

**FLUVANNA COUNTY BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
Circuit Court Room
June 20, 2018
Regular Meeting 7:00pm**

MEMBERS PRESENT: John M. (Mike) Sheridan, Columbia District, Chair
Patricia Eager, Palmyra District
Tony O’Brien, Rivanna District (*Arrived at 7:05*)
Donald W. Weaver, Cunningham District

ABSENT: Mozell Booker, Fork Union District, Vice Chair

ALSO PRESENT: Steven M. Nichols, County Administrator
Fred Payne, County Attorney
Stephanie Keuther, Clerk, Planning Commission

1 - CALL TO ORDER, PLEDGE OF ALLEGIANCE, & MOMENT OF SILENCE

At 7:00pm Chair Sheridan, called to order the Regular Meeting of June 20, 2018.
After the recitation of the Pledge of Allegiance, a moment of silence was observed.

3 - ADOPTION OF AGENDA

MOTION

Mr. Weaver moved to accept the Agenda with one item added to the New Business section for the Pay Plan Policy, for the June 20, 2018 Regular Meeting of the Board of Supervisors. Seconded by Mrs. Eager and the Agenda was adopted by a vote of 3-0. AYE: Sheridan, Eager, & Weaver. NAY: None. ABSENT: Booker and O’Brien.

4 - COUNTY ADMINISTRATOR’S REPORT

None

5 - PUBLIC COMMENTS #1

At 7:04pm, Chair Sheridan opened the first round of Public Comments.
With no one else wishing to speak, Chair Sheridan closed the first round of Public Comments at 7:04pm.

6 - PUBLIC HEARING

Fluvanna County Code Amendment – Garbage, Refuse & Waste—James Newman, Planner

MOTION

Mrs. Eager moved that the Fluvanna County Board of Supervisors approve an ordinance to amend Fluvanna County Code Chapter 10, Article 1, by the addition of a new section 10-1-3.3, concerning the furnishing of receptacles for the prevention of accumulation of litter at certain construction sites. Seconded by Mr. Weaver. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O’Brien, & Weaver. NAY: None. ABSENT: Booker.

At 7:05 pm, Chair Sheridan opened Public Hearing Comments.
With no one wishing to speak, Chair Sheridan closed the Public Hearing Comments at 7:05pm.

Fluvanna County Code Amendment – Water and Sewage Disposal—James Newman, Planner

MOTION

Mrs. Eager moved that the Fluvanna County Board of Supervisors approve an ordinance to amend Fluvanna County Code Chapter 21, Article 1, by the addition of a new section 21-1-1A, concerning the provision of approved disposal methods of human waste at sites of building construction. Seconded by Mr. O’Brien. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O’Brien, & Weaver. NAY: None. ABSENT: Mrs. Booker.

7 - ACTION MATTERS

FY18 Energy Project Debt Service Budget—Eric Dahl, Deputy County Administrator/Finance Director

MOTION

Mrs. Eager moved the Board of Supervisors approve a supplemental appropriation of \$110,574 to the FY18 Energy Project Debt Service budget from funds received for the VRA QECB Interest Rate Subsidy. Seconded by Mr. Weaver. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O’Brien, & Weaver. NAYS: None. ABSENT: Booker.

And,

MOTION

Mr. O'Brien moved the Board of Supervisors approve a budget transfer of \$42,602 from the FY18 Personnel Contingency budget to the FY18 Debt Service budget. Seconded by Mrs. Eager. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

Renewal of Volunteer Fire/Rescue Workers Compensation Insurance and Accident/Sickness Insurance Coverages—Eric Dahl, Deputy County Administrator/Finance Director

MOTION

Mrs. Eager moved to approve the resolution entitled, "A Resolution Recognizing Volunteer Firefighters and Volunteer Emergency Medical Services Agency Personnel as Employees for Purposes of the Virginia Workers' Compensation Act." Seconded by Mr. O'Brien. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

And,

MOTION

Mrs. Eager moved to approve the FY19 Volunteer Workers Compensation Insurance consolidated plan with VACORP at a total cost of \$28,487. Seconded by Mr. Weaver. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

And,

MOTION

Mrs. Eager moved to approve the FY19 Volunteer Accident and Sickness Insurance plan with VFIS using the Plan B Expanded Option at a total cost of \$10,058. Seconded by Mr. Weaver. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

FY18 Zion Crossroads Water & Sewer System Budget—Eric Dahl, Deputy County Administrator/Finance Director

MOTION

Mr. O'Brien moved the Board of Supervisors approve a budget transfer of \$8,070,863.19 in revenue and expenditures, effective July 1, 2017, from the FY18 Zion Crossroads Water & Sewer CIP budget to the FY18 Zion Crossroads Water & Sewer Enterprise Fund Budget. Seconded by Mr. Weaver. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

And,

MOTION:

Mr. O'Brien moved the Board of Supervisors approve a supplemental appropriation of \$720,449.30 in revenue and expenditures, effective August 2, 2017 for the FY18 Zion Crossroads Water & Sewer Enterprise Fund budget, that amount which exceeded the existing debt proceeds budgeted amount of \$7,892,130.00, reflecting actual Virginia Resource Authority debt proceeds issued in the amount of \$8,612,579.30. Seconded by Mrs. Eager. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

Fluvanna County, VA Water Tank/Tower Site Application Form—Eric Dahl, Deputy County Administrator/Finance Director

MOTION

Mr. Weaver moved that the Board of Supervisors approve the "Fluvanna County, VA Water Tank/Tower Site Application Form," which will be utilized between the County and interested Carriers, and approve the associated new Limited License Holding Fee in the amount of \$3,000.00, and further authorize the County Administrator to accept the application with entities for a limited license holding period as he deems appropriate from time to time, subject to approval as to form by the County Attorney. Seconded by Mrs. Eager. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

Farm Heritage Museum Barn Construction Amendment #4 – Cyndi Toler, Purchasing Officer

MOTION

Mrs. Eager moved that the Board of Supervisors approve Amendment #4 between the County of Fluvanna, Virginia, and Fuog/InterBuild, Inc. for the purpose of increasing the scope of work to include trenching and burying the roof drain piping, increasing the total contract by \$3,500 and further authorize the County Administrator to execute the amendment subject to approval as to form by the County Attorney. Seconded by Mr. O'Brien. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

And,

MOTION

Mrs. Eager moved that the Board of Supervisors approve a budget transfer of \$3,500.00 from the FY18 BOS Contingency budget to the Farm Heritage Museum CIP budget for Fuog/InterBuild Amendment #4. Seconded by Mr. Weaver. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

And,

MOTION

Mrs. Eager moved that the Board of Supervisors approve a supplemental appropriation of \$4,573.80 for the Farm Heritage Museum CIP budget, from additional funds received from the Fluvanna County Historical Society. Seconded by Mr. O'Brien. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

Fiber Extension to Parks & Recreation Office at Pleasant Grove House—Eric Dahl, Deputy County Administrator/Finance Director

MOTION

Mr. O'Brien moved that the Board of Supervisors approve a budget transfer of \$8,455.00 from the BOS Contingency budget to the County Fiber Infrastructure Project budget to extend the fiber from the entrance of the Pleasant Grove Park to the Pleasant Grove House. Seconded by Mr. Weaver. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

7A – APPOINTMENTS

Board, Commission, and Committee Appointments – Steven M. Nichols, County Administrator

MOTION:

Mr. O'Brien moved that the Board of Supervisors approve the following Board, Commission, or Committee appointment(s):

Board/Commission/Committee	Appointees	Begins Term	Ends Term
Agricultural/Forestral District Advisory Council - Landowner	Andrew Pullen	Jul 1, 2018	Jun 30, 2020
Agricultural/Forestral District Advisory Council - Landowner	Rebecca Ragsdale	Jul 1, 2018	Jun 30, 2020
Community Policy & Management Team (CPMT), Vendor Representative	Shawn Collins	Jul 1, 2018	Jun 30, 2020
Economic Development and Tourism Advisory Council, Chamber Representative	Mary Marks	Immediately	06/30/2019
Fluvanna County Finance Board	Rudy Garcia	Jul 1, 2018	Jun 30, 2022
James River Alcohol Safety Action Plan (ASAP) Policy Board	Jeff Haislip	Jan 1, 2018	Dec 31, 2021
JAUNT Board of Directors	David Feisner	Jul 1, 2018	Jun 30, 2021
Library Board of Trustees	Sherron Haley	Jul 1, 2018	Jun 30, 2022
Library Board of Trustees	Elva Key	Jul 1, 2018	Jun 30, 2022
Library Board of Trustees	Barbara Goshorn	Jul 1, 2018	Jun 30, 2022
Planning Commission (Columbia District)	Ed Zimmer	Jul 1, 2018	Jun 30, 2022
Planning Commission (Rivanna District)	Gequetta Murray key	Jul 1, 2018	Jun 30, 2022
Social Services Board (Columbia District)	Sandra Patterson	Jul 1, 2018	Jun 30, 2022
Social Services Board (Cunningham District)	Linda Mitchell	Jul 1, 2018	Jun 30, 2022

On a second by Mr. Weaver, the motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

Motion

Mr. O'Brien made a motion to add Rudy Garcia to the Fluvanna County Finance Board. Seconded by Mr. Weaver. The motion carried with a vote of 4-0. AYES: O'Brien, Eager, Weaver and Sheridan NAYS: None ABSTAIN: None ABSENT: Mrs. Booker.

8 – PRESENTATIONS

2015 Comprehensive Plan Goals Status—James Newman, Planner

9 - CONSENT AGENDA

The following items were discussed before approval:

CRMF Request: Air Cooling and Humidity Control System at Public Safety Building—Wayne Stephens, Director of Public Works/County Engineer

The following items were approved under the Consent Agenda for June 20, 2018:

Minutes of February 28, 2018 Work Session—Kelly Belanger Harris, Clerk to the Board

Minutes of May 16, 2018—Kelly Belanger Harris, Clerk to the Board - DEFERRED

Minutes of June 6, 2018—Kelly Belanger Harris, Clerk to the Board

Accounts Payable—Eric Dahl, Deputy County Administrator/Finance Director

FY18 Department of Social Services Share of the Cost Allocation Funds—Eric Dahl, Deputy County Administrator/Finance Director

Temporary Additional Duties Pay – Melton—Eric Dahl, Deputy County Administrator/Finance Director

Temporary Additional Duties Pay – Peterson—Eric Hess, Sheriff

Second Amendment to Tower Structure Lease Agreement with New Cingular Wireless PCS, LLC—Eric Dahl, Deputy County Administrator/Finance Director

CRMF Request: Air Cooling and Humidity Control System at Public Safety Building—Wayne Stephens, Director of Public Works/County Engineer

MOTION

Mr. Weaver moved to approved the consent agenda, for the June 20, 2018 Board of Supervisors meeting, and to ratify Accounts Payable and Payroll for May 2018, in the amount of \$1,652,806.90. Seconded by Mr. O'Brien. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

10 - UNFINISHED BUSINESS

County Staff Pay Raise Inclusion Policy—Jessica Rice, Human Resources Manager

Motion

Mr. O'Brien made a motion to approve the (O'Brien Plan) County Staff Pay Plan. With the revision of the county staff must be on board for four (4) months prior to July 1st. Seconded by Mr. Weaver. The motion carried with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

11 - NEW BUSINESS

None.

12 - PUBLIC COMMENTS #2

At 8:32pm, Chair Sheridan opened the second round of Public Comments.

With no one else wishing to speak, Chair Sheridan closed the second round of Public Comments at 8:32pm.

13 - CLOSED MEETING**MOTION TO ENTER INTO A CLOSED MEETING**

At 8:33pm, Mr. O'Brien moved the Fluvanna County Board of Supervisors enter into a closed meeting, pursuant to the provisions of Section 2.2-3711 A.1, A.6, & A.7 of the Code of Virginia, 1950, as amended, for the purpose of discussing Personnel, Investment Funds, and Legal Matters. Seconded by Mr. Weaver. The motion carried, with a vote of 4-0. AYE: Sheridan, Eager, O'Brien, and Weaver. NAY: None. ABSENT: Booker.

MOTION TO EXIT A CLOSED MEETING & RECONVENE IN OPEN SESSION

At 11:00pm, Mr. O'Brien moved that the Closed Meeting be adjourned and the Fluvanna County Board of Supervisors convene again in open session and "BE IT RESOLVED, the Board of Supervisors does hereby certify to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.2-3711-A of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting." Seconded by Mr. Weaver. The motion carried, with a roll call vote, of 4-0. AYES: Sheridan, Eager, O'Brien, and Weaver. NAYS: None. ABSENT: Booker.

MOTION TO EXTEND**MOTION TO EXTEND UNTIL 1:00 A.M.**

Mr. O'Brien moved to extend the meeting until 1:00 A.M. Seconded by Mr. Weaver. The motion carried with a vote of 4-0. AYES: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

14 - ADJOURN

MOTION:

At 11:00pm, Mr. O'Brien moved to adjourn the regular meeting of Wednesday, June 20, 2018. Seconded by Mr. Weaver the motion carried with a vote of 4-0. AYES: Sheridan, Eager, O'Brien, & Weaver. NAYS: None. ABSENT: Booker.

ATTEST:

FLUVANNA COUNTY BOARD OF SUPERVISORS

Stephanie Keuther
Clerk, Planning Commission

John M. Sheridan
Chair

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