



**FLUVANNA COUNTY BOARD OF SUPERVISORS  
MEETING AGENDA**

Circuit Courtroom, Fluvanna Courts Building

December 20, 2017

Budget Work Session – 4:00 pm

Regular Meeting – 7:00 pm

**TAB AGENDA ITEMS**

**A – CALL TO ORDER**

**B – PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**C – NON-PROFIT PRESENTATIONS**

Piedmont Housing Alliance  
Piedmont Virginia Community College (PVCC)  
ReadyKids  
Region Ten  
Rivanna Conservation Alliance  
Sexual Assault Resource Agency (SARA)  
Shelter for Help in Emergency  
Southeast Rural Community Assistance Project (SERCAP)  
Thomas Jefferson EMS (TJEMS) Council  
Thomas Jefferson Soil and Water Conservation District  
Thomas Jefferson Planning District Commission (TJPDC)

**D – CLOSED MEETING AND DINNER RECESS**

TBD

**RECESS – DINNER BREAK**

**RECONVENE @ 7:00pm**

**TAB AGENDA ITEMS**

**1 – CALL TO ORDER**

**2 – PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**3 – ADOPTION OF AGENDA**

**4 – COUNTY ADMINISTRATOR’S REPORT**

**5 – PUBLIC COMMENTS #1** (5 minutes each)

**6 – PUBLIC HEARING**

N ZMP 17:04 - Amber Hill LLC – Brad Robinson, Senior Planner  
O SUP 17:04 – The Light Academy Inc. – James Newman, Planner

**7 – ACTION MATTERS**

P FY17 Comprehensive Annual Financial Report (CAFR)—Eric Dahl, Deputy County Administrator & Finance Director, & David Foley, Robinson, Farmer, Cox Associates

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*For the Hearing-Impaired – Listening device available in the Board of Supervisors Room upon request.*

*TTY access number is 711 to make arrangements.*

*For Persons with Disabilities – If you have special needs, please contact the County Administrator’s Office at (434) 591-1910.*

- Q Security, Surveillance and Safety Systems Installation and Service Contract—Cyndi Toler, Purchasing Officer
- R Lucas 3 Chest Compression System- Cyndi Toler, Purchasing Officer
- S Purchase of ImageTrend Software—Cyndi Toler, Purchasing Officer
- T CARE Task Force Phase Plan and Charter Renewal – Steve Nichols, County Administrator
- U Computers and Information Systems Acceptable Use Policy and Agreements—Steve Nichols, County Administrator
- V Reclassification of Emergency Management Coordinator Position—Gail Parrish, HR Manager
- W Deer Hunt for Handicapped Hunters at Pleasant Grove – Fred Payne, County Attorney
- YZ Appointment to the Library Board of Trustees—Steven M. Nichols, County Administrator
- A Appointment to the Fluvanna Partnership for Aging—Steven M. Nichols, County Administrator
- B Appointment to the James Water River Authority—Steven M. Nichols, County Administrator
- C Appointment to the Social Services Board—Steven M. Nichols, County Administrator
- D Appointment to the TJPDC—Steven M. Nichols, County Administrator

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**8 – PRESENTATIONS** (normally not to exceed 10 minutes each)

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None

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**9 – CONSENT AGENDA**

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- E Minutes of November 15, 2017—Kelly Belanger Harris, Clerk to the Board
  - F Minutes of December 6, 2017—Kelly Belanger Harris, Clerk to the Board
  - G AP Report, November 2017—Eric Dahl, Deputy County Administrator & Finance Director
  - H CRMF Request – FCPS School Roof Repairs – Don Stribling, FCPS Executive Director
  - I CRMF Request – Fluvanna Middle School Painting – Don Stribling, FCPS Executive Director
  - J Open Space Contract (Barber) – Andrew M. Sheridan, Commissioner of the Revenue
  - K Open Space Contract (Edmonds) – Andrew M. Sheridan, Commissioner of the Revenue
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**10 – UNFINISHED BUSINESS**

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TBD

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**11 – NEW BUSINESS**

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TBD

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**12 – PUBLIC COMMENTS #2** (5 minutes each)

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**13 – CLOSED MEETING**

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TBD

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**14 – ADJOURN**

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Digitally signed by Steven  
M. Nichols  
Date: 2017.12.14 09:42:15  
-05'00'

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County Administrator Review

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## PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag  
of the United States of America  
and to the Republic for which it stands,  
one nation, under God, indivisible,  
with liberty and justice for all.

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### ORDER

1. It shall be the duty of the Chairman to maintain order and decorum at meetings. The Chairman shall speak to points of order in preference to all other members.
2. In maintaining decorum and propriety of conduct, the Chairman shall not be challenged and no debate shall be allowed until after the Chairman declares that order has been restored. In the event the Board wishes to debate the matter of the disorder or the bringing of order; the regular business may be suspended by vote of the Board to discuss the matter.
3. No member or citizen shall be allowed to use abusive language, excessive noise, or in any way incite persons to use such tactics. The Chairman and/or the County Administrator shall be the judge of such breaches, however, the Board may vote to overrule both.
4. When a person engages in such breaches, the Chairman shall order the person's removal from the building, or may order the person to stand silent, or may, if necessary, order the person removed from the County property.

### PUBLIC HEARING RULES OF PROCEDURE

1. PURPOSE
  - The purpose of a public hearing is to receive testimony from the public on certain resolutions, ordinances or amendments prior to taking action.
  - A hearing is not a dialogue or debate. Its express purpose is to receive additional facts, comments and opinion on subject items.
2. SPEAKERS
  - Speakers should approach the lectern so they may be visible and audible to the Board.
  - Each speaker should clearly state his/her name and address.
  - All comments should be directed to the Board.
  - All questions should be directed to the Chairman. Members of the Board are not expected to respond to questions, and response to questions shall be made at the Chairman's discretion.
  - Speakers are encouraged to contact staff regarding unresolved concerns or to receive additional information.
  - Speakers with questions are encouraged to call County staff prior to the public hearing.
  - Speakers should be brief and avoid repetition of previously presented comments.
3. ACTION
  - At the conclusion of the public hearing on each item, the Chairman will close the public hearing.
  - The Board will proceed with its deliberation and will act on or formally postpone action on such item prior to proceeding to other agenda items.
  - Further public comment after the public hearing has been closed generally will not be permitted.

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