

FLUVANNA COUNTY PLANNING COMMISSION
REGULAR MEETING MINUTES
Circuit Court Room--Fluvanna County Courts Building
October 26, 2016
7:00 p.m.

MEMBERS PRESENT: Barry Bibb, Chairman
Lewis Johnson
Howard Lagomarsino
Donald Gaines
Tony O'Brien, Board of Supervisors Representative

ALSO PRESENT: Jason Stewart, Director Planning and Zoning
Brad Robinson, Senior Planner
James Newman, Planner

Absent: Fred Payne, County Attorney
Ed Zimmer, Vice Chairman
Stephanie Keuther, Planning Department Senior Support Assistant

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Bibb called the meeting to order at 6:00 p.m., followed by the Pledge of Allegiance and a Moment of Silence.

PLANNING DIRECTOR'S REPORT (Mr. Stewart)

Board of Supervisors Actions:

SUP 16:10 - VFW Telecom Tower motion to approve 5-0
SUP 16:09 - Coronal Development Solar Farm motion to approve 4-1
ZMP 16:05 Fluvanna Self Storage Rezoning motion was denied 3-2

Board of Zoning Appeals Actions:

BZA 16:02 – James O. Toms motion was denied 4-0-1

Approval of Minutes

Motion

Mr. Johnson made a motion to approve the minutes of September 28, 2016 Seconded by Mr. Gaines. The motion carried a vote of 4-0-1 Absent

Public Hearing

None

Unfinished Business: Discussion of CIP cont'd.

Mr. Wayne Stephens: Resumed speaking from the Planning Commission work session to the regular meeting session.

Mr. Tony O'Brien arrived at 7:04.

Mr. Wayne Stephens: Specified the need for potable water wells at Pleasant Grove.

Mr. Stewart: Specified that the Planning Commission does not have to rate Major Repair and Replacement (MRR) items.

Mr. Wayne Stephens: Discussed the items on the Major Repair Replacement items.

Mr. O'Brien: Approximately \$400,000 in MRR budget. Is that amount sufficient in a forward-planning manner?

Mr. Nichols: Some funds are only intended to be used in emergency or unforeseen instances.

Mr. O'Brien: When looking at the CIP list and MMR List, did anything stand out as needing to be taken out of the purview of the Planning Commission?

Mr. Bibb: Yes, many of these MRR items should not even have to be mentioned in the CIP.

Mr. Nichols: It would be great if most of these items were just part of regular departmental budgets.

Mr. Wayne Stephens: The Capital Reserve Maintenance fund is for unexpected items; MMR is for regularly scheduled maintenance or planned for maintenance.

Mr. O'Brien: The Capital Reserve Maintenance should be over \$20,000 limit; MMR should not be part of CIP review

Mr. Wayne Stephens: CIP and MRR items should be separate budgets.

Mr. O'Brien: Is MRR budgeted amount sufficient?

Mr. Nichols: No, but this is not the official submittal for county budget. The Board could move MRR items to the regular departmental budgets.

O'Brien: The Planning Commission should recommend that MRR items are not part of CIP review.

Mr. Wayne Stephens: Function instead of cost, within reason, should determine if an item is CIP or MRR worthy.

Mr. Bibb: Mr. Nichols, could you type up a document stating the possibility of differing CIP and MMR budget differences.

Mr. Nichols: Yes, Jason Stewart can give that to the PC.

Mr. Wayne Stephens: I am willing at any time to speak with planning commission members and answer any question you may have with the upcoming jobs.

Mr. Bibb: I commend Wayne Stephens and Public Works Dept. on his focus on maintenance before major issues arise.

Aaron Spitzer: Director of Parks and Recreation, Described, in general, the reasons for each item listed in the CIP. Items to include are existing projects for parks and recreation, and new projects to include Land use and community design, and parks and recreations.

Mr. Bibb: Is the electronic message board going into the existing brick frame? Will it be the same as the High School?

Aaron Spitzer: Yes. It will be similar. The sign has been pre wired.

Mr. Nichols: That sign will also be able to be rented out by groups for \$5 a day.

Mr. Bibb: Multi-generational center is always on the CIP.

Mr. Nichols: Item is part of Pleasant Grove Master Plan, but that plan has been ignored and we are awaiting direction from the BOS.

Aaron Spitzer: Continued to talk, in general, about items on the CIP budget.

Lt. Rensch: To discuss Courthouse Security Electronics Upgrade. Nichols believes this item shouldn't be a CIP item but should be a regular budget item.

Lt. Rensch: Fingerprinting ability needs to be at the Courthouse were currently having to transport and taking more risk in doing so.

Mr. Gaines: Possibility of streaming to Sheriff's office?

Lt. Rensch: Yes, but there are technical issues that come with that when streaming.

Mr. Bibb: All items have been covered.

Mr. Stewart: Holiday schedule for upcoming PC meeting will be Monday November 14, 2016

Mr. Nichols: In February, a joint budget work session for BOS and PC would be helpful.

Adjourn

Chairman Bibb adjourned the Planning Commission Work Session meeting of October 26, 2016 at 7:59p.m.

Minutes recorded by Stephanie Keuther

Barry A. Bibb, Chairman
Fluvanna County Planning Commission

Approved