

**Fluvanna County, Virginia**  
**Antenna Modification, Attachment, and Colocation Application Checklist**

Date and Time Received: \_\_\_\_\_ Received by: \_\_\_\_\_

Total review fee for County received: \$ \_\_\_\_\_  
(\$1,500)

Total review fee for consultant received: \$ \_\_\_\_\_  
(\$4,000; element replacements \$1,800)

Commercial Wireless Provider: \_\_\_\_\_

APPLICANT'S NAME: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address \_\_\_\_\_

WCF'S OWNER NAME (If different from applicant): \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address \_\_\_\_\_

PROPERTY OWNER'S NAME: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address \_\_\_\_\_

**FOR COLLOCATION OR ATTACHMENT ON COUNTY PROPERTY LESSOR/LICENSOR LEGAL/ATTORNEY CONTACT INFORMATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_ E-mail: \_\_\_\_\_

Antenna element replacement:	Yes [ ] No [ ]
Colocation on existing tower:	Yes [ ] No [ ]
Colocation on existing utility distribution pole:	Yes [ ] No [ ]
Concealed antenna attachment on water tank:	Yes [ ] No [ ]
Concealed antenna attachment on building:	Yes [ ] No [ ]
Non-concealed colocation/antenna attachment:	Yes [ ] No [ ]
Modification/replacement of existing antennas:	Yes [ ] No [ ]

**FACILITY INFORMATION:**

Site Address: \_\_\_\_\_

Latitude (NAD83): \_\_\_\_\_ Longitude (NAD83): \_\_\_\_\_

Ground Elevation (AMSL) (ft): \_\_\_\_\_ Total Height of Structure: (AGL) (ft) \_\_\_\_\_

RAD Center (ft): \_\_\_\_\_

TAX Parcel Identification Number: \_\_\_\_\_

Present Zoning of Property: \_\_\_\_\_

Land Use and Description of Property: \_\_\_\_\_

FCC Antenna Structure Registration Number (ASR) (if applicable): \_\_\_\_\_

# Fluvanna County, Virginia

## Antenna Modification, Attachment, and Colocation Application Checklist

The following must be enclosed with this application:

1. A statement (electronic preferable) from a qualified individual on applicant letterhead that the applicant will comply with all FCC rules regarding human exposure to RF energy, along with the individual's qualifications.
2. A statement (electronic preferable) from the applicant that the applicant will comply with all applicable FCC rules regarding radio-frequency interference.
3. Complete plans of the proposed facility addressing the items in the table below and County building codes.
4. Development standards in the table below are abbreviated in description. See the County's Ordinance for a complete description of what is required for submittal.

Please Note: Supplemental information may be requested for purposes of clarity or confirmation.

Development Standards that must be addressed with this application	Antenna element replacement	Concealed colocation or attachment on TASF	Non-concealed colocation or combined on existing TASF	Modification to existing colocation antenna array	Non-concealed colocation or attachment on existing utility pole
• Contact Planning for submittal requirements/fee/process/dates	✓	✓	✓	✓	✓
• Affidavit by RF engineer indicating compliance with siting alternative hierarchy	✓	✓	✓	✓	✓
• Two sets of signed & sealed site plans	✓	✓	✓	✓	✓
• Identification card or tax bill showing ownership of property	✓	✓	✓	✓	✓
• Proof of applicants authorization	✓	✓	✓	✓	✓
• Color map of designated search ring	✓	✓	✓	✓	✓
• Site plan/survey	✓	✓	✓	✓	✓
• Structural analysis by VA PE	✓	✓	✓	✓	✓
• Written statement giving reason for antenna replacement	✓				
• Description of proposed antenna replacement including antenna element design, type and manufactures model number of the existing and proposed antenna	✓				
Site plan/survey shall include:					
• Location of added antenna		✓	✓	✓	✓
• Size, number, location of feed lines	✓	✓	✓	✓	✓
• Ground equipment identified by owner, type and size		✓	✓	✓	✓
• Description of method of attaching equipment		✓	✓	✓	✓
• Dimensions of antenna on tower		✓	✓	✓	✓
• Setbacks of all equipment		✓	✓	✓	✓
• Method of concealment techniques for antenna		✓			
• If required, photo-simulated post construction renderings of proposed concealed equipment on existing concealed structure; or on existing building or water tank		✓			
• Method of concealment techniques for antenna, feed lines, ground equipment		✓			
• Fencing type and location		✓	✓	✓	✓
• Landscape/buffer plan		✓	✓	✓	✓