

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
July 5, 2017
Regular Meeting 4:00pm & 7:00pm**

MEMBERS PRESENT:

John M. (Mike) Sheridan, Columbia District, Chair
Mozell Booker, Fork Union District, Vice Chair
Patricia Eager, Palmyra District
Tony O'Brien, Rivanna District (arrived at 4:18 pm)
Donald W. Weaver, Cunningham District

ALSO PRESENT:

Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk for the Board of Supervisors

1. CALL TO ORDER. At 4:04pm Chair Sheridan, called the Regular Meeting of July 5, 2017 to order.

2. PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE. After the recitation of the Pledge of Allegiance, a moment of silence was observed. Chair Sheridan spoke briefly in remembrance of Seaman Dakota Kyle Rigsby, Fluvanna native, who was one of seven sailors killed while serving on the USS Fitzgerald.

3. ADOPTION OF AGENDA

Mr. Nichols requested two items be added to New Business: *Project Agreement #11 – ZXR Waterline Extension Design* – Cyndi Toler, Purchasing Officer, and *Project Agreement #5 – ZXR Waterline Extension Design* – Cyndi Toler, Purchasing Officer.

MOTION

Mr. Weaver moved to accept the Agenda, with changes, for the July 5, 2017 Regular Meeting of the Board of Supervisors. Mrs. Booker seconded and the Agenda was adopted by a vote of 4-0. AYES: Sheridan, Booker, Eager, and Weaver. NAYS: None. ABSENT: O'Brien.

SPECIAL PRESENTATION

Richard Payne, Community Service Award—Steven M. Nichols, County Administrator, called forward Mr. Richard G. Payne for the Board to present him with a Community Service Award Resolution.

4. COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- Staff Stars and Community Efforts
 - Fluvanna Meals on Wheels' Emergency Food Bag Program and Holiday Meal Program, Awarded grant by Bama Works Fund of Dave Matthews Band; Provide food during the winter months and holidays when inclement weather prevents deliveries
 - Historic Courthouse repairs completed
 - Quarterly Business Lunch and Learn: "Top Tips to Success on Social Media for Business," held June 29 at Library; ~20 attendees
 - New tourism signs have been erected on Rt 15
 - Fork Union Fire extrication class (June)-All the fire companies and rescue agencies participated. This is the type of training that will happen at the new burn building facility, if the grant is approved.
- Spotlight on Business: Crust and Crumb Bakery, Scottsville, VA
- Announcements and Updates
 - County/Schools Fiber Project: The contractor, Computer Cabling & Telephone Services, Inc (CCTS) has applied for 3 VDOT permits and has started receiving material. VDOT permit between the Abrams building and the Carysbrook area has been approved and CCTS started construction the week of June 26th.
 - Safety Improvements coming for intersection at S. Boston Rd and Slice Rd
 - Lake Monticello Volunteer Rescue Squad: EMT Graduation, July 2017
 - Public Works: Two new Public Works hires approved by BOS for Jan 2018.
 - Original approval: 1st - Jan 2018 (6 months), 2nd - Jan 2018 (6 months)
 - Requested revised hiring plan: 1st - Oct 2017 (9 months), 2nd - Apr 2018 (3 months)
 - Taylor Ridge Estates: One year final inspection completed by VDOT; streets remain in good condition. Fluvanna County's \$50,000 Surety Bond has been released, BOS Resolution No. 17-2016
 - County Administrator Vacation – July 21-30—Deputy County Administrator will serve as Acting.

➤ Next Meetings

Day	Date	Time	Purpose	Location
Wed	Aug 2	4:00 PM	Regular Meeting	Courtroom
Wed	Aug 16	7:00 PM	Regular Meeting	Courtroom
Wed	Sep 6	4:00 PM	Regular Meeting	Courtroom
Wed	Sep 20	7:00 PM	Regular Meeting	Courtroom

5. PUBLIC COMMENTS #1

At 4:18pm Chair Sheridan opened the first round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:18pm.

6. PUBLIC HEARING

Scheduled for 7:00pm.

7. ACTION MATTERS

County Records Management Policy—Fred Payne, County Attorney & Kelly Belanger Harris, Records Officer, presented the Fluvanna County Records Management Policy.

With little discussion,

MOTION

Mrs. Eager moved to approve the Fluvanna County Record Management Policy. Mr. O'Brien gave second. 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Record Retention and File Access Agreement—Fred Payne, County Attorney, presented the Record Retention and File Access Agreement. This agreement ensures that Payne Hodous, the County Attorney(s) and the County of Fluvanna have access to inactive files that will be physically maintained by the County of Fluvanna. In addition, Mr. Payne asked for permission to mark for destruction those inactive files that have been deemed unnecessary for future use.

MOTION

Mrs. Booker moved to approve the File Access Agreement between the County of Fluvanna and Payne and Hodous, LLP, and the Fluvanna County Attorney, and approve destruction of files of the County Attorney in accordance with the Records Management Policy, and with the consent of both the County Attorney and the Records Officer. Mrs. Eager seconded and the motion passes 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Columbia Area Renewal Effort (CARE) Task Force Charter – Steve Nichols, County Administrator, brought forward a request to approve the Columbia Area Renewal Effort (CARE) Task Force.

With no discussion,

MOTION

Mr. O'Brien moved to approve the Columbia Area Renewal Effort (CARE) Task Force Charter, as presented. Mrs. Booker gave second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Appointment – Columbia Area Renewal Effort (CARE) Task Force—Steven M. Nichols, County Administrator, presented the slate of candidates for the Columbia Area Renewal Effort (CARE) Task Force.

MOTION

Mr. O'Brien moved to appoint:

- | | |
|---------------------|--------------------|
| 1. Susan Shumate | 5. Melissa Kenney |
| 2. James Knepper | 6. John Mehford |
| 3. John Hammond | 7. Suzanne Mehford |
| 4. Darrick Mitchell | 8. Robin Duncan |

to the Columbia Area Renewal Effort (CARE) Task Force with terms to begin immediately and end December 31, 2017. Mr. Weaver offered second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

In addition, Mr. Ed Zimmer and Mr. Isaac Shelley will be asked to service on the Task Force under the terms of the Charter, Section 4. *Membership, section J: The Chair may request other ad hoc members to participate in task force efforts, as needed. This will likely include subject matter experts and representatives from local support agencies.* Mr. Zimmer will represent the Department of Forestry, with Mr. Shelley providing additional representation for business owners in the area.

Virginia Victim's Fund Memorandum of Agreement and EMS Cost Recovery Policy Revision — Cheryl Elliott, Emergency Services Coordinator, presented a request to enter into an agreement with the Virginia Victim's Fund to modify the Fluvanna County EMS Cost Recovery Policy for victims of crime pursuant to the Compensating Victims of Crime Code Sections VA. Code 19.2-368.1 et seq. Adding a victim hardship waiver to our policy allows the County to accept the payment limitation set by the Compensating Victims of Crime Code.

With no discussion,

MOTION

Mr. O'Brien moved to approve the Virginia Victim's Fund Memorandum of Agreement to accept a negotiated payment for ambulance services for victims of crime and further authorize the County Administrator to execute the agreement, subject to approval as to form by the County Attorney. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

And,

Mr. O'Brien moved to approve the revised EMS Cost Recovery Program Policy, as presented, incorporating a hardship waiver policy for victims of crime. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Letter of Intent for Spillman Technologies, Inc.—Cyndi Toler, Purchasing Officer, presented a Letter of Intent from Spillman Technologies, Inc, a Motorola Solutions company. Mrs. Toler indicated that complex negotiations are continuing with Spillman Technologies, Inc. to provide Computer Aided Dispatching (CAD) Public Safety Software at the Sheriff's Office; approval of this Letter of Intent allows Spillman Technologies, Inc. to schedule Fluvanna County for implementation by July 1, 2018. The Letter of Intent does not bind the County to Spillman Technologies, Inc. in the event that the contract does not move forward.

MOTION

Mrs. Eager moved the Board of Supervisors authorize the County Administrator to sign a non-binding Letter of Intent to Spillman Technologies, Inc., a Motorola Solutions Company, to continue contract negotiations and in order to ensure an implementation schedule for July 1, 2018. Mr. Weaver offered second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Sheriff's Office Compression Pay—Eric B. Hess, Sheriff, presented a request to accept funding from the Compensation Board for compression pay. This request is in response to the Compensation Board approving an increase for Sheriff's Office employees with more than three years of service. Deputies with more than 3 years of service will receive \$80/year of service; dispatch employees will receive \$65/year of service.

Compression Pay for Staff

- Total amount requested to fund the Compression is \$19,910
- Compensation Board will fund \$14,740
- Total County cost to fund the compression is \$5,170

Cost to the County

- Total County funding for Compression Pay \$5,170
- FY18 budgeted amount \$2,300
- **Add'l FY18 Funding Required \$2,870**

MOTION

Mr. O'Brien moved to accept the funding from the Compensation Board for Compression Pay for Sheriff's Office staff in the amount of \$14,740.00, and further move to fund the county's additional FY18 cost for Compression Pay in the amount of \$2,870, such funding to come from the FY18 Personnel Contingency. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Sheriff's Office Stipends—Eric B. Hess, Sheriff, presented a request to add one (1) additional Master Deputy (MD) and one (1) additional Field Training Officer (FTO) to what is already-funded (currently the budget allows \$13,450 for 3 Master Deputy (MD) and 4 Field Training Officer (FTO) annual stipends.)

- Currently the budget allows \$13,450 for 3 Master Deputy (MD) and 4 Field Training Officer (FTO) annual stipends
- We request 1 additional MD and 1 additional FTO stipend

A. FY17 Costs for MDs and FTOs	\$13,450.00
B. FY18 Cost for MDs and FTOs	\$19,030.79
C. FY18 Comp Board Contribution	\$ 6,726.00
D. FY18 County Cost	\$12,304.79
FY18 Net County Savings (D – A)	\$ 1,145.21

MOTION

Mr. O'Brien moved to accept the FY18 funding for Master Deputy from the State Compensation Board in the amount of \$6,726 to partially fund FY18 Master Deputy positions. Mrs. Eager offered second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Zion Crossroads Water Project - Amendment to Project Agreement #3 – Dewberry—Cyndi Toler, Purchasing Officer brought forward a request to amend the agreement with Dewberry Engineers, Inc. This Amendment to Project Agreement #3 with Dewberry Engineers Inc. is required to complete additional services associated with the wetland and stream delineation portion of the project. The Zion Crossroads Water and Sewer System cash funded budget will increase by \$4,500.

Timeline of Prior Events:

Date	Description	Budget \$575,000
Aug 2016	Supplemental Appropriation	+\$30,000
Dec 2016	Task Order #9 – Final Design	+\$47,870
May 2017	Task Order #10 – Bidding Services	+\$19,340
July 2017	Amendment to #3 – Add'l Professional Services	+\$4,500
July 2017	Proj. Agreement #4 – Add'l Professional Services	+\$6,880
New Proposed Cash Funded Budget		\$683,590

MOTION

Mr. O'Brien moved the Board of Supervisors approve a supplemental appropriation of \$4,500 from Unassigned Fund Balance to the Zion Crossroads Water and Sewer System project budget with the funds necessary for an Amendment to Project Agreement #3 to complete additional services associated with the wetland and stream delineation portion of the project. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

And,

Mr. O'Brien moved the Board of Supervisors approve an Amendment to Project Agreement #3 between Fluvanna County and Dewberry Engineers Inc. for additional services associated with the wetland and stream delineation portion of the Zion Crossroads Water & Sewer System project totaling \$4,500, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Surveying for the Zion Crossroads Water Project - Agreement #4 – Bowman—Cyndi Toler, Purchasing Officer, presented a request to amend the agreement between Fluvanna County and Bowman Consulting Group. This agreement is required for easement platting revisions (\$2,980) and record platting for the Department of Corrections (\$3,900). The Zion Crossroads Water and Sewer System cash funded budget will increase by \$6,880.

Timeline of Prior Events:

Date	Description	Budget \$575,000
Aug 2016	Supplemental Appropriation	+\$30,000
Dec 2016	Task Order #9 – Final Design	+\$47,870
May 2017	Task Order #10 – Bidding Services	+\$19,340
July 2017	Amendment to #3 – Add'l Professional Services	+\$4,500
July 2017	Proj. Agreement #4 – Add'l Professional Services	+\$6,880
New Proposed Cash Funded Budget		\$683,590

MOTION

Mr. O'Brien moved the Board of Supervisors approve a supplemental appropriation of \$6,880 from Unassigned Fund Balance to the Zion Crossroads Water and Sewer System project budget with the funds necessary for Project Agreement #4 for easement platting revisions and record platting for the Department of Corrections. Mrs. Booker gave second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

And,

Mr. O'Brien moved the Board of Supervisors approve Project Agreement #4 between Fluvanna County and Bowman Consulting Group for additional services associated with easement platting revisions and record platting for the Department of Corrections for the Zion Crossroads Water & Sewer System project totaling \$6,880, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney. Mrs. Eager gave second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

8. PRESENTATIONS

Farm Museum Update – Cyndi Toler, Purchasing Officer, provided a status update of the Farm Heritage Museum building acquisition. Mrs. Toler reminded the Board that an Invitation for Bid was posted in May 2017. There was one respondent, at a cost of \$425,000, which was rejected. A discussion between County staff and the Historical Society (Marvin Moss) resulted in a search for a simpler, more cost effective design. An Invitation for Bid based on the redesigned specifications will be placed in the near future.

FCSS Relocation—Steven M. Nichols, County Administrator, gave update on the location of the Fluvanna Christian Service Society. Currently, the FCSS inhabits two buildings in the Carysbrook complex. Mr. Nichols put forth a proposal to move the Food Bank to a different location, also in the Carysbrook complex. One of the existing buildings could be moved to the proposed location, with the purchase of 1-2 additional buildings. The current agreement with FCSS was signed in 1997; a new agreement would be necessary for FCSS to continue using County property.

9. CONSENT AGENDA

The following items were discussed before approval: None.

The following items were approved under the Consent Agenda for July 5, 2017:

Minutes of June 21, 2017—Kelly Belanger Harris, Clerk to the Board

Ambulance Restocking Agreement for Cost Recovery—Cheryl Elliott, Emergency Services Coordinator

CRMF Request - FCPS Central Elementary Unexpected Repairs—Ed Breslauer, FCPS Finance Director

FY17 Cell Tower Budget Supplement—Martin Brookhart, Management Analyst

FY17 Four-For-Life Budget Transfer—Martin Brookhart, Management Analyst

Mr. Weaver moved to approved the consent agenda, for the July 5, 2017 Board of Supervisors meeting. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

10. UNFINISHED BUSINESS

Chair Sheridan reported that he has been approached by citizens regarding placement of a monument for fallen service members who are citizens of the County. Very brief discussion ensued; staff will research opportunities for placement on County property.

Mr. O'Brien noted that Dick Bucci, Lake Monticello resident, has inquired about traffic calming possibilities on South Boston Rd, near the Riverside Gate.

Mrs. Eager inquired of the Sheriff about Sheriff's patrol possibilities on US Rt. 250, regarding a school bus stop.

11. NEW BUSINESS

Project Agreement #11 – ZXR Waterline Extension Design – Cyndi Toler, Purchasing Officer, brought forward an item of New Business, an amendment to the agreement with Dewberry Engineers, Inc. Project Agreement #11 with Dewberry Engineers Inc. is required to complete additional services associated with the waterline extension design. The Zion Crossroads Water and Sewer System cash funded budget will increase by \$51,330.

Timeline of Prior Events:

Date	Description	Budget -
Aug 2016	Supplemental Appropriation	+\$30,000
Dec 2016	Task Order #9 – Final Design	+\$47,870
May 2017	Task Order #10 – Bidding Services	+\$19,340
July 2017	Amendment to #3 – Dewberry	+\$4,500
July 2017	Proj. Agreement #4 – Bowman	+\$6,880
July 2017	Proj. Agreement #11– Dewberry	+\$51,330
July 2017	Proj. Agreement #5– Bowman	+\$22,950
	New Proposed Cash Funded Budget	\$757,870

MOTION

Mr. O'Brien moved the Board of Supervisors approve a supplemental appropriation of \$51,330 from Unassigned Fund Balance to the Zion Crossroads Water and Sewer System project budget with the funds necessary for Project Agreement #11 to complete additional services associated with the waterline extension design. Mrs. Eager gave second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

And,

Mr. O'Brien moved the Board of Supervisors approve Project Agreement #11 between Fluvanna County and Dewberry Engineers Inc. for additional services associated with the waterline extension design of

the Zion Crossroads Water & Sewer System project totaling \$51,330, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney. Mr. Weaver seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

Project Agreement #5 – ZXR Waterline Extension Design – Cyndi Toler, Purchasing Officer, presented an item of New Business, requesting an amendment with Bowman Consulting Group. Project Agreement #5 is an agreement between Fluvanna County and Bowman Consulting Group and is required to complete additional services associated with the waterline extension surveying.

Timeline of Prior Events:

Date	Description	Budget -
Aug 2016	Supplemental Appropriation	+\$30,000
Dec 2016	Task Order #9 – Final Design	+\$47,870
May 2017	Task Order #10 – Bidding Services	+\$19,340
July 2017	Amendment to #3 – Dewberry	+\$4,500
July 2017	Proj. Agreement #4 – Bowman	+\$6,880
July 2017	Proj. Agreement #11– Dewberry	+\$51,330
July 2017	Proj. Agreement #5– Bowman	+\$22,950
	New Proposed Cash Funded Budget	\$757,870

MOTION

Mr. O'Brien moved the Board of Supervisors approve a supplemental appropriation of \$22,950 from Unassigned Fund Balance to the Zion Crossroads Water and Sewer System project budget with the funds necessary for Project Agreement #5 to complete additional services associated with the waterline extension surveying. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

And,

Mr. O'Brien moved the Board of Supervisors approve Project Agreement #5 between Fluvanna County and Bowman Consulting Group for additional services associated with the waterline extension surveying of the Zion Crossroads Water & Sewer System project totaling \$22,950, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

12. PUBLIC COMMENTS #2

At 5:34pm Chair Sheridan opened the second round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 5:34pm.

13. CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING

At 5:45pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.5, A.7, & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Prospective Industry, Litigation, and Legal Matters. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

RECONVENE IN OPEN SESSION

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 7:03pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. Weaver seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

PUBLIC HEARINGS

Open Container Ordinance Amendment – Fred Payne, County Attorney, presented a request to approve enabling legislation that allows localities to prohibit the possession of open or opened containers of alcoholic beverages in designated public areas, including public parks, playgrounds, public streets, and on sidewalks adjoining public streets. The County also has the authority to prohibit the possession of open or opened containers of alcoholic beverages on County-owned property. This is subject to exceptions, including any time the Virginia Alcoholic Beverage Control Board has granted a license for the service and/or consumption of alcohol or where the County has granted permission for the service and/or consumption of alcohol on County-owned property, as is permitted in Section 14-4 of the Fluvanna County Code. This ordinance is intended as a supplement to the provisions of Section 14-4 of the Fluvanna County Code.

At 7:05pm, Chair Sheridan opened the Public Hearing.

With no one wishing to speak, Chair Sheridan closed the Public Hearing at 7:05pm.

There being discussion,

MOTION

Mrs. Eager moved the Board of Supervisors approve an ordinance amendment entitled, “AN ORDINANCE TO AMEND THE FLUVANNA COUNTY CODE BY THE ADDITION IN CHAPTER 14 OF A SECTION 6, CONCERNING PROHIBITION OF OPEN OR OPENED CONTAINER(S) OF ALOCHOLIC BEVERAGES IN DESIGNATED PUBLIC AREAS AND ON COUNTY PROPERTY; EXCEPTIONS.” Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

Sheriff Designation Ordinance Amendment – Fred Payne, County Attorney brought forward a request to approve enabling legislation that allows localities to pass an ordinance such as this to provide additional protection to property owners. This ordinance allows property owners to specifically grant local law enforcement the authority to act as their agent to enforce trespassing laws without the property owner being present. This provision is commonly used in counties and cities in the Commonwealth. This provision is particularly helpful in the context of rental properties, commercial areas, or other property with absentee property owners. It can also help to protect owners of land who have frequent problems with trespassing and illegal dumping.

At 7:08pm, Chair Sheridan opened the Public Hearing.

With no one wishing to speak, Chair Sheridan closed the Public Hearing at 7:08pm.

With no discussion,

MOTION

Mr. O’Brien moved the Board of Supervisors approve an ordinance amendment entitled, “AN ORDINANCE TO AMEND THE FLUVANNA COUNTY CODE BY THE ADDITION IN CHAPTER 14 OF A SECTION 5, CONCERNING DESIGNATION OF THE SHERIFF AS A ‘PERSON LAWFULLY IN CHARGE OF THE PROPERTY’ FOR THE PURPOSE OF FORBIDDING ANOTHER TO GO OR REMAIN UPON THE LANDS, BUILDINGS OR PREMISES OF THE OWNER.” On a second by Mrs. Eager, the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

ZXR Water/Sewer Project VRA Bond Public Hearing—Eric Dahl, DCA/Finance Director, presented a request to approve a final resolution to provide Fluvanna County with the opportunity to finance the Zion Crossroads Water & Sewer Project with favorable financing terms through the Virginia Resource Authority.

Key dates for moving forward:

- June 21, 2017 – BOS approved the Resolution and ratified the advertisement of VRA Bond Public Hearing
- June 23, 2017 – VRA Received all local approvals (Resolution) thirty days prior to the Bond Sale Date
- June 22 and 29, 2017 – Advertisements for VRA Bond Public Hearing
- July 5, 2017 – Public Hearing is held for the VRA financing and the BOS approves the Final Resolution and ratifies the Resolution from June 21, 2017.
- August 2, 2017 – Tentative Bond Sale Date

Based on a True Interest Cost of 3.00% from 6/12/17, amortized over 20 years, at an not to exceed amount \$8.5M, the average estimated debt service would be roughly \$576K annually. These are the current estimates and staff is working in conjunction with our financial advisors and the Virginia Resource Authority to monitor interest rates up until final pricing.

The issuance of additional debt will likely increase our debt service ratio. Per the Debt Management Policy, the ratio of governmental fund debt service expenditures as a percent of total governmental fund operating revenues should not exceed 12%. Per the CAFR ending 6/30/16, our debt service ratio was 16.67%. The projected debt service ratio for future FY’s using FY16 total governmental fund operating revenue of \$46,275,002 is estimated as follows:

- FY17 - 06/30/17: ~16.5%
- FY18 - 06/30/18: ~18.5%
- FY19 - 06/30/19: ~19.5%

These amounts are based on an expected, conservative revenue amount of \$46,275,002 from 6/30/16. Every \$1M in additional revenue above the \$46,275,002 will lower the debt service ratio by ~0.40%.

Chair Sheridan opened the Public Hearing at 7:24pm.

There being no one wishing to speak, Chair Sheridan closed the Public Hearing at 7:24pm.

Chair Sheridan invited comment and questions from the Board.

Mr. Weaver questioned the Debt Management Policy, noting that the policy states a ceiling of 12%, and this action will move the total to ~19.5% in FY19. Mr. Weaver also noted that the County’s total debt will approach \$111 million.

Following in-depth discussion regarding debt service, percentages, and bond rating,

MOTION

Mr. O’Brien moved the Board of Supervisors approve the resolution entitled “FINAL RESOLUTION REGARDING A PLAN OF FINANCING WITH THE VIRGINIA RESOURCES AUTHORITY” which affirms and ratifies that resolution approved by the Board of Supervisors on June 21, 2017, which shall be for a project financing term not to exceed 20 years, in a principal amount not to exceed \$8,500,000, and bear interest at a rate not to exceed 4.25% for the Zion Crossroads Water and Sewer Project. Mrs. Eager gave second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

PUBLIC COMMENT #3

Chair Sheridan, recognizing a citizen in attendance and wishing to speak, allowed a third public comment time. Paul Grady, Columbia District, spoke about County plans in the former Town of Columbia. Mr. Grady provided a copy of written statement for the record (attached to these minutes.)

14. ADJOURN

MOTION:

At 7:41spm Mrs. Booker moved to adjourn the regular meeting of Wednesday, July 5, 2017. Mr. Weaver seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O’Brien, & Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair

