

## Minutes of the 2 December 2016 Electoral Board Meeting

The meeting was called to order by the Chairman of the Electoral Board, Catherine Hobbs. Present were: Catherine Hobbs, Patricia Hastings, Vice Chair, Dan Graff, Secretary of the Electoral Board and Joyce Pace, Registrar.

Catherine Hobbs made a motion to approve the 28 October minutes, Patricia Hastings seconded the motion, and all voted Aye. The motion was approved.

Catherine Hobbs made a motion to approve the Minutes from the Canvass of the November 7 election, Patricia Hastings seconded the motion, and all voted Aye. The motion was approved.

The EB reviewed the Fluvanna Review letter.

The budget for the coming year was reviewed.

Planning for the January Special Election was carried out:

- Chiefs' training date January 7th
- Scheduling OEs, number needed Five OEs plus leadership
- Canvass/Provisional Meeting dates Determined by State as 1/11-12 and 1/17
- Inclement weather plan - TBD
- Coordinating with other county departments: Public Works, Sheriff's Department – Inclement Weather Plan
- Equipment Delivery - PH on 1/9
- Highway Department Inclement weather plan – DG
- L&A Testing date – TBD
- Number of ballots – 40%

Old Business – We agreed to look into the use of Fire Department Buildings

New Business – Budget

Patricia Hastings motioned that we adjourn the meeting, Catherine Hobbs seconded the motion, and all voted Aye.

The meeting was adjourned.