



## FLUVANNA COUNTY BOARD OF SUPERVISORS

### REGULAR MEETING AGENDA

Circuit Courtroom, Fluvanna Courts Building

October 5, 2016, at 4:00 pm

#### TAB AGENDA ITEMS

#### 1 – CALL TO ORDER, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE

#### 2 – ADOPTION OF AGENDA

#### 3 – COUNTY ADMINISTRATOR'S REPORT

#### 4 – BOARD OF SUPERVISORS' UPDATES

#### 5 – PUBLIC COMMENTS #1 (5 minutes each)

#### 6 – PUBLIC HEARING

None.

#### 7 – ACTION MATTERS

- Mc Determination of Violation of County Code Chapter 10 ( Garbage, Refuse, and Waste)—Jason Stewart, Planning and Zoning Administrator
- N Update of Treasurer's Office Position Descriptions—Gail Parrish, Human Resources Manager
- O Position Description Change for Children Services Act (CSA) Position—Gail Parrish, Human Resources Manager
- P Clerk to the Board Position Upgrade - Gail Parrish, Human Resources Manager
- Q FY17 Pay Band and Schematic Update - Gail Parrish, Human Resources Manager
- R Deed of Gift from Fluvanna Rescue Squad – 90 Rescue Ln, Palmyra VA 22963—Eric Dahl, Deputy County Administrator / Finance Director

#### 8 – PRESENTATIONS (normally not to exceed 10 minutes each)

None.

#### 9 – CONSENT AGENDA

- S Minutes of September 21, 2016 Board of Supervisors Meeting—Kelly Belanger Harris, Clerk to the Board
- T FY17 FCPS Security Equipment Grant Supplemental Appropriation-Ed Breslauer, FCPS Finance Director
- U Approval of Open Space Contract for Mayfair Farm, Inc.—Andrew M. Sheridan, Commissioner of the Revenue
- V Approval of Open Space Contract for Minnie M. McGehee—Andrew M. Sheridan, Commissioner of the Revenue
- W Approval of Open Space Contract for Valentine Associates, LLC—Andrew M. Sheridan, Commissioner of the Revenue
- XYZ Approval of Open Space Renewal Contract for Samuel R. & DeNae D. Babbitt—Andrew M. Sheridan, Commissioner of the Revenue
- A Approval of Open Space Contract for Carl E. Beuchert, III & Catherine M. Alessi—Andrew M. Sheridan, Commissioner of the Revenue

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- B Approval of Open Space Contract for Roy Howard & Constance Haislip—Andrew M. Sheridan, Commissioner of the Revenue
- C Approval of Open Space Contract for Kenneth B. & Linda S. Handy—Andrew M. Sheridan, Commissioner of the Revenue
- D Approval of Open Space Contract for Ernest J. & Carolyn H. Marrs—Andrew M. Sheridan, Commissioner of the Revenue

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**10 – UNFINISHED BUSINESS**

TBD

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**11 – NEW BUSINESS**

TBD

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

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**13 – CLOSED MEETING**

TBD

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**14 – ADJOURN**

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cn=Steven M. Nichols, o=Fluvanna  
County, ou=County Administrator,  
email=snichols@fluvannacounty.org,  
c=US  
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County Administrator Review

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request. TTY access number is 711 to make arrangements.  
For Persons with Disabilities – If you have special needs, please contact the County Administrator's Office at 591-1910.*

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## PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

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## ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

## PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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