

**FLUVANNA COUNTY BOARD OF SUPERVISORS
ACTIONS TAKEN ON SEPTEMBER 6, 2017**

Mr. O'Brien arrived at 4:05pm.

| No. | Item- Regular Meeting | Action |
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| 1 | Adoption of Agenda: as presented; | <u>BOARD APPROVED</u> 4-0 |
| 2 | Special Presentations: Community Service Resolution – Jo A. McDowell Certificate of Commendation – Cheryl J. Elliott Certificate of Appreciation – Martin D. Brookhart; | <u>NO ACTION</u> |
| 3 | Burn Building Grant: accepted the Virginia Department of Fire Programs Grant award of up to \$480,000 for the new construction of a burn building for Fluvanna County, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney. And, approved a supplemental appropriation in the amount of \$480,000 to the Burn Building FY18 CIP Budget with funding to come from the Virginia Department of Fire Programs Grant; | <u>BOARD APPROVED</u> 5-0 <u>BOARD APPROVED</u> 5-0 |
| 4 | E911 Radio Project: Change Order #7 (Extend Project Completion Date): approved the "Seventh Amendment and Modification to the Communications System Agreement for the Fluvanna Public Safety Emergency Communications Radio System" with Motorola Solutions, Inc., to extend the project completion date from December 2016 to August 2017, with \$0 price adjustment for this modification, and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney; And, approved the "Fifth Addendum to Agreement for Emergency Communication Radio System Project Management and System Implementation Support Services" with Black & Veatch, with \$0 price adjustment for this modification, and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney; | <u>BOARD APPROVED</u> 5-0 <u>BOARD APPROVED</u> 5-0 |
| 5 | Radio Communications System Use Memorandum of Agreement with Lake Monticello Owners Association and Lake Monticello Police Department: approved the "Radio Communication System User Memorandum of Agreement" between Fluvanna County, Fluvanna County Sheriff's Office, Lake Monticello Owners Association, and Lake Monticello Police Department, and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney; | <u>BOARD APPROVED</u> 5-0 |
| 6 | Zion Crossroads Water & Sewer System Amendment to Project Agreement #6: approved a supplemental appropriation of \$13,870 from Unassigned Fund Balance to the Zion Crossroads Water and Sewer System project budget with the funds necessary for an Amendment to Project Agreement #6 to complete | <u>BOARD APPROVED</u> 5-0 |

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| | <p>additional services associated with moving the elevated water tank site of the Zion Crossroads Water & Sewer System project,</p> <p>And,</p> <p>approved an Amendment to Project Agreement #6 between Fluvanna County and Dewberry Engineers Inc. for additional services associated with moving the elevated water tank site of the Zion Crossroads Water & Sewer System project totaling \$13,870, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney;</p> | <p><u>BOARD APPROVED</u></p> <p>5-0</p> |
| 7 | <p>Zion Crossroads Water and Sewer System Financing – FY18 Interest Payments:</p> <p>approved a supplemental appropriation of \$224,852 from Unassigned Fund Balance to the Debt Service budget with the funds necessary for interest payments in FY18 for the Zion Crossroads Water and Sewer System financing;</p> | <p><u>BOARD APPROVED</u></p> <p>5-0</p> |
| 8 | <p>Advertisement of Proposed Sale of County Real Property - Former Cunningham Elementary School:</p> <p>ratified advertisement of a Public Hearing to be held on September 20, 2017, for the proposed sale of the County's real property known by current street numbering as 479 Cunningham Road, Palmyra VA and also known as the former Cunningham Elementary School to The Light Academy Inc., a Virginia corporation, for a purchase price of \$118,750.00 pursuant to their proposal to purchase the property dated July 20, 2017 made in response to the County's Request for Proposals 2016-01 "Sale of County Property Cunningham Elementary School (former) 479 Cunningham Road, Palmyra VA 22963", as amended;</p> | <p><u>BOARD APPROVED</u></p> <p><u>5-0</u></p> |
| 9 | <p>Advertisement of Proposed Sale of County Real Property – Former Columbia Elementary School:</p> <p>ratified advertisement of a Public Hearing to be held on September 20, 2017, for the proposed sale of the County's real property known by current street numbering as 563 Wilmington Road, Palmyra, VA and also known as the former Columbia Elementary School to Howard Hilsinger and Laurie Hilsinger for a purchase price of \$82,500 pursuant to their proposal to purchase the property dated July 20, 2017 made in response to the County's Request for Proposals 2016-02 "Sale of County Property Columbia Elementary School (former) 563 Wilmington Road, Palmyra, VA 22963", as amended;</p> | <p><u>BOARD APPROVED</u></p> <p>5-0</p> |
| 10 | <p>Board of Equalization Member Pay:</p> <p>approved an increase in Board of Equalization (BOE) member and BOE Administrative Assistant pay from \$20.00 per hour to \$23.00 per hour to account for tax deductions through the MUNIS payroll system;</p> | <p><u>BOARD APPROVED</u></p> <p>5-0</p> |
| 11 | <p>Appointment to the Fluvanna County Planning Commission:</p> <p>deferred appointment until September 20, 2017;</p> | <p><u>DEFERRED</u></p> |
| 12 | <p>Regional Legislative Program;</p> | <p><u>BOARD PRESENTATION</u></p> |
| 13 | <p>Affordable Senior Housing Project – DHCD Grant;</p> | <p><u>BOARD PRESENTATION</u></p> |
| 14 | <p>Minutes of the August 2, 2017 Meeting:</p> <p>as presented;</p> | <p><u>BOARD APPROVED</u></p> <p>5-0</p> |

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| 15 | Minutes of the August 16, 2017 Meeting: as presented; | <u>BOARD APPROVED</u> 5-0 |
| 16 | Staff Project Implementation Bonus: approved a project implementation bonus in the amount of \$2,500.00 plus benefit costs for Cheryl J. Elliott, Emergency Services Coordinator, with such funds to come from the FY18 Personnel Contingency; | <u>BOARD APPROVED</u> 5-0 |
| 17 | FY18 Byrne Justice Assistance Grant (JAG) Award: accepted the Byrne Justice Assistance Grant administered by the Department of Criminal Justice Services and authorize a supplemental appropriation of \$1,340 to the FY18 Sheriff's Office Police Supplies budget; | <u>BOARD APPROVED</u> 5-0 |
| 18 | E911 Radio Project Revenue Transfer: approved a revenue transfer for the E911 Radio Project, decreasing the County General Fund contribution by \$38,843 and increasing the Other Local Sources revenue by \$38,843 for funds received from Central Virginia Electrical Cooperative for Change Order #6, which included additional costs at the CVEC tower site; | <u>BOARD APPROVED</u> 5-0 |
| 19 | CRMF Request - Additional Funds for Historic Courthouse Repair: approved a Capital Reserve Maintenance Fund Request to provide \$10,000.00 from the Capital Reserve Maintenance Fund to pay the additional costs associated with repairing structural damage to the roof framing on the Historic Courthouse; | <u>BOARD APPROVED</u> 5-0 |
| 20 | CRMF Request - Relocating & Replacing Records Room HVAC System in Courts Building: approved a Capital Reserve Maintenance Fund Request to provide \$55,000.00 from the Capital Reserve Maintenance Fund to pay the costs of Relocating & replacing the HVAC system for the Records Room in the Courts Building; | <u>BOARD APPROVED</u> 5-0 |
| 21 | Vacation of Plat for The Meadows Subdivision: approved the Deed of Release and Vacation of Subdivision for The Meadows Subdivision as shown on a plat by Dominion Development Resources LLC, dated April 24, 2009, and recorded in the Clerk's Office of the Circuit Court of Fluvanna County, Virginia in Plat Book 3, Pages 50-51; | <u>BOARD APPROVED</u> 5-0 |
| 22 | Work Session; | <u>NO ACTION</u> |
| 23 | Closed Meeting: Personnel and Legal Matters | <u>NO ACTION</u> |

Board Tasks and Directives:

The Board **directed** staff to reschedule the Planning Commission Member Appointment (Rivanna District) action item to Sep. 20, 2017, and invite all current candidates to address the Board prior to selecting a new Commission member.

The Board **directed** staff to proceed with developed a formal Shovel Ready Site Program policy for EDA and BOS review and adoption.

The Board **directed** staff to begin the process to change ordinances/policies regarding the charges for rezoning applications to \$1,000 plus \$10 per acre, and to allow defer land use roll back taxes until the actual use changes.

The Board **directed** staff to proceed with establishing senior center services for the northwest area of the county.

The Board **directed** staff to begin the process to revise ordinances regarding junk vehicles, trash, and derelict structures.