

**FLUVANNA COUNTY BOARD OF SUPERVISORS
ACTIONS TAKEN ON November 20, 2018**

No.	Item - 4:00 pm Regular Meeting	Action																																			
1	Adoption of Agenda: As presented;	<u>BOARD ADOPTED</u> 5-0																																			
2	Zion Crossroads Water/Sewer System Property Acquisition: approved the resolution entitled, "RESOLUTION TO AUTHORIZE INITIATION OF CONDEMNATION PROCEEDINGS AND USE OF 'QUICK TAKE' PROCEDURES FOR ACQUISITION OF PROPERTY AND INTERESTS IN PROPERTY FOR THE ZION CROSSROADS WATER AND SEWER SYSTEM PROJECT";	<u>BOARD APPROVED</u> 5-0																																			
3	Piedmont Public Safety Communications System: approved an ordinance entitled, "AN ORDINANCE APPROVING THE JOINT INTERGOVERNMENTAL AGREEMENT WITH LOUISA COUNTY FOR THE PIEDMONT PUBLIC SAFETY COMMUNICATIONS SYSTEM," and further authorize the County Administrator to execute the Intergovernmental Agreement and the Consent to Sublease subject to approval as to form by the County Attorney;	<u>BOARD APPROVED</u> 5-0																																			
4	Approve and Accept Purchases and Deeds (Zion Crossroads Water and Sewer Project): approved the purchase of the land, permanent easements, and temporary construction easements shown on the plats and plans for the Zion Crossroads Water and Sewer Project where an agreement with the owners as to consideration and terms can be reached; to accept the deeds of conveyance, including any donations, of such property, subject to approval as to form by the County Attorney; to authorize the County Administrator to execute the County's acceptances of the deeds of conveyance and to execute and deliver such other documents as he deems necessary or appropriate to complete the transactions; and to authorize the County Administrator, in consultation with the County Attorney, to approve the final consideration to be paid and to approve the terms of documents in connection with the transactions, including but not limited to any revisions to the deeds of conveyance or any other documents, as he deems necessary or appropriate, consistent with the requirements of the project and within the funds budgeted and appropriated for the project;	<u>BOARD APPROVED</u> 5-0																																			
5	<p>FY18 4th Quarter Budget Report and FY18 to FY19 Carryover Requests: approved the following carryover requests of FY18 unexpended budget lines from the listed departments to the FY19 Department Budget lines as specified and in the amounts listed:</p> <table border="1" data-bbox="261 1625 1216 1938"> <thead> <tr> <th data-bbox="261 1625 342 1696">Item</th> <th data-bbox="342 1625 634 1696">Department</th> <th data-bbox="634 1625 943 1696">Budget Line</th> <th data-bbox="943 1625 1089 1696">Amount</th> <th data-bbox="1089 1625 1216 1696">Meets Policy</th> </tr> </thead> <tbody> <tr> <td data-bbox="261 1696 342 1738">A</td> <td data-bbox="342 1696 634 1738">Cooperative Extension</td> <td data-bbox="634 1696 943 1738">Contract Services</td> <td data-bbox="943 1696 1089 1738">\$14,600</td> <td data-bbox="1089 1696 1216 1738">No</td> </tr> <tr> <td data-bbox="261 1738 342 1780">B</td> <td data-bbox="342 1738 634 1780">Cooperative Extension</td> <td data-bbox="634 1738 943 1780">Contract Services</td> <td data-bbox="943 1738 1089 1780">\$4,300</td> <td data-bbox="1089 1738 1216 1780">No</td> </tr> <tr> <td data-bbox="261 1780 342 1822">C</td> <td data-bbox="342 1780 634 1822">E911</td> <td data-bbox="634 1780 943 1822">Overtime Pay</td> <td data-bbox="943 1780 1089 1822">\$6,000</td> <td data-bbox="1089 1780 1216 1822">Yes</td> </tr> <tr> <td data-bbox="261 1822 342 1864">D</td> <td data-bbox="342 1822 634 1864">E911</td> <td data-bbox="634 1822 943 1864">Maintenance Contracts</td> <td data-bbox="943 1822 1089 1864">\$8,000</td> <td data-bbox="1089 1822 1216 1864">No</td> </tr> <tr> <td data-bbox="261 1864 342 1906">E</td> <td data-bbox="342 1864 634 1906">E911</td> <td data-bbox="634 1864 943 1906">Telecomm.</td> <td data-bbox="943 1864 1089 1906">\$5,000</td> <td data-bbox="1089 1864 1216 1906">No</td> </tr> <tr> <td data-bbox="261 1906 342 1938">F</td> <td data-bbox="342 1906 634 1938">E911</td> <td data-bbox="634 1906 943 1938">IT Services</td> <td data-bbox="943 1906 1089 1938">\$7,000</td> <td data-bbox="1089 1906 1216 1938">Yes</td> </tr> </tbody> </table>	Item	Department	Budget Line	Amount	Meets Policy	A	Cooperative Extension	Contract Services	\$14,600	No	B	Cooperative Extension	Contract Services	\$4,300	No	C	E911	Overtime Pay	\$6,000	Yes	D	E911	Maintenance Contracts	\$8,000	No	E	E911	Telecomm.	\$5,000	No	F	E911	IT Services	\$7,000	Yes	<u>BOARD APPROVED</u> 5-0
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	<p>G Fire & Rescue F&R Capital \$175,000 Yes</p> <p>H Parks & Rec. Site Improvement \$4,000 Yes</p> <p>I Registrar's Office *Ballots \$5,000 No</p> <p>J Sheriff's Office Bldgs Equip Rep & Maint \$30,076.71 No</p> <p>K Sheriff's Office Convention and Education \$8,000 No</p> <p>L Sheriff's Office Police Supplies \$3,800 No</p> <p>M Sheriff's Office (ACO) Contract Services \$2,904.15 No</p>	
	with a total amount of \$240,700 to be re-appropriated to FY19;	
6	<p>Department of Forestry Pole Shed Lease:</p> <p>adopted the resolution authorizing the County to enter into a deed of lease with the Department of Forestry for a fire dozer/transport garage pole shed at Carysbrook, 8838 James Madison Hwy, Fork Union, and that the County Administrator be authorized to execute such deed of lease on behalf of the County, subject to approval as to form by the County Attorney,</p> <p>And,</p> <p>adopted the "Resolution for Lease of Space to the Department of Forestry for a Pole Shed";</p>	<p><u>BOARD ADOPTED</u></p> <p>5-0</p> <p><u>BOARD ADOPTED</u></p> <p>5-0</p>
7	<p>Resolution Recommending Appointment to the Board of Equalization:</p> <p>adopted a resolution entitled, "A Resolution Recommending Appointment to The Board Of Equalization";</p>	<p><u>BOARD ADOPTED</u></p> <p>5-0</p>
8	<p>Fluvanna County Building and Program Feasibility Study and Assessment:</p> <p>approved a supplemental appropriation of \$10,690 from the BOS Contingency budget to the CIP project budget for the Countywide Building Assessment, to increase the funds necessary for Project Agreement 1.</p> <p>And,</p> <p>approved Project Agreement # 1 between Fluvanna County and Crabtree, Rohrbaugh & Associates to complete the Fluvanna County Building and Program Feasibility Study and Assessment totaling \$32,550.00, and further authorize the County Administrator to execute the agreements subject to approval as to form by the County Attorney.</p>	<p><u>BOARD APPROVED</u></p> <p>4-1</p> <p>(Weaver)</p> <p><u>BOARD APPROVED</u></p> <p>4-1</p> <p>(Weaver)</p>
9	VPSA Series 2012 Escrow Earnings;	<u>BOARD PRESENTATION</u>
10	<p>Minutes of October 17, 2018:</p> <p>as presented;</p>	<p><u>BOARD ADOPTED</u></p> <p>5-0</p>
11	<p>Minutes of November 7, 2018:</p> <p>as presented;</p>	<p><u>BOARD ADOPTED</u></p> <p>5-0</p>
12	<p>Revision to Policy 2.19 – Business and Travel Expenses:</p> <p>approved the revisions to Policy 2.19 – Travel and Business Expenses, and the associated travel and business expenses forms, as presented</p>	<p><u>BOARD APPROVED</u></p> <p>5-0</p>
13	<p>Accounts Payable, October 2018:</p> <p>ratified Accounts Payable and Payroll for October 2018 in the amount of \$2,122,631.04;</p>	<p><u>BOARD RATIFIED</u></p> <p>5-0</p>
14	FY19 Library State Aid Supplemental Appropriation:	<u>BOARD APPROVED</u>

	approved a supplemental appropriation of \$629 to the FY19 Library State Aid budget for funds received from the Commonwealth of Virginia;	5-0
15	Open Space Contract – Hughes: approved the open space contract for William F. & Susan Hughes for tax map parcel 31-A-33; agreement shall remain in effect for a term of fifteen (15) consecutive years;	<u>BOARD APPROVED</u> 5-0
16	Open Space Contract – McKee: approved the open space contract for Otis H. & Helen H. McKee for tax map parcel 25-1-9; agreement shall remain in effect for a term of ten (10) consecutive years;	<u>BOARD APPROVED</u> 5-0
17	Open Space Contract – Payne: approved the open space contract for Linda H. & Charles Michael Payne for tax map parcel 31-A-34; agreement shall remain in effect for a term of fifteen (15) consecutive years;	<u>BOARD APPROVED</u> 5-0
18	Open Space Contract – Rittenhouse: approved the open space contract for Travis & Stacey Rittenhouse for tax map parcels 38-9-A & 38-9-B; agreement shall remain in effect for a term of five (5) consecutive years;	<u>BOARD APPROVED</u> 5-0
19	Open Space Contract Renewal – Dawson: approved the open space contract for Susan Harvey Dawson for tax map parcel 14-6-5; agreement shall remain in effect for a term of fifteen (15) consecutive years;	<u>BOARD APPROVED</u> 5-0
20	Open Space Contract Renewal – Dickey: approved the open space contract for Matthew L. Dickey for tax map parcel 56-1-6; agreement shall remain in effect for a term of five (5) consecutive years;	<u>BOARD APPROVED</u> 5-0
21	Open Space Contract Renewal – Grubbs: approved the open space contract for Janet M. Grubbs for tax map parcels 14-A-20A, 14-8-2 & 14-8-3; agreement shall remain in effect for a term of five (5) consecutive years;	<u>BOARD APPROVED</u> 5-0
22	Position Description Update – Assistant Public Works Director (3685): approved the revised Position Description 3680, Assistant Public Works Director, as presented;	<u>BOARD APPROVED</u> 5-0
23	Position Description – Engineering Project Manager (3685): approved the new Position Description 3685, Engineering Project Manager, as presented;	<u>BOARD APPROVED</u> 5-0
24	Closed Meeting - Investment of Funds, Litigation & Legal Matters.	<u>NO ACTION</u>

Board Tasks and Directives:

The Board **directed** staff to coordinate adding a Virginia 2021 Redistricting Brief to a future agenda.