

**FLUVANNA COUNTY BOARD OF SUPERVISORS**  
**REGULAR MEETING MINUTES**  
**Circuit Court Room**  
**September 6, 2017**  
**Regular Meeting 4:00pm**  
**Work Session, 7:00pm**

**MEMBERS PRESENT:** John M. (Mike) Sheridan, Columbia District, Chair  
 Mozell Booker, Fork Union District, Vice Chair  
 Patricia Eager, Palmyra District  
 Tony O'Brien, Rivanna District (*Arrived 4:05pm*)  
 Donald W. Weaver, Cunningham District

**ALSO PRESENT:** Steven M. Nichols, County Administrator  
 Fred Payne, County Attorney  
 Kelly Belanger Harris, Clerk for the Board of Supervisors

**1 - CALL TO ORDER**

At 4:02pm Chair Sheridan, called the Regular Meeting of September 6, 2017.  
 After the recitation of the Pledge of Allegiance, a moment of silence was observed.

**3 - ADOPTION OF AGENDA**

**MOTION**

Mr. Weaver moved to accept the Agenda, for the September 6, 2017 Regular Meeting of the Board of Supervisors. Mrs. Booker seconded and the Agenda was adopted by a vote of 4-0. AYES: Sheridan, Booker, Eager, and Weaver. NAYS: None. ABSENT: O'Brien.

**SPECIAL PRESENTATIONS**

*Community Service Resolution – Jo A. McDowell*  
*Certificate of Commendation – Cheryl J. Elliott, Outgoing Emergency Services Coordinator*  
*Certificate of Appreciation – Martin D. Brookhart, Outgoing Management Analyst*

**4 - COUNTY ADMINISTRATOR'S REPORT**

Mr. Nichols reported on the following topics:

- Community & County Staff Recognitions
  - Recent BOS Community Service Certificates to:
    - Dusty Besecker, Larry Cormier, Michael & Lisa Himes, Ben Jamison, Tom Payne, Sims & Mary Wright, Jim Wimmer, & Jeff Stribling - For participation with the 2017 Impact Fluvanna Project.
  - Grand Openings!
    - New Fluvanna/Louisa CHIP Office at ZXR
    - "Local Eats" – near CVS
  - Eclipse: The Moon and Sun halt County work... temporarily!
    - Library's Solar Eclipse Viewing Party huge success! ~800 people attended. Sponsored by the Friends of the Library and a grant from StarNet.
  - Palmyra Rescue Station Upgrades
  - Safety improvements work completed at Sheriff's Office
- Spotlight on Business - Papa Jim's Soft Serve Ice Cream – Owner: Jim Toms
- Announcements and Updates
  - Farm Museum Invitation for Bid released Aug 30<sup>th</sup> - Bids due by October 23<sup>rd</sup>
  - New lighting at the Community Center as part of the energy project
  - Unveiling of our region's GO Virginia Growth & Diversification Plan - PVCC, Sep 13, 9:00 AM
    - Camoin Associates will brief on 4 main areas: talent development, growing existing businesses, innovation/ entrepreneurship, and site readiness.
  - Fluvanna County Breakfast Meeting w/ State & Federal Elected Officials, Thursday, Sep 28th, 8:30 – 10:00 am, Fluvanna County Library, Purpose is discuss issues important to Fluvanna in advance of the 2017 Legislative Session.
    - TOPICS SO FAR
      - Public Schools Funding
      - Search warrants in death scene and missing juvenile investigations
      - Applications for Concealed Hand Gun Permit
      - Zion Crossroads Economic Development Opportunities and Partnerships
      - DOE and CSA Funding

- Next Meetings

Day	Date	Time	Purpose	Location
Wed	Sep 20	7:00 PM	Regular Meeting	Courtroom
Wed	Oct 4	4:00 PM	Regular Meeting	Courtroom
Wed	Oct 18	7:00 PM	Regular Meeting	Courtroom

### **5 - PUBLIC COMMENTS #1**

At 4:24pm Chair Sheridan opened the first round of Public Comments.

- Len Bozza, 26 Fleetwood, President Lake Monticello Fire and Rescue, spoke in honor of Cheryl Elliott, outgoing Emergency Services Coordinator.
- Dick Bucci, Rivanna District, candidate for the Planning Commission, introduced himself to the Board in support of his appointment to the Planning Commission.
- Gequetta Murray-Key, Rivanna District, candidate for the Planning Commission, introduced herself to the Board in support of her appointment to the Planning Commission.

With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 4:40pm.

### **6 - PUBLIC HEARING**

None

### **7 - ACTION MATTERS**

*Burn Building Grant*—Cheryl Elliott, Emergency Services Coordinator, brought forward a request to accept an award from the Virginia Department of Fire Programs, in the amount of \$480,000, for the construction of a Burn Building. Ms. Elliott noted that engineering & architect costs, the building and foundation, as well as the stone apron are expenses that will be covered by the grant. Ms. Elliott pointed out that because not all items associated with building the Burn Building, an estimate of funding needs beyond the grant allocation could be \$150K-\$300K. Items not covered in the grant include: site prep, driveway and parking lot, dumpster, water lines (6" desired), two cement pads (for extrication/vehicle fires), storage shed. A pre-engineered metal building structure with a gas-fueled prop system is proposed to be constructed on county property behind Fork Union Fire Station. Acceptance of the grant does not lock the County into constructing the building and the County can walk away from the grant funding at any point with penalty. Expected annual costs will be included in Fire-Rescue training budget:

- Annual inspections of facilities (county-retained licensed professional engineer) (~\$1,500)
- Burn materials and/or propane (\$ TBD)
- Facility maintenance and repairs (& MOU with fire companies) Future needs/desires include a modular classroom building and a dry hydrant. (\$TBD)

Following general discussion,

#### **MOTION**

Mrs. Booker moved the Board of Supervisors accept the Virginia Department of Fire Programs Grant award of up to \$480,000 for the new construction of a burn building for Fluvanna County, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney. Mr. O'Brien seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

And,

Mrs. Booker further moved the Board of Supervisors approve a supplemental appropriation in the amount of \$480,000 to the Burn Building FY18 CIP Budget with funding to come from the Virginia Department of Fire Programs Grant. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

*E911 Radio Project: Change Order #7 (Extend Project Completion Date)*—Cheryl Elliott, Emergency Services Coordinator, presented a request for Change Order #7 to extend the radio project completion date. Change Order #5 (November 16, 2016) extended the project completion date from December 2016 to August 2017. This change order extends this previously anticipated date to October 2017, to allow for the 30-day burn-in period for the project due to project delays. Coverage testing was completed August 23, 2017, and system testing was completed on August 31, 2017. Following cutover on August 31, 2017 when public safety agencies began using the new radio system, the system entered a 30-day burn in period to make sure all systems are operating properly before final system acceptance, anticipated early October. During the burn-in period any remaining punch list items will be completed. There is no cost associated with this schedule change.

Radio Project updates:

- There are currently, six tower sites - CVEC (300'); Columbia School (300'); Sheriff's Office (195'); Landfill (250'); VFW (Leased) (250'), Bremono (Leased) (395').

- Expected coverage was 95%--Coverage testing showed 99%.
- Transition from Project Management to System Management—Ms. Elliott, Project Manager, is leaving her position with the County. Michael Grandstaff will assume responsibilities as System Manager.
- Final system acceptance approximately October 12, 2017
- Subscriber management
- System monitoring and management
- Fluvanna-Louisa Agreement (imminent)
- Regional Radio System (~4-5 years)
- Maintenance Costs

Maintenance and Support Category	FY18	FY19	FY20	FY21	FY22
PSRP - VFW Tower Leasing (begins Feb. 2017)	18,000	18,540	19,096	19,669	20,259
PSRP - UPS Maintenance (towers & Dispatch)	12,275	12,275	12,275	12,275	12,275
PSRP - UPS Battery replacement (cells as needed 8-10yrs)	-	-	-	-	35,000
PSRP - Recurring Power Costs (\$200/mo x 5 sites)	12,000	12,000	12,000	12,000	12,000
PSRP - Generator Fuel Costs (filled at installation)	4,900	4,900	4,900	4,900	4,900
PSRP - Generator Preventative Maint. & Monitoring	3,500	3,500	3,500	3,500	3,500
PSRP - A/C Preventative Maintenance (\$750/site x 6 sites)	4,500	4,500	4,500	4,500	4,500
PSRP - Tower Site Maintenance (\$500 herbicide x 6 sites)	3,000	3,000	3,000	3,000	3,000
PSRP - Tower lighting monitoring (\$600/site x 4 sites)	2,400	2,400	2,400	2,400	2,400
PSRP - Local Radio Support (after warranty)	10,000	18,000	18,000	18,000	18,000
PSRP - Subscriber replacement (10@\$5,000)	-	-	-	50,000	50,000
PSRP - Subscriber Battery Replacement (25@\$100)	2,500	2,500	2,500	2,500	2,500
PSRP - Subscriber Repair	-	-	2,500	5,000	5,000
PSRP - E911 Radio System Advanced Plus Astro 25*	29,603	157,300	177,430	182,060	201,477
PSRP - E911 Radio System Lifecycle CORE specific**	58,504	156,024	159,177	161,637	164,351
<b>TOTALS</b>	<b>\$161,182</b>	<b>\$394,939</b>	<b>\$421,278</b>	<b>\$481,441</b>	<b>\$539,162</b>

#### MOTION

Mr. O'Brien moved the Board of Supervisors approve the "Seventh Amendment and Modification to the Communications System Agreement for the Fluvanna Public Safety Emergency Communications Radio System" with Motorola Solutions, Inc., to extend the project completion date from December 2016 to August 2017, with \$0 price adjustment for this modification, and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney. On a second by Mrs. Booker, the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

And,

Mr. O'Brien moved the Board of Supervisors approve the "Fifth Addendum to Agreement for Emergency Communication Radio System Project Management and System Implementation Support Services" with Black & Veatch, with \$0 price adjustment for this modification, and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney. Mrs. Booker offered second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

*Radio Communications System Use Memorandum of Agreement with Lake Monticello Owners Association and Lake Monticello Police Department*—Cheryl Elliott, Emergency Services Coordinator, presented a request to approve an agreement between Fluvanna County, the Fluvanna County Sheriff's Office, Lake Monticello Owners Association, and the Lake Monticello Police Department.

There is no additional costs associated with agreement. All equipment for LMPD was included in the contract. With no discussion,

#### MOTION

Mrs. Eager moved the Board of Supervisors approve the "Radio Communication System User Memorandum of Agreement" between Fluvanna County, Fluvanna County Sheriff's Office, Lake Monticello Owners Association, and Lake Monticello Police Department, and authorize the County Administrator to execute the Agreement, subject to approval as to form by the County Attorney. Mr. Weaver seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

*Zion Crossroads Water & Sewer System Amendment to Project Agreement #6*—Cyndi Toler, Purchasing Officer, presented an amendment to the Zion Crossroads Water & Sewer System agreement with Dewberry Engineers, Inc. This Amendment to Project Agreement #6 is required to complete additional services associated with moving the elevated water tank site of the Zion Crossroads Water & Sewer System project. The change will

make for a better overall tank site with easier and safer access, and minimizes the amount of land needed for the site. The Zion Crossroads Water and Sewer System cash-funded budget will increase by \$13,870.

<b>Zions Crossroads Funding</b>	
Original Budget	\$575,000
Prior Supplemental Appropriations	\$182,870
<b>Total Revised Budget</b>	<b>\$757,870</b>
<b>Proposed Supplemental Appropriation - Dewberry Project Agreement #6 Amend.</b>	<b>\$13,870</b>
<b>Total Proposed Revised Budget</b>	<b>\$771,740</b>

Mr. Eric Dahl, Deputy County Administrator and Finance Director provided an overview of estimated costs and funding to date.

Construction Category	Estimated Construction Cost	10% Contingency	Total Estimated Cost
Elevated Water Storage Tank	\$ 2,239,400	\$ 224,000	\$ 2,463,400
Water Booster Station	\$ 642,600	\$ 64,300	\$ 706,900
Water Main	\$ 2,567,000	\$ 256,700	\$ 2,823,700
Wastewater Pump Station	\$ 888,000	\$ 88,800	\$ 976,800
Wastewater Force Main	\$ 2,965,000	\$ 296,500	\$ 3,261,500
<b>Total Est. Construction Cost</b>	<b>\$ 9,302,000</b>	<b>\$ 930,300</b>	<b>\$ 10,232,300</b>
*PER, Surveying, Prelim & Final Design and Bidding Services			\$ 771,740
Construction Administration and Inspection			\$ 635,890
Real estate Acquisition, ROW, Permitting, Legal			\$ 335,000
<b>Total Est. Project Cost</b>			<b>\$ 11,974,930</b>

*\*Already cash funded and complete*

<b>Zions Crossroads Funding</b>	
Original Budget - Cash	\$575,000
Prior Supplemental Appropriations - Cash	\$196,740
<b>Total Cash Funded</b>	<b>\$771,740</b>
Total VRA Debt Funded	\$8,470,053
<b>Total Project Funding</b>	<b>\$9,241,793</b>
Less: PER, Surveying, Prelim and Final Design and Bidding Services	(\$771,740)
Less: Est. Construction Cost	(\$10,232,300)
Less: Construction Admin and Inspection	(\$635,890)
Less: Est. RE Acquisition, ROW, Permitting and Legal	(\$335,000)
<b>Total Est. Add'l Fund Balance Required</b>	<b>(\$2,733,137)</b>

Following general discussion,

**MOTION**

Mr. O’Brien moved the Board of Supervisors approve a supplemental appropriation of \$13,870 from Unassigned Fund Balance to the Zion Crossroads Water and Sewer System project budget with the funds necessary for an Amendment to Project Agreement #6 to complete additional services associated with moving the elevated water tank site of the Zion Crossroads Water & Sewer System project. Mrs. Booker gave second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

And,

Mr. O’Brien moved the Board of Supervisors approve an Amendment to Project Agreement #6 between Fluvanna County and Dewberry Engineers Inc. for additional services associated with moving the elevated water tank site of the Zion Crossroads Water & Sewer System project totaling \$13,870, and further authorize the County Administrator to execute the agreement subject to approval as to form by the County Attorney. On a second by Mr. Weaver, the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

Zion Crossroads Water and Sewer System Financing – FY18 Interest Payments – Eric Dahl, Deputy County Administrator/Director of Finance

With no discussion,

**MOTION**

Mrs. Eager moved the Board of Supervisors approve a supplemental appropriation of \$224,852 from Unassigned Fund Balance to the Debt Service budget with the funds necessary for interest payments in FY18 for the Zion Crossroads Water and Sewer System financing. Mr. O’Brien gave second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

*Advertisement of Proposed Sale of County Real Property - Former Cunningham Elementary School* – Eric Dahl, Deputy County Administrator/Director of Finance requested the Board ratify an advertisement for a Public Hearing to be held September 20, 2017.

With no discussion,

MOTION

Mr. O'Brien moved the Board of Supervisors ratify advertisement of a Public Hearing to be held on September 20, 2017, for the proposed sale of the County's real property known by current street numbering as 479 Cunningham Road, Palmyra VA and also known as the former Cunningham Elementary School to The Light Academy Inc., a Virginia corporation, for a purchase price of \$118,750.00 pursuant to their proposal to purchase the property dated July 20, 2017 made in response to the County's Request for Proposals 2016-01 "Sale of County Property Cunningham Elementary School (former) 479 Cunningham Road, Palmyra VA 22963", as amended. On a second by Mrs. Eager the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

*Advertisement of Proposed Sale of County Real Property – Former Columbia Elementary School* – Eric Dahl, Deputy County Administrator/Director of Finance

With no discussion,

MOTION

Mr. O'Brien moved the Board of Supervisors ratify advertisement of a Public Hearing to be held on September 20, 2017, for the proposed sale of the County's real property known by current street numbering as 563 Wilmington Road, Palmyra, VA and also known as the former Columbia Elementary School to Howard Hilsinger and Laurie Hilsinger for a purchase price of \$82,500 pursuant to their proposal to purchase the property dated July 20, 2017 made in response to the County's Request for Proposals 2016-02 "Sale of County Property Columbia Elementary School (former) 563 Wilmington Road, Palmyra, VA 22963", as amended. Mrs. Booker gave second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

*Board of Equalization Member Pay* – Steve Nichols, County Administrator, presented a request to increase the compensation of the members of the Board of Equalization, retroactive to July 1, 2017.

MOTION

Mr. Weaver moved the Board of Supervisors approve an increase in Board of Equalization (BOE) member and BOE Administrative Assistant pay from \$20.00 per hour to \$23.00 per hour to account for tax deductions through the MUNIS payroll system. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

*Appointment to the Fluvanna County Planning Commission*—Steven M. Nichols, County Administrator, presented the slate of candidates for the Planning Commission – Rivanna District Representative.

Following discussion regarding the candidates' qualifications,

MOTION

Mr. O'Brien moved to appoint Joe Chesser to the Planning Commission – Rivanna District, replacing Donald Gaines who resigned, with a term to begin immediately and expire on June 30, 2018. With no second, the motion died.

Mr. O'Brien moved to appoint Debra Kurre to the Planning Commission – Rivanna District, replacing Donald Gaines who resigned, with a term to begin immediately and expire on June 30, 2018. With no second, the motion died.

After the second motion, the Board chose to wait until the September 20, 2017 Board of Supervisors meeting, and invite the candidates once again to speak on their own behalf.

Mr. O'Brien moved to defer the appointment until September 20, 2017. Mr. Weaver seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

## **8 - PRESENTATIONS**

*Regional Legislative Program*—David Blount, TJPDC Legislative Liaison, presented the 2017 legislative priorities for the Thomas Jefferson Planning District Commission.

*Affordable Senior Housing Project – DHCD Grant*—Jason Smith, Community and Economic Development Director, and Beth Kennan, Piedmont Housing Alliance, presented a summary of the work of the Affordable Senior Housing Project Management Team. Mr. Smith highlighted the Market Study, the Central Region Senior Housing Inventory, and the results of a Senior Housing Survey. Fluvanna County in collaboration with Piedmont Housing Alliance, assessed the need for Senior Housing in Fluvanna County, focusing on the two former elementary schools, Columbia and Cunningham. Following a market study, it was determined that the elementary schools were not favorable locations; however, the Village Oaks residential subdivision, owned by

Southern Development. The market study indicated a need for affordable senior housing, with the ability to support a 50-unit senior rental facility. The project team recommended that to go forward, the team would continue discussions with the owner of Village Oaks, conduct an architectural review, for viability, of the proposed design, and develop a more defined financial picture of the project. Following the presentation, Board consensus was for the Project Team to continue its work.

### **9 - CONSENT AGENDA**

The following items were discussed before approval:

*Minutes of the August 2, 2017 Meeting*—Kelly Belanger Harris, Clerk to the Board

*Minutes of the August 16, 2017 Meeting*—Kelly Belanger Harris, Clerk to the Board

The following items were approved under the Consent Agenda for September 6, 2017:

*Minutes of the August 2, 2017 Meeting*—Kelly Belanger Harris, Clerk to the Board

*Minutes of the August 16, 2017 Meeting*—Kelly Belanger Harris, Clerk to the Board

*Staff Project Implementation Bonus* – Steve Nichols, County Administrator

*FY18 Byrne Justice Assistance Grant (JAG) Award* – Marty Brookhart, Management Analyst

*E911 Radio Project Revenue Transfer* – Marty Brookhart, Management Analyst

*CRMF Request - Additional Funds for Historic Courthouse Repair*—Wayne Stephens, Director of Public Works and County Engineer

*CRMF Request - Relocating & Replacing Records Room HVAC System in Courts Building*—Wayne Stephens, Director of Public Works and County Engineer

*Vacation of Plat for The Meadows Subdivision* – Brad Robinson, Senior Planner

### **MOTION**

Mr. Weaver moved to approved the consent agenda, for the September 6, 2017 Board of Supervisors meeting. Mrs. Booker seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

### **10 - UNFINISHED BUSINESS**

None.

### **11 - NEW BUSINESS**

Mrs. Eager reported on a dangerous school bus stop on Rt 250, near Redskins Lane. She inquired about making the request of VDOT to place a "School Bus Stop" sign near this stop. Board Direction: Inquire of VDOT. The Sheriff's Office will also send patrol to observe.

Mrs. Booker asked about the progress of the traffic circle at routes 15/53. Mr. Nichols reported that the traffic circle is nearing completion.

### **12 - PUBLIC COMMENTS #2**

At 6:24pm Chair Sheridan opened the second round of Public Comments.

Brian Rothamel, Charlottesville resident, offered his appreciation to the Board for their condolences on the loss of his mother.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 6:26pm.

### **13 - DINNER RECESS** (*Recess to the Morris Room*)

### **RECONVENE FOR WORK SESSION**

**WORK SESSION (7:02)** – (*There were audio difficulties during the Work Session that resulted in gaps in the recording.*)

Mr. Nichols reported that the family of Dakota Rigsby is appreciative and supportive of the County initiative to plant a persimmon tree in his honor, in Civil War Park. Details will be provided when available.

Mr. Nichols also reported on the upcoming 2020 Census Local Update of Census Addresses Operation (LUCA). Mr. James Stewart and Planning Staff will return on September 20, 2017 with an update.

*Shovel Ready Site Program* – Jason Smith, Community and Economic Development Director, with Deborah Flippo, Draper Aden Associates & Carolyn Howard, Draper Aden Associates.

**The Board directed** staff to proceed with developed a formal Shovel Ready Site Program policy for EDA and BOS review and adoption.

### **MOTION**

At 7:40pm, Mr. Weaver moved to extend the meeting until midnight. Mrs. Booker seconded and the motion passed unanimously.

*Strategic Zoning Initiative – Jason Stewart*

**The Board directed** staff to begin the process to change ordinances/policies regarding the charges for rezoning applications to \$1,000 plus \$10 per acre, and to allow defer land use roll back taxes until the actual use changes.

*County Regulations, Policies and Procedures for Managing and Operating Public Water and Sewer Systems - Wayne Stephens, Director of Public Works and County Engineer*

*Design and Construction Standards for Public Water and Sewer Systems - Wayne Stephens, Director of Public Works and County Engineer*

*Master Water and Sewer Plan – Wayne Stephens, Director of Public Works and County Engineer*

*E911 Radio System Costs – Cheryl Elliott, Emergency Services Coordinator*

*County Debt Summary – Eric Dahl, Deputy County Administrator & Director of Finance*

*Senior Center Services – Aaron Spitzer, Director of Parks and Recreation*

**The Board directed** staff to proceed with establishing senior center services for the northwest area of the county.

*Ordinances Update (Vehicles, Trash, Derelict Buildings, and Rental Inspections) – James Newman, Planner & Kevin Zoll, Building Official*

**The Board directed** staff to begin the process to revise ordinances regarding junk vehicles, trash, and derelict structures.

**14 – CLOSED MEETING**

**MOTION TO ENTER INTO A CLOSED MEETING**

At 9:37pm, Mr. O’Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1 & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel and Legal Matters. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O’Brien, and Weaver. NAY: None. ABSENT: None.

**MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION**

At 10:24pm, Mr. O’Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and “BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member’s knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting.” Mr. Weaver seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O’Brien, and Weaver. NAYS: None. ABSENT: None.

**15 – ADJOURN**

**MOTION**

At 10:25pm, Mr. O’Brien moved to adjourn the regular meeting of Wednesday, September 6, 2017. Mrs. Booker seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O’Brien, & Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

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Kelly Belanger Harris  
Clerk to the Board

John M. Sheridan  
Chair