

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Morris Room
February 28, 2018
Work Session 7:00 pm**

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair
Mozell Booker, Fork Union District, Vice Chair
Patricia Eager, Palmyra District
Tony O'Brien, Rivanna District
Donald W. Weaver, Cunningham District

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Eric Dahl, DCA/Finance Director
Mary Anna Twisdale, Management Analyst
Kelly Belanger Harris, Clerk to the Board of Supervisors

CALL TO ORDER WORK SESSION

At 7:01pm, Chair Sheridan called the Work Session Meeting of February 28, 2018 to order. After the recitation of the Pledge of Allegiance, a moment of silence was observed.

BUDGET REVIEW – AGENCY PRESENTATIONS

Fire and Rescue Association – John Lye, President, and Debbie Smith, Emergency Management Coordinator presented an overview of the budget requests for the Fluvanna Fire and Rescue Association. Highlights included an explanation of needed new equipment and potential shortfalls.

Cooperative Extension – Kim Mayo, Extension Agent presented the FY19 Cooperative Extension budget. 2017 Highlights included:

- 2 New STEM programs offered
- 1720 Youth Reached
- 10 4-H Clubs
- 167 Volunteers (68 Youth)
- 254% increase in 4-H enrollment since 2009

FY19 New Position Requested - 4-H Program Assistant, Part-time 20hrs/week

- Duties:
 - Assist with planning, implementing, and evaluating youth programs.
 - Manage 4-H Enrollment
 - Other duties as assigned
- Managed by VCE
 - Billed quarterly
 - No additional county responsibilities
 - Existing 4-H Program Assistant positions in Buckingham, Albemarle, Louisa, Orange (Nelson in progress).
- Cost for FY19 - \$16,323

Social Services – Kim Mabe, Director presented the FY19 Social Services Budget Request.

Ms. Mabe provided brief overview of FY18 statistics and expenditures. A proposed revised organizational chart dependent on the

- Requests included:
 - One full-time Family Services Supervisor position
 - Consideration of the Foothills Child Advocacy Center funding request

Library – Cyndi Hoffman, Director presented an overview of FY18 and the FY19 Budget request.

Highlights of the presentation:

- Circulation - We checked out 226,992 items and downloaded 7,861 eBooks, audios & streaming videos (including picture books in sign language)
- Collection - 77,365 items in the Library and 20,744 eBooks, audios, & streaming videos; Rosetta Stone database – which offers instruction for 30 languages
- Borrowers - 13,707 active users
- Internet Users - 14,985 computer lab and WiFi users
- Summer Reading (15 weeks) - Over 800 kids & teens read over 8,000 books
- Other Programs/Volunteers

- Over 6,900 adults, teens and kids attended 278 Library programs
- Over 22,044 people attended 833 community programs.
- Utilized 3,265 hours of volunteers to help with programs and more around the Library
- Funding and State Library Aid - The State Library requires local operating expenditures of at least 50% of the median statewide local operating expenditures per capita. Fluvanna has a Five-year plan in place with the State to achieve this level of funding by FY2020 (\$300,307) – or lose State Aid.
- 2016 – Fluvanna is \$12.66 per capita – ranked 84th out of 92 libraries
- 2015 – Fluvanna is \$11.56 per capita – ranked 84th out of 91 libraries

Registrar – Joyce Pace, Registrar – Not Present

Thomas Jefferson Health District – Not Present

BUDGET DISCUSSIONS

- Overview of FY19 Budget – County Administrator Proposal and Anticipated Revenues
- FCPS FY19 Budget Request

CLOSED MEETING

MOTION TO ENTER INTO A CLOSED MEETING

At 9:09pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.3, A.7, & A.8 of the Code of Virginia, 1950, as amended, for the purpose of discussing Real Estate, Litigation, & Legal Matters. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 9:35pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. Weaver seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

NEW BUSINESS

Mrs. Eager recommended including Parkinson's Awareness Proclamation in April 2018.

Mrs. Eager also inquired about requirements for dumpsters and portable toilets on construction sites. Mr. Nichols suggested referring this matter to the Planning Commission for consideration and recommendation.

ADJOURN

MOTION:

At 9:45pm Mrs. Booker moved to adjourn the Budget Work Session meeting of Wednesday, February 28, 2018. Mr. Weaver seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair