

**FISCAL YEAR 2016 BUDGET
PROPOSAL
AND FY 2017-2020
PROJECTED BUDGETS
(*THE FIVE-YEAR FINANCIAL PLAN*)**



FY16 BUDGET

Table of Contents

A. INTRODUCTION

- County Administrator's Budget Letter
- Budget Calendar

B. BUDGET SUMMARY

- Budget Summary
- Budget Balance Worksheet

C. REVENUES

- Revenue Report

D. EXPENDITURES

General Government

- 8 - Board of Supervisors
- 9 - County Administration
- 10 - County Attorney
- 11 - Commissioner of Revenue
- 12 - Reassessment
- 13 - Treasurer
- 14 - Information Technology
- 15 - Finance
- 16 - Registrar/Board of Elections
- 17 - Human Resources

Judicial Administration

- 19 - General District Courts
- 20 - Juvenile Court Service Unit
- 21 - Clerk of the Circuit Court
- 22 - Circuit Court Judge
- 23 - Commonwealth's Attorney

Public Safety

- 25 - Sheriff's Department
- 26 - E9-1-1
- 27 - Fire & Rescue Squad
- 28 - State Dept. of Forestry
- 29 - Correction & Detention
- 30 - Building Inspections
- 31 - Emergency Management
- 32 - Animal Control

Public Works

- 34 - Litter Control Program
- 35 - Facilities

- 36 - General Services
- 37 - Public Works
- 38 - Convenience Center
- 39 - Landfill Post Closure

Health and Welfare

- 41 - Health
- 42 - VJCCCA
- 43 - CSA
- 44 - CSA Purchase of Services
- 45 - Social Services

Parks, Recreation and Cultural

- 47 - Parks & Recreation
- 48 - Library

Community Development

- 50 - County Planner
- 51 - Planning Commission
- 52 - Board of Zoning Appeals
- 53 - Economic Development
- 54 - VA Cooperative Extension
- 55 - Nonprofit Agencies

Non-Departmental

- 57 - Non-Departmental

E. SCHOOLS

F. DEBT SERVICE

G. CAPITAL IMPROVEMENTS PLAN (CIP)

H. UTILITY

I. FUSD

J. APPENDICES

- A – Local Rates & Revenue Comparison Report
- B – Fluvanna County Financial Information

INTRODUCTION



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

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February 4, 2015

COUNTY ADMINISTRATOR'S FISCAL YEAR 2016 BUDGET PROPOSAL AND FY 2017-2020 PROJECTED BUDGETS (*THE FIVE-YEAR FINANCIAL PLAN*)

To the Honorable Members of the Fluvanna County Board of Supervisors:

1. EXECUTIVE SUMMARY

a. I hereby present you and the citizens of Fluvanna County with the County Administrator's Fiscal Year (FY) 2016 Combined Operating and Capital Improvements Budget proposals, and Projected Operating and Capital Budgets for FY 2017-2020. For the first time, staff has added operating budget projections for four additional years (FY 17-20) into the budget development process to provide an overall five-year budget projection for Board consideration and planning.

b. The combined FY 2016 budget, totaling \$66,814,747 has reasonable and appropriate assumptions for revenues and expenditures to support the General Fund, Capital Improvement Fund, School Fund, Cafeteria Fund, and both utility funds. It is balanced on a real property tax rate of \$0.895 per \$100 of assessed value, which would result in a 4% tax increase for the average homeowner from this year's equalized rate of \$0.86. (FY15 Rate - \$0.88)

c. This budget endeavors to maintain and enhance critical services, provide stable funding for the school system, continue our investment in the County's deteriorating infrastructure, fund the James River Water Authority project, plan for the Zion Crossroads Water/Sewer System project, support human service needs, preserve quality of life assets, and fund organizations valued by the residents of Fluvanna County.

d. It should be noted, however, that public school system funding needs have not been fully addressed in this proposal since the Fluvanna County Public School's FY16 Budget Request has not yet been adopted by the School Board. The School System's formal budget request is expected to be presented to the Board of Supervisors on February 18, 2015.

2. ACKNOWLEDGEMENTS. The budget development process included the active participation and collaborative efforts of the Constitutional Officers, Agency Heads, Directors, and Department Heads. And I would like to especially recognize and thank Finance Director Eric Dahl, Management Analyst Mary Anna Twisdale, and Human Resources Manager Gail Parrish for their continuing expertise and long hours spent preparing this budget proposal.

3. THE FIVE-YEAR FINANCIAL PLAN

a. The Five-Year Financial Plan forecasts revenues and expenditures beginning with the proposed FY16 annual budget. The plan represents Fluvanna County's effort to quantify the impacts of future needs matched with a projection of available resources. Each year this plan is adopted by the Board of Supervisors, thereby indicating to the public the County's expected tax rates, operating costs, capital improvements, debt service requirements, school allocations and service level plans. Generally, the plan seeks to maintain or enhance all current budget guidelines and the Board's adopted initiatives, unless the Board of Supervisors takes action to direct a different path.

b. Economic trends and conditions are also factored into assumptions used in developing expenditure and revenue projections. Forecasts for subsequent years rely on previous year expenditures and revenues as a starting point. Increases and decreases are itemized for specific, known changes, and summarized with inflation factors for the majority of normal operational spending.

c. When reviewing the plan, it is important to remember that only the first year is adopted and appropriated by the Board of Supervisors. The remaining years of the plan are based on current programmatic and financial conditions. The dollar totals or positions in the plan are likely to change, but, if current needs and conditions remain relatively constant, the overall direction and emphasis reflected in the plan should remain consistent.

4. BUDGET DEVELOPMENT PRIORITIES. In structuring this budget plan, my priorities were to:

- a. Perform a rigorous review of all budgets areas,
- b. Continue improvements in Service, Efficiency, and Effectiveness (SEE),
- c. Provide for adequate maintenance of County facilities and recreation areas,
- d. Incorporate the cost of new or upgraded capital infrastructure projects in current and future budget years,
- e. Support staff with adequate pay and benefit plans,
- f. Develop a strong five-year budget projection for planning purposes.

5. BUDGET OVERVIEW

a. There are many budget pressures facing Fluvanna County in the coming fiscal year and beyond, including:

- ✓ Decreasing Federal and State funding, especially for schools.
- ✓ Expanding, and unfunded, Federal and State mandates.
- ✓ Increasing cost of services.
- ✓ Aging infrastructure that requires significant maintenance.



- ✓ Water and sewer infrastructure needs in growth areas to support business development.
- ✓ Our high existing debt load.
- ✓ A shrinking general fund balance with which to support capital expenditure needs without resorting to debt financing.

b. Population growth has dramatically slowed from previous decades when Fluvanna County was one of the fastest growing counties in the Commonwealth. Recently released Weldon-Cooper Center figures show that Fluvanna County’s population increased by just 279 residents from 2010 to 2014, a very modest growth of 1.1%. Coinciding with lower population growth and the national recession was a significant downturn in new home construction. Although permits for new construction increased from a total of 76 in 2013 to 87 in 2014, those figures are still well below the between 150 and 200 permits per year in 2006 and 2007. Business and industrial building construction permits have similarly declined over the same period.

c. As a result, we will again see an increase in real estate taxes while we are still recovering from an historic national recession. However, the additional revenue is essential to support core programs, provide adequate human service program support to our citizens, and prepare for needed infrastructure projects that can, over time, lead to a more equitable balance in our County’s tax base.

County of Fluvanna
AVERAGE REAL ESTATE ASSESSED VALUES

Category	Total Value	Units	Average Value	Avg Tax Bill CY14	Avg Tax Bill CY15*
Single Family	\$2,165,196,700	13,732	\$157,675	\$1,388	\$1,411
Multiple Family	\$4,023,400	18	\$223,522	\$1,967	\$2,001
Commercial	\$36,457,200	70	\$520,817	\$4,583	\$4,661
Agricultural	\$476,925,900	1,623	\$293,854	\$2,586	\$2,630

* Proposed

6. 2014 REASSESSMENT. The Board of Supervisors adopted a plan to conduct real estate reassessments biennially beginning in Calendar Year 2014. The result of that reassessment, effective on January 1, 2015, was a 2.11% increase in real estate values, leading to a \$251,000 increase in FY15 revenues to augment our declining Fund Balance. That ~2% growth coupled with the proposed \$0.895 tax rate will result in over \$850,000 in additional revenue to support this FY 2016 budget.

7. REVENUES

a. This budget maintains real and personal property collection rates from the FY 2015 Combined Budget. Collection rates used for real property taxes are 96.5%, with collection rates for personal property taxes steady at 92.5%.

b. General Fund Revenues increased almost \$1 million compared to the FY 2015 amended budget. The substantial increase was largely due to two factors:

- More than \$850,000 increase in operating revenues resulting from a 2% increase in property values and an increase in the real property tax rate from \$0.88 to \$0.895 per \$100 of assessed value.
- A projected revenue increase of \$150,000 from the planned EMS Cost Recovery Program.

8. EXPENDITURES

a. Many special programs in departmental and agency budget requests have been delayed in this budget. In addition, most departments will see an approximate 10% decrease in funding for routine operations (Total reductions of ~\$400,000 from operating budget requests).

b. Expenditure increases in the FY16 Budget are primarily the result of a:

- Approximately \$330,000 increase in local funding for Fluvanna County Public Schools.
- An additional \$155,000 for full-year funding of nighttime EMS contract personnel to augment our volunteer rescue services, seven days a week.
- \$300,000 increase in operating costs for the Central Virginia Regional Jail.
- \$300,000 increase in costs for CSA youth services.
- \$400,000 increase in Debt Service for the Middle School renovation projects.

9. CAPITAL PROJECTS FUND

a. Because of the significant budget pressures we face in FY 2016, difficult decisions were made to recommend only a few essential capital items for funding next year. Many proposed projects have been delayed until later fiscal years

b. Although lower in FY 2016, the five-year FY 2016-2020 Capital Improvements Plan retains ongoing funding of reserves for:

- County government and Public Schools System emergent maintenance needs,
- Ongoing replacement plans for school buses,

- Sheriff’s Office vehicles,
- Student Transport and other school system vehicles,
- County support vehicles.

c. The FY 2016 capital budget also includes funding for:

- E911 Server Consolidation and Disaster Recovery Project
- Emergency Medical System Wireless Link Upgrade project
- Essential building maintenance projects
- Floor Covering Replacement for the School System

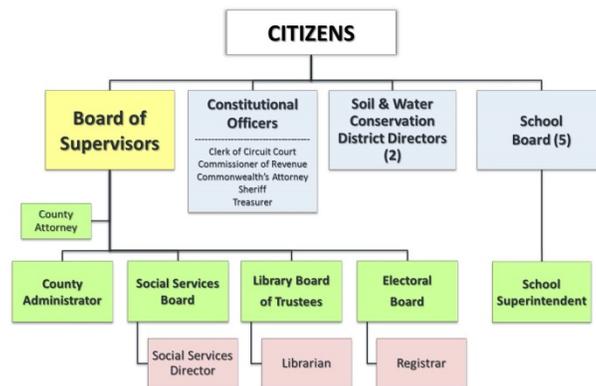
10. EMPLOYEE PAY AND BENEFITS PLAN

a. Attracting and retaining high quality, staff members through competitive pay and benefits continues to be one of my high priorities. In 2013, the County began a multiyear process of bringing the salaries of County staff back up to more competitive levels with counterparts throughout the region. We have made significant progress in that regard, including raising many hourly rates so that no staff member makes less than \$10.00 per hour and by providing general and targeted raises to correct significant pay deficiencies in some positions.

b. However, the significant budget challenges we face in FY16 may preclude any across-the-board raises or cost of living increases. Instead, I am recommending staff bonuses of \$500 for full-time employees (\$250 for part-time employees), half of which would be paid in FY15 and the remainder in FY16. The use of this bonus-only strategy during FY16 will provide employees with additional pay, while minimizing increases to baseline requirements in our future year budgets.

c. We also provide other important employment benefits for County employees. Chief among them is the robust health plan through Anthem-The Local Choice which provides three plan options and a tiered employer contribution amount. Fortunately, we expect the County’s health insurance plan rates to hold steady in FY16, a fact that will help most employees.

County Organization



11. COUNTY STAFFING NEEDS

a. The FY16 budget funds a number of new or realigned staff positions, including:

- Full-year funding for the new School Resource Officer position approved by the Board of Supervisors in FY15.
- An additional full-time Benefits Specialist position in the Department of Social Services.
- Conversion of an Administration part-time position to full-time to support the planned Emergency Medical Services Cost Recovery Program.
- Funding for designation of a Chief Deputy Clerk in the office of the Clerk of the Circuit Court.

b. Other important personnel requests that were not able to be funded in this FY16 budget included:

- A paralegal position in the office of the Commonwealth's Attorney.
- Two full-time positions in the E911 Communications Center.
- An additional Facilities Maintenance staff member.
- Conversion of a Convenience Center part-time position to full-time.
- A full-time Office Associate position in the Department of Social Services.

c. While not included in this year's budget requests or proposal, there are other County staff positions that should be addressed to maintain efficiency while managing increasing staff workloads. These additional staff needs include:

- Public Utilities Department: With potential water and sewer infrastructure projects looming, it is clear that Fluvanna County will need additional staff to manage our new systems. An alternative would be to contract for system support dependent upon a review of potential costs and benefits.
- Assistant/Deputy County Administrator: This position has been vacant for several years and is needed to efficiently manage increasing workload in the County Administrator's office. A Deputy County Administrator would also assume supervision of a number of special functions and departments (e.g., Human Resources, Information Technology, and others) that were realigned under the County Administrator following the vacancy.

12. FUTURE REVENUE SOURCES

a. Almost 70% of current Fluvanna County revenue comes from local sources, predominantly real estate and personal property taxes. In 2014, Fluvanna County began an important discussion of potential additional revenue sources that may be necessary to adequately fund future budget needs. As a result, the Board of Supervisors directed staff to investigate and report on a number of potential new revenue sources, including:

- Business, Professional, and Occupational License (BPOL) License Fees
- Emergency Medical System Cost Recovery Program
- Expanded Development Proffer Guidelines
- Potential implementation of a Meals Tax
- Building inspections, development, and other service fees

b. None of these potential revenue sources alone would meet our growing revenue requirements, but additions to the County's revenue stream may lead to a more balanced tax base. New revenue sources may also help moderate the need for future real estate and/or personal property tax rate increases.

c. County staff has been researching these sources and the Board has had ongoing discussions to determine which, if any, of these revenue sources to formally pursue. The EMS Cost Recovery Program is now proceeding to the Board for a formal Public Hearing and potential adoption, which could bring an additional \$400,000 to \$700,000 in insurance reimbursement revenue.

13. FLUVANNA COUNTY STRATEGIC PLAN

a. At the Board of Supervisor's Planning Retreat in January 2014, the Board developed and subsequently adopted a new county Mission and Vision, and four strategic initiatives (shown below).

Mission

Fluvanna County is committed to providing an excellent quality of life for our citizens and businesses through the delivery of competitive public services and programs in an efficient and effective manner.

Vision

Fluvanna County...The heart of central Virginia and your gateway to the future. A great place to live, learn, work, and play!

Strategic Initiatives (2014-2015)

1. Foster Economic Well-Being

Capitalize on Fluvanna County's location, heritage, healthy mix of assets, and natural resources to grow, diversify and strengthen the economic well-being of county citizens and businesses.

2. Practice Good Governance

Good governance means focusing on the county's mission, performing defined roles and government functions effectively and being accountable to the citizens of Fluvanna County.

3. Strengthen Community Partnerships

To be effective, the Fluvanna County BoS must have a positive and interactive relationship with county residents and must be committed to assisting residents gain a greater understanding of their county government.

4. Fund the Future

To make the future happen in Fluvanna County will require a commitment to identifying and utilizing the range of county revenue options authorized by the Commonwealth of Virginia.

b. The Supervisors, staff members, other board and commission members, and citizens have been working diligently over the past year to implement many of the objectives associated with these new strategic initiatives. The current actions and milestones for each strategic initiative can be reviewed on the county website.

14. CITIZEN INVOLVEMENT INITIATIVES

a. Fluvanna County is blessed with many talented, dedicated, and engaged citizens. They provide special skills and experience to augment our excellent, and very busy, County staff in key areas and on special projects. I highlighted a few of those citizen engagement opportunities in my FY15 budget proposal and I am pleased to report that a number of those initiatives have been successfully implemented or completed.



- Senior Resources and Services: The Fluvanna Partnership for Aging Committee developed *A Guide to Senior Resources – In and Around Fluvanna* in collaboration with many community partners. This guide was created to assist seniors, and their families, friends, and care givers in finding needed resources. It can also be helpful when you are seeking information about community activities, health care services, financial advice or assistance, or a broad range of other topics. The guide can be found online on the County's website (see Senior Resources) or in print version available in the County Administrator's Office.

- Market Fluvanna! Work Group: In 2014, a collaborative work group of staff, citizen, and local organization representatives developed a comprehensive **Market Fluvanna! Contest**. The contest was an overwhelming successful with over 175 participants submitting artistic, written, and multi-media entries for judging. The effort culminated with a rousing Awards Ceremony and Reception at the Fluvanna County Library on January 24, 2015. The winning entries will soon be available for viewing on the County's website, and many of the products will be incorporated into Fluvanna County community and business marketing efforts.
- County Volunteer Coordinator: Last year I proposed establishment of a **Community Volunteer Coordinator** position to help coordinate volunteer opportunities, serve as an information conduit, and as a central clearing house and resource for volunteer needs and activities in our county. The Board approved that proposal and we are actively recruiting for a candidate to fill that volunteer role.
- Annual Report to the Citizens of Fluvanna County: As part of the Board of Supervisor's Strategic Initiatives adopted in 2014, County staff has been developing an **Annual Report to the Citizens**, an informative guide to County Government and the many services and accomplishments of your County departments and agencies. The report has been completed and will be posted on the County website in the coming days. The hard copy version is currently at the printers. Copies will be available at future Board of Supervisor meetings and other community events throughout the year.

b. **Looking for a way to serve in our community?** Fluvanna County has more than 35 boards, commissions, and committees on which citizens can serve. Visit the County website for a full listing of citizen positions on Boards, Commissions, and Committees. The website also has a listing of many volunteer opportunities with local agencies and non-profits.

15. IN SUMMARY

Fiscal Year 2016 presents many funding challenges and difficult choices about what we value in our community and what we can afford to include in the Fluvanna County budget. My staff and I stand ready to support your budget deliberations, your review process to formally adopt a budget, and your efforts to plan for Fluvanna's future needs.

I am privileged to have the continuing opportunity to serve as your County Administrator. Your County staff and I are *committed to serving our community...and exceeding expectations!*

Respectfully submitted,



Steven M. Nichols
County Administrator



FY16 BUDGET CALENDAR

Holiday - Offices Closed
 Offices Close at Noon

DAY	DATE	DESCRIPTION	TIME/LOCATION	S	M	T	W	Th	F	Sa
Aug-2014										
Fri	08/01/14	CIP Packet Release	11:00am; Email Finance	3	4	5	6	7	8	9
Wed	08/06/14	BOS Regular Meeting	4:00 & 7:00pm; Circuit Court	10	11	12	13	14	15	16
Fri	08/29/14	Capital Budget & CIP Submissions Due To Finance	5:00 pm; Email Finance	17	18	19	20	21	22	23
				24	25	26	27	28	29	30
				31						
Sep-2014										
Wed	09/03/14	BOS Regular Meeting	4:00 pm; Circuit Court		1	2	3	4	5	6
Mon	09/08/14	Co Admin CIP Review Committee	2:00 pm; Morris Room	7	8	9	10	11	12	13
Wed	09/17/14	BOS Regular Meeting	7:00 pm; Circuit Court	14	15	16	17	18	19	20
				21	22	23	24	25	26	27
				28	29	30				
Oct-2014										
Wed	10/01/14	BOS Regular Meeting	4:00 pm; Circuit Court			1	2	3	4	
Wed	10/08/14	Planning Commission Work Session - CIP Review	7:00 pm; Morris Room	5	6	7	8	9	10	11
Wed	10/15/14	BOS Regular Meeting	7:00 pm; Circuit Court	12	13	14	15	16	17	18
Fri	10/31/14	Operating Budget Kick-Off	TBD	19	20	21	22	23	24	25
				26	27	28	29	30	31	
Nov-2014										
Wed	11/05/14	BOS Regular Meeting	4:00 pm; Circuit Court							1
Wed	11/05/14	BOS Work Session - School Board Budget Brief	7:00 pm; Circuit Court	2	3	4	5	6	7	8
Wed	11/12/14	Planning Commission Work Session - CIP Review	7:00 pm; Morris Room	9	10	11	12	13	14	15
Wed	11/19/14	BOS Regular Meeting	7:00 pm; Circuit Court	16	17	18	19	20	21	22
Mon	11/24/14	Planning Commission - CIP Public Hearing/Recommendation	7:00 pm; Circuit Court	23	24	25	26	27	28	29
Tue	11/25/14	Operating Budgets Due To Finance	5:00 pm; Email Finance	30						
Dec-2014										
Mon	12/01/14	Oper. Budget Reviews w/ Co Adm, DHs, Con Officers thru 12/17	Times TBD; Morris Room		1	2	3	4	5	6
Wed	12/03/14	BOS Regular Meeting	4:00 pm; Circuit Court	7	8	9	10	11	12	13
Wed	12/03/14	BOS Work Session - TBD (As Needed)	7:00 pm; Circuit Court	14	15	16	17	18	19	20
Wed	12/17/14	BOS Regular Meeting	7:00 pm; Circuit Court	21	22	23	24	25	26	27
				28	29	30	31			
Jan-2015										
Wed	01/07/15	BOS Regular Meeting	4:00 pm; Circuit Court				1	2	3	
Wed	01/07/15	BOS Work Session -TBD (As Needed)	7:00 pm; Circuit Court	4	5	6	7	8	9	10
Wed	01/21/15	BOS Regular Meeting	7:00 pm; Circuit Court	11	12	13	14	15	16	17
Tues	01/27/15	BOS Budget Briefs (2 on 2) 01/27 - 01/30	TBD; Morris Room	18	19	20	21	22	23	24
				25	26	27	28	29	30	31
Feb-2015										
Wed	02/04/15	BOS Regular Meeting - Co Adm's Oper./Capital Budget & CIP Prst.	4:00 pm; Circuit Court	1	2	3	4	5	6	7
Wed	02/04/15	BOS Budget Work Session - Revenue/Expenditures & Agency Prst.	7:00 pm; Circuit Court	8	9	10	11	12	13	14
Wed	02/04/15	School Board Work Session - Superintendent's Budget	5:30 pm; School Board	15	16	17	18	19	20	21
Wed	02/11/15	BOS Budget Work Session - Non-Profit/ Regional Agency Prst.	7:00 pm; Circuit Court	22	23	24	25	26	27	28
Wed	02/11/15	School Board Meeting - Public Hearing and Budget Adoption	6:30pm; School Board							
Wed	02/18/15	BOS Regular Meeting & Presentation of Adopted FCPS Budget	7:00 pm; Circuit Court							
Wed	02/18/15	Board Sets Maximum Proposed Tax Rate	7:00 pm; Circuit Court							
Wed	02/25/15	BOS Budget Work Session - Constitutional Officers Brief	7:00 pm; Circuit Court							
Thur	02/26/15	Newspaper Advertisement of Maximum Proposed Tax Rate								
Mar-2015										
Wed	03/04/15	BOS Regular Meeting	4:00 pm; Circuit Court	1	2	3	4	5	6	7
Wed	03/11/15	BOS Budget Work Session - CIP	7:00 pm; Circuit Court	8	9	10	11	12	13	14
Wed	03/18/15	BOS Regular Meeting - Set Advertised Operating Budget and CIP	7:00 pm; Circuit Court	15	16	17	18	19	20	21
Wed	03/25/15	BOS Budget Work Session - TBD (As Needed)	TBD; Circuit Court	22	23	24	25	26	27	28
Thu	03/26/15	Newspaper Advertisement Dates		29	30	31				
Apr-2015										
Wed	04/01/15	BOS Public Hearing - Proposed Tax Rate	4:00 pm; Circuit Court			1	2	3	4	
Wed	04/01/15	BOS Budget Work Session - TBD (As Needed)	7:00 pm; Circuit Court	5	6	7	8	9	10	11
Thu	04/02/15	Newspaper Advertisement Dates		12	13	14	15	16	17	18
Wed	04/08/15	BOS Public Hearing - Operating Budget and CIP	7:00 pm; Circuit Court	19	20	21	22	23	24	25
Wed	04/15/15	BOS Regular Meeting - Operating Budget and CIP Adoption	7:00 pm; Circuit Court	26	27	28	29	30		

BUDGET SUMMARY

	A	C	D	E	H	I	K	L	M	N	O
	 FY16 BUDGET PLAN County of Fluvanna	BUDGET YEAR				FUTURE BUDGET PROJECTIONS					
		FY15 Amended Budget	FY16 Budget Reqs. (Eq. Rate)	FY16 COAD Proposed Ver. 18	Increase/ (Decrease) (E - C)	Percent Change	FY17 (2% Inflation)	FY18 (2% Inflation)	FY19 (2% Inflation)	FY20 (2% Inflation)	
3	Real Property Tax Rate	\$0.880	\$0.860	\$0.895	96.5%	=Coll. Rate	\$1.05	\$1.06	\$1.06	\$1.11	
4	Personal Property Tax Rate	\$4.15	\$4.15	\$4.15	92.5%	=Coll. Rate	\$4.15	\$4.15	\$4.15	\$4.15	
5	Revenues over Expenditures	\$0	(\$4,619,432)	(\$0)			\$57,315	\$86,537	(\$13,212)	\$35,454	
6	EXPENDITURES										
7	GENERAL GOVERNMENT										
8	Board of Supervisors	\$280,862	\$185,082	\$169,082	(\$111,780)	-39.80%	\$177,027	\$188,767	\$179,718	\$191,458	
9	County Administration	242,464	272,951	266,398	23,934	9.87%	\$273,451	\$271,001	\$273,951	\$271,001	
10	County Attorney	180,000	180,000	156,000	(24,000)	-13.33%	\$156,000	\$156,000	\$156,000	\$156,000	
11	Commissioner of Revenue	356,447	354,320	344,631	(11,816)	-3.31%	\$347,620	\$347,620	\$347,620	\$347,620	
12	Reassessment	78,750	100,000	100,000	21,250	26.98%	\$94,172	\$40,700	\$50,097	\$100,700	
13	Treasurer	474,790	471,447	451,554	(23,236)	-4.89%	\$460,347	\$458,747	\$460,347	\$458,747	
14	Information Technology	409,216	416,729	403,576	(5,640)	-1.38%	\$398,989	\$392,889	\$396,389	\$429,889	
15	Finance	346,437	346,905	344,589	(1,848)	-0.53%	\$346,655	\$346,655	\$346,655	\$346,655	
16	Registrar/Board of Elections	240,539	220,087	208,092	(32,447)	-13.49%	\$232,887	\$227,977	\$227,977	\$218,857	
17	Human Resources	92,928	118,447	91,342	(1,586)	-1.71%	\$93,447	\$118,447	\$93,447	\$93,447	
18	JUDICIAL ADMINISTRATION										
19	General District Courts	8,100	8,137	7,323	(777)	-9.59%	\$8,137	\$8,137	\$8,137	\$8,137	
20	Juvenile Court Service Unit	2,860	2,860	2,574	(286)	-10.00%	\$2,860	\$2,860	\$2,860	\$2,860	
21	Clerk of the Circuit Court	599,133	617,820	602,595	3,462	0.58%	\$606,517	\$607,117	\$606,517	\$607,117	
22	Circuit Court Judge	38,928	61,273	40,226	1,298	3.33%	\$42,195	\$42,195	\$42,195	\$44,695	
23	Commonwealth's Attorney	409,881	478,920	414,182	4,301	1.05%	\$413,477	\$410,602	\$410,602	\$410,602	
24	PUBLIC SAFETY										
25	Sheriff's Department	2,372,188	2,424,507	2,370,479	(1,709)	-0.07%	\$2,416,603	\$2,416,603	\$2,416,603	\$2,408,103	
26	E-911	808,014	916,458	793,676	(14,338)	-1.77%	\$873,707	\$935,588	\$939,088	\$935,588	
27	Fire & Rescue Squad	878,080	1,095,617	769,496	(108,584)	-12.37%	\$944,496	\$944,496	\$944,496	\$944,496	
28	State Dept. of Forestry	9,053	9,053	9,053	0	0.00%	\$9,053	\$9,053	\$9,053	\$9,053	
29	Correction & Detention	1,093,097	1,865,230	1,442,238	349,141	31.94%	\$1,791,576	\$1,791,576	\$1,791,576	\$1,791,576	
30	Building Inspections	244,634	243,779	242,447	(2,187)	-0.89%	\$243,779	\$243,779	\$243,779	\$243,779	
31	Emergency Management	544,580	727,047	717,617	173,037	31.77%	\$720,897	\$722,897	\$724,897	\$726,897	
32	Animal Control	246,502	247,829	246,348	(154)	-0.06%	\$247,829	\$247,829	\$247,829	\$247,829	
33	PUBLIC WORKS										
34	Litter Control Program	24,769	25,569	8,569	(16,200)	-65.40%	\$25,569	\$8,569	\$25,569	\$8,569	
35	Facilities	803,203	892,256	812,806	9,603	1.20%	\$855,440	\$855,440	\$855,440	\$855,440	
36	General Services	527,300	588,950	588,950	61,650	11.69%	\$588,950	\$588,950	\$588,950	\$588,950	
37	Public Works	252,460	250,240	248,250	(4,210)	-1.67%	\$250,240	\$250,240	\$250,240	\$250,240	
38	Convenience Center	145,154	175,623	139,890	(5,264)	-3.63%	\$175,623	\$175,623	\$175,623	\$175,623	
39	Landfill Post Closure	37,500	30,000	30,000	(7,500)	-20.00%	\$30,000	\$30,000	\$30,000	\$30,000	
40	HEALTH AND WELFARE										
41	Health	257,435	257,310	257,310	(125)	-0.05%	\$257,310	\$257,310	\$257,310	\$257,310	
42	VJCCCA	6,585	6,585	6,585	0	0.00%	\$6,585	\$6,585	\$6,585	\$6,585	
43	CSA	86,352	104,249	83,705	(2,647)	-3.07%	\$104,049	\$84,049	\$84,049	\$84,049	
44	CSA Purchase of Services	1,973,001	2,486,713	2,286,713	313,712	15.90%	\$2,486,713	\$2,486,713	\$2,486,713	\$2,486,713	
45	Social Services	2,274,506	2,355,931	2,305,590	31,084	1.37%	\$2,363,431	\$2,355,931	\$2,355,931	\$2,355,931	
46	PARKS, RECREATION AND CULTURAL										
47	Parks & Recreation	472,481	505,803	457,555	(14,926)	-3.16%	\$471,203	\$471,203	\$471,203	\$501,203	
48	Library	288,438	300,724	299,724	11,286	3.91%	\$313,140	\$311,840	\$309,340	\$354,172	
49	COMMUNITY DEVELOPMENT										
50	County Planner	341,168	345,336	340,961	(207)	-0.06%	\$343,586	\$343,586	\$343,586	\$403,371	
51	Planning Commission	27,793	32,837	32,837	5,044	18.15%	\$32,837	\$32,837	\$34,775	\$34,775	
52	Board of Zoning Appeals	1,700	1,700	1,700	0	0.00%	\$1,700	\$1,700	\$1,700	\$1,700	
53	Economic Development	128,823	115,860	114,255	(14,568)	-11.31%	\$116,360	\$116,360	\$118,360	\$137,669	
54	VA Cooperative Extension	76,536	111,115	78,950	2,414	3.15%	\$111,115	\$78,950	\$78,950	\$78,950	
55	Nonprofit Agencies	527,075	611,132	528,152	1,077	0.20%	\$528,152	\$528,152	\$528,152	\$528,152	
56	NONDEPARTMENTAL										
57	Nondepartmental	236,648	250,000	250,000	13,352	5.64%	\$250,000	\$250,000	\$250,000	\$250,000	
58	Staff Pay Plan Wedge	4,769	250,000	45,000	40,231	843.59%	\$0	\$0	\$0	\$0	
59	Staff Health Insurance Wedge	2,490	112,708	8,485	5,995	-240.76%	\$85,000	\$85,000	\$85,000	\$85,000	
60	VRS & GL Wedge	12,279	0	0	(12,279)	0.00%	\$75,000	\$0	\$75,000	\$0	
61	Water System Oper. Wedge	0	0	0	0	0.00%	\$250,000	\$250,000	\$250,000	\$250,000	
62	Inflation Wedge	0	0	0	0	0.00%	\$412,474	\$820,023	\$1,235,089	\$1,657,561	
63	SUBTOTAL Operating	\$18,465,948	\$21,175,139	\$19,119,505	\$653,557	3.54%	\$21,036,198	\$21,320,596	\$21,819,898	\$22,377,069	
64	SCHOOLS										
65	Local/County	15,251,745	16,495,653	15,583,091	331,346	2.17%	17,184,318	17,684,318	18,184,318	18,684,318	
66	State	19,427,405	19,096,059	19,096,059	(331,346)	-1.71%	19,096,059	19,096,059	19,096,059	19,096,059	
67	Federal	1,042,286	1,042,286	1,042,286	0	0.00%	1,042,286	1,042,286	1,042,286	1,042,286	
68	Other Local	760,500	760,500	760,500	0	0.00%	760,500	760,500	760,500	760,500	
69	SUBTOTAL Schools	\$36,481,936	\$37,394,498	\$36,481,936	\$0	0.00%	\$38,083,163	\$38,583,163	\$39,083,163	\$39,583,163	
70	DEBT SERVICE										
71	County (Existing)	698,131	683,623	683,623	(14,508)	-2.08%	623,741	619,329	630,366	570,426	
72	Schools (Existing)	6,625,964	7,042,026	7,042,026	416,062	6.28%	7,176,891	7,094,159	6,947,738	6,925,948	
73	Water Debt Service Wedge	300,000	635,000	255,000	(45,000)	-15.00%	905,000	905,000	905,000	905,000	
74	SUBTOTAL Debt Service	\$7,624,095	\$8,360,649	\$7,980,649	\$356,554	4.68%	\$8,705,632	\$8,618,488	\$8,483,104	\$8,401,374	
75	CIP										
76	County	6,283,291	3,952,460	449,085	(5,834,206)	-92.85%	500,000	750,000	500,000	1,000,000	
77	School	8,781,870	1,334,238	509,238	(8,272,632)	-94.20%	500,000	750,000	500,000	1,000,000	
78	Capital Reserve	580,027	675,000	256,250	(323,777)	-55.82%	675,000	675,000	675,000	675,000	
79	SUBTOTAL Capital	\$15,645,188	\$5,961,698	\$1,214,573	(\$14,430,615)	-92.24%	\$1,675,000	\$2,175,000	\$1,675,000	\$2,675,000	
80	ENTERPRISE										
81	Utility Fund	213,783	219,418	215,183	1,400	0.65%	215,183	215,183	215,183	215,183	
82	FUSD	394,533	374,650	374,650	(19,883)	-5.04%	396,483	406,033	397,183	397,283	
83	School Cafeteria Fund	1,428,251	1,428,251	1,428,251	0	0.00%	1,428,251	1,428,251	1,428,251	1,428,251	
84	SUBTOTAL Enterprise	\$2,036,567	\$2,022,319	\$2,018,084	(\$18,483)	-0.91%	\$2,039,917	\$2,049,467	\$2,040,617	\$2,040,717	
85	EXPENDITURES TOTAL	\$80,253,734	\$74,914,303	\$66,814,747	(\$13,438,987)	-16.75%	\$71,539,910	\$72,746,714	\$73,101,781	\$75,077,322	
86	REVENUES										
87	OPERATING REVENUE										
88	Real Property	19,393,590	19,461,932	20,253,987	860,397	4.44%	23,761,661	24,467,722	24,467,722	26,006,572	
89	Public Utilities	4,360,626	4,283,878	4,455,915	95,289	2.19%	5,269,401	5,371,148	5,423,251	5,705,391	
90	Personal Property	4,551,164	4,549,868	4,549,868	(1,296)	-0.03%	4,623,085	4,696,302	4,769,519	4,842,736	
91	Delinquent Taxes	800,000	800,000	800,000	0	0.00%	800,000	800,000	800,000	800,000	
92	Other Local	4,952,821	4,873,818	4,873,818	(79,003)	-1.60%	4,856,291	4,856,291	4,856,291	4,856,291	
93	Commonwealth	6,354,998	6,418,835	6,418,835	63,837	1.00%	6,465,903	6,465,903	6,465,903	6,465,903	
94	Federal	107,318	104,680	104,680	(2,638)	-2.46%	104,680	104,680	104,680	104,680	
95	County Funds Investment Wedge	0	0	0	0	#DIV/0!	20,000	25,000	30,000		

	A	B	C	D	E	F
1	FY16 Budget Balancing Worksheet				Updated: Jan 31, 2015	
2	TOTAL ADJUSTED BUDGET BALANCE (A - B):					\$0
3	COAD Changes to Budget Requests			BOS Budget Adjustments		
4	A. TOTAL ADDITIONAL REVENUE:			\$0		
5	Real Estate \$0.01 =	\$275,455	\$0.895		\$0.895	\$0
6	Personal Property \$0.05 =	\$88,213	\$4.15		\$4.15	\$0
7	Fund Balance Withdrawal					\$0
8	B. TOTAL EXPENDITURE OPTIONS:			\$0		
9	Board of Supervisors	Special Studies, Facilitator, Advertising	(\$16,000)			
10	County Administration	-10% Ops	(\$1,378)			
11	County Attorney	Legal Costs	(\$24,000)			
12	Commissioner of Revenue	Prof Svcs, Cell Phone, -10% Ops	(\$6,889)			
13	Reassessment		\$0			
14	Treasurer	Prof Svcs, Advertise, Phone, -10% Ops	(\$17,793)			
15	Information Technology	Reg Cabling, Office 365, -10% Ops	(\$23,393)			
16	Finance	-10% Ops	(\$1,675)			
17	Registrar/Board of Elections	Add'l Elections Staff, -10% Ops	(\$15,225)			
18	Human Resources	Salary Survey, -10% Ops	(\$27,105)			
19	General District Courts	-10% Ops	(\$814)			
20	Juvenile Court Service Unit	-10% Ops	(\$286)			
21	Clerk of the Circuit Court	OT Pay, Bank Chrg, Maint, Print, -10% Ops	(\$15,225)			
22	Circuit Court Judge	Jurors, Telecomm, -10% Ops	(\$21,048)			
23	Commonwealth's Attorney	Paralegal, New Staff costs, -10% Ops	(\$64,738)			
24	Sheriff's Department	-10% Ops	(\$31,924)			
25	E-911	New Staff (2), -10% Ops	(\$122,982)			
26	Fire & Rescue Squad	Amb Rechassis, New Ops	(\$326,121)			
27	State Dept. of Forestry		\$0			
28	Correction & Detention		\$0			
29	Building Inspections	-10% Ops	(\$1,333)			
30	Emergency Management	Vol Training, -10% Ops	(\$9,330)			
31	Animal Control	-10% Ops	(\$1,482)			
32	Litter Control Program	Earth Day	(\$17,000)			
33	Facilities	New FT Staff (1), -10% Ops	(\$79,450)			
34	General Services		\$0			
35	Public Works	-10% Ops	(\$1,990)			
36	Convenience Center	PT to FT Staff (1), -10% Ops	(\$45,733)			
37	Landfill Post Closure		\$0			
38	Health		\$0			
39	VJCCA		\$0			
40	CSA	Community Study, -10% Ops	(\$20,544)			
41	CSA Purchase of Services	Ops Reduction	(\$248,671)			
42	Social Services	New Admin Staff (1), -10% Admin Ops	(\$50,341)			
43	Parks & Recreation	Munis, Cell Ph, Furn, ATV, Turf, -10% Ops	(\$48,248)			
44	Library	Office Supplies	(\$1,000)			
45	County Planner	-10% Ops	(\$2,625)			
46	Planning Commission		\$0			
47	Board of Zoning Appeals		\$0			
48	Economic Development	-10% Ops	(\$1,605)			
49	VA Cooperative Extension	Commercial Kitchen Equipment	(\$32,165)			
50	Nonprofit Agencies	Various Agencies	(\$82,980)			
51	Nondepartmental		\$0			
52	Staff Pay Plan Wedge	3% COLA Raise to \$250 Bonus Only	(\$205,000)			
53	Staff Health Insurance Wedge	10% Health Ins Cost Increase	(\$112,708)			
54						
55	Schools	New Staff (3), Tech, Pay, Health Ins	(\$912,562)			
56						
57	Debt Service		\$0			
58	CIP	Multiple projects deferred	\$0			
59	Sewer		\$0			
60	FUSD		\$0			
61						

REVENUES

ACCOUNTS FOR:			FY12	FY13	FY14	FY15 YTD	FY15	FY16
GENERAL FUND			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	CO ADMIN
1 REAL ESTATE TAXES								
10000001	311111	R E 2011 - 1ST	319,026	83,112	34,733	13,671	0	0
10000001	311112	R E 2011 - 2ND	8,439,947	101,801	46,528	17,668	0	0
10000001	311121	R E 2012 - 1ST	8,710,394	351,858	83,603	24,243	0	0
10000001	311122	R E 2012 - 2ND	104,152	8,879,767	114,015	31,173	0	0
10000001	311131	R E 2013 - 1ST	0	8,706,135	281,186	47,675	0	0
10000001	311132	R E 2013 - 2ND	0	119,828	8,755,656	51,772	0	0
10000001	311133	R E 2014 - 1ST	0	0	9,473,019	206,672	500,000	0
10000001	311134	R E 2014 - 2ND	0	0	141,079	9,471,374	9,696,795	0
10000001	311135	R E 2015 - 1ST	0	0	0	0	9,696,795	500,000
10000001	311136	R E 2015 - 2ND	0	0	0	0	0	10,126,994
10000001	311137	R E 2016 - 1ST	0	0	0	0	0	10,126,993
10000001	311995	OVERPAYMENT OF TAXES	(100,852)	(31,160)	(19,014)	15,039	0	0
10000001	311996	ROLLBACK TAXES	644	3,060	13,142	0	1,000	1,000
10000001	311997	TAX REBATES PER COR	0	0	0	0	(20,000)	(20,000)
TOTAL	REAL ESTATE TAXES		17,473,310	18,214,400	18,923,945	9,879,288	19,874,590	20,734,987
2 REAL & PERSONAL PUBLIC SERVICE UTILITY								
10000002	312111	PS CORP 2011 - 1ST	2,760	0	0	0	0	0
10000002	312112	PS CORP 2011 - 2ND	1,513,598	0	0	0	0	0
10000002	312121	PS CORP 2012 - 1ST	1,610,353	0	0	0	0	0
10000002	312122	PS CORP 2012 - 2ND	5	1,390,507	0	0	0	0
10000002	312131	PS CORP 2013 - 1ST	0	1,988,502	0	0	0	0
10000002	312132	PS CORP 2013 - 2ND	0	0	2,034,649	0	0	0
10000002	312133	PS CORP 2014 - 1ST	0	0	2,224,399	(20,082)	0	0
10000002	312134	PS CORP 2014 - 2ND	0	0	0	2,034,054	2,180,313	0
10000002	312135	PS CORP 2015 - 1ST	0	0	0	0	2,180,313	0
10000002	312136	PS CORP 2015 - 2ND	0	0	0	0	0	2,227,958
10000002	312137	PS CORP 2016 - 1ST	0	0	0	0	0	2,227,957
TOTAL	REAL & PERSONAL PUBLIC SERVICE UTILITY		3,126,717	3,379,009	4,259,048	2,013,972	4,360,626	4,455,915
3 PERSONAL PROPERTY TAXES								
10000003	313111	P P 2011 - 1ST	185,796	43,727	28,208	3,576	0	0
10000003	313112	P P 2011 - 2ND	2,082,655	63,774	39,154	5,051	0	0
10000003	313121	P P 2012 - 1ST	2,003,076	235,703	70,164	7,151	0	0
10000003	313122	P P 2012 - 2ND	39,978	2,194,979	91,706	13,362	0	0
10000003	313131	P P 2013 - 1ST	0	2,081,551	206,908	38,166	0	0
10000003	313132	P P 2013 - 2ND	0	52,273	2,236,064	64,090	0	0
10000003	313133	P P 2014 - 1ST	0	0	2,071,557	142,391	300,000	0

ACCOUNTS FOR:				FY12	FY13	FY14	FY15 YTD	FY15	FY16
GENERAL FUND				ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	CO ADMIN
10000003	313134		P P 2014 - 2ND	0	0	53,755	2,072,544	2,275,582	0
10000003	313135		P P 2015 - 1ST	0	0	0	0	2,275,582	300,000
10000003	313136		P P 2015 - 2ND	0	0	0	0	0	2,274,934
10000003	313137		P P 2016 - 1ST	0	0	0	0	0	2,274,934
TOTAL	PERSONAL PROPERTY TAXES			4,311,506	4,672,008	4,797,517	2,346,330	4,851,164	4,849,868
	4 MOBILE HOME TAXES								
10000004	314111		M H 2011 - 1ST	590	128	162	93	0	0
10000004	314112		M H 2011 - 2ND	5,628	253	179	93	0	0
10000004	314121		M H 2012 - 1ST	5,201	1,008	355	98	0	0
10000004	314122		M H 2012 - 2ND	222	5,798	453	128	0	0
10000004	314131		M H 2013 - 1ST	0	5,579	942	208	0	0
10000004	314132		M H 2013 - 2ND	0	243	6,245	219	0	0
10000004	314133		M H 2014 - 1ST	0	0	5,570	568	0	0
10000004	314134		M H 2014 - 2ND	0	0	313	5,279	10,094	0
10000004	314135		M H 2015 - 1ST	0	0	0	0	10,094	0
10000004	314136		M H 2015 - 2ND	0	0	0	0	0	8,459
10000004	314137		M H 2016 - 1ST	0	0	0	0	0	8,459
TOTAL	MOBILE HOME TAXES			11,641	13,009	14,218	6,686	20,188	16,918
	5 MACHINERY & TOOLS TAXES								
10000005	315112		M&T 2011 - 2ND	2,307	0	0	0	0	0
10000005	315121		M&T 2012 - 1ST	2,322	116	0	0	0	0
10000005	315122		M&T 2012 - 2ND	0	2,438	0	0	0	0
10000005	315131		M&T 2013 - 1ST	0	6,364	0	0	0	0
10000005	315132		M&T 2013 - 2ND	0	0	7,987	0	0	0
10000005	315133		M&T 2014 1ST HALF	0	0	6,208	1,639	0	0
10000005	315134		M&T 2014 2ND HALF	0	0	0	7,732	4,450	0
10000005	315135		M&T 2015 1ST HALF	0	0	0	0	4,450	0
10000005	315136		M&T 2015 2ND HALF	0	0	0	0	0	4,450
10000005	315137		M&T 2016 - 1ST	0	0	0	0	0	4,450
TOTAL	MACHINERY & TOOLS TAXES			4,630	8,918	14,195	9,371	8,900	8,900
	11 PROP TX PENALTIES & INTEREST								
10000011	316001		PENALTIES-ALL PROPERTY TAXES	285,145	276,140	239,357	140,562	280,000	250,000
10000011	316002		INTEREST-ALL PROPERTY TAXES	102,626	104,637	81,743	79,061	100,000	100,000
TOTAL	PROP TX PENALTIES & INTEREST			387,770	380,776	321,100	219,623	380,000	350,000

ACCOUNTS FOR: GENERAL FUND			FY12 ACTUALS	FY13 ACTUALS	FY14 ACTUALS	FY15 YTD ACTUALS	FY15 BUDGET	FY16 CO ADMIN
12 OTHER LOCAL TAXES								
10000012	317002	LOCAL SALES AND USE TAXES	1,220,109	1,270,176	1,406,065	582,619	1,289,273	1,300,000
10000012	317003	SALES TAX-COLUMBIA&SCOTTSVILLE	(3,071)	(3,034)	(3,003)	(1,462)	0	(1,000)
10000012	317201	CONSUMER UTIL TAXES (ELEC/GAS)	418,280	423,000	440,464	215,985	420,000	420,000
10000012	317204	COMMUNICATION TAXES	855,141	857,409	842,819	349,732	860,000	840,000
10000012	317205	GROSS RECEIPTS TAX - UTILITY	93,220	145,046	100,563	31,392	100,000	100,000
10000012	317601	BANK STOCK TAXES	47,637	47,282	52,939	0	47,000	50,000
10000012	317701	RECORDATION TAXES ON DEEDS	253,686	272,347	187,733	145,563	300,000	250,000
10000012	317702	TAX ON WILLS	87,487	71,751	57,453	43,200	75,000	75,000
10000012	317999	ADMIN FEE VEHICLE LICENSE	688,726	745,234	715,553	47,577	720,000	715,000
TOTAL	OTHER LOCAL TAXES		3,661,216	3,829,212	3,800,585	1,414,607	3,811,273	3,749,000
13 PERMITS/FEES/LICENSES								
10000013	318304	LAND USE APPLICATION FEES	310	534	653	702	500	700
10000013	318305	PROPERTY TRANSFER FEE	888	906	833	555	900	900
10000013	318311	DOG TAGS	17,622	17,077	18,038	4,389	17,000	17,000
10000013	318316	REZONING	1,500	14,860	1,972	8,025	2,500	3,000
10000013	318317	ZONING AND SUBDIVISION PERMITS	15,775	15,450	16,550	9,050	16,000	17,000
10000013	318318	BUILDING PERMITS	91,508	114,276	106,782	63,578	110,000	120,000
10000013	318319	SIGN PERMITS (PLANNING)	1,085	1,550	2,105	620	2,000	1,500
10000013	318320	STREET SIGN INSTALLATION	0	43	339	0	0	0
10000013	318328	CONCEALED WEAPON PERMIT FEES	9,842	18,387	13,387	8,726	12,000	13,000
10000013	318333	CONSERVATION EASEMENT FEE	2,250	0	750	50	1,000	250
10000013	318334	ADDRESS PLATE FEES	6,390	6,541	7,065	4,590	6,500	6,500
10000013	318337	SITE PLAN REVIEW	11,953	8,950	7,650	7,100	9,000	10,000
10000013	318338	VARIANCES	0	0	0	550	0	0
10000013	318340	MISCELLANEOUS REQUESTS	337	490	542	847	0	500
10000013	318341	SUBDIVISION & PLAT REVIEW	9,550	6,925	6,275	7,275	5,000	6,000
10000013	318342	SPECIAL USE PERMITS	34,410	18,618	48,000	18,100	25,000	20,000
10000013	318343	LAND DISTURBING PERMITS	32,861	32,625	30,981	15,253	38,000	30,000
10000013	318344	GIS PARCEL FEE	1,400	965	0	50	1,000	500
10000013	318345	ROAD MAINTENANCE AGREEMENT	0	200	0	0	0	0
10000013	318346	DEDICATION COMMON LAND REVIEW	0	0	0	125	0	0
10000013	318347	HOMEOWNER'S ASSOCIATION REVIEW	50	0	815	200	0	0
10000013	318348	SOIL REVIEW WELL & SEPTIC (HD)	1,575	600	3,425	5,325	1,000	2,500
10000013	318349	GIS SERVICES & PRODUCTS	125	220	110	75	200	200

ACCOUNTS FOR: GENERAL FUND			FY12 ACTUALS	FY13 ACTUALS	FY14 ACTUALS	FY15 YTD ACTUALS	FY15 BUDGET	FY16 CO ADMIN
10000013	318350	RECREATION PROGRAM FEES	58,588	0	0	0	0	0
10000013	318435	REPLACEMENT E911 ADDRESS PLATES	31	1,273	301	31	0	100
10000013	319626	LOCAL JURY FEES - CLERK OFFICE	0	5,649	4,562	1,860	0	0
10000013	319652	SALE OF PUBLICATIONS	0	0	180	0	0	0
TOTAL	PERMITS/FEES/LICENSES		298,051	266,139	271,315	157,075	247,600	249,650
14 FINES & FORFEITURES								
10000014	319401	INTEREST FINES AND FORFEITURES	226	27,182	35,250	8,248	500	25,000
10000014	319404	COURT FINES AND FORFEITURES	26,159	3,349	2,564	1,427	30,000	500
10000014	319405	COURT APPOINTED ATTY REFUNDS	0	(305)	(1,052)	0	0	0
TOTAL	FINES & FORFEITURES		26,384	30,225	36,762	9,675	30,500	25,500
15 REVENUE USE MONEY/PROPERTY								
10000015	319502	INTEREST ON INVESTMENTS	206	0	0	0	0	0
10000015	319503	INTEREST MONEY MARKET ACCOUNT	3,763	4,946	2,992	5,816	3,000	4,000
10000015	319521	RENTAL OF GENERAL PROPERTY	30,506	55,302	46,703	28,497	49,000	49,000
TOTAL	REVENUE USE MONEY/PROPERTY		34,474	60,248	49,694	34,314	52,000	53,000
16 CHARGES FOR SERVICES								
10000016	318350	RECREATION PROGRAM FEES	0	60,040	68,346	32,799	55,000	56,000
10000016	318600	CMGDN COMMUNITY GARDEN DONATIONS	3,939	0	0	0	0	0
10000016	318601	DOGPK DOG PARK DONATIONS	465	0	0	0	0	0
10000016	318604	EQTRL EQUESTRIAN TRAIL FUND	2,369	0	0	0	0	0
10000016	318606	PARKS & REC RENTALS	0	4,822	11,971	11,130	9,000	11,000
10000016	318609	DONATIONS	0	1,152	75	132	0	0
10000016	318622	AMUSE AMUSEMENT TICKETS	13,237	16,128	21,196	12,611	17,000	18,000
10000016	318625	PROGRAM SPONSORSHIPS	0	2,768	1,428	4,157	3,000	3,000
10000016	318625	BLFLD ATHLETIC PROGRAM SPONSORSHIPS	3,442	0	0	0	0	0
10000016	318637	FCCC FCCC PROGRAM EQUIP DONATIONS	799	0	0	0	0	0
10000016	318638	LCRS LACROSSE PROGRAM SPONSORSHIP	229	0	0	0	0	0
10000016	318642	KITE KITE FESTIVAL	1,050	0	0	0	0	0
10000016	318643	CARN CARNIVAL	4,224	0	0	0	0	0
10000016	319620	FEES OF CLERK OF CIRCUIT COURT	0	400	0	0	0	0
10000016	319622	COURTHOUSE SECURITY FEES	23,771	27,228	26,919	19,188	26,000	27,000
10000016	319623	COURTHOUSE MAINTENANCE FEES	6,569	6,494	6,199	4,287	7,000	7,500
10000016	319624	LAW LIBRARY FEES	2,110	1,591	1,495	798	1,700	1,800
10000016	319625	DNA TESTING	271	271	239	192	300	250

ACCOUNTS FOR: GENERAL FUND			FY12 ACTUALS	FY13 ACTUALS	FY14 ACTUALS	FY15 YTD ACTUALS	FY15 BUDGET	FY16 CO ADMIN	
10000016	319627		CLERK LOCAL COPY FEES	2,862	1,543	2,016	1,233	1,500	1,500
10000016	319628		CIRCUIT CT CLERK PASSPORT POST	1,170	1,326	1,559	879	1,100	1,500
10000016	319629		COMMONWEALTH'S ATTORNEY FEES	1,731	1,668	1,602	1,387	1,000	1,600
10000016	319630		ANIMAL FRIENDLY FEES-DMV	769	703	1,006	1	750	750
10000016	319641		LIBRARY FINES	12,523	13,998	12,444	6,382	12,000	13,000
10000016	319682		LANDFILL RECEIPTS	84,505	79,102	75,670	44,573	80,000	80,000
10000016	319683		LANDFILL - RECYCLING	591	965	2,805	1,313	1,500	2,000
TOTAL	CHARGES FOR SERVICES			166,626	220,199	234,970	141,061	216,850	224,900
18 MISCELLANEOUS REVENUE									
10000018	318900		CSA LOCAL	26,217	18,177	21,458	3,553	20,000	18,000
10000018	319831		EXPENDITURE REFUNDS	35,449	10,514	24,503	11,617	10,000	10,000
10000018	319905		SALE OF SALVAGE AND SURPLUS	0	4,309	32,698	10,112	10,000	10,000
10000018	319906		LIEN SURPLUS	0	0	15,951	0	5,000	2,500
10000018	319911		OTHER	(1,318)	16,913	18,947	1,655	5,000	5,000
10000018	319923		BANKRUPTCY RECOVERY	11,192	13,485	13,643	7,475	5,000	10,000
TOTAL	MISCELLANEOUS REVENUE			71,541	63,398	127,201	34,412	55,000	55,500
19 RECOVERED COSTS									
10000019	316003		TAX LIEN ADMINISTRATIVE FEES	12,180	17,805	21,080	10,240	16,000	16,000
10000019	316004	DMV	DMV STOP FEES	12,060	17,960	20,951	10,220	16,000	16,000
10000019	319617		JUROR REIMBURSEMENT	5,525	0	0	0	0	0
10000019	319632		SHERIFF'S CONTRACTUAL SERV FEE	42,149	97,278	58,055	21,047	30,000	60,000
10000019	319635		EMS REVENUE RECOVERY	0	0	0	0	0	150,000
10000019	319681	ALIED	ALLIED WASTE TRASH PICKUP	85,290	25,200	25,200	14,700	25,200	25,200
10000019	319912		ADMINISTRATIVE FEES	6,236	3,820	4,792	2,830	4,000	4,500
10000019	319913		BAD CHECK FEES	3,560	2,710	2,740	1,540	3,500	2,500
10000019	340000		INSURANCE RECOVERY	31,080	12,588	27,705	21,117	29,810	10,000
TOTAL	RECOVERED COSTS			198,080	177,361	160,523	81,694	124,510	284,200
22 STATE - NON CATEGORICAL AID									
10000022	322103		MOTOR VEHICLE CARRIER'S TAXES	34,935	42,371	43,236	42,613	43,000	43,000
10000022	322104		MOBILE HOME TITLING TAXES	7,366	3,293	3,737	6,805	3,000	2,500
10000022	322105		RECORDATION TAXES	92,155	95,103	85,510	18,627	100,000	80,000
TOTAL	STATE - NON CATEGORICAL AID			134,455	140,766	132,483	68,046	146,000	125,500
23 STATE - SHARED EXPENSES									

ACCOUNTS FOR:				FY12	FY13	FY14	FY15 YTD	FY15	FY16
GENERAL FUND				ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	CO ADMIN
10000023	323100	COMAT	COMMONWEALTH'S ATTORNEY	242,637	241,393	256,371	105,704	248,000	275,613
10000023	323200	SHERF	SHERIFF	904,304	947,664	966,631	450,628	975,000	971,039
10000023	323300	COMRV	COMMISSIONER OF THE REVENUE	102,632	109,217	114,480	46,794	112,000	113,730
10000023	323400	TREAS	TREASURER	113,304	116,421	126,844	51,640	119,000	127,353
10000023	323600	VOTER	REGISTRAR/ELECTORAL BOARDS	49,332	39,811	41,503	0	40,000	40,000
10000023	323700	CIRCT	CLERK OF THE CIRCUIT COURT	267,637	275,915	276,282	109,025	246,000	246,906
TOTAL	STATE - SHARED EXPENSES			1,679,845	1,730,423	1,782,111	763,791	1,740,000	1,774,641
24 STATE - CATEGORICAL AID									
10000024	322109		PPTRA REIMBURSEMENT	2,996,570	2,996,570	2,996,570	1,558,309	2,996,570	2,996,570
10000024	322110		AUTO RENTAL REVENUE	5,076	2,467	5,225	2,788	2,500	2,500
10000024	324000		STATE REVENUE RECEIVED	6,923	0	5,910	92,880	0	0
10000024	324001	RECPR	TECHNOLOGY FUNDS - CIRCCTCLRK	0	0	0	0	37,720	14,000
10000024	324003		LIB OF VA SECURITY GRT CLERK	17,263	0	8,855	0	0	0
10000024	324010	VICWT	VICTIM/WITNESS STATE GRANT	0	0	29,679	0	0	0
10000024	324015	VJCCA	VJCCA GRANT OFFICE ON YOUTH	6,543	6,268	6,585	4,938	6,500	6,500
10000024	324105		SPAY AND NEUTER TAX	388	0	0	86	250	250
10000024	324201	STFRE	STATE FIRE PROGRAM	68,456	76,900	76,909	0	61,610	61,000
10000024	324202	12WEP	EMERGENCY SERVICES E911	0	0	1,399	0	0	0
10000024	324202	E911O	EMERGENCY SERVICES E911	56,581	37,558	61,776	36,629	60,000	60,000
10000024	324203	24LFE	FOUR FOR LIFE	24,727	24,980	25,197	0	24,590	25,000
10000024	324302	LTRCL	LITTER CONTROL	6,898	9,714	7,620	8,569	8,569	8,000
10000024	324402		ENVIRONMENTAL FEE -HEALTH DEPT	0	0	3,800	0	0	0
10000024	324403		HEALTH DEPT SEPTIC & WELL FEE	0	315	0	0	0	0
10000024	324610	CSA	CSA STATE FUNDING	1,406,422	998,641	1,298,998	354,084	1,206,109	1,285,124
10000024	324801	LIBAD	LIBRARY AID	52,350	49,956	59,739	48,435	64,580	60,000
TOTAL	STATE - CATEGORICAL AID			4,648,198	4,203,369	4,588,262	2,106,719	4,468,998	4,518,944
33 FEDERAL - CATEGORICAL AID									
10000033	324111	BPVST	USDOJ BULLET PROOF VEST GRANT	0	1,834	589	0	2,638	0
10000033	324703		GRANT FOR ART COUNCIL	0	0	0	5,000	0	0
10000033	324703	ARTS	GRANT FOR ART COUNCIL	5,000	5,000	5,000	0	5,000	5,000
10000033	333000	LEMPG	FEDERAL REVENUE RECEIVED	0	0	7,500	0	0	0
10000033	333001		VEC FEDERAL - BOARD OF ELEC	1,000	17,274	0	0	0	0
10000033	333114	VICWT	VICTIM/WITNESS COORD. GRANT	22,260	29,679	0	7,642	29,680	29,680
10000033	333512	COST	COST ALLOCATION SOCIAL SERVICE	72,443	56,362	55,764	0	70,000	70,000
TOTAL	FEDERAL - CATEGORICAL AID			100,703	110,148	68,853	12,642	107,318	104,680

ACCOUNTS FOR:				FY12	FY13	FY14	FY15 YTD	FY15	FY16
GENERAL FUND				ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	CO ADMIN
90	NON REVENUE SOURCES								
10000090	343150		RESERVE - GRANT CONTINGENCY	0	0	0	0	25,000	25,000
TOTAL	NON REVENUE SOURCES			0	0	0	0	2,207,793	983,323
TOTAL	GENERAL FUND			36,335,147	37,499,608	39,582,784	19,299,306	40,520,517	41,607,104

ACCOUNTS FOR:			FY12	FY13	FY14	FY15 YTD	FY15	FY16
SOCIAL SERVICES			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	CO ADMIN
24 STATE - CATEGORICAL AID								
10500024	324600	VPA STATE REVENUE	507,236	459,269	492,745	262,351	609,037	602,736
TOTAL	STATE - CATEGORICAL AID		507,236	459,269	492,745	262,351	609,037	602,736
33 FEDERAL - CATEGORICAL AID								
10500033	333500	VPA FEDERAL REVENUE	772,037	757,963	837,929	485,701	805,954	861,122
TOTAL	FEDERAL - CATEGORICAL AID		772,037	757,963	837,929	485,701	805,954	861,122
90 NON REVENUE SOURCES								
10500090	340100	TRANSFER FROM GENERAL FUND	723,318	726,245	834,895	0	859,515	841,732
TOTAL	NON REVENUE SOURCES		723,318	726,245	834,895	0	859,515	841,732
TOTAL	SOCIAL SERVICES		2,002,591	1,943,476	2,165,569	748,052	2,274,506	2,305,590

EXPENDITURES

BOARD OF SUPERVISORS															
OBJ	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-20
401114	BOARD COMPENSATION	45,046	40,800	40,800	40,800	40,800	46,400	46,400		Half year at \$12K for Chair, \$10K for Others	52,000	52,000	54,500	54,500	Chair \$12K/Mbr \$10K, then Chair \$12.5K/Mbr \$10.5K
402100	FICA	2,846	2,413	2,628	2,455	2,455	2,883	2,883		Half year at \$12K for Chair, \$10K for Others	3,978	3,978	4,169	4,169	
402210	VRS	0	0	0	0	0	0	0			0	0	0	0	
402300	MEDICAL INSURANCE	18,120	25,216	25,873	30,199	30,199	30,199	30,199			30,199	30,199	30,199	30,199	
402700	WORKER'S COMPENSATION	0	0	37	38	0	0	0			0	0	0	0	
403100	PROFESSIONAL SERVICES	95,205	87,550	52,703	55,400	57,000	71,500	57,000	45,000	RFC Year End Financial Audit	45,000	45,000	45,000	45,000	
									5,000	Fin. Advisory Svcs (Morgan Keegan)	5,000	5,000	5,000	5,000	
									7,000	OPEB Study	0	7,000	0	7,000	
									10,000	Special Studies/Reports	10,000	10,000	10,000	10,000	
									4,500	Facilitator for BOS Retreat	0	4,500	0	4,500	
403100	PROFESSIONAL SERVICES	106,281	138,361	214,747	120,000	0	0	0	0	12DAV - Davenport Case Legal Costs	0	0	0	0	
403500	PRINTING AND BINDING	1,252	62	774	100	100	200	200	80	Business Cards (2 orders @ \$40 ea)	80	120	80	120	
									120	Birthday Cards (Staff)	0	120	0	120	
403600	ADVERTISING	5,251	1,473	1,667	4,000	3,500	3,500	2,000	3,500	Advertising	2,000	2,000	2,000	2,000	
405210	POSTAL SERVICES	179	151	409	400	400	400	400	400	Postal	400	400	400	400	
405230	TELECOMMUNICATIONS	1,203	1,589	2,713	3,920	3,420	4,100	4,100	1,440	MyFi Cards - 3 @ -\$40/mo x 12)	1,440	1,440	1,440	1,440	
									1,980	Cell Phones - 3 @ \$55/mo x12)	1,980	1,980	1,980	1,980	
									680	Replacements	0	680	0	680	
405307	PUBLIC OFFICIALS LIABILITY	7,220	6,959	7,133	7,250	7,250	7,250	7,250	7,250	Public Official Liability Ins	7,250	7,250	7,250	7,250	
405410	LEASE/RENT	6	0	0	0	0	0	0	0		0	0	0	0	
405510	MILEAGE ALLOWANCES	752	114	720	1,000	1,000	1,000	1,000	1,000	Mileage Allowance	1,000	1,000	1,000	1,000	
405530	SUBSISTENCE & LODGING	3,950	1,625	2,445	3,500	3,500	4,500	4,500	2,700	VACo Conference (3 mbrs x \$900 each)	2,700	2,700	2,700	2,700	
									1,200	Other Training (2 mbrs x \$600 each)	1,200	1,200	1,200	1,200	
									600	VACo Supv Forum (2 @ \$300)	600	0	600	0	
405540	CONVENTION AND EDUCATIC	1,968	450	1,110	1,250	1,250	1,650	1,650	750	VACo Conf Fee (3 x \$250 each)	750	750	750	750	
									300	VACo Chair Institute (1 @ \$300)	300	300	300	300	
									600	VACo Supv Forum (2 @ \$300)	600	600	600	600	
405810	DUES OR ASSOCIATION MEM	7,589	7,493	7,725	8,050	8,000	8,000	8,000	6,000	VACo	6,000	6,000	6,000	6,000	
									460	NACo	460	460	460	460	
									165	VEPGA	165	165	165	165	
									1,000	VIG	1,000	1,000	1,000	1,000	
									375	Chamber of Commerce	375	375	375	375	
406001	OFFICE SUPPLIES	322	109	653	500	500	800	800	400	Office Supplies	400	400	400	400	
									100	BOS Nameplates (\$50 each)	100	100	100	100	
									300	Minutes Binder	300	300	300	300	
406012	BOOKS/PUBLICATIONS	1,022	840	1,228	1,000	750	750	750	500	Lexis-Nexis (State Code, etc.)	500	500	500	500	
									250	Misc. Books	250	250	250	250	
406014	OTHER OPERATING SUPPLIE	1,126	524	0	1,000	1,000	1,950	1,950	1,000	Retirements, Condolences, etc.	1,000	1,000	1,000	1,000	
									250	BOS Plaques (\$125 each)	250	250	250	250	
									700	BOS Meeting Food/Snacks	700	700	700	700	
TOTAL		299,339	315,730	363,365	280,862	161,124	185,082	169,082			177,027	188,767	179,718	191,458	
									Annual		40,800	12000	12000	12500	12500 New Chair
									Current						
											40000	40000	42000	42000 New Oth	

COUNTY ADMINISTRATOR															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
401100	FULL-TIME SALARIES & WAGES	227,291	209,217	151,828	160,858	160,858	160,858	160,858		Regular Full-Time	160,858	160,858	160,858	160,858	
401100	FULL-TIME SALARIES & WAGES						42,000	42,000		New payband 10 Regular Full-Time (Rev Recovery)	42,000	42,000	42,000	42,000	
401300	PART-TIME SALARIES & WAGES	13,634	13,000	13,609	14,430	14,430	0	0	14,430	Reg. Part-Time Hrs.	0	0	0	0	
									1,000	Add'l Hrs to cover Clerk Absence \$13.26 x 80 hrs	0	0	0	0	
401310	OVERTIME PAY	0	0	1,897	800	2,000	2,000	2,000	2,000	Staff Overtime to accommodate BOS Meeting schedules	2,000	2,000	2,000	2,000	
401335	TECHNOLOGY STIPEND	0	0	1,200	1,200	1,200	1,200	1,200			1,200	1,200	1,200	1,200	
401336	VEHICLE STIPEND	0	0	4,800	4,800	4,800	4,800	4,800			4,800	4,800	4,800	4,800	
402100	FICA	16,939	16,260	12,108	13,701	13,701	13,701	13,701			13,701	13,701	13,701	13,701	
402210	VRS	30,987	26,118	19,607	16,488	16,488	16,488	16,488			16,488	16,488	16,488	16,488	
402300	MEDICAL INSURANCE	32,117	18,828	10,960	10,680	10,680	10,680	10,680			10,680	10,680	10,680	10,680	
402400	GROUP LIFE	360	2,400	1,802	1,879	1,879	1,879	1,879			1,879	1,879	1,879	1,879	
402700	WORKER'S COMPENSATION	320	323	197	161	389	389	389			389	389	389	389	
403100	PROFESSIONAL SERVICES	4,281	4,306	3,996	4,000	4,000	4,000	0	4,000	Professional Services - CRM System	4,000	4,000	4,000	4,000	
403320	MAINTENANCE CONTRACTS	200	200	0	0	0	0	0	0	Maintenance Contracts (Fax Machine)	0	0	0	0	
403600	ADVERTISING	391	331	0	0	0	0	0	0	Moved to recruitment	0	0	0	0	
405210	POSTAL SERVICES	845	378	365	506	506	506	506	106	Post Office Box Rental	506	506	506	506	
									300	Postage for mailing	0	0	0	0	
									100	Fedex Services	0	0	0	0	
405230	TELECOMMUNICATIONS	1,411	1,013	797	960	960	960	960	360	Telecommunications (Local Service - ~\$30/mo)	360	360	360	360	
									600	Telecommunications (Long Distance - ~\$50/mo)	600	600	600	600	
405304	PROPERTY INSURANCE	0	0	0	0	0	0	0	0		0	0	0	0	
405410	LEASE/RENT	2,627	5,464	3,941	3,767	3,855	3,855	3,855	1,971	VA Business Systems - Copy Machine - \$164.25/mo	1,971	1,971	1,971	1,971	
									600	VA Business Systems - Color Copies - ~1000/mo @ \$0.05/copy	600	600	600	600	
									600	Kodiak Shredding Service (for admin depts) - \$50/mo	600	600	600	600	
									684	Pitney-Bowes Franking Machine (for admin depts) - \$171/qtr	684	684	684	684	
									0	OCEx2 - old copy machines eliminated from COAD and Planning	0	0	0	0	
									0	Water machine - costs realigned into Planning budget	0	0	0	0	
405510	MILEAGE ALLOWANCES	0	155	662	400	400	400	400	400	Mileage-Allowances	400	400	400	400	
405530	SUBSISTENCE & LODGING	2,411	2,035	1,007	1,300	1,400	1,850	1,400	0	ICMA Annual Conference	1,000	0	1,000	0	
									900	VACo Annual Conference	900	900	900	900	
									500	VMCA Annual Conference	500	500	500	500	
									450	VMCA Institute/Academy	450	0	450	0	
405540	CONVENTION AND EDUCATION	1,686	2,237	944	1,675	1,700	2,425	1,700	500	ICMA Annual Conference	500	0	500	0	
									250	VACo Annual Conference	250	250	250	250	
									250	VMCA Annual Conference	250	250	250	250	
									700	Webinar/Local Training (~\$175 x 4)	700	700	700	700	
									225	VLGMA Regional Conference	225	225	225	225	
									500	VMCA Institute/Academy, TBD	500	0	500	0	
405810	DUES OR ASSOCIATION MEMBERSHIP	888	1,566	1,436	1,510	1,510	1,510	1,510	1,100	ICMA	1,100	1,100	1,100	1,100	
									300	VLGMA	300	300	300	300	
									35	VMCA	35	35	35	35	
									75	HMC	75	75	75	75	
406001	OFFICE SUPPLIES	2,651	2,767	1,476	2,500	2,500	2,500	2,500	2,500	Office Supplies	2,500	2,500	2,500	2,500	
									0	Water - costs realigned into Planning budget	0	0	0	0	
406008	VEHICLE FUEL	0	36	0	0	100	100	100	0	Vehicle Fuel	100	100	100	100	
406009	VEHICLE/POWER EQUIP SUPPLIES	0	0	0	0	0	0	0	0	Vehicle/Power Equipment Supplies	0	0	0	0	
406012	BOOKS/PUBLICATIONS	0	614	126	350	350	350	350	350	Books/Publications	350	350	350	350	
406014	OTHER OPERATING SUPPLIES	0	0	0	0	0	0	0	0		0	0	0	0	
408102	FURNITURE & FIXTURES	678	784	773	500	0	500	500	500	Furniture & Fixtures	0	0	500	0	
408107	EDP EQUIPMENT	0	0	0	0	0	0	0	0		0	0	0	0	
TOTAL		339,716	308,031	233,530	242,465	243,706	272,951	267,776			273,451	271,001	273,951	271,001	
							10% Ops Reduction	(1,378)							
							REVISED COAD TOTAL	266,398							

COUNTY ATTORNEY															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
403100	PROFESSIONAL SERVICES	181,443	137,126	113,557	180,000	156,000	180,000	156,000	60,000	Professional Services (Payne & Hodus Contract at \$5000 per mo)	60,000	60,000	60,000	60,000	
									96,000	Misc. Professional Services (Payne & Hodus Est. at \$8,000/mo)	96,000	96,000	96,000	96,000	
									24,000	Misc. Professional Services	0	0	0	0	
	TOTAL	181,443	137,126	113,557	180,000	156,000	180,000	156,000			156,000	156,000	156,000	156,000	
									\$5,000	Flat Fee per Month					
										Hourly Rate (When Applicable)					
									\$280	Frederick W. Payne					
									\$280	Robert P. Hodous					
									\$235	Donna R. DeLoria					
									\$210	William W. Tanner					
									\$180	Kristina M. Hoffman					
									\$180	Christina Guidry					
									\$85	Paralegals					
									\$85	Assistants [when applicable]					

TREASURER															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
401100	FULL-TIME SALARIES & WAGES	256,896	267,043	271,632	280,979	280,229	280,229	280,229			280,229	280,229	280,229	280,229	
401300	PART-TIME SALARIES & WAGES	0	0	0	0	0	0	0			0	0	0	0	
402100	FICA	18,450	19,516	20,151	21,437	21,437	21,437	21,437			21,437	21,437	21,437	21,437	
402210	VRS	39,865	34,582	34,470	29,506	29,506	29,506	29,506			29,506	29,506	29,506	29,506	
402300	MEDICAL INSURANCE	41,905	41,376	37,390	37,620	37,620	37,620	37,620			37,620	37,620	37,620	37,620	
402400	GROUP LIFE	533	3,178	3,167	3,335	3,335	3,335	3,335			3,335	3,335	3,335	3,335	
402700	WORKER'S COMPENSATION	326	241	247	255	290	290	290			290	290	290	290	
403100	PROFESSIONAL SERVICES	15,337	19,511	14,483	20,325	15,325	15,500	7,500		Munis help for Financials & programming issues	7,500	7,500	7,500	7,500	
									8,000	Business Data of VA: Bank Reconciliation					
										Add'l munis training					
403310	BLDGS EQUIP VEHICLE REP&MAINT	0	0	0	0	0	0	0		Repair/Maint					
403320	MAINTENANCE CONTRACTS	2,393	3,180	120		0	0	0		MAINTCONT					
403500	PRINTING AND BINDING	2,958	8,019	11,034	11,575	11,600	11,600	11,600		RE Tax bills (twice billing)	11,600	11,600	11,600	11,600	
										PP Tax bills (twice billing)					
										Public Service (twice billing)					
403600	ADVERTISING	712	305	802	120	1,000	1,000	800	200	Rural Virginian June-Dec due dates	800	800	800	800	
										Fluvanna Review-June and Dec. due dates					
404102	DMV-ONLINE	12,120	18,680	15,530	16,000	16,000	16,000	16,000		DMV On Line-DMV stops on vehicles -Flow thru funds	16,000	16,000	16,000	16,000	
405210	POSTAL SERVICES	32,944	34,521	26,653	35,000	35,200	35,200	35,200		Mail Real Estate 15,368 bills X2 & Personal Property 20928 X2 bills	35,200	35,200	35,200	35,200	
										Dog tag notices (7,350)					
										Delinq notice X2					
										Daily Mail					
405230	TELECOMMUNICATIONS	1,479	1,687	1,310	2,500	2,800	2,800	2,000	800	Telephone & Treas cell phone	2,000	2,000	2,000	2,000	
405410	LEASE/RENT	4,320	4,165	7,757	7,308	7,350	7,350	7,350		Pitney Bowes-postage machine	7,350	7,350	7,350	7,350	
										PO Box rent & Kodiak Shedding					
										Ricoh (VA Business Systems)					
										Mechums Security					
										Shenandoah Water					
405540	CONVENTION AND EDUCATION	0	0	76	1,000	1,000	1,000	1,000		Treasurer Assoc of Va, VALECO. Comp. Board Training	1,000	1,000	1,000	1,000	
405810	DUES OR ASSOCIATION MEMBERSHIP	400	430	875	830	830	830	830		BAI AS400 (User Group) due to maintain payment history of real estate & personal property	830	830	830	830	
405999	PENALTY/INTEREST	0	0	0	0	0	0	0		Penalties					
406001	OFFICE SUPPLIES	4,210	4,852	5,444	3,500	3,550	3,550	3,550		Office Supplies-Quill, Source 4, Palmyra Press ERC-41 Ribbon Cartridge & ERC-32P cartridge	3,550	3,550	3,550	3,550	
										Other Operating-replacement of calculators/equipment					
406014	OTHER OPERATING SUPPLIES	300	0	0	0	0	0	0		Other Operating					
406021	ADP SUPPLIES	0	0	0	2,500	0	0	0							
408102	FURNITURE & FIXTURES	0	0	0	1,000	1,000	1,000	500		Furniture & Fixture	500	500	500	500	
408107	EDP EQUIPMENT	0	0	0	0	3,200	3,200	1,600		2 scanners and check receipt printers for munis	1,600	0	1,600	0	
TOTAL		435,148	461,287	451,142	474,790	471,272	471,447	460,347			460,347	458,747	460,347	458,747	
										10% Ops Reduction (8,793)					
										REVISED COAD TOTAL					451,554

INFORMATION TECHNOLOGY															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
401100	FULL-TIME SALARIES & WAGES	64,685	102,554	105,631	110,772	108,272	108,272	108,272			108,272	108,272	108,272	108,272	
	OVERTIME	0	0	0	1,000	1,000	1,000	1,000			1,000	1,000	1,000	1,000	
402100	FICA	4,879	7,697	7,953	8,283	8,283	8,283	8,283			8,283	8,283	8,283	8,283	
402210	VRS	10,154	13,281	13,679	11,395	11,395	11,395	11,395			11,395	11,395	11,395	11,395	
402300	MEDICAL INSURANCE	6,481	7,429	7,002	10,680	10,680	10,680	10,680			10,680	10,680	10,680	10,680	
402400	GROUP LIFE	136	1,220	1,257	1,288	1,288	1,288	1,288			1,288	1,288	1,288	1,288	
402700	WORKER'S COMPENSATION	84	59	95	98	71	71	71			71	71	71	71	
403100	PROFESSIONAL SERVICES	4,505	1,486	5,037	14,900	4,000	6,000	4,000		PROFSVCS - professional services, cabling installs, misc. installs	9,000	9,000	4,000	4,000	
									2,000	Registrar Building cabling project					
403131	ADP SERVICES	87,431	94,064	91,741	172,080	155,810	158,210	158,210		ADP SERVICES - Licensing, maintenance, warranties, support, services, etc.	168,450	168,450	168,450	168,450	
									5,650	Microsoft Office365					
									4,330	Email archiving					
									1,700	Microsoft Windows Server SA					
									3,500	Cisco SMARTNET maintenance					
									720	Adobe Creative Cloud licensing					
									960	Remote access services licensing					
									720	Website hosting					
									360	ConstantContact licensing					
									1,170	Backup software licensing					
									1,700	Tape library maintenance					
									1,350	ShareFile licensing					
									1,250	IBM Power7 software maintenance					
									400	ESRI ArcGIS maintenance					
									1,500	Misc. minor licensing					
									2,900	Microsoft Azure cloud services					
									125,000	MUNIS Cloud-Based Hosting - County and Schools (year 2 of 3)					
									2,600	Antivirus software licensing					
									2,400	Adobe Acrobat Pro upgrades					
									10,240	Microsoft Office 2013/365 upgrade (EO1 to E4)					
403182	SOFTWARE SUPPORT FEES	17,013	0	0	0	0	0	0			0	0	0	0	
403300	CONTRACT SERVICES	1,142	0	0	0	0	0	0			0	0	0	0	
403600	ADVERTISING	270	0	0	0	0	0	0			0	0	0	0	
405210	POSTAL SERVICES	0	0	9	0	100	100	100			100	100	100	100	
405230	TELECOMMUNICATIONS	15,334	20,352	31,395	31,800	29,450	36,450	36,450		TELECOMM - phone system maintenance, phone bills	32,450	32,450	32,450	32,450	
									18,150	Comcast Internet Service					
									8,820	Comcast Lease Line Parks & Rec					
									1,280	Phone access fees (long distance / cell)					
									1,200	Pleasant Grove DSL internet service					
									7,000	Phone system maintenance (\$0 if Phone System CIP approved)					
405410	LEASE/RENT	0	125	250	0	0	0	0			0	0	0	0	
405510	MILEAGE ALLOWANCES	0	0	0	200	200	200	200		MILEAGE - mileage allowance for private vehicle use	200	200	200	200	
405540	CONVENTION AND EDUCATION	0	2,449	826	2,000	2,000	2,000	2,000		Training / education	2,000	2,000	2,000	2,000	
405810	DUES OR ASSOCIATION MEMBERSHIP	292	224	180	500	500	500	500		DUES	500	500	500	500	
406001	OFFICE SUPPLIES	200	437	149	600	200	200	200		OFFSUPL - office supplies	200	200	200	200	
406012	BOOKS/PUBLICATIONS	233	1,164	1,087	1,100	1,000	1,000	1,000		BOOKS - Technet, Safari, books	1,000	1,000	1,000	1,000	
406014	OTHER OPERATING SUPPLIES	282	653	558	0	0	0	0		OTHEROPER - misc., tools	0	0	0	0	
406021	ADP SUPPLIES	22,919	8,631	11,679	8,000	9,000	9,000	9,000		ADPSUPL - non-capital computer supplies, parts, etc.	9,000	9,000	9,000	9,000	
408102	FURNITURE & FIXTURES	465	470	5,291	500	500	3,000	3,000		FURN/FIX - furniture, rack equipment	500	500	500	500	

INFORMATION TECHNOLOGY															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
408107	EDP EQUIPMENT	51,922	66,261	20,336	34,020	50,080	59,080	59,080		EDP EQUIPMENT	34,600	28,500	37,000	70,500	
									22,000	Desktop computer replacements					
									14,000	Server replacements					
									1,460	Rack Console / KVM replacement					
									3,000	Microsoft Windows 8.1 licensing					
									9,620	Network infrastructure replacements					
									6,000	3 Munis Cashiering Workstations					
									3,000	Contingency					
	TOTAL	288,425	328,557	304,153	409,216	393,829	416,729	414,729			398,989	392,889	396,389	429,889	
							10% Ops Reduction	(11,153)							
							REVISED COAD TOTAL	403,576							

FINANCE															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
401100	FULL-TIME SALARIES & WAGES	182,043	224,242	235,858	246,966	246,966	246,966	246,966			246,966	246,966	246,966	246,966	
401310	OVERTIME PAY	0	0	0	0	300	300	300			300	300	300	300	
402100	FICA	13,674	16,708	17,721	18,893	18,916	18,916	18,916			18,916	18,916	18,916	18,916	
402210	VRS	24,843	28,775	29,785	26,083	26,083	26,083	26,083			26,083	26,083	26,083	26,083	
402300	MEDICAL INSURANCE	18,838	24,073	23,976	34,080	34,080	34,080	34,080			34,080	34,080	34,080	34,080	
402400	GROUP LIFE	325	2,644	2,737	2,939	2,939	2,939	2,939			2,939	2,939	2,939	2,939	
402600	UNEMPLOYMENT	3,402	378	0	0	0	0	0			0	0	0	0	
402700	WORKER'S COMPENSATION	233	183	215	227	221	221	221			221	221	221	221	
403100	PROFESSIONAL SERVICES	2,606	37	1,650	2,350	2,000	2,650	2,000	2,000	Prof Svcs (Munis) \$638 for half day x 3	2,000	2,000	2,000	2,000	
									650	Add! Munis Training x 1					
403300	CONTRACT SERVICES	148	625	644	0	650	650	650		Folder/Sealer Maint Contract	650	650	650	650	
403305	SURPLUS COSTS	0	0	800		300	300	300		Vehicle Decal removal costs	300	300	300	300	
403500	PRINTING AND BINDING	0	5	0	0	200	200	200		Bid Doc/Plans	200	200	200	200	
403600	ADVERTISING	585	88	61	0	200	200	200		IFQ/RFP	200	200	200	200	
405210	POSTAL SERVICES	1,424	1,586	2,135	1,800	2,000	2,000	2,000		Postal	2,000	2,000	2,000	2,000	
405230	TELECOMMUNICATIONS	895	796	755	900	600	600	600		Telecomm	600	600	600	600	
405410	LEASE/RENT	4,386	6,836	2,028	2,269	2,100	2,100	2,100		Lease rent \$170 per month	2,500	2,500	2,500	2,500	
405510	MILEAGE ALLOWANCES	0	155	0	300	200	200	200		Mileage	200	200	200	200	
405530	SUBSISTENCE & LODGING	47	780	367	1,200	1,200	1,200	1,200	600	Eric VGFOA-spring and fall	1,200	1,200	1,200	1,200	
									300	Mary Anna VGFOA-	0	0	0	0	
									300	Joe VAGP-	0	0	0	0	
405540	CONVENTION AND EDUCATION	353	2,979	734	2,300	2,000	2,000	2,000	500	Eric VGFOA spring and fall-30 CPE's	2,000	2,000	2,000	2,000	
									250	Mary Anna VGFOA	0	0	0	0	
									125	VGFOA Class Mary Anna	0	0	0	0	
									400	Joe VAGP conference	0	0	0	0	
									300	Mary Anna grant class	0	0	0	0	
									400	2 skillpath/payroll/AP	0	0	0	0	
405810	DUES OR ASSOCIATION MEMBERSHIP	1,079	870	1,100	1,330	1,400	1,400	1,400	35	Eric VGFOA	1,400	1,400	1,400	1,400	
									35	Mary Anna VGFOA	0	0	0	0	
									35	Joe VAGP	0	0	0	0	
									260	American Payroll Assoc	0	0	0	0	
									225	GFOA	0	0	0	0	
									90	AGA	0	0	0	0	
									185	NIGP	0	0	0	0	
									505	GFOA CAFR award	0	0	0	0	
405999	PENALTY/INTEREST	0	0	0	0	0	0	0			0	0	0	0	
406001	OFFICE SUPPLIES	3,911	2,338	3,416	4,000	3,500	3,500	3,500		Off Supp	3,500	3,500	3,500	3,500	
406008	VEHICLE FUEL	0	40	0	0	0	0	0			0	0	0	0	
406012	BOOKS/PUBLICATIONS	0	159	31	300	150	150	150		Books	150	150	150	150	
406021	ADP SUPPLIES	0	0	0	0	0	0	0			0	0	0	0	
408102	FURNITURE & FIXTURES	0	1,911	0	500	250	250	250		Furn/Fix.	250	250	250	250	
408107	EDP EQUIPMENT	4,160	0	0	0	0	0	0			0	0	0	0	
	TOTAL	262,953	316,208	324,013	346,437	346,255	346,905	346,255			346,655	346,655	346,655	346,655	
										10% Ops Reduction					(1,675)
										REVISED COAD TOTAL					344,580

REGISTRAR/ELECTORAL BOARD										Add'l precinct - \$20,982 1st Yr Startup - \$9,640 Add'l Yrs.								
OBJECT CODE	ACCOUNT DESCRIPTION	FY12 ACTUALS	FY13 ACTUALS	FY14 ACTUALS	FY15 BUDGET	FY16 BASELINE	FY16 BASELINE+	FY16 CO ADMIN	DETAIL COST	EXPENDITURE DETAIL	FY17	FY18	FY19	FY20	EXPENDITURE DETAIL FY17-FY20			
401100	FULL-TIME SALARIES & WAGES	48,181	50,163	52,865	53,995	53,995	53,995	53,995			53,995	53,995	53,995	53,995	Possible impact - State BOE Pay Plan for Registrars			
401300	PART-TIME SALARIES & WAGES	32,465	34,402	31,099	38,654	35,654	38,884	38,884	3,230	Add hours for PT Staff w/FICA	38,884	38,884	38,884	38,884				
403310	OVERTIME					3,000		3,230	3,230	OT during elections /FICA	3,230	3,230	3,230	3,230				
401114	BOARD COMPENSATION	9,800	9,232	8,113	9,801	9,801	9,801	9,801			9,801	9,801	9,801	9,801				
402100	FICA	6,214	6,578	6,581	7,088	7,088	7,088	7,088			7,088	7,088	7,088	7,088				
402210	VRS	10,406	9,473	8,095	8,714	8,714	8,714	8,714			8,714	8,714	8,714	8,714				
402250	DISABILITY	0	0	56							0	0	0	0				
402300	MEDICAL INSURANCE	20,876	18,418	13,638	14,100	14,100	14,100	14,100			14,100	14,100	14,100	14,100				
402400	GROUP LIFE	140	870	735	925	925	925	925			925	925	925	925				
402700	WORKER'S COMPENSATION	89	96	81	73	116	116	116		BASELINE (6 Voting Precincts)	116	116	116	116				
403100	PROFESSIONAL SERVICES	0	0	0	0	0	0	0			0	0	0	0				
403300	CONTRACT SERVICES	48,925	35,663	39,886	54,259	59,869	67,179	59,869	2,520	Election Officers - Chief's 6 @ 210.00 each x 2 Elections	2,520	2,520	2,520	2,520				
									2,200	Election Officers - Assistant Chief's 6 @ 185.00 x 2 Elections	2,520	2,520	2,520	2,100				
									2,100	Election Officers - Admin. Assistant 6 @ 175.00 x 2 Elections	2,200	2,200	2,200	2,100				
									26,720	Election Officers - General Election 91 @ 160.00 Elections= 14,560; Primary Election 76 @ 160.00=12,160	26,720	26,720	26,720	26,720				
									5,600	ADD - Election Officers - General Election 10@ 160.00 x 2 Elections	5,600	0	0	0				
									8,500	Paper Ballots .25 per ballot x 17000 voters x 2 elections (6 precincts including CAP) (17,000 voters for Gen & Primary) 8500.00	8,500	8,500	8,500	8,500				
									0	Electoral Board Assistants - 0 @ 200.00 x 2 Elections	0	0	0	0				
									800	ADD - Electoral Board Assistants - 4@200.00 x 2 Elections	800	0	0	0				
									1,400	Police officers 5 @ 140.00 x 2 Elections	1,400	1,400	1,400	1,400				
									650	Security Assistants 5 - 65.00 x 2 Elections	650	650	650	650				
									910	Sheriff/Traffic 13 hours \$35.00 x 2 Elections	910	910	910	910				
									910	ADD - 1 Sheriff/Traffic Officers(301 & 501) 35.00x 2 Elections	910	0	0	0				
									750	Election Rovers - 3@ 250.00 x 2 Elections	750	750	750	750				
									100	Precinct Building Rental - Antioch Church 100.00	100	100	100	100				
									400	Precinct Building Rental - Kents Store ARC Building 400.00	400	400	400	400				
									8,000	ESO Programming/L&A Testing 4000.00 x 2 Elections =8000.00	8,000	8,000	8,000	8,000				
									5,575	ESO Warranty on DRE's 34 x 75.00=2,550.; Scanners 11 x \$275 =3025.00	6,125	6,125	6,125	6,125				
									44	PO Box Rental \$44.00	44	44	44	44				
403310	BLDGS EQUIP VEHICLE REP&MAINT	69	1,155	0	0	0	0	0			0	0	0	0				
403600	ADVERTISING	393	280	308	500	500	500	500	500	Advertising - Election Notices	500	500	500	500				
405210	POSTAL SERVICES	525	2,142	1,603	2,500	3,000	3,000	3,000	3,000	Postage (Inceased Absentee Mailings)	3,000	3,000	3,000	3,000				
405230	TELECOMMUNICATIONS	1,439	2,114	1,106	1,930	1,930	1,930	1,930	1,880	Telecomm: cell \$50.00 x 12=600; long distance \$40.00 x 12=480; precinct phones \$80.00 x 5 x 2 Elections=800.	1,930	1,930	1,930	1,930				
405410	LEASE/RENT	0	3,829	1,117	2,870	2,400	2,400	2,400	2,400	Lease Rent Copier \$155.00 x 12 + 500.00 year end billing =2360. Monthly water (42.50 x 12= 545.)	2,400	2,400	2,400	2,400				
405510	MILEAGE ALLOWANCES	3,698	1,480	987	2,500	2,500	2,500	2,500	2,500	Mileage for Board Members, Registrar, Rovers, OE Chief	2,500	2,500	2,500	2,500				
405530	SUBSISTENCE & LODGING	0	200	0	2,400	2,400	2,400	2,400	2,400	Lodging (3 EB MEMBERS AND REGISTRAR)	2,400	2,400	2,400	2,400				
405540	CONVENTION AND EDUCATION	2,614	4,264	756	2,600	2,600	2,600	2,600	2,600	EB/GR Conference at Homestead; SBE; CERA Certification; EBP training	2,600	2,600	2,600	2,600				
405810	DUES OR ASSOCIATION MEMBERSHIP	545	530	215	455	455	455	455	455	Dues & Association (VEBA \$125, VRAV \$180 & Election Center \$150)	455	455	455	455				

REGISTRAR/ELECTORAL BOARD										Add'l precinct - \$20,982 1st Yr Startup - \$9,640 Add'l Yrs.						
OBJECT CODE	ACCOUNT DESCRIPTION	FY12 ACTUALS	FY13 ACTUALS	FY14 ACTUALS	FY15 BUDGET	FY16 BASELINE	FY16 BASELINE+	FY16 CO ADMIN	DETAIL COST	EXPENDITURE DETAIL	FY17	FY18	FY19	FY20	EXPENDITURE DETAIL FY17-FY20	
406001	OFFICE SUPPLIES	2,797	848	3,732	3,000	3,500	3,500	3,500	3,500	Office Supplies	3,500	3,500	3,500	3,500		
										3 AC Adapters for EPB's @ 31.45=94.35	0	0	0	0		
										Envelopes	0	0	0	0		
										Voting pens 30 boxes x \$7.95 =238.5	0	0	0	0		
										1 Voted Stickers 20 boxes x 6.95=139.00 & lock seals 3 box x 17.95 =53.85	0	0	0	0		
										Paper rolls for 15 DRE's, 15 EPB's & 11 scanners x \$2.25 x 2 elections + s/h \$100.00	0	0	0	0		
										Batteries for EPB 150.00	0	0	0	0		
406004	GENERAL MATERIALS AND SUPPLIES	274	0	0	0	0	0	0	0		0	0	0	0		
406008	VEHICLE FUEL	0	113	0	0	0	0	0	0		0	0	0	0		
406014	OTHER OPERATING SUPPLIES	647	109	0	0	0	0	0	0		0	0	0	0		
406021	ADP SUPPLIES	1,240	0	0	0	0	0	0	0		0	0	0	0		
408101	MACHINERY AND EQUIPMENT	6,880	23,748	6,979	34,175	0	0	0	0	6 OVI Units (handicap accessible units) 2 per yr	8,600	8,600	8,600	0		
										4 EPB's per precinct (5 precincts) over 5 year course		2,400	2,400	2,400		
TOTAL		198,216	205,706	177,949	240,539	212,547	220,087	216,007			232,887	227,977	227,977	218,857		
							10% Ops Reduction	(7,915)								
							REVISED COAD TOTAL	208,092								

HUMAN RESOURCES															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
401100	FULL-TIME SALARIES & WAGES	0	0	54,062	55,679	55,679	55,679	55,679			55,679	55,679	55,679	55,679	
402100	FICA	0	0	4,064	4,259	4,259	4,259	4,259			4,259	4,259	4,259	4,259	
402210	VRS	0	0	7,001	5,854	5,854	5,854	5,854			5,854	5,854	5,854	5,854	
402300	MEDICAL INSURANCE	0	0	5,986	5,880	5,880	5,880	5,880			5,880	5,880	5,880	5,880	
402400	GROUP LIFE	0	0	643	662	662	662	662			662	662	662	662	
402700	WORKER'S COMPENSATION	0	0	0	51	65	65	65			65	65	65	65	
403100	PROFESSIONAL SERVICES	0	0	977	3,200	5,000	30,000	5,000	5,000	Employee Training - Trainer (Tiger Team recommending Required Trainings, possible external trainer(s) to help set up on-line training or present)	5,000	5,000	5,000	5,000	FY20 Salary Survey
									25,000	Salary Survey (have not had one since 2008)		25,000			
405210	POSTAL SERVICES	0	0	0	0	0	0	0							
405230	TELECOMMUNICATIONS	0	0	0	0	0	0	0							
405350	RECRUITMENT	0	0	2,173	1,000	1,000	1,300	1,300	1,000	County Staff Recruitment Expenses (Job Ads, Background Checks)	1,000	1,000	1,000	1,000	
									300	Volunteers - Background Checks (previously budgeted in P&R)	300	300	300	300	
405360	EMPLOYEE RECOGNITION	0	0	3,925	10,150	10,800	10,950	10,950	8,000	Employee Recognition - Awards & Retirements (\$50 /employee) Recommendation for a Recognition Program for County Staff (see program expansion)	8,000	8,000	8,000	8,000	
									2,750	Employee Picnic (food)	2,750	2,750	2,750	2,750	
									50	Old Farm Day - Balloons & Helium	50	50	50	50	
									150	Wellness Fair - prizes and food/drinks (not covered by donations)	150	150	150	150	
405410	LEASE/RENT	0	0	625	583	538	538	538	538	Copier/fax /scanner/printer	538	538	538	538	
405510	MILEAGE ALLOWANCES	0	0	0	100	100	100	100	100		100	100	100	100	
405530	SUBSISTENCE & LODGING	0	0	216	500	500	500	500	500	3 nights@\$150/night	500	500	500	500	
405540	CONVENTION AND EDUCATION	0	0	257	900	900	1,500	1,500	900	HR Training	1,500	1,500	1,500	1,500	
									600	Employee Training Software					
405810	DUES OR ASSOCIATION MEMBERSHIP	0	0	270	480	530	530	530	180	SHRM	530	530	530	530	
									350	VLGMA (access to the Comp & Benefits information program)					
406001	OFFICE SUPPLIES	0	0	86	500	500	500	500	500		500	500	500	500	
406012	BOOKS/PUBLICATIONS	0	0	45	130	130	130	130	130	Blue Gavel Press (Employment Federal & State Legal update)	130	130	130	130	
408102	FURNITURE & FIXTURES	0	0	0	0	0	0	0	0						
408101	MACHINERY AND EQUIP				3000	0	0	0	0						
	TOTAL	0	0	80,328	92,928	92,397	118,447	93,447			93,447	118,447	93,447	93,447	
							10% Ops Reduction	(2,105)							
							REVISED COAD TOTAL	91,342							

COMBINED DISTRICT COURT															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
403320	MAINTENANCE CONTRACTS	3,032	3,020	2,732	3,015	3,015	3,015	3,015		Maint Contract - Virginia Business Systems	3,015	3,015	3,015	3,015	
										Pitney Bowes					
										Virginia Waters					
405230	TELECOMMUNICATIONS	3,370	2,541	3,170	4,000	4,000	4,000	4,000		Telecomm	4,000	4,000	4,000	4,000	
										Video(to help cut down on transports by the fcso)					
405410	LEASE/RENT	0	0	0	100	100	112	112	12	increase in postal box rental	112	112	112	112	
405510	MILEAGE ALLOWANCES	0	0	76	150	150	150	150			150	150	150	150	
405540	CONVENTION AND EDUCATION	0	0	20	500	500	500	500			500	500	500	500	
405810	DUES OR ASSOCIATION MEMBERSHIP	60	60	60	60	60	60	60			60	60	60	60	
406001	OFFICE SUPPLIES	244	252	125	275	275	300	300	25	to help with supplies not covered by the state	300	300	300	300	
408102	FURNITURE & FIXTURES	0	0	0	0	0	0	0			0	0	0	0	
OPERATIONS SUBTOTAL		6,706	5,873	6,182	8,100	8,100	8,137	8,137			8,137	8,137	8,137	8,137	
							10% Ops Reduction	(814)							
							REVISED COAD TOTAL	7,323							

COURT SERVICE UNIT															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
405210	POSTAL SERVICES	210	106	199	160	160	160	160		Postage = postage expenses for office mailings	160	160	160	160	
405230	TELECOMMUNICATIONS	829	712	722	900	900	900	900		Telecommunications = office telephone and after hours calls	900	900	900	900	
405410	LEASE/RENT	0	0	110	450	250	250	250		Water rental	250	250	250	250	
405510	MILEAGE ALLOWANCES	0	251	168	350	350	550	550		Mileage = reimburse staff for travel when state car is not available. Increased due to additional out of office visits.	550	550	550	550	
405540	CONVENTION AND EDUCATION	0	233	89	300	300	300	300		Convention & Education = to provide for staff training	300	300	300	300	
406001	OFFICE SUPPLIES	1,331	612	604	700	700	700	700		Office Supplies = to supplement state provided office supplies	700	700	700	700	
408102	FURNITURE & FIXTURES	170	169	34	0	0	0	0		Furniture & Fixtures = to provide for needed replacements in office	0	0	0	0	
TOTAL		2,541	2,083	1,926	2,860	2,660	2,860	2,860			2,860	2,860	2,860	2,860	
							10% Ops Reduction	(286)							

CLERK OF THE CIRCUIT COURT															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
401100	FULL-TIME SALARIES & WAGES	331,494	352,685	362,430	374,324	374,324	374,324	374,324			374,324	374,324	374,324	374,324	
	FULL-TIME SALARIES & WAGES						5,251	5,251		Promotion of Deputy III to Chief Deputy					
401310	OVERTIME PAY	0	0	131	0	7,384	7,384	5,000			7,384	7,384	7,384	7,384	
402100	FICA	23,151	24,237	25,295	28,636	28,636	28,636	28,636			28,636	28,636	28,636	28,636	
402210	VRS	51,146	45,576	46,503	39,397	39,397	39,397	39,397			39,397	39,397	39,397	39,397	
402300	MEDICAL INSURANCE	64,180	75,017	64,040	69,660	69,660	69,660	69,660			69,660	69,660	69,660	69,660	
402400	GROUP LIFE	690	4,207	4,272	4,455	4,455	4,455	4,455			4,455	4,455	4,455	4,455	
402700	WORKER'S COMPENSATION	429	305	326	341	371	371	371			371	371	371	371	
403100	PROFESSIONAL SERVICES	36,775	30,500	34,476	35,000	35,000	35,000	35,000		Prof Svcs - Logan Systems, Commonwealth of VA-audit	35,000	35,000	35,000	35,000	
403140	TECHNOLOGY TRUST FUND	7,040	7,040	7,220	7,096	7,220	7,220	7,220		Tech Trust Fund - Logan Systems-SRA & Redaction	7,220	7,220	7,220	7,220	
403150	RECORD PRESERVATION	17,263	0	8,855	14,000	14,000	14,000	14,000		Record preservation-grant funds from Library of VA	14,000	14,000	14,000	14,000	
403300	CONTRACT SERVICES	2,295	1,240	1,067	1,200	2,134	2,134	1,500		Cont Svcs - BB&T-bank service charges	1,500	1,500	1,500	1,500	
403310	BLDGS EQUIP VEHICLE REP&MAINT	470	495	0	750	500	500	500		Bldgs, Equip Repair & Maintenance	500	500	500	500	
403320	MAINTENANCE CONTRACTS	0	1,660	1,674	1,700	1,700	3,348	1,700	1,648	Maintenance Contracts	1,700	1,700	1,700	1,700	
403500	PRINTING AND BINDING	3,493	3,814	6,269	4,100	4,100	6,270	4,100	2,170	Printing & Binding - Caskey Graphics-Deed Books; Logan Systems-Paper	6,000	4,100	6,000	4,100	
										M&W Printers-Land Book; Palmyra Press-Business Cards	0	0	0	0	
403600	ADVERTISING	1,053	0	0	0	0	0	0		Advertising	0	0	0	0	
405210	POSTAL SERVICES	4,000	3,500	5,000	3,500	5,000	5,000	5,000		Postage-USPS	4,000	4,000	4,000	4,000	
405230	TELECOMMUNICATIONS	1,442	1,204	1,075	1,500	1,500	1,500	1,500		Telcomm - CenturyLink/VITA	1,500	1,500	1,500	1,500	
405410	LEASE/RENT	1,082	468	1,296	3,097	2,900	2,900	2,900		Lease/Rent - Pitney Bowes-Postage Meter; USPS-P.O. Box rent; VA Business Systems Copier & Fax	2,900	2,900	2,900	2,900	
										Shenandoah Water					
405510	MILEAGE ALLOWANCES	0	33	77	300	300	300	300			300	300	300	300	
405540	CONVENTION AND EDUCATION	0	0	0	750	750	750	750			750	750	750	750	
405810	DUES OR ASSOCIATION MEMBERSHIP	125	0	640	400	400	400	400		VCCA	400	400	400	400	
406001	OFFICE SUPPLIES	6,012	4,260	5,550	6,020	6,020	6,020	6,020		Office Supplies - Quill	6,020	6,020	6,020	6,020	
										Copiers/Fax toner	0	0	0	0	
										Pitney Bowes-Ink for meter	0	0	0	0	
										Drawing Board-Return address labels	0	0	0	0	
406012	BOOKS/PUBLICATIONS	0	8	8	8	100	100	100		Books	100	100	100	100	
408102	FURNITURE & FIXTURES	0	539	42	400	400	400	400		Desks/chairs, etc for record room	400	400	400	400	
408107	EDP EQUIPMENT	0	2,675	1,400	2,500	2,500	2,500	2,500		EDP Equip - Commonwealth of VA-Replacement Computers	0	2,500	0	2,500	
TOTAL		552,140	559,464	577,647	599,134	608,751	617,820	610,984			606,517	607,117	606,517	607,117	
							10% Ops Reduction	(8,389)							
							REVISED COAD TOTAL	602,595							

COMMONWEALTHS ATTORNEY															
OBJECT	PROJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20
CODE	CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL				
401100		FULL-TIME SALARIES & WAGES	241,779	238,921	236,375	240,186	240,186	240,186	240,186	240,186		240,186	240,186	240,186	240,186
401100		FULL-TIME SALARIES & WAGES						56,443			Add Paralegal	56,443	56,443	56,443	56,443
401100	VICWT	FULL-TIME SALARIES & WAGES	21,366	45,149	45,613	46,297	46,297	46,297	46,297			46,297	46,297	46,297	46,297
401300		PART-TIME SALARIES & WAGES	0	0	75	0	0	0	0			0	0	0	0
401330		COMP BOARD STIPEND	0	0	8,841	8,841	8,841	8,841	8,841			8,841	8,841	8,841	8,841
402100		FICA	17,105	17,072	17,407	19,050	19,050	19,050	19,050			19,050	19,050	19,050	19,050
402100	VICWT	FICA	1,568	3,326	3,407	3,494	3,494	3,494	3,494			3,494	3,494	3,494	3,494
402210		VRS	38,250	29,795	30,572	25,319	25,319	25,319	25,319			25,319	25,319	25,319	25,319
402210	VICWT	VRS	2,773	5,791	5,907	4,818	4,818	4,818	4,818			4,818	4,818	4,818	4,818
402300		MEDICAL INSURANCE	26,794	25,216	24,363	27,240	27,240	27,240	27,240			27,240	27,240	27,240	27,240
402300	VICWT	MEDICAL INSURANCE	2,960	6,389	5,985	5,880	5,880	5,880	5,880			5,880	5,880	5,880	5,880
402400		GROUP LIFE	486	2,725	2,797	2,858	2,858	2,858	2,858			2,858	2,858	2,858	2,858
402400	VICWT	GROUP LIFE	62	545	555	544	544	544	544			544	544	544	544
402700		WORKER'S COMPENSATION	287	174	229	243	210	210	210			210	210	210	210
403100		PROFESSIONAL SERVICES	0	0	0	0	0	0	0			0	0	0	0
403300		CONTRACT SERVICES	1,319	1,077	18,104	1,500	0	2,875	0	2,875	Case Management Workstation System for Paralegal	2,875	0	0	0
403320		MAINTENANCE CONTRACTS	771	984	3,671	3,568	3,674	4,322	3,674	589	Geronimo/Legal Research Software	4,322	4,322	4,322	4,322
										343	Valley Office/Copier Service Agreement				
										174	CPI Maintenance Software VCIN				
										2,568	Monthly Criminal Case Software Maintenance /\$214 mo.				
										648	Monthly Criminal Case Software Maintenance /\$54 mo.				
405210		POSTAL SERVICES	726	760	743	775	775	775	775	775	Postage/Postal Meter	775	775	775	775
405230		TELECOMMUNICATIONS	1,560	1,697	1,327	1,700	1,700	1,700	1,700	1,700	Centurylink/VITA/Verizon Phones	1,700	1,700	1,700	1,700
405410		LEASE/RENT	0	0	56	58	458	458	458	58	USPS/Box Rental	458	458	458	458
										400	Shenandoah Water				
405530		SUBSISTENCE AND LODGING													
		MILEAGE													
405540		CONVENTION AND EDUCATION	2,512	3,331	4,526	5,000	5,000	5,000	5,000	1,500	Spring Institute Training/CA's Registration, Hotel, Meals, Mileage	5,000	5,000	5,000	5,000
										1,500	VACA/Aug. Training/CA's Registration, Hotel, Meals, Mileage				
										1,000	VACA Board Monthly Meeting/ Mileage/ Other Training				
										1,000	Sherri VA Network Meeting/DCJS Training/Witness Meetings				
										0	Paralegal Training				
405810		DUES OR ASSOCIATION MEMBERSHIP	685	1,110	1,193	1,210	1,210	1,210	1,210	500	State Bar Dues for CA's	1,210	1,210	1,210	1,210
										245	NDA Membership				
										465	VACCA, VALECO, NCVS Dues				
										0	Paralegal Certifications				
406001		OFFICE SUPPLIES	3,988	2,955	4,423	4,300	4,870	4,870	4,870	4,300	Staples/Office Supplies, Valley Business Forms/Letterhead	4,870	4,870	4,870	4,870
										570	Valley Office/Paper				
406012		BOOKS/PUBLICATIONS	5,902	2,698	2,450	6,500	7,030	7,030	7,030	6,500	Vendors/Matthew Bender/Lexis Nexis /Thomas West/ Maintain Fluvanna Law Library Updates to VA Code, Warrantless Searches, Criminal&Traffic Laws, VA Jury Instructions and other Legal Books	7,030	7,030	7,030	7,030
										130	Daily Progress				
										400	VA Lawyer Weekly				
408102		FURNITURE & FIXTURES	0	0	280	250	250	9,250	7,750	250	Misc Furniture	250	250	250	250
										7,500	Chairs, Bookcases, File Cabinets (Relocation)				
										1,500	Paralegal Furniture				
408107		EDP EQUIPMENT	0	0	0	250	250	250	250	250	Printers & Shredders	250	250	250	250
		TOTAL	370,893	389,716	418,897	409,881	409,954	478,920	417,454			413,477	410,602	410,602	410,602
								10% Ops Reduction	(3,272)						
								REVISED COAD TOTAL	414,182						

SHERIFF															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-20
401100	FULL-TIME SALARIES & WAGES	1,212,925	1,273,546	1,315,082	1,401,137	1,401,137	1,401,137				1,401,137	1,401,137	1,401,137	1,401,137	2 Deputies FY 18 and 2 Deputies FY 20
							55,692	33,588		Remainder of SRO Funding from FY15	33,588	33,588	33,588	33,588	
401300	PART-TIME SALARIES & WAGES	45,925	44,476	43,919	41,007	41,007	41,007				41,007	41,007	41,007	41,007	
401325	CONTRACTUAL SERVICES	0	0	0	30,000	30,000	30,000	30,000		Ball games, Tenaska, P&R, Mud Bog, Elections, FUMA	30,000	30,000	30,000	30,000	
401310	OVERTIME PAY	32,420	38,041	44,944	50,000	50,000	50,000	50,000			50,000	50,000	50,000	50,000	
401320	HOLIDAY & DISCRETIONARY PAY	82,248	55,099	69,973	44,000	44,000	44,000	44,000			44,000	44,000	44,000	44,000	
401331	ANIMAL CONTROL STIPEND	0	0	2,156	12,000	12,000	12,000	12,000		Sheriff AC stipend	12,000	12,000	12,000	12,000	
401332	FIELD TRAINING STIPEND	0	0	2,961	0	0	0	0			0	0	0	0	
401333	EDUCATIONAL STIPEND	0	0	8,827	0	0	0	0		Educational Stipend	0	0	0	0	
											0	0	0	0	
401334	MASTER DEPUTY STIPEND	0	0	12,213	0	0	0	0			0	0	0	0	
402100	FICA	99,125	102,397	110,430	117,650	117,650	117,650	117,650			117,650	117,650	117,650	117,650	
402210	VRS	188,076	157,755	167,499	148,087	148,087	148,087	148,087			148,087	148,087	148,087	148,087	
402300	MEDICAL INSURANCE	206,810	195,823	167,554	158,913	158,913	158,913	158,913			158,913	158,913	158,913	158,913	
402400	GROUP LIFE	2,519	14,504	15,374	16,601	16,601	16,601	16,601			16,601	16,601	16,601	16,601	
402600	UNEMPLOYMENT	5,510	14,826	2,158	0	0	0	0			0	0	0	0	
402700	WORKER'S COMPENSATION	18,518	16,093	21,362	25,561	19,539	19,539	19,539			19,539	19,539	19,539	19,539	
402750	LINE OF DUTY	0	0	10,390	10,642	10,642	10,642	10,642			10,642	10,642	10,642	10,642	
402810	CLOTHING ALLOWANCE	2,800	2,800	2,800	2,800	2,800	5,700	5,700	2,800	Allowances for plain clothes Deputies	5,700	5,700	5,700	5,700	
									2,900	SRO clothing and shoes (500). 24 shoes or boot for remaining deputies (100 each).					
403100	PROFESSIONAL SERVICES	1,505	1,009	746	3,712	746	746	746		Medical Examiner, Employment Physicals, Psych Exams, Internal Affairs Inv., and Veterinary Care	746	746	746	746	
403300	CONTRACT SERVICES	0	2,112	1,742	2,000	2,000	2,000	2,000		UVA Police Dept for Crisis Intervention Services	2,000	2,000	2,000	2,000	
403310	BLDG'S EQUIP REP & MAINT	28,409	36,866	5,699	15,700	3,200	3,200	3,200		Radio repair and maint. , ER Communications, Copier, etc.	3,200	3,200	3,200	3,200	
403315	VEHICLES REP & MAINT	0	0	45,033	25,500	21,500	21,500	21,500		Vehicle repairs and maintenance,	21,500	21,500	21,500	21,500	
403320	MAINTENANCE CONTRACTS	22,305	14,106	17,144	19,300	19,300	19,300	19,300		Copier, Fax, Typewriter, Livescan, RMS & CAD system, Website, Crime Analysis	19,300	19,300	19,300	19,300	
403600	ADVERTISING	437	807	601	1,000	1,000	1,000	1,000		Advertising - Fluvanna Review, The Daily	1,000	1,000	1,000	1,000	
405210	POSTAL SERVICES	3,341	2,732	1,295	2,000	2,000	2,000	2,000			2,000	2,000	2,000	2,000	
405230	TELECOMMUNICATIONS	37,177	34,240	34,405	37,000	37,000	37,000	37,000		Century Link, Verizon, Transeo, VITA, ER Communications, AT&T	37,000	37,000	37,000	37,000	
405305	VEHICLE INSURANCE	18,686	15,314	19,190	18,240	18,240	18,240	18,240		Motor Vehicle Insurance - 38 vehicles	18,240	18,240	18,240	18,240	
405410	LEASE/RENT	3,070	4,276	3,031	2,300	4,215	4,215	4,215	2,300	Copiers, Postage Machine	4,215	4,215	4,215	4,215	
									1,915	Shenandoah Water					
405510	MILEAGE	0	0	84	0	0	0	0			0	0	0	0	
405530	SUBSISTENCE & LODGING	2,958	2,712	4,772	5,000	5,000	8,400	8,400	5,000	Lodging & Meals cost at Academy or other training locations outside of Fluvanna.	7,000	7,000	7,000	5,000	addition of 2000. for meals for 3 years
									3,400	FBI Academy Meals one time (3400)					
405540	CONVENTION AND EDUCATION	28,050	28,436	30,303	50,200	37,200	37,200	37,200		Academy Cost, Training not provided at Central Shenandoah Criminal Justice Training Academy	42,200	42,200	42,200	37,200	command college 5,000 for 3 years.
405550	EXTRADITION OF PRISONERS	1,857	-63	1,882	1,000	1,000	1,000	1,000		Extradition of Prisoners-Out of state prisoners for court	1,000	1,000	1,000	1,000	
405810	DUES OR ASSOCIATION MEMBERSHIP	2,258	2,155	2,381	2,200	2,200	2,200	2,200		VSA, VALECO, VALEAC, Sams Club	2,200	2,200	2,200	2,200	
406001	OFFICE SUPPLIES	6,675	7,054	5,453	8,500	8,500	8,500	8,500		Staples, Advantage, Batteries Plus, Office Depot, etc.	8,500	8,500	8,500	8,500	
406002	FOOD SUPPLIES	702	0	557	0	0	0	0							
406003	AGRICULTURAL SUPPLIES	995	725	1,266	500	500	500	500		Food for K9 and other supplies	500	500	500	500	
406008	VEHICLE FUEL	100,622	75,186	117,781	85,000	85,000	85,000	85,000		Vehicle Fuel - Exxon, VA Oil, Mansfield Oil, Papco, Goco,	85,000	85,000	85,000	85,000	
406009	VEHICLE/POWER EQUIP SUPPLIES	9,741	15,726	13,864	7,000	21,050	21,050	21,050		Colonial Auto, NAPA, Batteries Plus, Galls, Southern Police, etc.	31,650	31,650	31,650	31,650	replace 2 in car cameraseach year 10,600
406010	POLICE SUPPLIES	16,376	15,006	9,866	12,000	22,850	22,850	22,850	14,000	Galls, DMV, Southern Police, Arringtons, and Midlothian Bus. Forms	22,850	22,850	22,850	22,850	
									300	Large Body Bag					

SHERIFF															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-20
									1,500	Supply room one time FY 16					
									1,200	3 Glock firearms each year					
									1,600	2 Tasers each year					
									1,500	additional forensic supplies					
									2,750	ammunition for training and duty each year					
406011	UNIFORM/WEARING APPAREL	12,270	8,142	15,629	10,000	8,000	8,000	8,000		Galls, Donnas Needlework, Quality Uniforms, Intapol Indust. Inc.	8,000	8,000	8,000	8,000	
406011	UNIFORM/BPVEST				2,638	2,638	2,638	2,638			2,638	2,638	2,638	2,638	
406014	OTHER OPERATING SUPPLIES	429	1,337	751	1,000	1,000	1,000	1,000		Uncategorized and unexpected miscellaneous expenditures	1,000	1,000	1,000	1,000	
408101	MACHINERY AND EQUIPMENT	0	2,939	0	0	0	2,500	2,500	2,500	Replace admin. computers, and software upgrade each year.	2,500	2,500	2,500	2,500	
408102	FURNITURE & FIXTURES	0	414	0	0	0	1,500	1,500	1,500	Replace admin. chairs for next 4 years.	1,500	1,500	1,500	0	
408103	COMMUNICATIONS EQUIPMENT	198	275	1,810	2,000	2,000	2,000	2,000		Clear Communications, Dapro, nd ER Communications	2,000	2,000	2,000	2,000	
408105	VEHICLE	0	0	0	0	0	0	0	0		0	0	0	0	
TOTAL		2,194,937	2,186,865	2,333,007	2,372,188	2,358,515	2,424,507	2,402,403			2,416,603	2,416,603	2,416,603	2,408,103	
							10% Ops Reduction	(31,924)							
							REVISED COAD TOTAL	2,370,479							

E911															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
401100	FULL-TIME SALARIES & WAGES	331,624	364,439	376,654	410,893	410,893	410,893	410,893			410,893	410,893	410,893	410,893	
	FULL-TIME SALARIES & WAGES						103,762			2 add'l Comm Officers	51,881	103,762	103,762	103,762	
401300	PART-TIME SALARIES & WAGES	6,750	5,686	18,424	18,300	18,300	18,300	18,300			18,300	18,300	18,300	18,300	
401310	OVERTIME PAY	27,356	33,374	50,364	25,000	25,000	25,000	25,000			25,000	25,000	25,000	25,000	
401320	HOLIDAY & DISCRETIONARY PAY	15,902	27,655	27,826	20,000	20,000	20,000	20,000			20,000	20,000	20,000	20,000	
401333	EDUCATIONAL STIPEND	0	0	4,500	3,500	3,500	3,500	3,500			3,500	3,500	3,500	3,500	
402100	FICA	27,666	31,653	35,472	36,054	36,054	36,054	36,054			36,054	36,054	36,054	36,054	
402210	VRS	50,666	44,576	47,705	43,473	43,473	43,473	43,473			43,473	43,473	43,473	43,473	
402250	DISABILITY			40							0	0	0	0	
402300	MEDICAL INSURANCE	66,965	67,239	62,055	59,940	59,940	59,940	59,940			59,940	59,940	59,940	59,940	
402400	GROUP LIFE	676	4,096	4,408	4,890	4,890	4,890	4,890			4,890	4,890	4,890	4,890	
402600	UNEMPLOYMENT	0	0	0	0	0	0	0			0	0	0	0	
402700	WORKER'S COMPENSATION	463	0	351	378	443	443	443			443	443	443	443	
403100	PROFESSIONAL SERVICES	0	148	0	0						0	0	0	0	
403161	E911 ROAD SIGNS	6,285	90	479	6,506	6,506	10,506	10,506	6,506	E911 Signs(all sign replacement costs added to one line)	10,506	10,506	10,506	10,506	
									4,000	Increased demand to supply signs for new housing					
403162	MSAG SERVICES	1,726	3,441	1,302	0	0	0	0	0		0	0	0	0	
403163	E911 REPSN			3,967	0	0	0	0	0		0	0	0	0	
403300	CONTRACT SERVICES	18,782	17,102	0	38,077	38,077	39,981	39,981	38,077	It support services for 911 center and sheriff's office:	39,981	39,981	39,981	39,981	
									1,904	Additional labor costs needed for IT support and maintenance	0	0	0	0	
403310	BLDGS EQUIP REP&MAINT	4,817	11,851	6,208	6,000	6,000	6,000	6,000	6,000	Repairs for security system, radios, phones, headsets & IT	6,000	6,000	6,000	6,000	
403320	MAINTENANCE CONTRACTS	53,648	94,901	82,532	58,251	45,696	45,696	45,696	17,113	Radio system from Clear Communications	45,696	45,696	45,696	45,696	
									4,400	Mass notification system (1 year contract)	0	0	0	0	
									0	Recording system maintenance	0	0	3,500	0	Need to purchase new maintenace
									468	VCIN messenger	0	0	0	0	
									150	Fax machine	0	0	0	0	
									11,750	DaPro (CAD maintenance fee)	0	0	0	0	
									900	GeoComm address maintenance	0	0	0	0	
									2,400	ID Networks Livescan (hardware maintenance)	0	0	0	0	
									775	ID Networks Livescan (software maintenance)	0	0	0	0	
									6,190	Interact(Mobile Cop) 15 licenses	0	0	0	0	
									900	ESRI maintenance(for GIS tool)	0	0	0	0	
									650	Anti-Virus Renewal	0	0	0	0	
									0	Microsoft Hosted Exchange	2,400	2,400	2,400	2,400	Hosted email exchange
									0	Disaster Recovery	11,000	11,000	11,000	11,000	If disaster recovery maintenance approved in FY16
405230	TELECOMMUNICATIONS	63,655	56,522	78,681	63,500	63,500	75,000	75,000	63,500	Telecommunications includes wireline trunks, radio loops, cell phones, modems, long distance and ISDN office phone line.	70,730	70,730	70,730	70,730	
									11,500	Supplement to existing line shortage	0	0	0	0	
405410	LEASE/RENT	1,210	1,440	1,288	1,553	1,320	1,320	1,320	1,320	Copy machine lease fees	1,320	1,320	1,320	1,320	
405510	MILEAGE ALLOWANCES	524	274	714	500	500	500	500	500	Mileage estimate for use of agency vehicle	500	500	500	500	
405530	SUBSISTENCE & LODGING	970	415	301	2,000	2,000	2,000	2,000	2,000	Sub & Lodging	2,000	2,000	2,000	2,000	
405530	SUBSISTENCE & LODGING	0	0	1,420	0	0	0	0	0		0	0	0	0	
405540	CONVENTION AND EDUCATION	110	456	0	2,000	2,000	2,000	2,000	2,000	Convention and Education	2,000	2,000	2,000	2,000	
405540	CONVENTION AND EDUCATION	313	0	0	0	0	0	0	0		0	0	0	0	
405810	DUES OR ASSOCIATION MEMBERSHIP	161	236	331	500	500	500	500	500		500	500	500	500	
406001	OFFICE SUPPLIES	4,628	1,543	358	2,000	2,000	2,000	2,000	2,000	Office Supplies	2,000	2,000	2,000	2,000	
406011	UNIFORM/WEARING APPAREL	233	620	151	1,200	1,200	1,200	1,200	1,200	Uniforms	1,200	1,200	1,200	1,200	
406014	OTHER OPERATING SUPPLIES	1,715	0	460	1,500	1,500	1,500	1,500	1,500	Operating supplies	1,500	1,500	1,500	1,500	
406015	HOUSEGNS			3,150							0	0	0	0	
406021	ADP SUPPLIES	10,860	0	0	0	0	0	0	0	ADPSUPL	0	0	0	0	
408107	EDP EQUIPMENT	20,720	9,936	0	2,000	2,000	2,000	2,000	2,000	EDPEQUIP	2,000	12,000	12,000	12,000	Computer Upgrades and Replacement

E911															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
	TOTAL	718,424	777,693	809,139	808,015	795,292	916,458	812,696			873,707	935,588	939,088	935,588	
						10% Ops Reduction		(19,020)							
						REVISED COAD TOTAL		793,676							

FIRE AND RESCUE SQUAD														
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL				EXPENDITURE DETAIL FY17-FY20
402750	LINE OF DUTY	0	0	17,030	13,006	17,030	17,030	17,030	17,030		17,030	17,030	17,030	17,030
405308	GENERAL LIABILITY	56,702	106,649	112,845	174,968	177,575	180,860	180,860	17,030	County Vehicle Insurance	52,858	52,858	52,858	52,858
									22,439	Accident and Injury policy	22,439	22,439	22,439	22,439
									70,000	Workers Comp. Insurance	70,000	70,000	70,000	70,000
									15,804	Lake Monticello Vehicle Insurance	15,804	15,804	15,804	15,804
									16,474	Lake Monticello Property/Liability Insurance	16,474	16,474	16,474	16,474
									3,285	Fluvanna Rescue Property/Liability Insurance	3,285	3,285	3,285	3,285
405625	FIRE & RESCUE ASSN OPERATIONAL	294,196	308,506	314,406	363,906	314,406	521,527	370,406	40,223	LMFD Operating	370,406	370,406	370,406	370,406
									20,112	Add LMFD Operating				
									54,808	LMRS Operating				
									27,404	Add LMRS Operating				
									10,309	LMWR Operating				
									5,155	Add LMWR Operating				
									120,670	FCFD Operating (Existing \$40,223 per station)				
									60,335	Add FCFD Operating (up to new \$60,335 per station)				
									63,918	FCRS Operating (Existing \$21,306 per station)				
									31,959	Add FCRS Operating (up to new \$31,959)				
									10,578	Chief 1 Operating				
									5,289	Add Chief 1 Operating				
									13,900	Fire/Rescue Ops - Reporting,				
									417	Add Fire/Rescue Operating				
									450	Image Trend Maintenance Fee-Reporting Software				
										Medical supplies for day crew (currently supplied through Fluvanna Rescue)				
									25,000	Medical supplies for contract crew (estimated \$23,721 for 2014 CY) is O2 included (if not, could add \$7500?)				
									22,500	Ambulance diesel fuel for contract crew (estimated \$22,295 for 2014 CY)				
										Fuel for day crew (currently supplied through Fluvanna Rescue)				
									8,500	Vehicle Maintenance Expense utilities for one station (IT, telephone, electric, propane, etc.) (electric ST1 was \$4000 in 14)				
										Building Maintenance Expense				
405626	FIRE & RESCUE CAPITAL	150,000	170,000	245,000	240,000	290,000	290,000	115,000	175,000	LMRS Ambulance Re Chassis	290,000	290,000	290,000	290,000
									20,000	Debt Service [W. R. Vehicle] <2017> committed	0	0	0	0
									40,000	Debt Service [PUMPER 52] - LM <2016> committed	0	0	0	0
									55,000	Debt Service [Pumper 51] - LM <2024> committed	0	0	0	0
405627	STATE FIRE FUNDS	68,456	76,900	83,487	61,610	61,610	61,610	61,610	61,610	State Fire Funds	61,610	61,610	61,610	61,610
405628	FOUR FOR LIFE FUNDS	24,590	24,980	25,197	24,590	24,590	24,590	24,590	24,590	Four-for-Life	24,590	24,590	24,590	24,590
405623	SCOTTSDALE VOLUNTEER FIRE CO.	7,967	7,967	0	0	0	0	0	0	Scottsdale Fire (Moved to Non-Profits)	0	0	0	0
405624	SCOTTSDALE VOL. RESCUE SQUAD	0	0	0	0	0	0	0	0	Scottsdale Rescue (Moved to Non-Profits)	0	0	0	0
TOTAL		593,944	687,035	797,965	878,080	885,211	1,095,617	769,496			944,496	944,496	944,496	944,496
							No Ops Reduction	0						
							REVISED COAD TOTAL	769,496						

FOREST WARDEN															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17 - FY20
405660	FOREST FIRE SUPPRESSION	9,053	9,053	9,012	9,053	9,053	9,053	9,053			9,053	9,053	9,053	9,053	
	TOTAL	9,053	9,053	9,012	9,053	9,053	9,053	9,053			9,053	9,053	9,053	9,053	

CORRECTION AND DETENTION														
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL				EXPENDITURE DETAIL FY17-FY20
401114	BOARD COMPENSATION	2,209	1,954	1,602	2,208	2,208	2,208	2,208			2,208	2,208	2,208	2,208
402100	FICA	168	144	121	162	162	162	162			162	162	162	162
402210	VRS	0	0	0	0	0	0	0			0	0	0	0
402400	GROUP LIFE	0	0	0	0	0	0	0			0	0	0	0
403840	BRJDC CONFINEMENT	143,317	78,375	123,846	173,255	168,886	168,886	168,886		Confinement of Prisoners	168,886	168,886	168,886	168,886
407003	BRJDC DEBT PAYMENT	73,462	72,559	74,805	75,000	80,133	80,133	80,133		Payment of contratrual debt service to juvenile center	80,133	80,133	80,133	80,133
	BRJDC RESERVE					10,007	10,007	10,007			10,007	10,007	10,007	10,007
406002	FOOD SUPPLIES	159	100	95	500	500	500	500		Food Supplies to pay for Prisoners lunch or dinner	500	500	500	500
407004	CVRJ COST OF PRISONERS	648,359	661,152	684,084	803,178	1,053,178	1,476,170	1,053,178		CVRJ Operational Budget Fluvanna Cost	1,353,178	1,353,178	1,353,178	1,353,178
	RESERVE ACCOUNT	0	0	0	6,122	94,492	94,492	94,492		Actual CRVJ budget not known until April	143,830	143,830	143,830	143,830
	CVRJ DEBT SERVICE INTEREST	0	0	0	32,672	32,672	32,672	32,672			32,672	32,672	32,672	32,672
TOTAL		867,674	814,284	884,553	1,093,097	1,442,238	1,865,230	1,442,238			1,791,576	1,791,576	1,791,576	1,791,576
								(422,992)						
						FY16 Increase	+\$250K	plus increase in Reserve Account figure			FY17-20 Increase	+\$300K	Plus \$50K more in reserve account	

BUILDING INSPECTIONS															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL
401100	FULL-TIME SALARIES & WAGES	155,340	160,644	167,417	172,456	172,456	172,456				172,456	172,456	172,456	172,456	
															26,369 Additional Inspector PT/ \$24,000 per year
402100	FICA	10,932	11,050	11,702	13,193	13,193	13,193	13,193			13,193	13,193	13,193	13,193	
402210	VRS	24,218	20,963	21,691	18,133	18,133	18,133	18,133			18,133	18,133	18,133	18,133	
402300	MEDICAL INSURANCE	23,597	28,573	26,368	22,440	22,440	22,440	22,440			22,440	22,440	22,440	22,440	
402400	GROUP LIFE	335	1,926	1,993	2,052	2,052	2,052	2,052			2,052	2,052	2,052	2,052	
402700	WORKER'S COMPENSATION	2,808	1,808	2,672	3,035	2,180	2,180	2,180			2,180	2,180	2,180	2,180	
403100	PROFESSIONAL SERVICES	860	850	850	650	650	650	650	Engineering Services		650	650	650	650	
403300	CONTRACT SERVICES	37	0	0	1,000	1,000	1,000	1,000	Permitting system maintenance		1,000	1,000	1,000	1,000	
403310	BLDGS EQUIP VEHICLE REP&MAINT	508	32	0	0	0	0	0							
403600	ADVERTISING	28	0	0	0	0	0	0							
405210	POSTAL SERVICES	247	344	395	400	400	400	400	Costs for postage		400	400	400	400	
405230	TELECOMMUNICATIONS	1,658	1,298	1,140	2,000	2,000	2,000	2,000	Costs for 4 telephones & 1 cell phone		2,000	2,000	2,000	2,000	
405305	VEHICLE INSURANCE	1,362	1,482	0	0	0	0	0							
405410	LEASERENT			1		0	0	0							
405540	CONVENTION AND EDUCATION	0	592	209	300	300	300	300	Cost for inspectors educations, CEU's, recertification		300	300	300	300	
405810	DUES OR ASSOCIATION MEMBERSHIP	145	0	145	175	175	175	175	Costs to maintain membership for VBCOA, VPMIA & JMBCOA		175	175	175	175	
405830	REFUNDS	0	80	0	0	0	0	0							
405997	SURCHARGE	1,851	2,300	2,542	2,700	2,700	2,700	2,700	State receives a 2% surcharge of all building permits		2,700	2,700	2,700	2,700	
405999	PENALTY/INTEREST	0	0	0	0	0	0	0							
406001	OFFICE SUPPLIES	1,066	955	371	1,500	1,500	1,500	1,500	Costs for paper, pens, folders, other general office supplies		1,500	1,500	1,500	1,500	
406008	VEHICLE FUEL	3,974	3,693	6,204	4,000	4,000	4,000	4,000	Gasoline for 3 inspection vehicles		4,000	4,000	4,000	4,000	
406009	VEHICLE/POWER EQUIP SUPPLIES	1,267	112	0	600	0	0	0							
406012	BOOKS/PUBLICATIONS	0	131	0		600	600	600	Purchase of code books & commentaries		600	600	600	600	
406021	ADP SUPPLIES	0	0	0	0	0	0	0							
	TOTAL	230,232	236,834	243,698	244,634	243,779	243,779	243,779			243,779	243,779	243,779	243,779	
						10% Ops Reduction	(1,333)								
						REVISED COAD TOTAL		242,447							

FACILITIES											0.00%	0.00%	0.00%	0.00%
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL				
										EXPENDITURE DETAIL				EXPENDITURE DETAIL FY17-FY20
401100	FULL-TIME SALARIES & WAGES	325,130	287,335	293,070	302,242	302,242	302,242	302,242			302,242	302,242	302,242	302,242
401100	FULL-TIME SALARIES & WAGES						36,816			New Full-time grounds position	36,816	36,816	36,816	36,816
401300	PART-TIME SALARIES & WAGES	-956	0	0	0	0	0	0						
401310	OVERTIME PAY	2,752	376	6,154	8,000	8,000	8,000	8,000			8,000	8,000	8,000	8,000
402100	FICA	24,259	21,052	22,207	23,733	23,733	23,733	23,733			23,733	23,733	23,733	23,733
402210	VRS	50,246	37,102	37,753	31,805	31,805	31,805	31,805			31,805	31,805	31,805	31,805
402250	DISABILITY			31										
402300	MEDICAL INSURANCE	62,963	59,279	54,213	52,920	52,920	52,920	52,920			52,920	52,920	52,920	52,920
402400	GROUP LIFE	669	3,412	3,462	3,597	3,597	3,597	3,597			3,597	3,597	3,597	3,597
402700	WORKER'S COMPENSATION	7,134	5,642	5,897	6,006	6,803	6,803	6,803			6,803	6,803	6,803	6,803
403100	PROFESSIONAL SERVICES	0	0	18,741	5,000	5,000	5,000	5,000		Professional Services	5,000	5,000	5,000	5,000
										2,000 Engineering Services				
										2,000 Surveying Services				
										1,000 Pump & Well Contractor				
403300	CONTRACT SERVICES	1,579	4,258	19,416	46,000	46,000	46,000	46,000		Contracted Maintenance Services	46,000	46,000	46,000	46,000
										10,000 Contracted Electrical Services				
										6,000 Contracted Plumbing Services				
										5,000 Contracted Painting Services				
										5,000 Contracted Carpentry Services				
										7,500 Contracted Roofing Services				
										2,500 Misc. Contracted Repair & Construction Services				
										5,000 Tree Trimming Services				
										5,000 Turfgrass Maintenance Services				
403310	BLDGS EQUIP REP & MAINT	127,613	101,784	157,194	180,000	180,000	184,700	184,700		Recurring Maintenance Costs	184,700	184,700	184,700	184,700
										75,000 HVAC - System Repairs & Non-Routine Maintenance				
										10,000 Equipment Repairs				
										2,000 Elevator Repairs				
										5,000 Flooring Repairs, Replacement				
										6,500 Misc Repairs & Maintenance Items				
										5,000 Materials, Parts & Supplies				
										500 Playground Maint. & Repairs				
										1,200 Septic tank Pumping & Maintenance				
										15,000 Pavement Repair & Marking				
										2,000 Building Environmental Testing and Analysis				
										Maintenance & Repair Projects	Priority	Rank		
										6,000 Admin & Courts Building Courtyard Drainage Improvements	1	1		
										17,500 Carysbrook Gym - Grading & Drainage Improvements	1	2		
										4,000 Library - Gutters & Downspouts for covered walkway	2	3		
										10,000 Social Services Building - Repair façade & concrete joints	2	4		
										7,500 Pleasant Grove Irrigation System Improvements	2	5		
										5,000 Ground-mounted flagpole lighting at Historic Courthouse	3	6		
										10,000 Carysbrook Caretaker House - Abate Asbestos & Demolish	3	7		
										2,500 Admin Bldg - Rekey Interior Doors	3	8		
403315	VEHICLES REP & MAINT	0	0	24,090	20,000	20,000	23,140	23,140		Maintenance & Repairs of Fleet Vehicles	23,140	23,140	23,140	23,140
										10,000 Vehicle Repairs				
										8,000 Vehicle Parts				
										4,500 Vehicle Tires				
										640 Vehicle State Inspections (32@\$20)				
403600	ADVERTISING	28	0	0	350	350	350	350		Advertising - Public Notices	350	350	350	350
403700	LAUNDRY AND DRY CLEANING	6,907	6,780	7,647	8,000	8,000	8,000	8,000		Laundry Service - Employee uniforms	8,000	8,000	8,000	8,000
405210	POSTAL SERVICES	20	30	57	350	350	350	350		Postage and Shipping	350	350	350	350
405230	TELECOMMUNICATIONS	2,141	1,845	1,678	5,500	5,500	5,500	5,500		Telephone Service for Facilities Dept.	5,500	5,500	5,500	5,500
405305	VEHICLE INSURANCE	4,696	4,940	11,514	16,000	16,000	16,000	16,000		Vehicle Insurance - (32@\$500/per)	16,000	16,000	16,000	16,000

FACILITIES										0.00%	0.00%	0.00%	0.00%	
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL				EXPENDITURE DETAIL FY17-FY20
405410	LEASE/RENT	0	0	0	1,200	1,200	1,200	1,200		Equipment Rental	1,200	1,200	1,200	1,200
405510	MILEAGE ALLOWANCES	0	0	0	200	200	200	200		Mileage Reimbursement	200	200	200	200
405530	SUBSISTENCE & LODGING	581	0	498	1,000	1,000	2,000	2,000		Subsistence and Lodging	2,000	2,000	2,000	2,000
405540	CONVENTION AND EDUCATION	0	358	2,494	3,000	3,000	5,000	5,000		Training & Education	5,000	5,000	5,000	5,000
405810	DUES OR ASSOCIATION MEMBERSHIP	0	0	0	300	300	500	500		Dues for Membership in Professional Organizations	500	500	500	500
406001	OFFICE SUPPLIES	176	312	813	1,500	1,500	1,500	1,500		Office Supplies	1,500	1,500	1,500	1,500
406003	AGRICULTURAL SUPPLIES	8,826	5,388	12,469	15,000	15,000	20,000	20,000		Agricultural/Landscaping Materials & Supplies	20,000	20,000	20,000	20,000
									7,500	Misc. Seed, Fertilizer, Pesticides, etc.				
									7,500	Multi-Use Fields @ PG - Seed, Fertilizer, Pesticides, etc				
									5,000	General Site Improvements, Plantings & Grounds Repairs				
406004	GENERAL MATERIALS AND SUPPLIES	27,176	22,970	24,251	25,000	25,000	27,500	27,500	2,500	General Supplies	27,500	27,500	27,500	27,500
406005	JANITORIAL SUPPLIES	12,350	11,991	18,768	15,000	20,000	20,000	20,000		Janitorial Supplies	20,000	20,000	20,000	20,000
406008	VEHICLE FUEL	22,849	17,351	21,819	23,000	23,000	25,000	25,000	2,000	Vehicle Fuel	25,000	25,000	25,000	25,000
406009	VEHICLE/POWER EQUIP SUPPLIES	7,540	8,240	2,771	3,500	3,500	3,500	3,500		Vehicle & Power Equipment Supplies	3,500	3,500	3,500	3,500
408101	MACHINERY AND EQUIPMENT	1,000	1,730	1,743	4,500	4,500	30,400	30,400		Machinery & Equipment Purchases	30,400	30,400	30,400	30,400
									2,500	Machinery & Equipment (items <\$1,000 purchase price)				
									15,000	Zero-Turn Mower				
									8,000	HD Trailer for Bobcat				
									2,600	Lift Gate for Pickup truck				
									1,100	Spreader (for tractor)				
									1,200	Rototiller				
408103	COMMUNICATIONS EQUIPMENT	1,000	0	0	500	500	500	500		Communications Equipment	500	500	500	500
409904	SITE IMPROVEMENTS	0	0	0	0	0	0	0			0	0	0	0
TOTAL		696,680	602,175	748,748	803,203	809,000	892,256	855,440			855,440	855,440	855,440	855,440
							10% Ops Reduction	(42,634)						
							REVISED COAD TOTAL	812,806						

GENERAL SERVICES										0.00%	0.00%	0.00%	0.00%	
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COSTS	EXPENDITURE DETAIL				EXPENDITURE DETAIL FY17-FY20
403100	PROFESSIONAL SERVICES	0	0	6,122	0	0	0	0			0	0	0	0
403320	MAINTENANCE CONTRACTS	92,978	70,032	93,784	115,200	124,250	124,250	124,250		<i>Maintenance Contracts</i>	124,250	124,250	124,250	124,250
									6,000	AEDs-Provide, Maintain, Inspect (1st Year: \$ will be less in YR2+)				
									1,500	Boiler & Pressure Vessel Inspections				
									1,200	Elevator Inspection Services				
									20,000	Elevators - Preventive Maint. & Repair				
									1,500	Fire Alarm Monitoring Service				
									2,000	Fire Extinguishers - Preventive Maintenance & Replacement				
									750	First Aid Kits - Inspections and Restocking				
									5,500	Generators - Preventive Maint & Service				
									32,000	HVAC Systems - Preventive Maint. Services				
									6,000	Inspection & Testing of Fire Detection & Alarm Systems				
									2,000	Irrigation System Maintenance & Repair				
									10,000	Miscellaneous Contracted Maintenance				
									1,000	Monthly Water Testing for Public Safety Bldg & Library				
									6,500	Overhead Door Service & Maintenance				
									10,000	Public Safety Bldg UPS System Preventive Maintenance/Service				
									5,700	Regular Monthly Pest Control				
									600	Termite Inspections & Control				
									12,000	Trash Hauling Services				
405110	ELECTRICAL SERVICES	172,911	189,223	230,365	200,000	200,000	230,000	230,000		Electricity costs for County Buildings and Facilities	230,000	230,000	230,000	230,000
405120	HEATING SERVICES	102,071	128,529	151,503	110,000	110,000	130,000	130,000		Heating Oil & Propane costs for County Buildings & Facilities	130,000	130,000	130,000	130,000
405130	WATER SERVICES	5,549	7,134	7,377	8,500	8,500	8,700	8,700		<i>Water Service to County Buildings</i>	8,700	8,700	8,700	8,700
									4,000	Aqua Virginia - Water in Palmyra				
									4,200	FUSD - Water @ Crarysbrook & Fork Union				
									500	Shenandoah Water service at Public Works building				
405135	SEWER SERVICES	2,453	3,103	2,700	2,800	2,800	3,000	3,000		Sewer Service to County Buildings	3,000	3,000	3,000	3,000
405140	STREET LIGHTS	5,388	6,557	6,496	8,800	8,800	9,000	9,000		<i>Street Lights</i>	9,000	9,000	9,000	9,000
									6,000	Street Lights - Palmyra Village - (Dominion)				
									3,000	Streetlights - Pleasant Grove - (CVEC)				
405230	TELECOMMUNICATIONS	11,525	12,903	12,342	15,000	15,000	15,000	15,000		Century Link	15,000	15,000	15,000	15,000
405304	PROPERTY INSURANCE	27,595	25,620	32,481	35,000	35,000	37,000	37,000		Property Insurance	37,000	37,000	37,000	37,000
405308	GENERAL LIABILITY	0	7,127	7,362	8,000	8,000	8,000	8,000		General Liability Insurance	8,000	8,000	8,000	8,000
405410	LEASE/RENT	24,000	24,000	24,000	24,000	24,000	24,000	24,000		Bosley Crowther - Lease on Commonwealth Atty Office	24,000	24,000	24,000	24,000
TOTAL		444,471	474,228	574,534	527,300	536,350	588,950	588,950			588,950	588,950	588,950	588,950
							9.81%	0						

PUBLIC WORKS											0.00%	0.00%	0.00%	0.00%	
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
401100	FULL-TIME SALARIES & WAGES	156,273	156,381	165,977	170,432	170,432	170,432	170,432			170,432	170,432	170,432	170,432	
402100	FICA	11,796	11,604	11,978	13,038	13,038	13,038	13,038			13,038	13,038	13,038	13,038	
402210	VRS	22,380	20,324	21,494	17,930	17,930	17,930	17,930			17,930	17,930	17,930	17,930	
402300	MEDICAL INSURANCE	15,662	20,590	23,639	24,780	24,780	24,780	24,780			24,780	24,780	24,780	24,780	
402400	GROUP LIFE	289	1,867	1,975	2,028	2,028	2,028	2,028			2,028	2,028	2,028	2,028	
402700	WORKER'S COMPENSATION	202	2,027	2,416	2,853	2,132	2,132	2,132			2,132	2,132	2,132	2,132	
403100	PROFESSIONAL SERVICES	137	57	640	1,500	1,200	1,200	1,200		Professional Services - Engr Assistance, etc.	1,200	1,200	1,200	1,200	
403182	SOFTWARE SUPPORT FEES	0	0	0	4,000	4,000	4,200	4,200		Maintain Software Licenses - AutoCad & WaterCad	4,200	4,200	4,200	4,200	
403310	BLDGS EQUIP VEHICLE REP&MAINT	830	255	0	0	0	0	0		Repairs & Maintenance					
403600	ADVERTISING	1,071	450	0	0	0	0	0		Advertising - Public Notices, etc.					
405230	TELECOMMUNICATIONS	1,225	1,767	1,367	2,000	2,000	2,000	2,000		Telephone Costs for Public Works	2,000	2,000	2,000	2,000	
405305	VEHICLE INSURANCE	908	1,482	0	0	0	0	0		Vehicle Insurance for two Vehicles					
405410	LEASE/RENT	0	709	2,757	2,500	2,500	2,500	2,500		Copier Rental	2,500	2,500	2,500	2,500	
405530	SUBSISTENCE & LODGING	406	0	149	1,000	1,000	1,000	1,000		Subsistence & Lodging	1,000	1,000	1,000	1,000	
405540	CONVENTION AND EDUCATION	0	302	1,580	2,500	2,500	2,500	2,500		Training & Education	2,500	2,500	2,500	2,500	
406001	OFFICE SUPPLIES	1,157	1,798	277	2,000	2,000	2,000	2,000		General Office Supplies	2,000	2,000	2,000	2,000	
406004	GENERAL MATERIALS AND SUPPLIES	1,070	178	10	0	0	0	0		General Materials & Supplies					
406008	VEHICLE FUEL	3,014	3,263	981	2,500	2,500	2,500	2,500		Vehicle Fuel	2,500	2,500	2,500	2,500	
406009	VEHICLE/POWER EQUIP SUPPLIES	289	127	500	0	0	0	0		Vehicle Supplies					
406021	ADP SUPPLIES	0	0	5,215	3,399	2,000	2,000	2,000		Purchase of Engineering Software	2,000	2,000	2,000	2,000	
TOTAL		216,709	223,181	240,956	252,460	250,040	250,240	250,240			250,240	250,240	250,240	250,240	
							10% Ops Reduction	(1,990)							
							REVISED COAD TOTAL	248,250							

LANDFILL POST CLOSURE											0.00%	0.00%	0.00%	0.00%
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL				EXPENDITURE DETAIL FY17-FY20
403100	PROFESSIONAL SERVICES	23,726	24,932	25,524	30,000	30,000	30,000	30,000		Quarterly & Annual Post-Closure Reports	30,000	30,000	30,000	30,000
403300	CONTRACT SERVICES	1,230	0	0	7,500	0	0			Groundwater & Methane gas - Sampling, Testing, etc.	0	0	0	0
TOTAL		24,956	24,932	25,524	37,500	30,000	30,000	30,000			30,000	30,000	30,000	30,000
								0						

HEALTH															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
403300	CONTRACT SERVICES	250,441	252,978	252,978	257,435	257,310	257,310	257,310			257,310	257,310	257,310	257,310	
405230	TELECOMMUNICATIONS	-624	-434	46	0	0	0	0			0	0	0	0	
TOTAL		249,817	252,544	253,024	257,435	257,310	257,310	257,310			257,310	257,310	257,310	257,310	
							Ops Reduction	0							
						REVISED COAD TOTAL		257,310							

VJCCA															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-20
403100	PROFESSIONAL SERVICES	6,226	6,945	6,575	6,585	6,585	6,585	6,585		VJCCA = crime control funds provided by the state to provide services for CSU and Court involved youth. Acutal amount of funding will not be known until the General Assembly sets the amounts. Fluvanna County does not provide funding.	6,585	6,585	6,585	6,585	
TOTAL		6,226	6,945	6,575	6,585	6,585	6,585	6,585	0		6,585	6,585	6,585	6,585	

CSA															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENTITURE DETAIL FY17-FY20
401100	FULL-TIME SALARIES & WAGES	56,927	58,953	60,132	61,034	61,034	61,034	61,034			61,034	61,034	61,034	61,034	
401300	PART-TIME SALARIES & WAGES	0	0	0	0	0	0	0			0	0	0	0	
402100	FICA	4,294	4,463	4,588	4,669	4,669	4,669	4,669			4,669	4,669	4,669	4,669	
402210	VRS	8,874	7,634	7,787	6,437	6,437	6,437	6,437			6,437	6,437	6,437	6,437	
402300	MEDICAL INSURANCE	6,052	6,389	5,985	5,880	5,880	5,880	5,880			5,880	5,880	5,880	5,880	
402400	GROUP LIFE	119	701	716	727	727	727	727			727	727	727	727	
402600	UNEMPLOYMENT	0	0	0	0	0	0	0			0	0	0	0	
402700	WORKER'S COMPENSATION	72	51	54	56	62	62	62			62	62	62	62	
403100	PROFESSIONAL SERVICES	1,166	272	163	1,000	300	20,500	500	200	Prof Services-Thomas Brothers updates their software usually 2X per year	500	500	500	500	
									20,000	Community Study	20,000	0	0	0	
403300	CONTRACT SERVICES	0	591	239	600	0	0	0			0	0	0	0	
403600	ADVERTISING	0	0	0	0	0	0	0			0	0	0	0	
405210	POSTAL SERVICES	761	563	854	1,000	800	1,000	1,000	200	Postage-Mailing, invoices, purchase orders, FAPT notifications,	800	800	800	800	
405230	TELECOMMUNICATIONS	129	111	94	150	150	150	150		Telecomm	150	150	150	150	
405410	LEASE/RENT	0	0	532	540	540	540	540		Copier lease	540	540	540	540	
405510	MILEAGE ALLOWANCES	0	554	505	560	560	600	600	40	Mileage-Attending CSA Statewide meetings, CSA yearly conference,	600	600	600	600	
405530	SUBSISTENCE & LODGING	0	0	410	700	500	500	500		Lodging	500	500	500	500	
405540	CONVENTION AND EDUCATION	0	356	275	750	400	400	400		Educ-CSA yearly conference (at least) other trainings as approved	400	400	400	400	
406001	OFFICE SUPPLIES	2,600	216	1,017	1,500	1,000	1,100	1,100		Office supplies-Most of the cost is paper and printer cartridges and misc.	1,100	1,100	1,100	1,100	
406002	FOOD SUPPLIES	221	233	237	500	300	400	400	100	Food supplies-CSA twice annual Retreats (light breakfast)	400	400	400	400	
406014	OTHER OPERATING SUPPLIES	0	180	0	0	0	0	0			0	0	0	0	
408102	FURNITURE & FIXTURES	0	0	0	250	250	250	250		Furniture	250	250	250	250	
TOTAL		81,213	81,267	83,588	86,353	83,609	104,249	84,249			104,049	84,049	84,049	84,049	
							10% Ops Reduction	(544)							
							REVISED COAD TOTAL	83,705							

CSA PURCHASE OF SERVICES															
OBJECT	PROJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20
CODE	CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	Baseline +	CO ADMIN	COST	EXPENDITURE DETAIL				EXPENDITURE DETAIL FY17-FY20
405711		PURCHASE OF SERVICES	0	0	0	0	0	0	0		The # of FC youth has significantly dropped	0	0	0	0
405713		FF4E-COMM SVCS	0	0	0	5,000	0	0	0		The # of FC youth has significantly dropped	0	0	0	0
405714		POS MANDATED FFMP	43,566	1,512	8,035	20,000	10,000	10,000	10,000		The # of FC youth has significantly dropped	10,000	10,000	10,000	10,000
405715		POS MANDATED FFOP	6,704	23,744	25,885	30,000	25,000	25,000	25,000		The # of FC youth has significantly dropped	25,000	25,000	25,000	25,000
405716		TFC LIC. RES CONG CARE	367,724	122,815	98,879	255,486	150,000	150,000	150,000		The # of FC youth has significantly dropped	150,000	150,000	150,000	150,000
405717		FC4E RES/CONG/CSA PARENT AGREE	0	0	0	0	0	0	0						
405718		COMM SVCS	836,668	508,997	379,434	525,000	450,000	500,000	500,000	50,000	OCS will continue to pressure localities to use these services as part of High Fidelity Wraparound/Intensive Case Coordination.	500,000	500,000	500,000	500,000
405719		COMM SVCS. TRANSITION	0	10,263	1,530	31,500	20,000	25,000	25,000	5,000	This is an amount set by the State for each locality	25,000	25,000	25,000	25,000
405720		NON-MAND COMM BASED	0	150	0	26,170	26,170	26,170	26,170		This is an area where our numbers will continue to increase.	26,170	26,170	26,170	26,170
405721		RES. CONG. CARE	595,696	444,247	675,863	367,500	600,000	700,000	700,000	100,000	Private day numbers are increasing	700,000	700,000	700,000	700,000
405722		POS MANDATED-SPED-RES	0	0	0	0	0	0	0		Usually covered by Medicaid, but with less being funded by Medicaid, costs may fall back on localities				
405723		POS MANDATED SPED-PRIVATE DAY	44,940	158,040	486,375	315,000	500,000	500,000	500,000		These dollars would only represent 2-3 FC youth in residential care.	500,000	500,000	500,000	500,000
405724		POS MAND SVCS IN PUBLIC SCHOOL	0	23,288	18,483	0	20,000	20,000	20,000			175,000	175,000	175,000	175,000
405725		POS MAND FC LIC RES CONG CARE	144,714	208,033	142,830	157,500	175,000	175,000	175,000			10,000	10,000	10,000	10,000
405726		POS MAND THER FC 4E	41,405	46,017	0	10,000	0	10,000	10,000	10,000					
405727		POS MAND THER FC CSA PAR AGREE	0	0	0	0	0	0	0						
405728		POS MAND SPEC FC 4E	0	0	0	0	0	0	0						
405729		POS MAND SPEC FC	0	0	0	0	0	0	0						
405731		POS NON-MAND SER/RES/CONG	3,104	0	0	0	0	0	0						
405732		EDUC SVCS CONG CARE	312,308	358,490	246,575	210,000	310,000	325,000	325,000	15,000	Educational services are mandatory for youth in congregate care	325,000	325,000	325,000	325,000
405742		POS MANDATED WSS	0	0	0	19,845	20,543	20,543	20,543		Amount set by the State for each locality	20543	20543	20543	20543
TOTAL			2,396,828	1,905,596	2,083,889	1,973,001	2,306,713	2,486,713	2,486,713			2,486,713	2,486,713	2,486,713	2,486,713
								10% REDUCTION	(248,671)	-200,000					
								REVISED COAD TOTAL	2,238,042	2,286,713	Actual Decrease				

SOCIAL SERVICE ADMINISTRATION															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
401100	FULL-TIME SALARIES & WAGES	896,302	940,256	993,753	1,110,666	1,110,666	1,110,666	1,110,666			1,110,666	1,110,666	1,110,666	1,110,666	
	FULL-TIME SALARIES & WAGES						81,026	48,083		2 FT Staff with Benefits (Ben Spec & Off Assoc)	81,026	81,026	81,026	81,026	
401114	BOARD COMPENSATION	5,434	4,677	4,649	4,677	4,677	4,677	4,677			4,677	4,677	4,677	4,677	
401300	PART-TIME SALARIES & WAGES	28,559	56,910	68,143	52,205	52,205	52,205	52,205			52,205	52,205	52,205	52,205	
401310	OVERTIME PAY	8,205	8,615	7,595	0	0	0	0			0	0	0	0	
401320	HOLIDAY & DISCRETIONARY PAY	0	0	39,289	8,000	8,000	8,000	8,000			8,000	8,000	8,000	8,000	
402100	FICA	67,289	73,271	81,950	89,654	89,654	89,654	89,654			89,654	89,654	89,654	89,654	
402210	VRS	131,783	113,200	127,600	110,969	110,969	110,969	110,969			110,969	110,969	110,969	110,969	
402300	MEDICAL INSURANCE	157,542	153,734	153,572	177,955	177,955	177,955	177,955			177,955	177,955	177,955	177,955	
402400	GROUP LIFE	1,764	10,402	11,741	12,533	12,533	12,533	12,533			12,533	12,533	12,533	12,533	
402600	UNEMPLOYMENT	1,444	1,249	129	0	0	0	0			0	0	0	0	
402700	WORKER'S COMPENSATION	0	2,452	3,305	4,505	4,505	4,505	4,505			4,505	4,505	4,505	4,505	
402830	STAFF DEVELOPMENT	3,823	3,496	4,067	3,800	4,000	4,000	4,000			4,000	4,000	4,000	4,000	
403100	PROFESSIONAL SERVICES	36,998	35,279	40,069	41,680	41,680	41,680	41,680		David Toscano - Mandated legal services	41,680	41,680	41,680	41,680	
										Richard Deloria - Mandated legal services					
										Fluvanna County - Custodial services					
										MSV - Annual paper/file shredding					
										Worldwide Interpreters - Mandated translation					
										Virginia State Police Background Checks - Mandated employee - 8 @ \$20 /Client - 14 @ \$20					
										VA Dept of Social Services - Mandated CPS background checks - 8 @ \$7					
										Fluvanna Co Sheriff's Office - Mandated client fingerprint checks - 12 @ \$10					
										Fluvanna Health Dept - Client TB tests - 10 @ \$12					
										State Health Dept - Client birth records - 8 @ \$12					
										Out of State - Client birth records - 2 @ \$24					
403125	IT SERVICES	0	0	10,950	16,640	17,540	17,540	17,540		Lowe Gravity - IT maintenance	17,540	17,540	17,540	17,540	
										Thomas Brothers - software maint. & updates					
										Thomas Brothers - Computer software updates					
403310	BLDGS EQUIP VEHICLE REP&MAINT	7,490	7,056	11,241	16,310	4,760	4,760	4,760		Fluvanna Co - Elevator maintenance	4,760	4,760	4,760	4,760	
										Clear Communications - Interview Equip Maint.					
403315	VEHICLE REPAIRS	0	0	0	0	11,550	11,550	11,550		Palmyra Automotive - Vehicle repairs	11,550	11,550	11,550	11,550	
403320	MAINTENANCE CONTRACTS	25,104	317	11,374	13,138	12,238	12,238	12,238		Valley Office Machines - Copier - Bizhub 350	12,238	12,238	12,238	12,238	
										Valley Office Machines - Copier - 1st Bizhub 282					
										Valley Office Machines - Copier - 2nd Bizhub 282					
										Valley Office Machines - Copier - Di3010					
										Valley Office Machines - Typewriter service					
403600	ADVERTISING	1,367	148	1,151	1,400	1,400	1,400	1,400		Daily Progress	1,400	1,400	1,400	1,400	
										Fluvanna Review					
405110	ELECTRICAL SERVICES	8,524	10,340	8,727	12,100	12,100	12,100	12,100		Electrical - Fluvanna County - @ 57%	12,100	12,100	12,100	12,100	
405120	HEATING SERVICES	2,438	2,281	0	2,300	2,300	2,300	2,300		Heating - Fluvanna County - @ 57%	2,300	2,300	2,300	2,300	
405210	POSTAL SERVICES	7,488	7,619	8,822	7,184	7,184	7,184	7,184		Reserve Account - Average monthly postage costs	7,184	7,184	7,184	7,184	
										Pitney Bowes Global Financial - Meter lease					
										Pitney Bowes Inc. - Postage supplies					
										US Postal Service - Box rental					

SOCIAL SERVICE ADMINISTRATION															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
405230	TELECOMMUNICATIONS	14,551	13,986	14,906	14,199	14,199	14,199	14,199		CenturyLink - long distance phone and fax	14,199	14,199	14,199	14,199	
										AT&T - monthly long distance phone and fax					
										VA Information Technologies - monthly cell phone					
										Ntelos - pager service					
										Ntelos - prepay phone minutes					
405304	PROPERTY INSURANCE	1,367	6,295	3,838	5,319	5,319	5,319	5,319		VACORP - Vehicle insurance 8 @ \$494	5,319	5,319	5,319	5,319	
										VA Dept. of the Treasurer - VaRisk 2 liability ins.					
405410	LEASE/RENT	17,009	25,497	14,009	14,009	14,009	14,009	14,009		Linda Lenherr - Building rent	16,509	14,009	16,509	14,009	
										High Capacity Scanner					
405510	MILEAGE ALLOWANCES	29	16	390	51	250	250	250		Mileage - est. 48 miles @ .565	250	250	250	250	
										Mileage - avg. annual parking 4 @ \$6					
405530	SUBSISTENCE & LODGING	633	1,301	1,532	1,750	1,750	1,750	1,750		Mandated training, on-going training, and conf.	1,750	1,750	1,750	1,750	
405810	DUES OR ASSOCIATION MEMBERSHIP	1,606	702	1,485	1,460	1,460	1,460	1,460		Dues & Assoc - Possess (6 @ \$15)	1,460	1,460	1,460	1,460	
										Dues & Assoc - BPRO (6 @ \$25)					
										Dues & Assoc - VASWP (11 @ \$25)					
										Dues & Assoc - VLSSE (1 @ \$300)					
										Dues & Assoc - Fluvanna Chamber of Commerce					
										Dues & Assoc - Fluvanna Louisa Housing					
										Dues & Assoc - NADA Guide Books					
										Dues & Assoc - Legal code books & updates					
406001	OFFICE SUPPLIES	14,558	12,584	26,965	15,000	15,000	15,000	15,000		Office Supplies	15,000	15,000	15,000	15,000	
406002	FOOD SUPPLIES	464	587	458	420	420	420	420		Food Supplies - Shenandoah Valley Water	420	420	420	420	
406005	JANITORIAL SUPPLIES	252	65	324	300	300	300	300		Janitorial Supplies - avg. annual costs	300	300	300	300	
406008	VEHICLE FUEL	5,200	6,619	7,199	5,760	5,760	5,760	5,760		Est. 167 gallons per month @ \$2.87/gal	5,760	5,760	5,760	5,760	
408101	MACHINERY AND EQUIPMENT	2,789	0	4,003	758	758	758	758		Machinery & Equip - approx. annual costs	5,758	758	758	758	Server
408102	FURNITURE & FIXTURES	31,498	2,330	2,060	0	0	0	0			0	0	0	0	
408105	VEHICLE	17,388	0	25,436	0	0	0	0			0	0	0	0	
	SUBTOTAL ADMINISTRATION	1,498,899	1,501,283	1,690,731	1,744,742	1,745,141	1,826,167	1,793,224			1,833,667	1,826,167	1,828,667	1,826,167	
PUBLIC ASSISTANCE															
405701	GENERAL RELIEF	8,573	6,839	3,456	7,000	7,000	7,000	7,000			7,000	7,000	7,000	7,000	
405702	AUXILIARY GRANTS PROGRAM	32,492	13,435	6,528	21,000	10,000	10,000	10,000			10,000	10,000	10,000	10,000	
405705	AID TO DEPENDENT CHILDREN	0	0	0	2,000	2,000	2,000	2,000			2,000	2,000	2,000	2,000	
405706	ADC/FOSTER CARE	77,269	55,814	15,708	105,000	25,000	25,000	25,000			25,000	25,000	25,000	25,000	
405707	EMERGENCY ASSISTANCE	0	0	0	500	500	500	500			500	500	500	500	
405709	SPECIAL NEEDS ADOPTION	145,967	75,065	134,776	152,000	152,000	152,000	152,000			152,000	152,000	152,000	152,000	
405712	SUBSIDIZED ADOPT TITLE IV E	97,584	234,139	263,432	95,762	236,762	236,762	236,762			236,762	236,762	236,762	236,762	
		0	0	0	0	0	0	0			0	0	0	0	
	SUBTOTAL PUBLIC ASSISTANCE	361,884	385,293	423,900	383,262	433,262	433,262	433,262			433,262	433,262	433,262	433,262	
PURCHASE OF SERVICES															
405711	PURCHASE OF SERVICES	131,872	33,350	33,527	110,313	60,313	60,313	60,313			60,313	60,313	60,313	60,313	
	SUBTOTAL PURCHASE OF SERVICES	131,872	33,350	33,527	110,313	60,313	60,313	60,313			60,313	60,313	60,313	60,313	
DAYCARE PROGRAM															
403100	PROFESSIONAL SERVICES	7,080	7,425	7,425	7,425	7,425	7,425	7,425			7,425	7,425	7,425	7,425	
	SUBTOTAL DAYCARE PROGRAM	7,080	7,425	7,425	7,425	7,425	7,425	7,425			7,425	7,425	7,425	7,425	
FOSTER HOME COORDINATOR															
403300	CONTRACT SERVICES	0	0	0	1,400	1,400	1,400	1,400			1,400	1,400	1,400	1,400	
405711	PURCHASE OF SERVICES	3,028	477	0	6,400	6,400	6,400	6,400			6,400	6,400	6,400	6,400	

SOCIAL SERVICE ADMINISTRATION															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
		0	0	0	0										
	SUBTOTAL FOSTER HOME COOR.	3,028	477	0	7,800	7,800	7,800	7,800			7,800	7,800	7,800	7,800	
FAMILY SUPPORT															
405703	PROMOTING SAFE&STABLE FAMILIES	0	0	0	0										
405711	PURCHASE OF SERVICES	14,070	19,822	18,808	20,964	20,964	20,964	20,964			20,964	20,964	20,964	20,964	
	SUBTOTAL FAMILY SUPPORT	14,070	19,822	18,808	20,964	20,964	20,964	20,964			20,964	20,964	20,964	20,964	
TOTAL SOCIAL SERVICES		2,016,832	1,947,650	2,174,391	2,274,506	2,274,905	2,355,931	2,322,988			2,363,431	2,355,931	2,358,431	2,355,931	
						10% Admin Ops Reduction		(17,398)							
						REVISED COAD TOTAL		2,305,590							

PARKS & RECREATION															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL
401100	FULL-TIME SALARIES & WAGES	171,525	179,697	189,319	189,119	189,119	189,119	189,119			189,119	189,119	189,119	189,119	
401300	PART-TIME SALARIES & WAGES	29,968	26,519	32,088	56,088	56,088	56,088	56,088			56,088	56,088	56,088	56,088	
401310	OVERTIME PAY	0	0	1,139	1,100	1,100	1,100	1,100		Summer Camp Staff OT	1,100	1,100	1,100	1,100	
402100	FICA	15,084	15,181	16,609	18,758	18,758	18,758	18,758			18,758	18,758	18,758	18,758	
402210	VRS	24,226	23,270	23,653	19,930	19,930	19,930	19,930			19,930	19,930	19,930	19,930	
402300	MEDICAL INSURANCE	25,323	33,108	28,425	19,980	19,980	19,980	19,980			19,980	19,980	19,980	19,980	
402400	GROUP LIFE	318	2,136	2,200	2,250	2,250	2,250	2,250			2,250	2,250	2,250	2,250	
402600	UNEMPLOYMENT	4,131	5,670	0	0	0	0	0			0	0	0	0	
402700	WORKER'S COMPENSATION	3,295	2,652	3,579	6,260	3,198	3,198	3,198			3,198	3,198	3,198	3,198	
403100	PROFESSIONAL SERVICES	33,912	25,491	28,141	32,500	32,500	32,500	32,500	1,200	Piedmont YMCA Flag Football league	32,500	32,500	32,500	32,500	
									1,300	Nicole Hackenberg Volleyball program	0	0	0	0	
									2,250	Health Nutz Swim program	0	0	0	0	
									3,500	Harold Boyd Youth sports program	0	0	0	0	
									4,200	Gold Medal Volleyball	0	0	0	0	
									3,200	Camp Friendship 4 Programs	0	0	0	0	
									1,500	Devi Peterson Yoga	0	0	0	0	
									1,525	Catherine Garcia Pottery Classes	0	0	0	0	
									1,150	Challenger Sports Soccer program	0	0	0	0	
									4,000	Bonnie Snoddy Karate	0	0	0	0	
									4,200	Ashleigh Morris Dog Obedience Class	0	0	0	0	
									525	Youth/Adult Tennis	0	0	0	0	
									800	Vickie Walker Arts & Crafts Class	0	0	0	0	
									1,075	Heather Antonacci Horseback Riding Class	0	0	0	0	
									2,000	Security during carnival event	0	0	0	0	
403300	CONTRACT SERVICES	18,375	9,143	5,074	6,660	6,660	17,660	6,660	1,800	Carnival lights	8,760	8,760	8,760	38,760	\$20,000 Pleasant Grove Master Plan updated; \$2,100 Tyler Maintenance;
									4,860	Porta Johns for parks and special events					
									11,000	PG House Munis-P&R Module					
403310	BLDGS EQUIP VEHICLE REP&MAINT	75	315	35	0	0	0	0		BLDGS EQUIP VEHICLE REP&MAINT	0	0	0	0	
403500	PRINTING AND BINDING	7,491	5,629	5,906	8,000	8,000	8,000	8,000	6,000	Printing program guide	8,000	8,000	8,000	8,000	
									1,000	Trail Maps					
									1,000	PGHM brochure					
403600	ADVERTISING	673	172	408	600	1,000	1,000	1,000		Advertisment- Fluvanna Review (program promotions)	1,000	1,000	1,000	1,000	
405210	POSTAL SERVICES	767	593	636	500	500	500	500		Postage- stamps	500	500	500	500	
405230	TELECOMMUNICATIONS	6,895	7,341	6,626	9,900	9,900	11,800	9,900	9,300	Telecommunications- Verizon- Long Distance Service & Mobile Service. Centruy Link- Local Service, VITA- Long distance service - Includes PGHM	9,900	9,900	9,900	9,900	
									600	Director's Cell Phone					
									1,900	Program Staff Cell Phones (3 staff - \$20 to purchase each phone - \$50 per month per phone)					
405305	VEHICLE INSURANCE	2,270	1,482	0	0	0	0	0		Vehicle Insurance- 3 department vehicles (1 Cars, (1) Truck, (1) Van	0	0	0	0	
405410	LEASE/RENT	0	1,369	4,516	4,616	7,140	7,740	7,740	4,600	FCC copy machine (\$600 for color)	7,740	7,740	7,740	7,740	
									500	Cinta First Aid Supplies					
									480	Shenandoah Water					
									2,160	PGHM copy machine x2 (\$600 for color)	0	0	0	0	
405510	MILEAGE ALLOWANCES	0	0	0	200	100	100	100			100	100	100	100	
405530	SUBSISTENCE & LODGING	0	0	410	1,500	1,500	1,500	1,500		Lodging for VRPS state conference	1,500	1,500	1,500	1,500	
405540	CONVENTION AND EDUCATION	1,737	931	1,817	2,000	2,000	2,000	2,000		Travel (Conv./Educ.)	2,000	2,000	2,000	2,000	
405810	DUES OR ASSOCIATION MEMBERSHIP	280	644	715	500	500	1,060	1,060	500	Dues/ memberships; VRPS memberships;	1,060	1,060	1,060	1,060	
									560	NRPA (workshops, webinars and annual networking opportunities, via workshops and conference)					
405830	REFUNDS	1,499	1,535	0	0	0	0	0			0	0	0	0	
406001	OFFICE SUPPLIES	2,137	1,752	1,362	2,500	2,500	2,500	2,500		Office Supplies	2,500	2,500	2,500	2,500	
406004	GENERAL MATERIALS AND SUPPLIES	32,267	33,344	553	0	0	0	0			0	0	0	0	

PARKS & RECREATION															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL
406008	VEHICLE FUEL	3,446	1,769	4,230	3,000	3,000	3,500	3,500	3,500	Vehicle Fuel - (1) Car, (1) Truck, (1) Van	3,500	3,500	3,500	3,500	
406009	VEHICLE/POWER EQUIP SUPPLIES	1,434	4,236	0	0	0	0	0	0		0	0	0	0	
406011	UNIFORM/WEARING APPAREL	112	0	450	420	420	420	420		Staff Shirts and name tags during special events/programs (\$28 X 5 STAFF X 3 SHIRTS)	420	420	420	420	
406012	BOOKS	0	0	147	0	0	500	500	500	Books to sell at PGHM; - Mr. Jefferson's River -Virginia's Palmyra -Historic Fluvanna in the Commonwealth of Virginia -Fluvanna History Landmarks & Historic Places of Fluvanna -The Rivanna River Scenic Atlas -James River Batteau Festival Atlas (James River from Lynchburg to Richmond)	500	500	500	500	
406013	RECREATIONAL SUPPLIES	31,272	15,200	38,731	38,600	38,600	43,700	43,700	7,000	Equipment/supplies for summer camps Summer/winter/spring camp; tickets for parks, shirts for participants, additional rec supplies, etc.	47,300	47,300	47,300	47,300	\$3600-Senior Services at Rivinna and Palmyra districts; \$1500 for county fair fun zone (moonbounce, magician, balloon artist, juggler, and dunk tank.)
									2,000	Trophies and Medals for youth programs					
									7,500	Special events; Halloween, Christmas, Senior Luncheon, Spring Dances, Easter and Kite Festival					
									3,000	Arts&Crafts/Pottery classes					
									2,000	Bus trips to sporting events (O's games)					
									1,000	Community Garden Supplies; stakes, signs, etc.					
									2,500	Rec supplies for programs; volleyballs, soccer balls, home school supplies,					
									2,000	Sports Field Supplies - base pads, sand bags for goals, straps for nets, etc.					
									3,600	Fork Union Senior activity center					
									8,000	Participant shirts, jerseys, uniforms for various programs					
									3,600	\$3600-Senior Services at Cunningham and Columbia districts; games, puzzles, food for events, trips, bingo prizes, etc.					
									1,500	county fair fun zone (\$500 - moonbounce, \$200-magician, \$200-balloon artist, \$200-juggler, and \$400-dunk tank.)					
406013	RECREATIONAL SUPPLIES - AMUSE	0	0	20,479	20,000	21,000	21,000	21,000		Amusement Park Tickets; Combined Community Program into P & R	21,000	21,000	21,000	21,000	
406013	RECREATIONAL SUPPLIES - FTBL	0	0	7,421	3,000	2,500	2,500	2,500		U12 Football Team; equipment, helmet/shoulder pad conditioning, Referee fees, season supplies, etc.	2,500	2,500	2,500	2,500	
408102	FURNITURE & FIXTURES	0	594	1,194	10,000	0	3,000	0	3,000	Fork Union Senior Center tables and chairs.	0	0	0	0	
408105	VEHICLE	0	0	0	0	0	8,000	0	8,000	ATV to be used for trail and field maintenance.	0	0	0	0	
408107	EDP EQUIPMENT	0	0	0	0						0	0	0	0	
409904	SITE IMPROVEMENTS	3,931	24,277	27,883	14,500	10,400	26,400	18,400	2,000	park signage at PG park and trails	10,000	10,000	10,000	10,000	

PARKS & RECREATION															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL
									6,600	16 Picnic tables at PG Park (Additional shelters)	0	0	0	0	
									1,000	Eagle Scout Projects	0	0	0	0	
									800	4 Kayaks	0	0	0	0	
									16,000	Pleasant Grove Soccer Field turf transition from Cool to Warm Season (\$8,000 per field)	0	0	0	0	
	TOTAL	422,444	424,051	453,744	472,481	458,643	505,803	473,903			471,203	471,203	471,203	501,203	
							10% Ops Reduction	(16,348)							
							REVISED COAD TOTAL	457,555							

LIBRARY															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
401100	FULL-TIME SALARIES & WAGES	108,882	105,100	102,672	116,506	116,506	116,506	116,506			116,506	116,506	116,506	116,506	
401100	FULL-TIME SALARIES & WAGES													35,832	FY20 - 1 Additional FT person if population growth and usage continues or at least an additional 20 hr/wk
401300	PART-TIME SALARIES & WAGES	13,350	15,314	23,137	22,018	22,018	22,018	22,018			22,018	22,018	22,018	22,018	
401300	PART-TIME SALARIES & WAGES										11,206	11,206	11,206	11,206	FY17 - Add a 20 hrs/week pt person for staffing reasons
402100	FICA	8,678	8,801	9,289	10,597	10,597	10,597	10,597			10,597	10,597	10,597	10,597	
402210	VRS	16,849	13,301	13,296	12,244	12,244	12,244	12,244			12,244	12,244	12,244	12,244	
402300	MEDICAL INSURANCE	22,319	16,090	14,450	14,100	14,100	14,100	14,100			14,100	14,100	14,100	14,100	
402400	GROUP LIFE	225	1,222	1,222	1,387	1,387	1,387	1,387			1,387	1,387	1,387	1,387	
402600	UNEMPLOYMENT	0	1,087	0	0	0	0	0			0	0	0	0	
402700	WORKER'S COMPENSATION	138	109	120	108	132	132	132			132	132	132	132	
403100	PROFESSIONAL SERVICES	0	74	0	0	0	0	0			0	0	0	0	
403310	BLDGS EQUIP VEHICLE REP&MAINT	413	2,110	1,474	1,500	0	0	0		REP/MAINT	0	0	0	0	
403320	MAINTENANCE CONTRACTS	546	503	1,437	2,850	5,100	5,100	5,100		MAINTCONT	5,500	5,100	5,500	5,100	Faronics (DeepFreeze) every other year (\$400)
										Shendoah Water (\$400) - might not need if new water system and drinking fountain are installed/Library of VA (Erate Central) (\$400)/Cisco Updates (\$1000)/Overdrive (ebooks) \$1,750	0	0	0	0	
										TLC (Library Circulation) (\$400 (Server support) + \$500 (SIP) = \$900)/ER Comm. - Phones Maint. (\$650)	0	0	0	0	
405210	POSTAL SERVICES	18	54	92	300	300	1,300	1,300	1,000	POSTAL - Mail long overdue notices, NEW Books by Mail (**eliminates need for a branch for State Aid requirement**)	300	300	300	300	
405230	TELECOMMUNICATIONS	2,745	8,491	12,702	17,150	17,150	25,200	25,200		TELECOMM - Telephones, Fiber internet, and WiFi (24/7) -	25,200	25,200	25,200	25,200	
405230	TELECOMMUNICATIONS	4,542	0	-3,224	0	0	0	0	8,050	Internet Bandwidth Increase to 15-20 Mbps (as per JM this should resolve many of our network bottle-neck issues)	0	0	0	0	
405410	LEASE/RENT	0	0	111	120	120	120	120		LEASE/RENT - Shenandoah Water - \$10 per month (This cost will be eliminated if we can get a water fountain once we have potable water)	120	120	120	120	
405530	SUBSISTENCE & LODGING	0	0	0	750	0	750	750	750	LODGING	750	750	750	750	
405540	CONVENTION AND EDUCATION	35	346	166	750	0	750	750	750	CONVEDUC -	750	750	750	750	
405810	DUES OR ASSOCIATION MEMBERSHIP	171	35	150	150	150	150	150		DUES - Includes membership for VLA and VPLDA	150	150	150	150	
406001	OFFICE SUPPLIES	5,751	7,049	6,337	8,000	8,000	9,000	8,000	1,000	OFFSUPL	8,000	8,000	8,000	8,000	
406012	BOOKS/PUBLICATIONS	4,535	22,114	20,634	5,000	5,000	7,000	7,000	2,000	BOOKS - We are buying many more needed formats including ebooks, CD books, Large Print and regular print	7,000	7,000	7,000	7,000	
406012	BOOKS/PUBLICATIONS	58,386	48,417	59,739	64,580	62,580	62,580	62,580		BOOKS (STATE AID) - estimate - State Aid cuts are estimated to be \$2,000 or more due to budget short falls (base estimate \$64,580-\$2,000)	62,580	62,580	62,580	62,580	
408102	FURNITURE & FIXTURES	0	195	0	550	0	1,700	1,700	1,700	Replacement chairs for computer lab and meeting room; replacement chair for storytime/kids room (\$1,200) - feet fell off - chair over 25 years old	500	500	500	500	
408107	EDP EQUIPMENT	0	0	11,564	9,778	10,090	10,090	10,090		EDPEQUIP - Hardware & Equipment	14,100	13,200	10,300	19,700	2017 - \$500 rpl equip; \$4,000 48 port Catalyst PoE switch; \$6,600 6 computers; \$3,000 UPS replacement
										Replacement Equipment - \$500 (Monitors, etc.)	0	0	0	0	2018 - \$500 rpl equip; \$6,100 iPrism; \$6,600 6 computers
										ATEN kvm switch (as per JM) - \$310	0	0	0	0	2019 - \$500 rpl equip; \$6,600 6 computers; \$3,200 firewall
										Desktop computers (as per JM) - \$7,700	0	0	0	0	2020 - \$500 rpl equip.; \$10,000 server replacement; \$1,500 WLC replacement; \$7,700 7 computers
										Wireless Access Points (as per JM) - \$1,580	0	0	0	0	
TOTAL		247,581	250,413	275,368	288,438	285,474	300,724	299,724			313,140	311,840	309,340	354,172	

COUNTY PLANNER															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
401100	FULL-TIME SALARIES & WAGES	170,548	174,691	188,406	230,993	230,993	230,993	230,993			230,993	230,993	230,993	230,993	Additional Planner 45000
401100	FULL-TIME SALARIES & WAGES														45,000
401300	PART-TIME SALARIES & WAGES	14,372	15,196	21,459	0	0		0			0	0	0	0	
401310	OVERTIME PAY	0	662	2,465	0	0	4,000	2,500	4,000	This expenditure was previously unbudgeted but due to the increase in applications and volume of work in the planning office staff it has become more necessary to use over the past 2 fiscal years.	2,500	2,500	2,500	2,500	
402100	FICA	13,620	14,024	15,353	17,431	17,431	17,431	17,431			17,431	17,431	17,431	20,874	
402210	VRS	25,954	21,931	23,326	23,867	23,867	23,867	23,867			23,867	23,867	23,867	28,628	
402250	DISABILITY			87							0	0	0	0	
402300	MEDICAL INSURANCE	24,656	24,988	27,568	38,880	38,880	38,880	38,880			38,880	38,880	38,880	44,880	
402400	GROUP LIFE	380	2,015	2,145	2,712	2,712	2,712	2,712			2,712	2,712	2,712	3,248	
402700	WORKER'S COMPENSATION	517	630	1,762	2,135	953	953	953			953	953	953	998	
403100	PROFESSIONAL SERVICES	8,975	8	0	0	0	0	0			0	0	0	0	
403300	CONTRACT SERVICES	0	14,650	15,850	10,000	10,000	10,000	10,000		GIS Contract with Timmons	10,000	10,000	10,000	10,000	
403310	BLDGS EQUIP VEHICLE REP&MAINT	607	1,070	0	0					Vehicle Repair/Maintenance					
403600	ADVERTISING	384	348	789	0	0	500	500	500	Advertising events. Expected to increase due to volume of applications and as the Comprehensive Plan update nears completion	500	500	500	500	
405210	POSTAL SERVICES	231	150	138	500	500	750	750	250	Mailing expenses. Expected to increase due to volume of applications	750	750	750	750	
405230	TELECOMMUNICATIONS	2,169	2,045	1,815	2,000	2,000	2,000	2,000		Cell Phones and Land Lines	2,000	2,000	2,000	2,000	
405305	VEHICLE INSURANCE	908	494	0	0										
405410	LEASE/RENT	0	0	3,604	4,000	4,000	4,000	4,000	3,600	Copier	3,600	3,600	3,600	3,600	
									400	Water Service	400	400	400	400	
405530	SUBSISTENCE & LODGING	985	878	522	1,000	1,000	1,000	1,000		Food and Lodging for Conferences	1,000	1,000	1,000	1,000	
405540	CONVENTION AND EDUCATION	1,040	2,984	832	1,500	1,500	2,000	2,000	1500	Conferences and Continuing Education of Planning Staff. Staff is in need of more continuing education to keep up and receive certifications	1,500	1,500	1,500	1,500	
									500		500	500	500	500	
405810	DUES OR ASSOCIATION MEMBERSHIP	1,490	195	1,376	1,200	1,200	1,500	1,500	1200	APA Memberships. This is a requirement for AICP certification or sitting for the exam. All Planners are attempting to get certified.	1,200	1,200	1,200	1,200	
									300		300	300	300	300	
405830	REFUNDS	0	0	0	0										
406001	OFFICE SUPPLIES	2,050	2,254	1,891	2,500	2,500	2,500	2,500		Office Supplies for Planning & Planning Commission	2,500	2,500	2,500	2,500	
406008	VEHICLE FUEL	1,059	1,072	865	1,000	1,000	1,000	1,000		Fuel for 2 vehicles	1,000	1,000	1,000	1,000	
406009	VEHICLE/POWER EQUIP SUPPLIES	274	305	0	0										
406012	BOOKS/PUBLICATIONS	0	55	95	250	250	250	250			250	250	250	250	
406014	OTHER OPERATING SUPPLIES	264	0	0	0										
406021	ADP SUPPLIES	1,308	0	0	0										
408102	FURNITURE & FIXTURES	114	360	760	1,200	750	1,000	750		Office furniture	750	750	750	750	
TOTAL		271,905	281,006	311,107	341,168	339,536	345,336	343,586			343,586	343,586	343,586	403,371	
							10% Ops Reduction (2,625)								
							REVISED COAD TOTAL	340,961							

BOARD OF ZONING APPEALS															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
401114	BOARD COMPENSATION	0	0	1,200	1,200	1,200	1,200	1,200			1,200	1,200	1,200	1,200	
402100	FICA	0	0	100	100	100	100	100			100	100	100	100	
403600	ADVERTISING	0	0	0	0						0	0	0	0	
405510	MILEAGE ALLOWANCES	0	0	125	100	100	100	100			100	100	100	100	
405540	CONVENTION AND EDUCATION	450	500	500	300	300	300	300			300	300	300	300	
406001	OFFICE SUPPLIES	0	0	0	0						0	0	0	0	
TOTAL		450	500	1,925	1,700	1,700	1,700	1,700			1,700	1,700	1,700	1,700	
									0						

COOPERATIVE EXTENSION															
OBJECT	PROJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20
CODE	CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL				EXPENDITURE DETAIL FY17-FY20
403300		CONTRACT SERVICES	54,784	59,108	69,911	69,911	69,805	72,375	72,375		County portion of salaries and benefits for Agents and Secretary.	69,805	69,805	69,805	69,805
										2,170	summer intern through VT - 50/50	2,170	2,170	2,170	2,170
										400	pay hourly office coverage when office secretary is on leave or sick.	400	400	400	400
403310		BLDGS EQUIP VEHICLE REP&MAINT	0	0	50	50	0	0	0		Vehicle Repairs-Trailer inspection, lights etc.	0	0	0	0
405230		TELECOMMUNICATIONS	822	773	1,000	1,000	1,000	1,000	1,000		Phone usage, long distance	1,000	1,000	1,000	1,000
405410		LEASE/RENT	0	0	500	500	250	250	250		Mo Johns for program locations	250	250	250	250
405540		CONVENTION AND EDUCATION	110	837	1,500	1,500	1,750	1,750	1,750		Professional association meetings, Both agents to attend meetings and training at national meetings.	1,750	1,750	1,750	1,750
405810		DUES OR ASSOCIATION MEMBERSHIP	0	300	375	375	375	375	375		Professional association dues, ANR, 4-H, VESA and ESP	375	375	375	375
406001		OFFICE SUPPLIES	0	883	500	500	500	500	500		Paper, ink, other office consumables, secretary's budget	500	500	500	500
406003		AGRICULTURAL SUPPLIES	1,561	1,412	1,200	1,200	1,200	1,200	1,200		ANR program supplies, feed analysis, field equipment, meeting supplies, etc	1,200	1,200	1,200	1,200
406014		OTHER OPERATING SUPPLIES	376	1,182	1,500	1,500	1,500	1,500	1,500		4-H program supplies, awards and curriculum, meeting supplies, youth scholarship, etc	1,500	1,500	1,500	1,500
408101		MACHINERY AND EQUIPMENT	2,000	0	0	0	0	0	0			0	0	0	0
408102		FURNITURE AND FIXTURES	0	0	0	0	0	32,165	0	32,165	Kitchen upgrade at Fork Union	32,165	0	0	0
TOTAL			59,653	64,495	76,536	76,536	76,380	111,115	78,950			111,115	78,950	78,950	78,950
								(32,165)							

NON PROFITS										
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	EXPENDITURE	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	CO ADMIN	ADOPTED	DETAIL	
405623	SCOTTSVILLE FIRE	7,967	7,967	7,967	8,376	10,000	9,000		19.39%	7.4%
405624	SCOTTSVILLE RESCUE	0	0	7,967	15,000	15,000	15,000		0.00%	0.0%
405668	RIVANNA RIVER BASIN COMMISSION	0	0	0	0	-	-		0.00%	0.0%
405669	CHESTERFIELD MED-FLIGHT	0	0	0	0	-	-		0.00%	0.0%
405670	PVCC	6,946	0	7,075	7,396	7,228	7,228		-2.27%	-2.3%
405671	CENTRAL VA SBDC	2,375	0	0	2,500	5,000	2,500		100.00%	0.0%
405672	TJ PLANNING DISTRICT COMM	28,230	28,230	31,983	31,983	31,684	31,684		-0.93%	-0.9%
405673	TJ SOIL & WATER CONV DIST	15,200	15,200	15,200	20,000	20,000	20,000		0.00%	0.0%
405674	JABA	118,750	65,000	82,446	83,945	83,946	83,946		0.00%	0.0%
405675	MACAA	43,292	43,292	47,537	49,913	52,409	49,913		5.00%	0.0%
405676	REGION10	80,750	80,750	85,000	89,250	149,333	89,250		67.32%	0.0%
405677	JAUNT	91,883	65,000	72,141	72,141	78,132	72,141		8.30%	0.0%
405678	TJ EMS COUNCIL	16,095	16,095	16,095	16,095	16,095	16,095		0.00%	0.0%
405679	CV PARTNERSHIP ECON DEV	9,500	9,500	10,615	11,730	13,009	13,009		10.90%	10.9%
405680	PIEDMONT HOUSING ALLIANCE	1,900	1,900	2,000	2,100	2,500	2,100		19.05%	0.0%
405681	CHILDREN YOUTH FAMILY SVCS	1,900	1,900	2,000	2,100	2,500	2,100		19.05%	0.0%
405682	PIEDMONT WORKFORCE NTWK	3,325	0	3,000	3,150	3,903	3,150		23.90%	0.0%
405683	CHIP	47,500	47,500	50,000	51,000	52,000	51,000		1.96%	0.0%
405684	SHELTER FOR HELP IN EMERGENCY	8,550	8,550	8,550	9,000	10,000	9,000		11.11%	0.0%
405685	OAR/JEFFERSON AREA COMM CORR	1,663	0	1,750	13,261	14,363	13,261		8.31%	0.0%
405686	LEGAL AID	3,563	3,563	3,750	4,000	4,000	4,000		0.00%	0.0%
405687	SEXUAL ASSAULT RESOURCE AGENCY	950	950	950	1,000	1,030	1,000		3.00%	0.0%
405688	STREAMWATCH	1,425	0	1,500	1,750	4,000	1,750		128.57%	0.0%
405691	FLUVANNA LOUISA HOUSING FOUNDA	18,810	0	16,000	16,000	18,000	16,000		12.50%	0.0%
405692	FLUVANNA ARTS COUNCIL	10,000	10,000	10,000	10,000	10,000	10,000		0.00%	0.0%
405693	FLUVANNA HISTORICAL SOCIETY	475	475	500	525	1,000	525		90.48%	0.0%
405694	FLUVANNA LEADERSHIP DEV PROGRAM	713	0	1,000	1,000	1,000	1,000		0.00%	0.0%
405695	YOUTH ADVISORY COUNCIL	87	380	64	360	-	-		-100.00%	-100.0%
407020	FLUVANNA CHAMBER OF COMM	1,325	1,750	1,750	3,500	5,000	3,500		42.86%	0.0%
TOTAL		523,174	408,002	486,840	527,075	611,132	528,152	0		

COUNTY OF FLUVANNA FY16 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Piedmont Virginia Community College

Total Requested allocation (Page 1 and Page 2): \$7,228

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 7,228	\$ -	\$ -
1. Program Title: The local funds operating budget supports program expenses that are not supported by state funds. These include upkeep of college grounds, student support activities, marketing and outreach efforts, and extended learning initiatives designed to take instruction directly to residents of the college's service region. This may include electronic access through web and compressed video as well as on-site instruction through dual enrollment classes in area high schools. Local funds are budgeted separate from state funds, and the plan for expenditure of local funds is subject to the review and approval of the PVCC College Board that is itself appointed by local governments. The amount requested from each locality is proportional to its respective share of enrollment. Fluvanna County currently accounts for approximately 13.1% of PVCC's service region credit enrollment.	\$ 7,228	\$ -	\$ -
2. Program Title:	\$ -	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.
 These funds help to moderate the cost of attending PVCC for area residents. Student fees and auxiliary charges would otherwise need to be increased to raise the necessary revenue. Relative to other colleges in the Virginia Community College System (VCCS), PVCC ranks below average in the funding it receives per full-time equivalent (FTE) student from the localities it services. The distribution of proposed funding (an overall increase of 2% over FY15 for locality funding) is prorated based upon the revised projected enrollment for each locality for FY15. In the case of Fluvanna County, the amount requested for FY16 is \$168 less than was requested in FY15. PVCC has not received an overall increase in funding from the localities since 2004, and in fact has received a small decrease since then. Over that same period, enrollment for all of the localities has increased by approximately 20%. Currently, PVCC receives significantly less in local operating funds than the average for all Va. community colleges.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.
 Albemarle - \$23,510, Charlottesville - \$10,964, Greene - \$4,925, Louisa - \$4,824, Nelson - \$2,513, Buckingham - \$1,307

COUNTY OF FLUVANNA FY16 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Central Virginia Small Business Development Center (operates on a calendar year basis)

Total Requested allocation (Page 1 and Page 2): \$5,000

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 5,000	\$ -	\$ -
1. Program Title:			
The Central Virginia Small Business Development Center (CV SBDC) provides no cost, one-on-one business counseling and low cost training to small and mid-sized businesses and to pre-venture entrepreneurs, with an emphasis on second stage businesses and high growth start-ups. The funds would be used to continue to increase services to Fluvanna County by providing an increased level of counseling and training for the CV SBDC's service area overall, but specifically to include more training events and on-site counseling sessions from within Fluvanna County. The CV SBDC appreciates Fluvanna County re-instating its funding to the CV SBDC in FY15, albeit at only 50% of the level requested. Fluvanna County is an integral part of the CV SBDC service area and we have continued to serve Fluvanna County businesses from our Albemarle County location, even in FY13 and FY14 when Fluvanna County did not contribute to the CV SBDC operating budget. As a result of partial approval of CV SBDC's FY15 Budget Request, the CV SBDC has been able to reinstate its outreach efforts to Fluvanna County businesses, but has not been able to fully reinstate provision of counseling and training events within the county's borders. In CYs 12, 13, and 14, Fluvanna entrepreneurs accounted for 3%, 5%, and 6% respectively of the Center's counseling clients, and for 4%, 6%, and 11% of seminar attendees; funding the CV SBDC's full budget request for FY16 would assure not only that Fluvanna pre-venture entrepreneurs and existing businesses would receive technical assistance to help them operate successfully, but that more of those services could be delivered to them in a more convenient location to them, thus allowing them to get the desired technical assistance with only minimal interruption to the time they need to spend directly in their business.	\$ 5,000	\$ -	\$ -
2. Program Title:			
	\$ -	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.

If no funding can be provided to the Center for FY16, the CV SBDC will continue promoting our services and events to Fluvanna residents and businesses, who will continue to be counseled at the main CV SBDC location in Albemarle County, as well as welcomed at training events across our service region; however, due to budget constraints, the Center would not be able to offer on-site counseling or training events unless we can raise the needed funding through the Fluvanna private sector or other organizations.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.

Other funding sources requested: U.S. Small Business Administration - \$64,062 which is required to be matched; City of Charlottesville: \$12,000; Albemarle County: \$10,000; Greene County: \$7,500; Louisa County: \$10,000; Nelson County: \$7,500; Orange County: \$8,000; University of Virginia: \$10,000; various banks: \$3,520. Total requested funds (excluding Fluvanna County): \$132,582.

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Thomas Jefferson Planning District Commission (TJPDC)

Total Requested allocation (Page 1 and Page 2): \$31,684

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 14,387	\$ -	\$ -
1. Program Title: Transportation			
Rural Transportation: The Rural Area Transportation Study Program is the cooperative forum for transportation planning among VDOT, DRPT and the localities of the TJPDC. The Regional Long Range Plan (RLRP) provides a framework with which future local transportation plans can be aligned so that an equitable and seamless transportation system serving all needs and modes can be developed for the region. The Work Program is developed through the Rural Transportation Technical Committee. The FY15 Work Program includes the the Bike Route 76 Corridor Study.			
RideShare encourages commuters to exercise their transportation options. Services include carpool and vanpool matching, a toll-free commuter information line, Park & Ride lot marketing/development/inventory, a neighborhood trip reduction program, a Guaranteed Ride Home Program, and customized planning for employers who want to improve commuter choices for their employees.	\$ 8,283	\$ -	\$ -
2. Program Title: Community Development			
TJPDC plays a wide-ranging role to assist our member local governments. Activities include preparing and managing grants, assisting local planning offices, and preparing or assisting in the preparation of local comprehensive plans. TJPDC serves as a data center and provides mapping assistance to localities as requested. TJPDC is working with Fluvanna County through the Town of Columbia Task Force and has submitted a grant application to the Virginia Department of Emergency Management (VDEM) to remove vacant blighted buildings in the flood plain. TJPDC has been notified that the proposal was selected for award, but an agreement will not be executed until the Environmental Review is complete. This amount consists of the per capita allocation, reduced by required match amounts and estimates for other TJPDC programs.	\$ 6,104	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.

Local funds provide required match for federal and state funding for transportation programs (Rural Transportation and RideShare) and fully fund the Solid Waste program and the Legislative Liaison. A reduction in funding from any one locality threatens the ongoing state and federal funding and the viability of local projects. A reduction from the requested amount for Fluvanna County would create inequities among the funding provided by the six member localities. The distribution of assessments by population among the six localities is intended to create an equitable distribution of costs for TJPDC services.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.

The other five localities provide funding to the TJPDC totaling \$259,713. TJPDC also receives an allocation (\$75,971) from the Virginia Department of Housing and Community Development (DHCD) and grant funding through the Virginia Department of Transportation (VDOT) and the Department for Rail and Public Transportation (DRPT). As a HOME Consortium, the region receives an allocation from the US Department of Housing and Urban Development (HUD), which would not be available to any individual locality. Other single- and multi-year grants make up the rest of TJPDC's full budget.

COUNTY OF FLUVANNA FY16 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 2

Agency Thomas Jefferson Planning District Commission (TJPDC)

	FY16 Request	FY16 Co Admin	FY16 BOS	
Briefly describe how the funding would be used for each Program:	TOTAL PAGE 2:	\$ 17,297	\$ -	\$ -
3. Program Title: Environment TJPDC promotes regional environmental cooperation and information-sharing through participation in local and regional environmental groups; serving as a regional point of contact for state efforts; and providing reviews of state permit actions, grant requests, and environmental impact reviews. The budget amount is a proportional share of TJPDC's unfunded environmental work based on FY14 actuals, plus the Solid Waste program cost of \$10,500 allocated among the four participating localities by population. TJPDC serves as the Central Archive for the Thomas Jefferson Solid Waste Region (Albemarle, Charlottesville, Fluvanna and Greene). TJPDC staff collect and report recycling data to the state and update and maintain the regional Solid Waste Management Plan.	\$ 6,524	\$ -	\$ -	
4. Program Title: Housing HOME Consortium: TJPDC administers HUD funds for the Regional HOME Consortium. Work includes a Consolidated Plan, updated on a five-year cycle with annual updates to the action plan, hosting monthly meetings of the sub-recipients, and monitoring for compliance. The Fluvanna/Louisa Housing Foundation is a sub-recipient of HOME funds, receiving about \$65,000 in funding for Fluvanna County each year. While no local match is required, Federal funds have decreased and administrative requirements have increased. This has resulted in a program shortfall. Locality funds are used to make up the shortfall. The budget amount is based on the actual shortfall in FY14. This was lower than FY13, the year that the five-year update to the Consolidated Plan was prepared, which was used as the basis for the previous budget submission.	\$ 640	\$ -	\$ -	
5. Program Title: Legislative Liaison The Legislative Liaison works directly for participating localities and compiles the TJPDC Legislative Program. The liaison monitors state legislative activities affecting the work of local governments and communicates local and regional needs and positions to state legislators, including advocating for locally-requested legislation. The liaison also attends meetings of the boards of supervisors in the region, issues a monthly legislative newsletter, and hosts an annual topical Legislative Forum with local officials and the delegation.	\$ 10,133	\$ -	\$ -	
6. Program Title:	\$ -	\$ -	\$ -	

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Thomas Jefferson Soil & Water Conservation District

Total Requested allocation (Page 1 and Page 2): \$20,000

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 20,000	\$ -	\$ -
1. Program Title: Non-Point Source Pollution Control Programs			
100% of the funding from Fluvanna County is used to support staff and elected Directors for the following services within our non-point source pollution control program: agricultural technical assistance, education & outreach, support and administrative services for elected Directors, residential and development-related technical assistance, cost share funding for non-agricultural conservation practices, and the TJSWCD Easement Program. Each of these services and their benefits are described in detail on the "NPS Pgm Description" sheet in this packet. Quantitative summaries of accomplishments during the last two fiscal years have been included with this budget request (on the final two sheets). All of these services support Fluvanna County's responsibilities towards meeting statewide goals to clean up the Chesapeake Bay. The TJSWCD has been, and will continue to be, a resource for information, technical assistance and support to landowners, local staff, public officials, developers and consultants regarding the Chesapeake Bay initiatives and other water quality concerns.	\$ 20,000	\$ -	\$ -
2. Program Title:			
	\$ -	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.

Fluvanna County's contribution to the District is returned many times over through our success in acquiring funding from other sources such as agricultural cost share funds and other grants. This other funding cannot be utilized effectively without adequate staff (funded through Fluvanna's contribution) to administer and implement these conservation programs and projects locally. Next year, we anticipate no increase in services provided to Fluvanna County. We also recognize that localities will be impacted by state level budget cuts. Therefore, the TJSWCD is requesting level funding relative to our FY14-15 budget.

If unfunded or underfunded, we will continue to prioritize our staff resources to best support the services and localities for which we have adequate funding. It should be noted that every locality in Virginia will be responsible for a portion of the required improvements to the Chesapeake Bay. With our ability to leverage funds, and with our long-standing technical capabilities, Fluvanna's utilization of the services provided by the TJSWCD is likely the most cost-effective way to achieve these goals on the local level. The agricultural conservation work we accomplish, reduces nutrient runoff to the Chesapeake Bay, directly helping Fluvanna County meet their local Bay TMDL targets for nutrient reductions. The amount we are requesting from Fluvanna County is about 10% of the funding we provided directly to farmers in Fluvanna County during the last fiscal year.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.

Virginia Department of Conservation & Recreation: FY15 contributed \$339,436 (plus nearly \$1 million dollars in agricultural cost share funds)
 Albemarle County: FY15 contributed \$103,910
 Louisa County: FY15 contributed \$77,680
 Nelson County: FY15 contributed \$31,500
 City of Charlottesville: FY15 contributed \$12,300 (Note - Charlottesville does not participate in our Ag Programs, the largest of our programs)
 Other grants as available

TJSWCD Program Descriptions

The TJSWCD provides **Conservation Leadership**, serving as a focal point for, and providing coordination to, governmental and non-governmental organizations involved in water quality issues. Members of the District represent our localities on many local and state steering committees, technical advisory committees and other community natural resource groups, providing technical expertise and guidance. The TJSWCD serves as the coordinator of the Rivanna Regional Stormwater Education Partnership. Additionally, the TJSWCD provides technical support to StreamWatch and the Rivanna River Basin Commission (RRBC), and provides coordination for Piedmont Water Partners. All of these partnerships provide coordination, communication and cost-efficiencies that the individual members alone would not achieve. District representatives serve DCR's BMP Clearinghouse Committee, DCR's Agricultural Cost Share Program Advisory Committee, the VASWCD Urban Committee, and DEQ's Nutrient Credit Trading Advisory Committee. Board members of the TJSWCD are elected in the general election and serve (without pay) as liaisons between local citizens and local, state, and federal officials.

The TJSWCD is the primary source of natural resource-related **Educational Services** in this area. Local officials, schools, community organizations and the general public rely on the TJSWCD for workshops, "field days", presentations, school events, and technical information. Classroom presentations and teacher workshops support grade-specific Standards of Learning. The District coordinates the National Envirothon Program locally (a nationwide, team-based environmental competition). Each year, the TJSWCD provides funding to send two students to a weeklong Youth Conservation Camp held at VA Tech. The TJSWCD also provides an annual scholarship for individuals wanting to pursue a degree in a natural resource-related field.

Agricultural Programs of the TJSWCD provide financial and technical assistance to the agricultural community. Services include technical assistance to landowners for farm planning and the design and installation of agricultural best management practices (BMPs); financial assistance to landowners for the installation of BMPs; local implementation of the Virginia Agricultural Stewardship Act; and general conservation planning assistance. Historically, the District's agricultural programs focused on traditional "production farming". However, the program has kept pace with changing times to serve smaller "farmettes" and large "estate farms". In the last two years, the TJSWCD's cost-share and tax credit programs provided **approximately \$2.6 million dollars** to farmers for the installation of conservation practices. Of that, over **\$260,000** went directly to Fluvanna County farmers. (See attached progress sheets for details on conservation practices applied.) An upward trend in conservation work is expected to continue as the Chesapeake Bay Clean-up Program puts increased emphasis on incentive-based programs to help localities meet necessary pollution

Suburban/Urban Services provide support and technical assistance to the non-agricultural community and to local staffs and public officials. Services include: technical support to localities for the implementation of their Erosion and Sediment Control Program; technical assistance to the community for the design and installation of "low impact development" practices (such as rainwater harvesting, rain gardens, and riparian buffers); and technical assistance to developers to help them meet local, state, and federal environmental requirements. **The TJSWCD has led a statewide effort to acquire grant funding for a cost share program to support conservation on non-agricultural lands.** The District provides each locality with the specific services it requests to address issues related to water quality and quantity in the built environment. These programs will take on added urgency as the Chesapeake Bay Cleanup initiative will put more emphasis on local administration of these programs. The TJSWCD is positioned to provide the support, information, and technical assistance that will be needed.

The TJSWCD **Easement Program** was developed to provide a means for protecting land areas that contribute to the improvement and protection of water quality. Other easement programs protect land for historic, recreational, or aesthetic purposes, and usually are limited to larger acreages. The TJSWCD program focuses on the acquisition of riparian easements, which protect in perpetuity forest buffers along streams. Many of these easements are granted by developers who utilize it as a cost-effective way to mitigate the water-related impacts of development. Others are donated voluntarily by landowners wishing to protect the integrity of their streamside areas. The costs of any Easement Program are twofold: (1) short-term costs of providing information and negotiating easements, and (2) long-term costs of custodial responsibilities (monitoring, enforcement). Funds requested from member localities are used to offset the short-term costs. In order to ensure that program resources will be available to meet the long-term responsibilities of holding perpetual easements, the TJSWCD formed a subsidiary foundation (Thomas Jefferson Water Resources Protection Foundation) to administer funds for the long-term costs. The Foundation accepts contributions to ensure that funds will be available to cover the long term responsibilities. In Fluvanna County, the TJSWCD holds easements on 360 acres, which includes the protection of **6,010 feet of forested stream buffers**.

Thomas Jefferson Soil & Water Conservation District
Activity Summary for Fiscal Year 2014

Agricultural Programs						
	Albemarle	Fluvanna	Louisa	Nelson	TOTAL	
Agricultural Best Management Practices						
Alternative Water System (#)	23	8	12	4	47	
Animal Waste Control Facility (#)	--	--	2	--	2	
Continuing Livestock Stream Exclusion (Lin. Ft.)	5,708	6,945	1,942	1,924	16,519	
Farm Road, Animal Travel Lane, Heavy Use Area Stabilization (Ac.)	--	--	36	--	36	
Grazing Land Management (Ac.)	69	--	3	--	72	
Harvestable Cover Crop (Ac.)	163	--	340	--	503	
Livestock Exclusion w/ Reduced Setback (Lin. Ft.)	97,950	83,806	83,076	89,266	354,098	
Nutrient Management Plan Writing & Revisions (Ac.)	--	--	1,302	212	1,514	
Permanent Vegetative Cover on Critical Areas (#)	--	--	--	1	1	
Permanent Vegetative Cover on Cropland (Ac.)	33	--	--	--	33	
Protective Cover for Specialty Cropland (Ac.)	--	--	--	27	27	
Riparian Forest Buffer (Ac.)	--	--	27	4	31	
Small Grain Cover Crop for Nutrient Management (Ac.)	4,173	--	103	169	4,444	
Split Application of Nitrogen to Corn using Pre-sidedress Nitrate Test to Determine Need (Ac.)	--	--	--	535	535	
<i>Ag Conservation Practices (#)</i>	<i>36</i>	<i>9</i>	<i>59</i>	<i>30</i>	<i>134</i>	
Agricultural Financial Assistance						
Ag Cost-Share Funds Distributed	\$892,886	\$169,787	\$306,192	\$33,582	\$1,402,447	
VA Income Tax Credits Certified	\$12,292	\$18,129	\$12,851	\$6,914	\$50,186	
Stormwater, Erosion, and Sediment Control Programs						
	Albemarle	UVA	Louisa	Nelson	TOTAL	
ESC/SWN Plan Reviews	0	5	45	13	63	
ESC/SWM Plan Revisions	0	6	61	18	85	
ESC/SWM Plan Approvals	0	5	47	12	64	
Preliminary Site Plans Reviewed	37	N/A	N/A	11	48	
Septic Programs						
	C'ville	Albemarle	Fluvanna	Louisa	Nelson	TOTAL
Septic Tank Pump-Out (#)	5	1	N/A	N/A	19	25
Connection to Public Sewer (#)	--	1	N/A	N/A	--	1
Septic System Repair (#)	--	--	N/A	N/A	1	1
Septic System Replacement (#)	3	1	N/A	N/A	3	7
Alternative Waste System (#)	--	--	N/A	N/A	1	1
Total Septic Funds Distributed	\$13,354	\$8,825	N/A	N/A	\$24,473	\$46,652
Easement Program						
	C'ville	Albemarle	Fluvanna	Louisa	Nelson	TOTAL
Riparian Buffers Protected (Lin Ft)	200	34,202	6,010	3,600	7,800	51,812
Acreage Protected	2	139	360	11	107	618
Number of Easements Managed	1	10	4	1	2	18
Other Programs						
	C'ville	Albemarle	Fluvanna	Louisa	Nelson	TOTAL
Education Programs Youth	246 - 5	1175 - 24	313 - 4	64 - 3	15 - 1	1813 - 37
#participants-#programs Adult	104 - 8	429 - 28	146 - 6	107 - 4	172 - 7	958 - 53
# Volunteers - # Total Volunteer Hours	5 - 25	36 - 174	--	--	--	41 - 199

Thomas Jefferson Soil & Water Conservation District

Fiscal Year Summary: July 1, 2012 – June 30, 2013

AGRICULTURAL PROGRAMS							
		Albemarle	Fluvanna	Louisa	Nelson	TOTAL	
Best Management Practices:							
Alternative Water Systems (#)		17	2	10	--	29	
Animal Waste Control Facility (#)		--	--	3	--	3	
Continuous Conservation Initiative, Long Term Continuous No Till Planting Systems (Ac)		--	--	--	942	942	
Continuous Conservation Initiative, Stream Exclusion (Ac)		128	16	190	45	379	
Continuous No-till System (Ac)		--	--	463	--	463	
Grass Filter Strips (Ac)		--	17	--	--	17	
Grazing Land Management (Ac)		654	60	182	44	940	
Harvestable Cover Crop (Ac)		1,112	--	1,726	--	2,838	
Heavy Use Area Stabilization (Ac)		--	--	65	--	65	
Nutrient Management Plan Writing and Revisions (Ac)		--	--	2,686	391	3,077	
Protective Cover for Specialty Crops (Ac)		--	--	--	35	35	
Reforestation of Erodible Crop and Pastureland (Ac)		22	--	--	--	22	
Riparian Buffer Plantings (Ac)		149	59	143	--	351	
Sidedress Application of Nitrogen on Corn (Ac)		--	--	--	179	179	
Small Grain Cover Crop for Nutrient Management (Ac)		2,564	587	454	887	4,492	
Stream Exclusion (Lin Ft)		77,158	10,690	20,556	--	108,404	
Ag Conservation Practices (#)		100	27	147	39	313	
Financial Assistance:							
Ag Cost-Share Funds Distributed		\$680,912	\$69,736	\$258,995	\$79,369	\$1,089,013	
Va Income Tax Credits Certified		\$12,633	\$3,022	\$32,313	\$407	\$48,405	
URBAN PROGRAMS							
		Albemarle	UVA	Louisa	Nelson	TOTAL	
ESC/SWM Plan Reviews		N/A	8	44	7	59	
ESC/SWM Plan Revisions		N/A	1	47	9	57	
ESC/SWM Plan Approvals		N/A	8	38	6	52	
Preliminary Site Plans Reviewed		45	N/A	N/A	5	50	
	C'ville	Albemarle	Fluvanna	Louisa	Nelson	TOTAL	
Septic Practices:							
Septic Tank Pump Out (#)	--	8	N/A	N/A	N/A	8	
Septic Tank System Hook Up to Public Sewer (#)	1	--	N/A	N/A	N/A	1	
Septic Tank System Repair (#)	--	1	N/A	N/A	N/A	1	
Septic Cost Share Funds Distributed	\$1,610	\$4,500	N/A	N/A	N/A	\$6,110	
EASEMENT PROGRAM							
	C'ville	Albemarle	Fluvanna	Louisa	Nelson	TOTAL	
Riparian Buffers Protected (Lin Ft)	200	34,202	6,010	3,600	7,800	51,812	
Acreage Protected	2	139	360	11	107	619	
Number Easements Managed	1	10	4	1	2	18	
OTHER PROGRAMS							
	C'ville	Albemarle	Fluvanna	Louisa	Nelson	TOTAL	
Education Programs	Youth:	6/248	16/985	-	41348	18295	271,298
(# programs / # participants)	Adult:	7/92	22/347	1/6	7/53	3/13	40/511
# Volunteers / # Volunteer hrs contributed		3/13	16/57	-	5/15	-	24/85

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency JABA - Jefferson Area Board of Aging

Total Requested allocation (Page 1 and Page 2): \$83,946

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 55,192	\$ -	\$ -
1. Program Title: Community Services and Advocacy Resources			
Funding request supports multiple distinct programs providing direct support for older adults, people with disabilities, and caregivers to promote safely aging in place. These programs are the core services representing JABA's designation by the state legislature as the areas' No Wrong Door/ Aging and Disability Resource Connections. These programs include: *Information and Assistance - education, information, assistance, access and/or referral for individuals, families, caregivers, public and private service providers, advocates and others regardless of income, age or disability. *VICAP- individual insurance counseling to resolve claims and billing issues, file for benefits, select Medicare D prescription plans, and answer questions on the Affordable Care Act and Commonwealth Coordinated Care (Dual Eligible Demonstration). Staff are nationally certified reverse mortgage counselors who educate and support seniors during the decision making process. *Legal Assistance Program - provides one-on-one consultation with older adults requiring legal support which they cannot afford and which helps them with foreclosure and other serious legal concerns. Also, the twice-yearly Wills for Seniors Program provides low-income seniors free life-planning documents that vastly improve their loved ones' ability to take care of them when they can't take care of themselves and that help them plan for the end of their lives. *Ombudsman Program - receives, investigates and resolves complaints made by or on behalf of older persons in long term care facilities or those receiving long term care services in the community. *Home Care-Aides provide light housekeeping, meals, errands, laundry, and respite care for individuals and their family caregivers. This program supports low-income, at-risk homebound older adults who have no other resources for home care services. *Options Counseling – provides person-centered counseling to individuals 60+years, individuals 18+ years with a disability, and caregivers requiring direct services to meet immediate needs and future planning in order to prevent institutionalization.	\$ 44,797	\$ -	\$ -
2. Program Title: Health Services			
Funding request provides 4 hours/week of nursing at the Fluvanna Community Center to meet the needs of Fluvanna residents, at a time chronic diseases such as diabetes and hypertension continue to be prevalent among the elderly and close monitoring and self-management are essential to preventing serious negative outcomes. JABA's health services: *Screen for and monitor clients with hypertension and diabetes. *Provide other screening such as weight, vision, hearing and depression. *Assist clients with managing their medications. *Treat infections, minor injuries and provide foot care. *Promote wellness through health education programs on topics that include nutrition, safety and medication use, as examples, and *Coordinate health care with other health care providers and support services, as needed and with permission of the client.	\$ 10,395	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.
Data shows that the 65+ population in Fluvanna County is growing (44% in 2010) and is will continue to increase (130% in 2020, 265% in 2030). Our most vulnerable group, those 85+ will increase at a faster rate (155% in 2020, 326% in 2030). Unfortunately, we have also see an increase in poverty in those 65+ (200 individuals in 2000, 257 individuals in 2010).

Non-funding would affect the lower income older population in Fluvanna County by:
*Loss of a familiar, convenient entry point into aging and disability services networks.
*Increased time and frustration involved in finding services and supports to meet their needs.
*Increased demand on county services around aging issues.
*Decreased awareness of resources and services to assist individuals and families with their aging issues and questions.
*Reduced availability of staff who provide intensive support and coordination of multiple services.
*Fewer meals available to those who need it.
*Premature institutionalization, poor nutrition, less access to services and supports that allow them to age in their community of choice.
*Less ready access to medical care.
*Increased isolation resulting in increased depression, stress, fear and loneliness.

Non-funding would affect family caregivers by:
*Putting their own health at risk as many caregivers are elderly themselves.
*Reducing their ability to continue their employment for their own and their family's financial security.
*Decreasing access to eldercare resources they need, thus reducing not only their quality of life but also that of the seniors in their care.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.
Federal Government (\$92,997), State Government (\$56,337), Service Fees (\$15,892), Fund Raising by JABA (\$47,148), Other (\$6,051 - United Way Designated Funds, Contract Revenue, Medicaid for ACC). If this budget request is approved, Fluvanna will contribute 27.76% of the money needed to maintain this level of program support in the county.

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 2

Agency JABA - Jefferson Area Board of Aging

	FY16 Request	FY16 Co Admin	FY16 BOS
TOTAL PAGE 2:	\$ 28,754	\$ -	\$ -
3. Program Title: Adult Care Center			
Funding request would provide scholarships for 90 full days of participation in the ACC (Adult Care Center) for Fluvanna clients who cannot afford the daily rate. JABA's Adult Care Center is licensed by DSS and is approved by DMAS and the Veteran's Administration. The program provides: *Assistance with daily health, medication management, and personal care activities. *Health monitoring, socialization and activities targeted to individual strengths and talents. *A personalized care plan, developed and implemented for each participant. *Healthy, nutritious lunch and 2 snack offered daily.	\$ 6,596	\$ -	\$ -
4. Program Title: Senior Nutrition and Wellness			
Funding request would sustain 1 day per week of JABA programming. The JABA Community Senior Center links older adults and their families to a wide variety of services that are critical for health maintenance, independence and well-being. Additionally, JABA is partnering with Fluvanna County Parks of Recreation to collaboratively address the needs of Fluvanna's older adult population through assessment of County needs, collaboration through the development of additional programming sites throughout the County (like Cunningham and Kent Store), and solidifying partnerships with other County agencies. JABA's community center provides: *Hot noontime meals for moderate to high-risk older adults through its community-based nutrition service. *Chilled home delivered meals through its home-based nutrition service. *Programs to promote and maintain the physical, mental and social wellness of older and disabled adults and their caregivers. *Increased social interactions and thereby a reduced sense of isolation.	\$ 11,858	\$ -	\$ -
5. Program Title: Volunteer Services			
Funding request would provide training, background checks, transportation reimbursement, ongoing support, management and recognition of JABA's volunteers in Fluvanna. In 2014, 112 volunteers gave 4,227 hours in services, valued at \$104,153. Research shows that volunteering improves physical and mental health by offering residents many opportunities to stay active and engaged while helping others. Active volunteers have greater longevity, higher functional ability, lower rates of depression and less incidence of heart disease. JABA's volunteers: * Support and enhance senior programs and activities at the Fluvanna Community Center in Fork Union. * Visit isolated seniors and advocate for seniors in long term care. *Deliver food through JABA's nutritional support programs. *Assist students at West Central Elementary, Central Elementary, Carysbrook Elementary, and Fluvanna Middle School through the JABA FISH (Friends in Schools Helping) program. During the 2013-2014 school year, 30 mentors were trained and certified and volunteered with 274 students through the support of the JABA's Volunteer Services program and with the help of an AmeriCorps VISTA program through JABA.	\$ 10,300	\$ -	\$ -
6. Program Title:			
	\$ -	\$ -	\$ -

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Monticello Area Community Action Agency

Total Requested allocation (Page 1 and Page 2): \$52,409

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:	TOTAL PAGE 1:	\$ 41,578	\$ -
1. Program Title: Community Outreach Funding will be used for personnel and operational expenses in support of continued service delivery to low-income families by MACAA's Outreach staff. Services are primarily in the form of direct assistance in obtaining food, paying rent, and/or paying home utility bills, with resources secured from other sources (e.g. EnergyShare). Referrals are made to meet additional needs of clients not provided by MACAA's Fluvanna Outreach office. Clients are also directed to additional services offered by MACAA (e.g. Budget/Money Management Workshops) or other organizations to help lessen the need for future assistance. Emergency assistance was provided for 451 Fluvanna Community Outreach clients in FY14, down slightly from FY13, and is expected to remain near that level in FY15 and FY16. Over \$71,000 in direct client support for rent and utilities was secured in FY14 through EnergyShare, area churches, donations, thrift shop proceeds and other sources. This amount is lower than in FY13 due primarily to reduced availability of EnergyShare funds, and may vary in FY15 and FY16, depending on the amount of EnergyShare funds available. Food pantry items were provided for 339 families in FY14. This level of service is anticipated to remain relatively constant in FY15 and FY16. Additionally, MACAA provided holiday meals and food baskets for over 230 low-income families in FY14 and assisted in providing more than 120 families with gift items in conjunction with the Happy Face event. MACAA also participated in the Coat Drive, which provided coats for 96 individuals. Additional community service events included a Health Fair (200 individuals) and Children's Awareness Day (200 attendees). These activities are expected to continue at similar levels in FY15 and FY16.	\$ 36,947	\$ -	\$ -
2. Program Title: Head Start Funding will support MACAA's Head Start program in Fluvanna County, which operates 160 days per year for six hours a day and provides a comprehensive early childhood development and school readiness experience for 20 low-income and/or disabled children in the county. The Head Start classroom is located in the Central Elementary School building. This space and transportation services are provided by the Fluvanna County school system. The Head Start curriculum focuses on cognitive, language, social/emotional and physical development. As federally mandated, Head Start serves three- and four-year-old children from families in greatest need (90% of total program participants must have incomes at or below 100% federal poverty level, and 10% of children served overall must have an identified disability). Students receive sensory and developmental screenings, cognitive, language and social/emotional assessments, individualized work plans and appropriate direct services, and participate in a wide range of developmentally appropriate educational activities. Two meals and an afternoon snack are provided each day according to USDA guidelines. Each child receives health and dental screenings and follow-up services. Family Advocates help support parents and family members. Opportunities are offered for parental involvement in classroom activities and their child's educational development throughout the school year, with kindergarten transition services provided for families of four-year-olds.	\$ 4,631	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.

Reduced or elimination of funding for Community Outreach could result in a reduction in either the overall number of Fluvanna County residents receiving assistance or a reduction in the level of service because of reduced hours of operation or reduced staff hours. Group and community activities, which often take place outside of normal business hours and require significant planning and logistical effort, would be curtailed. Funding reductions would place a greater requirement on thrift shop funds to support operations, thereby reducing the amount of funds available for direct client assistance. With limits on MACAA's ability to provide counseling services and direct assistance, the Outreach office would likely function more as a referral agency than a service provider, with many individuals referred to the Department of Social Services or churches for assistance. Reduced funding for Head Start would have a minimal impact immediately because of the significant percentage of federal funds and local in-kind support available; however local in-kind support must be maintained to meet matching requirements. The collective impact of reduced local support and any decrease in federal funding would ultimately impact our ability to provide classroom supplies, and pay acceptable salaries for experienced staff, likely resulting in higher turnover. Overall Project Discovery, Inc. funding has been reduced, with a concomitant reduction in the number of students required to be served. Further local funding reductions would impact the number of campus visits scheduled throughout the year and possibly require a reassessment of the distribution of services and number of students assisted in the various schools served by Project Discovery in order to maximize efficiencies. Since the majority of support for the Steps To Success program is from our federal CSBG grant, and local funding is limited at this time, reduced local funding would not have a significant impact, and we would continue to hold financial education workshops in Fluvanna County.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.

Community Outreach: Federal Community Service Block Grant (CSBG); State TANF; EnergyShare; Thrift Store income; Holiday Fund donations and in-kind donated goods and volunteer hours; MACAA unrestricted funds; Fluvanna County in-kind donated space and utilities. Head Start: U.S. Department of Health and Human Services Head Start Grant; Federal CSBG; Federal USDA; In-kind donations of goods and services; Fluvanna County Schools in-kind donated classroom space, utilities and bus transportation. Project Discovery: Federal CSBG; Virginia Department of Education/Project Discovery Inc.. Steps To Success: Federal CSBG; MACAA unrestricted funds; Fluvanna County in-kind donated space and utilities (shared meeting space with Community Outreach). Federal CSBG and Head Start sources require an 80% federal/20% non-federal match of funding. Project Discovery Inc. requires a 50/50 match.

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 2

Agency Monticello Area Community Action Agency

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:	TOTAL PAGE 2:	\$ 10,831	\$ -
3. Program Title: Project Discovery			
Funding will be used for personnel and operational expenses in support of MACAA's Project Discovery college option program, which encourages students from low-income families to enroll in college and provides support and assistance to help them achieve this goal. Project Discovery students, many of whom are the first in their family to pursue post secondary education, learn about the many ways higher education can enrich their lives, expand their opportunities and increase their earnings potential. Participants receive assistance with college applications, locating financial aid, career planning, and academic choices. They also learn appropriate study and time management skills and learn how to establish and effectively pursue education goals. Students participate in campus visits and are exposed to cultural activities and experiences outside of their usual environment to help them choose a school and prepare for college life. 24 Fluvanna County students enrolled in Project Discovery in FY14. All nine seniors in the program graduated, with eight applying for and accepted into college. 21 students are currently enrolled in the program (as of November, 2014), and we anticipate a total of 20-25 students participating in both FY15 and FY16.	\$ 8,489	\$ -	\$ -
4. Program Title: Steps To Success			
Funding will be used to support MACAA's Steps To Success program, a major component of which includes a financial education initiative. This initiative provides instruction and guidance for low-wage earning families to increase their knowledge of personal finances and promotes changes in how they manage their money in order to help them move toward economic self-reliance. The full Financial Education Training workshop series encompasses 12 hours of formal instruction that includes an assessment of debt and topics such as preparing a budget, analyzing credit reports, paying down debt, recognizing predatory lending practices, understanding traditional banking, building assets and saving for emergencies. MACAA recently expanded the program to include services in Fluvanna County, with workshops offered in the former Head Start classroom across from Central Elementary School. This introductory program focuses on budgeting and credit repair. Three Fluvanna clients participated in the program during the startup year (FY14). Approximately 10-12 participants are anticipated in FY15 and FY16.	\$ 2,342	\$ -	\$ -
5. Program Title:			
	\$ -	\$ -	\$ -
6. Program Title:			
	\$ -	\$ -	\$ -

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Region Ten Community Services Board

Total Requested allocation (Page 1 and Page 2): \$149,333

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 149,333	\$ -	\$ -
1. Program Title: Comprehensive Services			
Region Ten's system of mental health, intellectual disabilities and substance use disorders treatment and prevention services provides a continuum of services which enable persons with mental disabilities or substance use disorders to remain in their home communities and receive treatment in the least restrictive environment. The Region Ten Community Services Board is charged with the public responsibility for these core services which include outpatient, case management, emergency, day support, residential, prevention and early Intervention. Funds received from Fluvanna County in conjunction with funds from State, Federal Block Grants and Fees (mostly Medicaid) are blended and braided to provide the necessary supports to assure that both the quality and quantity of services exist to meet the needs of person needing services in your community.	\$ 149,333	\$ -	\$ -
2. Program Title:			
	\$ -	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.
 Due to the complex funding mix that support the wide array of services provided we would need to restructure our deployment of services to give priority to grants and jurisdictions where funding is provided proportionate to expenses incurred by Region Ten.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.
 State Department of Behavioral Health and Developmental Services, the localities of Albemarle, Charlottesville, Greene, Louisa and Nelson, and Department of Medical Assistance (DMAS) are the primary sources of funding.

Proposed FY16 Local Appropriation Budget

	FY15-Current	FY16-Projected	\$ - Change	% - Change
State Funds	9,669,371	9,710,427	41,056	0.4%
Local Matching Funds: Albemarle	554,434	554,434	-	0.0%
Local Matching Funds: Charlottesville	587,977	587,977	-	0.0%
Local Matching Funds: Fluvanna	89,250	149,333	60,083	67.3%
Local Matching Funds: Greene	76,078	105,017	28,939	38.0%
Local Matching Funds: Louisa	135,000	173,768	38,768	28.7%
Local Matching Funds: Nelson	92,586	103,813	11,227	12.1%
Medicaid Funds	21,281,193	21,494,005	212,812	1.0%
Other Fees	2,111,678	2,132,795	21,117	1.0%
Federal Funds	1,843,358	1,843,358	-	0.0%
Albemarle - Mohr Ctr.	19,000	19,000	-	0.0%
Albemarle - Children Svcs. OCS	43,742	43,742	-	0.0%
Albemarle - Child Aide Funds	8,016	8,016	-	0.0%
Albemarle - Jail Based Services	44,891	44,891	-	0.0%
Albemarle - Healthy Transitions	34,000	34,000	-	0.0%
Charlottesville - Mohr Ctr.	239,260	239,260	-	0.0%
Charlottesville - Children Svcs OCS	17,760	17,760	-	0.0%
Charlottesville - Child Aide Funds	8,016	8,016	-	0.0%
Charlottesville - Jail Based Services	44,891	44,891	-	0.0%
Charlottesville - City Drug Treatment	144,122	144,122	-	0.0%
Charlottesville - Healthy Transitions	42,500	42,500	-	0.0%
Other Funds	1,569,223	1,569,223	-	0.0%
Total Revenue	38,656,346	39,070,348	414,002	1.1%
Personnel	21,648,738	22,081,713	432,975	2.0%
Benefits	5,327,593	5,423,489	95,897	1.8%
Dues and Memberships	106,605	106,605	-	0.0%
Facility Expenses	3,586,968	3,622,838	35,870	1.0%
Supplies/Food/Equipment	1,474,501	1,481,873	7,373	0.5%
Travel Expenses	580,002	580,002	-	0.0%
Consultant/Contractual	5,170,086	5,170,086	-	0.0%
Other Expenses	603,742	603,742	-	0.0%
Total Expenses	38,498,234	39,070,348	572,114	1.5%
Difference	158,112	0		

**REGION TEN COMMUNITY SERVICES BOARD
FY16 Local Shares Report
FY14 Services By Locality**

		Total	Albemarle	Charlottesville	Fluvanna	Greene	Louisa	Nelson
24 Hour Emergency	UNITS	11,911	2,330	6,308	734	493	1,276	389
	CLIENTS	1,847	311	620	176	140	309	91
	COST	1,299,460	276,009	709,999	80,128	53,823	199,233	40,289
O/P Case Mgmt.	UNITS	94,305	25,242	41,394	7,105	5,351	8,334	6,638
	CLIENTS	4,601	1,243	1,395	335	437	591	380
	COST	11,251,228	3,011,598	4,938,591	847,715	662,299	996,636	794,389
Day Support	UNITS	647,527	197,528	192,059	55,840	59,404	59,846	82,849
	CLIENTS	1,004	302	321	103	91	90	96
	COST	8,150,851	2,486,415	2,417,374	702,900	747,760	753,326	1,042,876
Residential - Beds	UNITS	28,250	4,229	21,345	1,842	128	592	114
	CLIENTS	344	95	159	29	18	31	12
	COST	8,135,642	1,217,884	6,147,017	530,466	36,928	170,486	32,830
Residential - Hours	UNITS	35,970	7,211	24,026	370	688	2,032	1,643
	CLIENTS	443	84	278	4	10	41	26
	COST	3,111,046	623,638	2,078,008	32,037	39,498	175,741	142,125
Prevention	UNITS	22,680	11,340	8,305	2,835	-	-	-
	CLIENTS	-	-	-	-	-	-	-
	COST	825,460	412,730	309,548	103,183	-	-	-
Mohr Center	UNITS	943	267	440	54	81	84	15
	CLIENTS	80	23	32	7	7	8	3
	COST	687,525	194,992	321,296	39,499	59,267	61,346	11,124
City Drug Treatment	UNITS	18,527	6,092	9,926	1,142	420	547	399
	CLIENTS	968	322	484	88	45	71	28
	COST	1,248,364	410,477	668,810	76,965	28,330	36,888	16,894
Grand Total:	UNITS	860,113	254,439	304,203	69,924	66,767	72,732	92,048
	CLIENTS	9,287	2,780	3,240	922	768	1,141	636
	COST	34,709,576	8,633,742	17,590,842	2,412,893	1,647,935	2,333,657	2,090,507
Albemarle/Chv. Prg Adjustment			(605,470)	(990,106)				
Net Value of Services for 2016 formula		33,114,001	8,028,273	16,600,736	2,412,893	1,647,935	2,333,657	2,090,507
PERCENT SERVICES FOR 2016 FORMULA		100%	24.2%	50.1%	7.3%	5.0%	7.0%	6.3%
POPULATION (WELDON COOPER STATE 2010 POPULATION)		234,712	98,970	43,475	25,691	18,403	33,153	15,020
		100%	42.2%	18.5%	10.9%	7.8%	14.1%	6.4%
FY2016 FORMULA PERCENT SHARES		100%	33.2%	34.3%	9.1%	6.4%	10.6%	6.4%
FY2016 FORMULA PERCENT SHARES		1,638,151	350,597	569,200	151,160	106,264	175,534	105,395
FY2015 Actual Local Appropriation		1,535,325	354,434	587,977	89,250	76,078	135,000	92,586
FY2016 REQUESTED INCREASE		122,825	(3,837)	(18,777)	61,910	30,186	40,534	12,809
HOLD HARMLESS SHARE		22,614	3,837	18,777	-	-	-	-
FY16 ADJUSTED REQUEST		1,680,764	354,434	587,977	151,160	106,264	175,534	105,395
% change from prior year appropriation		9.5%	0.0%	0.0%	69.4%	39.7%	30.0%	13.8%
\$ change from prior year appropriation		145,439	-	-	61,910	30,186	40,534	12,809
Return on investment		22:1	14:1	28:1	27:1	22:1	17:1	23:1

Region Ten FY16 Non-Profit Funding Request Comparison				
	Fluvanna	Greene	Louisa	Nelson
FY16 Appropriation Request	149,333	106,264	175,534	105,395
FY15 Local Appropriation	89,250	78,360	135,000	92,586
Percent Funded	59.77%	73.74%	76.91%	87.85%

Fluvanna Funding at 75% 112,000

Add'l Needed to get to 75% 22,750



Data to Information

August 2014

Working Together to Enrich Our Community One Life at a Time
Robert L. Johnson, Executive Director

Fluvanna County FY14

Region Ten served 744 Fluvanna County consumers in FY14, 9% of all Region Ten consumers. This was a 29% increase from FY13. However, this was mainly due to a change in how consumers were counted for the year. Instead of counting only those consumers who were enrolled to a program, any consumer who received any type of service was counted. This includes more consumers who may have come for an initial visit and not followed up, or consumers who only received a telephone service such as an emergency contact.

470 consumers were adults and 274 were children (under the age of 18). 24% (113) of adult Fluvanna County consumers had a serious mental illness. 41% (113) of Fluvanna County children served had a serious emotional disturbance. The top 3 adult diagnoses were some type of depressive disorder, an alcohol-related disorder, or some type of adjustment disorder. The top 2 diagnoses for children were some type of Attention Deficit Hyperactivity Disorder or Learning Disorder. The top three primary substances of use were alcohol, marijuana and other opiates/synthetics including codeine, Dilaudid, morphine, Demerol, etc.

Fluvanna County Consumers Served by Axis I	Adult #	%	Juvenile #	%	Total #	%
Depressive Disorders	92	20%	21	8%	113	15%
Alcohol-Related Disorder	73	16%	1	0%	74	10%
Adjustment Disorder	46	10%	34	12%	80	11%
Attention-Deficit & Disruptive Behavior Disorders	8	2%	82	30%	90	12%
Learning Disorders			51	19%	51	7%
Grand Total	470	100%	274	100%	744	100%

FY14 Fluvanna Outcomes

Outcome #1: Individuals who received Fluvanna mental health outpatient treatment in FY14 will either maintain or experience a positive change in Global Assessment Functioning (GAF) score.

- Of those who had two points in time to measure GAF, 79% of consumers maintained or experienced a positive change in their GAF.

Outcome #2: Individuals who received Fluvanna mental health case management services in FY14 will either maintain or experience a positive change in employment status.

- Of those who had two points in time to measure change in employment status, 94% maintained or experienced a positive change in their employment status.

Outcome #3: Individuals who received substance abuse services in FY14 will show a positive change in the frequency of drug or alcohol use.

- Of those who had two points in time to measure SA frequency, 93% maintained or experienced a decrease in their frequency of use.

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

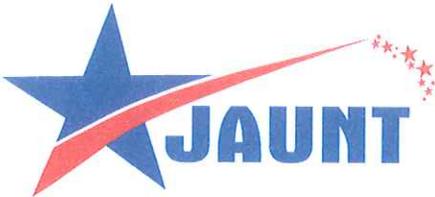
Agency JAUNT

Total Requested allocation (Page 1 and Page 2): \$78,132

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 78,132	\$ -	\$ -
1. Program Title: Public Transportation			
JAUNT will continue to provide the existing services: Midday to Charlottesville two days/week, intracounty service three days/week, the Fluvanna Express during the school year and the commuter routes. Three of these services just expanded in November 2013 as additional state funding became available.	\$ 78,132	\$ -	\$ -
2. Program Title:			
	\$ -	\$ -	\$ -

Impact if NOT funded:
 JAUNT's federal and state funding require local match, so any cuts in funding from the County would result in significant service cuts. We would be happy to provide details if there is a funding proposal; if funding is eliminated, all services would also be eliminated (except for some human service agency-funded services). Without JAUNT services, people would miss doctors' appointments, dialysis treatments, access to groceries and jobs and other needed services. Currently 30% of the trips we provide are for people with disabilities; 35% are for seniors (some of whom also have disabilities) and 25% are for children. The vast majority are low-income who need transportation to keep working or stay out of nursing homes.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.
 We expect to receive approximately \$103,700 in federal funding, \$25,600 in state funding and passengers to pay about \$31,100



JAUNT, Inc.
104 Keystone Place
Charlottesville, VA 22902-6200

Donna Shaunesey
Executive Director

November 14, 2014

Mary Anna Twisdale
Management Analyst
County of Fluvanna, Finance Department
132 Main St
Palmyra, Virginia 22963

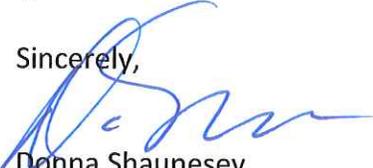
Dear Ms. Twisdale:

JAUNT is pleased to present its FY16 rural public transportation funding assistance request to Fluvanna County. Attached are the materials requested by the County's Finance Department.

JAUNT is estimating that it will perform 12,580 trips for Fluvanna County residents between July 1, 2015 and June 30, 2016. Based on this demand, JAUNT is requesting local funding assistance in the amount of \$78,132, an 8% increase from the request for FY15. This request is based on service demand estimations, anticipated fare revenues and anticipated federal/state program assistance. Because we can also draw down state and federal funds to support the services, the \$78,132 is only 32.5% of the total expenses for County service.

I am available at any time to discuss this request further, and/or if the County has additional questions. Please contact me at (434) 296-3184 x101 or donnas@ridejaunt.org.

Sincerely,



Donna Shaunesey
Executive Director

cc: *David Feisner, JAUNT Board Representative for Fluvanna County*
Pat Thomas, JAUNT Board Representative for Fluvanna County

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Thomas Jefferson EMS Council

Total Requested allocation (Page 1 and Page 2): \$16,095

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 16,095	\$ -	\$ -
1. Program Title: TJEMS offers a continuing education program for EMS personnel that are unique to the Commonwealth. TJEMS personnel travel to EMS agencies to offer monthly, at no-cost to the volunteer EMS provider in their active response area. This is not only convenient for busy volunteers but also fulfills the training mandates required by VAOEMS for EMS personnel to be permitted to provide emergency care (maintain their certification). This has proven to help retain experienced EMS volunteers by facilitating their recertification and recruit new volunteers by stemming the fears of burdensome training and recertification requirements. In essence, TJEMS provides a turnkey training and recertification system for career personnel but especially for volunteers.	\$ 16,095	\$ -	\$ -
2. Program Title:	\$ -	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.
 Because TJEMS has operated with relatively level locality funding for the past few years we are not planning any new initiatives; however, the Virginia Office of EMS has mandated several new contract deliverables that impact all EMS personnel and agencies in the region. It is imperative that we receive the continued financial support from the County of Fluvanna in order to continue to serve our constituents, the career and volunteer fire and rescue personnel and their agencies, so that they may continue to serve their constituents, the County's citizens and visitors.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.
 Albemarle County - \$19,257
 Charlottesville City - \$8,000
 Fluvanna County - \$16,095
 Greene County - \$8,425
 Louisa County - \$17,964
 Nelson County - \$19,629
 Madison County - \$7,742

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Central Virginia Partnership for Economic Development

Total Requested allocation (Page 1 and Page 2): \$13,009

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 13,009	\$ -	\$ -
1. Program Title: Regional Economic Development			
The Central Virginia Partnership for Economic Development is a public/private partnership that unites local governments, higher education, and the private sector to promote strategic economic growth. Funds are used to support the Partnership's Program of Work, which includes four primary categories: client/project management, promotion/marketing, existing business support, and promoting a favorable business climate. To promote and market the region, the Partnership has rebranded the organization to leverage its location in Virginia, developed marketing materials and redesigned its website. The Partnership also markets directly to site selectors and companies, including a new collaboration with 310 Ltd. in Richmond that will reach out to 1,000 technology companies to promote Central Virginia. Funds also are used to subscribe to economic databases. The information from these databases has been used to help existing businesses make decisions about future growth and to respond to information requests from companies considering a new location. Fluvanna County and the Central Virginia Partnership work collaboratively to foster economic growth, create and retain jobs for Fluvanna's citizens and improve the tax base for Fluvanna's essential services.	\$ 13,009	\$ -	\$ -
2. Program Title:			
	\$ -	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.

Regional economic development is a long-term, strategic process; therefore, short-term effects of underfunding are difficult to measure. However, in addition to the long-term detriment to Fluvanna's economic vitality, there are several immediate effects of underfunding. As the regional economic development organization, the Central Virginia Partnership performs functions that benefit from multiple communities and stakeholders acting in unison, such as research, marketing, and overseeing major economic analysis projects. As a member of the Partnership, Fluvanna County is recognized as a regional leader and has a seat on its Board of Directors and the Executive Committee to oversee and set policy for regional economic development. Steve Nichols, County Administrator, serves as Vice Chair of the Partnership and will be Chair for FY 2016. The Central Virginia Partnership also serves as a crucial link between its localities and the Virginia Economic Development Partnership (VEDP), which shares company leads with the Partnership and other regional organizations. Without this link to the state and the Partnership, Fluvanna County would miss out on opportunities to bring new businesses and jobs to the county. Additionally, the Partnership actively promotes the region and all of its localities when meeting with consultants and businesses. If Fluvanna County did not participate in the Partnership, the County would not be part of this marketing outreach. Finally, without access to research and the professional economic development staff at the Partnership, Fluvanna would not be have access to important information that has been used to support existing businesses and strategically plan for the County's future.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.

The Central Virginia Partnership receives funding from a variety of sources, including: local governments; the University of Virginia; two community colleges; and over 50 private sector businesses. Fifty cents per capita is requested from each locality. For FY 2016, we are requesting the following amounts based upon Weldon Cooper Center population estimates published in January 2014: Fluvanna County - \$13,009; Albemarle County - \$51,365; City of Charlottesville - \$23,311; Culpeper County - \$24,111; Louisa County - \$17,105; Orange County - \$17,071; and Greene, Madison and Nelson Counties - \$10,000. Thank you very much for your consideration.

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Piedmont Housing Alliance

Total Requested allocation (Page 1 and Page 2): \$2,500

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 2,500	\$ -	\$ -
1. Program Title: Comprehensive Housing Counseling			
Funding will support Piedmont Housing Alliance's Housing Counseling Program, which provides comprehensive housing counseling services, including home purchase education and counseling, mortgage default and foreclosure counseling, credit counseling, rental counseling, financial coaching, money management education, and VIDA matched savings program. In addition, we offer access to financial products to support home ownership, in the form of home repair grants and down payment assistance loans, pooled from a variety of sources of funds, to help make home purchase more affordable. Piedmont Housing Alliance's efforts are important to the residents of Fluvanna County because home ownership stabilizes and strengthens community, promotes and increases employee retention in the local workforce, and helps residents to attain and preserve their family's greatest asset. In FY13/14, PHA assisted a total of 46 Fluvanna County residents with housing counseling (28 for mortgage default/foreclosure, 13 for home purchase, and 5 for rental counseling). A significant foreclosure prevention success story involves a Fluvanna County couple with four children whom we assisted with a mortgage forbearance and loan modification that lowered their interest rate and reduced their payments by \$151.85 per month. In FY13/14, PHA also provided two low-income homebuyers with down payment assistance totaling \$56,600 from three different sources. Also in FY13/14, PHA assisted 13 low-income Fluvanna County homeowners with home repair grants totaling \$25,198, in partnership with Fluvanna/Louisa Housing Foundation projects (up from 10 home owners assisted with \$6,572.50 in FY12/13).	\$ 2,500	\$ -	\$ -
2. Program Title:	\$ -	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.

Piedmont Housing Alliance relies on a broad range of support from local, state, federal, and private sources to fund its services to the regional community. Several of these sources have reduced their available funding. As a result, the funding from Fluvanna County for Comprehensive Housing Counseling is more important than ever, and will enable us to continue to provide these services. Without funding from Fluvanna County, Piedmont Housing Alliance would face limitations on its ability to provide housing counseling and financial assistance to the significant number of individuals interested in purchasing homes, saving their homes from foreclosure, or learning how to manage finances to afford their housing and other basic needs. Both housing counseling and access to complementary financial resources to support home ownership are needed to ensure stable housing for Fluvanna County families.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.

U.S. Department of Housing & Urban Development (HUD), U.S. Treasury CDFI Fund, Virginia Housing Development Authority (VHDA), City of Charlottesville, Louisa County, foundation grants, corporate and individual donations.

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Jefferson Area CHIP

Total Requested allocation (Page 1 and Page 2): \$52,000

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 52,000	\$ -	\$ -
1. Program Title: Jefferson Area CHIP Home Visiting Program			
Jefferson Area CHIP partners with families to create a nurturing home environment and to promote the health and well-being of children in our community. We serve children, 0-6, and pregnant women from low-income families. The funds support the salaries of the Nurse and Family Support Worker who, through home visiting, and provide the following services: 1) Provide health assessments, health education and easier access to health care; 2) Support families by providing parenting education to help families have the confidence to provide a nurturing home and to help prepare their child for school; and 3) Connect families to community resources to encourage family self-sufficiency. Staff provide developmental screenings, home safety screenings, and assistance in using medical services. We work with families to overcome barriers to providing a safe and nurturing home for their children. Last year we served 52 children in 26 families. 100% of the children served had medical homes and were up to date on immunizations. The following are demographics of the families enrolled in CHIP that are potential barriers in raising healthy kids in healthy homes. The average grade completed by enrolled moms was 11th grade. 59% of the mothers smoked. 41% of the mothers had a chronic disease. 17% had a diagnosed mental illness. 27% of the children were born prematurely. 43% of mothers needed medical year in the year before enrollment but did not get it. 61% of families moved more than once. 57% needed transportation and could not get it. 52% needed food and could not afford it. 20% of parents had been incarcerated.	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.

Jefferson Area CHIP's Home Visiting Program: The loss of funds would basically require we close the program in Fluvanna. The funds from the county presently cover about half the cost of running the program in the county. Without County support it would be difficult to maintain the program. Families served by CHIP lack the traditional support systems that give families the know-how, courage and confidence to raise healthy children. The traditional support systems have been interrupted by trauma, unforeseen circumstances, generational poverty, or poor choices. CHIP has been able to stand in the gap, to be the bridge between difficult circumstances and a parent's desire to do the important work of good parenting. How we respond to vulnerable members of our community impacts not only their lives, but the future health and well-being of the Fluvanna County.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.

CHIP receives funding from CHIP of Virginia, United Way, and Medicaid reimbursement for eligible families. These funds help to support the Fluvanna CHIP program.

COUNTY OF FLUVANNA FY16 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 2

Agency Shelter for Help in Emergency

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:	TOTAL PAGE 1:	\$ 10,000	\$ -
1. Program Title: Residential Client Services The Shelter's RCS program addresses the need that victims of <u>family (or domestic) violence</u> (DV) have for safety, security and emergency housing. The Shelter achieves this goal with a fully accessible 25-bed residential facility staffed 24-hours a day, 365 days a year - a place for victims of DV to heal physically and emotionally in a safe and confidential environment. Experienced staff provide a supportive setting that empowers clients with the knowledge of personal and community resources as well as the skills needed to make informed decisions for themselves and their families. Ending the cycle of violence in women's lives can be a complex and lengthy process for victims. Programs in our residential facility are designed to empower clients to become self-sufficient and to break the cycle of abuse. In FY14, 197 women, children, and 1 man were safely sheltered for a total of 4,997 nights, <u>with 12 victims, 6 of them children, from Fluvanna County receiving 266 nights of safe shelter.</u>	\$ 5,000	\$ -	\$ -
2. Program Title: Outreach and Community Services The Shelter's OCS program reaches individuals who do not need or request the safety of our residential facility but do need support and information. The first step for many victims is identifying the abusive nature of a relationship and determining their level of danger. Our 24-hour crisis hotline is a critical step on a path to a violence-free life and serves as a bridge to other Shelter services: individual or group counseling, legal advocacy, court accompaniment, safe shelter and outreach to the Hispanic community. Having a knowledgeable community ready to respond when a victim reaches out for help is vital. <u>Community collaborations like the Fluvanna Inner-Agency Council</u> bring allied professionals together to provide education and informed interventions. Through material distribution, speaking engagements, and awareness programs, the Shelter is able to reach deeply into the community to better insure that victims of DV are informed of services available. <u>In FY14, 296 individuals from Fluvanna County received information or services.</u>	\$ 5,000	\$ -	\$ -
Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.			
The Shelter provides Fluvanna residents safe shelter, support & advocacy services, and outreach/public awareness materials. All these services have associated costs which could be affected by underfunding. Whether it's a family fleeing their home because it's too dangerous to stay (RCS) or an allied professional, untrained in the nuances of domestic violence, attempting to intervene before a woman can be injured or even killed - they must have information before they can act (OCS). Lack of funding can impact our ability to distribute information on a wide scale basis. All costs involved with providing service continue to rise. Programs addressing betrayal and injury by a loved one are necessarily intense for the Shelter's advocates. Attracting and retaining skilled employees is an ongoing priority for the success of our programs, which could be affected by underfunding. No one seeking shelter at our residential facility will be denied access, but the possibility of an individual being injured or even killed only because she lacked the information to protect herself and her family is a real possibility.			
Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.			
We are supported with funds from each of the localities in Planning District 10: City of Charlottesville, Counties of Albemarle, Greene, Louisa, & Nelson. We also receive federal & state funding from VA Department of Social Services, and the Department of Criminal Justice Services. We continue to rely on financial support from the community, including individuals, organizations and corporations. We sponsor activities each year to bring awareness of DV to the public and raise funds for our programs. Our 5K race in November is well attended and our Design House fundraiser has become a local attraction in May.			

Mission Statement:

Working to end domestic violence in our community.

Philosophy Statement:

The Shelter for Help in Emergency is committed to providing a safe, supportive, confidential, and respectful environment in which survivors of domestic violence are empowered with the knowledge of personal and community resources as well as the skills needed to make informed decisions for themselves and their families.

With the mission of working to end domestic violence in our community, the Shelter for Help in Emergency is the only agency in Planning District Ten providing comprehensive services to victims of family/relationship violence. Experienced staff and trained volunteers provide crisis intervention, support services, and educational opportunities through two programs: Residential Client Services (24-hour accessible, emergency, safe shelter) and Outreach and Community Services (24-hour hotline, supportive counseling and legal advocacy, volunteer recruitment and allied professional training). All Shelter programs and services are designed to empower victims of abuse to become self-sufficient; assist women and children to break the cycle of violence; and, create a community that is more supportive of victims of abuse.

Residential Client Services

The Shelter for Help in Emergency's Residential Client Services (RCS) program addresses the need that victims of family (or domestic) violence (DV) have for safety, security, and emergency housing. The Shelter achieves this goal with a fully accessible, 25-bed residential facility staffed 24-hours a day, 365 days a year—a place for victims of DV to heal physically and emotionally in a safe and confidential environment. Here, experienced staff provide a supportive setting that empowers clients with the knowledge of personal and community resources as well as the skills needed to make informed decisions for themselves and their families. In FY14, 197 women and children were safely sheltered in our residential facility for a total of 4,997 bed nights with 12 victims coming from Fluvanna County receiving 266 nights of safe shelter.

Over the last 35 years, 75 women and men in our community have been killed by their abuser; and, since 1987 there have been 10 domestic violence homicides in Fluvanna County. If 1 in 4 women are abused at some point in their lives, it seems someone would know – it would be obvious. Many never filed a police report, never told their friends or family they were in danger, and perhaps never knew how dangerous their situation was. They're described as confident women who wouldn't tolerate abuse. And yet – they're murdered by the one person who should protect them.

Fatality review findings have shown that the most commonly reported precipitating factor was the break-up or termination of the relationship. On the spectrum of escalating danger and intensity of

violence, leaving has been found to be the most dangerous and potentially lethal action for a victim to take. A central goal of the RCS program is to provide DV victims with *immediate* safety and support. The first step for many victims is identifying the abusive nature of relationship and defining her level of safety or danger. While data from local law enforcement indicates little change in reports of DV incidents, requests for Shelter services continues to be strong.

Many factors contribute to a DV victim's struggle for safety, including a lack of family or community support or simply a feeling that there is nowhere to go—obstructing their ability to become self-sufficient. Our clients are some of the most vulnerable with 85% below the poverty line in FY14. For victims living in the more sparsely populated of our service area there may be additional obstacles to seeking and receiving support and safety. Some households may lack telephone service and cell phone service may be unreliable. Police response to calls for assistance in outlying areas are often longer than those in more densely populated areas, due to limited officer numbers.

Children represented 90 of the 197 residents in FY14, 6 came from Fluvanna County. Substantial research has shown that children are adversely impacted by witnessing violence in their family. Local CPS data indicates that children are present in almost 50% of DV incidents. Each child's reaction to the violence may differ, yet one finding is consistent: responses and many negative outcomes seem to diminish over time when the child and mother's safety is restored and when competent interventions are provided. The Children's Program mitigates the feelings of distress, uncertainty, and upheaval, replacing them with safety, stability and predictability. For children who witness violence in their homes, the RCS program provides an environment where families can begin the healing process to halt the cycle of generational violence.

Outreach and Community Services

The Shelter's Outreach and Community Services program (OCS) reaches victims of DV who do not need or request the safety of our residential facility, yet do need support and information. The services offered through the OCS program are critical to addressing the gaps between victimization and supportive response and includes: 24-hour hotline, legal advocacy, and counseling support. Community outreach is an essential component of the work of the Shelter—it informs community members about the devastation of DV and the services available to victims. The OCS seeks to engage and inform allied professionals and volunteers to support the work of the Shelter. In FY14, 296 individuals from Fluvanna County were provided outreach services including legal advocacy and counseling.

Significant bodies of research have shown that DV is drastically under-reported by victims. Statistics have indicated that as many as one in four women will be victimized by a loved one during their life (National Violence Against Women Survey, 2000). Assuming that statistic applies locally, the number of victims of DV in Fluvanna County would be close to 3,500 individuals. The process of leaving an abusive relationship is not simple; many victims struggle with a variety of feelings – hope for change and fear of reprisal or anxiety about next steps and options. A victim may have been isolated from family and friends, psychologically beaten down, financially controlled and physically threatened. The end results can be fear, confusion and uncertainty. With support and resources, isolation can be broken and self-sufficiency obtained.

Our 24-hour crisis hotline is a critical resource on a path to a life free from violence. The Shelter relies on trained staff and volunteers to answer the hotline, offer support, assist with safety planning, and inform them of community resources and Shelter services including individual/group counseling, legal advocacy, court accompaniment, safe shelter, and outreach to the Hispanic community. Our group counseling services provide ongoing support and interaction with others who have had similar experiences. Staff and volunteers are present in courts to assist victims who may not know to call the Shelter for support. Our Legal Advocate can also help our clients to obtain protective orders, child custody orders, and separation and divorce agreements. The Shelter engages in a broad range of community awareness activities including violence prevention programs for youth, trainings for allied professionals, and presentations for the community at-large. Through material distribution, speaking engagements, and awareness programs, the Shelter is able to reach more widely and deeply into the community and better ensure that victims of DV are informed of the services available.

The Shelter's volunteers are an integral part of our program services from the 24-hour hotline to court monitoring and legal advocacy as well as assisting in our varied community awareness events and activities. Volunteer hours totaled 8,000 in FY14 — at the recommended government rate of \$23 per hour, the value is \$184,000. With the use of volunteers, the Shelter is best positioned to address the public health and safety issues related to domestic violence that are essential provisions for local government – and to do this in both an effective and cost-efficient way. All Shelter services work with a preventative approach that intends to stop the escalation of violence thereby reducing the need for police, court, corrections, and health system intervention.

**Total Agency
Revenue and Expense Report**

**Total
Budget-1**

Agency: SHELTER FOR HELP IN EMERGENCY

	Prior Yr. 2013/2014	Current Yr. 2014/2015	Proposed Yr. 2015/2016		
Revenue :	Actual	Budget	Projected	\$ Diff.	% Chg.
1. Albemarle County	85,514	85,514	88,400	2,886	3.4%
2. City of Charlottesville	110,327	110,327	114,680	4,353	3.9%
3. County of Fluvanna	8,550	9,000	9,300	300	3.3%
4. Other Local Governments	26,252	26,152	27,100	948	3.6%
5. United Way -Thomas Jeff. Area	0	0	0	0	0.0%
6. Albemarle County-other	0	0	0	0	0.0%
7. State Funding	165,938	160,010	179,996	19,986	12.5%
8. Federal Funding	22,458	29,572	29,573	1	0.0%
9. Grants: Foundation and Corp.	39,938	49,000	49,000	0	0.0%
10. Fees: Program Service Fees	1,100	4,400	4,400	0	0.0%
11. Fundraising/Gifts and Bequests	324,730	419,049	431,302	12,253	2.9%
12. Investment Income/Transactions	94,384	30,651	25,290	-5,361	-17.5%
13. Miscellaneous Revenue	446	0	0	0	0.0%
14. TOTAL REVENUE	879,637	923,675	959,041	35,366	3.8%

Note: Numbers input in shaded cells automatically entered on Agency Beneficiaries.

Expenses :					
15. Personnel (Salaries/Fringes)	623,479	663,545	688,920	25,375	3.8%
16. Operational Expenses	256,158	260,130	270,121	9,991	3.8%
17. TOTAL EXPENSES	879,637	923,675	959,041	35,366	3.8%

18. Surplus/(Deficit) *	0	0	0	0	0.0%
* Explain any Surplus or Deficit:					

Number of FTE's **Current year:** 14 **Proposed year:** 14

19. Operational Reserve Funds*	1,233,211	1,282,539	1,333,841	51,302	4.0%
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* Some restrictions apply per agency's Endowment Resolution

February 24, 2015

Mary Anna Twisdale, Management Analyst
County of Fluvanna

On behalf of the Board of Directors, the Staff and the Residents of the Shelter for Help in Emergency, I would like to thank the Board of Supervisors for including us in previous budget allocations. Please find enclosed our request for 2016. The Shelter is the only agency in Planning District Ten providing comprehensive services to victims of domestic violence. For over thirty five years, the Shelter has worked hard to make every home a safe home for women, children, and men. With your generous contribution, the Shelter will be able to continue to provide the quality and quantity of services necessary to accomplish our goals.

Every person who rebuilds a life devastated by violence and goes on to become self sufficient within our communities decreases the task of providing services for all agencies and every victim lost to senseless violence increases that burden as well as decreasing our overall sense of safety and wellbeing. Shelter staff is aware of the heightened danger at the end of a relationship and uniquely qualified to help a victim assess that danger and make an effective safety plan.

We hope the funding we are requesting to accomplish our goals will be an ongoing priority for Fluvanna County. We would never deny an individual's access to our residential facility based on funding from a jurisdiction within Planning District Ten, although the lower funding may impact our ability to provide outreach programs within our service area. The true impact may be that a victim, who is unaware of our services and does not know how to reach out for help, may not find safety from an abusive partner or an allied professional would not recognize the signs of impending violence. We enjoy being a part of the Fluvanna community and hope to maintain the level of commitment you have been accustomed to.

Once again, I wish to thank the members of the Board of Supervisors for their continued support of our program. Please feel free to contact me if I can be of further assistance to you.

Sincerely,

Bev Hovencamp

Bev Hovencamp
Fiscal Manager

COUNTY OF FLUVANNA FY16 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency OAR/Jefferson Area Community Corrections

Total Requested allocation (Page 1 and Page 2): \$14,363

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 14,363	\$ -	\$ -
1. Program Title: Local Probation Services The funding will be used to provide Local Probation Services to Fluvanna County residents and the courts. The local probation program provides probation supervision for offenders referred from the City of Charlottesville and the Counties of Albemarle, Fluvanna, Goochland, Greene, Louisa, Madison, Nelson, and Orange. The primary focus of this program is to divert local responsible offenders (misdemeanors and class 5 and 6 felons) from the local jails and require them to complete the following court ordered requirements: community service, payment of restitution and/or court costs, and any specific treatment interventions. Typical treatment interventions are substance abuse treatment and drug and alcohol screening, domestic violence intervention, substance abuse education, anger management, and mental health counseling. The Local Probation Program is designed to ensure the offender's strict compliance with the court's order while assisting the offender to address specific issues with the goal of reducing recidivism.	\$ 8,343	\$ -	\$ -
2. Program Title: Criminal Justice Coordinator The funding would be used to support the services of the Criminal Justice Coordinator/Planner. The Criminal Justice Coordinator/Planner for the Thomas Jefferson Area Community Criminal Justice Board (CCJB) is co-located with OAR. The Planner serves as a liaison to the nine localities represented on the CCJB. Those include the same localities that OAR serves: Charlottesville, Albemarle, Louisa, Fluvanna, Greene, Goochland, Madison, Nelson and Orange. The purpose of the CCJB and the Planner is to enable the participating localities to work together to develop and support an effective and comprehensive range of services for the purpose of promoting public safety and offender accountability and rehabilitation. The planning activities include grant writing, coordination of services across the region and technical assistance to the criminal justice agencies. Fluvanna directly benefits by the grants that are written to enhance services.	\$ 6,020	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.

Local Probation: The local probation program provides significant financial benefit to the localities as an alternative to incarceration and as an adult recidivism reducing program. Incarceration has been identified by research to be the least effective and most costly response to crime, subject to diminishing returns. The cost to incarcerate an individual at the Central Virginia Regional Jail is \$55.17 per day according to the Virginia Compensation Board. The cost to provide local probation supervision is approximately \$0.89 per client per day. The cost for the average offender stay (30 days) in the local jail is \$1,665.10. In FY 2014, the average length of OAR local probation supervision was approximately 185 days. The total cost per client in local probation is approximately \$386.09. Thus, the resultant savings for community supervision versus jail is \$1269.01, per person. If you consider the total new placements the cost would be \$145,036. The local probation program also collected over \$143,000.00 in restitution that was returned to crime victims. The program facilitated the completion of over 13,411 hours of community service to the localities in which we serve. Over \$98,000 in unpaid labor was realized by the program's collaboration with community service partners. Between the collection of restitution and the completion of community service, over \$270,000 was returned directly to the communities we serve. These services benefit and have fiscal impact for Fluvanna County. However, OAR is dedicated to improving the lives of our clients and improving the quality of life for the residents of Fluvanna County. Each successful placement equals lives that have been changed for the better. Families kept together, restitution debts paid, taxes paid, and victims made whole are all benefits for Fluvanna County

Criminal Justice Coordinator: The impact is that Fluvanna would not participate or be involved in the planning and coordination of services that benefit their citizens. When the position was full time the Central VA Regional Jail provided the funding adequate to support the planner for the 5 jurisdiction area. The Victim Witness Coordinator is the Fluvanna representative who serves on the CCJB. The formula for the planner support is based on population. The financial benefits resulting from implementing evidence-based practices are significant. Effective and efficient criminal justice system decision making reduces the use of high cost alternatives. Each key decision point in the criminal justice system impacts the cost of criminal justice for the locality. The technical assistance received is crucial to the long term cost reduction. The Office of Justice Programs Diagnostic Center has been assisting with the domestic/intimate partner violence project; the Center for Effective Public Policy has guided the probation violation work; George Mason University has been providing assistance with the Risk Needs Responsibility tool; the continued support from the NIC/EBDM Consultant; the National Criminal Justice Association's grant (\$48,282) and the University of Virginia's Systems and Information Engineering Department for data integration; Justice Management Institute's business case plan assessment of the courts; and the National Council for State Courts for the development of the system wide performance measures are valued at a minimum of \$120,000 since the start of FY 2013. Individuals who do not commit a crime, who are placed in evidence-based sentencing alternatives, and who do not become incarcerated remain contributing members of the community through wages, family support, and taxes thus generating revenue for the localities.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.

Local Probation: Most of our funding for our programs is from the state and local governments including all that are served in the region (Louisa, Orange, Madison, Charlottesville, Albemarle. Fluvanna funded us at the requested level in the current fiscal year. Currently the only Counties that does not support our agency is Greene. The Department of Criminal Justice Services provides the majority of the funding and the other funding comes from the jurisdictions we serve. Our board has reviewed our funding from the localities and developed a formula for funding based on the % of services. That formula is attached to our request and details the funding that will be requested from each locality. For Fluvanna that is \$8,343.

Criminal Justice Planner: Currently all funding is local government. The City of Charlottesville and the Counties of Albemarle, Louisa, Madison, Fluvanna and Goochland support the program on a part time basis. The funding formula was based on population of counties served. Fluvanna contribution should be 8% or \$6,020.



JEFFERSON AREA COMMUNITY CORRECTIONS

750 Harris Street, Suite 207
Charlottesville, VA 22903
(434) 296-2441
FAX (434) 979-4038

November 19, 2014

Mary Anna Twisdale
Management Analyst
Fluvanna County
132 Main Street
Palmyra, VA 22963

Dear Ms Twisdale,

Enclosed please find OAR's request for funding for the fiscal year beginning July 1, 2015 and a request for funding for the Criminal Justice Planner. I have enclosed the requested form that includes both the Probation Services and the Coordinator/Planner. In addition I have attached a spreadsheet outlining the request amount from each locality.

We appreciate the support we received for the current fiscal year and look forward to your continued support for both OAR Services and the Planning Services. The amount for Fluvanna is based on the numbers served for the Probation Program and on population for the Coordinator/Planner. Please consider this request and the request for the planner.

If you have questions please contact me at the above phone number or address or you may reach me by email at psmith@oar-jacc.org.

Sincerely,

A handwritten signature in black ink that reads "Patricia L. Smith".

Patricia L. Smith
Executive Director

Support



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CITY OF CHARLOTTESVILLE

"A World Class City"

Police Department

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Fax: 434-970-3502

www.charlottesville.org/police



November 18, 2014

As Chair of the Thomas Jefferson Area Community Criminal Justice Board, I write in support of OAR's funding request for the CCJB's criminal justice coordinator/planner position. This position is under the daily supervision of the Executive Director of OAR, but serves at the pleasure, and is under the direction of, the CCJB Executive Board.

Ms. Stephanie Garbo currently serves in this position and brings a tremendous amount of academic and work related experience in the area of pretrial services as well as complex criminal justice issues. Stephanie presently coordinates numerous Evidence Based programs that have a direct impact on the criminal justice service providers in our region. These programs move across the spectrum of criminal justice services from arrest to prisoner reentry.

Our Evidence Based Decision Making Model examines the entire criminal justice system and focuses on ways to improve its efficiency and effectiveness while maintaining safe communities and ensuring the most productive and sustainable delivery of criminal justice services.

Moreover, programs such as the Blueprint for Safety has altered the manner in which law enforcement and other service providers approach the investigation and prosecution of domestic violence offenders, while providing impactful services to victims and families.

In addition to our other evidence based programs such the Justice Re-investment Initiative (JRI) and the Prisoner Re-entry Program, the CCJB has been working with the University of Virginia, System and Information Engineering Department, to improve our data systems. Our goal is to ensure that our criminal justice service providers can better collect,

analyze, and ultimately use information to make better decisions and support more efficient processes.

I encourage you to give much consideration for this modest request for your financial support for this position. I am certain that it will have a positive impact on the criminal justice service providers in your community and the citizens they serve.

Respectfully,

A handwritten signature in black ink that reads "T. J. Longo, Sr." followed by a stylized flourish.

Timothy J. Longo, Sr.

Chief of Police, City of Charlottesville

Chair, Thomas Jefferson Area Community Criminal Justice Board

November 24, 2014

Fluvanna County
Finance Department
Attn: Mary Anna Twisdale, Management Analyst
132 Main Street
Palmyra, VA 22963
VIA EMAIL: mtwisdale@fluvannacounty.org

Dear Ms. Twisdale:

We attach the Legal Aid Justice Center's FY2016 budget request to the County of Fluvanna. A copy of our current (FY15) and proposed (FY16) budget, is also attached.

According to the U.S. Census Bureau, in 2010 2,440 individuals in Fluvanna County are living at or below 125% of the poverty level, a dramatic 50% increase since the census of 2000. Within the greater Charlottesville area, the total number of these individuals is estimated to be 34,436 (a 23% increase since the census of 2000). These numbers represent a substantial local cohort who, by virtue of living in reduced circumstances, will experience problems in obtaining basic services and meeting basic needs, and for whom paying for legal services is not an option. This population tends to be especially vulnerable in situations requiring legal expertise, because the parties with whom they are dealing – landlords, salespeople, and employers, among others – often assume that their actions will not face legal scrutiny. In the case of public benefits administration, the rules are often complex and require expert assistance, particularly in the case of initial denials. It is for precisely this reason that legal aid services are critical to the balanced functioning of our community.

117 low-income Fluvanna County residents directly benefitted from the 46 cases we closed for them during FY14, and we believe that Fluvanna County receives significant value from our work helping low-income residents maintain safety and stability, for the benefit of both those individuals and the broader community.

Every dollar invested in legal aid programs produces measurable economic impacts and many other benefits that are not quantifiable. Civil legal aid organizations not only solve real and pressing client problems, but also save public money in localities whose residents we serve, for example:

1. **Reducing evictions.** Tenants facing eviction are more likely to retain possession of their homes if they are represented by a civil legal aid attorney than if they are not. As a result, a substantial proportion of tenants receiving representation avoid homelessness, saving up to tens of thousands of public dollars in shelter costs per averted eviction.¹
2. **Protecting patients' health.** Civil legal aid improves clients' health, thereby reducing public spending on healthcare. For example, civil legal aid can help asthmatic patients get landlords to remove contaminants from rental homes, or provide ancillary help with health insurance disputes,

¹ James Greiner et al., *The Limits of Unbundled Legal Assistance: A Randomized Study in Massachusetts District Court and Prospects for the Future*, forthcoming *Harv. L. Rev.* (available at http://papers.ssrn.com/sol13/papers.cfm?abstract_id=1948286); Laura Abel & Susan Vignola, *Economic and Other Benefits Associated with the Provision of Civil Legal Aid*, 9 *Seattle J. for Social Justice* 139, 148-49 (2011).

disability benefits, or health-related job issues leading to reduced stress and improved compliance with medical care, leading to better patient health outcomes.²

3. **Helping low-income people participate in federal safety-net programs.** Nationally, clients served by civil legal aid programs obtain hundreds of millions of dollars each year in Social Security Disability, Supplemental Security Income, SNAP, and other federal safety-net benefit programs.³ These payments stabilize families, reduce the need for higher-cost alternative services, and provide funds for the purchase of goods and services within local communities.

Moreover, our programs leverage additional funds to address the problems of our client communities by securing grant funding and donations from other federal, state, and local sources, and well as private foundations, local bar associations, universities, and individuals. We also receive significant in-kind support from local attorneys who assist with client representation in pro bono cases.

We greatly appreciate the County of Fluvanna's continued support of our program. Thank you, in advance, for your consideration of this request. Please contact me with any questions on the attached materials.

Best regards,



Tim Wallace
Director of Foundation Relations

² Jimmy Boyle & Ada Chiu, *Financial Impact Study of LegalHealth Services to New York City Hospitals* (2007), p.8, http://legalhealth.org/docs/lgh_financial_impact_study.pdf; Abel & Vignola, *supra*, at 155.

³ Russell Engler, *Connecting Self-Representation to Civil Gideon: What Existing Data Reveal About When Counsel Is Most Needed*, 37 *Fordham Urb. L.J.* 37, 58-66 (2010).

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Legal Aid Justice Center

Total Requested allocation (Page 1 and Page 2): \$4,000

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
1. Program Title: Civil Advocacy Program	\$ 4,000	\$ -	\$ -
The Legal Aid Justice Center will use a grant from the County of Fluvanna to fund our work through the Civil Advocacy Program (CAP). Our lawyers and other advocates in CAP help low-income Fluvanna residents with legal issues that can impede their ability to provide for their families or themselves. We provide legal services in the areas of consumer/finance, public benefits, health, housing, employment and individual rights, among other issues. We meet the needs of individual clients by providing advice or representation in court and administrative agency hearings. We also perform outreach services and provide self-help materials to empower clients and potential clients to be their own advocates. This funding will go to services that will keep people in their homes, help the sick and disabled receive access to services, and protect the rights of the working poor to be paid fairly for their work and treated fairly in the marketplace.	\$ 4,000	\$ -	\$ -
2. Program Title:			
N/A	\$ -	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.

The experienced and dedicated attorneys and paralegals of the Legal Aid Justice Center provide services to many in the community who otherwise would have nowhere to turn in addressing issues that affect basic rights and access to shelter, food, health care and other necessities. Funding from our local communities is critical to maintaining the services we provide and marks the first line of defense in meeting the needs of our local residents.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.

The Civil Advocacy Program is seeking funding from the City of Charlottesville, Albermarle County, UVA, the United Way, JABA and others. We also allocate a portion of our state funding through the Legal Services Corporation of Virginia and a portion of our unrestricted donations from individuals and law firms.

**Legal Aid Justice Center
 FY15 Program Budget
 Charlottesville Office - Civil Advocacy Program**

	Prior Yr.	Current Yr.	Proposed Yr.
	2013/2014	2014/2015	2015/2016
<u>Revenue:</u>	<i>Actual</i>	<i>Budget</i>	<i>Projected</i>
Albemarle County	24,500	24,500	30,625
City of Charlottesville	39,981	39,981	39,981
Fluvanna County	3,750	3,750	4,000
United Way -Thomas Jeff. Area	18,500	0	0
State Funding	115,252	113,492	113,492
Federal Funding			
Grants: Foundation and Corp.	138,641	114,855	114,855
Fees: Program Service Fees			
Fundraising/Gifts and Bequests	132,181	239,552	291,536
Investment Income/Transactions	25,473	28,658	28,658
Miscellaneous Revenue	172,166	302,565	226,612
TOTAL REVENUE	670,444	867,353	849,759
	0		
<u>Expenses:</u>			
Personnel (Salaries/Benefits)	475,357	679,945	667,707
Operational Expenses	166,374	187,408	182,052
TOTAL EXPENSES	641,731	867,353	849,759
Surplus/(Deficit)	28,713	0	0

Legal Aid Justice Center FY15 Total Agency Budget

Revenue :

	Prior Yr.	Current Yr.	Proposed Yr.
	2012/2013	2013/2014	2014/2015
	<i>Actual</i>	<i>Budget</i>	<i>Projected</i>
Albemarle County	38,700	38,700	48,375
City of Charlottesville	70,630	70,630	88,288
Fluvanna County	3,750	3,750	4,000
Other Local Governments	537,378	531,371	531,121
United Way -Thomas Jeff. Area	18,500	0	0
State Funding	1,465,906	1,465,906	1,465,906
Federal Funding	5,100	5,100	5,100
Grants: Foundation and Corp.	478,332	565,640	527,974
Fees: Program Service Fees			
Fundraising/Gifts and Bequests	885,881	826,181	964,281
Investment Income/Transactions	57,986	55,323	55,323
Miscellaneous Revenue	282,330	376,407	323,180
TOTAL REVENUE	3,844,493	3,939,008	4,013,548

Expenses :

Personnel (Salaries/Fringes)	3,010,003	2,891,201	3,006,849
Operational Expenses	1,053,492	991,822	1,006,699
TOTAL EXPENSES	4,063,495	3,883,023	4,013,548
Surplus/(Deficit)	-219,002	55,985	0

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Sexual Assault Resource Agency

Total Requested allocation (Page 1 and Page 2): \$1,030

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 1,030	\$ -	\$ -
1. Program Title: Survivor Services: Funding from Fluvanna County will be used for crisis and direct services to victims of sexual violence residing in Fluvanna County. During FY14, SARA served 509 victims of sexual abuse and assault. At least 15 were Fluvanna residents. Mental and emotional health needs and support with relationships are the most common needs expressed by our clients, followed by physical well-being and safety concerns. In the first quarter of FY15, we have served 18 Fluvanna residents. During FY16, SARA expects to serve 550 men, women, and child survivors, including 25-30 Fluvanna residents. SARA provides crisis intervention, advocacy, and therapy. Services are available in English and in Spanish. Funding will be used to support hotline services, advocacy services to adults and children, and travel for services to Fluvanna County residents.	\$ 1,030	\$ -	\$ -
2. Program Title:	\$ -	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.
 Survivors Services: Victims of sexual violence experience a range of concerns in the aftermath of a sexual assault. SARA provides individual counseling, advocacy, accompaniment to court proceedings, and information and referrals for other community services. Our clients receive crisis intervention and counseling and support as well as safety planning, and we receive high rates of satisfaction for our services. The victim's ability to receive the needed services ensures a quicker recovery and greater ease in returning to work, family life, and/or school. The victim's ability to resume a normal life has an overall positive impact on the community. SARA works with other victim service providers in the community, and we are frequently called on for information, training and support. A reduction in funding will reduce our ability to serve the residents of Fluvanna County.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.
 Other funding sources include the Virginia Department of Criminal Justice Services, Virginia Department of Social Services, City of Charlottesville, Albemarle County, local foundations and individual donations.

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency StreamWatch

Total Requested allocation (Page 1 and Page 2): \$4,000

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
1. Program Title: Long Term Monitoring Program	TOTAL PAGE 1: \$ 4,000	\$ -	\$ -
StreamWatch is a 501(c)(3) non-profit organization that has monitored stream health and water quality throughout the Rivanna River watershed since 2002. Through our Long Term Monitoring Program (LTMP), we collect data on organisms living in our local waterways. In 2013, we expanded the number of sampling sites throughout the watershed from 38 (10 in Fluvanna) to 50 (12 in Fluvanna). Using these data, we produce reports and information on stream health to assist watershed management and planning. The LTMP underpins additional projects as well. In 2011 we released a Land Use Study, which included data from 13 Fluvanna County sites. Since August 2012, we have sampled monthly for coliform bacteria levels in the Rivanna River and selected tributaries. Two of the sampling locations are in Fluvanna County. Through public outreach and our large team of dedicated volunteers, we provide significant public education in addition to our central mission of generating scientific information for planners and managers.	\$ 4,000	\$ -	\$ -
2. Program Title:			
	\$ -	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.

Without stable and consistent funding from local partners, we may need to reduce the scope of the Long Term Monitoring Program. Fewer monitoring sites and fewer water samples would mean a reduction in the amount and quality of data supplied to partners, with a consequent reduction in localities' ability to make environmentally-informed decisions. Our request of \$4,000 represents 6.3% of the LTMP and bacteria budget for our FY 2015. Fluvanna County's FY 2015 contribution of \$1,750 represents roughly 2.8% of our FY 2015 budget for LTMP and bacteria monitoring. Meanwhile, 24% of our LTMP effort is directed to Fluvanna County sites. A lack of funding by Fluvanna County would create a greater reliance on our other funding sources, and could compromise our ability to continue providing water quality data to localities and the public.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.

We have nine formal partners that assist us in our work: Fluvanna County, Albemarle County, City of Charlottesville, The Nature Conservancy, Rivanna River Basin Commission, Rivanna Water and Sewer Authority, Rivanna Conservation Society, Thomas Jefferson Soil and Water Conservation District, and Thomas Jefferson Planning District Commission. In addition to Fluvanna County, four of these partners have provided financial support for the LTMP for several years: Albemarle County, City of Charlottesville, Rivanna Water and Sewer Authority, and The Nature Conservancy. We fully anticipate funds from them in FY 2016 as well. The other four partners provide in-kind services that assist with the LTMP and bacteria monitoring. We seek grant funding from foundations and businesses as available and appropriate. A small percentage of our funding comes from private donations.

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Fluvanna / Louisa Housing Foundation

Total Requested allocation (Page 1 and Page 2): \$18,000

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 6,000	\$ -	\$ -
Emergency Repairs Probably the most important service that we perform is providing for emergency repairs for homeowners. This program allows low income homeowners to have safe and decent housing and perform repairs that they could not ordinarily afford. These repairs consist of water pumps, well replacement, septic repairs, roofing replacement and repair, handicap accessibility, heating and cooling systems and others. The repairs are done by both volunteers and contractors and consist of a combination of grants and no interest loans. Typically over a dozen families each year receive emergency repairs. This coming year our Foundation will be partnering with Habitat for Humanity Fluvanna and Impact Virginia who will be bringing over 200 volunteers to perform repair work on about 15 Fluvanna homes.	\$ 3,000	\$ -	\$ -
Portable Modular Aluminum Ramps These ramps are provided on an emergency basis and at no cost to assist people in accessing their house. Emergencies may be due to auto accidents, heart attacks, hospice care, elderliness or hip and knee replacement. There have been 6 ramps installed last year and 4 to date this year. There are a total of 27 presently at homes in Fluvanna. The ramps are installed by our director with volunteer assistants. Each ramp installation takes three trips to the house. One to measure, one to install and one to eventually disassemble and remove.	\$ 3,000	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.
We cannot provide services if there is no funding available.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.
We receive administrative funds from VHDA to manage their voucher program. These funds do not cover the entire cost of the managing the program. We receive \$25,000 per year from Louisa County to provide the services described in this request. We receive a small admin fee (under \$4000) for managing the HOME program under the TJPDC. We receive from the State about \$3,000 for emergency repairs for Fluvanna County. None of these fees cover the cost of delivering these services.

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 2

Agency Fluvanna / Louisa Housing Foundation

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:	TOTAL PAGE 2:	\$ 12,000	\$ -
VHDA Rental Voucher Support This HUD program provides rental assistance through vouchers for eligible residents of Fluvanna and Louisa Counties. There are approximately 70 vouchers allocated per county. Families pay 30% of their income toward rent and utilities and the vouchers pay the difference up to a specified amount. Families must sign up on the waiting list and wait until their name comes to the top of the list. Preference is given to local residents and those that are paying more than 45% of their income toward rent or to families that do not have an adequate nighttime residence.	\$ 7,000	\$ -	\$ -
Rental Security Deposit Assistance One of the main limiting factors in being able to rent a home is not being able to save up for all the deposits required. The Foundation will provide rental deposit assistance of up to 1/2 of the deposit up to \$600 for those under 80% of the area median income. These are loans that are repaid when and if the deposit is returned. The agreement and funds are done directly with the landlord. Each applicant is screened and counseled to make sure the rental payments will be appropriate for their income.	\$ 3,000	\$ -	\$ -
Homebuyer Counseling The Foundation provides counseling services to first time homebuyers. This provides an experienced counselor to work closely with families to evaluate their credit history, help them make necessary improvements to their credit scores, and determine their family budget and home purchasing ability. The amount requested would help cover a small portion of the costs to provide this service.	\$ 2,000	\$ -	\$ -
6. Program Title:	\$ -	\$ -	\$ -

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Fluvanna County Arts Council

Total Requested allocation (Page 1 and Page 2): \$10,000

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 10,000	\$ -	\$ -
1. Program Title:			
Virginia Arts Commission Matching Grant: \$5000. The Fluvanna County Arts Council is a non-profit organization that hires and oversees the productions performed at the Carysbrook Center for the Performing Arts. The Council schedules a variety of entertainment ie: music, plays, comedy, etc between the months of September through May of the following year. The number of different performances is between 7 to 9. Many of the performers are paid in the amounts of \$500 to \$3,500.	\$ -	\$ -	\$ -
2. Program Title:			
	\$ -	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.
 Unfortunately, the number of attendees do not cover the cost of producing entertainment at Carysbrook. Consequently, the Council is dependent on these monies to maintain it's programs during the year. If the BOS does not approve these monies, the Council will receive nothing from the Arts Commission. Additionally, if the BOS approves less than the amount requested, the Arts Commission will not approve a matching grant for less than \$5000. Without this \$10,000, the Fluvanna County Arts Council will be very limited as to what it can do and the Carysbrook Center will go dark.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.
 The Arts Council asks for donations from the public but after the cost of fund raising, the amount generally raised is about \$3,000 which is not enough to provide for entertainment at the Carysbrook Center.

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Fluvanna Historical Society

Total Requested allocation (Page 1 and Page 2): \$1,000

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
1. Program Title: The Fluvanna Historical Society has operated the county's premier historical museum in the county's Old Stone Jail building since 1964. The Society organizes exhibits, displays and interpretation of Fluvanna history in the museum and in addition is the principal repository of archived documents relating to the county's history. Although the county maintains the exterior of the Old Stone Jail, the Society is responsible for the general upkeep of the museum's interior to include periodic cleaning and refurbishment. The \$1,000 would be used to defray the Society's expenses associated with operating what was until recently the only museum solely about Fluvanna's history open to the public on a regularly scheduled basis.	\$ 1,000	\$ -	\$ -
2. Program Title:	\$ -	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.
 The Society would have to use its own scarce funds to operate and maintain the Old Stone Jail Museum. Since the Society was worked cooperatively with the county on other projects including the Pleasant Grove House and the annual Old Farm Day, it should be obvious that the Society is operating on the margin. The Society owns 4 properties now: Maggie's House, Village Park, the Palmyra Mill and the Holland-Page Place. We are responsible for the maintenance and operation of all those properties in addition to supporting a full time Executive Director. This is a very costly operation.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.
 The Society conducts an annual endowment solicitation to fund some of our operations. The endowment contributions come almost entirely from Society members.

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Fluvanna Leadership Development Program

Total Requested allocation (Page 1 and Page 2): \$ 1,000.00

	TOTAL PAGE 1:	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:		\$ 1,000	\$ -	\$ -
1. Program Title: Fluvanna Leadership Development Program: The funds are used for: 1) an 8 hr. bus trip (rental of bus, fee of a bus driver, and lunch for participants at a Fluvanna dining establishment); 2) duplication of materials; office supplies; refreshment and light snacks for participants at program sessions; 3) graduation dinner for participants, guest speakers, and Steering Committee members; 4) any equipment that we need to execute an excellent program (purchased sound speakers in 2014-15 for venues where amplification is necessary); and expenses related to execution of a county-wide project (event insurance, maintenance fees).		\$ 1,000	\$ -	\$ -
2. Program Title:		\$ -	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.
 The Fluvanna Leadership Development Program (FLDP) would need to disband if we did not have funding. The FLDP is run 100% by volunteers. If the program exhausted its funds, there would be no financial support for key elements of the program, such as the 8 hr. bus tour of the county which enables future Fluvanna leaders to see the breadth of the county, not only their personal slice of the county. The program has been highly effective in preparing persons who live and/or work in Fluvanna to take on leadership roles on non-profit organizations, elective office, commissions, and ad-hoc committees that address the issues of Fluvanna.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.
 We have received funding, in the past, from the Fluvanna Chamber of Commerce and the Fluvanna Ruritan Clubs. We also request a \$25 registration fee from each participant, although scholarships are granted if this fee is a hardship for a participant. Each year, we have an independent audit of the FLDP finances.

COUNTY OF FLUVANNA FY15 BUDGET REQUEST

BUDGET FORM: NONPROFIT AGENCY SUMMARY SHEET - PAGE 1

Agency Fluvanna Chamber of Commerce

Total Requested allocation (Page 1 and Page 2): \$5,000

	FY16 Request	FY16 Co Admin	FY16 BOS
Briefly describe how the funding would be used for each Program:			
TOTAL PAGE 1:	\$ 5,000	\$ -	\$ -
1. Program Title: Chamber of Commerce Guide 2015/16			
The 2015/16 Fluvanna Guide will begin production in the next few months. Produced exclusively by the Fluvanna County Chamber of Commerce, the Guide continues to be the most sought-after resource in the county, for both current residents and prospective businesses and residents. Each year, the chamber Guide volunteers and staff invest countless hours in producing and verifying information, soliciting advertising, and layout. As in the past, we look to the county to help defray the cost of printing, production and distribution of the Guide. We respectfully request your consideration of the following: 1. Six full pages of the Guide are devoted to providing County government information. The advertising value of this service alone is \$3000. 2. The Chamber office is the gateway into our community. It is frequently the "first stop" for citizens seeking County information regarding government and tourism. Approximately 5000 Guides are distributed annually to our residents, visitors, and businesses.	\$ 5,000	\$ -	\$ -
2. Program Title:			
	\$ -	\$ -	\$ -

Impact if NOT funded: Please reference the Program Title and briefly explain what problems will be experienced and the disadvantage to the public should the program be unfunded or underfunded.
 The Chamber has very limited resources and without county funding we would have to limit the number of guides that are produced. The Guide is a huge benefit to our membership and to our county. Without sufficient circulation the benefits are diminished.

Other funding sources: Please list the other sources of funding for the program(s) for which you are seeking Fluvanna contributions.
 Aside from county funding the Chamber's primary source of income is our membership. Some income is generated from special events annually. These two forms of income do not allow us to cover much over our operating expenses.



P.O. Box 93
177 Main Street
Palmyra, Virginia 22963
www.fluvannachamber.org
Phone: 434-589-3262

November 13, 2014

Board of Supervisors of Fluvanna County
c/o Steven Nichols, County Administrator
132 Main Street
P.O. Box 540
Palmyra, VA 22963

Dear Mr. Nichols and Board of Supervisors,

The 2015/16 edition of the Guide to Fluvanna County will begin production within the next few months. Produced exclusively by the Fluvanna County Chamber of Commerce, the Guide continues to be the most sought-after resource in the county, for both current and prospective businesses and residents. Each year, Chamber Guide volunteers and staff invest countless hours in producing and verifying information, soliciting advertising, and layout.

As in the past, we anticipate that the county will participate in defraying the cost of printing, production, and distribution of the Guide. To that end, we respectfully request your consideration in the following:

- Six full pages of the Guide are devoted to providing county government information. The advertising value of this service is approximately \$3,000.
- The chamber office is the gateway into our community. It is frequently the "first stop" for citizens seeking county government information, including contact information for county officials, directions to various offices (e.g., the Treasurer's office and Clerk of Courts), and information regarding county departments and services.
- Due exclusively to the Chamber's efforts in the past year, Fluvanna County has enjoyed more positive regional exposure through promotion of the Fluvanna County Wine Festival and the BBQ, Bands and Brews events. This includes print, radio, and television advertising that generates much needed tourism for Fluvanna County. The goodwill from these efforts is invaluable.
- Chamber volunteers donated countless hours of labor and materials to provide electrical service at Pleasant Grove. This service has and will benefit the county for years to come.
- Due solely to the Chamber's efforts, Fluvanna County now appears in the Virginia Tourism Council's *Virginia is for Lovers Guidebook* and on its website. Again, our efforts serve to generate positive name recognition for Fluvanna County, and help in attracting tourism dollars.

As the Board of Supervisors begins the budget process for Fiscal 2015, we ask that you include line item support of the Fluvanna County Chamber of Commerce in the amount of \$5,000. This will help defray our costs of providing these valuable services to Fluvanna County, its businesses, and citizens.

I am available at your convenience should you wish to discuss this request in further detail.

Sincerely,

Scott Valentine, President

MISCELLANEOUS NON DEPARTMENTAL															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
401100	FULL-TIME SALARIES & WAGES	0	0	0	38,153	250,000	250,000	45,000		FY15 Pay Raise remaining	250,000	250,000	250,000	250,000	
402210	VRS				12,279						0	0	0	0	
401320	HOLIDAY & DISCRETIONARY PAY	0	0	0	0					Bonus	0	0	0	0	
402300	MEDICAL INSURANCE	10,850	0	0	2,490	112,708	112,708	5,441		FY15 insurance savings	112,708	112,708	112,708	112,708	
402700	WORKER'S COMPENSATION	24,457	0	0	0						0	0	0	0	
402750	LINE OF DUTY	0	28,005	0	0						0	0	0	0	
403100	PROFESSIONAL SERVICES	24,145	18,787	18,743	25,000	25,000	25,000	25,000		DSS Special Welfare	25,000	25,000	25,000	25,000	
403300	CONTRACT SERVICES	86,377	0	0	0						0	0	0	0	
405304	PROPERTY INSURANCE	12,543	0	0	0						0	0	0	0	
405540	CONVENTION AND EDUCATION	0	0	0	0						0	0	0	0	
405860	CONTINGENCY GRANTS	0	0	0	25,000	25,000	25,000	25,000			25,000	25,000	25,000	25,000	
405870	BOARD CONTINGENCY	-2,021	0	0	118,788	150,000	150,000	150,000			150,000	150,000	150,000	150,000	
405880	PERSONNEL CONTINGENCY	13,639	0	0	34,476	50,000	50,000	50,000			50,000	50,000	50,000	50,000	
406004	GENERAL MATERIALS AND SUPPLIES	3,879	0	0	0						0	0	0	0	
406014	OTHER OPERATING SUPPLIES	0	1,007	0	0						0	0	0	0	
409904	SITE IMPROVEMENTS	0	0	0	0						0	0	0	0	
TOTAL		173,869	47,799	18,743	256,186	612,708	612,708	300,441			612,708	612,708	612,708	612,708	
The County will maintain Board and Personnel contingency lines in the general fund to pay for needs caused by unforeseen emergencies, including unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery cost. These contingency lines shall be budgeted at least 0.5% of governmental general fund expenditures.															

SCHOOLS

ACCOUNTS FOR:			FY12	FY13	FY14	FY15 YTD	FY15	FY16
SCHOOLS			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	CO ADMIN
16 CHARGES FOR SERVICES								
25100016	319200	TUITION	0	1,960	4,220	0	0	0
TOTAL	CHARGES FOR SERVICES		0	1,960	4,220	0	0	0
18 MISCELLANEOUS REVENUE								
25100018	318940	PVCC	170,818	207,441	149,940	130,942	0	0
25100018	318950	VASS	3,062	(4,015)	0	76,810	0	0
25100018	319120	PREP	640,687	427,665	439,481	0	0	0
25100018	319831	EXPENDITURE REFUNDS	2,730	23,143	153,523	71,870	0	0
25100018	319905	SALE OF SALVAGE AND SURPLUS	1,059	0	5,939	701	0	0
25100018	319910	OTHER LOCAL	6,500	(2,500)	0	0	0	0
25100018	319911	OTHER	349,948	225,287	219,073	63,899	760,500	760,500
TOTAL	MISCELLANEOUS REVENUE		1,174,803	877,020	967,956	344,221	760,500	760,500
24 STATE - CATEGORICAL AID								
25100024	324211	SPECIAL ED SOQ	881,968	1,120,606	1,119,321	610,980	0	0
25100024	324212	TEXTBOOK PAYMENTS	137,405	199,113	181,731	104,564	0	0
25100024	324214	VOCATIONAL ED SOQ	317,368	159,770	155,581	108,305	0	0
25100024	324217	SOCIAL SECURITY INSTRUCTION	550,861	556,975	544,534	309,610	0	0
25100024	324220	STATE BASIC AID	9,800,296	9,157,520	8,837,301	5,262,827	19,442,405	19,096,059
25100024	324221	RETIREMENT INSTRUCTION	498,722	931,989	909,718	629,816	0	0
25100024	324223	EARLY READING INTERVENTION	27,952	20,867	20,867	1,792	0	0
25100024	324228	AT RISK 4 YEAR OLDS	150,872	149,470	149,470	13,869	0	0
25100024	324230	ISAP	7,859	7,859	7,859	655	0	0
25100024	324240	SUMMER REMEDIAL	71,908	15,284	17,987	0	0	0
25100024	324241	GROUP LIFE INSTRUCTION	20,402	35,504	34,574	20,013	0	0
25100024	324246	SPED HOMEBOUND	10,217	9,447	12,225	2,294	0	0
25100024	324248	SPED REGIONAL TUITION	439,400	447,767	404,028	0	0	0
25100024	324250	FOSTER CARE	46,686	21,408	22,759	0	0	0
25100024	324252	VOCATIONAL ED/EQUIPMENT	7,247	7,733	12,212	0	0	0
25100024	324253	CAREER AND TECHNICAL EDUCATION	4,165	3,693	0	0	0	0
25100024	324255	TEXTBOOK LOTTERY	15,842	0	0	0	0	0
25100024	324259	SPECIAL ED FOSTER CARE	35,653	18,902	54,733	0	0	0
25100024	324260	ADULT EDUCATION	5,529	(1)	0	0	0	0
25100024	324265	AT-RISK	53,326	82,806	80,684	9,463	0	0
25100024	324270	GIFTED ED SOQ	102,011	102,075	99,399	55,329	0	0
25100024	324272	ALTERNATIVE EDUCATION	229,123	244,730	236,611	21,835	0	0
25100024	324275	PRIMARY CLASS SIZE	0	64,649	0	0	0	0
25100024	324280	REMEDIAL ED SOQ	129,214	150,893	146,938	103,596	0	0
25100024	324281	GOVERNOR'S SCHOOL	433,441	443,415	469,866	0	0	0
25100024	324282	LOTTERY	49,885	0	12,166	8,705	0	0

ACCOUNTS FOR:			FY12	FY13	FY14	FY15 YTD	FY15	FY16
SCHOOLS			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	CO ADMIN
25100024	324285	VA TOBACCO	30,225	119	1,442	0	0	0
25100024	324290	MENTOR TEACHER	1,126	1,472	454	0	0	0
25100024	324293	VIRTUAL ADVANCED PLACEMENT	0	1,701	0	0	0	0
25100024	324295	ELECTRONIC CLASSROOM	4,424	0	0	0	0	0
25100024	324296	EPIPEN GRANTS	0	788	0	0	0	0
25100024	324297	ADDL RETIRE INFLATION PRE-K	0	172,613	173,291	0	0	0
25100024	324299	ESL PAYMENTS	22,962	28,983	31,881	2,784	0	0
25100024	324300	OTHER - ONE TIME SCHOOL MONEY	281,084	0	158,619	7,499	0	0
25100024	324349	INDUSTRY CERTIFICATION COSTS	500	4,120	6,180	0	0	0
25100024	324380	SALES TAX	3,295,395	3,827,604	3,894,512	1,510,459	0	0
25100024	324415	PROJECT GRADUATION	16,400	7,008	8,646	16,837	0	0
25100024	324418	PROJECT GRADUATION - SUMMER	23,460	0	0	0	0	0
25100024	324420	NATIONAL BD CERTIFIED TEACHER	5,000	10,000	7,500	5,000	0	0
25100024	324450	SOL ALGEBRA READINESS	17,235	23,306	23,396	2,166	0	0
25100024	324451	VA WORKPLACE READINESS SKILLS	0	1,197	3,600	0	0	0
25100024	324452	MATH & SCIENCE TEACHER RECRUIT	0	5,000	0	0	0	0
25100024	344010	VPSA	339,383	0	391,586	26,000	0	0
TOTAL	STATE - CATEGORICAL AID		18,064,548	18,036,387	18,231,673	8,834,396	19,442,405	19,096,059
33 FEDERAL - CATEGORICAL AID								
25100033	33198	ARRA 1003g SCH IMPRV GRANT	870,825	0	0	0	0	0
25100033	332004	SCHOOL FEDERAL REVENUE	0	0	0	0	1,042,286	1,042,286
25100033	332010	ADULT LITERACY 84.002	20,337	1	0	0	0	0
25100033	332020	TITLE I 84.010	427,570	335,462	233,449	186,192	0	0
25100033	332021	ARRA FED IMPROV. 84.388	0	547,558	455,441	(48,212)	0	0
25100033	332023	ARRA TITLE 1 84.389	1,625	0	0	0	0	0
25100033	332190	TITLE VI-B SP. ED. 80.027	675,946	740,919	682,522	29,141	0	0
25100033	332195	ARRA IDEA V-IB FLOW THRU 84.	28,597	0	0	0	0	0
25100033	332197	ARRA STATE FISC STABILIZATION	0	0	0	0	0	0
25100033	332240	CARL PERKINS 84.048	41,174	40,393	39,740	23,600	0	0
25100033	332260	TITLE II EMSEA 84.164	0	8,752	0	0	0	0
25100033	332270	TITLE II PART A 84.367	98,221	89,704	91,798	44,719	0	0
25100033	332275	TITLE III LTD ENGLISH 84.365	5,250	3,652	4,755	3,950	0	0
25100033	332340	PRESCHOOL HANDICAP 84.173	19,689	19,683	18,417	0	0	0
TOTAL	FEDERAL - CATEGORICAL AID		2,189,235	1,786,122	1,526,122	239,389	1,042,286	1,042,286
90 NON REVENUE SOURCES								
25100090	340100	TRANSFER FROM GENERAL FUND	14,129,929	13,952,982	13,851,258	0	15,251,745	15,583,091
TOTAL	NON REVENUE SOURCES		14,129,929	13,952,982	13,851,258	0	15,251,745	15,583,091

ACCOUNTS FOR:		FY12	FY13	FY14	FY15 YTD	FY15	FY16
SCHOOLS		ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	CO ADMIN
TOTAL	SCHOOL	35,558,514	34,654,471	34,581,229	9,418,007	36,496,936	36,481,936

ACCOUNTS FOR:				FY12	FY13	FY14	FY15 YTD	FY15	FY16
CAFETERIA				ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	CO ADMIN
18 MISCELLANEOUS REVENUE									
25200018	319911		OTHER	933,541	877,954	697,947	355,430	1,428,251	1,428,251
TOTAL	MISCELLANEOUS REVENUE			933,541	877,954	697,947	355,430	1,428,251	1,428,251
24 STATE - CATEGORICAL AID									
25200024	324000		STATE REVENUE RECEIVED	16,523	24,486	24,154	313,062	0	0
TOTAL	STATE - CATEGORICAL AID			16,523	24,486	24,154	313,062	0	0
33 FEDERAL - CATEGORICAL AID									
25200033	333000		FEDERAL REVENUE RECEIVED	545,762	531,606	545,080	0	0	0
TOTAL	FEDERAL - CATEGORICAL AID			545,762	531,606	545,080	0	0	0
TOTAL	CAFETERIA			1,495,826	1,434,046	1,267,181	668,491	1,428,251	1,428,251

ACCOUNTS FOR:			FY12	FY13	FY14	FY15 YTD	FY15	FY16
SCHOOLS EXPENDITURES			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	CO ADMIN
620	INSTRUCTION							
25162000	496001	INSTRUCTION	27,141,933	25,876,419	25,936,570	11,687,930	26,814,309	26,799,309
TOTAL	INSTRUCTION		27,141,933	25,876,419	25,936,570	11,687,930	26,814,309	26,799,309
630	ADMIN/ATTENDANCE/HEALTH							
25163000	496002	ADMIN ATTENDANCE & HEALTH	1,271,561	1,425,505	1,500,806	809,063	1,615,147	1,615,147
TOTAL	ADMIN/ATTENDANCE/HEALT		1,271,561	1,425,505	1,500,806	809,063	1,615,147	1,615,147
640	PUPIL TRANSPORTATION SERV							
25164000	496003	PUPIL TRANSPORTATION SERVICES	2,382,861	2,344,786	2,427,677	1,197,923	2,719,564	2,719,564
TOTAL	PUPIL TRANSPORTATION S		2,382,861	2,344,786	2,427,677	1,197,923	2,719,564	2,719,564
650	OPERATION & MAINT SERV							
25165000	496004	OPERATION AND MAINT SERVICES	3,429,544	4,022,217	3,556,863	1,519,320	3,681,626	3,681,626
TOTAL	OPERATION & MAINT SERV		3,429,544	4,022,217	3,556,863	1,519,320	3,681,626	3,681,626
660	DEBT SERVICE							
25166000	496005	DEBT SERVICE ADMIN FEE	186,030	172,372	0	0	0	0
TOTAL	DEBT SERVICE		186,030	172,372	0	0	0	0
670	TECHNOLOGY							
25167000	496008	TECHNOLOGY	1,293,119	873,670	1,451,526	842,388	1,666,290	1,666,290
TOTAL	TECHNOLOGY		1,293,119	873,670	1,451,526	842,388	1,666,290	1,666,290
TOTAL	SCHOOL		35,705,048	34,714,969	34,873,482	16,056,624	36,496,936	36,481,936

DEBT SERVICE

ACCOUNTS FOR:			FY12	FY13	FY14	FY15 YTD	FY15	FY16
DEBT SERVICE			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	CO ADMIN
19 RECOVERED COSTS								
40100019	319911	OTHER	41,734	51,045	38,033	0	52,033	56,212
TOTAL	RECOVERED COSTS		41,734	51,045	38,033	0	52,033	56,212
90 NON REVENUE SOURCES								
40100090	340100	TRANSFER FROM GENERAL FUND	6,770,592	5,694,605	7,174,749	0	7,572,062	7,924,437
TOTAL	NON REVENUE SOURCES		6,770,592	5,694,605	7,174,749	0	7,572,062	7,924,437
TOTAL	DEBT SERVICE		6,812,326	5,745,650	7,212,782	0	7,624,095	7,980,649

DEBT SERVICE														
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16				FY17	FY18	FY19	FY20
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-FY20
495000	ADMINISTRATIVE FEES	53,790	12,800	6,650	15,000	15,000	15,000				15,000	15,000	15,000	15,000
495021	COURTHOUSE REV. BNDS.-IDA PRINC	74,800	74,600	79,300	83,900	0	0				0	0	0	0
495022	COURTHOUSE REV. BNDS-IDA INTER	88,142	84,938	81,637	78,136	0	0				0	0	0	0
495024	LIBRARY 2006 SERIES BND PRINC	166,200	173,299	180,700	188,400	0	0				0	0	0	0
495025	LIBRARY 2006 SERIES BND INT	97,047	89,952	82,551	74,836	0	0				0	0	0	0
495026	2007 LEASE - PALMYRA PUMPER	44,306	46,068	48,235	50,217	52,291	52,291				0	0	0	0
495027	2008 PIERCE PUMPING-KNTS STR	39,912	41,434	43,204	45,105	46,901	46,901				48,767	50,708	52,726	0
495029	2003 TANKER	25,580	26,852	0	0	0	0				0	0	0	0
495030	2007 PALMYRA PUMPER INT.	12,866	8,382	6,215	4,234	2,160	2,160				0	0	0	0
495031	2008 PIERCE KENTS STORE INT.	14,912	13,391	11,620	9,719	7,925	7,925				6,058	4,117	2,099	0
495033	2003 TANKER INT	2,606	1,335	0	0	0	0				0	0	0	0
495040	2012 FIRE TRUCK - FRK UN PRIN	0	61,257	48,452	49,731	51,044	51,044				52,391	53,774	55,194	56,651
495041	2012 FIRE TRUCK - FRK UN INT	0	0	12,805	11,527	10,214	10,214				8,866	7,483	6,063	4,606
495042	2013 SHERIFF VEHICLES - PRIN	0	87,326	83,853	85,572	0	0				0	0	0	0
495043	2013 SHERIFF VEHICLES - INT	0	0	3,473	1,754	0	0				0	0	0	0
495050	2014C VPFP - FIRE TRUCK PRIN	0	0	0	0	40,000	40,000				40,000	40,000	45,000	45,000
495051	2014C VPFP - FIRE TRUCK INT	0	0	0	0	21,769	21,769				20,544	18,869	16,691	14,384
495052	2014C VPFP - COURTHOUSE PRIN	0	0	0	0	115,000	115,000				115,000	120,000	130,000	135,000
495053	2014C VPFP - COURTHOUSE INT	0	0	0	0	73,222	73,222				69,728	64,906	58,500	51,709
495054	2014C VPFP - LIBRARY PRIN	0	0	0	0	185,000	185,000				190,000	195,000	210,000	220,000
495055	2014C VPFP - LIBRARY INT	0	0	0	0	63,097	63,097				57,388	49,472	39,094	28,075
495999	WATER DEBT PLACE HOLDER	0	0	0	300,000	635,000	255,000				905,000	905,000	905,000	905,000
	SUBTOTAL COUNTY	620,163	721,634	688,695	998,131	1,318,623	938,623				1,528,741	1,524,329	1,535,366	1,475,426
495001	MIDDLE SCH VPSA 1996A - PRIN	44,686	45,544	46,447	47,399	48,401	48,401				49,458	0	0	0
495003	CENTR ELEM VPSA 1995A PRIN	114,456	116,598	118,852	121,224	123,720	123,720				121,224	123,720	0	0
495004	VPSA 1999 SERIES CENTRAL PRIN	50,000	50,000	50,000	50,000	50,000	50,000				50,000	50,000	50,000	50,000
495005	LITERARY LOAN 1999-CENTRAL	309,851	309,851	309,851	309,851	309,852	309,852				309,851	309,851	309,851	309,851
495006	G O SCH BONDS 2005A PRIN	299,489	302,842	305,585	309,250	313,890	313,890				318,773	323,911	329,318	335,009
495012	MIDDLE SCHOOL VPSA 1996 INT	13,564	11,206	8,803	6,351	3,849	3,849				1,292	0	0	0
495013	CENTRAL ELEM. VPSA - 1995A INT	27,419	21,527	15,523	9,401	3,155	3,155				9,401	3,155	0	0
495014	VPSA 1999 SERIES-CENTRAL INT	21,050	18,750	16,419	14,056	11,600	11,600				9,050	6,500	3,919	1,306
495015	LITERARY LOAN 1999-CENTRAL INT	102,251	92,955	83,660	74,364	65,069	65,069				55,773	46,478	37,182	27,887
495016	G O SCH BOND 2005A INT	238,636	224,033	210,040	195,125	179,236	179,236				163,102	146,714	130,057	113,116
495018	H S 2007 SERIES NOTE	0	0	0	0	0	0				0	0	0	0
495019	NEW HS 2007 SERIES BOND	107,500	0	0	0	0	0				0	0	0	0
495020	HS VPSA S O 2008 INT	3,894,200	2,163,352	416,855	356,263	282,838	282,838				205,250	131,469	46,375	0
495035	NEW HS 2007 SERIES BOND INT	62,887	29,342	0	0	0	0				0	0	0	0
495036	VPSA QSCB SERIES 2009	135,500	135,500	216,800	243,900	271,000	271,000				426,825	426,825	426,825	426,825
495037	NEW HS VPSA SPEC 08 PRIN	700,000	1,430,000	1,485,000	1,545,000	1,620,000	1,620,000				1,700,000	1,770,000	1,855,000	0
495038	2010 NOTE REFUND INT	46,577	21,497	0	0	0	0				0	0	0	0
495044	VPSA SERIES 2012B PRIN	0	0	345,000	625,000	640,000	640,000				660,000	675,000	695,000	2,630,000
495045	VPSA SERIES 2012B INT	0	0	2,542,327	2,367,069	2,350,903	2,350,903				2,331,078	2,316,625	2,298,164	2,263,708
495046	VPSA SERIES 2012A PRIN	0	0	170,000	205,000	220,000	220,000				230,000	240,000	250,000	265,000
495047	VPSA SERIES 2012A INT	0	0	182,925	146,711	135,980	135,980				124,618	112,750	101,628	91,199
495048	VPSA SERIES 2014C PRIN	0	0	0	0	170,000	170,000				215,000	225,000	240,000	250,000
495049	VPSA SERIES 2014C INT	0	0	0	0	242,533	242,533				196,196	186,161	174,420	162,048
	SUBTOTAL SCHOOLS	6,168,065	4,972,998	6,524,087	6,625,964	7,042,026	7,042,026				7,176,891	7,094,159	6,947,738	6,925,948
	TOTAL	6,788,228	5,694,632	7,212,782	7,624,095	8,360,649	7,980,649				8,705,632	8,618,488	8,483,104	8,401,374

CIP

Status of Approved CIP Projects

In Progress

Delay or Canx?

28-Jan-15

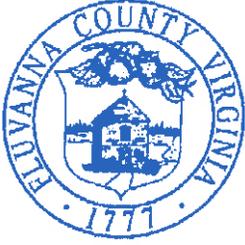
Original Budget Year	Project	Other Funds Remaining 12/31/14	County Funds Remaining 12/31/14	% Complete	Notes	Possible Funds Available
FY09	Fork Union Community Plan - Streetscape	\$ 329,138	\$ 78,346	4%	Bid closing 1/14/15	
FY12	Round About @ Rt 15 & 53	\$ 530,000	\$ 320,000	0%		
FY12	Ambulance Rechassis Vehicle		\$ 100,000	0%	CANCEL	\$ 100,000
FY12	Replacement of Co Bldg HVAC		\$ 351,809	6%	Underway	\$ 175,000
FY12	E911 Radio		\$ 6,942,200	1%	RFP on the street	
FY12	Old HS WW treatment plant PH I-FY12		\$ 27,451	89%		
FY13	County Reserve		\$ 101,470			
FY13	School Reserve		\$ 239,473			
FY13	School IEQ		\$ 19,045	86%		
FY14	Pleasant Grove Amphitheater		\$ -	100%		
FY14	Water/Sewer Zion Crossroads		\$ 529,000	8%		
FY14	Building Assessment		\$ 21,860	3%		
FY14	Sheriff Reserve for Vehicles		\$ 64,419	49%		\$ 30,000
FY14	Schools MUNIS Financial Systems		\$ 129,562	37%	Implementation underway	
FY14	Recoat Central WW Treatment Plant		\$ 70,000	0%		
FY14	Carysbrook Elementary Renovation		\$ 153,978	43%		
FY15	Pleasant Grove Restroom		\$ 150,000	0%	HOLD	\$ 150,000
FY15	Pleasant Grove Picnic Shelter		\$ 35,000	0%	HOLD	\$ 35,000
FY15	Fork Union Community Center Roof		\$ 62,620	0%		\$ 62,620
FY15	County Administration Building Exterior		\$ 23,050	41%		
FY15	MACAA Building Improvements		\$ 30,940	59%		
FY15	Library/Public Safety Complex Lighting		\$ 39,000	0%	Contract awarded	
FY15	Library/Public Safety Potable Water		\$ 45,000	0%		\$ 45,000
FY15	County Vehicle Replacement		\$ 171,687	12%		\$ 125,000
FY15	Sheriff's Office Mobile Computers		\$ 64,500	0%		
FY15	F&R Vehicle Replacement & Rechasis		\$ 210,000	17%		\$ 175,000
FY15	School Buses		\$ 36,120	90%		
FY15	Schools Wireless Technology Upgrades		\$ 600,000	0%		\$ 200,000
FY15	Schools Safety & Security Upgrades		\$ 90,902	40%		
TOTAL			\$ 10,707,432			

\$ 2,152,381

Possible Funds Available

\$ 1,097,620

CAPITAL IMPROVEMENTS PLAN -- FY 2016-20 (v.6)										FY2016 CAPITAL BUDGET					FY2017 Plan		FY2018 Plan		FY2019 Plan		FY2020 Plan		FY16-20 Total										
Updated 1-5-15										TOTAL BY YEAR					\$6,132,729		\$9,006,438		\$4,365,857		\$2,100,157		\$22,819,754										
* Denotes a new project, all others were part of the FY15-19 CIP										TOTAL BY SOURCE					Cash		Cash		Cash		Cash												
* Proffers \$72,000										CASH OPERATING	FUND BALANCE	GRANT	PROFFER	BORROW	OTHER	Cash	OTHER	Cash	OTHER	Cash	OTHER	Cash	OTHER										
TOTAL BY SOURCE										\$ 256,250	\$ 958,323	\$ -	\$ -	\$ -	\$ -	\$ 6,032,729	\$ 100,000	\$ 6,381,438	\$ 2,625,000	\$ 3,815,857	\$ 550,000	\$ 2,100,157	\$ -										
CAPITAL PROJECTS										NEW	PROF	FY	DEPT RANK	PC RANK	FUNDED 2012-2015	TOTALS																	
GOVERNMENTAL																																	
New County & Schools Administration Building										*		16-20	1																				
Information Technology																																	
County & Sheriff's Office VoIP Phone System										*		16	1	1				144,925								144,925							
COMMUNITY SERVICES																																	
Parks & Recreation																																	
PG Park Picnic Shelter- Replaces Old Pole Barn											*	16	1	3	35,000			35,000											35,000				
PG Multi-Purpose Structure-Permanent Site for Fluvanna Farmer's Market											*	16	1	1				55,000											55,000				
PG Athletic Fields - Complete final two Fields											*	16	2	3				315,000										315,000					
PG Athletic Field Lighting (4 Fields - 2 Baseball & 2 Softball)											*	16	2	3				650,000											650,000				
PG Playground Expansion												16	2	2				40,000											40,000				
PG Farm Heritage Museum												16	2	1				10,000	100,000									110,000					
PG Tennis and Basketball Courts											*	17	3	3				151,000											151,000				
Crofton Trail Park Development												17	3	3				220,000										220,000					
Multigenerational Center												18	3	3							2,625,000							2,625,000					
PG Outdoor Swimming Pool & Pool House Building												18	3	3						900,000									900,000				
PG Spray Ground Park												18	3	3						150,000									150,000				
PUBLIC WORKS																																	
Design & Construct a Public Water System for Pleasant Grove										*		16-18	2	2				225,000			300,000							1,000,000					
Major Electrical and Mechanical Upgrades - Treasurer/COR Bldg												16-17	3	3							800,000			200,000				1,000,000					
PUBLIC SAFETY																																	
Sheriff																																	
FCSO Evidentiary Camera Project										*		16	1	1				66,000											66,000				
E911																																	
Server Consolidation & Disaster Recovery Project										*		16	1	1		82,905													82,905				
Fire & Rescue																																	
Fluvanna F&R Personal Protective Equip. Replacement												16	1	1	140,000			71,750											71,750				
Phillips MRx Wireless Link Upgrade Project										*		16	1	1		35,180													35,180				
Fire & Rescue Thermal Imaging Camera Replacement										*		16-17	2	2				50,000		50,000								100,000					
Vehicle Apparatus - Replacement/ Rechassis											*	16-20	2	2	1,677,989			452,000		335,000		125,000	550,000	175,000					1,637,000				
Self Contained Breathing Apparatus (SCBA) Replacement												19	3	3							720,200								720,200				
SCHOOLS																																	
Computer Instructional Technology & Infrastructure Replacement										*		16-20	1					1,200,000		600,000		600,000		600,000					3,000,000				
Central Elementary Playground Equipment												16	2	2				100,000												100,000			
Abrams Building Renovation												18	3	3						2,800,000									2,800,000				
MAINTENANCE, REPAIR & REPLACEMENT (MRR)																																	
COUNTY MRR WEDGE												N/A																					
COUNTY RESERVE MAINTENANCE FUND (CASH)												16-20	1		511,026	100,000			200,000		200,000		200,000		200,000						900,000		
MACAA Building Improvements-Carysbrook Building Reno												16	1		125,000		75,000		50,000												125,000		
Demolish Maintenance Shop												16	2					25,000												25,000			
Asbestos Abatement & Floor Replacement and Renewal										*		16	1				43,500													43,500			
Foundation and Drainage Repairs										*		16	1				150,000												150,000				
Roof Replacement for Carysbrook (Gym and Social Services)												16-17	2					110,000												110,000			
Countywide Building Assessments												16-18	2		25,000			50,000		25,000									75,000				
Building Envelope (Exterior) Renewal and Repair										*		16	2					110,000												110,000			
Courthouse Grounds-Slope Plantings										*		16	2					32,000													32,000		
Fence Repairs & Replacement										*		16	2					44,000													44,000		
Convert Basement of Admin Building to Secure Storage										*		16	2					35,000													35,000		
Concrete Walks, Walls & Steps Repair & Renewal										*		16	3					25,000													25,000		
Courts Building Gutters												18	3							93,000											93,000		
SCHOOLS MRR WEDGE												N/A																					
SCHOOLS RESERVE MAINTENANCE FUND (CASH)												16-20	1		544,748	125,000			200,000		200,000		200,000		200,000		200,000					925,000	
Floor Covering Replacement-Schools												16-17	2				100,000			200,000												300,000	
Programmed Fleet Repl. - County Vehicles (\$??K Baseline)												16-20	1		390,000					330,000		125,000		125,000		150,000					730,000		
Programmed Fleet Repl. - Sheriff Vehicles (\$125K Baseline)												16-20	1		601,027	31,250	62,500			247,500		190,000		192,000		195,000						918,250	
Programmed Fleet Repl. - School Buses (\$150K Baseline)												16-20	1		1,075,900		384,238			521,654		390,238		353,957		353,957					2,004,044		
Programmed Fleet Repl. - Student Transport & Facilities Vehicles (\$?? Baseline)												16	2		50,000		25,000			25,000													50,000
Programmed Fleet Repl. - Social Services (\$??K Baseline)										*		16-20	1						41,900		23,200		24,700		26,200						116,000		



COUNTY OF FLUVANNA

"Responsive & Responsible Government"

P.O. Box 540 Palmyra, VA 22963 (434) 591-1910 FAX (434) 591-1911 www.co.fluvanna.va.us

Memo

To: Steve Nichols (Fluvanna County Administrator)

From: Jay M Lindsey (County Long-Range Planner) JL

Date: December 16, 2014

Re: **FY 2016-20 Capital Improvements Plan (CIP)**

On November 24, 2014, the Planning Commission recommended approval (5-0) of the FY16-20 Capital Improvement Plan as submitted to them. The details of their recommendations are included in the spreadsheet prepared by the Finance Department. Eight projects were identified by the Planning Commission as essential to the 2016 fiscal year, totaling \$2,694,698 paid for by cash, grants, borrowing, and other sources. One item, "*Schools: Computer Technology Infrastructure Replacement*", was removed from the list of recommended items by a vote of 5-0.***

The list of items is as follows:

- 1) *Information Technology*: County and Sheriff phone system
- 2) *Parks and Recreation*: Pleasant Grove Multi-Purpose Structure/ Farmers Market
- 3) *Parks and Recreation*: Heritage Museum
- 4) *Sheriff*: Evidentiary Cameras
- 5) *E911*: Server Consolidation & Disaster Recovery Project
- 6) *Fire/ Rescue*: Personal Protective Equipment Replacement
- 7) *Fire/ Rescue*: Wireless Link Upgrade

*** The Planning Commission had reservations about a requested item – "*Schools: Computer Technology Infrastructure Replacement*." The Planning Commission voted to remove this item from recommended items, and requested that they be allowed to provide comments along with their recommendation. A number of Commissioners suggested during the meeting that the CIP was not the appropriate place for the Schools' request, and provided the following statement as explanation for that position:

The Planning Commission has decided that the Computer Instructional Technology an Infrastructure Replacement Cycle does not meet the criteria for CIP items. Although we think the item should be funded it should be in the School Budget, as they evidently have in the past, CIP items are supposed to be non-reoccurring items that normally should have a life span of 10 years. This item would be reoccurring for 9.38 years according to the fact sheet for this item. The total cost listed is 5.6 million dollars. The fact is it would continue forever as the IT person says that it will need to be replaced every 5 years. In the narrative for this item it says they failed to have a replacement cycle for this.

Additionally, members of the Planning Commission expressed concern that the county will not get credit for the amount of money that is spent on Schools in the CIP, as opposed to the operational budget. One member of the Planning Commission discovered that some schools budget for

expenses similar to *Schools'* request in the operational budget, and that money spent on Schools in the CIP would not be credited in the same way as it would if it were spent in the operational budget.

The CIP's conformance with the Comprehensive Plan was the basis for their recommended approval.

If you have any questions or comments regarding this information, please contact me at 434-591-1910 or at jlindsey@fluvannacounty.org



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Combined Administrative Services/School Administration Building
Agency/Department: Fluvanna County Administration **Contact: (Print Name)** Steve Nichols **Order in Rank #:** 1

Select One Category: <input checked="" type="checkbox"/> FY15 Proj - add'l funding <input type="checkbox"/> Existing FY15-19 <input type="checkbox"/> New Project FY16-20	Project Description, Justification & Location (Add'l space available on page 3): <p>The county would like to establish a combined Administrative Services/School Administration which would house the majority of Administrative functions for the county and schools. Currently the aging infrastructure of county buildings is a cause for concern. Estimates to renovate/repair current county buildings is very high and ongoing. The combined building would allow the county to sell of older high maintenance properties thus reducing repair and maintenance costs. Several million dollars will be needed over the next five years to maintain and improve current structures.</p>
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Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	1,000,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	1,000,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment							0.00
Other		200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	1,000,000.00
Totals		200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	1,000,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Combined Administrative Services/School Administration Building

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

-



Project Title: Combined Administrative Services/School Administration Building

Additional Narrative Description or Special Explanations:



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: County & Sheriff's Office VoIP Phone System
Agency/Department: Information Technology **Contact: (Print Name)** Jonathan McMahon **Order in Rank #:** 1

Select One Category: <input type="checkbox"/> FY15 Proj - add'l funding <input type="checkbox"/> Existing FY15-19 <input checked="" type="checkbox"/> New Project FY16-20	Project Description, Justification & Location (Add'l space available on page 3): This project seeks to replace a 15 year old phone system used by County government offices, the Sheriff's Office, the Health Department, and the Courts with a modern voice over IP (VoIP) phone system. Increasingly frequent hardware failures in the existing phone system and the difficulty in obtaining parts to effect repairs are all key indicators that major outages of the system will continue and increase in frequency and severity. Offices served by this system include the Administration Building, Courthouse, Sheriff's Office, Treasurer, Commissioner, Commonwealth Attorney, Registrar, CSA, IT, Public Works, Cooperative Extension, Health Department, Fork Union Community Center, FUSD, Pleasant Grove House.
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Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		144,925.00					144,925.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		144,925.00	0.00	0.00	0.00	0.00	144,925.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)	n/a						0.00
Land Acquisition (estimate \$15k per acre)	n/a						0.00
Construction	n/a						0.00
Equipment		76,450.00					76,450.00
Other License / Install		68,475.00					68,475.00
Totals		144,925.00	0.00	0.00	0.00	0.00	144,925.00

For Office Use Only:

County Administrator Recommendation:	
Planning Commission Recommendation:	
Department Head Signature	

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: County & Sheriff's Office VoIP Phone System

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

Section 12, Public Safety. Goal 1: "To improve public safety infrastructure and operability in order to provide excellent service and protection to county residents." This is a direct improvement to the public safety infrastructure and operability at the Sheriff's Office by enhancing the communication system used for interoffice, intraoffice, and citizen communication.

Section 4, Infrastructure, Local Government Facilities. This section addresses proper management of facilities for effective and efficient local government. This project is to replace a critical information technology asset that supports effective and efficient local government; this would be impossible without a working phone system.

Section 13, Goal 3: "Achieve maximum cost savings through efficiency and effectiveness in County operations." The implementation of this project will create efficiencies between all county departments by providing reliable and effective communications.



Project Title: County & Sheriff's Office VoIP Phone System

Additional Narrative Description or Special Explanations:

--- History of current phone system

The existing county phone system was installed in November 2000, and the Sheriff's Office phone system was installed in January 2003. At that time, they were linked to allow for interoffice transfer capabilities and to allow the Sheriff's Office to utilize the county's voice mail system. In 2006, an expansion package was added for E911 capability. In 2009, the county and Sheriff's Office systems received hardware upgrades to extend the life of the current systems.

Since 2011, the county and the sheriff's office have experienced an increasing number of issues with both the phone and voice mail systems. Several major outages have occurred with the phone, automated answering, and voice mail systems. The cause of these outages was failure of major system components. In other cases, outages occurred as a result of lightning damage. Although the system is protected with surge suppressors, the damage continues to occur due to the copper lines on the Palmyra campus connecting the various buildings to the central phone switch. During this time, no lightning damage was sustained to any IP networking equipment. Repairs to the existing system have been made utilizing used hardware that is often difficult to procure. In one case, it took nearly a week to restore service to fax machines throughout the Palmyra campus while a part was sourced. Even though the hardware used for repairs is not new, it is costly. Issues such as poor call quality, random disconnects, and sporadic voice mail outages persist.

The existing voice mail system (also to be replaced under this project) utilizes 1990s-era computer hardware that is no longer manufactured. Several voice mail / phone tree outages have been caused by hardware failure of this system. Thus far IT has been able to replace failed components from legacy used parts in stock but failure of a larger component such as the main system board would be difficult to overcome.

--- Equipment and Licensing Included in Project

Standard phones: 140
Attendant consoles: 6
Conference phones: 4
Servers: 2
Analog ports: 32
PoE ethernet switches: 4
Softphone licenses: 140
Phone licensing and support
Installation, implementation, and training



COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN

Project Title: Pleasant Grove Park Picnic Shelter
Agency/Department: Parks and Recreation **Contact: (Print Name)** Jason Smith **Order in Rank #:** 1

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	The Pleasant Grove Park Active Recreation Master Plan document states that multi-purpose structures are an important site amenity needed to fulfill the process of park development. The construction of one (1) 30 x 100 wooden structure designed to serve as a permanent site for picnics, sports gatherings, birthday parties and other rentals. These amenities will increase participation at Pleasant Grove Park in affording community members another place to visit as well as providing an additional shelter for park rentals. This shelter will replace the old pole barn. The master plan has a total of 5 multi use shelters and we currently have only 1 approved to build in FY15.
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		35,000.00					35,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		35,000.00	0.00	0.00	0.00	0.00	35,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction		25,000.00					25,000.00
Equipment							0.00
Other Water and Elec		10,000.00					10,000.00
Totals		35,000.00	0.00	0.00	0.00	0.00	35,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Pleasant Grove Park Picnic Shelter

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities	500.00	500.00	500.00	500.00	500.00	2,500.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	500.00	500.00	500.00	500.00	500.00	2,500.00
Total Anticipated Operational Revenues	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	12,500.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project aligns with the Parks and Recreation, Chapter 8, page 183, Facility Standards. The new structure also addresses the "Facility Standards in the Virginia Outdoor Plan".



Project Title: Pleasant Grove Park Picnic Shelter

Additional Narrative Description or Special Explanations:



COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN

Project Title: Pleasant Grove Park Multi-Purpose Shelter
Agency/Department: Parks and Recreation **Contact: (Print Name)** Jason Smith **Order in Rank #:** 1

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	The Pleasant Grove Park Active Recreation Master Plan document states that multi-purpose structures are an important site amenity needed to fulfill the process of park development. The development of a 40 x 100 wooden structure is designed to serve as a permanent site for the Fluvanna Farmers Market, increase programs in agricultural as well as providing an additional pavilion for park picnics, sports team gatherings, birthday parties, and other park rentals. These amenities will increase participation at Pleasant Grove Park in affording community members another place to visit as well as providing an additional shade structure. The master plan has a total of 5 multi use shelters.
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		55,000.00					55,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		55,000.00	0.00	0.00	0.00	0.00	55,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction		45,000.00					45,000.00
Equipment							0.00
Other		10,000.00					10,000.00
Totals		55,000.00	0.00	0.00	0.00	0.00	55,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Pleasant Grove Park Multi-Purpose Shelter

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities	500.00	500.00	500.00	500.00	500.00	2,500.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	500.00	500.00	500.00	500.00	500.00	2,500.00
Total Anticipated Operational Revenues	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	12,500.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project aligns with the Parks and Recreation, Chapter 8, page 183, Facility Standards. The new structure also addresses the "Facility Standards in the Virginia Outdoor Plan".



Project Title: Pleasant Grove Park Multi-Purpose Shelter

Additional Narrative Description or Special Explanations:



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Pleasant Grove Park Athletic Fields
Agency/Department: Parks and Recreation **Contact: (Print Name)** Jason Smith **Order in Rank #:** 2

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>There is a need to expand on athletic fields in order to accommodate the needs of recreational leagues within the county. This CIP funding request is complete the construction of the remaining athletic fields at Pleasant Grove Park, which is another multi use field next to the soccer fields, 1 baseball and 1 softball field as well as the installation of irrigation to the multi use field, athletic field fencing for outfields and dugouts. The construction of these new ball fields will address two major objectives in the Board approved Pleasant Grove Active Park Master Plan; 1) The completion of a four field sports complex and 2) to address the challenges we face with meeting the increased needs of providing appropriate field space for our youth sports program participants. In July of 2012, the County worked with the school system to have the earthwork stockpile from the new High School construction project transported to the new ball field locations at Pleasant Grove Park.</p>
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		315,000.00					315,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		315,000.00	0.00	0.00	0.00	0.00	315,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)		22,000.00					22,000.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment		71,000.00					71,000.00
Other		222,000.00					222,000.00
Totals		315,000.00	0.00	0.00	0.00	0.00	315,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Pleasant Grove Park Athletic Fields

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities	500.00	500.00	500.00	500.00	500.00	2,500.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	500.00	500.00	500.00	500.00	500.00	2,500.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project aligns with Chapter 8, Parks and Recreation, Page 192, Goal 1, Implementation Strategies 4, Section B.



Project Title: Pleasant Grove Park Athletic Fields

Additional Narrative Description or Special Explanations:

Construction of remaining fields at Pleasant Grove Sports Park:

Estimated Construction Costs:

Mobilization 1 LS	\$15,000.00
Survey 5AC1000	\$4,000.00
E&S 750 LF4.00	\$3,000.00
Rough Grading 50,000 CY5.00	\$150,000.00
Finish Grading 12,500 SY1.20	\$15,000
Topsoil 3,250 CY15.00	\$50,500.00
Field Seeding 175 1000/sf35.00	\$6,500.00
Two (2) 20' x 9' Dugouts:	\$8,000.00
4' High Fencing 2,200 LF25.00	\$55,000.00
Backstop Fencing 2 LS	\$8,000.00

TOTAL \$315,000.00



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Pleasant Grove Athletic Field Lighting (4 Fields)
Agency/Department: Parks and Recreation **Contact: (Print Name)** Jason Smith **Order in Rank #:** 2

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>There is a need to expand on athletic fields in order to accommodate the needs of recreational leagues within the county. The results of a public survey for the Pleasant Grove Active Park Master Plan identified having lights installed on our current athletic fields at Pleasant Grove Park as a high priority to meet the growing needs of the counties youth sports programs. Each year, the Parks and Recreation Department struggles to find space with the shortage of lighted sports fields to operate our sports programs in the County. The Carysbrook sports complex is currently the only lighted facility that is available to schedule over 500 youth in 3 different sports programs each spring and fall seasons. County wide youth sports programs have experienced a steady growth of new participation each year and our county would benefit from having additional lighted fields for use by community youth sports leagues. This has become a challenging task to provide the necessary practice times to teach the children the basic fundamentals of their respective sport. The funding request will install lights on 2 baseball and 2 softball fields.</p>
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		650,000.00					650,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		650,000.00	0.00	0.00	0.00	0.00	650,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction		650,000.00					650,000.00
Equipment							0.00
Other							0.00
Totals		650,000.00	0.00	0.00	0.00	0.00	650,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Pleasant Grove Athletic Field Lighting (4 Fields)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	10,000.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	10,000.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project aligns with Chapter 8, Parks and Recreation, Page 193, Goal 2, Implementation Strategies #4.



Project Title: Pleasant Grove Athletic Field Lighting (4 Fields)

Additional Narrative Description or Special Explanations:

A large, empty rectangular box with a black border, intended for providing additional narrative description or special explanations for the project.



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Pleasant Grove Park Playground Expansion
Agency/Department: Parks and Recreation **Contact: (Print Name)** Jason Smith **Order in Rank #:** 2

Select One Category: <input type="checkbox"/> FY15 Proj - add'l funding <input checked="" type="checkbox"/> Existing FY15-19 <input type="checkbox"/> New Project FY16-20	Project Description, Justification & Location (Add'l space available on page 3): Based on guideline standards of the National Playground Safety Institute has identified five areas of safety concerns in a public playground environment. The five critical areas are: Supervision, ADA Accessibility, Age Appropriate Design, Fall Surfacing and Equipment and Surfacing Maintenance. A public playground should create a structured environment where children can play on equipment that is designed for their development needs and abilities that tap into a child's creativity, foster their social growth, and provide a positive outlet through interactive playtime. The playground structure at Pleasant Grove Park does not meet these objectives for children in the following age groups, pre-school/toddlers; 5-12 and especially children with special needs children that require a social outlet for their socialization and development growth. This playground expansion project will address these key elements for a public playground environment.
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Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		40,000.00					40,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		40,000.00	0.00	0.00	0.00	0.00	40,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction		40,000.00					40,000.00
Equipment							0.00
Other							0.00
Totals		40,000.00	0.00	0.00	0.00	0.00	40,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Pleasant Grove Park Playground Expansion

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other Mulch	250.00	250.00	250.00	250.00	250.00	1,250.00
						0.00
Total Operational Costs	250.00	250.00	250.00	250.00	250.00	1,250.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project aligns with the Parks and Recreation Chapter 8 page 181 Facility Standards. A Regional Park serves a wide variety of community interests and including intensively developed areas for active recreation. Typical active recreational amenities include playgrounds". Page 192 Goal 1 Implementation Strategies #5.



Project Title: Pleasant Grove Park Playground Expansion

Additional Narrative Description or Special Explanations:

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**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Pleasant Grove Park Farm Heritage Museum
Agency/Department: Parks and Recreation **Contact: (Print Name)** Jason Smith **Order in Rank #:** 2

Select One Category: <input type="checkbox"/> FY15 Proj - add'l funding <input checked="" type="checkbox"/> Existing FY15-19 <input type="checkbox"/> New Project FY16-20	Project Description, Justification & Location (Add'l space available on page 3): Through a partnership with the Historical Society and the Fluvanna Extension Office, this project will construct a 100 x 60 enclosed Farm Museum building that will house and display a variety of farm equipment that may have been used on a family farm such as Pleasant Grove. This new facility museum attraction would increase tourism in Fluvanna County along with the walking tours of the Pleasant Grove House, Summer Kitchen Museum, as well as the many other recreational hiking, biking, and equestrian trails. The museum structure will adhere to the Pleasant Grove guideline standards.
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Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		10,000.00					10,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant		100,000.00					100,000.00
Other							0.00
Totals		110,000.00	0.00	0.00	0.00	0.00	110,000.00
Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)		10,000.00					10,000.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction		100,000.00					100,000.00
Equipment							0.00
Other							0.00
Totals		110,000.00	0.00	0.00	0.00	0.00	110,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Pleasant Grove Park Farm Heritage Museum

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities		500.00	500.00	500.00	500.00	500.00	2,500.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		500.00	500.00	500.00	500.00	500.00	2,500.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project aligns with Chapter 6, Economic Development, Page 150, Piedmont Crossroads Visitors Center; Page 154, Goal 3, Implementation Strategies #2; Chapter 8, Parks and Recreation, Page 184, Historic Sites.



Project Title: Pleasant Grove Park Farm Heritage Museum

Additional Narrative Description or Special Explanations:



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Pleasant Grove Park Basketball and Tennis Courts
Agency/Department: Parks and Recreation **Contact: (Print Name)** Jason Smith **Order in Rank #:** 3

Select One Category: <input type="checkbox"/> FY15 Proj - add'l funding <input checked="" type="checkbox"/> Existing FY15-19 <input type="checkbox"/> New Project FY16-20	Project Description, Justification & Location (Add'l space available on page 3): <p>Currently, there are no tennis courts or basketball courts at Pleasant Grove Park which the Master plan calls for. The park is utilized by thousands of county residents annually and based off the master plan survey in 2011, these site amenities are needed. This CIP request is for construction of 2 basketball and 2 tennis courts at the Pleasant Grove sport park.</p>
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Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash			151,000.00				151,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		0.00	151,000.00	0.00	0.00	0.00	151,000.00
Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)			13,000.00				13,000.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment			8,000.00				8,000.00
Other Earthwork			130,000.00				130,000.00
Totals		0.00	151,000.00	0.00	0.00	0.00	151,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
Department Head Signature	

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Pleasant Grove Park Basketball and Tennis Courts

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project aligns with Chapter 8, Parks and Recreation, Page 192, Goal 2, Implementation Strategies 2, Section B.



Project Title: Pleasant Grove Park Basketball and Tennis Courts

Additional Narrative Description or Special Explanations:

A large, empty rectangular box with a black border, intended for providing additional narrative description or special explanations for the project.



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Crofton Park
Agency/Department: Parks & Recreation **Contact: (Print Name)** Jason Smith **Order in Rank #:** 3

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>The Fluvanna Board of Supervisors voted to authorize the acceptance of parcels 9-A-2, 18-A-1D (portion of) and 18-A-1E into County ownership on December 10, 2010 . This park development project is in general compliance with the Comprehensive Plan that supports the preservation of natural environments, alternative transportation options, as well as historic preservation. The new land acquisition creates a two-part park classification system as a stand alone greenway park and alternative transportation connectivity to the Heritage Trails at Pleasant Grove Park. This project has the potential to receive funding from a variety of grant sources as well as public/private partnerships.</p>
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash			220,000.00				220,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		0.00	220,000.00	0.00	0.00	0.00	220,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)			20,000.00				20,000.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction			200,000.00				200,000.00
Equipment							0.00
Other							0.00
Totals		0.00	220,000.00	0.00	0.00	0.00	220,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Crofton Park

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project aligns with Chapter 2, Land Use, Page 65, Goal 5, Implementation Strategies #3; Chapter 5, Page 133, Goal 3, Implementation Strategies #1; and Chapter 8, Parks and Recreation, Page 193, Goal 2, Implementation Strategies #3. It addresses the need to provide "alternative, non motorized transportation routes as an integral part of housing and business developments. Trails are interconnected for walking and biking between adjacent communities and business areas, particularly within the community planning areas. Parks and open space are an integral part of these trail networks and provide recreational opportunities for new developments."



Project Title:

Crofton Park

Additional Narrative Description or Special Explanations:



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Fluvanna County Multigenerational Center
Agency/Department: Parks and Recreation **Contact: (Print Name)** Jason Smith **Order in Rank #:** 3

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	An Multigenerational Center in Fluvanna County will create an experience for families and people of all ages to come together in a community setting. The vision is a center which could build on community partnerships, promote families spending more time together, and provide both early intervention and prevention programming. Locating the Multigenerational Center in the Fluvanna County Public Center would provide proximity to both the Library and the Sheriff's Department. Programs currently offered in the Library would be supported by the Multigenerational Center, as would programs supporting community policing sponsored by the Sheriff's Department. The possibility for partnerships beyond these two sections would also be enhanced. Individuals working outside of the county often stay outside of the county to use facilities in those counties as opposed to returning to Fluvanna for recreational opportunities. A multigenerational center would give the community an option of visiting their local recreation facility rather than attending another facility outside of the county.
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash				2,625,000.00			2,625,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		0.00	0.00	2,625,000.00	0.00	0.00	2,625,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)				262,500.00			262,500.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction				2,362,500.00			2,362,500.00
Equipment							0.00
Other							0.00
Totals		0.00	0.00	2,625,000.00	0.00	0.00	2,625,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Fluvanna County Multigenerational Center

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary				48,000.00	48,000.00	48,000.00	144,000.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities				20,000.00	20,000.00	20,000.00	60,000.00
Furniture and Fixtures				15,000.00			15,000.00
Equipment				20,000.00			20,000.00
Contractual Costs				6,000.00	6,000.00	6,000.00	18,000.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	109,000.00	74,000.00	74,000.00	257,000.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project aligns with Chapter 8, Parks and Recreation, Page183, Special Use Facility, "a recreation center to provide a variety of activities to serve the needs of the entire community".



Project Title: Fluvanna County Multigenerational Center

Additional Narrative Description or Special Explanations:

The Center would serve pre-school through seniors, and would provide a wide-array of programs to serve all age groups. A multigenerational center in Fluvanna County would provide structure, activities, supervision and the opportunity for youth as well as adults to be exposed to more local programming and activities.



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Pleasant Grove Park Outdoor Swimming Pool and Pool House
Agency/Department: Parks and Recreation **Contact: (Print Name)** Jason Smith **Order in Rank #:** 3

Select One Category: <input type="checkbox"/> FY15 Proj - add'l funding <input checked="" type="checkbox"/> Existing FY15-19 <input type="checkbox"/> New Project FY16-20	Project Description, Justification & Location (Add'l space available on page 3): This capital project is for the construction of a rectangular shaped 75' x 150' meter pool with a zero depth entry and a 30' x 65' children pool. Amenities include a 20 ft. slide, diving blocks for swim team meets, lane lines, and deck furniture as well as shade structures. This request also incorporates a 2,600 sq. ft. building to support pool operations for our patrons. The facility will include separate men's, women's and family rest room/changing stations that will include locker areas. The pool mechanical/ equipment room, staff office space, along with the entrance for member/guest check in will be located in this facility. In addition to servicing as a pool house, the building is designed to function as a small scale community center with a large multi-purpose room that is needed in the active park area of Pleasant Grove. By including this layout design feature, the facility can also be used year round as an additional revenue opportunity to host birthday parties, sports banquets/meetings, and other rentals as needed.
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Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash				900,000.00			900,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		0.00	0.00	900,000.00	0.00	0.00	900,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)				87,000.00			87,000.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction				783,000.00			783,000.00
Equipment				30,000.00			30,000.00
Other							0.00
Totals		0.00	0.00	900,000.00	0.00	0.00	900,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
Department Head Signature	

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Pleasant Grove Park Outdoor Swimming Pool and Pool House

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary				46,000.00	46,000.00	46,000.00	138,000.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities				4,000.00	8,000.00	8,000.00	20,000.00
Furniture and Fixtures				8,000.00			8,000.00
Equipment							0.00
Contractual Costs				500.00	1,000.00	1,000.00	2,500.00
Other Pool Chemicals				10,000.00	10,000.00	10,000.00	30,000.00
							0.00
Total Operational Costs		0.00	0.00	68,500.00	65,000.00	65,000.00	198,500.00
Total Anticipated Operational Revenues				3,000.00	3,000.00	3,000.00	9,000.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project aligns with the Parks and Recreation, Chapter 8, page 181, Facility Standards which states: " Four park classifications identify the type of recreation facilities within the County," Page 183, Special Use Facilities: "Outdoor swimming pools are included in the special use facility category," as well as Page 194, Goal 5: Implementation Strategies #4.



Project Title: Pleasant Grove Park Outdoor Swimming Pool and Pool House

Additional Narrative Description or Special Explanations:

The results of the Active Parks and Recreation Master Plan survey taken in 2011 identify three major indicators; 1) a strong desire for a county swimming pool and spray-ground at the park, 2) 90% of the survey responses indicated that having access to outdoor recreation opportunities at Pleasant Grove was very important or important to their family, and 3) a public aquatics facility was highly rated as a new capital investment by the County. It is our department's mission to address our undeveloped community base recreation programs in the area of aquatics.

This facility would enable Parks and Recreation to offer a wide range of aquatic programs and activities for county residents along with bringing additional revenue in from pool rentals, county/regional swim meets, specific water aerobic classes, learn to swim classes, recreational swim, and many others.

The swimming pool operations will have a positive cash flow on the department's general fund revenue source. It is anticipated that annual operations will cover 1/3 of our annual operational expenses. Revenues will consist of pool memberships, rental agreements with swim team meets, a variety of aquatic classes, as well as daily admission fees from May to September each year.

Additional seasonal staff will be hired for pool management (1), lifeguarding (1 for every 30 guests or 4-6 per shift), and customer service rep's for pool house management (1 per shift).



COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN

Project Title: Pleasant Grove Park Spray Ground
Agency/Department: Parks and Recreation **Contact: (Print Name)** Jason Smith **Order in Rank #:** 3

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding <input checked="" type="checkbox"/> Existing FY15-19 <input type="checkbox"/> New Project FY16-20	The proposed project consists of the construction of a 2,000 sq. ft. water spray ground with a 1,000 sq. ft. child's play sand area. This area will provide an additional recreational pool for youth along with an additional revenue attraction for patrons that will help support the annual operating aquatic budget.

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash				150,000.00			150,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		0.00	0.00	150,000.00	0.00	0.00	150,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)				15,000.00			15,000.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction				135,000.00			135,000.00
Equipment							0.00
Other							0.00
Totals		0.00	0.00	150,000.00	0.00	0.00	150,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Pleasant Grove Park Spray Ground

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities			2,000.00	2,000.00	2,000.00	6,000.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other Pool Chemicals			4,000.00	4,000.00	4,000.00	12,000.00
						0.00
Total Operational Costs	0.00	0.00	6,000.00	6,000.00	6,000.00	18,000.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project aligns with the Parks and Recreation, Chapter 8, page 183, Facility Standards."Special Use Facilities have various types of water interaction play equipment in the special use facility category".



Project Title: Pleasant Grove Park Spray Ground

Additional Narrative Description or Special Explanations:

This area is a large, empty rectangular box intended for providing additional narrative descriptions or special explanations for the project. It is currently blank.



COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN

Project Title: Design & Construct a Public Water System for Pleasant Grove (CAP)
Agency/Department: Public Works **Contact: (Print Name)** Wayne Stephens **Order in Rank #:** 2

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>This project involves the design and construction, in three phases, of a public water system to serve the existing facilities at Pleasant Grove, as well as provide for water service to those facilities proposed within the Pleasant Grove Master Plan. Implementation of the plan is predicated on the County taking over responsibility for the provision, operation and maintenance, of water and sewer utilities to County Schools. The project is preliminarily phased as follows:</p> <p>Phase 1 - Construct water line from water booster station at High School to a point immediately east of the PG House. Tie the +/- 12gpm well at the PG House to the raw water line running from the soccer fields well to the HS.</p> <p>Phase 2 - Extend water line from terminus of Ph 1, eastward to a point south-east of the Public Works yard.</p> <p>Phase 3 - Extend water line from terminus of Ph 2, eastward to a point immediately east of Commons Rd.</p>
<input type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		225,000.00	300,000.00	475,000.00			1,000,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		225,000.00	300,000.00	475,000.00	0.00	0.00	1,000,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction		225,000.00	300,000.00	475,000.00			1,000,000.00
Equipment							0.00
Other							0.00
Totals		225,000.00	300,000.00	475,000.00	0.00	0.00	1,000,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Design & Construct a Public Water System for Pleasant Grove (CAP)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

-



Project Title:

Design & Construct a Public Water System for Pleasant Grove (CAP)

Additional Narrative Description or Special Explanations:

This area is currently blank, intended for providing additional narrative description or special explanations for the project.



COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN

Project Title: Major Elec & Mech Upgrades (MRR)
Agency/Department: Public Works **Contact: (Print Name)** Wayne Stephens **Order in Rank #:** 3

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>A large portion of the Treasurer's Building (which also houses the Commissioner of Revenue) is served by a 50 Amp electrical service with fuses. Electrical wiring throughout most of the building is undersized, 2-wire, cloth-covered copper wire with no ground. Additionally, the HVAC systems are antiquated and unable to provide adequate and efficient climate control for the building.</p> <p>This project involves the design and construction of a new main electrical service and modern electrical wiring for those portions of the building which are served by the inadequate electrical service & wiring; and design & construction of new HVAC systems for the entire building. It is anticipated that this project will span two fiscal years. It is proposed to complete the design phase, and begin the construction phase, during FY2016, and to complete the construction phase during FY201.</p>
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		800,000.00	200,000.00				1,000,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		800,000.00	200,000.00	0.00	0.00	0.00	1,000,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction		800,000.00	200,000.00				1,000,000.00
Equipment							0.00
Other							0.00
Totals		800,000.00	200,000.00	0.00	0.00	0.00	1,000,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Major Elec & Mech Upgrades (MRR)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

The Section titled "Local Government Facilities", in Chapter 4 of the County's Comprehensive Plan states:

"Just as it is important to take care of one's home first, any effective and efficient local government is going to also manage its own facilities well. This requires planning and budgeting for periodic renovations, major capital repairs, asset replacement (vehicles, HVAC systems, and so on), and new facilities."

This project is an integral part of properly managing the County's buildings and facilities; and providing for periodic renovations and major capital repairs to those buildings and facilities.



Project Title: Major Elec & Mech Upgrades (MRR)

Additional Narrative Description or Special Explanations:

This area is a large, empty rectangular box intended for providing additional narrative description or special explanations for the project. It is currently blank.



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Evidentiary Camera Project
Agency/Department: Sheriff's Office **Contact: (Print Name)** Lt. Aaron C. Hurd **Order in Rank #:** 1

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>In law enforcement, decisions must be made in an instant. Deputies must react many times per shift to all manner of stimuli; then must document all the observations and actions after the fact. As technology advances, we work to gain access to tools that act as independent observers and record those observations and actions. These recordings are helpful in many areas. Some of those areas include prosecution, training, safety, personnel management and liability control. The sheriff's office is requesting consideration be made to fund the purchase, installation and deployment of both vehicle mounted camera systems as well as body worn camera systems for its deputies.</p> <p>Additional description on Page 3.</p>
<input type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		66,000.00					66,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		66,000.00	0.00	0.00	0.00	0.00	66,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment		66,000.00					66,000.00
Other							0.00
Totals		66,000.00	0.00	0.00	0.00	0.00	66,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Evidentiary Camera Project

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This request is directly associated with the Fluvanna County Comprehensive Plan, Chapter 12, Goal 1, Bullet 5, which states, "Provide police, fire, rescue, and water rescue personnel with state-of-the-art equipment." The equipment requested will be new and up to date. The body worn equipment is also a new item in the FCSO toolbox, intent on positively affecting the deputy and the community. As recent events have shown, this technology is useful in all of the functions outlined in the Product Description: prosecution, training, safety, personnel management and liability control. Additionally, as communities and law enforcement agencies begin and continue dialogue, these types of equipment will shortly be the industry standard. It is the intent of the FCSO to be proactive in obtaining and deploying this technology.



Project Title: _____

Additional Narrative Description or Special Explanations:

Continued from Page 1.

Primarily, the request would provide each field deputy with a body worn camera (\$27,000). The field deputies include patrol, school resource, court and investigations deputies. These deputies are the ones who have the most public interaction on a daily basis. Secondly, the request would complete the outfitting of the 7 unequipped patrol vehicles with in car video solutions (\$37,000). FCSO currently has 9 patrol vehicles out of 16 already outfitted with in car video solutions. Lastly, funds are requested to purchase storage space expansion on our network. IT has been consulted and will work with us to ensure the space stays compatible with our framework (\$2,000). While priceless, the video and audio data does take up space and needs to be accessible but securely stored. Beyond these costs, there are no anticipated operational costs or continuing costs or personnel needs. Concerning vendors or actual products, prices and features vary significantly but priority will be given to systems that meet our needs and are most compatible with the office's current equipment and IT situation. Costs above are estimates based on GSA contract prices, previous costs and informal vendor discussions.



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Contractor Part No.:	DV1-EOH-GPS	WatchGu
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The camera is built to capture the action without getting in the way. The rugged, rubberized case can withstand the bumps and shocks common to

lawenforcement.

The case is

watertight to the IPX5

standard.

Video is

recorded

in .AVI

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**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: E911 Server Consolidation and Disaster Recovery Project
Agency/Department: E911 **Contact: (Print Name)** Andrea Gaines **Order in Rank #:** 1

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>Due to the the current network system layout, and overall equipment condition of the Fluvanna County Sheriff's Office's overall IT infrastructure, we are proposing a complete restructuring of the FCSO's network. This will not only improve the overall performance and reliability of our network, but it will also prepare the agency for any potential disasters. This report includes a request for equipment that will reduce the time and cost of repairing/replacing IT equipment in the event of a disaster. The servers are a direct link to nearly all the E911 operations; having outdated servers jeopardizes the functionality of the entire center.</p> <p>It is important to note that there would be an on-going operations cost associated with this upgrade; the initial maintenance cost for the disaster backup equipment is covered in this initial request, but is estimated to cost an between \$5,000- \$10,000 annually for maintenance(beginning in FY'17); the email upgrade/maintenance would also be an additional operational cost estimated at approximately \$2,400 per year(beginning FY'17).</p>
<input type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		82,905.00					82,905.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		82,905.00	0.00	0.00	0.00	0.00	82,905.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment	NWG Solutions	64,280.00					64,280.00
Other (labor costs)	NWG Solutions	18,625.00					18,625.00
Totals		82,905.00	0.00	0.00	0.00	0.00	82,905.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: E911 Server Consolidation and Disaster Recovery Project

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

These recommendations will improve the public safety infrastructure and interoperability in Fluvanna, which in turn, provides excellent service and protection to county residents. It mirrors recommendations/goals within the county's Comprehensive Plan, (eg. "Maintaining E-911 call center equipment and software", Fluvanna Co. Comprehensive Plan, chapter 12, Public Safety Vision, Goal 1 & Implementation strategy #2).

Currently, the majority of the computer equipment at the Fluvanna Sheriff's Office has reached well beyond "end-of-life" status in terms of both the hardware and software, putting the servers, Infrastructure, and consequently, the ability of personnel to adequately and efficiently do their jobs, at risk. The more "out of date" the equipment becomes, the more likely a hardware failure will cause significant interruptions to the ability of the Sheriff's Office to perform its duties. As the software, and operating systems becomes outdated and unsupported, they no longer receives security updates, and become more susceptible to viruses and hacking attempts. At the moment, the office network consists of eight separate servers, all of which perform separate, but vital roles in the overall workings of the office. In the case that one of these servers suffers from an unrecoverable failure, the downtime of its functionality will be significantly long, as a replacement server would need to be built, purchased, installed, and restored from a backup.

We would like to address these issues by making several major changes, which includes purchasing and installing a Virtual Machine host that will consolidate the current eight servers. The VM host will host virtual servers, reducing the hardware cost of replacing the servers individually. As the servers will be virtualized, we will be able to allocate system resources where they are needed, and more easily add or remove servers, change server roles, and in some cases reduce the need for more hardware to accommodate new software in the future. Moreover, server backups will be easier. This server migration would also include a solid server backup solution designed for sustainability during disasters.



Project Title: E911 Server Consolidation and Disaster Recovery Project

Additional Narrative Description or Special Explanations:

There are several items included within this request, which include:

1. Virtual Servers - Most of our servers reached "end of life" years ago; some are more than 11 years old. Purchasing and installing a Virtual Machine host that will replace the functionality of the current servers and consolidate and/or migrate the current eight servers. The VM host will host virtual servers, reducing the hardware cost of replacing the servers individually. As the servers will be virtualized, we will be able to dynamically allocate system resources where they are needed, as well as more easily add or remove servers, change server roles, and manage the system with much more flexibility, and in some cases reduce the need for more hardware to accommodate new software in the future. Virtualizing the servers will also make them easier to backup.

2. Server Backups - Currently, backing up data on a daily basis is difficult, due to amount of data that exists amongst eight different servers. The current backup strategy is providing the absolute bare essentials of what is needed to attempt a recovery in a disaster scenario. This should be addressed as soon as possible to avoid potential permanent loss of data in a disaster recovery scenario. With the current equipment, we are able to get a full backup of all eight servers each week, which means, in the case that a backup needs to be restored, we may be restoring data that is a week old, losing the last weeks' worth of data, at a minimum.

2a. Suggested Backup: Datto Backup Service

Our current IT provider recommends this device as a viable option for backups. Datto will maintain server and data backups at various intervals of the day, allowing for data to be restored much more seamlessly and without the loss of multiple days' worth of data, as with the current backup. In addition to data backup, Datto allows for server continuity, in the case that we do experience a hardware failure. Datto is capable of running the servers in a virtual environment, acting as a temporary server while hardware replacements are made. Datto provides over all better control of data and server backups, providing a much more efficient method for disaster recovery, something that is not currently in place.

3. Email - We are also faced with several other issues that become disruptive to service. The current e-mail server has no continuity in place – any loss of Internet service or issues with the e-mail server results in a loss of any and all mail sent to the office during this time. The current router at the office has been troublesome, causing connectivity and routing issues at irregular intervals. The lack of wireless access inside the office results in the necessity of more PCs rather than having deputies use their laptops while in the office. To address e-mail continuity, we would like to move e-mail services to Microsoft Exchange Online cloud-based service. This cloud-based service provides mail servers maintained in the cloud providing a more stable environment in the case that the Sheriff's Office experiences any Internet service outages. The servers are maintained by Microsoft in a secure environment that will no longer need to be maintained locally, reducing hardware and maintenance costs.

4. The Network - We would like to replace the current router with a new upgraded router, better suited for the functions of the Sheriff's Office, providing more stability and reliability, as well as better manufacturer support. Our current company has also recommended installing five wireless access points, placed throughout the office, to provide personnel with wireless access to the system. This will allow deputies to bring their laptops into the building, access the network, and work from the laptops, rather than having to maintain PCs in the office for their use, thus reducing overall IT support and



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Fluvanna Fire and Rescue Personal Protective Equipment Replacement
Agency/Department: Fire and Rescue **Contact: (Print Name)** Scott Carpenter **Order in Rank #:** 1

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>The basic mission of the Fire and Rescue is to continually seek opportunities to serve the community through fire prevention, emergency operations, patient care, and excellent customer service. To successfully accomplish this mission, the departments must strive for the following:</p> <ul style="list-style-type: none"> • Quality of working environment • Professionalism • Infrastructure • Operational improvement • Public confidence
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0
Cash		71,750					71,750
Revenue Bonds- <i>Indicate source of revenue</i>							0
Grant							0
Other							0
Totals		71,750	0	0	0	0	71,750

Expenditures (all figures in \$)	Prospective Vendor(s) (if-known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0
Land Acquisition (estimate \$15k per acre)							0
Construction							0
Equipment		71,750					71,750
Other							0
Totals		71,750	0	0	0	0	71,750

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
Department Head Signature	

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Fluvanna Fire and Rescue Personal Protective Equipment Replacement

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0
VRS	10.58%					0
FICA	7.65%					0
Group Life	1.19%					0
Health Insurance						0
Worker's Comp						0
Vehicle						0
Vehicle Insurance						0
Utilities						0
Furniture and Fixtures						0
Equipment						0
Contractual Costs						0
Other						0
						0
Total Operational Costs	0	0	0	0	0	0
Total Anticipated Operational Revenues						0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project directly reflects Implementation Strategy five (5) in goal one (1) of the comprehensive plan under emergency services.

Goal 1: To improve public safety infrastructure and operability in order to provide excellent service and protection to county residents.
 Implementation strategy 5: Provide police, fire, rescue and water rescue personnel with state of the art equipment.

-



Project Title: Fluvanna Fire and Rescue Personal Protective Equipment Replacement

Additional Narrative Description or Special Explanations:

The National Fire Protection Agency (NFPA) Standard 1851: Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting, 2008 Edition defines the life of a Firefighters personal protective gear (PPE) to be ten (10) years. After 10 years the PPE is to be retired and no longer used for structural or proximity firefighting. Better than half of the PPE in the county is over this life expectancy or fast approaching it, 27% is new to five years old, 45% of the PPE is between six to ten years old and 28% is greater than ten years old. The fire and rescue association has worked with the county to apply for a federal grant to obtain this request; however the grant was not obtained we still have to address the need. The bulk of the PPE cost is in the coat and pants costing on an average of 1,500.00 to 2,000.00 for the pair. The request for the FY15 CIP uses a figure of 1,750.00 per set to account for increase in cost due to materials or standard changes that would impact the total cost. Fiscal years 15 and 16 provides the additional funding past fiscal year 14 to obtain total count of 121 sets of replacement turnout gear and completing the county wide turnout gear replacement project.

Keynotes:

PPE is traditionally built by order and vendors carry very few "stock" sizes in inventory, because of this the turnaround is 90 days. Some manufacturers offer financing that would allow the realization of the total amount of sets but spread the cost of them over time.

This is the final year of the three-year replacement process for the PPE as requested.



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Phillips MRx Wireless Link upgrade project
Agency/Department: Fire and Rescue **Contact: (Print Name)** Scott Carpenter **Order in Rank #:** 1

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>The basic mission of the Fire and Rescue is to continually seek opportunities to serve the community through fire prevention, emergency operations, patient care, and excellent customer service. To successfully accomplish this mission, the departments must strive for the following:</p> <ul style="list-style-type: none"> • Quality of working environment • Professionalism • Infrastructure • Operational improvement • Public confidence
<input type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0
Cash		35,180					35,180
Revenue Bonds- <i>Indicate source of revenue</i>							0
Grant							0
Other							0
Totals		35,180	0	0	0	0	35,180

Expenditures (all figures in \$)	Prospective Vendor(s) (if-known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0
Land Acquisition (estimate \$15k per acre)							0
Construction							0
Equipment		35,180					35,180
Other							0
Totals		35,180	0	0	0	0	35,180

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Phillips MRx Wireless Link upgrade project

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0
VRS	10.58%					0
FICA	7.65%					0
Group Life	1.19%					0
Health Insurance						0
Worker's Comp						0
Vehicle						0
Vehicle Insurance						0
Utilities						0
Furniture and Fixtures						0
Equipment						0
Contractual Costs						0
Other						0
						0
Total Operational Costs	0	0	0	0	0	0
Total Anticipated Operational Revenues						0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project directly reflects Implementation Strategy five (5) in goal one (1) of the comprehensive plan under emergency services.

Goal 1: To improve public safety infrastructure and operability in order to provide excellent service and protection to county residents.
 Implementation strategy 5: Provide police, fire, rescue and water rescue personnel with state of the art equipment.

-



Project Title: Phillips MRx Wireless Link upgrade project

Additional Narrative Description or Special Explanations:

This request is beneficial to all of the EMS agencies in the county, both organizations currently utilize cellular phones to transmit electrocardiograms (ECGs) to the hospital to which that the unit is transporting so a medical doctor and/or cardiologist can review the patient's ECG prior to the arrival of the unit. Giving the medical staff in the hospital a pre-arrival look at they ECG, they're more likely to activate certain procedures such as cardiac catheterization and to call in Interventional Radiology staff that may not be in the hospital.

Currently both EMS agencies have the ability to transmit this information to the hospitals via a cellphone that is linked to the cardiac monitor through Bluetooth technology. This connection in the past has been less than reliable, and as a result, critical information often doesn't make it to the hospital until after the patient has arrived, or never makes it at all. Recently, Lake Monticello Rescue Squad attempted to upgrade to newer cellphones, as the older ones were dying, and this was met with a great deal of difficulty. It was discovered that the cellphone doesn't just have to have Bluetooth, but it has to have a very specific Bluetooth technology, Bluetooth Dial- Up Networking, something that was common when we started transmitting information. Modern cellphones are no longer being manufactured with this technology, as its considered legacy and out of date, so this resulted in the Lake Rescue buying cellphones that were older than the ones that they were replacing. In the future, should something happen, it may not even be possible to replace them with a phone that will work as current operations allow. Fluvanna County Rescue units at the time of this CIP submission have no capability to transmit information to the hospital whatsoever due to the same cell phone issue experienced by Lake Monticello, the two units are however working together for a temporary fix for the problem.

The Phillips MRx Wireless Link is Phillips solution to this problem. The Wireless Link is a device, which is installed, within the cardiac monitor that allows the monitor itself to connect to the cellular providers network, or via a Wi-Fi Hotspot. This eliminates the Bluetooth connection to a cellphone that often doesn't work, and allows more than one option to send the information to the hospital.



Project Title: Fire and Rescue Thermal Imaging Camera Replacment
Agency/Department: Fire and Rescue **Contact: (Print Name)** Scott Carpenter **Order in Rank #:** 2

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>The basic mission of the Fire and Rescue is to continually seek opportunities to serve the community through fire prevention, emergency operations, patient care, and excellent customer service. To successfully accomplish this mission, the departments must strive for the following:</p> <ul style="list-style-type: none"> • Quality of working environment • Professionalism • Infrastructure • Operational improvement • Public confidence
<input type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0
Cash		50,000	50,000				100,000
Revenue Bonds- <i>Indicate source of revenue</i>							0
Grant							0
Other							0
Totals		50,000	50,000	0	0	0	100,000

Expenditures (all figures in \$)	Prospective Vendor(s) (if-known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0
Land Acquisition (estimate \$15k per acre)							0
Construction							0
Equipment		50,000	50,000				100,000
Other							0
Totals		50,000	50,000	0	0	0	100,000

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
Department Head Signature	

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Fire and Rescue Thermal Imaging Camera Replacment

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0
VRS	10.58%					0
FICA	7.65%					0
Group Life	1.19%					0
Health Insurance						0
Worker's Comp						0
Vehicle						0
Vehicle Insurance						0
Utilities						0
Furniture and Fixtures						0
Equipment						0
Contractual Costs						0
Other						0
						0
Total Operational Costs	0	0	0	0	0	0
Total Anticipated Operational Revenues						0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project directly reflects Implementation Strategy five (5) in goal one (1) of the comprehensive plan under emergency services.

Goal 1: To improve public safety infrastructure and operability in order to provide excellent service and protection to county residents.
 Implementation strategy 5: Provide police, fire, rescue and water rescue personnel with state of the art equipment.

-



Project Title: Fire and Rescue Thermal Imaging Camera Replacment

Additional Narrative Description or Special Explanations:

The current thermal-imaging cameras utilized by the fire departments were a combination of donations to the county by Tenaska Power and purchases by the individual departments through operational budgets or community fund raising. These units are approaching or are over 10 years old and have fulfilled their useful life. Many of the units are inoperable and non-repairable due to age of the unit, expired technology or cost to repair vs. replacement. New thermal imaging technology provides video imaging in full color with an on-screen digital temperature display. This replacement equipment is smaller, lightweight and easier to operate to help locate unconscious or trapped victims or firefighters. In routine situations, these cameras help to locate hot spots behind walls, overheated electrical and HVAC equipment and malfunctioning chimneys and fireplaces. Currently, the departments are operating with several different manufacturers products and it is the desire of fire and rescue to standardize and utilize one brand of thermal imaging camera.



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Fluvanna Fire and Rescue Apparatus Replacement / Re-chassis
Agency/Department: Fire and Rescue **Contact: (Print Name)** Scott Carpenter **Order in Rank #:** 2

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>The basic mission of Fire and Rescue is to continually seek opportunities to serve the community through fire prevention, emergency operations, patient care, and excellent customer service. To successfully accomplish this mission the departments must strive for the following:</p> <ul style="list-style-type: none"> • Quality of working environment • Professionalism • Infrastructure • Operational improvement • Public confidence
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>				550,000			550,000
Cash		452,000	335,000	125,000	175,000	125,000	1,212,000
Revenue Bonds- <i>Indicate source of revenue</i>							0
Grant							0
Other							0
Totals		452,000	335,000	675,000	175,000	125,000	1,762,000

Expenditures (all figures in \$)	Prospective Vendor(s) (if-known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0
Land Acquisition (estimate \$15k per acre)							0
Construction							0
Equipment		452,000	335,000	675,000	175,000	125,000	1,762,000
Other							0
Totals		452,000	335,000	675,000	175,000	125,000	1,762,000

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
Department Head Signature	

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Fluvanna Fire and Rescue Apparatus Replacement / Re-chassis

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0
VRS	10.58%					0
FICA	7.65%					0
Group Life	1.19%					0
Health Insurance						0
Worker's Comp						0
Vehicle						0
Vehicle Insurance						0
Utilities						0
Furniture and Fixtures						0
Equipment				0	0	0
Contractual Costs						0
Other						0
						0
Total Operational Costs	0	0	0	0	0	0
Total Anticipated Operational Revenues						0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project addresses goal one of the County's comprehensive plan in chapter 12, by assuring that the county fire and rescue units operate apparatus that utilize the most current and state-of-the-art technology. It is imperative that the county supply apparatus that not only maximize specific operations applicable to the service provided but also with the most current and technological advances in safety to protect our first responders while in transit. This project also addresses the need of a defined replacement schedule ensuring that first responders operate safely and effectively through the capital improvements process.

-



Project Title: Fluvanna Fire and Rescue Apparatus Replacement / Re-chassis

Additional Narrative Description or Special Explanations:

The Fire and Rescue Association request for FY2016-2020 Capital Improvement Plan incorporates funding for a replacement schedule for fire and rescue emergency vehicles. The fire and rescue association defined the replacement of fire apparatus to be when the unit reaches twenty years of age. The replacement of the ambulances is on a set schedule but different than the fire apparatus. The ambulance replacement schedule is built on an eight year replacement with a re-chassis of the unit to be performed in year four (at year four of an ambulance's life it will have a new chassis placed under the original ambulance box), at year eight the entire unit would be replaced with a completely new unit.

FY16 Fire and Rescue CIP request:

- Re-chassis of an ambulance (125,000)
- Replacement of Kents Store Attack 30 built in 1998 (200,000)
- Replacement (fund reimbursement) for Palmyra Car 11 1998 Ford Expedition (30,000)
- Replacement of Palmyra Car10 1997 Ford Explorer (40,000)
- Replacement (fund reimbursement) for Kents Store Brush 30 1998 (57,000)

FY17:

- Replacement for an ambulance (175,000)
- Replacement of Brush 10 (Palmyra) built in 1997 (165,000)

FY18:

- Re-chassis of an ambulance (125,000)
- Addition of a Engine for Kents Store (550,000)

FY19:

- Replacement for an ambulance (175,000)

FY20:

- Re-chassis for an ambulance (125,000)



Project Title: Fluvanna Fire and Rescue SCBA Replacement
Agency/Department: Fire and Rescue **Contact: (Print Name)** Scott Carpenter **Order in Rank #:** 3

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>The basic mission of the Fire and Rescue is to continually seek opportunities to serve the community through fire prevention, emergency operations, patient care, and excellent customer service. To successfully accomplish this mission, the departments must strive for the following:</p> <ul style="list-style-type: none"> • Quality of working environment • Professionalism • Infrastructure • Operational improvement • Public confidence
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0
Cash					720,200		720,200
Revenue Bonds- <i>Indicate source of revenue</i>							0
Grant							0
Other							0
Totals		0	0	0	0	0	0

Expenditures (all figures in \$)	Prospective Vendor(s) (if-known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0
Land Acquisition (estimate \$15k per acre)							0
Construction							0
Equipment					720,200		720,200
Other							0
Totals		0	0	0	0	0	0

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
Department Head Signature	

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Fluvanna Fire and Rescue SCBA Replacement

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0
VRS	10.58%					0
FICA	7.65%					0
Group Life	1.19%					0
Health Insurance						0
Worker's Comp						0
Vehicle						0
Vehicle Insurance						0
Utilities						0
Furniture and Fixtures						0
Equipment						0
Contractual Costs						0
Other						0
						0
Total Operational Costs	0	0	0	0	0	0
Total Anticipated Operational Revenues						0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This project directly reflects Implementation Strategy five (5) in goal one (1) of the comprehensive plan under emergency services.

Goal 1: To improve public safety infrastructure and operability in order to provide excellent service and protection to county residents.
 Implementation strategy 5: Provide police, fire, rescue and water rescue personnel with state of the art equipment.

-



Project Title: Fluvanna Fire and Rescue SCBA Replacement

Additional Narrative Description or Special Explanations:

National Fire Protection Agency (NFPA) Standard 1852 specifies minimum requirements for the selection, care, and maintenance of open-circuit self-contained breathing apparatus (SCBA) and combination SCBA/supplied air respirator (SAR) that are used for respiratory protection during emergency operations in environments where the atmosphere is Immediately Dangerous to Life and Health (IDLH), or could become oxygen deficient or IDLH.

In 2003/2004 the fire departments in the county were successful in obtaining funding through the Firefighters Assistance Grant (AFG) to obtain the replacements from the SCBA units in service in the county at the time. NFPA 1852 states that the end of service life for a SCBA unit is 15 years. At present the departments utilize SCBA units operating on two different pressures and two different manufactures of units. Efforts shall be made at the end of this end of life period to assure the SCBA units county wide operate on the same pressure and manufacture to aid in ease of operation and costs.

The units currently in operation were purchased under the 2002 edition of the NFPA 1852 Standard; the standard was then updated in 2008 and again in 2013. The 2013 version SCBA's were made available in April of 2014 and there was a significant price increase.

A summarization of the changes made to the standard between 2008 and 2013 are as follows.

1. Low-Pressure Alarm changes from 25% of cylinder pressure to 33% cylinder pressure.
2. The use of EBSS or "Buddy Breathers" is expected to be approved.
3. More rigorous testing of the face piece and face piece lens (new high temp and radiant head tests)
http://www.nist.gov/el/fire_research/nfpa-072512.cfm
4. Enhanced communication performance requirements
5. Universal PASS alarm sound across all manufactures.

Retail Price Break Down as of August 2014:

Pack: 7,620.00 X100 = 762,000.00
Cylinder: 1330.00 X 200 = 266,000.00
Mask: 335.00 X 220 = 73,700.00
Totaling: 1,101,700.00

The regional account manager noted that Virginia contracts for complete units have ranged between 5,200.00 - 6,800 per pack and come complete with two cylinders and face piece. We would need 120 additional face pieces to outfit our volunteers.



Project Title: Computer, Instructional Technology and Infrastructure Replacement Cycle
Agency/Department: School Division **Contact: (Print Name)** Chuck Winkler **Order in Rank #:** 1

Select One Category: <input type="checkbox"/> FY15 Proj - add'l funding <input type="checkbox"/> Existing FY15-19 <input checked="" type="checkbox"/> New Project FY16-20	Project Description, Justification & Location (Add'l space available on page 3): <p>This funding will cover the costs to implement an annually recurring replacement cycle for FCPS's computers, instructional technology and infrastructure.</p> <p>The school division currently has 2800 computers with an estimated total value of \$2.2 million dollars. 55% of these computers are used by both students and staff for instruction and support. They are also over 6 years old, are no longer covered by a warranty and are not part of a replacement cycle. Their antiquated age leads to frequent failures, lower performance, security breaches and reliability problems. All student testing computers are covered under a 5 year replacement cycle that is funded through state VPSA funds. However, testing computers alone do not meet the demand for student and staff computer access for instruction and support.</p> <p align="right">(Continued page 3)</p>
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Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		600,000.00	600,000.00	600,000.00	600,000.00	600,000.00	3,000,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		600,000.00	600,000.00	600,000.00	600,000.00	600,000.00	3,000,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment		600,000.00	600,000.00	600,000.00	600,000.00	600,000.00	3,000,000.00
Other							0.00
Totals		600,000.00	600,000.00	600,000.00	600,000.00	600,000.00	3,000,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Computer, Instructional Technology and Infrastructure Replacement Cycle

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This request relates to Chapter 11, Goal 2, Items 2, 3, and 5-8 of the Comprehensive Plan.



Project Title: Computer, Instructional Technology and Infrastructure Replacement Cycle

Additional Narrative Description or Special Explanations:

The school division does not have a replacement cycle implemented for any instructional technology which is estimated in value at \$930,000. Instructional technology would include items found in a typical classroom across all grade levels such as an LCD projector, interactive whiteboard, document camera, and a television. With over 260 instructional rooms, there is a significant amount of instructional technology being used for instruction. The instructional technology within the High School is now 3 years old and in all other buildings is over 5 years old. The mass majority of this equipment is out of warranty.

The school division does not have a replacement cycle for the information technology infrastructure which is valued at an estimated \$2.5 million dollars and is 6-12 years old. Infrastructure would include the equipment for the data network, telephone system, television system, bus radio system, surveillance systems and servers. Having a robust and reliable infrastructure is critical in providing the services students and staff depend on for instruction and operations.

Virginia's Department of Education recommends replacing computers and instructional technology every 3-4 years which follows the International Society for Technology in Education's recommendations. Infrastructure replacement cycles vary with servers being replaced every 4 years while data networking equipment in 6-8 years or when their functionality has been outgrown or parts are obsolete.

We recommend that we start immediately replacing the oldest computers, instructional technology and infrastructure equipment annually. This will not replace all equipment at once or be able to cover an upgrade to certain infrastructural systems in 1 year. The total value of our equipment is \$5.6 million and would take 9.38 years to replace if all equipment was to be replaced with an annual \$600,000 budget. However, this funding will provide a maintainable and predictable cycle that should be adjusted as needs change over the ensuing years. Adjustments to this cycle should occur when instructional programs are implemented or removed that require computers, instructional technology and infrastructural changes.



Project Title: Elementary School Playground Upgrades
Agency/Department: School Division **Contact: (Print Name)** Chuck Winkler **Order in Rank #:** 2

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	Elementary School Playground Upgrades Total Cost: \$100,000 Elementary school playground upgrades and maintenance have historically been the responsibility of the individual schools through activity funds, PTO contributions, or donations. Ground cover, in the form of mulch, is often replaced annually due to run-off. Building retaining walls and back-filling the areas will reduce the annual replacement costs. In addition, Carysbrook now has some elementary playground equipment, however, additions and improvements are requested.
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		100,000.00					100,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		100,000.00	0.00	0.00	0.00	0.00	100,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction		100,000.00					100,000.00
Equipment							0.00
Other							0.00
Totals		100,000.00	0.00	0.00	0.00	0.00	100,000.00

For Office Use Only:

County Administrator Recommendation:	
Planning Commission Recommendation:	
Department Head Signature	

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Elementary School Playground Upgrades

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This request relates to Chapter 11, Goal 4, Item 2 of the Comprehensive Plan.



Project Title: Elementary School Playground Upgrades

Additional Narrative Description or Special Explanations:

A large, empty rectangular box with a black border, intended for providing additional narrative description or special explanations for the project.



COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN

Project Title: Renovation of the Abrams Building
Agency/Department: School Division **Contact: (Print Name)** Chuck Winkler **Order in Rank #:** 3

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	Renovation of the Abrams Building Total Cost: \$2,800,000 Renovating this building would increase the capacity of the Middle School by 200 students. The building currently houses the Abrams Academy, the school division's alternative education program. The renovation will include the cost of asbestos abatement. The scope of proposed improvements is general in nature with a major focus on complete HVAC and electrical upgrades. The project would include a new roof and replacement flooring in classrooms. The cost would include basic architectural, civil, structural, mechanical, electrical, and plumbing engineering, and allowances for independent inspections. Surveys for boundary, topography, existing underground and concealed elements on the site will be completed. This is still the original Domino Plan cost estimate as we have not received an update.
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash				2,800,000.00			2,800,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		0.00	0.00	2,800,000.00	0.00	0.00	2,800,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction				2,800,000.00			2,800,000.00
Equipment							0.00
Other							0.00
Totals		0.00	0.00	2,800,000.00	0.00	0.00	2,800,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Renovation of the Abrams Building

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This request relates to Chapter 11, Goal 4, Item 5 of the Comprehensive Plan.



Project Title: Renovation of the Abrams Building

Additional Narrative Description or Special Explanations:

This area is currently blank, intended for providing additional narrative description or special explanations for the project.



Project Title: Carysbrook Building Renovation and Space Utilization Improvements (MRR)
Agency/Department: Public Works **Contact: (Print Name)** Wayne Stephens **Order in Rank #:** 1

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	In FY14 & F15 this project was titled "MACAA Building Improvements". It was allocated a total of \$125,000. Further study of the County's needs revealed the necessity for this project to develop beyond renovation of a single building and for it to become part of our efforts to improve utilization of facility space available to us. To that end, the scope of this project now includes: Renovations to the basement of the Carysbrook Gym and relocation of MACAA to that space; Renovation of the former MACAA building for use as a County maintenance facility; renovation of space in the Community Center and relocation of the FCPR pottery studio and the Extension Offices to the Community Center; renovations to the basement of the Treasurer's Building & former Extension Office in the Administration Building and relocation of Sheriff's personnel and Commonwealth's Attorney's office from the Crowther Building to the Treasurer's Building and Admin Building, respectively; termination of the lease on the Crowther building. Given the expansion in scope, this project will require more than the originally allocated \$125,000 to complete. However, it will ultimately result in an annual savings of \$24,000. (cont. on pg. 3)
<input checked="" type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		75,000.00	50,000.00				125,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		75,000.00	50,000.00	0.00	0.00	0.00	125,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment							0.00
Other							0.00
Totals		0.00	0.00	0.00	0.00	0.00	0.00

For Office Use Only:

County Administrator Recommendation:
 Planning Commission Recommendation:


Wayne Stephens
Digitally signed by Wayne Stephens
 DN: cn=Wayne Stephens,
 email=wstephens@fluvdomain.co.fluvanna.va.us, o=Microsoft
 Date: 2014.09.15 08:50:58 -04'00'
 Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Carysbrook Building Renovation and Space Utilization Improvements (MRR)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

-



Project Title: Carysbrook Building Renovation and Space Utilization Improvements (MRR)

Additional Narrative Description or Special Explanations:

The project also makes construction of a new maintenance shop unnecessary. Consequently, the proposed CIP item titled "Replace Maintenance Shop (old bus garage)", which was programmed for \$125,000 in funding in FY2016, has been retitled "Demolish Concrete Block Building at Carysbrook" and is now budgeted for only \$25,000.

Following is a step by step outline of the work needed to complete the "Carysbrook Building Renovation and Space Utilization Improvements"Project:

- 1) Relocate Pottery Studio to Community Center - Requires renovating a classroom at the Fork Union Community Center.
- 2) Relocate MACAA to basement of Carysbrook Gymnasium - Requires renovations to gymnasium basement.
- 3) Relocate Buildings & Grounds personnel to former MACAA building - Requires renovations to former MACAA building.
- 4) Relocate Sheriff's Staff from basement of Crowther building to lower level of Treasurer's Building - Requires renovations to lower level (basement).
- 5) Relocate Cooperative Extension Offices from Administration Building to Fork Union Community Center - Requires renovations at Community Center
- 6) Relocate Commonwealth's Attorney Offices from Crowther building to Administration Building - Requires renovations at Administration Building
- 7) Terminate the lease on the Crowther building, resulting in savings of \$24,000 per year in lease expenses

It should be noted that staff will make every effort to complete this project within the FY2016 allocation. The additional \$50,000 indicated for allocation in FY2017 is intended as a contingency against unexpected issues (environmental, structural etc.) which may arise in one or more of the buildings in which renovations will be performed.



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Demolish Concrete Block Building (Maintenance Shop) at Carysbrook (CAP)
Agency/Department: Public Works **Contact: (Print Name)** Wayne Stephens **Order in Rank #:** 2

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>This 1930s cinder block building was, until recently, used for equipment maintenance and repair. The walls and footing at the south end of the building are shifting, and the building is in danger of collapsing. This project will pay for the costs of rendering the site safe by demolishing the building, leaving as much of the concrete slab as can be salvaged in place.</p> <p>This project was included in the FY2015-2019 CIP under the title "Demolish and Replace Maintenance Shop". It was scheduled for \$125,000 in funding during FY2016. The cost for replacing this building have been removed from this project.</p>
<input checked="" type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		25,000.00					25,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		25,000.00	0.00	0.00	0.00	0.00	25,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment							0.00
Other							0.00
Totals		0.00	0.00	0.00	0.00	0.00	0.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Demolish Concrete Block Building (Maintenance Shop) at Carysbrook (CAP)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

-



Project Title: Demolish Concrete Block Building (Maintenance Shop) at Carysbrook (CAP)

Additional Narrative Description or Special Explanations:



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Asbestos Abatement & Floor Replacement and Renewal (MRR)
Agency/Department: Public Works **Contact: (Print Name)** Wayne Stephens **Order in Rank #:** 1

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>This project involves asbestos abatement of the tile floors in all areas of the Fork Union Community Center which have not previously been addressed, and installation of new tile flooring in the areas from which tile was removed.</p> <p>The project also includes asbestos abatement throughout the the Carysbrook caretaker's house in preparation for demolition.</p> <p>Finally, the project includes stripping and refinishing the wood floors on the stage at the Performing Arts Center, the stage at the Community Center, and the gymnasium at Carysbrook.</p>
<input type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		43,500.00					43,500.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		43,500.00	0.00	0.00	0.00	0.00	43,500.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction		43,500.00					43,500.00
Equipment							0.00
Other							0.00
Totals		43,500.00	0.00	0.00	0.00	0.00	43,500.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Asbestos Abatement & Floor Replacement and Renewal (MRR)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

The Section titled "Local Government Facilities", in Chapter 4 of the County's Comprehensive Plan states:

"Just as it is important to take care of one's home first, any effective and efficient local government is going to also manage its own facilities well. This requires planning and budgeting for periodic renovations, major capital repairs, asset replacement (vehicles, HVAC systems, and so on), and new facilities."

This project is an integral part of properly managing the County's buildings and facilities; and providing for periodic renovations and major capital repairs to those buildings and facilities.



Project Title: Asbestos Abatement & Floor Replacement and Renewal (MRR)

Additional Narrative Description or Special Explanations:

This area is a large, empty rectangular box intended for providing a detailed narrative description or special explanations for the project. It is currently blank.



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Foundation and Drainage Repairs (MRR)
Agency/Department: Public Works **Contact: (Print Name)** Wayne Stephens **Order in Rank #:** 1

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>This project involves design and construction of solutions to storm water drainage issues at the courtyard in front of the Courthouse and Administration Buildings, as well as design and construction of foundation drainage issues at both buildings.</p> <p>Significant, repeated leaks and moisture problems have been occurring at the foundations of both the Courthouse and the Administration Building. These have been exacerbated by storm water drainage issues in the court yard at the front of the buildings.</p>
<input type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		150,000.00					150,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		150,000.00	0.00	0.00	0.00	0.00	150,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)		15,000.00					15,000.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction		135,000.00					135,000.00
Equipment							0.00
Other							0.00
Totals		150,000.00	0.00	0.00	0.00	0.00	150,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Foundation and Drainage Repairs (MRR)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

The Section titled "Local Government Facilities", in Chapter 4 of the County's Comprehensive Plan states:

"Just as it is important to take care of one's home first, any effective and efficient local government is going to also manage its own facilities well. This requires planning and budgeting for periodic renovations, major capital repairs, asset replacement (vehicles, HVAC systems, and so on), and new facilities."

This project is an integral part of properly managing the County's buildings and facilities; and providing for periodic renovations and major capital repairs to those buildings and facilities.



Project Title: Foundation and Drainage Repairs (MRR)

Additional Narrative Description or Special Explanations:

This area is currently blank, intended for providing additional narrative description or special explanations for the project.



Project Title: Carysbrook Roof Replacements - Gymnasium & social Services Building (MRR)
Agency/Department: Public Works **Contact: (Print Name)** Wayne Stephens **Order in Rank #:** 2

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding <input checked="" type="checkbox"/> Existing FY15-19 <input type="checkbox"/> New Project FY16-20	<p>This project involves the replacement of the membrane roofs on the Carysbrook Gymnasium building and the two-story (main) portion of the Department of Social Services building. Both roofs have lasted well beyond their expected lives, but have recently developed leaks. Recent repairs have fixed the leaks and alleviated a problem with the interface between the roofing material and the four large powered vents on the roof of the gymnasium.</p> <p>Our latest assessment has determined that the roof on the Social Services Building is in greatest need of replacement. The current plan calls for replacement of the roof on that building during FY2016, and replacement of the gymnasium roof in FY2017.</p>

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		55,000.00	55,000.00				110,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		55,000.00	55,000.00	0.00	0.00	0.00	110,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction		55,000.00	55,000.00				110,000.00
Equipment							0.00
Other							0.00
Totals		55,000.00	55,000.00	0.00	0.00	0.00	110,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Carysbrook Roof Replacements - Gymnasium & social Services Building (MRR)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

The Section titled "Local Government Facilities", in Chapter 4 of the County's Comprehensive Plan states:

"Just as it is important to take care of one's home first, any effective and efficient local government is going to also manage its own facilities well. This requires planning and budgeting for periodic renovations, major capital repairs, asset replacement (vehicles, HVAC systems, and so on), and new facilities."

This project is an integral part of properly managing the County's buildings and facilities; and providing for periodic renovations and major capital repairs to those buildings and facilities.



Project Title: Carysbrook Roof Replacements - Gymnasium & social Services Building (MRR)

Additional Narrative Description or Special Explanations:



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Countywide Facilities Assessments (MRR)
Agency/Department: Public Works **Contact: (Print Name)** Wayne Stephens **Order in Rank #:** 2

Select One Category: <input type="checkbox"/> FY15 Proj - add'l funding <input checked="" type="checkbox"/> Existing FY15-19 <input type="checkbox"/> New Project FY16-20	Project Description, Justification & Location (Add'l space available on page 3): This project involves contracting with an engineering firm with structural, mechanical, electric and plumbing expertise, as needed, to thoroughly inspect and assess all County-owned buildings and provide recommendations on needed repairs, upgrades and/or replacements of building structures & roofs, as well as mechanical, electrical, HVAC and plumbing systems. Multi-year funding is recommended, with assessments being prioritized and then completed as each year's funding permits. Now that the County has ongoing services contracts with three engineering firms, the tasks associated with this ongoing project will be contracted using Task Orders with one or more of those firms.
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Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		25,000.00	25,000.00	25,000.00			75,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		25,000.00	25,000.00	25,000.00	0.00	0.00	75,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)		25,000.00	25,000.00	25,000.00			75,000.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment							0.00
Other							0.00
Totals		25,000.00	25,000.00	25,000.00	0.00	0.00	75,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Countywide Facilities Assessments (MRR)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

The Section titled "Local Government Facilities", in Chapter 4 –Infrastructure, of the County's Comprehensive Plan states:

"...any effective and efficient local government is going to... .. manage its own facilities well. This requires planning and budgeting for periodic renovations [and] major capital repairs..."

This project will provide an essential tool for assuring the proper management and care of the County's fundamentally sound, but aging, buildings and structures.



Project Title: Countywide Facilities Assessments (MRR)

Additional Narrative Description or Special Explanations:

This area is currently blank, intended for providing additional narrative description or special explanations for the project.



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Building Envelope (Exterior) Renewal and Repair (MRR)
Agency/Department: Public Works **Contact: (Print Name)** Wayne Stephens **Order in Rank #:** 2

Select One Category: <input type="checkbox"/> FY15 Proj - add'l funding <input type="checkbox"/> Existing FY15-19 <input checked="" type="checkbox"/> New Project FY16-20	Project Description, Justification & Location (Add'l space available on page 3): <p>This project involves several major projects to repair and renew exterior portions of several buildings. These include:</p> <ul style="list-style-type: none"> • Brick repair and pointing at the Historical Courthouse, Public Works Building, Fork Union Community Center & Administration Building • Exterior repairs and painting at various buildings, particularly the Registrar's Office and Fork Union Community Center • Concrete, stone and facade repairs to the Social Services Building and Fork Union Community Center • Installation of Gutters & Downspouts on the covered entrance walkway at the Library
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Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		110,000.00					110,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		110,000.00	0.00	0.00	0.00	0.00	110,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction		110,000.00					110,000.00
Equipment							0.00
Other							0.00
Totals		110,000.00	0.00	0.00	0.00	0.00	110,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Building Envelope (Exterior) Renewal and Repair (MRR)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

The Section titled "Local Government Facilities", in Chapter 4 of the County's Comprehensive Plan states:

"Just as it is important to take care of one's home first, any effective and efficient local government is going to also manage its own facilities well. This requires planning and budgeting for periodic renovations, major capital repairs, asset replacement (vehicles, HVAC systems, and so on), and new facilities."

This project is an integral part of properly managing the County's buildings and facilities; and providing for periodic renovations and major capital repairs to those buildings and facilities.



Project Title: Building Envelope (Exterior) Renewal and Repair (MRR)

Additional Narrative Description or Special Explanations:



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Courthouse Grounds - Slope Plantings (CAP)
Agency/Department: Public Works **Contact: (Print Name)** Wayne Stephens **Order in Rank #:** 2

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>This project involves planting of vegetation on the steep slopes on the south and west sides of the Courts Building. The vegetation planted will be of a variety which provides good ground cover, is aesthetically pleasing and does not require mowing.</p> <p>This is a safety, as well as aesthetic issue, as many of the slopes are steeper than 2:1 (often approaching 1:1) and are therefore not safe for personnel to mow with conventional equipment.</p>
<input type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		32,000.00					32,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		32,000.00	0.00	0.00	0.00	0.00	32,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment							0.00
Other		32,000.00					32,000.00
Totals		32,000.00	0.00	0.00	0.00	0.00	32,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Courthouse Grounds - Slope Plantings (CAP)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

-



Project Title: Courthouse Grounds - Slope Plantings (CAP)

Additional Narrative Description or Special Explanations:

This area is a large, empty rectangular box intended for providing additional narrative description or special explanations for the project. It is currently blank.



COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN

Project Title: Fence Repairs & Replacement (MRR)
Agency/Department: Public Works **Contact: (Print Name)** Wayne Stephens **Order in Rank #:** 2

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	This project involves the repair and/or replacement of existing fences at several County owned/operated facilities. These include: Repair or replace (as needed) fencing around two ballfields at Pleasant grove Park; Repair or Replace (as needed) fencing around two ball fields and one basketball court at Carysbrook; and, Repair or Replace (as needed) fencing around one ballfield, one basketball court, and the picnic area & park perimeter at Bremono Park.
<input type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		44,000.00					44,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		44,000.00	0.00	0.00	0.00	0.00	44,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction		44,000.00					44,000.00
Equipment							0.00
Other							0.00
Totals		44,000.00	0.00	0.00	0.00	0.00	44,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Fence Repairs & Replacement (MRR)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

The Section titled "Local Government Facilities", in Chapter 4 of the County's Comprehensive Plan states:

"Just as it is important to take care of one's home first, any effective and efficient local government is going to also manage its own facilities well. This requires planning and budgeting for periodic renovations, major capital repairs, asset replacement (vehicles, HVAC systems, and so on), and new facilities."

This project is an integral part of properly managing the County's buildings and facilities; and providing for periodic renovations and major capital repairs to those buildings and facilities.



Project Title: Fence Repairs & Replacement (MRR)

Additional Narrative Description or Special Explanations:



Project Title: Convert Basement of Administration Building to Secure Storage (MRR)
Agency/Department: Public Works **Contact: (Print Name)** Wayne Stephens **Order in Rank #:** 2

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>Storage space for archived files and records is in very short supply. The County has no warehouse space, and space within departmental offices is limited. Continuing efforts to sell or otherwise dispose of surplus property, coupled with the upcoming move of Building and Grounds personnel to the "new" Maintenance Shop at Carysbrook, will result in the availability of significant space in the basement of the Administration building.</p> <p>This project involves the design, layout and construction of compartmentalized storage areas on the existing concrete slab in the basement of this building. When complete, County departments can be assigned on or more lockable storage units in which departmental records, files and other materials may be securely stored.</p>
<input type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		35,000.00					35,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		35,000.00	0.00	0.00	0.00	0.00	35,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction		35,000.00					35,000.00
Equipment							0.00
Other							0.00
Totals		35,000.00	0.00	0.00	0.00	0.00	35,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Convert Basement of Administration Building to Secure Storage (MRR)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

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Project Title: Convert Basement of Administration Building to Secure Storage (MRR)

Additional Narrative Description or Special Explanations:

This area is currently blank, intended for providing additional narrative description or special explanations for the project.



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Concrete Walks, Walls and Steps Repair & Renewal (MRR)
Agency/Department: Public Works **Contact: (Print Name)** Wayne Stephens **Order in Rank #:** 3

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	This project involves performing repairs to (County-owned) concrete walks, steps and walls in the Village of Palmyra, and at the Fork Union Community Center.
<input type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		25,000.00					25,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		25,000.00	0.00	0.00	0.00	0.00	25,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction		25,000.00					25,000.00
Equipment							0.00
Other							0.00
Totals		25,000.00	0.00	0.00	0.00	0.00	25,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Concrete Walks, Walls and Steps Repair & Renewal (MRR)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

The Section titled "Local Government Facilities", in Chapter 4 of the County's Comprehensive Plan states:

"Just as it is important to take care of one's home first, any effective and efficient local government is going to also manage its own facilities well. This requires planning and budgeting for periodic renovations, major capital repairs, asset replacement (vehicles, HVAC systems, and so on), and new facilities."

This project is an integral part of properly managing the County's buildings and facilities; and providing for periodic renovations and major capital repairs to those buildings and facilities.



Project Title: Concrete Walks, Walls and Steps Repair & Renewal (MRR)

Additional Narrative Description or Special Explanations:

A large, empty rectangular box with a black border, intended for providing additional narrative description or special explanations for the project.



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Courts Building - Addition of Gutters & Downspouts (CAP)
Agency/Department: Public Works **Contact: (Print Name)** Wayne Stephens **Order in Rank #:** 3

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>Only the deed/record room wing of the new Courthouse was built with gutters, downspouts & snow guards. Without these items on the building, we risk erosion, water intrusion & snow slides. This project will provide matching copper gutters & downspouts, plus snow guards.</p> <p>The project is currently programmed for the FY2018 Capital Budget.</p>
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash				93,000.00			93,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		0.00	0.00	93,000.00	0.00	0.00	93,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction				93,000.00			93,000.00
Equipment							0.00
Other							0.00
Totals		0.00	0.00	93,000.00	0.00	0.00	93,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Courts Building - Addition of Gutters & Downspouts (CAP)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

The Section titled "Local Government Facilities", in Chapter 4 of the County's Comprehensive Plan states:

"Just as it is important to take care of one's home first, any effective and efficient local government is going to also manage its own facilities well. This requires planning and budgeting for periodic renovations, major capital repairs, asset replacement (vehicles, HVAC systems, and so on), and new facilities."

This project is an integral part of properly managing the County's buildings and facilities; and providing for periodic renovations and major capital repairs to those buildings and facilities.



Project Title: Courts Building - Addition of Gutters & Downspouts (CAP)

Additional Narrative Description or Special Explanations:

This area is a large, empty rectangular box intended for providing a detailed narrative description or special explanations for the project. It is currently blank.



COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN

Project Title: Floor Covering Replacement
Agency/Department: School Division **Contact: (Print Name)** Chuck Winkler **Order in Rank #:** 2

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	Floor Covering Replacement Total Cost FY16: \$200,000 Total Cost FY17: \$100,000 Prior to 2008 carpet was replaced in classrooms on a 7 year cycle. Carpet seams are splitting in many classrooms and carpet tape is currently being used to repair these areas. Evaluation of carpet versus tile or linoleum will continue to be a topic of conversation. Carpet in hallways and classrooms at Central Elementary School was replaced with a linoleum product beginning in the summer of 2013. The request for \$100,000 for this project in fiscal year 2014 was moved to 2015, as reflected in the current CIP.
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		200,000.00	100,000.00				300,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		200,000.00	100,000.00	0.00	0.00	0.00	300,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment							0.00
Other		200,000.00	100,000.00				300,000.00
Totals		200,000.00	100,000.00	0.00	0.00	0.00	300,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Floor Covering Replacement

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This request relates to Chapter 11, Goal 4, Item 2 of the Comprehensive Plan.



Project Title: Floor Covering Replacement

Additional Narrative Description or Special Explanations:



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Multi-Year Vehicle Fleet Replacement Plan (MRR)
Agency/Department: Public Works **Contact: (Print Name)** Wayne Stephens **Order in Rank #:** 1

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	This plan involves the continuation of the fleet replacement plan for vehicles in the County's fleet (exclusive of fire/rescue, police, social services and school vehicles). The replacement criteria used to program this five-year purchase plan are: 10 years or 175,000 miles for sedans, 12 years or 200,000 miles for work trucks and vans, 15 years or 250,000 miles for large trucks. These criteria extend vehicle "life" well beyond industry recommended fleet replacement ages/mileages. As the replacement of the oldest and least reliable County vehicles is achieved over the next few years, it is anticipated that adjustments will be made to allow for optimization of average vehicle life-cycle costs.
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		180,000.00	150,000.00	125,000.00	125,000.00	150,000.00	730,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		180,000.00	150,000.00	125,000.00	125,000.00	150,000.00	730,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment		180,000.00	150,000.00	125,000.00	125,000.00	150,000.00	730,000.00
Other							0.00
Totals		180,000.00	150,000.00	125,000.00	125,000.00	150,000.00	730,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Multi-Year Vehicle Fleet Replacement Plan (MRR)

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

The Section titled "Local Government Facilities", in Chapter 4 of the County's Comprehensive Plan states:

"Just as it is important to take care of one's home first, any effective and efficient local government is going to also manage its own facilities well. This requires planning and budgeting for periodic renovations, major capital repairs, asset replacement (vehicles, HVAC systems, and so on), and new facilities."

This project is an integral part of properly managing the County's assets, and providing for the periodic replacement of these assets at the end of their life-cycle.



Project Title: Multi-Year Vehicle Fleet Replacement Plan (MRR)

Additional Narrative Description or Special Explanations:

FY2016 - 3, 3/4-Ton Pickup Trucks; 2, 4-Door Sedans; 1, 3/4-Ton Utility Truck
FY2017 - 2, 4-Door Sedans; 2, 1/2 Ton Pickup Trucks; 1, Crew Cab Pickup Truck
FY2018 - Assumed 4 Vehicles will be replaced
FY2019 - Assumed 4 Vehicles will be replaced
FY2019 - Assumed 4 Vehicles will be replaced



COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN

Project Title: Sheriff' Office Vehicle Replacement
Agency/Department: _____ **Contact: (Print Name)** E. Hess **Order in Rank #:** 1

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	In FY 2016 the FCSO will need to purchase 5 vehicles for a total of \$125,000. For FY 2016 it is projected that FCSO will need to purchase 7 vehicles and equipment for a total of \$ 222,000. For FY 2017 it is projected that the FCSO will need to purchase 7 vehicles and equipment for a total of \$243,000. For FY 2018 it is projected that the FCSO will need to purchase 7 vehicles and equipment for a total of \$247,000. For FY 2019 it is projected that the FCSO will need to purchase 7 vehicles and equipment for a total of \$250,000. (See additional narrative, for breakdown of vehicles buy year).
<input type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		125,000.00	222,000.00	243,000.00	247,000.00	250,000.00	1,087,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other Vehicles							0.00
Totals		125,000.00	222,000.00	243,000.00	247,000.00	250,000.00	1,087,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment			40,000.00	53,000.00	55,000.00	55,000.00	203,000.00
Other		125,000.00	182,000.00	190,000.00	192,000.00	195,000.00	884,000.00
Totals		125,000.00	222,000.00	243,000.00	247,000.00	250,000.00	1,087,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Sheriff Office Vehicle Replacement

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

-



Project Title: Sheriff Office Vehicle Replacement

Additional Narrative Description or Special Explanations:

2016	2017	2018	2019	2020
2 Utility SUV	2 Utility SUV	3 Utility SUV	3 Utility SUC	2 Utility SUV
3 Chargers	5 Chargers	3 Chargers	3 Chargers	5 Chargers
	1 F-150 PU	1 F-150 PU		
\$125000	\$182,000	\$190,000	\$192,000	\$195,000



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: School Buses
Agency/Department: School Division **Contact: (Print Name)** Chuck Winkler **Order in Rank #:** 1

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	FY-16 Six New School Buses Total Cost: \$534,238 Two 65 passenger \$86,744each Four 77 passenger \$90,235 each The Governor of Virginia and the Virginia Dept. of Education recommend a 15-year replacement cycle for school buses in the Commonwealth of Virginia. We recommend that we continue replacing the oldest of these buses at the rate of six/year. This will not get us caught up but will get us started on a maintainable cycle that can be adjusted as the bus needs change over the ensuing years. Cost is based on an estimated 5% increase in pricing. See Page 3
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		534,238.00	371,654.00	390,238.00	353,957.00	353,957.00	2,004,044.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		534,238.00	371,654.00	390,238.00	353,957.00	353,957.00	2,004,044.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment		534,238.00	371,654.00	390,238.00	353,957.00	353,957.00	2,004,044.00
Other							0.00
Totals		534,238.00	371,654.00	390,238.00	353,957.00	353,957.00	2,004,044.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: School Buses

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This request relates to Chapter 11, Goal 4, Item 1 of the Comprehensive Plan.



Project Title: School Buses

Additional Narrative Description or Special Explanations:

FY17 - Four New School Buses

Total Cost: \$371,654

Two 65 passenger \$91,081 each

Two 77 passenger \$94,746

FY18 - Four New School Buses

Total Cost: \$390,238

Two 65 passenger \$95,635 each

Two 77 passenger \$99,484 each

FY19 - Four New School Buses

Total Cost: \$353,957 (2014 Price)

Two 65 passenger \$86,744each (2014 Price)

Two 77 passenger \$90,235 each (2014 Price)

FY20 - Four New School Buses

Total Cost: \$353,957 (2014 Price)

Two 65 passenger \$86,744each (2014 Price)

Two 77 passenger \$90,235 each (2014 Price)



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Vehicles For Student Transportation and Facilities
Agency/Department: School Division **Contact: (Print Name)** Chuck Winkler **Order in Rank #:** 2

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>Vehicles For Student Transportation and Facilities Total Cost: \$50,000 Students with disabilities who require out-of-county placement are transported by car. Currently 3 students travel in 1 car to Ivy Creek in Albemarle County. 1 student in 1 car is transported to Elk Hill in Goochland County while 2 other students are transported to that location by private cars. 1 student is transported in 1 car to VIA in Charlottesville. 3 students are transported in 1 car to Lafayette School in Albemarle County. 2 students are transported in 2 cars to Faison in Richmond. Funds for newer model cars to transport these students are requested. The facilities maintenance department has 2 trucks that are used to move supplies, furniture, gravel, etc. The model year on these vehicles is 1980 and 1981. Parts are increasingly difficult to obtain. Funds for a newer model truck are requested.</p>
<input type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		50,000.00					50,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		50,000.00	0.00	0.00	0.00	0.00	50,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment		50,000.00					50,000.00
Other							0.00
Totals		50,000.00	0.00	0.00	0.00	0.00	50,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Vehicles For Student Transportation and Facilities

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This request relates to Chapter 11, Goal 1, Item 12, and Goal 4, Items 1 and 2 of the Comprehensive Plan.



Project Title: Vehicles For Student Transportation and Facilities

Additional Narrative Description or Special Explanations:

A large, empty rectangular box with a black border, intended for providing additional narrative description or special explanations for the project.



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Vehicle Fleet Replacement
Agency/Department: Social Services **Contact: (Print Name)** Laura Donovan **Order in Rank #:** 1

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	<p>Plan for one vehicle replacement annually over the next 5 years, and project in the CIP accordingly.</p> <p>The department currently has 7 vehicles, which consists of 5 older vehicles ranging from 1999 - 2006. The 5 older vehicles have become unreliable and very costly to maintain.</p>
<input type="checkbox"/> Existing FY15-19	
<input checked="" type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash	County Funding	20200.	21700	23200	24700	26200	116,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		20,200.00	21,700.00	23,200.00	24,700.00	26,200.00	116,000.00
Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment							0.00
Other 5 Vehicles	Eva/State Contract	20200	21700	23200	24700	26200	116,000.00
Totals		20,200.00	21,700.00	23,200.00	24,700.00	26,200.00	116,000.00

For Office Use Only:

County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Vehicle Fleet Replacement

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary						0.00
VRS	10.58%					0.00
FICA	7.65%					0.00
Group Life	1.19%					0.00
Health Insurance						0.00
Worker's Comp						0.00
Vehicle						0.00
Vehicle Insurance						0.00
Utilities						0.00
Furniture and Fixtures						0.00
Equipment						0.00
Contractual Costs						0.00
Other						0.00
						0.00
Total Operational Costs	0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues						0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

This vehicle replacement project will help ensure safety of employees and county citizens/clients while traveling for trainings and other transportation activities.

Transportation needs include:

- Mandated staff training (VDSS trainings are mostly provided in Richmond and Warrenton).
- Federal and state mandated home visits to clients with ongoing cases (foster care, CPS ongoing, FC prevention, adult services, etc).
- Mandated home visits to complete NH/CBC pre-screenings with Health Dept.
- Mandated home visits/off-site visits to conduct Child Protective Services/Adult Protective Services investigations.
- 24 hour emergency on-call CPS/APS/Foster Care transportation needs.

The vehicle replacement project relates directly to the County's Comprehensive Plan chapter 10;:Human Services.

Which states the mission for Fluvanna County Social Services is, "To be a leader in collaboration with other community agencies, to serve county citizens promoting self-reliance, wellbeing and the best possible quality of life." In order to achieve this mission, Fluvanna County Social Services offers a number of service programs to meet local needs, such as the VIEW (Virginia Initiative for Employment not Welfare) program. The improvement in the economic level of some Fluvanna citizens may, in part, be due to VIEW (Virginia Initiative for Employment not Welfare). Initiated in 1997, this is a program of employment opportunities to assist individuals in attaining the goal of self-sufficiency. Supportive services are provided as needed and may include child care, transportation, medical and dental services necessary for employment, and other work-related expenses.



Project Title: Vehicle Fleet Replacement

Additional Narrative Description or Special Explanations:

All Temporary Assistance to Needy Families (TANF) and TANF-UP recipients must participate unless exempt. Supportive services are provided as needed and may include child care, transportation, medical/dental services necessary for employment, and other work-related expenses.

Although this item is specific to Public Safety, Course of Action under Public Safety Chapter 12 can be applied to Social Services and the clients as well.

Goal 1: To improve public safety infrastructure and operability in order to provide excellent service and protection to county residents.

Implementation Strategies, item 6: Plan for the replacement of vehicles and other capital items through the CIP.



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Fluvanna County Capital Reserve - Maintenance
Agency/Department: Fluvanna County Administration **Contact: (Print Name)** Steve Nichols **Order in Rank #:** 1

Select One Category: <input type="checkbox"/> FY15 Proj - add'l funding <input checked="" type="checkbox"/> Existing FY15-19 <input type="checkbox"/> New Project FY16-20	Project Description, Justification & Location (Add'l space available on page 3): <p>Each year the Capital Improvement Plan receives requests for building system replacements, routine building up keep items, replacement of equipment and vehicles that are greater than \$20,000. These items have a service life after their useful life has been met; but systems need to be repaired, replaced or routine up keep needs to be done. At times, these repairs or replacements can end up costing more if they are not addressed during the current fiscal year. At times the useful life is exceeded and funds are not put aside to recognize these replacements and up keeps. The county would like to establish a Capital Reserve based on 20% of the depreciation of the buildings and equipment for when these requests are made in the Capital Improvement Plan. This would allow for funds to be available to draw upon to cover the cost of replacements and up keep, so they are not put off until they become an emergency. As of fiscal year end 2011, Fluvanna County's depreciation is \$780,130.</p>
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Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	1,000,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	1,000,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment							0.00
Other		200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	1,000,000.00
Totals		200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	1,000,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Fluvanna County Capital Reserve - Maintenance

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

-



Project Title: Fluvanna County Capital Reserve - Maintenance

Additional Narrative Description or Special Explanations:

A large, empty rectangular box with a black border, intended for providing additional narrative description or special explanations for the project.



**COUNTY OF FLUVANNA, VA
FY 2016-2020 CAPITAL IMPROVEMENTS PLAN**

Project Title: Fluvanna County Public Schools Capital Reserve - Maintenance
Agency/Department: Fluvanna County Administration **Contact: (Print Name)** Steve Nichols **Order in Rank #:** 1

Select One Category:	Project Description, Justification & Location (Add'l space available on page 3):
<input type="checkbox"/> FY15 Proj - add'l funding	Each year the Capital Improvement Plan receives requests for building system replacements, routine building up keep items, replacement of equipment and vehicles that are greater than \$20,000. These items have a service life after their useful life has been met; but systems need to be repaired, replaced or routine up keep needs to be done. At times, these repairs or replacements can end up costing more if they are not addressed during the current fiscal year. At times the useful life is exceeded and funds are not put aside to recognize these replacements and up keeps. The county would like to establish a Capital Reserve based on 20% of the depreciation of the buildings and equipment for when these requests are made in the Capital Improvement Plan. This would allow for funds to be available to draw upon to cover the cost of replacements and up keep, so they are not put off until they become an emergency. As of fiscal year end 2011, Fluvanna County Schools depreciation is \$848,740.
<input checked="" type="checkbox"/> Existing FY15-19	
<input type="checkbox"/> New Project FY16-20	

Revenues (all figures in \$)	Proposed Source (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Borrowing - <i>Indicate annual debt service & first year</i>							0.00
Cash		200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	1,000,000.00
Revenue Bonds- <i>Indicate source of revenue</i>							0.00
Grant							0.00
Other							0.00
Totals		200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	1,000,000.00

Expenditures (all figures in \$)	Prospective Vendor(s) (if known)	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Engineering & Planning (10% of project costs)							0.00
Land Acquisition (estimate \$15k per acre)							0.00
Construction							0.00
Equipment							0.00
Other		200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	1,000,000.00
Totals		200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	1,000,000.00

For Office Use Only:	
County Administrator Recommendation:	
Planning Commission Recommendation:	
	Department Head Signature

COUNTY OF FLUVANNA, VA
 FY 2016-2020 CAPITAL IMPROVEMENTS PLAN
 PROJECTED OPERATIONAL COSTS AND REVENUES

Project Title: Fluvanna County Public Schools Capital Reserve - Maintenance

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 - FY 20
Additional Staff Salary							0.00
VRS	10.58%						0.00
FICA	7.65%						0.00
Group Life	1.19%						0.00
Health Insurance							0.00
Worker's Comp							0.00
Vehicle							0.00
Vehicle Insurance							0.00
Utilities							0.00
Furniture and Fixtures							0.00
Equipment							0.00
Contractual Costs							0.00
Other							0.00
							0.00
Total Operational Costs		0.00	0.00	0.00	0.00	0.00	0.00
Total Anticipated Operational Revenues							0.00

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Be Specific in description and reference comp plan chapter.

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Project Title: Fluvanna County Public Schools Capital Reserve - Maintenance

Additional Narrative Description or Special Explanations:

ENTERPRISE

ACCOUNTS FOR:				FY12	FY13	FY14	FY15 YTD	FY15	FY16
SEWER/UTILITY				ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	CO ADMIN
16 CHARGES FOR SERVICES									
50200016	319685		SEWER SERVICE FEES	8,229	19,828	20,134	10,733	20,000	22,000
TOTAL	CHARGES FOR SERVICES			8,229	19,828	20,134	10,733	20,000	22,000
90 NON REVENUE SOURCES									
50200090	340100		TRANSFER FROM GENERAL FUND	218,762	126,864	194,241	0	193,783	193,183
TOTAL	NON REVENUE SOURCES			218,762	126,864	194,241	0	193,783	193,183
TOTAL	SEWER/UTILITY			226,991	146,692	214,375	10,733	213,783	215,183

SEWER															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL FY17-20
401100	FULL-TIME SALARIES & WAGES	39,911	43,777	38,334	42,346	42,346	46,581	42,346		10% Pay Increase - Waste Water Operator License	42,346	42,346	42,346	42,346	
401300	PART-TIME SALARIES & WAGES	38	0	0	0	0	0	0			0	0	0	0	
401310	OVERTIME PAY	0	0	3,683	2,000	2,000	2,000	2,000			2,000	2,000	2,000	2,000	
402100	FICA	2,929	3,030	2,949	3,393	3,393	3,393	3,393		10% Pay Increase - Waste Water Operator License	3,393	3,393	3,393	3,393	
402210	VRS	5,642	4,840	4,985	5,442	5,442	5,442	5,442		10% Pay Increase - Waste Water Operator License	5,442	5,442	5,442	5,442	
402300	MEDICAL INSURANCE	6,894	9,762	8,329	6,048	6,048	6,048	6,048			6,048	6,048	6,048	6,048	
402400	GROUP LIFE	76	445	458	504	504	504	504		10% Pay Increase - Waste Water Operator License	504	504	504	504	
402700	WORKER'S COMPENSATION	952	1,013	1,206	1,350	1,350	1,350	1,350		10% Pay Increase - Waste Water Operator License	1,350	1,350	1,350	1,350	
403100	PROFESSIONAL SERVICES	0	0	2,136	4,000	4,000	4,000	4,000		Contract with Licensed operator and contract to make new user connections to the system that are expected for the year	4,000	4,000	4,000	4,000	
403170	PERMITS AND FEES	3,073	2,514	2,596	4,000	4,000	4,000	4,000		Permits and Fees Paid to State Agencies: potential nutrient credit	4,000	4,000	4,000	4,000	
403300	CONTRACT SERVICES	14,173	14,282	12,716	1,700	1,700	1,700	1,700		Professional Services Lab Services(EnviroCompliance, Electrical Services.)	1,700	1,700	1,700	1,700	
403310	BLDGS EQUIP VEHICLE REP&MAINT	7,747	9,296	2,440	8,000	8,000	8,000	8,000		For the Occasional Replacement of sewage grinder pumps, Aerators, Station Control Units, Lab and other equipment.	8,000	8,000	8,000	8,000	
403600	ADVERTISING	0	256	0	400	400	400	400		Advertising for any state mandated news paper or tv advertising	400	400	400	400	
403700	LAUNDRY AND DRY CLEANING	541	572	718	600	600	600	600		Laundry Service	600	600	600	600	
405110	ELECTRICAL SERVICES	7,969	10,085	10,699	10,000	10,000	11,000	11,000	1,000	(Dominion Virginia) Electricity (adjustment for actuals)	11,000	11,000	11,000	11,000	
405210	POSTAL SERVICES	0	0	677	400	400	400	400		Postal Services to mail out utility bills	400	400	400	400	
405230	TELECOMMUNICATIONS	869	1,048	1,010	1,200	1,000	1,000	1,000		Telephone, fax services (replacing landlines with cellular option)	1,000	1,000	1,000	1,000	
405540	CONVENTION AND EDUCATION	0	0	0	500	500	1,000	1,000	500	Needed to attend classes for new licensing (other than wastewater) and continuing educating, for obtaining and retaining state licenses.	1,000	1,000	1,000	1,000	
405810	DUES OR ASSOCIATION MEMBERSHIP	0	0	0	300	300	300	300		Dues	300	300	300	300	
405998	BAD DEBT EXPENSE	984	799	291	0	0	0	0			0	0	0	0	
406001	OFFICE SUPPLIES	941	0	680	500	500	600	600	100	Cost of General Office supplies and stationary used to bill customers	600	600	600	600	
406003	AGRICULTURAL SUPPLIES	2,000	797	0	1,000	1,000	1,000	1,000		Ag Supplies	1,000	1,000	1,000	1,000	
406004	GENERAL MATERIALS AND SUPPLIES	3,041	2,721	5,000	2,900	2,900	2,900	2,900		Cost of general plant supplies (general cleansing products, tools, distribution repair supplies, and piping)	2,900	2,900	2,900	2,900	
406006	CHEMICAL SUPPLIES	0	1,539	5,447	6,000	6,000	6,000	6,000		Chemicals that will need to be purchased include caustic soda and soda ash (ph control), molasses (food for sewer enzymes).	6,000	6,000	6,000	6,000	
406008	VEHICLE FUEL	778	448	0	1,200	1,200	1,200	1,200		Daily commuting from FUSD to sewer plant, facilities, lab runs, and replenishing fuel in back-up generators.	1,200	1,200	1,200	1,200	
406009	VEHICLE/POWER EQUIP SUPPLIES	116	0	0	0	0	0	0			0	0	0	0	
408110	DEPRECIATION EXPENSE	96,615	96,615	0	50,000	50,000	50,000	50,000			50,000	50,000	50,000	50,000	
409111	REDEMPTION OF PRINCIPAL	0	0	0	60,000	60,000	60,000	60,000			60,000	60,000	60,000	60,000	
TOTAL		195,289	203,840	104,355	213,783	213,583	219,418	215,183			215,183	215,183	215,183	215,183	

ACCOUNTS FOR:			FY12	FY13	FY14	FY15 YTD	FY15	FY16
FORK UNION SANITARY DISTRICT			ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	CO ADMIN
16 CHARGES FOR SERVICES								
50500016	319687	AVAILABILITY FEES	0	2,000	0	0	4,000	4,000
50500016	319689	WATER SERVICE FEES	283,367	268,365	258,665	173,785	342,098	327,250
50500016	319690	WATER CONNECTION FEES	9,705	2,520	0	0	5,000	5,000
TOTAL	CHARGES FOR SERVICES		293,072	272,885	258,665	173,785	351,098	336,250
18 MISCELLANEOUS REVENUE								
50500018	319522	LEASE REVENUE FROM CELL TOWERS	9,450	45,621	39,574	14,928	38,400	38,400
TOTAL	MISCELLANEOUS REVENUE		9,450	45,621	39,574	14,928	38,400	38,400
90 NON REVENUE SOURCES								
50500090	340100	TRANSFER FROM GENERAL FUND	1,615	1,873	0	0	5,035	0
TOTAL	NON REVENUE SOURCES		1,615	1,873	0	0	5,035	0
TOTAL	FORK UNION SANITARY DISTRICT		304,136	320,379	298,239	188,713	394,533	374,650

FUSD															
OBJECT	ACCOUNT	FY12	FY13	FY14	FY15	FY16	FY16	FY16	DETAIL		FY17	FY18	FY19	FY20	
CODE	DESCRIPTION	ACTUALS	ACTUALS	ACTUALS	BUDGET	BASELINE	BASELINE+	CO ADMIN	COST	EXPENDITURE DETAIL					EXPENDITURE DETAIL
401100	FULL-TIME SALARIES & WAGES	120,545	117,304	96,975	116,522	116,522	116,522	116,522			116,522	116,522	116,522	116,522	
401300	PART-TIME SALARIES & WAGES	0	0	0	0	0	0	0			0	0	0	0	
401310	OVERTIME PAY	672	0	7,375	5,000	5,000	5,000	5,000			5,000	5,000	5,000	5,000	
402100	FICA	8,686	8,505	7,531	9,297	9,297	9,297	9,297			9,297	9,297	9,297	9,297	
402210	VRS	16,603	14,121	13,082	14,877	14,877	14,877	14,877			14,877	14,877	14,877	14,877	
402300	MEDICAL INSURANCE	22,472	21,317	18,981	22,675	22,675	22,675	22,675			22,675	22,675	22,675	22,675	
402400	GROUP LIFE	223	1,298	1,202	1,386	1,386	1,386	1,386			1,386	1,386	1,386	1,386	
402700	WORKER'S COMPENSATION	2,775	3,032	3,586	3,656	3,656	3,656	3,656			3,656	3,656	3,656	3,656	
403100	PROFESSIONAL SERVICES	6,000	523	0	8,500	8,500	8,500	8,500	6,000	Highway Bores for Road Crossings of water service lines.	8,500	8,500	8,500	8,500	
									1,000	Engineering/Operations Consulting					
									1,500	Sludge Hauling from Morris & Omohundro WTPs.					
403170	PERMITS AND FEES	5,144	16,268	5,440	7,500	7,250	7,250	7,250		Morris Plant VPDES permit \$1200, Omohundro VPDES permit \$1200, VDH operation \$900, Vdot improvement and maintenance permit \$400, VRWA fee \$250.	7,250	16,500	7,250	7,250	
403300	CONTRACT SERVICES	0	0	239	0						0	0	0	0	
403310	BLDGS EQUIP VEHICLE REP&MAINT	10,276	10,745	20,091	12,200	12,200	12,200	12,200	4,500	Pump Replacement - Shp or Smaller	12,200	12,200	12,200	12,200	
									7,500	Well Pump Replacement - Larger than 5 hp.	0	0	0	0	
									200	Generator Maintenance	0	0	0	0	
403600	ADVERTISING	372	0	0	400	400	400	400	400	Advertising boil water notices and/or permit violations	400	400	400	400	
403700	LAUNDRY AND DRY CLEANING	1,865	2,073	2,428	2,000	2,500	2,500	2,500	2,500	Uniform Cleaning and replacement	2,000	2,000	2,000	2,000	
405110	ELECTRICAL SERVICES	37,697	41,635	37,064	41,000	41,000	41,000	41,000	41,000	Electrical Services (Dominion Power)	41,000	41,000	41,000	41,000	
405210	POSTAL SERVICES	1,763	2,171	2,340	2,000	2,500	2,500	2,500	2,500	Postal Services (USPS)	2,500	2,500	2,500	2,500	
405230	TELECOMMUNICATIONS	3,381	4,359	4,636	4,200	4,500	4,500	4,500	4,500	Telephone, Fax, and Internet Service	4,700	4,700	4,700	4,700	
405304	PROPERTY INSURANCE	200	200	200	200	200	200	200	200	Surety Bonds Cost increased to \$200/year	200	200	200	200	
405305	VEHICLE INSURANCE	2,725	2,964	2,879	2,900	3,000	3,000	3,000	3,000	Vehicle Insurance	2,900	2,900	2,900	2,900	
405410	LEASE/RENT	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	Owens Well Rental	1,800	1,800	1,800	1,800	
405540	CONVENTION AND EDUCATION	100	808	0	1,500	1,500	1,500	1,500	1,500	Training and Continuing Education Courses required by state to retain and obtain DPOR licensing \$500 x 3 employees	1,500	1,500	1,500	1,500	
405711	PURCHASE OF SERVICES	2,953	5,497	2,225	4,000	4,000	4,000	4,000	4,000	Mo-Johns, Schneider Lab Inc, Scotts Backhoe, Hydro Tap Service.	4,000	4,000	4,000	4,000	
405810	DUES OR ASSOCIATION MEMBERSHIP	0	0	0	700	700	700	700	700	Membership Dues AWWA, VRWA	700	700	700	700	
406001	OFFICE SUPPLIES	115	42	215	1,000	1,000	1,600	1,600	1,000	EW Thomas, Source 4, Quill, Fayes Office Supply	1,600	1,600	1,600	1,600	
									600	(additional FUSD office workload)					
406003	AGRICULTURAL SUPPLIES	13,572	16,189	13,114	16,000	16,000	16,000	16,000	16,000	Water Treatment Chemicals (Univar, USA Blue Book, E.W. Thomas, Control Equipment)	16,000	16,000	16,000	16,000	

APPENDICE



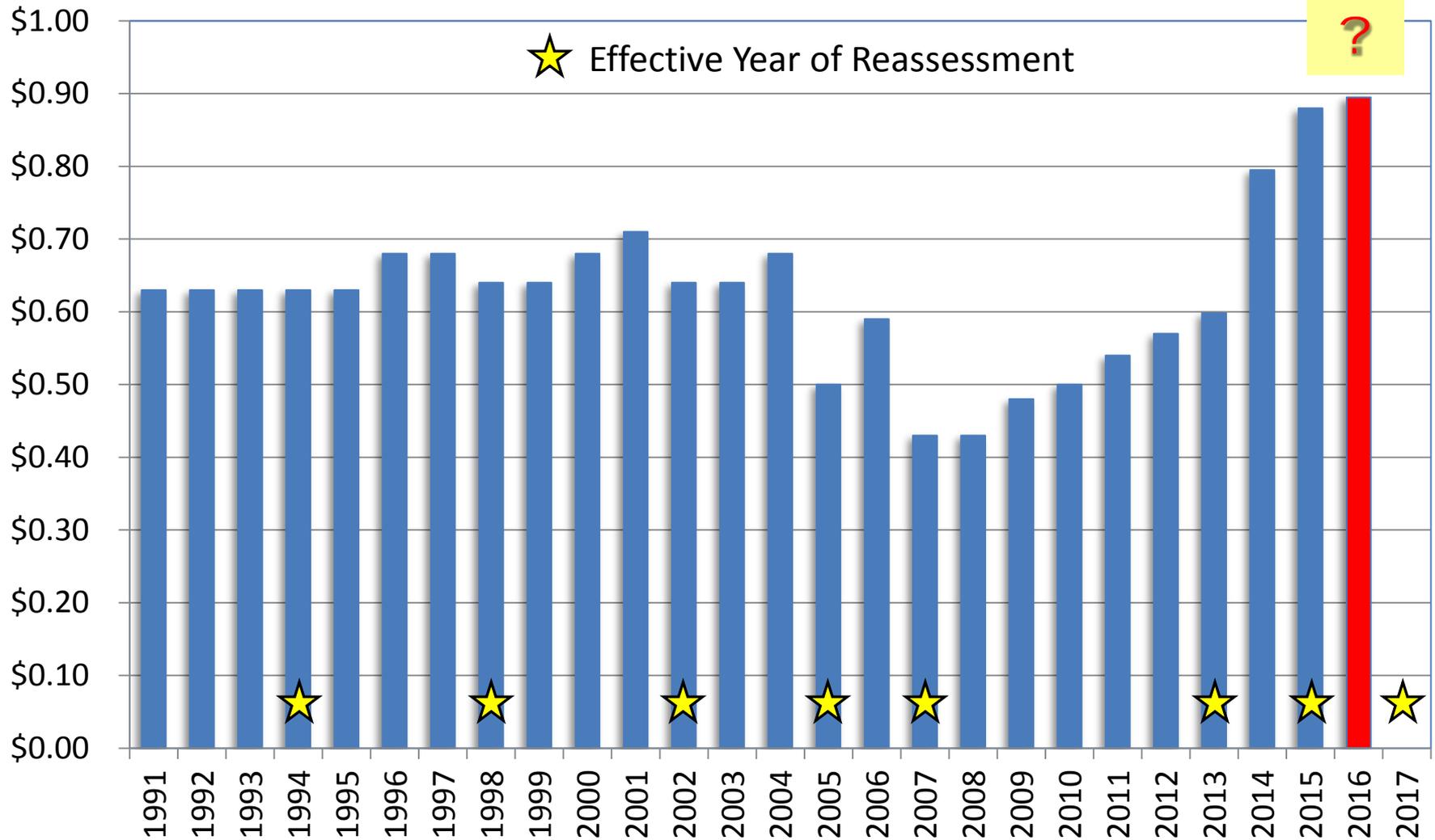
Fluvanna County Financial Information

- **Real Estate Tax Rates**
- **Tax Rate Comparisons**
- **Debt Summary**
- **Budget Totals**
- **Fund Balance Projection**
- **Tax Rate Charts**

January 30, 2015



Real Estate Tax Rates over 25 Years





Real Estate Tax Rate Comparison

COUNTY/CITY	FY10	FY11	FY12	FY13	FY14	FY15	FY16 Proposed
Albemarle	0.742	0.742	0.742	0.762	0.766	0.799	?
Buckingham	0.44	0.44	0.44	0.44	0.44	0.50	?
Charlottesville	0.95	0.95	0.95	0.95	0.95	0.95	?
Cumberland	0.59	0.7	0.68	0.68	0.68	0.74	?
Fluvanna	0.50	0.54	0.57	0.5981	0.795	0.88	0.895
Goochland	0.53	0.53	0.53	0.53	0.53	0.53	?
Greene	0.69	0.69	0.69	0.69	0.69	0.72	?
Louisa	0.62	0.62	0.62	0.65	0.65	0.68	?
Nelson	0.55	0.55	0.55	0.60	0.60	0.72	?
Average	0.62	0.64	0.64	0.66	0.68	0.72	
Average (Less Cville and Buck.)	0.60	0.62	0.63	0.64	0.67	0.72	

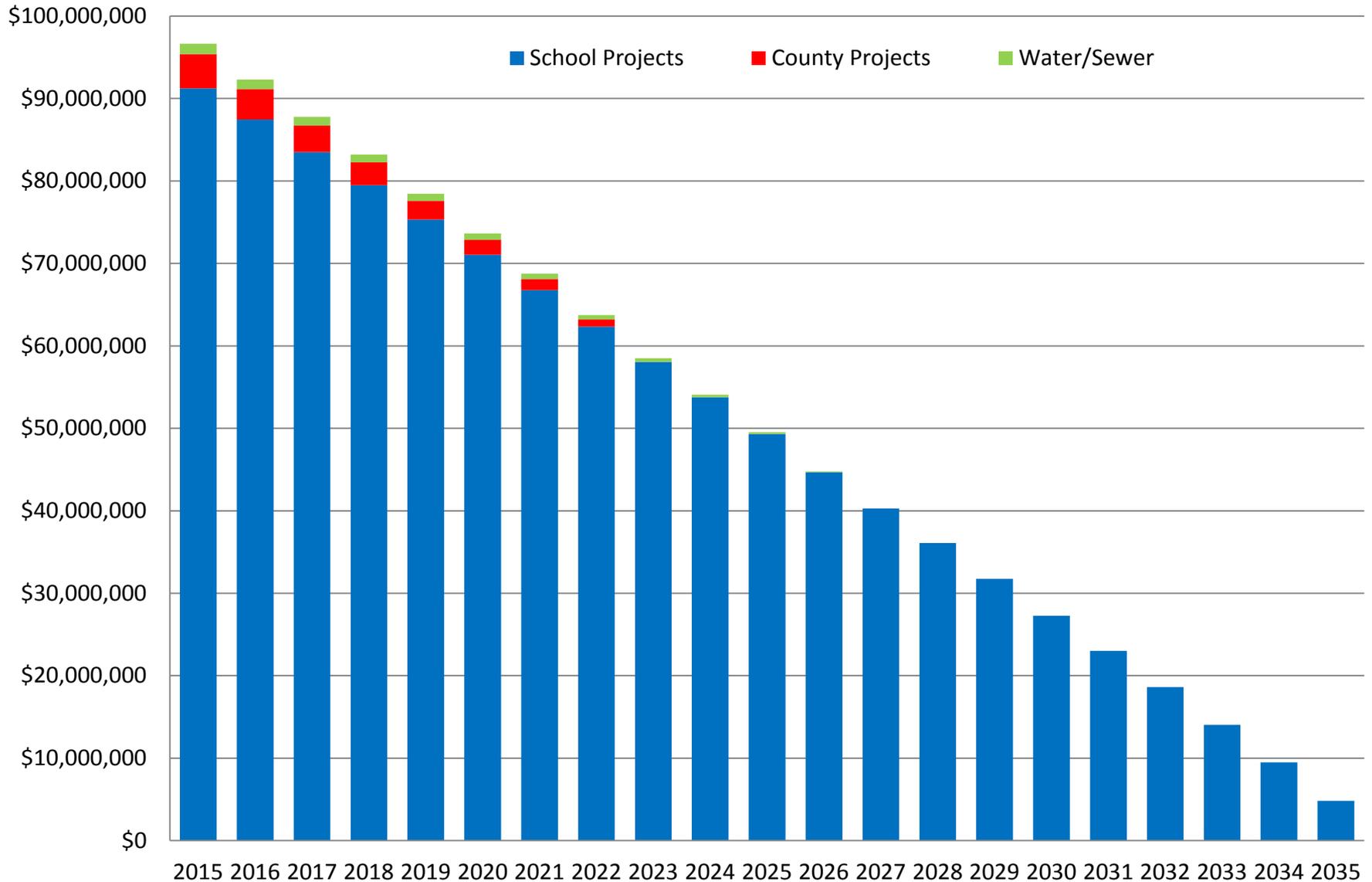


Personal Property Tax Rate Comparison

COUNTY/CITY	FY10	FY11	FY12	FY13	FY14	FY15	FY16 Proposed
Albemarle	4.28	4.28	4.28	4.28	4.28	4.28	?
Buckingham	4.05	4.05	4.05	4.05	4.05	4.05	?
Charlottesville	4.20	4.20	4.20	4.20	4.20	4.20	?
Cumberland	4.40	4.50	4.50	4.50	4.50	4.50	?
Fluvanna	3.85	3.85	4.15	4.15	4.15	4.15	\$4.15
Goochland	4.00	4.00	4.00	4.00	4.00	4.00	?
Greene	5.00	5.00	5.00	5.00	5.00	5.00	?
Louisa	1.90	1.90	1.90	1.90	1.90	1.90	?
Nelson	2.95	2.95	2.95	2.95	2.95	3.45	?
Average	3.85	3.86	3.89	3.89	3.89	3.95	

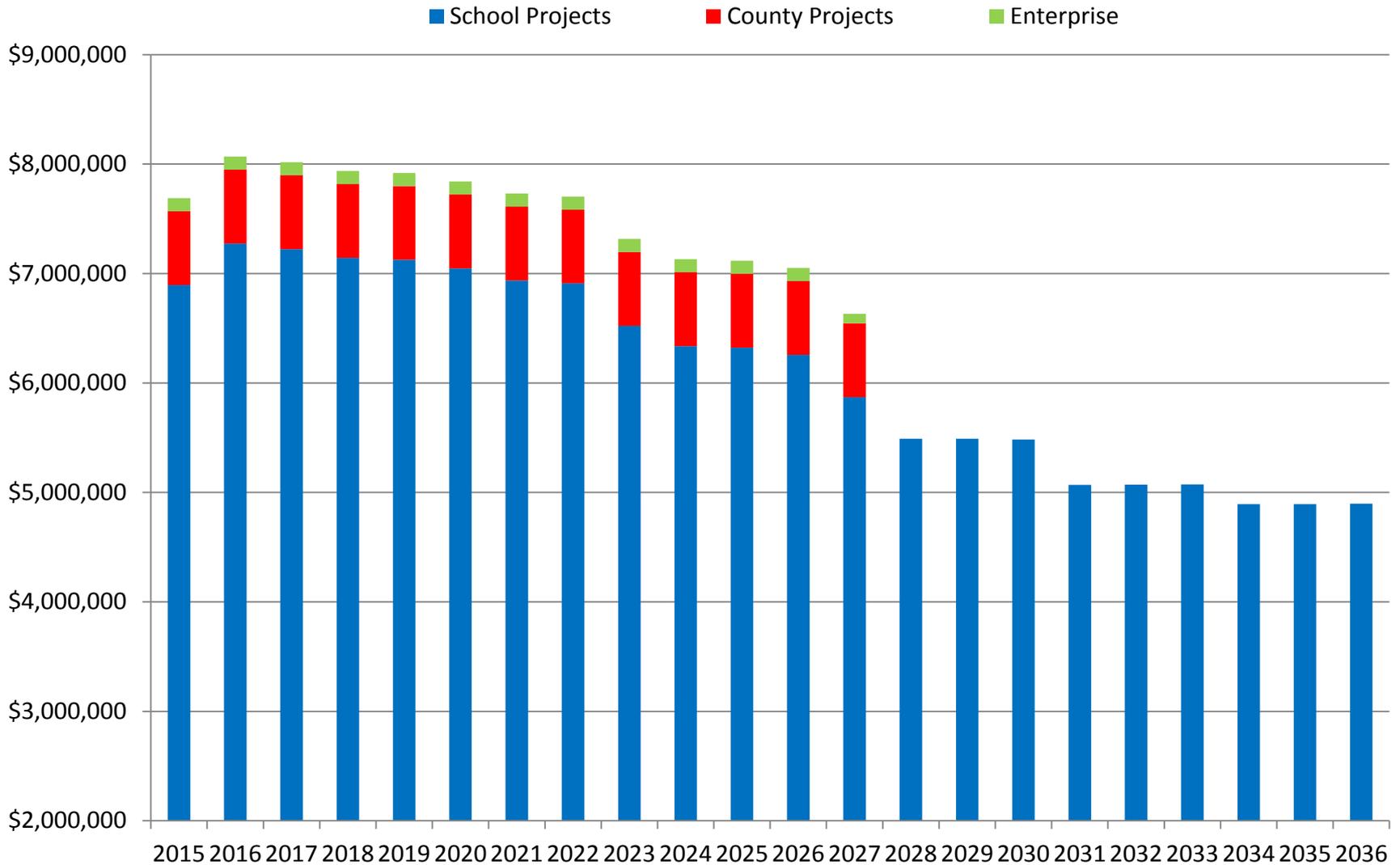


Fluvanna County Total Debt



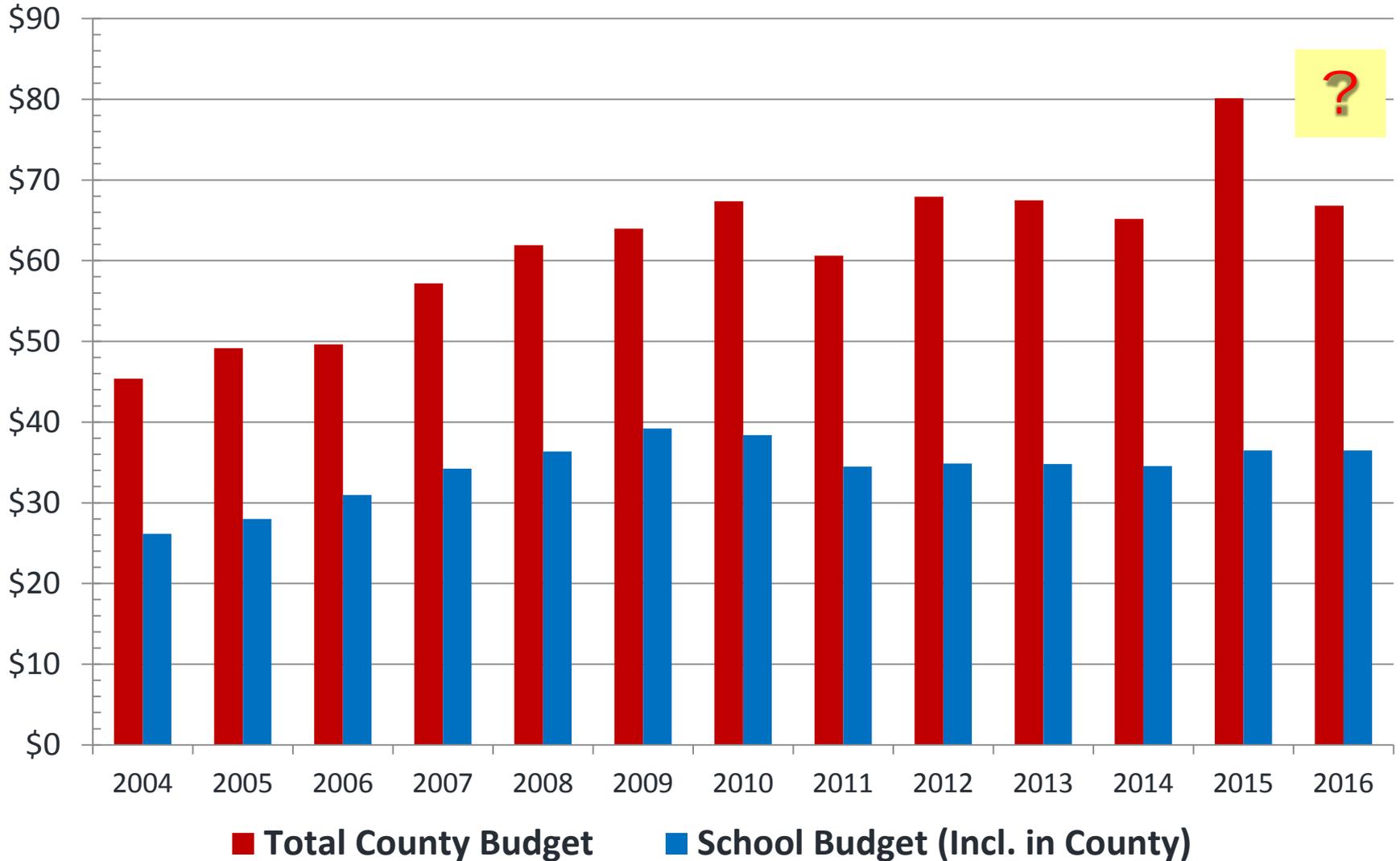


Annual Debt Service



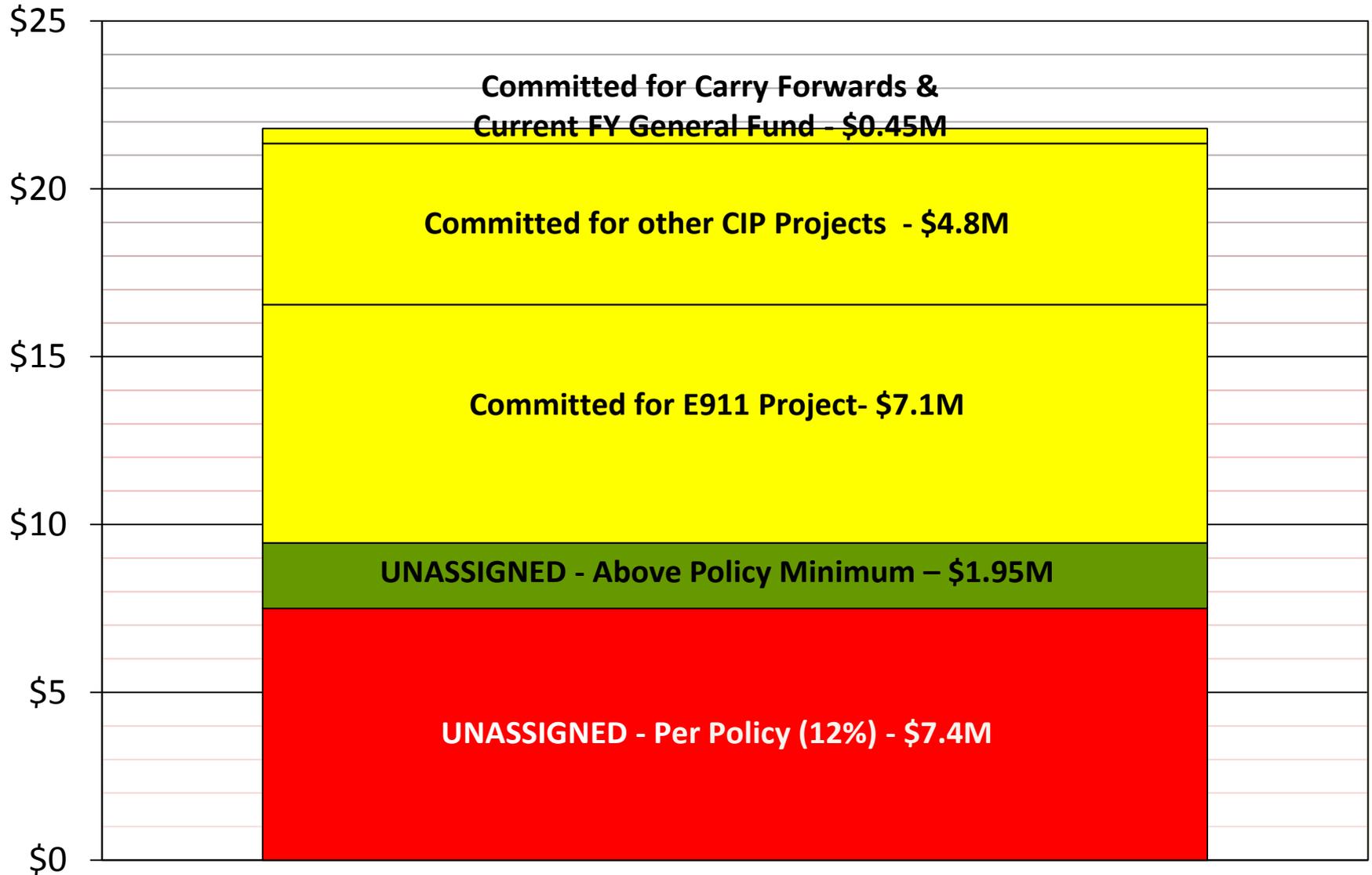


Operating Budget and CIP (Millions)





Fund Balance (in Millions)



As of December 31, 2014



Impact on Household for each Penny of Real Estate Tax Increase

Tax Rate	Home Assessed at: \$75,000			Home Assessed at: \$100,000			Home Assessed at: \$150,000			Home Assessed at: \$200,000			Home Assessed at: \$250,000			Home Assessed at: \$300,000		
	Annual Total	Annual Change	Monthly Change	Annual Total	Annual Change	Monthly Change	Annual Total	Annual Change	Monthly Change	Annual Total	Annual Change	Monthly Change	Annual Total	Annual Change	Monthly Change	Annual Total	Annual Change	Monthly Change
0.750	\$563	(\$98)	(\$8.13)	\$750	(\$130)	(\$10.83)	\$1,125	(\$195)	(\$16.25)	\$1,500	(\$260)	(\$21.67)	\$1,875	(\$325)	(\$27.08)	\$2,250	(\$390)	(\$32.50)
0.760	\$570	(\$90)	(\$7.50)	\$760	(\$120)	(\$10.00)	\$1,140	(\$180)	(\$15.00)	\$1,520	(\$240)	(\$20.00)	\$1,900	(\$300)	(\$25.00)	\$2,280	(\$360)	(\$30.00)
0.770	\$578	(\$83)	(\$6.88)	\$770	(\$110)	(\$9.17)	\$1,155	(\$165)	(\$13.75)	\$1,540	(\$220)	(\$18.33)	\$1,925	(\$275)	(\$22.92)	\$2,310	(\$330)	(\$27.50)
0.780	\$585	(\$75)	(\$6.25)	\$780	(\$100)	(\$8.33)	\$1,170	(\$150)	(\$12.50)	\$1,560	(\$200)	(\$16.67)	\$1,950	(\$250)	(\$20.83)	\$2,340	(\$300)	(\$25.00)
0.790	\$593	(\$68)	(\$5.63)	\$790	(\$90)	(\$7.50)	\$1,185	(\$135)	(\$11.25)	\$1,580	(\$180)	(\$15.00)	\$1,975	(\$225)	(\$18.75)	\$2,370	(\$270)	(\$22.50)
0.800	\$600	(\$60)	(\$5.00)	\$800	(\$80)	(\$6.67)	\$1,200	(\$120)	(\$10.00)	\$1,600	(\$160)	(\$13.33)	\$2,000	(\$200)	(\$16.67)	\$2,400	(\$240)	(\$20.00)
0.810	\$608	(\$53)	(\$4.38)	\$810	(\$70)	(\$5.83)	\$1,215	(\$105)	(\$8.75)	\$1,620	(\$140)	(\$11.67)	\$2,025	(\$175)	(\$14.58)	\$2,430	(\$210)	(\$17.50)
0.820	\$615	(\$45)	(\$3.75)	\$820	(\$60)	(\$5.00)	\$1,230	(\$90)	(\$7.50)	\$1,640	(\$120)	(\$10.00)	\$2,050	(\$150)	(\$12.50)	\$2,460	(\$180)	(\$15.00)
0.830	\$623	(\$38)	(\$3.13)	\$830	(\$50)	(\$4.17)	\$1,245	(\$75)	(\$6.25)	\$1,660	(\$100)	(\$8.33)	\$2,075	(\$125)	(\$10.42)	\$2,490	(\$150)	(\$12.50)
0.840	\$630	(\$30)	(\$2.50)	\$840	(\$40)	(\$3.33)	\$1,260	(\$60)	(\$5.00)	\$1,680	(\$80)	(\$6.67)	\$2,100	(\$100)	(\$8.33)	\$2,520	(\$120)	(\$10.00)
0.850	\$638	(\$23)	(\$1.88)	\$850	(\$30)	(\$2.50)	\$1,275	(\$45)	(\$3.75)	\$1,700	(\$60)	(\$5.00)	\$2,125	(\$75)	(\$6.25)	\$2,550	(\$90)	(\$7.50)
0.860	\$645	(\$15)	(\$1.25)	\$860	(\$20)	(\$1.67)	\$1,290	(\$30)	(\$2.50)	\$1,720	(\$40)	(\$3.33)	\$2,150	(\$50)	(\$4.17)	\$2,580	(\$60)	(\$5.00)
0.870	\$653	(\$8)	(\$0.63)	\$870	(\$10)	(\$0.83)	\$1,305	(\$15)	(\$1.25)	\$1,740	(\$20)	(\$1.67)	\$2,175	(\$25)	(\$2.08)	\$2,610	(\$30)	(\$2.50)
0.880	\$660	\$0	\$0.00	\$880	\$0	\$0.00	\$1,320	\$0	\$0.00	\$1,760	\$0	\$0.00	\$2,200	\$0	\$0.00	\$2,640	\$0	\$0.00
0.890	\$668	\$8	\$0.63	\$890	\$10	\$0.83	\$1,335	\$15	\$1.25	\$1,780	\$20	\$1.67	\$2,225	\$25	\$2.08	\$2,670	\$30	\$2.50
0.900	\$675	\$15	\$1.25	\$900	\$20	\$1.67	\$1,350	\$30	\$2.50	\$1,800	\$40	\$3.33	\$2,250	\$50	\$4.17	\$2,700	\$60	\$5.00
0.910	\$683	\$23	\$1.88	\$910	\$30	\$2.50	\$1,365	\$45	\$3.75	\$1,820	\$60	\$5.00	\$2,275	\$75	\$6.25	\$2,730	\$90	\$7.50
0.920	\$690	\$30	\$2.50	\$920	\$40	\$3.33	\$1,380	\$60	\$5.00	\$1,840	\$80	\$6.67	\$2,300	\$100	\$8.33	\$2,760	\$120	\$10.00
0.930	\$698	\$38	\$3.13	\$930	\$50	\$4.17	\$1,395	\$75	\$6.25	\$1,860	\$100	\$8.33	\$2,325	\$125	\$10.42	\$2,790	\$150	\$12.50
0.940	\$705	\$45	\$3.75	\$940	\$60	\$5.00	\$1,410	\$90	\$7.50	\$1,880	\$120	\$10.00	\$2,350	\$150	\$12.50	\$2,820	\$180	\$15.00
0.950	\$713	\$53	\$4.38	\$950	\$70	\$5.83	\$1,425	\$105	\$8.75	\$1,900	\$140	\$11.67	\$2,375	\$175	\$14.58	\$2,850	\$210	\$17.50
0.960	\$720	\$60	\$5.00	\$960	\$80	\$6.67	\$1,440	\$120	\$10.00	\$1,920	\$160	\$13.33	\$2,400	\$200	\$16.67	\$2,880	\$240	\$20.00
0.970	\$728	\$68	\$5.63	\$970	\$90	\$7.50	\$1,455	\$135	\$11.25	\$1,940	\$180	\$15.00	\$2,425	\$225	\$18.75	\$2,910	\$270	\$22.50
0.980	\$735	\$75	\$6.25	\$980	\$100	\$8.33	\$1,470	\$150	\$12.50	\$1,960	\$200	\$16.67	\$2,450	\$250	\$20.83	\$2,940	\$300	\$25.00
0.990	\$743	\$83	\$6.88	\$990	\$110	\$9.17	\$1,485	\$165	\$13.75	\$1,980	\$220	\$18.33	\$2,475	\$275	\$22.92	\$2,970	\$330	\$27.50
1.000	\$750	\$90	\$7.50	\$1,000	\$120	\$10.00	\$1,500	\$180	\$15.00	\$2,000	\$240	\$20.00	\$2,500	\$300	\$25.00	\$3,000	\$360	\$30.00



Impact on Household for each Nickel of Personal Property Tax Increase

Tax Rate	Pers Prop Valued at: \$10,000			Pers Prop Valued at: \$20,000			Pers Prop Valued at: \$30,000		
	Annual Total	Annual Change	Monthly Change	Annual Total	Annual Change	Monthly Change	Annual Total	Annual Change	Monthly Change
3.85	\$385	(\$30)	(\$2.50)	\$770	(\$60)	(\$5.00)	\$1,155	(\$90)	(\$7.50)
3.90	\$390	(\$25)	(\$2.08)	\$780	(\$50)	(\$4.17)	\$1,170	(\$75)	(\$6.25)
3.95	\$395	(\$20)	(\$1.67)	\$790	(\$40)	(\$3.33)	\$1,185	(\$60)	(\$5.00)
4.00	\$400	(\$15)	(\$1.25)	\$800	(\$30)	(\$2.50)	\$1,200	(\$45)	(\$3.75)
4.05	\$405	(\$10)	(\$0.83)	\$810	(\$20)	(\$1.67)	\$1,215	(\$30)	(\$2.50)
4.10	\$410	(\$5)	(\$0.42)	\$820	(\$10)	(\$0.83)	\$1,230	(\$15)	(\$1.25)
4.15	\$415	\$0	\$0.00	\$830	\$0	\$0.00	\$1,245	\$0	\$0.00
4.20	\$420	\$5	\$0.42	\$840	\$10	\$0.83	\$1,260	\$15	\$1.25
4.25	\$425	\$10	\$0.83	\$850	\$20	\$1.67	\$1,275	\$30	\$2.50
4.30	\$430	\$15	\$1.25	\$860	\$30	\$2.50	\$1,290	\$45	\$3.75
4.35	\$435	\$20	\$1.67	\$870	\$40	\$3.33	\$1,305	\$60	\$5.00
4.40	\$440	\$25	\$2.08	\$880	\$50	\$4.17	\$1,320	\$75	\$6.25
4.45	\$445	\$30	\$2.50	\$890	\$60	\$5.00	\$1,335	\$90	\$7.50
4.50	\$450	\$35	\$2.92	\$900	\$70	\$5.83	\$1,350	\$105	\$8.75
4.55	\$455	\$40	\$3.33	\$910	\$80	\$6.67	\$1,365	\$120	\$10.00
4.60	\$460	\$45	\$3.75	\$920	\$90	\$7.50	\$1,380	\$135	\$11.25
4.65	\$465	\$50	\$4.17	\$930	\$100	\$8.33	\$1,395	\$150	\$12.50
4.70	\$470	\$55	\$4.58	\$940	\$110	\$9.17	\$1,410	\$165	\$13.75
4.75	\$475	\$60	\$5.00	\$950	\$120	\$10.00	\$1,425	\$180	\$15.00
4.80	\$480	\$65	\$5.42	\$960	\$130	\$10.83	\$1,440	\$195	\$16.25
4.85	\$485	\$70	\$5.83	\$970	\$140	\$11.67	\$1,455	\$210	\$17.50
4.90	\$490	\$75	\$6.25	\$980	\$150	\$12.50	\$1,470	\$225	\$18.75