



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

March 16, 2016, at 7:00 pm

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#### TAB AGENDA ITEMS

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**1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE**

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**2 – ADOPTION OF AGENDA**

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**3 – COUNTY ADMINISTRATOR'S REPORT**

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**4 – BOARD OF SUPERVISORS' UPDATES**

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**5 – PUBLIC COMMENTS #1** (5 minutes each)

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**6 – PUBLIC HEARING**

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None

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**7 – ACTION MATTERS**

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- F JRWA Financing Agreement and Resolution - Steve Nichols, County Administrator
  - G Temporary Staff Stipend for Additional Duties - Linda Lenherr, Treasurer
  - H Appointment/Reappointment to MACAA Board—Steve Nichols, County Administrator
  - I Advertisement of the Proposed Fiscal Year 2017 Operations Budget, Capital Improvements Plan & Tax Rates
  - J Ratification of Local Emergency Declaration: Tornado Event—Cheryl Elliott, Emergency Services Coordinator
  - K FY17 Health Insurance Plan—Gail Parrish, Human Resources Manager
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**8 – PRESENTATIONS** (normally not to exceed 10 minutes each)

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- L Fluvanna County Automated External Defibrillators (AEDs)—Jason Smith , Director of Parks and Recreation
  - M FUSD Financials Mid-Year Update—Wayne Stephens, Director of Public Works and County Engineer
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**9 – CONSENT AGENDA**

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- Mc Minutes of February 17, 2016—Kelly Belanger Harris, Clerk to the Board
- N Minutes of February 24, 2016—Kelly Belanger Harris, Clerk to the Board
- O Minutes of March 1, 2016—Kelly Belanger Harris, Clerk to the Board
- P Minutes of March 2, 2016—Kelly Belanger Harris, Clerk to the Board
- Q Accounts Payable, February 2016—Eric Dahl, Finance Director
- R Resolution Recognizing Eagle Scout Aaron Dale Shifflett—Kelly Belanger Harris, Clerk to the Board
- S Resolution Recognizing Eagle Scout Owen J. Leitzel—Kelly Belanger Harris, Clerk to the Board
- T A Resolution to Set VRS Employer Contribution Rates—Gail Parrish, Human Resources Manager

*Fluvanna County...The heart of central Virginia and your gateway to the future!*

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

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**10 – UNFINISHED BUSINESS**

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TBD

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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

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**13 – CLOSED MEETING**

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TBD

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**14 – ADJOURN**

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Steven M. Nichols

2016.03.11 09:11:55 -05'00'

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County Administrator Review

*Fluvanna County...The heart of central Virginia and your gateway to the future!*

*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
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## PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

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## ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**Meeting Date:** March 16, 2016

<b>AGENDA TITLE:</b>	JRWA Resolution and Support Agreement				
<b>MOTION(s):</b>	<p><b>I move that the Board of Supervisors approve the resolution entitled, “RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF FLUVANNA, VIRGINIA APPROVING THE EXECUTION AND DELIVERY OF A SUPPORT AGREEMENT” for the James River Water Authority and further authorize the County Administrator to execute the support agreement entitled, “SUPPORT AGREEMENT - JAMES RIVER WATER AUTHORITY,” subject to the County Attorney’s approval as to form.</b></p>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>XX</b>			
<b>STAFF CONTACT(S):</b>	Steven M. Nichols, County Administrator				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Current				
<b>DISCUSSION:</b>	<p>RESOLUTION PURPOSE:</p> <p>VRA has indicated that its agreement to purchase the JRWA Local Bond will be conditioned upon each of the Member Jurisdictions undertaking non-binding obligations to appropriate from time to time moneys to the Water Authority in connection with payments due under the Service Agreement, which constitute the principal source of and security for the payment of the debt service on the Local Bond, as set forth in the Support Agreement to be dated as of May 1, 2016 among the Water Authority, the County and VRA, the most recent draft of which has been presented to this meeting.</p> <p>SUPPORT AGREEMENT PURPOSE:</p> <p>The Board undertakes a non-binding obligation to appropriate such County Debt Service Payments as may be requested from time to time pursuant to the agreement, to the fullest degree and in such manner as is consistent with the Constitution and laws of the Commonwealth. The Board, while recognizing that it is not empowered to make any binding commitment to make such appropriations in</p>				

	future fiscal years, hereby states its intent to make such appropriations in future fiscal years, and hereby recommends that future Boards do likewise.				
<b>FISCAL IMPACT:</b>	Annual financial support for the JRWA. JRWA NTE debt total is \$10M. Fluvanna County's share of the debt service is currently estimated to be \$295,000 annually over the 30 year financing period. (Based on VRA financing of \$10M @ 4.23%)				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	<ul style="list-style-type: none"> <li>• RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF FLUVANNA, VIRGINIA APPROVING THE EXECUTION AND DELIVERY OF A SUPPORT AGREEMENT</li> <li>• SUPPORT AGREEMENT - JAMES RIVER WATER AUTHORITY</li> </ul>				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	XX	XX			

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
COUNTY OF FLUVANNA, VIRGINIA APPROVING THE EXECUTION  
AND DELIVERY OF A SUPPORT AGREEMENT**

**WHEREAS**, the James River Water Authority (the “Water Authority”) is a public body politic and corporate and a political subdivision of the Commonwealth of Virginia (the “Commonwealth”) exercising public and essential governmental functions and created by resolutions duly adopted by the Board of Supervisors of the County of Fluvanna, Virginia (the “Board of Supervisors”) and the Board of Supervisors of the County of Louisa, Virginia in accordance with the Virginia Water and Waste Authorities Act, as amended (Chapter 51, Title 15.2, Code of Virginia of 1950, as amended), for the purpose of servicing the water needs of the County of Fluvanna, Virginia (the “County”) and the County of Louisa, Virginia (collectively, the “Member Jurisdictions”);

**WHEREAS**, the Water Authority is authorized to contract debts and to issue, as evidence thereof, notes, bonds or other obligations payable from revenues from a revenue-producing undertaking of the Water Authority, and the Water Authority now desires to finance the design and construction of a raw water intake, a pump station and a raw water pipeline, as well as the acquisition of land and right-of-way necessary therefor (collectively, the “Project”) through the issuance of its Revenue Bond, Series 2016 in a maximum principal amount not to exceed \$10,000,000 (the “Local Bond”);

**WHEREAS**, the Water Authority and the Member Jurisdictions are entering into a Service Agreement (the “Service Agreement”), which provides for payments by each Member Jurisdiction to the Water Authority for services to be rendered to the Member Jurisdictions by the Water Authority, and sets forth certain other responsibilities of the parties;

**WHEREAS**, the Water Authority has been advised that the Virginia Resources Authority (“VRA”), a public body corporate and political subdivision of the Commonwealth, is willing to purchase the Local Bond on terms favorable to the Water Authority;

**WHEREAS**, VRA has indicated its willingness to purchase such Local Bond in accordance with the terms of a Local Bond Sale and Financing Agreement, dated as of April 1, 2016, between VRA and the Water Authority (the “Financing Agreement”); and

**WHEREAS**, VRA has indicated that its agreement to purchase the Local Bond will be conditioned upon each of the Member Jurisdictions undertaking non-binding obligations to appropriate from time to time moneys to the Water Authority in connection with payments due under the Service Agreement, which constitute the principal source of and security for the payment of the debt service on the Local Bond, as set forth in the Support Agreement to be dated as of May 1, 2016 (the “Support Agreement”), among the Water Authority, the County and VRA, the most recent draft of which has been presented to this meeting;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF FLUVANNA, VIRGINIA, THAT:**

1. It is found and determined that the best interests of the County and its citizens will be served by the agreement by the Board of Supervisors to enter into the Support Agreement to satisfy one of VRA’s conditions to the purchase of the Local Bond.

2. The Board of Supervisors acknowledges that (i) the obligations of the Water Authority to determine, and of the Member Jurisdictions to pay, the charges for the use of and for services to be furnished by the System (as defined in the Financing Agreement) are crucial to the security for the Local Bond, (ii) VRA would not purchase the Local Bond without the security and credit enhancement provided by the Support Agreement, (iii) VRA will be a third party beneficiary of the Service Agreement for so long as the Local Bond remains outstanding, and (iv) VRA is treating the Support Agreement as a “local obligation” within the meaning of Section 62.1-199 of the Virginia Code, which in the event of a nonpayment thereunder authorizes VRA or the trustee for VRA’s bonds to file an affidavit with the Governor that such nonpayment has occurred pursuant to Section 62.1-216.1 of the Virginia Code. Section 62.1-216.1 provides that if the Governor is satisfied that such nonpayment has occurred, the Governor will immediately make an order directing the Comptroller to withhold all further payment to the County of all funds, or of any part of them, appropriated and payable by the Commonwealth to the County for any and all purposes, and the Governor will, while the nonpayment continues, direct in writing the payment of all sums withheld by the Comptroller, or as much of them as is necessary, to VRA, so as to cure, or cure insofar as possible, such nonpayment.
3. In consideration of the Water Authority’s issuance of the Local Bond and VRA’s agreement to purchase the Local Bond pursuant to the terms of the Financing Agreement, the Chairman or Vice Chairman of the Board of Supervisors or the County Administrator, any of whom may act, is hereby authorized and directed to execute and deliver the Support Agreement. The Support Agreement shall be in substantially the form presented to this meeting, which is hereby approved, with such completions, omissions, insertions or changes not inconsistent with this Resolution as may be approved by the Chairman or Vice Chairman of the Board of Supervisors or the County Administrator, in their sole discretion, the execution thereof by the Chairman or Vice Chairman of the Board of Supervisors or the County Administrator to constitute conclusive evidence of his or her approval of such completions, omissions, insertions or changes.
4. The County Administrator is hereby authorized and directed to carry out the obligations imposed on him by the Support Agreement, and to take all proper steps on behalf of the County as may be required in connection with the Water Authority’s financing of the Project or with the carrying out of any matter authorized by this Resolution or the Support Agreement.
5. Nothing contained herein or in the Support Agreement is or shall be deemed to be a lending of the credit of the County to the Water Authority, VRA or to any holder of the Local Bond or to any other person, and nothing herein contained is or shall be deemed to be a pledge of the faith and credit or the taxing power of the County, nor shall anything contained herein or in the Support Agreement legally bind or obligate the Board of Supervisors to appropriate funds for purposes described in the Support Agreement.
6. All actions previously taken by representatives or agents of the County in furtherance of the financing of the Project, the issuance of the Local Bond and/or the execution and delivery of the Support Agreement are hereby ratified, approved and confirmed.
7. No covenant, condition, agreement or obligation contained in the Support Agreement shall be deemed to be a covenant, condition, agreement or obligation of any officer, employee or agent of the County in his or her individual capacity, and no officer of the County executing the Support Agreement shall be liable personally on the Support

Agreement or be subject to any personal liability or accountability by reason of the execution and delivery thereof.

8. This Resolution shall take effect immediately.

The undersigned Clerk of the Board of Supervisors of the County of Fluvanna, Virginia hereby certifies that the foregoing constitutes a true, correct and complete copy of a Resolution duly adopted by the Board of Supervisors of the County of Fluvanna, Virginia at a meeting duly called and held on March 16, 2016, during which a quorum was present and acting throughout, by the vote set forth below, and that such Resolution has not been repealed, revoked, rescinded or amended:

<b><u>Board Member</u></b>	<b><u>Present/Absent</u></b>	<b><u>Vote</u></b>
John M. Sheridan		
Mozell H. Booker		
Patricia B. Eager		
Tony O'Brien		
Donald W. Weaver		

WITNESS my signature as Clerk of the Board of Supervisors of the County of Fluvanna, Virginia, this \_\_\_\_ day of March, 2016.

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Clerk  
Board of Supervisors of the County of Fluvanna,  
Virginia

(SEAL)

**SUPPORT AGREEMENT  
JAMES RIVER WATER AUTHORITY**

**THIS SUPPORT AGREEMENT** (this “Support Agreement”) is made as of May 1, 2016, among the **COUNTY OF FLUVANNA, VIRGINIA** (the “County”), the **JAMES RIVER WATER AUTHORITY** (the “Water Authority”), and the **VIRGINIA RESOURCES AUTHORITY** (“VRA”), as purchaser of the Local Bond, as hereinafter defined, pursuant to a Local Bond Sale and Financing Agreement dated as of April 1, 2016 (the “Financing Agreement”), between VRA and the Water Authority.

**RECITALS:**

**WHEREAS**, the Water Authority is a public body politic and corporate and a political subdivision of the Commonwealth of Virginia (the “Commonwealth”) exercising public and essential governmental functions and created by resolutions duly adopted by the Board of Supervisors of the County (the “Board”) and the Board of Supervisors of the County of Louisa, Virginia in accordance with the Virginia Water and Waste Authorities Act, as amended (Chapter 51, Title 15.2, Code of Virginia of 1950, as amended), for the purpose of servicing the water needs of the County and the County of Louisa, Virginia (collectively, the “Member Jurisdictions”);

**WHEREAS**, the Water Authority is authorized to contract debts and to issue, as evidence thereof, notes, bonds or other obligations payable from revenues from a revenue-producing undertaking of the Water Authority, and the Water Authority now desires to finance the design and construction of a raw water intake, a pump station and a raw water pipeline, as well as the acquisition of land and right-of-way necessary therefor (collectively, the “Project”) through the issuance of its Revenue Bond, Series 2016 in a maximum principal amount not to exceed \$10,000,000 (the “Local Bond”);

**WHEREAS**, the Water Authority and the Member Jurisdictions are entering into a Service Agreement (the “Service Agreement”), which provides for payments by each Member Jurisdiction to the Water Authority for services to be rendered to the Member Jurisdictions by the Water Authority, and sets forth certain other responsibilities of the parties;

**WHEREAS**, the Water Authority has determined that it is in its best interest to issue and sell its Revenue Bond, Series 2016 (the “Local Bond”), to VRA pursuant to the terms of the Financing Agreement to finance the Project; and

**WHEREAS**, as a condition to the purchase by VRA of the Local Bond, VRA is requiring each of the Member Jurisdictions to enter into a support agreement substantively identical to this Support Agreement;

## AGREEMENT

**NOW, THEREFORE**, for and in consideration of the issuance of the Local Bond by the Water Authority, the purchase of the Local Bond by VRA and of the mutual covenants herein set forth, the parties hereto agree as follows:

1. Unless otherwise defined, each capitalized term used in this Support Agreement shall have the meaning given it in the Financing Agreement.

2. The Water Authority shall use its best efforts to issue the Local Bond for the purpose described in the Recitals above.

3. If at any time the revenues available to the Water Authority shall be insufficient to pay in a timely fashion any of the debt service payments due on the Local Bond (the "Debt Service"), either because (i) the Water Authority has failed to charge the County its allocable portion of the Debt Service (a "County Debt Service Payment") as required to make such Debt Service payment or (ii) the County has failed to make a County Debt Service Payment as provided under the Service Agreement, the Water Authority shall notify the County and VRA of the amount of such insufficiency and the County Administrator of the County shall request a supplemental appropriation from the Board in the amount necessary to make such payment.

4. The County Administrator shall present each request for appropriation pursuant to paragraph 3 above to the Board, and the Board shall consider such request at the Board's next regularly scheduled meeting at which it is possible to satisfy any applicable notification requirement. Promptly after such meeting, the County Administrator shall notify VRA as to whether the County Debt Service Payment so requested was appropriated. If the Board shall fail to make any such appropriation, the Water Authority shall add the amount of such requested appropriation to the amounts to be otherwise charged to the County for the Water Authority's next fiscal year.

5. The Board hereby undertakes a non-binding obligation to appropriate such County Debt Service Payments as may be requested from time to time pursuant to paragraph 3 above, to the fullest degree and in such manner as is consistent with the Constitution and laws of the Commonwealth. The Board, while recognizing that it is not empowered to make any binding commitment to make such appropriations in future fiscal years, hereby states its intent to make such appropriations in future fiscal years, and hereby recommends that future Boards do likewise.

6. The County and the Water Authority acknowledge that (i) the obligations of the Water Authority to determine, and of the Member Jurisdictions to pay, the charges for the use of and for services to be furnished by the System (as defined in the Financing Agreement) are crucial to the security for the Local Bond, (ii) VRA would not purchase the Local Bond without the security and credit enhancement provided by this Support Agreement, (iii) VRA will be a third party beneficiary of the Service Agreement for so long as the Local Bond remains outstanding and (iv) VRA is treating this Support Agreement as a "local obligation" within the meaning of Section 62.1-199 of the Virginia Code, which in the event of a nonpayment hereunder authorizes VRA or the Trustee to file an affidavit with the Governor that such

nonpayment has occurred pursuant to Section 62.1-216.1 of the Virginia Code. Section 62.1-216.1 provides that if the Governor is satisfied that the nonpayment has occurred, the Governor will immediately make an order directing the Comptroller to withhold all further payment to the County of all funds, or of any part of them, appropriated and payable by the Commonwealth to the County for any and all purposes, and the Governor will, while the nonpayment continues, direct in writing the payment of all sums withheld by the Comptroller, or as much of them as is necessary, to VRA, so as to cure, or cure insofar as possible, such nonpayment.

7. Nothing herein contained is or shall be deemed to be a lending of the credit of the County to the Water Authority, VRA or to any holder of the Local Bond or to any other person, and nothing herein contained is or shall be deemed to be a pledge of the faith and credit or the taxing power of the County, nor shall anything herein contained legally bind or obligate the Board to appropriate funds for the purposes described herein.

8. Any notices or requests required to be given hereunder shall be deemed given if sent by registered or certified mail, postage prepaid, addressed (i) if to the County, to 132 Main Street, Palmyra, Virginia 22963, Attention: County Administrator, (ii) if to the Water Authority, to c/o Fluvanna County as fiscal agent, 132 Main Street, Palmyra, Virginia 22963, Attention: Fluvanna County Administrator, and (iii) if to VRA, to 1111 East Main Street, Suite 1920, Richmond, Virginia 23219, Attention: Executive Director. Any party may designate any other address for notices or requests by giving notice.

9. It is the intent of the parties hereto that this Support Agreement shall be governed by the laws of the Commonwealth.

10. This Support Agreement shall remain in full force and effect until the Local Bond and all other amounts payable by Water Authority under the Financing Agreement have been paid in full.

11. This Support Agreement may be executed in any number of counterparts, each of which shall be an original and all of which together shall constitute but one and the same instrument.

[REMAINDER OF PAGE LEFT BLANK; SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have each caused this Support Agreement to be executed in their respective names as of the date first above written.

**COUNTY OF FLUVANNA, VIRGINIA**

By: \_\_\_\_\_  
County Administrator

**JAMES RIVER WATER AUTHORITY**

By: \_\_\_\_\_  
Chairman

**VIRGINIA RESOURCES AUTHORITY**

By: \_\_\_\_\_  
Executive Director

#26149873v4

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**Meeting Date:** March 16, 2016

<b>AGENDA TITLE:</b>	Temporary Staff Stipend for Additional Duties				
<b>MOTION(s):</b>	<b>I move to approve a temporary stipend for Erin Lenherr, Deputy Treasurer III, at the rate of \$1.25 per hour, retroactive to January 1, 2016, and through January 31, 2017, with such funds to come from FY16 and FY17 Personnel Contingency.</b>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>XX</b>			
<b>STAFF CONTACT(S):</b>	Linda Lenherr, Treasurer, and Gail Parrish, HR Manager				
<b>PRESENTER(S):</b>	Linda Lenherr, Treasurer				
<b>RECOMMENDATION:</b>	Approve, retroactive to January 1, 2016 and through the remainder of the FMLA period.				
<b>TIMING:</b>	Current				
<b>DISCUSSION:</b>	<p>The Chief Deputy Treasurer III has taken on additional duties over an extended period of time due to department staffing shortfalls (attributable to approved, intermittent FMLA Leave absences).</p> <p>The HR Manager has reviewed duties assumed by Ms. Erin Lenherr. She has been covering the additional requirements for the past year and another 480 hours of intermittent leave was approved in February 2016.</p> <p>Recommend approval of a stipend of \$1.25/hr (\$100 per pay period) to compensate for the extra duty and responsibilities.</p>				
<b>FISCAL IMPACT:</b>	Annual estimated cost is \$2,600 per year in pay, and \$175.50 in benefit costs.				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	N/A				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
				<b>XX</b>	



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**Meeting Date:** March 16, 2016

<b>AGENDA TITLE:</b>	Appointment to the Monticello Community Action Agency (MACAA), replacing Libby Edwards				
<b>MOTION(s):</b>	<b>I move to appoint _____ to the Monticello Community Action Agency (MACAA), replacing Libby Edwards, with a term to begin immediately and to terminate December 31, 2018.</b>				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>X</b>			
<b>STAFF CONTACT(S):</b>	Kelly Belanger Harris, Clerk to the Board				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approval				
<b>TIMING:</b>	Normal				
<b>DISCUSSION:</b>	Applicants who have shown an interest in this position are: Dr. Shelly Murphy, DM, currently serving a term on the EDA that expires at June 30, 2016. She does not wish to continue with the EDA after that period.				
<b>FISCAL IMPACT:</b>	None				
<b>POLICY IMPACT:</b>	None				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Boards and Commissions Applications				
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other



Interest in Monticello Area Community Action Agency (M

Rivanna

**Last Name**  **First Name**  **Date Recieved**   
**Mailing Address**  **City**  **State**  **Postal Code**   
**Home Phone**  **Work Phone**  **Cell Phone/Other**   
**Fax**  **Email Address**   
**Physical Address**  **City**  **State**  **Postal Code**

***Education and Experience:***

Master's; Organizational Mangement, Unviersity of Phoenix; Affordable Housing, Real Estate, Econ Development, Aging/Seniors, Nonprofit Community based org's Social Services & Planning, Education Youth

***Civic Activities and Committee Memberships:***

Albemarle Co. School Board/Charter School

***Interest in Committee:***

To become involved in my community

***Comments:*** filling unexpired term for Tammy Grigg. Will retire from EDA in June.



## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

Meeting Date: 03/16/2016

<b>AGENDA TITLE:</b>	Advertisement of the Proposed Fiscal Year 2017 Operations Budget, Capital Improvements Plan & Tax Rates.												
<b>MOTION(s):</b>	<p><b>I move the Board of Supervisors authorize staff to advertise the FY17 Budget, the Tax Rate and the Capital Improvements Plan (CIP) for public hearing on April 13, 2016; the proposed budget amount for FY17 is \$_____, the advertised Real Property tax rate is \$_____ per \$100, the advertised Personal Property tax rate is \$_____ per \$100, the advertised Machinery &amp; Tools tax rate is \$_____ per \$100.</b></p>												
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other								
		<b>X</b>											
<b>STAFF CONTACT(S):</b>	Mary Anna Twisdale, Management Analyst												
<b>PRESENTER(S):</b>	Mary Anna Twisdale, Management Analyst												
<b>RECOMMENDATION:</b>	<p>Approve advertisement of public hearings to set the tax rates with a Real Property tax rate of \$_____ per \$100, a Personal Property tax rate of \$_____ per \$100, a Machinery &amp; Tools tax rate of \$_____ per \$100 and adopt the FY17 Operations Budget.</p> <table style="width: 100%; margin-left: 40px;"> <tr> <td style="width: 60%;">General Fund Operations</td> <td style="text-align: right;">\$_____</td> </tr> <tr> <td>Capital Improvements Program</td> <td style="text-align: right;">\$_____</td> </tr> <tr> <td>Enterprise Funds</td> <td style="text-align: right;">\$_____</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL:</b></td> <td style="text-align: right;"><b>\$_____</b></td> </tr> </table>					General Fund Operations	\$_____	Capital Improvements Program	\$_____	Enterprise Funds	\$_____	<b>TOTAL:</b>	<b>\$_____</b>
General Fund Operations	\$_____												
Capital Improvements Program	\$_____												
Enterprise Funds	\$_____												
<b>TOTAL:</b>	<b>\$_____</b>												
<b>TIMING:</b>	To meet the advertising deadline for the Fluvanna Review on March 17 <sup>th</sup> , 2016 for publication in the Fluvanna Review on March 24 <sup>th</sup> , 2016 and March 31 <sup>st</sup> , 2016, in accordance with Virginia Code Section 15.2-2506.												
<b>DISCUSSION:</b>	N/A												
<b>FISCAL IMPACT:</b>	Setting Operational Budget and Capital Improvements Plan for FY17												
<b>POLICY IMPACT:</b>	This action will allow adequate time to hear public comments on April 13 <sup>th</sup> , 2016 and adopt the budget on April 20 <sup>th</sup> , 2016, in accordance with Virginia Code Section 15.2-2503; then proceed with preparing for the June 5 <sup>th</sup> tax billing cycle.												
<b>LEGISLATIVE HISTORY:</b>	N/A												
<b>ENCLOSURES:</b>	Draft Public Hearing notices for Operational and CIP Budgets.												
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other								
		<b>X</b>											



(Seal)  
**NOTICE OF FY 2017  
BUDGET PUBLIC HEARING  
AND PROPOSED 2016 TAX RATES  
FLUVANNA COUNTY  
BOARD OF SUPERVISORS**

Pursuant to Virginia Code Sec. 15.2-2506 a public hearing on the proposed FY 2017 County of Fluvanna budget will be held on Wednesday, April 13<sup>th</sup>, 2016, beginning at 7:00 p.m. at the Circuit Court Room, Fluvanna Courts Building, Palmyra, Virginia, at which time citizens of the County will be given an opportunity to appear before, and be heard by the Board of Supervisors on the subject of the Fiscal Year 2017 Budget. The budget totals \$\_\_\_\_\_ in revenues and expenditures, which represents a \_\_\_\_\_ % increase/decrease from FY 2016. The proposed budget includes tax rates that would be effective for the tax year 2016.

**2016 Proposed Tax Rates**

	<u>2016</u>	<u>2015</u>
Personal Property	\$ _____	\$4.35
Machinery and Tools	\$ _____	\$2.00
Real Property	\$ _____	\$0.899
Mobile Homes	\$ _____	\$0.899

All levies above are per one hundred dollars of assessed valuation.

Anyone needing special assistance or accommodations due to a disability in order to attend the hearing should contact the County Administrator's office, at 591-1910, not later than 5 p.m. on April 11<sup>th</sup>, 2016. Additional information about the budget or the proposed tax rates can be obtained by calling the County Administrator's office at 591-1910. A copy of the Proposed Budget is available in the County Administrator's Office, the Fluvanna County Library and on the County website at [www.fluvannacounty.org/budget](http://www.fluvannacounty.org/budget).

Fluvanna County  
Board of Supervisors

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TO: Fluvanna Review

THRU: County Attorney

Advertise on the following dates: **Thursday, March 24<sup>th</sup>, 2016**  
**Thursday, March 31<sup>st</sup>, 2016**

Authorized by: Fluvanna County Board of Supervisors  
Bill to: Fluvanna County Board of Supervisors

(Seal)  
**NOTICE OF FY 2017  
CAPITAL IMPROVEMENT PLAN HEARING  
FLUVANNA COUNTY  
BOARD OF SUPERVISORS**

Notice is hereby given that the Board of Supervisors will hold a public hearing on Wednesday, April 13<sup>th</sup>, 2016, beginning at 7:00 p.m. at the Circuit Court Room, Fluvanna Courts Building, Palmyra, Virginia, at which time citizens of the County will be given an opportunity to appear before, and be heard by, the Board of Supervisors on the subject of the FY17-FY21 Capital Improvements Plan. The Capital Improvements Plan will be submitted in conjunction with the Fiscal Year 2017 Fluvanna County Budget. The Capital Improvements Plan indicates planned expenditures for capital items as well as methods of financing these projects. The full text of the Capital Improvements Plan is on file in the County Administrator's Office, at the Fluvanna County Public Library or at [www.fluvannacounty.org/budget](http://www.fluvannacounty.org/budget). The public is invited to attend the public hearing.

Anyone needing special assistance or accommodation due to a disability in order to attend the hearing should contact the County Administrator's office, at 591-1910, not later than 5 p.m. on April 11<sup>th</sup>, 2015. Additional information about the budget or the proposed tax rates can be obtained by calling the County Administrator's office at 591-1910.

Fluvanna County  
Board of Supervisors

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TO: Fluvanna Review

THRU: County Attorney

Advertise on the following dates: **Thursday, March 24<sup>th</sup>, 2016**  
**Thursday, March 31<sup>st</sup>, 2016**

Authorized by: Fluvanna County Board of Supervisors  
Bill to: Fluvanna County Board of Supervisors

**FLUVANNA COUNTY, VIRGINIA**  
**Proposed Budget**  
**for the Year Beginning**  
**July 1, 2016**

	Adopted Budget FY16	Proposed Budget FY17	Increase/ (Decrease)	% Change
<b>GOVERNMENTAL REVENUES</b>				
<i>Local</i>	\$ 36,538,412	\$ 38,944,754	2,406,342	6.6%
<i>State</i>	\$ 26,350,970	\$ 27,166,822	815,852	3.1%
<i>Federal</i>	\$ 2,087,224	\$ 2,054,269	(32,955)	-1.6%
<b>SUBTOTAL GOVERNMENTAL REVENUES</b>	<b>\$ 64,976,606</b>	<b>\$ 68,165,845</b>	<b>\$ 3,189,239</b>	<b>4.9%</b>
<b>EXPENDITURES</b>				
<i>General Government Administration</i>	\$ 2,550,572	\$ 2,550,890	318	0.0%
<i>Judicial Administration</i>	\$ 1,145,597	\$ 1,159,939	14,342	1.3%
<i>Public Safety</i>	\$ 6,464,529	\$ 7,273,393	808,864	12.5%
<i>Public Works</i>	\$ 1,867,184	\$ 1,930,867	63,683	3.4%
<i>Health and Welfare</i>	\$ 4,990,788	\$ 5,336,203	345,415	6.9%
<i>Education</i>	\$ 37,316,685	\$ 38,293,108	976,423	2.6%
<i>Parks and Recreation and Library</i>	\$ 778,127	\$ 845,963	67,836	8.7%
<i>Community Development</i>	\$ 1,144,085	\$ 1,145,006	921	0.1%
<i>Nondepartmental</i>	\$ 350,207	\$ 428,631	78,424	22.4%
<i>Debt Service</i>	\$ 7,950,649	\$ 7,945,009	(5,640)	-0.1%
<b>SUBTOTAL GOVERNMENTAL EXPENDITURES</b>	<b>\$ 64,558,423</b>	<b>\$ 66,909,009</b>	<b>\$ 2,350,586</b>	<b>3.6%</b>
<b>CAPITAL FUND REVENUES</b>				
<i>Fund Balance Appropriation</i>	\$ 1,510,498	\$ 2,648,750	1,138,252	75.4%
<i>Other Local Sources</i>	\$ -	\$ -	-	100.0%
<i>Proceeds from Indebtedness</i>	\$ -	\$ 6,250,000	6,250,000	0.0%
<i>Federal and State Sources</i>	\$ -	\$ -	-	100.0%
<b>SUBTOTAL CAPITAL REVENUES</b>	<b>\$ 1,510,498</b>	<b>\$ 8,898,750</b>	<b>7,388,252</b>	<b>489.1%</b>
<b>CAPITAL FUND EXPENDITURES</b>	<b>\$ 1,735,498</b>	<b>\$ 9,856,241</b>	<b>8,120,743</b>	<b>467.9%</b>
<b>ENTERPRISE FUND REVENUES</b>				
<i>Fork Union Sanitary District</i>	\$ 374,650	\$ 351,002	(23,648)	-6.3%
<i>Utility Fund</i>	\$ 22,000	\$ 22,000	-	0.0%
<i>School Food Service</i>	\$ 1,428,251	\$ 1,478,168	49,917	3.5%
<b>SUBTOTAL ENTERPRISE REVENUES</b>	<b>\$ 1,824,901</b>	<b>\$ 1,851,170</b>	<b>26,269</b>	<b>1.4%</b>
<b>ENTERPRISE FUND EXPENDITURES</b>				
<i>Fork Union Sanitary District</i>	\$ 374,650	\$ 351,002	(23,648)	-6.3%
<i>Utility Fund</i>	\$ 215,183	\$ 321,345	106,162	49.3%
<i>School Food Service</i>	\$ 1,428,251	\$ 1,478,168	49,917	3.5%
<b>SUBTOTAL ENTERPRISE EXPENDITURES</b>	<b>\$ 2,018,084</b>	<b>\$ 2,150,515</b>	<b>132,431</b>	<b>6.6%</b>
<b>GRAND TOTAL REVENUES</b>	<b>\$ 68,312,005</b>	<b>\$ 78,915,765</b>	<b>10,603,760</b>	<b>15.5%</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 68,312,005</b>	<b>\$ 78,915,765</b>	<b>10,603,760</b>	<b>15.5%</b>

This resolution has been formatted according to the Auditor of Public Accounts guidelines for budget advertisement.

County staff will also provide an informational briefing on the budget and contemplated FY17 expenditures for the Capital Improvements Program.

A copy of the Board of Supervisors proposed budget is on file in the office of the County Administrator, the Fluvanna County Library and [www.fluvannacounty.org/budget](http://www.fluvannacounty.org/budget). Comments will be taken at the public hearing and written comments may be directed to the County Administrator, P.O. Box 540, Palmyra, VA 22963. Anyone needing special assistance or accommodation due to a disability in order to attend the hearing should contact the County Administrator's Office at (434) 591-1910, not later than 5:00 p.m. on April 11, 2016.

## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** March 16, 2016

<b>AGENDA TITLE:</b>	Confirmation of Local Emergency Declaration				
<b>MOTION(s):</b>	<b>I move to confirm the decision for a local emergency declaration within Fluvanna County in response to a tornado storm event on Wednesday, February 24, 2016, including emergency response, recovery, and mitigation efforts related to the storm damage.</b>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>XX</b>			
<b>STAFF CONTACT(S):</b>	Cheryl J. Elliott, Emergency Services Coordinator				
<b>PRESENTER(S):</b>	Cheryl J. Elliott, Emergency Services Coordinator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Immediate				
<b>DISCUSSION:</b>	In order to take advantage of any state/federal mutual aid and/or reimbursements for costs incurred during the tornado event, a local declaration must be in place.				
<b>FISCAL IMPACT:</b>	Tornadoes last minutes but the recovery and mitigation efforts can be longer term. We are in process of gathering individual and public damage assessments related to the tornado. While there was little expense to the actual response to the storm, the recovery phase will prove to be expensive for homeowners. Virginia will request a Presidential Declaration which will release funding for individual and public assistance. If, however, Virginia does not meet federal thresholds for the event, local reimbursements will not be available and the cost will be fully borne by Fluvanna County.				
<b>POLICY IMPACT:</b>	<p>This action is consistent with the requirements of the Code of Virginia Emergency Services and Disaster Law.</p> <p style="text-align: center;"><b>Code of Virginia § 44-146.21. Declaration of local emergency.</b></p> <p>(a) A local emergency may be declared by the local director of emergency management with the consent of the governing body of the political subdivision. In the event the governing body cannot convene due to the disaster or other exigent circumstances, the director, or in his absence, the deputy director, or in the absence of both the director and deputy director, any member of the governing body may declare the existence of a local emergency, subject to confirmation by the governing body at its next regularly scheduled meeting or at a special meeting within fourteen days of the declaration, whichever occurs first. The governing body, when in its judgment all emergency actions have been taken, shall take appropriate action to end the declared emergency.</p>				
<b>LEGISLATIVE HISTORY:</b>	The last local emergency declaration was in response to a winter storm event January 22-26, 2016.				
<b>ENCLOSURES:</b>	Fluvanna County Resolution for Declaration of Local Emergency				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	<b>XX</b>				





## BOARD OF SUPERVISORS

County of Fluvanna

Palmyra, Virginia

### RESOLUTION No. 08-2016

## RESOLUTION FOR THE DECLARATION OF LOCAL EMERGENCY

At a regular meeting of the Fluvanna County Board of Supervisors held in the Fluvanna County Courts Building at 7:00 PM on Wednesday, DATE, the following resolution was adopted by the Board of Supervisors, the vote being as shown below and recorded in the minutes of the meeting.

**WHEREAS**, on February 24, 2016 the National Weather Service (NWS) confirmed that eight tornadoes struck the Commonwealth on February 24, 2016 causing widespread tornado damage: two EF-3 tornadoes, five EF-1 tornadoes and one EF-0 tornado.

The NWS confirmed that the EF-0 tornado affected southeast Fluvanna County, near Fork Union, between 4:10-4:20 p.m. with winds estimated from 75-85 mph. The tornado path was about 4.5 miles in length beginning near Winnsville Drive and Tepee Town Road, extended north northeast across Thessalonia Road, and finally lifted after crossing highway US 15 just north of Carys Creek Road. The tornado also touched down in the Hells Bend area. Along the path of the tornado, numerous large trees were uprooted. Many houses received damage to shingles, siding and gutters, and a few were damaged by the falling trees.

**WHEREAS**, the Board of Supervisors of Fluvanna County does hereby find:

- I. That the tornado damage was of sufficient severity and magnitude to warrant coordinated local government action to alleviate the damage, loss, hardship or suffering threatened or caused thereby;
- II. That a state of emergency due to severe storms and tornadoes throughout the Commonwealth has previously been declared by the Governor;
- III. That, due to the extreme weather and tornadoes, a condition of peril to life and property necessitates the proclamation of the existence of a local emergency;

**NOW, THEREFORE, BE IT RESOLVED** that, pursuant to Virginia Code Section 44-146.21, the Director of Emergency Services has declared the existence of a local emergency for Fluvanna County, which such local emergency exists throughout Fluvanna County effective retroactively for the damage caused by the storm on February 24, 2016, to which declaration the Board of Supervisors hereby consents; and

**BE IT FURTHER RESOLVED** that during the existence of said local emergency, the Director of Emergency Management and the Emergency Services Coordinator of Fluvanna County respectively, shall have the powers, functions and duties prescribed by Virginia Code Section 44-146.21(c1) and by the Fluvanna County Emergency Services Plan in order to mitigate and recover from the effects of said local emergency; and

**BE IT FURTHER RESOLVED** pursuant to Virginia Code Section 44-146.21, that the local emergency heretofore declared within Fluvanna County effective on February 24, 2016, be, and it is hereby, **DECLARED TO BE ENDED**, effective after all of the emergency-related restoration work is substantially completed.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

A Copy, teste:

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Kelly Belanger Harris  
Clerk to the Board of Supervisors  
Fluvanna County, Virginia

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John M. Sheridan  
Chair, Board of Supervisors  
Fluvanna County, Virginia

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**Meeting Date:** March 16,2016

<b>AGENDA TITLE:</b>	FY17 Health Insurance Plan				
<b>MOTION(s):</b>	<p><b>I move the Board of Supervisors accept the Anthem/Blue Cross Blue Shield FY17 The Local Choice Health Plan proposal to be effective July 1, 2017, and authorize the County Administrator to execute Option _____ and offer to eligible employees the Key Advantage and High Deductible Health Plans as description in the option with the County contributing up to:</b></p> <ul style="list-style-type: none"> <li>• \$ _____ for an Employee only plans,</li> <li>• \$ _____ for a Dual person plans, and</li> <li>• \$ _____ for a Family plans.</li> </ul> <p><b>I move the Board of Supervisors approve a County contribution of \$ _____ per month into the Health Savings Accounts of each employee enrolled in the High Deductible Health Plans.</b></p>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>XX</b>			
<b>STAFF CONTACT(S):</b>	Gail Parrish, Human Resources Manager				
<b>PRESENTER(S):</b>	Gail Parrish, Human Resources Manager				
<b>RECOMMENDATION:</b>	Accept the proposed plan and authorized the County Administrator to sign off on the agreement for coverage for the plan year July 1, 2016 – June 30, 2017				
<b>TIMING:</b>	Effective July 1, 2016 ; must have the agreement sent no later than April 1, 2016				
<b>DISCUSSION:</b>	<ul style="list-style-type: none"> <li>• Proposed rates from the Anthem/The Local Choice Health benefits program have gone up with an overall increase of about 7% in employer costs if no changes to the program are made. <ul style="list-style-type: none"> <li>○ Significant increases in both Pharmacy and Medical claims were the primary reasons for increases.</li> </ul> </li> <li>• No significant changes are proposed for the services being offered.</li> <li>• 5 proposals are being presented for consideration. <ul style="list-style-type: none"> <li>▪ See attached presentation for the different proposals</li> </ul> </li> </ul>				
<b>FISCAL IMPACT:</b>	<ul style="list-style-type: none"> <li>• Between \$3,348 - \$91,672 depending on the plan approved</li> </ul>				

<b>POLICY IMPACT:</b>	minimal				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Presentation				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		XX		XX	



# **FY17 HEALTH CARE PLAN PROPOSAL**

**GAIL PARRISH, HUMAN RESOURCES MANAGER**

**March 16, 2016**



# **Anthem/BlueCross BlueShield**

## **- The Local Choice Health Care Plans**

- **Per the plan agreement the County may offer up to 2 Key Advantage plans plus must offer the HDHP.**
  - each plan has dental options; either a Preventative Plan or Comprehensive Plan for a slightly higher premium cost.
- **The three plans currently offered by Fluvanna County are highlighted below:**
  - Key Advantage Expanded
  - **Key Advantage 250 (KA250)**
  - **Key Advantage 500 (KA500)**
  - Key Advantage 1000 (KA1000)
  - **TLC High Deductible Health Plan (HDHP)**



# Information Used To Calculate Renewal Rates

- **Enrollment**
  - Very little change from last year
- **Credibility**
  - Used 58% current County experience & 42% pool experience for this year
- **Impact**
  - Higher ratio to poll and slight decline in the demographic factor compared to last year.
- **Large Claimants**
  - 4% less than pools ratio of Claims
  - Had 1 claimant exceeding the \$100,000 pooling point accounting for \$192,529 written off.
  - However the pooling point was increased to \$100,000 from \$90,000.
- **Trend**
  - A 6% medical approximated increase in costs was used over an 18 months trend review.
  - The County's pharmacy claims increased by 10% and Medical (not including Medicare and drug increased by 87.2%



# Renewal Rates and Costs

TLC Plan	Cat	Number Enrolled (1-1-2016)	Monthly Premiums	Employee	County (without HSA)	County HSA.	MONTHLY PREMIUM % INCREASE	MONTHLY PREMIUM INCREASE
HDHP - PREVENT DENTAL	Single	0	\$401	\$0	\$401	\$76	8.23%	\$33
KA 500 - PREVENT DENTAL	Single	3	\$518	\$28	\$490	\$0	7.14%	\$37
KA 250 - PREVENT DENTAL	Single	0	\$561	\$71	\$490	\$0	7.66%	\$43
HDHP - COMP DENTAL	Single	9	\$414	\$0	\$414	\$76	7.49%	\$31
KA 500 - COMP DENTAL	Single	36	\$531	\$41	\$490	\$0	6.59%	\$35
KA 250 - COMP DENTAL	Single	25	\$574	\$84	\$490	\$0	7.14%	\$41
HDHP - PREVENT DENTAL	Dual	1	\$742	\$57	\$685	\$76	8.22%	\$61
KA 500 - PREVENT DENTAL	Dual	0	\$958	\$273	\$685	\$0	7.20%	\$69
KA 250 - PREVENT DENTAL	Dual	2	\$1,038	\$353	\$685	\$0	7.61%	\$79
HDHP - COMP DENTAL	Dual	2	\$766	\$81	\$685	\$76	7.44%	\$57
KA 500 - COMP DENTAL	Dual	15	\$982	\$297	\$685	\$0	6.62%	\$65
KA 250 - COMP DENTAL	Dual	10	\$1,062	\$377	\$685	\$0	7.16%	\$76
HDHP - PREVENT DENTAL	Family	2	\$1,083	\$193	\$890	\$76	8.22%	\$89
KA 500 - PREVENT DENTAL	Family	0	\$1,399	\$509	\$890	\$0	7.15%	\$100
KA 250 - PREVENT DENTAL	Family	0	\$1,515	\$625	\$890	\$0	7.66%	\$116
HDHP - COMP DENTAL	Family	2	\$1,118	\$228	\$890	\$76	7.51%	\$84
KA 500 - COMP DENTAL	Family	12	\$1,434	\$544	\$890	\$0	6.56%	\$94
KA 250 - COMP DENTAL	Family	9	\$1,550	\$660	\$890	\$0	7.16%	\$111
NON-PARTICIPATION		19		Mo. Cost	\$79,886			
VACANT POSITIONS		4		Annual	\$958,632	\$14,592		
<b>TOTAL</b>		<b>151</b>		<b>COST</b>		<b>\$973,224</b>		

## FY17 PLAN OPTION A

Drop KA500 -- and -- Increase HSA contribution to \$150/Month (Min. Employer Amount - \$492)

TLC Plan	Number Enrolled (1-1-2016)	est. # enrollees	Monthly Premiums	Employee	County (without HSA)	County HSA. \$2,800 Deductible (\$1,800 Annual Contribution)	County (with HSA)	Employee Change per Month IF NO CHANGE IN PLAN	Employee change per Month IF GO FROM KA500 TO HDHP	Employee change per Month IF GO FROM KA500 TO HDHP
HDHP - PREVENT DENTAL	0	2	\$434	\$0	\$434	\$150	\$584	\$0	-\$28	
KA 500 - PREVENT DENTAL	3									
KA 250 - PREVENT DENTAL	0	1	\$604	\$79	\$525	\$0	\$525	\$8		\$51
HDHP - COMP DENTAL	9	27	\$445	\$0	\$445	\$150	\$595	\$0	-\$41	
KA 500 - COMP DENTAL	36									
KA 250 - COMP DENTAL	25	43	\$615	\$90	\$525	\$0	\$525	\$6		\$49
HDHP - PREVENT DENTAL	1	1	\$803	\$78	\$725	\$150	\$875	\$21	-\$195	
KA 500 - PREVENT DENTAL	0									
KA 250 - PREVENT DENTAL	2	2	\$1,117	\$392	\$725	\$0	\$725	\$39		\$119
HDHP - COMP DENTAL	2	9	\$823	\$98	\$725	\$150	\$875	\$17	-\$199	
KA 500 - COMP DENTAL	15									
KA 250 - COMP DENTAL	10	18	\$1,138	\$413	\$725	\$0	\$725	\$36		\$116
HDHP - PREVENT DENTAL	2	2	\$1,172	\$247	\$925	\$150	\$1,075	\$54	-\$262	
KA 500 - PREVENT DENTAL	0									
KA 250 - PREVENT DENTAL	0		\$1,631	\$706	\$925	\$0	\$925	\$81		\$197
HDHP - COMP DENTAL	2	6	\$1,202	\$277	\$925	\$150	\$1,075	\$49	-\$267	
KA 500 - COMP DENTAL	12									
KA 250 - COMP DENTAL	9	17	\$1,661	\$736	\$925	\$0	\$925	\$76		\$192
<b>NON-PARTICIPATION</b>	<b>19</b>									
<b>VACANT POSITIONS</b>	<b>4</b>									
<b>TOTAL</b>	<b>151</b>									
				Mo. Cost	\$82,958		\$87,908			
				Annual	\$995,496		\$1,054,896			
				<b>COUNTY INCREASE</b>			<b>\$81,672</b>	TOTAL DIFFERENCE W/ H.S.A.		

## FY17 PLAN OPTION B

Increase County contributions to cover portion of KA500 increase -- and -- Increase HSA to \$100/Month

TLC Plan	Number Enrolled (1-1-2016)	POTENTIAL MOVES TO HDHP & H.S.A.	Monthly Premiums	Employee	County (without HSA)	County HSA.	County (with HSA)	Employee Change per Month IF NO CHANGE IN PLAN	Employee change per year if not change in plan
HDHP - PREVENT DENTAL	0	1	\$434	\$0	\$434	\$100	\$534	\$0	\$0
KA 500 - PREVENT DENTAL	3	2	\$555	\$45	\$510	\$0	\$510	\$17	\$204
KA 250 - PREVENT DENTAL	0	0	\$604	\$94	\$510	\$0	\$510	\$23	\$276
HDHP - COMP DENTAL	9	19	\$445	\$0	\$445	\$100	\$545	\$0	\$0
KA 500 - COMP DENTAL	36	26	\$566	\$56	\$510	\$0	\$510	\$15	\$180
KA 250 - COMP DENTAL	25	25	\$615	\$105	\$510	\$0	\$510	\$21	\$252
HDHP - PREVENT DENTAL	1	1	\$803	\$58	\$745	\$100	\$845	\$1	\$12
KA 500 - PREVENT DENTAL	0	0	\$1,027	\$282	\$745	\$0	\$745	\$9	\$108
KA 250 - PREVENT DENTAL	2	2	\$1,117	\$372	\$745	\$0	\$745	\$19	\$228
HDHP - COMP DENTAL	2	3	\$823	\$78	\$745	\$100	\$845	-\$3	-\$36
KA 500 - COMP DENTAL	15	14	\$1,047	\$302	\$745	\$0	\$745	\$5	\$60
KA 250 - COMP DENTAL	10	10	\$1,138	\$393	\$745	\$0	\$745	\$16	\$192
HDHP - PREVENT DENTAL	2	2	\$1,172	\$197	\$975	\$100	\$1,075	\$4	\$48
KA 500 - PREVENT DENTAL	0	0	\$1,499	\$524	\$975	\$0	\$975	\$15	\$180
KA 250 - PREVENT DENTAL	0	0	\$1,631	\$656	\$975	\$0	\$975	\$31	\$372
HDHP - COMP DENTAL	2	4	\$1,202	\$227	\$975	\$100	\$1,075	-\$1	-\$12
KA 500 - COMP DENTAL	12	10	\$1,528	\$553	\$975	\$0	\$975	\$9	\$108
KA 250 - COMP DENTAL	9	9	\$1,661	\$686	\$975	\$0	\$975	\$26	\$312
NON-PARTICIPATION	<b>19</b>			Mo. Cost	\$85,370		\$86,970		
VACANT POSITIONS	<b>4</b>			Annual	\$1,024,440		\$1,043,640		

**INCREASE**

**NO CHG**

**\$70,416**

Mo. Cost

TOTAL

\$87,644

Annual

\$1,051,728

**INCREASE**

**POTENTIAL**

**CHG**

\$ 78,504
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## FY17 PLAN OPTION C

County contributions increased to cover amount up to KA500 increase

TLC Plan	Number Enrolled (1-1-2016)	Monthly Premiums	Employee	County (without HSA)	County HSA.	County (with HSA)	Employee Change per Month IF NO CHANGE IN PLAN	Employee change per year is not change in plan
HDHP - PREVENT DENTAL	0	\$434	\$0	<b>\$434</b>	\$76	<b>\$510</b>	<b>\$0</b>	\$0
KA 500 - PREVENT DENTAL	3	\$555	\$28	<b>\$527</b>	\$0	<b>\$527</b>	<b>\$0</b>	\$0
KA 250 - PREVENT DENTAL	0	\$604	\$77	<b>\$527</b>	\$0	<b>\$527</b>	<b>\$6</b>	\$72
HDHP - COMP DENTAL	9	\$445	\$0	<b>\$445</b>	\$76	<b>\$521</b>	<b>\$0</b>	\$0
KA 500 - COMP DENTAL	36	\$566	\$39	<b>\$527</b>	\$0	<b>\$527</b>	<b>-\$2</b>	-\$24
KA 250 - COMP DENTAL	25	\$615	\$88	<b>\$527</b>	\$0	<b>\$527</b>	<b>\$4</b>	\$48
HDHP - PREVENT DENTAL	1	\$803	\$49	<b>\$754</b>	\$76	<b>\$830</b>	<b>-\$8</b>	-\$96
KA 500 - PREVENT DENTAL	0	\$1,027	\$273	<b>\$754</b>	\$0	<b>\$754</b>	<b>\$0</b>	\$0
KA 250 - PREVENT DENTAL	2	\$1,117	\$363	<b>\$754</b>	\$0	<b>\$754</b>	<b>\$10</b>	\$120
HDHP - COMP DENTAL	2	\$823	\$69	<b>\$754</b>	\$76	<b>\$830</b>	<b>-\$12</b>	-\$144
KA 500 - COMP DENTAL	15	\$1,047	\$293	<b>\$754</b>	\$0	<b>\$754</b>	<b>-\$4</b>	-\$48
KA 250 - COMP DENTAL	10	\$1,138	\$384	<b>\$754</b>	\$0	<b>\$754</b>	<b>\$7</b>	\$84
HDHP - PREVENT DENTAL	2	\$1,172	\$182	<b>\$990</b>	\$76	<b>\$1,066</b>	<b>-\$11</b>	-\$132
KA 500 - PREVENT DENTAL	0	\$1,499	\$509	<b>\$990</b>	\$0	<b>\$990</b>	<b>\$0</b>	\$0
KA 250 - PREVENT DENTAL	0	\$1,631	\$641	<b>\$990</b>	\$0	<b>\$990</b>	<b>\$16</b>	\$192
HDHP - COMP DENTAL	2	\$1,202	\$212	<b>\$990</b>	\$76	<b>\$1,066</b>	<b>-\$16</b>	-\$192
KA 500 - COMP DENTAL	12	\$1,528	\$538	<b>\$990</b>	\$0	<b>\$990</b>	<b>-\$6</b>	-\$72
KA 250 - COMP DENTAL	9	\$1,661	\$671	<b>\$990</b>	\$0	<b>\$990</b>	<b>\$11</b>	\$132
NON-PARTICIPATION	<b>19</b>		Mo. Cost	\$87,103		\$88,319		
VACANT POSITIONS	<b>4</b>		Annual	\$1,045,236		\$1,059,828		
<b>COUNTY INCREASE</b>				<b>\$86,604</b>				

## FY17 PLAN OPTION D

No Employee Cost increase - County covers increases

TLC Plan	Number Enrolled (1-1-2016)	Monthly Premiums	Employee	County (without HSA)	County HSA.	County (with HSA)	Employee Change per Month
HDHP - PREVENT DENTAL	0	\$434	\$0	\$434	\$76	\$510	\$0
KA 500 - PREVENT DENTAL	3	\$555	\$28	\$527	\$0	\$527	\$0
KA 250 - PREVENT DENTAL	0	\$604	\$71	\$533	\$0	\$533	\$0
HDHP - COMP DENTAL	9	\$445	\$0	\$445	\$76	\$521	\$0
KA 500 - COMP DENTAL	36	\$566	\$41	\$525	\$0	\$525	\$0
KA 250 - COMP DENTAL	25	\$615	\$84	\$531	\$0	\$531	\$0
HDHP - PREVENT DENTAL	1	\$803	\$57	\$746	\$76	\$822	\$0
KA 500 - PREVENT DENTAL	0	\$1,027	\$273	\$754	\$0	\$754	\$0
KA 250 - PREVENT DENTAL	2	\$1,117	\$353	\$764	\$0	\$764	\$0
HDHP - COMP DENTAL	2	\$823	\$81	\$742	\$76	\$818	\$0
KA 500 - COMP DENTAL	15	\$1,047	\$297	\$750	\$0	\$750	\$0
KA 250 - COMP DENTAL	10	\$1,138	\$377	\$761	\$0	\$761	\$0
HDHP - PREVENT DENTAL	2	\$1,172	\$193	\$979	\$76	\$1,055	\$0
KA 500 - PREVENT DENTAL	0	\$1,499	\$509	\$990	\$0	\$990	\$0
KA 250 - PREVENT DENTAL	0	\$1,631	\$625	\$1,006	\$0	\$1,006	\$0
HDHP - COMP DENTAL	2	\$1,202	\$228	\$974	\$76	\$1,050	\$0
KA 500 - COMP DENTAL	12	\$1,528	\$544	\$984	\$0	\$984	\$0
KA 250 - COMP DENTAL	9	\$1,661	\$660	\$1,001	\$0	\$1,001	\$0
NON-PARTICIPATION	19		Mo. Cost	\$87,102		\$88,718	
VACANT POSITIONS	4		Annual	\$1,045,224		\$1,064,616	
<b>COUNTY INCREASE</b>				<b>\$91,392</b>			

## FY17 PLAN OPTION E

No County cost increase - Employees cover increases

Monthly Premiums	Employee	County (without HSA)	County HSA.	County (with HSA)	Employee Change per Month	ANNUAL EMPLOYEE INCREASE
\$434	\$0	\$434	\$76	\$510	\$0	\$0
\$555	\$65	\$490	\$0	\$490	\$37	\$444
\$604	\$114	\$490	\$0	\$490	\$43	\$516

\$445	\$0	\$445	\$76	\$521	\$0	\$0
\$566	\$76	\$490	\$0	\$490	\$35	\$420
\$615	\$125	\$490	\$0	\$490	\$41	\$492
\$803	\$118	\$685	\$76	\$761	\$61	\$732
\$1,027	\$342	\$685	\$0	\$685	\$69	\$828
\$1,117	\$432	\$685	\$0	\$685	\$79	\$948

\$823	\$138	\$685	\$76	\$761	\$57	\$684
\$1,047	\$362	\$685	\$0	\$685	\$65	\$780
\$1,138	\$453	\$685	\$0	\$685	\$76	\$912
\$1,172	\$282	\$890	\$76	\$966	\$89	\$1,068
\$1,499	\$609	\$890	\$0	\$890	\$100	\$1,200
\$1,631	\$741	\$890	\$0	\$890	\$116	\$1,392

\$1,202	\$312	\$890	\$76	\$966	\$84	\$1,008
\$1,528	\$638	\$890	\$0	\$890	\$94	\$1,128
\$1,661	\$771	\$890	\$0	\$890	\$111	\$1,332

Mo. Cost	\$80,165
Annual	\$961,980
<b>COUNTY INCREASE</b>	<b>\$3,348</b>

\$81,381
\$976,572



# FY17 OPTIONS

Option	Details	County Costs
A	Drop KA500 -- and -- Increase HSA contribution to \$150/Month (Min. Employer Amount - \$492)	<b>\$81,672</b>
B	Increase County contributions to cover portion of KA500 increase -- and -- Increase HSA to \$100/Month	<b>\$78,504</b>
C	County contributions increased to cover amount up to KA500 increase	<b>\$86,604</b>
D	No Employee Cost increase - County covers increases	<b>\$91,392</b>
E	No County cost increase - Employees cover increases	<b>\$3,348</b>



# QUESTIONS?



## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** March 16, 2016

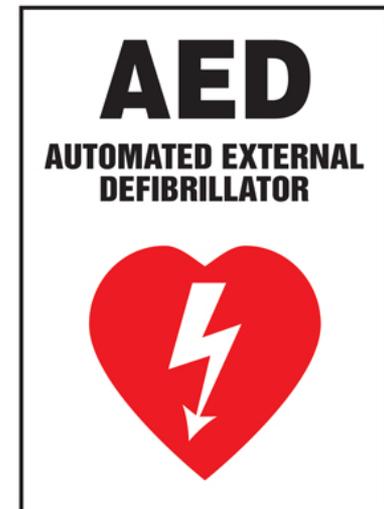
<b>AGENDA TITLE:</b>	Fluvanna County AED's.				
<b>MOTION(s):</b>	N/A				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			<b>X</b>		
<b>STAFF CONTACT(S):</b>	Jason Smith/Parks and Recreation Director				
<b>PRESENTER(S):</b>	Jason Smith				
<b>RECOMMENDATION:</b>	N/A				
<b>TIMING:</b>	N/A				
<b>DISCUSSION:</b>	Presenting AED research in potentially implementing at County facilities.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Cintas quote regarding AED units.				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other





# Fluvanna County AED's

March 16, 2016





# SCA and AEDs - Sudden Cardiac Arrest

- **Kills up to 450,000 Americans each year**
- **Result of chaotic electrical activity of the heart**
- **Most SCA events are Ventricular Fibrillation(VF) or VentricularTachycardia(VT)**
- **Time to first shock is the key to survival**
- **Affects ALL age groups and fitness levels**
- **No cure exists other than defibrillation**





# Why Invest in an AED?



## 1. Severity of SCA

- Survival rates nationally are 5-7%
- Odds of survival are less than 2% after only 10 minutes
- Use of an AED in the first minutes raises the survival rate to as much as 80%

## 2. EMS Response

- Avg. response time is 8-12 minutes from 911 call
- 8 min. after SCA, survival rates are < 20%
- CPR alone won't save a victim of SCA

## 3. Frequency of SCA Kills over 350,000 Americans every year

- Affects ALL age groups & fitness levels
- Leading cause of all workplace fatalities – 13%
- No cure exists other than defibrillation



# Why Invest in an AED?

## 5. Insurance Benefits

- Insurance premiums should decrease as liability risks decrease
- Linked to the establishment of an AED Program vs. simply buying an AED

## 6. Cost Benefit

- WC death benefits range from \$200K-\$1M
- Most “on-the-job death settlements are at least \$100K
- Costs to replace an employee are tens of thousands of dollars

## 7. Federal and State Mandates

- Airlines (FAA)
- Public Schools (All States)
- Health Clubs (AK, CA, CT, IL, IN, MD, IA, MA, MI, NJ, NY, PA, OR, RI, DC)
- Conner Law (Howard Co., Baltimore Co., Montgomery Co. etc)

## 8. OSHA Recommendation

- Recommends the use of AEDs at EVERY worksite (OSHA TIB 01-12-17)

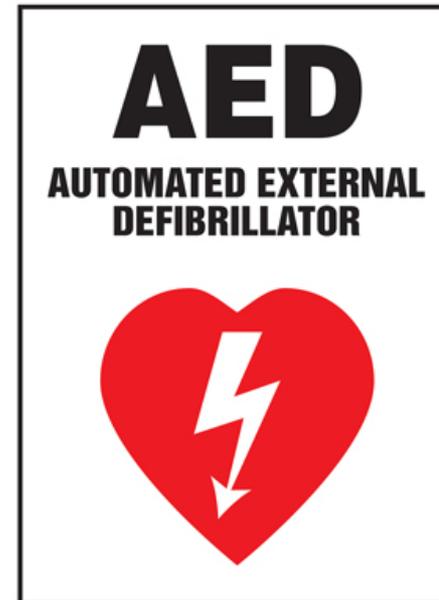


# Benefits of Leasing an AED?

- Cintas has over 10 years of experience selling and servicing AED's.
- Achieve compliance and program management without paying thousands of dollars upfront.
- Never pay for ANY repairs, updates, pads, or batteries.
- Easy recurring billing at the first of every month.
- Free overnight unit replacement if your unit becomes outdated or needs maintenance.
- FREE Medical Direction Program (\$300.00 value) includes:
  - Management of Program (Reduction of Liability)
  - Monthly "Check AED" Reminder
  - Local EMS notification
  - Annual Phone Contact
  - Post Event Report
  - Discounted First Aid/CPR/AED Training\*
  - 60-day reminder when pads/battery due to be replace



# Questions?





# Quotation

**Cintas First Aid & Safety**  
AMANDA PITTMAN  
First Aid and Safety Consultant  
1708 West Hundred Rd  
Chester, VA 23836  
804-919-2168

Prepared For: **County of Fluvanna**  
Cyndi Toler

Date: 3/2/2016  
Quote Expires: 4/2/2016

Product Number	Product Description	Unit Price	Quantity	Extended Price
DEDCFC2310EN	REVIVER AED PACKAGE, INCLUDES PADS AND BATTERY	\$1,095.00	10	\$10,950.00
DEDCFC100	REVIVER VIEW AED PACKAGE	\$1,595.00	10	\$15,950.00
	ZOLL AED PLUS CPR UNIT	\$1,995.00	10	\$19,950.00
	REVIVER SERVICE AGREEMENT, PER MONTH	\$69.99	10	\$699.90
	REVIVER VIEW SERVICE AGREEMENT, PER MONTH	\$89.99	10	\$899.90

**Subtotal \$34,829.80**

Not an Invoice. Quote Valid for 30 days.

Signature \_\_\_\_\_



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**Meeting Date:** March 16, 2016

<b>AGENDA TITLE:</b>	FUSD Financials Mid-Year Update				
<b>MOTION(s):</b>	N/A				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
			<b>XX</b>		
<b>STAFF CONTACT(S):</b>	Wayne Stephens, Public Works Director and County Engineer				
<b>PRESENTER(S):</b>	Wayne Stephens, Public Works Director and County Engineer				
<b>RECOMMENDATION:</b>					
<b>TIMING:</b>					
<b>DISCUSSION:</b>					
<b>FISCAL IMPACT:</b>					
<b>POLICY IMPACT:</b>					
<b>LEGISLATIVE HISTORY:</b>					
<b>ENCLOSURES:</b>					
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other



## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** March 16, 2016

<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, February 17, 2016 Regular Meeting, be adopted.</b>				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Kelly Belanger Harris, Clerk to the Board				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Draft minutes for February 17, 2016				
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Circuit Court Room  
February 17, 2016  
Work Session 4:00 pm  
Regular Meeting 7:00 pm**

**MEMBERS PRESENT:**

John M. (Mike) Sheridan, Columbia District, Chair  
Mozell Booker, Fork Union District, Vice Chair  
Patricia Eager, Palmyra District  
Tony O'Brien, Rivanna District (*arrived 4:03pm*)  
Donald W. Weaver, Cunningham District

**ALSO PRESENT:**

Steven M. Nichols, County Administrator  
Fred Payne, County Attorney  
Kelly Belanger Harris, Clerk to the Board of Supervisors

**CALL TO ORDER WORK SESSION**

At 4:00 pm, Chair Sheridan called the Work Session Meeting of February 17, 2016 to order. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**PRESENTATIONS**

*Treasurer's Budget Brief* – Linda Lenherr, Treasurer, presented a request for FY17 Budget. Mrs. Lenherr did not elaborate on the request as presented in the County Administrator's Budget proposal. Mrs. Lenherr stressed the lean nature of the Treasurer's operational budget and asked for questions. Mr. Weaver asked about the funds for a consultant to help with the transition to Munis, noting that this is the second year that this has been in the budget. Mrs. Lenherr noted that irregularities and between the old system and Munis have necessitated the use of a consultant to ensure the accuracies of statements.

*Sheriff's Budget Brief* – Sheriff Eric Hess, brought forward a request for FY17 funding, focusing on particular needs: public safety software, training and specialized schools, aging vehicle fleet, and staffing.

*Commonwealth's Attorney Budget Brief* – Jeff Haislip, Commonwealth's Attorney, briefed the Board on the FY17 Budget Request, noting that there is nothing new in his budget request. Mr. Haislip thanked the Board for their support of his office and asked that the Board take a particular look at employee compensation in this fiscal year.

*Commissioner of the Revenue Budget Brief* – Andrew (Mel) Sheridan, Commissioner of the Revenue, presented the FY17 budget request, highlighting the revenue streams which are administered through the Commissioner of Revenue's office and detailing the tax relief programs available to County citizens. Mr. Sheridan noted that his office is using electronic forms, saving money and time. In addition, the records in the Commissioner's office have been digitized, reducing paperwork and space.

*Clerk of the Circuit Court Budget Brief* – Tristana Pace Treadway, Clerk to the Circuit Court, presented the FY17 Budget for the Clerk of the Circuit Court's office. Mrs. Treadway noted that there have been very few improvements and repairs made to the building and fixtures since the Courthouse was built and would like to address these concerns. Of note, the chairs on the Judges' bench are broken and need to be replaced, file and record storage is depleted, and staffing needs are being reevaluated.

**Recess for dinner and Closed Meeting****CLOSED MEETING****MOTION TO ENTER INTO A CLOSED MEETING**

At 4:54pm, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.6 & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Real Estate and Legal Matters. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, Sheridan, and Weaver. NAY: None. ABSENT: None.

**Reconvene and Return from Closed Session****MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION**

At 7:00pm, Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. O'Brien seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

**CALL TO ORDER REGULAR MEETING**

At 7:01 pm, Chair Sheridan called the Regular Meeting of February 17, 2016 to order. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**SPECIAL PRESENTATION RECOGNIZING THE HISTORIC STANDING OF THE TOWN OF COLUMBIA AND THE DEDICATION OF TOWN COUNCIL MEMBERS**

Chair Sheridan, called forward all former Town Council members and past mayors of the Town of Columbia for the reading and presentation of "A Resolution Recognizing The Historic Standing Of The Town of Columbia and The Dedication of Town Council Members." Joining Chair Sheridan, Supervisors Booker, Eager, O'Brien and Weaver, and Mr. Nichols, were former Mayors John Hammond, Kirk Johnson, Liz Layne, Town Councilors Ben Saunders, Cathy Saunders, and Kerry Murphy-Hammond.

**ADOPTION OF AGENDA****MOTION**

Mrs. Booker moved to accept the Agenda for the February 17, 2016 Regular Meeting of the Board of Supervisors, deferring the February 3, 2016 minutes. Mr. Weaver seconded and the Agenda was adopted by a vote of 5-0. AYES: Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: Sheridan.

**COUNTY ADMINISTRATOR'S REPORT**

None.

**BOARD OF SUPERVISORS UPDATES**

*Booker*- Interagency Council, presented at the VACo Chairperson's Institute.

*Sheridan*—VACO Chairperson's Institute.

*Eager*—None.

*Weaver*—None.

*O'Brien*-None.

**PUBLIC COMMENTS #1**

At 7:10 pm Chair Sheridan opened the first round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:10pm.

**PUBLIC HEARING**

*SUP 15-10: The Catholic Diocese of Richmond*—Steve Tugwell, Senior Planner, brought forward a request for a Special Use Permit from St. Nicholas Learning Center to allow for an educational facility and afterschool daycare with respect to a portion of Tax Map 18, Section A, Parcels 7 & 7A. The affected property is located on the west side of Route 53 (Thomas Jefferson Parkway), approximately 1,380 feet northwest of its intersection with Route 600 (South Boston Road). The Planning Commission discussed this SUP request at their December 14, 2015 meeting, and voted unanimously 5-0 to recommend approval.

With no questions from the Board, Chair Sheridan invited the applicant forward for comments. Chair Sheridan then opened the Public Hearing. With no one wishing to speak, Chair Sheridan closed the Public Hearing. Chair Sheridan opened the floor for Supervisor discussion. There being no discussion,

**MOTION**

Mrs. Eager moved that the Board of Supervisors approve SUP 15:10, a special use permit to allow for an Educational facility and after-school daycare with respect to a portion of Tax Map 18, Section A, Parcels 7 & 7A, with the five (5) conditions as described in the staff report. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, Weaver. NAY: None. ABSENT: None.

**Staff recommended conditions:**

1. The maximum number of students enrolled at this facility during the academic school year shall not exceed 150.
2. The regular school hours of operation shall be 7 a.m. to 3:30 p.m. pm Monday through Friday.
3. The after-school daycare and summer services hours of operation shall be 3:30 p.m. to 6:30 p.m. Monday through Friday.
4. The Board of Supervisors, or representative, reserves the right to inspect the business for compliance with these conditions at any time.
5. Under Sec. 22-17-4 F (2) of the Fluvanna County Code, the Board of Supervisors has the authority to revoke a Special Use Permit if the property owner has substantially breached the conditions of the Special Use Permit.

*ZMP 15-06: The Gardner Trust*—Steve Tugwell, Senior Planner, brought forward a request to amend the Fluvanna County Zoning Map with respect to 13.4 acres of Tax Map 9, Section A, Parcel 9 to rezone the same from A-1, Agricultural, General, to B-1, Business, General (conditional). The affected property is located on the south side of State Route 618 (Lake Monticello Road) approximately ½ mile northwest of its intersection with Ashlawn Boulevard (The Main Gate to Lake Monticello). The property is located in the Palmyra Election District and is within the Rivanna Community Planning Area. Mr. Tugwell asked for questions; Mr. O'Brien inquired of water management plans for the project. Mr. Tugwell deferred the questions to the project engineer, noting that when a site development plan is submitted, a water management plan will be required to be submitted.

Chair Sheridan invited the applicant to address the Board. Mr. Carlos Burns, applicant, briefed the Board on the intent and purpose of the project. Mr. Burns noted the modifications that have been made to the application in response to adjoining

property owner feedback, including lighting plans, and screening. Mr. O'Brien asked Mr. Burns how this expansion compares to the existing business, noting that the building will be nearly identical to the existing.

Chair Sheridan opened the Public Hearing.

- Steve Carney, 7 Roadview Terrace, shared concerns about the project, and thanked Mr. Burns for his willingness to work with adjoining property owners.
- Christopher Perez, 739 Jefferson Dr, shared his concerns about the project, and while supportive of the project, has concerns about the phasing.
- Chris Fairchild, 15 Tobacco Terrace, spoke in support of the application.
- David Rafaly, 356 Union Mills Rd, thanked the Board for its service, and speaking as a small business owner, spoke in support of the SUP.
- Jim Higginbotham, 2077 Lake Monticello Rd, spoke in support of the SUP, while asking the Board to be mindful of the adjoining property owners.

Chair Sheridan closed the Public Hearing and opened the floor to discussion among Supervisors.

Mr. Weaver asked for clarification on the buffer zone closest to residential lots. Mr. Burns gave a detailed accounting of the buffer zone and noted that there would be enhancements to the existing buffer of trees. Responding to a question from Mrs. Eager, Mr. Burns noted that Phase II is 15-20 years in the future.

**MOTION**

Mrs. Eager moved that the Board of Supervisors approve ZMP 15:06 of the attached ordinance for ZMP 15:06, a request to amend the Fluvanna County Zoning Map with respect to approximately 13.4 acres of Tax Map 9, Section A, Parcel 9, to rezone the same from A-1, Agricultural, General, to B-1, Business, General (conditional). On a second by Mr. O'Brien, the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver.

**ACTION MATTERS**

*Adoption of Fluvanna County's Revised Vision Statement* – Steven M. Nichols, County Administrator, presented the Fluvanna County Vision Statement for adoption, noting that the Board had decided to modify the Statement to remove the word "central."

**MOTION**

Mr. Weaver moved that the Board of Supervisors adopt the revised Fluvanna County Vision statement by removing the word "central" from the prior Vision Statement. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

*Appointment to the James River Water Authority*—Steven M. Nichols, County Administrator, brought to the Board a request to appoint a Fluvanna representative to the James River Water Authority (JRWA) to complete the term recently vacated by Mr. Erick Gomez. With no discussion,

**MOTION**

Mr. O'Brien moved to appoint Mark Dunning to the James River Water Authority (JRWA) Citizen Representative Position, replacing Erick Gomez, who resigned, with a term to begin immediately and to terminate April 19, 2017. Mr. Weaver offered second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

*Appointment/Reappointment to the Economic Development Authority*—Steven M. Nichols, County Administrator. With no discussion,

**MOTION**

Mrs. Booker moved to reappoint Robert Flood to the Economic Development Authority (EDA), with a term to begin retroactively on January 1, 2016 and to terminate December 31, 2019. Mr. O'Brien seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

*Appointment/Reappointment to the JABA Board of Directors*—Steven M. Nichols, County Administrator. With no discussion,

**MOTION**

Mr. O'Brien moved to reappoint Mrs. Mozell Booker to the Jefferson Area Board for Aging (JABA) Board of Directors, Fluvanna Representative, with a term to begin February 29, 2016 and to terminate February 28, 2018. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**PRESENTATIONS**

*2015 Board of Equalization Summary* – Steve Nichols, County Administrator, gave a brief overview of the actions of the 2015 Board of Equalization. The BOE, made up of Mr. Gary Ellis, Mr. Everett Hannah, and Mr. Joe Ronan, with Ms. Karen Bercaw, alternate, and Mrs. Joann Rawls providing administrative support, heard fewer appeals than in previous years, noting that reassessments occur every two years now, instead of the previous 6 year interval and may have positively impacted the number of appeals.

*CSA Mid-Year Update* – Dr. Jackie Meyers, CSA Coordinator, gave a comprehensive update of the Children Services Act statistical information, including numbers of children served, State-mandates, and local dollars spent. Dr. Meyers responded to questions from the Board, giving detailed information about the purpose, role, and limitations of the CSA program.

*Public Safety Radio System Towers Update*—Cheryl Elliott, Emergency Services Coordinator, returned to the Board to provide a comprehensive update on the status of the Public Safety Radio System Tower project. Ms. Elliott provided detailed information regarding tower heights, technical specifications, scenarios for tower height and placement (for coverage and cost,) and build options. Mr. Nichols solicited guidance from the Board regarding willingness to build towers as opposed to leasing space on others’ towers: the Board directed Staff to pursue Option 6 (from the spreadsheet of options provided by Ms. Elliott.)

**CONSENT AGENDA**

The following items were discussed before approval:

Tab R - AP Report

*The following items were approved under the Consent Agenda for February 17, 2016:*

*Minutes of January 20, 2016*—Kelly Belanger Harris, Clerk to the Board

*Minutes of February 3, 2016*—Kelly Belanger Harris, Clerk to the Board--**DEFERRED**

*Release of County Matching Funds for Rt. 53/Rt.15 Intersection Improvement*—Bobby Popowicz, Community Development Director

*AP Report, January 2016*—Eric Dahl, Finance Director

*Resolution Honoring the Town of Columbia and Town Council Members*—Steven M. Nichols, County Administrator

**MOTION**

Mr. Weaver moved to approve the items on the Consent Agenda for February 17, 2016, deferring Tab P: Minutes of February 3, 2016, and ratifying Accounts Payable and Payroll for January 2016, in the amount of \$2,987,370.47. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, and Weaver. NAY: None. ABSENT: None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENTS #2**

At 9:45 pm Chair Sheridan opened the second round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 9:46pm.

**ADJOURN**

**MOTION:**

At 9:46pm Mr. O’Brien moved to adjourn the Work Session meeting of Wednesday, February 17, 2016. Mrs. Booker seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O’Brien, and Weaver.

NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Kelly Belanger Harris  
Clerk to the Board

\_\_\_\_\_  
John M. Sheridan  
Chair



**BOARD OF SUPERVISORS**

County of Fluvanna  
Palmyra, Virginia

**RESOLUTION No. 05-2016**

**A RESOLUTION RECOGNIZING THE HISTORIC STANDING OF THE TOWN OF COLUMBIA AND THE DEDICATION OF TOWN COUNCIL MEMBERS**

*The Fluvanna County Board of Supervisors adopted the following resolution on Wednesday, February 17, 2016:*

**WHEREAS**, this area of Fluvanna County now known as Columbia, was thriving long before European exploration and was known as Rassawek by the Monacan Nation; and

**WHEREAS**, the Town of Columbia was established by an Act of the Virginia General Assembly on the 25<sup>th</sup> Day of November in 1788; and

**WHEREAS**, this Town, at its incorporation was home to white settlers and free people of color, as well as those who were still enslaved; and

**WHEREAS**, the Town sits near the confluence of the James River and the Rivanna River, the Town was an important port during its early years of incorporation; and

**WHEREAS**, the Point of Fork Arsenal, the only post-Revolutionary arsenal in Virginia, was instrumental in the security of the Commonwealth when it housed the State Arsenal until 1801; and

**WHEREAS**, the Town is the home of the Shrine of Saint Katherine Drexel, a Catholic saint who during her life was dedicated to helping those of African-American and Native American ancestry; and

**WHEREAS**, this same confluence of rivers, as a result of flooding of the James River, did initiate the decline of this venerable Town; and

**WHEREAS**, the People of Columbia, with thoughtful discernment and democratic process, did vote on the 17<sup>th</sup> of March, 2015, to repeal the Town Charter;

**NOW, THEREFORE BE IT RESOLVED**, that the Fluvanna County Board of Supervisors does hereby recognize on this day the Importance of the Town of Columbia and its rightful place in the History of Fluvanna County.

**BE IT FURTHER RESOLVED**, that the Fluvanna County Board of Supervisors also honors the leadership, commitment, and dedication of the most recent Mayor and the Town Council members of Columbia, and their many predecessors, who over more than 200 years served the citizens of the Town of Columbia well and faithfully.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 17th day of February, 2016, by the following vote:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					
Anthony P. O'Brien, Rivanna District	X					
John M. Sheridan, Columbia District	X					
Donald W. Weaver, Cunningham District	X					

A Copy, teste:

\_\_\_\_\_  
Kelly Belanger Harris, Clerk to the Board of Supervisors



**FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM**

**Meeting Date:** March 16, 2016

<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, February 24, 2016 Regular Meeting, be adopted.</b>				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Kelly Belanger Harris, Clerk to the Board				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Draft minutes for February 24, 2016				
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Circuit Court Room  
February 24, 2016**

**Work Session Meeting with the Fluvanna County School Board 7:00pm**

**MEMBERS PRESENT:** Mike Sheridan, Columbia District, Chair (*Arrived at 7:30 PM*)  
Mozell Booker, Fork Union District, Vice Chair  
Patricia Eager, Palmyra District  
Tony O'Brien, Rivanna District (*Arrived at 7:06 PM* )  
Donald W. Weaver, Cunningham District

**MEMBERS ABSENT:** None.

**SCHOOL BOARD MEMBERS PRESENT:** Camilla Washington, Columbia District, Chair  
Carol Tracy Carr, Rivanna District, Vice Chair  
Perrie Johnson, Fork Union District  
Brenda Pace, Palmyra District  
Charles Rittenhouse, Cunningham District  
  
Gena Keller, FCPS Superintendent  
Chuck Winkler, FCPS Deputy Superintendent  
Ed Breslauer, FCPS Finance Director

**ALSO PRESENT:** Steven M. Nichols, County Administrator  
Eric Dahl, Finance Director  
Kelly Belanger Harris, Clerk to the Board of Supervisors

**CALL TO ORDER**

At 7:00pm, Vice Chair Booker called the Work Session Meeting of February 24, 2016 to order. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**COUNTY ADMINISTRATOR'S REPORT**

Mr. Nichols reported on the following topics:

- Upcoming Meetings
  - Wednesday, March 2, 4:00 pm – Regular Meeting, Budget Work Session (following Regular Meeting)
  - Wednesday, March 9, 6:00 pm - Budget Work Session (vs. 7:00 pm)

**JOINT WORK SESSION WITH SCHOOL BOARD—BUDGET WORK SESSION: BUDGET BINDER TAB E**

*FCPS FY17 Adopted Budget* – Gena Keller, School Superintendent, Chuck Winkler, Assistant Superintendent, and Ed Breslauer, Schools Finance Director. Mrs. Camilla Washington, School Board Chair, thanked the Board for inviting them to this shared Work Session, noting that the collaborative nature of the budget process is appreciated. Mrs. Keller, thanked the Board for the invitation and extended a welcome to Mrs. Eager. Mr. Ed Breslauer provided an overview of the revenue and expenditures,

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**CLOSED SESSION**

**MOTION TO ENTER INTO A CLOSED MEETING**

At 9:29pm, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.6 & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Investment of Funds and Legal Matters. Mrs. Booker seconded and the motion carried, with a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

**MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION**

At 11:15pm, Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mrs. Booker seconded and the motion carried, with a roll call vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

**MOTION TO EXTEND**

At 11:16pm, Mr. Weaver moved to extend the meeting until midnight. Mrs. Booker seconded and the motion carried 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

**ADJOURN**

**MOTION:**

At 11:16pm Mr. O'Brien moved to adjourn the Budget Work Session Meeting of Wednesday, February 24, 2016. Mrs. Booker seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Kelly Belanger Harris  
Clerk to the Board

\_\_\_\_\_  
John M. Sheridan  
Chair

DRAFT

## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** March 16, 2016

<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, March 1, 2016 Special Meeting with PVCC Board, be adopted.</b>				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Kelly Belanger Harris, Clerk to the Board				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Draft minutes for March 1, 2016				
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
SPECIAL MEETING MINUTES  
Circuit Court Room  
March 1, 2016  
Meeting with Piedmont Community College Board 4:30pm**

**MEMBERS PRESENT:**

Mozell Booker, Fork Union District, Vice Chair  
Patricia Eager, Palmyra District  
Tony O'Brien, Rivanna District (*Arrived at 4:52 PM*)  
Donald W. Weaver, Cunningham District

**MEMBERS ABSENT:**

Mike Sheridan, Columbia District, Chair

**ALSO PRESENT:**

Steven M. Nichols, County Administrator  
Kelly Belanger Harris, Clerk to the Board of Supervisors  
Carol Tracy Carr, Fluvanna School Board, (Rivanna)  
Perrie Johnson, Fluvanna School Board (Fork Union)  
Gena Keller, FCPS Superintendent  
Margo Bruce, Assistant Principal, Fluvanna County High School

**CALL TO ORDER**

At 4:42pm, in the absence of the Chair, Vice Chair Booker called the Special Meeting with the Piedmont Virginia Community College (PVCC) Board to order.

**DISCUSSION**

At the invitation of Dr. Frank Friedman, PVCC President, and the PVCC Board, the Board of Supervisors joined Fluvanna County Public Schools leaders at this periodic meeting to provide an opportunity to inform PVCC of what we need as a community regarding classes, curriculum, and other support services. Questions and discussion included and revolved around:

1. How can PVCC help the Fluvanna County school system increase the college-going rate and the college success rate for high school graduates?
2. How can PVCC assist the County in attaining its economic development goals?
3. How can PVCC assist the unemployed or underemployed to prepare for a better economic future?
4. How can PVCC improve marketing/communication about PVCC to citizens of Fluvanna?

**ADJOURN****MOTION:**

At approximately 6:12pm Mr. Weaver moved to adjourn the Budget Work Session Meeting of Wednesday, March 1, 2016. Mr. O'Brien seconded and the motion carried with a vote of 4-0. AYES: Booker, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Sheridan.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Kelly Belanger Harris  
Clerk to the Board

\_\_\_\_\_  
John M. Sheridan  
Vice Chair



## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** March 16, 2016

<b>AGENDA TITLE:</b>	Adoption of the Fluvanna County Board of Supervisors Regular Meeting Minutes.				
<b>MOTION(s):</b>	<b>I move the meeting minutes of the Fluvanna County Board of Supervisors for Wednesday, March 2, 2016 Regular Meeting, be adopted.</b>				
<b>CATEGORY</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Kelly Belanger Harris, Clerk to the Board				
<b>PRESENTER(S):</b>	Steven M. Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	None				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	None				
<b>ENCLOSURES:</b>	Draft minutes for March 2, 2016				
<b>REVIEWS</b>	Legal	Finance	Purchasing	HR	Other



**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**ORGANIZATIONAL MEETING AND REGULAR MEETING MINUTES**  
**Circuit Court Room**  
**March 2, 2016**  
**Regular Meeting 4:00 pm**  
**Work Session 6:00 pm**

**MEMBERS PRESENT:** Mike Sheridan, Columbia District, Chair  
Mozell Booker, Fork Union District, Vice Chair  
Patricia Eager, Palmyra District,  
Tony O'Brien, Rivanna District (*arrived at 4:13pm*)  
Donald W. Weaver, Cunningham District

**ALSO PRESENT:** Steven M. Nichols, County Administrator  
Fred Payne, County Attorney  
Eric Dahl, Finance Director  
Kelly Belanger Harris, Clerk to the Board of Supervisors

**REGULAR MEETING**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

Chair Sheridan called to order the Regular Meeting of Wednesday, March 2, 2016, at 4:01 pm, in the Circuit Courtroom in Palmyra, Virginia. After the Pledge of Allegiance was recited, Chair Sheridan called for a moment of silence.

**ADOPTION OF AGENDA**

**MOTION**

Mr. Weaver moved to accept the Agenda for the March 2, 2016, Regular Meeting of the Board of Supervisors. Mr. O'Brien seconded and the Agenda was adopted with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, and Weaver. NAY: None. ABSENT: Booker.

**COUNTY ADMINISTRATOR'S REPORT**

Mr. Nichols reported on the following topics:

- Amazing response from Sheriff, Fire, Rescue, and Emergency Services Coordinator during and after the tornado and heavy storms
  - Charlottesville City Manager Maurice Jones—Reached out to offer city Public Works staff to assist with storm/tornado clean-up.
  - VDEM and FEMA Teams assessing the area
- New Leadership for the Fluvanna Partnership for Aging Committee
  - Chair: Stephanie Fick (Cunningham), Vice Chair: Curtis Putnam (Columbia), Secretary: Linda Bernick (Palmyra)
  - Seeking representatives for Rivanna District and an At Large Position
- New Windows in Administration Building Front Doors
- Upcoming Meetings:
  - Wednesday, March 9, 6:00 pm - Budget Work Session
  - Wednesday, March 16, 4:00 pm – Budget Work Session?, 7:00 pm – Regular Meeting

**BOARD OF SUPERVISORS UPDATE**

Booker—PVCC College Board/Fluvanna Leadership Meeting

Eager—PVCC College Board/Fluvanna Leadership Meeting

O'Brien—PVCC College Board/Fluvanna Leadership Meeting

Sheridan—None.

Weaver—CPMT, Conservation Energy Committee, PVCC College Board/Leadership Meeting.

**PUBLIC COMMENTS #1**

At 4:12pm, Chair Sheridan opened the first round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:12pm.

**PUBLIC HEARINGS**

None.

**ACTION MATTERS**

*Adoption of 2016-18 Strategic Initiatives and Associated Actions* - Steve Nichols, County Administrator, presented the draft of the Strategic Initiatives and Associated Actions for adoption by the Board.

Mr. Weaver also noted that the fuel costs for the court house are nearly \$95,000/year. He requested staff research options for use of savings from the energy project to fund a "Capital Depreciation Fund" or something similar. Board directed staff to do so.

**MOTION**

Mr. Weaver moved that the Board of Supervisors adopt the 2016-18 Fluvanna County Strategic Initiatives and Associated Actions, as presented. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

*DHCD Planning Grant—Piedmont Housing Alliance Senior Affordable Housing Project*—Robert Popowicz, Director of Community Development, and Betsy Lawson, Piedmont Housing Allowance, brought forward a request to submit a grant to fund a project to turn the former Cunningham and Columbia Elementary Schools into affordable senior housing.

**MOTION**

Mr. O'Brien moved that the Board of Supervisors approve an application for a \$30,000 Federal CDBG Planning Grant to study the feasibility of the Piedmont Housing Alliance converting the former Columbia and Cunningham Schools into Senior Independent Living Housing. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

*Sign on Bonuses for Law Enforcements Officers*—Captain Von Hill, Sheriff's Office, brought forward a proposal to offer sign-on bonuses to new hires who are certified law enforcement officers. Discussion focused on the impact on salary requirements going forward.

**MOTION**

Mrs. Eager moved to authorize \$3,000 sign on bonuses to newly hired certified law enforcement officers, with such funds to come from the existing FY16 Sheriff's Office training budget. Mr. O'Brien seconded and the motion carried 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

*Salary Adjustment for Deputies Under Minimum LEO Entry Level Salary*—Captain Von Hill, Sheriff's Office, briefed the Board on a plan to increase the salaries of five current Sheriff's Office employees. These employees' salaries are affected by prior board actions and would be making less than new hires who are experienced, certified law enforcement officers.

**MOTION**

Mrs. Booker moved to adjust the five current deputy salaries as presented, for a total amount of \$11,290.13, in order to meet salary requirements for experienced entry level law enforcement officers, with such funds to come from existing FY16 Sheriff's Office Salary Funds. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**PRESENTATIONS**

None.

**CONSENT AGENDA**

The following items were approved under the Consent Agenda:

*Minutes of February 3, 2016*—Kelly Belanger Harris, Clerk to the Board

*Minutes of February 10, 2016*—Kelly Belanger Harris, Clerk to the Board

*Approval of Funds Transfer from Schools Capital Reserve Maintenance Fund to CIP Bus Purchases* —Gena Keller, Superintendent

*FY16 BOS Contingency Budget Transfer – Legal Fees*—Mary Anna Twisdale, Management Analyst

*FY16 Library Supplemental Appropriation - E-Rate Funding*—Mary Anna Twisdale, Management Analyst

*FY16 Victim Witness Program Grant Award*—Mary Anna Twisdale, Management Analyst

**MOTION**

Mr. Weaver moved to approve the items on the Consent Agenda for March 2, 2016. Mr. O'Brien seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENTS #2**

At 5:09pm, Chair Sheridan opened the floor for the second round of public comments.

With no one else wishing to speak, Chair Sheridan closed the second round of public comments at 5:09pm.

**CLOSED MEETING**

**MOTION TO ENTER INTO A CLOSED MEETING**

At 5:10pm, Mr. Weaver moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.6, and A.7, of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Investment of Funds, and Legal Matters. Mrs. Booker seconded and the motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION**

At 6:16pm, Mr. Weaver moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED to the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mrs. Booker seconded. The motion carried, with a roll call vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

**MOTION TO EXTEND**

At 6:17pm, Mr. Weaver moved to extend the meeting until midnight. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, Weaver. NAY: None. ABSENT: None.

**WORK SESSION**

*Budget Work Session*—Steve Nichols, County Administrator, Eric Dahl, Finance Director, & Mary Anna Twisdale, Management Analyst, led the Board in a discussion of the proposed budget, reviewing each department's request, the County Administrator's proposed budget, and areas for which the Board would like more information.

**MOTION TO EXTEND**

At 11:57pm, Mr. Weaver moved to extend the meeting until 2:00 am. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, Weaver. NAY: None. ABSENT: None.

**ADJOURN**

**MOTION:**

At 12:12am, Mrs. Booker moved to adjourn the meeting of Wednesday, March 2, 2016. Mr. Weaver seconded and the motion carried with a vote of 4-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Kelly Belanger Harris  
Clerk to the Board

\_\_\_\_\_  
John M. Sheridan  
Chair

DRAFT





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# COUNTY OF FLUVANNA

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*"Responsive & Responsible Government"*

P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

Q

## MEMORANDUM

**Date:** March 16, 2016  
**From:** Finance Department  
**To:** Board of Supervisors  
**Subject:** **Accounts Payable Report for February 2016**

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1. Staff recommends that the Board of Supervisors ratify the expenditures in the attached report and summarized below.

<b>CATEGORY</b>	<b>AMOUNT</b>
General	\$652,952.15
Capital Improvements	\$417,203.38
Debt Service	\$0.00
Sewer	\$34,696.10
Fork Union Sanitary District	\$11,221.63
<b>TOTAL AP EXPENDITURES</b>	<b>\$1,116,073.26</b>
Payroll	\$ 721,234.22
<b>TOTAL</b>	<b>\$1,837,307.48</b>

## **MOTION**

I move the Accounts Payable and Payroll be ratified for **February 2016** in the amount of **\$1,837,307.48**.

Encl:  
AP Report



	A	B	C	D	F	G	H	I	J	
1	<b>County of Fluvanna</b>		<b>From Date: 2/1/2016</b>							
2	<b>Accounts Payable List</b>		<b>To Date: 2/29/2016</b>							
3										
4										
6	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>			<b>Check Amount</b>	
7	<b>Fund # - 100 GENERAL FUND</b>									
8	<b>GENERAL FUND</b>									
9	FIRST FINANCIAL ADMINISTRATORS, INC.	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 021216	000000040998	2/11/2016	2/26/2016			5,718.02	
10	HERBERT L BESKIN, TRUSTEE	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 021216	000000040995	2/11/2016	2/26/2016			888.00	
11	MINNESOTA LIFE INS. CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 021216	000000040996	2/11/2016	2/26/2016			126.46	
12	NEW YORK LIFE INSURANCE CO	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 021216	000000040993	2/11/2016	2/26/2016			497.08	
13	NY LIFE INSURNACE & ANNUITY CORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 021216	000000040994	2/11/2016	2/26/2016			90.00	
14	FLUVANNA COUNTY SELF STORAGE	CUSTOMERS	PUBLIC HEARING SIGN DEPOSIT	021816	2/18/2016	2/19/2016			90.00	
15	ST PETERS & PAUL CATHOLIC CHURCH	CUSTOMERS	PUBLIC HEARING SIGN DEPOSIT	SUP 15:10	2/18/2016	2/19/2016			90.00	
16	VACORP	CLEARING ACCOUNT-	Payroll Run 1 - Warrant 022616	000000041351	2/25/2016	2/26/2016			599.82	
17									<b>Total:</b>	<b>\$8,099.38</b>
18										
19	<b>REAL ESTATE TAXES</b>									
20	BLUE RIDGE BANK	R E 2015 - 1ST	RE 2015 33-A-26D	41251	2/22/2016	2/26/2016			183.39	
21	CARNEY, WAYNE & MARIE LOUISE L	R E 2012 - 1ST	RE 2012 3-23-51	41166	2/18/2016	2/19/2016			141.15	
22	CARNEY, WAYNE & MARIE LOUISE L	R E 2012 - 2ND	RE 2012 3-23-51	41166	2/18/2016	2/19/2016			141.15	
23	CARNEY, WAYNE & MARIE LOUISE L	R E 2013 - 1ST	RE 2013 3-23-51	41170	2/18/2016	2/19/2016			1,498.57	
24	CARNEY, WAYNE & MARIE LOUISE L	R E 2013 - 2ND	RE 2013 3-23-51	41170	2/18/2016	2/19/2016			1,498.58	
25	EARLY, RICHARD C. & WANDRA N.	R E 2012 - 1ST	RE 2012 23-11-4	41167	2/18/2016	2/19/2016			130.39	
26	EARLY, RICHARD C. & WANDRA N.	R E 2012 - 2ND	RE 2012 23-11-4	41167	2/18/2016	2/19/2016			130.38	
27	EARLY, RICHARD C. & WANDRA N.	R E 2013 - 1ST	RE 2013 23-11-4	41171	2/18/2016	2/19/2016			632.76	
28	EARLY, RICHARD C. & WANDRA N.	R E 2013 - 2ND	RE 2013 23-11-4	41171	2/18/2016	2/19/2016			632.78	
29	ESTES, JIMME D & LORRAINE M	R E 2014 - 1ST	RE 2014 18A-6-33	41177	2/18/2016	2/19/2016			161.26	
30	ESTES, JIMME D & LORRAINE M	R E 2014 - 2ND	RE 2014 18A-6-33	41177	2/18/2016	2/19/2016			161.26	
31	FEDEN, STEPHEN & HELGA	R E 2015 - 1ST	RE 2015 30-A-77	41181	2/18/2016	2/19/2016			221.15	
32	FEDEN, STEPHEN & HELGA	R E 2015 - 2ND	RE 2015 30-A-77	41181	2/18/2016	2/19/2016			221.15	
33	GRAHAM, BRENT D & KARIN E	R E 2014 - 1ST	RE 2014 26-22-46	41176	2/18/2016	2/19/2016			84.92	
34	GRAHAM, BRENT D & KARIN E	R E 2014 - 2ND	RE 2014 26-22-46	41176	2/18/2016	2/19/2016			84.92	
35	GRIGGS, JOHN HERBERT, ET AL	R E 2015 - 1ST	RE 2015 52-A-44	41182	2/18/2016	2/19/2016			224.75	
36	GRIGGS, JOHN HERBERT, ET AL	R E 2015 - 2ND	RE 2015 52-A-44	41182	2/18/2016	2/19/2016			224.75	
37	JEFFERSON, OSCAR D II & ANGIE B	R E 2011 - 1ST	RE 2011 20-15-3	41163	2/18/2016	2/19/2016			916.84	
38	JEFFERSON, OSCAR D II & ANGIE B	R E 2011 - 2ND	RE 2011 20-15-3	41163	2/18/2016	2/19/2016			916.85	
39	MANNHEIMER, DAVID M & PATRICIA H	R E 2011 - 1ST	RE 2011 17A-1-15	41164	2/18/2016	2/19/2016			1,031.42	
40	MANNHEIMER, DAVID M & PATRICIA H	R E 2011 - 2ND	RE 2011 17A-1-15	41164	2/18/2016	2/19/2016			1,031.41	
41	MANNHEIMER, DAVID M & PATRICIA H	R E 2012 - 1ST	RE 2012 17A-1-15	41168	2/18/2016	2/19/2016			921.08	
42	MANNHEIMER, DAVID M & PATRICIA H	R E 2012 - 2ND	RE 2012 17A-1-15	41168	2/18/2016	2/19/2016			921.07	
43	MANNHEIMER, DAVID M & PATRICIA H	R E 2013 - 1ST	RE 2013 17A-1-15	41172	2/18/2016	2/19/2016			905.51	
44	MANNHEIMER, DAVID M & PATRICIA H	R E 2013 - 2ND	RE 2013 17A-1-15	41172	2/18/2016	2/19/2016			905.50	



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45	MANNHEIMER, DAVID M & PATRICIA H	R E 2014 - 1ST	RE 2014 17A-1-15	41178	2/18/2016	2/19/2016	1,002.32		
46	MANNHEIMER, DAVID M & PATRICIA H	R E 2014 - 2ND	RE 2014 17A-1-15	41178	2/18/2016	2/19/2016	1,002.32		
47	MC COY, EVELENE M.	R E 2012 - 1ST	RE 2012 43-A-40	41169	2/18/2016	2/19/2016	14.96		
48	MC COY, EVELENE M.	R E 2012 - 2ND	RE 2012 43-A-40	41169	2/18/2016	2/19/2016	14.95		
49	MC COY, EVELENE M.	R E 2013 - 1ST	RE 2013 43-A-40	41173	2/18/2016	2/19/2016	19.88		
50	MC COY, EVELENE M.	R E 2013 - 2ND	RE 2013 43-A-40	41173	2/18/2016	2/19/2016	19.87		
51	MC COY, EVELENE M.	R E 2014 - 1ST	RE 2014 43-A-40	41179	2/18/2016	2/19/2016	22.00		
52	MC COY, EVELENE M.	R E 2014 - 2ND	RE 2014 43-A-40	41179	2/18/2016	2/19/2016	22.00		
53	MC COY, EVELENE M.	R E 2015 - 1ST	RE 2015 43-A-40	41183	2/18/2016	2/19/2016	22.48		
54	MC COY, EVELENE M.	R E 2015 - 2ND	RE 2015 43-A-40	41183	2/18/2016	2/19/2016	22.47		
55	MILLS, CHARLES A III & JODI DEAN	R E 2015 - 1ST	RE 2015 12-21-9	41184	2/18/2016	2/19/2016	652.68		
56	MILLS, CHARLES A III & JODI DEAN	R E 2015 - 2ND	RE 2015 12-21-9	41184	2/18/2016	2/19/2016	652.67		
57	SHELTON, DIANE M & PHILLIP P	R E 2013 - 1ST	RE 2013 18-13-17	41174	2/18/2016	2/19/2016	139.13		
58	SHELTON, DIANE M & PHILLIP P	R E 2013 - 2ND	RE 2013 18-13-17	41174	2/18/2016	2/19/2016	752.86		
59	SHELTON, DIANE M & PHILLIP P	R E 2014 - 1ST	RE 2014 18-13-17	41180	2/18/2016	2/19/2016	1,313.84		
60	SHELTON, DIANE M & PHILLIP P	R E 2014 - 2ND	RE 2014 18-13-17	41180	2/18/2016	2/19/2016	1,313.84		
61	WYANT, DOUGLAS L & JOYCE L	R E 2011 - 1ST	RE 2011 16-6-A1	41165	2/18/2016	2/19/2016	706.83		
62	WYANT, DOUGLAS L & JOYCE L	R E 2011 - 2ND	RE 2011 16-6-A1	41165	2/18/2016	2/19/2016	706.83		
63								<b>Total:</b>	<b>\$22,324.92</b>
64									
65	<b>PERSONAL PROPERTY TAXES</b>								
66	HODGES, HEATHER	P P 2015 - 1ST	PP 2015 3368	41185	2/18/2016	2/19/2016	23.71		
67								<b>Total:</b>	<b>\$23.71</b>
68									
69	<b>OTHER LOCAL TAXES</b>								
70	GUIMONT II, BRUCE CHARLES	ADMIN FEE VEHICLE	PP 2011 222753	41252	2/22/2016	2/26/2016	64.00		
71	LAWLER, ERICK DEAN	ADMIN FEE VEHICLE	PP 2015 1571	41253	2/22/2016	2/26/2016	4.05		
72								<b>Total:</b>	<b>\$68.05</b>
73									
74	<b>BOARD OF SUPERVISORS</b>								
75	BANK OF AMERICA	ADVERTISING	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	149.95		
76	BANK OF AMERICA	CONVENTION AND	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	295.00		
77	E.W. THOMAS	OTHER OPERATING	BOS MEETING/DINNER SNACKS	010715	12/7/2015	2/5/2016	75.76		
78	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING	2016F6-12	2/11/2016	2/26/2016	103.00		
79	KELLY BELANGER HARRIS	OTHER OPERATING	BOS LEADERSHIP PLANNING	020216	2/2/2016	2/5/2016	31.54		
80	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	8000-9090-0151-5654	44170785-011816	1/18/2016	2/5/2016	10.16		
81	SUPERIOR DOCUMENT SERVICES	PROFESSIONAL SERVICES	HOSTING	970530	12/31/2015	2/5/2016	61.98		
82	VERIZON	TELECOMMUNICATIONS	WIRELESS BILL	9759127499	1/19/2016	2/5/2016	249.89		



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83							<b>Total:</b>	<b>\$977.28</b>		
84										
85	<b>COUNTY ADMINISTRATOR</b>									
86	BANK OF AMERICA	OFFICE SUPPLIES	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	443.65			
87	KODIAK, LLC.	LEASE/RENT	SHREDDING	55411	1/31/2016	2/5/2016	35.00			
88	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	8000-9090-0151-5654	44170785-011816	1/18/2016	2/5/2016	2.91			
89	SHENANDOAH VALLEY WATER	LEASE/RENT	SPRING WATER/EQUIP RENT	B3464300-16	2/1/2016	2/5/2016	52.65			
90	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8037798945	1/30/2016	2/12/2016	153.69			
91	UPS	POSTAL SERVICES	2ND DAY AIR	0000Y7646Y066	2/6/2016	2/26/2016	16.92			
92	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	21.74			
93	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	STAPLER FINISHER	18232675	2/1/2016	2/12/2016	47.59			
94							<b>Total:</b>	<b>\$774.15</b>		
95										
96	<b>COUNTY ATTORNEY</b>									
97	PAYNE & HODOUS, LLP.	PROFESSIONAL SERVICES	LEGAL SERVICES	020116	2/1/2016	2/12/2016	19,280.00			
98							<b>Total:</b>	<b>\$19,280.00</b>		
99										
100	<b>COMMISSIONER OF THE REVENUE</b>									
101	ANDREW M. SHERIDAN, JR.	FURNITURE & FIXTURES	REIMBURSEMENT	021116	2/11/2016	2/12/2016	225.00			
102	BANK OF AMERICA	CONVENTION AND	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	90.00			
103	BANK OF AMERICA	SUBSISTENCE & LODGING	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	37.28			
104	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	020116	2/1/2016	2/12/2016	26.98			
105	KODIAK, LLC.	LEASE/RENT	SHREDDING	55411	1/31/2016	2/5/2016	15.00			
106	CENTRAL DISTRICT COR TREASURER	CONVENTION AND	DISTRICT MEETING	021016	2/10/2016	2/12/2016	60.00			
107	RECTOR & VISITORS OF THE UNIVERSITY OF VIRGINIA	CONVENTION AND	ENROLLMENT	021016	2/8/2016	2/12/2016	75.00			
108	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	WATER/SUPPLIES	B4232210-16	2/1/2016	2/12/2016	87.51			
109	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8037798945	1/30/2016	2/12/2016	47.72			
110	STONEWALL TECHNOLOGIES	PROFESSIONAL SERVICES	VAMANET PUBLIC SITE	8562	1/31/2016	2/12/2016	800.00			
111	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	13.56			
112	VERIZON	TELECOMMUNICATIONS	WIRELESS BILL	9759127499	1/19/2016	2/5/2016	49.94			
113							<b>Total:</b>	<b>\$1,527.99</b>		
114										
115	<b>TREASURER</b>									
116	KODIAK, LLC.	LEASE/RENT	SHREDDING	55411	1/31/2016	2/5/2016	15.00			
117	PITNEY BOWES GLOBAL	LEASE/RENT	LEASE	9392911-FB16	2/13/2016	2/19/2016	1,080.00			
118	QUILL	OFFICE SUPPLIES	SUPPLIES	2996606	2/3/2016	2/19/2016	283.97			
119	SHENANDOAH VALLEY WATER	LEASE/RENT	SPRING WATER	B3464500-16	2/1/2016	2/12/2016	34.80			
120	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	8.56			



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121	VERIZON	TELECOMMUNICATIONS	WIRELESS BILL	9759127499	1/19/2016	2/5/2016	49.94		
122	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER- TREASURER	18232676	2/1/2016	2/19/2016	131.38		
123	VIRGINIA DEPT. OF MOTOR VEHICLES	DMV-ONLINE	DMV STOPS	020816	2/8/2016	2/12/2016	725.00		
124								<b>Total:</b>	<b>\$2,328.65</b>
125									
126	<b>INFORMATION TECHNOLOGY</b>								
127	BANK OF AMERICA	ADP SERVICES	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	805.76		
128	BANK OF AMERICA	ADP SUPPLIES	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	540.40		
129	BANK OF AMERICA	BOOKS/PUBLICATIONS	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	42.99		
130	DELL MARKETING, L.P.	EDP EQUIPMENT	DELL MONITORS	XJWFTJ3D1	2/9/2016	2/12/2016	1,765.82		
131	DISYS SOLUTIONS, INC.	EDP EQUIPMENT	AIRCAP	IN02941	2/9/2016	2/26/2016	4,694.00		
132	ER COMMUNICATIONS LLC	PROFESSIONAL SERVICES	SERVICE TECHNICIAN	10193	1/17/2016	2/5/2016	75.00		
133	TYLER TECHNOLOGIES	ADP SERVICES	APPLICATION SERVICES	045-152379	2/15/2016	2/26/2016	31,274.50		
134	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	2,134.57		
135	VERIZON	TELECOMMUNICATIONS	WIRELESS BILL	9759127499	1/19/2016	2/5/2016	466.12		
136								<b>Total:</b>	<b>\$41,799.16</b>
137									
138	<b>FINANCE</b>								
139	BANK OF AMERICA	DUES OR ASSOCIATION	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	505.00		
140	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	8000-9090-0151-5654	44170785-011816	1/18/2016	2/5/2016	96.90		
141	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8037798945	1/30/2016	2/12/2016	381.62		
142	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	4.81		
143	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	18330889	2/19/2016	2/26/2016	169.45		
144								<b>Total:</b>	<b>\$1,157.78</b>
145									
146	<b>REGISTRAR/ELECTORAL BOARD</b>								
147	BANK OF AMERICA	POSTAL SERVICES	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	13.08		
148	BENJ. FRANKLIN PRINTING CO.	OFFICE SUPPLIES	OUTLOOK ENVELOPES	36180	2/5/2016	2/19/2016	142.25		
149	FLUVANNA REVIEW	OFFICE SUPPLIES	PUBLIC NOTICE POLL RELOCATION	2016F7-15	2/18/2016	2/26/2016	62.00		
150	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	B4031010-16	2/1/2016	2/19/2016	30.93		
151	THE DAILY PROGRESS	ADVERTISING	ACCT 3388294	013116	1/31/2016	2/26/2016	110.00		
152	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	6.46		
153	VERIZON	TELECOMMUNICATIONS	WIRELESS BILL	9759127499	1/19/2016	2/5/2016	49.94		
154								<b>Total:</b>	<b>\$414.66</b>
155									
156	<b>HUMAN RESOURCES</b>								
157	FLUVANNA REVIEW	RECRUITMENT	SHERIFF'S JOB POSTINGS	2016F4-12	1/28/2016	2/5/2016	206.00		
158	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	PRINTER	18195240	1/25/2016	2/5/2016	44.80		



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159							<b>Total:</b>	<b>\$250.80</b>		
160										
161	<b>GENERAL DISTRICT COURT</b>									
162	CENTURYLINK	TELECOMMUNICATIONS	ACCT 309871364	01161612	1/16/2016	2/5/2016	229.36			
163	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	7.26			
164	VIRGINIA BUSINESS SYSTEMS	MAINTENANCE CONTRACTS	COPIER	18206120	1/26/2016	2/5/2016	161.51			
165	VIRGINIA WATERS, INC.	MAINTENANCE CONTRACTS	17350 WATER	123115	12/31/2015	2/5/2016	12.00			
166							<b>Total:</b>	<b>\$410.13</b>		
167										
168	<b>COURT SERVICE UNIT</b>									
169	SHENANDOAH VALLEY WATER	LEASE/RENT	EQUIPMENT RENTAL/WATER	B5790520-16	2/1/2016	2/12/2016	18.05			
170	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	16.83			
171							<b>Total:</b>	<b>\$34.88</b>		
172										
173	<b>CLERK OF THE CIRCUIT COURT</b>									
174	CHARLOTTESVILLE OFFICE MACHINE COMPANY	MAINTENANCE CONTRACTS	5 MACHINES	670840	1/22/2016	2/26/2016	485.00			
175	FLUVANNA CO CIRCUIT COURT	CONTRACT SERVICES	BANK SERVICE CHARGE	021116	2/11/2016	2/19/2016	67.17			
176	LOGAN SYSTEMS, INC.	PROFESSIONAL SERVICES	PROFESSIONAL SERVICES	47696	2/1/2016	2/12/2016	2,541.67			
177	PITNEY BOWES	LEASE/RENT	LEASE CHARGE	2348217-FB16	2/13/2016	2/26/2016	150.00			
178	SHENANDOAH VALLEY WATER	OFFICE SUPPLIES	SPRING WATER	B24843500-16	2/1/2016	2/12/2016	52.75			
179	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8037798945	1/30/2016	2/12/2016	564.05			
180	U.S. POSTAL SERVICE	POSTAL SERVICES	METER ACCT 36694560	020116	2/1/2016	2/5/2016	2,000.00			
181	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	32.16			
182							<b>Total:</b>	<b>\$5,892.80</b>		
183										
184	<b>CIRCUIT COURT JUDGE</b>									
185	BANK OF AMERICA	EDP EQUIPMENT	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	21.03			
186	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	1.21			
187							<b>Total:</b>	<b>\$22.24</b>		
188										
189	<b>COMMONWEALTH ATTY</b>									
190	SHENANDOAH VALLEY WATER	LEASE/RENT	SPRING WATER	B3547800-16	2/1/2016	2/12/2016	28.85			
191	STAPLES CONTRACT & COMMERCIAL, INC.	FURNITURE & FIXTURES	OFFICE SUPPLIES	8037798945	1/30/2016	2/12/2016	99.99			
192	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8037798945	1/30/2016	2/12/2016	365.21			
193	THE DAILY PROGRESS	BOOKS/PUBLICATIONS	RENEWAL	020816	1/20/2016	2/12/2016	65.00			
194	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	11.91			
195	VALLEY BUSINESS FORMS	OFFICE SUPPLIES	PAPER SUPPLIES	20404	2/1/2016	2/12/2016	343.10			
196	VERIZON	TELECOMMUNICATIONS	WIRELESS BILL	9759127499	1/19/2016	2/5/2016	49.94			



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197							<b>Total:</b>	<b>\$964.00</b>		
198										
199	<b>SHERIFF</b>									
200	BANK OF AMERICA	CONVENTION AND	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	28.62			
201	BANK OF AMERICA	FOOD SUPPLIES	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	120.57			
202	BANK OF AMERICA	TELECOMMUNICATIONS	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	9.00			
203	BANK OF AMERICA	VEHICLE FUEL	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	12.00			
204	BANK OF AMERICA	VEHICLE/POWER EQUIP	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	46.06			
205	CAMPBELL EQUIPMENT, INC.	VEHICLES REP & MAINT	MOUNT AND BALANCE	012716	1/27/2016	2/5/2016	105.00			
206	CENTURYLINK	TELECOMMUNICATIONS	ACCT 309797542	0116166	1/16/2016	2/5/2016	1,209.97			
207	CLEAR COMMUNICATIONS AND ELECTRONICS, INC.	VEHICLES REP & MAINT	RADIO	107335	1/21/2016	2/5/2016	460.30			
208	CMI, INC.	BLDGS EQUIP REP & MAINT	FUEL CELL	819652	2/16/2016	2/26/2016	176.18			
209	FISHER AUTO PARTS, INC.	VEHICLE/POWER EQUIP	DORMAN HARDPART	015-292420	2/12/2016	2/19/2016	348.14			
210	FLUVANNA CO PUBLIC SCHOOLS	VEHICLE FUEL	MASTER KEY FOBS	020316	2/3/2016	2/12/2016	30.00			
211	GALLS, LLC.	UNIFORM/WEARING	NAMEPLATE	004753415	1/19/2016	2/5/2016	1,830.19			
212	GE CAPITAL	LEASE/RENT	KONICA COPIER	64192968	1/20/2016	2/5/2016	155.46			
213	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	020116	2/1/2016	2/12/2016	3,006.29			
214	KODIAK, LLC.	LEASE/RENT	SHREDDING	55411	1/31/2016	2/5/2016	35.00			
215	LENORA J. ELLIOTT	POLICE SUPPLIES	STICKER BADGES	0F83001656	1/26/2016	2/12/2016	309.20			
216	MANSFIELD OIL COMPANY OF GAINESVILLE, INC.	VEHICLE FUEL	FUEL	SQLCD/00136849	2/3/2016	2/26/2016	137.37			
217	MEDEXPRESS URGENT CARE	PROFESSIONAL SERVICES	EMPLOYMENT PHYSICAL	492268C3908	2/1/2016	2/12/2016	115.00			
218	NATIONAL ASSOCIATION OF TOWN WATCH	DUES OR ASSOCIATION	MEMBERSHIP	NNO3226	2/5/2016	2/12/2016	35.00			
219	PALMYRA AUTOMOTIVE, INC.	VEHICLES REP & MAINT	CHANGE MOTOR OIL	57784	2/3/2016	2/12/2016	28.00			
220	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	8000-9090-0030-0215	17033861-012016	1/20/2016	2/5/2016	339.99			
221	PSYCHOLOGICAL HEALTH ROANOKE PC	PROFESSIONAL SERVICES	EVALUATION	PHR9183	1/31/2016	2/5/2016	170.00			
222	SEVEN BOYS INC.	VEHICLES REP & MAINT	PARTS AND LABOR	6337	2/1/2016	2/12/2016	6,866.55			
223	SHENANDOAH VALLEY WATER	LEASE/RENT	SPRING WATER	B3822710-16	2/1/2016	2/12/2016	129.20			
224	SHULL'S AUTOMOTIVE, INC.	VEHICLES REP & MAINT	OIL CHANGE	1001608	2/4/2016	2/12/2016	20.00			
225	SOUTHEAST ENERGY INC	VEHICLE/POWER EQUIP	SER PRO 5W30	0134704-IN	1/27/2016	2/5/2016	264.20			
226	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8037798945	1/30/2016	2/12/2016	531.83			
227	TOWN GUN SHOP, INC.	UNIFORM/WEARING	POINTBLANK HL2PP2SCOM	R79720	1/20/2016	2/19/2016	679.70			
228	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	474.96			
229	VALLEY OFFICE MACHINES, INC.	MAINTENANCE CONTRACTS	SHERIFF'S COPIER	160208-0054	2/8/2016	2/19/2016	58.16			
230	VERIZON BUSINESS/MCI COMM SERVICE	TELECOMMUNICATIONS	PHONE	06221131	1/25/2016	2/5/2016	16.13			
231	VERIZON WIRELESS	TELECOMMUNICATIONS	SMS PRESERVATION	160030638	2/11/2016	2/19/2016	50.00			
232	VERIZON	TELECOMMUNICATIONS	ACCT 921953702-00001	9760153118	2/8/2016	2/26/2016	1,714.75			
233	WEST RIVER AUTO	VEHICLE/POWER EQUIP	HIGH BEAM HEADLIGHT	33366	1/26/2016	2/19/2016	18.97			
234	WEST RIVER AUTO	VEHICLES REP & MAINT	OIL/FILTER/FLUIDS	33270	1/21/2016	2/19/2016	376.05			

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235							<b>Total:</b>	<b>\$19,907.84</b>		
236										
237	<b>E911</b>									
238	BANK OF AMERICA	MAINTENANCE CONTRACTS	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	203.75			
239	CDW GOVERNMENT, INC.	EDP EQUIPMENT	ACCT 299310 ELEMENTS DESKTOP	020316	2/3/2016	2/26/2016	135.51			
240	CENTURYLINK	TELECOMMUNICATIONS	ACCT 310214091	0119162	1/19/2016	2/12/2016	960.80			
241	NWG SOLUTIONS, LLC.	CONTRACT SERVICES	MANAGED SERVER	36945	1/28/2016	2/5/2016	4,350.00			
242	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8037798945	1/30/2016	2/12/2016	58.99			
243	TREASURER OF VIRGINIA	CONVENTION AND	REGISTRATION FEE	TRIAD-001	1/29/2016	2/5/2016	200.00			
244	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	0.41			
245	VERIZON	TELECOMMUNICATIONS	ACCT 921953702-00001	9760153118	2/8/2016	2/26/2016	249.99			
246							<b>Total:</b>	<b>\$6,159.45</b>		
247										
248	<b>CORRECTION AND DETENTION</b>									
249	COUNTY OF ALBEMARLE, VIRGINIA	BRJDC DEBT PAYMENT	JUVENILE DETENTION	FY2016-00000715	2/12/2016	2/19/2016	20,033.75			
250	COUNTY OF ALBEMARLE, VIRGINIA	CONFINEMENT - BRJDC	FY 2015-2016 JUVENILE DETENTION	FY2016-00000680	2/1/2016	2/5/2016	14,907.77			
251							<b>Total:</b>	<b>\$34,941.52</b>		
252										
253	<b>BUILDING INSPECTIONS</b>									
254	FLUVANNA CO CIRCUIT COURT	DUES OR ASSOCIATION	RENEW NOTARY	102815	10/29/2015	2/5/2016	10.00			
255	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	020116	2/1/2016	2/12/2016	29.66			
256	MANSFIELD OIL COMPANY OF GAINESVILLE, INC.	VEHICLE FUEL	FUEL	SQLCD/00136849	2/3/2016	2/26/2016	58.52			
257	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	8000-9090-0151-5654	44170785-011816	1/18/2016	2/5/2016	16.68			
258	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8037798945	1/30/2016	2/12/2016	49.79			
259	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	3.51			
260	VERIZON	TELECOMMUNICATIONS	WIRELESS BILL	9759127499	1/19/2016	2/5/2016	49.94			
261							<b>Total:</b>	<b>\$218.10</b>		
262										
263	<b>EMERGENCY MANAGEMENT</b>									
264	EMS MANAGEMENT & CONSULTANTS, INC	CONTRACT SERVICES	LETTERS	026981	1/31/2016	2/26/2016	489.62			
265	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	020116	2/1/2016	2/12/2016	61.09			
266	RECTOR & VISITORS OF THE UNIVERSITY OF VIRGINIA	PROFESSIONAL SERVICES	EMS COVERAGE	011116	1/11/2016	2/5/2016	99,811.96			
267	WAGNER'S WRECKER SERVICE	CONVENTION AND	SCHOOL BUS EXTRICATION CLASS	020516	2/1/2016	2/12/2016	400.00			
268							<b>Total:</b>	<b>\$100,762.67</b>		
269										
270	<b>ANIMAL CONTROL</b>									
271	FLUVANNA SPCA	CONTRACT SERVICES	POUND SERVICES	030116	2/25/2016	2/26/2016	10,708.33			
272	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	020116	2/1/2016	2/12/2016	273.67			



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273	MANSFIELD OIL COMPANY OF GAINESVILLE, INC.	VEHICLE FUEL	FUEL	SQLCD/00136849	2/3/2016	2/26/2016	22.38			
274	VERIZON	TELECOMMUNICATIONS	ACCT 921953702-00001	9760153118	2/8/2016	2/26/2016	99.88			
275							<b>Total:</b>	<b>\$11,104.26</b>		
276										
277	<b>FACILITIES</b>									
278	ATLANTIC DOOR CONTROL, INC.	BLDGS EQUIP REP & MAINT	COURTS BLDG SVC	WO-21832	1/28/2016	2/5/2016	185.00			
279	BAKER ROOFING COMPANY OF NORFOLK, LLC.	BLDGS EQUIP REP & MAINT	CARYSBROOK GYM	902205539	1/27/2016	2/5/2016	772.00			
280	BANK OF AMERICA	BLDGS EQUIP REP & MAINT	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	337.88			
281	BANK OF AMERICA	GENERAL MATERIALS AND	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	1,784.80			
282	BANK OF AMERICA	VEHICLES REP & MAINT	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	233.59			
283	BFPE INTERNATIONAL	BLDGS EQUIP REP & MAINT	DETECTORS	1921988	1/25/2016	2/5/2016	332.80			
284	CAPITAL TRISTATE	GENERAL MATERIALS AND	ACCT 57067	S024482174.001	2/1/2016	2/12/2016	87.13			
285	CII SERVICE	BLDGS EQUIP REP & MAINT	FLUVANNA ADMN BLDG WO# 2230	8572	1/27/2016	2/5/2016	7,393.77			
286	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394725332	1/28/2016	2/5/2016	536.97			
287	COMMONWEALTH DISTRIBUTION, LLC.	JANITORIAL SUPPLIES	SUPPLIES	53549	2/24/2016	2/26/2016	250.66			
288	E.W. THOMAS	GENERAL MATERIALS AND	MATERIALS AND SUPPLIES	013116	2/2/2016	2/5/2016	36.12			
289	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	SUPPLIES	013116	1/31/2016	2/12/2016	302.72			
290	GARY OSTEEEN PLUMBING	BLDGS EQUIP REP & MAINT	REPLAVED LEAK FITTINGS	021716	2/17/2016	2/19/2016	256.00			
291	GENERATOR SERVICE COMPANY	BLDGS EQUIP REP & MAINT	SERVICE CALL LOW COOLANT ALARM	15435	2/17/2016	2/26/2016	184.75			
292	INBODEN ENVIRONMENTAL SERVICES, INC.	CONTRACT SERVICES	WASTEWATER MONITORING	58642	2/8/2016	2/12/2016	524.00			
293	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	020116	2/1/2016	2/12/2016	787.99			
294	JONES AUTOMOTIVE/ALL STAR AUTO PARTS	VEHICLES REP & MAINT	PARTS	010716	1/31/2016	2/12/2016	797.62			
295	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	020116	1/31/2016	2/12/2016	656.24			
296	LOWE'S	OTHER OPERATING	SUPPLIES	020116	1/31/2016	2/12/2016	116.88			
297	M & N INDUSTRIES, INC.	BLDGS EQUIP REP & MAINT	CUTTING CHARGE	6747	2/5/2016	2/12/2016	211.00			
298	M & N INDUSTRIES, INC.	VEHICLES REP & MAINT	REPAIRS	6744	1/27/2016	2/5/2016	342.00			
299	MAC'S SERVICE CENTER	VEHICLES REP & MAINT	CAR MAINTENANCE	0024279	2/19/2016	2/26/2016	235.78			
300	O.A.S.I.S.	CONTRACT SERVICES	684922 684939 684065 684077	020216	10/31/2015	2/5/2016	1,600.00			
301	STEVE HESTER	CONVENTION AND	REIMBURSEMENT	0217161	2/17/2016	2/26/2016	32.00			
302	STEVE HESTER	VEHICLE FUEL	REIMBURSEMENT	0217161	2/17/2016	2/26/2016	40.25			
303	QUALITY WELDING, INC	BLDGS EQUIP REP & MAINT	FABRICATE 2 SNOW PLOW CUTTING	38014	1/29/2016	2/19/2016	250.39			
304	TJL ENVIRONMENTAL HEALTH CONSULTANTS, INC.	PROFESSIONAL SERVICES	AIR SAMPLING	FLUCO216	2/22/2016	2/26/2016	725.00			
305	TRACTOR HILL EQUIPMENT, LLC.	POSTAL SERVICES	OUT FREIGHT	18581	1/29/2016	2/26/2016	8.00			
306	TRACTOR HILL EQUIPMENT, LLC.	VEHICLES REP & MAINT	HARDWARE SNAP PIN	19018	2/12/2016	2/19/2016	329.38			
307	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	2.96			
308	VERIZON	TELECOMMUNICATIONS	WIRELESS BILL	9759127499	1/19/2016	2/5/2016	407.22			
309	WINCHESTER EQUIPMENT COMPANY	BLDGS EQUIP REP & MAINT	PARTS	IA00182	2/1/2016	2/12/2016	240.26			
310							<b>Total:</b>	<b>\$20,001.16</b>		



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311										
312	<b>GENERAL SERVICES</b>									
313	AMELIA OVERHEAD DOOR	MAINTENANCE CONTRACTS	MAINTENANCE-COURTHOUSE	103786	2/19/2016	2/26/2016	1,546.00			
314	AQUA VIRGINIA, INC.	WATER SERVICES	000792931 0552932	020416	2/4/2016	2/12/2016	535.96			
315	ARTHURS SEPTIC SERVICE	MAINTENANCE CONTRACTS	PALMYRA FIRE SATION	020416	2/4/2016	2/12/2016	370.00			
316	BFPE INTERNATIONAL	MAINTENANCE CONTRACTS	SPRINKLER SYSTEM INSPECTION	1930024	2/16/2016	2/26/2016	290.00			
317	CENTRAL VA ELECTRIC COOP	ELECTRICAL SERVICES	ACCT 2133-003	012616	1/26/2016	2/5/2016	8,843.86			
318	CENTRAL VA ELECTRIC COOP	STREET LIGHTS	ACCT 85473-001	02051612	2/5/2016	2/12/2016	213.13			
319	CENTURYLINK 589-8525	TELECOMMUNICATIONS	PHONE BILL	A348085	1/25/2016	2/5/2016	50.00			
320	CENTURYLINK	TELECOMMUNICATIONS	ACCT 309428096	0116161	1/16/2016	2/5/2016	676.25			
321	CII SERVICE	MAINTENANCE CONTRACTS	SERVICE CONTRACT	8670	2/15/2016	2/19/2016	2,437.00			
322	CINTAS	MAINTENANCE CONTRACTS	FIRST AID SUPPLIES	5004408415	1/28/2016	2/12/2016	174.52			
323	DODSON PEST CONTROL	MAINTENANCE CONTRACTS	ACCT R5-697373-04	020116	2/1/2016	2/12/2016	200.00			
324	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ACCT 1424085007	0127161	1/27/2016	2/5/2016	15,658.70			
325	DOMINION VIRGINIA POWER	STREET LIGHTS	ACCT 7080078962	010116	2/1/2016	2/5/2016	821.74			
326	INTRASTATE PEST	MAINTENANCE CONTRACTS	ACCT 10105788	020116	2/1/2016	2/12/2016	370.00			
327	REPUBLIC SERVICES #410	MAINTENANCE CONTRACTS	TRASH	0410-000598241	1/31/2016	2/12/2016	1,289.85			
328	SHENANDOAH VALLEY WATER	WATER SERVICES	EQUIPMENT RENT	B24842500-16	2/1/2016	2/12/2016	57.75			
329	THE BLOSSMAN COMPANIES, INC.	HEATING SERVICES	PROPANE	307157	1/15/2016	2/5/2016	4,775.03			
330	THYSSENKRUPP ELEVATOR CORPORATION	MAINTENANCE CONTRACTS	FULL MAINTENANCE	3002343584	2/1/2016	2/5/2016	2,201.72			
331	TIGER FUEL COMPANY	HEATING SERVICES	OFFROAD DIESEL	795741	1/21/2016	2/5/2016	5,622.65			
332								<b>Total:</b>	<b>\$46,134.16</b>	
333										
334	<b>PUBLIC WORKS</b>									
335	BANK OF AMERICA	OFFICE SUPPLIES	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	93.98			
336	BANK OF AMERICA	VEHICLE	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	5.00			
337	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8037798945	1/30/2016	2/12/2016	51.09			
338	VERIZON	TELECOMMUNICATIONS	WIRELESS BILL	9759127499	1/19/2016	2/5/2016	86.69			
339	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	18232677	2/1/2016	2/12/2016	230.49			
340								<b>Total:</b>	<b>\$467.25</b>	
341										
342	<b>CONVENIENCE CENTER</b>									
343	BFI - FLUVANNA TRANSFER STATION	CONTRACT SERVICES	TRASH	4347-000005762	1/15/2016	2/5/2016	3,712.23			
344	CENTURYLINK	TELECOMMUNICATIONS	ACCT 310392717	0116165	1/16/2016	2/5/2016	62.08			
345	FAIRBANKS SCALES, INC.	BLDGS EQUIP REP & MAINT	MAINTENANCE AGREEMENT	1261930	2/9/2016	2/19/2016	765.00			
346	FLUVANNA ACE HARDWARE	OFFICE SUPPLIES	SUPPLIES	013116	1/31/2016	2/12/2016	43.96			
347	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	020116	2/1/2016	2/12/2016	118.87			
348	JONES AUTOMOTIVE/ALL STAR AUTO PARTS	OFFICE SUPPLIES	PARTS	010716	1/31/2016	2/12/2016	12.99			



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349	MO-JOHNS, INC.	LEASE/RENT	PORTABLE TOILET	88807	2/15/2016	2/26/2016	60.00			
350	VERIZON	TELECOMMUNICATIONS	WIRELESS BILL	9759127499	1/19/2016	2/5/2016	30.45			
351							<b>Total:</b>	<b>\$4,805.58</b>		
352										
353	<b>HEALTH</b>									
354	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	11.51			
355							<b>Total:</b>	<b>\$11.51</b>		
356										
357	<b>VJCCCA</b>									
358	COMMUNITY ATTENTION CENTER	PROFESSIONAL SERVICES	ELECTRONIC MONITORING	16012	1/6/2016	2/12/2016	810.00			
359							<b>Total:</b>	<b>\$810.00</b>		
360										
361	<b>CSA</b>									
362	BANK OF AMERICA	FOOD SUPPLIES	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	41.40			
363	BANK OF AMERICA	OFFICE SUPPLIES	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	59.97			
364	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	8000-9090-0151-5654	44170785-011816	1/18/2016	2/5/2016	51.39			
365	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	18322680	2/17/2016	2/26/2016	54.29			
366							<b>Total:</b>	<b>\$207.05</b>		
367										
368	<b>CSA PURCHASE OF SERVICES</b>									
369	BARRETT EARLY LEARNING CENTER, INC.	COMM SVCS		P12919131458	12/31/2015	2/5/2016	630.00			
370	BEAUTIFUL GATE MINISTRY, INC	COMM SVCS		P01919137477	1/31/2016	2/12/2016	240.00			
371	BLUE RIDGE RESOLUTIONS, PLLC	COMM SVCS		P11919131279	11/30/2015	2/5/2016	1,125.00			
372	BONNIE LUNGREN LLC	COMM SVCS		P12919136372	12/31/2015	2/5/2016	375.00			
373	CHILD CONNECTION DEVELOPMENT CENTER, INC.	COMM SVCS		P01919139467	1/31/2016	2/12/2016	1,455.00			
374	COMPASS YOUTH & FAMILY SERVICES	COMM SVCS		P12919123259	12/31/2015	2/5/2016	1,020.00			
375		COMM SVCS		P12919117771	12/31/2015	2/5/2016	531.25			
376	DEPAUL COMMUNITY RESOURCES	COMM SVCS		P10919139781	10/28/2015	2/12/2016	784.00			
377	DETOUR MENTORING	COMM SVCS		P01000791870	1/31/2016	2/12/2016	5,450.00			
378		POS MANDATED FFOP		P01919138193	1/31/2016	2/5/2016	5,707.00			
379	DISCOVERY SCHOOL	RES. CONG. CARE		P12000778365	12/31/2015	2/26/2016	13,540.00			
380	ED MURPHY & ASSOCIATES	RES. CONG. CARE		P01000792168	1/31/2016	2/26/2016	3,300.00			
381	ELK HILL	COMM SVCS		P12000789860	12/31/2015	2/5/2016	300.00			
382	ELK HILL	POS MANDATED SPED-		P12000784848	12/31/2015	2/5/2016	22,620.00			
383	FAMILY PRESERVATION SERV.	COMM SVCS		P12000778463	12/31/2015	2/5/2016	19,530.00			
384	FLUVANNA CO SCHOOL SYSTEM	COMM SVCS		P12919135970	12/31/2015	2/5/2016	190.00			
385	GRAFTON INTERGRATED HEALTH	EDUC SVCS CONG CARE		P10000782586	10/31/2015	2/5/2016	8,606.50			
386	GRAFTON INTERGRATED HEALTH	RES. CONG. CARE		P10000782402	10/31/2015	2/5/2016	2,086.00			



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6	<b>Vendor Name</b>	<b>Charge To</b>	<b>Description</b>	<b>Invoice Number</b>	<b>Invoice Date</b>	<b>Check Date</b>	<b>Check Amount</b>			
387		COMM SVCS		P01000787776	1/31/2016	2/12/2016	300.00			
388	KEYSTONE NEWPORT NEWS, LLC.	EDUC SVCS CONG CARE		P01919129063	1/31/2016	2/26/2016	960.00			
389		COMM SVCS		P01919121455	1/31/2016	2/26/2016	280.00			
390	LAFAYETTE SCHOOL, INC.	POS MANDATED SPED-		P01000778851	1/31/2016	2/5/2016	31,200.00			
391	NATIONAL COUNSELING GROUP	COMM SVCS		P09919130982	9/30/2015	2/5/2016	1,145.88			
392	PEOPLE PLACES, INC.	COMM SVCS		P12919126575	12/31/2015	2/5/2016	3,899.38			
393	PEOPLE PLACES, INC.	TFC LIC. RES CONG CARE		P12919121304	12/31/2015	2/5/2016	8,320.22			
394	POPLAR SPRINGS HOSPITAL	EDUC SVCS CONG CARE		P11000790485	11/30/2015	2/5/2016	3,240.00			
395	POPLAR SPRINGS HOSPITAL	RES. CONG. CARE		P01000790500	1/31/2016	2/5/2016	36,108.00			
396	PRANA OT LLC	COMM SVCS		P01919136661	1/31/2016	2/26/2016	285.00			
397	RECTOR & VISITORS OF THE UNIVERSITY OF VIRGINIA	COMM SVCS		P12000791277	12/31/2015	2/5/2016	1,500.00			
398		COMM SVCS		P12919131776	12/31/2015	2/5/2016	2,170.00			
399	THE FAISON SCHOOL FOR AUTISM, INC.	POS MANDATED SPED-		P01000785353	1/31/2016	2/12/2016	11,160.00			
400	UNITED METHODIST FAMILY SERVICES, INC.	POS MAND FC LIC RES CONG		P12919126987	12/31/2015	2/5/2016	1,120.00			
401	UNITED METHODIST FAMILY SERVICES, INC.	TFC LIC. RES CONG CARE		P12919122206	12/31/2015	2/5/2016	9,686.91			
402	VA HOME FOR BOYS & GIRLS	EDUC SVCS CONG CARE		P12000787984	12/31/2015	2/5/2016	8,170.00			
403	VA HOME FOR BOYS & GIRLS	RES. CONG. CARE		P12000786803	12/31/2015	2/5/2016	21,256.08			
404	VIRGINIA INSTITUTE OF AUTISM	POS MANDATED SPED-		P01000787355	1/31/2016	2/12/2016	30,231.25			
405							<b>Total:</b>	<b>\$258,522.47</b>		
406										
407	<b>PARKS &amp; RECREATION</b>									
408	AUDA JOE PHILLIPS	SITE IMPROVEMENTS	INSTALL PINE POSTS	709	1/14/2016	2/19/2016	1,005.00			
409	AUTOMATED OFFICE SYSTEMS	LEASE/RENT	MONTHLY CHARGE	070864	1/28/2016	2/19/2016	155.00			
410	BANK OF AMERICA	CONVENTION AND	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	55.00			
411	BANK OF AMERICA	DUES OR ASSOCIATION	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	60.00			
412	BANK OF AMERICA	RECREATIONAL SUPPLIES	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	616.37			
413	BANK OF AMERICA	SITE IMPROVEMENTS	CREDIT CARD STATEMENT JAN 2016	013116	2/19/2016	2/19/2016	348.86			
414	BFPE INTERNATIONAL	CONTRACT SERVICES	SECURITY SYSTEM FOR PGHM	1928401	2/8/2016	2/26/2016	3,010.00			
415	BONNIE SNODDY	PROFESSIONAL SERVICES	MARTIAL ARTS	22-020216	1/6/2016	2/26/2016	693.00			
416	CENTURYLINK	TELECOMMUNICATIONS	ACCT 309373828	0116169	1/16/2016	2/5/2016	602.96			
417	CINTAS	CONTRACT SERVICES	FIRST AID	5004502673	2/22/2016	2/26/2016	61.97			
418	CRUST & CRUMB LLC	RECREATIONAL SUPPLIES	DESSERTS	021316	2/13/2016	2/19/2016	240.00			
419	DJ RICK HAGGARD ENTERTAINMENT	RECREATIONAL SUPPLIES	VALENTINE DANCE ENTERTAINMENT	021616	2/16/2016	2/19/2016	300.00			
420	E.W. THOMAS	RECREATIONAL SUPPLIES	SR LUNCH	020216	2/2/2016	2/12/2016	926.97			
421	FLUVANNA CO PUBLIC SCHOOLS	PROFESSIONAL SERVICES	BASEBALL CLINIC	020116	2/18/2016	2/26/2016	168.00			
422	FLUVANNA CO PUBLIC SCHOOLS	VEHICLE FUEL	MASTER KEY FOBS	020316	2/3/2016	2/12/2016	10.00			
423	FLUVANNA ELITE WRESTLING CLUB	PROFESSIONAL SERVICES	WRESTLING 11/1/15-2/13/16	23	2/22/2016	2/26/2016	367.50			
424	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	020116	2/1/2016	2/12/2016	107.37			

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425	JOEL A. ZELINSKY	SITE IMPROVEMENTS	TRI MARKERS	2505	2/3/2016	2/19/2016			2,372.86
426	LOCAL FOOD HUB	RECREATIONAL SUPPLIES	APPLES	21184	2/9/2016	2/19/2016			33.00
427	LOWE'S	SITE IMPROVEMENTS	SUPPLIES	020116	1/31/2016	2/12/2016			739.19
428	MO-JOHNS, INC.	CONTRACT SERVICES	PORTABLE TOILET	88626	2/12/2016	2/19/2016			120.00
429	PROTECT YOUTH SPORTS	PROFESSIONAL SERVICES	BACKGROUND CHECK	409038	2/1/2016	2/5/2016			87.45
430	RANGELAND GLO-WRAP	RECREATIONAL SUPPLIES	TROPHIES	3153	2/16/2016	2/26/2016			495.44
431	SAMS CLUB/GEMB	RECREATIONAL SUPPLIES	VALENTINE DANCE	021916	2/4/2016	2/19/2016			130.50
432	SHENANDOAH VALLEY WATER	CONTRACT SERVICES	EQUIPMENT RENT	B3442800-16	2/1/2016	2/19/2016			112.60
433	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8037798945	1/30/2016	2/12/2016			205.25
434	SUBLIME PROMOTIONS LLC	RECREATIONAL SUPPLIES	TABLE THROW W/LOGO	82645	10/2/2015	2/5/2016			237.00
435	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016			4.90
436	VERIZON BUSINESS/MCI COMM SERVICE	TELECOMMUNICATIONS	PHONE	06221131	1/25/2016	2/5/2016			16.12
437	VERIZON	TELECOMMUNICATIONS	WIRELESS BILL	9759127499	1/19/2016	2/5/2016			49.94
438	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER	18195241	1/25/2016	2/5/2016			529.35
439								<b>Total:</b>	<b>\$13,861.60</b>
440									
441	<b>LIBRARY</b>								
442	ADVANTAGE OFFICE SYSTEMS	OFFICE SUPPLIES	TONER	4004	2/19/2016	2/26/2016			95.00
443	CENTURYLINK	TELECOMMUNICATIONS	ACCT 309647441	01161611	1/16/2016	2/5/2016			2,072.33
444	HAWK LABELING SYSTEMS	OFFICE SUPPLIES	224BWS	105136	1/28/2016	2/12/2016			108.35
445	SHENANDOAH VALLEY WATER	LEASE/RENT	WATER	B5329010-16	2/1/2016	2/26/2016			10.00
446	SHENANDOAH VALLEY WATER	MAINTENANCE CONTRACTS	WATER	B5329010-16	2/1/2016	2/26/2016			36.70
447	SHOWCASES	OFFICE SUPPLIES	CD ALBUM	291054	2/9/2016	2/26/2016			282.91
448	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	SUPPLIES	1482644281	1/9/2016	2/5/2016			72.96
449								<b>Total:</b>	<b>\$2,678.25</b>
450									
451	<b>COUNTY PLANNER</b>								
452	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	020116	2/1/2016	2/12/2016			62.40
453	STAPLES CONTRACT & COMMERCIAL, INC.	OFFICE SUPPLIES	OFFICE SUPPLIES	8037798945	1/30/2016	2/12/2016			7.51
454	TIMMONS GROUP	CONTRACT SERVICES	PROFESSIONAL SERVICE	177283	2/9/2016	2/19/2016			600.00
455	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016			11.51
456	VERIZON	TELECOMMUNICATIONS	WIRELESS BILL	9759127499	1/19/2016	2/5/2016			99.88
457	VIRGINIA BUSINESS SYSTEMS	LEASE/RENT	COPIER/COLOR	18195239	1/25/2016	2/5/2016			314.56
458								<b>Total:</b>	<b>\$1,095.86</b>
459									
460	<b>PLANNING COMMISSION</b>								
461	FLUVANNA REVIEW	ADVERTISING	PUBLIC HEARING	2016F4-13	1/28/2016	2/5/2016			124.00
462								<b>Total:</b>	<b>\$124.00</b>



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463										
464	<b>ECONOMIC DEVELOPMENT</b>									
465	KELLY BELANGER HARRIS	OFFICE SUPPLIES	HYDRAULIC CHAIR LIFT	022216	2/22/2016	2/26/2016	19.98			
466	VERIZON	TELECOMMUNICATIONS	WIRELESS BILL	9759127499	1/19/2016	2/5/2016	49.94			
467							<b>Total:</b>	<b>\$69.92</b>		
468										
469	<b>VA COOPERATIVE EXTENSION</b>									
470	HEATHER DYAN STERTZER	AGRICULTURAL SUPPLIES	SUPPLIES	1101	12/9/2015	2/26/2016	200.00			
471	QUILL	CONTRACT SERVICES	WIRELESS MOUSE	3026320	2/4/2016	2/26/2016	410.96			
472	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016	15.53			
473	VIRGINIA COOPERATIVE EXTENSION	CONTRACT SERVICES	QUARTERLY BILLING	010816	1/8/2016	2/26/2016	14,092.43			
474							<b>Total:</b>	<b>\$14,718.92</b>		
475										
476	<b>NON PROFITS</b>									
477	FLUVANNA ARTS COUNCIL	ARTS COUNCIL	FY16 ANNUAL ALLOCATION	020116	2/1/2016	2/12/2016	10,000.00			
478							<b>Total:</b>	<b>\$10,000.00</b>		
479										
480							<b>100 GENERAL FUND</b>	<b>Fund Total:</b>	<b>\$652,952.15</b>	
481	<b>Fund # - 302 CAPITAL IMPROVEMENT</b>									
482	<b>PUBLIC SAFETY CAPITAL PROJ</b>									
483	CDW GOVERNMENT, INC.	CONTRACT SERVICES	DELL OPTI 3020 I3-4160 W7P	BXM4495	2/2/2016	2/26/2016	1,033.74			
484	CLEAR COMMUNICATIONS AND ELECTRONICS, INC.	VEHICLE	INSTALLED PUSHBUMPER	107442	2/2/2016	2/12/2016	2,813.77			
485	COMPUTECH INTERNATIONAL (CTI)	CONTRACT SERVICES	CV063159 BALANCE	CV063159 FCSO	2/2/2016	2/12/2016	40,696.00			
486	GALLS, LLC.	VEHICLE	EQUIPMENT	004896005	2/15/2016	2/26/2016	835.00			
487							<b>Total:</b>	<b>\$45,378.51</b>		
488										
489	<b>FACILITIES CAP PROJ</b>									
490	CHARLES EDWARD GARRISON, II	CONTRACT SERVICES	PAINT ADMIN BLDG	020516	2/5/2016	2/12/2016	7,025.00			
491	CHARLOTTESVILLE GLASS AND MIRROR	CONTRACT SERVICES	INSTALLATION	FI28960	2/19/2016	2/26/2016	1,064.00			
492	CII SERVICE	CONTRACT SERVICES	COURTS BLDG WO# 1923	8585	1/27/2016	2/5/2016	17,016.71			
493	GARY OSTEEN PLUMBING	CONTRACT SERVICES	NEW HYDRANT/FLUVANNA SPCA	020516	2/5/2016	2/12/2016	667.50			
494	LOWE'S	CONTRACT SERVICES	SUPPLIES	020116	1/31/2016	2/12/2016	690.29			
495	TJL ENVIRONMENTAL HEALTH CONSULTANTS, INC.	CONTRACT SERVICES	ABATEMENT	FLUCO116	1/24/2016	2/12/2016	4,795.00			
496							<b>Total:</b>	<b>\$31,258.50</b>		
497										
498	<b>PUBLIC WORKS CAPITAL PROJECT</b>									
499	APPLE FORD OF LYNCHBURG, INC.	VEHICLE	½ Ton Cargo Vans - Ford Transi	63049	12/17/2015	2/5/2016	23,591.28			
500	BOWMAN CONSULTING	CONTRACT SERVICES	H&V GEODETIC CONTROL	207818	1/31/2016	2/19/2016	15,460.00			



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501	DEWBERRY ENGINEERS INC.	CONTRACT SERVICES	PER VALIDATION	1259757	12/23/2015	2/12/2016	5,412.00			
502							<b>Total:</b>	<b>\$44,463.28</b>		
503										
504	<b>SCHOOL OPS &amp; MAINT CAP PROJ</b>									
505	ALVAREZ ROOFING, INC	CONTRACT SERVICES	SCHOOL BOARD OFFICE ROOF	021816	2/19/2016	2/26/2016	47,760.00			
506	ER COMMUNICATIONS LLC	CONTRACT SERVICES	SAFETY & SECURITY UPGRADES	10160	11/6/2015	2/12/2016	16,216.09			
507	RANDALL DEAN HATTER	CONTRACT SERVICES	REPLACE COOLER DOORS	1292016 1282016	1/29/2016	2/12/2016	5,077.00			
508							<b>Total:</b>	<b>\$69,053.09</b>		
509										
510	<b>SCHOOL TECH CAP PROJ</b>									
511	TYLER TECHNOLOGIES	CONTRACT SERVICES	PAYROLL TRAINING	045-152007	2/2/2016	2/19/2016	2,350.00			
512							<b>Total:</b>	<b>\$2,350.00</b>		
513										
514	<b>PLANNING CAPITAL PROJECT</b>									
515	COMMONWEALTH OF VIRGINIA	CONTRACT SERVICES	REVENUE SHARING	0015032572	1/26/2016	2/19/2016	224,700.00			
516							<b>Total:</b>	<b>\$224,700.00</b>		
517										
518							<b>302 CAPITAL IMPROVEMENT</b>	<b>Fund Total:</b>	<b>\$417,203.38</b>	
519	<b>Fund # - 502 SEWER</b>									
520	<b>SEWER</b>									
521	U.S. BANK OPERATIONS CENTER	VRA REVENUE BOND	SEWER VRA BOND DEBT SERVICE	10786	2/24/2016	2/24/2016	30,000.00			
522							<b>Total:</b>	<b>\$30,000.00</b>		
523										
524	<b>UTILITY OPERATIONAL EXPENSES</b>									
525	CENTURYLINK	TELECOMMUNICATIONS	ACCT 310089744	011916	1/19/2016	2/5/2016	88.18			
526	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394725333	1/28/2016	2/5/2016	38.12			
527	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ACCT 7129524547	01271611	1/27/2016	2/5/2016	1,113.35			
528	FLUVANNA ACE HARDWARE	GENERAL MATERIALS AND	SUPPLIES	013116	1/31/2016	2/12/2016	59.45			
529	INBODEN ENVIRONMENTAL SERVICES, INC.	CONTRACT SERVICES	WASTEWATER MONITORING	58641	2/8/2016	2/12/2016	297.00			
530	O.A.S.I.S.	CONTRACT SERVICES	684922 684939 684065 684077	020216	10/31/2015	2/5/2016	3,100.00			
531							<b>Total:</b>	<b>\$4,696.10</b>		
532										
533							<b>502 SEWER</b>	<b>Fund Total:</b>	<b>\$34,696.10</b>	
534	<b>Fund # - 505 FORK UNION SANITARY DISTRICT</b>									
535	<b>FORK UNION SANITARY DISTRICT</b>									
536	USDA RURAL DEVELOPMENT	RDA BOND PAYABLE	RURAL DEV MONTHLY DEBT PYMT	FEB-16	2/25/2016	2/29/2016	3,051.42			
537							<b>Total:</b>	<b>\$3,051.42</b>		
538										



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539	<b>FUSD OPERATIONAL EXPENSES</b>								
540	CAMPBELL EQUIPMENT, INC.	BLDGS EQUIP REP & MAINT	TIRES	0121161	1/21/2016	2/5/2016			399.96
541	CENTURYLINK	TELECOMMUNICATIONS	ACCT 309719161	0116167	1/16/2016	2/5/2016			186.53
542	CINTAS	LAUNDRY AND DRY	DRY CLEANING	394725333	1/28/2016	2/5/2016			132.44
543	DOMINION VIRGINIA POWER	ELECTRICAL SERVICES	ACCT 9594215007	0127163	1/27/2016	2/5/2016			3,957.77
544	E.W. OWEN	LEASE/RENT	WELL RENT	02012016	2/1/2016	2/5/2016			150.00
545	FERGUSON ENTERPRISES, INC	GENERAL MATERIALS AND	#213683	2168950	9/17/2015	2/26/2016			9.47
546	JAMES RIVER SOLUTIONS	VEHICLE FUEL	FUEL	020116	2/1/2016	2/12/2016			325.50
547	LOWE'S	GENERAL MATERIALS AND	SUPPLIES	020116	1/31/2016	2/12/2016			38.48
548	MANSFIELD OIL COMPANY OF GAINESVILLE, INC.	VEHICLE FUEL	FUEL	SQLCD/00138380	2/19/2016	2/26/2016			135.72
549	MO-JOHNS, INC.	PURCHASE OF SERVICES	PORTABLE TOILET	88808	2/15/2016	2/26/2016			60.00
550	PITNEY BOWES PURCHASE PWR	POSTAL SERVICES	8000-9090-0151-5654	44170785-011816	1/18/2016	2/5/2016			232.99
551	SCHNEIDER LABRATORIES INC	PURCHASE OF SERVICES	SOLIDS	156929	1/26/2016	2/19/2016			30.00
552	TRUSTPOINT INSURANCE, LLC	PROPERTY INSURANCE	RENEW POLICY	58410	2/16/2016	2/26/2016			100.00
553	USDA RURAL DEVELOPMENT	REDEMPTION OF INTEREST	RURAL DEV MONTHLY DEBT PYMT	FEB-16	2/25/2016	2/29/2016			1,908.58
554	VA INFORMATION TECHNOLOGIES AGENCY	TELECOMMUNICATIONS	LONG DISTANCE	T295412	1/29/2016	2/5/2016			84.59
555	VERIZON BUSINESS/MCI COMM SERVICE	TELECOMMUNICATIONS	PHONE	06221131	1/25/2016	2/5/2016			16.12
556	VERIZON	TELECOMMUNICATIONS	WIRELESS BILL	9759127499	1/19/2016	2/5/2016			187.06
557	WAGNER'S MOBILE GLASS & MIRROR	BLDGS EQUIP REP & MAINT	WINDSHIELD AND LABOR	I006381	1/21/2016	2/5/2016			215.00
558								<b>Total:</b>	<b>\$8,170.21</b>
559									
560								<b>505 FORK UNION SANITARY Fund Total:</b>	<b>\$11,221.63</b>
561								<b>Total Expenditures by Fund:</b>	<b>\$1,116,073.26</b>





**FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM**

**Meeting Date:** March 16, 2016

<b>AGENDA TITLE:</b>	Resolution Recognizing Aaron Dale Shifflett				
<b>MOTION(s):</b>	<b>I move the Fluvanna County Board of Supervisors adopt the resolution entitled "Recognizing Aaron Dale Shifflett for Award of Eagle Scout Status".</b>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Kelly Belanger Harris, Clerk to the Board of Supervisors				
<b>PRESENTER(S):</b>	Steve Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	Aaron has completed all the requirements and has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Resolution Recognizing Aaron Dale Shifflett for Award of Eagle Scout Status				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	N/A	N/A	N/A	N/A	N/A





**BOARD OF SUPERVISORS**

County of Fluvanna  
Palmyra, Virginia

**RESOLUTION No. 06-2016**

**A RESOLUTION RECOGNIZING AARON DALE SHIFFLETT  
AWARD OF EAGLE SCOUT STATUS**

*The Fluvanna County Board of Supervisors adopted the following resolution on Wednesday, March 16, 2016:*

**WHEREAS**, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910; and

**WHEREAS**, the Boy Scouts of America was founded to promote citizenship, training, personal development and fitness of individuals; and

**WHEREAS**, Aaron Dale Shifflett has completed all the requirements for becoming an Eagle Scout; and

**WHEREAS**, Aaron has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award; and

**WHEREAS**, Boy Scout Troop 138 will be convening an Eagle Scout Court of Honor on February 27, 2016 at 2:30 p.m. at Saints Peter and Paul Catholic Church, Palmyra, Virginia; and

**WHEREAS**, the Fluvanna County Board of Supervisors fully supports the programs of the Boy Scouts of America and recognizes the important services they provide to the youth of our Country.

**NOW, THEREFORE BE IT RESOLVED** that the Fluvanna County Board of Supervisors joins Aaron's family and friends in congratulating him on his achievements, the award of Eagle Scout status and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 16th of March, 2016, by the following vote:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					
Anthony P. O'Brien, Rivanna District	X					
John M. Sheridan, Columbia District	X					
Donald W. Weaver, Cunningham District	X					

*A Copy, teste:*

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*Kelly Belanger Harris, Clerk*  
Board of Supervisors  
Fluvanna County, Virginia

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*John M. Sheridan, Chair*  
Board of Supervisors  
Fluvanna County



## FLUVANNA COUNTY BOARD OF SUPERVISORS AGENDA ITEM

**Meeting Date:** March 16, 2016

<b>AGENDA TITLE:</b>	Resolution Recognizing Owen J. Leitzel				
<b>MOTION(s):</b>	<b>I move the Fluvanna County Board of Supervisors adopt the resolution entitled "Recognizing Owen J. Leitzel for Award of Eagle Scout Status".</b>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
				<b>XX</b>	
<b>STAFF CONTACT(S):</b>	Kelly Belanger Harris, Clerk to the Board of Supervisors				
<b>PRESENTER(S):</b>	Steve Nichols, County Administrator				
<b>RECOMMENDATION:</b>	Approve				
<b>TIMING:</b>	Routine				
<b>DISCUSSION:</b>	Owen has completed all the requirements and has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award.				
<b>FISCAL IMPACT:</b>	N/A				
<b>POLICY IMPACT:</b>	N/A				
<b>LEGISLATIVE HISTORY:</b>	N/A				
<b>ENCLOSURES:</b>	Resolution Recognizing Owen J. Leitzel for Award of Eagle Scout Status				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
	N/A	N/A	N/A	N/A	N/A





## BOARD OF SUPERVISORS

County of Fluvanna  
Palmyra, Virginia

### RESOLUTION No. 07-2016

#### A RESOLUTION RECOGNIZING OWEN J. LEITZEL AWARD OF EAGLE SCOUT STATUS

*The Fluvanna County Board of Supervisors adopted the following resolution on Wednesday, March 16, 2016:*

**WHEREAS**, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910; and

**WHEREAS**, the Boy Scouts of America was founded to promote citizenship, training, personal development and fitness of individuals; and

**WHEREAS**, Owen J. Leitzel has completed all the requirements for becoming an Eagle Scout; and

**WHEREAS**, Owen has been examined by an Eagle Scout Board of Review and deemed worthy of the Eagle Scout award; and

**WHEREAS**, Boy Scout Troop 154 will be convening an Eagle Scout Court of Honor on March 5, 2016 at 2:00 p.m. at Lake Christian Church, Palmyra, Virginia; and

**WHEREAS**, the Fluvanna County Board of Supervisors fully supports the programs of the Boy Scouts of America and recognizes the important services they provide to the youth of our Country.

**NOW, THEREFORE BE IT RESOLVED** that the Fluvanna County Board of Supervisors joins Owen's family and friends in congratulating him on his achievements, the award of Eagle Scout status and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the 16<sup>th</sup> of March, 2016, by the following vote:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District	X					
Patricia B. Eager, Palmyra District	X					
Anthony P. O'Brien, Rivanna District	X					
John M. Sheridan, Columbia District	X					
Donald W. Weaver, Cunningham District	X					

*A Copy, teste:*

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*Kelly Belanger Harris, Clerk*  
Board of Supervisors  
Fluvanna County, Virginia

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*John M. Sheridan, Chair*  
Board of Supervisors  
Fluvanna County



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
AGENDA ITEM STAFF REPORT**

**Meeting Date:** March 16, 2016

<b>AGENDA TITLE:</b>	VRS Resolution for County Contribution Rate				
<b>MOTION(s):</b>	<b>I move to approve the Resolution to Set VRS Employer Contribution Rates of 8.35% for FY17 and FY18, effective July 1, 2016.</b>				
<b>AGENDA CATEGORY:</b>	Public Hearing	Action Matter	Presentation	Consent Agenda	Other
		<b>XX</b>			
<b>STAFF CONTACT(S):</b>	Gail Parrish, HR Manager				
<b>PRESENTER(S):</b>	Gail Parrish, HR Manager				
<b>RECOMMENDATION:</b>	approve				
<b>TIMING:</b>	Effective July 1, 2016				
<b>DISCUSSION:</b>	<p>The Virginia Retirement System (VRS) Board of Trustees adopted new employer contribution rates for FY 2017 and FY2018 at its meeting last fall.</p> <p>The Fluvanna County's current employer contribution rate is 10.58% and the employee's contribution rate is 5% of the employee's annual credible compensation.</p> <p>The Board of Trustees voted to change the County's contribution rate to 8.35% and the employee's contribution rate will remain the same of 5%. The change will be for two (2) fiscal years, FY17 and FY18.</p>				
<b>FISCAL IMPACT:</b>	Reduced employer cost of VRS contribution.				
<b>POLICY IMPACT:</b>					
<b>LEGISLATIVE HISTORY:</b>	VRS reviews and sets employer contribution rates every 2 years and requires a BOS approved resolution that the County will make the contribution at the rate set.				
<b>ENCLOSURES:</b>	Resolution				
<b>REVIEWS COMPLETED:</b>	Legal	Finance	Purchasing	HR	Other
		<b>XX</b>		<b>XX</b>	





**BOARD OF SUPERVISORS**

County of Fluvanna  
Palmyra, Virginia

**RESOLUTION No. 01-2016**

**A RESOLUTION TO SET VRS EMPLOYER CONTRIBUTION RATES**

At a regular meeting of the Fluvanna County Board of Supervisors held in the Fluvanna County Courts Building at 4:00 PM on Wednesday, March 16, 2016, the following resolution was adopted by the Board of Supervisors, the vote being as shown below and recorded in the minutes of the meeting.

**BE IT RESOLVED**, that Fluvanna County, employer code 5-5132, does hereby acknowledge that its contribution rates effective July 1, 2016 shall be based on the higher of a) the contribution rate in effect for FY 2017, or b) eighty percent of the results of the January 21, 2016 actuarial valuation of assets and liabilities as approved by the Virginia Retirement System Board of Trustees for the FY 2017 and FY 2018 biennium (the "Alternate Rate") provided that, at its option, the contribution rate may be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(I) resulting from the January 21, 2016 actuarial value of assets and liabilities the 8.35% Certified Rate; and

**BE IT ALSO RESOLVED**, that Fluvanna County, employer code 5-5132, does hereby certify to the Virginia Retirement System Board of Trustees that it elects to pay the following contribution rate effective July 1, 2016:

The Certified Rate of **8.35%**                       The Alternate Rate of \_\_\_\_\_%; and

**BE IT ALSO RESOLVED**, that Fluvanna County, employer code 5-5132, does hereby certify to the Virginia Retirement System Board of Trustees that it has reviewed and understands the information provided by the Virginia Retirement System outlining the potential future fiscal implications of any election made under the provisions of this resolution; and

**NOW, THEREFORE**, the officers of Fluvanna County, employer code 5-5132, are hereby authorized and directed in the name of Fluvanna County, employer code 5-5132, to carry out the provisions of this resolution, and said officers of Fluvanna County, employer code 5-5132, are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by Fluvanna County, employer code 5-5132, for this purpose.

**THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED** by the Fluvanna County Board of Supervisors at a regular meeting of the Board held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_:

SUPERVISORS	AYE	NAY	ABSTAIN	ABSENT	MOTION	SECOND
Mozell H. Booker, Fork Union District						
Patricia B. Eager, Palmyra District						
Anthony P. O'Brien, Rivanna District						
John M. Sheridan, Columbia District						
Donald W. Weaver, Cunningham District						

\_\_\_\_\_  
John M. Sheridan, Chair  
Fluvanna County Board of Supervisors

**CERTIFICATE**

I, Kelly Belanger Harris, Clerk of the Fluvanna County Board of Supervisors, certify that the foregoing is a true and correct copy of a resolution passed at a lawfully organized meeting of the County of Fluvanna held at Palmyra, Virginia at \_\_\_\_\_ o'clock on \_\_\_\_\_, 2016. Given under my hand and seal of the County of Fluvanna this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Kelly Belanger Harris, Clerk of the Board

**This resolution must be passed prior to July 1, 2016 and received by VRS no later than July 10, 2016.**



**CODE COMPLIANCE VIOLATION STATISTICS**

**February-2016**

Scott B. Miller, Code Compliance Officer

Complaint Number	Tax Map Number	Property Owner	Address	Date of Complaint	Violation Type	Status	Deadline	District
1503-04	51A-(A)-22	JWS Enterprises, LLC.	4985 James Madison Hwy.	9/16/2014	Improper Use	Court Conviction	Pending Abatement	Fork Union
1503-14	4-(A)-109A	Bahr, Kenneth	Richmond Rd. (Vacant)	3/23/2015	Improper Use	Pending (2nd)	03/23/2016	Columbia
1511-03	18-(A)-25B	Stevens, Roger	Thomas Farm La. (Vacant)	11/9/2015	Junk/Inoperable Vehicle	Extended	03/20/2016	Palmyra
1601-03	54-(A)-20, 25	VATN LLC.	2214 Stage Junction Rd.	1/21/2016	Tires	Cleared	02/21/2016	Columbia
1601-04	47-(8)-5	Sprouse Land Trust	599 Beals Ln.	1/28/2016	Trash, Junk	Extended	02/28/2016	Cunningham
1602-01	26-(17)-34	Law, Phillip e. & Jennifer A.	124 & 178 Antioch Ridge Dr.	2/10/2016	Violate Single Family	Cleared	03/10/2016	Cunningham
1602-02	7-(1)-7	Morris, T. Keith	3950 Boston Creek Dr.	2/11/2016	Excavation	Cleared	03/11/2016	Cunningham
1602-03	4-(23)-16	Crawford, Richard C. & Linda J.	1470 Oliver Creek Rd.	2/22/2016	Junk	Extended	03/22/2016	Palmyra
1604-04	36-(A)-68	Putnam, Palmer	1784 W. River Rd.	2/25/2016	Trash, Debris	Extended	03/25/2016	Cunningham
<b>MISCELLANEOUS</b>					<b>STATUS</b>	<b>DEFINITIONS</b>		
Biosolids Applied and Signs Displayed (36 properties)					Court Pending:	Summons to be issued		
Compliance with Tenaska Virginia Sound Levels 02/18/2016					Court:	Case is before Judge		
Fifty One (43) Signs Removed From Public Rights-Of-Way					Pending:	Violation Notice Sent		
Deliver packets to BOS, PC Members and Library					Permit Pending:	Applied for Permit to Abate Violation		
Facilitate communication with property owners regarding JRWA					Extended:	Extension Given/Making Progress to Abate Violations		
Meetings with Building Insp. Dept. and Dominion Va. Power-Bremo					Board:	Case is pending Board Approval		
Attend proceedings in Circuit Court regarding TM.22-(13)-7, Jones living Trust					Cleared:	Violation Abated		
Removed two (2) public hearing signs					Rezoning:	Property is in Rezoning Process		
					SUP Pending:	Special Use Permit Application made to Abate Violation		





# COUNTY OF FLUVANNA

*"Responsive & Responsible Government"*

P.O. Box 540  
Palmyra, VA 22963  
(434) 591-1910  
Fax (434) 591-1911  
www.fluvannacounty.org

## MEMORANDUM

**Date:** March 16, 2016  
**From:** Mary Anna Twisdale/ Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY16 Capital Reserve Balances

The FY16 Capital Reserve account balances are as follows:

### County Capital Reserve:

FY15 Carryover	\$15,970.00
<b>FY16 Beginning Budget:</b>	<b>\$100,000.00</b>
Less: HVAC Repairs at Various County Buildings 9.2.15	-\$42,900.00
Less: FSPCA Repairs 9.2.15	-73,700.00
Plus: Transfer from Unassigned Fund Balance 9.2.15	\$50,000.00
Less: Equipment Replacement at Carysbrook Sewage Pump Station 12.16.15	-\$35,000.00
<b>Available:</b>	<b>\$14,370.00</b>

### Schools Capital Reserve:

FY15 Carryover	\$203,733.00
<b>FY16 Beginning Budget:</b>	<b>\$125,000.00</b>
Less: Evacuation Chairs and Installation 10.21.15	-\$7,600.00
Less: School Board Office Roof Repair 12.16.15	-\$90,000.00
Less: New Clocks Fluvanna Middle School 12.16.15	-\$17,300.00



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Less: Replace Doors on Walk-in Cooler/Freezer Fluvanna Middle School 1.6.16	-\$8,090.00
Less: Transfer to CIP for Activity Bus Purchase 3.2.16	-12,500.00
<b>Available:</b>	<b>\$193,243.00</b>



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## MEMORANDUM

**Date:** March 16, 2016  
**From:** Mary Anna Twisdale/ Management Analyst  
**To:** Board of Supervisors  
**Subject:** FY16 BOS Contingency Balance

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The FY16 BOS Contingency line balance is as follows:

<b>Beginning Budget:</b>	<b>\$150,000.00</b>
Less: Rivanna River Renaissance Conference Funding Support 9.2.15	-\$500.00
Less: State Vet Fee for FSPCA 9.16.15	-\$250.00
*Less: Fire Ladder Truck Replacement 9.16.15	-\$50,000.00
Less: Advertising Columbia/Cunningham Schools 12.2.15	-\$2,500.00
Less: Pleasant Grove House Security System Installation 1.6.16	-\$3,100.00
Less: Legal Fees for Interjurisdictional Agreement	-\$6,900.00
<b>Available:</b>	<b>\$86,750.00</b>

\*Actual amount to be determined, not to exceed \$50,000.





**Culpeper District  
Fluvanna County Monthly Report  
March 2016**

**Preliminary Engineering**

PROJECT	LAST MILESTONE	NEXT MILESTONE	AD DATE
Route 53 Safety Improvements HSIP Project Rumble Strips	Right of Way	Advertisement	TBD
Route 53 Safety improvements at Route 618	Right of Way	Application for funding thru HB-2	TBD*
Roundabout at US 15 and Route 53	Right of Way NTP	Application for funding thru HB-2	TBD*
Route 600 North Boston Road	Authorize PE	Survey	TBD
Route 633 North Boston Road – Reconstruction	--	Project Scoping	2023
Route 629 Deep Creek Road– Bridge Replacement	--	Project Scoping	January 2018

\* Pending funding from HB-2

**Construction Activities**

**Bridge Projects**

- **Route 6 Rivanna River Bridge**—Bridge is currently closed. Complete demolition of old bridge. Continue work on Phase 2 Structure (Abutment and Pier Foundations). Completion July, 2016.

**Resurfacing Projects**

- **Plant Mix**—Project has been delayed, NTP March 14, 2016.

## Traffic Engineering Studies

### Completed

*None at this time*

### Under Review

- **Route 250- West of Rt. 15**  
Speed study; pending  
VDOT Study Number—065-0250-20160113-011
- **Route 600- Abby Road to Rt. 618**  
Safety review; pending  
VDOT Study Number—065-0600-20160201-007

## Maintenance Activities

VDOT Area Headquarter crews completed the following activities during the past month. For specific route activities, please contact the Charlottesville Residency Office.

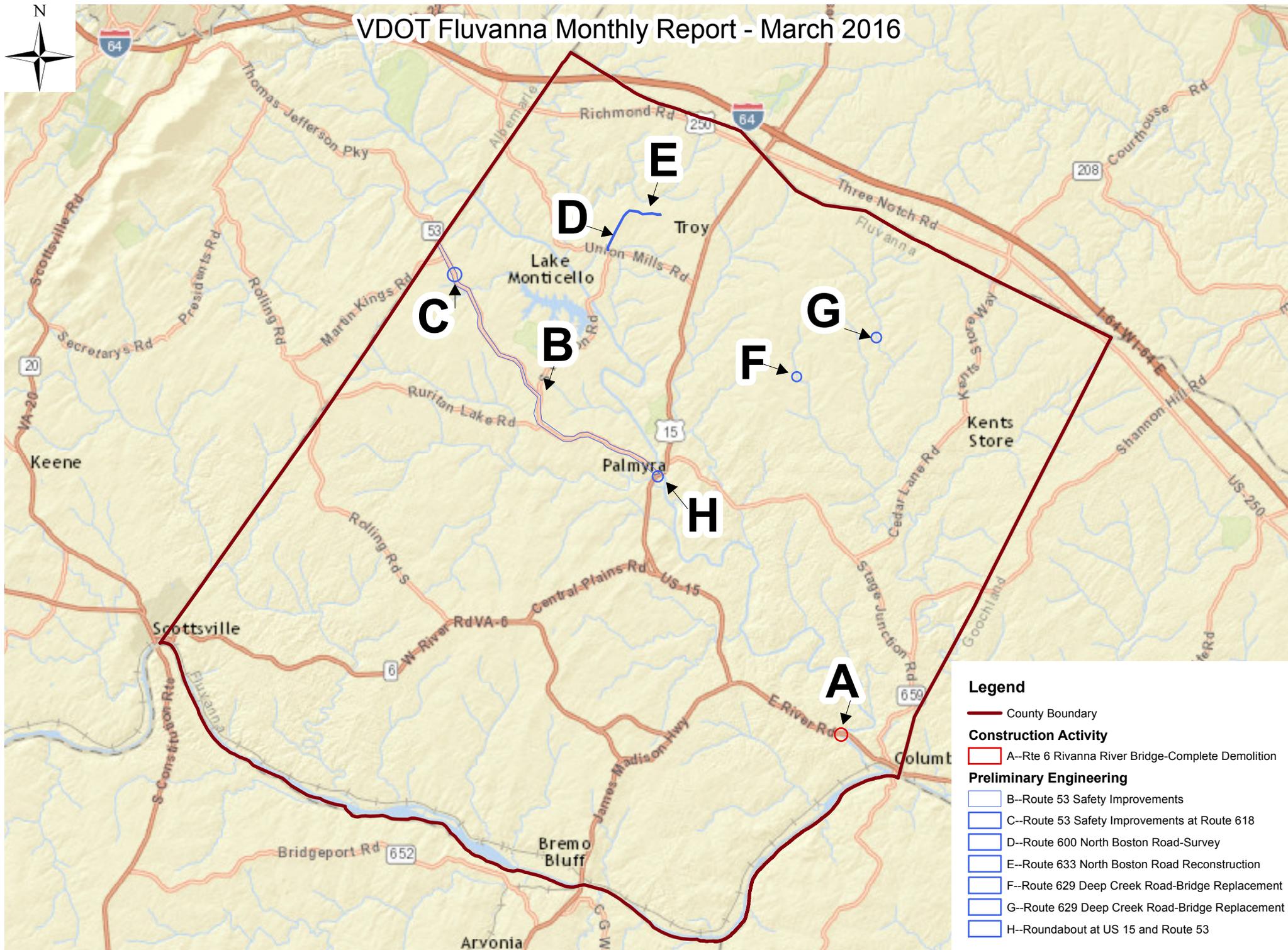
- Debris removal on 3 secondary routes
- Drainage repairs made on 3 primary routes and 6 secondary routes
- Machining on 4 NHS secondary routes
- Patching was performed on 2 primary routes and 14 secondary route
- Shoulders repaired on 2 secondary routes
- Trash removal on 2 primary routes
- Trimming on 2 primary routes and 5 secondary routes
- All areas have responded to multiple winter weather events

### BOS Manual Link:

[http://www.virginiadot.org/business/resources/local\\_assistance/BOSManual-2015.pdf](http://www.virginiadot.org/business/resources/local_assistance/BOSManual-2015.pdf)

Joel DeNunzio, P.E.  
Resident Engineer  
VDOT Charlottesville Residency  
434-293-0011

# VDOT Fluvanna Monthly Report - March 2016



- Legend**
- County Boundary
  - Construction Activity**
  - A--Rte 6 Rivanna River Bridge-Complete Demolition
  - B--Route 53 Safety Improvements
  - C--Route 53 Safety Improvements at Route 618
  - D--Route 600 North Boston Road-Survey
  - E--Route 633 North Boston Road Reconstruction
  - F--Route 629 Deep Creek Road-Bridge Replacement
  - G--Route 629 Deep Creek Road-Bridge Replacement
  - H--Roundabout at US 15 and Route 53

