

FLUVANNA COUNTY BOARD OF SUPERVISORS
ACTIONS TAKEN ON September 19, 2018

Mr. O'Brien arrived at 7:07pm.

No.	Item - 7:00 pm Regular Meeting	Action
1	Adjournment of the Adjourned Meeting of September 5, 2018;	<u>BOARD APPROVED</u> 4-0 (O'Brien absent)
2	Adoption of Agenda: As presented;	<u>BOARD ADOPTED</u> 4-0 (O'Brien absent)
3	BOS Meeting Dates Change: changed the first regular meeting of 2019 from the first Wednesday, January 2, to the second Wednesday, January 9, and to change the second regular meeting on January 16, to January 23, due to the Christmas and New Year's holiday periods;	<u>BOARD APPROVED</u> 5-0
4	Library Assistant Position Reclassification: approved the updated and reclassified Library Assistant position description, as presented, and Revising Position 8831, Library Assistant, Pay Band 7 To Position 8831/8832, Library Assistant I/II, Pay Bands 7/9;	<u>BOARD APPROVED</u> 5-0
5	Virginia Information Technologies Agency FY19 Wireless E-911 PSAP Grant: approved the application and signed the proposal acceptance letter for the Next Generation 9-1-1 (NG9-1-1) Grant Program award from the Virginia 911 Services Board in the estimated amount of \$246,000 to fund replacement of voice logging software, and other E-911 related equipment. And, authorized the County Administrator to execute contracts and agreements associated with this grant, subject to approval as to form by the County Attorney; and authorize a supplemental appropriation for FY19 County Budget in the amount of \$246,000 to revenue and expenditure accounts assigned by Finance;	<u>BOARD APPROVED</u> 5-0 <u>BOARD AUTHORIZED</u> 5-0
6	FCPS Capital Reserve Maintenance Fund Supplemental Appropriation: approved a supplemental appropriation of \$72,001.15 from Unassigned Fund Balance to the FY19 FCPS Capital Reserve Maintenance Fund (CRMF);	<u>BOARD APPROVED</u> 5-0
7	Capital Improvement Plan Budget Transfer: approved a CIP budget transfer of \$137,988.46 from: Hydrogeological Study - Phase 1: \$22,590.93 Carysbrook Roof Replacement (DSS & Gym): \$72,561.90 Courthouse Fire Detection System: \$25,683.31 Courthouse Lighting Control and Replacement: \$17,152.32 to the County Capital Reserve Maintenance Fund, effective June 30, 2018. and,	<u>BOARD APPROVED</u> 5-0

	approved a CIP budget transfer of \$120,130.21 from the Building Envelope Renewal and Repair CIP project to Historic Courthouse Exterior Renovation CIP project, effective June 30, 2018;	<u>BOARD APPROVED</u> 5-0
8	<p>Declaration of Local Emergency:</p> <p>confirmed the decision to declare a local emergency on Thursday, September 13, 2018 at 12pm in response to Hurricane Florence;</p> <p>And,</p> <p>all emergency actions having been taken and the imminent threat of potential injury from Hurricane Florence having passed, ended the local emergency for Fluvanna County that was declared by the acting County Administrator and Director of Emergency Management for Fluvanna County, Virginia, and was effective beginning 12:00 pm, Thursday, September 13, 2018;</p>	<u>BOARD CONFIRMED</u> 5-0 <u>BOARD ENDED</u> 5-0
9	<p>Policy 2.19 - Travel and Business Expenses:</p> <p>approved Policy 2.19 – Travel and Business Expenses, and the associated travel and business expenses forms, as presented;</p>	<u>BOARD APPROVED</u> 4-1 (Weaver)
10	<p>Safety Management Policies and Form:</p> <p>approved the following County Policies and Form, as presented:</p> <p>Policy 6.1 - Safety Management Program</p> <p>Policy 6.2 - Injury, Incident, and Hazard Reporting</p> <p>Form 6.2 - Injury-Incident-Hazard Report</p> <p>Policy 6.3 - Vehicle Accident Procedures</p>	<u>BOARD APPROVED</u> 5-0
11	<p>Phone System Agreement:</p> <p>approved the agreement between Fluvanna County, and the Fulton Communications, Inc., in the amount of \$114,891.66 for a new VOIP phone system and associated support, and further authorize the County Administrator to execute the agreement subject to the County Attorney approval as to form;</p>	<u>BOARD APPROVED</u> 5-0
12	2018 County Staff Survey;	<u>BOARD PRESENTATION</u>
13	<p>Minutes of August 15, 2018:</p> <p>As presented;</p>	<u>BOARD ADOPTED</u> 5-0
14	<p>CRMF Request - Air-conditioning system in the Information Technology Department's Work Shop:</p> <p>approved a Capital Reserve Maintenance Fund Request to provide \$7,000.00 from the Capital Reserve Maintenance Fund to pay the costs of Installing an air-conditioning system in the Information Technology Department's Work Shop;</p>	<u>BOARD APPROVED</u> 5-0
15	<p>CRMF Request - FCPS - Blacktop Repair:</p> <p>approved a Capital Reserve Maintenance Fund Request in the amount \$10,650.00 of for the purpose of cleaning, filling, sealing, and repairing the blacktops at both Carysbrook Elementary and Central Elementary;</p>	<u>BOARD APPROVED</u> 5-0
16	<p>CRMF Request - FCPS - CES Room Partition:</p> <p>approved a Capital Reserve Maintenance Fund Request in the amount of \$12,000.00 for the purpose of installing an accordion partition at Central Elementary;</p>	<u>BOARD APPROVED</u> 5-0

17	<p>CRMF Request – SC Abrams Academy Abatement/Remodel:</p> <p>approved a Capital Reserve Maintenance Fund Request in the amount of \$72,001.15 for the purpose of Completing Abrams Academy Abatement procedures in Rm. 410 and to cover the mobilization invoice accrued from Paragon Solutions Inc. to continue work on this project;</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
18	<p>Virginia Information Technologies Agency FY20 E-911 PSAP Education Program Grant Award:</p> <p>authorized submission of the Virginia Information Technologies Agency (VITA) FY'20 E-911 PSAP Education Program grant application and if awarded, accept an award in the amount of \$3,000 to fund educational training for the Sheriff's Office E911 Center staff;</p> <p>and,</p> <p>authorized the County Administrator to execute contracts and agreements associated with this grant, subject as to form by the County Attorney; and authorize a supplemental appropriation for the FY'20 E 9-1-1 in the amount of \$3,000 to revenue and expenditure accounts assigned by Finance;</p>	<p><u>BOARD AUTHORIZED</u></p> <p>5-0</p> <p><u>BOARD AUTHORIZED</u></p> <p>5-0</p>
19	<p>FY19 BOS Contingency Budget Transfer - Waste Container Rental:</p> <p>approved a budget transfer of \$500.00 from the FY19 BOS Contingency budget to the FY19 County Administrator's budget for Columbia Cleanup Day waste container rental;</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
20	<p>Minutes of September 5, 2018:</p> <p>as presented;</p>	<p><u>BOARD ADOPTED</u></p> <p>5-0</p>
21	<p>Accounts Payable Report, August 2018:</p> <p>ratified Accounts Payable and Payroll for August 2018 in the amount of \$5,486,213.16;</p>	<p><u>BOARD RATIFIED</u></p> <p>5-0</p>
22	<p>Closed Meeting - Personnel, Prospective Industry, Investment of Funds, Legal Matters, & Litigation.</p>	<p><u>No Action</u></p>

Board Tasks and Directives:**NONE.**