

**FLUVANNA COUNTY BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
Circuit Court Room  
February 22, 2017  
Work Session 7:00 pm**

**MEMBERS PRESENT:**

John M. (Mike) Sheridan, Columbia District, Chair  
Mozell Booker, Fork Union District, Vice Chair  
Patricia Eager, Palmyra District  
Tony O'Brien, Rivanna District  
Donald W. Weaver, Cunningham District

**ALSO PRESENT:**

Steven M. Nichols, County Administrator  
Fred Payne, County Attorney  
Eric Dahl, DCA/Finance Director  
Martin Brookhart, Management Analyst  
Kelly Belanger Harris, Clerk to the Board of Supervisors

**CALL TO ORDER WORK SESSION**

At 7:02 pm, Chair Sheridan called the Work Session Meeting of February 22, 2017 to order. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**PRESENTATIONS**

*Health Department* – Dr. Denise Bonds, Director, Thomas Jefferson Health District, provided an overview of services provided by the Health Department during the past year, and highlighted several statistics regarding these services.

*Library* – Cyndi Hoffman, Library Director, presented a request for the FY18 budget. Highlights included Funding and State Library Aid: The State Library requires us to have local operating expenditures of at least 50% of the median statewide local operating expenditures per capita Fluvanna has a Five-year plan in place with the State to achieve this level of funding by FY2020 (\$300,307) – or lose our State Aid. In 2010, Fluvanna was at \$7.77 per capita and the lowest funded per capita in the State of VA. As of 2015, Fluvanna is \$11.56 per capita – we are 84th out of 91 libraries. Total budget requested: \$355,317 (includes estimated \$71,600 in State Aid), Local Funding requested = \$283,717.

*Registrar/Electoral Board* – Catherine Hobbs, Chair, Electoral Board and Daniel Graff, Electoral Board Member, presented a budget request that was decreased from last year, citing fewer elections during this fiscal year.

*Department of Social Services* – Kim Mabe, Director, presented the FY18 Budget Request. Highlights included: distribution of Social Services spending, increasing caseload and subsequent need for maintaining full staffing, a request for cellphones to provide safety and communication for workers while in the field.

*Virginia Cooperative Extension* – Steven M. Nichols, County Administrator, in the absence of Mr. Thompson presented the Budget Request for FY18. There were no questions.

*Fire and Rescue Services* – Cheryl Elliott, Emergency Services Coordinator and John Lye, President, Fire and Rescue Association, presented the FY18 Budget for the Fire and Rescue Association. Ms. Elliott noted that the request differs from the Budget Proposal put for by the County Administrator, significantly in two areas: Convention & Education (EMT/Fire Training) and LM Fleet Replacement. FRA is requesting \$48,000 for training, (COAD Budget = \$11,000) and by reorganizing the process by which Lake Monticello fleet vehicles are maintained, increased the request for fleet replacement, owing to aging vehicles. Also of note, FRA will begin a robust recruitment drive in the coming months, and the request for training dollars would help retain volunteers.

**ACTION MATTERS**

*Appointment to the Broadband Access Taskforce*—Steven M. Nichols, County Administrator, presented the candidate for the Palmyra Representative of the Broadband Access Taskforce.

With no discussion,

**MOTION**

Mrs. Eager moved to appoint the following citizen representative to the Broadband Access Taskforce:

Palmyra District: Michael Lawson,

For a term to begin March 1, 2017 and to terminate no later than October 31, 2017. With a second by Mr. Weaver, the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver.

**BUDGET DISCUSSION**

*Health Insurance Option Update*—Steven M. Nichols, County Administrator, gave a brief presentation of Staff Benefits – Health Insurance options for FY18. Mr. Nichols briefly summarized the two options currently being discussed, but noted that final numbers are not available as negotiations are ongoing. Staff Briefings will be held on Feb 27, 28, and March 1, 2017. Gail Parrish, Human Resources Manager, will provide a detailed briefing at the March 1, 2017 Board. Mr. Nichols reported that a decision must be made no later than April 1, 2017.

**ACTION MATTERS**

*Advertisement of the Proposed FY18 Real Property Tax Rate Increase*—Eric Dahl, Deputy County Administrator and Finance Director.

Following wide-ranging discussion,

**MOTION**

Mr. O'Brien moved the Board of Supervisors authorize staff to advertise the FY18 proposed real property tax rate for public hearing on April 5, 2017; the advertised proposed real property tax rate is \$.925 per \$100, effective for calendar year 2017. Mrs. Booker seconded and the motion passed 3-2. AYE: Sheridan, Booker, O'Brien. NAY: Eager, Weaver. ABSENT: None.

**ADJOURN**

**MOTION:**

At 10:43pm Mr. O'Brien moved to adjourn the Work Session meeting of Wednesday, February 22, 2017. Mrs. Booker seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

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Kelly Belanger Harris  
Clerk to the Board

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John M. Sheridan  
Chair

APPROVED