FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building
May 6, 2015, at 4:00 pm

TAB	AGENDA ITEMS
1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE	
2 – ADOPTION OF AGENDA	
3 – COUNTY ADMINISTRATOR'S REPORT	
4 – BOARD OF SUPERVISORS' UPDATES	
5 – PUBLIC COMMENTS #1 (5 minutes each)	
6 – PUBLIC HEARING	
	None
7 – ACTION MATTERS	
T	Supplemental Funding Request for the James River Water Authority – Steve Nichols, County Administrator
U	Dominion Environmental Stewardship Grant Award—Jason Smith, Director of Parks and Recreation
8 – PRESENTATIONS (normally not to exceed 10 minutes each)	
V	VDOT Quarterly Report and Six Year Plan Presentation—Joel DeNunzio, VDOT Charlottesville Residency Administrator
W	2014 Development Activity Report—Jay Lindsey, Long Range Planner
X	CSA Overview and Budget Summary—Dr. Jacqueline A. Meyers, CSA Program Manager
YZ	Strategic Initiatives Update—Dr. Jacqueline A. Meyers, CSA Program Manager
A	Public Works Projects Update—Wayne Stephens, Public Works Director and County Engineer
B	FY15 3rd Quarter Budget Report—Mary Anna Twisdale, Management Analyst
9 – CONSENT AGENDA	
C	Minutes of April 8, 2015 Meeting—Kelly Belanger Harris, Clerk to the Board
D	Minutes of April 15, 2015 Meeting—Kelly Belanger Harris, Clerk to the Board
E	Reappointment to the Piedmont Workforce Investment Board—Kelly Belanger Harris, Clerk to the Board
F	FY15 BOS Contingency Budget Transfer—Eric Dahl, Finance Director
G	Municipal Clerks Week Proclamation—Kelly Belanger Harris, Clerk to the Board
H	Piedmont Workforce Network Chief Local Elected Officials Agreement (CLEO) – Bobby Popowicz, Community Development Director
10 – UNFINISHED BUSINESS	
	TBD
11 – NEW BUSINESS	

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For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.

TBD

12 – PUBLIC COMMENTS #2 (5 minutes each)

13 – CLOSED MEETING

Real Estate, Prospective Industry, and Legal Matters

14 – ADJOURN

Steven M. Nichols
2015.04.30
07:40:08 -04'00'

County Administrator Review

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PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag
of the United States of America
and to the Republic for which it stands,
one nation, under God, indivisible,
with liberty and justice for all.

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ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.

2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.

3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.

4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
   - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
   - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
   - Speakers should approach the lectern so they may be visible and audible to the Board.
   - Each speaker should clearly state his/her name and address.
   - All comments should be directed to the Board.
   - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
   - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
   - Speakers with questions are encouraged to call County staff prior to the public hearing.
   - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
   - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
   - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
   - Further public comment after the public hearing has been closed generally will not be permitted.

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FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: May 6, 2015

AGENDA TITLE:	James River Water Authority (JRWA) Funding Request				
MOTION(s):	**I move the Board of Supervisors approve a supplemental appropriation for the James River Water Authority (JRWA) in the amount of $362,500.00 for costs associated with PPEA Interim Agreement for administrative, engineering, and water withdrawal system design efforts, with funding to come from Uncommitted Fund Balance, and such funds to be repaid to Fluvanna County from JRWA bond issuance proceeds.**				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Steve Nichols, County Administrator				
PRESENTER(S):	Steve Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Current				
DISCUSSION:	The James River Water Authority (JRWA) has executed an Interim Agreement with Faulconer Construction under the PPEA process. Under this Interim Agreement, PPEA Contractor, using the Design Professionals, shall provide all professional design and engineering services necessary to develop 85% of the system design for the pump station and pipeline and 100% of the design for the intake structure as set forth in the Proposal. The Interim Agreement Services shall also include real estate acquisition services and permitting services. The cost of services under the Interim Agreement is $725,017. Both Louisa County and Fluvanna County are responsible for 50% (~$362,500) of the Interim Agreement costs.				
FISCAL IMPACT:	Funding is required to execute the PPEA Interim Agreement; funds will be repaid to Fluvanna County out of the JRWA bond proceeds for construction of the project. Such bond proceeds are expected to be provided in Summer 2015.				
POLICY IMPACT:	N/A				

LEGISLATIVE HISTORY:	JRWA established by Fluvanna County and Louisa County in 2009. Some preliminary engineering review and design work was accomplished at that time, but was not followed through to completion.
ENCLOSURES:	• JRWA Funding Request Resolution - 2015-05-06 • JRWA Interim Agreement • JRWA Project Schedule

REVIEWS	Legal	Finance	Purchasing	HR	Other
		XX			

BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION

Authorizing an Appropriation to the James River Water Authority (JRWA) for Costs Associated with the PPEA Interim Agreement

WHEREAS, there is a need for funding for the anticipated tasks associated with the Interim Agreement for professional design and engineering services necessary to develop 85% of the system design for the JRWA pump station and pipeline and 100% of the design for the intake structure; and

WHEREAS, the Interim Agreement services shall also include real estate acquisition services and permitting services; and

WHEREAS, the estimated costs associated with the professional design and engineering services will be approximately $725,017; and

WHEREAS, Fluvanna and Louisa Counties are to contribute equally regarding the costs of the Authority; and

WHEREAS, the Authority requires a $362,500 appropriation from both the County of Fluvanna and the County of Louisa for costs associated with the Interim Agreement; and

WHEREAS, the Authority will repay the $362,500 to each County from the proceeds of project bonds to be issued through the Virginia Resources Authority in 2015.

NOW, THEREFORE BE IT RESOLVED, on this 6th day of May 2015, that the Fluvanna County Board of Supervisors hereby approves an appropriation in the amount of $362,500 to the James River Water Authority for costs associated with PPEA Interim Agreement professional design and engineering services. The source of funds is the County's Uncommitted Fund Balance.

Adopted this 6th day of May 2015
by the Fluvanna County Board of Supervisors

_____
Mozell H. Booker, Chairperson

INTERIM AGREEMENT

This INTERIM AGREEMENT ("Interim Agreement") dated this ___ day of March, 2015 is between the James River Water Authority, a political subdivision of the Commonwealth of Virginia ("Owner") and Faulconer Construction Company, Inc. a Virginia Corporation ("PPEA Contractor"), whose Identification Number (FEIN) is 54-0577820.

RECITALS

1. On February 4, 2014, the Owner adopted "Public-Private Education Facilities and Infrastructure Act of 2002 – Guidelines," establishing procedures for the development of public facilities through public-private partnerships ("Implementing Procedures"), which procedures satisfy the requirements of the Public-Private Education Facilities and Infrastructure Act of 2002 (Title 56, Chapter 22.1 of the Code of Virginia of 1950, as amended), hereinafter referred to as the "PPEA".

2. Owner received an Unsolicited PPEA Proposal from PPEA Contractor on February 12, 2014 (the "Proposal") (Attachment A) in connection with Design and Construction of a Raw Water Intake and Pump Station and Raw Water Pipeline to terminate in the vicinity of the Colonial Pipeline Easement and State Route 6 having the project title James River Water Supply Project ("Project").

3. On March 7, 2014, the Owner published a notice of receipt of the PPEA Contractor's Proposal and invited for consideration competing proposals, to be submitted to the Owner on or before May 10, 2014.

4. On May 9, 2014 Owner received one (1) competing PPEA proposal for consideration and also received PPEA Contractor's Modification to PPEA Contractor's Proposal ("Modified Proposal") (Attachment B).

5. On September 12, 2014, PPEA Contractor submitted PPEA Contractor's Detailed Stage Submission to PPEA Contractor's Proposal ("Detailed Stage Proposal") (Attachment C).

6. On October 14, 2014, the Owner determined that it would be advantageous for the Owner to proceed with the Project using procedures for competitive negotiation, rather than sealed, competitive bids, given the probable scope, complexity and urgency of the Project; the merits of risk-sharing and the potential for added value; and the economic benefit from the Project that might otherwise not be available.

7. On November 4, 2014 the Owner held a public hearing on the proposals and subsequently determined to proceed to the detailed phase review and negotiate an interim and/or comprehensive agreement with the PPEA Contractor.

8. Based upon the PPEA Contractor's proposal to complete the design and construction of the Project, the Parties have negotiated this Interim Agreement consistent with the PPEA, other applicable law, the Implementing Procedures, PPEA Contractor's

Conceptual Proposal and Detailed Proposal, and discussions between representatives of the Owner and the PPEA Contractor.

9. Owner and PPEA Contractor desire to commence, on the terms and subject to the conditions set forth in this Interim Agreement, the Services, defined below, while the parties are negotiating the definitive Comprehensive Agreement for PPEA Contractor's full performance of the design, construction and other related services of the Project (the "Comprehensive Agreement").

10. PPEA Contractor has executed Appendix A, James River Water Authorities, Standard Terms and Conditions and agrees hereto to be bound by those Standard Terms and Conditions.

11. Having considered this Agreement and other information, the Owner has determined that the Project to be designed and constructed pursuant to this Agreement serves the public purpose of the PPEA under the criteria of Section 56-575.4(C) of the Code, and posted this Agreement for public inspection in accordance with the PPEA and Implementing Procedures.

NOW, THEREFORE, in consideration of the Recitals set forth above, and good and valuable consideration as set forth below, the parties agree as follows:

1. Recitals. Owner and PPEA Contractor each represents to the other that following recitals as they pertain are true and correct as to the declarant and shall remain true throughout the term of this Interim Agreement.

2. Definitions. The following definitions apply to this Agreement. Capitalized Terms not defined herein shall have the meanings as defined in the PPEA, The Guidelines and PPEA Contractor's Proposal and Modified Proposal.

A. "Codes and Standards" means all Legal and Permitting Requirements including, but not limited to Virginia Department of Health (VDH) "*Waterworks Regulations*"; Virginia Department of Environmental Quality (VDEQ) regulations, Virginia Department of Transportation regulations and entrance design requirements; County of Fluvanna site plan design requirements and procedures; Federal Aviation Administration regulations; Virginia Department of Conservation and Recreation as well as all practices, care and skill used by members of the design and engineering professions in the Commonwealth of Virginia practicing on similar projects at the same time.

B. "Guidelines" means the James River Water Authority Procedures in accordance with the Public-Private Education Facilities and Infrastructure Act of 2002 as adopted by Resolution of the James River Water Authority on February 4, 2014.

C. "Design Professionals" or "Design Consultants" means any of those engineers, and consultants providing any services relating to the Project and any of the firms that employ any of them, as engaged by PPEA Contractor. The engineers designated in the Proposal

are the Timmons Group. In the event PPEA Contractor desires to change Design Professionals, approval must be obtained from Owner in writing, which approval may not be unreasonably withheld.

D. "Facility" means the Raw Water Intake and Pump Station and Raw Water Pipeline and other related infrastructure within the County of Fluvanna, as more specifically described in the Proposal.

E. "Plans" means Project specific drawings prepared by the Design Professionals which describe the Project in sufficient detail to confirm compliance with Codes and Standards and for PPEA Contractor to perform the Work under a Comprehensive Agreement between Owner and PPEA Contractor in accordance with the terms and conditions thereof.

F. "Project" means the design, development and construction of the Raw Water Intake and Pump Station and Raw Water Pipeline and other related infrastructure in support of within the County of Fluvanna as contemplated by the Proposal. "Project" includes both the entirety of the Project or a part thereof.

G. "Proposal", "Modified Proposal" and "Detailed Stage Proposal" mean PPEA Contractor's Proposal dated February 12, 2014, attached hereto as "Attachment A"; PPEA Contractor's Modification to PPEA Contractor's Proposal dated May 9, 2014, attached hereto as "Attachment B", and PPEA Contractor's Detailed Stage Proposal dated September 12, 2014, attached hereto as "Attachment C" to provide Design and Construction services for a Raw Water Intake and Pump Station and Raw Water Pipeline Facilities.

H. "Services" for purposes of this Interim Agreement means all professional design and engineering services in preparation for all submissions and obtaining all permits and approvals necessary to proceed with the construction phase of the Project in accordance with the Scope of Work described in Exhibit A.

I. "Obligations" means any and all legal obligations of PPEA Contractor under this Interim Agreement.

J. "Site" means the site(s) upon which the proposed facilities will be constructed.

3. Representations.

A. Owner's Representations and Warranties. Owner hereby represents and warrants to PPEA Contractor as follows:

(1) Owner is a political subdivision of the Commonwealth of Virginia and a water authority created under the Virginia Water and Waste Water Authorities Act duly chartered and operating under the laws of the Commonwealth of Virginia and has full power, right and authority to execute, deliver and perform its obligations under, in accordance with and subject to the terms and conditions of this Interim Agreement.

(2) Each person executing this Agreement on behalf of Owner is duly authorized to execute each such document on behalf of Owner.

(3) Neither the execution and delivery by Owner of this Interim Agreement and any other documents executed concurrently herewith to which Owner is a party, nor the consummation of the transactions contemplated hereby or thereby, is in conflict with or will result in a default under or violation of any other agreements or instruments to which it is a party or by which it is bound.

(4) There is no action, suit, proceeding, investigation or litigation pending and served on Owner as of the date of this Agreement which challenges Owner's authority to execute, deliver or perform, or the validity or enforceability of this Agreement and the other related documents to which Owner is a party, or which challenges the authority of Owner official executing this Agreement or the other related documents, and Owner has disclosed to PPEA Contractor any pending and unserved or threatened action, suit, proceeding, investigation or litigation with respect to such matters of which Owner is aware.

B. PPEA Contractor's Representations and Warranties. PPEA Contractor hereby represents and warrants to Owner as follows:

(1) PPEA Contractor represents that Faulconer Construction Company, Inc., in signing this Interim Agreement as well as such Comprehensive Agreement as may be entered into between the parties, is acting on behalf of itself and in so doing, has full power and authority to bind itself to the terms thereof.

(2) PPEA Contractor has taken or caused to be taken all requisite action to authorize the execution and delivery of, and the performance of its obligations under this Interim Agreement and the other related documents to which PPEA Contractor is a party.

(3) Each person executing this Interim Agreement or any other related document on behalf of PPEA Contractor has been or will at such time be duly authorized to execute each such document on behalf of PPEA Contractor.

(4) Neither the execution and delivery by PPEA Contractor of this Agreement and the other related documents to which PPEA Contractor is a party, nor the consummation of the transactions contemplated hereby or thereby, is in conflict with or will result in a default under or a violation of the governing instruments of PPEA Contractor or any other agreements or instruments to which it is a party or by which it is bound.

(5) There is no action, suit, proceedings, investigation or litigation pending and served on PPEA Contractor which challenges PPEA Contractor's authority to execute, deliver or perform, or the validity or enforceability of this Interim Agreement and the other related documents to which PPEA Contractor is a party, or which challenges the

authority of PPEA Contractor official executing this Agreement or the other related documents; and PPEA Contractor has disclosed to Owner any pending and unserved or threatened action, suit, proceeding, investigation or litigation with respect to such matters of which PPEA Contractor is aware.

(6) PPEA Contractor is in material compliance with all laws, regulations and ordinances applicable to PPEA Contractor or its activities in connection with this Interim Agreement and the other related documents.

(7) PPEA Contractor certifies that all material representations, information and data provided in support of, or in connection with, the proposal for the Project are true and correct.

(8) PPEA Contractor acknowledges that Owner is prohibited by law from undertaking any indemnity obligations to PPEA Contractor.

(9) The representations and warranties of PPEA Contractor contained herein shall survive expiration or termination of this Interim Agreement.

4. Interim Agreement Scope of Work.

A. Under this Interim Agreement, PPEA Contractor, using the Design Professionals, shall provide all professional design and engineering services necessary to develop 85% of the system design for the pump station and pipeline and 100% of the design for the intake structure as set forth in the Proposal and more particularly described in the "Interim Agreement Scope of Work" attached hereto as Exhibit A. The Interim Agreement Services shall also include real estate acquisition services and permitting services as further described in Exhibit A.

B. PPEA Contractor shall perform the Services in accordance with and be bound by the terms and conditions set forth in the James River Water Authority's Standard Terms and Conditions attached as Appendix A.

C. Owner and PPEA Contractor shall use their best efforts to maintain the Interim Agreement Schedule, attached hereto as Exhibit B, which may be modified by mutual written agreement of the Parties.

D. The parties intend to use a design-build approach for the design and construction of the Facilities.

E. Because this is a design-build project, Owner does not provide to PPEA Contractor any warranty, express or implied, regarding any services or design performed by Owner's or PPEA Contractor's consultants, agents or employees for the Project. PPEA Contractor shall be responsible for all acts and omissions of the Design Professionals.

5. Interim Agreement Price and Payments.

A. In consideration of the Services provided by PPEA Contractor, the Owner shall pay to the PPEA Contractor the total contract amount of Seven Hundred Twenty Five Thousand Seventeen Dollars ($725,017) ("Contract Amount"). Exhibit C, attached hereto shall serve as the schedule of values for the Contract Amount.

B. Billing shall be done monthly based on the value of services performed during the period for which payment is requested. The Owner will remit payment within 45 days of receipt of a correct invoice. Incorrect invoices shall be subject to correction and/or rejection by the Owner.

C. PPEA Contractor agrees that the Authority has the unilateral right to offset any bill submitted to Owner by PPEA Contractor, or any payment owed to PPEA Contractor by the Owner, by any amount due to the Owner from PPEA Contractor pursuant to the Contract Documents, or any other agreement, contract or transaction between Owner and PPEA Contractor.

6. Owner's Responsibilities.

A. Owner shall have the responsibilities set forth in the James River Water Authority, Standard Terms and Conditions.

7. Interpretation and Intent.

A. In event of any discrepancy between this Interim Agreement, the PPEA Contractor's Proposals, or the James River Water Authority, Standard Terms and Conditions, the terms of this Interim Agreement followed by the James River Water Authority, Standard Terms and Conditions shall control.

B. Execution of this Interim Agreement shall not bind Owner to engage or retain PPEA Contractor for any additional services through a subsequent Agreement, a Comprehensive Agreement or any other contract.

8. Insurance.

At all times during the performance of the work under this Interim Agreement, PPEA Contractor shall take out and maintain each of the following insurances with insurance companies reasonably satisfactory to Owner and in compliance with James River Water Authority, Standard Terms and Conditions:

A. Workers' Compensation and Employers' Liability Insurance for all of its employees engaged in work on the Project in an amount not less than the minimum required by Va. Code §§2.2-4332 and 65.2-100 *et seq.*, and, in case any of such work on

the Project is sublet, PPEA Contractor shall require each subcontractor similarly to provide Workers' Compensation and Employers' Liability Insurance for all of the latter's employees to be engaged in such work. Upon written request by Owner, PPEA Contractor shall submit on the form provided by Owner a Certificate of Coverage verifying Workers' Compensation. PPEA Contractor shall likewise obtain a Certificate of Coverage for Workers' Compensation coverage from each subcontractor prior to awarding the subcontract and maintain them in on-site files.

B. Commercial general liability insurance to include Premises/ Operations Liability, Products and Completed Operations Coverage, Independent PPEA Contractor's Liability, Owner's and PPEA Contractor's Protective Liability, and Personal Injury Liability, which shall insure it against claims of personal injury, including death, as well as against claims for property damage, which may arise from operations under this Agreement, whether such operations be by itself or by any subcontractor, or by anyone directly or indirectly employed by either of them. The amounts of general liability insurance shall be not less than $2,000,000.00 per occurrence and $2,000,000.00 aggregate combined limit. Owner, and its officers, employees and agents, shall be named as an additional insured with respect to the Services being performed by PPEA Contractor.

C. Automobile liability insurance which shall insure it against claims of personal injury, including death, as well as against claims for property damage, which may arise from operations under this Agreement, whether such operations be by itself or by any subcontractor, or by anyone directly or indirectly employed by either of them. The amounts of automobile insurance shall be not less than $1,000,000.00 combined limit for bodily injury and property damage per occurrence.

D. Umbrella or Excess Liability insurance for a minimum single limit of $5,000,000.00 supplementing the Commercial General Liability policy and Business Automobile Liability policy.

E. The Design Professionals shall carry professional liability insurance, on a claims-made basis, in an amount not less than $2,000,000.00 per claim and aggregate. Such policies shall be on a claims-made basis kept in force for no less than five years after the final completion of the Work. PPEA Contractor shall cause each Design Professional to agree in writing to indemnify and hold harmless Owner (with Owner being expressly named as a third party beneficiary of such agreement between the PPEA Contractor and such Design Professional) from claims, losses or damages, to the extent caused by (i) the negligent errors or omissions in Design Services performed by such Design Professional or (ii) claims of patent infringement, copyright infringement, or similar claims arising from such Design Professional's Design Services. PPEA Contractor shall furnish Owner with copies of such insurance policy or policies and written agreement described above.

PPEA Contractor may satisfy the minimum liability limits required above for Commercial General Liability and Business Automobile Liability under an Umbrella or Excess Liability policy.

PPEA Contractor shall be responsible for the filing and settling of claims with insurance adjusters.

Owner reserves the right, but not the obligation, to review and revise any insurance requirement, including but not limited to limits, sub-limits, deductibles, self-insured retentions, coverages and endorsements based upon insurance market conditions affecting the availability or affordability of coverage, or changes in the scope of work/specifications affecting the applicability of coverage, provided Owner compensates PPEA Contractor for any additional costs incurred to obtain insurance criteria different from that specified herein.

Owner, and its officers, employees and agents, and any lender, trustee or similar party in relation to financing of the Project ("Lender"), shall be named as additional insureds with respect to the Work being performed by PPEA Contractor in the above-required commercial general liability, automobile liability, umbrella or excess liability insurance policies. Upon written request, PPEA Contractor agrees to provide Owner Certificates of Insurance evidencing that all coverages, limits and endorsements required herein are maintained and are in full force and effect. The Certificates of Insurance shall clearly indicate the Project name. Said Certificates of Insurance shall include a minimum thirty (30) day notice to Owner and Lender due to cancellation or non-renewal of coverage. The Certificate Holder address shall read:

James River Water Authority
132 Main Street
Palmyra, VA 22963

9. Design Professionals and Ownership of Plans.

Any reports, studies, photographs, negatives, electronic media (e.g. calculations, memoranda, CAD files such as .dwg files) or other documents prepared by PPEA Contractor, or on behalf of the PPEA Contractor by the Design Professional or other consultant, sub-consultant, or subcontractor in the performance of its Obligations shall be remitted to the Owner by the PPEA Contractor, without demand therefore and upon final payment of all services rendered and signing appropriate data transfer agreements, upon the earliest of (i) completion of its Obligation or (ii) termination, cancellation or expiration of this Interim Agreement. PPEA Contractor shall not use, willingly allow or cause to have such materials used for any purpose other than performance of the Obligations without the prior written consent of the Owner. The Owner shall own the intellectual property rights to all materials produced under this Interim Agreement. Should the Owner transfer the plans to another design professional, that design professional shall adhere to all requirements of Virginia Department of Professional and Occupational Regulation (DPOR) for use of said documents. It is the

responsibility of the PPEA Contractor to make this clause or similar clause that achieves the same a part of any contract with the Design Professional or other consultant, sub-consultant, or sub-contractor that are employed to perform on this project.

10. Indemnification.

The PPEA Contractor agrees to indemnify, defend and hold harmless the Owner and its officers, agents, and employees from any claims, damages and actions of any kind or nature, whether at law or in equity, arising from or caused by (i) the use of any materials, goods, or equipment of any kind or nature furnished by the PPEA Contractor; (ii) any services of any kind or nature provided by the PPEA Contractor; or (iii) PPEA Contractor's performance of its Obligations, provided that such liability is not attributable to the sole negligence on the part of the Owner.

11. Comprehensive Agreement.

Should the Parties both conclude that the Project is feasible, it is their intention to negotiate a comprehensive agreement under the PPEA which shall address the completion of design, construction and commissioning of the Project. The Owner's participation in negotiation of a comprehensive agreement shall not constitute an obligation of or commitment by the Owner to execute such comprehensive agreement prior to approval by the governing body of the Owner, which approval may be granted, denied, or conditioned in its sole discretion.

12. Termination

The Owner shall have the unilateral right to terminate this Interim Agreement as a result of default by the PPEA Contractor.

The Owner has the unilateral right to terminate any contract with PPEA Contractor, in whole or in part, without penalty, merely out of convenience, and shall require no breach of contract by PPEA Contractor as a condition of termination. This right of termination for convenience may be exercised at the sole unconditional discretion of the Owner. If a contract is terminated in whole or in part for the convenience of the Owner, the PPEA Contractor shall be paid the contracted price for the service or goods actually provided or rendered up to the date of the termination of the respective contract, but shall not be paid any other fees or lost profits.

Any contract termination notice shall not relieve the PPEA Contractor of the obligation to perform on all outstanding orders issued prior to the effective date of cancellation.

13. Standard of Care.

PPEA Contractor agrees that the standard of care for all professional design and engineering services performed or otherwise provided under this Interim Agreement shall be the care and skill ordinarily used by members of the design and engineering professions in the Commonwealth of Virginia practicing on similar projects at the same time and that the work, at a minimum shall be consistent with the Design Professional's best work. Additionally, the PPEA Contractor represents and warrants that all persons performing any work on the Project under this Agreement shall be licensed and in good standing with any applicable regulatory agency for the full duration of their work on the Project under this Interim Agreement.

14. Resolution of Disputes, Claims and Other Matters.

Contractual claims or disputes by PPEA Contractor against the Owner, whether for money or other relief, except for claims or disputes exempted by law from the procedure set forth herein, shall be submitted in writing no later than sixty (60) days after final payment; provided, however, that PPEA Contractor shall give the Owner written notice of its intention to file a claim or dispute within fifteen (15) days after the occurrence upon which the claim or dispute shall be based. Any written notice of PPEA Contractor's intention to file such a claim or dispute need not detail the amount of the claim, but shall state the facts and/or issues relating to the claim in sufficient detail to identify the claim, together with its character and scope. Whether or not PPEA Contractor files such written notice, PPEA Contractor shall proceed with the work as directed. If PPEA Contractor fails to make its claim or dispute, or fails to give notice of its intention to do so as provided herein, then such claim or dispute shall be deemed forfeited.

The Owner, upon receipt of a detailed claim, may at any time render its decision and shall render such decision within one hundred twenty (120) days of final payment. Each such decision rendered shall be forwarded to the PPEA Contractor by written notice.

If the PPEA Contractor disagrees with the decision of the Owner concerning any pending claim, the PPEA Contractor shall promptly notify the Owner by written notice that the PPEA Contractor is proceeding with the work under protest. Any claim not resolved, whether by failure of the PPEA Contractor to accept the decision of the Owner or under a written notice of PPEA Contractor's intention to file a claim or a detailed claim not acted upon by the governing body of the Owner, shall be specifically exempt by the PPEA Contractor from payment request, whether progress or final. Pendency of claims shall not delay payment of amounts agreed due in the final payment.

The Owner's decision on contractual claims shall be final and conclusive unless the PPEA Contractor appeals within six months of the date of the final decision on the claim by instituting legal action in the appropriate court.

15. Notices.

All requests, notices and other communications required or permitted to be given under this Interim Agreement shall be in writing. Delivery of a notice shall be deemed to have been made when such notice is either:

a) Duly mailed by first-class mail, postage prepaid, return receipt requested, or any comparable or superior postal or air courier service then in effect; or

b) Transmitted by hand delivery, email or facsimile transmission, to the party entitled to receive the same at the address indicated below or at such other address as such party shall have specified by written notice to the other party. Notices to the Owner shall be sent to:

James River Water Authority
c/o Fluvanna County Administrator
132 Main Street
P.O. Box 540
Palmyra, VA 22963

With a copy to:
Brendan Scott Hefty, Esq.
Hefty Wiley & Gore, P.C.
1001 E. Broad Street, Suite 230
Richmond, VA 23219
Brendan@heftywiley.com

To PPEA Contractor: Faulconer Construction Company, Incorporated
Attn: Edwin F. Stelter, LEED AP, DBIA
P.O. Box 7706
Charlottesville, Virginia 22906
2496 Old Ivy Road
Charlottesville, Virginia 22903

Telephone: (434) 295-0033
Telefax: (434) 295-0508

Any party may, upon prior notice to the others, specify a different address for the giving of notice. Notices shall be effective one (1) day after sending if sent by overnight courier or three (3) days after sending if sent by certified mail, return receipt requested.

16. Nondiscrimination.

PPEA Contractor covenants and agrees that during the performance of this Agreement:

A. PPEA Contractor shall conduct its activities in connection with the Project in compliance with all requirements imposed pursuant to Title 2.2, Chapter 42, Sections

4200 *et seq.* of the *Code of Virginia*; Sections 2.2-4310 and 2.2-4311 of the *Code of Virginia*; Titles VI and VII of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; the Americans with Disabilities Act of 1990, as amended; and all applicable rules and regulations. PPEA Contractor agrees that during the performance of this Agreement:

(1) PPEA Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of PPEA Contractor. PPEA Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

(2) PPEA Contractor, in all solicitations or advertisements for employees placed by or on behalf of PPEA Contractor, will state that it is an equal opportunity employer.

(3) Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this Section.

B. PPEA Contractor will include the provisions of the foregoing subsections (1), (2) and (3) in every subcontract or purchase order of over $ 10,000, so that the provisions will be binding upon each subcontractor or vendor.

17. Drug-Free Workplace.

A. During the performance of this Agreement, PPEA Contractor agrees to (i) provide a drug-free workplace for PPEA Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in PPEA Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of PPEA Contractor that PPEA Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over $10,000, so that the provisions will be binding upon each subcontractor or vendor. For the purposes of this Section, "drug-free workplace" means "a site for the performance of work done in connection with a specific contract awarded to a Contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract."

B. PPEA Contractor shall also establish, maintain and enforce policies which prohibit the following acts by all PPEA Contractor, subcontractor and supplier personnel at the Project:

(1) The manufacture, distribution, dispensation, possession, or use of alcohol, marijuana or other drugs, except possession and medically prescribed use of prescription drugs; and

(2) The impairment of judgment or physical abilities due to the use of alcohol, marijuana or other drugs, including impairment from prescription drugs.

18. Illegal Aliens.

PPEA Contractor does not, and shall not during the performance of this Interim Agreement knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

19. Successors and Assigns.

Except as expressly otherwise provided, all of the terms, covenants and conditions hereof shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns. This Interim Agreement may not be assigned by PPEA Contractor without the prior written consent of Owner, exercised in the sole discretion of the James River Water Authority Board.

20. Independent Contractor.

The parties understand and agree that PPEA Contractor, in performing its obligations under this Interim Agreement, shall be deemed an independent PPEA Contractor and not an agent, employee or partner of Owner.

21. Counterparts.

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but both of such counterparts together shall be deemed to be one and the same instrument. It shall not be necessary in making proof of this Agreement or any counterpart hereof to produce or account for the other counterpart.

22. Choice of Law and Forum Selection.

To ensure uniformity of the enforcement of the Contract Documents, and irrespective of the fact that either of the parties now is, or may become, a resident of a different state, this Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Virginia.

PPEA Contractor agrees, and submits, to sole and exclusive jurisdiction and venue in either of the following courts: the General District or Circuit Courts of Louisa County, Virginia, or the General District or Circuit Courts of Fluvanna County, Virginia; for resolution of any and all claims, causes of action or disputes between PPEA Contractor and the Owner. The PPEA Contractor agrees hereby to waive any jurisdictional or venue defenses related to any such action brought in such courts, and further agrees to not remove or file any such action in Federal Court.

PPEA Contractor agrees that service by registered mail to the address set forth in Paragraph 31.1 of the Standard Terms and Conditions shall constitute sufficient service of process for any such action.

23. Subject to Appropriation.

It is understood and agreed between the Owner and PPEA Contractor that the Owner is bound by this Interim Agreement only to the extent of the funds available and duly appropriated or which may hereafter become available and duly appropriated for the purpose of fulfilling the Owner's obligations with respect to this Interim Agreement.

24. Exhibits and Attachments.

The following are attached hereto and made part of this Interim Agreement:

1. James River Water Authority, Standard Terms and Conditions, Appendix A

2. Attachment A — PPEA Contractor's Proposal to provide Design and Construction services for a Raw Water Intake and Pump Station and Raw Water Pipeline Facilities dated February 12, 2014.

3. Attachment B — PPEA Contractor's Modification to PPEA Contractor's Proposal dated May 9, 2014.

4. Attachment C — PPEA Contractor's Detailed Stage Proposal dated September 12, 2014.

5. Exhibit A – Interim Agreement Scope of Work

6. Exhibit B – Interim Agreement Schedule

7. Exhibit C – Interim Agreement Schedule of Values

IN WITNESS WHEREOF the undersigned have executed this contract on the dates set forth beside their respective signatures.

FAULCONER CONSTRUCTION COMPANY, INC.,

Date: 4/28/2015 By _____
Francis A. Burke III., Vice President

JAMES RIVER WATER AUTHORITY

Date: _____ By _____
Goodman B. Duke, Chairman

Approved as to Form:

_____
Legal Counsel to James River Water Authority

Exhibit A – **James River Water Project Interim Agreement Scope of Services**

Scope of Design Services

A project scoping meeting was held on February 3, 2015; a copy of meeting minutes as prepared by the Authority's Consultant, MBP, is attached to and made part of this Exhibit. The Faulconer/Timmons Group/MEB team services to be provided during the Interim Agreement phase are based on discussions and direction outlined in the project scoping meeting minutes.

The Faulconer/Timmons Group/MEB team will perform the following services as part of the Interim Agreement:

1. **Preliminary Engineering Evaluations and Due Diligence Services.**

   a. Property Acquisition (Easements and Properties):

      The Faulconer/Timmons Group/MEB team has a real estate sub consultant (KDR Real Estate Services (KDR)) on the team to assist the JRWA in acquisition of easements and other property acquisition. Timmons Group will prepare easement exhibits/plats and other property plats as required in support of property acquisition.

      KDR will perform acquisition services for easements, right-of-way, and other real property. The services shall include plats, title research, appraisals and appraisal reviews and negotiations. These services do not include condemnation, which will be responsibility of the Authority.

   b. Preliminary Engineering & Alternatives Evaluation:
      - Preliminary Engineering for Intake and Pump Station and Pipeline to include:
        - Alternatives evaluation & preliminary engineering analysis for intake design
        - Alternatives evaluation & preliminary engineering analysis for pump station configuration
        - Preliminary engineering evaluation for the pipeline size and routing alternatives

      - Efforts to date:
        - Detailed review of available permits, reports and studies previously prepared in support of the **James River Water Project**
        - Detailed review of the available Fluvanna County property parcel data
        - Conceptual Design on all Pipelines to include preliminary profiles.
        - Advanced Conceptual Design Plans for the River Intake and Pump Station to include detailed Building and Equipment Configurations.
        - Preliminary design calculations (to confirm the Conceptual Design)
        - Following an initial engineering review pipeline routes, the Faulconer/Timmons Group/MEB team personnel drove or walked the proposed pipeline alignments. The Faulconer/Timmons Group/MEB team has reviewed with County and/or Authority personnel the proposed alignment routes, technical issues, permitting, environmental studies, etc., prior to proceeding with the detailed design for the project.

c. Due Diligence Site and Alignment Investigations:
   - Identify best siting and alignment options based on subsurface information, property boundaries, existing utilities, environmental concerns, public and private easements and right-of-ways, and other related matters that could impact the project.
   - Review and assess progress plans and related documents for cost, constructability, operational and maintenance related matters.

2. Public Outreach and Communications

The Faulconer/Timmons Group/MEB team will assist the Authority with Public Outreach and Communications; these efforts will be at the direction of the Authority and may include the following:

a. James River Water Authority project website hosted by the Faulconer/Timmons Group/MEB team with links provided on County and/or Authority websites.

b. Assistance in preparation of project exhibits, press releases and photographs for communication of the project details and status to the public.

c. Participation in and assistance in preparation of materials for town hall style meetings; anticipated two meetings.

3. Services associated with the JRWA VWP Permit Renewal

Services related to the on-going activities by the Authority for the relocation of Virginia Water Protection (VWP) #04-0805, now JPA #14-0343 were included as add-ons in the price proposals contained in Faulconer/Timmons Group/MEB's PPEA proposal volumes. Timmons was originally retained separately by the JRWA to perform these permitting services, but the parties now desire to incorporate these services into this Interim Agreement. These services are as follows:

a. Field Surveying Services:

   - Topographic Survey (w/2-ft contours); by conventional field run on ground survey methods
   - Bathymetric Survey of James River

b. Geotechnical investigations:

   Detailed geotechnical investigation to include soil borings, laboratory evaluation and geotechnical report by Geotechnical Engineer at the following locations:
   - River Water Pump Station
   - General vicinity of the proposed intake

c. Environmental Evaluations (Studies and Report):
   - Wetlands identification and permitting with COE and VMRC as necessary
   - Stream crossing permitting with COE
   - Efforts to date:

- On behalf of the Authority, Timmons Group has prepared a wetland delineation study for the project and has submitted the study to the US Army Corps of Engineers (COE) for review and approval.

- Based on an initial investigation of this project by Timmons Group, it is anticipated that utility crossings at wetlands and streams will be performed under existing US Army Corps of Engineers (COE) Nationwide Permits. The need for additional permits and field investigations will be confirmed by Timmons Group during the Preliminary Engineering Evaluations and Due Diligence Services phase of the Interim Agreement.

d. Threatened and Endangered Species (Studies and Report):
   - Perform field studies and reports as requested by review agencies. Currently it is anticipated that a mussel survey will be required.

e. Railroad Crossing Permit:
   - Prepare permit application and submit to CSX Railroad for approval. The Authority shall pay all fees to CSX that are associated with this permit.

4. Interim Agreement Design Phases

The following is a general outline of Interim Agreement Phases and deliverables to be submitted at each design stage. Drawings for major project components will be separated in to multiple plan sets as follows:

- Plan Set A: River Water Intake
- Plan Set B: Pumping Facilities
- Plan Set C: Raw Water Main (to Route 6)

In addition to development of Construction Documents for the project, the Faulconer/Timmons Group/MEB team will deliver to the Authority items that may be required for the development of the project design and/or as required by regulatory agencies. These include the following:

- Topographic Survey
- Bathymetric Survey
- Geotechnical Report
- Threatened and Endangered Species Reports and/or Surveys

A. <u>35% Design Phase – Schematic Design /Project Criteria Phase</u>

The 35% design stage will be prepared to provide sufficient detail to the Faulconer/Timmons Group/MEB team and Authority for confirmation of project scope and interim pricing prior to proceeding to the Design Development Phase. Design drawings will be preliminary and indicate the general arrangement of site improvements, floor plans and equipment. Deliverables will include the following:

1. 35% Drawing sets will be prepared generally as follows:

Plan Set A: River Water Intake

a. General
- Cover Sheet (with drawing index)
- Process Flow Schematic

b. Civil
- Site Plan – Existing Conditions
- Site Plan – Clearing Limits / Grading Limits
- Site Plan – Plan View New Equipment and Piping

c. Intake Equipment and Details
- Intake Equipment and Details – Typical Plan and Sectional Views of proposed equipment and piping

d. Structural
- Intake Structure – Typical Plan and Sectional Views of structural walls if any are included in the design. (no reinforcing)

Plan Set B: Pumping Facilities

a. General
- Cover Sheet (with drawing index)
- Process Flow Schematic

b. Civil
- Site Plan – Existing Conditions
- Site Plan – Grading & Clearing Limits
- Site Plan – Plan View New Equipment and Piping

c. Pumping Facilities
- Floor Plan - Pumping and Piping Equipment
- Miscellaneous Details - Pumping and Piping Equipment

d. Architectural (may be included on Structural drawings)
- Floor Plan – Pump Facilities
- Typical Wall Sections, Elevations and Finishes

e. Structural
- Pump Station Structure – Typical Plan and Section Views (no reinforcing)

f. Electrical
- Electrical Site Plan (indicating preliminary circuit runs)

- Electrical Floor Plan (indicating equipment type and placement)
- Electrical Riser Diagram (indicating preliminary riser based on initial equipment selection and loads)

Plan Set C: Raw Water Main (to Route 6)

a. General
   - Cover Sheet (with drawing index)
   - Process Flow Schematic

b. Civil
   - Site Plan – Existing Conditions
   - Site Plan – Miscellaneous Details
   - Site Plan – Plan and View of Piping
   - Site Plan -- Railroad Crossing Sections
   - Site Plan – River Crossing Sections

2. Outline Specifications: Outline specifications will identify each specification section that is anticipated for the technical specifications and will include a brief narrative of the principal items of construction and equipment to be included in each specification section.

3. Interim Project Cost Estimate: An Interim Project Cost Estimate will be prepared based on the level of design that has been completed at the stage of the submittal. This estimate will assist the Design-Build team and Authority to confirm the desired project scope.

4. Design Narrative: A Design Narrative (DN) will be prepared that outlines the methodology with supporting calculations for selection and sizing of equipment and piping. The DN will also include relevant catalog information.

B. 85% Design Phase – Design Development Phase

The 85% design stage will be prepared to provide sufficient detail to the Faulconer/Timmons Group/MEB team and Authority for confirmation of project scope and interim pricing prior to proceeding to the Working Drawings Phase. This phase will incorporate Authority comments from previous project phases. Design drawings will be detailed to the extent they show the anticipated final equipment and piping configurations, thicknesses and composition of walls and structural slabs including preliminary reinforcing, building elevations, detailed site grading and site improvements. Deliverables will include the following:

1. 85% Drawing sets will be prepared generally as follows:

   Plan Set A: River Water Intake

   a. General
      - Cover Sheet (with drawing index)
      - Process Flow Schematic

b. Civil
- Site Plan – Existing Conditions
- Site Plan – Clearing Limits / Grading Limits
- Site Plan – Plan View New Equipment and Piping
- Site Plan – Erosion and Sediment Control

c. Intake Equipment and Details
- Intake Equipment and Details – Typical Plan and Sectional Views of proposed equipment and piping

d. Structural
- Intake Structure – Typical Plan and Sectional Views of structural walls if any are included in the design.

Plan Set B: Pumping Facilities

a. General
- Cover Sheet (with drawing index)
- Process Flow Schematic

b. Civil
- Site Plan – Existing Conditions
- Site Plan – Grading & Clearing Limits
- Site Plan – Plan View New Equipment and Piping

c. Pumping Facilities
- Floor Plan - Pumping and Piping Equipment
- Miscellaneous Details - Pumping and Piping Equipment

d. Architectural (may be included on Structural drawings)
- Floor Plan – Pump Facilities
- Typical Wall Sections, Elevations and Finishes

e. Structural
- Pump Station Structure – Typical Plan and Section Views (preliminary reinforcing)

f. Electrical
- Electrical Site Plan
- Electrical Floor Plan
- Electrical Riser Diagram

Plan Set C: Raw Water Main (to Route 6)

a. General
- Cover Sheet (with drawing index)

- Process Flow Schematic

b. Civil
- Site Plan – Existing Conditions
- Site Plan – Miscellaneous Details
- Site Plan – Plan and Profile View of Piping
- Site Plan -- Railroad Crossing Sections
- Site Plan – River Crossing Sections

2. Technical Specifications: Technical Specifications for regulatory review and Comprehensive Phase will be submitted for Owner review and comment.

3. Project Cost Estimate: A Project Cost Estimate will be prepared based on the level of design that has been completed at the stage of the submittal. This estimate will assist the Faulconer/Timmons Group/MEB team and Authority in confirming the desired project scope. This estimate will serve as the basis for establishing the Gross Maximum Price (GMP) for the Comprehensive Agreement.

4. Design Narrative: A Design Narrative (DN) will be prepared that outlines the methodology with supporting calculations for selection and sizing of process units. The DN will also include relevant catalog information.

5. Regulatory Submittal for Comments: The Faulconer/Timmons Group/MEB team will submit the 85% design to the Virginia Department of Health (VDH) for review and comment. Comments resulting from this review will be incorporated into the design during the Working Drawings Phase

C. 100% Design Phase – WORKING DRAWINGS PHASE (CONSTRUCTION DOCUMENTS PHASE); River Water Intake

Upon acceptance of the 85% Design Development Phase by the Authority, the Faulconer/Timmons Group/MEB team will proceed with the 100%, Construction Documents Phase for the River Water Intake. Deliverables will include the following:

1. 100% Drawing sets will be prepared generally as follows:

Plan Set A: River Water Intake

a. General
- Cover Sheet (with drawing index)
- Process Flow Schematic

b. Civil
- Site Plan – Existing Conditions
- Site Plan – Clearing Limits / Grading Limits
- Site Plan – Plan View New Equipment and Piping

- Site Plan – Erosion and Sediment Control

c. Intake Equipment and Details
   - Intake Equipment and Details – Typical Plan and Sectional Views of proposed equipment and piping

d. Structural
   - Intake Structure – Typical Plan and Sectional Views of structural walls if any are included in the design.

2. Final Technical Specifications: Final Technical Specifications for regulatory review and Comprehensive Phase.

3. Design Narrative: A final Design Narrative (DN) will be prepared that outlines the methodology with supporting calculations for selection and sizing of process units. The DN will also include relevant catalog information.

4. Regulatory Submittal for Permitting: The Faulconer/Timmons Group/MEB team will submit the 100% design to the Virginia Marine Resources Commission (VMRC) for review and issuance of construction permit.

Note: Design of the pump station and pipeline to 100% completion and approval by Regulatory Agencies for construction will occur during the Comprehensive Agreement phase.

MBP

MEETING MINUTES

JRWA – James River Water Supply Project

February 3, 2015
Faulconer Construction, 8550 Three Notch Rd., Louisa, VA 23093

I. PURPOSE

This meeting was held to provide the Faulconer PPEA team with the required information necessary, relating to the scope of the project, so the Interim Agreement could be drafted and submitted to the James River Water Authority (JRWA). The scope of the project had changed from the initial max daily demand of 6 MGD to 12 MGD, thus requiring JRWA to make a determination on the size and capacity of the proposed pump station. The maximum daily demand has changed due to the service area of the raw water intake increasing from previous engineering studies.

II. ATTENDEES

- Wayne Stephens – Fluvanna County
- Bobby Popowicz – Fluvanna County
- John Robins – Louisa County
- Pam Baughman – Louisa County Water Authority
- Joseph Modica – MBP
- Rob Hattler – Faulconer
- Pete Morris – Faulconer
- RJ Wright – Faulconer
- John Thornton – MEB
- David Ervin (Phone Participant) - MEB
- Joe Hines – Timmons Group
- David Saunders – Timmons Group
- Wes Hunnius – Timmons Group

III. ITEMS DISCUSSED

A. Pump Station Capacity

1) Previous max daily demand was 5.7 MGD.
2) Revised max daily demand is 12 MGD.
3) Preliminary design was two 3 MGD pumps with room for a third pump for future installation. Full build out would require all three 3 MGD pumps. This would provide 6 MGD of flow while providing one pump for redundancy.
4) Revised design would necessitate four 4 MGD pumps at full build out. This would provide 12 MGD of flow while providing one pump for redundancy.
5) The question was raised as to what should the full build out of the pump station design include and what series of pumps should be initially installed?
   i. The conclusion from both Fluvanna and Louisa County reps was to build the pump station for the ultimate capacity of 12 MGD with room for four 4 MGD pumps.
   ii. The Counties also agreed that Faulconer will provide two 3 MGD pumps for this project as these pumps would be adequate to provide the max daily demand for the next 10 or more years. It was anticipated that the 3 MGD pumps that will be installed by Faulconer would more than likely need replacement or refurbishment before water demand was high enough to warrant adding additional pumps or upsizing to the ultimate 4 MGD pumps.

MBP

MEETING MINUTES

JRWA – James River Water Supply Project

February 3, 2015

Faulconer Construction, 8350 Three Notch Rd., Louisa, VA 23093

B. Pump Station Building

1) The pump station and electrical control room will be combined into one building.
2) The pump station layout will be a self-cleaning inline pump configuration.
3) The building will be constructed of split face CMU with a standing seam metal roof.
4) The exposed wet well will be hand rubbed stained concrete.
5) There will be a separated work area within the building with heating and air-conditioning provided. This room will be separated from the control area with a metal stud wall and door.

C. Pump Station Metering

1) There will be a flow meter and vault installed at the pump station.
2) Faulconer is proposing a meter that is not an inline flow meter but a meter that will be installed on the outside of the pipe.
3) Both Counties want the meter details submitted to them for review and approval. There was some concern by the Counties in the accuracy of this type of meter.
4) At the end of the water main adjacent to Route 6, Faulconer will provide a design layout and adequate easement documents for future installation of two flow meters with vaults. The two flow meters and vaults will not be installed as part of this project.

D. Generator/Electrical

1) Faulconer will provide adequate space for a generator that will be sufficient at full build out.
2) Faulconer will provide a few pricing scenarios for the proposed generator with varying capacities to determine the best value.
3) Faulconer will provide adequate electrical panels and control boxes that will be sufficient at full build out.
4) The generator will have a full enclosure with silencing mufflers that are adequate for residential noise attenuation. Sound specifications will be submitted.

E. Water Main Size

1) Because of the increased max daily demand to 12 MGD, both County representatives agreed to increase the size of the water main from 20" to 24"

F. Placement of the Water Main

1) Both County representatives expressed strongly that the designer locate the proposed water main within existing easements as much as physically possible.
2) The County representatives want to disrupt property owners as little as possible.

G. Intake Structure

1) The initial design submitted by the Faulconer PPEA team had a typical tee screen in the river. Upon further investigation, it appears that this type of screen will not be sufficient for this project.
2) The revised design calls for six 2 MGD semi-circular screens attached to a pipe manifold system sitting on a concrete slab on the bottom of the river.

MBP

MEETING MINUTES

JRWA – James River Water Supply Project

February 5, 2015

Faulconer Construction, 8550 Three Notch Rd., Louisa, VA 23093

3) Both County representatives agreed that the intake structure should be constructed for the full 12 MGD max daily demand. From a permitting perspective and not knowing what kind of future environmental restrictions may occur, it was decided that building the intake structure for full future demand was the most prudent choice.

H. Fencing
1) Both County reps agreed that a 6-foot chain link fence with three strands of barbed wire would be installed around the pump station.
2) Two 12-foot or two 14-foot gates will also be installed for access.

I. Access Road
1) It was noted that Faulconer's original PPEA submittal included improvements to the access road with stone aggregate and potential replacement of two storm drainage culverts.

J. Level of Design Necessary to Reach GMP
1) 100% design on intake structure
2) 70% design on pump station
3) 70% design on water main

IV. ADDITIONAL FAULCONER REQUIREMENTS
A. Quality Control testing
B. Plat and easement services
C. Include a shared savings plan for contingencies when the GMP is reached.
D. Submit the Interim Agreement sometime during the week of February 9.

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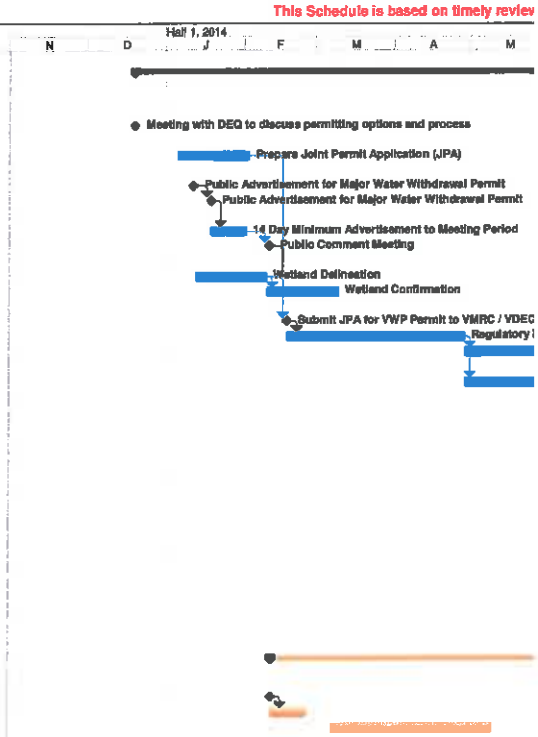
Raw Water S
James River V
Interim Agree
Faulconer/Timn
This Schedule is based on timely review

ID	Task Name	Duration	Start	Finish	Predecessors
1					
2	**Permit Relocation Process and Timeline by JRWA**	**630 days**	**Fri 12/20/13**	**Fri 9/11/15**	
3					
4					
5	Meeting with DEQ to discuss permitting options and process	0 days	Fri 12/20/13	Fri 12/20/13	
6					
7	Prepare Joint Permit Application (JPA)	28 days	Mon 1/6/14	Mon 2/3/14	
8					
9	Public Advertisement for Major Water Withdrawal Permit	0 days	Sun 1/12/14	Sun 1/12/14	
10	Public Advertisement for Major Water Withdrawal Permit	0 days	Sun 1/19/14	Sun 1/19/14	9FS+7 days
11					
12	14 Day Minimum Advertisement to Meeting Period	14 days	Sun 1/19/14	Sun 2/2/14	10
13	Public Comment Meeting	0 days	Tue 2/11/14	Tue 2/11/14	12
14					
15	Wetland Delineation	28 days	Mon 1/13/14	Mon 2/10/14	
16	Wetland Confirmation	28 days	Mon 2/10/14	Mon 3/10/14	15
17					
18	Submit JPA for VWP Permit to VMRC / VDEQ	0 days	Tue 2/18/14	Tue 2/18/14	7,13FS+7 days,15
19	Regulatory Review	70 days	Tue 2/18/14	Tue 4/29/14	18
20	Comment Response Period	53 days	Tue 4/29/14	Tue 7/1/14	19
21					
22	Environmental Field Investigations	53 days	Tue 4/29/14	Tue 7/1/14	19
23					
24	Submit Additional Information	0 days	Tue 7/1/14	Tue 7/1/14	20,22
25	Regulatory Review	63 days	Tue 7/1/14	Tue 9/2/14	24
26	Comment Response Period	21 days	Tue 9/2/14	Tue 9/23/14	25
27					
28	VDEQ Issues Draft VWP Permit and Negotiations with JRWA	14 days	Fri 5/15/15	Fri 5/29/15	
29	Submit 100% Design of Intake to VMRC for Review and Approval	0 days	Fri 5/8/15	Fri 5/8/15	95
30	Property Owner Signature Required on JPA	0 days	Fri 5/8/15	Fri 5/8/15	29
31	VMRC and VDEQ Joint Public Notification	7 days	Fri 5/8/15	Fri 5/15/15	30
32	VMRC Review, Approval and Permit Issuance	91 days	Fri 5/15/15	Fri 8/14/15	31
33	VDEQ Public Advertisement for Draft Permit	32 days	Fri 5/29/15	Tue 6/30/15	28
34	VDEQ VWP Permit Issued	15 days	Tue 6/30/15	Wed 7/15/15	33
35	VMRC Construction Permit Issued	28 days	Fri 8/14/15	Fri 9/11/15	32
36					
37	**JRWA Project Funding**	**0 days**	**Wed 8/12/15**	**Wed 8/12/15**	
38	Tentative VRA Closing Date – Funds available to JRWA	0 days	Wed 8/12/15	Wed 8/12/15	
39					
40	**PPEA Team Selection and Contract Negotiations by JRWA**	**420 days**	**Wed 2/12/14**	**Wed 4/8/15**	
41					
42	Submit PPEA Proposal	0 days	Wed 2/12/14	Wed 2/12/14	
43	JRWA Review PPEA Proposal	14 days	Wed 2/12/14	Wed 2/26/14	42
44	JRWA Advertise PPEA Project	63 days	Fri 3/7/14	Fri 5/9/14	
45	JRWA Interviews and Team Selection	28 days	Mon 9/1/14	Mon 9/29/14	
46					
47	**Sign Interim Agreement**	0 days	Wed 4/8/15	Wed 4/8/15	45
48					
49	**Monthly Progress Meetings**	**217 days**	**Wed 4/1/15**	**Wed 11/4/15**	
58					
59	**Property Acquisition**	**125 days**	**Wed 4/15/15**	**Tue 9/15/15**	
60					
61	Kick off meeting for Easement and Property Acquisition	7 days	Wed 4/15/15	Wed 4/22/15	47SS+7 days
62	Prepare Property and Easement Acquisition Plats	28 days	Wed 4/22/15	Wed 5/20/15	61
63	Negotiate and Acquire Property and Easements	90 days	Wed 5/20/15	Tue 9/15/15	62
64					
65					
66	**Project Design Phases**	**154 days**	**Wed 4/8/15**	**Wed 9/9/15**	
67					
68	Topographic Surveys	28 days	Wed 4/8/15	Wed 5/6/15	47
69	Bathymetric Survey Completed	1 day	Wed 4/8/15	Thu 4/9/15	47
70	Geotechnical Investigation Complete	1 day	Wed 4/8/15	Thu 4/9/15	47
71	Mussel Survey	28 days	Wed 4/8/15	Wed 5/6/15	47
72					
73	Kick off meetings with VDEQ, VDH, VDOT, CVEC, CP, etc.	28 days	Wed 4/8/15	Wed 5/6/15	47
74					
75	35% Design Phase Plan Set A - River Water Intake; Completed	0 days	Wed 4/8/15	Wed 4/8/15	47
76	35% Design Phase Plan Set B - Pumping Facilities	28 days	Wed 4/8/15	Wed 5/6/15	47
77	35% Design Phase Plan Set C Raw Water Pipeline	14 days	Wed 4/8/15	Wed 4/22/15	47
78					
79	JRWA Review 35% Design Phase: Plan Set A - River Water Intake	7 days	Wed 4/8/15	Wed 4/15/15	75
80	JRWA Review 35% Design Phase Plan Set B - Pumping Facilities	7 days	Wed 5/6/15	Wed 5/13/15	76,70
81	JRWA Review 35% Design Phase: Plan Set C - Raw Water Pipeline	7 days	Wed 4/22/15	Wed 4/29/15	77
82					
83	85% Design Phase Plan Set A River Water Intake	7 days	Wed 4/15/15	Wed 4/22/15	79,69,70
84	85% Design Phase Plan Set B - Pumping Facilities	14 days	Wed 5/13/15	Wed 5/27/15	80,68
85	85% Design Phase Plan Set C - Raw Water Pipeline	14 days	Wed 5/6/15	Wed 5/20/15	81,68
86					
87	JRWA Review 85% Design Phase: Plan Set A - River Water Intake	2 days	Wed 4/22/15	Fri 4/24/15	83
88	JRWA Review 85% Design Phase Plan Set B - Pumping Facilities	2 days	Wed 5/27/15	Fri 5/29/15	84
89	JRWA Rewew 85% Design Phase. Plan Set C - Raw Water Pipeline	2 days	Wed 5/20/15	Fri 5/22/15	85
90					
91	Design-Build team submits GMP for Comprehensive Agreement Phase	2 days	Fri 5/29/15	Sun 5/31/15	87,88,89
92					
93	100% Design Phase: Plan Set A - River Water Intake	7 days	Fri 4/24/15	Fri 5/1/15	87
94					
95	JRWA Review 100% Design Phase: Plan Set C - Raw Water Pipeline	7 days	Fri 5/1/15	Fri 5/8/15	93
96					
97	Submit 85% Design to VDEQ, VDH, VDOT, Dominion, CVEC, CP, etc.	7 days	Fri 5/29/15	Fri 6/5/15	87,88,89
98	Prepared to Comments from VDEQ, VDH, VDOT, Dominion, CVEC, CP, etc.	42 days	Fri 6/5/15	Fri 7/17/15	97
99	Final Review by VDEQ, VDH, VDOT, Dominion, CVEC, CP, etc.	28 days	Fri 7/17/15	Fri 8/14/15	98
100					
101	**Enter Into Comprehensive (Construction) Phase**	0 days	Wed 9/9/15	Wed 9/9/15	38FS+28 days,97



APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:
James River Water Authority

PROJECT:
James River Water Project PPEA

APPLICATION #:
PERIOD TO:
PROJECT NOS:

CONTRACT DATE:

Distribution to:
- [ ] Owner
- [ ] Const. Mgr
- [ ] Architect
- [ ] Contractor
- [ ]

FROM CONTRACTOR:
Faulconer Construction Company, Inc.
2496 Old Ivy Rd
Charlottesville, VA 22903

VIA Engineer:
N/A

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM----------	$	725,017.00
2. Net change by Change Orders----------$	$	
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	$	725,017.00
4. TOTAL COMPLETED & STORED TO DATE-$ (Column G on Continuation Sheet)		
5. RETAINAGE:		
a. 5.0% of Completed Work (Columns D+E on Continuation Sheet)	$	
b. 5.0% of Stored Material (Column F on Continuation Sheet)	$	
Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet--------	$	
6. TOTAL EARNED LESS RETAINAGE---------- (Line 4 less Line 5 Total)	$	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)----------	$	
8. CURRENT PAYMENT DUE----------	$	
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$	725,017.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR:

By: _____ Date: _____

State of: _____
County of: _____
Subscribed and sworn to before me this ____ day of _____

Notary Public: _____
My Commission expires:

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ---------- $ _____

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

PROJECT:
James River Water Project PPEA

APPLICATION NUMBER:
APPLICATION DATE:
PERIOD TO:
ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed: From Previous Application (D + E)	Work Completed: This Period	Materials Presently Stored (Not In D or E)	Total Completed And Stored To Date (D + E + F)	% (G/C)	Balance To Finish (C - G)	Retainage
1	Proj. 1: 85% Design River Water Intake, PS & RW Line	$ 478,910				$ -		$ 478,910	$ -
2	Proj. 1: Administrative and Due Diligence	$ 77,000				$ -		$ 77,000	$ -
3	Proj. 1: Real Estate Acquisition Services	$ 51,507				$ -		$ 51,507	$ -
4	*Items Below are part of the Withdraw Permit Process					$ -		$ -	$ -
5	and Relocation of Intake allowance. They were not					$ -		$ -	$ -
6	included as a part of the original project budget.								$ -
7	Threatened & Endangered (Mussel Survey)*	$ 12,600				$ -		$ 12,600	$ -
8	Topographic and Bathymetric Surveys*	$ 26,250				$ -		$ 26,250	$ -
9	Geotechnical Investigations*	$ 15,750				$ -		$ 15,750	$ -
10	Preliminary Engineering for Intake, PS and Pipeline Routing*	$ 52,500				$ -		$ 52,500	$ -
11	Railroad Xing Permit; Prepare & Manage Permit Application*	$ 10,500				$ -		$ 10,500	$ -
12						$ -		$ -	$ -
13						$ -		$ -	$ -
14						$ -		$ -	$ -
15						$ -		$ -	$ -
16						$ -		$ -	$ -
17						$ -		$ -	$ -
18						$ -		$ -	$ -
19						$ -		$ -	$ -
20						$ -		$ -	$ -
21						$ -		$ -	$ -
22						$ -		$ -	$ -
23						$ -		$ -	$ -
24						$ -		$ -	$ -
25						$ -		$ -	$ -
		$ 725,017	$ -	$ -	$ -	$ -		$ 725,017	$ -

Raw Water Supply Project
James River Water Authority
Interim Agreement Schedule
Faulconer/Timmons Group/MEB

This Schedule is based on timely reviews by the JRWA and Regulatory Agencies.

Feb 18, 2015

ID	Task Name	Duration	Start	Finish	Predecessors
1					
2	**Permit Relocation Process and Timeline by JRWA**	**630 days**	**Fri 12/20/13**	**Fri 9/11/15**	
3					
4					
5	Meeting with DEQ to discuss permitting options and process	0 days	Fri 12/20/13	Fri 12/20/13	
6					
7	Prepare Joint Permit Application (JPA)	28 days	Mon 1/6/14	Mon 2/3/14	
8					
9	Public Advertisement for Major Water Withdrawal Permit	0 days	Sun 1/12/14	Sun 1/12/14	
10	Public Advertisement for Major Water Withdrawal Permit	0 days	Sun 1/19/14	Sun 1/19/14	9FS+7 days
11					
12	14 Day Minimum Advertisement to Meeting Period	14 days	Sun 1/19/14	Sun 2/2/14	10
13	Public Comment Meeting	0 days	Tue 2/11/14	Tue 2/11/14	12
14					
15	Wetland Delineation	28 days	Mon 1/13/14	Mon 2/10/14	
16	Wetland Confirmation	28 days	Mon 2/10/14	Mon 3/10/14	15
17					
18	Submit JPA for VWP Permit to VMRC / VDEQ	0 days	Tue 2/18/14	Tue 2/18/14	7,13FS+7 days,15
19	Regulatory Review	70 days	Tue 2/18/14	Tue 4/29/14	18
20	Comment Response Period	63 days	Tue 4/29/14	Tue 7/1/14	19
21					
22	Environmental Field Investigations	63 days	Tue 4/29/14	Tue 7/1/14	19
23					
24	Submit Additional Information	0 days	Tue 7/1/14	Tue 7/1/14	20,22
25	Regulatory Review	63 days	Tue 7/1/14	Tue 9/2/14	24
26	Comment Response Period	21 days	Tue 9/2/14	Tue 9/23/14	25
27					
28	VDEQ Issues Draft VWP Permit and Negotiations with JRWA	14 days	Fri 5/15/15	Fri 5/29/15	
29	Submit 100% Design of Intake to VMRC for Review and Approval	0 days	Fri 5/8/15	Fri 5/8/15	95
30	**Property Owner Signature Required on JPA**	**0 days**	**Fri 5/8/15**	**Fri 5/8/15**	**29**
31	VMRC and VDEQ Joint Public Notification	7 days	Fri 5/8/15	Fri 5/15/15	30
32	VMRC Review, Approval and Permit Issuance	91 days	Fri 5/15/15	Fri 8/14/15	31
33	VDEQ Public Advertisement for Draft Permit	32 days	Fri 5/29/15	Tue 6/30/15	28
34	VDEQ VWP Permit Issued	15 days	Tue 6/30/15	Wed 7/15/15	33
35	VMRC Construction Permit Issued	28 days	Fri 8/14/15	Fri 9/11/15	32
36					
37	**JRWA Project Funding**	**0 days**	**Wed 8/12/15**	**Wed 8/12/15**	
38	Tentative VRA Closing Date – Funds available to JRWA	0 days	Wed 8/12/15	Wed 8/12/15	
39					
40	**PPEA Team Selection and Contract Negotiations by JRWA**	**420 days**	**Wed 2/12/14**	**Wed 4/8/15**	
41					
42	Submit PPEA Proposal	0 days	Wed 2/12/14	Wed 2/12/14	
43	JRWA Review PPEA Proposal	14 days	Wed 2/12/14	Wed 2/26/14	42
44	JRWA Advertise PPEA Project	63 days	Fri 3/7/14	Fri 5/9/14	
45	JRWA Interviews and Team Selection	28 days	Mon 9/1/14	Mon 9/29/14	
46					
47	**Sign Interim Agreement**	0 days	**Wed 4/8/15**	**Wed 4/8/15**	45
48					
49	**Monthly Progress Meetings**	**217 days**	**Wed 4/1/15**	**Wed 11/4/15**	
58					
59	**Property Acquisition**	**125 days**	**Wed 4/15/15**	**Tue 8/18/15**	
60					
61	Kick off meeting for Easement and Property Acquisition	7 days	Wed 4/15/15	Wed 4/22/15	47SS+7 days
62	Prepare Property and Easement Acquisition Plats	28 days	Wed 4/22/15	Wed 5/20/15	61
63	Negotiate and Acquire Property and Easements	90 days	Wed 5/20/15	Tue 8/18/15	62
64					
65					
66	**Project Design Phases**	**154 days**	**Wed 4/8/15**	**Wed 9/9/15**	
67					
68	Topographic Surveys	28 days	Wed 4/8/15	Wed 5/6/15	47
69	Bathymetric Survey Completed	1 day	Wed 4/8/15	Thu 4/9/15	47
70	Geotechnical Investigation Complete	1 day	Wed 4/8/15	Thu 4/9/15	47
71	Mussel Survey	28 days	Wed 4/8/15	Wed 5/6/15	47
72					
73	Kick off meetings with VDEQ, VDH, VDOT, CVEC, CP, etc.	28 days	Wed 4/8/15	Wed 5/6/15	47
74					
75	35% Design Phase: Plan Set A - River Water Intake; Completed	0 days	Wed 4/8/15	Wed 4/8/15	47
76	35% Design Phase: Plan Set B - Pumping Facilities	28 days	Wed 4/8/15	Wed 5/6/15	47
77	35% Design Phase: Plan Set C - Raw Water Pipeline	14 days	Wed 4/8/15	Wed 4/22/15	47
78					
79	JRWA Review 35% Design Phase: Plan Set A - River Water Intake	7 days	Wed 4/8/15	Wed 4/15/15	75
80	JRWA Review 35% Design Phase: Plan Set B - Pumping Facilities	7 days	Wed 5/6/15	Wed 5/13/15	76,70
81	JRWA Review 35% Design Phase: Plan Set C - Raw Water Pipeline	7 days	Wed 4/22/15	Wed 4/29/15	77
82					
83	85% Design Phase: Plan Set A - River Water Intake	7 days	Wed 4/15/15	Wed 4/22/15	79,69,70
84	85% Design Phase: Plan Set B - Pumping Facilities	14 days	Wed 5/13/15	Wed 5/27/15	80,68
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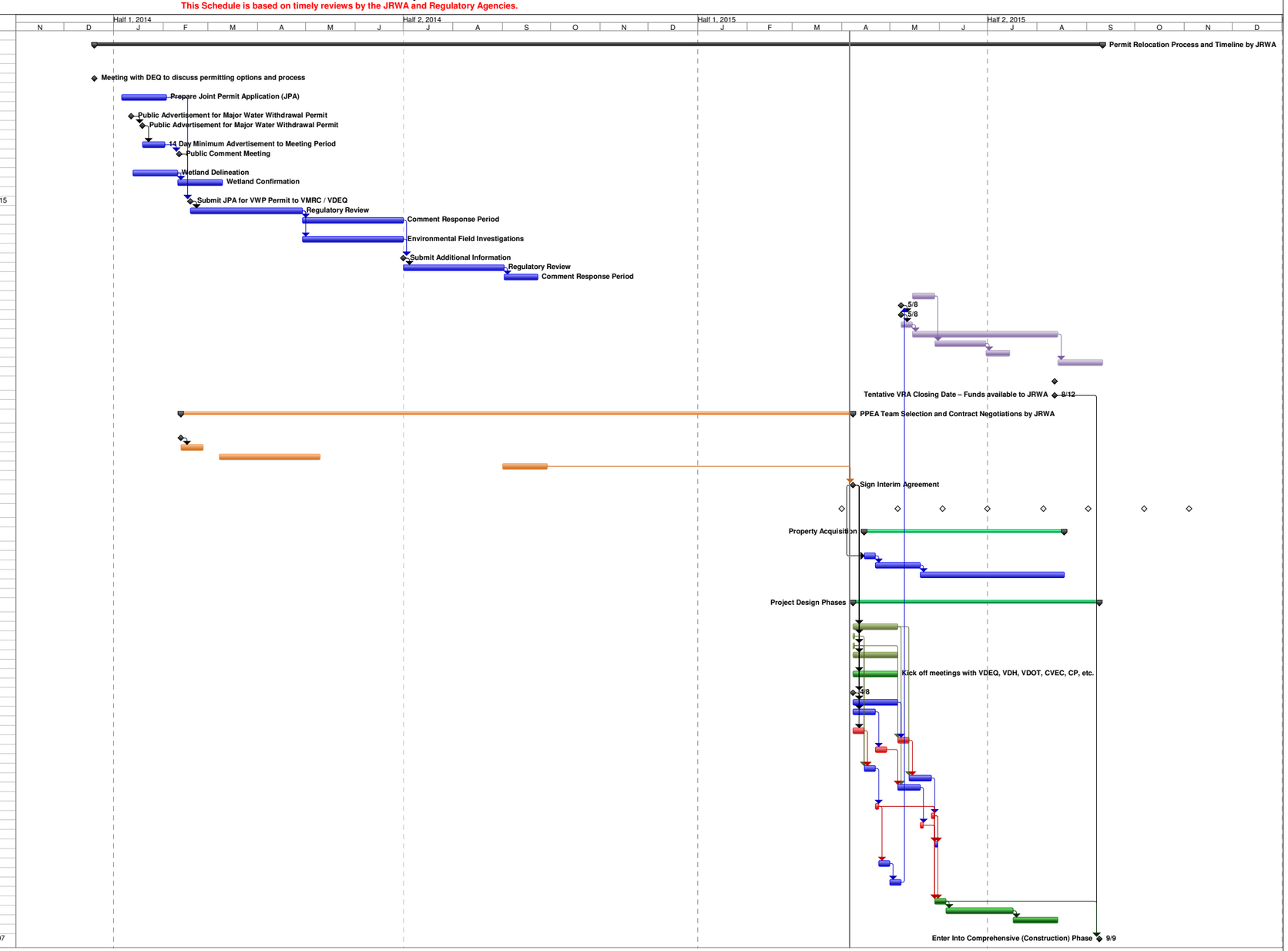
88	JRWA Review 85% Design Phase: Plan Set B - Pumping Facilities	2 days	Wed 5/27/15	Fri 5/29/15	84
89	JRWA Review 85% Design Phase: Plan Set C - Raw Water Pipeline	2 days	Wed 5/20/15	Fri 5/22/15	85
90					
91	**Design-Build team submits GMP for Comprehensive Agreement Phase**	2 days	Fri 5/29/15	Sun 5/31/15	87,88,89
92					
93	100% Design Phase: Plan Set A - River Water Intake	7 days	Fri 4/24/15	Fri 5/1/15	87
94					
95	JRWA Review 100% Design Phase: Plan Set C - Raw Water Pipeline	7 days	Fri 5/1/15	Fri 5/8/15	93
96					
97	Submit 85% Designs to VDEQ, VDH, VDOT, Dominion, CVEC, CP, etc.	7 days	Fri 5/29/15	Fri 6/5/15	87,88,89
98	Respond to Comments from VDEQ, VDH, VDOT, Dominion, CVEC, CP, etc.	42 days	Fri 6/5/15	Fri 7/17/15	97
99	Final Review by VDEQ, VDH, VDOT, Dominion CVEC, CP, etc.	28 days	Fri 7/17/15	Fri 8/14/15	98
100					
101	**Enter Into Comprehensive (Construction) Phase**	0 days	Wed 9/9/15	Wed 9/9/15	38FS+28 days,97



FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: May 6, 2015

AGENDA TITLE:	Dominion Environmental Stewardship Grant Award				
MOTION(s):	**I move to accept the $5,000.00 Dominion Environmental Stewardship Grand Award to be used for a pollinator garden fence, kiosks, interpretive signage and additional tree tubes to be positioned at Pleasant Grove Park.**				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Jason Smith/Parks and Recreation Director				
PRESENTER(S):	Jason Smith				
RECOMMENDATION:	Approve				
TIMING:	The grant was applied for in March and we were notified via email that our application was approved on April 10th. There will be an award letter mailed along with a check no later than May 8th if the BOS approves. Volunteers have been recruited to help with installing the remaining tree tube kits and assisting with building the kiosks for use at Pleasant Grove Park to begin once acceptance of this grant is approved by the BOS.				

DISCUSSION:	We have received an award of $5,000.00 from the Dominion Foundations annual Environmental Stewardship grant for our Meadow Management project at Pleasant Grove Park. This grant will be used towards:
	• Fence around Pollinator Garden supplies and materials to include PLOTSAVER.
	• Materials and supplies for 4 kiosks that will have interpretive and park signage/information for users.
	  o This includes treated wood, screws, shingles, etc. for each kiosk station.
	  o Interpretive park signage related to nature education and park policies will be included in these information stations.
	• Additional tree tubes.				

FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	N/A				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		XX			

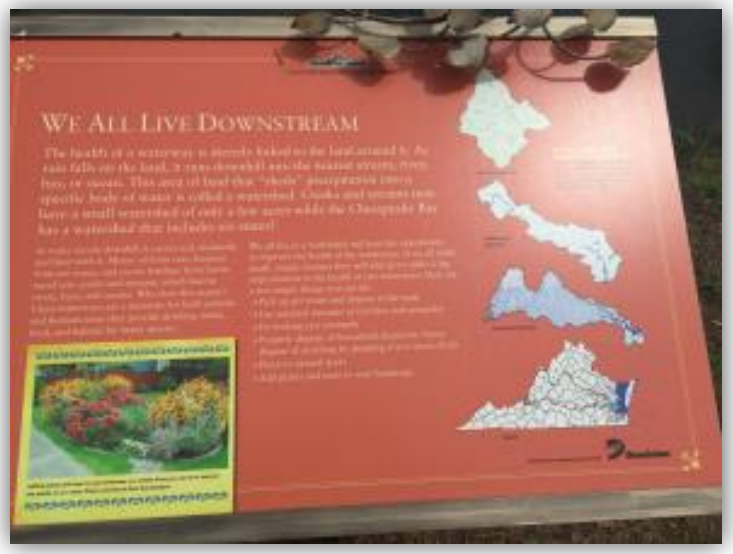
Dominion Environmental Stewardship Grant Award

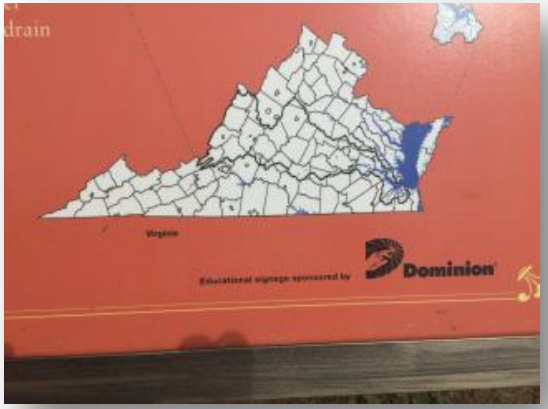
Presentation to the Fluvanna County Board of Supervisors

May 6, 2015

Samples

Let's look at Monarchs
BUTTERFLIESLIVE!


WE ALL LIVE DOWNSTREAM


drain
Virginia
Educational signage sponsored by
Dominion

WHY WE LOVE PLANTS

Questions?

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: May 6, 2015

AGENDA TITLE:	VDOT Quarterly Report and Six Year Plan Presentation				
MOTION(s):					
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
STAFF CONTACT(S):	Bobby Popowicz, Community Development Director				
PRESENTER(S):	Joel DeNunzio, VDOT Charlottesville Residency Administrator				
RECOMMENDATION:					
TIMING:					
DISCUSSION:	VDOT Quarterly Report and Six Year Plan Presentation				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

Culpeper District
Fluvanna County Monthly Report
May 2015

Preliminary Engineering

PROJECT	LAST MILESTONE	NEXT MILESTONE	AD DATE
Route 53 Safety Project – Intersection Improvements at Route 618	Advertised	Re-advertisement	December 2015
Route 656, Bridge replacement over Holman Creek	Field Inspection	Right of Way	TBD
Route 15/53 Roundabout	Public Hearing	Field Inspection	January 2016
Route 600 North Boston Road – Reconstruction	--	Project Scoping – 2015	January 2018
Route 633 North Boston Road – Reconstruction	--	Project Scoping – 2015	2023
Route 629 Deep Creek Road– Bridge Replacement	--	Project Scoping	January 2018
Route 636 Garden Lane – Unpaved Road		Scoping	State Force Construction
Route 1007 Stoneleigh Road – Unpaved Road		Scoping	State Force Construction
Route 714 Union Church Road – Unpaved Road		Scoping	State Force Construction

Construction Activities

Guardrail Repair GR07-967-096, N501

- **Scope:** Guardrail repairs – on call – District wide.
- **Next Major Milestone:** Contract ***Renewed***
- **Contract Completion:** June 30, 2015

Route 6 Hardware River Bridge (NFO)0006-032-201,C501,B602

- **Scope:** Bridge Replacement
- **Next Major Milestone:** Continue construction of the superstructure.
- **Contract Completion:** August 14, 2015

Route 6 Rivanna River Bridge (NFO)0006-032-108, C501, B603

- **Scope:** Bridge Replacement
- **Next Major Milestone:** Problem encountered with girders on Phase 1. Resolve problem, set deck pans and resteel.
- **Contract Completion:** November 20, 2015

Bridge Maintenance Contract (NFO)BRDG-967-240, N501

- **Scope:** Renewable On-call Bridge Maintenance
- **Next Major Milestone:** Contract Award and Execution; approx. April, 25, 2015.
- **Contract Completion:** August 31, 2016

Surface Treatment Schedule ST7A-967-F14, P401

- **Scope:** Albemarle, Greene, Fluvanna, Louisa Counties
- **Next Major Milestone:** Eradication complete. Re-start Paving June 15, 2015 simultaneously with F15 Project. Routes remaining 608, 610, 611, 613, 619, 628, 629, 631, 632, 635, 670, 676, 682, 683, 684, 685, 686, 692 and 693.
- **Contract Completion:** November 1, 2015

Plant Mix Asphalt Schedule (NFO)PM7F-967-F15,P401

- **Scope:** Greene, Fluvanna, and Louisa Counties
- **Next Major Milestone:** Project has a delayed NTP of March 14, 2016
- **Contract Completion:** July 31, 2016

Surface Treatment Schedule ST7A-967-F15, P401

- **Scope:** Albemarle, Greene, Fluvanna, Louisa Counties
- **Next Major Milestone:** Notice to Proceed May 18, 2015
- **Contract Completion:** October 30, 2015

(NFO) BRDG-967-241, N501

- **Scope:** Concrete deck washing
- **Next Major Milestone:** Washing to start approximately August 2015
- **Contract Completion:** October 30, 2015

Traffic Engineering Studies

Completed

None at this time

Under Review

None at this time

Maintenance Activities

VDOT Area Headquarter crews completed the following activities during the past month. For specific route activities, please contact the Charlottesville Residency Office.

- **Debris removal on 2 secondary routes**
- **Culvert installed on 1 secondary route**
- **Patching was performed on 3 primary routes and 5 secondary route**
- **Shoulders repaired on 1 primary route and 1 secondary route**
- **Trash removal on 3 primary routes and 2 secondary routes**
- **Tree removal on 5 secondary routes**
- **Trimming performed on 1 primary route and 7 secondary routes**

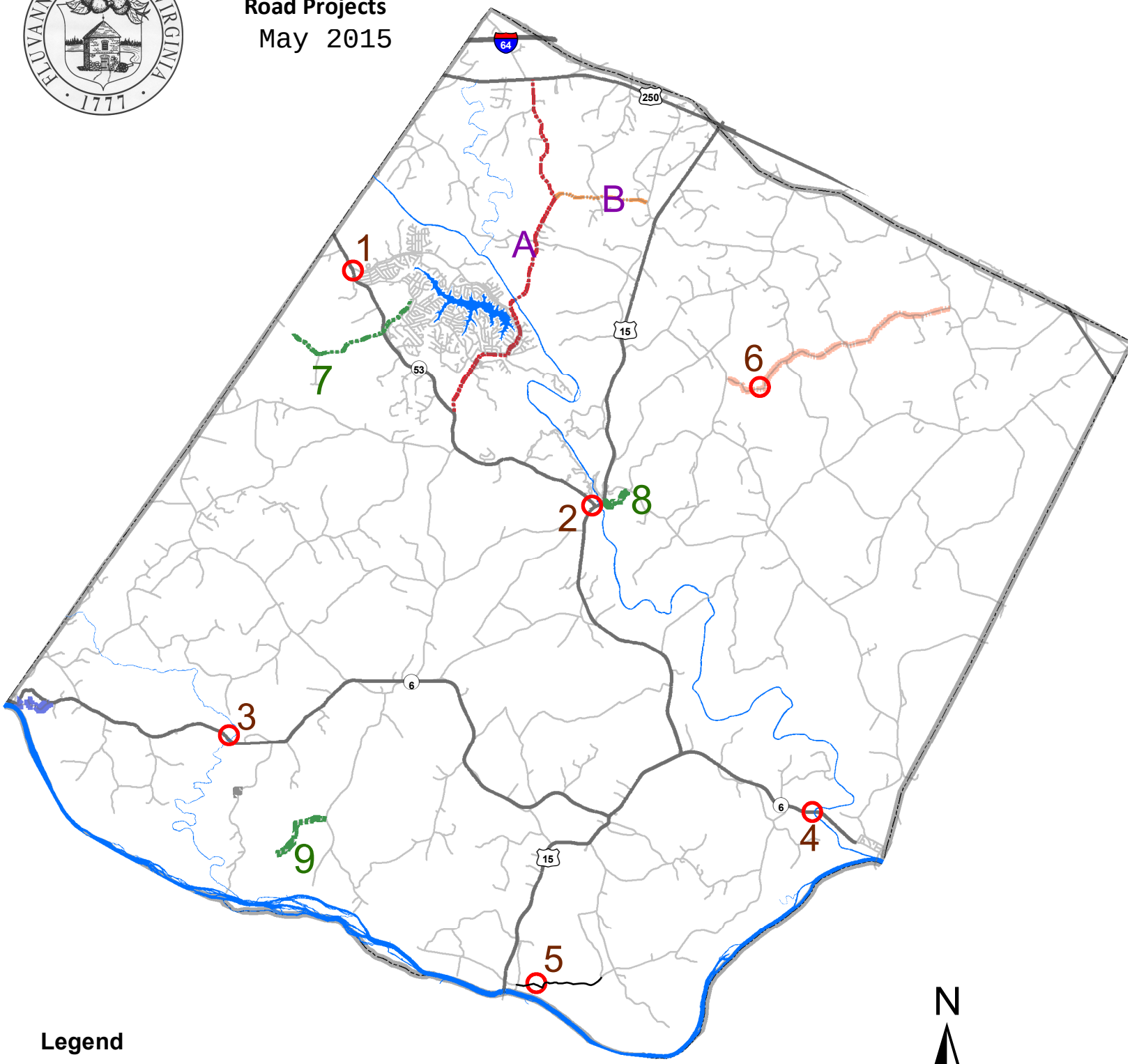
Joel DeNunzio, P.E.
Charlottesville Resident Engineer

Virginia Department of Transportation
701 VDOT Way
Charlottesville, VA 22911

Fluvanna County

Road Projects

May 2015



Legend

Engineering and Construction

1 Rte 53 Safety Project - Intersection Improvements @ Rte 618
2 Route 15/53 Roundabout
3 Rte 6 Bridge Replacement (Hardware)
4 Rte 6 Bridge Replacement (Rivanna)
5 Rte 656 Bridge Replacement (Holman)
6 Rte 629 (Deep Creek Rd) Bridge Replacement
7 Rte 636 (Garden Ln)- unpaved road (scoping)
8 Rte 1007 (Stoneleigh Rd) - unpaved road (scoping 2017)
9 Rte 714 (Union Church Rd) - unpaved road (scoping 2019)

Road Reconstruction

A Rte 600 (South Boston Rd) - Reconstruction
B Rte 633 (North Boston Rd) - Reconstruction

N

0 1.5 3 6 Miles

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: May 6, 2015

AGENDA TITLE:	2014 Development Activity Report				
MOTION(s):	**N/A**				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Jay Lindsey, Long Range Planner				
PRESENTER(S):	Jay Lindsey, Long Range Planner				
RECOMMENDATION:	N/A				
TIMING:	N/A				
DISCUSSION:	The Development Activity Report (DAR) is presented annually for approval to the Planning Commission and the Board of Supervisors. The DAR summarizes development activities in Fluvanna for the preceding year. It is intended to make clear the impacts of growth on the county.				
FISCAL IMPACT:	None				
POLICY IMPACT:	Required by state code				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	2014 Development Activity Report (DAR)				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	N/A	N/A	N/A	N/A	X

Fluvanna County, Virginia

2014 Development Activity Report

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Pictures on Front Cover (from left to right):
Residential development outside of Lake Monticello; Construction Equipment at a work site near Lake Monticello; .

Introduction

The Fluvanna County Department of Planning and Community Development is proud to present the 2014 Development Activity Report (DAR). Development activity in this report has been approved by the Fluvanna County Board of Supervisors and committees appointed or approved by them, including the Planning Commission, Board of Zoning Appeals, and the Department of Planning and Community Development. This report has been prepared to make clear the growth impacting Fluvanna County, which is reflected by changes in land use. Land use changes are tracked by the Development Information Database (DID), which was used to prepare this report and is maintained by the Department of Planning and Community Development

The DID is used to track site development plans, subdivisions, code compliance cases, special use permits, variances, zoning map amendments, zoning text amendments, and conservation easements, among other activities. A similar database used by the Building Inspections Department tracks building permits and is used in the residential activity calculations in this report. A direct comparison of the past fourteen (14) years worth of land use planning data is provided throughout this report.

The DAR allows land use comparisons and trends to be seen over time, which provides important clues for future needs, such as new school bus routes and traffic systems. This report reflects the outcome of development by Election District and Land Use Planning Area, and evaluates Fluvanna County's preservation initiatives. In addition, this report allows an analytical observation of the relationship between land use planning and various application requests. For example, proposed growth areas may not achieve the intended results if development requests are granted in areas outside established Community Planning Areas (CPAs). This report provides a quantitative summary of development through 2014, and indicates where this growth is taking place.

Although residential growth has dropped considerably since its peak several years ago, new homes are popping up throughout the County. While a majority of the new homes built in the County were located within the Rivanna Community Planning Area, only a handful were constructed within the gates of Lake Monticello; as the subdivision approaches build-out, new construction is taking place elsewhere. Sycamore Square, Two Rivers, and Boxwood were the subdivisions which experienced the most new construction in 2014.

While overall development activity continued to decline in the County, several long-range planning projects were initiated in 2014. The County's Comprehensive Plan five-year review process began.

In addition to the future land use map, the 2009 Comprehensive Plan contains 350 strategies for implementing the goals outlined in the plan. Since the adoption of the Comprehensive Plan in March 2009, several of these strategies have been completed, others are on-going actions, and some are in the process of being implemented. Many of these goals will change in 2015, as the Comprehensive Plan is being updated.

Image 1: Lafayette School (ZMP 14-002).

Executive Summary

Land Use Planning Areas

- Fluvanna County's Comprehensive Plan, adopted in 2009, continues to influence growth and development decisions.
- The Comprehensive Plan's designated growth areas cover 11% (20,000 acres) of the County. The growth areas, known as Community Development Areas, are located near existing population centers and are intended to receive the majority of new development.
- Roughly 89% (165,000 acres) of the County is designated as rural by the Comprehensive Plan. There are two designations for rural areas: Rural Residential and Rural Preservation.

Building Permits

- 70 building permits for new homes were issued in 2014, a 20.5% decrease from the 88 permits issued in 2013.
- 27 building permits for new homes (38.6%) were issued within designated growth areas.
- 43 building permits for new homes (61.4%) were issued within rural areas.

Subdivisions

- 47 new lots were approved in 2014, a 261.5% increase from the 13 new lots approved in 2013.
- 31, or 65.9%, of the new lots approved were within designated growth areas.
- 16, or 34%, of the new lots approved were within rural areas.
- Most of the new lots approved within rural areas (77.7%) were associated with family subdivisions.

Site Development Plans

- 14 site development plans were reviewed in 2014, a 7% increase from the 13 plans reviewed in 2013.
- Just over 42% of the site development plans reviewed were located within designated growth areas.

Special Use Permits

- 8 special use permits were reviewed in 2014, the same amount as reviewed in 2012 and in 2013.
- 4 of the special use permits reviewed were located outside of designated growth areas (50%).

Zoning

- 5 rezoning applications were considered in 2014. 3 rezoning applications were approved.
- No (0) zoning text amendments were approved in 2014.
- 1 variance was granted by the Board of Zoning Appeals (BZA) in 2014. The BZA had not considered a variance since March 2, 2010.

Code Compliance

- 8 zoning complaints were initiated after a preliminary investigation in 2014, a 43% decrease (12 cases) from 2013.
- 5 of the cases initiated in 2014 were resolved, and 3 are pending resolution.

Land Conservation

- There are 19 Agricultural and Forestal Districts (AFDs) in Fluvanna County, which include 18,299.3 acres (9.97% of Fluvanna County). AFD enrollment decreased by approximately 396 acres in 2014. 338 parcels are included in AFDs.
- As of January 2015, 13,266.3 acres (7.2% of Fluvanna County) are protected by conservation easements held by various organizations.
- As of January 2015, 111,140 acres (59.9% of Fluvanna County) were enrolled within the Land Use Taxation Program.

Image 2: Newer attached homes in Sycamore Square, a development located within one of the designated growth areas (Rivanna Community Planning Area).

Development & County Government: Planning & Community Development

To ensure that growth and development occur in an orderly way that does not compromise the health, safety, and welfare of current residents and newcomers, Fluvanna County has its own Department of Planning and Community Development. The department's duties and activities are described below:

Current Planning (Development Administration)

This primary activity involves the daily administration and enforcement of the zoning and subdivision ordinances. Tasks associated with the administration of these ordinances include the processing of subdivision proposals, boundary adjustments, easement plats, site plans, special use permits, rezonings, and variances. County staff also respond to general inquiries and other requests.

The department serves as the primary staff contact for the Planning Commission, Board of Zoning Appeals, Agricultural and Forestal District Advisory Committee, and other ad hoc committees and task forces. Department staff also supports the Board of Supervisors as needed or requested.

Long Range Planning (Project/Policy Development and Management)

Planning recommendations are routinely provided to the Planning Commission and the Board of Supervisors on a wide array of issues. Strategic and long-term planning begins with the preparation and implementation of the Comprehensive Plan, associated comprehensive plan or zoning text amendments, the annual review of the Capital Improvements Plan (CIP) by the Planning Commission, and other local projects. These planning documents provide the foundation for many of the land use and budgetary decisions that are implemented by the County.

The department also manages the Agricultural and Forestal District and the Conservation Easement programs. Staff advises County agencies about regional and local transportation issues and assists in the development of recreational facilities as needed. Geographic Information Systems (GIS) information critical to planning and land use decisions is developed, collected, and maintained by planning staff. Routine contact with other regional planning departments including Cumberland, Goochland, Louisa, and the Thomas Jefferson Planning District Commission (and all of its member localities) is critical to maintaining up-to-date information and invaluable regional connections.

Code Enforcement and Inspections

Code compliance ensures that Fluvanna County's regulations are enforced consistently and equitably. A wide variety of code issues are reported to the County, including subdivision and zoning ordinance violations, inoperative vehicle and junkyard complaints, and other nuisance and miscellaneous complaints.

Current Staff

The Department of Planning and Community Development consists of five full-time employees:

Jason Stewart:	Planning Director/Zoning Administrator
Steve Tugwell:	Senior Planner (Current Development)
Jay Lindsey:	Planner (Long-Range Planning)
Deidre Creasy:	Senior Program Support Assistant
Scott Miller:	Code Compliance Officer

Image 3: Beulah Baptist Church; Major Site Development Plan (SDP 15-004).

Development & County Government: Building Inspections

To ensure that structures are built and modified in a safe manner, Fluvanna County has its own Department of Building Inspections. The department's duties and activities are described below:

Building Inspections

The department enforces the Uniform Statewide Building Code for all new structures, additions, and alterations, as required by state law. As part of its enforcement activities, the department reviews plans associated with all new regulated construction; performs the required building, electrical, plumbing, and mechanical inspections; and issues the necessary permits and certificates of occupancy. Inspectors ensure that new construction meets the regulations set forth within the zoning ordinance, including building setbacks. The department is also responsible for assigning addresses to new structures and initiating the street naming process.

Erosion & Sediment Control

The department is responsible for issuing all new land disturbance permits and ensuring that developing sites are in conformance with Chapter 6 (Erosion & Sedimentation Control) of the County Code. As part of their duties, the Erosion and Sediment Control Site Inspectors perform site inspections on a two-week rotation and after all significant rainstorm events. In 2014, the Erosion and Sediment Site Inspector, the Building Official, and Planning Staff worked together to create a stormwater management plan (SMP) in accordance with new state stormwater legislation.

Current Staff

The Department of Building Inspections consists of four full-time employees:

Darius Lester:	Building Official
Andy Wills:	Building Inspector
Roger Black:	Erosion & Sediment Site Inspector
Amy Helfrich:	Permits Clerk

Development & County Government: Planning Commission

The Planning Commission is an appointed body charged with promoting the orderly development of the community. Every locality in Virginia is required to have its own Planning Commission (Virginia Code §15.2-2210). Per Virginia law, the Planning Commission is responsible for:

- Preparing the local comprehensive plan;
- Preparing and reviewing amendments to the zoning and subdivision ordinances;
- Reviewing proposed changes to the zoning map;
- Reviewing major site plans and major subdivisions; and
- Preparing the local capital improvement plan (CIP).

The Planning Commission is not a legislative body, but an advisory committee. It makes recommendations to the Board of Supervisors on legislative matters, such as the adoption and amendment of the comprehensive plan, zoning ordinance, and subdivision ordinance.

The Planning Commission consists of five (5) voting members (one from each voting district) and one (1) non-voting representative of the Board of Supervisors. Planning Commission members are appointed to four-year terms by the supervisors representing their election district.

Staff from the Department of Planning and Community Development provide the Planning Commission with technical support.

Planning Commission Members (as of January, 2014)

Columbia District:	Ed Zimmer
Cunningham District:	Barry Bibb
Fork Union District:	Lewis Johnson
Palmyra District:	Patricia Eager
Rivanna District:	Donald Gaines
Board of Supervisors Rep.:	Tony O'Brien

2009 Comprehensive Plan: Land Use Planning Areas

The Comprehensive Plan is a guide to the future growth and development of Fluvanna County. The current Comprehensive Plan was adopted in 2009 with subsequent amendments. Since its adoption, the document has influenced land use decisions and County policy. Officials continue to implement strategies that help the County realize the goals described within the plan.

The Comprehensive Plan's Future Land Use Map shows where the County wants to direct new development. Fluvanna County has six (6) Community Planning Areas, which are intended to support higher density, mixed-use development around existing population centers. The Rural Residential areas accommodate low-density, clustered residential development, while the Rural Preservation areas are intended to remain largely undeveloped.

Fig 1. Planning Area Acreage

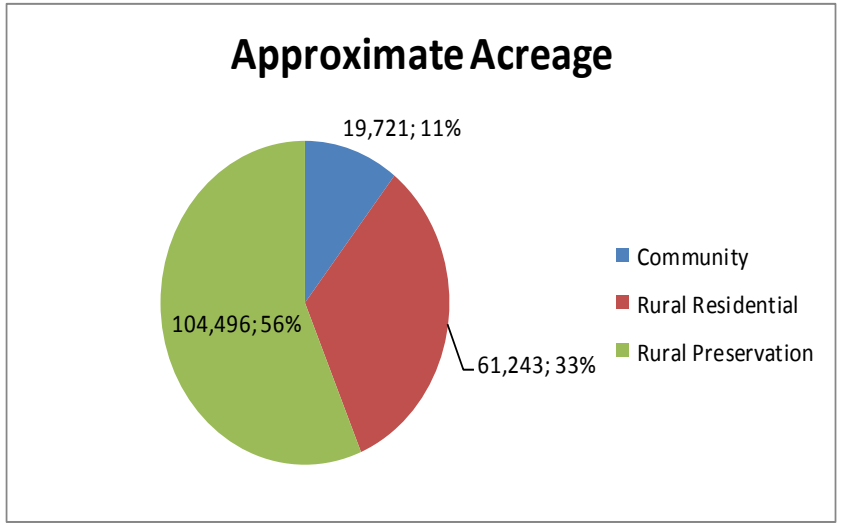


Table 1: Approximate Acreage in Land Use Planning Areas

Planning Area	Number of Parcels	Approximate Acreage	Percentage of Total County Acreage (Approximate)
Community	7,529	19,721	10.6%
Rural Residential	4,571	61,243	33.0%
Rural Preservation	5,096	104,496	56.3%
TOTAL	**17,196**	**185,460**	**100.0%**

Source: Dept. of Planning & Community Development

2009 Comprehensive Plan: Amendments

With the approval of the Board of Supervisors, the Comprehensive Plan may be amended. These amendments should be based upon established goals and sound planning principles. According to Virginia Code, the plan must be reviewed at least once every five (5) years. Occasional revision is essential if the plan is to remain flexible and to continue to serve as a reliable guide for community growth; however, constant amendment of the plan undermines and limits its effectiveness.

Since its adoption in 2009, there have been few amendments to the current Comprehensive Plan. To date, the Board of Supervisors has approved four (4) amendments to the 2009 Comprehensive Plan.

Table 2: Comprehensive Plan Text Amendment Applications (2014)

Applicant Name	Affected Chapters of the Comprehensive	Description of Request
None	*N/A*	N/A

Source: Dept. of Planning & Community Development

Residential Activity: Building Permits

Generally, any project that involves building a new structure, altering an existing structure, or demolishing a structure will require a building permit. Fluvanna County issues building permits for all construction within its boundaries. The number of building permits issued for new home construction helps officials understand the rate at which residential growth is occurring and where it is concentrated. In Fluvanna County, most new dwellings constructed are single-family units.

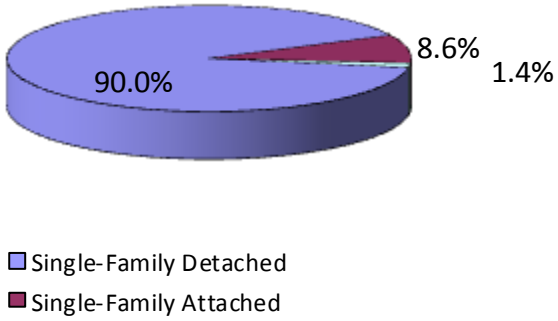
Table 3: Building Permits Issued for New Homes by Type (2014)

Housing Type	Number of Permits Issued	Percentage of Total
Single-Family Detached	63	90%
Single-Family Attached	6	8.6%
Singlewide Mobile Home	0	0.0%
Doublewide Mobile Home	1	1.4%
TOTAL	**70**	**100.0%**

Source: Dept. of Building Inspections

Image 4: A new single-family home under construction in the Boxwood subdivision.

Figure 2: Building Permits by Type (2014)



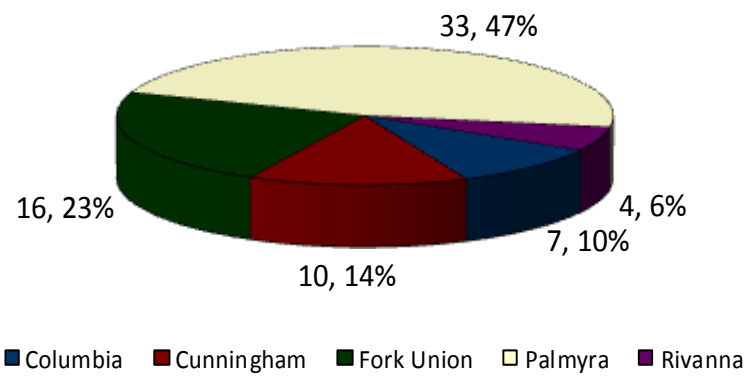
Residential Activity: Building Permits

Table 4: Building Permits Issued for New Homes by Election District (2014)

Election District	Number of Permits Issued	Percentage of Total
Columbia	7	10.0%
Cunningham	10	14.3%
Fork Union	16	22.9%
Palmyra	33	47.1%
Rivanna	4	5.7%
TOTAL	**70**	**100.0%**

Source: Dept. of Building Inspections

Figure 3: Building Permits Issued for New Homes by Election District (2014)



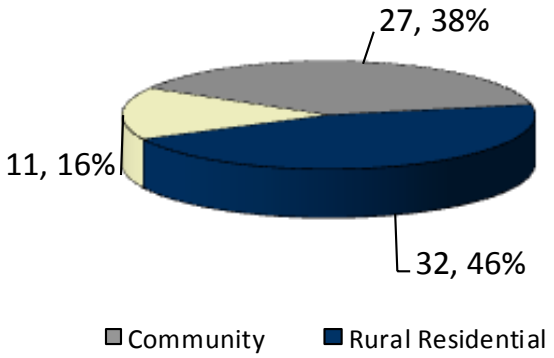
Residential Activity: Building Permits

Table 5: Building Permits Issued for New Homes by Planning Area (2014)

Planning Area	Number of Permits Issued	Percentage of Total
Columbia Community Planning Area	0	0.0%
Fork Union Community Planning Area	0	0.0%
Palmyra Community Planning Area	5	7.1%
Rivanna Community Planning Area	19	27.1%
Scottsville Community Planning Area	0	0.0%
Zion Crossroads Community Planning Area	3	4.3%
Community Planning Area Subtotal	**27**	**38.6%**
Rural Residential Subtotal	**32**	**45.7%**
Rural Preservation Subtotal	**11**	**15.7%**
TOTAL	**70**	**100.0%**

Source: Dept. of Building Inspections

Figure 4: Building Permits Issued for New Homes by Planning Area (2014)



Residential Activity: Building Permits

Lake Monticello is Fluvanna County's largest population center. According to the 2010 census, Lake Monticello housed 9,920 residents, which represents 38.6% of Fluvanna County's total population (2010 Census: 25,691). Since its establishment in the early 1970s, Lake Monticello has supported most of the County's residential growth. As the community approaches build-out, new construction has slowed; new homes in Lake Monticello represent only a small portion of all new construction countywide. According to County estimates, 412 of the community's 4,625 lots are vacant.

Figure 5: New homes built inside and outside Lake Monticello

Figure 5: Number of Permits Issued Inside versus Outside Lake Monticello (2014)

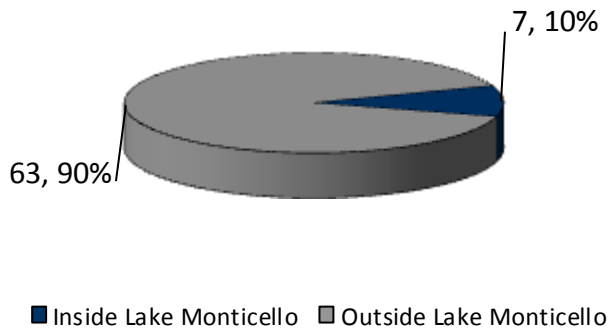


Table 6: Number of Permits Issued for New Detached Homes Inside versus Outside Lake Monticello

	Inside Lake Monticello	Outside Lake Monticello	County Overall
Number of Permits Issued	7	63	70
Percentage of Total	10.0%	90.0%	100.0%
Average Cost of New	$127,286	$195,406	$188,594
Total Cost of New Homes	**$891,000**	**$12,310,549**	**$13,474,393**

Source: Dept. of Building Inspections

Residential Activity: Building Permits

Table 7: Building Permits Issued for New Homes Inside versus Outside Lake Monticello (2014)

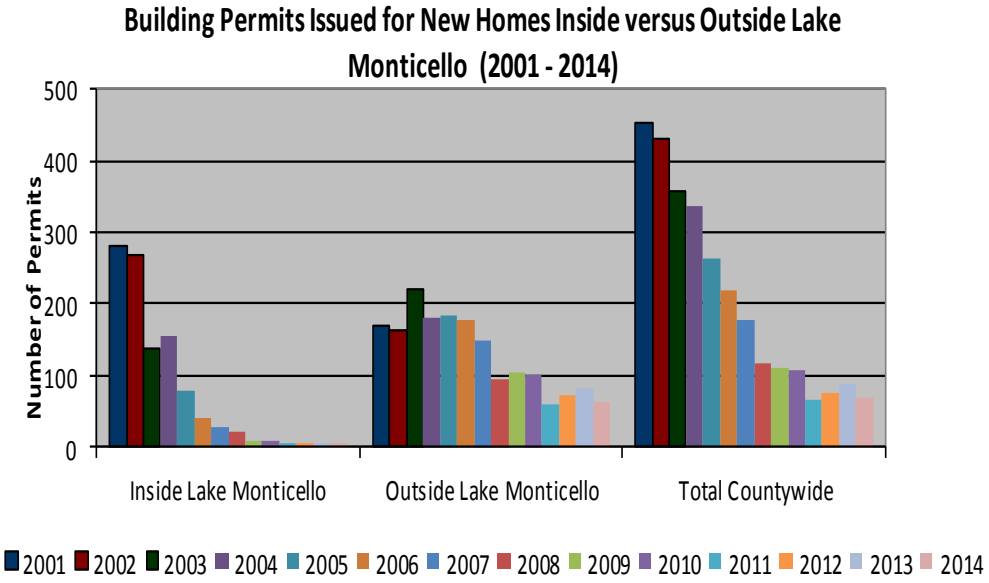
Year	Inside Lake Monticello	Outside Lake Monticello	Total Countywide	Percentage Change from Previous Year
2001	282	171	**453**	**30.1%**
2002	269	162	**431**	**-4.9%**
2003	138	221	**359**	**-16.7%**
2004	154	182	**336**	**-6.4%**
2005	79	184	**263**	**-21.7%**
2006	42	176	**218**	**-17.1%**
2007	27	150	**177**	**-18.8%**
2008	23	95	**118**	**-33.3%**
2009	9	103	**112**	**-5.1%**
2010	9	100	**109**	**-2.7%**
2011	6	61	**67**	**-38.5%**
2012	5	72	**77**	**14.9%**
2013	6	82	**88**	**13.0%**
2014	7	63	**70**	**-20.5%**

Source: Dept. of Building Inspections

Residential Activity: Building Permits

Since the early 1970s, thousands of homes have been constructed in Lake Monticello, Fluvanna County's largest subdivision. In the early 2000s, more homes were built in Lake Monticello than in the rest of the County. In 2001, approximately 62.3% of new homes (282 units) constructed in Fluvanna County were located within Lake Monticello. As the community has approached buildout, the number of new homes constructed within Lake Monticello has dropped considerably. From 2009 through 2014, only 41 new homes were built in the community.

Table 8



Source: Dept. of Building Inspections

Residential Activity: Building Permits

When applying for a building permit, builders must provide an estimate of the home's construction cost. In 2014, the average construction cost of a new home in Fluvanna County was $188,594. Inside Lake Monticello, the average construction cost for a new home was $127,826. Outside of Lake Monticello, the average construction cost for a new home was $195,406.

Note that the average construction cost does not include land costs.

Figure 7: Average costs of home construction

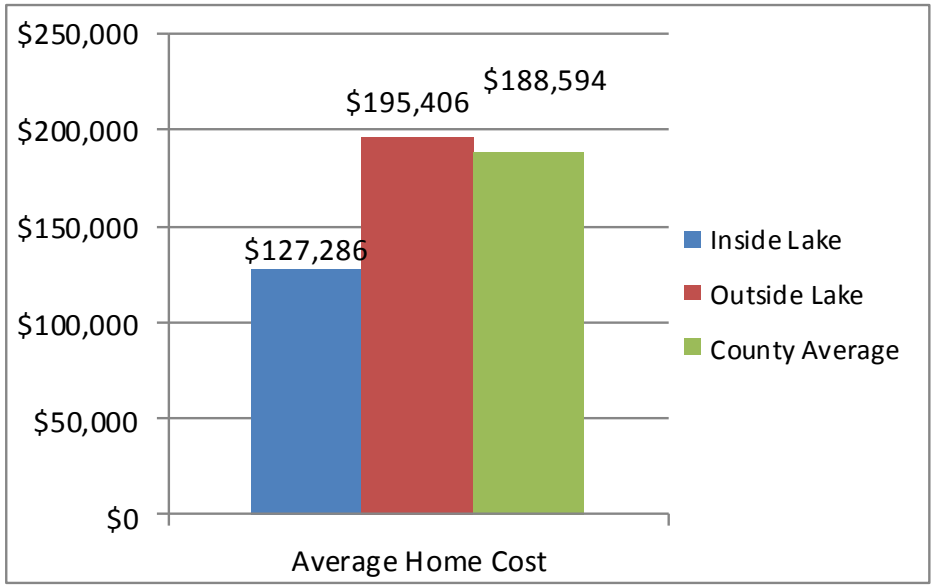


Table 9: Average Construction Cost of New Homes (2014)

	Inside Lake Monticello	Outside Lake Monticello	Countywide
Average Cost of New Detached Homes	$127,286	$195,406	$188,594

New Attached Homes	Average Cost of New Attached Homes
6	$123,582

Residential Activity: Building Permits

As the number of new homes constructed in Lake Monticello continues to decline, builders are purchasing lots in other newly-developed communities. Sycamore Square, located near Lake Monticello, had more new building permits (16) issued than any other subdivision. The subdivisions with the highest number of building permits issued for new homes are located in the northwestern corner of the County, near Lake Monticello and Zion Crossroads.

Table 10: Subdivisions with the Highest Number of Building Permits Issued for New Homes (2014)

Subdivision	Permits Issued
Sycamore Square	**16**
Boxwood Estates	**5**
Cockes Landing	**1**
Deep Creek Estates	**1**
Fox Glen	**2**
Fox Hollow	**2**
Two Rivers	**5**
Hardware River Estates	**1**
Lake Monticello	**6**
Sycamore Landing	**4**
Mountain Meadows	**2**
Cunningham Meadows	**1**
Needham Village	**0**
TOTAL	**46**

Source: Dept. of Building Inspections

Residential Activity: Subdivisions

The subdivision ordinance regulates the division of land. Regulations within the subdivision ordinance control the dimensions of lots, the extent and nature of required utilities, plat details, and necessary transportation improvements. Virginia Code requires all localities to adopt a subdivision ordinance. The approval of subdivision plans is an administrative process; local planning staff reviews subdivision plans to determine whether or not they meet the provisions of the subdivision ordinance. In Fluvanna County, most new subdivisions are associated with residential development.

Residential Activity: Subdivisions

Table 11: Approved Subdivision Lots by Planning Area (2014)

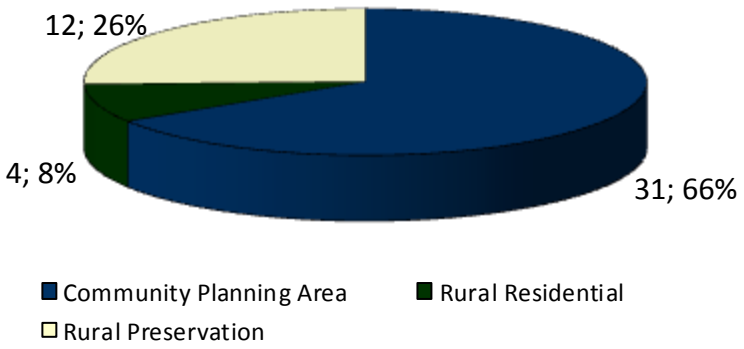
Planning Area	Subdivisions Type and Number of Lots			
Community	**Major**	**Minor**	**Family**	**Total**
Columbia	0	1	4	**5**
Fork Union	0	0	10	**10**
Palmyra	0	0	2	**2**
Rivanna	27	0	0	**27**
Scottsville	0	0	0	**0**
Zion Crossroads	0	2	0	**2**
Community Planning Area	**27**	0	**4**	**31**
Rural Residential	**0**	2	**2**	**4**
Rural Preservation	**0**	0	**12**	**12**
TOTAL	**27**	**2**	**18**	**47**

Source: Dept. of Planning & Community Development

In 2014, forty-seven (47) lots were created and approved through the subdivision process. Two (2) of these lots were created as part of *minor subdivisions* (subdivisions with five or fewer lots). Eighteen (18) lots were associated with *family subdivisions*, which permit the transfer of land to closely-related family members.

Most of the lots created were located within the Community Planning Areas; the second largest number of lots created were located in the Rural Residential Planning Areas, as designated within the 2009 Comprehensive Plan. Community Planning Areas are intended to accommodate higher-density development near existing communities. The Rural Residential Planning Area is intended to accommodate limited low-density residential development (no more than one unit per two acres) and agricultural uses.

Figure 8: Approved Subdivision Lots by Planning Area (2014)



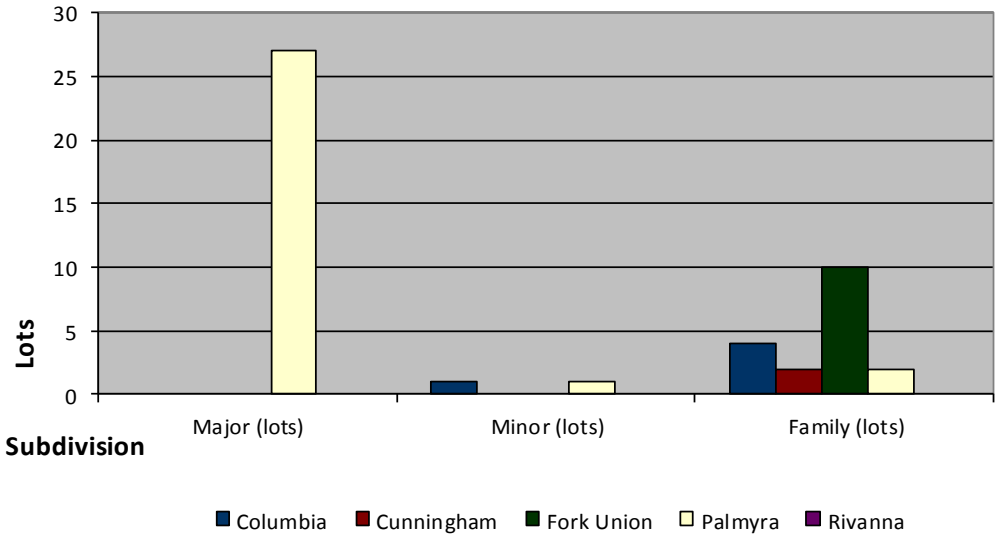
Residential Activity: Subdivisions

Table 12: Approved Subdivision Lots by Election District (2014)

Election District	Major (lots)	Minor (lots)	Family (lots)	Total (lots)	% of Total
Columbia	0	1	4	5	11%
Cunningham		0	2	2	4%
Fork Union	0	0	10	10	21%
Palmyra	27	1	2	30	64%
Rivanna	0	0	0	0	0%
Total (lots)	**27**	**2**	**18**	**47**	**100%**

Source: Dept. of Planning & Community Development

Figure 9: Approved Subdivision Lots by Election District (2014)



Residential Activity: Subdivisions

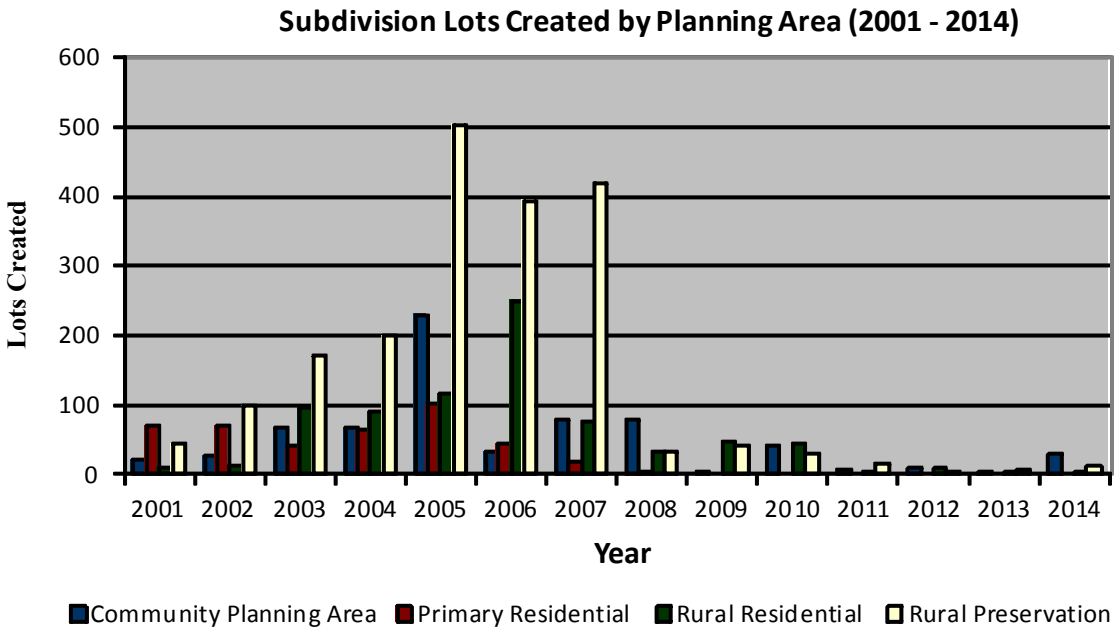
Table 13: Approved Subdivision Lots by Planning Area (2001 - 2014)

Year	Community Planning Area	Primary Residential Planning Area	Rural Residential Planning Area	Rural Preservation Planning Area	Total	% Change from Previous Year
2001	21	70	11	43	**145**	**49.50%**
2002	26	69	13	98	**206**	**42.10%**
2003	67	40	97	172	**376**	**82.50%**
2004	67	63	91	199	**420**	**11.70%**
2005	228	102	115	501	**946**	**125.20%**
2006	32	44	250	392	**718**	**-24.10%**
2007	79	17	75	418	**589**	**-17.97%**
2008	80	4	33	33	**150**	**-74.53%**
2009	2	0	48	40	**90**	**-40.00%**
2010	40	0	45	30	**115**	**21.74%**
2011	6	0	2	14	**22**	**-82.61%**
2012	11	0	11	4	**26**	**18.18%**
2013	2	NA	4	7	**13**	**-50.00%**
2014	31	NA	4	12	**47**	**261.54%**

* Primary Residential Planning Areas were eliminated

Residential Activity: Subdivisions

Subdivision activity has slowed significantly since 2007. In the mid-2000s, thousands of lots were created in Fluvanna County; most of these lots were located in areas designated for rural preservation. After 2007, the number of lots approved annually dropped dramatically. From 2008 to 2014, only 463 new lots were created, fewer than the number of lots created in 2007 alone.



Residential Activity: Fluvanna/Louisa Housing Foundation

As part of the County's commitment to addressing housing needs, the Fluvanna/Louisa Housing Foundation, a non-profit organization, was established by Fluvanna County residents in 1990 to improve substandard housing countywide. Since its founding, the organization has installed plumbing in over 100 homes, assisted many first-time homebuyers, and performed hundreds of emergency repairs. The organization also manages the Housing Choice voucher program.

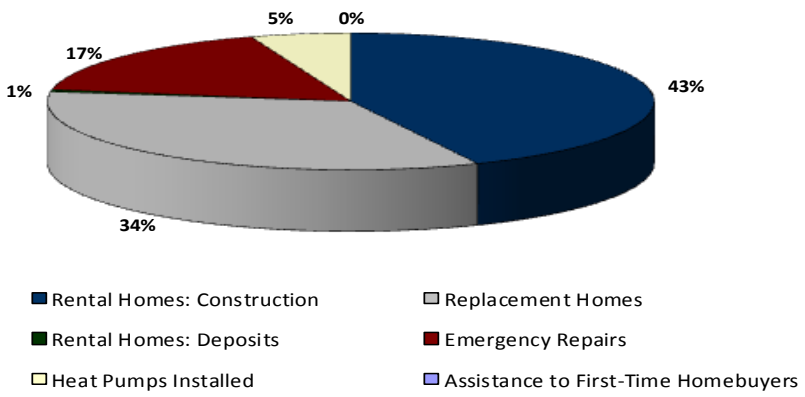
As of July 1, 2012, Fluvanna County no longer provides funding to the Fluvanna/Louisa Housing Foundation.

Table 14: Fluvanna/Louisa Housing Foundation Expenditures on Major Activities (2014)

Type of Activity	Cost
Rental Homes: Construction	$96,900
Replacement Homes	$76,450
Rental Homes: Deposits	$1,200
Emergency Repairs	$38,000
Heat Pumps Installed	$12,000
Assistance to First-Time Homebuyers	$0
TOTAL	**$224,550**

Source: Fluvanna/Louisa Housing Foundation

Figure 11: Fluvanna/Louisa Housing Foundation Expenditures on Major Activities (2014)

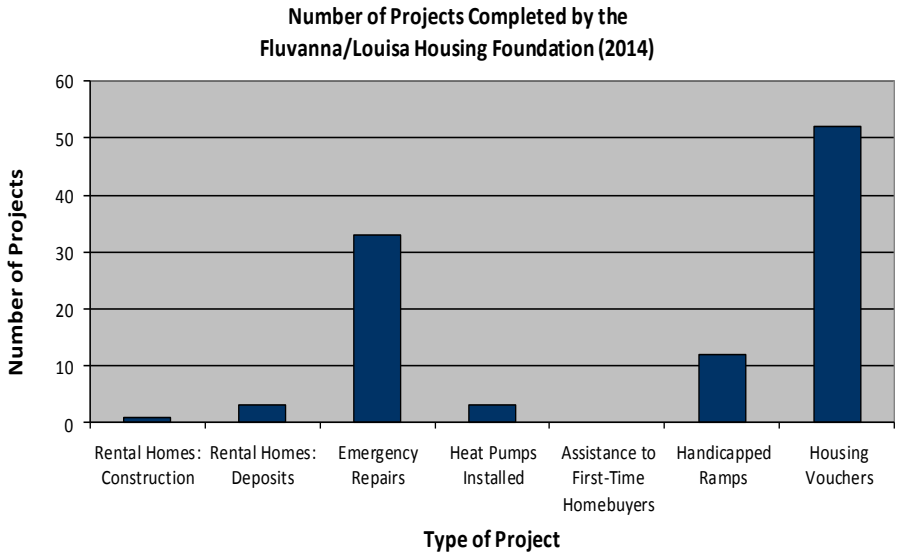


Residential Activity: Fluvanna/Louisa Housing Foundation

Table 15: Number of Projects Completed by the Fluvanna/Louisa Housing Foundation (2014)

Project	Number
Rental Homes: Construction	1
Rental Homes: Deposits	3
Emergency Repairs	33
Heat Pumps Installed	3
Assistance to First-Time Homebuyers	0
Handicapped Ramps	12
Housing Vouchers	52
TOTAL	**104**

Source: Fluvanna/Louisa Housing Foundation



Development Activity: Site Development Plans

Per Fluvanna County's zoning ordinance (Article 23), site development plans must be submitted whenever there is construction that causes a visible change; "visible change" includes grading, clearing for development, mining, or building improvements that change the traffic circulation on the site. Agricultural and forestry activities, as well as the construction of single-family homes on individual lots, are exempt from site plan requirements. Most site plans are reviewed administratively; sketch plans that preclude major site plans must be reviewed by the Planning Commission.

Image 6: Construction in a residential subdivision.

Development Activity: Site Development Plans

Table 16: Site Development Plans within Community Planning Areas (2014)

Community Planning Areas							
Planning Area	**Project Description**	**Applicant**	**Use**	**Zoning**	**Election District**	**Site Plan Type**	**Status**
Zion Crossroads CPA	steel frame	Northland Forest	Industrial	I-1	Columbia	major	APPROVED
Zion Crossroads CPA	building	James Watson	Industrial	B-1	Columbia	amendment	APPROVED
Zion Crossroads CPA	additional parking	Van der Linde	Industrial	I-1	Columbia	minor	APPROVED
Fork Union CPA	lighting plan review	JCM III LLC	Commercial	B-1	Fork Union	sketch plan	APPROVED
Palmyra CPA	new storage	Fluvanna Self Storage	Commercial	B-1	Palmyra	amendment	APPROVED
Rivanna CPA	phased construction	Grace and Glory Church	Institutional	A-1	Columbia	major	APPROVED

Development Activity: Site Development Plans

Table 17: Site Development Plans outside Community Planning Areas (2014)

Rural Residential							
Planning Area	**Project Description**	**Applicant**	**Use**	**Zoning**	**Election District**	**Site Plan Type**	**Status**
Rural Residential	site plan amendment	Campbell Equipment	Industrial	B-1	Columbia	amendment	APPROVED
Rural Residential	2nd site plan amendment	Tenaska VA Partners	institutional	A-1	Cunningham	major	APPROVED
Rural Residential	major site development plan	Tim Reese	commercial	A-1	Palmyra	minor	APPROVED
Rural Preservation Areas							
Planning Area	**Project Description**	**Applicant**	**Use**	**Zoning**	**Election District**	**Site Plan Type**	**Status**
Rural Preservation	phased construction	Beulah Baptist	institutional	A-1	Columbia	major	APPROVED
Rural Preservation	mobile classroom	Freedom Church	institutional	A-1	Fork Union	sketch plan	APPROVED
Rural Preservation	tower	Barry Morris	commercial	A-1	Fork Union	tower	awaiting action
Rural Preservation	tower	52-eighty partners LLC	commercial	A-1	Fork Union	tower	awaiting action
Rural Preservation	tower	Paul Bayer	commercial	A-1	Columbia	tower	awaiting action

Development Activity: Site Development Plans

Table 18: Site Development Plans by Use (2014)

Commercial							
Use	**Project Description**	**Applicant**	**Planning Area**	**Zoning**	**Election District**	**Site Plan Type**	**Status**
Commercial	Major Site Redevelopment	Tiger Fuels	Rivanna CPA	B-1	Cunningham	Major	APPROVED
Commercial	Lighting Plan Review	Mark McWilliams	Fork Union CPA	B-1	Fork Union	Amendment	APPROVED
Commercial	Telecom Site Plan	AT&T	Rivanna CPA	A-1	Cunningham	Minor	APPROVED
Commercial	New Entrance	Design Develop LLC	Palmyra CPA	B-1	Palmyra	Amendment	APPROVED
Industrial							
Use	**Project Description**	**Applicant**	**Planning Area**	**Zoning**	**Election District**	**Site Plan Type**	**Status**
Industrial	Building Addition	Northland Forest	Zion Crossroads CPA	I-1	Columbia	MINOR	APPROVED
Industrial	Building Addition	Northland Forest	Zion Crossroads CPA	I-1	Columbia	AMENDMENT	APPROVED
Industrial	Major Site Plan	I&J Homes	Zion Crossroads CPA	I-1	Columbia	Major	APPROVED
Industrial	WAREHOUSES AND SIDE-WALK	KEITH LANCASTER	Zion Crossroads CPA	I-1	Columbia	MAJOR	APPROVED
Institutional							
Use	**Project Description**	**Applicant**	**Planning Area**	**Zoning**	**Election District**	**Site Plan Type**	**Status**
Institutional	Lighting Plan Review	Effort Baptist Church	Rivanna CPA	A-1	Cunningham	Amendment	APPROVED
Institutional	Site Plan Amendment	Association of Electric Cooperatives	Rural Residential	B-1	Palmyra	Amendment	APPROVED
Institutional	2nd Site Plan Amendment	Association of Electric Cooperatives	Rural Residential	B-1	Palmyra	Amendment (2nd)	APPROVED
Institutional	Major Site Development Plan	VEPCO	Rural Residential	I-1	Fork Union	Major	APPROVED
Institutional	Site Plan Amendment	Calvary Chapel	Rural Preservation	A-1	Fork Union	Sketch Plan	APPROVED

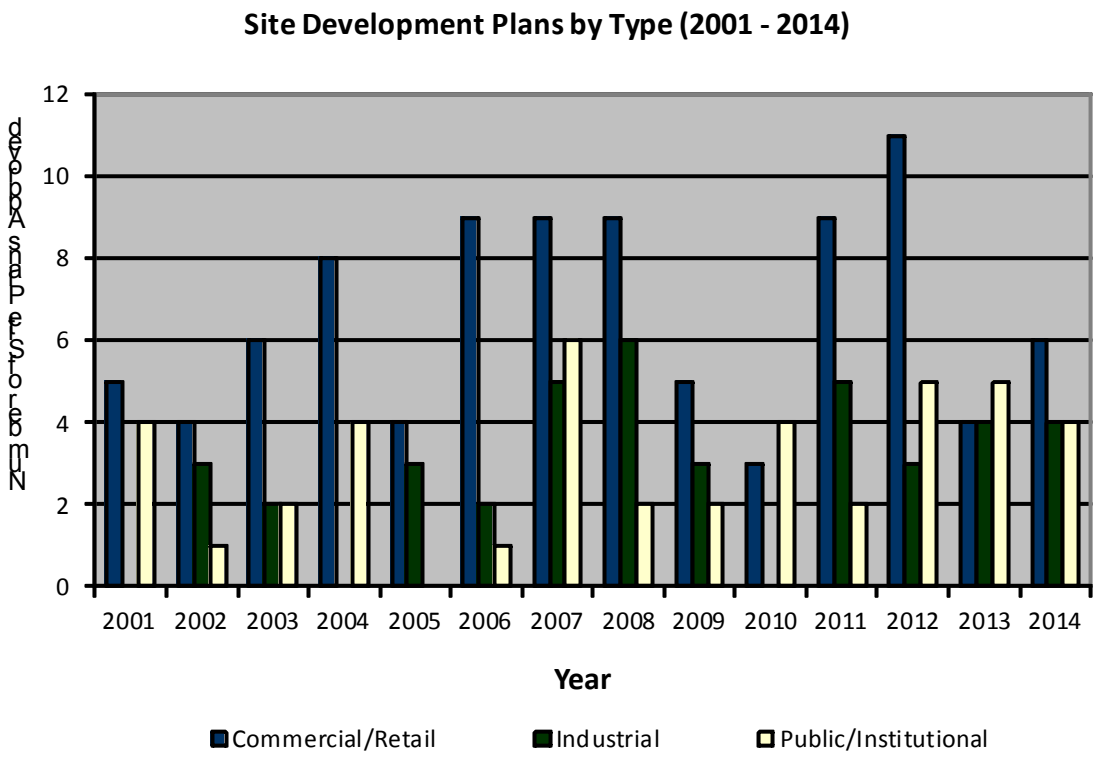
Development Activity: Site Development Plans

Table 19: Site Development Plans by Project Type (2001 - 2014)

Year	Commercial/Retail	Industrial	Public/Institutional	TOTAL
2001	5	0	4	9
2002	4	3	1	8
2003	6	2	2	10
2004	8	0	4	12
2005	4	3	0	7
2006	9	2	1	12
2007	9	5	6	20
2008	9	6	2	17
2009	5	3	2	10
2010	3	0	4	7
2011	9	5	2	16
2012	11	3	5	19
2013	4	4	5	13
2014	6	4	4	14
TOTAL	**92**	**40**	**42**	**174**

Development Activity: Site Development Plans

In 2014, site development plans were submitted for fourteen (14) new projects throughout the County. Eight (8) of these projects were located within one of the community planning areas. The site development plans submitted included six (6) commercial and four (4) each of industrial and institutional.



Zoning Activity: Zoning Text Amendments

The zoning ordinance establishes regulations governing the use of land. Fluvanna County's zoning ordinance includes eleven (11) different districts and describes the allowable uses permitted in each district. It also establishes design standards for new development.

Fluvanna County's zoning ordinance was first adopted in January 1974. Since that time, its text has been amended to reflect the changing needs of the community. Many, but not all, of the zoning text amendments have been initiated by the Planning Commission or Board of Supervisors.

No zoning text amendments were reviewed by the Planning Commission and Board of Supervisors in 2014.

Source: Dept. of Planning & Community Development

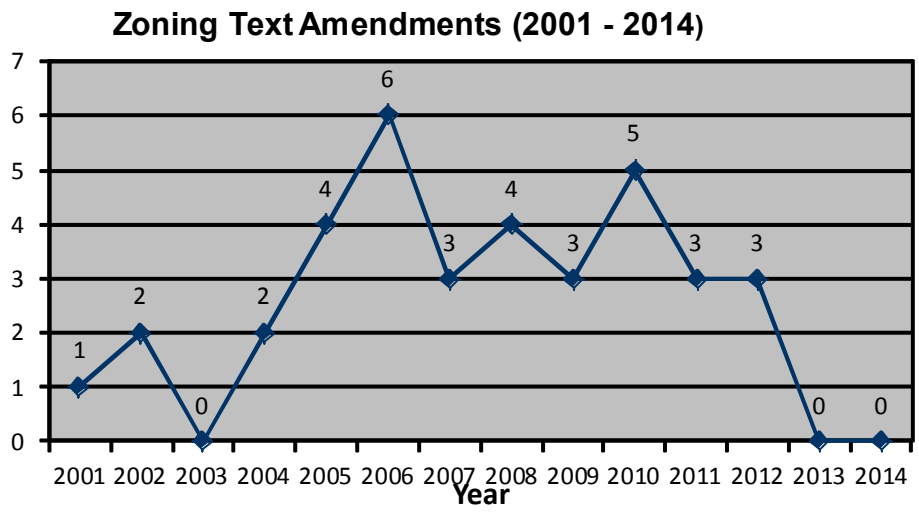
Note: For tracking purposes, amendments to the zoning and subdivision ordinances are both classified as zoning text amendments (ZTAs).

Zoning Activity: Zoning Text Amendments

Most zoning text amendments have been initiated by the Planning Commission or the Board of Supervisors. Many of these amendments were intended to address changing development patterns, as well as economic, environmental, and public safety concerns. Since the County's needs change regularly there is often at least one (1) zoning text amendment annually, although 2013 and 2014 are exceptions to this tendency.

Table 20: Zoning Text Amendments (2001 - 2014)

Year	Number
2001	1
2002	2
2003	0
2004	2
2005	4
2006	6
2007	3
2008	4
2009	3
2010	5
2011	3
2012	3
2013	0
2014	0
TOTAL	**36**



Zoning Activity: Zoning Map Amendments

Zoning map amendments are requests to change the zoning of a particular property (rezoning). Requested zoning map amendments must be reviewed by the Planning Commission and approved by the Board of Supervisors. While these requests generally involve changing the property's zoning classification from one district to another, they may also involve modifications to conditions imposed upon a property as part of a previous rezoning.

There are currently eleven different zoning districts: A-1 (Agricultural), R-1 (Residential, Limited), R-2 (Residential, General), R-3 (Residential, Planned Community), R-4 (Residential, Limited), B-1 (Business, General), B-C (Business, Convenience), I-1 (Industrial, Limited), I-2 (Industrial, General), Mobile Home Park (MHP), and Planned Unit Development (PUD).

Table 21: Zoning Map Amendment Applications by Election District (2014)

Election District	Planning Area	Applicant	Prior Zoning	New Zoning	Acreage	Status	Conditional
Palmyra	Palmyra CPA	Hotel Street Capital, LLC	R-3	R-3	230.56	Approved	yes
Columbia	Zion Cross-roads CPA	Lafayette School	I-1	B-1	1.148	Approved	no
Palmyra	Rivanna CPA	I&J Home Builders	A-1	R-3	30.47	Deferred	yes
Columbia	Zion Cross-roads CPA	Green Springs Timber LLC	A-1	I-2	15.986	Approved	no
Cunningham	Rivanna CPA	Lake Monticello Volunteer Fire Dept	A-1	R-4	6.134`	Deferred	yes
						TOTAL	**284.3**

Source: Dept. of Planning & Community Development

Zoning Activity: Zoning Map Amendments

Table 22: Zoning Map Amendments Approved by Planning Area (2001—2014)

Planning Area	Acres Rezoned													
	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Columbia	**	**	**	**	**	**	**	**	0	0	0	0	0	0
Fork Union	11	0	0	0	0.3	9.5	7.1	0	0	0	0	0	5	0
Palmyra	0	0	0	52.1	4.8	52.1	5	0	231.8	0	0	0	2.6	230.6
Rivanna	18.5	116	16.5	42.7	0	11.4	43.7	0	2.9	44.2	0.0	1.4	0	36.6
Scottsville	**	**	**	**	**	**	**	**	0	0	0	0	0	0
Zion Crossroads	2	15.1	27.3	25.2	54.3	67.7	30.9	21.8	0	0	23.9	0	0	17.1
Community Subtotal	**20.5**	**131.1**	**43.8**	**67.9**	**54.3**	**140.7**	**86.7**	**21.8**	**234.7**	**44.2**	**23.9**	**1.4**	**7.6**	**284.3**
Primary Residential	0	0	0	0	0	1.5	0	0	*	*	*	*	*	*
Rural Residential	0	0	0	43.8	0	0	0	2	5.3	0	0	0	0	0
Rural Preservation	0	0	0	0	13.0	0	0	0	0	0	0	0	0	0
Total	**31.5**	**131.1**	**43.8**	**163.9**	**72.4**	**142.1**	**86.7**	**23.8**	**240.0**	**44.2**	**23.9**	**1.4**	**7.6**	**284.3**

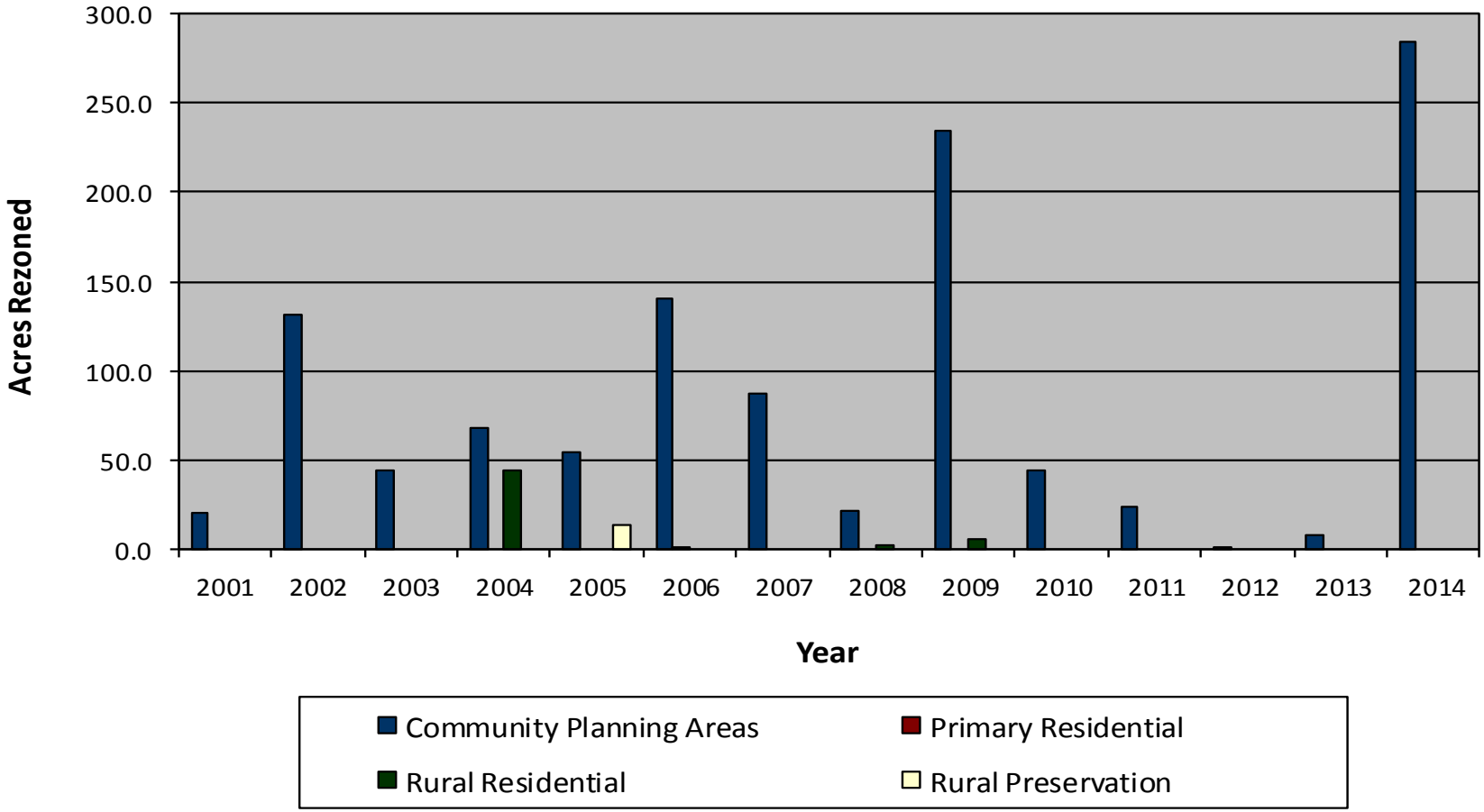
* Primary Residential Planning Area was eliminated.

** Columbia CPA and Scottsville CPA were adopted as part of the 2009 Comprehensive Plan.

Source: Dept. of Planning & Community Development

ZONING ACTIVITY: ZONING MAP AMENDMENTS

Figure 15: Approved Zoning Map Amendment by Planning Area (2001 - 2014)



Zoning Activity: Special Use Permits

Within the Fluvanna County Zoning Ordinance, certain uses may be permitted in select districts with a special use permit. Uses that require a special use permit may be appropriate in certain locations, but not throughout the entire zoning district. The Planning Commission and the Board of Supervisors review special use permit applications to ensure that the proposed use:

- Does not change the character and established pattern of development in the surrounding location;
- Is compatible with the uses permitted by-right in the zoning district; and
- Does not adversely affect the use or value of neighboring property.

The Board of Supervisors may require that the applicants adhere to certain conditions. If the conditions are not met, the special use permit may be revoked.

Image 7: The Light Academy school (SUP 14-004).

Zoning Activity: Special Use Permits

Table 24: Special Use Permit (SUP) Applications by Use (2014)

CPA						
Project Type	**Description**	**Applicant**	**Zoning**	**Election District**	**Planning Area**	**Status**
Mixed Use	Major Utilities	Hotel Street Capital, LLC	R-3	Palmyra	Palmyra CPA	Approved
Commercial	Commercial Kennel	Jeff and Gayle Stone-man	A-1	Fork Union	Palmyra CPA	Approved
Commercial	Day School	Joyce Parr	B-1	Palmyra	Rivanna CPA	Approved
Commercial	Day School	Lafayette School	B-1	Columbia	Zion Crossroads CPA	Approved
Rural Residential						
Project Type	**Description**	**Applicant**	**Zoning**	**Election District**	**Planning Area**	**Status**
Commercial	Landscape materials supply	Timothy Reese	A-1	Palmyra	Rural Residential	Approved
Rural Preservation						
Project Type	**Description**	**Applicant**	**Zoning**	**Election District**	**Planning Area**	**Status**
Commercial	Communications tower	52-Eighty Partners, LLC	A-1	Fork Union	Rural Preservation	Approved
Commercial	Communications tower	52-Eighty Partners, LLC	A-1	Fork Union	Rural Preservation	Approved
Commercial	Communications tower	52-Eighty Partners, LLC	A-1	Columbia	Rural Preservation	Approved

Source: Dept. of Planning & Community Development

Zoning Activity: Special Use Permits

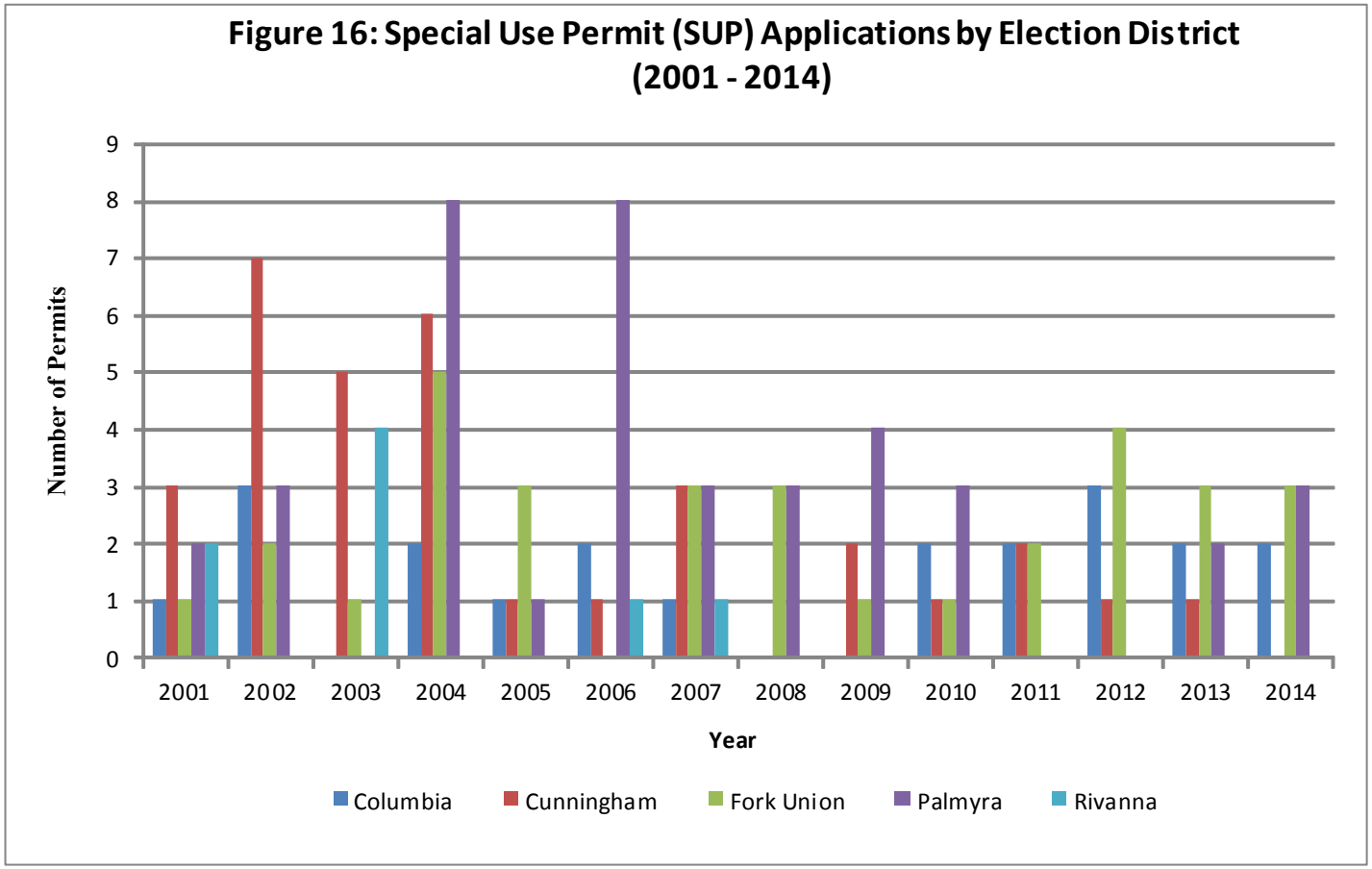
Table 25: Special Use Permit (SUP) Applications by Election District (2001 - 2014)

Year	Election District					
	Columbia	Cunningham	Fork Union	Palmyra	Rivanna	Total
2001	1	3	1	2	2	9
2002	3	7	2	3	0	15
2003	0	5	1	0	4	10
2004	2	6	5	8	0	21
2005	1	1	3	1	0	6
2006	2	1	0	8	1	12
2007	1	3	3	3	1	11
2008	0	0	3	3	0	6
2009	0	2	1	4	0	7
2010	2	1	1	3	0	7
2011	2	2	2	0	0	6
2012	3	1	4	0	0	8
2013	2	1	3	2	0	8
2014	2	0	3	3	0	8
Total	21	33	32	40	8	134

Source: Dept. of Planning & Community Development

Zoning Activity: Special Use Permits

Several applications for special use permits (SUPs) were submitted Countywide. All of the proposals were located in rural parts of the County, outside of community planning areas. Most of these applications were for telecommunications facilities. Seventy-five percent (75%) of the applications for SUPs were approved.



Zoning Activity: Code Compliance

The Fluvanna County Zoning Ordinance describes what uses are permitted in each of the zoning districts and how these uses may be conducted. These regulations help promote the health, safety, and general welfare of Fluvanna County residents by designating the types of buildings, businesses, and activities that are acceptable in specific zoning districts. The Code Compliance Officer ensures that the regulations set forth in the zoning ordinance are enforced consistently and equitably. A wide variety of code issues routinely come to the County including subdivision and zoning ordinance violations, inoperative vehicle and junkyard complaints, and other nuisance and miscellaneous complaints. All complaints are investigated quickly, fairly, and thoroughly. Complainant information is kept confidential, but all complaints that are received, anonymous or otherwise, are processed.

In addition to investigating citizen complaints, the Code Compliance Officer completed several other projects:

- Removed illegal signage within road rights-of-way throughout the County;
- Monitored sound levels within industrial areas;
- Inspected properties with existing Special Use Permits, Zoning Use Permits, and Site Development Plans;
- Accompanied Health Department and Building Department officials on site inspections as requested; and
- Inspected and surveyed properties with problematic erosion and sediment control issues;
- Completed photographic assessments of commercial, residential, and institutional properties; and
- Assisted Department of Building Inspections, Department of Public Works, and Planning Department with miscellaneous tasks;
- Replaced damaged public hearing signs.

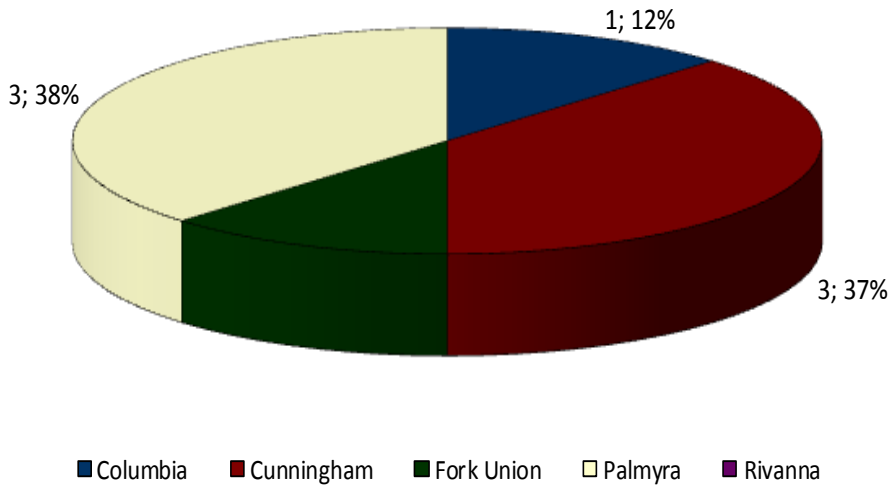
Zoning Activity: Code Compliance

Table 26: Code Compliance Cases by Election District (2014)

Election District	Closed Cases	Pending Cases	Total	% of Total
Columbia	1	0	1	13%
Cunningham	2	1	3	38%
Fork Union	1	0	1	13%
Palmyra	2	1	3	38%
Rivanna	0	0	0	0%
Total	**6**	**2**	**8**	**100%**

Source: Dept. of Planning & Community Development

Figure 17: Code Compliance Cases by Election District (2014)



Zoning Activity: Code Compliance

Table 27: Code Compliance Cases by Planning Area (2014)

Planning Area	Case Status		
Community	**Closed**	**Pending**	**Total**
Columbia	0	0	**0**
Fork Union	0	1	**1**
Palmyra	1	0	**1**
Rivanna	0	0	**0**
Scottsville	0	0	**0**
Zion Crossroads	0	0	**0**
Community Planning Area	**1**	**1**	**2**
Rural Residential	**2**	**1**	**3**
Rural Preservation	**2**	**1**	**3**
TOTAL	**5**	**3**	**8**

Zoning Activity: Board of Zoning Appeals

The Board of Zoning Appeals (BZA) is responsible for hearing appeals from orders, requirements, decisions, or determinations made by the zoning administrator or other local government staff. The BZA is also responsible for granting variances from zoning regulations. Virginia law requires that every locality with a zoning ordinance have a BZA.

There are currently five (5) members appointed to the BZA. The board is scheduled to meet monthly, but only convenes when an item is requested for their consideration. The BZA met in 2014 for the first time since 2010.

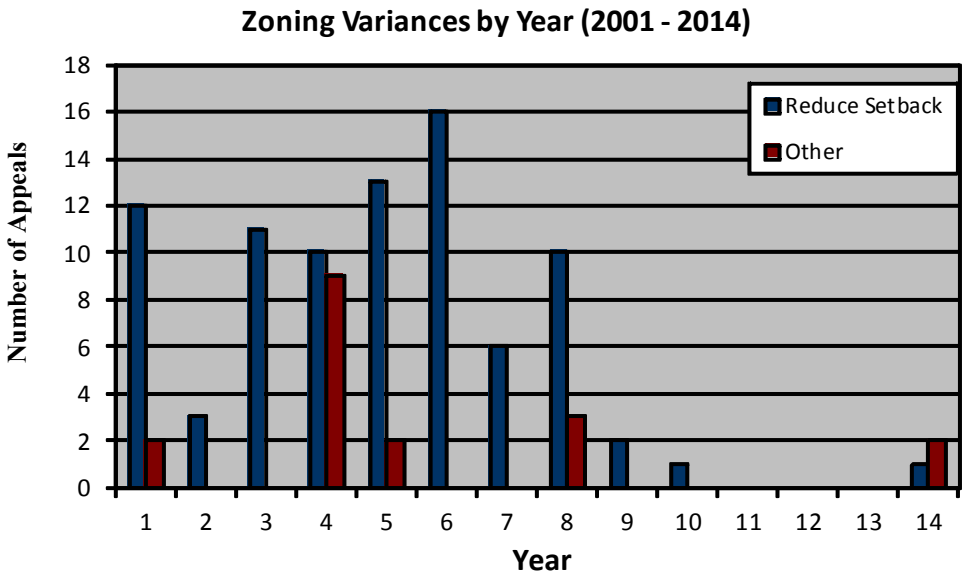


Figure 28: Zoning Variances by Year (2001 - 2014)

Type of Variance	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Total
Reduce Set-	12	3	11	10	13	16	6	10	2	1	0	0	0	1	**85**
Other	2	0	0	9	2	0	0	3	0	0	0	0	0	0	**16**
TOTAL	**14**	**3**	**11**	**19**	**15**	**16**	**6**	**13**	**2**	**1**	**0**	**0**	**0**	**1**	**101**

Source: Dept. of Planning & Community Development

Zoning Activity: Board of Zoning Appeals

Figure 29: Zoning Variances by Election District (2014)

Election District	Type of Variance				
	Reduce Setback	Reduce Parking Required	Reduce Public Road Frontage	Other	TOTAL
Columbia	1	0	0	0	**1**
Cunningham	0	0	0	0	**0**
Fork Union	0	0	0	0	**0**
Palmyra	0	0	0	0	**0**
Rivanna	0	0	0	0	**0**
TOTAL	**1**	**0**	**0**	**0**	**1**

Source: Dept. of Planning & Community Development

Preservation Programs: Overview

Despite experiencing rapid population growth over the past decade, Fluvanna County retains its rural character. To promote the preservation of its rural lands, Fluvanna County has adopted several conservation initiatives.

The Agricultural and Forestal District (AFD) program provides an economic incentive for landowners to retain their property as open space. Landowners who use their property for farming or forestry are eligible, with approval from the Board of Supervisors. Properties enrolled in the program quality for an agricultural or forestal use-value assessment. While a property is enrolled in the AFD program, it may not be developed to a more intensive use. The program also provides protection from some state actions.

The Land Use Valuation Program allows for the reduction of real estate taxes on parcels used for qualified agricultural, horticultural, forestry, and open space uses. Interested landowners must apply to the Commissioner of the Revenue to enroll in the program.

Several agencies and organizations hold conservation easements throughout the County. In 2006, the Board of Supervisors adopted its own Conservation Easements Program; the first two conservation easements to be held by Fluvanna County were approved in 2007. As of January 2015, 13,530 acres were under conservation easements held by public and private entities. The County itself currently holds four (4) conservation easements totaling approximately 916 acres.

Image 8: View of the Rivanna River from the Barber property, which Fluvanna County holds a conservation easement upon.

Preservation Programs: Agricultural & Forestal Districts

Figure 30: Agricultural & Forestal Districts (2014)

District Name	Planning Area	Approval Date	Review Period	Review Date	Total Acreage
Adams Creek	Rural Residential	5/16/2001	10 Years	May 2011	547.330
Bourne Tract	Rural Preservation	8/4/1999	8 Years	March 2015	276.130
Bowlesville	Rural Preservation	3/17/1999	8 Years	March 2015	976.120
Bremo Recess	Rural Preservation	1/17/2001	10 Years	January 2011	0.760
Byrd Creek	Rural Preservation	7/21/1999	10 Years	July 2009	996.600
Carysbrook	Rural Preservation	7/21/1999	10 Years	July 2009	1625.520
Cunningham Acres	Rural Preservation &	11/17/1999	10 Years	November 2009	468.500
Dobby Creek	Rural Residential	1/17/2001	10 Years	January 2011	396.547
Glenarvon Farm	Rural Preservation	11/17/1999	10 Years	November 2009	1735.160
Granite Hills	Rural Preservation	8/4/1999	10 Years	August 2009	826.920
Kidds Store	Rural Preservation	12/15/1999	10 Years	December 2009	1872.083
Lower Bremo	Rural Preservation	1/17/2001	10 Years	January 2011	868.550
North 640	Rural Preservation	11/17/1999	10 Years	November 2009	2169.600
Poorhouse	Rural Residential	1/19/2000	10 Years	January 2010	522.690
Sheperds	Rural Preservation	11/15/2000	10 Years	November 2010	687.606
Shores-Hardware	Rural Preservation	1/17/2001	10 Years	January 2011	1269.320
Stage Junction	Rural Preservation	6/7/2000	10 Years	June 2010	830.870
Union Mills	Rural Preservation	5/15/2002	10 Years	May 2012	372.430
Upper Bremo	Rural Preservation	9/20/2000	10 Years	September 2010	1856.560
				Total Acreage	**18,299.30**
				% of Total County Acreage within Agricultural & Forestal Districts	**9.97%**

Source: Dept. of Planning & Community Development

Preservation Programs: Agricultural & Forestal Districts

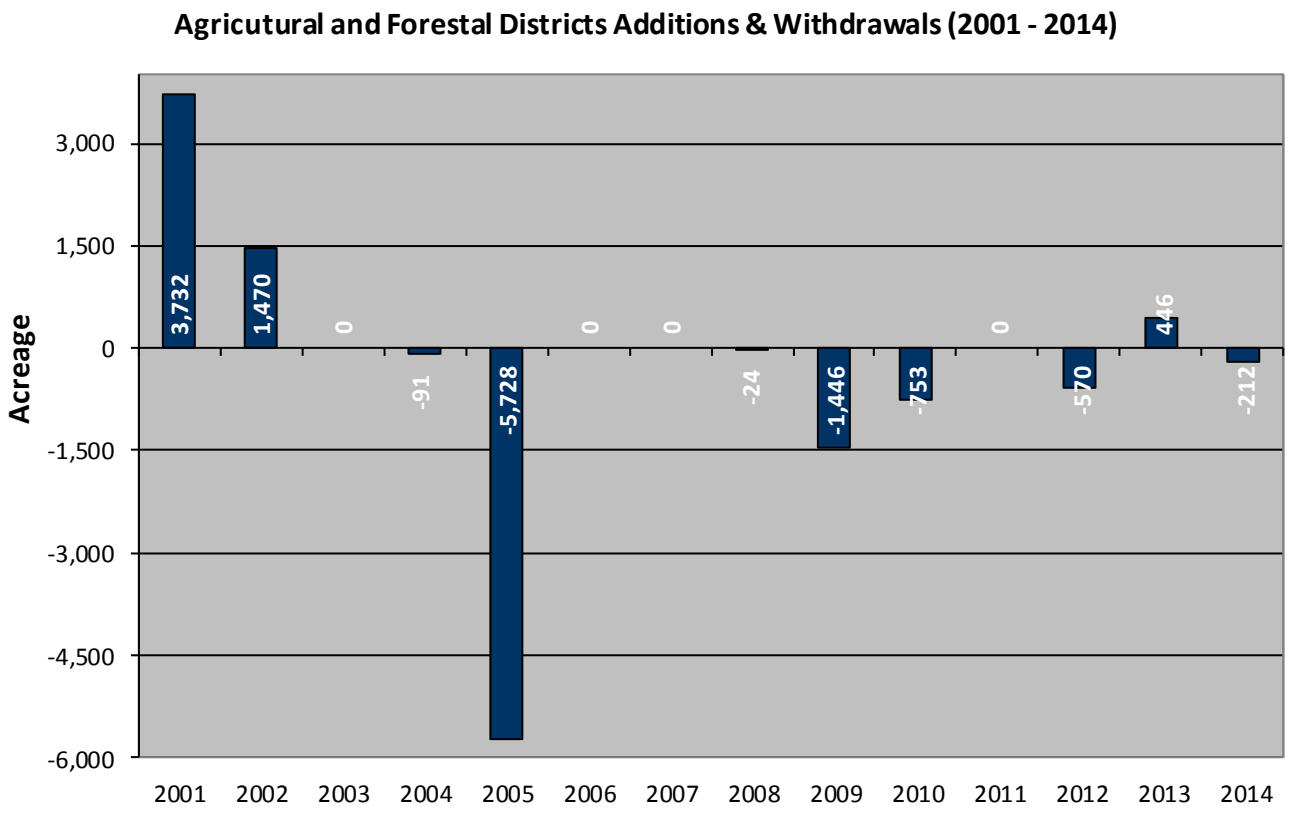
Figure 31: Acreage Enrolled in Agricultural & Forestal Districts

YEAR	DISTRICTS APPROVED/ NULLIFIED	ACREAGE ADDED/ WITHDRAWN
2001	6	3,732
2002	2	1,470
2003	0	0
2004	0	-91
2005	-3	-5,728
2006	0	0
2007	0	0
2008	0	-24
2009	0	-1,446
2010	0	-753
2011	0	0
2012	-1	-570
2013	**0**	**446**
2014	**0**	**-212**

Agricultural & Forestal Districts (2014)	
Total Number of Districts:	19
Total Acreage within Districts:	18,299.3
Total Number of Parcels:	338

Source: Dept. of Planning & Community Development

Preservation Programs: Agricultural & Forestal Districts



Preservation Programs: Land Use Taxation

Figure 32: Acreage Under Land Use Taxation (2001 - 2014)

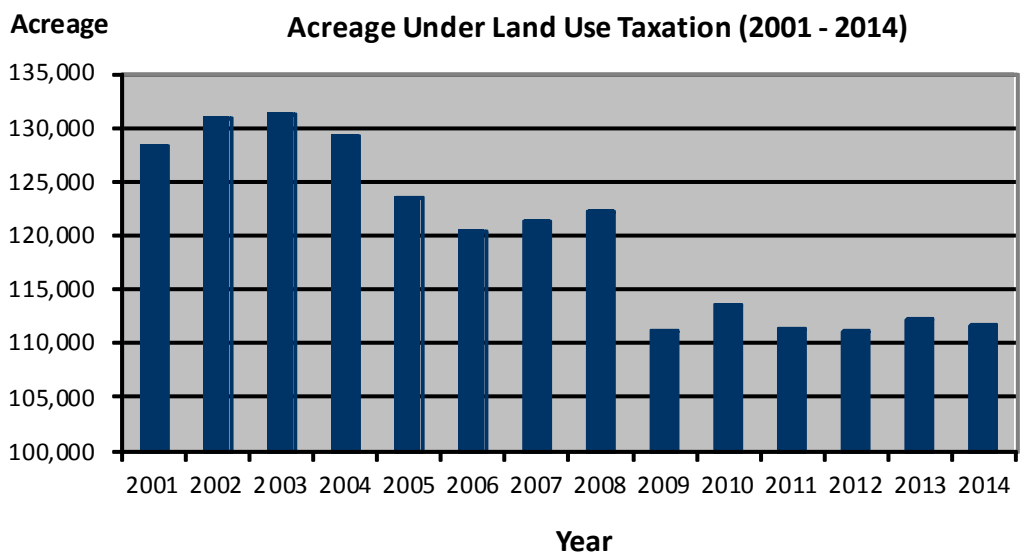
Year	Land Use Type			Total	Percentage of Total County Acreage
	Agriculture	Forestry	Open Space		
2001	32,187	95,282	763	**128,232**	**70%**
2002	31,827	98,604	531	**130,962**	**71%**
2003	32,283	98,342	577	**131,202**	**71%**
2004	31,945	96,608	599	**129,152**	**70%**
2005	30,463	92,520	555	**123,538**	**67%**
2006	29,846	89,978	482	**120,306**	**65%**
2007	31,095	90,098	173	**121,366**	**66%**
2008	31,378	90,739	141	**122,258**	**67%**
2009	28,380	82,620	89	**111,089**	**60%**
2010	28,176	85,134	309	**113,619**	**62%**
2011	27,335	83,981	86	**111,402**	**61%**
2012	27,186	83,868	86	**111,140**	**60%**
2013	27,205	84,904	153	**112,262**	**61%**
2014	26,974	84,311	304.38	**111,642**	**61%**
				Total Acreage in County	**183,808**

Source: Commissioner of the Revenue

Preservation Programs: Land Use Taxation

Since 2001, the amount of acreage enrolled in the Land Use Valuation Program has generally decreased. In 2003, approximately 71% of the County (131,202 acres) was enrolled in the program; by 2013, only 60.4% of the County (111,642 acres) was enrolled.

In 2014, 2,336 parcels were enrolled in the Land Use Valuation Program. The average size of these parcels is 47.8 acres.



Preservation Programs: Conservation & Historic Easements

As of January 1, 2015, there are 33 conservation and historic easements in Fluvanna County. These easements protect **13,530 acres**, or **approximately 7% of the County.** The Virginia Department of Forestry (VDOF), Virginia Department of Historic Resources, Virginia Outdoors Foundation, and Fluvanna County itself hold easements countywide. The County itself currently holds four (4) conservation easements totaling approximately 917 acres. Most of the land protected by conservation and historic easements is located in the eastern portions of the County, along or near the Rivanna and James Rivers (see Appendix C).

Conservation Easements Approved (not yet recorded) in Fluvanna County in 2014

Property Name	Easement Holder	Year Placed	Planning Area	Acreage
N/A	N/A	N/A	N/A	N/A

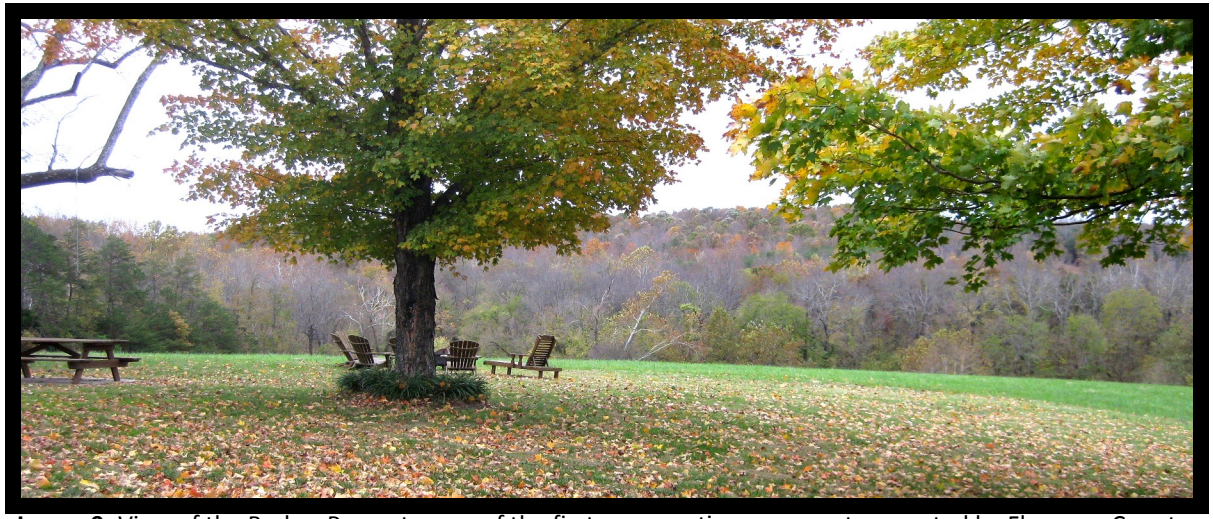
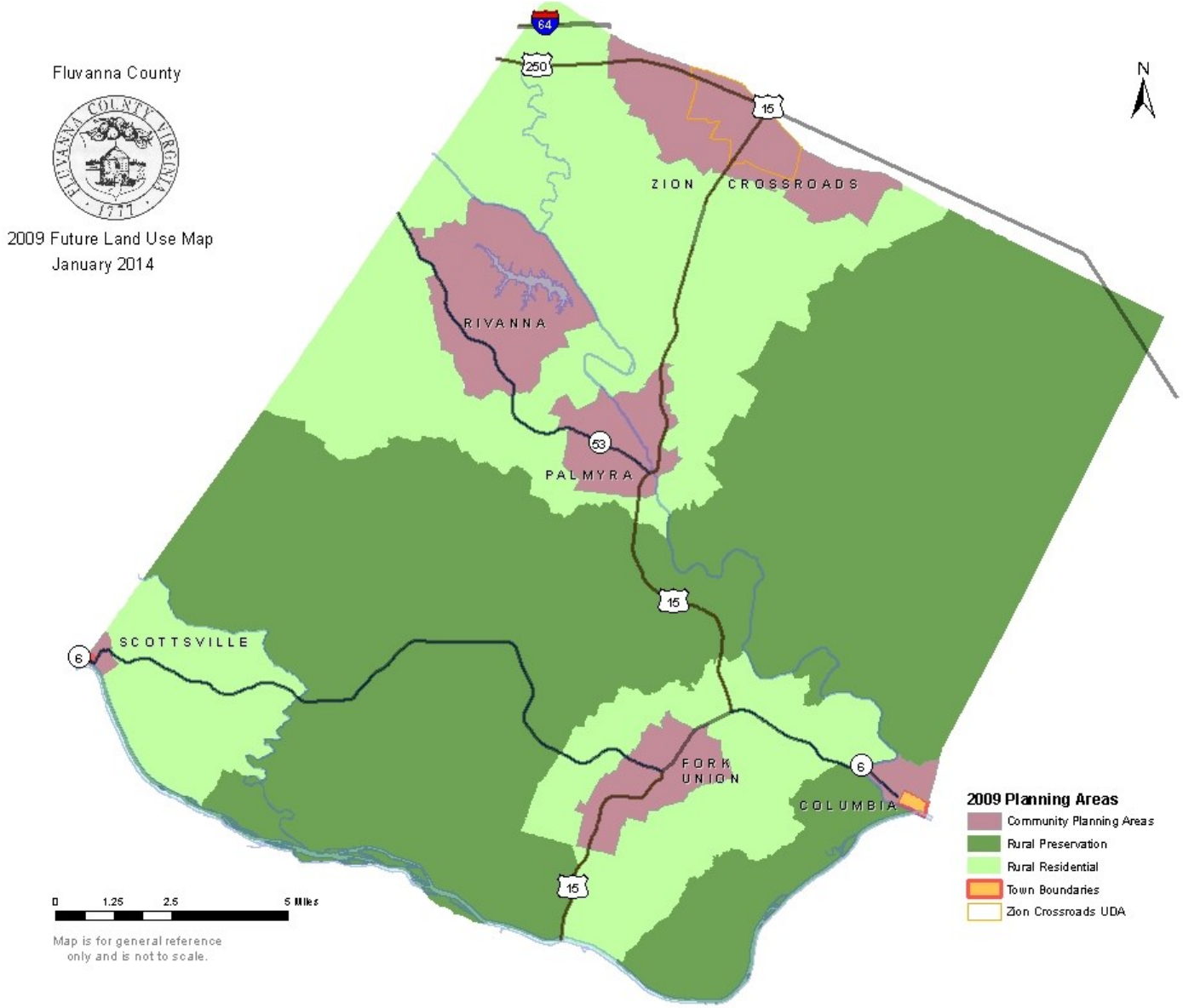
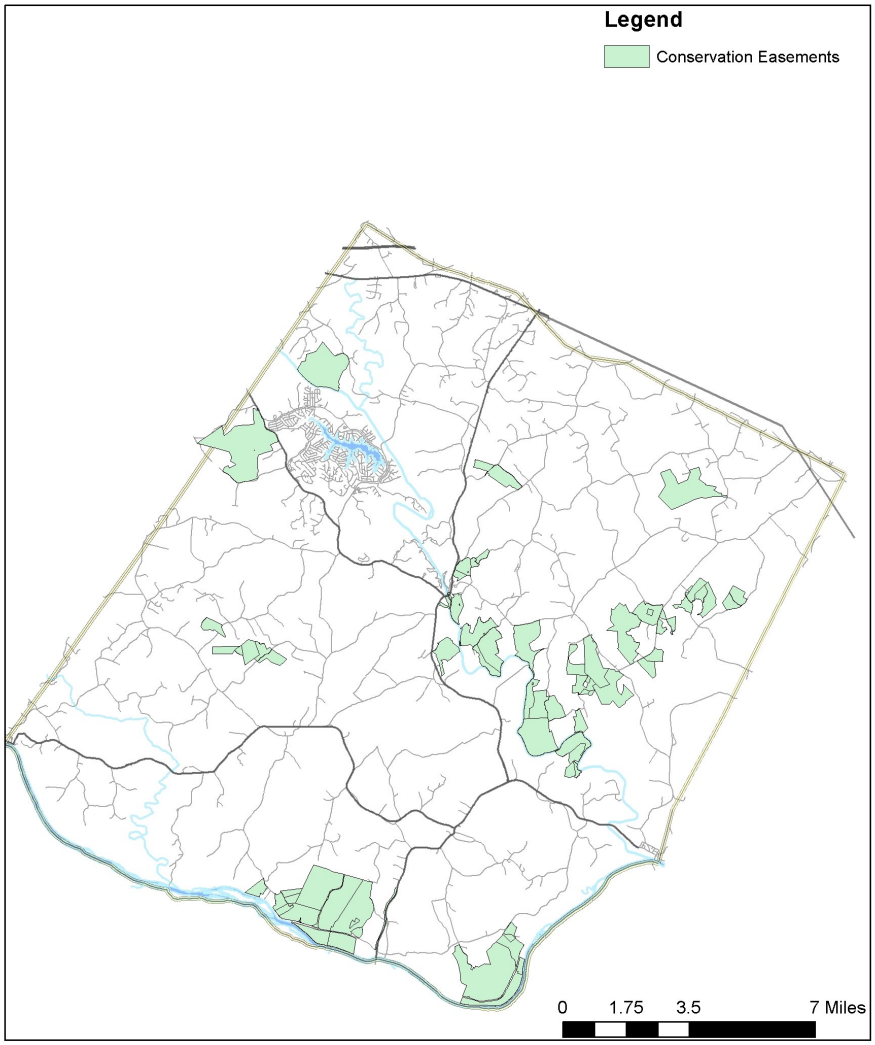


Image 9: View of the Barber Property, one of the first conservation easements accepted by Fluvanna County.

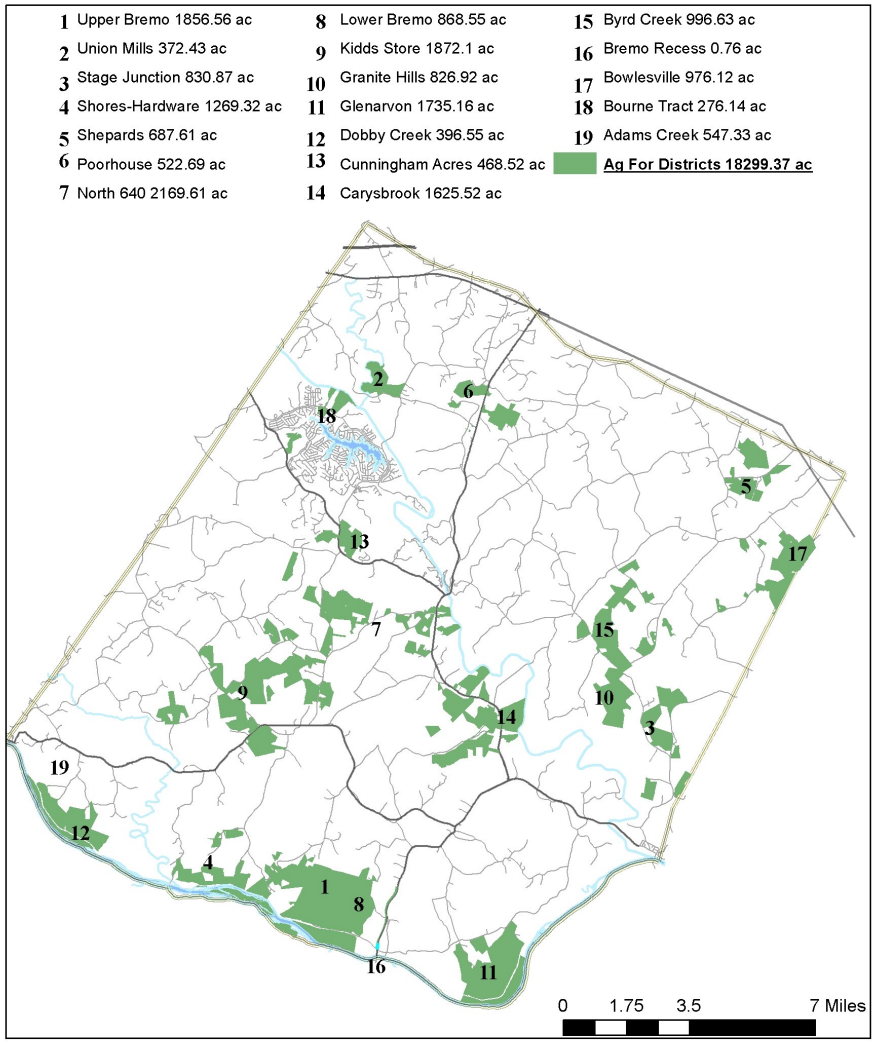
APPENDIX A: 2009 COMPREHENSIVE PLAN FUTURE LAND USE MAP



Map of Conservation Easements



Map of Agricultural & Forestal Districts



FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 5/6/2015

AGENDA TITLE:	CSA Overview & Budget Summary				
MOTION(s):					
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
STAFF CONTACT(S):	Dr. Jacqueline A. Meyers				
PRESENTER(S):	Dr. Jacqueline A. Meyers				
RECOMMENDATION:	None				
TIMING:	None				
DISCUSSION:	Overview of CSA process for case review and funding of services. Budget summary for fiscal years 2010-2014.				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

CSA Overview & Budget Summary

Presentation to the Fluvanna County Board of Supervisors

May 6, 2015

Process

A child and their family is brought to the CSA system through one of the agencies represented on the Family Assessment and Planning Team (FAPT):

- **Social Services**
- **Schools**
- **Court Service Unit**
- **Region Ten Community Services Board**
- **Health Department**
- **……or by parental referral.**

Preparation

The family is invited to a scheduled FAPT meeting. The Case Manager who brings the case to FAPT prepares the following documents:

- **Initial Referral Form**
- **Utilization Review Form**
- **Child and Adolescent Needs and Strengths Assessment (CANS)**
- **Signed Consent to Release Information Form**
- **Other relevant documents (Individual Education Plan, court reports, social history, etc.)**

FAPT Staffing

The case manager presents the case at a scheduled time with the family present (best practice).

- **The case manager engages the family to be part of the planning process.**
- **Recommendations are made as to services which will meet family needs. Not just services for the child, but also for parents when appropriate.**
- **After a discussion, the FAPT team votes and signs off on final recommendations. This is the "service" approval.**

CPMT

The request for services has been approved. Now the case must be taken to CPMT for funding.

- **An agency representative on CPMT presents the case to the team.**
- **The service and funding request is discussed.**
- **At the end of the meeting, after coming out of closed session, the requests for funding are voted on by the CPMT members for approval or denial.**

Post-Meeting Activities

Once the service and the funds have been approved, the case manager:

- **Contacts the service providers to alert them that both service and funds have been approved.**
- **Generates the Purchase Orders and Invoices**
- **The CPMT Chair signs the Purchase Order(s) and sends them to the vendors.**

Examples of Services Provided

- Mentoring
- Tutoring
- Counseling
  - In-home and outpatient
  - Individual, family, group
- Therapeutic recreation
- Parenting
- Mental Health Support Services
- Therapeutic Day Treatment
- Alternate Day Treatment
- Group home
- Residential Placement
- Foster Care
- Substance Abuse services
- Speech Therapy
- Occupational Therapy
- Anger Management
- Transition services
- Independent Living

FY 2010-2014

Budget Summary

Local Match

Prior to FY 2009, the local match for Fluvanna County was 38.11% for all mandated and non-mandated categories of services.

Currently, the percentage of our local match is as follows:

- **Community Based Services: 19.06%**
- **Residential Services: 47.64%**
- **Other Mandated Services: 38.11%**

Match Rates

Community Based Services – 19%

- Community Based Services
- Community Transition Services
- Family Foster Care – IVE Community Based Services
- Non-Mandated Services Community Based

Residential Services – 47%

- Foster Care – IVE licensed Residential Congregate Care
- Foster Care – Residential Congregate Care
- Residential Congregate Care
- Non-Mandated Services Residential Congregate Care

Match Rates (cont.)

Other Mandated – 38%

- Educational Services Congregate Care
- Treatment Foster Care
- Specialized Foster Care
- Family Foster Care
- Special Education Private Day Placement
- Wrap-Around Services for Students with Disabilities
- Psychiatric Hospitals/Crisis Stabilization Units

Child Demographics

FY	Female	Male	White	African American	Other	Hispanic
2010	56	57	82	26	5	1
2011	49	73	90	26	6	2
2012	46	82	90	30	8	2
2013	36	65	75	15	11	2
2014	37	64	72	19	10	1

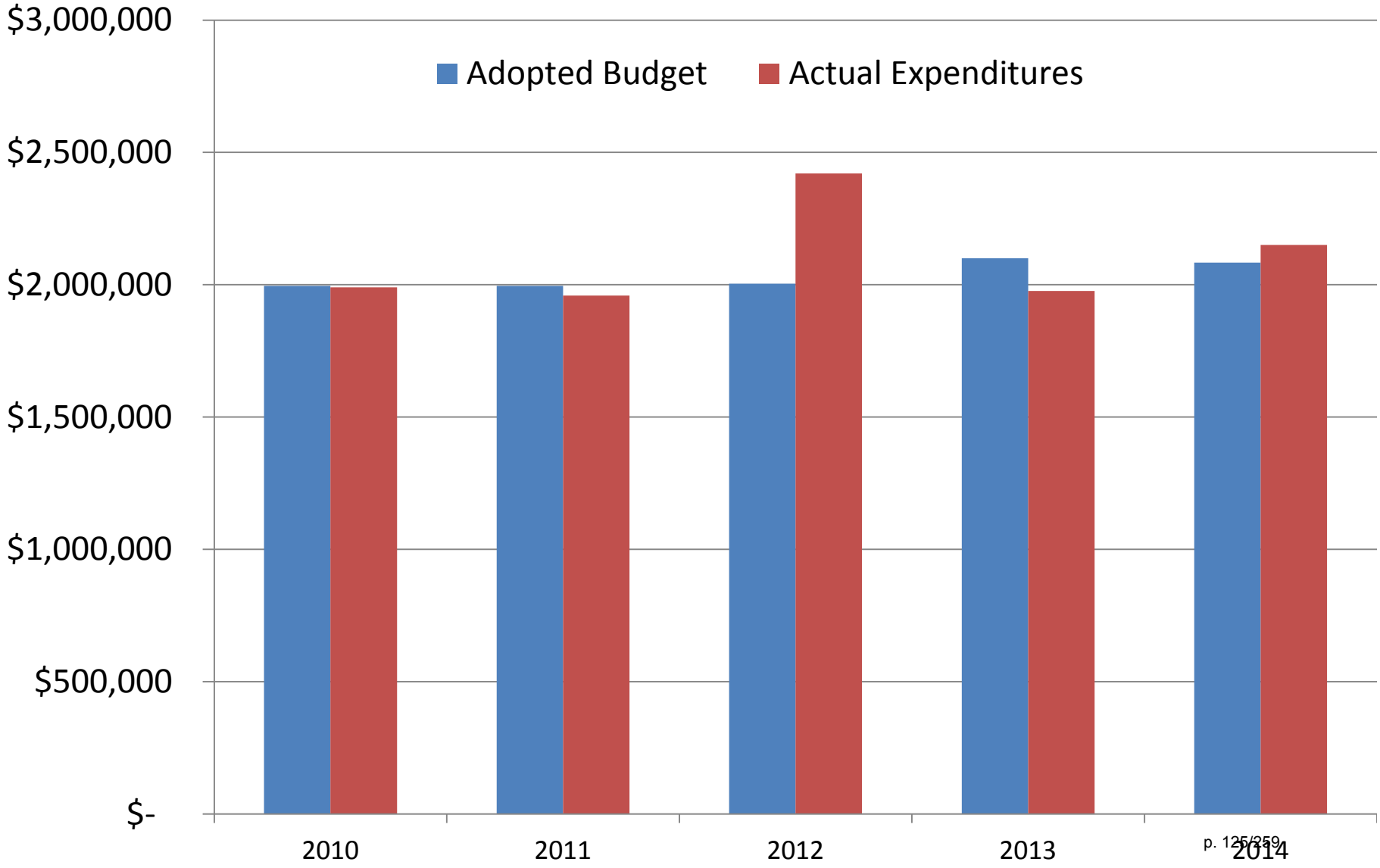
Unduplicated Child Count

FY	0-3 years	4-6 years	7-12 years	13-17 years	18-21 years	TOTAL
2010	10	9	32	46	16	**113**
2011	11	17	31	48	15	**122**
2012	10	16	30	54	18	**128**
2013	6	10	22	50	13	**101**
2014	10	9	28	37	17	**101**

CSA Funding History

FY	Adopted Budget	Actual Expenditure	Under/ (Over) Budget	Child Count	Average Cost/ Child	Total Service Days	Average Cost/ Day	Average LOS (Days)
2010	$1,996,170	**$1,989,926**	$6,244	**113**	$17,610	38,225	$52	225
2011	$1,996,170	**$1,959,097**	$37,073	**122**	$16,058	39,316	$50	235
2012	$2,004,170	**$2,420,803**	($416,633)	**128**	$18,913	44,345	$55	237
2013	$2,100,459	**$1,976,902**	$123,557	**101**	$19,573	33,796	$58	235
2014	$2,083,889	**$2,151,002**	($67,113)	**101**	$21,297	36,121	$60	222

Adopted Budget vs. Actual Expenditures



Thank you for supporting our Children and Families

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: May 6, 2015

AGENDA TITLE:	Strategic Initiatives Update				
MOTION(s):					
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
STAFF CONTACT(S):	Jacqueline A. Meyers, PhD				
PRESENTER(S):	Jacqueline A. Meyers, PhD				
RECOMMENDATION:					
TIMING:					
DISCUSSION:	Update on 2014-2015 Strategic initiatives Action Plan				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

2014-2015 Strategic Initiatives Action Plan

County of Fluvanna

Updated: April 30, 2015

No.	Action Item	Plan	BOS Champion	Action Office(r)	Status	Date Completed
Strategic Initiative #1: FOSTER ECONOMIC WELL-BEING						
1A	Draft and adopt an economic development strategy for Fluvanna County inclusive of an implementation schedule.	2014-15	O'Brien	Comm Dev	• There has been an Economic Development plan in place since 2011. • An update of the plan is in progress, and is 50% completed. • After the Comprehensive Plan is completed, this will be finished.	
1B	Support local businesses and entrepreneurs by establishing a focused business appreciation and expansion program.	2015	O'Brien	Comm Dev		
1C	Draft and implement a tourism development strategy for Fluvanna County.	2015	Sheridan	Comm Dev P&R	• Fluvanna County has applied as a partner with Piedmont Wine Country Partnership for a VTC Grant that will allow the partnership to launch the *Virginia's Piedmont, America's Wine Country* marketing campaign. • Effort will showcase area events, wineries and other agri-tourism attractions. • Campaign will target both a national audience and an international audience for the purpose of attracting more tourists to the region. • Community Development has been	

					working on the mapping and the layout for the tourism guide. • Draft guide will be completed April 30 and a copy will forwarded to the Board and various Department Heads for review.	
1D	Develop an infrastructure plan that will support business, commercial and residential development in Fluvanna County with specific focus on the Zion Crossroads master plan, the Pleasant Grove master plan and the Town of Columbia.	2014	O'Brien	Comm Dev PW Planning	• There is a Zion Crossroads RFP for water and sewer that is being brought for review to the BOS. • VDOT is doing a study of the road infrastructure as they consider widening 250. • VDOT has been contacted in efforts to expedite the study.	
Strategic Initiative #2: PRACTICE GOOD GOVERNANCE						
2A	Develop and adopt a Board of Supervisor's (BOS) Code of Performance that demonstrates the Board's commitment to witnessing the values inherent with good governance.	2014	Booker	COAD	Code of Ethics adopted by BOS on April 2, 2014	2014-04-02
2B	Place a Chairman's message on the county's website and in local newspapers on a quarterly basis.	2014	Booker	Clerk to the Board	Chairman's Messages now published in FAN Mail and on website.	2014-08-06
2C	Establish baseline performance measures for core services and programs offered by Fluvanna County.	2015	Sheridan	CSA, P&R	Annual Report to the Citizens included information from all department and agencies, including key facts, statistics, and workload data. Need further definition of the task from	

					BOS (e.g., what baseline performance measures for which core services?).	
2D	Develop an annual county report inclusive of a citizen's guide to county government and share it with county citizens and county businesses.	2014	Sheridan	CSA, COAD	• First Annual Report to the Citizens created in January 2015. • Available in both electronic and hard copy form. • Includes information for all department and agencies, along with key facts, statistics, and workload data.	Jan 2015
Strategic Initiative #3: STRENGTHEN COMMUNITY PARTNERSHIPS						
3A	Sponsor a Fluvanna County futures forum to gain citizen input about the kind of future they want for Fluvanna County.	2014	O'Brien	Planning	Completed during Planning Department Comp Plan Community Meetings	Fall 2014
3B	Update the Fluvanna County comprehensive plan.	2014-15	O'Brien	Planning	The Planning Commission is revising the Comprehensive Plan with final approval from the BOS is projected for Jul/Aug. 2015; in progress.	
3C	Develop fact sheets for major policy issues and share them with the public and the media.	2014	Booker	COAD Directors	Economic development and Infrastructure already created and published. What other topics does BOS what developed (dog lease info, JRWA, general ordinance info in plain language, etc.)?	
3D	Develop a "This is Fluvanna County" video message to be shared with county citizens and businesses as well as use	2014	O'Brien Sheridan	Comm Dev Emerg Svc	Underway. Plan to use video materials from Market Fluvanna Campaign.	

	with county economic development initiatives.			Coord		
Strategic Initiative #4: FUND THE FUTURE						
4A	Draft and adopt a fiscal policy for Fluvanna County inclusive of a debt management/debt reduction strategy.	2015	Weaver	Finance	The policy development is in progress. The BOS approved refinancing of all currently eligible debt in 2014.	
4B	Develop and adopt a county water and sewer service plan and implementation schedule.	2014-15	Ullenbruch	Public Works	• In active planning and evaluation. • Part of needed work was completed as part of the multi-phase recommendations included in the Preliminary Engineering Report (PER) for the Zion Crossroads Water & Sewer System Design. • RFP for the Countywide Master Water & Sewer Service Plan will be advertised once the final design for Zion crossroads is underway and the budget available for the project can be more accurately predicted.	
4C	Develop a five-year revenue and expenditure forecast focused on services and programs sponsored by Fluvanna County.	2014-15	Weaver	Finance	Finance has developed a 5 year budget forecast for presentation to the board in February 2015. The Budget Year plus Four will now be a standard part of the County's annual budget process.	Apr.15,2015
4D	Add a capital maintenance component, inclusive of life cycle costs, to the Fluvanna County Capital Improvements	2014-15	Weaver	Public Works, Finance, &	Submitted and approved.	April 2014

	Program (CIP). (incl. depreciation)			PZA		
4E	Identify all sources of revenue the county can use to finance local government programs and services and determine which sources Fluvanna County should utilize. Relatedly, establish a target tax rate the county can use with the sources of revenue utilized by the county.	2014-15	Ullenbruch	Finance Comm. of Revenue	• Sources identified and presented to BOS in Jan 2014. EMS Cost Recovery included in the FY16 budget. • Potential increase in vehicle license fees, using a tiers approach, being researched as another option. • Other revenue sources such as Meals Tax, Business License Fee, etc., remain under discussion.	

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: May 6, 2015

AGENDA TITLE:	Public Works Projects Update				
MOTION(s):					
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			XX		
STAFF CONTACT(S):	Wayne Stephens, Public Works Director and County Engineer				
PRESENTER(S):	Wayne Stephens, Public Works Director and County Engineer				
RECOMMENDATION:					
TIMING:					
DISCUSSION:	Update on ongoing and planned Public Works projects				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	None				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: May 6, 2015

AGENDA TITLE:	FY15 3rd Quarter Budget Report				
MOTION(s):					
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			X		
STAFF CONTACT(S):	Mary Anna Twisdale, Management Analyst				
PRESENTER(S):	Mary Anna Twisdale, Management Analyst				
RECOMMENDATION:					
TIMING:	Routine				
DISCUSSION:	FY15 3rd Quarter Budget Update				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:					
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

FY15 3rd Quarter Budget Report

- **Typically departments should have expended approximately 75% of their budget at the end of the third quarter.**

- **All departments are within expected range.**

QUESTIONS?

Through 3/31/2015

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
110 BOARD OF SUPERVISORS							
10011000 401114 BOARDCOMP	40,800	0	40,800	30,070.37	.00	10,729.63	73.7%
10011000 402100 FICA	2,455	0	2,455	1,701.80	.00	753.20	69.3%
10011000 402300 MEDINS	23,004	7,195	30,199	21,868.32	.00	8,330.64	72.4%
10011000 402700 WORKCOMP	0	38	38	37.62	.00	.38	99.0%*
10011000 403100 PROFSVCS	55,400	0	55,400	51,927.00	.00	3,473.00	93.7%*
10011000 403100 12DAV PROFSVCS	120,000	0	120,000	382,437.13	.00	-262,437.13	318.7%*
10011000 403500 PRINTING	100	0	100	.00	.00	100.00	.0%
10011000 403600 ADVERT	4,000	0	4,000	622.00	.00	3,378.00	15.6%
10011000 405210 POSTAL	400	0	400	226.93	.00	173.07	56.7%
10011000 405230 TELECOMM	3,920	0	3,920	2,467.70	.00	1,452.30	63.0%
10011000 405307 PUBOFFINS	7,250	0	7,250	7,291.00	.00	-41.00	100.6%*
10011000 405510 MILEAGE	1,000	0	1,000	699.36	.00	300.64	69.9%
10011000 405530 SUB&LODG	3,500	0	3,500	2,077.28	.00	1,422.72	59.4%
10011000 405540 CONVEDUC	1,250	0	1,250	1,833.30	.00	-583.30	146.7%*
10011000 405810 DUES	8,050	0	8,050	6,788.00	.00	1,262.00	84.3%*
10011000 406001 OFFSUPL	500	0	500	395.62	.00	104.38	79.1%*
10011000 406012 BOOKS	1,000	0	1,000	521.61	.00	478.39	52.2%
10011000 406014 OTHEROPER	1,000	0	1,000	1,306.33	.00	-306.33	130.6%*
TOTAL BOARD OF SUPERVISORS	273,629	7,233	280,862	512,271.37	.00	-231,409.41	182.4%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
120 COUNTY ADMINISTRATOR							
10012000 401100 SAL & WAGE	151,403	9,455	160,858	120,927.07	.00	39,930.93	75.2%*
10012000 401300 PT SAL/WAG	14,430	0	14,430	9,752.74	.00	4,677.26	67.6%
10012000 401310 OT PAY	800	0	800	2,099.98	.00	-1,299.98	262.5%*
10012000 401335 TECH STPND	1,200	0	1,200	876.85	.00	323.15	73.1%
10012000 401336 VEH STPND	4,800	0	4,800	3,507.78	.00	1,292.22	73.1%
10012000 402100 FICA	13,207	494	13,701	9,525.07	.00	4,175.93	69.5%
10012000 402210 VRS	19,456	-2,968	16,488	11,710.78	.00	4,776.74	71.0%
10012000 402250 DISABILITY	0	0	0	111.10	.00	-111.10	100.0%*
10012000 402300 MEDINS	17,002	-6,322	10,680	6,309.97	.00	4,370.03	59.1%
10012000 402400 GRPLIFE	1,802	77	1,879	1,297.61	.00	581.39	69.1%
10012000 402700 WORKCOMP	389	-228	161	160.14	.00	.86	99.5%*
10012000 403100 PROFSVCS	4,000	0	4,000	3,996.00	.00	4.00	99.9%*
10012000 405210 POSTAL	506	0	506	2,365.57	.00	-1,859.57	467.5%*
10012000 405230 TELECOMM	960	0	960	313.76	.00	646.24	32.7%
10012000 405410 LEASERENT	3,555	212	3,767	2,906.60	.00	860.25	77.2%*
10012000 405510 MILEAGE	400	0	400	166.01	.00	233.99	41.5%
10012000 405530 SUB&LODG	1,300	0	1,300	625.50	.00	674.50	48.1%
10012000 405540 CONVEDUC	1,675	0	1,675	884.16	.00	790.84	52.8%
10012000 405810 DUES	1,510	0	1,510	1,166.76	.00	343.24	77.3%*
10012000 406001 OFFSUPL	2,500	0	2,500	2,284.82	.00	215.18	91.4%*
10012000 406012 BOOKS	350	0	350	780.40	.00	-430.40	223.0%*
10012000 408102 FURN/FIX	500	0	500	519.87	.00	-19.87	104.0%*
TOTAL COUNTY ADMINISTRATOR	241,745	719	242,464	182,288.54	.00	60,175.83	75.2%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
125 COUNTY ATTORNEY							
10012500 403100 PROFSVCS	180,000	0	180,000	76,898.15	.00	103,101.85	42.7%
TOTAL COUNTY ATTORNEY	180,000	0	180,000	76,898.15	.00	103,101.85	42.7%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
130 COMMISSIONER OF THE REVENUE							
10013000 401100 SAL & WAGE	230,722	3,098	233,820	173,650.21	.00	60,169.79	74.3%
10013000 401300 PT SAL/WAG	0	5,500	5,500	.00	.00	5,500.00	.0%
10013000 401330 CB STIPEND	6,197	0	6,197	.00	.00	6,197.00	.0%
10013000 402100 FICA	18,124	447	18,571	12,952.06	.00	5,618.94	69.7%
10013000 402210 VRS	29,648	-4,751	24,897	17,455.03	.00	7,441.83	70.1%
10013000 402300 MEDINS	19,044	8,196	27,240	14,380.00	.00	12,860.00	52.8%
10013000 402400 GRPLIFE	2,746	70	2,816	1,928.03	.00	887.97	68.5%
10013000 402700 WORKCOMP	240	-20	220	219.24	.00	.76	99.7%*
10013000 403100 PROFSVCS	17,730	0	17,730	9,410.22	.00	8,319.78	53.1%
10013000 403310 REP/MAINT	416	0	416	63.45	.00	352.55	15.3%
10013000 403320 MAINTCONT	0	0	0	4,000.00	.00	-4,000.00	100.0%*
10013000 403500 PRINTING	1,540	0	1,540	634.50	.00	905.50	41.2%
10013000 403600 ADVERT	200	0	200	.00	.00	200.00	.0%
10013000 405210 POSTAL	1,290	0	1,290	1,667.34	.00	-377.34	129.3%*
10013000 405230 TELECOMM	1,700	0	1,700	251.41	.00	1,448.59	14.8%
10013000 405410 LEASERENT	6,080	0	6,080	1,846.16	.00	4,233.84	30.4%
10013000 405510 MILEAGE	150	0	150	.00	.00	150.00	.0%
10013000 405530 SUB&LODG	1,000	0	1,000	1,039.89	.00	-39.89	104.0%*
10013000 405540 CONVEDUC	1,500	0	1,500	445.00	.00	1,055.00	29.7%
10013000 405810 DUES	480	0	480	178.15	.00	301.85	37.1%
10013000 406001 OFFSUPL	2,400	0	2,400	2,305.64	.00	94.36	96.1%*
10013000 406008 VEHFUEL	600	0	600	361.50	.00	238.50	60.3%
10013000 406021 ADPSUPL	1,700	0	1,700	.00	.00	1,700.00	.0%
10013000 408102 FURN/FIX	400	0	400	.00	.00	400.00	.0%
TOTAL COMMISSIONER OF THE REVENUE	343,907	12,540	356,447	242,787.83	.00	113,659.03	68.1%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
135 REASSESSMENT							
10013500 403100 PROFSVCS	78,050	0	78,050	86,978.82	.00	-8,928.82	111.4%*
10013500 403600 ADVERT	350	0	350	371.48	.00	-21.48	106.1%*
10013500 406001 OFFSUPL	100	0	100	.00	.00	100.00	.0%
10013500 408102 FURN/FIX	250	0	250	.00	.00	250.00	.0%
TOTAL REASSESSMENT	78,750	0	78,750	87,350.30	.00	-8,600.30	110.9%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
140 TREASURER							
10014000 401100 SAL & WAGE	273,938	7,041	280,979	205,678.92	.00	75,300.08	73.2%
10014000 402100 FICA	20,956	481	21,437	15,210.45	.00	6,226.55	71.0%
10014000 402210 VRS	35,201	-5,695	29,506	21,102.59	.00	8,403.21	71.5%
10014000 402300 MEDINS	37,756	-136	37,620	26,647.50	.00	10,972.50	70.8%
10014000 402400 GRPLIFE	3,260	75	3,335	2,331.77	.00	1,003.23	69.9%
10014000 402700 WORKCOMP	290	-35	255	254.27	.00	.73	99.7%*
10014000 403100 PROFSVCS	20,325	0	20,325	9,532.50	.00	10,792.50	46.9%
10014000 403320 MAINTCONT	0	0	0	60.00	.00	-60.00	100.0%*
10014000 403500 PRINTING	11,575	0	11,575	.00	.00	11,575.00	.0%
10014000 403600 ADVERT	120	0	120	149.00	.00	-29.00	124.2%*
10014000 404102 DMV DMVONLN	16,000	0	16,000	14,860.00	.00	1,140.00	92.9%*
10014000 405210 POSTAL	35,000	0	35,000	15,519.89	.00	19,480.11	44.3%
10014000 405230 TELECOMM	2,500	0	2,500	841.45	.00	1,658.55	33.7%
10014000 405410 LEASERENT	7,308	0	7,308	8,682.71	.00	-1,374.71	118.8%*
10014000 405540 CONVEDUC	1,000	0	1,000	265.04	.00	734.96	26.5%
10014000 405810 DUES	830	0	830	.00	.00	830.00	.0%
10014000 406001 OFFSUPL	3,500	0	3,500	3,008.78	.00	491.22	86.0%*
10014000 406021 ADPSUPL	2,500	0	2,500	.00	.00	2,500.00	.0%
10014000 408102 FURN/FIX	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL TREASURER	473,059	1,731	474,790	324,144.87	.00	150,644.93	68.3%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
150 INFORMATION TECHNOLOGY							
10015000 401100 SAL & WAGE	105,631	5,141	110,772	81,621.90	.00	29,150.10	73.7%
10015000 401310 OT PAY	1,000	0	1,000	.00	.00	1,000.00	.0%
10015000 402100 FICA	8,081	202	8,283	5,898.91	.00	2,384.09	71.2%
10015000 402210 VRS	13,574	-2,179	11,395	8,153.30	.00	3,241.93	71.6%
10015000 402300 MEDINS	6,001	4,679	10,680	7,565.00	.00	3,115.00	70.8%
10015000 402400 GRPLIFE	1,257	31	1,288	900.84	.00	387.16	69.9%
10015000 402700 WORKCOMP	71	27	98	97.39	.00	.61	99.4%*
10015000 403100 PROFSVCS	14,900	0	14,900	1,465.95	.00	13,434.05	9.8%
10015000 403131 ADPSERV	172,080	-15,600	156,480	146,371.51	4,602.00	5,506.49	96.5%*
10015000 405210 POSTAL	0	0	0	6.05	.00	-6.05	100.0%*
10015000 405230 TELECOMM	31,800	0	31,800	14,691.98	.00	17,108.02	46.2%
10015000 405410 LEASERENT	0	0	0	250.00	.00	-250.00	100.0%*
10015000 405510 MILEAGE	200	0	200	.00	.00	200.00	.0%
10015000 405540 CONVEDUC	2,000	0	2,000	774.92	.00	1,225.08	38.7%
10015000 405810 DUES	500	0	500	215.00	.00	285.00	43.0%
10015000 406001 OFFSUPL	600	0	600	116.66	.00	483.34	19.4%
10015000 406012 BOOKS	1,100	0	1,100	552.35	.00	547.65	50.2%
10015000 406021 ADPSUPL	8,000	0	8,000	5,309.53	.00	2,690.47	66.4%
10015000 408102 FURN/FIX	500	0	500	1,390.43	.00	-890.43	278.1%*
10015000 408107 EDPEQUIP	34,020	15,600	49,620	40,814.61	142.21	8,663.18	82.5%*
TOTAL INFORMATION TECHNOLOGY	401,315	7,901	409,216	316,196.33	4,744.21	88,275.69	78.4%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
160 FINANCE							
10016000 401100 SAL & WAGE	244,939	2,027	246,966	170,756.03	.00	76,209.97	69.1%
10016000 401310 OT PAY	0	0	0	6.34	.00	-6.34	100.0%*
10016000 402100 FICA	18,738	155	18,893	12,699.21	.00	6,193.79	67.2%
10016000 402210 VRS	31,475	-5,392	26,083	17,939.23	.00	8,143.64	68.8%
10016000 402300 MEDINS	26,503	7,577	34,080	18,170.00	.00	15,910.00	53.3%
10016000 402400 GRPLIFE	2,915	24	2,939	1,970.19	.00	968.81	67.0%
10016000 402700 WORKCOMP	221	6	227	226.42	.00	.58	99.7%*
10016000 403100 PROFSVCS	2,350	0	2,350	647.50	.00	1,702.50	27.6%
10016000 403300 CONTRSVC	0	0	0	676.00	.00	-676.00	100.0%*
10016000 403500 PRINTING	0	0	0	63.18	.00	-63.18	100.0%*
10016000 403600 ADVERT	0	0	0	61.00	.00	-61.00	100.0%*
10016000 405210 POSTAL	1,800	0	1,800	1,107.16	.00	692.84	61.5%
10016000 405230 TELECOMM	900	0	900	257.55	.00	642.45	28.6%
10016000 405410 LEASERENT	2,100	169	2,269	1,525.75	.00	743.70	67.2%
10016000 405510 MILEAGE	300	0	300	179.97	.00	120.03	60.0%
10016000 405530 SUB&LODG	1,200	0	1,200	264.42	.00	935.58	22.0%
10016000 405540 CONVEDUC	2,300	0	2,300	399.00	.00	1,901.00	17.3%
10016000 405810 DUES	1,330	0	1,330	985.00	.00	345.00	74.1%
10016000 406001 OFFSUPL	4,000	0	4,000	1,266.15	.00	2,733.85	31.7%
10016000 406008 VEHFUEL	0	0	0	8.65	.00	-8.65	100.0%*
10016000 406012 BOOKS	300	0	300	66.00	.00	234.00	22.0%
10016000 406014 OTHEROPER	0	0	0	5.00	.00	-5.00	100.0%*
10016000 408102 FURN/FIX	500	0	500	93.72	.00	406.28	18.7%
TOTAL FINANCE	341,871	4,566	346,437	229,373.47	.00	117,063.85	66.2%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
170 REGISTRAR/ELECTORAL BOARD							
10017000 401100 SAL & WAGE	52,169	1,826	53,995	42,235.59	.00	11,759.41	78.2%*
10017000 401114 BOARDCOMP	9,801	0	9,801	6,113.99	.00	3,687.01	62.4%
10017000 401300 PT SAL/WAG	37,175	1,479	38,654	24,812.15	.00	13,841.85	64.2%
10017000 401310 OT PAY	0	0	0	390.38	.00	-390.38	100.0%*
10017000 402100 FICA	6,835	253	7,088	5,533.53	.00	1,554.47	78.1%*
10017000 402210 VRS	9,747	-1,033	8,714	5,563.25	.00	3,151.06	63.8%
10017000 402250 DISABILITY	0	0	0	83.04	.00	-83.04	100.0%*
10017000 402300 MEDINS	15,752	-1,652	14,100	9,007.50	.00	5,092.50	63.9%
10017000 402400 GRPLIFE	903	22	925	614.47	.00	310.53	66.4%
10017000 402700 WORKCOMP	116	-43	73	72.05	.00	.95	98.7%*
10017000 403300 CONTRSVC	54,259	0	54,259	22,337.16	.00	31,921.84	41.2%
10017000 403310 REP/MAINT	0	0	0	1,100.00	.00	-1,100.00	100.0%*
10017000 403600 ADVERT	500	0	500	281.50	.00	218.50	56.3%
10017000 405210 POSTAL	2,500	0	2,500	982.02	.00	1,517.98	39.3%
10017000 405230 TELECOMM	1,930	0	1,930	545.42	.00	1,384.58	28.3%
10017000 405410 LEASERENT	2,870	0	2,870	1,471.44	.00	1,398.56	51.3%
10017000 405510 MILEAGE	2,500	0	2,500	808.76	.00	1,691.24	32.4%
10017000 405530 SUB&LODG	2,400	0	2,400	.00	.00	2,400.00	.0%
10017000 405540 CONVEDUC	2,600	0	2,600	546.02	.00	2,053.98	21.0%
10017000 405810 DUES	455	0	455	305.00	.00	150.00	67.0%
10017000 406001 OFFSUPL	3,000	0	3,000	2,782.49	.00	217.51	92.7%*
10017000 408101 MACHEQUIP	33,050	1,125	34,175	18,840.00	.00	15,335.00	55.1%
TOTAL REGISTRAR/ELECTORAL BOARD	238,562	1,977	240,539	144,425.76	.00	96,113.55	60.0%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
180 HUMAN RESOURCES							
10018000 401100 SAL & WAGE	54,057	1,622	55,679	40,688.51	.00	14,990.49	73.1%
10018000 402100 FICA	4,135	124	4,259	3,029.90	.00	1,229.10	71.1%
10018000 402210 VRS	6,946	-1,092	5,854	4,192.87	.00	1,661.22	71.6%
10018000 402300 MEDINS	6,000	-120	5,880	4,165.00	.00	1,715.00	70.8%
10018000 402400 GRPLIFE	643	19	662	463.33	.00	198.67	70.0%
10018000 402700 WORKCOMP	65	-14	51	50.31	.00	.69	98.6%*
10018000 403100 PROFSVCS	3,200	0	3,200	270.00	.00	2,930.00	8.4%
10018000 405350 RECRUIT	1,000	0	1,000	270.90	.00	729.10	27.1%
10018000 405360 EMP RECOGN	10,150	0	10,150	2,022.61	.00	8,127.39	19.9%
10018000 405410 LEASERENT	538	45	583	367.65	.00	215.15	63.1%
10018000 405510 MILEAGE	100	0	100	.00	.00	100.00	.0%
10018000 405530 SUB&LODG	500	0	500	194.30	.00	305.70	38.9%
10018000 405540 CONVEDUC	900	0	900	604.00	.00	296.00	67.1%
10018000 405810 DUES	480	0	480	.00	.00	480.00	.0%
10018000 406001 OFFSUPL	500	0	500	432.00	.00	68.00	86.4%*
10018000 406012 BOOKS	130	0	130	129.19	.00	.81	99.4%*
10018000 408101 MACHEQUIP	0	3,000	3,000	3,004.00	.00	-4.00	100.1%*
10018000 408102 FURN/FIX	0	0	0	2,355.45	.00	-2,355.45	100.0%*
TOTAL HUMAN RESOURCES	89,344	3,584	92,928	62,240.02	.00	30,687.87	67.0%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
210 GENERAL DISTRICT COURT							
10021000 403320 MAINTCONT	3,015	0	3,015	1,389.83	.00	1,625.17	46.1%
10021000 405230 TELECOMM	4,000	0	4,000	2,247.56	.00	1,752.44	56.2%
10021000 405410 LEASERENT	100	0	100	323.02	646.04	-869.06	969.1%*
10021000 405510 MILEAGE	150	0	150	.00	.00	150.00	.0%
10021000 405540 CONVEDUC	500	0	500	.00	.00	500.00	.0%
10021000 405810 DUES	60	0	60	60.00	.00	.00	100.0%*
10021000 406001 OFFSUPL	275	0	275	98.11	.00	176.89	35.7%
TOTAL GENERAL DISTRICT COURT	8,100	0	8,100	4,118.52	646.04	3,335.44	58.8%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
220 COURT SERVICE UNIT							
10022000 405210 POSTAL	160	0	160	112.00	.00	48.00	70.0%
10022000 405230 TELECOMM	900	0	900	242.76	.00	657.24	27.0%
10022000 405410 LEASERENT	450	0	450	119.15	.00	330.85	26.5%
10022000 405510 MILEAGE	350	0	350	222.61	.00	127.39	63.6%
10022000 405540 CONVEDUC	300	0	300	40.00	.00	260.00	13.3%
10022000 406001 OFFSUPL	700	0	700	192.93	.00	507.07	27.6%
TOTAL COURT SERVICE UNIT	2,860	0	2,860	929.45	.00	1,930.55	32.5%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
230 CLERK OF THE CIRCUIT COURT							
10023000 401100 SAL & WAGE	365,234	9,090	374,324	271,361.48	.00	102,962.52	72.5%
10023000 401115 JURORWITNS	0	0	0	108.16	.00	-108.16	100.0%*
10023000 401310 OT PAY	0	0	0	319.34	.00	-319.34	100.0%*
10023000 402100 FICA	27,941	695	28,636	19,027.20	.00	9,608.80	66.4%
10023000 402210 VRS	46,932	-7,535	39,397	28,156.06	.00	11,240.79	71.5%
10023000 402250 DISABILITY	0	0	0	143.83	.00	-143.83	100.0%*
10023000 402300 MEDINS	65,505	4,155	69,660	46,492.50	.00	23,167.50	66.7%
10023000 402400 GRPLIFE	4,347	108	4,455	3,093.35	.00	1,361.65	69.4%
10023000 402700 WORKCOMP	371	-30	341	340.12	.00	.88	99.7%*
10023000 403100 PROFSVCS	35,000	0	35,000	22,875.03	.00	12,124.97	65.4%
10023000 403140 TTFND TECHTRUST	7,096	0	7,096	7,202.50	.00	-106.50	101.5%*
10023000 403150 RECPR RECRDPRSV	14,000	0	14,000	.00	.00	14,000.00	.0%
10023000 403300 CONTRSVC	1,200	0	1,200	567.56	.00	632.44	47.3%
10023000 403310 REP/MAINT	750	0	750	.00	.00	750.00	.0%
10023000 403320 MAINTCONT	1,700	0	1,700	.00	.00	1,700.00	.0%
10023000 403500 PRINTING	4,100	0	4,100	1,655.77	.00	2,444.23	40.4%
10023000 405210 POSTAL	3,500	0	3,500	2,169.90	.00	1,330.10	62.0%
10023000 405230 TELECOMM	1,500	0	1,500	501.79	.00	998.21	33.5%
10023000 405410 LEASERENT	2,900	197	3,097	2,090.81	2,161.98	-1,156.16	137.3%*
10023000 405510 MILEAGE	300	0	300	.00	.00	300.00	.0%
10023000 405540 CONVEDUC	750	0	750	240.00	.00	510.00	32.0%
10023000 405810 DUES	400	0	400	.00	.00	400.00	.0%
10023000 406001 OFFSUPL	6,020	0	6,020	4,621.80	.00	1,398.20	76.8%*
10023000 406012 BOOKS	8	0	8	.00	.00	8.00	.0%
10023000 408102 FURN/FIX	400	0	400	.00	.00	400.00	.0%
10023000 408107 EDPEQUIP	2,500	0	2,500	.00	.00	2,500.00	.0%
TOTAL CLERK OF THE CIRCUIT COURT	592,454	6,679	599,133	410,967.20	2,161.98	186,004.30	69.0%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
235 CIRCUIT COURT JUDGE							
10023500 401115 JURORWITNS	4,800	0	4,800	4,800.00	.00	.00	100.0%*
10023500 401116 JURYCOMMIS	180	0	180	.00	.00	180.00	.0%
10023500 401117 CIVILJUROR	5,400	0	5,400	.00	.00	5,400.00	.0%
10023500 401118 GRNDJUROR	1,260	0	1,260	.00	.00	1,260.00	.0%
10023500 401119 WITNESSFEE	500	0	500	.00	.00	500.00	.0%
10023500 401120 CAATTYFEES	175	0	175	.00	.00	175.00	.0%
10023500 403100 PROFSVCS	24,613	0	24,613	2,072.00	.00	22,541.00	8.4%
10023500 403320 MAINTCONT	100	0	100	.00	.00	100.00	.0%
10023500 405230 TELECOMM	500	0	500	121.78	.00	378.22	24.4%
10023500 405810 DUES	650	0	650	.00	.00	650.00	.0%
10023500 406001 OFFSUPL	750	-550	200	162.98	.00	37.02	81.5%*
10023500 408107 EDPEQUIP	0	550	550	550.00	.00	.00	100.0%*
TOTAL CIRCUIT COURT JUDGE	38,928	0	38,928	7,706.76	.00	31,221.24	19.8%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
240 COMMONWEALTHS ATTORNEY							
10024000 401100 SAL & WAGE	236,075	4,111	240,186	188,453.16	.00	51,732.84	78.5%*
10024000 401100 VICWT SAL & WAGE	46,226	71	46,297	34,435.36	.00	11,861.64	74.4%
10024000 401310 VICWT OT PAY	0	0	0	123.62	.00	-123.62	100.0%*
10024000 401330 CB STIPEND	8,841	0	8,841	.00	.00	8,841.00	.0%
10024000 402100 FICA	18,736	314	19,050	13,086.98	.00	5,963.02	68.7%
10024000 402100 VICWT FICA	3,489	5	3,494	2,571.25	.00	922.75	73.6%
10024000 402210 VRS	30,336	-5,017	25,319	19,418.64	.00	5,900.14	76.7%*
10024000 402210 VICWT VRS	5,861	-1,043	4,818	3,520.63	.00	1,297.43	73.1%
10024000 402300 MEDINS	23,002	4,238	27,240	19,295.00	.00	7,945.00	70.8%
10024000 402300 VICWT MEDINS	6,003	-123	5,880	4,165.00	.00	1,715.00	70.8%
10024000 402400 GRPLIFE	2,809	49	2,858	2,124.52	.00	733.48	74.3%
10024000 402400 VICWT GRPLIFE	543	1	544	410.16	.00	133.84	75.4%*
10024000 402700 WORKCOMP	210	33	243	242.33	.00	.67	99.7%*
10024000 403300 CONTRSVC	1,500	0	1,500	833.36	.00	666.64	55.6%
10024000 403320 MAINTCONT	3,568	0	3,568	173.40	.00	3,394.60	4.9%
10024000 405210 POSTAL	775	0	775	70.00	.00	705.00	9.0%
10024000 405230 TELECOMM	1,700	0	1,700	664.64	.00	1,035.36	39.1%
10024000 405410 LEASERENT	58	0	58	60.00	.00	-2.00	103.4%*
10024000 405540 CONVEDUC	5,000	0	5,000	3,484.72	.00	1,515.28	69.7%
10024000 405810 DUES	1,210	0	1,210	595.00	.00	615.00	49.2%
10024000 406001 OFFSUPL	4,300	0	4,300	1,094.78	.00	3,205.22	25.5%
10024000 406012 BOOKS	6,500	0	6,500	3,128.63	.00	3,371.37	48.1%
10024000 408102 FURN/FIX	250	0	250	.00	.00	250.00	.0%
10024000 408107 EDPEQUIP	250	0	250	.00	.00	250.00	.0%
TOTAL COMMONWEALTHS ATTORNEY	407,242	2,639	409,881	297,951.18	.00	111,929.66	72.7%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
310 SHERIFF							
10031000 401100 SAL & WAGE	1,367,972	33,165	1,401,137	1,020,896.74	.00	380,240.26	72.9%
10031000 401300 PT SAL/WAG	41,007	0	41,007	35,711.58	.00	5,295.42	87.1%*
10031000 401310 OT PAY	50,000	0	50,000	40,068.81	.00	9,931.19	80.1%*
10031000 401320 HOLDISCPAY	44,000	0	44,000	51,229.98	.00	-7,229.98	116.4%*
10031000 401325 CNTRCTWAGE	30,000	0	30,000	17,512.50	.00	12,487.50	58.4%
10031000 401331 AC STIPEND	12,000	0	12,000	.00	.00	12,000.00	.0%
10031000 401332 FT STIPEND	3,000	-3,000	0	.00	.00	.00	.0%
10031000 401333 ED STIPEND	15,000	-15,000	0	.00	.00	.00	.0%
10031000 401334 MD STIPEND	12,600	-12,600	0	.00	.00	.00	.0%
10031000 402100 FICA	117,454	196	117,650	87,398.27	.00	30,251.73	74.3%
10031000 402210 VRS	178,927	-30,840	148,087	102,229.75	.00	45,857.06	69.0%
10031000 402300 MEDINS	174,460	-15,547	158,913	119,785.87	.00	39,127.01	75.4%*
10031000 402400 GRPLIFE	16,570	31	16,601	11,296.29	.00	5,304.71	68.0%
10031000 402700 WORKCOMP	19,539	6,022	25,561	25,560.30	.00	.70	100.0%*
10031000 402750 LINEOFDUTY	10,642	0	10,642	10,540.00	.00	102.00	99.0%*
10031000 402810 CLOTHING	2,800	0	2,800	2,800.00	.00	.00	100.0%*
10031000 403100 PROFSVCS	2,000	1,712	3,712	3,114.65	.00	597.35	83.9%*
10031000 403300 CONTRSVC	2,000	0	2,000	1,161.60	.00	838.40	58.1%
10031000 403310 REP/MAINT	15,700	-7,000	8,700	2,375.70	.00	6,324.30	27.3%
10031000 403315 VEH REP/MN	25,500	0	25,500	14,051.71	.00	11,448.29	55.1%
10031000 403320 MAINTCONT	19,300	0	19,300	15,221.94	.00	4,078.06	78.9%*
10031000 403600 ADVERT	1,000	0	1,000	.00	.00	1,000.00	.0%
10031000 405210 POSTAL	2,000	0	2,000	964.54	.00	1,035.46	48.2%
10031000 405230 TELECOMM	37,000	0	37,000	27,587.07	.00	9,412.93	74.6%
10031000 405305 VEHICLEINS	18,240	0	18,240	19,981.00	.00	-1,741.00	109.5%*
10031000 405410 LEASERENT	2,300	0	2,300	1,695.37	621.98	-17.35	100.8%*
10031000 405510 MILEAGE	0	0	0	76.28	.00	-76.28	100.0%*
10031000 405530 SUB&LODG	5,000	0	5,000	2,361.12	.00	2,638.88	47.2%
10031000 405540 CONVEDUC	37,200	13,000	50,200	31,705.05	.00	18,494.95	63.2%
10031000 405550 EXTRADITON	1,000	0	1,000	6.00	.00	994.00	.6%
10031000 405810 DUES	2,200	0	2,200	2,636.75	.00	-436.75	119.9%*
10031000 406001 OFFSUPL	8,500	0	8,500	3,528.99	.00	4,971.01	41.5%
10031000 406002 FOODSUPL	0	0	0	1,156.08	.00	-1,156.08	100.0%*
10031000 406003 AGRICSUPL	500	0	500	854.76	.00	-354.76	171.0%*
10031000 406008 VEHFUEL	85,000	0	85,000	57,568.44	.00	27,431.56	67.7%
10031000 406009 VEHSUPL	7,000	7,000	14,000	11,790.43	.00	2,209.57	84.2%*
10031000 406010 POLICESUPL	12,000	0	12,000	5,442.40	.00	6,557.60	45.4%
10031000 406011 UNIFORMS	10,000	0	10,000	11,799.82	5,767.00	-7,566.82	175.7%*
10031000 406011 BPVST UNIFORMS	0	2,638	2,638	.00	.00	2,637.96	.0%
10031000 406014 OTHEROPER	1,000	0	1,000	507.20	.00	492.80	50.7%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10031000 408103 COMMEQUIP	2,000	0	2,000	.00	.00	2,000.00	.0%
TOTAL SHERIFF	2,392,411	-20,223	2,372,188	1,740,616.99	6,388.98	625,181.68	73.6%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
320 E911							
10032000 401100 SAL & WAGE	410,893	0	410,893	319,155.63	.00	91,737.37	77.7%*
10032000 401300 PT SAL/WAG	18,300	0	18,300	3,977.16	.00	14,322.84	21.7%
10032000 401310 OT PAY	25,000	0	25,000	16,092.94	.00	8,907.06	64.4%
10032000 401320 HOLDISCPAY	20,000	0	20,000	26,128.53	.00	-6,128.53	130.6%*
10032000 401333 ED STIPEND	3,500	0	3,500	.00	.00	3,500.00	.0%
10032000 402100 FICA	36,054	0	36,054	26,900.91	.00	9,153.09	74.6%
10032000 402210 VRS	52,800	-9,327	43,473	30,344.26	.00	13,128.47	69.8%
10032000 402250 DISABILITY	0	0	0	260.56	.00	-260.56	100.0%*
10032000 402300 MEDINS	67,005	-7,065	59,940	44,692.01	.00	15,247.99	74.6%
10032000 402400 GRPLIFE	4,890	0	4,890	3,347.89	.00	1,542.11	68.5%
10032000 402700 WORKCOMP	443	-65	378	377.25	.00	.75	99.8%*
10032000 403100 PROFSVCS	0	11,984	11,984	11,984.00	.00	.00	100.0%*
10032000 403161 E911 SIGNS	6,506	0	6,506	5,159.80	.00	1,346.20	79.3%*
10032000 403300 CONTRSVC	38,077	0	38,077	25,325.00	.00	12,752.00	66.5%
10032000 403310 REP/MAINT	6,000	0	6,000	675.00	.00	5,325.00	11.3%
10032000 403320 E911O MAINTCONT	58,251	0	58,251	36,029.73	.00	22,221.27	61.9%
10032000 405230 TELECOMM	63,500	0	63,500	42,283.50	.00	21,216.50	66.6%
10032000 405410 LEASERENT	1,320	233	1,553	732.07	310.72	510.38	67.1%
10032000 405510 MILEAGE	500	0	500	212.75	.00	287.25	42.6%
10032000 405530 SUB&LODG	2,000	0	2,000	67.34	.00	1,932.66	3.4%
10032000 405540 CONVEDUC	2,000	0	2,000	1,228.19	.00	771.81	61.4%
10032000 405810 DUES	500	0	500	406.00	.00	94.00	81.2%*
10032000 406001 OFFSUPL	2,000	0	2,000	1,766.71	.00	233.29	88.3%*
10032000 406011 UNIFORMS	1,200	0	1,200	-5.99	.00	1,205.99	-.5%
10032000 406014 OTHEROPER	1,500	0	1,500	751.65	.00	748.35	50.1%
10032000 408107 EDPEQUIP	2,000	0	2,000	2,543.70	.00	-543.70	127.2%*
TOTAL E911	824,239	-4,240	819,999	600,436.59	310.72	219,251.59	73.3%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
325 FIRE AND RESCUE SQUAD							
10032500 402750 LINEOFDUTY	17,030	-4,024	13,006	12,127.00	.00	879.00	93.2%*
10032500 405308 GENLIAB	174,968	0	174,968	133,500.04	.00	41,467.96	76.3%*
10032500 405625 F&R OPER	363,906	0	363,906	244,501.25	.00	119,404.75	67.2%
10032500 405626 F&R CAP	240,000	0	240,000	240,000.00	.00	.00	100.0%*
10032500 405627 STFRE STATEFIRE	61,610	0	61,610	.00	.00	61,610.00	.0%
10032500 405628 24LFE 2 FOR LIFE	24,590	0	24,590	.00	.00	24,590.00	.0%
TOTAL FIRE AND RESCUE SQUAD	882,104	-4,024	878,080	630,128.29	.00	247,951.71	71.8%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
330 FOREST WARDEN							
10033000 405660 FIRESUPPR	9,053	0	9,053	9,011.97	.00	41.03	99.5%*
TOTAL FOREST WARDEN	9,053	0	9,053	9,011.97	.00	41.03	99.5%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
335 CORRECTION AND DETENTION							
10033500 401114 BOARDCOMP	2,208	0	2,208	1,154.16	.00	1,053.84	52.3%
10033500 402100 FICA	162	0	162	87.82	.00	74.18	54.2%
10033500 403840 CONFINE	173,255	0	173,255	147,594.36	.00	25,660.64	85.2%*
10033500 406002 FOODSUPL	500	0	500	44.33	.00	455.67	8.9%
10033500 407003 BRJDCDEBT	75,000	0	75,000	56,549.25	.00	18,450.75	75.4%*
10033500 407004 CVRJCOP	809,300	0	809,300	805,270.26	.00	4,029.74	99.5%*
10033500 407005 CVRJDEBT	32,672	0	32,672	.00	.00	32,672.00	.0%
TOTAL CORRECTION AND DETENTION	1,093,097	0	1,093,097	1,010,700.18	.00	82,396.82	92.5%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
340 BUILDING INSPECTIONS							
10034000 401100 SAL & WAGE	167,500	4,956	172,456	126,163.64	.00	46,292.36	73.2%
10034000 402100 FICA	12,814	379	13,193	9,068.98	.00	4,124.02	68.7%
10034000 402210 VRS	21,524	-3,391	18,133	13,041.98	.00	5,091.27	71.9%
10034000 402300 MEDINS	30,815	-8,375	22,440	15,895.00	.00	6,545.00	70.8%
10034000 402400 GRPLIFE	1,993	59	2,052	1,460.02	.00	591.98	71.2%
10034000 402700 WORKCOMP	2,180	855	3,035	3,035.01	.00	-.01	100.0%*
10034000 403100 PROFSVCS	650	0	650	.00	.00	650.00	.0%
10034000 403300 CONTRSVC	1,000	0	1,000	999.00	.00	1.00	99.9%*
10034000 405210 POSTAL	400	0	400	240.09	.00	159.91	60.0%
10034000 405230 TELECOMM	2,000	0	2,000	627.73	.00	1,372.27	31.4%
10034000 405410 LEASERENT	0	0	0	1.40	.00	-1.40	100.0%*
10034000 405540 CONVEDUC	300	0	300	.00	.00	300.00	.0%
10034000 405810 DUES	175	0	175	170.00	.00	5.00	97.1%*
10034000 405997 SURCHG	2,700	0	2,700	1,191.58	.00	1,508.42	44.1%
10034000 406001 OFFSUPL	1,500	0	1,500	213.06	.00	1,286.94	14.2%
10034000 406008 VEHFUEL	4,000	0	4,000	1,850.33	.00	2,149.67	46.3%
10034000 406012 BOOKS	600	0	600	555.30	.00	44.70	92.6%*
TOTAL BUILDING INSPECTIONS	250,151	-5,517	244,634	174,513.12	.00	70,121.13	71.3%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
345 EMERGENCY MANAGEMENT							
10034500 401100 SAL & WAGE	53,040	1,591	54,631	39,922.61	.00	14,708.39	73.1%
10034500 402100 FICA	4,059	122	4,181	3,040.49	.00	1,140.51	72.7%
10034500 402210 VRS	6,817	-1,072	5,745	4,113.84	.00	1,631.04	71.6%
10034500 402300 MEDINS	8,960	-3,080	5,880	4,165.00	.00	1,715.00	70.8%
10034500 402400 GRPLIFE	631	19	650	479.45	.00	170.55	73.8%
10034500 402700 WORKCOMP	60	-11	49	48.90	.00	.10	99.8%*
10034500 403100 PROFSVCS	297,694	150,000	447,694	170,083.73	.00	277,610.27	38.0%
10034500 403500 PRINTING	300	0	300	.00	.00	300.00	.0%
10034500 403600 ADVERT	1,000	0	1,000	641.96	.00	358.04	64.2%
10034500 405510 MILEAGE	100	0	100	.00	.00	100.00	.0%
10034500 405530 SUB&LODG	500	0	500	831.44	.00	-331.44	166.3%*
10034500 405540 CONVEDUC	21,050	0	21,050	2,246.43	.00	18,803.57	10.7%
10034500 405810 DUES	300	0	300	.00	.00	300.00	.0%
10034500 406001 OFFSUPL	300	0	300	323.23	.00	-23.23	107.7%*
10034500 406008 VEHFUEL	1,500	0	1,500	694.20	.00	805.80	46.3%
10034500 406012 BOOKS	200	0	200	.00	.00	200.00	.0%
10034500 406020 EMERSUPP	500	0	500	300.16	.00	199.84	60.0%
TOTAL EMERGENCY MANAGEMENT	397,011	147,569	544,580	226,891.44	.00	317,688.44	41.7%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
350 ANIMAL CONTROL							
10035000 401100 SAL & WAGE	72,719	0	72,719	39,949.35	.00	32,769.65	54.9%
10035000 401310 OT PAY	4,500	0	4,500	1,347.62	.00	3,152.38	29.9%
10035000 401320 HOLDISCPAY	0	0	0	479.45	.00	-479.45	100.0%*
10035000 402100 FICA	5,908	0	5,908	3,040.95	.00	2,867.05	51.5%
10035000 402210 VRS	9,344	-1,651	7,693	3,683.41	.00	4,009.87	47.9%
10035000 402300 MEDINS	12,004	-6,124	5,880	5,880.00	.00	.00	100.0%*
10035000 402400 GRPLIFE	866	0	866	405.65	.00	460.35	46.8%
10035000 402700 WORKCOMP	755	373	1,128	1,127.15	.00	.85	99.9%*
10035000 402750 LINEOFDUTY	693	0	693	703.00	.00	-10.00	101.4%*
10035000 403100 PROFSVCS	500	0	500	619.10	.00	-119.10	123.8%*
10035000 403300 CONTRSVC	128,500	0	128,500	107,867.09	.00	20,632.91	83.9%*
10035000 403310 REP/MAINT	500	0	500	.00	.00	500.00	.0%
10035000 403315 VEH REP/MN	2,500	0	2,500	689.51	.00	1,810.49	27.6%
10035000 403600 ADVERT	350	0	350	.00	.00	350.00	.0%
10035000 405230 TELECOMM	1,265	0	1,265	189.22	.00	1,075.78	15.0%
10035000 405305 VEHICLEINS	1,000	0	1,000	974.70	.00	25.30	97.5%*
10035000 405530 SUB&LODG	1,000	0	1,000	.00	.00	1,000.00	.0%
10035000 405540 CONVEDUC	500	0	500	.00	.00	500.00	.0%
10035000 405820 CLAIMS	2,500	0	2,500	.00	.00	2,500.00	.0%
10035000 405825 S&N TAX	1,000	0	1,000	.00	.00	1,000.00	.0%
10035000 406001 OFFSUPL	500	0	500	268.67	.00	231.33	53.7%
10035000 406003 AGRICSUPL	400	0	400	58.48	.00	341.52	14.6%
10035000 406008 VEHFUEL	5,000	0	5,000	653.98	.00	4,346.02	13.1%
10035000 406009 VEHSUPL	600	0	600	513.76	.00	86.24	85.6%*
10035000 406011 UNIFORMS	1,000	0	1,000	736.00	.00	264.00	73.6%
TOTAL ANIMAL CONTROL	253,904	-7,402	246,502	169,187.09	.00	77,315.19	68.6%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
410 LITTER							
10041000 403100 PROFSVCS	0	13,500	13,500	.00	.00	13,500.00	.0%
10041000 403100 ALIED PROFSVCS	2,700	0	2,700	.00	.00	2,700.00	.0%
10041000 406014 OTHEROPER	8,000	569	8,569	2,268.03	.00	6,300.97	26.5%
TOTAL LITTER	10,700	14,069	24,769	2,268.03	.00	22,500.97	9.2%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
415 FACILITIES							
10041500 401100 SAL & WAGE	294,686	7,556	302,242	217,932.26	.00	84,309.74	72.1%
10041500 401310 OT PAY	8,000	0	8,000	9,239.44	.00	-1,239.44	115.5%*
10041500 402100 FICA	23,155	578	23,733	17,014.42	.00	6,718.58	71.7%
10041500 402210 VRS	37,867	-6,062	31,805	22,095.88	.00	9,709.23	69.5%
10041500 402250 DISABILITY	0	0	0	93.45	.00	-93.45	100.0%*
10041500 402300 MEDINS	56,474	-3,554	52,920	36,174.25	.00	16,745.75	68.4%
10041500 402400 GRPLIFE	3,507	90	3,597	2,429.32	.00	1,167.68	67.5%
10041500 402700 WORKCOMP	6,803	-797	6,006	6,005.96	.00	.04	100.0%*
10041500 403100 PROFSVCS	5,000	0	5,000	1,768.96	.00	3,231.04	35.4%
10041500 403300 CONTRSVC	46,000	0	46,000	30,731.64	.00	15,268.36	66.8%
10041500 403310 REP/MAINT	180,000	0	180,000	125,379.50	.00	54,620.50	69.7%
10041500 403315 VEH REP/MN	20,000	0	20,000	4,874.62	.00	15,125.38	24.4%
10041500 403600 ADVERT	350	0	350	.00	.00	350.00	.0%
10041500 403700 LAUNDRY	8,000	0	8,000	5,413.93	.00	2,586.07	67.7%
10041500 405210 POSTAL	350	0	350	26.11	.00	323.89	7.5%
10041500 405230 TELECOMM	5,500	0	5,500	1,853.95	.00	3,646.05	33.7%
10041500 405305 VEHICLEINS	16,000	0	16,000	12,183.75	.00	3,816.25	76.1%*
10041500 405410 LEASERENT	1,200	0	1,200	445.70	.00	754.30	37.1%
10041500 405510 MILEAGE	200	0	200	.00	.00	200.00	.0%
10041500 405530 SUB&LODG	1,000	0	1,000	.00	.00	1,000.00	.0%
10041500 405540 CONVEDUC	3,000	0	3,000	275.00	.00	2,725.00	9.2%
10041500 405810 DUES	300	0	300	.00	.00	300.00	.0%
10041500 406001 OFFSUPL	1,500	0	1,500	119.77	.00	1,380.23	8.0%
10041500 406003 AGRICSUPL	15,000	0	15,000	6,061.67	.00	8,938.33	40.4%
10041500 406004 GENLSUPL	25,000	0	25,000	15,683.10	.00	9,316.90	62.7%
10041500 406005 JANITSUPL	15,000	0	15,000	11,262.55	.00	3,737.45	75.1%*
10041500 406008 VEHFUEL	23,000	0	23,000	11,470.97	.00	11,529.03	49.9%
10041500 406009 VEHSUPL	3,500	0	3,500	3,500.00	.00	.00	100.0%*
10041500 408101 MACHEQUIP	4,500	0	4,500	1,175.90	.00	3,324.10	26.1%
10041500 408103 COMMEQUIP	500	0	500	.00	.00	500.00	.0%
TOTAL FACILITIES	805,392	-2,189	803,203	543,212.10	.00	259,991.01	67.6%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
420 GENERAL SERVICES							
10042000 403320 MAINTCONT	115,200	0	115,200	64,682.39	1,946.76	48,570.85	57.8%
10042000 405110 ELECSVCS	200,000	0	200,000	155,357.95	.00	44,642.05	77.7%*
10042000 405120 HEATSVCS	110,000	0	110,000	74,717.87	.00	35,282.13	67.9%
10042000 405130 WATRSVCS	8,500	0	8,500	6,435.21	.00	2,064.79	75.7%*
10042000 405135 SEWRSVCS	2,800	0	2,800	1,754.60	.00	1,045.40	62.7%
10042000 405140 STREETLIT	8,800	0	8,800	4,272.41	.00	4,527.59	48.6%
10042000 405230 TELECOMM	15,000	0	15,000	11,238.86	.00	3,761.14	74.9%
10042000 405304 PROPINS	35,000	0	35,000	35,114.30	.00	-114.30	100.3%*
10042000 405308 GENLIAB	8,000	0	8,000	7,527.00	.00	473.00	94.1%*
10042000 405410 LEASERENT	24,000	0	24,000	20,000.00	.00	4,000.00	83.3%*
TOTAL GENERAL SERVICES	527,300	0	527,300	381,100.59	1,946.76	144,252.65	72.6%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
425 PUBLIC WORKS							
10042500 401100 SAL & WAGE	165,977	4,455	170,432	124,546.45	.00	45,885.55	73.1%
10042500 402100 FICA	12,697	341	13,038	8,920.06	.00	4,117.94	68.4%
10042500 402210 VRS	21,328	-3,398	17,930	12,834.17	.00	5,096.02	71.6%
10042500 402300 MEDINS	20,504	4,276	24,780	17,552.50	.00	7,227.50	70.8%
10042500 402400 GRPLIFE	1,975	53	2,028	1,418.04	.00	609.96	69.9%
10042500 402700 WORKCOMP	2,132	721	2,853	2,852.86	.00	.14	100.0%*
10042500 403100 PROFSVCS	1,500	0	1,500	.00	.00	1,500.00	.0%
10042500 403182 SFTWREFEE	4,000	0	4,000	.00	.00	4,000.00	.0%
10042500 405230 TELECOMM	2,000	0	2,000	1,170.80	.00	829.20	58.5%
10042500 405410 LEASERENT	2,500	0	2,500	1,884.67	.00	615.33	75.4%*
10042500 405530 SUB&LODG	1,000	0	1,000	.00	.00	1,000.00	.0%
10042500 405540 CONVEDUC	2,500	0	2,500	6.00	.00	2,494.00	.2%
10042500 406001 OFFSUPL	2,000	0	2,000	470.55	.00	1,529.45	23.5%
10042500 406008 VEHFUEL	2,500	0	2,500	212.93	.00	2,287.07	8.5%
10042500 406021 ADPSUPL	3,000	399	3,399	399.00	.00	3,000.00	11.7%
TOTAL PUBLIC WORKS	245,613	6,847	252,460	172,268.03	.00	80,192.16	68.2%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
430 CONVENIENCE CENTER							
10043000 401100 SAL & WAGE	0	0	0	485.28	.00	-485.28	100.0%*
10043000 401300 PT SAL/WAG	43,942	0	43,942	37,166.90	.00	6,775.10	84.6%*
10043000 401310 OT PAY	0	0	0	1,473.69	.00	-1,473.69	100.0%*
10043000 402100 FICA	3,362	0	3,362	2,986.47	.00	375.53	88.8%*
10043000 402300 MEDINS	0	0	0	232.00	.00	-232.00	100.0%*
10043000 402700 WORKCOMP	1,611	489	2,100	2,099.86	.00	.14	100.0%*
10043000 403170 PERMITFEE	1,200	0	1,200	1,067.00	.00	133.00	88.9%*
10043000 403300 CONTRSVC	72,500	0	72,500	31,980.35	.00	40,519.65	44.1%
10043000 403310 REP/MAINT	19,000	0	19,000	4,010.62	.00	14,989.38	21.1%
10043000 405230 TELECOMM	1,200	0	1,200	743.18	.00	456.82	61.9%
10043000 405410 LEASERENT	800	0	800	480.00	.00	320.00	60.0%
10043000 406001 OFFSUPL	550	0	550	99.97	.00	450.03	18.2%
10043000 406008 VEHFUEL	500	0	500	.00	.00	500.00	.0%
TOTAL CONVENIENCE CENTER	144,665	489	145,154	82,825.32	.00	62,328.68	57.1%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
435 LANDFILL POST CLOSURE							
10043500 403100 PROFSVCS	30,000	0	30,000	9,781.00	.00	20,219.00	32.6%
10043500 403300 CONTRSVC	7,500	0	7,500	.00	.00	7,500.00	.0%
TOTAL LANDFILL POST CLOSURE	37,500	0	37,500	9,781.00	.00	27,719.00	26.1%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
510 HEALTH							
10051000 403300 CONTRSVC	257,435	0	257,435	193,076.25	.00	64,358.75	75.0%*
10051000 405230 TELECOMM	0	0	0	-856.35	.00	856.35	100.0%
TOTAL HEALTH	257,435	0	257,435	192,219.90	.00	65,215.10	74.7%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
515 VJCCCA							
10051500 403100 VJCCA PROFSVCS	6,585	0	6,585	1,875.00	.00	4,710.00	28.5%
TOTAL VJCCCA	6,585	0	6,585	1,875.00	.00	4,710.00	28.5%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
520 CSA							
10052000 401100 SAL & WAGE	60,132	902	61,034	44,601.78	.00	16,432.22	73.1%
10052000 402100 FICA	4,600	69	4,669	3,392.16	.00	1,276.84	72.7%
10052000 402210 VRS	7,727	-1,290	6,437	4,596.11	.00	1,840.42	71.4%
10052000 402300 MEDINS	6,001	-121	5,880	4,165.00	.00	1,715.00	70.8%
10052000 402400 GRPLIFE	716	11	727	507.82	.00	219.18	69.9%
10052000 402700 WORKCOMP	62	-6	56	55.44	.00	.56	99.0%*
10052000 403100 PROFSVCS	1,000	0	1,000	248.00	.00	752.00	24.8%
10052000 403300 CONTRSVC	600	0	600	.00	.00	600.00	.0%
10052000 405210 POSTAL	1,000	0	1,000	468.18	.00	531.82	46.8%
10052000 405230 TELECOMM	150	0	150	72.49	.00	77.51	48.3%
10052000 405410 LEASERENT	540	0	540	394.97	151.51	-6.48	101.2%*
10052000 405510 MILEAGE	560	0	560	113.12	.00	446.88	20.2%
10052000 405530 SUB&LODG	700	0	700	26.36	.00	673.64	3.8%
10052000 405540 CONVEDUC	750	0	750	150.00	.00	600.00	20.0%
10052000 406001 OFFSUPL	1,500	0	1,500	273.76	.00	1,226.24	18.3%
10052000 406002 FOODSUPL	500	0	500	54.68	.00	445.32	10.9%
10052000 408102 FURN/FIX	250	0	250	.00	.00	250.00	.0%
TOTAL CSA	86,788	-435	86,353	59,119.87	151.51	27,081.15	68.6%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
525 CSA PURCHASE OF SERVICES							
10052500 405713 FF4ECOMSV	5,000	0	5,000	645.00	.00	4,355.00	12.9%
10052500 405714 MANDFFMP	20,000	0	20,000	-11,753.01	.00	31,753.01	-58.8%
10052500 405715 MANDFFOP	30,000	0	30,000	7,926.00	.00	22,074.00	26.4%
10052500 405716 TFCLRCONG	315,000	-59,514	255,486	25,684.81	.00	229,801.19	10.1%
10052500 405718 COMMSVC	525,000	0	525,000	248,587.88	.00	276,412.12	47.4%
10052500 405719 COMMSVTR	31,500	0	31,500	12,870.00	.00	18,630.00	40.9%
10052500 405720 NONMCOMM	26,170	0	26,170	.00	.00	26,170.00	.0%
10052500 405721 RESCONG	367,500	0	367,500	279,856.66	.00	87,643.34	76.2%*
10052500 405723 MSPEDPRIV	315,000	0	315,000	520,140.00	.00	-205,140.00	165.1%*
10052500 405724 MSVCINSCH	0	0	0	12,482.50	.00	-12,482.50	100.0%*
10052500 405725 MFCLCRESCG	157,500	0	157,500	28,715.90	.00	128,784.10	18.2%
10052500 405726 THERFC4E	10,000	0	10,000	.00	.00	10,000.00	.0%
10052500 405729 SPECFC	0	0	0	31,164.43	.00	-31,164.43	100.0%*
10052500 405732 EDUCCONG	210,000	0	210,000	59,907.00	.00	150,093.00	28.5%
10052500 405742 WSS	19,845	0	19,845	.00	.00	19,845.00	.0%
TOTAL CSA PURCHASE OF SERVICES	2,032,515	-59,514	1,973,001	1,216,227.17	.00	756,773.83	61.6%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
710 PARKS & RECREATION							
10071000 401100 SAL & WAGE	185,653	3,466	189,119	140,830.33	.00	48,288.67	74.5%
10071000 401300 PT SAL/WAG	60,556	26,465	87,021	37,474.69	.00	49,546.31	43.1%
10071000 401310 OT PAY	1,100	0	1,100	661.25	.00	438.75	60.1%
10071000 402100 FICA	18,919	2,290	21,209	13,345.92	.00	7,863.08	62.9%
10071000 402210 VRS	23,856	-3,926	19,930	13,882.14	.00	6,047.86	69.7%
10071000 402300 MEDINS	32,504	-12,524	19,980	18,892.50	.00	1,087.50	94.6%*
10071000 402400 GRPLIFE	2,209	41	2,250	1,530.77	.00	719.23	68.0%
10071000 402700 WORKCOMP	3,198	3,062	6,260	6,259.20	.00	.80	100.0%*
10071000 403100 PROFSVCS	32,500	0	32,500	19,059.91	.00	13,440.09	58.6%
10071000 403300 CONTRSVC	6,660	0	6,660	11,311.07	.00	-4,651.07	169.8%*
10071000 403310 REP/MAINT	0	0	0	125.00	.00	-125.00	100.0%*
10071000 403500 PRINTING	8,000	0	8,000	3,830.63	.00	4,169.37	47.9%
10071000 403600 ADVERT	600	0	600	1,711.05	.00	-1,111.05	285.2%*
10071000 405210 POSTAL	500	0	500	364.30	.00	135.70	72.9%
10071000 405230 TELECOMM	9,900	0	9,900	4,919.64	.00	4,980.36	49.7%
10071000 405410 LEASERENT	4,090	526	4,616	4,653.00	261.84	-298.42	106.5%*
10071000 405510 MILEAGE	200	0	200	.00	.00	200.00	.0%
10071000 405530 SUB&LODG	1,500	0	1,500	1,817.37	.00	-317.37	121.2%*
10071000 405540 CONVEDUC	2,000	0	2,000	1,862.22	.00	137.78	93.1%*
10071000 405810 DUES	500	0	500	824.50	.00	-324.50	164.9%*
10071000 406001 OFFSUPL	2,500	0	2,500	2,269.29	.00	230.71	90.8%*
10071000 406008 VEHFUEL	3,000	0	3,000	2,568.74	.00	431.26	85.6%*
10071000 406011 UNIFORMS	420	0	420	.00	.00	420.00	.0%
10071000 406012 BOOKS	0	0	0	393.32	.00	-393.32	100.0%*
10071000 406013 RECSUPL	38,600	0	38,600	37,722.03	.00	877.97	97.7%*
10071000 406013 AMUSE RECSUPL	20,000	0	20,000	15,173.00	.00	4,827.00	75.9%*
10071000 406013 FTBL RECSUPL	3,000	0	3,000	165.00	.00	2,835.00	5.5%
10071000 408102 FURN/FIX	10,000	0	10,000	17,315.80	.00	-7,315.80	173.2%*
10071000 409904 SITEIMPRV	14,500	5,882	20,382	11,455.08	.00	8,926.92	56.2%
TOTAL PARKS & RECREATION	486,465	25,282	511,747	370,417.75	261.84	141,067.83	72.4%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
730 LIBRARY							
10073000 401100 SAL & WAGE	112,905	3,601	116,506	84,093.49	.00	32,412.51	72.2%
10073000 401300 PT SAL/WAG	22,018	0	22,018	14,340.12	.00	7,677.88	65.1%
10073000 402100 FICA	10,322	275	10,597	7,224.34	.00	3,372.66	68.2%
10073000 402210 VRS	14,508	-2,264	12,244	8,621.89	.00	3,622.42	70.4%
10073000 402250 DISABILITY	0	0	0	62.60	.00	-62.60	100.0%*
10073000 402300 MEDINS	14,502	-402	14,100	9,987.50	.00	4,112.50	70.8%
10073000 402400 GRPLIFE	1,344	43	1,387	753.99	.00	633.01	54.4%
10073000 402700 WORKCOMP	132	-24	108	107.18	.00	.82	99.2%*
10073000 403310 REP/MAINT	1,500	0	1,500	.00	.00	1,500.00	.0%
10073000 403320 MAINTCONT	2,850	0	2,850	2,590.59	.00	259.41	90.9%*
10073000 405210 POSTAL	300	0	300	.00	.00	300.00	.0%
10073000 405230 TELECOMM	0	17,150	17,150	2,670.57	.00	14,479.43	15.6%
10073000 405230 LIBAD TELECOMM	17,150	-17,150	0	.00	.00	.00	.0%
10073000 405410 LEASERENT	120	0	120	80.00	.00	40.00	66.7%
10073000 405530 SUB&LODG	750	0	750	.00	.00	750.00	.0%
10073000 405540 CONVEDUC	750	0	750	89.00	.00	661.00	11.9%
10073000 405810 DUES	150	0	150	150.00	.00	.00	100.0%*
10073000 406001 OFFSUPL	8,000	0	8,000	3,206.05	.00	4,793.95	40.1%
10073000 406012 BOOKS	5,000	0	5,000	10,352.38	.00	-5,352.38	207.0%*
10073000 406012 LIBAD BOOKS	64,580	0	64,580	52,571.33	.00	12,008.67	81.4%*
10073000 408102 FURN/FIX	550	0	550	.00	.00	550.00	.0%
10073000 408107 EDPEQUIP	9,778	0	9,778	7,993.01	.00	1,784.99	81.7%*
TOTAL LIBRARY	287,209	1,229	288,438	204,894.04	.00	83,544.27	71.0%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
810 COUNTY PLANNER							
10081000 401100 SAL & WAGE	223,546	7,447	230,993	167,677.55	.00	63,315.45	72.6%
10081000 401310 OT PAY	0	0	0	1,899.21	.00	-1,899.21	100.0%*
10081000 402100 FICA	16,861	570	17,431	12,332.95	.00	5,098.05	70.8%
10081000 402210 VRS	28,323	-4,456	23,867	17,302.58	.00	6,564.88	72.5%
10081000 402250 DISABILITY	0	0	0	201.50	.00	-201.50	100.0%*
10081000 402300 MEDINS	37,503	1,377	38,880	25,009.19	.00	13,870.81	64.3%
10081000 402400 GRPLIFE	2,623	89	2,712	1,907.17	.00	804.83	70.3%
10081000 402700 WORKCOMP	953	1,182	2,135	2,134.40	.00	.60	100.0%*
10081000 403300 CONTRSVC	10,000	0	10,000	9,200.00	.00	800.00	92.0%*
10081000 405210 POSTAL	500	0	500	36.81	.00	463.19	7.4%
10081000 405230 TELECOMM	2,000	0	2,000	1,264.74	.00	735.26	63.2%
10081000 405410 LEASERENT	4,000	0	4,000	2,397.36	726.06	876.58	78.1%*
10081000 405530 SUB&LODG	1,000	0	1,000	330.20	.00	669.80	33.0%
10081000 405540 CONVEDUC	1,500	0	1,500	1,492.65	.00	7.35	99.5%*
10081000 405810 DUES	1,200	0	1,200	265.00	.00	935.00	22.1%
10081000 406001 OFFSUPL	2,500	0	2,500	1,464.12	.00	1,035.88	58.6%
10081000 406008 VEHFUEL	1,000	0	1,000	1,446.33	.00	-446.33	144.6%*
10081000 406012 BOOKS	250	0	250	.00	.00	250.00	.0%
10081000 408102 FURN/FIX	1,200	0	1,200	.00	.00	1,200.00	.0%
TOTAL COUNTY PLANNER	334,959	6,209	341,168	246,361.76	726.06	94,080.64	72.4%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
815 PLANNING COMMISSION							
10081500 401114 BOARDCOMP	10,069	0	10,069	9,507.83	.00	561.17	94.4%*
10081500 402100 FICA	774	0	774	686.45	.00	87.55	88.7%*
10081500 403100 PROFSVCS	10,000	0	10,000	16,000.00	.00	-6,000.00	160.0%*
10081500 403600 ADVERT	4,000	0	4,000	2,969.00	.00	1,031.00	74.2%
10081500 405210 POSTAL	1,500	0	1,500	1,341.32	.00	158.68	89.4%*
10081500 405510 MILEAGE	200	0	200	.00	.00	200.00	.0%
10081500 405530 SUB&LODG	500	0	500	.00	.00	500.00	.0%
10081500 405540 CONVEDUC	750	0	750	.00	.00	750.00	.0%
TOTAL PLANNING COMMISSION	27,793	0	27,793	30,504.60	.00	-2,711.60	109.8%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
820 BOARD OF ZONING APPEALS							
10082000 401114 BOARDCOMP	1,200	0	1,200	1,020.00	.00	180.00	85.0%*
10082000 402100 FICA	100	0	100	78.03	.00	21.97	78.0%*
10082000 403600 ADVERT	0	0	0	61.00	.00	-61.00	100.0%*
10082000 405510 MILEAGE	100	0	100	.00	.00	100.00	.0%
10082000 405540 CONVEDUC	300	0	300	.00	.00	300.00	.0%
TOTAL BOARD OF ZONING APPEALS	1,700	0	1,700	1,159.03	.00	540.97	68.2%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
830 ECONOMIC DEVELOPMENT							
10083000 401100 SAL & WAGE	75,908	1,897	77,805	56,857.52	.00	20,947.48	73.1%
10083000 402100 FICA	5,807	145	5,952	4,334.19	.00	1,617.81	72.8%
10083000 402210 VRS	9,754	-1,565	8,189	5,859.04	.00	2,329.79	71.5%
10083000 402300 MEDINS	6,004	-124	5,880	4,165.00	.00	1,715.00	70.8%
10083000 402400 GRPLIFE	903	23	926	622.58	.00	303.42	67.2%
10083000 402700 WORKCOMP	1,058	-987	71	70.16	.00	.84	98.8%*
10083000 403100 PROFSVCS	13,000	0	13,000	4,013.80	.00	8,986.20	30.9%
10083000 403500 PRINTING	1,000	0	1,000	.00	.00	1,000.00	.0%
10083000 403600 ADVERT	500	0	500	.00	.00	500.00	.0%
10083000 405210 POSTAL	100	0	100	.00	.00	100.00	.0%
10083000 405230 TELECOMM	900	0	900	434.58	.00	465.42	48.3%
10083000 405510 MILEAGE	500	0	500	.00	.00	500.00	.0%
10083000 405530 SUB&LODG	2,000	0	2,000	530.62	.00	1,469.38	26.5%
10083000 405540 CONVEDUC	2,500	0	2,500	2,375.65	.00	124.35	95.0%*
10083000 405810 DUES	500	0	500	250.00	.00	250.00	50.0%
10083000 406001 OFFSUPL	500	0	500	58.84	.00	441.16	11.8%
10083000 407010 FEDA	1,000	0	1,000	1,000.00	.00	.00	100.0%*
10083000 407030 ZXTOURCTR	7,500	0	7,500	4,164.54	.00	3,335.46	55.5%
TOTAL ECONOMIC DEVELOPMENT	129,434	-611	128,823	84,736.52	.00	44,086.31	65.8%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
840 COOPERATIVE EXTENSION							
10084000 403300 CONTRSVC	69,911	0	69,911	31,978.83	.00	37,932.17	45.7%
10084000 403310 REP/MAINT	50	0	50	100.00	.00	-50.00	200.0%*
10084000 405230 TELECOMM	1,000	0	1,000	283.77	.00	716.23	28.4%
10084000 405410 LEASERENT	500	0	500	.00	.00	500.00	.0%
10084000 405540 CONVEDUC	1,500	0	1,500	1,460.95	.00	39.05	97.4%*
10084000 405810 DUES	375	0	375	350.00	.00	25.00	93.3%*
10084000 406001 OFFSUPL	500	0	500	387.60	.00	112.40	77.5%*
10084000 406003 AGRICSUPL	1,200	0	1,200	1,082.54	.00	117.46	90.2%*
10084000 406014 OTHEROPER	1,500	0	1,500	1,009.11	.00	490.89	67.3%
TOTAL COOPERATIVE EXTENSION	76,536	0	76,536	36,652.80	.00	39,883.20	47.9%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
850 NON PROFITS							
10085000 405623 SCVILLFIRE	8,376	0	8,376	8,376.00	.00	.00	100.0%*
10085000 405624 SCVILLRESQ	15,000	0	15,000	15,000.00	.00	.00	100.0%*
10085000 405670 PVCC	7,396	0	7,396	7,396.00	.00	.00	100.0%*
10085000 405671 SBDC	2,500	0	2,500	2,500.00	.00	.00	100.0%*
10085000 405672 TJPDC	31,983	0	31,983	23,987.25	.00	7,995.75	75.0%
10085000 405673 S&W	20,000	0	20,000	20,000.00	.00	.00	100.0%*
10085000 405674 JABA	83,945	0	83,945	62,958.75	.00	20,986.25	75.0%*
10085000 405675 MACAA	49,913	0	49,913	37,434.75	.00	12,478.25	75.0%*
10085000 405676 REGION10	89,250	0	89,250	66,937.50	.00	22,312.50	75.0%
10085000 405677 JAUNT	72,141	0	72,141	54,105.75	.00	18,035.25	75.0%
10085000 405678 TJEMS	16,095	0	16,095	16,095.00	.00	.00	100.0%*
10085000 405679 CVPED	11,730	0	11,730	11,730.00	.00	.00	100.0%*
10085000 405680 PHA	2,100	0	2,100	2,100.00	.00	.00	100.0%*
10085000 405681 CYFS	2,100	0	2,100	2,100.00	.00	.00	100.0%*
10085000 405682 PWN	3,150	0	3,150	3,150.00	.00	.00	100.0%*
10085000 405683 CHIP	51,000	0	51,000	38,250.00	.00	12,750.00	75.0%
10085000 405684 SHE	9,000	0	9,000	9,000.00	.00	.00	100.0%*
10085000 405685 OAR	13,261	0	13,261	13,261.00	.00	.00	100.0%*
10085000 405686 LEGALAID	4,000	0	4,000	4,000.00	.00	.00	100.0%*
10085000 405687 SARA	1,000	0	1,000	1,000.00	.00	.00	100.0%*
10085000 405688 STREAMWA	1,750	0	1,750	1,750.00	.00	.00	100.0%*
10085000 405691 FLUVHF	16,000	0	16,000	16,000.00	.00	.00	100.0%*
10085000 405692 ARTS ARTS	10,000	0	10,000	10,000.00	.00	.00	100.0%*
10085000 405693 MUSEUM	525	0	525	525.00	.00	.00	100.0%*
10085000 405694 LEADPROG	1,000	0	1,000	1,000.00	.00	.00	100.0%*
10085000 405695 YAC	360	0	360	63.17	.00	296.83	17.5%
10085000 407020 FCOC	3,500	0	3,500	3,500.00	.00	.00	100.0%*
TOTAL NON PROFITS	527,075	0	527,075	432,220.17	.00	94,854.83	82.0%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
860 MISCELLANEOUS NON DEPARTMENTAL							
10086000 401100 FT WAGES	160,000	-155,231	4,769	.00	.00	4,769.00	.0%
10086000 402210 VRS	-126,330	138,609	12,279	.00	.00	12,279.13	.0%
10086000 402300 MEDINS	-21,086	23,576	2,490	.00	.00	2,490.16	.0%
10086000 403100 PROFSVCS	25,000	0	25,000	.00	.00	25,000.00	.0%
10086000 405860 GRTCONT	25,000	0	25,000	.00	.00	25,000.00	.0%
10086000 405870 BOSCONT	150,000	-31,212	118,788	.00	.00	118,788.00	.0%
10086000 405880 PERSCONTIG	50,000	-15,524	34,476	.00	.00	34,476.00	.0%
TOTAL MISCELLANEOUS NON DEPARTMENTAL	262,584	-39,782	222,802	.00	.00	222,802.29	.0%

FOR 2015 09

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
870 TRANSFER TO OTHER FUNDS							
10087000 409105 TXFRTOSS	857,413	2,102	859,515	.00	.00	859,515.12	.0%
10087000 409251 TXFRTOSCH	15,251,745	50	15,251,795	.00	.00	15,251,795.00	.0%
10087000 409302 TXFRTOCIP	2,745,695	-64,190	2,681,505	.00	.00	2,681,505.00	.0%
10087000 409401 TXFRTODBT	7,572,062	0	7,572,062	.00	.00	7,572,062.00	.0%
10087000 409502 TXFRTOUTL	193,783	0	193,783	.00	.00	193,783.00	.0%
10087000 409505 TXFRTOFSD	0	5,035	5,035	.00	.00	5,035.00	.0%
TOTAL TRANSFER TO OTHER FUNDS	26,620,698	-57,003	26,563,695	.00	.00	26,563,695.12	.0%
TOTAL GENERAL FUND	42,722,682	50,325	42,773,007	11,528,979.10	17,338.10	31,226,690.08	27.0%
TOTAL EXPENSES	42,722,682	50,325	42,773,007	11,528,979.10	17,338.10	31,226,690.08	

FOR 2015 09

ACCOUNTS FOR: 105 SOCIAL SERVICES	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
530 SOCIAL SERVICE ADMINISTRATION							
10553000 401100 SAL & WAGE	1,073,387	37,279	1,110,666	744,777.23	.00	365,888.77	67.1%
10553000 401114 BOARDCOMP	4,677	0	4,677	3,472.68	.00	1,204.32	74.3%
10553000 401300 PT SAL/WAG	52,205	0	52,205	35,793.81	.00	16,411.19	68.6%
10553000 401310 OT PAY	0	0	0	19,743.61	.00	-19,743.61	100.0%*
10553000 401320 HOLDISCPAY	8,000	0	8,000	5,078.61	.00	2,921.39	63.5%
10553000 402100 FICA	89,654	0	89,654	59,154.38	.00	30,499.62	66.0%
10553000 402210 VRS	135,335	-24,366	110,969	71,904.06	.00	39,065.06	64.8%
10553000 402250 DISABILITY	0	0	0	335.20	.00	-335.20	100.0%*
10553000 402300 MEDINS	177,955	0	177,955	101,658.42	.00	76,296.58	57.1%
10553000 402400 GRPLIFE	12,533	0	12,533	7,950.52	.00	4,582.48	63.4%
10553000 402700 WORKCOMP	4,505	0	4,505	4,504.28	.00	.72	100.0%*
10553000 402830 STAFFDVLP	3,800	0	3,800	1,714.40	.00	2,085.60	45.1%
10553000 403100 PROFSVCS	41,680	0	41,680	18,486.27	.00	23,193.73	44.4%
10553000 403125 IT SERVICE	16,640	0	16,640	1,150.00	.00	15,490.00	6.9%
10553000 403310 REP/MAINT	16,310	0	16,310	2,920.98	.00	13,389.02	17.9%
10553000 403320 MAINTCONT	13,138	0	13,138	.00	.00	13,138.00	.0%
10553000 403600 ADVERT	1,400	0	1,400	227.00	.00	1,173.00	16.2%
10553000 405110 ELECSVCS	12,100	0	12,100	6,598.70	.00	5,501.30	54.5%
10553000 405120 HEATSVCS	2,300	0	2,300	.00	.00	2,300.00	.0%
10553000 405210 POSTAL	7,184	0	7,184	19.99	.00	7,164.01	.3%
10553000 405230 TELECOMM	14,199	0	14,199	9,070.16	.00	5,128.84	63.9%
10553000 405304 PROPINS	5,319	0	5,319	5,265.80	.00	53.20	99.0%*
10553000 405410 LEASERENT	14,009	0	14,009	9,339.52	.00	4,669.48	66.7%
10553000 405510 MILEAGE	51	0	51	741.91	.00	-690.91	1454.7%*
10553000 405530 SUB&LODG	1,750	0	1,750	2,036.52	.00	-286.52	116.4%*
10553000 405810 DUES	1,460	0	1,460	595.00	.00	865.00	40.8%
10553000 406001 OFFSUPL	15,000	0	15,000	8,122.89	.00	6,877.11	54.2%
10553000 406002 FOODSUPL	420	0	420	314.29	.00	105.71	74.8%
10553000 406005 JANITSUPL	300	0	300	22.64	.00	277.36	7.5%
10553000 406008 VEHFUEL	5,760	0	5,760	3,952.50	.00	1,807.50	68.6%
10553000 408101 MACHEQUIP	758	0	758	.00	.00	758.00	.0%
10553000 408102 FURN/FIX	0	0	0	94.76	.00	-94.76	100.0%*
TOTAL SOCIAL SERVICE ADMINISTRATION	1,731,829	12,913	1,744,742	1,125,046.13	.00	619,695.99	64.5%

FOR 2015 09

ACCOUNTS FOR: 105 SOCIAL SERVICES	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
540 PUBLIC ASSISTANCE							
10554000 405701 GENRELF	7,000	0	7,000	687.36	.00	6,312.64	9.8%
10554000 405702 AUXGRTS	21,000	0	21,000	19,093.00	.00	1,907.00	90.9%*
10554000 405705 AIDDEPCHDN	2,000	0	2,000	.00	.00	2,000.00	.0%
10554000 405706 FOSTERCARE	105,000	0	105,000	.00	.00	105,000.00	.0%
10554000 405707 EMRGASST	500	0	500	.00	.00	500.00	.0%
10554000 405709 SPECNDSADP	152,000	0	152,000	62,265.50	.00	89,734.50	41.0%
10554000 405712 SUBADOPIVE	95,762	0	95,762	179,705.00	.00	-83,943.00	187.7%*
TOTAL PUBLIC ASSISTANCE	383,262	0	383,262	261,750.86	.00	121,511.14	68.3%

FOR 2015 09

ACCOUNTS FOR: 105 SOCIAL SERVICES	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
550 PURCHASE OF SERVICES							
10555000 405711 SSPOS	110,313	0	110,313	23,735.90	.00	86,577.10	21.5%
TOTAL PURCHASE OF SERVICES	110,313	0	110,313	23,735.90	.00	86,577.10	21.5%

FOR 2015 09

ACCOUNTS FOR: 105 SOCIAL SERVICES	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
560 DAYCARE PROGRAM							
10556000 403100 PROFSVCS	7,425	0	7,425	.00	.00	7,425.00	.0%
TOTAL DAYCARE PROGRAM	7,425	0	7,425	.00	.00	7,425.00	.0%

FOR 2015 09

ACCOUNTS FOR: 105 SOCIAL SERVICES	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
570 FOSTER HOME COORDINATOR							
10557000 403300 CONTRSVC	1,400	0	1,400	.00	.00	1,400.00	.0%
10557000 405711 SSPOS	6,400	0	6,400	.00	.00	6,400.00	.0%
TOTAL FOSTER HOME COORDINATOR	7,800	0	7,800	.00	.00	7,800.00	.0%

FOR 2015 09

ACCOUNTS FOR: 105 SOCIAL SERVICES	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
580 FAMILY SUPPORT							
10558000 405711 SSPOS	20,964	0	20,964	8,518.84	.00	12,445.16	40.6%
TOTAL FAMILY SUPPORT	20,964	0	20,964	8,518.84	.00	12,445.16	40.6%
TOTAL SOCIAL SERVICES	2,261,593	12,913	2,274,506	1,419,051.73	.00	855,454.39	62.4%
TOTAL EXPENSES	2,261,593	12,913	2,274,506	1,419,051.73	.00	855,454.39	

FOR 2015 09

ACCOUNTS FOR: 251 SCHOOL	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
610 VASS							
25161000 496000 VASSEXP	0	0	0	39,580.49	.00	-39,580.49	100.0%*
TOTAL VASS	0	0	0	39,580.49	.00	-39,580.49	100.0%

FOR 2015 09

ACCOUNTS FOR: 251 SCHOOL	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
620 INSTRUCTION							
25162000 496001 INSTRUCT	26,799,309	52,247	26,851,556	11,867,929.93	.00	14,983,626.07	44.2%
TOTAL INSTRUCTION	26,799,309	52,247	26,851,556	11,867,929.93	.00	14,983,626.07	44.2%

FOR 2015 09

ACCOUNTS FOR: 251 SCHOOL	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
630 ADMIN/ATTENDANCE/HEALTH							
25163000 496002 AAH	1,615,147	-89,197	1,525,950	809,062.60	.00	716,887.40	53.0%
TOTAL ADMIN/ATTENDANCE/HEALTH	1,615,147	-89,197	1,525,950	809,062.60	.00	716,887.40	53.0%

FOR 2015 09

ACCOUNTS FOR: 251 SCHOOL	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
640 PUPIL TRANSPORTATION SERV							
25164000 496003 TRANSPORT	2,719,564	0	2,719,564	1,197,923.43	.00	1,521,640.57	44.0%
TOTAL PUPIL TRANSPORTATION SERV	2,719,564	0	2,719,564	1,197,923.43	.00	1,521,640.57	44.0%

FOR 2015 09

ACCOUNTS FOR: 251 SCHOOL	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
650 OPERATION & MAINT SERV							
25165000 496004 OPER&MAIN	3,681,626	0	3,681,626	1,517,319.82	.00	2,164,306.18	41.2%
TOTAL OPERATION & MAINT SERV	3,681,626	0	3,681,626	1,517,319.82	.00	2,164,306.18	41.2%

FOR 2015 09

ACCOUNTS FOR: 251 SCHOOL	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
670 TECHNOLOGY							
25167000 496008 TECH	1,666,290	81,697	1,747,987	842,388.26	.00	905,598.74	48.2%
TOTAL TECHNOLOGY	1,666,290	81,697	1,747,987	842,388.26	.00	905,598.74	48.2%
TOTAL SCHOOL	36,481,936	44,747	36,526,683	16,274,204.53	.00	20,252,478.47	44.6%
TOTAL EXPENSES	36,481,936	44,747	36,526,683	16,274,204.53	.00	20,252,478.47	

FOR 2015 09

ACCOUNTS FOR: 252 CAFETERIA	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
680 CAFETERIA							
25268000 406002 FOODSUPL	1,428,251	0	1,428,251	555,421.22	.00	872,829.78	38.9%
TOTAL CAFETERIA	1,428,251	0	1,428,251	555,421.22	.00	872,829.78	38.9%
TOTAL CAFETERIA	1,428,251	0	1,428,251	555,421.22	.00	872,829.78	38.9%
TOTAL EXPENSES	1,428,251	0	1,428,251	555,421.22	.00	872,829.78	

FOR 2015 09

ACCOUNTS FOR: 401 DEBT SERVICE	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
910 DEBT SERVICE - COUNTY							
40109910 495000 ADMINFEES	15,000	0	15,000	5,050.00	.00	9,950.00	33.7%
40109910 495021 CRTHSEPL	83,900	0	83,900	83,900.00	.00	.00	100.0%*
40109910 495022 CRTHSEINT	78,136	0	78,136	39,967.79	.00	38,168.21	51.2%
40109910 495024 LIB06BDPL	188,400	0	188,400	181,945.34	.00	6,454.66	96.6%*
40109910 495025 LB06BDINT	74,836	0	74,836	37,481.00	.00	37,355.00	50.1%
40109910 495026 07PLMTKPL	50,217	0	50,217	50,260.58	.00	-43.58	100.1%*
40109910 495027 08KSTKPL	45,105	0	45,105	44,953.25	.00	151.75	99.7%*
40109910 495030 07PLTKINT	4,234	0	4,234	4,189.65	.00	44.35	99.0%*
40109910 495031 08KSTKINT	9,719	0	9,719	9,871.36	.00	-152.36	101.6%*
40109910 495040 12FTFUPRIN	49,731	0	49,731	48,452.00	.00	1,279.00	97.4%*
40109910 495041 12FTFUINT	11,527	0	11,527	12,805.19	.00	-1,278.19	111.1%*
40109910 495042 13SHERPRIN	85,572	0	85,572	87,325.80	.00	-1,753.80	102.0%*
40109910 495043 13SHERINT	1,754	0	1,754	.00	.00	1,754.00	.0%
40109910 495050 14FTPALMPR	0	0	0	10,054.69	.00	-10,054.69	100.0%*
40109910 495052 14CRTHOUSE	0	0	0	33,735.94	.00	-33,735.94	100.0%*
40109910 495054 14LIBPRIN	0	0	0	29,649.38	.00	-29,649.38	100.0%*
40109910 495999 DEBTPLACEH	300,000	0	300,000	.00	.00	300,000.00	.0%
TOTAL DEBT SERVICE - COUNTY	998,131	0	998,131	679,641.97	.00	318,489.03	68.1%

FOR 2015 09

ACCOUNTS FOR: 401 DEBT SERVICE	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
920 DEBT SERVICE - SCHOOLS							
40109920 495001 MID96PRIN	47,399	0	47,399	47,399.00	.00	.00	100.0%*
40109920 495003 VPSA95PRIN	121,224	0	121,224	121,224.00	.00	.00	100.0%*
40109920 495004 VPSA99PRIN	50,000	0	50,000	50,000.00	.00	.00	100.0%*
40109920 495005 LITLN1999	309,851	0	309,851	309,851.13	.00	-.13	100.0%*
40109920 495006 GO05APRIN	309,250	0	309,250	309,250.00	.00	.00	100.0%*
40109920 495012 VPSA96INT	6,351	0	6,351	6,351.44	.00	-.44	100.0%*
40109920 495013 VPSA95AINT	9,401	0	9,401	9,400.93	.00	.07	100.0%*
40109920 495014 VPSA99INT	14,056	0	14,056	14,056.25	.00	-.25	100.0%*
40109920 495015 LITLN99INT	74,364	0	74,364	74,364.27	.00	-.27	100.0%*
40109920 495016 GOBND05INT	195,125	0	195,125	195,125.28	.00	-.28	100.0%*
40109920 495020 VPSA08INT	356,263	0	356,263	193,581.25	.00	162,681.75	54.3%
40109920 495036 QSCB2009	243,900	0	243,900	243,900.00	.00	.00	100.0%*
40109920 495037 HS08PRIN	1,545,000	0	1,545,000	1,545,000.00	.00	.00	100.0%*
40109920 495044 VPSA12BPR	625,000	0	625,000	625,000.00	.00	.00	100.0%*
40109920 495045 VPSA12BINT	2,367,069	0	2,367,069	2,367,068.75	.00	.25	100.0%*
40109920 495046 VPSA12APR	205,000	0	205,000	205,000.00	.00	.00	100.0%*
40109920 495047 VPSA12AINT	146,711	0	146,711	146,711.25	.00	-.25	100.0%*
TOTAL DEBT SERVICE - SCHOOLS	6,625,964	0	6,625,964	6,463,283.55	.00	162,680.45	97.5%
TOTAL DEBT SERVICE	7,624,095	0	7,624,095	7,142,925.52	.00	481,169.48	93.7%
TOTAL EXPENSES	7,624,095	0	7,624,095	7,142,925.52	.00	481,169.48	

FOR 2015 09

ACCOUNTS FOR: 502 SEWER	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
000 NON DEPT							
50200000 401100 SAL & WAGE	42,346	0	42,346	30,233.91	.00	12,112.09	71.4%
50200000 401310 OT PAY	2,000	0	2,000	2,049.29	.00	-49.29	102.5%*
50200000 402100 FICA	3,393	0	3,393	2,284.51	.00	1,108.49	67.3%
50200000 402210 VRS	5,442	0	5,442	2,985.97	.00	2,456.03	54.9%
50200000 402300 MEDINS	6,048	0	6,048	5,633.20	.00	414.80	93.1%*
50200000 402400 GRPLIFE	504	0	504	329.85	.00	174.15	65.4%
50200000 402700 WORKCOMP	1,350	0	1,350	1,289.31	.00	60.69	95.5%*
50200000 403100 PROFSVCS	4,000	0	4,000	1,505.27	.00	2,494.73	37.6%
50200000 403170 PERMITFEE	4,000	0	4,000	2,640.00	.00	1,360.00	66.0%
50200000 403300 CONTRSVC	1,700	0	1,700	2,136.00	.00	-436.00	125.6%*
50200000 403310 REP/MAINT	8,000	0	8,000	4,026.66	.00	3,973.34	50.3%
50200000 403600 ADVERT	400	0	400	.00	.00	400.00	.0%
50200000 403700 LAUNDRY	600	0	600	457.36	.00	142.64	76.2%*
50200000 405110 ELECSVCS	10,000	0	10,000	6,761.09	.00	3,238.91	67.6%
50200000 405210 POSTAL	400	0	400	.00	.00	400.00	.0%
50200000 405230 TELECOMM	1,200	0	1,200	684.09	.00	515.91	57.0%
50200000 405540 CONVEDUC	500	0	500	.00	.00	500.00	.0%
50200000 405810 DUES	300	0	300	.00	.00	300.00	.0%
50200000 406001 OFFSUPL	500	0	500	.00	.00	500.00	.0%
50200000 406003 AGRICSUPL	1,000	0	1,000	1,056.72	.00	-56.72	105.7%*
50200000 406004 GENLSUPL	2,900	0	2,900	3,010.44	.00	-110.44	103.8%*
50200000 406006 CHEMSUPL	6,000	0	6,000	3,369.99	.00	2,630.01	56.2%
50200000 406008 VEHFUEL	1,200	0	1,200	.00	.00	1,200.00	.0%
50200000 408110 DEPREXP	50,000	0	50,000	6,740.00	.00	43,260.00	13.5%
50200000 409111 REDEMPR	60,000	0	60,000	.00	.00	60,000.00	.0%
TOTAL NON DEPT	213,783	0	213,783	77,193.66	.00	136,589.34	36.1%
TOTAL SEWER	213,783	0	213,783	77,193.66	.00	136,589.34	36.1%
TOTAL EXPENSES	213,783	0	213,783	77,193.66	.00	136,589.34	

FOR 2015 09

ACCOUNTS FOR: 505 FORK UNION SANITARY DISTRICT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
000 NON DEPT							
50500000 401100 SAL & WAGE	112,306	4,216	116,522	88,372.49	.00	28,149.51	75.8%*
50500000 401310 OT PAY	5,000	0	5,000	7,253.16	.00	-2,253.16	145.1%*
50500000 402100 FICA	8,974	323	9,297	6,884.41	.00	2,412.59	74.0%
50500000 402210 VRS	14,431	446	14,877	8,774.56	.00	6,102.44	59.0%
50500000 402300 MEDINS	22,675	0	22,675	15,853.05	.00	6,821.95	69.9%
50500000 402400 GRPLIFE	1,336	50	1,386	969.47	.00	416.53	69.9%
50500000 402700 WORKCOMP	3,656	0	3,656	3,676.85	.00	-20.85	100.6%*
50500000 403100 PROFSVCS	8,500	0	8,500	1,786.55	.00	6,713.45	21.0%
50500000 403170 PERMITFEE	7,500	0	7,500	6,266.10	.00	1,233.90	83.5%*
50500000 403310 REP/MAINT	12,200	0	12,200	23,281.44	.00	-11,081.44	190.8%*
50500000 403600 ADVERT	400	0	400	.00	.00	400.00	.0%
50500000 403700 LAUNDRY	2,000	0	2,000	1,650.77	.00	349.23	82.5%*
50500000 405110 ELECSVCS	41,000	0	41,000	23,643.03	.00	17,356.97	57.7%
50500000 405210 POSTAL	2,000	0	2,000	1,429.18	.00	570.82	71.5%
50500000 405230 TELECOMM	4,200	0	4,200	3,454.85	.00	745.15	82.3%*
50500000 405304 PROPINS	200	0	200	200.00	.00	.00	100.0%*
50500000 405305 VEHICLEINS	2,900	0	2,900	3,411.45	.00	-511.45	117.6%*
50500000 405410 LEASERENT	1,800	0	1,800	1,350.00	.00	450.00	75.0%
50500000 405540 CONVEDUC	1,500	0	1,500	672.00	.00	828.00	44.8%
50500000 405711 SSPOS	4,000	0	4,000	5,325.00	.00	-1,325.00	133.1%*
50500000 405810 DUES	700	0	700	.00	.00	700.00	.0%
50500000 405998 BADDEBT	0	0	0	-7.76	.00	7.76	100.0%
50500000 406001 OFFSUPL	1,000	0	1,000	482.36	.00	517.64	48.2%
50500000 406003 AGRICSUPL	16,000	0	16,000	10,971.82	.00	5,028.18	68.6%
50500000 406004 GENLSUPL	7,000	0	7,000	3,963.99	.00	3,036.01	56.6%
50500000 406008 VEHFUEL	7,500	0	7,500	9,549.74	.00	-2,049.74	127.3%*
50500000 406009 VEHSUPL	1,200	0	1,200	782.84	.00	417.16	65.2%
50500000 409111 REDEMPR	65,411	0	65,411	.00	.00	65,411.00	.0%
50500000 409115 REDEMINT	34,109	0	34,109	22,955.43	.00	11,153.57	67.3%
TOTAL NON DEPT	389,498	5,035	394,533	252,952.78	.00	141,580.22	64.1%
TOTAL FORK UNION SANITARY DISTRICT	389,498	5,035	394,533	252,952.78	.00	141,580.22	64.1%
TOTAL EXPENSES	389,498	5,035	394,533	252,952.78	.00	141,580.22	

FOR 2015 09

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	91,121,838	113,020	91,234,858	37,250,728.54	17,338.10	53,966,791.76	40.8%

** END OF REPORT - Generated by Mary Anna Twisdale **

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: May 6, 2015

AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
MOTION(s):	**I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, April 8, 2015 Adjourned Meeting and Regular Meeting, be adopted.**				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft minutes for April 8, 2015				
REVIEWS	Legal	Finance	Purchasing	HR	Other

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
April 8, 2015
Public Hearing 7:00 pm

MEMBERS PRESENT:
Mozell Booker, Fork Union District, Chairperson
Bob Ullenbruch, Palmyra District, Vice-Chairperson
Tony O'Brien, Rivanna District (*Arrived at 7:06pm*)
Mike Sheridan, Columbia District (*Arrived at 7:06pm*)
Donald W. Weaver, Cunningham District

ALSO PRESENT:
Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Eric Dahl, Finance Director
Mary Anna Twisdale, Management Analyst
Kelly Belanger Harris, Clerk to the Board of Supervisors

CALL TO ORDER
At 7:00pm, Chairperson Booker called the Meeting of April 8, 2015 to order.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

ADOPTION OF AGENDA

MOTION
Mr. Weaver moved to accept the Agenda for the April 1, 2015, Regular Meeting of the Board of Supervisors, as presented. Mr. Ullenbruch seconded and the Agenda was adopted by a vote of 3-0. AYES: Booker, Ullenbruch, & Weaver. NAYS: None. ABSENT: O'Brien, Sheridan.

PUBLIC COMMENTS
At 7:02pm Chairperson Booker opened the first round of public comments.
With no one wishing to speak, Chair Booker closed the first round of Public Comments.

PRESENTATION
FY16 Budget/CIP Update—Eric Dahl, Finance Director, offered an update on CIP projects, including projects which may be defunded or move to out years, and the impact of these changes.

Board then directed staff to make the changes on the budget report in advance of the Budget/CIP Adoption.

PUBLIC HEARING
FY16 Operating Budget and FY16-20 CIP—Eric Dahl, Finance Director.

Chairperson Booker opened the Public Hearing.
There being no one wishing to speak, Chairperson Booker closed the Public Hearing.

UNFINISHED BUSINESS
None.

NEW BUSINESS
None.

PUBLIC COMMENTS
Chairperson Booker opened the first round of public comments.
With no one wishing to speak, Chair Booker closed the first round of Public Comments.

MOTION TO ENTER INTO A CLOSED MEETING
At 7:31 pm Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.6, A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Investment of Funds, and Legal Matters. Mr. O'Brien seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION
At 8:16 pm Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. O'Brien seconded. The motion carried, with a roll call vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

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ADJOURN

MOTION:

At 8:17 pm Mr. Weaver moved to adjourn the meeting of Wednesday, April 8, 2015.
Mr. Sheridan seconded and the motion carried with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

ATTEST:

_____

Kelly Belanger Harris
Clerk to the Board

FLUVANNA COUNTY BOARD OF SUPERVISORS

_____

Mozell H. Booker
Chairperson

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FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: May 6, 2015

AGENDA TITLE:	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
MOTION(s):	**I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, April 15, 2015 Adjourned Meeting and Regular Meeting, be adopted.**				
CATEGORY	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Routine				
DISCUSSION:	None				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Draft minutes for April 15, 2015				
REVIEWS	Legal	Finance	Purchasing	HR	Other

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
April 15, 2015
Work Session 4:00 pm
Regular Meeting 7:00 pm

MEMBERS PRESENT: Mozell Booker, Fork Union District, Chairperson
Bob Ullenbruch, Palmyra District, Vice-Chairperson
Tony O'Brien, Rivanna District
Mike Sheridan, Columbia District
Donald W. Weaver, Cunningham District

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Robert Popowicz, Community Development Director (Work Session)
Emily Leik, CVPED Economic Development & Workforce Coordinator (Work Session)
Eric Dahl, Finance Director
Mary Anna Twisdale, Management Analyst
Kelly Belanger Harris, Clerk to the Board of Supervisors

WORK SESSION

(Mr. O'Brien *arrived at 4:10pm*)

(Mr. Sheridan, *arrived at 4:36pm*)

CALL TO ORDER

At 4:00 pm, Chairperson Booker called the Work Session of April 15, 2015 to order.

After the recitation of the Pledge of Allegiance, a moment of silence was observed.

Introduction and Overview of Research Capabilities - Emily Leik, Economic Development & Workforce Coordinator with Central Virginia Partnership for Economic Development, presented a high-level overview of the research capabilities offered to partner localities.

Community Development and Business Update - Bobby Popowicz, Community Development Director, offered a business update of opportunities developing in the County, site readiness, and obstacles to growth and development. Mr. Popowicz noted that there have been small-business transfers into the County from neighboring localities, and highlighted efforts with regional partners.

Following the Work Session Presentation, the Board engaged in wide-ranging discussion. Mr. Ullenbruch brought attention to the potentially confusing language in the existing Sign Ordinance. The Board directed staff to review the existing Sign Ordinance and return with recommendations.

Mr. Jason Smith polled the Board with dates and times that would enable supervisors to tour Pleasant Grove Park to see the trails and facilities at the park. Mr. Nichols noted that the supervisors would be paired to tour with Mr. Smith at times that are convenient for Board members. Mr. Smith reported on an idea brought forward by the Heritage Trails Foundation to incorporate a Fitness Trail with existing trails. Another addition to the Park might be Frisbee Golf, which is under review and consideration.

MOTION TO ENTER INTO A CLOSED MEETING

At 5:42 pm, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, & A.6. of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Investment of Funds. Mr. O'Brien seconded. The motion carried, with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

RECESS FOR DINNER AND CLOSED SESSION

RECONVENE

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 7:04pm, Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in

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the meeting." Mr. Ullenbruch seconded. The motion carried, with a roll call vote of 4-0. AYES: Booker, Ullenbruch, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

REGULAR MEETING

(*Mr. Sheridan arrived at 7:12pm*.)

CALL TO ORDER

At 7:05 pm, Chairperson Booker called the Regular Meeting of April 15, 2015 to order.

After the recitation of the Pledge of Allegiance, a moment of silence was observed.

ADOPTION OF AGENDA

MOTION

Mr. Ullenbruch moved to accept the Agenda for the April 15, 2015, Regular Meeting of the Board of Supervisors, as presented. Mr. Weaver seconded and the Agenda was adopted by a vote of 5-0. AYES: Booker, O'Brien, Ullenbruch, & Weaver. NAYS: None. ABSENT: Sheridan.

COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- State Financial Audit of the Fluvanna Circuit Court completed
  - Audit period: April – December 2014
  - No Findings
- Parks & Recreation Guides
  - New cost for is $1,200 vs. $1,800 previously
  - Switched vendors
  - Same paper, color pages, etc., just a different vendor who also provides friendly customer service and is easy to work with
- The Lake Monticello Red Hat Society
  - Recently donated a large stock of newborn essentials to Fluvanna Social Services – a great benefit to local families in need
- Bremo Park is currently CLOSED
  - Dominion Power plant is dredging the big ash ponds
  - Requested park be closed to public while they do work
  - Extensive truck traffic throughout the park; not safe for visitors
  - No access for Public Works staff
  - "Anticipated" that we may be able to program/rent beginning in September, but could take up to a year to complete depending on what road blocks that may come up.
- New trailer for the Bobcat
- Office of Comprehensive Services CSA Audit
  - Initially identified $665K in potential service repayments
  - Revised down to $378K to reflect State Share only
  - Repayment has been waived pending results of reinspection in 12-18 months
  - Thanks to Jackie Meyers and CPMT members
- FRA Recommendations Regarding Rescue Services
  - Members are not easily available for May 6th Meeting (during Unfinished Business)
  - Other Options:
    - Schedule Work Session, 7:00 pm, Wed, May 6 or Wed, June 3
    - Schedule Work Session, 4:00 pm, Wed, June 17
    - Add to Unfinished Business, ~7:00 pm, Wed, May 20
  - Board directed staff to schedule the Work Session at 7:00 pm, Wed, June 3
- Potential Sign Ordinance Review
- CVRJ Budget Update
  - Jail Authority adopted a revised FY16 budget on April 9th
  - Matches funding figure in Fluvanna's FY16 Budget
- County Administrator Vacation (April 18-25)
  - Bobby Popowicz will serving as Acting County Administrator
- Next Meeting
  - Wednesday, May 6
  - 4:00 pm – Regular Meeting

BOARD OF SUPERVISORS' UPDATES

Sheridan—None.
Weaver—Model Airplane Display, etc. Great for families.
Ullenbruch—Jail Authority, had enough votes to pass the budget
O'Brien—None
Booker—JABA Presidents Volunteer Awards, Thursday, April 16, 2015.

PUBLIC COMMENTS #1

Chairperson Booker opened the first round of Public Comments.

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With no one else wishing to speak, Chairperson Booker closed the first round of Public Comments.

PUBLIC HEARINGS

ZMP 14-05: Lake Monticello Volunteer Fire Department and Rescue Squad—Steve Tugwell, Senior Planner, presented a request amend the Fluvanna County Zoning Map with respect to approximately 6.134 acres of Tax Map 18, Section A, Parcel 38F, to conditionally rezone the same from A-1, Agricultural, General, to R-4, Residential, limited, subject to the submitted draft proffer.

Chairperson Booker opened the Public Hearing.

Deidre McCauley, 861 South Boston Road, owner of the adjacent parcel. Mrs. McCauley expressed concerns regarding the proposed R4 zoning.

Len Bozza, representing the applicant, clarified the intentions of Lake Monticello Volunteer Fire and Rescue.

Justin Shimp, Project Engineer, further clarified the intentions and specifications of the requested rezoning.

Gwen Townsend, 959 South Boston Rd., noted that public safety buildings are exempted from setbacks.

Chairperson closed the Public Hearing.

Chairperson Booker opened discussion among Supervisors.

Mr. Payne clarified the by-right uses of A1 and R4 zoning. Mr. Payne noted, in response to Mrs. Townsend, that the issue is not so much one of setbacks, but rather a matter of having contiguous parcels with one owner and two zoning categories.

Mr. Sheridan asked about limiting the uses.

Mr. Payne noted that the applicant, in proffers, has limited the uses.

Chair Booker called for a motion.

MOTION

Mr. O'Brien moved that the Board of Supervisors approve ZMP 14:05 of the attached ordinance for ZMP 14:05, a request to amend the Fluvanna County Zoning Map with respect to approximately 6.134 acres of Tax Map 18, Section A, Parcel 38F, to conditionally rezone the same from A-1, Agricultural, General, to R-4, Residential, Limited, subject to the submitted draft proffer.

With the motion on the floor without a second, Mr. Sheridan expressed concern about the potential for multi-family residential building.

Mr. Tugwell noted that the maximum density in R4 would be 2.9 dwelling units per acre, which would be approximately 9 units in a multi-family structure.

Chairperson Booker called Mr. Bozza back to the podium to clarify the intent of building a multi-family dwelling on the property.

Mr. Bozza indicated the intent of having a low-cost rent option for fire and rescue personnel as a recruitment tool.

Mr. Ullenbruch voiced concerns about the future of the property should LMVFR no longer own the property.

After an expression of concern by Mr. Sheridan regarding the ability of LMVFR to accomplish their goals with current zoning in place, Mr. Payne noted that limitations apply to property with two different zonings in place.

Mr. Bozza verbally amended the proffers to restrict the option of a multi-family structure.

MOTION

Mr. O'Brien moved that the Board of Supervisors approve ZMP 14:05 of the attached ordinance for ZMP 14:05, a request to amend the Fluvanna County Zoning Map with respect to approximately 6.134 acres of Tax Map 18, Section A, Parcel 38F, to conditionally rezone the same from A-1, Agricultural, General, to R-4, Residential, Limited, subject to the submitted draft and verbally-amended proffers, to include the exclusion of multi-family dwellings. Mr. Weaver seconded and the motion passed 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

ACTION MATTERS

Cancellation of FY15 CIP Projects – Mary Anna Twisdale, Management Analyst

MOTION

Mr. Sheridan moved the Board of Supervisors authorize staff to reappropriate $505,000 from the adopted FY15 CIP to the County's Fund Balance. The items are:

- $150,000 designated for Pleasant Grove Restroom
- $35,000 designated for a Picnic Shelter at Pleasant Grove
- $45,000 designated for Potable Water at Library/Sheriff's Department
- $175,000 designated for a Fluvanna County Ambulance
- $100,000 designated for County Vehicle Replacement

I further move that the County Administrator reassign four of the items totaling $405,000 to the FY17 CIP Budget plan for future consideration. The items are:

- $150,000 designated for Pleasant Grove Restroom
- $35,000 designated for a Picnic Shelter at Pleasant Grove
- $45,000 designated for Potable Water at Library/Sheriff's Department
- $175,000 designated for a Fluvanna County Ambulance

Mr. Ullenbruch seconded and the motion passed 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

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Adoption of FY 2016-FY2020 Capital Improvement Plan – Mary Anna Twisdale, Management Analyst

MOTION

Mr. Sheridan moved that the resolution entitled "Adoption of the FY2016-2020 Capital Improvements Plan" be adopted. Mr. O'Brien seconded and the motion passed 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

Adoption of FY16 Operating Budget and Tax Rate – Mary Anna Twisdale, Management Analyst.

With minimal discussion,

MOTION

Mr. Ullenbruch moved that the resolution entitled "A Resolution to Adopt the FY16 Operations Budget, Set the Tax Rates, and Appropriate Funds" be adopted. Mr. Sheridan seconded and the motion was unanimously passed 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

Draft Ordinance for VACo/VML Virginia Investment Pool—Eric Dahl, Finance Director, came before the Board with a request to advertise an ordinance to allow Fluvanna County to participate in the VACO/VML Virginia Investment Pool Trust Fund.

MOTION

Mr. O'Brien moved to approve advertisement of a public hearing for the purpose of considering the ordinance to authorize participation in the VACO/VML Virginia Investment Pool Trust Fund, as attached. Mr. Ullenbruch seconded and the motion passed 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

PRESENTATIONS

None.

CONSENT AGENDA

The following item was corrected:

Tab N: Minutes April 1, 2015, to correct the erroneous inclusion on Mr. Ullenbruch in the vote for Consent Agenda Approval on April 1, 2015.

The following were approved under the Consent Agenda:

- Minutes April 1, 2015, *as corrected*—Kelly Belanger Harris, Clerk to the Board
- National Public Safety Telecommunications Week Resolution—Andrea Gaines, Communications Director
- Fair Housing Month 2015 Resolution—Karen Reifenberger, Director, Fair Housing Program
- Sheriff's Department FY15 Budget Transfer—Mary Anna Twisdale, Management Analyst
- Accounts Payable Report, February 2015—Eric Dahl, Finance Director
- Accounts Payable Report, March 2015—Eric Dahl, Finance Director

MOTION

Mr. Weaver moved to approve the items on the Consent Agenda for April 15, 2014, and ratified the Accounts Payable Reports for February 2015 in the amount of $1,464,475.25, and March 2015 in the amount of $1,751,401.51. Mr. Sheridan seconded and the motion passed 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENTS #2

Chairperson Booker opened the floor for the second round of public comments.

With no one wishing to speak, Chairperson Booker closed the second round of public comments.

ADJOURN

MOTION:

At 8:29pm, Mr. Weaver moved to adjourn the meeting of Wednesday, April 15, 2015. Mr. O'Brien seconded and the motion carried with a vote of 5-0. AYES: Booker, Ullenbruch, O'Brien, Sheridan, and Weaver. NAYS: None. ABSENT: None.

ATTEST: FLUVANNA COUNTY BOARD OF SUPERVISORS

_____ _____

Kelly Belanger Harris Mozell H. Booker

DRAFT

Clerk to the Board Chairperson

DRAFT

RESOLUTION
Fluvanna County Board of Supervisors
April 15, 2015

Adoption of FY 2016 – FY 2020 Capital Improvements Plan

At a regular monthly meeting of the Fluvanna County Board of Supervisors held on Wednesday, April 15, 2015, in Palmyra, Virginia, the following action was taken:

Present	**Vote**
Mozell Booker, Chairman	_____
Bob Ullenbruch, Vice-Chairman	_____
Tony O'Brien	_____
Mike Sheridan	_____
Donald W. Weaver	_____

On a motion by _____, seconded by _____, and voted in the affirmative, the following resolution was adopted:

WHEREAS, it is the responsibility of the Fluvanna County Board of Supervisors to approve the County's Capital Improvements Plan; and,

WHEREAS, the Capital Improvements Plan recommends the initiation and completion of numerous capital projects based upon staff recommendations and citizen input; and,

WHEREAS, the Board of Supervisors held a public hearing on the proposed Capital Improvements Plan on April 8, 2015; and,

WHEREAS, the Board of Supervisors has approved the FY2016 Capital Improvements Budget as part of the overall Fluvanna County Budget;

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors that the FY 2016-2020 Capital Improvements Plan hereby be approved.

A True Copy Teste:

_____
Mozell H. Booker, Chair
Board of Supervisors

DRAFT

RESOLUTION
A RESOLUTION TO ADOPT THE FY16 OPERATIONS BUDGET,
SET THE TAX RATES AND APPROPRIATE FUNDS

WHEREAS, it is the responsibility of the Fluvanna County Board of Supervisors to approve and control the County's fiscal plan for FY16; and,

WHEREAS, the Board of Supervisors has received numerous staff reports; received comments from residents at a duly advertised public hearing on April 8, 2015; and has reviewed each request for funding;

NOW, THEREFORE, BE IT RESOLVED by the Fluvanna County Board of Supervisors this 15th day of April 2015, that the Fluvanna County budget totaling **$68,312,005** is adopted and the tax rates for FY16 or July 1st 2015– June 30th 2016 set as given below:

2014 COUNTY TAX RATES

Real Estate	$0.899 per $100 of assessed value
Public Service Corps.	$0.899 per $100 of assessed value
Mobile Homes	$0.899 per $100 of assessed value
Personal Property	$4.35 per $100 of assessed value
Machinery & Tools	$2.00 per $100 of assessed value

BE IT FURTHER RESOLVED that the Board of Supervisors does hereby budget and appropriate to the **COUNTY OPERATING BUDGET** the following revenues and expenditures; this appropriation is also conditioned on the understanding that, with regard to the operating budget for the School system, revenues received from the Commonwealth will be expended prior to local dollars:

GOVERNMENTAL REVENUES	
Local	$36,538,412
State	26,350,970
Federal	2,087,224
TOTAL	**$64,976,606**

GOVERNMENTAL EXPENDITURES	
General Government Administration	$ 2,550,572
Judicial Administration	1,145,597
Public Safety	6,464,529
Public Works	1,867,184
Health and Welfare	4,990,788
Education	37,316,685
Parks and Recreation	778,127
Community Development	1,144,085
Non-Departmental	350,207
Debt Service	7,950,649
TOTAL	**$ 64,558,423**

BE IT FURTHER RESOLVED that for budgeting and accounting purposes, the adopted budget revenues and expenditures for the Capital Improvements fund are set as follows:

Capital Fund Revenues*	
Local Use of General Fund Balance	$1,510,498
Local Other	0
Proceeds from Indebtedness	0
TOTAL	**$1,510,498**

Capital Fund Expenditures	
Governmental	$ 225,000
Info Technology	144,925
Public Works	268,500
Public Safety	587,835
Schools	509,238
TOTAL	**$1,735,498**

DRAFT

*Capital fund revenues are supplemented by transfers from the General Fund.

FINALLY BE IT RESOLVED that for budgeting and accounting purposes the adopted budget revenues and expenditures for the Enterprise funds are set as follows:

	Expenditures	Revenues
School Food Service	$1,428,251	$1,428,251
Fork Union Sanitary District	374,650	374,650
Utility*	215,183	22,000
TOTAL	$2,018,084	$1,824,901

*Utility fund revenues are supplemented by transfers from the General Fund.

Adopted this 15th day of April 2015 by the
Fluvanna County Board of Supervisors

_____
Mozell Booker, Chairman

DRAFT

BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION

At a regular monthly meeting of the Fluvanna County Board of Supervisors held on Wednesday, April 15, 2015, in Palmyra, Virginia, the following action was taken:

Present	Vote
Mozell H. Booker, Chairman	YES
Robert Ullenbruch, Vice Chairman	YES
Tony O'Brien	YES
Mike Sheridan	YES
Donald W. Weaver	YES

On a motion by Weaver, seconded by Sheridan, and carried by a vote of 5-0, the following resolution was adopted:

Fair Housing Month 2015 Resolution

WHEREAS, April is Fair Housing Month and marks the 47th anniversary of the passage of the federal Fair Housing Act (Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988).

WHEREAS, the Fair Housing Act provides that no person shall be subjected to discrimination because of race, color, national origin, religion, sex, disability, or familial status in the rental, sale, financing or advertising of housing (and the Virginia Fair Housing Law also prohibits housing discrimination based on elderliness);

WHEREAS, the Fair Housing Act supports equal housing opportunity throughout the United States;

WHEREAS, fair housing creates healthy communities, and housing discrimination harms us all;

WHEREAS, the Fluvanna County Board of Supervisors supports equal housing opportunity and seeks to affirmatively further fair housing not only during Fair Housing Month in April, but throughout the year;

Adopted this 15th, day of April 2015
by the Fluvanna County Board of Supervisors

ATTEST:

_____
Mozell H. Booker, Chair

DRAFT

BOARD OF SUPERVISORS
County of Fluvanna
Palmyra, Virginia

RESOLUTION

At a regular monthly meeting of the Fluvanna County Board of Supervisors held on Wednesday, April 15, 2015, in Palmyra, Virginia, the following action was taken:

Present	Vote
Mozell H. Booker, Chairman	YES
Robert Ullenbruch, Vice Chairman	YES
Tony O'Brien	YES
Mike Sheridan	YES
Donald W. Weaver	YES

On a motion by Weaver, seconded by Sheridan, and carried by a vote of 5-0, the following resolution was adopted:

Fair Housing Month 2015 Resolution

WHEREAS, April is Fair Housing Month and marks the 47th anniversary of the passage of the federal Fair Housing Act (Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988).

WHEREAS, the Fair Housing Act provides that no person shall be subjected to discrimination because of race, color, national origin, religion, sex, disability, or familial status in the rental, sale, financing or advertising of housing (and the Virginia Fair Housing Law also prohibits housing discrimination based on elderliness);

WHEREAS, the Fair Housing Act supports equal housing opportunity throughout the United States;

WHEREAS, fair housing creates healthy communities, and housing discrimination harms us all;

WHEREAS, the Fluvanna County Board of Supervisors supports equal housing opportunity and seeks to affirmatively further fair housing not only during Fair Housing Month in April, but throughout the year;

Adopted this 15th, day of April 2015
by the Fluvanna County Board of Supervisors

ATTEST:

_____
Mozell H. Booker, Chairman

DRAFT

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: May 6, 2015

AGENDA TITLE:	Reappointment to the Piedmont Workforce Investment Board, Business Member Position				
MOTION(s):	**I move to reappoint _____ to the Piedmont Workforce Investment Board, Business Member Position, with a term to begin immediately and to terminate June 30, 2018.**				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		X			
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Normal				
DISCUSSION:	Applicants who have shown an interest in this position: Chadwick R. Taberner				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	None				
ENCLOSURES:	Boards and Commissions Applications				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

Information for Chadwick R. Taberner

District

Name | Committees Interested In | Committees Serving

LastName	FirstName	Suffix	Election District	Date Recieved
Taberner	Chadwick R.			6/19/2014

Resigned/Retired:

Mailing Address	City	State	Zip Code
101 Pleasantview Ct.	Gordonsville	VA	22942

Physical Address	City	State	Zip Code
61 Edgecomb Road	Troy	VA	22974

Home Phone	Work Phone	Cell Phone/Other	Fax
(434) 326-5442	(434) 591-2093	(434) 326-6038	

Email Address

ChadTaberner@comcast.net

Comments:

Filled Chris Fairchild's unexpired positon -2014.

Add Record | Find Record | Print Record | Close Form

Education and Experience:

General Manager - Kloeckner Metals Corporation (2009 - Present)
Sales Manager - Novamerican Steel (2005-2009)
Senior Account Executive - Flagship Technologies Inc. (1999 - 2005)
General Manager Trainee - Alro Metals (1996 - 1999)
Stetson University - DeLand, FL (1992 - 1996)
Bachelor of Business Administration - International Business Management

Civic and Committee Memberships:

Special Olympics of Georgia - Volunteer
Alpha Tau Omega - Social Fraternity - VP Alumni Relations
Alpha Kappa Psi - Business Fraternity - Member

Reason for Wanting to Serve/Specific Committee Interest:

I want to ensure that Fluvanna County develops the appropriate training program for students to ensure current and future employers have a diverse and educated labor pool. A strong labor pool is essential to the survival of existing Fluvanna businesses, and a strong recruiting tool for businesses looking to relocate to the Fluvanna business district.

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: May 6, 2015

AGENDA TITLE:	FY15 BOS Contingency Budget Transfer				
MOTION(s):	**I move the Board of Supervisors approve a budget transfer for $2,800 from the BOS Contingency budget to the Facilities- Professional Services budget for inspection services of the Commonwealth Attorney's Office building.**				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				X	
STAFF CONTACT(S):	Mary Anna Twisdale, Management Analyst				
PRESENTER(S):	Mary Anna Twisdale, Management Analyst				
RECOMMENDATION:	I recommend approval of the following action.				
TIMING:	Routine.				
DISCUSSION:	An inspection of the Commonwealth Attorney's building was completed to determine the structural condition of the building. The invoice for the inspection was paid from the Facilities Professional Services line but was not budgeted in the Facilities budget.				
FISCAL IMPACT:	The following FY15 budget changes will be made: • Decrease: BOS Contingency, $2,800 • Increase: Facilities, Professional Services, $2,800				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	N/A				
ENCLOSURES:	None.				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
		X			

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: May 6, 2015

AGENDA TITLE:	Municipal Clerks Week Proclamation				
MOTION(s):	**I move the Fluvanna County Board of Supervisors approve the proclamation proclaiming the week of May 3-9, 2015 as Municipal Clerks Week.**				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				XX	
STAFF CONTACT(S):	Kelly Belanger Harris, Clerk to the Board				
PRESENTER(S):	Steven M. Nichols, County Administrator				
RECOMMENDATION:	Approve				
TIMING:	Normal				
DISCUSSION:	None				
FISCAL IMPACT:	None				
POLICY IMPACT:	None				
LEGISLATIVE HISTORY:	NA				
ENCLOSURES:	Municipal Clerks Week Proclamation				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other
	NA	**NA**	**NA**	**NA**	**NA**

Proclamation

Municipal Clerks Week
May 3 - 9, 2015

***Whereas**, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and*

***Whereas**, The Office of the Municipal Clerk is the oldest among public servants, and*

***Whereas**, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and*

***Whereas**, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.*

***Whereas**, The Municipal Clerk serves as the information center on functions of local government and community.*

***Whereas**, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.*

***Whereas**, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.*

***Now, Therefore, We, the Board of Supervisors of Fluvanna County,** do recognize the week of May 3 through May 9, 2015, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Kelly Belanger Harris, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.*

Dated this 6th day of May, 2015

Attest:

_____
Mozell H. Booker
Chair, Fluvanna County Board of Supervisors

FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: May 20, 2015

AGENDA TITLE:	Piedmont Workforce Network Chief Local Elected Officials (CLEO) Agreement				
MOTION(s):	**I move that the Board of Supervisors approve the Chief Local Elected Officials (CLEO) Agreement forming the local workforce development area with the Piedmont Workforce Network.**				
AGENDA CATEGORY:	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		XX			
STAFF CONTACT(S):	Bobby Popowicz, Community Development Director				
PRESENTER(S):	Bobby Popowicz, Community Development Director				
RECOMMENDATION:	Approve				
TIMING:	Current				
DISCUSSION:	The Piedmont Workforce Network has been implementing the Workforce Investment Act (WIA) since 1998, which was formerly known as the Job Training and Partnership Act (JTPA). In July 2014, the federal government reauthorized the Workforce Investment Act (WIA), creating the Workforce Innovation and Opportunity Act (WIOA). This new legislation takes effect on July 1, 2015. In that regard, all agreements, policies, and procedures that are currently being followed by the Piedmont Workforce Network have to be amended to reflect the new act. The first agreement that needs to be amended is the Chief Local Elected Officials Agreement, or Interlocal Agreement, as it is titled today for the Piedmont Workforce Network. This agreement forms the local workforce development area and must be signed by all eleven (11) jurisdictions. The agreement spells out the responsibilities of the Chief Local Elected Officials, or the Piedmont Workforce Network Council, which is comprised of eleven (11) members, one from each jurisdiction. It also outlines the process for forming the Workforce Development Board and the process that the Council will use to appoint members.				
FISCAL IMPACT:	N/A				
POLICY IMPACT:	N/A				
LEGISLATIVE HISTORY:	See above				
ENCLOSURES:	• Piedmont Workforce Network Chief Local Elected Officials (CLEO) Agreement • PWN Letter to Localities - 2015-03-27 • PWN State Policy regarding Chief Local Elected Official Agreements - 2015-03-27				
REVIEWS COMPLETED:	Legal	Finance	Purchasing	HR	Other

	XX				

A Partner of Elevate Virginia

Chief Local Elected Officials Agreement

Piedmont Workforce Network

Local Workforce Development Area 6 (LWDA 6)

Effective Date: July 1, 2015

CHIEF LOCAL ELECTED OFFICIALS AGREEMENT

AMONG LOCAL GOVERNMENTS IN LWDA 6:

ALBEMARLE COUNTY
CITY OF CHARLOTTESVILLE
CULPEPER COUNTY
FAUQUIER COUNTY
FLUVANNA COUNTY
GREENE COUNTY
LOUISA COUNTY
MADISON COUNTY
NELSON COUNTY
ORANGE COUNTY
RAPPAHANNOCK COUNTY

Area Designation

The localities named above agree to operate as Local Workforce Development Area 6 (LWDA 6) in the Commonwealth of Virginia, also known as the Piedmont Workforce Network (PWN). Each of the localities named above is a party to this Agreement.

Purpose

The purpose of this agreement is to create a Consortium of Chief Local Elected Officials (CLEOs) of the above-named local governments, and to set forth the process, procedures, and responsibilities for implementing the Workforce Innovation and Opportunity Act (WIOA) for Local Workforce Development Area 6 (LWDA 6). The WIOA requires Chief Local Elected Officials (CLEOs) to take certain responsibilities and actions which are enumerated in this document and to appoint and form a working relationship with a local Workforce Development Board.

Consortium of CLEOs formed

By this agreement, the consortium created by this Agreement shall be known as the Piedmont Workforce Network Council (Council) for the purpose of implementing the tasks and performing the continuous oversight responsibilities set forth in the WIOA. Each party to this Agreement authorizes its CLEO to participate in the consortium and designates its CLEO as its authorized representative for purposes of this Agreement.

Grant Recipient

The City of Charlottesville has been designated by the Council as the Grant Recipient of WIOA funds allocated to LWDA 6.

Fiscal and Administrative Agent

The Council has designated the Central Virginia Partnership for Economic Development as the Fiscal and Administrative Agent ("Agent") for WIOA funds allocated to LWDA 6. The Council shall require the Agent to make quarterly financial reports to the Council, in writing. An annual financial audit will be conducted in coordination with the Partnership's audit, according to the requirements of all OMB and federal regulations. Further duties and responsibilities of the Agent will be outlined in the Piedmont Workforce Network Fiscal and Administrative Agent Agreement.

From time to time hereafter, the Council may designate a different agent, by affirmative majority vote of the Council. In the event a different agent is designated, the Council shall enter into a written Fiscal and Administrative Agent Agreement with the new agent. Once approved as set forth in this paragraph, the new designation and new Agreement shall supersede the designation referenced within this document, without the need for an amendment hereof.

Responsibility for use of funds and implementation of the Workforce Innovation and Opportunity Act:

Under the WIOA, the final responsibility for use of the federal funds and for carrying out the tasks set forth in the Workforce Innovation and Opportunity Act rests with the CLEOs. The CLEOs, through the Council, shall enter into a contract with the Agent designated herein above, to perform certain tasks on behalf of the Consortium. Liability insurance will be provided by the Agent, with costs of such insurance to be paid out of the WIOA Administrative funds. The Council shall require that, prior to distribution of any funds under the WIOA, the Agent will obtain liability insurance satisfactory to the Council, providing coverage for each of the local governments and CLEOs forming the Consortium as additional insureds. Coverage shall be no less than $1,000,000 per occurrence and $2,000,000 in the aggregate.

Piedmont Workforce Network Council Organization

- The term "Chief Local Elected Official" means the mayor of a city or the chair of the Board of Supervisors of a county or another elected official from the Board or Council, as designated by the Board or Council. Documentation of the appointment to the PWN Council will be collected from each City Council or Board of Supervisors' record clerk.
- The Council shall elect a Chair and Vice-Chair from its members. One officer shall be from each Planning District.
- The Chair shall serve on the PWN Board Executive Committee.
- The Vice-Chair shall serve on the PWN Board WIOA Committee.
- The Council will meet as a body, at least quarterly during each fiscal year.
- A quorum of at least 30% will be required for any action to be taken. No action shall be taken by the Council except at a meeting at which a quorum is present.
- Council members shall communicate the activities of the Council and Workforce Development Board to their respective governing bodies.

Piedmont Workforce Network Council Responsibilities

In partnership with the Workforce Development Board, the Council's responsibilities include, but are not limited to the following:

- Developing a vision and goals for the local workforce development system that are aligned with both the economic development mission(s) for the local area and Virginia Board of Workforce Development's goals
- Development of the 4-year local strategic plan;
- Selection of One-Stop Operator(s) and locations;
- Selection of training providers;
- Approval of the local One-Stop Operation(s) budget;
- Program oversight;
- Development of a Memorandum of Understanding for each comprehensive One Stop Center in the region;
- Negotiations with the Governor to reach agreement on local performance accountability measures;
- Any other activities as required by the Workforce Innovation and Opportunity Act, Section 107(d), or by the Governor;
- Designation of an Administrative and Fiscal Agent to act on its behalf relative to the WIOA funds allocated to LWDA 6;
- Any other functions, responsibilities or actions referred to within this Agreement as requiring action by the Council.

Establishment of the Workforce Development Board

The Council hereby establishes the Workforce Development Board for LWDA 6, which will be known as the Piedmont Workforce Network Board (PWN Board). The activities of the WIOA in LWDA 6 shall be carried out by the PWN Board. The membership of the PWN Board shall be determined and appointed by the Council, in accordance with the requirements of WIOA Section 107(b)(2) and in an effort to ensure the most effective, regional participation in the WIOA implementation for LWDA 6 by all participating jurisdictions, partners, and businesses.

1. **Composition of the Workforce Development Board**
    A. Mandatory Members
        - The PWN Board will be composed of at least 51% private sector business and industry representatives that are located in the local area that represent a broad range of in-demand occupations available in the local labor market. This includes organizations representing businesses that provide employment opportunities, that at a minimum, include high-quality, work relevant training and development in in-demand industry sectors or occupations in the local area.

- Not less than 20% of the members of the PWN Board must be made up of representatives of labor organizations, apprenticeship programs, or community based organizations. At least two (2) representatives must be from labor organizations. This includes representatives that have been nominated by local labor federations and representatives from apprenticeship programs. Community-based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including veterans, persons with disabilities, and "out of school" youth can be included in this mix, as long as the aforementioned labor organization representatives are appointed to the local Board.
- At least one representative from the Virginia Employment Commission who administers WIOA Title III activities for the local area.
- At least one representative of eligible providers administering WIOA Title II Adult Education and Literacy activities locally. This includes a local representative from a secondary public school's Career and Technical Education program.
- At least one representative from a local community college providing WIOA training services.
- At least one representative from a local economic and community development entity.
- At least one representative from the Department of Aging and Rehabilitative Services who administers WIOA Title VI activities for the local area.
- The approved composition of the PWN Board shall be as listed on *Attachment A: Piedmont Workforce Network Board Composition*.

B. Executive Committee

- The PWN Board will elect a Chair from among the private sector representatives. The Chair will serve as the Executive Committee Chair and selects the chairs for all standing committees and taskforces of the local Board. If the PWN Board elects Co-Chairs, both Planning Districts must be represented.
- The PWN Board will elect a Vice-Chair from among the private sector representatives. The Vice-Chair will sit on the Executive Committee as well as represent the PWN Board on the WIOA Committee.
- The Executive Committee will consist of the following members:
    - Chair (or Co-Chairs)
    - Vice-Chair
    - Immediate Past Chair
    - PWN Council Chair
    - All committee chairs

- One At-Large Member (can be private sector or non-business representatives)

C. Membership Terms

- All PWN Board members will have three (3) year terms, with the exception of Economic Development and Chambers of Commerce representatives, which will have one (1) year terms.
- Members of the PWN Board must be individuals with optimum policy making authority within the organizations, agencies, or entities they represent.
- Members of the PWN Board should be appointed for staggered terms.
- Private sector representatives should be an appropriate mix of small, medium, and large employers that reflect the local labor market, i.e. the business representation should reflect the industry mix in the local labor market.
- Individuals serving on the PWN Board who subsequently retire or no longer hold the position that made them eligible Board members may not continue to serve on the PWN Board. The entity affiliated with the vacating PWN Board member may provide a new representative to the PWN Board.
- Vacancies resulting from resignations or removal of mandatory members must be filled within 90 days.

2. Appointments to PWN Board

The PWN Council shall appoint members to the PWN Board from private sector businesses and industry.

Private Sector Business and Industry Representatives: Private sector representatives can include owners of businesses, chief executives or operating officers of businesses, and other business executives with optimum policy making or hiring authority (ex. Vice Presidents of Human Resources).

1. On behalf of the PWN Council, PWN staff will send correspondence to business and industry organizations (Chambers of Commerce, Economic Development Representatives, etc.) soliciting nominations to the Board.
2. An advertisement will be placed on the PWN website as well as distributed to local partners. PWN staff will also place a notice in a newspaper of general circulation in LWDA 6. The notice will include information on how to access a nomination form. Persons may nominate themselves.
3. Completed nomination forms will be sent to PWN staff for distribution to the PWN Council. The PWN Council must select from those nominated.
4. The PWN Council will select the number of business and industry appointments and their distribution throughout the member localities based on the composition of the PWN Board as outlined in *Attachment A: Piedmont Workforce Network Board Composition*.

The PWN Council shall appoint members to the PWN Board from local educational entities.

Local educational entity representatives must be selected from among individuals nominated by regional or local educational agencies, institutions, or organizations representing such local educational entities including local school boards, entities providing vocational education, entities providing secondary adult education and literacy activities, and postsecondary educational institutions (including representatives of community colleges, where such entities exist).

1. On behalf of the PWN Council, PWN staff will send correspondence to the appropriate educational entities soliciting nominations to fill the vacancies on the PWN Board.
2. Completed nomination forms will be sent to PWN staff for distribution to the PWN Council., The PWN Council must select from those nominated.
3. The PWN Council will select the number of local educational entity appointments and their distribution throughout the member localities based on the composition of the PWN Board as outlined in *Attachment A: Piedmont Workforce Network Board Composition.*

The PWN Council shall appoint members to the PWN Board from local labor organizations, apprenticeships, or community based organizations.

Labor representatives must be selected from among individuals nominated by local labor federations (or in a local area in which no employees are represented by such organizations, other representatives of employees, such as employee organizations and/or the state AFL-CIO).

Apprenticeship Program Representatives must be selected from among individuals nominated by local economic development representatives or the Department of Labor and Industry.

Community Based Organizations must be selected from among individuals nominated for these PWN Board appointments.

1. On behalf of the PWN Council, PWN staff will send correspondence to the appropriate organizations soliciting nominations to fill the vacancies on the PWN Board.
2. Completed nomination forms will be sent to PWN staff for distribution to the PWN Council. The PWN Council must select from those nominated.
3. The PWN Council will select the number of appointments and their distribution throughout the member localities based on the composition of the local Board as outlined in *Attachment A: Piedmont Workforce Network Board Composition.*

The PWN Council may appoint other members to the PWN Board.

For all other members, individual CLEOs should consult with the appropriate groups in the local area for possible individuals to serve including:

- Representatives of community-based organizations, including organizations representing individuals with disabilities and veterans where such organizations exist in the area.

- Representatives of local economic development agencies, including private sector economic development entities.

1. On behalf of the PWN Council, PWN staff will send correspondence to the appropriate organizations soliciting nominations to fill the vacancies on the PWN Board.
2. Completed nomination forms will be sent to PWN staff for distribution to the PWN Council. By law, the PWN Council must select from those nominated.
3. The PWN Council will select the number of appointments and their distribution throughout the member localities based on the composition of the local Board as outlined in *Attachment A: Piedmont Workforce Network Board Composition.*

Vacancies will be filled using the same procedure as for original appointments.

Shared Responsibility among Members of LWDA 6

While the City of Charlottesville is the Grant Recipient for LWDA 6, all of the local governments named in this Agreement hereby agree to share any and all responsibility for administration and implementation of the WIOA. Nothing herein shall be construed as a waiver of sovereign immunity of or by any participating member locality.

Effective Dates of this Agreement

This agreement shall take effect on July 1, 2015 and shall remain in effect until the WIOA is no longer in effect.

Amendment of the Agreement

This agreement may be modified by a written amendment approved by a majority vote of all members of the Council, following notice of (i) the specific language of the proposed amendment, and (ii) of the date, time and location of the meeting at which the amendment will be presented to Council for a vote. Notice shall be given in writing to the CLEO of each party to this Agreement.

SIGNATURES

_____

County of Albemarle

_____

City of Charlottesville

_____

County of Culpeper

_____

County of Fauquier

_____

County of Fluvanna

_____

County of Greene

_____

County of Louisa

_____

County of Madison

_____

County of Nelson

_____

County of Orange

_____

County of Rappahannock

_____

Fiscal and Administrative Agent
Central Virginia Partnership for Economic Development

ATTACHMENT A: Piedmont Workforce Network Board Composition
Workforce Innovation and Opportunity Act

Business Representatives		Non-Business Representatives	
Albemarle County	2	VEC	1
City of Charlottesville	2	DARS	1
Culpeper County	2	Adult Education	1
Fauquier County	2	Career and Technical Education (K-12)	1
Fluvanna County	1	Community College	2
Greene County	1	Economic Development	2
Louisa County	1	Labor Organizations	2
Madison County	1	Apprenticeship Program	1
Nelson County	1	Community Based Organizations	2
Orange County	1	Job Corps	1
Rappahannock County	1		
At Large Members	4		
TOTAL	19	TOTAL	14

Business Representatives:

Private sector representatives representing a broad range of in-demand occupations available in the local labor market. This includes organizations representing businesses that provide employment opportunities that at a minimum, include high-quality, work relevant training and development in in-demand industry sectors or occupations in the local area. All appointments are three (3) year terms.

Locality Representatives:

- Locality representatives are nominated by the local Economic Development Entity in the area and appointed by the Board of Supervisors or City Council in each locality.
- Local Chambers of Commerce
- Representatives must represent employers based on the above definition.

At Large Members:

- 2 Representatives must be from PD-9
- 2 Representatives must be from PD-10
- Nominations will be solicited to all local business and industry organizations (including Economic Development representatives and Chambers of Commerce) in the Planning District and approved by the PWN Council.

Non-Business Representatives:

Representatives of One Stop Partners, Educational Partners, and Labor Organizations. All appointments are three (3) year terms with the exception of Economic Development and Community Based Organization representatives, which will have one (1) year terms.

Virginia Employment Commission (VEC) – local manager from office of the Virginia Employment Commission.

Department for Aging and Rehabilitative Services (DARS) – local manager from the office of the Department for Aging and Rehabilitative Services. Appointments must rotate between PD-9 and PD-10 local managers.

Adult Education – coordinator or manager or their designee of Adult Education services in LWDA6. Appointments must rotate between PD-9 and PD-10.

Career and Technical Education Representative – representative from a K-12 school system with an established Career and Technical Education Program. Appointments must rotate between PD-9 and PD-10.

Community College – President or VP of Workforce Development or their designee from two (2) of the three (3) community colleges in LWDA6 (Lord Fairfax Community College, Piedmont Virginia Community College, and Germanna Community College). Appointment must rotate between the three colleges.

Economic Development – Two (2) Local Economic Development Representatives from the region, one from PD-9 and one from PD-10. Appointments must rotate between the localities.

Labor Organizations – Two (2) Labor Organization representatives.

Apprenticeship Program – Apprenticeship Program representative from a registered apprenticeship program as designated by the Commonwealth of Virginia.

Community Based Organizations – Two (2) representatives of Community Based Organizations in LWDA6, one from PD-9 and one from PD-10. These are organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including veterans, persons with disabilities, and “out of school” youth. This does include Chambers of Commerce that have demonstrated experience and expertise in addressing the populations listed above.

Job Corps – One (1) representative from the regional Job Corps program.

March 27, 2015

Fluvanna County
County Attorney's Office
181 Main Street
Palmyra, VA 22963

Dear Sir/Madam,

The Piedmont Workforce Network is the local workforce development board serving ten (10) counties plus the City of Charlottesville, including the counties of Albemarle, Culpeper, Fauquier, Fluvanna, Greene, Louisa, Madison, Nelson, Orange, and Rappahannock. The Piedmont Workforce Network has been implementing the Workforce Investment Act (WIA) since 1998, which was formerly known as the Job Training and Partnership Act (JTPA). In July 2014, the federal government reauthorized the Workforce Investment Act (WIA), creating the Workforce Innovation and Opportunity Act (WIOA).

This new legislation takes effect on July 1, 2015. In that regard, all agreements, policies, and procedures that are currently being followed by the Piedmont Workforce Network have to be amended to reflect the new act. The first agreement that needs to be amended is the Chief Local Elected Officials Agreement, or Interlocal Agreement, as it is titled today for the Piedmont Workforce Network. This agreement forms the local workforce development area and must be signed by all eleven (11) jurisdictions. The agreement spells out the responsibilities of the Chief Local Elected Officials, or the Piedmont Workforce Network Council, which is comprised of eleven (11) members, one from each jurisdiction. It also outlines the process for forming the Workforce Development Board and the process that the Council will use to appoint members.

The current members of the Piedmont Workforce Network Council, which include your representative, have been working diligently to derive the appropriate language for this new Chief Local Elected Officials Agreement. We have used many different sources to draft language which includes state policy, the federal legislation from the Workforce Innovation and Opportunity Act, and input from local county attorneys.

You will find behind this letter two documents:

- A copy of the Chief Local Elected Officials Agreement to go into effect July 1, 2015.
- A draft of the state policy that includes language for Chief Local Elected Official Agreements that will be finalized on April 16, 2015.

Please review the new Chief Local Elected Officials Agreement. If approved, please provide your Council representative with the authority to sign for your Board. Please call Morgan Romeo, Assistant Director for the Piedmont Workforce Network, at 434-979-5610 x 21 should you have any questions or concerns. We look forward to continuing to provide workforce development services to the region's job seekers and employers.

Thanks,

Steve Nixon
Chair, Piedmont Workforce Network Council

COMMONWEALTH OF VIRGINIA
VIRGINIA BOARD OF WORKFORCE DEVELOPMENT

Policy Number ____
Effective Date: July 1, 2015
Title: State Certification of Local Workforce Development Boards

PURPOSE
To describe the purpose of and criteria for establishing and certifying a local Workforce Development Board under the Workforce Innovation and Opportunity Act (WIOA).

REFERENCES
P.L. 113-128, Workforce Innovation and Opportunity Act, Section 107
[Place CFR Here When Published]

POLICY
Virginia Board of Workforce Development (VBWD) serves as the Governor's WIOA State Workforce Development Board. VBWD's goal is to assist and advise the Governor through recommendation of policies and strategies to increase coordination and thus efficiencies of operation between all workforce development programs.

Each WIOA local workforce area serving the Commonwealth is required to establish and maintain a Workforce Development Board. The chief local elected officials appoint the local Board, which is certified every 2 years by the Governor.

The local Board is part of a statewide workforce system which is business-driven, customer-centric, streamlined, and outcome oriented. The local Board is expected to carry out strategies and policies that support both the economic development mission(s) for the local area and VBWD's goals. The local Board sets policy for the local area, in the context of broader state policy, and is the regional strategic leader, or acts in partnership with a designated regional leader, in addressing workforce development issues, including but not limited to WIOA activities.

The local Board must be led by committed business leaders who can ensure that the local workforce system is responsive to current and projected labor market demand, will contain a broad range of partners needed to develop a comprehensive vision for the local workforce system, and will focus on strategic decisions, not operational management.

The local Board has responsibility for making the following critical decisions:

- How best to organize the regional workforce system to most effectively serve the needs of current and emerging private sector employers and job seekers.
- How best to provide comprehensive services to regional private sector employers;
- How best to deploy available resources to achieve negotiated local performance

accountability measures and build capacity for continuous improvement;

- How to expand the resource base and service capability through the development of strategic partnerships, an integrated service delivery system, and generation of additional public and private funding.

The local Board carries out their responsibilities in partnership with local chief elected officials. The joint responsibilities include, but are not limited to the following:

- Developing a vision and goals for the local workforce development system that are aligned with both the economic development mission(s) for the local area and VBWD's goals.
- Development of the 4-year local strategic plan;
- In coordination with the Virginia Employment Commission, selection of one-stop operator(s) and locations;
- Selection of training providers;
- Approval of the local one-stop operation(s) budget;
- Program oversight;
- Negotiations with the Governor to reach agreement on local performance accountability measures; and
- Any other activities as required by the Workforce Innovation and Opportunity Act, Section 107 (d), or by the Governor.

A Chief Local Elected Official Agreement to deliver these responsibilities is required where a local area includes more than one unit of local government. The term "Chief Local Elected Official" means the mayor of a city or the chair of the board of supervisors of a county or another elected official from the Board or Council, as designated by the Board or Council. This agreement must specify which jurisdiction will serve as the fiscal and administrative agent, as well as the roles of the individual chief elected officials in regard to local Board nominations and appointments and carrying out all other responsibilities assigned to the Chief Local Elected Officials under WIOA.

An agreement between the Chief Local Elected Officials and the local Board is also required, and must be executed no later than June 30, 2015. This agreement must specify the roles of the Chief Local Elected Officials and the local Board and how each will carry out their partnership responsibilities under WIOA.

The attached guidelines for establishment of the local Board includes the following sections:

1. Composition of the Local Board
2. Local Board Appointment Process
3. Functions of the Local Board
4. Conflict of Interest
5. Certification of the Local Board

For technical assistance, please contact VBWD@VCCS.edu.

APPROVED_____
Chair, Virginia Board of Workforce Development

APPROVED_____
Secretary, Commerce and Trade, Office of Governor Terence R. McAuliffe
DATE: January 6, 2015
ATTACHMENT: Guidelines for Establishment of a Local Board

1. Composition of the Local Board

A complete list of mandatory and optional local Workforce Development Board members can be found in Section 107 (b) of the Workforce Innovation and Opportunity Act. Please note there is no limit to the number of members that the local Board may have on its roster, but it must include all mandatory members.

A. Mandatory Members

- At least 51% of the members must be made up of private sector representatives located in the local area that represent a broad range of in-demand occupations available in the local labor market. This includes organizations representing businesses that provide employment opportunities, that at a minimum, include high-quality, work relevant training and development in in-demand industry sectors or occupations in the local area.
- Not less than 20% of the members of the local Board must be made up of representatives of labor organizations. This includes representatives who have been nominated by local labor federations and representatives from apprenticeship programs. Community-based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including veterans, persons with disabilities, and "out of school" youth can be included in this mix, as long as the aforementioned labor organization representatives are appointed to the local Board.
- At least one representative from the Virginia Employment Commission who administers WIOA Title III activities for the local area.
- At least one representative of eligible providers administering WIOA Title II Adult Education and Literacy activities locally. This includes a local representative from a secondary public school's Career and Technical Education program.
- At least one representative from a local community college providing WIOA training services.
- At least one representative from a local economic and community development entity.
- At least one representative from the Department of Aging and Rehabilitative Services who administers WIOA Title IV activities for the local area.

B. Optional Members

- A representative from a regional planning entity.
- A representative of eligible providers administering WIOA Title I Adult and Dislocated Workers Employment and Training activities.
- A representative of eligible providers administering WIOA Title I Youth Workforce Investment activities.
- A representative of eligible providers administering the Social Security Act Title IV (Part A) activities.
- A representative of eligible providers administering employment and training activities carried out through the U.S. Department of Health & Human Services' Community

Services Block Grant.

- A representative of eligible providers administering employment and training activities carried out through the U.S. Department of Housing and Urban Development's Community Development Block Grant.
- A representative of eligible providers administering Title V of the Older Americans Act programs for engaging low-income senior citizens in community service, employment, and volunteer opportunities.
- A representative of eligible providers administering Section 212 of the Second Chance Act offender reintegration activities.
- A representative of eligible providers administering Supplemental Nutrient Assistance Program Employment and Training activities.
- A representative of eligible providers administering Social Security Ticket to Work, Disability Employment Initiative, and other self-sufficiency programs.
- A representative of eligible providers administering Small Business Association Employment and Training activities.
- A representative of an entity that administers programs serving the local area relating to transportation, housing, and public assistance.
- A superintendent, or designated representative, of a local public school system (other than a representative from a local Career and Technical Education program).
- A representative of higher education providing WIOA activities.
- A representative of a philanthropic organization.
- Any other individual or representative of an entity as the chief elected officials in the local area may determine to be appropriate.

C. Chairperson

The members of the local Board will elect a chairperson from among the private sector representatives. The chairperson serves as the Executive Committee Chair and selects the chairs for all standing committees and taskforces of the local Board.

D. Membership Terms

- Members of the board must be individuals with optimum policy making authority within the organizations, agencies, or entities they represent.
- Members of the board should be appointed for staggered terms.
- Private sector representatives should be an appropriate mix of small, medium and large employers that reflect the local labor market, i.e., the business representation should reflect the industry mix in the local labor market.
- Individuals serving on the local Board who subsequently retire or no longer hold the position that made them eligible board members may not continue to serve on the local Board. The entity affiliated with the vacating board member may provide a new representative to the local Board.
- Vacancies resulting from resignations or removal of mandatory members must be filled within 90 days.

2. Local Board Appointment Process

A. Nominations & Selection

The Chief Local Elected Officials must contact the appropriate entities in the local area for nominations to appoint members and/or to fill vacancies on the local Board from business, local

educational entities, and labor representatives. Chief Local Elected Officials may also design a process for nominations of individuals and other types of representation the officials would like to include on the local Board. Vacancies subsequent to the establishment of the local Board must be filled in the same manner as the original appointments.

Private sector representatives are to be selected from among individuals nominated by local business organizations (ex. business trade associations, chamber of commerce, economic development agencies). Individual businesses may also nominate themselves or provide nominations of other businesses to the Chief Local Elected Officials. Private sector representatives can include owners of businesses, chief executives or operating officers of businesses, and other business executives with optimum policy making or hiring authority (ex. Vice Presidents of Human Resources).

Local educational entity representatives must be selected from among individuals nominated by regional or local educational agencies, institutions, or organizations representing such local educational entities including local school boards, entities providing vocational education, entities providing secondary adult education and literacy activities, and postsecondary educational institutions (including representatives of community colleges, where such entities exist).

Labor representatives must be selected from among individuals nominated by local labor federations (or in a local area in which no employees are represented by such organizations, other representatives of employees, such as employee organizations and/or the state AFL-CIO).

For all other members, local chief elected officials should consult with the appropriate groups in the local area for possible individuals to serve including:

- Representatives of community-based organizations, including organizations representing individuals with disabilities and veterans where such organizations exist in the area.
- Representatives of local economic development agencies, including private sector economic development entities.

B. Public Participation

Chief Local Elected Officials must provide public notice of the intent to solicit nominations for local Board membership, including the process to be used for nominations and selection.

3. Functions of the Local Board

A. Responsibilities

- The local Board shall enter into an agreement with the Chief Local Elected Officials clearly detailing the partnership between the two entities for the governance and oversight of activities under the WIOA.
- The local Board shall develop a budget for the purpose of carrying out the duties of the local Board. The Chief Local Elected Officials must approve the budget.
- The local Board may solicit and accept grants and donations from sources other than Federal funds made available under WIOA assuming it has organized itself in a manner to do so.

- The local Board, in partnership with Chief Local Elected Officials, shall develop the vision, goals, objectives, and policies for the local workforce development area. The vision should be aligned with both the economic development mission(s) for the local area and VBWD's goal.
- The local Board, in partnership with the Chief Local Elected Officials, shall develop and submit to the Governor, a local strategic plan that meets the requirements in Section 108 of the Workforce Innovation and Opportunity Act.
- In collaboration with the Virginia Employment Commission, the local Board, with the agreement of the Chief Local Elected Officials, shall designate or certify one-stop operator(s) and may terminate for cause the eligibility of one-stop operators.
- The local Board shall select eligible providers of youth activities by awarding grants or contracts on a competitive basis.
- The local Board shall identify eligible providers of training services for adults and dislocated workers.
- The local Board, in partnership with the Chief Local Elected Officials, shall conduct oversight with respect to local programs of youth, adult, and dislocated worker activities authorized under the WIOA.
- The local Board, in partnership with the Chief Local Elected Officials, will negotiate and reach agreement with the Virginia Board of Workforce Development on behalf of the Governor on local performance accountability measures.
- The local Board shall assist the Governor in developing a statewide employment statistics system.
- The local Board shall coordinate the workforce activities authorized under WIOA with local economic development strategies, and develop employer linkages with those activities.
- The local Board shall promote the participation of local private sector employers though the statewide workforce development system.
- The local Board may employ staff and/or utilize other options for carrying out these responsibilities.
- The local Board is responsible for any other activity as required by the Workforce Innovation and Opportunity Act, Section 107 (d) or by the Governor.

B. Restrictions

- The local Board may not provide training services unless granted a waiver by the Governor due to an insufficient number of eligible providers of training services to meet the local area demand. The waiver shall apply for not more than 1 year and may be renewed for not more than 1 additional year.
- The local Board may not mandate curricula for schools.
- The local Board may not be designated or certified as a one-stop operator unless an agreement is reached with the chief elected officials and the Governor.

C. Local Board Meetings

- Sunshine Provisions:
  a. The local Board shall share information regarding its meetings and activities with the public subject to the provisions of the Virginia Freedom of Information Act.
  b. The local Board shall make available to the public, on a regular basis through open meetings, information regarding the activities of the local Board, including

information regarding the local plan prior to submission of the plan, and regarding membership, the designation and certification of one-stop operator(s) consistent with the State plan, and the award of grants or contracts to eligible providers of youth activities, and minutes of formal meetings of the local Board.

c. In order to comply with the Sunshine Provisions, each local Board and any subcommittee authorized to take official action on behalf of the local Board must do the following:
   - Take official action and engage in deliberations only at meetings open to the public. "Official action" includes making recommendations, establishing policy, making decisions, and/or voting on matters of local Board business. "Deliberations" are discussions of local Board business necessary in order to reach decisions.
   - Ensure that all meetings are held in an accessible location for the disabled and that all information is provided in accessible and alternate formats.
   - Give public notice of meetings in accordance with applicable state code provisions, including public notice in advance of any special meeting or rescheduled regular meeting. No public notice need be given of an emergency meeting called to deal with a real or potential emergency involving a clear and present danger to life or property.
   - Insure that votes of local Board members be publicly cast and, in the case of roll call votes, recorded.
   - Keep written minutes of all public meetings, including date, time and place of the meeting, members present, the substance of all official actions, a record of roll call votes, and the names of any citizens who appeared and gave testimony.

d. Closed executive sessions may be used according to the provisions of the Virginia Freedom of Information Act. Such session may be held during or after an open meeting, or may be announced for a future time. If closed session is not announced for a specific time, local Board members must be notified 24 hours in advance of the date, time, location and purpose of the session. The reason for holding an executive session must be announced at the open meeting either immediately prior or subsequent to the executive session.

e. Official action on any matter discussed at an executive session must be taken at an open meeting.

4. Conflict of Interest

A. All members of the local Board serve a public interest and trust role and have a clear obligation to conduct all affairs in a manner consistent with this concept. All decisions of the Board are to be based on promoting the best interest of the state and the public good. Accordingly:
   - All members of the Local Board are subject to the provisions of the State and Local Government Conflict of Interest Act.
   - The local Board shall adopt in its bylaws a conflict of interest policy meeting the minimum standards set forth in the State and Local Government Conflict of Interest Act. The conflict of interest standards shall apply to all board members (voting and non-voting).
   - A member of a local Board must neither cast a vote on, nor participate in, any decision-making capacity on the provision of services by such member (or by an organization that such member directly represents); nor on any matter that would provide any direct

benefit to such member or the immediate family of such member. Immediate family means (1) a spouse and (2) any other person residing in the same household as the member, who is a dependent of the member or of whom the member is a dependent. Dependent means any person, whether or not related by blood or marriage, which receives from the member, or provides to the member, more than one-half of his financial support.

- Any Board member (or specific entity represented by that member) who participates in the development of contract specifications or standards is prohibited from receiving any direct financial benefit from any resulting contract.
- Any Board member who participates in a Board decision relating to specific terms of a contract, the determination of specific standards for performance of a contract, the development of Invitations for Bid or Requests for Proposals or other such bid processes leading to a contract, or any similar decisions is prohibited from receiving any direct financial benefit from any resulting contract. In addition, no corporation, partnership, sole proprietorship, firm, enterprise, franchise, association, trust, foundation or other entity shall receive the contract if it would create a conflict of interest for the Board member who participated in this manner.
- Each local Board member shall file a statement of economic interest with the Local Workforce Development Board, as a condition of assuming membership and then, annually while serving as a Board member. The Chief Local Elected Officials shall determine the composition of the statement of economic interest.
- Any Board member with a potential or actual conflict of interest must disclose that fact to the local Board as soon as the potential conflict is discovered and, to the extent possible, before the agenda for the meeting involving the matter at issue is prepared. If it should be determined during a meeting that a conflict of interest exists, the member must verbally declare such conflict of interest, such declaration must be clearly noted in the minutes, and such member must excuse himself from the remainder of the discussion and voting on that item. Each Board member is responsible for determining whether any potential or actual conflict of interest exists or arises for him or herself during his tenure on the Board.
- If a contract or purchase is made by the local Board involving its own member with a conflict of interest, the local Board shall justify the terms and conditions of the contract or purchase and document that the contract or purchase was adequately bid or negotiated and that the terms of the contract or price of the purchase are fair and reasonable.
- Local Board members who are also one-stop center operators shall not serve on any committees that deal with oversight of the one-stop system or allocation of resources that would potentially be allocated to that member's program.
- All members of the Local Board are subject to all other provisions of the State and Local Government Conflict of Interest Act not outlined above.

5. Certification of the Local Board

A. Local Level Responsibilities

- The Chief Local Elected Officials must submit local Board Membership Nomination Forms for each Board member. Information to be included on the forms include the names of the individuals initially appointed as members of the local Board, their title, company or agency name, address, E-mail address, telephone, and fax numbers,

nominating entity (where applicable), appointment/term expiration date, and sector representation. For private sector representatives, the industry sector, whether the business is small or large, and whether the business is minority or female owned must be identified. The Nomination Forms, which are provided by the staff of the Virginia Board of Workforce Development, must be submitted to LWDB@VCCS.edu by April 30, 2015.

- The Chief Local Elected Officials must submit a local Board Membership Certification Form that lists the names of the individuals appointed as members of the local Board, their title, company or entity name, appointment/term expiration dates, and sector representation. The Certification Form, which is provided by the staff of the Virginia Board of Workforce Development, must be submitted to LWDB@VCCS.edu by April 30, 2015.
- The completed Nomination and Certification Forms must be kept on file at the local level.
- The Local Board must meet within 30 days after the Governor's notification of certification approval to elect a chairperson.
- The name and contact information for the chairperson, as well as any subsequent changes in the chairperson designation, must be submitted to LWDB@VCCS.edu within 10 days of the vote.
- The Chief Local Elected Officials must submit to the Virginia Board of Workforce Development every 2 years its updated local Board membership information.

B. Governor's Responsibility

- The Virginia Board of Workforce Development will recommend the certification of the local Board to the Governor upon its determination that the composition of the Board and the appointment of the individuals to the Board are consistent with the criteria established in Section 107 of the Workforce Innovation and Opportunity Act and this policy. The Governor will provide the certification to the local Board by June 30, 2015.
- Subsequent certification of the local Board is required once every 2 years by the Governor with the recommendation from the Virginia Board of Workforce Development.
- The Governor will notify the Chief Local Elected Officials within 30 days after the submission of the listing of the local Board members and supporting documents of the certification or denial of the proposed local Board. The criteria for initial certification or denial of certification will be based on the relevant composition requirements in Workforce Innovation and Opportunity Act, Section 107 and this policy.
- All initial certification requirements for local Boards must be met by July 1, 2015.
- If after a reasonable effort, the Chief Local Elected Officials in a multiple units of local government local area are unable to reach an agreement as described above, the Governor will appoint the members of the local Board from individuals nominated as described above.
- For subsequent certifications of the local Board, in addition to compliance with composition requirements, the Governor will consider the extent to which the local Board has ensured that workforce development activities carried out in the local area have enabled the local area to meet the local performance measures and the Board's success in carrying out the functions listed in these Guidelines.
- If a local Board fails to achieve certification, the Chief Local Elected Officials will be

required to reappoint and submit a membership listing following the procedures outlined above.

BOS Directives and Tasks Status Report

Updated: April 29, 2015

Status	Date	Directive/Task	Action By	Comments
Pending	15-Apr-15	Review existing Sign Ordinance and return with recommendations.	Planning/County Attorney	
Pending	1-Apr-15	Draft a proposed policy regarding Cellphone Usage while driving County vehicles.	PW/HR	
Pending	1-Apr-15	Return with an Employee Recognition program that relies less on a large financial bonus.	Tiger Team	
Pending	18-Feb-15	In consultation with the Sheriff and the County Attorney, to develop a draft ordinance for Nuisance Barking.	Planning	Pending
Pending	18-Feb-15	Return with an overview of other localities' Water and Sewer Ordinances.	PW/Planning	
Pending	4-Feb-15	Return with a proposal for future Task Force efforts after the March 17, 2015 special election for the Repeal and Annulment of the Town Charter of Columbia.	Columbia Task Force	Pending
Pending	21-Jan-15	Return to the Board with a final billing policy and fee schedule on March 18, 2015	ESC	Pending
Pending	21-Jan-15	Proceed with procuring a billing provider for EMS cost recovery	ESC	Underway
Pending	21-Jan-15	Present a proposal for a revised Rescue Service structure for the County.	FRA Leadership	June 3, 2015 Work Session
Pending	17-Dec-14	Leash Policy for Dogs in County Parks	P&R/County Attorney	Under review: three Community Meetings held in April
Pending	3-Dec-14	Compile a comprehensive list of financial policies and agreements with FRA	ESC	
Pending	19-Nov-14	Research possible methodologies to restructure the County's Business Personal Property Tax for presentation to the Board in Feb/Mar 2015.	Comm Dev COR	Delayed until after Budget Season
Pending	19-Nov-14	Research Business License Fee options and costs for presentation to the Board at the January 21, 2015, meeting.	Comm Dev COR	Delayed until after Budget Season
Pending	15-Oct-14	Review FUSD debt refinancing opportunities and alternatives	Finance	May 20, 2015 Work Session
Pending	15-Oct-14	Present a FUSD revenue forecast update in January 2015	PW	May 20, 2015 Work Session
Pending	17-Jul-13	Prepare cash proffer guidance for consideration by the Board	Planning	
Pending	15-May-13	Request a speed study be done between the Town of Columbia and the Rivanna Bridge on Route 6.	Comm Dev	Request submitted to VDOT
Pending	2-Jan-13	Review collection options for personal property taxes	Treasurer	
Ongoing	1-Aug-12	Investigate Carysbrook wells ("Thomasville") and the County's existing unused James River water intake to determine viability to support county water needs.	PW	

Status	Date	Directive/Task	Action By	Comments
Complete	4-Feb-15	Pursue a venue change, from the Circuit Court Room to he High School Auditorium, for the March 16, 2015 State Corportation Commission hearing on the proposed Aqua Virginia rate increase.	COAD/Clerk	SCC can not change venues.
Complete	21-Jan-15	Move forward with EMS Cost Recovery Program	ESC	2015
Complete	21-Jan-15	Advertise and hold a Public Hearing on February 18, 2015 to approve an ordinance to allow for EMS Cost Recovery	ESC	March 18, 2015
Complete	21-Jan-15	Cancel FY09 Ambulance rechassis, return funds to General Fund Balance	Finance	February 4, 2015
Complete	21-Jan-15	Hold and not proceed on FY15CIP, Pleasant Grove Picnic Shelter	PW	April 15, 2015
Complete	21-Jan-15	Hold and not proceed on FY15CIP, Pleasant Grove Restroom Facility	PW	April 15, 2015
Complete	7-Jan-15	Barking Dogs ordinance from other localities	Planning	February 18, 2015

COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
Fax (434) 591-1911
www.fluvannacounty.org

MEMORANDUM

Date: May 6, 2015

From: Mary Anna Twisdale/ Management Analyst

To: Board of Supervisors

Subject: FY15 Capital Reserve Balances

The FY15 Capital Reserve account balances are as follows:

County Capital Reserve:

FY14 Carryover	$2,470.00
FY15 Beginning Budget:	**$200,000.00**
Less: Permanent Pleasant Grove Sign at Entrance to Pleasant Grove 9.3.14	-$15,000.00
Less: Correct Health & Safety Code Violations at Various County Bldgs 9.3.14	-$35,000.00
Less: Mold Remediation & Related Work at Community Center & Performing Arts Building 12.3.14	-$21,000.00
Less: Installation of Restroom Fans, Treasurer's Building 12.3.14	-$3,000.00
Less: Correction to Mold Remediation & Related Work at Community Center & Performing Arts Building 12.17.14	-$2,100.00
Less: Plaster Repairs and Painting of Water Damaged Ceiling at Performing Arts Center 12.17.14	-$2,400.00
Less: Specified Repairs to Exterior of the Administration Building 12.17.14	-$22,500.00
Less: Replace Gutters and Downspouts on Administration Building 1.7.15	-$12,900.00
Less: Correction to Plaster Repairs and Painting of Water Damaged Ceiling at Performing Arts Center 1.7.15	-$600.00
Less: Unforeseen work on Work Space Renovation and Space Utilization Project (formerly MACAA) 3.4.15	-$25,000.00

P.O. Box 540
Palmyra, VA 22963
(434) 591-1910
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www.fluvannacounty.org

Less: Heavy Duty Equipment Trailer 3.4.15	-$10,000.00
Available:	**$52,970.00**

Schools Capital Reserve:

FY14 Carryover	$122,693.00
FY15 Beginning Budget:	**$200,000.00**
Less: Carysbrook Elementary Music Room Carpet Replacement 7.2.14	-$3,520.00
Less: Central Elementary Asbestos Abatement and Air Tests 7.2.14	-$3,100.00
Less: Central/West Central Flooring 9.3.14	-$76,600.00
Less: Materials and Service to Migrate the FCPS Bus Radio System to the Base of the Communication Towers as directed by the LOA Agreement 1.7.15	-$5,750.00
Less: Fluvanna Middle School Track Repairs 3.4.15	-$7,490.00
Less: Carysbrook Elementary School Roof Repair 4.1.15	-8,000.00
Available:	**$218,233.00**

COUNTY OF FLUVANNA

"Responsive & Responsible Government"

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MEMORANDUM

Date: May 6, 2015

From: Mary Anna Twisdale/ Management Analyst

To: Board of Supervisors

Subject: FY15 BOS Contingency Balance

The FY15 BOS Contingency line balance is as follows:

Beginning Budget:	**$150,000.00**
Less: Sheriff's Office Unclaimed Body Charges 10.1.14	-$1,712.00
Less: Info Tech MUNIS Tax Project Training 10.1.14	-$16,000.00
Less: Parks & Recreation Earth Day Funding 12.3.14	-$13,500.00
Available:	**$118,788.00**