

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
December 7, 2016
Regular Meeting 4:00pm**

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair
Mozell Booker, Fork Union District, Vice Chair
Patricia Eager, Palmyra District
Tony O'Brien, Rivanna District (*Arrived at 4:01pm*)
Donald W. Weaver, Cunningham District

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk to the Board of Supervisors

CALL TO ORDER
At 4:00pm Chair Sheridan, called the Regular Meeting of December 7, 2016.
After calling the meeting to order, Chair Sheridan took a moment to recognize the 75th Anniversary of the Bombing of Pearl Harbor.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

ADOPTION OF AGENDA
MOTION
Mrs. Booker moved to accept the Agenda, for the December 7, 2016 Regular Meeting of the Board of Supervisors, noting that Item N: *Temporary Staff Stipend for Additional Duties – Grandstaff*, was pulled from the Agenda before the meeting began. Mr. Weaver seconded and the Agenda was adopted by a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

COUNTY ADMINISTRATOR'S REPORT
Mr. Nichols reported on the following topics:

- Staff Stars and Community Efforts
 - New County Staff Member: Anayanci (Nancy) Frazier, Deputy Circuit Court Clerk, Started on Monday, Nov 28th
- FCPR Holiday Celebration
 - Pleasant Grove Open House and Tree Lighting (Dec 2):~60 guests (40 kids), Crafts, hot chocolate/coffee, light refreshments; Holiday Performances at Carysbrook Performing Arts Center (Dec 3): ~50 kids received free photos with Santa Thanks to Fluvanna Sports Photography, Performances by Empowered Players and Brushwood School of Dance, Over 200 spectators for this event, 30 Bags of Canned Goods/Nonperishable Food donated to MACAA
- Walkway repairs completed at Courthouse
- Spotlight on Business: BBQ Connection, John and Theresa Atkins, 2788 James Madison Highway Bremo Bluff, VA, 23022.
- Dominion's Coal Ash Closure Plan: Bremo Power Station
 - Original Plan: Remove ash from West Pond (Clean Close), Cap East and North Ponds
 - New Plan: Remove ash from West and East Ponds (Clean Close), Cap North Pond
- Announcements and Updates
 - Special Election January 10, 2017: 22nd Senate District, Due to Senator Garrett's resignation
 - Today is the 75th Anniversary of the Japanese Attack on Pearl Harbor: Remember our Pearl Harbor and other World War II veterans
- Next BOS Meetings:
 - TUE, Dec 20 7:00 PM Regular Meeting Courtroom
 - Wed, Jan 4 4:00 PM Organizational and Regular Meeting Courtroom
 - Wed, Jan 18 7:00 PM Regular Meeting Courtroom

BOARD OF SUPERVISORS UPDATES

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| Sheridan | Fluvanna Sheriff's/Historical Society Gathering, Eagle Scout Honor Court. |
| Booker | Partnership for Aging, Affordable Senior Housing Workgroup Meeting. |
| Eager | Columbia and Cunningham Schools Tour, TJPDC Legislative Forum, Governor's Infrastructure/ Virginia Resources Conference. |
| O'Brien | TJPDC, Fluvanna Sheriff's/Historical Society Gathering, Democratic Caucus. |
| Weaver | Columbia and Cunningham Schools Tour, Lake Monticello Fire and Rescue Annual Awards Dinner, Public Safety Community Forum. |

PUBLIC COMMENTS #1
At 4:17pm Chair Sheridan opened the first round of Public Comments.
Marta Keane, CEO JABA, spoke briefly about highlights of JABA's year. Ms. Keane noted that a new Options Counselor has been hired; Mike Suggs will serve Fluvanna County. In addition, the Kents Store Active Adult Store is eyeing a venue change, with announcements to come.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:25pm.

PUBLIC HEARING

None.

ACTION MATTERS

Revision to the Board of Supervisors 2016 Regular Meeting Calendar—Steve Nichols, County Administrator, requested that the December 21, 2016 Regular Meeting be changed to Tuesday, December 20, 2016, to accommodate holiday travel schedules.

MOTION

Mrs. Eager moved to ratify a revision of the 2016 Board of Supervisors' Regular Meeting Calendar moving the second December meeting from December 21 to December 20, 2016. Mr. O'Brien seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Final Design for Zion Crossroads Water & Sewer System Design—Cyndi Toler, Purchasing Officer, brought forward a request to approve the final design for the Zion Crossroads Water and Sewer System Design. An additional \$47,870 Supplemental Appropriation from Fund Balance is being requested to complete this task; Ms. Toler noted that this will increase cash funding of the budget to \$652,870, to fund the project to Final Design completion. Once Final Design is completed and approved by the Board, additional tasks will be presented to begin Bidding Services and then Construction Administration. Mr. Weaver noted that the increase puts additional burdens on the taxpayer.

MOTION

Mrs. Eager moved to approve a supplemental appropriation for \$47,870 from Unassigned Fund Balance to the Zion Crossroads Water and Sewer System project budget with the funds necessary to complete the Final Design phase of the project.

Following the motion, Mr. Weaver inquired about signing the contract using electronic signatures. Mr. Payne noted that this allows for documents to be shared electronically, and complies with the statutory form.

Mr. O'Brien offered second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

AND

Mrs. Eager moved to approve Task Order #9 between Fluvanna County and Dewberry Engineers Inc. to complete the Final Design for the Zion Crossroads Water & Sewer System totaling \$47,870.00, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Deer Hunt for Handicapped Hunters at Pleasant Grove—Fred Payne, County Attorney, presented a request once again hold a deer hunt, managed by Wheelin' Sportsmen, in Pleasant Grove. The hunt will be scheduled between December 30, 2016 and January 6, 2017.

MOTION

Mrs. Eager moved to authorize the sheriff to conduct a deer hunt at Pleasant Grove for the purpose of controlling deer numbers, such hunt to be managed by Wheelin' Sportsmen, a non-profit organization providing outdoor recreation opportunities for handicapped hunters. Mr. Weaver seconded. The motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

PRESENTATIONS

Realignment of Meeting Dates—Steven M. Nichols, County Administrator, presented options to realign county meetings. Changes to the meeting day of the Planning Commission, and to the approved Budget Calendar: Each of these changes is aimed at better serving citizens, streamlining the planning and zoning application process, and adjusting the Budget Calendar to allow more time for discussion and citizen input. In this proposal, the Planning Commission would meet on the 2nd Wednesday of each month, and the School Board would meet on the 4th Wednesday of each month. Mr. Nichols noted that this proposal is dependent on the Board's approval and the support and approval of the School Board.

Budget Calendar: a change to the approved Budget Calendar that places two Public Hearings on April 5: Public Hearing for FY18 Budget & Calendar Year 2017 Tax Rate. The Public Hearing for the 2017 Tax Year was previously scheduled for April 12, 2017. Discussion was favorable with Board direction to present the options to the Planning Commission and School Board.

CONSENT AGENDA

The following items were discussed before approval:

Tab G: Minutes of the November 16, 2016: Mr. Weaver noted a discrepancy in the vote count. A correction was approved.

Tab I: Approval of Open Space Contract for Bobby and Mildred Shumake and Leslie D. Benson: Mr. O'Brien noted that this application for Open Space designation brings this property into compliance with land use requirements.

The following items were approved under the Consent Agenda for December 7, 2016:

Minutes of the November 2, 2016 Board of Supervisors Meeting—Kelly Belanger Harris, Clerk to the Board

Minutes of the November 16, 2016 Board of Supervisors Meeting—Kelly Belanger Harris, Clerk to the Board

Approval of Open Space Contract for Matthew P. Gooch—Andrew M. Sheridan, Commissioner of the Revenue

Approval of Open Space Contract for Bobby and Mildred Shumake and Leslie D. Benson—Andrew M. Sheridan, Commissioner of the Revenue
Roof Replacement – Fluvanna County Social Services Building—Cyndi Toler, Purchasing Officer
FY17 FCPS Supplement Appropriation – Insurance Claims— Ed Breslauer, FCPS Director of Finance
FY17 FCPS I3 Grant Supplemental Appropriation— Ed Breslauer, FCPS Director of Finance
Temporary Staff Stipend for Additional Duties – Helfrich—Jason Smith, Director of Community and Economic Development
Temporary Staff Stipend for Additional Duties – Vaughan—Jason Smith, Director of Community and Economic Development

MOTION
Mrs. Booker moved to approve the items on the Consent Agenda for December 7, 2016. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

UNFINISHED BUSINESS
Mrs. Booker noted that the Strategic Updates in the packet is not up-to-date. Mr. Nichols noted that an update brief will be coming in January 2017.
Mrs. Eager updated the Board on the requirements to place “Children at Play” signs; local governments are now required to fund and place signs with a VDOT permit. Mrs. Eager also inquired about the status of taxing solar farms. Mr. Nichols reported that the current understanding is that equipment and business personal property are exempted from taxation, while the land itself is not exempt.
Mr. Sheridan asked for an update on the Columbia Task Force and Columbia status update—Mr. Nichols indicated that as soon as offers are accepted, a move to reactivate the Task Force will be made.
Mr. O’Brien asked if there is a separate utilities tax that solar farms might be subject: the best reading of State code is that solar farms are exempt from that tax. Mr. O’Brien also asked for an update on the Business Personal Property Tax; Mr. Nichols indicated that he will be meeting with the Commissioner of the Revenue and will provide an update in the near future.

NEW BUSINESS
None.

PUBLIC COMMENTS #2
At 5:24pm Chair Sheridan opened the second round of Public Comments.
There being no one wishing to speak, Chair Sheridan closed the second round of public Comments at 5:24pm.

ADJOURN
MOTION:
At 5:25pm Mr. Weaver moved to adjourn the regular meeting of Wednesday, December 7, 2016. Mrs. Booker seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O’Brien, & Weaver. NAYS: None. ABSENT: None.

ATTEST: FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair