, 2014

AGENDA TITLE:	FY15 Litter Prevention and Recycling Program Grant				
MOTION(s):	<p>1. I move the Board of Supervisors ratify the application and accept an award in the amount of \$8,569 from the Commonwealth of Virginia, Department of Environmental Quality, Litter Prevention and Recycling Program.</p> <p>2. Further, I move to authorize a supplemental appropriation for the FY15 Parks & Recreation budget in the amount of \$8,569 to revenue and expenditure accounts assigned by Finance.</p>				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Jason Smith, Director Parks & Recreation				
PRESENTER(S):	Jason Smith, Director Parks & Recreation				
RECOMMENDATION:	Ratify and accept the FY15 Commonwealth of Virginia, Department of Environmental Quality, Litter Prevention and Recycling Program Grant Award				
TIMING:	Routine.				
DISCUSSION:	<ul style="list-style-type: none"> • This is a noncompetitive grant based on population and road miles. • This grant is for Fluvanna County (\$7,510) and the Town of Columbia (\$1,059). • These funds must be used for litter prevention and recycling program implementation, continuation or expansion. • This supplemental appropriation would authorize staff to appropriate the additional revenue and expense. 				
FISCAL IMPACT:	There is no County match required.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	This grant was previously awarded to the Parks & Recreation Department in FY13 & FY14				
ENCLOSURES:	None.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



COMMONWEALTH of VIRGINIA

DEPARTMENT OF ENVIRONMENTAL QUALITY

Street address: 629 East Main Street, Richmond, Virginia 23219

Mailing address: P.O. Box 1105, Richmond, Virginia 23218

www.deq.virginia.gov

Molly Joseph Ward
Secretary of Natural Resources

David K. Paylor
Director

(804) 698-4000
1-800-592-5482

September 19, 2014

Mr. Steven Nichols
Administrator, County of Fluvanna
P.O. Box 540
Palmyra, Virginia 22963

Dear Mr. Nichols,

I am pleased to inform you that a grant award of **\$8,569** has been approved for the **County of Fluvanna and the town of Columbia** Litter Prevention and Recycling Program activities for the period July 1, 2014 to June 30, 2015. DEQ's calculation of your grant award was based upon the following distribution: **Fluvanna County: \$7,510; Columbia: \$1,059**. A payment for this amount should be received within the next two weeks if funds can be transferred electronically (EDI) or in thirty days in processing by check is required.

If you have any questions or need additional information, please contact me at steve.coe@deq.virginia.gov or at 804-698-4029.

Sincerely,

G. Stephen "Steve" Coe

G. Stephen Coe
Division of Land Protection & Revitalization
Recycling and Litter Programs

Cc: Grant file

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: October 1, 2014

AGENDA TITLE:	Approval of the FY15 Vehicle Reimbursement for Total Loss of the Sheriff's Department 2014 Dodge Charger VIN 5167				
MOTION(s):	I move the Board of Supervisors approve the Vehicle Reimbursement of \$19,810 from VACORP to the FY15 Sheriff's Vehicle CIP budget.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Mary Anna Twisdale, Management Analyst				
PRESENTER(S):	Sheriff Eric Hess				
RECOMMENDATION:	I recommend approval of the following action.				
TIMING:	Routine.				
DISCUSSION:	2014 Dodge Charger VIN 5167 was in an accident and declared a total loss by VACORP. The amount recovered for the vehicle after deductible is \$19,810.00				
	This supplemental appropriation would authorize staff to appropriate the additional revenue and expense.				
FISCAL IMPACT:	Will increase FY15 Sheriff's Vehicle CIP budget by \$19,810.				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

VACORP CLAIMS
 308 Market St. SE, STE 1& 2
 Roanoke, VA 24011
 540-345-8500

FIRST CITIZENS BANK

68-183/514
 412

PAY TO THE ORDER OF Nineteen Thousand Eight Hundred Ten and 00/100 Dollars*****

DATE	CHECK NO
8/27/2014	143354
AMOUNT	
\$ **19,810.00**	

Fluvanna County
 Attention: Nicole Carter
 P.O. Box 540
 Palmyra, VA 22963

Michael Stapp

AUTHORIZED ACCOUNT SIGNER
 TWO SIGNATURES REQUIRED OVER \$30,000

SECURITY FEATURES INCLUDED. DETAILS ON BACK

⑈ 143354 ⑈ ⑆ 0514018361008921921150 ⑈

REMITTANCE STATEMENT - PLEASE DETACH BEFORE DEPOSITING

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Auto Collision			Total loss	\$20,310.00	\$20,310.00
Auto Collision			Deductible	\$20,310.00	(\$500.00)

Claim Number: 0322014108633 Claimant: Fluvanna County Payee: Fluvanna County
 Check Number: 143354 Total Check Amt: \$19,810.00 Event Date: 8/12/2014 Department: 032 Fluvanna Date of Check: 8/27/2014
 Memo: total loss of 2014 Dodge Charger VIN 5167

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: October 1, 2014

AGENDA TITLE:	Approval of FY15 Pleasant Grove Stage Donation				
MOTION(s):	I move the Board of Supervisors approve the supplemental appropriation of \$2,500 from Tenaska Virginia Partners L.P to the Pleasant Grove Amphitheater FY15 CIP budget.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Mary Anna Twisdale, Management Analyst				
PRESENTER(S):	Mary Anna Twisdale, Management Analyst				
RECOMMENDATION:	I recommend approval of the following action.				
TIMING:	Routine.				
DISCUSSION:	Tenaska has donated \$2,500 to the Pleasant Grove Amphitheater project. This will increase the current budget from \$15,000 to \$17,500.				
	This supplemental appropriation would authorize staff to appropriate the additional revenue and expense.				
FISCAL IMPACT:	Will increase FY15 Pleasant Grove Amphitheater budget by \$2,500.00				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: October 1, 2014

AGENDA TITLE:	Approval of FY15 Budget Transfer for Unclaimed Body Charges				
MOTION(s):	I move the Board of Supervisors approve the budget transfer of \$1,712.00 from the FY15 BOS Contingency budget to the Sheriff's Department budget for Unclaimed Body service charges incurred.				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Mary Anna Twisdale, Management Analyst				
PRESENTER(S):	Sheriff Eric Hess				
RECOMMENDATION:	I recommend approval of the following action.				
TIMING:	Routine.				
DISCUSSION:	The Sheriff's department had to arrange proper handling of an unclaimed body. The charges for services from the funeral home are \$1,712. This is an uncommon occurrence and is not budgeted in the Sheriff's FY15 budget.				
FISCAL IMPACT:	This will increase the Sheriff's FY15 budget by \$1,712.00				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540, Palmyra, VA 22963 · (434) 591-1910 · FAX (434) 591-1911 · www.fluvannacounty.org

MEMORANDUM

TO: Board of Supervisors
FROM: Mary Anna Twisdale/ Management Analyst
SUBJECT: FY15 Contingency Balance
DATE: September 23, 2014

The balance for the BOS Contingency line for FY15 is as follows:

Board of Supervisors Contingency:

Beginning Budget:	\$150,000.00
Available:	\$150,000.00

Total Available Budget: Board of Supervisors Contingency Line

\$150,000.00



COUNTY OF FLUVANNA

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P.O. Box 540, Palmyra, VA 22963 · (434) 591-1910 · FAX (434) 591-1911 · www.fluvannacounty.org

MEMORANDUM

TO: Board of Supervisors
FROM: Mary Anna Twisdale/ Management Analyst
SUBJECT: FY15 Capital Reserve Balance
DATE: September 23, 2014

The balance for the Capital Reserve for County and Schools in FY15 is as follows:

County Capital Reserve:

FY14 Carryover:	\$2,470.00
FY15 Beginning Budget:	\$200,000.00
Less: Permanent Pleasant Grove Sign at Entrance to Pleasant Grove 9.3.14	-15,000.00
Less: Correct Health & Safety Code Violations at Various County Bldgs 9.3.14	-35,000.00
Available:	\$152,470.00

Schools Capital Reserve:

FY14 Carryover:	\$122,693.00
FY15 Beginning Budget:	\$200,000.00
Less: Carysbrook Elementary Music Room Carpet Replacement 7.2.14	-\$3,520.00
Less: Central Elementary Asbestos Abatement and Air Tests 7.2.14	-\$3,100.00
Less: Central/West Central Flooring 9.3.14	-\$76,600.00
Available:	\$239,473.00