

FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
April 4, 2018
Regular Meeting 4:00pm
Public Hearings 7:00pm

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair (*arrived at 4:03pm*)
Mozell Booker, Fork Union District, Vice Chair
Patricia Eager, Palmyra District
Tony O'Brien, Rivanna District (*arrived at 4:09pm*)
Donald W. Weaver, Cunningham District

MEMBERS ABSENT: None.

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Kelly Belanger Harris, Clerk for the Board of Supervisors

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 4:02pm Vice Chair Booker, called to order the Regular Meeting of April 4, 2018.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

Following the Call to Order, Vice Chair Booker remembered the 4th of April as the 50th Anniversary of the assassination of Dr. Martin Luther King, Jr.

3 - ADOPTION OF AGENDA

MOTION

Mr. Weaver moved to accept the Agenda, for the April 4, 2018 Regular Meeting of the Board of Supervisors. Mrs. Eager seconded and the Agenda was adopted by a vote of 3-0. AYES: Booker, Eager, and Weaver. NAYS: None. ABSENT: Sheridan, O'Brien.

7 – ACTION ITEM

Proclaiming April 2018 Parkinson's Awareness Month—Steven M. Nichols, County Administrator
(Chair Sheridan arrived during the motion.)

MOTION

Mrs. Eager moved to approve the Proclamation designating April 2018 as Parkinson's Awareness Month in Fluvanna County. On a second by Mrs. Booker, the motion passed 4-0. AYE: Sheridan, Booker, Eager, & Weaver. NAY: None. ABSENT: O'Brien.

SPECIAL PRESENTATIONS

Proclaiming April 2018 Parkinson's Awareness Month—Steven M. Nichols, County Administrator presented the proclamation *Proclaiming April 2018 Parkinson's Awareness Month* to Marcia Aulebach-Lagomarsino, of the Mlee Parkinson's Group Central Virginia, Michael J. Fox Foundation. Ms. Aulebach-Lagomarsino thanked the Board for the honor, and noted that Fluvanna County is the first County in 2018 to recognize Parkinson's Awareness Month.

Victim Perseverance Award – Jeff Haislip, Commonwealth's Attorney, and Sheri Stader, Victim/Witness Advocate. In commemoration of Victims' Rights Week, the *Lisa Black Victim Perseverance Award* is being presented to a Fluvanna resident who lost three members of her family in a reckless driving fatality and who has shown great strength, patience and resilience during her recovery and the criminal justice process. The Award was presented to Nadia Manifold Anderson, for her grace and perseverance after the loss of three family members in a traffic accident in the County.

4 - COUNTY ADMINISTRATOR'S REPORT

Mr. Nichols reported on the following topics:

- FCPR Seniors and the F.I.S.H. Program Easter - Friends In Schools Helping Program (Pre K/4 year olds) from Central Elementary visited the Community Center on March 28 to interact with seniors in the county.
- Parks and Recreation Easter Egg Hunt - There were over 200 children ages Newborn to 12 years old hunting over 6500 eggs in 4 separate hunt zones. Special thanks to FUMA Interact Club for assisting with the event!
- Business Spotlight – Oakland School, a small co-ed boarding and day school that enables bright children ages 6-13 to reach their academic and personal potential through small class size and individualized academic programs.

- Economic Development Authority (EDA) Candidates Needed – vacancies June 1, 2018 and July 1, 2018
- Announcements and Updates
 - New roof completed at the Kents Store ARC Building
 - Work at Carysbrook Softball Field progressing
 - Burn Building/Logging Update – progressing
 - New Handicapped Ramp at Treasurer/Commissioner Building
 - Farm Museum construction moving along
- Everbridge Notification System Overview and Registration
- County Administrator out of office April 6-9 - Deputy Eric Dahl will be acting

Upcoming Meetings:

Day	Date	Time	Purpose	Location
Wed	Apr 11	7:00 PM	BOS FY19 Budget and CY18 Tax Rate Adoption	Courtroom
Wed	Apr 18	7:00 PM	BOS Regular Meeting	Courtroom
Wed	May 2	4:00 PM	BOS Regular Meeting	Courtroom
Wed	May 16	7:00 PM	BOS Regular Meeting	Courtroom

5 - PUBLIC COMMENTS #1

At 4:28pm Chair Sheridan opened the second round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 4:28pm.

6 - PUBLIC HEARING

At 7:00pm.

7 - ACTION MATTERS

Child Abuse Prevention Month and Child Protective Services—Kirby Baughn, Family Services Supervisor, in recognition of Child Abuse Prevention Awareness Month, provided a year-in-review presentation of Fluvanna Child Protective Services.

MOTION

Mr. O'Brien moved the Fluvanna County Board of Supervisors proclaiming the month of April 2018 as Celebrating Children Month in Fluvanna County in observation of Child Abuse Prevention Month. Mrs. Eager gave second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY None. ABSENT: None.

8 – PRESENTATIONS

SMART SCALE Round 3 Applications—Brad Robinson, Senior Planner and Mr. Alan Saunders, VDOT, briefed the Board about the 2018 SMART SCALE Round 3 Application process. Virginia's SMART SCALE (HB2) allows localities to choose the right transportation projects for funding, ensuring the best use of limited tax dollars.

Transportation projects are scored based on an objective, outcome-based process that is transparent to the public and allows decision-makers to be held accountable to taxpayers.

Following discussion, the Board ranked the following projects:

1. Turkeysag Trl (1015) and Route 53 intersection
2. Bybees Church Road (613) and Route 15 intersection (safety improvement)
3. Troy Rd (631) and Route 15 intersection (safety improvements)
4. Troy Rd (631) and Route 250 intersection (widening for economic development)

10 - UNFINISHED BUSINESS

FY19 Budget Discussion—Eric Dahl, Deputy County Administrator and Finance Director

FY19 Staff Pay Plan—Jessica Rice, Human Resources Manager discussed a proposed FY19 Staff Pay Plan.

- Staff Pay Raise History

Year	Effective Date	Employee Pay Raises	
FY19	Jan 1, 2019	Pending 2.0%	
FY18	Jan 1, 2018	2.00%	
FY17	Dec 1, 2016	2.00%	Up to 10%
FY16	Sep 1, 2015	1.50%	
FY15	Jul 1, 2014	1.50%	Up to 13%
FY14	Jul 1, 2013	2.00%	Up to 20%
FY13	Jul 1, 2012	None	
FY13	Apr 1, 2012	Low Salary Increases	\$500/\$250 Bonuses

- Original Proposed FY19 COLA Increase
 - Increase: 1.5% Half Year
 - Effective: January 1, 2019

- Cost: \$57,000
- Criteria: Onboard as of June 30, 2018. Staff who receive a promotion or other pay increase in FY19 (Jul-Dec) are ineligible.
- Updated CURRENT FY19 COLA Increase
 - Increase: 2% Full Year
 - Effective: July 1, 2018
 - Cost: \$152,991
 - Criteria: Onboard as of June 30, 2018. Staff who receive a promotion or other pay increase in FY19 (Jul-Dec) are ineligible.
- Pay Raise/COLA Application Considerations
 - New Hire Considerations: Market, Internal Equity
 - Promotion/Pay Increase Considerations: Pay Band Adjustment, Additional Knowledge/Skills, Additional Duties, Performance
 - COLA Application Considerations: Consistency, Compression, Internal Equity, Financial Implications
 - Step Pay Plan Options and Costs: Will be discussed in September

9 - CONSENT AGENDA

The following items were approved under the Consent Agenda for April 4, 2018:

CRM Fund Request – Central Elementary Repairs—Mary Anna Twisdale, Management Analyst
Supplemental Appropriation FCPS Repairs/Insurance Recovery—Mary Anna Twisdale, Management Analyst
Fluvanna County Entry and Testing Agreement—Eric Dahl, DCA & Finance Director

MOTION

Mrs. Booker moved to approved the consent agenda, for the March 7, 2018 Board of Supervisors meeting. Mrs. Eager seconded and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O'Brien, & Weaver. NAY: None. ABSENT: None.

11 - NEW BUSINESS

None.

12 - PUBLIC COMMENTS #2

At 6:17pm Chair Sheridan opened the second round of Public Comments.

With no one wishing to speak, Chair Sheridan closed the second round of Public Comments at 6:18pm.

13 - CLOSED MEETING AND DINNER

MOTION TO ENTER INTO A CLOSED MEETING

At 6:18pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.3, A.4, & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Real Estate, Privacy of Individuals, & Litigation. Mrs. Booker seconded. The motion carried, with a vote of 5-0. AYE: Sheridan, Booker, Eager, O'Brien, and Weaver. NAY: None. ABSENT: None.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 7:07pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Mr. Weaver seconded. The motion carried, with a roll call vote, of 5-0. AYES: Sheridan, Booker, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: None.

RECONVENE FROM CLOSED MEETING AND DINNER RECESS

PUBLIC HEARINGS

Calendar Year 2018 Tax Rates, Fiscal Year 2019 Budget, & FY19-23 Capital Improvements Plan (CIP) —Mary Anna Twisdale, Management Analyst presented the budget figures for the 2018 Tax Rates, FY19 Budget, and FY19-23 CIP, based on the advertised tax rate of \$0.945/\$100.

Fiscal Year	Capital Fund	Tax Category	FY18 Adopted	FY19 Proposed
2019	\$2,110,930	Real Property	\$0.907	\$0.945
2020	\$10,732,970	Mobile Homes	\$0.907	\$0.945
2021	\$7,782,480	Personal Property (Residential)	4.35	4.35
2022	\$5,021,730			
2023	\$13,629,480	Personal Property (Business)	2.90	2.90
TOTAL:	\$39,277,590	Machinery & Tools	1.90	1.90

	Adopted Budget FY18	Proposed Budget FY19	Increase/ (Decrease)	% Change
GOVERNMENTAL				
REVENUES	\$ 72,446,050	\$ 73,266,039	\$ 819,989	1.1%
EXPENDITURES	\$ 71,871,487	\$ 72,378,821	\$ 507,334	0.7%
CAPITAL FUND				
REVENUES	\$ 1,197,100	\$ 1,960,930	\$ 763,830	63.8%
EXPENDITURES	\$ 1,447,100	\$ 2,110,930	\$ 663,830	45.9%
ENTERPRISE FUND				
REVENUES	\$ 1,981,765	\$ 1,999,910	\$ 18,145	0.9%
EXPENDITURES	\$ 2,306,328	\$ 2,737,128	\$ 430,800	18.7%
TOTAL REVENUES	\$ 75,624,915	\$ 77,226,879	\$ 1,601,964	2.1%
TOTAL EXPENDITURES	\$ 75,624,915	\$ 77,226,879	\$ 1,601,964	2.1%

At 7:09pm Chair Sheridan opened the Public Hearing.

- Perrie Johnson, Fork Union District, speaking as a citizen and not as a School Board member, thanked the Board for their discernment and deliberation during the budget process. Ms. Johnson also asked that the Board strongly considering full funding for the schools.

There being no one else wishing to speak, Chair Sheridan closed the Public Hearing at 7:11pm.

10 - UNFINISHED BUSINESS

FY19 Staff Pay Plan—Jessica Rice, Human Resources Manager.

MOTION

Mrs. Booker moved the Board of Supervisors approve County Staff Pay Plan Policy Option C which will be the basis for budgeting the county pay raise plans. Mr. O’Brien gave second and the motion passed 5-0. AYE: Sheridan, Booker, Eager, O’Brien, & Weaver. NAY: None. ABSENT: None.

- OPTION C - Must be onboard six months before the start of the raise, and off probation period.

Following the motion, the Board returned to the discussion of Staff Health Insurance, focusing on rising insurance premiums, County contribution policy, and the impact on the FY19 and future budgets.

Benefit Options and Updates:

- Staying with our current Cigna Plan
 - 3 plans offered, plus separate dental and vision options
 - 4 tiers offered
 - Premiums expected to remain flat - Final rate determination not until 1st week of April
- FY19 Plan Update
 - Large increase now expected
 - Up to \$435,000 in increased costs
- Pierce still negotiating with Cigna - Final numbers expected mid-April
- What to do for FY19? - County Pays? Employees pay? Split cost?
- What to do longer term?
 - Continue status quo and decide each year who will pay any cost increases
 - Set fixed percentage County contribution vs. dollar value
 - County and Employee each share in insurance cost increases and decreases
 - Pay 100% of any HDHP Plan, Pay X% of any other Plan, Health Insurance stipend
 - Other?

14 - ADJOURN

MOTION:

At 8:13pm Mr. O’Brien moved to adjourn the regular meeting of Wednesday, April 4, 2018. Mrs. Eager seconded and the motion carried with a vote of 5-0. AYES: Sheridan, Booker, Eager, O’Brien, & Weaver. NAYS: None. ABSENT: None.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Kelly Belanger Harris
Clerk to the Board

John M. Sheridan
Chair

APPROVED



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

PROCLAMATION 01-2018

**PROCLAMATION SUPPORTING THE DESIGNATION OF APRIL AS
PARKINSON'S AWARENESS MONTH**

WHEREAS Parkinson's disease is a chronic, progressive neurological disease and is the second most common neurodegenerative disease in the United States; and

WHEREAS there is inadequate data on the incidence and prevalence of Parkinson's disease, but it is estimated to affect nearly 1 million people in the United States, and that number is expected to more than double by 2040; and

WHEREAS Parkinson's disease is the 14th leading cause of death in the United States according to the Centers for Disease Control and Prevention; and

WHEREAS there are millions of Americans who are caregivers, family members and friends greatly impacted by Parkinson's disease; and

WHEREAS it is estimated that the annual economic burden of Parkinson's disease is over \$26.4 billion per year, and indirect costs to patients and family members total \$6.3 billion; and

WHEREAS research suggests the cause of Parkinson's disease is a combination of genetic and environmental factors, but the exact cause in most individuals is still unknown; and

WHEREAS there currently is no objective test, or biomarker, to diagnose Parkinson's disease; and

WHEREAS there is no known cure or drug to slow or halt the progression of the disease, and available treatments are limited in their ability to address patients' medical needs and remain effective over time; and

WHEREAS the symptoms of Parkinson's disease vary from person to person and can include tremors; slowness of movement and rigidity; gait and balance difficulty; speech and swallowing disturbances; cognitive impairment and dementia; mood disorders; and a variety of other non-motor symptoms; and

WHEREAS volunteers, researchers, caregivers and medical professionals are working to improve the quality of life of persons living with Parkinson's disease and their families; and

WHEREAS increased research, education and community support services are needed to find more effective treatments and to provide access to quality care to those living with the disease today; and

NOW, THEREFORE, the Fluvanna County Board of Supervisors does hereby **PROCLAIM** April as **Parkinson's Awareness Month** in the County of Fluvanna.

Adopted 4th Day of April 2018.

John M. Sheridan, Chair

Fluvanna County Board of Supervisors



BOARD OF SUPERVISORS

County of Fluvanna
Palmyra, Virginia

PROCLAMATION 04-2018

Proclaiming April as Child Abuse Prevention Month

Whereas, preventing child abuse and neglect is a solution that requires involvement among people throughout the community; and

Whereas, child maltreatment occurs when people find themselves in stressful situations, without community resources, and don't know how to cope; and

Whereas, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and

Whereas, all citizens should become involved in supporting families in raising their children in a safe, nurturing environment; and

Whereas, effective child abuse prevention programs succeed because of partnerships created among social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community; and

Therefore, the Fluvanna County Board of Supervisors does **hereby Proclaim April as Child Abuse Prevention Month** and call upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Adopted this 4th day of April 2018 by the Fluvanna County Board of Supervisors

ATTEST:

John M. Sheridan, Chair